MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD
HELD IN THE A&P MEETING ROOM, OXFORD TOWN HALL, MAIN STREET,
OXFORD ON THURSDAY 3 MAY 2018 AT 7.00PM.

PRESENT
D Nicholl (Chair), M Brown (Deputy Chair), W Doody, J Ensor, K Felstead,
J Lynn and T Robson.

IN ATTENDANCE
S Markham (Manager, Strategy and Engagement), G Stephens (Green Space Community
Engagement Officer) and S Nichols (Governance Manager).

1  APOLOGIES
Moved  J Ensor  Seconded  M Brown
An apology was received and sustained from S Farrell for absence.

CARRIED

2  CONFLICTS OF INTEREST
Item 7.1(d) – D Nicholl and J Lynn.

3  CONFIRMATION OF MINUTES
3.1   Minutes of the Oxford-Ohoka Community Board – 8 March 2018
Moved  M Brown  seconded  J Lynn
(a)   THAT  the Oxford-Ohoka Community Board:
Confirms  the circulated minutes of the Oxford-Ohoka Community
Board meeting, held 5 April 2018, as a true and accurate record.

CARRIED

4  MATTERS ARISING
Nil.

5  DEPUTATIONS AND PRESENTATIONS
Nil.

6  ADJOURNED BUSINESS
Nil.

7  REPORTS
7.1   General Landscaping Budget – G Stephens (Green Space Community
Engagement Officer)
Having declared a conflict of interest in relation to recommendation (d) only,
members D Nicholl and J Lynn sat back from the table during discussions
specifically related to the Gate Keeper’s Lodge project.
G Stephens spoke briefly to the report, and circulated information updating
the proposed fencing plan around the Gate Keeper’s Lodge at Ohoka Domain.
The new fencing plan would enable the Ohoka Farmers Market to retain
access around the Domain during the summer. G Stephens further advised
that due to D Nicholl donating his labour and skills to fencing the area, the
project costs were likely to reduce the budget.
T Robson enquired what was likely to happen to the Swannanoa Cricket Club project if they were unable to secure funding through the Rata Foundation, as currently proposed. Staff explained the rules related to fund allocation and advised that if the recommendation was approved, the club would be able to continue with landscape planting. If the Rata Foundation declined funding towards the building move, the project may be delayed, however staff would liaise with the Club in relation to logistics.

J Ensor queried if the cricket club would be able to use the funds towards other aspects of the project. Staff explained that the funds have been stipulated to be used specifically towards landscape planting, unless the motion was amended.

J Lynn queried if staff had considered a roof/shelter for the park bench by the skate park at Pearson Park. G Stephens advised that no thought had been given to such a structure for that particular bench/table and would be at an additional cost. Also input from the Pearson Park Advisory Group would be required.

Moved  K Felstead  seconded  W Doody

THAT the Oxford-Ohoka Community Board:

(a) Receives report No.180328033900.

(b) Notes the list of potential future projects included within Section 3.11.

(c) Notes the Board currently has $11,830.00 available to allocate to general landscape projects within the Oxford-Ohoka ward.

(d) Approves the allocation of $3,000 towards a fence around the Ohoka Gate Keeper’s Lodge in Ohoka Domain.

(e) Approves the allocation of $3,000 towards landscaping around the cricket pavilion at Swannanoa subject to its relocation to the other side of the reserve.

(f) Approves the remaining allocation of $5,830 towards the installation of a rubbish bin and park seating/table that is suitably designed to enable wheelchair accessibility, by the Skate Park at Pearson Park.

(g) Recommends to the Council that any excess of funds from the above projects, be carried over to the 2018/19 financial year and allocated towards the Ohoka Domain Tree Ring Seat Project.

CARRIED

K Felstead remarked it was good to see various projects progress across the ward area that would benefit many in the community.

W Doody commented on the importance of wheelchair accessibility to any picnic table that was placed in Pearson Park.

7.2 Application to the Oxford-Ohoka Community Board’s Discretionary Grant Fund 2017/2018: Eyreton Pony Club – E Cordwell (Governance Adviser)

S Nichols spoke briefly to the report.

Moved  W Doody  seconded  J Ensor

THAT the Oxford-Ohoka Community Board:

(a) Receives report No.180416041160.
(b) **Approves** a grant of $500 to Eyreton Pony Club towards the cost of fencing to enclose the learner/young rider area.

CARRIED

W Doody commented that given the balance of the fund and the substantial project that the Pony Club was undertaking which would benefit many participants it was appropriate to contribute to the project. J Ensor was fully supportive of the motion and the club project.

7.3 **Ratification of the Board’s Submission to the Waimakariri District Council’s Long Term Plan 2018-2028 – E Cordwell (Governance Adviser)**

The report was taken as read.

Moved M Brown  seconded J Ensor

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No.18032803365.

(b) **Retrospectively ratifies** the Board’s submission to the Waimakariri District Council’s Long Term Plan 2018-2028 (Trim No.180328033681).

CARRIED

Councillors Doody and Felstead Abstained

8 **CORRESPONDENCE**

Moved W Doody  seconded J Ensor

THAT the Oxford-Ohoka Community Board:

(a) **Receives** correspondence from a resident of Mandeville Park Drive and the Board of the Mandeville Sports Club.

CARRIED

It was noted that staff will write to the resident.

9 **CHAIRPERSON’S REPORT**

9.1 **Chairperson’s Report for March 2018**

Moved M Brown  seconded J Lynn

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No 180423043858.

CARRIED

10 **MATTERS FOR INFORMATION**

10.1 **Kaiapoi Tuahiwi Community Board meeting minutes – 19 March 2018** (Trim No.180315027883).

10.2 **Youth Council meeting minutes – 27 March 2018**

10.3 **ANZAC Day Services 2018** Report to Council 3 April 2018 (Trim No. 180321030283).

10.5 **Waimakariri District Development Strategy (DDS) ‘Our District, Our Future – Waimakariri 2048’ – Decisions Amended Strategy for Adoption**
Report to Council 3 April 2018 (Trim No. 180322031167).

10.6 **Oxford Rural No.1 New Source – Strategy for Completing Project**
Report to Council 3 April 2018 (Trim No. 180322031037).

Moved W Doody seconded T Robson

**THAT** the Oxford-Ohoka Community Board receives the information in items 10.1-10.6

CARRIED

11 **MEMBERS’ INFORMATION EXCHANGE**

*Members briefly discussed an option of providing a written report however decided to remain with the status quo of a verbal update at each meeting.*

**J Ensor**
Commented positively on the Fernside ANZAC Service.
Noted the Mandeville supermarket had opened.
Attendance at the All Boards briefing.

**J Lynn**
Commented on Ohoka ANZAC Service, including wreath laying.
Updated members on the Gate Keepers Lodge progress, including engagement of an adviser from the Historic Places Trust to assist with the construction plan. Also the group are working on health and safety matters and a heads of agreement with the Council.

**T Robson**
Attended the Oxford ANZAC Service.
Commented on working with the Board Chairs on a proposed Youth Development Fund and matter discussed at the recent All Boards briefing.
Provided an update on Pearson Park Advisory Group matters including the approval of the half court work.
Continuing to encourage groups to apply for the Board’s Discretionary Grant.

**M Brown**
Attended the ANZAC Service at West Eyreton and laid a wreath on behalf of the Community Board.
Assisting Swannanoa Cricket Club with their pavilion development and funding projects.
Contributing to the Mandeville Sports Club Board development of their long term strategic plans.

**K Felstead**
Provided an update of the Council meeting from earlier in the week.
- Kaiapoi River dredging and an update on the floating pontoons design and procurement strategy.
- Ashley River Secondary Stop Bank on Cones Road and Millton Avenue in Rangiora.
- The adoption of the Stormwater Drainage and Watercourse Protection Bylaw which would make it clearer for property owners to understand their responsibilities in relation to discharge of water into drains and streams.
- Budget approval for drainage works to occur at Siena Place and Sillano Place.
- Approval for the Solid and Hazardous Waste Working Party to approve the engagement processes for kerbside collection services options.
- The Council’s submission on Government Policy Statement on Land Transport, outlining effects on the district for passenger transport and the advocacy for improved transport flows between towns.
- The adoption of a Register of Interests for the Councillors.
- Provided an update on the Bramleys Road well viability and future discussion and proposals, along with the combining of the Woodend and Pegasus water supplies.

W Doody

- Spoke of the ANZAC Service held at Cust and the subsequent service at the West Eyreton Hall.
- Tabled a report which included historical information on Mary Christmas (and Christmas Road), Ashley River protection matters, Kaiapoi skate park mural, a speaker at the Oxford Library and information on suicide prevention.
- The Councillors were also working with the local Police on upgraded crime prevention cameras.

12 CONSULTATION PROJECTS

The Board noted that consultation on the Local Alcohol Policy and the review of the Liquor Ban Bylaw would be released in mid-May for consideration and comment.

13 REGENERATION PROJECTS

13.1 Town Centre, Oxford

Updates on the Oxford Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:


The Board acknowledge the updates provided.

14 BOARD FUNDING UPDATE

14.1 Board Discretionary Grant

Balance as at 26 April 2018: $2,276.19

The Board noted the balance and would receive a report in June to allocate any remaining funding.

14.2 General Landscaping Fund

Balance as at 26 April 2018 $11,830.

The Board noted that due to the report earlier in the meeting, all funds for the 2017/18 financial year had been allocated and a new fund would become available after 1 July 2018.

15 MEDIA ITEMS

Nil.

16 QUESTIONS UNDER STANDING ORDERS

Nil.
17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board is scheduled for Thursday 7 June 2018 commencing at 7.00pm, at the Ohoka Community Hall.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.16pm.

CONFIRMED

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Chairperson

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Date

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*A workshop discussion occurred from 8.17pm to 8.45pm.*

Matters discussed were:

- Development proposal at 108 Butchers Road.
- Ecan Hearing and next steps in relation to Canterbury Landscapes Ltd Consent.
- Tram Road Speed Limit in Mandeville changing to 80kph in early June.
- Easter Trading.