MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 14 FEBRUARY 2018 AT 7PM.

PRESENT
J Gerard QSO (Chair), D Lundy (Deputy Chair), K Barnett, R Brine, M Clarke, K Galloway, D Gordon, J Hoult, S Lewis, G Miller, C Prickett and P Williams.

IN ATTENDANCE
J Millward (Manager Finance and Business Support), G Cleary (Manager Utilities and Roading), Joanne McBride (Development Manager), C Brown (Manager Greenspace), D Ayers (Mayor), J Ensor (Oxford-Ohoka Community Board), E Cordwell (Governance Adviser) and E Stubbs (Minute Secretary).

1 APOLOGIES
Nil.

2 CONFLICTS OF INTEREST
Nil.

3 BOARD MEMBERS’ DECLARATIONS

The Waimakariri District Council adheres to the following legislation with regard to the swearing in of elected members:

3.1 Local Government Act 2002 - Schedule 7 – Clause 14: Declaration by Member
Chairperson Gerard received and witnessed the Community Board declaration from Kirstyn Barnett.

4 CONFIRMATION OF MINUTES

4.1 Minutes of the Rangiora-Ashley Community Board – 13 December 2017
Moved M Clarke seconded J Hoult
THAT the Rangiora-Ashley Community Board:
(a) Confirms the circulated minutes of the Rangiora-Ashley Community Board meeting, held on 13 December 2017, as a true and accurate record.

CARRIED

5 MATTERS ARISING

5.1 Cust School Hall as a venue for formal Community Board meetings - Edwina Cordwell (Governance Adviser)
E Cordwell spoke to the Memorandum regarding further possible Cust venues suitable for formal Board meetings. As previously advised the Cust Community Centre was booked on Wednesday evenings. She had explored the Cust School as a venue however, the Board of Trustees had made a
previous decision not to ‘compete’ with the Community Centre for community bookings and this needed to be respected

E Cordwell advised that she had however made a tentative booking for the Cust Community Centre for Tuesday 13 November if the Board wished to change the date of its Ordinary meeting. There were no objections to a change of date.

Moved D Gordon seconded C Prickett

THAT the Rangiora-Ashley Community Board:

(a) Receives memo 180124006186.

(b) Confirms that the venue for its 14 March 2018 Board meeting is the Loburn Pavilion and that the venue for the 13 November 2018 Board meeting will be the Cust Community Centre.

CARRIED

D Gordon thanked staff for finding a solution for holding a meeting in Cust as requested by the Board. He believed holding a meeting in the Cust Community Centre was a good outcome.

C Prickett was happy to hold the meeting on a different day.

K Barnett advised that she believed that she had been tasked to explore the option of Cust School as a venue and had received confirmation in writing regarding the use of the School as a venue. She wished to make it clear that the Cust School had been very helpful.

6 DEPUTATIONS AND PRESENTATIONS

6.1 G Cleary (Manager Utilities and Roading) and J McBride (Development Manager) provided an update on the High Street Feature Lighting. They tabled a memo (Trim No. 180209012930).

J McBride advised that Mark Herring Lighting had reviewed the lights and had advised of adjustments that could be made to improve the effect including:

- Appropriate lens for each individual installation.
- Light angle adjustments – these would be completed by the end of the week.
- Changes to the programme for the controllers to maximise lighting effect on trees.

J McBride highlighted the other important notes on the memo, which were factors that had an effect on the lighting of individual street trees. She noted that ‘spill light’ from streetlights, verandas and shop frontages had an effect on the display on the tree. J McBride advised that work had also been done to compare the Phillips and We-EF lights as requested. Of importance was they had the same lumen output. It was noted that when the Phillips demonstration was completed, it was winter and two lights were used to light up the tree.

G Cleary commented that in the longer term when the streetlights were upgraded, they would go to LED. LEDs had two benefits - directional beam and control which would enable a better effect to be achieved by the feature light. There was an ability to add more lights into the system however, that was not a cheap exercise.

J Gerard commented that when the Board had received the demonstration of the proposed lights in early 2017 they were quite bright and the Board was satisfied that they would provide an illuminated streetscape for drivers and be
an added attraction. The lights were not intended to light trees for pedestrians. It appeared that the original concept of an illuminated street scape as viewed by drivers and passengers through the town had altered into a pedestrianised feature ‘lightscape’. He noted that a number of businesses had expressed concerns and that he believed it was an unacceptable position.

D Gordon agreed with J Gerard entirely. He had attended a meeting of the Rangiora Promotions Association where there had been strong feedback about the lights. He was not happy and did not believe adjustments of the lights was enough. It had been raised in December and now in February. It was not an acceptable solution and was not something he could defend in the community. He asked if a meeting outside this forum was required to reach a conclusion and way forward.

P Williams noted that the lighting designer would have been aware of the other ‘important notes’ (as outlined in the memo), and would have seen the spill of light from street lights, the location of verandas and the shape and form of each individual tree prior to the design. He suggested that the lighting design and designer needed to be involved to ascertain why the final design was so far from what had been originally scoped and presented to the Board and the community. G Cleary advised that staff were keenly aware of the issues and that they were continuing to work with the lighting designer to achieve as many improvements as possible with the current design and as outlined in the Memo. He agreed that it was unlikely that these improvements would be a final solution. The Council would be seeking appropriate advice on a ‘remedy’.

P Williams noted that he had viewed some of the refocused lights at 10.30pm and that even when it was dark they still did not meet expectations. He queried how long the process of rectification would take given that the project had been due for completion in November 2017 and it was now February. G Cleary advised that this was currently underway.

K Galloway asked if G Cleary believed they had the right lights. G Cleary replied yes, they were the industry standard and a robust product suitable for a public space. In terms of delivery for what the community were expecting – the feedback was that it was ‘underwhelming’. K Galloway asked if they were the right trees for such lighting displays. J McBride commented that as deciduous trees, there would be a different look in winter. K Galloway commented that the Board and community wanted ‘lighting’ performance for 12 months of the year.

K Galloway asked if the feature lights had been a success in Kaiapoi and J McBride advised that those lights were placed on top of a pedestrian pole and shone onto the side of the tree in a different lighting style. In Trousselot Park they were under the tree.

K Galloway asked if J McBride had confidence in the improvements recommended and J McBride said yes, however was not sure if it would be sufficient.

C Prickett asked what was the difference between what they had originally been shown and what was installed. J McBride advised the original demonstration had been with a Philips light. There had been two style of light used: a long bar light and a round ‘in ground’ light. The demonstration had been flicking between the two and sometimes there had been one light placed in the tree itself. She noted that the Philips light was not adjustable in its canister, otherwise a comparison between the two lights showed they were virtually identical. She believed they would be having the same discussion if it were the Philips light.

C Prickett commented that the issues had to be with the environment – the spill light etc. What they had been shown was appropriate for the demonstration situation (tree on the Council Offices lawn). However, the design for the High Street was inadequate because it had not taken into consideration the spill light. J McBride commented that it was something they
would need to talk to the lighting designer about. The budget had only permitted one light per tree and there was also consideration of vandalism as regards how/where this light would be placed and installed. C Prickett commented that the Board had approved a design with an associated budget that members understood would give the desired effect as demonstrated. It had not been clear that the demonstrated concept could not be achieved. The Board may not have recommended the project to the Council if the Board had been aware of this constraint and issue. He believed it still came back to an inadequate design.

J Hoult asked whether during summer ordinary white light would be best. J McBride commented that these were some of the things that staff were in discussion with the lighting designer about. Some colours were more effective than others.

S Lewis commented on the influence of the shop lights and that there was a streetlight just by each tree so that the feature lights were swallowed by street lighting. She believed it was something that the designer should have thought about, the mistake should not have happened and asked what will we do about it? J McBride advised that in the future the use of LED street lights had been flagged, and the location for new light poles could be shifted.

K Galloway asked when the planned improvements would be completed and J McBride advised in a couple of weeks. G Cleary advised that the Board would be kept informed of all progress. K Galloway asked if a special meeting to view the lights in the dark could be convened and whether the lighting designer could be in attendance to take questions. J McBride was happy to invite the designer. R Brine believed it was more appropriate for the Board to meet with staff themselves first to view the lights together. The need for a special meeting could then be decided upon once all members were clear and agreed on the situation. There was general agreement by the Board to meet to have a look at the lights in the dark when the adjustments had been completed.

C Prickett requested that when they had the viewing whether they could view ‘white light’ as that would have the maximum energy. J McBride advised that could be arranged.

D Gordon wanted to see a focus on a solution. He asked if the lights would be ready for St Patrick’s Day and suggested the fundamentals needed addressing.

G Cleary believed that even when the changes were made they would not address the issues. He suggested that the remedies were:

- to go back to the designer,
- consider additional lighting - that would come at a cost.

D Lundy shared D Gordon’s concern.

7 ADJOURNED BUSINESS

Nil.

8 REPORTS

8.1 Property Lease/Licence Renewals 1 January 2018 to 31 December 2018
- Monese Ball (Property Officer)

J Millward spoke briefly to the report. He advised those leases highlighted were up for renewal. He noted that staff were currently reviewing leases and associated processes.

Moved D Gordon seconded R Brine

THAT the Rangiora–Ashley Community Board:
(a) **Receives** the attached report number 180119004344, with spreadsheet 180119004354.

(b) **Notes** the upcoming renewals, status and nature of the lease/licence agreements.

**CARRIED**

8.2 **Poyntz’s Road Water Supply Source Upgrade – Consultation – Colin Roxburgh (Water Asset Manager) and Mark Andrews (Civil Engineer)**

The Board was advised that this report had been withdrawn to enable further consultation and assessment of alternative options to take place.

8.3 **Application for Rangiora-Ashley Community Board Discretionary Grant 2017-2018 – Edwina Cordwell (Governance Adviser)**

E Cordwell spoke briefly to the report advising that the Cust Bowling Club wished to purchase a second hand mower.

Moved K Galloway seconded S Lewis

**THAT** the Rangiora–Ashley Community Board:

(a) **Receives** report No. 180129008126.

(b) **Approves** a grant of $500 to the Cust Bowling Club towards the cost of purchasing a second hand mower

**CARRIED**

9 **CORRESPONDENCE**

E Cordwell noted that members had attended the Stormwater/Drainage Bylaw workshop in late 2017. All Boards had been comfortable with the proposed draft bylaw and a letter of support had been sent to the Council. It had been included in the agenda for completeness.

C Prickett asked if there was a need to present the Board’s support in person /speak to the Hearing Panel. J Gerard advised that the letter would be sufficient in this instance.

Moved J Gerard seconded M Clarke

**THAT** the Rangiora-Ashley Community Board:

**Draft Stormwater Drainage Bylaw**

(a) **Notes** the letter of support from the Board to the Draft Stormwater Drainage Bylaw 2018 (Trim 171207133330).

(b) **Receives** the acknowledgement of letter of support to the Draft Stormwater Drainage Bylaw 2018 (Trim 180122004956).

**CARRIED**

E Cordwell noted that there had been an invitation from K Barnett regarding the Cust Community Network’s AGM on Wednesday 21 February at 7.30pm. All members were welcome to attend.

10 **CHAIRPERSON’S REPORT**

10.1 **Chair’s Diary for January 2017**

Moved J Gerard seconded D Lundy

**THAT** the Rangiora-Ashley Community Board:
11 MATTERS FOR INFORMATION

11.1 Oxford-Ohoka Community Board meeting minutes – 7 December 2017 (Trim No. 171129129618)

11.2 Kaiapoi-Tuahiwi Community Board meeting minutes – 20 November 2017 (Trim No. 171116125128)

11.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 18 December 2017 (Trim No. 171218137118)

11.4 Woodend-Sefton Community Board meeting minutes – 11 December 2017 (Trim No. 171205131874).

11.5 Utilities and Roading Activity Management Plans 2018 – Report to Utilities and Roading Committee 12 December 2017 (Trim No. 171122126970).

12 MEMBERS' INFORMATION EXCHANGE

12.1 K Barnett

- Draft LTP – highlighted the proposed increase in fees for community facilities commenting that members may get some feedback on that. She noted that fees had not increased since 2012 and in some cases, there was a 100% increase.

12.2 D Gordon

- Draft LTP – noted that Community facilities and social housing fees were both increasing. All groups would be written to and made aware. J Millward advised that there would be a meeting with social housing residents and representatives of appropriate agencies would attend to assist.
- Draft LTP – commented that staff had done an outstanding job to achieve all the inclusions to the LTP, including the Multi Use Sports Facility, with a possible rates increase in the region of 4%.
- Organised a meeting with staff, Councillors and the Board Chair on a number of matters including the town entrances. He believed the time had come to start a further renewed conversation with Mainpower around undergrounding of power lines.
- Naming of cycleway from Rangiora to Woodend which encompassed three ward boundaries. E Cordwell noted that this was an Agenda Item at the 7 March All Boards Briefing.
- Noted the need for linkage and condition of various footpaths in Rangiora and suggested it may be a matter they Board may want to submit on to the Draft LTP.

12.3 D Lundy

- Attended two Civil Defence training sessions.
- Noted the Garrymere water consultation drop in session at Loburn Reserve the following day.

12.4 K Galloway

- Attended Rangiora Museum meeting – they were developing a Facebook and webpage.
- Meeting with J Gerard.
- Complimented RPA on the Muscle Car Madness High Street event.
• Dog Park - shelters were progressing and thanked the Board for its support. Thanked G Barnard for allowing wood from felled tree to be used to raise funds for the Dog Park. Over $5000 dollars raised for the shelters so far.
• Meeting to discuss proposal for traffic island and yellow lines outside Children’s playground on Epsom Drive.

12.5 R Brine
• Draft LTP – the proposed 3-bin system was included and the Board could once again comment. Noted the Multi Use Sports Facility was included and would go to consultation. He had already had a number of queries about this.

12.6 M Clarke
• Had been unable to attend the WAG meeting.
• Noted large crowd attending End of Life seminar.
• Noted issues with traffic control South Belt and Pentecost Road.
• In April, another building was available to be shifted to the Health Hub.
• Complaints about high library temperature and lack of air conditioning.
• Table Bowls group were still requesting assistance with car park tar sealing to improve accessibility. (topic covered in workshop)

12.7 J Hoult
• Attended very successful neighbourhood/community building function and BBQ in Goodwin Park organised by WDC staff.
• Timebank – the umbrella organisation had withdrawn. The group were taking steps to become accredited/incorporated in their own right to enable funding applications to be made to Rata. It was hoped to secure funds for a co-ordinator position.
• Neighbourhood Support (NS) – would submit to the Draft LTP to develop similar ‘relationship’ to Council as NS had with CCC and Selwyn District to develop lists of key skills, vulnerable people or other similar information. ‘Get Ready’ was an important activity and was web-based system to assist in an emergency, including providing warnings to subscribers. R Brine advised that $40,000 had been included in the draft LTP as requested by NS.

12.8 S Lewis
• Facilitated meetings between River Road residents and staff regarding cars parking on footpath. There was now a designated area to support ‘Park and Ride’ outside the DOC office.
• Commented that the new island crossings by Ashgrove School had improved safety.
• Noted the upcoming Rakahuri Rage event.

12.9 G Miller
• Attended two Public Domain Policy Advisory Group meetings, which was progressing. The biggest issue was the trade-off between the needs of retailers and the public benefit.
• Noted continuing issues with an Easterbrook Road ‘business’ including smell and potentially unpermitted residence. A ‘Neighbourly’ Easterbrook Road Group had been set up. J Gerard commented that if any member had issues in their area that they did not feel were being listened to or addressed appropriately they should speak to the CEO.

12.10 C Prickett
• Noted concerns around parking at Maria Andrews, which was extremely dangerous with children crossing Coldstream Road, and asked why the Hockey Club car park was not available. C Brown advised that it should be available.
12.11 **P Williams**

- Attended Kippenburger Avenue/Goodwin Park BBQ event with J Hoult, D Gordon and J Gerard. Commented it was a good success and he had spoken to a number of people on a casual basis. He suggested that the Community Board could participate at more of these events.
- There had been 2-3 meetings regarding Easterbrook Road and communication with ECan who had advised that they were sending out an inspector with a ‘smell meter’ 2-3 times a day for the next two weeks.
- Noted meeting with West Eyreton and Summerhill residents regarding the Poyntzs Road Water Supply upgrade. Residents were not happy with the proposal and wanted better communication and a better proposal. (noted that the formal report on the matter had been withdrawn)
- Issues with sewer system end of line in Kaiapoi including smell and botulism in birds, with 500 dead birds. Councillors had visited the ponds.
- Attended HDC meeting regarding water restrictions in the Ashley-Loburn area – restrictions had started pre-Christmas. There was no quick fix.
- Noted concern around reserve mowing schedules.

**D Gordon- Rotary Club 75 year**

- D Gordon spoke to a Powerpoint Presentation (Trim No. 180226020006). In context, the Rangiora Rotary Club was holding its 75 year celebration in March. They wished to recognise the milestone. The club had met with C Sargison, looked at options, and decided to focus attention on contributing to street furniture in Conway Lane. The particular features were three red ‘happy and cuddly’ seats at a total cost of $5-6000. The club also wished to purchase an accessible drinking water fountain for a total combined cost of $10,000 to be met by Rotary. D Gordon wished to ensure that Board was aware both as an innovative project and also because it was on Council land, D Gordon noted that the features were completing the original design brief for Conway Lane. He noted that one of the building owners was also keen to explore mural options.

  C Prickett asked if the red colour of the chairs meant that they were likely to get hot in the sun and if they were self-draining if it rained. C Brown replied that there had been only two options to choose from, red and black. Black was not suitable as it was extremely hard to clean. The glossy finish would reflect heat and he believed the seats were self-draining.

  P Williams thanked Rotary for their contribution commenting it was a great idea and J Gerard commented that the thanks of the Community Board would be passed onto Rotary.

13 **CONSULTATION PROJECTS**

There are no current consultation projects.

14 **REGENERATION PROJECTS**

Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:
15 **BOARD FUNDING UPDATE**

15.1 **Board Discretionary Grant**

Balance as at 14 February 2018: $7,264.04.

E Cordwell advised that the Board had $23,000 available in the General Landscaping fund. Another $30,000 was already attributed to Town Entrances and $10,000 to the Loburn Reserve.

16 **MEDIA ITEMS**

17 **QUESTIONS UNDER STANDING ORDERS**

18 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 14 March 2018 in the Loburn Domain Pavilion.

THERE BEING NO FURTHER BUSINESS THE MEETING WAS CLOSED AT 8.21PM.

CONFIRMED

__________________________________
Chairperson

__________________________________
Date

*Workshop 8.25pm to 10pm*

**General Landscaping Update**

C Brown provided the Board with an extensive overview of a number of projects and proposals including the Victoria Street Toilets refurbishment, Millton Memorial Reserve and car park extension options and seeking Board feedback, Ashgrove Park and various Town Entrances with a report planned for the March meeting.