Woodend-Sefton Community Board

Agenda

Monday 11 December 2017

7.00pm

Pegasus Community Centre
Main Street
Pegasus

Members:
Shona Powell (Chair)
Andrew Thompson (Deputy Chair)
Andrea Allen
John Archer
Al Blackie
Rhonda Mather
John Meyer
WOODEND-SEFTON COMMUNITY BOARD

AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD IN PEGASUS COMMUNITY CENTRE, MAIN STREET, PEGASUS ON MONDAY 11 DECEMBER 2017 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 CONFIRMATION MINUTES
   3.1 Minutes of the Woodend-Sefton Community Board – 13 November 2017

   RECOMMENDATION
   THAT the Woodend-Sefton Community Board:
   (a) Confirms the circulated minutes of the Woodend-Sefton Community Board meeting, held 13 November 2017, as a true and accurate record.

4 MATTERS ARISING

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

6 ADJOURNED BUSINESS
7 REPORTS

7.1 Requested removal of three Council owned English Oak trees beside the old Scout Den Building in Woodend Recreation Reserve – Greg Barnard (Parks Community Assets Officer)

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No.171123127354

(b) Approves the retention of the three English Oak (Quercus robur) trees located in Woodend Recreation Ground adjacent to the Council owned Old Scout Den.

(c) Notes that the retention of the three trees is consistent with section 3.3 of the Council’s standard operating procedure for the removal of trees and Council’s Streets and Reserves Tree Policy S-CP4535.

7.2 Road Naming – Ravenswood Developments Limited, Woodend – Scott Morrow (Land Information Officer).

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report no 171121126109

(b) Approves from the following new road names over Lot 2 DP 327014 marked as 1-6 on the attached plan.

1. Woodford Road
2. Kesteven Place
3. Broomfield Place
4. Liburne Street
5. Oakleigh Crescent
6. Abi Lane

7.3 Appointment to Advisory Groups and Outside Organisations – Waimakariri Access Group - Edwina Cordwell (Governance Adviser)

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 171122126742.

(b) Approves the appointment of Board Member …………………... as the Board’s representative and liaison person to the Waimakariri Access Group.
8 CORRESPONDENCE

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Ratifies the Woodend-Sefton Submission to NZTA (Safe Roads) regarding proposed safety improvements on State Highway 1 Ashley to Belfast (Trim 171130130095).

9 CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for November-December 2017

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 171204131167.

10 MATTERS FOR INFORMATION

10.1 Community Facilities Provision – Report to Community and Recreation Committee 21 November (Trim No. 171026115830)

NOTE: C Sargison (Community and Recreation Manager) will provide an overview of the Community Facilities Provision report to the Board.

10.2 Oxford-Ohoka Community Board meeting minutes – 9 November 2017 (Trim No. 171108121373)

10.3 Rangiora-Ashley Community Board meeting minutes – 8 November 2017 (Trim No. 171108121421).

10.4 Library Update – Report to Community and Recreation Committee 21 November 2017 (Trim No. 171109122261).


10.6 Annual Report for Te Kohaka o Tuhaitara Trust for the year ended 3 June 2017 – Report to Audit and Risk Committee 28 November 2017 (Trim No. 171103119209).

10.7 Capital Projects Report for the period ended 30 September 2017 - Report to Audit and Risk Committee 28 November 2017 (Trim No. 171107120949).


10.10 Request for Funding for Council Share of Petries Road Water Main – Report to Council 7 November 2017 (Trim No. 171027116244).

10.11 Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017 – Report to Kaiapoi-Tuahiwi Community Board 18 September 2017 (Trim No. 170901094834)
10.12 Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017 – Report to Oxford-Ohoka Community Board 7 September 2017 (Trim No. 170825091888)

10.13 Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017 – Report to Rangiora-Ashley Community Board 13 September 2017 (Trim No. 170831094272)

10.14 Tram Road Speed Limit, Mandeville North – Report to Council 5 December 2017 (Trim No. 171121126353)

10.15 Adoption of Council Standing Orders – Report to Council 5 December 2017 (Trim No. 171115124385)

10.16 Earthquake Infrastructure Recovery Programme – November 2017 Update Report to Council 5 December 2017 (Trim No. 171122127014)

10.17 Extension of Recycling and Refuse Kerbside Collection Contract 10/16 Report to Council 27 October 2017

RECOMMENDATION

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.17.

Note: Matters for Information were circulated to members separately.

11 MEMBERS' INFORMATION EXCHANGE

11.1 November - December Diary for J Archer, R Mather and A Thompson (Trim No. 171204131244)

12 CONSULTATION PROJECTS

12.1 Stormwater Drainage Bylaw

Consultation closes 5pm, 15 December 2017.

http://www.waimakariri.govt.nz/have-a-say/letstalk/consultations/stormwater-drainage-bylaw

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Resolves that it will submit on the Stormwater Drainage Bylaw.

AND

(b) Notes that any elected member may choose to submit on this matter as a private individual.

12.2 Lees Road and Barkers Road Speed Limit Review

Consultation closes 5pm, 15 December 2017.

13 **FOSTERING COMMUNITIES**

14 **REGENERATION PROJECTS**

14.1 **Town Centres, Woodend-Pegasus**

Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:


14.2 **New Arterial Road, Kaiapoi**

Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:


15 **BOARD FUNDING UPDATE**

15.1 **Board Discretionary Grant**

Balance as at 11 December 2017: $1,935.97.

16 **MEDIA ITEMS**

17 **QUESTIONS UNDER STANDING ORDERS**

18 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 12 February 2018 at the Pegasus Community Centre.

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**Workshop**

1. *Members’ Forum*

2. *Rangiora Woodend Road (at Woodend end), Safety and Speed Matters*
   
   Bill Rice (Senior Transport Engineer)
MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON
MONDAY 13 NOVEMBER 2017 AT 7PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), A Allen, J Archer, and R Mather.

IN ATTENDANCE
C Sargison (Community and Recreation Manager), Mayor Ayers and E Stubbs (Minutes Secretary).

1 APOLOGIES
Moved A Thompson seconded A Allen
Apologies were received and sustained from A Blackie and J Meyer for absence.

CARRIED

2 CONFLICTS OF INTEREST
Nil.

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 9 October 2017
Moved J Archer seconded R Mather
THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community Board meeting, held 9 October 2017, as a true and accurate record.

CARRIED

4 MATTERS ARISING
Nil.

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY
Nil.

6 ADJOURNED BUSINESS
Nil.

7 REPORTS
7.1 Park-run Route Markers – Pegasus Lake, Pegasus Town – M Kwant (Community Projects Officer) and C Brown (Community and Greenspace Manager)
C Sargison advised the report came as a result of a member of the community who spoke to staff. Board members had not been advised of the initiative earlier as the request came between Board meetings. In the future, the Board would be asked for approval to report on items regarding the General Landscaping Budget prior to a report presentation.
C Sargison advised that parkrun had a national standard of signage for each 1km marker. There would be six markers, each 1km apart. They were requested at Pegasus for the parkrun events, and as a large number of people used Pegasus for training it would be a good asset. It would be good to be able to install the signage before the summer season.
The standard design was powder coated aluminum panel 100mm x 100mm; they were installed to 500mm deep. Above ground, the markers stood to chest height, which meant they were easily visible. The markers would be placed on the asset register and receive regular maintenance and staining. The total cost was up to $2,395. If the funding was approved staff would look for other prices.

A Allen asked if they were aesthetically pleasing. C Sargison replied they were a standardized design, customized to Pegasus.

The cost was questioned by several Board members and C Sargison advised that staff would review the production and installation which may reduce the cost.

Moved A Allen seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 171101118288

(b) Notes that there is currently $18,198.70 available within the Woodend Sefton General Landscaping Budget to be spent on landscaping projects within the Woodend Sefton ward.

(c) Approves the allocation of up to $2,395 to be funded from the Woodend Sefton General Landscaping Budget, to implement the installation of permanent track markers on Pegasus Lake, Pegasus Town Park Run Route.

CARRIED

A Allen noted she had already seen the number of people using the track increasing for summer.

R Mather believed the markers were expensive, but was reassured by staff they would investigate a more cost effective solution. She believed it was a good idea as the parkrun concept was highly utilized.

7.2 Board Meeting Dates and Venues for 2018 – S Nichols (Governance Manager)

C Sargison advised that the meeting dates were the same intervals as the past year with alternating venues of Pegasus and Woodend. It could change during the year if there was a particular item of interest to the community. The lead-time to advertise the location was approximately one month. He noted that acoustically Waikuku Hall was not ideal for a meeting venue.

Moved S Powell seconded A Allen

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 171103119323.

(b) Resolves to hold Board meetings on the second Monday of the month, commencing at 7.00pm, and alternating venues between the Pegasus Community Centre and the Woodend Community Centre on the following dates:

- Monday 12 February 2018 - Pegasus
- Monday 12 March 2018 - Woodend
- Monday 9 April 2018 - Pegasus
- Monday 14 May 2018 - Woodend
- Monday 11 June 2018 - Pegasus
Monday 9 July 2018 - Woodend
Monday 13 August 2018 - Pegasus
Monday 10 September 2018 - Woodend
Monday 8 October 2018 - Pegasus
Monday 12 November 2018 - Woodend
Monday 10 December 2018 - Pegasus

CARRIED

7.3 *Ratification of the Woodend-Sefton Community Board’s Submission regarding the District Plan Review ‘Comments and Issues’ Phase – E Cordwell (Governance Adviser).*

Moved S Powell seconded J Archer

**THAT** the Woodend-Sefton Community Board:

(a)  **Receives** report No. 171009108812.

(b)  **Ratifies** the Board’s Submission regarding the Waimakariri District Council’s District Plan Review ‘Comments and Issues’ Phase (Trim 171003106646).

CARRIED

8 **CORRESPONDENCE**

C Sargison noted that the Waimakariri Access Group had requested a representative from the Board and a report would be presented for the December meeting. S Powell noted the accessibility training on 21 November 2017.

A Thompson enquired on progress on the Draft Waste Management and Minimisation Plan. C Sargison replied that there would be a recommendation from the hearing panel to the Council for the draft Long Term Plan. There would be an opportunity for the Board to make a further submission in the new year.

Moved R Mather seconded A Thompson

**THAT** the Woodend-Sefton Community Board:

(a)  **Receives** the letter regarding Draft Waste Management and Minimisation Plan and Kerbside Options (Trim 171030116729).

(b)  **Receives** the request from the Waimakariri Access Group to appoint a representative to the group from the Woodend-Sefton Community Board. (Trim 171107120715).

CARRIED

9 **CHAIRPERSON’S REPORT**

9.1 **Chairperson’s Report for October-November 2017**

S Powell tabled information regarding an NZTA drop in session on 27 November 2017 between 2pm and 7pm at the Woodend Community Centre regarding the road safety project on SH1 between Saltwater Creek and Tram Road. Some of the safety improvements included widening the shoulders, putting in flexible roadside barriers, widening the centre line, improving risky intersections, landscaping and reviewing the speed. Public consultation would begin early next year. S Powell noted the Board had a particular interest in the project as it affected residents every day. She suggested that the arranged Board training be moved until a week later so Board members could attend the drop-in session. There was agreement to change the training session to 5.30pm 4 December 2017 at Rangiora.
The Board role at the NZTA drop-in session was raised and S Powell suggested members attend as they could. Feedback closed 4 December 2017. S Powell suggested members encourage groups to attend the drop-in session as it was not currently well publicised. S Powell suggested the Board send a formal letter to NZTA following the session.

Moved S Powell  seconded A Allen

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 171106119920.

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 5 October 2017 (Trim No. 171018112694)

10.2 Rangiora-Ashley Community Board meeting minutes – 11 October 2017 (Trim No. 171018112700).

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 16 October 2017 (Trim No. 171016111634)


10.5 Battle of Passchendaele Commemoration 2017 – Report to Council 3 October 2017 (Trim No. 170922102546).

10.6 Road Safety Action Plan – Report to Council 24 October (Trim No. 171004107285)

10.7 Stormwater Drainage Bylaw Review 2017/18 – Report to Council 24 October 2017 (Trim No. 170907097266)

10.8 CAREX Report on Glyphosate - Report to Council 24 October 2017 (Trim No. 171012110892)

10.9 Cam River Enhancement Allocation of Funding – Report to Council 24 October 2017 (Trim No. 170925103162)

C Sargison advised that consultation on the Stormwater Drainage Bylaw review closed 15 December 2017. Oxford-Ohoka Community Board had requested a briefing on the matter which was to be held 30 November at 5.30pm. It was open to all community board members. Due to time constraints, if the Board wanted to make a submission, the key points could be captured before their December meeting and the submission ratified afterwards.

Moved A Thompson  seconded J Archer

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.9.

CARRIED
11 MEMBERS’ INFORMATION EXCHANGE

11.1 October-November Diary for R Mather, A Allen and J Archer
(Trim No. 171106119946)

11.2 A Thompson

- Assisted with Taranaki Stream projects.
- Northern Pegasus Bay Bylaw.
  - The bylaw had been signed off by the Council prior to this meeting.
  - It was very important for this area, noting it was great to have a submission from the Community Board.
  - It would be called the Northern Pegasus Bay Coastal Strip to avoid confusion with the park.
  - Decisions had been in line with the Board submission including education, better signage and enforcement with tangible actions on all three points.

J Archer asked if the horse training issues had been raised. A Thompson advised that there had been no submission from horse trainers. C Sargison advised that staff had spent a lot of time working with the horse trainers group. In terms of complaints, a service request should be lodged. J Archer expressed concern at the lack of pipis on the beach and suggested it was a result of the horses training in the intertidal area, as he believed pipis were vulnerable to hooves.

11.3 R Mather

- In addition to submitted information, added that the seat for outside the Pegasus Community Centre had been purchased and would be fixed in place shortly.
- Congratulated the Woodend Community Association on the fantastic job with the Jill Creamer Trail and well organised opening.
- Expressed concern regarding the 100km/hr speed limit still in place alongside the construction area of the Woodend-Rangiora Cycleway. She had spoken to staff who had advised that 100km/hr was acceptable. C Sargison advised that as construction proceeded there would be temporary speed restrictions in place.

S Powell advised that at the following meeting B Rice would hold a workshop regarding the speed limit of Rangiora-Woodend Road/Chinnerys Road whole area including what the Community Board would like to see.

A number of items were raised by members.

A Thompson suggested a workshop at the following meeting regarding naming the Rangiora-Woodend cycle trail. It was noted that most of the cycleway was in the Kaiapoi-Tuahiwi ward and the conversation would involve the Kaiapoi-Tuahiwi Community Board as well as the Rangiora-Ashley Community Board.

S Powell noted there was no cutaway in the kerb on the walkway at Sandhill Road.

A Allen raised correspondence from L and J Smart regarding problem trees.

A Thompson asked if the Pegasus Toilets were up and running. C Sargison advised that they was still some signage to be installed. R Mather asked if there would be a change table and C Sargison replied that staff were investigating vandal proof options.

J Archer requested follow up on a previous letter written to the Council regarding problem trees at the boys brigade club where guttering had had to be replaced three times.
A Allen raised the unmown grass alongside the Pegasus Golf Club and asked if there was a process. C Sargison advised that staff had been speaking to the club advising of their responsibility for berms. It was the prime entrance to Pegasus and needed ongoing maintenance.

12 CONSULTATION PROJECTS

12.1 Dudley Park Shelter Belt Removal
Consultation closes 5pm, 16 November 2017.

12.2 Stormwater Drainage Bylaw
http://www.waimakariri.govt.nz/have-a-say/letstalk/consultations/stormwater-drainage-bylaw

12.3 Williams Street Beach Road Intersection
Consultation closes 5pm, 13 November 2017.

12.4 Ohoka Domain
Consultation closes 5pm, 21 November 2017.
http://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/ohoka-domain
The Board noted the consultation.

13 FOSTERING COMMUNITIES
C Sargison advised that at the December meeting he would provide a briefing on community facilities. There would be formal consultation through the draft Long Term Plan in March.

14 REGENERATION PROJECTS

14.1 Town Centres, Woodend-Pegasus
Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:

14.2 New Arterial Road, Kaiapoi
Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:

The Board noted the projects.
15 BOARD FUNDING UPDATE

15.1 Board Discretionary Grant

Balance as at 9 October 2017: $1,935.97.

C Sargison noted that the landscape budget required some work. He advised that G Stephens would be speaking to the Board early in 2018 regarding suggestions for the General Landscaping budget. It would be ideal to have projects completed prior to winter.

16 MEDIA ITEMS

The discussion on the Facebook page regarding the opening of the Waikuku paddling pool was noted.

S Powell thanked R Mather for organizing the media regarding the Karen Eastwood memorial table and ‘give-a-little’ page for that.

17 QUESTIONS UNDER STANDING ORDERS

Nil.

18 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 11 December 2017 at the Pegasus Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 7.57pm.

CONFIRMED

__________________
Chairperson

__________________
Date
1. **SUMMARY**

   1.1. The purpose of this report is to provide the Woodend - Sefton Community Board with information to allow a decision to be made on the future of three trees situated in Woodend Recreation Ground on the northern side of the old Scout Den building.

   1.2. A request has been received from a Community Board member on behalf of the Woodend Boys Club for the removal of the trees as follows “The Boys Club at Woodend Domain (sic) had requested three trees be removed due to acorns dropping and sun shade issues”

   1.3. It should be noted that the area where the trees are located is the Woodend Recreation Ground and not Woodend Domain as detailed in the removal request.

   1.4. This report proposes that the Woodend - Sefton Community Board decides on the best course of action on the future of the trees.

**Attachments:**

i. Woodend Recreation Ground Oak Trees site map
ii. Photograph of the Woodend Recreation Ground Oak Trees

2. **RECOMMENDATION**

**THAT** the Woodend - Sefton Community Board:

(a) **Receives** report No.171123127354

(b) **Approves** the retention of the three English Oak (*Quercus robur*) trees located in Woodend Recreation Ground adjacent to the Council owned Old Scout Den.

(c) **Notes** that the retention of the three trees is consistent with section 3.3 of the Council’s standard operating procedure for the removal of trees and Council’s Streets and Reserves Tree Policy S-CP4535.
3. **ISSUES AND OPTIONS**

3.1. Information has been received via the Board that the Woodend Boys Club have requested that three Council owned trees be removed from beside the old Woodend Scout Den situated in Woodend Recreation Ground.

3.2. The trees which are English Oak (*Quercus robur*) trees are approximately 12 to 14 metres tall with an average spread of approximately 12 metres. They are thought to be approximately 40 to 60 years old and are in good form and condition. This species is long lived and may survive for many hundreds of years in good growing conditions.

3.3. Staff investigation has revealed that the trees may have been originally self-sown from seed stock blown from adjacent trees but as they have now reached maturity and have been maintained by Council under the tree maintenance programme for a number of years their origin is not relevant when considering their removal.

3.4. The building and surrounding land was originally owned by the Scout Association of New Zealand and was purchased by Council in the late 1990’s following a considerable period of negotiation. Financing for the construction of the building was largely sourced from local community fundraising efforts and Council felt at the time of purchase that the building should remain as a community asset given the amount of community involvement in its construction. A staff report (Trim 98092900003) prepared for the Council at that time states:

> "The character and use of the land and den has formed a complementary role to the existing facilities and open space of the reserve over the past twenty years. Direct access from the Scout land is available onto Woodend Domain."

The land and building, although still held under separate freehold title, has been fully incorporated into the Recreation Grounds landscaping and use since its purchase by Council.

3.5. Given the age of the trees and in light of the above statement accepted by Council at the time of purchase the trees have formed part of the landscaping not only around the Scout den but have become an integral part of the landscaping within the Recreation Ground.

3.6. The trees are now approximately 15 metres high and located on the north side of the building. Though classed as mature they will continue to grow at a slow rate and it is possible they could reach a height of 20 to 25 metres in the coming years.

3.7. **Issues raised**: The two reasons given for requesting the trees be removed are as follows;

3.7.1 **Shading**: It has been reported that the Woodend Boys Club have advised that the trees create shade on the building. While this is correct Council receives many requests each year to remove or top Council owned trees due to shading. However, shading is considered part of what trees do by their very nature and is part of the natural environment. It is not considered sufficient reason to remove a healthy tree. Oak trees are deciduous and the amount of shade they create reduces considerably in autumn and over winter. In summer the trees provide shelter from the direct sun and in this case, as the building is not insulated, prevent it from becoming overheated and possibly unusable. It is believed that the majority of activities carried out in the building are in the late afternoon or evening and, therefore, shading during the day would have no direct detrimental effect on those activities.

3.7.2 **Acorns dropping**: It has been reported that the acorns create a trip hazard. The trees are mature and in a healthy condition and, therefore, produce what is
considered the usual amount of acorns for this species for several weeks in autumn. However, as with shading, the formation and shedding of acorns is considered to be part of what this species does by its nature and a part of the natural environment. Trees dropping seed pods, acorns or leaves is a large part of the natural environment and ecosystem it is not considered sufficient reason to remove healthy tree and is not inconsistent with the Council’s Tree Policy which has been recently reviewed and approved by Council. Clearing of the acorns from the path and surrounds is the responsibility of the building leaseholder as detailed in section 3.9 below. The leaseholder or hirer should simply sweep the path clear on a regular basis to prevent acorns building up and creating a hazard.

3.8. The Old Scout Den is currently leased to the Lions Club of Woodend Inc at a peppercorn rental for the purposes of community activities and is currently operated as the Woodend Youth Centre. The current lease commenced 1st June 2011 for a period of five years with five year extension being granted in 2016 with a final expiry date of 30th November 2021. There is no automatic right of renewal after the period of the current lease and as yet it is not known if the Lions club will continue to lease the building after the lease expires.

3.9. Section 6.2 of the Lease states:

*Where the Tenant is leasing all of the property, the Tenant shall:*

(a) keep and maintain the car parks and immediate surrounds of the building
(b) keep and maintain the storm or waste water drainage system including downpipes and ensure the guttering is kept clear and unobstructed.

Under the terms of the above Section the removal of the acorns and maintenance of the paths, spouting, car park and surrounding area are the responsibility of the Lions Club as lessees. Council does structurally maintain the building and surrounding area as well as provides assistance with vandalism rectification, maintenance of the car park area and ongoing tree maintenance to maintain their health and vigour. While being required to remove the acorns may create some nuisance for the lease holder or the Boys Club it is only necessary that they be removed from the path to the west of the building, spouting and exposed drains. It is not necessary to remove them from the carpark area as this is gravelled and the acorns will have no discernible effect on it. It is also not necessary that they are removed from site once the above areas are cleared and they can be disposed of on site and allowed to break down over the following year.

3.10. Under the terms of the lease the acorns and the general tidiness of the building and surrounds should be dealt with by the lessee. However, in order to assist the lessee and ensure that the spouting is cleaned once a year prior to winter of debris under the Council’s Facilities Exterior Maintenance Contract. The matter of the acorns was raised by the lessee several years ago with a request that Council remove the acorns on an ongoing basis. The request was declined on the basis that under the terms of the lease it was the lessee’s responsibility to maintain the area and this was accepted by the lessee being correct. The matter has not been raised by the lessee since then.

3.11. Staff do not recommend removal of the trees for the following reasons;

- It takes many years for these trees to obtain this size and they add character and amenity value to the landscape and the reserve.
- They provide shade for park users in summer, particularly those enjoying watching sports that are played in the reserve.
• They provide a visual continuity around the edge of the formal sports area of the reserve and soften the hard lines of the building which increase the visual amenity of the entire area.

• Reserve trees contribute to the health of the environment by reducing air pollution, while at the same time providing ecological diversity by attracting and supporting bird and insect life. The acorns in particular provide a rich source of protein for wildlife and enrich the soil as they breakdown.

• Reserve trees contribute to the character, shape and form of the district by adding a natural element to the urban environment.

• Shading is a part of what every tree does and is an integral part of the natural environment. It is not considered sufficient reason to remove a healthy tree. In this case the trees are deciduous and therefore the effects of shading in winter are minimised while the shade provided in summer allows the building to be naturally cooled and prevents overheating which may make the building unusable in high temperatures. The building is of uninsulated concrete block construction and while it would heat up quickly in summer the block would not absorb enough heat in winter, even if it were in direct sunshine, to raise the temperature more than marginally. It would quickly return to the ambient air temperature in the afternoons.

• The production of seeds and acorns is also a natural part of what trees do and is not considered sufficient reason to remove healthy trees. The issues can be mitigated by the lessee or other hirers sweeping the path and surrounding area on a regular basis and keeping the spouting and rains clear as per the terms of the lease. Council does assist by ensuring that spouting is professionally cleared once a year prior to winter rainfall under the Facilities Exterior Maintenance Contract.

3.12. Standard Operating Procedure defines the conditions for the removal of street trees only in cases where trees are dead, diseased or dying or where they are creating severe hardship in accordance with District Court outcomes.

3.13. The options for the future of the trees are:

3.13.1 **Maintain the status quo.** (i.e. allow the trees to remain in their current state with appropriate future maintenance to maintain their natural shape). **This is the preferred option.**

3.13.2 **Remove the trees entirely and replace them with another species** of juvenile trees (this will change the look and feel of the site and park in general). This is not the preferred option.

4. **COMMUNITY VIEWS**

4.1. Community views have not been sought in this matter. Should the Board express a desire to remove the trees it will be necessary to conduct public consultation on the matter prior to the Board making a final resolution.

5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. **Option 1**: Retain the trees in their current state and continue to monitor them for issues. There is no additional cost to Council. **This is the preferred option.**

5.2. **Option 2**: Remove the trees entirely and replace with an appropriate species of juvenile trees. If the trees are removed there will be an approximate cost of $4000 for removal and
replanting replacement trees which would come from the Council's tree maintenance operational budget.

6. **CONTEXT**

6.1 **Policy**

This matter is not a matter of significance in terms of the Council’s Significance Policy.

6.2 **Legislation**

There is no specific legislation regarding the removal of street trees. Applicants do have the right of legal recourse under the provisions of the Property Law Act 2007 should the Board decide not to authorise removal of the trees. Sub part 4 of the act refers to the removal of trees. Section 335 as copied below refers to what the court may consider should an application be made.

**335 Matters court may consider in determining application for order under section 333**

- (1) In determining an application under section 334, the court may make any order under section 333 that it thinks fit if it is satisfied that—
  - (a) the order is fair and reasonable; and
  - (b) the order is necessary to remove, prevent, or prevent the recurrence of—
    - (i) an actual or potential risk to the applicant’s life or health or property, or the life or health or property of any other person lawfully on the applicant’s land; or
    - (ii) an undue obstruction of a view that would otherwise be enjoyed from the applicant’s land, if that land may be used for residential purposes under rules in a relevant proposed or operative district plan, or from any building erected on that land and used for residential purposes; or
    - (iii) an undue interference with the use of the applicant’s land for the purpose of growing any trees or crops; or
    - (iv) an undue interference with the use or enjoyment of the applicant’s land by reason of the fall of leaves, flowers, fruit, or branches, or shade or interference with access to light; or
    - (v) an undue interference with any drain or gutter on the applicant’s land, by reason of its obstruction by fallen leaves, flowers, fruit, or branches, or by the root system of a tree; or
    - (vi) any other undue interference with the reasonable use or enjoyment of the applicant’s land for any purpose for which it may be used under rules in the relevant proposed or operative district plan; and
  - (c) a refusal to make the order would cause hardship to the applicant or to any other person lawfully on the applicant’s land that is greater than the hardship that would be caused to the defendant or any other person by the making of the order.

6.3 **Delegated Authority**

The Woodend - Sefton Community Board has the authority to determine the future of Council owned trees within the ward.
6.4 Quality Systems and Policy

6.4.1 Street and Reserves Tree Policy S-CP4535

Council's Street and Reserve Tree Policy Section 4.4 details the circumstances where Council owned trees may be removed as follows:

4.4 Removal of Street Trees

The removal of a healthy tree will only be considered in the following circumstances and even then, only when all options for retaining it have been eliminated:

- Where it causes severe hardship consistent with District Court decisions;
- Where it causes severe disruption to essential services;
- Where it is necessary for a street tree redevelopment plan to be implemented;
- Where it is necessary for the realignment/reformation of a footpath.

6.4.2 The Council's operating procedures contained within the Quality Manual (QS-R905 Street Trees), relating to tree removal in streets and relevant to this situation are as follows:

3. REMOVAL OF STREET TREES;

3.1 Objective

To protect the Council’s and community’s investment in street trees in the immediate future and throughout generations.

3.2 Explanation

3.2.1 Not everyone values street trees. The Council receives a number of requests each year from residents requesting that a particular tree or street of trees be removed. The most common reasons given for the request are nuisance from shading and leaf litter.

3.2.2 In some cases inappropriate species have been planted and a replacement programme is needed. In others the Council considers the nuisance the tree is causing an individual is less than the loss the removal of the tree will be to the community and future generations, given the number of years it takes for a tree to reach maturity.

3.3 Standard Operating Procedure

3.3.1 The removal of a healthy tree will only be considered in the following circumstances and even then, only when all options for retaining it have been eliminated:

- Where it causes severe hardship consistent with District Court decisions
- Where it causes severe disruption to essential services
- Where it is necessary for a street tree redevelopment plan to be implemented
- Where it is necessary for the realignment/reformation of a footpath

3.3.2 Trees, which are obviously dead, dangerous or diseased will be removed. Note: The Kaiapoi Community Board has delegation for the removal of trees from parks, reserves and streets or other Council land located in Kaiapoi.

3.3.3 In situations where residents claim healthy street trees are having a negative impact on their properties, the following procedure will be followed:

- The tree/s will be inspected by a Council Recreation and Reserve Advisor to ascertain the problem/s.
- Any appropriate remedial works will be carried out by skilled tree contractors at the Council’s expense. (Appropriate works are
defined as those necessary to alleviate the problem/s, although not to the extent that the natural attractive form or stability of the tree is destroyed in the operation).

3.3.4 Where a resident’s request for the removal of a tree is declined, the applicant may ask for the issue to be forwarded to Council’s Community & Recreation Committee or the Community Board for its consideration.

3.3.5 Where a resident’s request for the removal of a tree has been declined by the Council, the resident has the right to apply to the District Court to have the matter heard.

3.3.6 In the event of a road widening or other type of public work where trees are present and have to be removed, consideration is to be given to relocate the trees, if they are suitable for this purpose.”

7. COMMUNITY OUTCOMES

The maintenance of parks and reserves contributes to the following outcome;

Public spaces and facilities are plentiful, accessible and high quality.

Greg Barnard

Parks Community Assets Officer
Trim 171123127354  
GOV-26-09-06  
Requested removal of three Woodend Recreation Ground Oak Trees  
Report to Woodend - Sefton Community Board, 11 December 2017
Trim 171123127354
GOV-26-09-06
Requested removal of three Woodend Recreation Ground Oak Trees
Page 9 of 10 Report to Woodend - Sefton Community Board, 11 December 2017

Trim 171123127354
GOV-26-09-06
Requested removal of three Woodend Recreation Ground Oak Trees
Page 9 of 10 Report to Woodend - Sefton Community Board, 11 December 2017
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO: RDG-26 / GOV-26-09-06 / 171121126109

REPORT TO: Woodend Sefton Community Board

DATE OF MEETING: 11 December 2017

FROM: Scott Morrow, Land Information Officer

SUBJECT: Road Naming – Ravenswood Developments Limited, Woodend

SIGNED BY: (for Reports to Council or Committees)

Department Manager

Chief Executive

1. SUMMARY

1.1. The purpose of this report is to consider providing names for new roads as part of the Ravenswood Commercial Subdivision in Woodend.

1.2. The land parcel being developed for this stage is Lot 2 DP 327014

1.3. The proposed names were supplied by the developer.

Attachments:

i. List of proposed names from the developer with the background.

ii. Plan of the subdivision showing the new roads to be named.

iii. Waimakariri District Council policy for road naming (S-CP4505).

2. RECOMMENDATION

THAT the Woodend Sefton Community Board:

(a) Receives report no 171121126109

(b) Approves from the following new road names over Lot 2 DP 327014 marked as 1-6 on the attached plan.

1. Woodford Road

2. Kesteven Place

3. Broomfield Place

4. Lilburne Street

5. Oakleigh Crescent

6. Abi Lane

3. ISSUES AND OPTIONS

3.1. The proposed road names have been put forward by the developer of the subdivision and have some significance to the area.

3.2. There are six new road names to be named and of the names suggested there are no names the same or directly similar in the District Council area.
3.3. The developer has supplied other alternative names should the first choice of names not be suitable to be used.

3.4. The name Lilburne had been approved for use in Stage 1 of the subdivision but recently has been replaced by a different name at the developer's request. However it is available to be used in this stage of the development.

3.5. **Options Considered**

3.5.1. Approve the naming of the new roads as proposed.

3.5.2. Replace any proposed road with a road name of the Woodend Sefton Community Board's choice.

3.6. The Roading Team agrees with the proposed road names.

3.7. The Management Team has reviewed this report and supports the recommendations.

4. **COMMUNITY VIEWS**

4.1. It is considered that there would be minimal, if any, public opposition to this request. It does not impact or require any changes to other land parcels in the immediate vicinity.

4.2. Maori not consulted.

5. **FINANCIAL**

5.1. The Developers will meet the cost of the road name blade.

6. **CONTEXT**

6.1. A strong sense of community.


6.3. Policy/Delegation Reference - Authority to approve the naming of roads and streets.

Scott Morrow
Land Information Officer
<table>
<thead>
<tr>
<th>Road</th>
<th>Option 1</th>
<th>Option 2</th>
<th>Options 3</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>Left off first roundabout</td>
<td>Woodford Road</td>
<td>Sutherland Road</td>
<td>Wai-itī Road</td>
<td>Woodford was the pioneer of flour milling in North Canterbury; Sutherland was the first headmaster of Woodend School; Wai-itī was the name of an early Waimakariri sheep station</td>
</tr>
<tr>
<td>Right off first roundabout</td>
<td>Kesteven Place</td>
<td>Higgins Place</td>
<td>Moody Place</td>
<td>Kesteven, Higgins and Moody were early settlers in the area</td>
</tr>
<tr>
<td>2nd street to right off Bob</td>
<td>Broomfield Place</td>
<td>Birch Place</td>
<td>Kea Place</td>
<td>Broomfield and Birch Hill were early Waimakariri-Waipara Sheep Stations near John Raven's station; Kea is the bird of the year this year</td>
</tr>
<tr>
<td>Robertson Drive</td>
<td></td>
<td></td>
<td></td>
<td>Lilburne and Aitken were early settlers in the area. Croydon was the name of the town John Raven was born in</td>
</tr>
<tr>
<td>Street to left off the road above</td>
<td>Lilburne Street</td>
<td>Croydon Street</td>
<td>Aitken Street</td>
<td></td>
</tr>
<tr>
<td>Crescent off the road above</td>
<td>Oakleigh Crescent</td>
<td>Snowdale Crescent</td>
<td>Glen Crescent</td>
<td>Oakleigh was the name of a pastoral run John Raven acquired on the Rakaia; Snowdale was an early Waimakariri-Waipara sheep station</td>
</tr>
<tr>
<td>One-way service lane off Bob</td>
<td>Abi Lane</td>
<td>Wilkin Lane</td>
<td>Rhodes Lane</td>
<td>Abi is the name of the daughter of the CEO of the developer; Wilkin and Rhodes owned the sheep station next to John Raven</td>
</tr>
</tbody>
</table>

Other early Waimakariri-Waipara sheep stations
- Mt Brown
- Mt Grey

Other Early settlers
- de Bourbel
- Moody
NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

1 Introduction
The Waimakariri District Council is responsible for naming (and renaming) roads within its boundaries. Roads are named to reflect the identity of the local area and to ensure ease of identification for the Council, the public and key public and private services such as emergency, postal and courier services.

2 Policy Context
This policy applies where proposed roads and other vehicular accesses are being created either through subdivision development or the formation of existing unformed legal roads and to the naming of existing unnamed roads/vehicular accesses both public and private. This policy should form part of any subdivision design and approval process reference material.

3 Policy Objective
This policy specifies Council’s requirements for the naming of roads and vehicle accesses throughout the District to provide a consistent and comprehensive approach to naming of roads in the District.

The Waimakariri District Council is responsible for the naming of roads by the Local Government Act 1974 section 319(j).

4 Policy Statement

4.1 The Council’s four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.

4.2 Re-naming of streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.

4.3 Where a street is named for the first time or a street name is altered then the District Land Registrar, the Chief Surveyor, NZ Fire Service, Telecom, MainPower, valuation service provider, NZ Police, Civil Defence, and the Canterbury Regional Council shall be informed of the new name or change.

4.4 Where an existing street is extended, the street extension will be the same name as that of the existing street.

4.5 All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant’s expense, and relevant road signs shall be suitably annotated “Private Road”.

All private roads that are to be named, are to have a minimum of four lots with access from the private road.

4.6 A new street or road shall not be named the same or similar to a street or road already in existence in the District.

4.7 Council’s ‘List of Approved but Unallocated Road Names’

The list of unallocated potential road names for the Waimakariri District is maintained by Customer Services. Names approved for addition to the List of Approved but Unallocated
**NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY**

4.10 Road Type

The road type should be one that most accurately reflects the type of roadway that is being named. The list below should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011.

<table>
<thead>
<tr>
<th>Road Type</th>
<th>Abbreviation</th>
<th>Description</th>
<th>Open ended</th>
<th>Cul-de-sac</th>
<th>Pedestrian only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alley</td>
<td>Aly</td>
<td>Usually narrow roadway in a city or town.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Arcade</td>
<td>Arc</td>
<td>Covered walkway with shops along the sides.</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Avenue</td>
<td>Ave</td>
<td>Broad roadway, usually planted on each side with trees.</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Boulevard</td>
<td>Blvd</td>
<td>Wide roadway, well paved, usually ornamented with trees and grass plots.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Circle</td>
<td>Cir</td>
<td>Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Close</td>
<td>Ci</td>
<td>Short enclosed roadway.</td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Court</td>
<td>Crt</td>
<td>Short enclosed roadway, usually surrounded by buildings.</td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Crescent</td>
<td>Cres</td>
<td>Crescent shaped roadway, especially where both ends join the same thoroughfare.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Drive</td>
<td>Dr</td>
<td>Wide main roadway without many cross-streets.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Esplanade</td>
<td>Esp</td>
<td>Level roadway along the seaside, lake, or a river.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Glade</td>
<td>Gld</td>
<td>Roadway usually in a valley of trees.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Green</td>
<td>Grn</td>
<td>Roadway often leading to a grassed public recreation area</td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Grove</td>
<td>Grv</td>
<td>Roadway that features a group of trees standing together.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Highway</td>
<td>Hwy</td>
<td>Main thoroughfare between major destinations.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Lane</td>
<td>Lane</td>
<td>Narrow roadway between walls, buildings or a narrow country roadway.</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Loop</td>
<td>Loop</td>
<td>Roadway that diverges from and rejoins the main thoroughfare.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Mall</td>
<td>Mall</td>
<td>Wide walkway, usually with shops along the sides.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Mews</td>
<td>Mews</td>
<td>Roadway in a group of houses.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Parade</td>
<td>Pde</td>
<td>Public roadway or promenade that has good pedestrian facilities along the side.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Place</td>
<td>Pl</td>
<td>Short, sometimes narrow, enclosed roadway.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Promenade</td>
<td>Prom</td>
<td>Wide, flat walkway, usually along the water's edge.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Quay</td>
<td>Qy</td>
<td>Roadway alongside or projecting into water.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Rise</td>
<td>Rise</td>
<td>Roadway going to a higher place or position.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td>Rd</td>
<td>Open roadway primarily for vehicles.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Square</td>
<td>Sq</td>
<td>Roadway which generally forms a square shape, or an area of roadway bounded by four sides.</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Steps</td>
<td>Stips</td>
<td>Walkway consisting mainly of steps.</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Street</td>
<td>St</td>
<td>Public roadway in an urban area, especially where paved and with footpaths and buildings along one or both sides.</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Terrace</td>
<td>Tce</td>
<td>Roadway on a hilly area that is mainly flat.</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1. SUMMARY

1.1. The purpose of this report is for the Board to consider appointing a Board member to the Waimakariri Access Group (WAG).

Attachments
i. Letter of invitation from the Waimakariri Access Group (Trim 171107120715).

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 171122126742.

(b) Approves the appointment of Board Member …………………. as the Board’s representative and liaison person to the Waimakariri Access Group.

3. ISSUES AND OPTIONS

3.1. The WAG is a voluntary group of people with a high level of expertise in the area of accessibility issues in the community. The WAG is an advisory group to the Council on accessibility issues.

3.2. The purpose of the group is to promote access to public places and facilities in the district and a barrier free environment for all people in the community by:

- identifying factors in the social and physical environments in the District which restrict people from carrying our normal activities
- being a point of contact for people with concerns about mobility and/or access in public places in the district
- supporting and upholding the function and requirements of the NZ Disability Strategy, The Maori Disability Action Plan, The Convention of the Rights of People with Disabilities and the local Waimakariri District Council Accessibility Strategy
- providing appropriate training on disability and accessibility issues and
• working collaboratively with the Council providing expertise and experience with accessibility issues both environmental and attitudinal.

3.3. The Board received the group’s letter of invitation at its meeting of 13 November 2017.

3.4. All Community Boards have been invited to appoint a representative to the group.

3.5. The Management Team has reviewed this report.

4. **COMMUNITY VIEWS**

4.1. Not sought.

5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. There are no financial implications or risks associated with this appointment.

6. **CONTEXT**

6.1. **Policy**

   This matter is not a matter of significance in terms of the Council’s Significance Policy.

6.2. **Legislation**

   The Board has delegated authority for such matters.

6.3. **Community Outcomes**

   6.3.1 There are wide ranging opportunities for people to contribute to the decision making of public organisations that affect our District.

   6.3.2 Public spaces and facilities are plentiful, accessible and high quality.

---

Edwina Cordwell
Governance Adviser
Dear Ms Powell

The Waimakariri Access Group is a voluntary group of people with a high level of expertise in the area of accessibility issues in the community.

The Waimakariri Access Group (WAG) is a group that advises the council on accessibility issues in the district.

The purpose of the Group is to:
Promote access to public places and facilities in the district and a barrier free environment for all people in the community by:

1) Identifying factors in the social and physical environments in the District which restrict people from carrying out normal activities.
2) Being a point of contact for people with concerns about mobility and/or access in public places in the district.
4) Provide appropriate training on disability and accessibility issues
5) Work collaboratively with the council providing expertise and experience with accessibility issues both environmental and attitudinal.

We would like to invite a person from your board to attend our meetings so we can work together towards a fully inclusive barrier free environment for all people in the community. Our meetings are held on the second Tuesday of the Month at 11 am at the Meeting Room at the Council. Our next meeting is on November 14th.

Yours sincerely

Jill Waldron
Chairperson
Woodend-Sefton Community Board

Re: NZTA Safe Roads – Ashley to Belfast Safety Improvements

NZTA is currently seeking feedback on the proposed safety improvements to State Highway 1 Ashley to Belfast. A public session was held on Monday 27 November in Woodend which was attended by many members of the local community and the Woodend-Sefton Community Board.

The Board would wish to convey the following comments on the proposals as presented in information leaflets and on 27 November and reiterate the need to improve traffic and pedestrian safety significantly in this area.

With the imminent Ravenswood commercial and residential development, the need to take action and also ensure that there is an on-going review is critical as the area grows further over the coming years.

The Board offers the following specific comments and requests that NZTA also ensures that the Community Board as a formal elected body of the Waimakariri District is properly consulted and kept informed.

It is not sufficient for the Board to find out about consultations of proposed plans via local media.

The Board requests that NZTA formally include both the Chairperson: Shona Powell shona.powell@wmk.govt.nz and the Council’s Governance team comboard@wmk.govt.nz on all communications and distribution lists going forward.

The Board may itself further consult and engage with local community groups, residents or seek advice from Council staff to ensure that effective and comprehensive feedback and comment is provided.

Saltwater Creek to north of Waikuku Beach Road

- The Board recommends a reduced speed limit of (maximum) 80kph from north of Waikuku Beach Road to north of Wyllies Road. The reasoning is that exiting Tulls Road can be difficult, but more importantly is exiting Geisha Road. Geisha Road runs east and is just to the south as vehicles come down off the Ashley River Bridge. Geisha Road contains a small settlement of homes, as well as providing access to the Ashley River for recreational purposes (there are also walk and cycle trails in this area). Furthermore, the Ashley River Bridge is narrow and has limited visibility on its approaches. Wyllies Road leads to the town of Sefton and is a route for city commuters, and so needs to provide safe entry/exit.
• Ultimately, a new, wider bridge over the Ashley/Rakahuri River is needed, especially given the volume of trucks crossing it and the amount of disruption caused by any closures (e.g. for accidents).

• There is some support for a wider centre line in places, but there are concerns that this may only exacerbate the narrowness of the bridge as drivers become complacent about the amount of space they have leading up to the bridge, then get taken by surprise at the narrowness of the bridge.

• The Board supports shoulder widening, especially near intersections to allow space for vehicles to pull over and slow down before turning left, or to give space for vehicles to merge after turning left. It is suggested that a merging lane be considered for Geisha Road.

• There is support for the proposed barrier upgrade at Saltwater Creek.

**Waikuku village area**

• The Board strongly recommends and supports a reduced speed to 60kph from north of Waikuku Beach Road to south of Gressons Road as there are multiple potential hazards on this stretch of road including the Waikuku Beach Road and Gressons Road intersections, Z Service Station, bus stops, retail complexes and private driveways.

• Support village safety improvements including signage and landscaping.

• Support the need for improvements to Gressons Road and Waikuku Beach Road intersections. These are both highly utilised roads with Gressons often being used for vehicles travelling to and from Rangiora, including trucks and emergency vehicles.

• Members also note that there are plans for the development of the former Waikuku School property to a retail complex including café. This will add further pressure of both volume of traffic and that of entry/exits as well as increase the stop/start/slowing of vehicles.

• Members recommend an island style crossing for pedestrians in the vicinity of the Z Service Station

• Recommend improvements to enable safer entry/exit to/from Z Service Station, Brick Mill complex and the new café complex at former Waikuku School.

• Recommend improved parking on the road opposite the Z Service Station (along with safer crossing for pedestrians as above).

**South of Gressons Rd to Pegasus roundabout**

• The Board recommends a reduction in speed limit to 80kph from south of Gressons Road to Wards Road as residents are reporting they are having difficulty at peak hours turning onto SH1 and returning to their property. The Preeces Road intersection would be made safer by reduced speed in this area and traffic needs to be approaching the Pegasus roundabout at a reduced speed. Also, to have this area at 80kph gives a more consistent approach to speed limits in the area.

• There is support for a wide centreline in this section of road.
• Members recommend further safety improvements to the Preeces Road intersection, as residents report multiple ‘low level’ crashes in this area. There is also a need to provide a right turning lane off SH1 together with increased signage.

• Members recommend the provision of a merging lane, or wide centreline, for traffic turning right out of Preeces Road.

**Pegasus roundabout**

The Board strongly recommends a reduction in speed to 50kph approaching the Pegasus roundabout. This roundabout is causing problems in that drivers on SH1 are travelling too fast and often cross lanes or use it to overtake. This can result in accidents and near-misses. Drivers often do not give way when travelling south, as required, to traffic turning right into Pegasus. Pegasus residents tell us that they turn right at the roundabout with a degree of caution wondering if the southbound SH1 traffic will give way to them. When southbound traffic doesn’t give way this forces traffic turning into Pegasus (with the right of way) to stop in the middle of the roundabout which has the potential to cause a nose to tail accident and perhaps being pushed into the path of other vehicles.

With the development at Ravenswood, including a petrol station, McDonalds and a supermarket plus other commercial enterprises starting to open from 2018 this roundabout is going to become busier with more traffic turning off and onto SH1 and will mean the same problems for traffic turning into Ravenswood as outlined above.

Another priority is having a safe means for pedestrians and cyclists crossing SH1 between Pegasus and the Ravenswood commercial area. At present this is completely unsafe.

**South of Woodend Beach Rd to Pineacres Intersection**

• The Board recommends a speed reduction to a maximum of 80kph from just south of Woodend Beach Rd to the start of the motorway to achieve consistency with speed reductions in other areas (as per above comments). There is a history of fatal accidents on this stretch of road. Hazards include the Sandhills Road intersection, businesses on this stretch (including Blueberry Farm and the Ready Mix yard) and private driveways. Even if speed is not necessarily to blame for the high rate of accidents it does contribute to the seriousness of the outcome of any accident.

• Speed when entering Woodend Township from the south needs to be reduced to 50kph at an earlier point.

• One of the proposals is to put a wire rope median barrier along this stretch of road which would mean no turning right in or out of properties or right into Sandhill Road. The proposal is to then put two roundabouts in, one at the intersection with Pa Road and the other at the south end of Woodend to allow this traffic to turn around safely. Given the safety issues that have been raised with the Pegasus roundabout, to put two additional roundabouts on SH1 may cause more problems than they solve. There are also a number of trucks which enter
and exit the Ready Mix yard which would have to be able to manoeuvre around the roundabout.

- Improvements are needed for the Sandhills Road intersection. Local residents are not supportive of removing the right turn ability and moving to a ‘left in and left out’ regime. Merging lanes may not only make it easier for locals but also make it considerably safer.

- The Woodend Beach Road/Rangiora Woodend Road intersection needs major work and it is assumed that will happen with the Woodend Township safety improvements to be consulted on in early 2019. NZTA is asked to confirm this. The use of Rangiora-Woodend Road is increasing by residents of East Rangiora wishing to head south on SH1 as it allows them avoid travelling through Rangiora to Linslde Road. The usage will also increase with the first stage of residential development at Ravenswood underway.

- The Board supports the use of flexible roadside safety barriers, provided there are still places that cars/trucks can pull over if they need to. There are also bus stops which need to be further off the road.

- The road outside the Ready Mix yard needs to be widened to enable trucks turning left to merge safely and a right turning lane into the yard for the trucks.

- Any measures which would remind drivers that it is a compulsory stop at the Williams Street (Pineacres)/SH1 intersection would be supported by the Board. Most drivers do not come to a stop at this intersection perhaps because they believe they have a clear line of sight to the north. Drivers turning out of the intersection travelling north onto SH1 are often busy looking to the north at approaching traffic and forget that drivers turning right into the intersection from SH1 to the south have the right of way at present. One option would be to make drivers turning right into Williams Street have to give way. The bollards have worked well at this intersection helping to keep traffic in the correct lane when turning on SH1. Many drivers on SH1 seem to ignore the 70 kph variable speed sign at this intersection, so reducing the speed permanently to 80 kph maybe the solution.

- The Board believes this stretch of road is very unsafe for cyclists and walkers. Given that Woodend and Pegasus are zoned for Kaiapoi High School it is unsafe for students to cycle to and from school.

Pineacres intersection to Linslde Road (motorway)

- The Board supports the proposal for flexible roadside safety barriers and flexible median barriers as an interim step until four-laning is done on this stretch. There is also a need for increased signage where Linslde Road northbound on-ramp merges with the motorway.

Lineside Road to Tram Road (motorway)

- The Board supports the proposed upgrading of the motorway off-ramps to improve visibility (as above for the Lineside Road northbound onramp).

- There is support for flexible side barriers as long as there is room for people to pull completely off the motorway in the event of a breakdown or incident.
• Flexible median barriers are not supported as it is difficult to ascertain the actual benefits of doing so in this area.

• The Board supports continuing education about how to merge safely at an on-ramp which allows traffic to flow freely and safely. The bollards at Tram Road on-ramp have helped with this by not allowing traffic to cross into the lane too early.

• There also seems a need for education around the use of lanes as questions always arise around whether traffic should be in the left lane unless overtaking.

Additional recommendations/comments for roads intersections with SH1 in the above areas

• The Board supports consideration of a lower speed limit to 80kph on Gressons Road and Preeces Road.

• Also for a lower speed limit on Pegasus Boulevard between SH1 and Infinity Drive to 50kph (in keeping with proposed speed for roundabout area and to provide a more consistent approach).

Cycling/Walking

Cycle and walkways around our area are a great way to get around. However, crossing SH1 is an urgent safety issue. The Woodend to Rangiora cycle/walkway will be complete in early 2018 and the logical connection is to the Jill Creamer trail which runs down Woodend Beach Road between Woodend and Woodend Beach. But the difficult intersection with SH1 will make this unsafe. The Coastal Path runs between Waikuku Beach and Woodend Beach and this is well used. Users will be able to choose how far they wish to go, for example some may choose to do a loop between Rangiora, Woodend Beach and Pegasus but crossing SH1 in two places will be unsafe.

Woodend Corridor safety improvements (Pegasus roundabout to south of Woodend Beach Road)

It is critical that the Board members, as the formally elected representatives, are involved and informed regarding any upcoming consultation on this roading area. This is both a courtesy and also as a legally constituted Community Board constituted under the Local Government act 2002. The Act defines the Board’s role as a consultee and advocate for its community.

Members urge that this work is undertaken as soon as possible to make SH1 through Woodend a safer environment for the Woodend community.

Woodend-Bypass

The WSCB strongly supports the Woodend By-pass being built as soon as possible. The proposed safety improvements will assist with many of the safety issues identified from the Pegasus roundabout to Pineacres. However, the Bypass would provide greater safety for everyone and would also mean that Woodend could be returned to the community to allow residents and
visitors safe access to businesses, homes and the school. Given the volume of traffic through Woodend, SH1 physically divides the community. The volume of traffic and traffic movements on and off SH1 will increase with population growth in this area and the commercial development at Ravenswood. A cost-benefit analysis around both the safety issues for residents, motorists, pedestrians and cyclists and the cost to Woodend community of being divided this way needs to be undertaken as soon as possible to determine the priority of the Bypass.

The Board seeks formal acknowledgement on behalf of its communities and residents of its comments and further information on any upcoming activities or consultations on further aspects of SH1 and surrounding areas.

Shona Powell
Chairperson – Woodend-Sefton Community Board
1. SUMMARY

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>7th November</td>
<td>Grey Power monthly meeting</td>
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<td></td>
<td>Tā Mark Solomon as guest speaker. Listened to members afterwards, talked about community boards and what we do, and established links with Grey Power.</td>
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<tr>
<td>12th November</td>
<td>Opening of the Jill Creamer Trail</td>
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<td>This trail adds another link in the cycling/walking trails around the District which need to be better promoted to locals and to attract visitors to use them. Many comments received that the naming was a fitting choice.</td>
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<tr>
<td>12th November</td>
<td>Tūhaitara Coastal Park Open Day</td>
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<td></td>
<td>An opportunity to support the Trust, find out more about what they are doing, and listen to local residents and their issues.</td>
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<tr>
<td>21st November</td>
<td>Experiential Training workshop run by Waimakariri Access Group</td>
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<td></td>
<td>Highlighted some of the challenges faced by those with limited mobility or other issues such as sight or hearing. Although a lot is about design everybody can do their part to help e.g. not blocking footpaths. Very useful.</td>
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<tr>
<td>27th November</td>
<td>NZTA Open Day Improvements to SH1 Ashley to Tram Road</td>
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<td></td>
<td>Spent a couple of hours at this and talked at length with NZTA staff and local residents about their concerns. A letter from the WSCB will be sent to NZTA with our feedback on the proposals.</td>
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<tr>
<td>30th November</td>
<td>Draft Stormwater Drainage Bylaw 2018 briefing</td>
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<td></td>
<td>Gave a better understanding the draft bylaw and its effects. An opportunity to get questions answered.</td>
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Planned events for coming month:

4th December – WSCB Training
Various Christmas functions
2. **RECOMMENDATION**

    **THAT** the Woodend-Sefton Community Board:

    (a) **Receives** report No. 171204131167.

Shona Powell  
Chair  
Woodend-Sefton Community Board
John Archer

Attended Woodend Lions meeting and assisted with Xmas Raffle sales outside New World Rangiora.

Was assisted by a group of Woodend School Students to apply mulch to the beach road planting, installed by Delta, above the gabion retaining wall. What a great bunch of young people to have helping with the care and willingness they showed.

Enjoyed the day for the official opening of the Jill Creamer Trail. There was quite a number who attend the ribbon cutting and rode or walked the Trail. Walked the whole trail myself in company of Graham Creamer and enjoyed the walk. All the Beach Road residents had tidied their frontages and the Beach Road looked great. The weather didn’t help with the beach event but we made the most of it.

Attended the Woodend School end of year production titled Woodend a Cultural Narrative. Some really talented young people and I thought it was a good production.

Went along to the NZTA Safe Roads Open Day in the Woodend Community Centre. There were some good discussions and queries and I thought the people who staged the event actually listened to comment and were taking note of these. Subsequent to the open day I fully support submissions made by fellow Board Members with a couple of suggested additions. These were around the suggestion of no right turn in or out of Sandhill Road and right turning traffic into Williams Street on SH1 should be made to give way to right turning traffic coming out of Williams Street as the thing is/was that you give way to your right and all right turning traffic gives way to the right.

Attended All Boards briefing on Land Drainage. This was an informative evening on what is a critical and important activity. There were some good comments and queries which I thought WDC staff addressed reasonably confidently. Something I didn’t ask, and meant to, was where does it all end up.

Attended Community Board training event.
Rhonda Mather

- Attended Pegasus Residents’ Group (PRG) committee meeting 14 November
  - Christmas market to be held in the Pegasus Community Centre on Sunday 10 December.
  - Submission to NZTA/SafeRoads for Ashley to Belfast safety improvements
  - Karen Eastwood project has reached its financial goal and is expected to be ready for the anniversary of Karen’s death on 18 December.

- Residents’ concerns:
  - Lack of maintenance in Pegasus continues to be a concern. The golf club are maintaining their road verges now, but it is still quite rough, especially when compared to how well it used to be maintained under previous owners.
  - At time of writing Western Ridge Conservation area is badly in need of mowing and maintenance. PRG have contacted Todd Property about this.
  - Thanks to WDC Chris Brown who gave me the heads up on problem with some Sorbus trees in Pegasus before a resident came knocking on my door to complain about them. I was able to give him an informed response (which partially satisfied him).
  - Concerns again raised by a resident living near the Pegasus Blvd/Infinity Dr roundabout with regard to driver speeds. PRGI will be following up with the resident. She has also contacted WDC and been advised to take her concerns to PRGI.

Other

12 November: Tuhaitara Coastal Park Open Day and opening of Jill Creamer walkway. A great turnout and very well run event.

13 November: Equip remuneration Webinar

15 November: Ronel’s community cuppa. This event continues to be well attended with real benefits in terms of community integration being seen. Well done to Ronel Stephens for this initiative.

17 Nov – 1 Dec: I took a break from WSCB and PRGI. 😊

27 November: NZTA Drop-in at Woodend. A very good and informative session. Seemed to be very well attended and heard some NZTA staff say they don’t get numbers like that in Chch.

Articles for The Woodpecker

4 December: Woodend Sefton Community Board Training

6 December: Mayor’s community morning tea (attended on behalf of PRGI)

6 December: TKoT end of year function

13 December: Ronel’s Community Cuppa

16 December: PRGI Christmas by the Lake

18 December: Sefton Christmas Carols
18 December: Commemoration of the anniversary of Karen Eastwood’s death and ‘official’ opening of Karen Eastwood Park picnic area.

Andrew Thompson

Attended the NZTA Drop In session on 27 November

Attended Community Board training event on 4 December

Other activities:

Participated in the Waikuku Beach clean-up
Erected a Taranaki Stream Reserve Display