MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 9 AUGUST AT 7PM.

PRESENT
J Gerard QSO (Chair), D Lundy (Deputy Chair), R Brine, M Clarke, K Galloway, D Gordon, J Hoult, S Lewis, G Miller and P Williams.

IN ATTENDANCE
J Millward (Manager Finance and Business Support), Mayor Ayers, J McBride (Development Manager), B Rice (Senior Transport Engineer), S Hart (Business and Centres Manager), E Cordwell (Governance Adviser) and E Stubbs (Minute Secretary).

1  APOLOGIES
Moved J Gerard seconded J Hoult

That the apologies from P Allen and C Prickett be received and sustained.  
CARRIED

2  CONFLICTS OF INTEREST
R Brine advised of a conflict of interest for Agenda Item 7.2 as a serving Police Officer.

R Brine and P Williams both advised of a conflict of interest for Agenda Item 7.4 being the Chair and a member of the Hearing Panel respectively.

3  CONFIRMATION OF MINUTES

3.1  Minutes of the Rangiora-Ashley Community Board – 26 July 2017
Moved J Hoult seconded D Lundy

THAT the Rangiora-Ashley Community Board:

(a)  Amends the minutes of the Rangiora Ashley Community Board meeting held on 26 July 2017. Item 7.4 to add “D Gordon” also left the room. Item 7.4 editorial change to paragraph sequence regarding discussion of school fundraising.

(b)  Confirms the circulated minutes of the Rangiora-Ashley Community Board meeting, held on 26 July 2017, as a true and accurate record.

CARRIED

3.2  Receive Minutes of the Rangiora-Ashley Road Naming and Reserve Naming Committee – 13 June 2017
Moved J Hoult seconded K Galloway

THAT the Rangiora-Ashley Community Board:

(c)  Receives the minutes of the Rangiora-Ashley Road and Reserve Naming Committee meeting, held on 13 June 2017.

CARRIED
4 **MATTERS ARISING**

Nil.

5 **DEPUTATIONS AND PRESENTATIONS**

Stuart Harris thanked the Board for allowing him to speak regarding Agenda Item 7.2 Changes to Cones Road Speed limits. He supported the recommendations. Once any walkway was in place he requested appropriate signage be installed. Mr Harris noted that it had been two years since he had put forward the community walkway idea.

D Gordon asked about the signage and Mr Harris commented that it would be to advertise the track at both ends of the walkway.

Sarah Pallet, a resident of 308 Cones Road, spoke to the Board regarding the speed limit changes. She noted that the report addressed a number of her concerns however, she had some remaining matters that were not fully addressed (Trim No: 170817089019).

Referring to Section 3.15 of the report S Pallet agreed with improvements to the timber site rails but noted that they required regular maintenance which was not being carried out at the moment. She supported localised shaping of the vertical curve and widening of the road to increase visibility. S Pallet supported clearing of vegetation adjacent to the road but noted this had not been maintained in the past and requested that it be added to the regular mowing and maintenance schedule.

S Pallet was pleased to see the reference to monitoring the improvements. She requested that following the improvements to the vertical curve that the stopping sight distance be reassessed and appropriate remedial action taken if required.

S Pallet drew attention to the Board’s 8 March 2017 recommendation for a 30km/h speed limit whilst the recommendation in the report was for 40km/h.

D Gordon referred to the critical corner and asked if S Pallet had a view whether it should be 40km/h or 30km/h. S Pallet commented that if the safety improvements were made and were effective then she would be comfortable with 40km/hr. She believed the safety methods should be shown to be effective before the walkway was considered.

D Gordon queried whether S Pallet believed there were still problems at the Cones Road/Carrs Road intersection. S Pallet advised that there were many issues associated with the lack of visibility for drivers due to parking of both cars and large trucks. The corner required urgent attention and parking needed to be prevented in that area.

P Williams asked what S Pallet saw as the most important areas of concern. The intersection or the crest of the hill? S Pallet commented that there were really two crests and that improving visibility at both should be considered.

S Lewis thanked S Pallet for her deputation noting her observations of what could be improved and the maintenance and monitoring of improvements.

Robyn Eyles spoke with regard to the North Canterbury Musical Society’s funding application (Agenda Item 7.3). She commented on the role of the Society in the community and that the request for funding was for signage for the costume hire facility. Costume hire was a fundamental aspect of the North Canterbury Musical Society activity and used by members of the public and other societies for a wide range of events and activities. It was also a key contributor to income.

The Chairperson thanked all for their respective deputations.
6  ADJOURNED BUSINESS

Nil.

Note that items 7.1 to 7.4 were taken in the sequence 7.2, 7.3, 7.1, 7.4. The minutes have been recorded in accordance with the order of the Agenda as circulated.

7  REPORTS

7.1 High Street Feature Lighting – K Stevenson (Roading Manager), J McBride (Development Manager)

S Hart and J McBride spoke to the report. S Hart noted that most of the material had been covered at the previous meeting. However, further work had been completed on lower cost options and investigation of alternative products with the same specifications. There was no change to previous staff advice arising from this further work. Supplier delivery time-frame issues had also been considered as the lights are required to be installed prior to Christmas 2017. Council had received a briefing on the matter and were supportive of the recommendations. An indicative order for the lights had been placed with a cancellation option.

K Galloway asked how the timeframe tied in with Mainpower. S Hart advised that they were working closely with Mainpower who were relatively confident they could meet the required timeframes. Pre-cabling options were being considered. K Galloway asked if a completion date was available and S Hart replied that all involved were working towards mid-November.

Moved K Galloway seconded G Miller

THAT the Rangiora–Ashley Community Board:

(a) Receives report No 170725078225.

THAT the Rangiora–Ashley Community Board recommends to the Council that it:

(b) Approves the feature lighting for High Street as detailed on the attached plan (TRIM 170728080053).

(c) Approves the reallocation of the remaining $265,000 High Street Upgrade budget in 2017/18 to fund the feature lighting in High Street.

(d) Notes that the current allocation of the remaining $265,000 is $205,000 to Good Street upgrade and $60,000 to the feature lighting.

(e) Notes the Good Street upgrade cannot now be completed until 2018/19 because of the delay in the new building on the east side of the street and that the likely cost to achieve the required outcome will be more than the $205,000 that is currently allocated.

(f) Approves the allocation of $350,000 from the future Town Centre Upgrade budget of $100,000 per year to the Good Street Upgrade project in 2018/19.
(g) **Considers** options to fund the street lighting of $550,000 through the next LTP process.

**CARRIED**

K Galloway believed the lighting was one of the best projects the Board had established and was keen to see installation as soon as possible.

G Miller commented that the High Street needed the lighting.

J Gerard reiterated his thanks to staff and Councillors for taking the necessary steps to enable the project to progress and finally be achieved this year.

7.2 **Changes to Cones Road Speed Limit** – K Stevenson (Roading Manager), B Rice (Senior Transport Engineer), H Davies (Roading Projects Engineer)

B Rice spoke to the Board regarding the report and provided a brief update on potential alterations to the Cones Road/Carrs Road intersection. Indicative drawings were tabled.

B Rice reminded members of the background to the proposed speed limit change which was linked to Mr S Harris’s concept for a community project to construct a walkway along Cones Road. At its 8 March, 2017 meeting the Board had supported the potential for a walkway, if a 30km/h speed limit could be achieved on the unsealed portion of Cones Road.

Formal consultation had been undertaken from which the results were mixed. Some in support of 30km/hr and others in strong opposition.

Staff had therefore taken a step back and considered alternatives. Sight distances at the first vertical curve had been assessed and ways in which to increase this through appropriate earthworks had been investigated. Speed surveys had shown that the current actual average speed of vehicles halfway down the hill was around 50km/h. This meant that extensive physical changes to the road layout would be needed to achieve compliance with a 30km/h limit. B Rice went on to describe the safety improvements that were being recommended for Cones Road given a 40km/h limit.

B Rice advised that the Carrs Road/Cones Road intersection had also been reviewed. Road widening had been considered as well as moving the entrance to Cones road further along Carrs road so drivers had more visibility before making the decision to turn. The option of removing the hedge had been investigated but required land purchase/easement and would therefore be costly in terms of both time and money. This option was not being progressed.

J Gerard asked if there was any reason why S Pallet’s suggestions could not be incorporated and B Rice confirmed that this would be possible. J Gerard asked if continued maintenance would occur and B Rice advised that it would.

D Lundy noted the earthworks required to reshape the vertical curve and asked if this would still be minor works for which funds were available. B Rice advised that the curve would need to be lengthened so that the height of the top of the curve could be reduced. There would be a limit to how much the curve could be reduced but he expected it to be adequate.

B Rice understood that the work could be accommodated from the current minor works budget but would need to be assessed against other priorities.

K Galloway asked if B Rice had driven the whole road at 40km/hr and B Rice advised that he had not driven at 40km/hr over the curves as the proposed safety improvements were not yet in place. If a driver could adequately see a cyclist or pedestrian and stop in time then that was a safe environment. K
Galloway noted the unpredictability of children and asked if the road was safe for them and B Rice commented that was a consideration in any pedestrian environment.

P Williams expressed concern that when the project was first considered it was expected to be cost neutral but now earthworks were required to reshape the vertical curve. He asked if there was a cost estimate for the earthworks. B Rice replied that he was not aware whether this had been undertaken. J Gerard commented that the cost implications were a matter for Council. P Williams believed it was not sensible for the Board to consider the matter further or make a recommendation to the Council without a rough estimate of cost. B Rice advised that further detailed work would be undertaken prior to staff seeking any consideration of the proposals by the Council.

M Clarke queried whether staff had considered that some agricultural machinery could only travel slowly and the impact this might have on other road users. B Rice said that farm vehicles had not been specifically considered but that in this type of environment agricultural machinery would be expected. He reminded the Board that the current legal speed limit was 100km/h and had not created too many issues due to the actual terrain and road contours. Road users had driven according to the conditions.

D Lundy noted that the concerns raised in S Pallett’s deputation regarding the Carrs/Cones Road intersection and that B Rice had provided some detail on possible solutions. He asked whether this was considered a major works and if there was sufficient budget. B Rice replied that it was still classed a minor works if land purchase was excluded.

D Gordon noted that the Board’s March 2017 resolution had requested greater safety and adequate parking for the Carrs/Cones Road intersection and asked why parking had not been factored in. B Rice commented that what had been tabled was a draft only and was for the purposing of updating the board on progress. Parking would remain a difficulty as some parking could be provided but not a significant amount.

D Gordon noted the existing trucks parking adjacent to the intersection and B Rice commented that he was not aware of this and that it had not been specifically considered. The first priority had been to address safety aspects.

D Gordon queried whether B Rice would regard the road as safe at the 40km/h limit with the proposed improvements. B Rice advised that he would. D Gordon also queried whether there was a safety difference between 30km/h and 40km/h. B Rice responded that the difference between 30km/h and 40km/h ‘feels greater’ to the driver than that between 100km/h and 110km/h. However, he was comfortable that the 40km/h limit coupled with the improvements described in the report would be appropriate for the environment.

D Gordon asked whether he thought the six-month review clause raised by S Pallet was reasonable and B Rice replied yes.

D Gordon also asked if Abley had reviewed the 40km/h proposals. B Rice advised that there was sufficient expertise in the team and that all analysis had to comply with AUSNZ standards. This had not been deemed necessary but could be undertaken.

D Gordon asked when the intersection improvement work would be undertaken and whether it would be brought back to the Board after consultation. B Rice noted that the intersection work was still a draft and only presented to the Board at this time for information. The intersection work was a separate exercise to the speed limit reduction.

K Galloway noted that if the speed limit was 30km/h people tended to drive at 40km/h and if the limit were 40km/h that could increase to 50km/h and asked
why it could not be set at 30km/h. B Rice again advised of the actual geography of the road and the limitations this placed on the ability to drive at higher speeds and replied that the result would be poor compliance with the 30km/hr speed limit.

J Hoult asked if the speed limit would be adequate and safe if there was increased development and B Rice replied that if there was extensive development that would need to be reviewed regardless of the walkway.

*The meeting adjourned for a workshop at 7.50pm resuming again at 7.58pm.*

Moved D Gordon seconded G Miller

**THAT** the Rangiora–Ashley Community Board:

(a) **Receives** report No 170713072881

**THAT** the Rangiora–Ashley Community Board **recommends** to Council that it:

(b) **Approves** a speed limit of 40km/h on Cones Road, north of Carrs Road, along with the following safety improvements:

   - Speed advisory and pedestrian warning signage.
   - Improvements to the timber site rails at the beginning of the unsealed portion of Cones Road.
   - Localised shaping of the vertical curve north of 352 Cones Road and minor widening of the road.
   - Outdoor convex mirror opposite the driveway at 352 Cones Road.
   - Clearing of vegetation adjacent to the road and including the berm areas in the Council’s maintained mowing list.
   - Letter drops to residents, who are the predominant users of this road, leading up to the installation of the new walking track. These will outline the protocols to enable safe operation of this section of road.

(c) **Notes** that the Register of Speed Limits will be updated to include the changed speed limit.

(d) **Notes** that the Speed Limits Bylaw 2009 allows speed limits to be changed by Council resolution following consultation as required by the Land Transport Rule: Setting of Speed Limits.

(e) **Requests** that staff continue to investigate the intersection access and area of Carrs and Cones Roads in order to:

   - Provide greater safety
   - Provide adequate parking

(f) **Requests** that within six months of the vertical curve being reshaped, a speed survey will be carried out in this location, and an assessment made to ensure that the appropriate stopping sight distances are provided.

**CARRIED**

P Williams against, K Galloway and M Clarke abstain

D Gordon commented that he had sympathy with the proposal to raise the recommended speed from 30km/h to 40km/hr. He believed the review clause
was a sensible suggestion. His primary concern was the Carrs Road/Cones Road intersection.

G Miller advised that he fully supported D Gordon in the recommendation and felt that the walkway project should be progressed.

S Lewis commented that she supported S Pallet’s suggestions, the staff recommendations and the proposed review.

7.3 **Applications for Rangiora-Ashley Community Board Discretionary Grant 2017-2018 - E Cordwell (Governance Adviser)**

E Cordwell spoke briefly to the report noting that R Eyles had earlier addressed the Board with regard to the application from North Canterbury Musical Society. The second application was from Reflections Community Trust towards engaging entertainment for the Waimakariri Light Party. The third application was from the Social Inclusion Initiatives Group for ‘Welcome Bags’ which was an initiative that had arisen following the earthquakes. The SIIG group was community run and under an umbrella charitable trust – You Me We Us. She noted there had been a few queries regarding the third application and tabled an example of a Welcome Bag and the leaflet that WDC also provided as a welcome to the district. The Welcome Bag was crafted with schools.

K Galloway requested detail on what was included in the WDC pamphlet and E Cordwell provided an outline.

P Williams asked if the pack contained information on the Board and E Cordwell replied that it did not.

K Galloway queried the Council involvement in the Social Inclusion Initiatives Group and J Millward advised that the Community Development Officer spoke to a wide variety of groups across many sectors.

J Hoult asked where the group was planning to distribute the welcome bags and noted that the community team delivered a good package. J Millward commented that the community team provided an electronic version of the welcome letter and that the bags were more like a gift especially after the earthquakes.

E Cordwell noted that the Oxford-Ohoka Community Board had requested to lie the report on the table until further information had been provided.

Moved K Galloway seconded D Lundy

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 170713072867.

(b) **Approves** a grant of $350 to North Canterbury Musical Society Inc towards the costs of signage to promote the Costume Hire service.

**CARRIED**

K Galloway commented that he strongly supported the North Canterbury Musical Society Inc. application to assist with its own funding.

Moved K Galloway seconded J Gerard

**THAT** the Rangiora-Ashley Community Board:

(c) **Declines** the application from Reflections Community Trust.
K Galloway commented that the application from Reflections Community Trust was a request they had had before and he believed that the Light Party was a Kaiapoi activity rather than district wide.

Moved K Galloway seconded J Gerard

THAT the Rangiora-Ashley Community Board:

(d) Declines the application from Social Inclusion Initiatives Group.

CARRIED

D Gordon and J Hoult against

K Galloway commented that the Welcome Bags had initially been for earthquake refugees and provided a necessary social service in that turmoil. Since that time Council had taken over and produced excellent material for newcomers, that material was also available online.

J Gerard supported not granting the application as it was already happening at the ratepayer’s expense. The funding request was also not equally distributed through the Boards.

R Brine commented that the Newcomer’s Network had started 15 years ago with Sylvia Temple helping create packages. He agreed with the Oxford-Ohoka Community Board who had requested more information in order to make a decision.

7.4 Approval of the Rangiora-Ashley Community Board’s Submission to the Waimakariri District Council regarding the Draft Waste Management and Minimisation Plan – E Cordwell (Governance Adviser)

E Cordwell spoke briefly to the report advising that the purpose was to approve the Board’s submission to the Draft Waste Management and Minimisation Plan.

Moved J Hoult seconded M Clarke

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170713072856.

(b) Approves the Board’s Submission to the Waimakariri District Council regarding the Draft Waste Management and Minimisation Plan (Trim 170713072838).

CARRIED

J Hoult supported the submission commenting that she had been very impressed with the content. It had addressed all the issues raised and had thought about the community they were serving.

M Clarke believed that the submission was well written and prepared and covered all points raised in the workshop.

8 CORRESPONDENCE

Nil.
9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for July 2017

Moved J Gerard seconded G Miller

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170801081769.

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 6 July 2017
(Trim No. 170630067752)

10.2 Woodend-Setton Community Board meeting minutes – 10 July 2017
(Trim No. 170706069821)

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 17 July 2017
(Trim No. 170713072971)

10.4 Waimakariri District Rural Fire Assets and Functions transfer to FENZ – Report to Council – 4 July 2017 (Trim No.170619062744)

10.5 Submission to the Canterbury Regional Transport Committee on the proposal to vary the Regional Land Transport Plan – Report to Council – 4 July 2017 (Trim No.170630063196)

10.6 Rangiora Speed Limit Changes – Report to Council – 1 August 2017 (Trim No.170719074969)

Moved R Brine seconded D Lundy

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.6.

11 MEMBERS’ INFORMATION EXCHANGE

11.1 J Gerard

- Commented that the Winter Festival events in Rangiora the previous weekend had been exceptional.
- Noted S Lewis had raised the second highest funds for the Winter Splash.
- Commented that the Council and all the Waimakariri Community Board submissions regarding the third laning of the Waimakariri Bridge were excellent.

11.2 M Clarke

- Waimakariri Health Advisory Group (WHAG): discussion regarding provision of toilets in the town. Most people considered there were enough but the signage was poor. There was concern that there was no disabled toilet in town. It was noted that those points had been raised in the Board’s submission to the Annual Plan 2017/2018. Advised that arrangements were being made to shift buildings from Christchurch Hospital. Had spoken to CDHB to gain support for the Orbiter bus to go via the hospital.
- Had provided support to two residents having issues with IAG insurance assessors.
11.3 **J Hoult**
- Timebank Group making good progress, currently setting up Facebook Page.
- Queried whether a Facebook page should be progressed for the Board. E Cordwell advised that a workshop could be set up to discuss.

11.4 **S Lewis**
- Noted North Loburn School visit and the importance of engaging with the community.

11.5 **G Miller**
- Attended Community Services Group meeting with 20 groups attending and providing an update of their services.
- Commented that the Rakahuri Mountain Bike track was excellent.

11.6 **P Williams**
- Commented that the Winter Festival was a success and well run.
- Noted the Hurunui District Council’s proposal to chlorinate all their water supplies. The Ashley scheme would not be chlorinated.
- Noted a number of meetings regarding Easterbrook Road.

11.7 **D Gordon**
- Commended the organisers of the Rangiora Winter Festival noting the many attractions for young people. Congratulated S Lewis and Mayor Ayers for participating and raising the profile of the Board.
- Attended Friends of Rangiora Town Hall AGM in July and was retained as Chair. The group was working on ‘value added’ initiatives.

11.8 **D Lundy**
- Organised and attended Loburn Reserve meeting.
- Attended Farm Environment Workshop run by Beef and Lamb NZ at the Loburn Reserve.

11.9 **K Galloway**
- Complimented Winter Festival organisers and Sarah Lewis for participating.
- Noted that he had spoken to WDC IT staff regarding a potential mobile phone App that highlighted amenities including public toilet locations.
- Attended first meeting of the Friends of Rangiora Dog Park, possibility of putting up shelters thanks to Lions.
- Acknowledgement of a number of upcoming 100-year-old birthdays in the District.
- Attended Greypower meeting – waste management discussed.
- The Council had assisted the Rangiora Museum with the use of a building for archiving.

11.10 **R Brine**
- Noted there were over 2000 submissions regarding the Waste Minimisation consultation.

12 **CONSULTATION PROJECTS**

12.1 **Ohoka Domain**
http://www.waimakariri.govt.nz/ have-a-say/lets-talk/consultations/about-ohoka-domain

12.2 **There’s a better way to deal with rubbish**
Consultation ends 11 August 2017.

http://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/Lets-Talk-Rubbish

12.3 **Kaiapoi (West) Speed Limit Review**
Consultation ends 11 August 2017.


12.4 **Northern Pegasus Bay Bylaw 2016 Implementation – 11-28 August 2017**

13 **REGENERATION PROJECTS**
Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:


14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**
Balance as at 26 July 2017: $11,264.04

15 **MEDIA ITEMS**
Nil.

16 **QUESTIONS UNDER STANDING ORDERS**
Nil.

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**
Nil.

**NEXT MEETING**
The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 13 September 2017 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS THE MEETING WAS CLOSED AT 8.42PM.

CONFIRMED

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Chairperson

______________________  
Date
Workshop

1. Members’ Forum. 8.42pm – 8.45pm