MINUTES OF A MEETING OF THE COMMUNITY AND RECREATION COMMITTEE
WILL BE HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, 215 HIGH
STREET, RANGIORA ON TUESDAY 18 JULY 2017 AT 1.00PM.

PRESENT
Councillors W Doody (Chairperson) P Allen (from 1.15pm), A Blackie, R Brine and D Gordon.

IN ATTENDANCE
Deputy Mayor K Felstead, Councillor P Williams
Messrs J Palmer (Chief Executive), C Brown (Community Green Space Manager), M Greenwood (Aquatic Facilities Manager), Mrs T Sturley (Community Team Leader), and Mrs A Smith (Committee Advisor).

APPOINTMENT OF CHAIR FOR MEETING
The meeting was opened by Mr Palmer, who called for nominations for a Committee Chair for this meeting, in the absence of Councillor Allen, at the meeting commencement time.

Moved Councillor Gordon seconded Councillor Brine

THAT Councillor Doody be appointed Chair of the Committee for this meeting of the Community and Recreation Committee.

CARRIED
Councillor Doody assumed the Chairpersons role at this time, for the duration of the meeting.

1 APOLOGIES
An apology was received and sustained from Mayor Ayers for absence and from Councillor P Allen for lateness.

2 CONFLICTS OF INTEREST
No conflicts of interest were noted.

3 CONFIRMATION OF MINUTES
3.1 Minutes of a meeting of the Community and Recreation Committee held on Tuesday 16 May 2017

Moved Councillor Brine seconded Councillor Gordon

THAT the Community and Recreation committee:

(a) Confirms the circulated minutes of a meeting of the Community and Recreation Committee, held on Tuesday 16 May 2017, as a true and accurate record.

CARRIED

3.2 Minutes of the Public Excluded portion of the meeting of the Community and Recreation Committee held on Tuesday 18 May 2017

(see blue agenda papers)
4 **MATTERS ARISING**

There were no matters arising.

5 **PRESENTATION / DELEGATION**

Members of the Rangiora and Southbrook Tennis Clubs were present to speak on a proposal for a tennis court complex at Coldstream Road. Those present were:

Brian Heron (Secretary, Southbrook Tennis Club)
Johnny Carter (President, Southbrook Tennis Club)
Jim Martin (representative of Rangiora Tennis Club)
Stuart Wilson (Former President and Life Member, Rangiora Tennis Club)

Copies of information were circulated to members (copy in Trim doc. 170801081595) and Brian Heron spoke to a Powerpoint presentation (Trim doc. 170801081663).

Both these tennis clubs currently own the land and their club facilities, Rangiora at 229A King Street, and Southbrook at 2 Buckleys Road, Southbrook. Both Clubs have held Special general meetings where there was unanimous support to sell their present facilities and to be part of the proposed new complex. Rangiora Tennis Club currently has five asphalt courts, a two story clubhouse built in the 1960s. The club has 21 senior members and 25 junior members. Southbrook Club has four asphalt courts, which are in poor condition, and clubhouse built in early 1980s in good condition. The club has 28 senior plays and no juniors. Participation in tennis in North Canterbury has declined over recent years and this proposal is intended to revitalise the sport in the district. A ten court complex with clubrooms would make the sport more attractive to people, make the courts more visible, attract coaches and administrators, increase the number of players, provide courts with lighting and provide courts for public use. It would be intended to have two courts available for public use. Issues with both existing club sites include the asphalt surfaces (as players prefer to play on the more modern surfaces), lack of full time coach, low club memberships, lack of funds for either club to advance where they are, both clubs operating with a small number of volunteers and antisocial behaviour at the clubs means both clubs have had to lock their facilities. Because of the current siting of both clubs, there is a lack of visibility. Brian noted that there had previously been proposals for a larger, better quality and more visible tennis facility in North Canterbury, but none of these have proceeded. Both Clubs now give their full support for a complex to be part of the new sports hub in Coldstream Road. The proposal at Coldstream Road site would be for ten courts, modern surfaces, six courts with lighting, two courts available for public use and a fit for purpose clubrooms. This site is seen as a good location with good public visibility and has the possibility of sharing some facilities with other sports. The ten court complex, with six courts lit, at this location would be an asset to the Waimakariri district and complement the existing Kaiapoi tennis facility. Favourable consideration by this committee would allow the tennis clubs committees and the Council to proceed to a planning stage of the project.

The contribution from both clubs to the proposed development would be the proceeds from the sale of their club land. The total “Market” value estimated in March this year was $1,190,000. There is a shortfall of funding from the preliminary cost estimate based on the courts and clubhouse sketch plans provided by AECOM to the Council. There is further discussion required around the actual costs and funding arrangements.

Questions

Councillor Brine asked, which other clubs were still operating in the district which participate in the combined North Canterbury competition. Brian advised that these are Amberley, Clarkville, Fernside, Kaiapoi, Leithfield, Oxford, Sefton, Swannanoa...
and Woodend. Other clubs have indicated favour for this proposal as this could encourage more people to play.

Councillor Gordon asked where the valuations of the current facilities of the two clubs were from, and it was advised these were from a real estate agent. No other funding sources have been investigated at this point. Mr Martin said with proper facilities in the district this will help to promote the sport. It was also noted that a clubhouse facility could be made available for hire to outside organisations.

Councillor Williams asked, would this proposal progress without Council funding being available. It was noted that the amount from the land sales of current facilities could cover the costs of the courts, with cabling for the lighting being laid, and if no further funding was available at the time, the lighting could be done when further funding was available.

Deputy Mayor Felstead asked, what would be the ability to stage the building of the courts – Mr Heron considered it would be more economical to have all the courts laid at one time, and reiterated that the proceeds from sale of the two clubs current facilities would cover the costs of the ten courts.

The presenters were thanked for their presentation and advised that the next step is for a staff report on this proposal to come to the committee.

6 REPORTS

6.1 Contract 11/54 Street, Reserve and Cemetery Trees Maintenance Contract Extension - Chris Brown (Community Green Space Manager)

Mr Brown presented this report, seeking approval of a one year extension of the Street Reserve and Cemetery Trees Maintenance Contract. This contract is currently with Treetech Specialist Treecare Ltd and is due to expire at the end of September this year. Currently council has 18,500 trees in the district and the tree maintenance contract states maintenance is to be carried out on a three year cycle. With the current number of trees, this is not feasible and noted that some trees are in quite out of the way places. This proposal is to develop different levels of service which may require budget provision in the Long Term Plan, and the extension will allow staff to consider different options.

Councillor Doody asked, does this include trees in campgrounds? Mr Brown advised this does not, though noted that council has recently had some work undertaken on trees in the Ashley Gorge Campground, due to safety issues. It is proposed to report back to this committee regarding campground trees.

Councillor Williams asked if there was reports from Treetech on the hours they spend on the contract. Mr Brown said Treetech provided the cheapest price at the time the Council called for tenders for the job, and have health and safety procedures in place that meet the standards required by the Council.

Moved Councillor Brine seconded Councillor Blackie

THAT the Community and Recreation Committee:

(a) Receives report No. 170601056139

(b) Notes that Council’s current tree budget for 2017/18 is $537,490 which consists of the original contract price of $195,637 plus a provisional sum of $341,853.

(c) Approves the extension of the Street, Reserve and Cemetery Tree Maintenance Contract 11/54 with Treetech Specialist Treecare Ltd at
the original contract cost of $195,637 plus cost escalations as allowed under the contract over the original five year term for a 12-month period until 30 September 2018.

CARRIED

6.2 **Aquatic Facilities Update Report - Matt Greenwood (Aquatic Facilities Manager)**

Mr Greenwood presented this report providing a summary of the aquatic facilities year to date performance against the units most significant Key Performance Indicators. Currently Kaiapoi Aquatic Centre is in its second week of scheduled maintenance close down. Timing of this closure has been carefully considered so as to cause minimal disruption. There has been mixed feedback on the timing of this closure, but noted that there had been updates provided to the more regular users of the facility.

Following a question from Councillor Allen on access arrangements for the disabled, Mr Greenwood advised there is a hoist available, a water wheelchair which can go right into the main pool, and facilities available to allow showering. Also there is a lifting facility available for the spa pool. Staff are trained regularly on the safe use of this equipment.

Mr Palmer noted this is the first time Matt has presented to the committee since his appointment to the role of Aquatic Facilities Manager. Both he and Tina Brough have shared the role in recent months, and their contributions were acknowledged.

Moved Councillor Doody seconded Councillor Gordon

**THAT** the Community and Recreation Committee:

(a) **Receives** report No. 170601056455.

(b) **Notes** the Aquatic Facilities year to date achievement against key performance indicators including Water Quality and Customer Satisfaction.

CARRIED

6.3 **Community Team Update – Tessa Sturley (Community Team Leader)**

Mrs Sturley presented this report which provided an update in May and June. The recommendation notes the application for Lotteries funding for suicide prevention and family violence initiatives.

The report highlights the different initiatives and groups that help with engaging, connecting, informing and empowering the community. This includes the Time Bank Waimakariri which is progressing well. The steering group has worked closely with both the Lyttelton Time Bank and Time Bank Hurunui, which have successful models. Mrs Sturley noted the recent progress with the Youth Council and WaiYouth, both groups being aware of their brief, and also working together on some projects.

Councillor Allen noted that there is some situations with power outages, where people with breathing difficulties would be affected. Mrs Sturley advised that Mainpower maintain a register of names of any people who are reliant on power sources in an emergency. Mrs Sturley agreed to source more information on this matter.

Following a suggestion from Councillor Doody, it was agreed that a visit to the Shared Services facility in Kaiapoi would be arranged.
Moved Councillor Gordon seconded Councillor Brine

THAT the Community and Recreation Committee:

(a) Receives report No 170705069653.

(b) Notes that staff have applied to the July Lotteries funding round for $63,627 to support the facilitation of suicide prevention and family violence initiatives.

CARRIED

Councillor Gordon noted the encouraging work of the Youth Council.

7 MINUTES FOR INFORMATION – REGENERATION STEERING GROUP

7.1 Minutes of a meeting of the Regeneration Steering Group held on Monday 29 May 2017

7.2 Minutes of a meeting of the Regeneration Steering Group held on Monday 3 July 2017

Moved Councillor Blackie seconded Councillor Doody

THAT the information in Items 7.1 and 7.2 be received.

CARRIED

Councillor Blackie noted there will be an extra meeting of the Steering Group to be held on 31st July, to allow for final ratification by the Council at the 1 August meeting.

8 PORTFOLIO UPDATES

8.1 Greenspace (Parks Reserves and Sports Grounds) – Councillor Robbie Brine

Noted the tennis proposal presented to the Committee at this meeting and the impact of the recent rain event on local sports fields.

8.2 Community Facilities (including Aquatic Centres, Halls, Libraries and Museums) – Councillor Wendy Doody

Nothing to add.

8.3 Community Development and Wellbeing – Councillors Peter Allen and Wendy Doody

Councillor Doody acknowledged the enthusiasm of members of the Waimakariri Youth Council.

8.4 Regeneration – Councillor Al Blackie

Nothing to add.
MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved Councillor Gordon seconded Councillor Brine

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.1</td>
<td>Minutes of the Public Excluded portion of the Community and Recreation meeting held on 16 May 2017</td>
<td>Confirmation of Minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.1</td>
<td>Protection of privacy of natural persons To carry out commercial activities without prejudice</td>
<td>A2(a) A2(b)ii</td>
</tr>
</tbody>
</table>

CARRIED

CLOSED MEETING

Resolution to resume in Open Meeting

Moved Councillor Doody seconded Councillor Allen

THAT open meeting resumes and the business discussed with the public excluded remains public excluded.

CARRIED

OPEN MEETING

10 QUESTIONS

There were no questions.
11 **URGENT GENERAL BUSINESS**

There was no urgent General Business.

**NEXT MEETING**

The next scheduled meeting of the Community and Recreation Committee is 1pm, Tuesday 19 September, in the Council Chambers at the Rangiora Service Centre, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 2.08PM.

CONFIRMED

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Chairperson

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Date