MINUTES FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD
HELD IN THE RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET,
KAIAPOI ON MONDAY 19 JUNE 2017 AT 4PM.

PRESENT
J Watson (Chair), N Atkinson, M Pinkham, and P Redmond.

IN ATTENDANCE
Councillor A Blackie and J Meyer.
J Palmer (Chief Executive), K Stevenson (Roading Manager), M McIlraith
(Communications Manager), J McBride (Development Manager), G Barnard
(Parks Community Assets Officer), D Cameron (Green Space Community Engagement Officer),
S Collin (Infrastructure Strategy Manager), and L Courtney (Governance Secretary).

1 APOLOGIES
Moved N Atkinson seconded P Redmond
THAT apologies be received and sustained from R Blair, C Greengrass, and
S Stewart for absence.
CARRIED

2 CONFLICTS OF INTEREST
Nil.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 15 May 2017
Moved J Watson seconded P Redmond
THAT the Kaiapoi-Tuahiwi Community Board:
(a) Confirms the circulated minutes of the Kaiapoi-Tuahiwi Community
Board meeting, held 15 May 2017, as a true and accurate record.
CARRIED

4 MATTERS ARISING
P Redmond sought an update on the Board’s desire to engage with the Greater
Christchurch Public Transport Joint Committee. J Watson advised that she had
spoken to Councillor Felstead, the Council’s representative on the Committee, who
had advised that the scheduled review of bus services will not be brought forward.

5 DEPUTATIONS AND PRESENTATIONS
5.1 Robin Ward, local resident, spoke to the Board in relation to item 7.1.
R Ward emphasised that he was speaking on behalf of himself and his wife
only, in relation to the trees.
R Ward stated that after three weeks of moving into his property in McDougall
Lane six years previous, there was a period of heavy rain. He discovered the
gutters of his home filled with seeds from the nearby Silver Birch trees which
had caused water to enter his home through the soffits. He also has issues
with the long spindly branches which also fall into the gutters, and the
branches combined with the seeds cause the gutters to become blocked.
He advised that he has cleaned his gutters on a regular basis but now finds the work difficult to manage, emphasising that he has no issue with leaf fall or trees in general.

Another issue R Ward raised, was regarding seeds being blown through windows, especially during strong winds.

R Ward advised that he has been in contact with the Council regarding the issue, noting that an arborist has been sent out twice to try to mitigate the issue.

R Ward did not believe Silver Birch trees were a suitable neighbourhood tree and would be happy to contribute towards more suitable replacement trees.

P Redmond queried the location of the garage. R Ward replied it was near his property boundary along the road.

J Watson asked whether the arborist work improved the matter. R Ward replied that although there were less seeds and leaves, it was still an issue.

5.2 Kevin Dristroll, local resident, spoke to the Board in relation to item 7.1.

K Dristroll advised that his property was a back section on McDougall Lane, commenting that Silver Birch tree seeds and leaves often get blown up his driveway.

K Dristroll stated that he has rung the Council regarding the Silver Birch tree on Ohoka Road, which runs along the back of his property, adding that the roots of that tree seem to be spreading around a Council water main. An arborist did carry out some mitigation work but he believed it was ineffective.

K Dristroll also commented that the trees have also been known to cause or irritate allergies.

N Atkinson queried the Silver Birch tree on the property boundary. K Dristroll clarified that there was only one.

5.3 Marion and Harry Lamplugh, local residents, spoke to the Board in relation to item 7.1.

M Lamplugh advised that she lives on Robert Coup Road. She believed the Silver Birch tree outside her property had no aesthetic value, its roots were causing fences to become raised, and the pollen aggravated her allergies and health. She would like trees removed for the benefit of the neighbourhood.

M Pinkham queried how long pollen affected her health each year. M Lamplugh replied as long as the pollen is falling from the trees, which is over a period of four to five weeks. She added that she has had a number of medical procedures directly related to the allergy.

P Redmond queried whether M Lamplugh had any evidence of her health issues being a direct result of the tree’s pollen. M Lamplugh responded that anecdotal comments from medical professionals were that the likely cause was the Silver Birch trees, however she had no formal evidence it was.

H Lamplugh advised that he and his wife have been at their residence for two years. He referred to the staff report (item 7.1), which comments on the possibility of pollen from other types of trees or grasses aggravating allergies. He stated that pollen potency lessens the further it is blown from the tree, highlighting the Silver Birch trees close proximity to residents.
H Lamplugh also referred to some of the mitigation suggestions in the staff report, and was not convinced that they would be effective, in particular the suggestion that gutters be covered. He believed that winds would blow the leaves onto the cover and build up, causing a new issue.

5.4 David Lambury, local resident, spoke to the Board in relation to item 7.1

D Lambury advised that the Silver Birch trees were irritating a current medical condition. He stated that he has three large tubs of leaves, and that his gutters are often full of leaves and seeds.

D Lambury stated that he has lived in the neighbourhood for eight years, maintaining his property is becoming difficult. He has no issue with trees but believes the Silver Birch trees are too high and causing too many issues.

A Blackie queried what replacement tree D Lambury would recommend. D Lambury replied flowering cherry trees would be nice. He acknowledged possible issues with leaves but believed it was a lovely tree species.

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 The future of the Silver Birch Street trees in McDougall Place, Kaiapoi – G Barnard (Parks Community Assets Officer)

G Barnard spoke to the report acknowledging contact from local residents. He advised that the Silver Birch trees are healthy and do not meet Council’s policy criteria for removing trees. Mitigation can be carried out including root pruning to address the issues raised by residents, adding that the trees do hold amenity value.

G Barnard stated that there were more Silver Birch trees at the back of the neighbourhood, and that a precedent could be set in removing these trees. He added that rye grass and Macrocarpa trees were in the area, which were also known to cause, or aggravate allergies.

P Redmond commented that other Councils have stopped planting Silver Birch trees in residential areas, and that those Councils also have policies in place for removing Silver Birch trees. He queried health issues that have been linked to Silver Birch trees. G Barnard acknowledged that Silver Birch trees do produce a prolific number of seeds, however, he emphasised that other tree species also produced many seeds. He added that research shows that Silver Birch trees can cause irritation to some with existing allergies but not necessarily cause them.

M Pinkham queried whether Silver Birch trees have ever been on an approved tree species list. G Barnard replied that they were not currently on an approved tree species list for street trees (and residential areas), however they could still be considered as reserve or park trees. It would be dependent on where the trees were and the amount of land available.

M Pinkham asked whether the Council’s drainage staff had been consulted on the matter. G Barnard responded that there have been past issues in relation to clay pipes, however that is not an issue with the current types of pipes. G Barnard had spoken to drainage staff on the matter, who were confident the roots would not be an issue. He added that roots would only breach a pipe if there was a leak, as the tree roots would follow the water source.
N Atkinson queried whether staff had consulted all affected residents regarding the trees. G Barnard advised that all residents were part of a letter drop and that most had responded in some way.

N Atkinson queried any issues with roots. G Barnard noted that there was some cracking in the footpath.

J Watson queried whether the trees could grow ‘too big’ and if pruning could mitigate the issue. G Barnard advised that pruning could be carried out but would not guarantee a tree’s survival. He added it was not good practice to top trees as this affected growth, and opened the tree to disease. G Barnard spoke about succession planting

Moved N Atkinson seconded M Pinkham

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 170531055473.

(b) Removes the eight Council owned Silver Birch (Betula Pendual) trees located in McDougal Place, Kaiapoi and replace them with another species of juvenile tree at an appropriate time. Replacement trees to be the flowering cherry as proposed for Mansfield Park, Kaiapoi.

(c) Notes the approximate cost of $8,800 to remove and replace the Silver Birch (Betula Pendual) trees, with all costs to be paid from the Council’s tree maintenance budget.

N Atkinson reiterated his reluctance to remove trees in Kaiapoi, referring to the abundance of trees in the past. He agreed with residents regarding the issues raised in relation to the Silver Birch trees. However, N Atkinson was not completely convinced that the removal of the trees would necessarily have an impact on health issues raised due to the number of trees present in the wider neighbourhood. N Atkinson did not adhere to issues raised regarding leaf drop as this was a natural part of living with nature, however he did believe that the Silver Birch trees would not be an appropriate street tree in the future. He believed the Board had taken appropriate action, which would work in well with planned plantings in the other parts of the community.

M Pinkham commented that Silver Birch trees would not be planted today due to its effect on allergies and supported comments made by N Atkinson.

Additional motion

Moved P Redmond seconded J Watson

Recommends that the Council:

(d) Develops a district wide policy for the planting and removal of Silver Birch trees on Council owned land.

CARRIED

7.2 New Arterial Road, West Kaiapoi, speed limits, area and road names and landscape plan — K Stevenson (Roading Manager) and J McBride (Project Manager)

K Stevenson spoke to the report. He referred to the layout of Island Road in relation to safety; the design allows for traffic signals to be installed in the future.

M Pinkham asked whether consideration had been given to extending the 60km/hr zone to just north of the Mill Road and the new road intersection.
K Stevenson replied that it had not been considered. Staff believed that a change of speed limit would be affected by a change in environment, and that extending it from that point would likely result in a reduction in compliance.

M Pinkham queried whether there would be any impediment in renaming the section of Island Road, from the Main Drain Bridge to the new Mill Road intersection, to Skewbridge Road, and then having the new road from Mill Road to Island Rd being called Ohoka Road. K Stevenson advised it was a possibility, as it would only affect one property.

M Pinkham enquired whether there were provisions for cyclists coming to and from Mill Road to access this proposed cycle route. K Stevenson advised that a safety audit identified that the proposed plan provided direction for cyclists, adding that signage would need to be provided.

M Pinkham asked whether there was a designated cycle route from the corner of Island Road and Cosgrove Road, to the top of the motorway bridge. K Stevenson replied that there was currently a path there, however it was more suited to pedestrians. He believed it could be improved to become a shared walkway.

N Atkinson queried whether staff saw any issue with one name for the whole road. K Stevenson commented that there would be an impact on properties along the road.

J Palmer sought clarification whether the issue with changing the road name was because of numbering (of properties). K Stevenson acknowledged that it could be an issue but there were not a large number of properties along the road.

J Watson asked whether consideration had been given to the safety of motorists turning right onto the new road. K Stevenson replied that this would be addressed through the recommendation of a reduced speed limit.

N Atkinson queried whether staff had enough time to undertake consultation and report back to the Board. K Stevenson replied they did, however staff did require some direction from the Board on what to consult on.

N Atkinson sought clarification that Williams Street (Kaiapoi) was changed, to make the whole street one name, to make it less confusing for emergency services. K Stevenson confirmed it was and that from an emergency services perspective, and for navigating the area in general, it was preferred to have fewer names along a single stretch of road.

There was discussion regarding various road naming possibilities.

J Palmer sought clarification that the Board was satisfied with the planting programme presented. The Board confirmed this was the case.

Moved J Watson  seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No 170602056648.

(b) Approves consultation being carried out on the proposed speed limit changes in Kaiapoi as detailed on the attached plan (TRIM 170608058547).

(c) Notes that consultation on this proposal will be carried out between 30 June and 28 July 2017.

(d) Notes the Board will be updated at the end of the consultation process.
(e) **Notes** that any submissions on the proposal will be taken into account before the speed limit change is presented to the Council on 5 September 2017 for approval.

(f) **Supports** the area of Kaiapoi to the west of the motorway being referred to as Kaiapoi (West) for the purposes of road directional signage.

(g) **Supports** the new sections of the arterial road from Island Road to Mill Road, being named Ohoka Road subject to consultation with affected landowners. Results of consultation to be reported back to the Kaiapoi-Tuahiwi Community Board.

(h) **Requests** staff consult with the Oxford-Ohoka Community Board on changing the name of Skewbridge Road to Flaxton Road.

(i) **Approves** the attached landscape plan (TRIM 170608058550) for the Island Road / Mill Road area.

(j) **Notes** that the improvements to the bridge on Skewbridge Road are programmed for 2020-22 in the current LTP and that the timing will be reviewed as part of the 2018-28 LTP process.

(k) **Circulates** this report to the Rangiora-Ashley and Oxford-Ohoka Community Boards.

**CARRIED**

7.3 **Approval to install intersection controls in Rich Street at Raven Quay – K Stevenson (Roading Manager)**

K Stevenson spoke to the report.

N Atkinson queried the design of the signs, commenting that bolts on similar signs can be removed and signs turned over, removing their visibility to motorists. K Stevenson replied staff would follow up the matter.

Moved N Atkinson seconded P Redmond

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) ** Receives** report No. 170515048755.

(b) **Authorises** the following intersection control pursuant to Section 2 of the Land Transport Rule: Traffic Control Devices 2004 with effect from the date of installation of the appropriate signage:

<table>
<thead>
<tr>
<th>Road to be controlled</th>
<th>Road to remain uncontrolled</th>
<th>Type of Control to be imposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rich Street</td>
<td>Raven Quay</td>
<td>Give Way</td>
</tr>
<tr>
<td>Road from Murphy Park</td>
<td>Raven Quay</td>
<td>Give Way</td>
</tr>
</tbody>
</table>

(c) **Circulates** this report to the Utilities and Roading Committee.

**CARRIED**
7.4 **Lease of further Silverstream Reserve East Land to the Kaiapoi Pony Club – D Cameron (Community Green Space Engagement Officer)**

D Cameron spoke to the report.

P Redmond queried whether the current lessee had requested that the lease be renewed. D Cameron replied that the current lessee had, however due to interest from a recreational group, this would take precedence in accordance with Council policy.

J Watson queried whether the public would continue to have access to the reserve. D Cameron advised that the Club would have first rights to use the land.

N Atkinson queried Health and Safety obligations. D Cameron advised that staff would work with the Kaiapoi Pony Club regarding its Health and Safety procedures and policies. The lease would need to be reviewed to make sure Health and Safety matters were covered.

N Atkinson queried sub-lease/sub-use arrangements. D Cameron advised that the Council would have to be aware, or be made aware, of any such arrangements.

Moved J Watson seconded N Atkinson

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 170608058559

(b) **Approves** staff completing a variation to the Lease area currently held by the Kaiapoi Pony Club by 30,000m² as shown on the plan included as attachment i TRIM 170608058637.

(c) **Notes** that the issuing of a variation to the Kaiapoi Pony Club Lease is consistent with the policies included in the Silverstream Reserve Management Plan.

(d) **Notes** that the lease extension area is currently leased for grazing by the owners of the adjacent property, however this lease expires on 31 July 2017

(e) **Notes** that the general conditions of the current Kaiapoi Pony Club lease, including the expiry date of 2025 will remain the same.

CARRIED

J Watson believed it was a good outcome and good to see the Kaiapoi Pony Club expanding its grounds.

N Atkinson was comfortable with the change of use of the reserve but was wary of any third party use or arrangements. He added that the current tenant needs to be commended for the positive tenancy.

7.5 **Application to the Kaiapoi-Tuahiwi Community Board Discretionary Grants 2016-2017 – E Cordwell (Governance Advisor)**

The report was taken as read.

The Board discussed the balance of the discretionary grant and agreed that because the balance would not be carried forward and that all of it be allocated to the applicant.
Moved P Redmond seconded J Watson

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 170608058364.

(b) **Approves** a grant of $945.82 to Kaiapoi High School CACTUS Programme towards the costs of running the programme.

**CARRIED**

7.6 **Report back on New Zealand Community Boards’ Conference 2017 –**

**J Watson** (Board Chair), **R Blair** (Board Member), and **P Redmond** (Board Member)

The report was taken as read.

Moved J Watson seconded P Redmond

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 170524052913.

(b) **Circulates** the attachments to the other Community Boards.

**CARRIED**

8 **CORRESPONDENCE**

Nil.

9 **CHAIRPERSON’S REPORT**

9.1 **Chairperson’s Report for May-June 2017**

J Watson advised an error in the report; the stated Cass Street should be Charles Street.

Moved J Watson seconded N Atkinson

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 170614060519.

**CARRIED**

10 **MATTERS FOR INFORMATION**

10.1 **Oxford-Ohoka Community Board meeting minutes – 4 May 2017**

(Trim No. 170504043923)

10.2 **Woodend-Sefton Community Board meeting minutes – 8 May 2017**

(Trim No. 170504043961)

10.3 **Rangiora-Ashley Community Board meeting minutes - 10 May 2017**

(Trim No. 170504043973)

10.4 **Customer Satisfaction Survey 2016 Reports – Community Support and Community and Recreation Services and Facilities - R McClung (Senior Policy Analyst)** – Report to Community and Recreation Committee – 16 May 2017 (Trim No. 170503043774)

10.5 **Library Update - P Ashbey (Libraries Manager)** – Report to Community and Recreation Committee – 16 May 2017 (Trim No. 1705050448535)

10.6 **Capital Projects Report for the period ended 31 March 2017 - P Christensen (Finance Manager)** – Report to Audit and Risk Committee – 16 May 2017 (Trim No. 170501041899)
10.7 Customer Satisfaction Survey 2016 Reports – Customer Service and Democratic Process, Communications and Overall Satisfaction - R McClung (Senior Policy Analyst) – Report to Audit and Risk Committee – 16 May 2017 (Trim No. 170503043785)

10.8 Register of Interests for Elected Members - S Nichols (Governance Manager) – Report to Council – 6 June 2017 (Trim No. 170423039527)

10.9 Consultation of the Draft Waste Management and Minimisation Plan - S Collin (Infrastructure Strategy Manager) and K Waghorn (Solid Waste Asset Manager) – Report to Council – 6 June 2017 (Trim No. 170501042046)

10.10 Community and Recreation Department Staff Submission - C Sargison (Manager Community and Recreation) – Report to Council – 30 May 2017 (Trim No. 170505044822)

10.11 Earthquake Infrastructure Recovery – Utilities & Roading Department Staff Submission to the 2017-18 Draft Annual Plan G Boot (Senior Engineering Advisor), K Simpson (3 Waters Manager) and K Stevenson (Roading Manager) – Report to Council – 30 May 2017 (Trim No. 170519050782)

10.12 Funding Contribution For Kaiapoi High School Indoor Court - C Sargison (Manager Community and Recreation) – Report to Council – 30 May 2017 (Trim No. 170508045814)

10.13 Kaiapoi High School – 40km/h Variable Speed Limit Signs on Ohoka Road - K Stevenson (Roading Manager) and H Davies (Roading Projects Engineer) – Report to Council – 6 June 2017 (Trim No. 170523052122)

N Atkinson raised the Board’s desire to hold a workshop with the Woodend-Sefton Community Board regarding bus timetabling issues.

J Watson commented on positive responses from Kaiapoi residents regarding roads.

Moved J Watson seconded M Pinkham

THAT the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1 - 10.13.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

Board members have attended a variety of events and meetings for elected members including those specified.

11.1 P Redmond

- Combined Rural Drainage
- All Boards
- Cultural Training at Tuahiwi marae
- Regeneration Steering Group
- Waimakariri Health Advisory Group. Commented that representatives have been sought including from Maori and Youth. Noted that the group now has the capacity to submit on District Licencing applications
- Attended meeting with Board members regarding the Board’s Facebook page
- Commented that Board members were not invited to a planting event at the Kaiapoi Domain
- Attended Federation Motorist club meeting.
11.2 **M Pinkham**
- Combined Rural Drainage
- Cultural Training at Tuahiwi marae
- Cam River Rehabilitation Subcommittee. Dr Hudson report being presented 21 June 2017 at the Council Chambers, Rangiora

11.3 **N Atkinson**
- Bulldogs Rugby League Club celebrated its 60th anniversary.
- Raised condition of paper road behind Kaiapoi North School. Will follow up with Council staff a means of improving it for the students going to and from school.
- District Development Strategy consultation underway. Commented that Drop In sessions were coming up.

11.4 **J Watson**
- Met with Simon Rutherford of Kiwi Outdoor Resilience Education (KORE) regarding his plans to provide boat hire on the Kaiapoi River.
- Advised that S Stewart won national award for her journalism work on the MV Tuhoe.

12 **CONSULTATION PROJECTS**

12.1 **Draft Our District, Our Future - Waimakariri 2048, District Development Strategy**

12.2 **Waste Management Minimisation Plan**

12.3 **Third Laning of Southbound land on Waimakariri Bridge**

  J Palmer raised that a submission from the Board would be advisable. The Board agreed.

The Board noted the Consultation Projects.

13 **REGENERATION PROJECTS**

13.1 **Waimakariri Residential Red Zone Recovery Plan**

13.2 **Town Centre, Kaiapoi**

13.3 **New Arterial Road, Kaiapoi**

13.4 **Kaiapoi Regeneration Steering Group**

The Board noted the Regeneration Projects.

14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**

14.2 **General Landscaping Budget**

The Board noted the balances.

15 **MEDIA ITEMS**

Noted videos on Regeneration updates on Council’s website.
16 **QUESTIONS UNDER STANDING ORDERS**

There were no questions under Standing Orders.

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

There was no urgent general business under Standing Orders.

**NEXT MEETING**

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 17 July 2017.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 6.05PM.

CONFIRMED

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Chairperson

____________________
Date

**Workshop**

1. S Collin (Infrastructure Strategy Manager) held a workshop with the Board in relation to consultation on the Waste Management and Minimisation Plan (multiple bins).