Rangiora-Ashley Community Board

Wednesday 12 July 2017

7.00pm

Waimakariri District Council Chambers
215 High Street
Rangiora

Members:
Jim Gerard Q.S.O (Chair)
Duncan Lundy (Deputy Chair)
Peter Allen
Robbie Brine
Murray Clarke
Keith Galloway
Dan Gordon
Judith Hoult
Sarah Lewis
Greg Miller
Chris Prickett
Paul Williams
RANGIORA-ASHLEY COMMUNITY BOARD
AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
TO BE HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE,
215 HIGH STREET, RANGIORA ON WEDNESDAY 12 JULY AT 7PM.

Edwina Cordwell
Governance Advisor

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 CONFIRMATION OF MINUTES
   3.1 Minutes of the Rangiora-Ashley Community Board – 14 June 2017

   RECOMMENDATION
   THAT the Rangiora-Ashley Community Board:
   (a) Confirms the circulated minutes of the Rangiora-Ashley Community
       Board meeting, held 14 June 2017, as a true and accurate record.

4 MATTERS ARISING

5 DEPUTATIONS AND PRESENTATIONS
   5.1 Inspector Peter Cooper, Police Area Commander - Canterbury Rural, will
       update the Board on Community Policing in the district.
   5.2 Update from Council staff regarding an upcoming community initiative.

6 ADJOURNED BUSINESS
   Nil.

7 REPORTS
   7.1 Approval to install parking restrictions in Denchs Road at New Life
       School and in Seddon Street at Ashgrove School - K Stevenson
       (Roading Manager)

   RECOMMENDATION
   THAT the Rangiora-Ashley Community Board recommends
   THAT the Council:
(a) Receives report No. 170628066782
(b) Adopts the attached Amended Second Schedule – Parking Restrictions to the Parking Bylaw 2007 (Doc 170629067290)
(c) Notes that the amendments to the Parking Bylaw 2007 include changes in Denchs Road as shown on Doc 170628066940 and in Seddon Street as shown on Doc 170628066936.

7.2 Approval of the Rangiora-Ashley Community Board's Submission to the Canterbury Regional Land Transport Committee – Proposed 3 Laning Southbound of the Waimakariri Bridge - E Cordwell (Governance Advisor)

RECOMMENDATION
THAT the Rangiora-Ashley Community Board:
(a) Receives report No. 170629067459
(b) Approves the Board’s Submission to the Canterbury Regional Land Transport Committee in relation to a third lane south at the Waimakariri Bridge as part of the Christchurch Motorway extension (Trim 170620063207).

7.3 Rangiora-Ashley Community Board Discretionary Grant Fund 2017/2018 - E Cordwell (Governance Advisor)

RECOMMENDATION
THAT the Rangiora-Ashley Community Board:
(a) Receives report No. 170628066727
(b) Approves the Board’s 2017/2018 Discretionary Grant Application Criteria and Application Form
(c) Approves the Board’s 2017/2018 Discretionary Grant Accountability Form
(d) Notes that the Discretionary Grant funding available for the 2017/18 financial year is $9,210 plus any carry forward approved by the Council at its meeting of 4 July 2017

AND EITHER:
(e) Approves that grant applications will be considered by the Board at every second meeting/month from the start of the 2017/2018 financial year; being August, October and December 2017, February, April and June 2018

OR
(f) Approves that grant applications will be considered by the Board at every meeting/month from the 2017/2018 financial year (July 2017 to 30 June 2018).
7.4 **Applications for Rangiora-Ashley Community Board Discretionary Grant 2017-2018 - E Cordwell (Governance Advisor)**

**RECOMMENDATION**

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 170626065641.

(b) **Approves** a grant of $__________ to Rotary Club of Rangiora towards the costs of building a Fitness Trail/Circuit of up to 12 stations along the Rakahuri Trail.

OR

(c) **Declines** the application from Rotary Club of Rangiora.

(d) **Approves** a grant of $__________ to Southbrook School Parent Teacher Association towards the costs of a cordless scanner for the school library.

OR

(e) **Declines** the application from Southbrook School Parent Teacher Association.

8 **CORRESPONDENCE**

Nil.

9 **CHAIRPERSON'S REPORT**

9.1 **Chair's Diary for June 2017**

**RECOMMENDATION**

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 170502042737.

10 **MATTERS FOR INFORMATION**

10.1 **Oxford-Ohoka Community Board meeting minutes – 8 June 2017** (Trim No. 170529054345)

10.2 **Woodend-Sefton Community Board meeting minutes – 12 June 2017** (Trim No. 170609058917)

10.3 **Kaiapoi-Tuahiwi Community Board meeting minutes – 19 June 2017** (Trim No. 170616061655)

10.4 **Report back on New Zealand Community Boards' Conference 2017 - J Ensor, S Farrell, J Lynn and T Robson (Board Members)** – Report to Oxford-Ohoka Community Board – 8 June 2017 (Trim No. 170522051418)

10.5 **Report back on New Zealand Community Boards' Conference 2017 - J Watson, R Blair and P Redmond (Board Members)** – Report to Kaiapoi-Tuahiwi Community Board – 19 June 2017 (Trim No. 170524052913)

10.6 **New Arterial Road, West Kaiapoi, Speed Limits, Area and Road Names, and Landscape Plan** – Report to Kaiapoi-Tuahiwi Community Board – 19 June 2017 (Trim No. 170602056648)
RECOMMENDATION

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.6.

Note: Matters for Information were circulated separately to members.

11 MEMBERS’ INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

12 CONSULTATION PROJECTS

12.1 District Development Strategy
Consultation ends Friday 14 July 2017.
http://www.waimakariri.govt.nz/your-council/district-development

12.2 Cones Road Speed Limit
Consultation ends Friday 14 July 2017.

12.3 Mandeville Speed Limit Review
Consultation ends Friday 14 July 2017.

12.4 Rangiora Speed Limit Review
Consultation ends Friday 14 July 2017.

12.5 Kaiapoi East Reserve Road Access Options
Consultation ends Wednesday 2 August 2017.

12.6 Rubbish (Waste Management Minimisation Plan)
Consultation ends Friday 11 August 2017.
http://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/Lets-Talk-Rubbish

13 REGENERATION PROJECTS

Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:
14 BOARD FUNDING UPDATE

14.1 **Board Discretionary Grant**

Balance as at 4 July 2017: $12,264.04

The allocation for the 2017/2018 financial year is $9,210 with a further carryover of $3,054.04 from the 2016/2017 financial year.

14.2 **General Landscaping Budget**

Balance as at 1 July 2017: $0

An update on the Board's allocation for the 2017/2018 financial year will be provided at the meeting.

15 MEDIA ITEMS

16 QUESTIONS UNDER STANDING ORDERS

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 9 August 2017 in the Council Chambers at the Rangiora Service Centre.

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**Workshop**

1. *Update on Fire Service Re-Organisation and the Rural Fire Service – J Millward (Manager Finance and Business Support)*

2. *Members’ Forum.*
MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 14 JUNE 2017 AT 7.02PM.

PRESENT
J Gerard QSO (Chair), D Lundy (Deputy Chair), P Allen, R Brine, M Clarke, K Galloway, D Gordon, J Hoult, S Lewis, G Miller, C Prickett, and P Williams.

IN ATTENDANCE
J Millward (Manager Finance and Business Support), K Stevenson (Roading Manager), E Cordwell (Governance Advisor), and E Stubbs (Minute Secretary).

1 APOLOGIES
Nil.

2 CONFLICTS OF INTEREST
Nil.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Rangiora-Ashley Community Board – 10 May 2017
Moved P Allen  seconded D Gordon
THAT the Rangiora-Ashley Community Board:
(a) Amends the minutes of the Rangiora-Ashley Community Board meeting held 10 May 2017 to include R Brine as present.
(b) Confirms the circulated minutes of the Rangiora-Ashley Community Board meeting, held 10 May 2017, as a true and accurate record.

CARRIED

4 MATTERS ARISING
Nil.

5 DEPUTATIONS AND PRESENTATIONS
Nil.

6 ADJOURNED BUSINESS
Nil.

7 REPORTS
7.1 Rangiora Speed Limit Reviews - K Stevenson (Roading Manager), H Davies (Roading Projects Engineer), and C Sexton (Intern Engineer)
K Stevenson spoke to the report seeking the Board’s approval to consult on proposed changes to speed limits in Rangiora during June/July 2017.
G Miller asked if consideration had been given to extending the proposed speed limit reduction along River Road to Cones Road. K Stevenson advised that it had been raised but due to the lack of support it has not be included in
the current proposal. However, if community feedback does support it then it could be reconsidered.

P Allen asked why the road between West Belt and Lehmans Road had not been better aligned during its recent upgrade. K Stevenson replied that it was a short term solution to discourage trucks and other large vehicles from using West Belt. The road still provided a good level of service and there may be a future project to build a new road.

C Prickett queried the timeframe for such a new road. K Stevenson replied that it would be presented for consideration through the Long Term Plan (LTP) process, although any land purchase and negotiations might take a few years to complete.

C Prickett queried the speed statistics and how these were collected, analysed and used to support Speed Limit change proposals. K Stevenson advised that the methodology, used nationally, is defined by the New Zealand Transport Authority.

K Galloway asked whether there were any implications for damage to the tar seal on River Road/Lehmans Road corner and if additional heavy trucks were to use that route. K Stevenson replied that it was durable and would withstand such usage.

K Galloway asked if the Lehmans Road to Townsend Road section would be reduced to 80km/hr as he believed there were potential traffic safety issues in that area. K Stevenson advised that a Speed Management Plan was being developed for the district as a whole and that this would be used to inform future planning and identify priority areas.

Moved G Miller seconded M Clarke

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170316025654.

(b) Approves consultation being carried out on the proposal to change speed limits on Kippenberger Avenue, Northbrook Road, Lehmans Road and River Road, as outlined in Table 1, and shown on the plan (Trim No. 170518050244).

Table 1 Proposed Speed Limits

<table>
<thead>
<tr>
<th>Road</th>
<th>Section</th>
<th>Proposed Limit</th>
<th>Existing Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kippenberger Avenue</td>
<td>From Watkins Place to east of Devlin Place</td>
<td>50km/h</td>
<td>70km/h</td>
</tr>
<tr>
<td>Northbrook Road</td>
<td>From Papawai Drive to east of Goodwin Street</td>
<td>50km/h</td>
<td>100km/h</td>
</tr>
<tr>
<td>Kippenberger Avenue / Rangiora Woodend Road</td>
<td>From the proposed 50km/h change point to 500m east of Golf Links Road</td>
<td>80km/h</td>
<td>70-100km/h</td>
</tr>
<tr>
<td>Lehmans Road</td>
<td>From Oxford Road to River Road</td>
<td>80km/h</td>
<td>100km/h</td>
</tr>
<tr>
<td>River Road</td>
<td>From Lehmans Road to West Belt</td>
<td>80km/h</td>
<td>100km/h</td>
</tr>
</tbody>
</table>

(c) Notes that the existing speed limits are shown in Table 1.

(d) Notes that consultation on this proposal will be carried out between 23 June and 14 July 2017.

(e) Notes that the Board will be updated at the end of the consultation process.
(f) **Notes** that any submissions on the proposal will be taken into account before the change is presented to the Council on 1 August 2017 for consideration.

CARRIED

G Miller commented that the proposed changes would improve vehicle safety and be a good improvement to the area. He was pleased that further work was in hand regarding both roading and speed limit analyses.

M Clarke believed the proposed reduction to 80km/hr would be very beneficial.

C Prickett was a little dubious as to whether drivers would actually adhere to the reduced speed limit on Rangiora-Woodend Road.

7.2 **Approval for change of priority at West Belt / River Road intersection - K Stevenson (Roading Manager)**

K Stevenson spoke to the report regarding the proposed change of road priority at the West Belt - River Road intersection. Priority would be given to traffic using River Road, with traffic using West Belt being subject to a STOP control at the junction of West Belt with River Road. Better definition of the intersection would be achieved through reshaping the road, kerb and channel, and installation of an island.

K Stevenson advised that staff had consulted with truck drivers on the proposed changes were generally supportive of the proposal, and had indicated that many trucks currently avoid the River Road route due to the current intersection layout and priorities.

C Prickett asked if there might be any negative impact on eastbound traffic. K Stevenson replied that there may be some but the safety improvements of the new intersection layout were of wider benefit.

K Galloway commented that there could be an increase in the amount of traffic using River Road and asked if there would be signs advising of the change in intersection layout. K Stevenson replied there was always a period when drivers needed to acclimatise to a new road layout and that there would be signage including ‘advance warning signs’. The island would also assist with visibility of the upcoming junction.

R Brine noted the traffic issues that had necessitated the roundabout at the West Belt/High Street intersection and whether there might be similar issues at the Lehmans Road–Oxford Road intersection. K Stevenson replied that it may be a possibility over time, but would be dependent on the rate of growth. River Road had been upgraded to discourage trucks from using West Belt and that such large vehicles found it difficult to manoeuvre roundabouts. Any possible changes would require careful planning.

Moved R Brine    seconded P Williams

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 170516049123.

(b) **Authorises** the following intersection controls pursuant to Section 2 of the Land Transport Rule: Traffic Control Devices 2004 with effect from the date of installation of the appropriate signage:

<table>
<thead>
<tr>
<th>Road to be controlled</th>
<th>Road to be uncontrolled</th>
<th>Type of Control to be Imposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>West Belt</td>
<td>River Road</td>
<td>Stop</td>
</tr>
</tbody>
</table>
(c) **Authorises** the removal of the following intersection controls pursuant to Section 2 of the Land Transport Rule: Traffic Control Devices 2004 with effect from the date of installation of the appropriate signage:

<table>
<thead>
<tr>
<th>Road with control removed</th>
<th>Uncontrolled road</th>
<th>Type of Control to be Removed</th>
</tr>
</thead>
<tbody>
<tr>
<td>River Road</td>
<td>West Belt</td>
<td>Give Way</td>
</tr>
</tbody>
</table>

(d) **Circulates** this report to the Utilities and Roading Committee.

CARRIED

R Brine believed the benefits of the intersection change would outweigh the disadvantages. He expressed concerns regarding the Lehmans Road–Oxford Road intersection but noted that staff had been quick to respond to similar issues at West Belt–Oxford Road intersection.

P Williams was supportive of the motion and felt that enabling trucks to have the ‘right of way’ was logical in terms of overall safety.

7.3 **Applications for Rangiora-Ashley Community Board Discretionary Grant 2016-2017 – E Cordwell (Governance Advisor)**

E Cordwell spoke briefly to the report.

K Galloway queried the status of the Rangiora Festival Charitable Trust.

D Gordon advised that they were an established charitable trust and the trustees were made up of local business owners.

K Galloway asked where the festival would be held and E Cordwell replied it would be throughout Rangiora over the festival period. The Festival had run for the first time in 2016 with a number of events being held in the High Street and Conway Lane.

C Prickett referred to the infestation of nematode in the bowling green at the Cust Bowling Club and outlined how this would be removed.

E Cordwell advised that the Club intended to completely remove the existing turf and spray before any replacement work was carried out.

Moved K Galloway  seconded J Hoult

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No.170518050507.

(b) **Approves** a grant of $500 to Cust Bowling Club towards the costs of turf spraying, re-levelling, plinth renewal, re-seeding and other work to

(c) **Approves** a grant of $500 to the Rangiora Festival Charitable Trust towards the costs associated with the Rangiora Winter Festival.

(d) **Requests** that staff take all necessary steps to enable the unspent 2016/2017 Discretionary Grant Fund of $3054.04 to be carried forward and added to the Board’s 2017/18 Fund.

CARRIED

K Galloway was satisfied with the answers to his queries and strongly supported the carry forward of funds to the next financial year to benefit the community.

J Hoult was pleased to see an application and grant approved for a community group outside of the Rangiora area. She suggested board members needed to be in contact with a wider range of groups who might benefit from such funds.
7.4 Report back on New Zealand Community Boards’ Conference 2017 – J Gerard QSO (Board Chair), J Hoult (Board Member), S Lewis (Board Member), D Lundy (Board Deputy Chair), and C Prickett (Board Member)

J Gerard commented that the reports were full and comprehensive. He agreed with J Hoult that the handling of the conference Best Practice Awards was poor. E Cordwell would provide feedback to LGNZ.

J Gerard commented that the conference highlighted how fortunate the Waimakariri District was in its relationship between staff and Council.

Moved S Lewis seconded D Lundy

THAT the Rangiora-Ashley Community Board:

(a) Receives report No.170531055432.
(b) Circulates the attachments to the other Community Boards.

CARRIED

8 CORRESPONDENCE

Nil.

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for May 2017

Moved J Gerard seconded P Allen

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170608058235.

CARRIED

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 4 May 2017 (Trim No. 170504043923)

10.2 Woodend-Sefton Community Board meeting minutes – 8 May 2017 (Trim No. 170504043961)

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes - 15 May 2017 (Trim No. 170511047432)

10.4 Customer Satisfaction Survey 2016 Reports – Community Support and Community and Recreation Services and Facilities - R McClung (Senior Policy Analyst) – Report to Community and Recreation Committee – 16 May 2017 (Trim No. 170503043774)

10.5 Library Update - P Ashbey (Libraries Manager) – Report to Community and Recreation Committee – 16 May 2017 (Trim No. 170505044853)

10.6 Capital Projects Report for the period ended 31 March 2017 - P Christensen (Finance Manager) – Report to Audit and Risk Committee – 16 May 2017 (Trim No. 170501041899)

10.7 Customer Satisfaction Survey 2016 Reports – Customer Service and Democratic Process, Communications and Overall Satisfaction - R McClung (Senior Policy Analyst) – Report to Audit and Risk Committee – 16 May 2017 (Trim No. 170503043785)

10.8 Register of Interests for Elected Members - S Nichols (Governance Manager) – Report to Council – 6 June 2017 (Trim No. 170423039527)
10.9 Consultation of the Draft Waste Management and Minimisation Plan - S Collin (Infrastructure Strategy Manager) and K Waghorn (Solid Waste Asset Manager) – Report to Council – 6 June 2017 (Trim No. 170501042046)

10.10 Community and Recreation Department Staff Submission - C Sargison (Manager Community and Recreation) – Report to Council – 30 May 2017 (Trim No. 170505044822)

Moved P Allen seconded J Gerard

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.10.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 Murray Clarke

- Noted a good discussion with staff regarding River Road queries.
- Library users concerns regarding problems with parking during a weekend car rally event had been answered comprehensively and helpfully by C Brown (Community and Greenspace Manager)
- Attended site visit to Koura Reserve

11.2 P Allen

- A Register of Interests for Elected Members had been approved at the recent Council meeting. The Auditor General recommends a register as good practice but it is not compulsory.
- Volunteer Working Party – there had been a good turnout, the working party was working hard to promote volunteering in the community.
- Attended site visit to Koura Reserve
- Waimakariri Health Advisory Group (WHAG) monthly meeting had addressed:
  - Access issues around the District in particular for public toilets. A draft policy was being prepared.
  - Health Hub and which services may be relocated
  - 24/7 coverage is still under review by the Canterbury District Health Board (CDHB).
  - The 24 Hour surgery has moved from Bealey Avenue to Madras Street

11.3 R Brine

- Waste Minimisation Management Plan is now out for public consultation. There are a range of proposals of importance and relevance to the community. The Board may wish to make a submission. Hearings are currently scheduled for early September.
- Attended site visit to Koura Reserve

11.4 K Galloway

- Had worked with C Brown and M Johnston (Environmental Services Manager) regarding the amount of street frontage obstructions on High Street leading to a successful outcome.
- Had met with D Gordon.
- Attended Koura Reserve site visit.
- Attended Mahaanui Kurataiao Ltd (MKT) meeting at Tuahiwi Marae.
- Supported the Elephant Park upgrade.
- Met with a group from Hanmer Springs interested in the Rangiora Dog Park.
- Attended Road and Reserve Naming Committee meeting.
- Visited Ohoka Market
11.5 **D Lundy**
- Expressed thanks for the opportunity to attend the Community Boards’ Conference. Commented that it was very valuable.
- Attended Koura Reserve site visit.
- Civil Defence training.
- Attended Road and Reserve Naming Committee meeting.

Requested feedback on the reorganisation of the Rural Fire Service. Staff to arrange.

11.6 **D Gordon**
- Council had approved the introduction of a Register of Interests for Elected Members.
- Attended Rangiora Promotions AGM. Commented the group was going ‘from strength to strength’.
- Attended Friends of Rangiora Town Hall meeting, there were a number of new initiatives.
- As a member of the Youth Council had attended two meetings. Some suggestions may be forthcoming to support improved engagement between the Youth Council and other formal bodies such as the Council and Community Boards.
- District Development Strategy - encouraged Board members to support the Drop-In sessions.
- Annual Plan feedback to submitters would be going out shortly.
- Attended Three Waters Rating workshops together with other Councillors.
- Attended sewerage ponds site visit with P Williams.
- Attended Hākui: Women of Kāi Tahu celebrating the lives and legacies of respected Kāi Tahu wāhine (Ngāi Tahu women) at Canterbury Museum and recommended the exhibition.
- Attended site visit to Koura Reserve

Requested feedback on progress regarding Rangiora High Street lights. Staff to follow up.

11.7 **P Williams**
- Visit to Rangiora sewerage ponds – major undertaking and good to see upgrade.
- Reiterated the importance of community consultation on the District Development Strategy.
- Register of Interests for Elected Members – believed disclosure was good.
- Rangiora Promotions – was in good hands.
- Victoria Park toilets still an issue and suggested the Board may wish to continue to push for an upgrade. P Allen commented that a District wide review of Public Toilets (provision and accessibility) is in progress and will assist with any next steps for the Board.

11.8 **C Prickett**
- Referred to a recent Loburn-Whiterock Road drainage issue and the importance of the Three Waters Rating review to the community and the Board.
- Queried progress on the proposed Cones Road Walkway. E Cordwell advised that consultation on the proposed reduction in speed limit to 30kph for Cones Road would take place shortly and potentially a staff report will be presented to the Council for a decision in August.
- Parking on Cones Road is a current concern – possibly signage needed.
- Attended Mahaanui Kurataiao Ltd (MKT) meeting at Tuahiwi Marae.
11.9 **G Miller**
- Attended Mahaanui Kurataiao Ltd (MKT) meeting at Tuahiwi Marae.
- Volunteer meeting – good attendance.
- Keep Rangiora Beautiful (KRB) - planted six large conifers on the roundabout near to the cemetery. Concern expressed by KRB regarding the amount of tree pruning around overhead power lines on Kippenberger Avenue. KRB may request a deputation to the Board to seek support to approach Mainpower to consider undergrounding of the cables.

11.10 **S Lewis**
- Expressed thanks for the opportunity to attend the Community Boards’ Conference in Methven and strongly agreed with the sentiment of community and youth engagement.
- Also wanted to formally acknowledge that at the conference, long service awards were made to both Jim Gerard and Duncan Lundy for their contributions on Council and Community Boards.
- Met with North Loburn School children who had collected and analysed rubbish from Victoria Park. It is a Green-Gold Enviro school and the Board is invited to meet with the pupils and hear about their project at 11.15am on 27th June. E Cordwell to arrange finer details.
- Had worked with the community and roading staff to address safety concerns at the Elm and Oakwood Drive intersection leading to the installation of a pedestrian refuge. A good outcome for the community.

11.11 **J Hoult**
- Found the Community Boards’ conference very worthwhile particularly ideas to improve Board interaction with the community and youth.
- Attended Mahaanui Kurataiao Ltd (MKT) meeting at Tuahiwi Marae.
- Attended Koura Reserve site visit.
- Attended Drainage meeting.
- North Canterbury Neighbourhood Support Old Fashioned Picnic 9 July at Pegasus.
- Supported the retention of a Community Constable in Rangiora.
- Attended Time bank meeting.
- Attended Hui at Halswell.
- Attended Volunteers meeting.
- Chaired the Road and Reserve Naming Committee meeting.

12 **CONSULTATION PROJECTS**

12.1 **Ohoka Domain**

12.2 **Waste Management Minimisation Plan**

12.3 **Draft District Development Strategy**

The Board noted the Consultation Projects.

A Workshop was requested for late July to discuss a Board submission to the Waste Minimisation Management Plan. Kitty Waghorn (Solid Waste Manager) to be invited to update the Board on the proposed options.

13 **REGENERATION PROJECTS**

Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:


The Board noted the Regeneration Projects.
14 BOARD FUNDING UPDATE

14.1 Board Discretionary Grant
14.2 General Landscaping Budget
The Board noted the balances.

15 MEDIA ITEMS
Nil.

16 QUESTIONS UNDER STANDING ORDERS
There were no questions under Standing Orders.

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS
There was no urgent general business under Standing Orders.

NEXT MEETING
The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 12 July 2017 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.13PM.

CONFIRMED

________________
Chairperson

________________
Date
Workshop

1. Members’ Forum (8.15 – 8.35)
   - Discussion of the number of cars parked on the verges of Lineside Road at
     the entrance to the township.
   - Possible introduction of a Youth Grant Fund. Many ideas expressed to support
     and engage young people in a variety of ways. D Ayers advising that he will
     be leading some discussions around this concept.
   - Noted that Long Service Awards (over 14 years) had been presented to J
     Gerard and D Lundy at the Community Boards’ Conference.
1. **SUMMARY**

1.1. The purpose of this report is to request the Board to recommend to Council that it amends the Parking Bylaw 2007 as follows:

- to change three 5 minute parking zones outside New Life School on Denchs Road, Rangiora and replace with a bus stop restricted space during Mon-Fri 8am-9am & 2.30-3.30pm;
- to remove unrestricted parking on Seddon Street outside Ashgrove School and replace with one mobility parking space;
- to remove 2 x unrestricted parking spaces on Seddon Street outside Ashgrove School;

**Attachments:**

i. Plan showing recommended parking Denchs Road (Doc 170628066940)
ii. Plan showing recommended parking Seddon Street (Doc 170628066936)
iii. Amended Parking Bylaw 2007 Second Schedule (Doc 170629067290)

2. **RECOMMENDATION**

THAT the Rangiora-Ashley Community Board recommends to Council that it:

(a) **Receives** report No. 170628066782

(b) **Adopts** the attached Amended Second Schedule – Parking Restrictions to the Parking Bylaw 2007 (Doc 170629067290)

(c) **Notes** that the amendments to the Parking Bylaw 2007 include changes in Denchs Road as shown on Doc 170628066940 and in Seddon Street as shown on Doc 170628066936.

3. **ISSUES AND OPTIONS**

3.1. New Life School has approached the Council and requested increased bus stop provision outside their school to assist with the safety of children both before and after school.

3.2. Ashgrove School has approached the Council to request increased mobility parking to cater for students who attend Allenvale School which sits within their grounds and caters
to the needs of children and young persons with disability. They currently only have one on-street mobility parking space.

3.3. The location determined to be best suited for the mobility park is due to the improved accessibility to the footpath to access the school grounds.

3.4. Ashgrove School has also requested the removal of two parking spaces on the western side of their school drop-off/pick-up zone to improve visibility for vehicles exiting the carpark during peak school times.

3.5. The Management Team has reviewed this report and supports the recommendations.

4. **COMMUNITY VIEWS**

4.1. Rangiora New Life requested the changes to the parking outside their school to improve safety for the students, and to increase the availability of bus parking on a narrow road to reduce congestion and improve safety in the area.

4.2. Rangiora Kindercare Daycare is sited opposite New Life School. Kindercare management have been contacted and they have no objection to the proposed parking changes outside New Life School, but had requested the restriction be limited to 8.30am-9am and 2.30-3.30pm.

4.3. Ashgrove School requested the addition of the mobility parking space outside their school to improve accessibility for students who attend Allenvale School which sits within their grounds.

4.4. Ashgrove School also requested the removal of two parking spaces west of the exit of the pick-up/drop off zone to improve visibility and safety.

4.5. Adjoining property owners on Seddon Street have been contacted and no concerns have been raised about the removal of parking as described.

5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. The cost of implementing the bylaw amendments is minor and would cover aspects such as signage and road markings. There is budget available in the Roading budget to fund this work.

6. **CONTEXT**

6.1. **Policy**

6.1.1. This is not a matter of significance in terms of the Council’s Significance Policy.

6.1.2. The Council can amend the bylaw by resolution

6.1.3. The Council Disability Strategy 2011 has a Goal of “Ensuring people with impairments have access to public services, facilities and spaces and that mobility car parking is accessible, safe, appropriately located and monitored”.

6.1.4. The Council Walking & Cycling Strategy 2017-2022 requires us:

   o Provide safe walking and cycling access to and from schools
   o Support programmes that improve safety for motorists, pedestrians and cyclists

6.2. **Legislation**

6.2.1. The Parking Bylaw was drafted under powers in the Local Government Act 1974 (section 684) and the Transport Act 1962 (section 72 (1)(k)). Amendments are similarly authorised. These matters are unchanged by the Local Government Act 2002.
“Transport Act 1962

72. Bylaws as to the use of roads—

Subject . . . to the provisions of this Act or of any other enactment in respect of any of the matters referred to in this subsection, any Minister of the Crown in respect of any roads under his control, or any local authority in respect of any roads under its control, may from time to time make bylaws for any of the following purposes:

[(k) Prohibiting or restricting, subject to the erection of the prescribed signs, the stopping, standing, or parking of vehicles on any road; limiting the stopping, standing, or parking of vehicles on any road to vehicles of any specified class or description; limiting the period of time that vehicles may park on any part of the road where parking is limited to such vehicles; and providing that a vehicle used for the time being for any specified purpose shall be deemed for the purposes of the bylaw to be of such class or description as is specified in the bylaw, notwithstanding that the vehicle may belong to any other class or description for any other purpose:]”

6.2.2. The Parking Bylaw clause 4 permits the Council, by resolution, to amend parking restrictions.

“The Council may from time to time by resolution impose parking standing or stopping restrictions on any road or other area controlled by the Council…”

6.2.3. The Board, under delegation S-DM 1042, has specific jurisdiction for:

“Approving traffic control and constraint measures on streets, including parking”

6.3. Community Outcomes

There are wide ranging opportunities for people to contribute to the decision-making by public organisations that affects our District

There is a safe environment for all

Transport is accessible, convenient, reliable, affordable and sustainable

Ken Stevenson  Kathy Graham
Roading Manager  Journey Planner
Proposed changes to parking Denchs Road – outside New Life School – Report Trim Ref BYL-15/170628066782 refers

Remove 3 x 5 min parking spaces & replace with School Bus stop sign (Mon-Fri)
Create one mobility parking space

Remove parking
<table>
<thead>
<tr>
<th>No.</th>
<th>Location</th>
<th>Description</th>
<th>Direction</th>
<th>Parking</th>
<th>Change Requested By</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>71</td>
<td>Rangiora Johns Rd</td>
<td>From 23m West of Percival St for 47m to the West</td>
<td>South</td>
<td>P120</td>
<td>Present parking zone in this area is not limited in time.</td>
<td></td>
</tr>
<tr>
<td>72</td>
<td>Rangiora Flaxton Rd</td>
<td>for 82m South of Lineside Rd</td>
<td>both</td>
<td>No Parking</td>
<td></td>
<td></td>
</tr>
<tr>
<td>72a</td>
<td>Rangiora Denchs Rd</td>
<td>Southbrooke Rd to Marshall St</td>
<td>South</td>
<td>P5 Parking 2.30pm - 3.30pm</td>
<td>20 September 2016</td>
<td></td>
</tr>
<tr>
<td>72b</td>
<td>Rangiora Denchs Rd</td>
<td>Outside New Life School</td>
<td>North</td>
<td>P5 Parking 2.30pm - 3.30pm Bus Stop Mon-Fri 8am-9am &amp; 2.30-3.30pm</td>
<td>20 September 2016</td>
<td></td>
</tr>
<tr>
<td>72c</td>
<td>Rangiora Denchs Rd</td>
<td>Opposite Marshall St</td>
<td>North</td>
<td>Bus Stop</td>
<td>20 September 2016</td>
<td></td>
</tr>
<tr>
<td>72d</td>
<td>Rangiora Seddon Street</td>
<td>Between entry and exit to the drop off zone at Ashgrove School</td>
<td>North</td>
<td>No Parking</td>
<td>1 August 2017</td>
<td></td>
</tr>
<tr>
<td>72e</td>
<td>Rangiora Seddon Street</td>
<td>Immediately to the west of the entrance to the Ashgrove School carpark</td>
<td>North</td>
<td>1 disabled parking space. Change requested by Ashgrove School</td>
<td>1 August 2017</td>
<td></td>
</tr>
<tr>
<td>73</td>
<td>Rangiora &quot;Gables&quot; Carpark</td>
<td>All</td>
<td>All</td>
<td>P120 Monday to Friday Except where other restrictions apply as detailed below</td>
<td>3 April 2012</td>
<td></td>
</tr>
<tr>
<td>73a</td>
<td>Rangiora &quot;Gables&quot; Carpark</td>
<td>Northern entrance to the arcade</td>
<td>Northern</td>
<td>Form two loading zones each 6 metres long and set back 6 metres from either side of the northern entrance to the arcade P20.</td>
<td>15 January 2003</td>
<td></td>
</tr>
</tbody>
</table>
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO: GOV-26-11-06 / 170629067459

REPORT TO: Rangiora-Ashley Community Board

DATE OF MEETING: 12 July 2017

FROM: Edwina Cordwell - Governance Adviser

SUBJECT: Approval of the Rangiora-Ashley Community Board’s Submission to the Canterbury Regional Land Transport Committee – Proposed 3 Laning Southbound of the Waimakariri Bridge.

SIGNED BY:

(For Reports to Council or Committees)

| Department Manager | Chief Executive |

1. SUMMARY

1.1. The purpose of this report is to seek the Board’s approval of its draft submission to the Canterbury Regional Land Transport Committee on the proposal to vary the Regional Transport Plan to allow a third lane south on the Waimakariri Bridge as part of the Christchurch Motorway Extension.

Attachments:

i. The Rangiora-Ashley Community Board’s Draft Submission to the Canterbury Regional Land Transport Committee (Trim 170620063207).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170629067459.

(b) Approves the Board’s Submission to the Canterbury Regional Land Transport Committee in relation to a third lane south at the Waimakariri Bridge as part of the Christchurch Motorway extension (Trim 170620063207).

3. ISSUES AND OPTIONS

3.1. Public consultation for the proposal to vary the Regional Transport Plan to allow a third lane south on the Waimakariri Bridge as part of the Christchurch Motorway Extension opened on 13 June and close on 13 July 2017.

3.2. A draft submission was circulated to Board members on 22 June and comments sought.

3.3. The attached submission is the final draft incorporating those comments.

3.4. The Management Team has reviewed this report and supports the recommendations.
4. COMMUNITY VIEWS


5. FINANCIAL IMPLICATIONS AND RISKS

5.1. Not applicable.

6. CONTEXT

6.1. Policy

This matter is not a matter of significance in terms of the Council’s Significance Policy.

6.2. Legislation

Not Applicable.

6.3. Community Outcomes

- Transport is accessible, convenient, reliable and sustainable

Edwina Cordwell
Governance Advisor
Submission to the Canterbury Regional Land Transport Committee

On the proposal to vary the Regional Land Transport Plan to allow a third lane south on the Waimakariri Bridge as part of the Christchurch Northern Motorway extension

Submission by
The Rangiora- Ashley Community Board
Waimakariri District Council

July 2017
Person for Contact: Jim Gerard QSO Chairperson
Edwina Cordwell Governance Adviser
Contact details

Name:  
Edwina Cordwell

Postal address:  
Private Bag 1005, Rangiora 7440

Phone number:  
03 311 8900

Email address:  
Edwina.cordwell@wmk.govt.nz

Are you submitting on behalf of an organisation? Yes [X]  No [ ]

If yes, which organisation are you submitting on behalf of?  
Rangiora-Ashley Community Board - Waimakariri District Council
The Rangiora-Ashley Community Board thank the Committee for the opportunity to comment on the proposed additional third lane southbound over the Waimakariri River as part of the Christchurch Northern Motorway extension.

The Board would wish to be heard.

The Rangiora-Ashley Community Board area covers the township of Rangiora and surrounding rural areas including Fernside, Cust and Loburn. The area has a current population of approximately 23,900.

The District as a whole has experienced a rapidly growing population that is projected to continue to increase in the short to medium term.

The majority of these residents are regular users of the Waimakariri Bridge whether for the daily commute to Christchurch, or for other activities.

Additional public transport options have been recently introduced, including an Express City bound service but are hampered by the volume of traffic and hold ups encountered at peak periods discouraging take up and hampering a move away from private vehicle usage.

There has, and continues to be, strong support within the community for improved access southbound and the Board wishes to firmly express its support for the NZTA proposal to bring forward the development to align with the Western Belfast Bypass.

The Board is extremely supportive of the effective and efficient use of public funds through such a variation to the Regional Land Transport Plan.

The window of opportunity to construct the third south-bound lane on the Waimakariri motorway bridge now exists so that the current construction programme of the Northern Arterial Road can be cost-effectively integrated, and not necessitate further disruption at a later stage;

A comprehensive package of measures including the possibility of a dedicated lane for buses and multi occupancy vehicles is needed to address the already significant and rising number of single occupancy commuter vehicles which the Board notes with concern.

A third south-bound lane as part of a comprehensive approach also provides the opportunity to increasingly focus public transport across the old Main North Road bridge, with service time and reliability benefits, and it could cost-effectively be accompanied by a long sought after cycleway connection across the river.

Thank you.

Jim Gerard Q.S.O
Chairperson
1. SUMMARY

1.1. The purpose of this report is to provide the Board with information regarding the Board’s 2017/2018 Discretionary Grant and for the Board to consider and approve the Grant Criteria and Application Form.

Attachments:

i. Draft Rangiora-Ashley Community Board 2017/2018 Grant Application Criteria and Application Form (Trim No. 170627066273)

ii. Draft Rangiora-Ashley Community Board 2017/2018 Accountability Form (Trim No. 170627066274)

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170628066727

(b) Approves the Board’s 2017/2018 Discretionary Grant Application Criteria and Application Form

(c) Approves the Board’s 2017/2018 Discretionary Grant Accountability Form

(d) Notes that the Discretionary Grant funding available for the 2017/18 financial year is $9,210 plus any carry forward approved by the Council at its meeting of 4 July 2017

AND EITHER:

(e) Approves that grant applications will be considered by the Board at every second meeting/month from the start of the 2017/2018 financial year; being August, October and December 2017, February, April and June 2018.

OR

(f) Approves that grant applications will be considered by the Board at every meeting/month from the 2017/2018 financial year (July 2017 to 30 June 2018)
3. **ISSUES AND OPTIONS**

3.1. The Discretionary Grant Fund allocations enable a large and diverse range of community activities, events and services to take place or to be delivered.

3.2. Often these applications are for events or activities that are to occur at a particular time. The Board may wish to consider applications at each meeting/month to provide a timely decision in such cases.

3.3. Not all eligible groups may be aware of the fund so it is anticipated that both Board members and Council staff will continue to be pro-active in this regard, through networking and community groups they interact with.

3.4. The 2017/2018 total Discretionary Grant Fund allocation approved by the Council for the Rangiora-Ashley Community Board is $9,210.

3.5. It is recommended that the Board regularly review the remaining balance of the fund to ensure that it is on track to be spent or to take any other necessary action.

3.6. Staff will periodically advertise the grants through the Community Notice Board page in the Northern Outlook, Chatter, community publications and social media as required.

3.7. Application forms are available on the Council website, from Service Centres or by contacting any of the Governance team.

3.8. The Management Team/CE have reviewed this report and supports the recommendations.

4. **COMMUNITY VIEWS**

4.1. Not sought.

5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. That the fund is underspent at the end of the 2017/18 financial year and that the community benefits have been limited as a consequence.

6. **CONTEXT**

6.1. **Policy**

This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

6.2. **Legislation**

Not applicable

6.3. **Community Outcomes**

There are wide ranging opportunities for people of different ages to participate in community and recreational activities.

Edwina Cordwell
Governance Adviser
Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board consider a number of factors in their decision making. These include, but are not limited to: type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board need to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board require a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

<table>
<thead>
<tr>
<th>Examples (but not limited to) of what the Board cannot fund:</th>
</tr>
</thead>
<tbody>
<tr>
<td>✗ Wages</td>
</tr>
<tr>
<td>✗ Debt servicing</td>
</tr>
<tr>
<td>✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)</td>
</tr>
<tr>
<td>✗ Stock or capital market investment</td>
</tr>
<tr>
<td>✗ Gambling or prize money</td>
</tr>
<tr>
<td>✗ Funding of individuals (only non-profit organisations)</td>
</tr>
<tr>
<td>✗ Payment of any legal expenditure or associated costs</td>
</tr>
<tr>
<td>✗ Purchase of land and buildings</td>
</tr>
<tr>
<td>✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests</td>
</tr>
<tr>
<td>✗ Payment of fines, court costs or mediation costs, IRD penalties</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Examples (but not limited to) of what the Board can fund:</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓ New equipment</td>
</tr>
<tr>
<td>✓ Toys/educational aids</td>
</tr>
<tr>
<td>✓ Sporting equipment</td>
</tr>
<tr>
<td>✓ Safety equipment</td>
</tr>
<tr>
<td>✓ Costs associated with events</td>
</tr>
<tr>
<td>✓ Community training</td>
</tr>
</tbody>
</table>
Criteria for application

- Grant applications will be considered every second month by the Rangiora-Ashley Community Board: July, September, November 2017 and February, April, June 2018. Applications are recommended to be received three weeks prior to Board meeting dates for processing.

- Generally funding grants will be a maximum of $500 in any one financial year (July 2017 to June 2018) but the group can apply up to twice in that year, providing it is for different projects.

- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.

- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.

- The group should have strong links with the Rangiora-Ashley community.

- The applications should clearly state the purpose for which the money is to be used.

- The applicants should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.

- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.

- The Board support a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).

- An accountability form must be provided to Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Governance Advisor
Rangiora-Ashley Community Board
C/- Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to either

- Rangiora Service Centre, 215 High Street, Rangiora.
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board decision and if successful an invoice and your organisation’s bank account details will be requested.
- On receipt of this information payment will be processed to your organisation’s bank account.
Groups Applying for Board Discretionary Grants 2017/2018

Name of Group:  
Address:  
Contact Person within Organisation:  
Position within Organisation:  
Contact phone number:  
Email:  

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

What is the timeframe of the project?

Overall Cost of Project:  $  
Amount Requesting:  $  

How many people will directly benefit from this project?

Who is the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants by Ward:

Rangiora-Ashley  %  
Woodend-Sefton  %  
Kaiapoi-Tuahiwi  %  
Oxford-Ohoka  %

Other (please specify):  

If this application is declined will this event/project still occur?  
- Yes
- No

If No – what are the consequences to the community/organisation?
RANGIORA-ASHLEY COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?

What is the benefit(s) to your organisation?

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)

Yes                      No

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?

Yes                      No

If yes, please supply details:

Enclosed

Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)

Supporting costs/quotes (not compulsory)

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed:                      Date:
Rangiora-Ashley Community Board

Accountability Form for 2017/2018 Discretionary Grant Recipients

For funding provided during the period July 2017 – June 2018

This form is to tell the Board what you spent the money on

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups and to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

Name of group: .......................................................... ..........................................................

Date: ................................................ Amount allocated: $ ..................................................

Purpose for grant ..................................................................................................................

Please give details of how money was spent:

.................................................................................................................................................. $ ...........................................
.................................................................................................................................................. $ ...........................................
.................................................................................................................................................. $ ...........................................

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

..........................................................................................................................................................
..........................................................................................................................................................
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..........................................................................................................................................................

(Use additional pages if necessary)

Two authorised signatories to complete the details below:

Date ................................................ Date ..................................................

First contact name ............................................. Second contact .............................................

Signature ................................................ Signature ..................................................

Position ................................................ Position ..................................................

Phone ................................................ Phone ..................................................

Address ................................................ Address ..................................................

Return to: Community Board Advocate Waimakariri District Council Private Bag 1005 Rangiora 7440
1. SUMMARY

1.1. The purpose of this report is to consider two applications for funding received from:

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Purpose</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rotary Club of Rangiora</td>
<td>Towards the costs of building a Fitness Trail/Circuit of up to 12 stations along the Rakahuri Trail.</td>
<td>$500</td>
</tr>
<tr>
<td>Southbrook School Parent Teacher Association</td>
<td>Towards the costs of a cordless scanner for the school library.</td>
<td>$500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$1000</strong></td>
</tr>
</tbody>
</table>

Current balance is $9,210.

Attachments:

i. Application from Rotary Club of Rangiora (Trim No.170620062828)
ii. Application from Southbrook School Parent Teacher Association (Trim No.170526053892)
iii. Spreadsheet showing previous two years grants.
iv. Draft Board funding criteria 2017/2018 (Trim No. 170627066273)

Note: These applications were submitted in May/June 2017 prior to the start of the 2017/18 financial year and in accordance with the Board’s criteria at that time.

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170626065641.

(b) Approves a grant of $__________ to Rotary Club of Rangiora towards the costs of building a Fitness Trail/Circuit of up to 12 stations along the Rakahuri Trail.

OR
(c) **Declines** the application from Rotary Club of Rangiora.

(d) **Approves** a grant of $__________ to Southbrook School Parent Teacher Association towards the costs of a cordless scanner for the school library.

**OR**

(e) **Declines** the application from Southbrook School Parent Teacher Association.

3. **ISSUES AND OPTIONS**

3.1. The Rotary Club of Rangiora proposes to build a 12 station fitness trail along the Rakahuri Trail.

3.2. It is hoped to complete the trail by 30 November 2017 and funding is being sought from a range of sources.

3.3. Each station along the fitness trail/circuit will be a designated type of exercise.

3.4. The stations will be made of timber poles and galvanised steel poles with NO moving parts. Diagrams are included within the application.

3.5. Environment Canterbury have expressed their support for the project and offered a location and will also undertake the installation.

3.6. McAlpine and Mitre10 have already agreed to supply any materials at cost.

3.7. The overall cost of the project is $5000 and the Club is seeking $500 via this application.

3.8. It is anticipated that over 1000 people are likely to use the Fitness equipment including sports clubs and High School pupils. With around 80% from the Rangiora-Ashley community area.

3.9. The project will continue even if funds are declined.

3.10. Southbrook School library has relocated to a new building on the school grounds and the Parent Teacher Association (PTA) is raising money for shelving and other furniture for the new area.

3.11. This application is seeking funds to purchase a cordless scanner to be used in stock takes and other activities to manage and monitor book stock in the school library. The existing scanner is old and in a fixed position requiring the books to be moved to the scanner for checking which is extremely manually intensive and time consuming. The new scanner can be used throughout the library area very easily.

3.12. The portability of the scanner will also allow checking of books to happen more frequently and ensure that they are in the correct locations within the library to benefit borrowers.

3.13. All families and children using the library will benefit as well as the volunteers who run the library. All pupils being from the Rangiora-Ashley community area.

3.14. The PTA applied for funding in the previous financial year 2016/2017 (September) towards an Ethel and Bethel Bingo Night fundraiser which was declined.

3.15. If this application is declined the PTA will not be able to buy the scanner and the parent volunteers will continue to carry the books to the scanner for checking.

3.16. The Board may approve or decline grants to the applicant in accordance with the grant guidelines.

3.17. The Management Team/CE has reviewed this report and supports the recommendations.
4. **COMMUNITY VIEWS**

4.1. Community organisations in applying to the Board’s Discretionary Grant, are seeking to assist sectors of the community.

5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. The Annual Plan for 2017/18 includes budget provision for the Rangiora-Ashley Community Board to approve grants to community groups up to a total of $9,210. The requested grants for consideration in July 2017 total $1000.

5.2. The current balance of the grant fund is $9,210.

5.3. The application criteria specify that grants are normally limited to a maximum of $500 in any one financial year (July to June) but the group can apply up to twice in that year, providing it is for different projects.

5.4. GST is paid to appropriately registered groups where applicable above the Board resolved values.

6. **CONTEXT**

6.1. **Policy**

   This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

6.2. **Legislation**

   Not applicable.

6.3. **Community Outcomes**

   6.3.1. People are friendly and caring, creating a strong sense of community in our District.

   6.3.2. There are wide ranging opportunities for people of different ages to participate in community and recreational activities.

Edwina Cordwell
Governance Adviser
Groups Applying for Board Discretionary Grants 2016/2017

Name of Group: Rotary Club of Rangiora

Address: Clo.LL

Contact Person within Organisation: Paddy Quinnell

Position within Organisation: President

Contact phone number: 021 085 7221 Email: paddyq@openworld.com

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

The project is to build a fitness trail along the Rakahuwi trail. The fitness trail circuit will consist of up to 12 stations and each station will be a designated exercise. The stations will be made of timber poles and galvanised/stainless steel poles. There will be no moving parts to the stations. See attached drawings. E CAN are very enthusiastic about this and have offered a location and will install the equipment and would offer advice. This will be materials at cost. Event will be to offset the cost.

What is the timeframe of the project? 30/06/2017

Overall Cost of Project: $5000.00 Amount Requesting: $500.00

How many people will directly benefit from this project? 1000+

Who is the range of people benefiting from this project? (You can tick more than one box)

☑ People with disabilities (mental or physical)
☑ Cultural/ethnic minorities
☐ Preschool
☐ School/youth
☐ Older adults
☐ Whole community

Provide estimated percentage of participants by Ward:

Rangiora-Ashley 60% Woodend-Sefton 20% Kaiapoi-Tuahiwi 5%

Other (please specify): 

If this application is declined will this event/project still occur? ☑ Yes ☐ No

If No – what are the consequences to the community/organisation?

TRIM: 170620062828 / GOV-26-11-05
RANGIORA-ASHLEY COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?

This project is a fitness circuit that will have a wide range of benefits for participants. It would improve strength, improve mobility, teamwork and excitement.

What is the benefit(s) to your organisation?

The Rotary Club’s investment in this project is purely to provide the community with a well-needed project. This would increase the profile of the Club in the community.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

The community will have an opportunity to maintain their well-being, fitness, and in the open air and cost. The facility will be available 24/7, depending on the light.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)?

If yes, name of parent group

If your group is applying under the umbrella of another organisation, which one?

What is the relationship between your group and the parent group?

UA

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

The club will be applying to the trustees of the Rangiora Rotary Charitable Trust.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?

If yes, please supply details:

Enclosed

☑ Financial Balance Sheet and Income & Expenditure Statement (compulsory - your application cannot be processed without financial statements)

☐ Supporting costs/quotes (not compulsory)

☐ Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature.

Signed: [Signature]

Date: 19/06/2017
### Rangiora Rotary Club - Balance Sheet

**Balance Sheet**  
**Rangiora Rotary Club**  
**As at 28 February 2017**

<table>
<thead>
<tr>
<th>Assets</th>
<th>28 Feb 2017</th>
<th>29 Feb 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bank</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rotary Club Meals</td>
<td>14,200.50</td>
<td>14,906.23</td>
</tr>
<tr>
<td>Rotary Club Exchange Student</td>
<td>3,471.90</td>
<td>5,719.00</td>
</tr>
<tr>
<td>Rotary Club Foundation</td>
<td>7,556.82</td>
<td>889.60</td>
</tr>
<tr>
<td><strong>Total Bank</strong></td>
<td>25,229.22</td>
<td>21,514.83</td>
</tr>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>29,934.78</td>
<td>27,331.26</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>29,934.78</td>
<td>27,331.26</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>55,164.00</td>
<td>48,846.09</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Liabilities</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GST</td>
<td>5,492.49</td>
<td>3,118.72</td>
</tr>
<tr>
<td>Rounding</td>
<td>(0.01)</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td>5,492.48</td>
<td>3,118.72</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>5,492.48</td>
<td>3,118.72</td>
</tr>
<tr>
<td><strong>Net Assets</strong></td>
<td>49,671.52</td>
<td>45,727.37</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Equity</th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Current Year Earnings</td>
<td>35,114.22</td>
<td>35,592.11</td>
</tr>
<tr>
<td>Retained Earnings</td>
<td>14,557.30</td>
<td>10,135.26</td>
</tr>
<tr>
<td><strong>Total Equity</strong></td>
<td>49,671.52</td>
<td>45,727.37</td>
</tr>
<tr>
<td>Item</td>
<td>Description</td>
<td>Qtty</td>
</tr>
<tr>
<td>------</td>
<td>-------------</td>
<td>------</td>
</tr>
<tr>
<td>111118</td>
<td>PUMP NO. S3</td>
<td>1 KM</td>
</tr>
<tr>
<td>111122</td>
<td>PUMP NO. 150</td>
<td>50</td>
</tr>
<tr>
<td>111123</td>
<td>PUMP NO. 150</td>
<td>50</td>
</tr>
<tr>
<td>111124</td>
<td>PUMP NO. 150</td>
<td>50</td>
</tr>
<tr>
<td>111125</td>
<td>PUMP NO. 150</td>
<td>50</td>
</tr>
</tbody>
</table>

In addition to this quote, Multiplex Irrigationmega will also offer a discount of 10% in the form of a 10% dividend at the time of purchase.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Qtty</th>
<th>Price</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>159914</td>
<td>PIPE ALUMINUM 5000 X 1.50</td>
<td>1000</td>
<td>100.00</td>
<td>100000.00</td>
</tr>
</tbody>
</table>

Expenses: 1000 Value: 2615.44

Signed: Date:

Note: All prices include GST.
INSTALLATION INSTRUCTIONS

FOR TECHNICAL ASSISTANCE WITH ANY INSTALLATION PROBLEMS PLEASE CALL 015395 31561.
Station 1 - Vaults (2 No.)

RM01

1 No. Vault 0.45 m
1 No. Vault 0.6 m

VA02

Ground Plan

Holes: 300 mm x 300 mm x 650 mm deep (0.45 m HT Vault)
300 mm x 300 mm x 500 mm deep (0.6 m HT Vault)
STATION 2 - SIT UPS (2NO)

GROUND PLAN

HOLES 300MM X 300MM X 600MM DEEP
STATION 3 - PRESS UPS

GROUND PLAN

HOLE 300MM x 300MM x 450MM DEEP
STATION 4 - STEP UPS (12 NO)

4 NO RM04
4 NO RM05
4 NO RM06

GROUND PLAN

+ RM06  + RM04

+ RM05

DIA. 300CM

+ RM04

+ RM05

+ RM05

+ RM04

+ RM06

+ RM05

+ RM05

400MM X 400MM X 400MM DEEP
STATION S - HANGING ABDOMINALS (2000)

GROUND PLAN

110cm 110cm

Holes 200mm x 300mm x 800mm deep
Station 6 - Pull Ups (2 Nos.)

Ground Plan

110cm  110cm

Holes 200mm x 200mm x 800mm
STATION 7 - LUNCHER (2 No.)

GROUND PLAN

HOLERS
300mm x 300mm x 600mm DEEP (0.3m HT LUNCHER)
300mm x 300mm x 475mm DEEP (0.45m HT LUNCHER)
STATION 8 - SIT UPS (2 No.)

GROUND PLAN

Holes 300mm x 300mm x 650mm deep.
STATION 9 - D15

GROUND PLAN

Diagram showing measurements and positions of various elements.

RM03
lk17b
CU05
lk178
300mm
300mm
110cm
110cm
110cm
92cm
92cm
107cm
107cm
110cm
110cm
110cm

STATION 10 - SQUATS (4 No.)

GROUND PLAN

160cm

NOTE THIS MEASUREMENT IS DEPENDANT ON WEIGHTS SUPPLIED BY CLIENT.

HOLE 300mm x 600mm x 800mm DEEP.
STATION II - DORSAL BENCH (4 NO.)

GROUND PLAN

Hораs 300mm x 300mm x 600mm deep

1m² PLATFORM
STATION 12 - MILITARY PRESS (4NO.)

GROUND PLAN

300cm

Holes 300mm x 300mm x 200mm deep.
RM CONDOR - EXPLANATORY SIGN XI

R.M. CONDOR TRIM TRAIL
DISTANCE 3400 METRES
12 STATIONS ANTI CLOKWISE

STATION 1 VAULT
2 SIT UPS
2 PRESS UPS
4 STEP UPS
5 HANGING ABDOMINALS
6 FULL UPS
7 LUNGE
8 SIT UPS
9 DIPS
10 SQUATS
11 BORAX BOWM
12 MILITARY PRESS

START/finish HERE. FOLLOW

100MM DIAMETRES

ALL TEXT WHITE UNLESS OTHERWISE STATED.
RM CONDOR - STATION SIGN X 12

- Green
- Picture of activity
- 100mm dia. poles
- 200mm
- 400mm
- 700mm

RM CONDOR - DIRECTIONAL ARROW (FISH) SIGN X 12

- Yellow
- 2"x6" sawn timber
- 600mm

RM CONDOR - DIRECTIONAL ARROW (FINISH) SIGN X 1

As above but with larger arrow & 'Finish' on arrow.
Groups Applying for Board Discretionary Grants 2016/2017

Name of Group: Southbrook School Parent Teacher Association (PTA)
Address: Po Box 640, Rangiora 7440
Contact Person within Organisation: Tonya Briscoe
Position within Organisation: Grants officer
Contact phone number: 03 33 2803 Email: c.l.mcnamara@orcon.net.nz
admin@southbrook.school.nz

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

Updating our school library by purchasing a new cordless scanner to replace our old scanner. Currently we undertake annual stocktakes as it takes a lot of time to bring all of the books to the scanner. Stocktakes should be done termly for a better idea of where the books are.

What is the timeframe of the project? ASAP
Overall Cost of Project: $561.40 Amount Requesting: $500.00
How many people will directly benefit from this project? 305 students at the school plus future families

Who is the range of people benefiting from this project? (You can tick more than one box)
- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants by Ward:
- Rangiora-Ashley 100%
- Woodend-Sefton %
- Kaiapoi-Tuahiwi %
- Oxford-Ohoka %

Other (please specify):

If this application is declined will this event/project still occur? Yes ☐ No ☑

If No – what are the consequences to the community/organisation?

Irregular and infrequent stocktake of school library books, volunteer parents spending a lot more of their time carrying boxes of books to the scanner instead of a quick stocktake with the cordless scanner.
RANGIORA-ASHLEY COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?

Up to date equipment.
Improved time management and systems so less reliance on parent volunteers in the library area. More efficient & less health risks carrying boxes of books.

What is the benefit(s) to your organisation?

Up to date equipment.
Future proofing the library.
Cost effective option

What are the benefit(s) to the Rangiora-Ashley community or wider district?

The families and children who attend Southbrook School now and in the future will benefit from a future proofed library. The parent volunteers with have less physical strain on themselves and a better more productive use of their time.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes ☐ No ☑

If yes, name of parent group

What is the relationship between your group and the parent group?


What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

We have recently moved into a new building and the library has relocated in it. We are undertaking a pub quiz to raise funds for shelves for the books and planter boxes as a visual divide between the library and reception (see photos). As such our fundraising is focussed on that area the library area.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes ☐ No ☑

If yes, please supply details:

September - Ethel & Bethel bingo night - declined as seen to be gambling.

Enclosed

☐ Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)

☐ Supporting costs/quotes (not compulsory)

☐ Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: [Signature]

Date: 18-5-17
To Rangiora-Ashley Community Board

APPLICATION FOR FUNDING

This letter is to support an application by Southbrook School for a grant from Rangiora-Ashley Community Board. The grant will be used to purchase a wireless scanner for the library.

Our school roll has grown by nearly 50% over the last 10 years from 240 pupils in 2006 to 350 pupils in 2016. Our projections are for this growth to continue for at least the short term due to the continuing influx of families moving to the area from Christchurch amid the recovery and re-invigoration following the earthquakes. We are in the process of a major development which will both modernise our school and allow us extra learning space to accommodate all of our students. Our new learning spaces were completed two weeks ago and next will be the development of the outdoor areas, school hall and swimming pool.

At Southbrook School we are fortunate to have our own library. After being closed for over a year, this has just reopened in the new building and we welcome the return of this valuable resource for our children. As part of the library duties, regular stocktakes need to take place of the books at our school, both in the library and out in the school classrooms. Currently this is a laborious and time consuming task as the books all need to be brought to the scanner as it is attached to the computer. The purchase of the wireless scanner would allow our librarian to easily scan all of the books in the library and within the school classrooms as well. This will ensure we are able to provide regular updates as to where our books are and ensure they are returned promptly so that as many children as possible can utilise the books we have.

We are asking Rangiora-Ashley Community Board for a grant of $500.00. Our Parent Teacher Association has committed the balance of the funding. Without this funding we will be unable to purchase the wireless scanner as the majority of our funds are allocated towards the renovation of the school pool and shade protection in the outdoor areas.

- We will acknowledge any help including using your logo in our newsletter which goes out to all our families as well as at our AGM. We will also post a thank you on our public Facebook page: https://www.facebook.com/southbrookschool/
- Our school website
- Our end of term assemblies
- Our radio station which covers Rangiora.

Thank you for your consideration. If you require further clarification please feel free to contact me at on cell phone (027 664 9694).

Yours faithfully

Tonya Bristow – Parent Teacher Association

OUR MISSION: KNOWLEDGE, CHARACTER, RELATIONSHIPS
Cino FuzzyScan F680BT Long Range Bluetooth Cordless Scanner USB Kit - Black

Product Description:

Cino FuzzyScan F680BT Long Range Bluetooth Cordless Scanner USB Kit - Black
A durable long range cordless image scanner.

The FuzzyScan F680BT series cordless image scanner is a member of FuzzyScan wireless family. Powered by the combination of cutting edge FuzzyScan 2.0 imaging technology and Bluetooth wireless technology, it not only provides outstanding reading performance, but also delivers the convenience and freedom of mobility. The F680BT series cordless image scanner is the most cost-effective cable replacement solution for retail and commercial applications to improve your productivity.
Southbrook PTA Financial Position as at 31 March 2017

<table>
<thead>
<tr>
<th>Total Opening Balances</th>
<th>22424.50</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Plus Income</strong></td>
<td></td>
</tr>
<tr>
<td>Lunches</td>
<td>194.90</td>
</tr>
<tr>
<td>Disco</td>
<td>2155.00</td>
</tr>
<tr>
<td>Uniform Sales</td>
<td>13674.00</td>
</tr>
<tr>
<td>Entertainment Book</td>
<td>2850.00</td>
</tr>
<tr>
<td>Net Interest Income</td>
<td>523.47</td>
</tr>
<tr>
<td>Readathon</td>
<td>2847.70</td>
</tr>
<tr>
<td>Event</td>
<td>730.90</td>
</tr>
<tr>
<td>Bingo</td>
<td>5023.00</td>
</tr>
<tr>
<td>Chocolate</td>
<td>5256.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>33254.97</td>
</tr>
</tbody>
</table>

| Less Expenses           |          |
| Advertising             | 60.09    |
| Entertainment Book      | 2007.00  |
| Disco                   | 533.66   |
| Miscellaneous           | 980.70   |
| Readathon               | 78.55    |
| Bingo                   | 2438.00  |
| Pool                    | 274.75   |
| Gifts                   | 275.78   |
| Events                  | 363.44   |
| Uniform Purchases       | 23550.46 |
| Bank / Eftpos Fees      | 31.06    |
| Slide                   | 230.00   |
| **Total**               | 30823.49 |

| Total Closing Balances  | $ 24,855.98 |

| Made up of              |          |
| Cheque Account          | 9348.49  |
| Uniform Account         | 0.49     |
| Term Deposit            | 15507.00 |
| **Total**               | $ 24,855.98 |

We are currently fundraising for renovation of the school pool and shade protection in outdoor area as well as showing for the library and planters to create a visual divide between the library and reception as they are located in the same room.
## 2016-2017 Community Board Discretionary Grant

<table>
<thead>
<tr>
<th>Month considered</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Running Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>Pegasus Residents group Inc.</td>
<td>Towards costs for activities at a Christmas event, &quot;Christmas on the Lake&quot;.</td>
<td>$500</td>
<td>$400.00</td>
<td>$2,510.00</td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>towards the costs of funding Pedalmania to be part of the Waimakariri Light Party 2016 event</td>
<td>$390</td>
<td>$390.00</td>
<td>$2,120.00</td>
</tr>
<tr>
<td>September</td>
<td>Okuku Pony Club</td>
<td>Towards accommodation costs while attending the Springston Trophy event</td>
<td>$500</td>
<td>$500.00</td>
<td>$1,620.00</td>
</tr>
<tr>
<td>February</td>
<td>Woodend Bowling Club</td>
<td>towards the cost to core and solid spike the outdoor bowling green</td>
<td>$449</td>
<td>-</td>
<td>$1,620.00</td>
</tr>
<tr>
<td>April</td>
<td>Kaiapoi Art Expo and Schools Art Expo</td>
<td></td>
<td>$300</td>
<td>$300.00</td>
<td>$1,320.00</td>
</tr>
<tr>
<td>April</td>
<td>Sefton School PTA</td>
<td>towards purchase of a TV &amp; Apple TV box</td>
<td>$500</td>
<td>$500.00</td>
<td>$820.00</td>
</tr>
<tr>
<td>June</td>
<td>The Woodpecker Community Trust</td>
<td></td>
<td>$500</td>
<td>$600.00</td>
<td>$220.00</td>
</tr>
<tr>
<td>September</td>
<td>Southbrook School PTA</td>
<td>Towards the costs of hiring Ethel &amp; Bethel to run a bingo fundraiser event</td>
<td>$500</td>
<td>-</td>
<td>$9,010.00</td>
</tr>
<tr>
<td>September</td>
<td>Vision West Community Trust</td>
<td></td>
<td>$500</td>
<td>-</td>
<td>$9,010.00</td>
</tr>
<tr>
<td>September</td>
<td>Rangiora Croquet Club Inc.</td>
<td>Towards the part funding of a second set of Quadway Hoops</td>
<td>$500</td>
<td>$500.00</td>
<td>$8,510.00</td>
</tr>
<tr>
<td>September</td>
<td>Okuku Pony Club</td>
<td>Towards accommodation costs while attending the Springston Trophy event</td>
<td>$500</td>
<td>-</td>
<td>$8,510.00</td>
</tr>
<tr>
<td>September</td>
<td>Reflections Community Trust</td>
<td>toward the cost of a dog agility display for the Waimakariri Light Party 2016</td>
<td>$350.00</td>
<td>$200.00</td>
<td>$8,310.00</td>
</tr>
<tr>
<td>November</td>
<td>Presbyterian Support Upper South Island</td>
<td>Towards the costs of establishing an outdoor garden area for the Totara Club.</td>
<td>$1,000.00</td>
<td>$500.00</td>
<td>$7,810.00</td>
</tr>
<tr>
<td>Month</td>
<td>Organisation</td>
<td>Description</td>
<td>Amounts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>----------</td>
<td>---------------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>---------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>Ashley Playcentre</td>
<td>Towards the purchase of a John Deere ride-on tractor.</td>
<td>$500.00 / $500.00 / $7,310.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>Cust-West Eyreton Playcentre</td>
<td>Towards the purchase of a tablet, Microsoft Office programme and virus protection.</td>
<td>$500.00 / $500.00 / $6,810.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>Rangiora Playcentre</td>
<td>To purchase a profile holder and a non-slip entrance mat.</td>
<td>$456.21 / $456.21 / $6,353.79</td>
<td></td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>Rangiora Toy Library</td>
<td>Towards the purchase of one LikeaBike Jumper balance bike</td>
<td>$380.00 / $380.00 / $5,973.79</td>
<td></td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>Rangiora and Districts Early Records Society Inc.</td>
<td>Towards the cost of conservation framing of a sale map for the Red Lion Hotel</td>
<td>$500.00 / $500.00 / $5,473.79</td>
<td></td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>Canterbury Justices of the Peace Association Inc.</td>
<td>Towards the cost of a pull-up banner</td>
<td>$235.75 / $235.75 / $5,238.04</td>
<td></td>
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</tr>
<tr>
<td>April</td>
<td>North Canty Riding for the Disabled Inc</td>
<td>Equipment and mounting block for less able riders</td>
<td>$389.00 / $389.00 / $4,849.04</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>Kaiapoi Art Expo and Schools Art Expo</td>
<td>Towards running costs - in particular advertising - applied to all boards</td>
<td>$500.00 / $500.00 / $4,349.04</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>HomeShare Lunch Group</td>
<td>Towards entry costs for senior citizens participating in the HomeShare Lunch Group to Orana Park</td>
<td>$295.00 / $295.00 / $4,054.04</td>
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<td></td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Model Railway Club Inc.</td>
<td>Towards the cost of advertising an 'open day' event 18-19 March 2017.</td>
<td>$250.00 / $250.00 / $4,054.04</td>
<td></td>
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</tr>
<tr>
<td>June</td>
<td>Cust Bowling Club</td>
<td></td>
<td>$500.00 / $500.00 / $3,554.04</td>
<td></td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>Towards the costs of hiring a clown/street performer for the Waimakariri Light Party 2016</td>
<td>$450 / $390 / $4,460.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>Vision West Community Trust</td>
<td>Towards the cost of photoelectric smoke alarms in social housing</td>
<td>$500.00 / $500.00 / $4,210.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>Big Brothers Big Sisters of North Canterbury</td>
<td>Towards entry costs to Laserstrike for children being mentored</td>
<td>$500 / $250.00 / $4,210.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Pony Club</td>
<td>Towards training and equipment for the Springston Trophy event</td>
<td>$500 / $500.00 / $3,710.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## 2016-2017 Community Board Discretionary Grant

### Kaiapoi-Tuahiwi Community Board

<table>
<thead>
<tr>
<th>Month</th>
<th>Organisation</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>September</td>
<td>Kaiapoi Community Garden Trust</td>
<td>Towards advertising costs for the Annual Spring Open Day</td>
<td>$276</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$276.00</td>
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<tr>
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<td>$3,434.00</td>
</tr>
<tr>
<td>November</td>
<td>You Me We Us</td>
<td>towards the cost of paying for a performer and advertising for a Waitangi Day celebration</td>
<td>$500.00</td>
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<td></td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$2,934.00</td>
</tr>
<tr>
<td>February</td>
<td>Reflections Community Trust</td>
<td>Toward the cost for Kaiapoi Photographic Club to take photos at the Kaiapoi Children's day for future promotional purposes and archival records</td>
<td>$75.00</td>
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<td>$75.00</td>
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<td></td>
<td></td>
<td></td>
<td>$2,859.00</td>
</tr>
<tr>
<td>February</td>
<td>Community Wellbeing North Canterbury Trust / Kaiapoi Community Support</td>
<td>Towards the cost of purchasing a commercial chest freezer</td>
<td>$327.43</td>
</tr>
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<td>$327.43</td>
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<td>$2,531.57</td>
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<tr>
<td>March</td>
<td>Canterbury Justices of the Peace Association Inc.</td>
<td>Towards the cost of a pull-up banner</td>
<td>$235.75</td>
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<td></td>
<td></td>
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<td>$235.75</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>$2,295.82</td>
</tr>
<tr>
<td>March</td>
<td>Karanga Mai Early Learning Centre</td>
<td>Towards the cost of a new couch for breast-feeding mothers to nurse their babies</td>
<td>$500.00</td>
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<td>$500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$1,795.82</td>
</tr>
<tr>
<td>April</td>
<td>Kaiapoi Toy Library</td>
<td>Towards the purchase of board games</td>
<td>$500.00</td>
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<td></td>
<td></td>
<td>$100.00</td>
</tr>
<tr>
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<td></td>
<td></td>
<td>$1,695.82</td>
</tr>
<tr>
<td>April</td>
<td>R13 Youth Development Trust</td>
<td>to enable Chair/Manager to attend a 5 day child protection programme</td>
<td>$700.00</td>
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<td></td>
<td></td>
<td>$250.00</td>
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<td>$1,445.82</td>
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<tr>
<td>April</td>
<td>Tuahiwi Community Preschool</td>
<td>towards the creation of a bicultural themed entranceway feature</td>
<td>$500.00</td>
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<td></td>
<td></td>
<td>$200.00</td>
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<tr>
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<td></td>
<td></td>
<td>$1,245.82</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust Kaiapoi Art Expo</td>
<td>towards running costs associated with the kaiapoi Art Expo and Schools' Art Expo, in particular advertising in the Kaiapoi Advocate and venue clearing costs</td>
<td>$500.00</td>
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<td></td>
<td></td>
<td>$300.00</td>
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<td></td>
<td></td>
<td>$945.82</td>
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<tr>
<td>April</td>
<td>KHS CACTUS Programme</td>
<td></td>
<td>$500.00</td>
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<td>$945.82</td>
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</table>
## 2016-2017 Community Board Discretionary Grant

<table>
<thead>
<tr>
<th>Date</th>
<th>Recipient</th>
<th>Description</th>
<th>Amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>Oxford Area School - Senior Netball team</td>
<td>towards costs associated with attending the South Island Secondary Schools Netball Tournament in Nelson</td>
<td>$500</td>
</tr>
<tr>
<td>July</td>
<td>Little by Little</td>
<td>towards costs associated with a new community initiative</td>
<td>$250</td>
</tr>
<tr>
<td>July</td>
<td>Oxford Play Centre</td>
<td>towards purchase of a lawn mower</td>
<td>$250</td>
</tr>
<tr>
<td>July/August</td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and seedlings</td>
<td>$250</td>
</tr>
<tr>
<td>July</td>
<td>North Canterbury Family Violence Network</td>
<td>To fund a presentation to raise family violence awareness among Oxford Area School youth</td>
<td>$500</td>
</tr>
<tr>
<td>August</td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and seedlings</td>
<td>$250</td>
</tr>
<tr>
<td>September</td>
<td>Okuku Pony Club</td>
<td>Towards accommodation costs while attending the Springfield Trophy event</td>
<td>$500</td>
</tr>
<tr>
<td>September</td>
<td>Eyrton Pony Club</td>
<td>towards the cost of fencing a learner’s area</td>
<td>$450</td>
</tr>
<tr>
<td>February</td>
<td>Canterbury Justices of the Peace Association Inc.</td>
<td>Towards the cost of a pull-up banner</td>
<td>$235.75</td>
</tr>
<tr>
<td>April</td>
<td>Oxford Community Trust- Waimak Kids Oscar</td>
<td>Towards purchase of play equipment from the Big Game Company</td>
<td>$500</td>
</tr>
<tr>
<td>April</td>
<td>Arts in Oxford Printmaking Group</td>
<td>Towards the purchase of reusable equipment to make paper and sculptures</td>
<td>$491</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust- Kaiapoi Art Expo</td>
<td>Towards running costs of the Kaiapoi Art Expo and Schools’ Art Expo, particularly promotional advertising in the Oxford Observer</td>
<td>$500</td>
</tr>
</tbody>
</table>

**Total** $3,676.75
## 2015/2016 Community and Ward Advisory Board Discretionary Grant

<table>
<thead>
<tr>
<th>Month considered</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Running Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>Woodend Spring Flower Show</td>
<td>Towards the purchase of new signs</td>
<td>$ 500.00</td>
<td>$ 500.00</td>
<td>$ 3,610.00</td>
</tr>
<tr>
<td>August</td>
<td>Woodend Playcentre</td>
<td>Towards the cost of a First Aid Course for parents of the playcentre</td>
<td>$ 700.00</td>
<td>$ 500.00</td>
<td>$ 3,110.00</td>
</tr>
<tr>
<td>September</td>
<td>Woodend Before and After School Programme</td>
<td>New sports equipment</td>
<td>$ 500.00</td>
<td>$ 250.00</td>
<td>$ 2,860.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashley Playcentre</td>
<td>Towards the cost of a First Aid Course for parents of the playcentre</td>
<td>$ 500.00</td>
<td>$ 350.00</td>
<td>$ 2,510.00</td>
</tr>
<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>to purchase name badges for the committee members</td>
<td>$ 300.00</td>
<td>$ 300.00</td>
<td>$ 2,210.00</td>
</tr>
<tr>
<td>February</td>
<td>Sefton Community Newsletter</td>
<td>Towards costs associated with transition to new printing team</td>
<td>$ 500.00</td>
<td>$ 350.00</td>
<td>$ 1,860.00</td>
</tr>
<tr>
<td>March</td>
<td>Pegasus Bay School PTA</td>
<td>Towards costs for senior playground</td>
<td>$ 500.00</td>
<td>$ 500.00</td>
<td>$ 1,360.00</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards venue hire and music provided for the 2016 Kaiapoi Art Expo and Schools' Art Expo</td>
<td>$ 500.00</td>
<td>$ 500.00</td>
<td>$ 860.00</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Riding for the Disabled</td>
<td>for three volunteers to undertake an introductory course towards their Assistant Coaches Certificate</td>
<td>$ 498.00</td>
<td>$ 498.00</td>
<td>$ 362.00</td>
</tr>
<tr>
<td>June</td>
<td>Woodend Bowling Club Inc.</td>
<td>Towards the upgrading of covered kitchen lighting</td>
<td>$ 335.80</td>
<td>$ 335.80</td>
<td>$ 26.20</td>
</tr>
</tbody>
</table>

**Woodend-Ashley Community Board**

10.138.100.2410

**Total:** $ 6,120.00
<table>
<thead>
<tr>
<th>Month</th>
<th>Recipient</th>
<th>Description</th>
<th>Amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>International Day of Older Persons Group</td>
<td>Towards costs associated with International Day of Older Persons</td>
<td>$250.00 $250.00 $5,870.00</td>
</tr>
<tr>
<td>August</td>
<td>The Ashley Lodge No.28</td>
<td>Towards fundraising event for the replacement of defibrillators in each of the four ambulances based in Rangiora</td>
<td>$500.00 $500.00 $5,370.00</td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>Towards the hire of Pedalmania for the Waimakariri Light Part 2015</td>
<td>$375.00 $375.00 $4,995.00</td>
</tr>
<tr>
<td>August</td>
<td>Rangiora Community Garden</td>
<td>Towards the purchase of materials for 3 new signs</td>
<td>$482.00 $482.00 $4,513.00</td>
</tr>
<tr>
<td>August</td>
<td>Caring for Carers Inc</td>
<td>Towards annual venue hire and refreshments for meetings of the Rangiora Support Group</td>
<td>$388.00 $- $-</td>
</tr>
<tr>
<td>October</td>
<td>Fall Prevention Exercise Group</td>
<td>Towards costs associated with establishing an exercise programme for seniors</td>
<td>$500.00 $250.00 $4,263.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashgrove School PTA - ReStyle Me</td>
<td>Towards venue hire for 'ReStyle Me', a fundraising event for Ashgrove School</td>
<td>$500.00 $- $-</td>
</tr>
<tr>
<td>October</td>
<td>Ashgrove School PTA – Santa’s Grotto</td>
<td>Gate signage at the Rangiora A&amp;P Showgrounds entrance for Santa’s Grotto</td>
<td>$379.50 $- $-</td>
</tr>
<tr>
<td>October</td>
<td>McAlpines North Canterbury Pipe Band (Inc)</td>
<td>towards new kilts for band members</td>
<td>$500.00 $350.00 $3,913.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashgrove School PTA – Ashgrove Twilight Gala</td>
<td>To hire deep fryers and cooking oil for the Ashgrove Twilight Gala</td>
<td>$425.00 $- $-</td>
</tr>
<tr>
<td>October</td>
<td>Rangiora Toy Library</td>
<td>Towards advertising costs of a fundraising event as part of its 21st Birthday celebrations</td>
<td>$741.00 $350.00 $3,563.00</td>
</tr>
<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>towards the costs associated with running the 'Old Fashioned Family Picnic'</td>
<td>$250.00 $250.00 $3,313.00</td>
</tr>
<tr>
<td>December</td>
<td>Rangiora Playcentre</td>
<td>to purchase a new pull up banner</td>
<td>$379.00 $379.00 $2,934.00</td>
</tr>
<tr>
<td>Month</td>
<td>Organization</td>
<td>Description</td>
<td>Amount</td>
</tr>
<tr>
<td>-----------</td>
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<td>-----------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>February</td>
<td>Rangiora Toy Library</td>
<td>towards the purchase of new toys, specifically, a replacement tractor</td>
<td>$456.25</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools' Art Expo</td>
<td>$500.00</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Riding for the Disabled</td>
<td>towards costs associated with relocating to the Milton Memorial Reserve</td>
<td>$500.00</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Family Violence Network</td>
<td>towards costs of a Safety and Respect presentation and follow-up barbeque for Rangiora High School and/or Rangiora New Life School secondary students</td>
<td>$500.00</td>
</tr>
<tr>
<td>June</td>
<td>Cat Care Incorporated</td>
<td>Towards the costs of a Microchipping Day</td>
<td>$250.00</td>
</tr>
<tr>
<td>June</td>
<td>Disability, Carers and Friends Group</td>
<td>For the purchase of a trestle table and costs of catering for a Dance Social</td>
<td>$500.00</td>
</tr>
<tr>
<td>June</td>
<td>Rangiora Croquet Club Inc.</td>
<td>For part funding one set of Quadway Hoops</td>
<td>$500.00</td>
</tr>
<tr>
<td>June</td>
<td>The Rangiora and Districts Early Records Society Inc</td>
<td>For costs associated with set up, production and installation of four ACM vinyl signs to replace existing</td>
<td>$327.75</td>
</tr>
<tr>
<td>June</td>
<td>Seftonian Battle Sport</td>
<td>For new sporting and Safety equipment for players, specifically 4 x trebuchets and 2 x armour</td>
<td>$500.00</td>
</tr>
<tr>
<td>June</td>
<td>Social Services Waimakariri</td>
<td>Toward the costs of catering for a community forum event</td>
<td>$200.00</td>
</tr>
<tr>
<td>June</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo resubmission</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools' Art Expo</td>
<td>$500.00</td>
</tr>
<tr>
<td>June</td>
<td>Community College North Canterbury</td>
<td>For the venue hire and supplies of a youth open night</td>
<td>$400.00</td>
</tr>
<tr>
<td>July</td>
<td>You Me We Us</td>
<td>Towards advertising of the September 4th Observance Day</td>
<td>$496.80</td>
</tr>
</tbody>
</table>

**Total**                                                                 |          |          | **$6,120.00** |
<table>
<thead>
<tr>
<th>Month</th>
<th>Organisation</th>
<th>Activity Description</th>
<th>Amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>Hinemoa-Kaiapoi Hockey Club</td>
<td>Towards assisting team members with the cost of travel to a tournament in Fiji</td>
<td>$500.00</td>
</tr>
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<td></td>
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<td></td>
<td>$500.00</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>$5,123.20</td>
</tr>
<tr>
<td>August</td>
<td>Canterbury Youth Development Programme</td>
<td>Towards providing breakfast three mornings per week for eight weeks and food for the Longest Day Challenge</td>
<td>$500.00</td>
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<td></td>
<td>$500.00</td>
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<td></td>
<td></td>
<td>$4,623.20</td>
</tr>
<tr>
<td>September</td>
<td>Arthritis New Zealand</td>
<td>towards venue hire and advertising associated with running self-management sessions and workshops in Kaiapoi</td>
<td>$500.00</td>
</tr>
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<td></td>
<td></td>
<td>$250.00</td>
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<td></td>
<td></td>
<td></td>
<td>$4,373.20</td>
</tr>
<tr>
<td>September</td>
<td>Kaiapoi District Historical Society Incorporated</td>
<td>Towards the cost of installing updates of PastPerfect (a museum programme) and linking four computers for volunteers to work on at the same time</td>
<td>$500.00</td>
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<td>$500.00</td>
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<td></td>
<td></td>
<td></td>
<td>$3,873.20</td>
</tr>
<tr>
<td>November</td>
<td>You Me We Us</td>
<td>for advertising of Kaiapoi's 2016 Waitangi Day celebrations</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$500.00</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>$3,373.20</td>
</tr>
<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>towards costs associated with running the ‘Old Fashion Family Picnic’</td>
<td>$300.00</td>
</tr>
<tr>
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<td></td>
<td></td>
<td>$350.00</td>
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<td>$3,023.20</td>
</tr>
<tr>
<td>March</td>
<td>Kaiapoi Photographic Club Inc</td>
<td>Toward printing costs for Club members involved in a photographic exhibition - &quot;Waimakariri - from the Mountains to the Sea&quot;</td>
<td>$500.00</td>
</tr>
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<td>$500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$2,523.20</td>
</tr>
<tr>
<td>March</td>
<td>Satisfy Food Rescue</td>
<td>To purchase a sandwich board to identify Satisfy Food Rescue in the community</td>
<td>$350.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$2,523.20</td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools' Art Expo</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$2,023.20</td>
</tr>
<tr>
<td>March</td>
<td>You Me We Us</td>
<td>Towards advertising costs for a 'Pop Up cinema' event</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$1,523.20</td>
</tr>
</tbody>
</table>
### 2015/2016 Community and Ward Advisory Board Discretionary Grant

<table>
<thead>
<tr>
<th>Month</th>
<th>Organisation</th>
<th>Description</th>
<th>April Amount</th>
<th>May Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>April</td>
<td>Social Services Waimakariri</td>
<td>towards catering costs for a community forum to discuss establishing a Community House and capacity for a Children’s Team for the community</td>
<td>$200.00</td>
<td>$200.00</td>
<td>$1,323.20</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Family Violence Network</td>
<td>towards the costs associated with a presentation to Kaiapoi High School about family violence and a bbq to follow</td>
<td>$500.00</td>
<td>$198.44</td>
<td>$1,124.76</td>
</tr>
<tr>
<td>November</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards running costs, in particular, the music provided over the weekend for 2016 Kaiapoi Art Expo.</td>
<td>$300.00</td>
<td>$250.00</td>
<td>$3,860.00</td>
</tr>
<tr>
<td>November</td>
<td>Oxford Table Tennis</td>
<td>Towards the purchase of tables for a photo and information panel about the Oxford Historic Jail</td>
<td>$250.00</td>
<td>$250.00</td>
<td>$3,610.00</td>
</tr>
<tr>
<td>November</td>
<td>Keep Oxford Beautiful</td>
<td>towards the purchase of a Lazy Boy recliner chair and disability aids for patients</td>
<td>$350.00</td>
<td>$250.00</td>
<td>$3,360.00</td>
</tr>
<tr>
<td>November</td>
<td>Friends of Oxford Hospital</td>
<td>towards the cost of running a two day show jumping course for its club members</td>
<td>$250.00</td>
<td>$250.00</td>
<td>$2,860.00</td>
</tr>
<tr>
<td>November</td>
<td>North Canterbury Neighbourhood Support</td>
<td>towards costs associated with running the ‘Old Fashion Family Picnic’</td>
<td>$250.00</td>
<td>$250.00</td>
<td>$2,610.00</td>
</tr>
<tr>
<td>November</td>
<td>West Eyreton School</td>
<td>purchase of a banner-stand for the new courts</td>
<td>$345.00</td>
<td>$250.00</td>
<td>$2,360.00</td>
</tr>
<tr>
<td>November</td>
<td>Oxford Tennis Club</td>
<td>To purchase three alloy framed umbrellas for use at the View Hill Domain</td>
<td>$500.00</td>
<td>$250.00</td>
<td>$2,110.00</td>
</tr>
<tr>
<td>November</td>
<td>View Hill Improvement Society</td>
<td>Towards two weather shelters for the new courts</td>
<td>$477.00</td>
<td>$250.00</td>
<td>$1,860.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards the floral arrangements for the 2016 Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$500.00</td>
<td>$250.00</td>
<td>$1,610.00</td>
</tr>
<tr>
<td>Date</td>
<td>Recipient</td>
<td>Purpose</td>
<td>Amounts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>------------</td>
<td>---------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------------------------------</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Community Trust</td>
<td>for stationery and art supplies for Oscar School Holiday programme</td>
<td>$560.03</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Oxford Area School - Senior Netball team</td>
<td>towards costs associated with attending the South Island Secondary Schools Netball Tournament in Nelson</td>
<td>$500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Friends of Oxford Hospital</td>
<td>towards purchase of window screen blinds for patients rooms</td>
<td>$250.00</td>
<td></td>
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<tr>
<td></td>
<td>Little by Little</td>
<td>towards costs associated with a new community initiative</td>
<td>$250.00</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Oxford Netball Club</td>
<td>for the purchase of two portable netball goals</td>
<td>$199.90</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Oxford O.S.C.A.R.</td>
<td>for First Aid training of staff</td>
<td>$175.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>West Eyreton School</td>
<td>towards graphic design work for a banner</td>
<td>$295.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Social Services Waimakariri</td>
<td>towards costs of catering for a community forum event</td>
<td>$200.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Oxford Play Centre</td>
<td>towards purchase of a lawn mower</td>
<td>$250.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Oxford Plunket</td>
<td>for the purchase of child safety gates and new toys for the Oxford Plunket Rooms</td>
<td>$500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cust Netball Club</td>
<td>Towards the purchase of uniforms and equipment to enable children’s participation</td>
<td>$500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and seedlings</td>
<td>$250.00</td>
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<td></td>
</tr>
</tbody>
</table>
Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board consider a number of factors in their decision making. These include, but are not limited to: type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board need to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board require a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

<table>
<thead>
<tr>
<th>Examples (but not limited to) of what the Board cannot fund:</th>
<th>Examples (but not limited to) of what the Board can fund:</th>
</tr>
</thead>
<tbody>
<tr>
<td>✗ Wages</td>
<td>✓ New equipment</td>
</tr>
<tr>
<td>✗ Debt servicing</td>
<td>✓ Toys/educational aids</td>
</tr>
<tr>
<td>✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)</td>
<td>✓ Sporting equipment</td>
</tr>
<tr>
<td>✗ Stock or capital market investment</td>
<td>✓ Safety equipment</td>
</tr>
<tr>
<td>✗ Gambling or prize money</td>
<td>✓ Costs associated with events</td>
</tr>
<tr>
<td>✗ Funding of individuals (only non-profit organisations)</td>
<td>✓ Community training</td>
</tr>
<tr>
<td>✗ Payment of any legal expenditure or associated costs</td>
<td></td>
</tr>
<tr>
<td>✗ Purchase of land and buildings</td>
<td></td>
</tr>
<tr>
<td>✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests</td>
<td></td>
</tr>
<tr>
<td>✗ Payment of fines, court costs or mediation costs, IRD penalties</td>
<td></td>
</tr>
</tbody>
</table>
Criteria for application

- Grant applications will be considered every second month by the Rangiora-Ashley Community Board: July, September, November 2017 and February, April, June 2018. Applications are recommended to be received three weeks prior to Board meeting dates for processing.

- Generally funding grants will be a maximum of $500 in any one financial year (July 2017 to June 2018) but the group can apply up to twice in that year, providing it is for different projects.

- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.

- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.

- The group should have strong links with the Rangiora-Ashley community.

- The applications should clearly state the purpose for which the money is to be used.

- The applicants should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.

- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.

- The Board support a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).

- An accountability form must be provided to Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, bank statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.

What happens now?
Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Governance Advisor
Rangiora-Ashley Community Board
C/- Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to either
- Rangiora Service Centre, 215 High Street, Rangiora.
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.

What happens next?
- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board decision and if successful an invoice and your organisation’s bank account details will be requested.
- On receipt of this information payment will be processed to your organisation’s bank account.
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO: GOV-26-11-06 / 170704069029
REPORT TO: Rangiora-Ashley Community Board
DATE OF MEETING: 12 July 2017
FROM: Jim Gerard, Chairperson Rangiora-Ashley Community Board
SUBJECT: Chair’s Diary for June 2017

1. SUMMARY

<table>
<thead>
<tr>
<th>DATE</th>
<th>EVENT/MEETING</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 June</td>
<td>• Passchendaele Trust meeting</td>
</tr>
<tr>
<td></td>
<td>• Volunteer Action Group</td>
</tr>
<tr>
<td>13 June</td>
<td>• Rangiora-Ashley Road and Reserve Naming Committee</td>
</tr>
<tr>
<td></td>
<td>• Rangiora Promotions AGM</td>
</tr>
<tr>
<td>14 June</td>
<td>• Community Boards Chair Training</td>
</tr>
<tr>
<td>15 June</td>
<td>• District Licencing Committee (DLC) Training</td>
</tr>
<tr>
<td>17 June</td>
<td>• Friends of the Town Hall</td>
</tr>
<tr>
<td>19 June</td>
<td>• Canterbury Water Management Strategy Water Zone Committee Meeting</td>
</tr>
<tr>
<td>27 June</td>
<td>• Visit North Loburn School</td>
</tr>
<tr>
<td></td>
<td>• District Development Strategy meeting</td>
</tr>
<tr>
<td>28 June</td>
<td>• Last Wednesday Club</td>
</tr>
<tr>
<td>29 June</td>
<td>• DLC site visit</td>
</tr>
<tr>
<td>30 June</td>
<td>• DLC Hearing</td>
</tr>
</tbody>
</table>

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170704069029.

Jim Gerard QSO
CHAIRPERSON