MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH
STREET, RANGIORA ON WEDNESDAY 8 MARCH AT 7PM.

PRESENT

J Gerard QSO (Chair), D Lundy (Deputy Chair), P Allen, R Brine (departed at 9.40pm
during item 7.6), M Clarke, K Galloway, D Gordon, J Hoult, S Lewis, G Miller, C Prickett,
and P Williams.

IN ATTENDANCE

J Millward (Manager Finance and Business Support), K Stevenson (Roading Manager),
C Brown (Community Green Space Manager), D Cameron (Community Green Space
Engagement Officer), G Stephens (Community Green Space Engagement Officer),
E Cordwell (Governance Advisor) and L Courtney (Governance Secretary).

Approximately 20 members of the public were in attendance in relation to item 7.1.

Meeting adjourned at 9.00pm for a workshop on lighting, resuming at 9.15pm.

1 APOLOGIES

Moved J Gerard seconded P Allen

An apology was received and sustained from R Brine for early departure at 9.15pm.

CARRIED

2 CONFLICTS OF INTEREST

Item 12.2  P Allen, and J Gerard are members of the District Licensing Committee
hearing panel and R Brine is a serving Police officer.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Rangiora-Ashley Community Board – 8 February 2017

Regarding item 3.1, C Prickett raised that the change in Board representation
to the Cust Domain Advisory Group was to equalise workloads and would like
it to be reflected in the minutes.

Moved D Gordon seconded P Williams

THAT the Rangiora-Ashley Community Board:

(a) Amends item 3.1, final paragraph, end of first sentence, add “to
equalise workloads”.

(b) Confirms the circulated minutes of the Rangiora-Ashley Community
Board meeting, held 8 February 2017, as a true and accurate record.

CARRIED
4 MATTERS ARISING

Regarding item 10.9: the Board’s application to the LGNZ Community Board Executive Committee Best Practice Award is ready to be submitted.

5 DEPUTATIONS AND PRESENTATIONS

5.1 John Yin, Edward Wright, and Claire Nicholls (Environment Canterbury (ECan)) provided a powerpoint presentation update (Trim No. 170310023654) on planned improvements for Waimakariri Metro bus services, and outlined benefits for local residents.

J Yin informed the Board on the current services available in the Waimakariri District. He then outlined how the Northern Access Package (Package) had been developed in collaboration with the Christchurch City Council (CCC), the New Zealand Transport Authority (NZTA) and the Waimakariri District Council (WDC), highlighting each authority’s agreed responsibilities.

J Yin outlined the project timeline noting how the timeframes were dependent on particular authorities completing specific aspects of the project. The most recent review of the current services to the Waimakariri District have been implemented including new routes and a new Northern Fare Zone which identifies the Waimakariri District as a ‘one fare zone’. J Yin then detailed the upcoming changes to the services available in the Waimakariri including the Blue Line and Route 95.

D Gordon queried whether staff had taken into account residential developments in Rangiora such as Charles Upham Village and Northbrook Villas. C Nicholls advised that a full review of the Blue Line would occur during 2018, which would be a good opportunity to discuss whether the current Blue Line service was adequate, and what possible new routes could be accommodated. She added that initial discussions with the community would take place during the ECan annual review of services at the end of 2017, however full consultation would occur during the full review in 2018.

K Galloway queried when services would be available to the east and west of Rangiora. J Yin reiterated the full Blue Line review would be the best opportunity to discuss what services residents would like offered. E Wright added that decisions on new services, if agreed upon, would be implemented in 2019.

D Gordon queried why implementation would take two years. E Wright replied the implementation of a new service, for example one that would cover a wider area of Rangiora, would require a higher level of planning and engagement. The recent changes to the current services offered in the Waimakariri District were changes to an existing service.

K Galloway enquired whether bus patronage in the Rangiora area had increased in the past two years. J Yin responded that there had been an increase compared to 2012, however numbers had dropped slightly in the last two years.

J Yin outlined upcoming changes to the routes to the Waimakariri District, adding that Route 95 was extended to the end of Tiritiri Moana Drive, Pegasus.

Regarding the proposed shuttle service, J Yin advised that Kaiapoi Pa Road would not be sealed, due to cultural sensitivities, as proposed in the annual review, so the route had to be adjusted. It would now be amalgamated with the former 951 Pegasus-Kaiapoi and 952 Waikuku-Kaiapoi. Due to the
change in the service, staff would engage with the affected residents, particularly residents in Pegasus and Waikuku. They have also attended Community Board meetings in Kaiapoi-Tuahiwi and Rangiora-Ashley. C Nicholls advised that those who had submitted on the annual review would be contacted and advised of the changes, however two weeks prior to the service being implemented, a wider public campaign will be launched detailing the changes to the routes.

P Allen acknowledged that the Package provided a means of improving connectivity between Christchurch and Waimakariri, but queried whether ECan planned to conduct any studies regarding connectivity within the wider Waimakariri District in relation to public transport. E Wright replied there was scope within the upcoming annual review to consider the current services being offered. It was likely the focus would be on the main towns as well as the eastern part of the District, there were no current plans to survey the district as a whole.

D Gordon suggested that the Board invite ECan staff to a future workshop for more in depth discussions on public transport matters. K Stevenson would follow up on this request and liaise with both ECan and the Board on suitable dates and times.

5.2 Stuart Harris (with support person) spoke to a prepared statement outlining to the Board, his vision for the proposed Cones Road walkway. (refer item 7.1)

S Harris believed the proposed development was an opportunity to enhance the gorse and broom covered area to what it could have been 100 years ago, as well as provide opportunities for recreation and appreciation of the North Canterbury environment. He could foresee the area having large native trees, for locals and visitors to experience and enjoy.

S Harris commented that it had been twenty months since he initially put forward his proposal to the former Woodend-Ashley Community Board, but he had not lost any of the enthusiasm he had started with. While promoting the idea to the community, he met with many local residents who were willing to provide assistance for the development of the walk/cycleway, noting that in ten days he obtained 200 signatures of support, as well as the official support of the North Canterbury Cycling Club, which has over 100 members.

S Harris noted his proposed walk/cycleway had already been enhanced with the walk/cycleway planned from the Rangiora A&P Showgrounds up to and along the Ashley River Bridge at Cones Road. S Harris’ vision proposes to continue where the Council’s track ends along the bridge, along Cones Road, through to Boundary Road and onward to the area along Forestry Road locally known as Two Tree Hill.

S Harris acknowledged issues raised regarding litter in the area, however he believed increased and regular use of the area, through the use of the proposed walk/cycleway, would discourage negative behaviour.

S Harris addressed flooding concerns raised, noting there were two fences that cross the gully along Cones Road, which show no build-up debris as a result of high water flows.

Regarding parking concerns; S Harris believed a sign on the corner of Cones and Dixon Roads, could direct visitors where to park as there is a large area suitable for parking.
S Harris believed pedestrian safety concerns raised, were addressed by Abley Transportation Consultants Limited (Abley) in the report to the Board. (see agenda item 7.1).

He acknowledged local farmer, Graham Stewart, who had allowed S Harris access to his property to view the west side of the proposed walkway as part of his research.

S Harris is keen to see the walk/cycleway progress, commenting that he and his volunteers are ready to start clearing the paper road. He emphasised that the area proposed for the walk/cycleway is currently a public road and therefore accessible by the public. The development of a walk/cycleway would not change the designation of the paper road.

Regarding the rubbish issue at ‘Two Tree Hill’: C Prickett asked whether S Harris believed rubbish in the area was brought there by people who had travelled on foot, by bike or by vehicle. S Harris responded that in his view, rubbish left would most likely have been left by those travelling in a vehicle.

C Prickett asked if S Harris believed regular use of the area would discourage undesirable activities. S Harris believed it would, adding that enhancing an area would, in effect, encourage undesirables to go elsewhere.

Regarding regeneration of native forest: C Prickett asked whether S Harris was prepared to approach experts as to the appropriate plants to use. S Harris replied he would take advice on what plants to use.

D Gordon queried why S Harris was trying to progress this particular connection, when Mowatts Road, although not a direct route, currently provides a link to ‘Two Tree Hill. S Harris replied his proposal was for a walking and cycling track, not vehicles. He was passionate about enhancing the local environment with native trees and enabling residents and visitors to walk through it. He noted the increase in people walking, especially along Boundary Road, and his proposed track would provide options for their recreation.

D Gordon enquired whether the current enthusiasm for developing the track, if approved, would be maintained once the initial development was completed. S Harris was confident the enthusiasm would be maintained.

D Gordon sought clarification that S Harris was not seeking any Council resources to undertake proposal, just approval to commence work. S Harris replied that although any offer of financial assistance would not be refused, he and his team were ready to commence work clearing the land. However, he did not want to commence any work unless he had support from the Board to progress the track.

D Gordon asked if the financial aspect of the proposed track was an issue, and whether S Harris and his supporters would be prepared to source funds themselves. S Harris advised there was already a support group that had started fundraising for the proposed track.

P Williams questioned whether S Harris had considered the potential for dangers to pedestrians on the southern part of Cones Road. S Harris responded that he believed there was potential for danger on all roads including Cones Road.

P Allen sought clarification that S Harris was proposing a cycling and walking track. S Harris confirmed that was his proposal.
P Allen asked S Harris to elaborate on his proposal for the track. S Harris replied that the cycling aspect of the track would only be suitable for mountain bikes. His preference was for a walking track but did not want to make the track exclusive for walkers. P Allen noted the topography of the area would require steps for walkers and may require a higher level of development to accommodate mountain bikers.

P Allen asked S Harris to elaborate on his team, including how many were involved and what skills were available. S Harris replied that approximately 10-15 people had attended local meetings, with skills and backgrounds varying from propagators to mechanical operators.

P Allen asked what tools/equipment were available to S Harris’ team. S Harris replied when he approached local residents with his proposal, he received three offers for excavators. He added most supporters would have their own tools including shovels and picks.

P Allen queried the timeframe for development. S Harris replied that he and his team are ready to move in to begin to clear the gorse and other obstacles to see what work will be required to develop the track. Until they could get in to do that work, it would be difficult to give a timeframe. S Harris was aware the project would take time, possibly years of work.

P Allen asked if it was a reasonable suggestion to reduce the speed limit on the unsealed portion of Cones Road to 30kmph. S Harris supported the request.

P Allen queried whether S Harris could see any safety issues for walkers including access to parking. S Harris believed turning right onto Boundary Road could be an issue if drivers did not exercise enough caution and suggested the Cones Road/Dixon Road corner be recommended for parking as it is a larger area. He acknowledged that walkers would have to walk further to access the track but believed it would add to the recreation/exercise.

P Allen queried the governance structure of his team. S Harris understood that in order to received funds, his team would have to hold a formal status or have an agreement in place with an umbrella organisation to receive the funds on his team’s behalf.

C Prickett asked how many volunteers would be lost if the Board approved the development of a walking track rather than a walking/cycle track. S Harris replied the North Canterbury Cycling Club may have to reconsider their support.

C Prickett asked whether consideration had been given to which end of the proposed track to start work on for the least disruption to local residents. S Harris replied it would require a discussion with the affected residents and the Council staff. He suggested work commence at both ends of the track.

P Williams asked how cycles and motorbikes would be prevented from accessing the proposed track. S Harris suggested narrow bollards, switchbacks and horizontal bars as means of deterring access to cycles and motorbikes.

5.3 Sarah Pallett read a prepared speech (Trim No. 17032026902) to the Board regarding the proposed Cones Road Walkway. (refer item 7.1)

S Pallett’s key concerns related to the safety of walkers along the unsealed portion of Cones Road as it leads up to the proposed track. She would like a 30kph speed limit implemented before any work commences on the track,
physical measure to slow vehicles at the crest curve of Cones Road, consideration to safety at the Carrs Road/Cones Road intersection where cars are likely to park and clarification regarding the ongoing maintenance of the track.

G Miller queried the number and nature of any accidents, for example vehicle versus vehicle or vehicle versus person, that had occurred along Cones Road in the last few years. S Pallett she did not have the information available and it was not included in the Abley report.

G Miller asked whether S Pallett was personally aware of any incidents along the road since she started living in the area. S Pallett advised in the six years that she has lived in the area, she was not aware of any accidents along Cones Road, however this did not mean accidents did not occur. She, and other local residents, do not allow their children to walk along the road as perceive it to be unsafe for pedestrians.

D Gordon asked if S Pallett would support the proposal, if the safety concerns raised were addressed and effectively mitigated. S Pallett emphasised that she had originally supported the proposal as a supporter of outdoor recreation, and was willing to support the proposal on the condition the road was made safe. It was not worth sacrificing the safety of the community or the visitors coming to use the track.

P Williams asked whether S Pallett had noticed motorbikes or other vehicles travelling fast or dangerously along the unsealed section of Cones Road. S Pallett replied she had not noticed motorbikes, in particular, along the unsealed portion of Cones Road, but had noticed an increase in cars driving in an unsafe manner along the road, especially in the last (approximately) nine months.

C Prickett, referencing S Pallett's comments on safety at the Carrs Road/Cones Road intersection, asked if she had any suggestions for discouraging parking at the grassed area. S Pallett believed the Council were already planning safety improvements for the intersection. She commented it was legal for people to park on the grassed area, and that it would be difficult to stop people parking there.

P Allen queried the current speed limit from Boundary and Cones Roads to the start of the track. S Pallett advised she understood it to be either 80kph or 100kph.

C Prickett asked if S Pallett was aware why there was an increase in vehicles parking there. S Pallett was unsure why there was an increase but thought maybe it was due to a general increase in the local population.

5.4 Deane Jordan and Leanne Blakely (local residents) spoke to the Board regarding the proposed Cones Road Walkway. (refer item 7.1)

D Jordan expressed safety concerns regarding the construction of the proposed track. He commented that the terrain and topography was steep and unstable as evidenced by slips. There is a water course along the bottom which can sometimes have high volumes of water flowing through it.

D Jordan would like to see an independent report on how the track can be developed safely with consideration given to erosion and water discharge. He would also like to see a report that including costings for the proposed track. Due to the nature of the terrain, it may be a challenging development and it may be best for survey work to be carried out so the planning of the track can be better informed.
P Allen asked, if the concerns and issues raised were mitigated, whether it would enhance the value of area. D Jordan was not certain the proposed track would enhance the value of the area. However, he emphasised he was supportive of the development of a safe walking track.

C Prickett asked if D Jordan was living in the area in 1999 during a particularly wet year and what the level of water was during that time. D Jordan replied he was not living in the area at that time but had heard from neighbours that it was significant. He commented that over winter in 2016, there was approximately 1.5m of water at the deepest part of the gully.

5.5 Paul Morrin spoke to the Board regarding the proposed Cones Road Walkway. (refer item 7.1)

P Morrin advised that most of the matters he wanted to raise paralleled S Pallett's statement, however having lived along the unsealed portion of Cones Road for 20 years, he has a different perspective on the area and has watched the traffic levels increase over that time. He referred to the original petition circulated by S Harris which sought from the Council, improvements to recreational and exercise facilities, particularly safe walking and cycling tracks. Issues regarding safety along the road have been around for most of the years that P Morrin has been a resident. He and another local resident put up safety signs to encourage drivers to slow down.

P Morrin supports the development of a safe walking track, however he felt that a walking track cannot be created in isolation which raises the issue of access and travel to the proposed track. In relation to S Harris' proposal, parking at the start of the proposed track is not possible, and users will have walk along the unsealed road, therefore, consideration must be given to developing a safe pathway for walkers to get to the track.

Regarding the crest in the road at 352 Cones Road: P Morrin stated that for many years, only one resident lived beyond the crest. This has increased in recent years to approximately 10 households and could increase further in the future. P Morrin expressed concern at the use of a road that was designed as a farm track in a rural area, not the residential access it is used as today.

P Morrin stated that he had communicated with Abley, questioning the lack of options presented for the safety of pedestrians walking along the road. He also discussed this with Council staff. The recommendation at the end of the report is for the road to be widened, the safety/separation of pedestrians and motorists, and the cost benefit were major considerations in the decision making process. P Morrin believed the Council needs to seriously consider separating pedestrians and vehicles in order to meet S Harris' request for safe walking and cycling tracks.

P Morrin commented that some of the calculations seem based on ideal situations with sealed roads and is not certain the steep and unsealed nature of the road was factored into the calculations. He suggested a boardwalk over the gully to separate pedestrians and vehicles, if widening the road was cost prohibitive.

Regarding the Cones Road/Carrs Road intersection: P Morrin expressed concern that the track would be developed before the safety improvements had been carried out at that corner and would like to the development of the walking track to be conditional on the safety improvements at the intersection being completed.
P Allen asked how many walkers P Morrin sees at the top end of the unsealed portion of Cones Road. P Morrin replied that he sees the odd local resident walk to get the newspaper from their letterbox, however most residents do not walk along the area because of the blind rise.

P Allen asked how many casual parkers he was aware of at the intersection of Carrs Road/Cones Road. P Morrin replied there were few casual parkers in the area including residents who car pool, commenting that the trucks, which are parked there from, time to time belong to a local resident.

P Allen queried the average speed of residents along the unsealed portion of Cones Road. P Morrin replied that it varied from 50kmph to 70kmph.

G Miller queried the history of incidents along the unsealed portion of Cones Road. P Morrin was not aware of any vehicle versus person incidents, however that could be due to the lower number of residents walking in past years. He was personally aware of three vehicle accidents, two of which occurred at the crest of the road. P Morrin emphasised that the Abley report recommends pedestrians share the road with vehicles, including at points in the road where there is no visibility to oncoming traffic. He is advocating that the Council at least separate walkers and traffic along the road, so as to avoid/reduce the risk of harm to pedestrians.

D Lundy asked what the subdivision potential for the area was. P Morrin believed residential potential could rise from twelve to twenty properties.

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 Cones Road Proposed Walkway link to Boundary Road – D Cameron (Community Green Space Engagement Officer)

D Cameron commended residents on their deputations. He clarified that staff remained neutral and had presented only facts in the reports to the Board, with whom the final decision lay. He further clarified that staff supported the development of a walkway, not a walk and cycleway. D Cameron spoke to the report providing background to the proposed walkway.

Regarding issues raised of soil erosion and its mitigation: J Gerard asked whether oversight from Council staff would be part of the development. D Cameron advised that staff would oversee and provide assistance where possible/required.

P Allen questioned why the recommendation to the Board did not include the recommendations from Abley Transportation Consultants Limited (Abley) as per clause 3.7 of the report. K Stevenson replied it was the intention of staff to incorporate the Abley recommendations but had not been carried through to recommendation before the Board. He noted that there was a separate process to change speed limits, which had to go through the Council. P Williams questioned the Abley report in relation to the stopping distances on a steep gradient. K Stevenson replied that the consultants carried out the necessary measurements and calculations of the road with the results outlined in their report.

D Gordon sought clarification as to whether a 30kmph speed limit needs to be implemented before work on the track commences, as recommended by
Abley. K Stevenson replied there would be a safety risk to those working on the track if the speed limit was not implemented before work commenced. However, there is a formal process for changing speed limits, which takes time and involves consultation with the Police, NZTA, the AA, and the community.

Regarding the Carrs Road/Cones Road intersection: D Gordon asked staff about the aforementioned roading improvements. K Stevenson acknowledged the sight lines at the bend were an issue. He added that the alignment of the road was being investigated with options to improve safety being explored.

Regarding the summary of key concerns from S Pallet’s deputation: D Gordon enquired whether staff would be opposed to the concerns being part of a recommendation going forward. K Stevenson replied the concerns raised were in line with the recommendations from Abley and would be appropriate to add to the Board recommendation if members wished.

D Gordon asked staff to elaborate on the walkway from the Ashley Village to Rangiora. K Stevenson replied there was an existing pathway from the Ashley Village to Max Wallace Drive. The plan was to connect the existing pathway with the one that leads up to and across the Ashley River Bridge from Rangiora.

C Prickett asked staff if they believed a 30kmph speed limit was achievable. K Stevenson believed it was.

Regarding possible residential development: C Prickett asked whether developer contributions could contribute to address some of the issues raised regarding road safety. K Stevenson replied that if residential developments did progress in the area, then the road would require an upgrade to meet the increased demands.

Regarding P Morrin’s suggestion for a boardwalk: C Prickett asked if there was any funding for this. K Stevenson replied there was no provision for a boardwalk in current budgets and it would require additional funding.

C Prickett enquired how the project would progress, for example surveying work, if it was supported by the Board in principle but not financially. C Brown advised that a survey was a pre-requisite for the walkway and that no funding was currently allocated.

There was a discussion regarding funding. It was noted that those involved with the project were able to apply for funding through various sources including the Council’s Annual Plan process.

K Galloway commented that the terrain to be developed appears to be challenging and overgrown. He asked whether anyone had walked along the proposed track. D Cameron advised that due to the current state of the track, no one had been able to walk it.

K Galloway queried who would be responsible for maintenance on the track and road. D Cameron replied that the community group would need to be responsible for the maintenance of the proposed track, with support from the Council where required. Staff would also ensure the track was maintained by the group to an appropriate standard. C Brown added that should the group disband in the future, then the responsibility for the track would fall back on the Council.

D Lundy asked about funding for the proposed improvements to the Carrs Road/Cones Road intersection. K Stevenson replied that initial changes
be funded from the roading minor improvements budget but any major changes to the intersection would need to be submitted for Council approval.

R Brine asked if there was any benefit in including the speed limit reduction as a recommendation to the Council, in order to get the process started. K Stevenson confirmed it would.

Meeting adjourned at 9.00pm for a staff workshop on lighting, resuming again at 9.15pm.

Moved J Gerard seconded P Allen

THAT the Rangiora-Ashley Community Board:

(a) Receives report No.161202124440.

(b) Supports a walking track between Cones Road and Boundary Road being developed by the community in order to create a direct walking link between Rangiora and the Ashley Forest provided that:

1. no work commences on the walkway until staff ensure a legal posted speed limit of 30 km/h, on the unsealed portion of Cones Road, can be implemented. Such signage to be in place prior to the walkway being opened.

2. pedestrian warning signage be installed at appropriate locations along the road.

3. an outdoor convex mirror be installed for the driveway of 352 Cones Road.

4. the area next to the road be widened or cleared to give users more space to avoid conflicts, if the scope of the project allows.

(c) Requests that staff investigate the intersection access and area of Carrs and Cones Road in order to:

- provide greater safety.
- provide adequate parking.

CARRIED

J Gerard stated the motion was an endeavour to address most of the points raised by opponents and supporters of the project and commended all the speakers on speaking to the issues. He emphasised the community nature of the project, and the various funding avenues that could be explored, and that the track be developed as a walking track. He added that in incorporating the recommendations from Abley Transport Consultants Limited, the track would be developed under the safest conditions possible, which include reduced speed and appropriate signage. J Gerard also stated that the final part of the motion made explicit the need for the Carrs Road/Cones Road intersection to be improved for safety, acknowledging this was already being progressed.

P Allen commended S Harris’ enthusiasm for his project. He acknowledged the concerns raised in the various deputations regarding pedestrian safety, and supported the motion, which included safety mitigation. P Allen supports community led projects, and believed, with the support of the Council, the project would be an example of a good partnership. He encouraged the group to apply to the Council’s Annual Plan process for resourcing to progress the project.

D Gordon commented that his views on the project had varied over the time, and included visits to the proposed site and discussions with residents where
safety concerns were raised. He believed if the concerns raised can be addressed through the motion before the Board, he would support it. D Gordon acknowledged that there were some major obstacles to overcome in order for the project to proceed including reducing the speed limit and the improvement to the safety of the Carrs Road/Cones Road intersection. He appreciated S Harris’ enthusiasm and dedication in promoting the proposal. He commented on the beautiful views from the top of the track and was confident that with the safety issues addressed, the track had the potential to be a treasure to the community.

C Prickett spoke in support of the motion. He commented that the parking issues were a concern, however many recreational walkers use similar circuits and park in various places in order to complete their circuits. He believed residents would not use the parking area at Cones Road and Dixon Road as a single access but as part of a circuit. He was confident, much like other walking tracks in the community, this would also become an asset to the community.

The Chair thanked all the speakers for attending and speaking to the Board.

7.2 Interim Use of Council Owned Business Zoned Land – S Hart (Business and Town Centres Manager)

S Hart spoke to the report.

P Allen queried the process for community groups/organisations applying to use the vacant parcels of land. S Hart referred members to the process outlined in the report and advised that staff would ensure the applying groups/organisations meet the criteria. He added that only one group at a time would be allowed to utilise the space.

Moved G Miller    seconded K Galloway

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170222017125.
(b) Notes the relevant background information provided in this report.
(c) Approves staff to agree the temporary and conditional use of vacant Council land in Rangiora business zones, to community or charitable organisations located within the Waimakariri District, for the purposes of promoting or conducting their activities on a temporary and short term basis.
(d) Approves staff to use the process proposed in section 3.5, 3.6 and 3.7 of report 170222017125, to approve the temporary use of vacant Council owned business zoned land.
(e) Circulates this report to the other Community Boards and Council for their information.

CARRIED

G Miller was pleased to see the vacant areas being utilised for community benefit.
K Galloway strongly supported the motion.

D Gordon spoke in support of the motion and believed the conditions outlined in the report were reasonable and thorough.
7.3 **New Zealand Community Boards’ Conference 2017 – K Ward (Community Board Advocate)**

E Cordwell took the report as read, noting there was budget for all members to attend if they were able and available to.

Moved J Gerard seconded R Brine

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No.170110001253.

(b) **Approves** Board members J Gerard, J Hoult, S Lewis, D Lundy and C Prickett to attend the New Zealand Community Board’s Conference to be held in Methven from 11 to 13 May 2017.

(c) **Notes** the attendees will write an individual report on the conference sharing ideas/knowledge gained and present the report at their respective Board’s June 2017 meeting.

(d) **Notes** that the total cost for each attendee is approximately $1,315 (including GST).

**CARRIED**

7.4 **Rangiora-Ashley Road and Reserve Naming Committee – K Ward (Community Board Advocate)**

Moved D Gordon seconded P Allen

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 170221016588.

(b) **Approves** the establishment of the Rangiora-Ashley Road and Reserves Naming Committee with delegated authority to approve street/road and reserve/park names in the Rangiora-Ashley Ward area until 30 September 2019.

(c) **Approves** the Rangiora-Ashley Road and Reserve Naming Committee Terms of Reference contained in document 170223017621 (S-TR0053).

(d) **Appoints** Board members K Galloway, J Gerard, J Hoult and D Lundy to the Rangiora-Ashley Road and Reserve Naming Committee. A quorum of three is required to conduct a meeting of the Committee.

(e) **Approves** that the Committee elects a Chairperson at its first meeting.

(f) **Notes** the Council would be giving consideration in 2017 to enhancing iwi input into road and reserve naming.

(g) **Notes** that a Committee of the Rangiora-Ashley Community Board is bound by the same legislation, Standing Orders and Code of Conduct as that of the Board.

(h) **Notes** any Council policy review outcome to the Policy will be binding on the Community Boards and Committees thereof.

**CARRIED**
7.5 **Exchange of appointments between Board members – K Ward (Community Board Advocate)**

Moved D Gordon  seconded R Brine

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 170220015705.

(b) **Retrospectively ratifies** that Board member D Lundy replaces Board member C Prickett as the Board representative and liaison person for the Cust Domain Advisory Group as of 8 February 2017.

CARRIED

7.6 **Approval of the Rangiora-Ashley Community Board Flyer – K Ward (Community Board Advocate)**

E Cordwell spoke briefly to the report.

D Gordon queried whether Board members and contact details should and could be added to the flyer.

There was discussion regarding what photographs should be included in the flyer.

Moved P Allen  seconded P Williams

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No.170223017490.

(b) **Approves** the Rangiora-Ashley Community Board flyer subject to minor edits discussed and approved by the Chairperson.

(c) **Notes** an initial short run of published flyers (<300) will be placed in district libraries, service centres, community centres, and information centres; the number taken by the public to be monitored, and reruns to be undertaken at the discretion of staff. Some will also be given to each Board member to leave behind when attending community meetings and/or events. A copy will be published on the Community Board website page.

CARRIED

8 **CORRESPONDENCE**

8.1 Thank you Letter from Presbyterian Support Upper South Island (Trim No.170220015613)

8.2 Letter of Support for Board’s Application to New Zealand Community Boards’ Conference Best Practice Award  (Trim No. 170301019766)

8.3 Correspondence from NZPost in response to the Board’s letter regarding Post Boxes in the township. (Trim No. 161220131132)

The Board received the correspondence.
9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for February – March 2017

Moved J Gerard seconded P Allen

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170227018438.

CARRIED

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 9 February 2017
(Trim No. 170202009734)

10.2 Woodend-Sefton Community Board meeting minutes – 13 February 2017
(Trim No. 170209011843)

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 20 February 2017
(Trim No. 170216014756)

10.4 Draft Submission to the Health Select Committee on the Health (Fluoridation of Drinking Waters) Amendment Bill (G Meadows, Policy Manager) – Report to Council – 7 February 2017 (Trim No. 161220131266)

10.5 Report to Council to approve an amendment to the Private Developer Agreement with Townsend Fields Limited (K LaValley, Project Delivery Manager) – Public Excluded Report to Council – 7 February 2017

10.6 Summary of Discretionary Grant accountability to 31 December 2016 (K Ward, Community Board Advocate) – Report to Oxford-Ohoka Community Board – 9 February 2017 (Trim No. 170120004926)

10.7 Summary of Discretionary Grant accountability to 31 December 2016 (K Ward, Community Board Advocate) – Report to Woodend-Sefton Community Board – 13 February 2017 (Trim No. 170202009658)

10.8 Library Update (P Ashbey, Libraries Manager) – Report to Community and Recreation Committee – 14 February 2017 (Trim No. 170202009922)

10.9 Capital Projects Report for the period ended 31 December 2016 (P Christensen, Finance Manager) – Report to Audit and Risk Committee – 14 February 2017 (Trim No. 170127007442)

10.10 Summary of Discretionary Grant accountability to 31 December 2016 (K Ward, Community Board Advocate) – Report to Kaiapoi-Tuahiwi Community Board – 20 February 2017 (Trim No. 170112002111)

10.11 Road Safety Action Plan (K Graham, Journey Planner/Road Safety Coordinator) – Report to Utilities and Roading Committee – 21 February 2017 (Trim No. 170209012554)

Moved D Gordon seconded D Lundy

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.11.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 J Hoult

- Advised the North Canterbury Neighbourhood Support ‘Old Fashioned Picnic’, planned for March, has now been cancelled.
- Commented on the Get Ready emails from Civil Defence.
- Attended Timebank meeting.
11.2 **S Lewis**
- Advised that she and Board members G Miller and P Allen will participate in the upcoming Rakahuri Rage.

11.3 **C Prickett**
- Attended the inaugural meeting of the Hurunui District Council Water Liaison Committee, noting the Ashley Rural Water Scheme is not expected to meet current drinking water standards until 2025.
- D Gordon expressed concern at the timeframe for the drinking water standards to be met and requested briefing/report on the matter.
- D Ayers clarified that Local Authorities do not have to meet the standards by a set date but must have a plan in place to meet the standards.

11.4 **D Lundy**
- Attended Cust Domain Advisory Group meeting. Noted it was the only reserve in the Waimakariri district that has a camping component in its Management Plan.

11.5 **K Galloway**
- Attended Rangiora Museum meeting.
- Attended North Canterbury Grey Power meeting.

11.6 **P Allen**
- Attended Waimakariri Health Advisory Group meeting.

12 **CONSULTATION PROJECTS**

12.1 **Draft Annual Plan**
Submissions open between Friday 10 March to Tuesday 11 April.

12.2 **Liquor Licence Application – Rangiora Craft Beer Company Limited**
The Board noted the application but did not wish to submit.

The Board noted the consultation projects.

13 **REGENERATION PROJECTS**

Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:


The Board noted the information.

14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**
Balance as at 1 March 2017: $5,238.04

14.2 **General Landscaping Budget**
Balance as at 1 March 2017: $35,619

The Board noted the balances.
15 **MEDIA ITEMS**

There were no media items.

16 **QUESTIONS UNDER STANDING ORDERS**

There were no questions under Standing Orders.

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

There was no urgent general business under Standing Orders.

**NEXT MEETING**

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 12 April 2017 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 9.57pm.

CONFIRMED

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Chairperson

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Date

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**Workshop – 9.58pm-10.15pm**

1. *General Landscaping Budget.* C Brown (Community Green Space Manager)

2. *Members’ Forum.*