1. APOLOGIES

An apology was received and sustained from Councillor Meyer.

2. CONFLICTS OF INTEREST

Councillor Farrant declared a conflict of interest with regard to Item 9.3 in the Public Excluded portion of the meeting – “Request to negotiate service agreement contract for water supply pump and well maintenance, well drilling, well pump installation and generator supply contract”.

3. CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Utilities and Roading Committee held on Tuesday 21 June 2016

Moved Deputy Mayor Felstead  seconded Councillor Brine

THAT the Utilities and Roading Committee

(a) Confirms as a true and correct record the minutes of a meeting of the Utilities and Roading Committee held on Tuesday 21 June 2016, with the following correction to Item 6.5, page 7, first para following recommendation to read:

“Councillor Barnett believes that the recommendations in the report don’t go far enough and there has been issues with this intersection for many years. Councillor Barnett does not believe that removing a few signs is going to be enough to make this area safe.”

CARRIED

3.2 Minutes of the public excluded portion of a meeting of the Utilities and Roading Committee held on Tuesday 21 June 2016
4. **MATTERS ARISING**

There were no matters arising.

5. **DELEGATION**

5.1 **Shelley Huria, Barkers Road, Loburn**

Mrs Huria presented a petition from residents of Barkers Road relating to the unsealed portion of Barkers Road, Loburn (petition Trim doc. 160819083907). Several residents from Barkers Road were also present at the meeting in support of this petition and Mrs Huria. The residents are concerned with the state of the unsealed portion of Barkers Road and the safety issues this presents, both to people driving on the road and the residents who live on it. The petition also asked several questions of residents, including the number of daily vehicle movements from their properties and whether there had been a roading contribution paid to the Council by the developer of their lifestyle block.

As time allowed it, the Chairperson granted speaking rights to several of the Barkers Road residents who were attending.

Rob Courtney a long term resident, spoke on concerns with the quality of the road, suggesting that the level of grader work (or lack of) has not been sufficient for quite some time. There is likelihood of accidents due to the speed of vehicles travelling through the community. He noted that the first 3kms of Barkers Road is sealed, there are 23 properties on this sealed section and 41 properties on the unsealed section. There are 200 vehicle movements on a daily basis just from residents of the road. The residents believe they deserve more with regard to the quality of the unsealed section of road than they are currently getting. Of the 41 properties in the unsealed section, 35 of these completed the petition.

Comments from another resident believes there should be enough funding available now for sealing with the number of new residents having been built along it. Residents believe that there is a “pot of money” that has accumulated, from the developers and from each residents to have built properties. Mr Cleary advised the sealing would cost approx. $500,000 to seal that section of road. There is currently $80,000 available at the moment. Council will act on the trigger of having 30% of the cost available. Resident then commented on this basis, does this mean that the sealing of Barkers Road is not likely to happen? Mr Cleary advised that a report will come to a future U&R Committee meeting with more detail on this matter.

Dust is a real issue for residents, resident believes this is not acceptable.

One resident also asked if safety is a consideration when looking at the “trigger point”? Concerns with the safety of the residents, especially children who live on Barkers Road.

In the past two years, there have been two vehicle accidents where cars have gone through the front fences of residents houses. Suggests that there should be better educational signage, and there is also a fairly narrow bridge on a bend in the road.
Councillor Farrant advised the formal process that has to be gone through, with the report.

Councillor Brine spoke to the deputation about presenting at the time of the Council’s Annual Plan budget time. Residents advised they felt it was time to be pro-active on this matter. Believe that the distance of the unsealed section of road is actually 3.9km. Councillor Farrant said the safety issues would be taken into account, with vehicle counts and it was confirmed by Mr Cleary that staff will consider the matter, and arrange a meeting with the residents and advise if this is an affordable outcome.

Councillor Barnett asked regarding the safety aspects, noted that sealing a road actually speeds up traffic. Residents noted that the majority of people using Barkers Road are already travelling at 100kph anyway, with it in its shingle state.

Councillor Farrant confirmed the process to the Mrs Huria and the residents.

6. REPORTS

6.1 Road Safety Action Plan Results 2015/16 – Kathy Graham (Journey Planner/Road Safety Coordinator)

Ms K Graham and Mr K Stevenson were present for consideration of this report. Kathy advised that there has been a trending down in the number of accidents in the Waimakariri district. Noted that there were accidents involving residents of Waimakariri district in the Christchurch area. Important to target the people in the district on safety issues and educating drivers who are residents in this district. Ms Graham said there is a very strong collaboration with the other districts in the region for addressing road safety issues in the bigger picture.

Councillor Allen asked if there was data available on the proportion of accidents that occur on unsealed or sealed roads. Mr Stevenson noted that there are very few accidents reported that occur on unsealed roads, but considered that it is probably that there are accidents happening, but not being reported.

Councillor Barnett asked about the upgrade of the current road safety signs in the district, and when these were going to be updated. Ms Graham said it is hoped to have these updated within the next six months.

Ms Graham advised that there has been concerns of the Woodend School community with the speed of traffic along Rangiora Woodend Road. The School has been noting instances of poor driving behaviour, and the children have been out with sandwich boards promoting safe driving, before and after the school day.

Moved Councillor Doody seconded Mayor Ayers

THAT the Utilities and Roading Committee

(a) Receives report No. 160805076748

(b) Notes the results of the 2015/16 Road Safety Action Plan

(c) Circulates this report to the Community and Advisory Boards
Councillor Doody thanked Ms Graham for this report, noting the high importance of road safety.

Mayor Ayers noted the important work of the Road Safety Committee.

6.2 **Mandeville North Area Speed Management Review – Bill Rice (Senior Transport Engineer)**

Messrs Bill Rice and Ken Stevenson presented this report which is proposing to do a review of the speed limits in the Mandeville North area. The process could start with the residents in the Mandeville North area. It was noted that the NZTA Draft Speed Management Guide and any calculation would need to be consistent with this Guide.

Councillor Atkinson has concerns that by consulting with the community, the views of community members may be quite different to those in the Speed Management Guide.

Councillor Barnett – what level of communication will be used to the Tram Road users. Mr Rice confirmed consultation will be a wide communication.

Councillor Barnett, suggested that there should be consideration given to when the Mandeville Business development is set to be constructed and open.

Moved Councillor Doody seconded Deputy Mayor Felstead

**THAT** the Utilities & Roading Committee

(a) **Receives** report No. 160803076046.

(b) **Supports** the calculation of appropriate speed limits in the Mandeville North area using the existing “Setting of Speed Limits Rule”.

(c) **Supports** a review of the speed limits calculated above, against the objectives and priorities of NZTA’s draft Speed Management Guide, to ensure consistency with the guide.

(d) **Supports** the identification and evaluation of additional speed management treatment using the draft guide.

(e) **Supports** consultation with the local community, road users (including the Automobile Association and Road Transport Association), and Police regarding speed limits in the Mandeville North area.

(f) **Notes** that staff will report back to the Committee the results of the speed limit calculations and the community views with a recommendation on speed limit changes.

(g) **Circulates** this report to the Oxford Eyre Advisory Board.

**CARRIED**

Deputy Mayor Felstead believes this review is well overdue.

Councillor Barnett has concerns with the way the recommendation is set up, with the establishment of an appropriate speed limit still to be set.
Setting a speed limit doesn’t change driver behaviours, drivers need to be aware of all the conditions of the road. It is important that all the commuters who use the road everyday need to be included in the consultation process.

Mayor Ayers noted the recent developments in the area, with some having 50kph speed limits imposed but not in others, but it is important to note the varying conditions of these areas which are quite different.

6.3 **Pegasus to Waikuku Beach Link – Kaiapoi Pa Road Upgrade – Bill Rice (Senior Transport Engineer)**

Messrs Bill Rice and Ken Stevenson presented this report. Mr Rice provided some background information on this issue, 7km drive from Waikuku Beach to Pegasus School using the current route, which would be shortened to 4km if travelling through Kaiapoi Pa Road. Based on the cultural assessment that has been undertaken it is

There was discussion on this matter that had gone to the Woodend-Ashley Community Board at the August meeting of this Board. There was an additional recommendation to Council agreed by the Board. This recommendation, as follows, was conveyed to the Committee:

*Recommendation from the Board*

Moved Councillor Farrant seconded Councillor Brine

That this report lie on the table until the September Committee meeting.

CARRIED

A Division was called

For: Councillors Farrant, Brine and Doody
Against: Mayor Ayers, Deputy Mayor Felstead

6.4 **Renewal of Drainage Maintenance Contract 11/52 – Greg Bennett (Land Drainage Engineer)**

Messrs Bennett and Davies presented this report to the committee

Moved Councillor Farrant seconded Councillor Doody

THAT the Utilities & Roading Committee

(a) **Receives** report 160714067865.

(b) **Approves** the renewal of the Drainage Maintenance Contract 11/52 to Michael Stopforth Contracting Ltd for a further one year from the 1st of July 2016.

(c) **Notes** that this is the final year of this contract.

CARRIED
6.5 Waimakariri District Stockwater Race Users Customer Satisfaction Survey – Janet Fraser (Utilities Planner) and Greg Bennett (Land Drainage Engineer)

Messrs Bennett and Simpson presented this report presenting the findings of the Stockwater Race Users Customer Satisfaction survey to the committee. Mr Bennett noted that there was 41.8% of response rate to the survey, roughly 70% of respondents were using the stockwater races. Over 60% of respondents thought it was important to have a stockwater race on their properties. The findings of the survey said there is general support of the race maintenance currently in place. Some indicated that they were unsure of their responsibilities in relation to stockwater races on their properties. It is intended to circulate information flyers and provide education on this matter.

Moved Deputy Mayor Felstead seconded Councillor Farrant

THAT the Utilities and Roading Committee

(a) Receives report No. 160415033885
(b) Approves the Stockwater Race Users Customer Satisfaction Survey (TRIM 160329026818) for publication on the Council’s website.
(c) Notes the survey responses show, overall, that 79% are either satisfied or had no response to the question about overall satisfaction with the stockwater race service, whilst 21% are dissatisfied with the service.
(d) Notes a majority of respondents (60%) think it is important to have access to a stockwater race on or adjacent to their property, and 69% are using the races for a variety of purposes.
(e) Notes these responses indicate there is general support for the provision of a stockwater system in the District and that the service provided is still relevant to its customers.
(f) Notes that there is general support among survey respondents for the water race maintenance arrangements currently in place, and notes no changes to the responsibility for race maintenance are recommended.
(g) Notes that an information flyer and other means of education covering maintenance responsibilities, methods for private race maintenance and reporting of supply issues via the Council’s service request system will be prepared and circulated to all stockwater rate payers.
(h) Notes specific issues with reliability and maintenance will be worked through with affected property owners’.
(i) Notes staff will prepare a further report on issues with stockwater race maintenance and outline proposals to address these.
(j) Notes it is intended to repeat the survey every five years in order to continue to gauge the overall levels of customer satisfaction with the stockwater race system.

CARRIED
6.6 **Designated Fire Hydrant Filling Points for Contractors Water Tankers – Sean de Roo (Utilities Engineering Officer)**

Messrs Sean de Roo and Kalley Simpson were present for this report. Mr de Roo presented the report advising the locations of designated fire hydrant filling points that have been installed around the district. Mr Simpson noted that there has been issues previously with unauthorised people using the fire hydrants.

Mr Cleary acknowledged that this matter should have been taken to the Community Boards, before installation of the filling points.

Moved Councillor Farrant seconded Deputy Mayor Felstead

THAT the Utilities and Roading Committee

(a) **Receives** report No. 160805076724.

(b) **Notes** that eight Water Tanker Filling Points have been installed across the district to provide a safe means for contractors to fill tankers, reduce disruption and damage caused by contractors using existing fire hydrants and to ensure backflow prevention is in place to protect the community water supply.

(c) **Notes** that an education programme will be undertaken to inform the public and contractors on the purpose of the Designated Fire Hydrant Filling Points by erecting signs at the sites and also information on the Council’s website.

(d) **Notes** that staff are to investigate the aesthetic visual aspects of these new hydrants and report back to the Committee.

(e) **Circulates** this report to all community and advisory boards for their information.

**CARRIED**

Deputy Mayor believes there needs to be differentiation between the fire hydrants and Water tanker filling points.

Mayor Ayers suggested it is important that the Council need to be careful where these are located.

Councillor Atkinson noted that the aesthetics are important with the locations of these, conveying the sentiments of all the Kaiapoi Community Board meetings. Every one of these things that the Council does make sure they are put in places that are acceptable to the community.

Councillor Barnett also supported this issue should have come through the Community Board first and the views of the members are important. Important to use the community for feedback.

Councillor Farrant believes that it doesn’t hurt to have a reminder that whatever the Council does, there is a wider issues needing to be considered.
6.7 **Request for additional budget for Mandeville Water Renewals – Colin Roxburgh (Water Asset Manager)**

Messrs Colin Roxburgh and Gary Stevenson presented this report, seeking additional funding to complete the first stage of the Mandalena Road water main renewal project that is programmed for the 2016/17 financial year. There is an additional $14,000 required to cover the shortfall. This is bringing forward

Moved Councillor Brine seconded Councillor Doody

**THAT** the Utilities & Roading Committee recommends

**THAT** the Council:

(a) **Receives** report No. 160801074771.

(b) **Approves** an additional $14,000 of funding to be allocated to the Mandeville Water Main Renewals budget (100627.000.5104) to bring the total budget to $44,000, and notes that this will be depreciation funded.

(c) **Notes** that this will allow the first stage of the Mandalena Road water main renewal to be completed to reduce the risk of ongoing leaks and bursts on this part of the scheme.

(d) **Circulates** this report to the Oxford Eyre Ward Advisory Board for their information.

**CARRIED**

6.8 **Fernside Water Supply Upgrading and Funding Options – Gary Stevenson (Utilities Projects Team Leader) and Colin Roxburgh (Water Asset Manager)**

Messrs Stevenson and Roxburgh presented this report presenting the Fernside water supply upgrading and funding options. There were five options assessed and Gary provided information the recommended option and

Mr Stevenson noted that staff have spoken with the Rangiora Community Board last week on this matter, and plan to speak informally with Oxford-Eyre Ward Advisory Board next week.

Deputy Mayor Felstead enquired about the recently drilled Ohoka well and had this been considered. Mr Roxburgh said this had been considered but it was a long way

Moved Deputy Mayor Felstead seconded Councillor Farrant

**THAT** the Utilities and Roading Committee

(a) **Receives** report No.160608053802.

(b) **Notes** that Staff have considered a number of options to upgrade the Fernside Water Supply and that Upgrade Option A – Connect Fernside to Mandeville (Lilly Road to Fernside Headworks) has been identified as the recommended upgrade option.
(c) **Endorses** the joining of the Fernside and Mandeville Water Supply Schemes as per Upgrade Option A (new pipe from Lilly Road to Fernside headworks).

(d) **Receives** for comment the proposed consultation flyer and feedback form (Trim 160805076680 & 160805076681) which are proposed to be mailed to Fernside and Mandeville water supply scheme customers on 19 August 2016.

(e) **Instructs** Council staff to consult with the Fernside and Mandeville communities to inform them of the preferred upgrade option for the Fernside scheme, and to seek feedback from the communities on their preferred funding option to fund the upgrade.

(f) **Notes** that public consultation will be undertaken from 20 August to 17 September 2016 and that the feedback received will be collated and presented to Council on Tuesday 4 October for consideration in order for Council to make a decision on which funding option to adopt.

(g) **Circulates** this report to the Rangiora Community Board and the Oxford Eyre Ward Advisory Board for their information.

**CARRIED**

7. REPORT FOR INFORMATION ONLY

7.1 **Contract 16/19 Wards Road and West Bradleys Road Stormwater Drain Upgrade Tender Evaluation Report** – Ben Pearce (Project Engineer) and Kalley Simpson (3 Waters Manager)  
(refer to copy of report no. 160427037594 to the Management Team meeting of 27 June 2016)

*Item 7.1 previously circulated*

7.2 **Request to approve quote from Wai-Ora Forest Landscapes Ltd to plant the banks of the Kaikanui Stream** – Greg Bennett (Land Drainage Engineer)  
(refer to copy of report no. 160715068686 to the Management Team meeting of 25 July 2016)

7.3 **Consultant Engagement for Oxford WWTP Aeration Renewal Design** – Ric Barber (Wastewater Asset Manager)  
(refer to copy of report no. 160627061399 to the Management Team meeting of 1 August 2016)

Moved Councillor Brine seconded Councillor Farrant

**THAT** the information in Items 7.1 – 7.3 be received

**CARRIED**

8. PORTFOLIO UPDATES

8.1 **Roading and Residential Streetscape – Cr John Meyer**

Councillor Meyer is absent.
8.2 **Stockwater and Drainage – Deputy Mayor Kevin Felstead**

8.3 **Utilities (Water Supplies and Sewer) – Cr Peter Farrant**

8.4 **Solid Waste – Cr Robbie Brine**

Comprehensive briefing from CWS with regard to transport arrangements and the history involved on how these came to. Mr Gareth James is happy to come to speak to the new Council. It is recommended that this be included in one of the briefings to Council

9. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

*Section 48, Local Government Official Information and Meetings Act 1987*

Moved Councillor Farrant seconded Deputy Mayor Felstead

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.1</td>
<td>Minutes of the Public Excluded portion of the Utilities and Roading Committee meeting of 21 June 2016</td>
<td>Confirmation of Minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>9.2</td>
<td>Report of Simon Collin (Infrastructure Strategy Manager)</td>
<td>Drainage Maintenance Contract</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>9.3</td>
<td>Report of Colin Roxburgh (Water Asset Manager)</td>
<td>Request to negotiate service agreement contract for water supply pump and well maintenance, well drilling, well pump installation and generator supply contract</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>
This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.1 – 9.6</td>
<td>Protection of privacy of natural persons To carry out commercial activities without prejudice</td>
<td>A2(a) A2(b)ii</td>
</tr>
</tbody>
</table>

CARRIED

CLOSED MEETING

Resolution to resume in open meeting

OPEN MEETING

10. QUESTIONS

There were no questions.

11. URGENT GENERAL BUSINESS

There was no urgent general business.

There being no further business, the meeting closed at 6.23pm.

CONFIRMED