Waimakariri District Council

Agenda

Tuesday 7 July 2026

9am

Council Chamber

215 High Street

Rangiora

Members:

Mayor Dan Gordon

Deputy Mayor Philip Redmond

Cr Tim Bartle

Cr Brent Cairns

Cr Wendy Doody

Cr Tim Fulton

Cr Jason Goldsworthy

Cr Niki Mealings

Cr Bruce McLaren

Cr Shona Powell

Cr Joan Ward

WAIMAKARIRI DISTRICT COUNCIL

AGENDA CONTENTS – COUNCIL MEETING 7 JULY 2026		
Item Number	**Item Topic**	**Pages**
4.1	Confirmation of Minutes – Council meeting 2 June 2026	11 – 28
4.2	Confirmation of Minutes – Council meeting 16 June 2026	29 – 48
Deputations		
5.1	Plan Stop Exemption Application – M H Kerr, K McCraken and A Schulte.	
5.2	Road Safety – Drucilla Kingi-Patterson.	
Reports		
7.1	Pegasus Residents Association Memorandum of Understanding, Pegasus Community Centre and Confirmation of Fees and Charges	49 – 82
7.2	Adoption of the Parking and Traffic Bylaw 2026	83 – 120
7.3	2025 Customer Satisfaction Survey Results	121 – 240
7.4	Draft Community Outcomes for Public Consultation	241 – 246
7.5	Bylaw Programme Update July 2026	247 – 251
7.6	Adoption of Elected Member Expenses Policy	252 – 280
Health Safety and Wellbeing		
8.1	Health, Safety and Wellbeing Report 19 May 2026 to June 17 2026 2026	281 – 291
Matter Referred from the Community and Recreation Committee		
9.1	Adoption of the Waimakariri Youth Action Plan 2026-2029	292 – 359
Correspondence		
10.1	Petion from Fernside School – Protecting our Braided Rivers	360 – 411
Minutes for Information		
11.1	Minutes of the Community and Recreation Committee meeting 21 April 2026	412 – 426
11.2	Minutes of the Utilities and Roading Committee meeting 12 May 2026	427 – 442
11.3	Minutes of the Audit and Risk Committee meeting 19 May 2026	443 – 454
12.1	Minutes of the Woodend-Sefton Community Board meeting 13 April 2026	455 – 463
12.2	Minutes of the Oxford-Ohoka Community Board meeting 6 May 2026	464 – 472
12.3	Minutes of the Woodend-Sefton Community Board meeting 11 May 2026	473 – 479
12.4	Minutes of the Rangiora-Ashley Community Board meeting 13 May 2026	480 – 491
12.5	Minutes of the Kaiapoi-Tuahiwi Community Board meeting 18 May 2026	492 – 504

The Mayor and Councillors
WAIMAKARIRI DISTRICT COUNCIL

An ordinary meeting of the Waimakariri District Council will be held in the Council Chamber at the Rangiora Service Centre, 215 High Street, Rangiora, on **Tuesday, 7 July 2026,** commencing at **9am**.

Sarah Nichols
GOVERNANCE MANAGER

Recommendations in reports are not to be construed as Council policy until adopted by the Council.

BUSINESS

Page No

1. APOLOGIES

2. CONFLICTS OF INTEREST
Conflicts of interest (if any) to be reported for minuting.

3. ACKNOWLEDGEMENTS

4. CONFIRMATION OF MINUTES

4.1 **Minutes of a meeting of the Waimakariri District Council held on Tuesday, 2 June 2026** *11 – 28*

RECOMMENDATION

THAT the Council:

(a) **Confirms,** as a true and correct record, the circulated Minutes of the Waimakariri District Council meeting held on Tuesday, 2 June 2026.

4.2 **Minutes of a meeting of the Waimakariri District Council held on Tuesday, 16 June 2026** *29 – 48*

RECOMMENDATION

THAT the Council:

(b) **Confirms,** as a true and correct record, the circulated Minutes of the Waimakariri District Council meeting held on Tuesday, 16 June 2026.

4.3 **Matters Arising from Minutes**

5. DEPUTATIONS AND PRESENTATIONS

5.1 **Plan Stop Exemption Application – M H Kerr, K McCraken and A Schulte.**

5.2 **Road Safety – Drucilla Kingi-Patterson.**

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1 **Pegasus Residents Association Memorandum of Understanding, Pegasus Community Centre and Confirmation of Fees and Charges** – Ken Howat (Parks and Facilities Team Leader)

RECOMMENDATION *49 – 82*

THAT the Council:

(a) **Receives** Report No. 260615141419

(b) **Approves** execution by Council of the attached Memorandum of Understanding between Council and the Pegasus Residents Association to support the Associations' role in facilitating community led activation and local engagement within the Pegasus Community Centre.

(c) **Notes** that the Fees and Charges schedule will be updated to include the Pegasus Community Centre fees and charges following formal adoption by Council and the current PCC fees and charges will become redundant.

(d) **Notes** that the proposed fees and charges are GST inclusive.

(e) **Approves** the adoption of the proposed fees and charges for the Pegasus Community Centre, as outlined in the table below, to enable fair, consistent, and sustainable use of the facility.

Room		COMMUNITY ($/hour)	COMMERCIAL / WEDDINGS $/hour)
Conference Room		$18.15	$36.20
Small Meeting Room		$18.15	$36.20
Small Function Room		$18.15	$36.20
Large Function Room		$18.15	$36.20
Combined Function Room		$36.20	$72.75
Whole Facility Private Functions	**Hourly**	$54.50	$109.20
	Full Day	$290.70	$625

7.2 **Adoption of the Parking and Traffic Bylaw 2026** – Gina Maxwell (Business and Projects Advisor), on behalf of the Parking and Traffic Bylaw 2026 Hearing Panel

RECOMMENDATION *83 – 120*

THAT the Council:

(a) **Receives** Report No. 260505109021.

(b) **Receives** the minutes of the Parking and Traffic Bylaw 2026 Hearing Panel Deliberations meeting held on 16 April 2026 (TRIM:260416097883).

(c) **Adopts** the Parking and Traffic Bylaw 2026 to come into effect on 1st August 2026 (TRIM: 250220027899).

(d) **Endorses** the Consistency Accountability Statement (TRIM:260629152555).

(e) **Notes** that the amendments directed by the Hearing Panel, together with minor drafting refinements, are within the scope of the Special Consultative Procedure and that no further consultation is required.

(f) **Notes** that the Parking and Traffic Bylaw 2026 will be reviewed by no later than 2031 in accordance with section 155 of the Local Government Act 2002, or earlier if required.

7.3 **2025 Customer Satisfaction Survey Results** – Nadeesha Thenuwara (Policy Analyst)

RECOMMENDATION *121 – 240*

THAT the Council:

(a) **Receives** Report No. 260610134675.

(b) **Notes** the key findings of the 2025 Customer Satisfaction Survey, including that overall resident satisfaction remains high, with variation across service areas.

(c) **Notes** that changes to survey methodology limit comparability with previous survey results, and that the 2025 results should be treated as a new baseline for future performance monitoring.

(d) **Notes** that benchmarking indicated the Council performed well alongside other high-performing councils, while also highlighting areas for potential improvement.

(e) **Notes** that the survey results, including identified service and awareness gaps, will inform Activity Management Plans and the 2027–2037 Long Term Plan.

(f) **Notes** that the 2025 Customer Satisfaction Survey Report and the Council's Annual Benchmarking Report prepared by Key Research Limited will be made available on the Council website.

(g) **Circulates** this report to Community Boards for their information.

7.4 **Draft Community Outcomes for Public Consultation** – Sylvia Docherty (Strategy and Business Manager)

RECOMMENDATION *241 – 246*

THAT the Council:

(a) **Receives** Report No. 260504108117.

(b) **Approves** the Draft Community Outcomes for public consultation (Attachment i -/ 260504108080).

(c) **Appoints** Councillors Joan Ward (Long-term Plan Portfolio Holder), Councillor ……. and Councillor …….. to the Hearing Panel to hear any submissions to the Draft Community Outcomes and provide recommendations to Council on any further amendments to the community outcomes.

(d) **Notes** that the Draft Community Outcomes will inform development of the Long Term Plan 2027–2037 strategic framework, strategic priorities, activity management planning, and performance reporting framework.

(e) **Notes** that staff will seek to work with Te Ngāi Tūāhuriri representatives to get their feedback on the Draft Community Outcomes.

(f) **Circulates** this report to the Community Boards for their information.

7.5 **Bylaw Programme Update July 2026** – Sylvia Docherty (Strategy and Business Manager)

RECOMMENDATION *247 – 251*

THAT the Council:

(a) **Receives** Report No. 260624149849.

(b) **Notes** the Regulatory Standards Act 2025 introduces legislative change that requires the Chief Executive to provide a Consistency Assessment Statement (CAS) for bylaws adopted by the Council from 1 July 2026 onwards.

(c) **Notes** work on the Bylaw Programme currently includes the following Bylaws:

i. New Traffic and Parking Bylaw – report to Council 7 July 2026

ii. Review of Property Maintenance Bylaw – report to Council 7 July 2026

iii. Updated Stock Movement Bylaw – Hearing 18 November 2026

iv. New Commercial Wastewater Bylaw – expected late 2026

v. New Residential Wastewater Bylaw – expected late 2026

vi. New Public Spaces Bylaw – expected early 2027.

(d) **Notes** feasibility studies are underway for possible bylaws related to keeping of animals and freedom camping.

(e) **Notes** that bylaws are subject to statutory review requirements and may also be reviewed earlier where the Council identifies a need to ensure they remain effective, fit for purpose, and aligned with legislative requirements.

(f) **Circulates** this report to Community Boards for information.

7.6 **Adoption of Elected Member Expenses Policy** – Sarah Nichols (Governance Manager)

RECOMMENDATION *252 – 280*

THAT the Council:

(a) **Receives** Report No. TRIM number 260624149692.

(b) **Approves** the Elected Member Expenses Policy to 30 June 2027 (Trim 210811131910QD).

(c) **Notes** a copy of the updated adopted Policy is sent to the Remuneration Authority.

(d) **Circulates** a copy of this report and the approved Expenses Policy to all Community Boards for their reference.

(e) **Notes** the Remuneration Authority made no amendments to the elected member remuneration for the 2026/27 financial year.

8. HEALTH, SAFETY AND WELLBEING

8.1 **Health, Safety and Wellbeing Report 19 May 2026 to June 17 2026** – Jeff Millward (Chief Executive)

RECOMMENDATION *281 – 291*

THAT the Council:

(a) **Receives** Report No. 260617144640.

(b) **Notes** that there were no Worksafe notifiable incidents this month. The organisation is, so far as is reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at work Act 2015.

(c) **Circulates** this report to the Community Boards for their information.

9. MATTER REFERRED FROM THE COMMUNITY AND RECREATION COMMITTEE

9.1 **Adoption of the Waimakariri Youth Action Plan 2026-2029** – Emily Belton (Youth Development Facilitator) and Lexie Mealings (Policy Analyst)

(Refer to the attached copy of the report, Trim no. 260309071759, to the Community and Recreation Committee Meeting of 16 June 2026).

RECOMMENDATION *292 – 359*

THAT the Council

(a) **Adopts** the Waimakariri Youth Action Plan 2026-2029 (Trim 260528126247).

(b) **Nominates** the General Manager of Community and Recreation to approve any minor edits to the Plan over the 2026 to 2029 period, should any circumstances change, in acknowledgement of the need for flexibility in the delivery of youth development.

(c) **Notes** that no further funding is being sought in relation to the Youth Action Plan project at this time, and that the Community Team will continue to actively seek external funding to support the implementation of community-related strategies.

(d) **Notes** that the Waimakariri Youth Action Plan 2026-2029 (Trim 260528126247) is the direct result of a thorough early engagement process, co-designed with the Youth Action Plan Advisory Group. This engagement directly captured the voices of over 1,100 local 12- to 24-year-olds.

(e) **Notes** that the Waimakariri Youth Action Plan 2026-2029 (Trim 260528126247) has received endorsement from the Youth Action Plan Advisory Group, as well as Sport Canterbury.

(f) **Circulates** this report and attachments to Community Boards for their information.

10. CORESPONDANCE

10.1 Petion from Fernside School – Protecting our Braided Rivers

RECOMMENDATION *360 – 411*

THAT the Council

(a) **Receives** Item 10.1 for information.

11. COMMITTEE MINUTES FOR INFORMATION

11.1 Minutes of the Community and Recreation Committee meeting 21 April 2026

11.2 Minutes of the Utilities and Roading Committee meeting 12 May 2026

11.3 Minutes of the Audit and Risk Committee meeting 19 May 2026

RECOMMENDATION *412 – 454*

THAT the Council

(a) **Receives** Items 11.1 to 11.3 for information.

12. COMMUNITY BOARD MINUTES FOR INFORMATION

12.1 Minutes of the Woodend-Sefton Community Board meeting 13 April 2026

12.2 Minutes of the Oxford-Ohoka Community Board meeting 6 May 2026

12.3 Minutes of the Woodend-Sefton Community Board meeting 11 May 2026

12.4 Minutes of the Rangiora-Ashley Community Board meeting 13 May 2026

12.5 Minutes of the Kaiapoi-Tuahiwi Community Board meeting 18 May 2026

RECOMMENDATION *455 – 504*

THAT the Council

(a) **Receives** Items 12.1 to 12.5 for information.

13. COUNCIL PORTFOLIO UPDATES

13.1 **Iwi Relationships** – Mayor Dan Gordon

13.2 **Greater Christchurch Partnership Update** – Mayor Dan Gordon

13.3 **Government Reforms** – Mayor Dan Gordon

13.4 **Climate Change and Sustainability** – Councillor Niki Mealings

13.5 **International Relationships** – Deputy Mayor Philip Redmond

14. QUESTIONS

(under Standing Orders)

15. URGENT GENERAL BUSINESS

(under Standing Orders)

16. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

That the public is excluded from the following parts of the proceedings of this meeting.

16.1 Confirmation of Public Excluded Minutes of Council Meeting 2 June 2026

16.2 Contract 25/48 Blackett Street Stormwater Upgrade Tender Evaluation and Contract Award Report

16.3 Approval to commence partial property acquisitions on Main North Road (Woodend) from NZTA

16.4 Ravenswood Stage 6 Development Contributions Reconsideration

16.5 Broad Road – Earthworks and Vegetation Clearance in a Significant Natural Area (SNA) – Breach of District Plan

16.6 Kaiapoi Bridge Balustrade Replacement Project Overspend

16.7 Waimakariri Public Arts Trust Trustee Appointments

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	Subject	Reason for excluding the public	Grounds for excluding the public.
MINUTES			
16.1	Confirmation of Public Excluded Minutes of Council Meeting 2 June 2026	Good reason to withhold exists under Section 7	To protect the privacy of natural persons and enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial), and maintain legal professional privilege. **LGOIMA Section 7 (2)(a), (g) and (i).**
WATER SERVICES REPORT			
16.2	Contract 25/48 Blackett Street Stormwater Upgrade Tender Evaluation and Contract Award Report	Good reason to withhold exists under Section 7	To protect the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege. **LGOIMA Section 7 (2)(a), (g) and (i).**
REPORTS			
16.3	Approval to commence partial acquisitions of nos. property on Main North Road (Woodend) from NZTA	Good reason to withhold exists under Section 7	To enable the local authority to carry out, without prejudice or disadvantage, commercial activities and enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). **LGOIMA Section 7(2)(h) and (i).**
16.4	Ravenswood Stage 6 Development Contributions Reconsideration	Good reason to withhold exists under Section 7	Making available the information is likely to unreasonably prejudice the commercial position of the developer and Council), to enable Council to carry out, without prejudice or disadvantage, commercial activities) and to enable Council to carry on, without prejudice or disadvantage, negotiations). **LGOIMA Section 7(2)(b)(ii)(h) and (i)**
16.5	Broad Road – Earthworks and Vegetation Clearance in a Significant Natural Area (SNA) – Breach of District Plan	Good reason to withhold exists under Section 7	To maintain legal professional privilege. **LGOIMA Section 7(g)**
16.6	Kaiapoi Bridge Balustrade Replacement Project Overspend	Good reason to withhold exists under Section 7	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information and to enable any local authority holding the information to carry out without prejudice or disadvantage commercial activities. **LGOIMA Section 7(b)(ii)(h)**
16.7	Waimakariri Public Arts Trust Trustee Appointments	Good reason to withhold exists under Section 7	To protect the privacy of natural persons as per **LGOIMA Section 7(2) (a).**

CLOSED MEETING

Refer to Public Excluded Agenda (separate document).

OPEN MEETING

NEXT MEETING

The next ordinary meeting of the Council is scheduled for Tuesday, 4 August 2026, commencing at 9am and will be held in the Council Chamber, 215 High Street, Rangiora.

MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON TUESDAY, 2 JUNE 2026, COMMENCING AT 9AM.

PRESENT

Mayor D Gordon, Deputy Mayor P Redmond, Councillors T Bartle, B Cairns, W Doody, T Fulton, J Goldsworthy, B McLaren, N Mealings, S Powell, and J Ward.

IN ATTENDANCE

J Millward (Chief Executive), G Cleary (General Manager Utilities and Roading), C Genet (General Manager Finance and Business Support), C Brown (General Manager Community and Recreation) S Hart (General Manager Strategy, Engagement and Economic Development), D Roxborough (Strategic and Special Projects Manager), D Young (Senior Engineering Advisor) R Kerr (Rangiora Eastern Link Programme Manager), Dr B Dollery (Biodiversity Team Leader), M Kwant (Senior Ranger Biodiversity), G Maxwell (Business and Project Advisor), K Brocas (Senior Advisor, Strategy and Delivery) and K Rabe (Governance Advisor).

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

There were no conflicts declared.

3. ACKNOWLEDGEMENTS

Mayor Gordon acknowledged the following recipients of the King's Birthday Honours:

- Former Deputy Mayor N Atkinson was recognised for his long-standing service to the Waimakariri District spanning more than 50 years. His contributions included many years as a Community Board member and as a Councillor, along with service in numerous other capacities. The honour was regarded as well deserved, given his extensive commitment and service.
- A former Principal of Oxford Area School, B Norris, was recognised for community service. He also served as Acting Principal in 14 other schools in remote locations, including the Chatham Islands. B Norris was commended for his significant contributions to the community through his involvement in various organisations, including the Oxford Arts Trust.
- J Hughey, a former Chair of Environment Canterbury, was acknowledged for her work in Governance and community law.

The Mayor also recognised P Thackwell for organising the "Dance for Disabled Kiwis and their Carers," a successful event that attracted participants from across the upper South Island.

In addition, the Mayor acknowledged the passing of J Pentecost, who had provided significant service to GreyPower both locally and nationally, including serving as National President.

UNCONFIRMED

4. CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday, 5 May 2026

Moved: Councillor McLaren Seconded: Deputy Mayor Redmond

THAT the Council:

(a) **Confirms,** as a true and correct record, the circulated Minutes of the Waimakariri District Council meeting held on Tuesday, 5 May 2026.

CARRIED

4.2 Matters Arising from Minutes

Mayor Gordon noted that he met with residents, the Chairperson of Environment Canterbury (ECan), and Council staff to explore alternatives to address residents' concerns about heavy-vehicle traffic on Baynons Road, Clarkville, due to gravel extraction from the Waimakariri River. While the matter had initially appeared straightforward, the site visit revealed that the range of competing activities in the area made the situation considerably more complex.

5. DEPUTATIONS AND PRESENTATIONS

Nil.

6. ADJOURNED BUSINESS

6.1 Rangiora Airfield Governance Review 2026 – D Roxborough (Strategic and Special Projects Manager)

D Roxborough and C Brown presented the report, which sought Council approval for a new governance structure for the Rangiora Airfield. D Roxborough provided a brief overview of the current governance arrangements, which have been in place since 2019, including the appointment of the Airfield Manager and Safety Officer in 2023.

D Roxborough also requested a correction to recommendation (f) of the report, which detailed the proposed membership of the Recruitment Panel, for the appointment of an independent chairperson for the proposed Rangiora Airfield User Group (RAUG). The amended recommendation proposed that the Recruitment Panel comprise the Deputy Mayor, Councillor Ward, the General Manager Community and Recreation, the Airfield Manager and Safety Officer, and the current Airfield Advisory Group Chair, S Noad.

Councillor Fulton queried why the proposed governance structure had not incorporated more fundamental changes, particularly regarding the potential change in the Rangiora Airfield's ownership. D Roxborough advised that any decisions regarding the future airfield would be made by the Council. He noted a possible misunderstanding regarding the role of the proposed RAUG, which would comprise individuals with extensive history and knowledge of the Rangiora Airfield, as well as representatives of the wider airfield community. However, the Council retained ultimate decision-making authority regarding the Rangiora Airfield.

UNCONFIRMED

D Roxborough further noted that the Council would undertake a strategic review and take into account the views of the proposed RAUG.

Mayor Gordon noted that the proposed RAUG's primary role was to support the airfield's operations. Historically, members had represented their respective user groups at the airfield. He further advised that longer-term decisions regarding the future of the Rangiora Airfield would need to be deferred until the review had been completed and greater clarity had been obtained regarding the proposed Ashley River stopbank upgrade and flood modelling.

Deputy Mayor Redmond sought clarification on the proposed provision to retain the Independent Adviser for a one-year transition period. D Roxborough observed that the Independent Adviser would not be a member of the proposed RAUG, but would be available if required.

Moved: Deputy Mayor Redmond Seconded: Councillor Ward

THAT the Council:

(a) **Receives** Report No. 260114005452.

(b) **Notes** that a review of Rangiora Airfield governance arrangements has been proposed for some time and that this review process is supported by the present Rangiora Airfield Advisory Group.

(c) **Notes** that since the appointment of the dedicated Airfield Manager and Safety Officer, there have been a number of improvements in systems and management at the airfield.

(d) **Approves** the establishment of a new Rangiora Airfield Management Group and an Airfield Safety Team, and the creation of a new Rangiora Airfield User Group (RAUG) based on Option 1 within this report and with the membership outlined below.

- Rangiora Airfield User Group:
  - An independent chairperson
  - The Airfield Manager and Safety Officer
  - A representative for the airfield business operators who has a business/ operation on the airfield
  - A flight training representative operating at the airfield
  - A fixed-wing representative (aircraft above 600 kg) operating at the airfield – (preferably Canterbury Aero Club, but others may apply)
  - A fixed-wing rep (aircraft below 600kg) operating at the airfield
  - A helicopter operator's representative, operating at the airfield
  - An Air Transport/commercial operators' rep (initially combined with the Helicopter role above) operating at the airfield
  - A placeholder for a representative of the Airpark development
  - The Councillor Portfolio holder for the Rangiora Airfield, Deputy Mayor Philip Redmond.

    (NOTE: It is possible that the roles described above could be filled by the same person/representative. The roles are reflective of the types of operations performed at the airfield.)

UNCONFIRMED

(e) **Approves** staff advertising for an independent aviation expert with significant governance experience interested in chairing the Rangiora Airfield User Group.

(f) **Approves** Deputy Mayor Redmond, Councillor Joan Ward and General Manager Community and Recreation and the previous Chairperson of the Advisory Group, S Noad, as members of the recruitment panel for the Independent Chairperson position.

(g) **Approves** additional annual operational budget of $20,000 to the Rangiora Airfield activity budget to enable compensation of the Independent Chairperson, in the event that a suitable volunteer candidate is not located, with the proviso that the approved budget may only be spent on chairperson's fees.

(h) **Approves** the Ex-officio members of the Rangiora Airfield User Group (or Advisory Group, as the case may be) as being:

- The Mayor of Waimakariri District Council
- The Chief Executive of the Waimakariri District Council
- The General Manager Community and Recreation
- The Greenspace Manager
- The Strategic and Special Projects Manager.

(i) **Approves** the disestablishment of the present Rangiora Airfield Master Plan Subcommittee, noting that the purpose and duties of the previous subcommittee will be fulfilled by the new User Group.

(j) **Approves** Keith Vallance becoming a member of the Rangiora Airfield Safety Team as a consequence of a Civil Aviation Authority of New Zealand (CAANZ) requirement for him as a nearby airfield operator.

(k) **Notes** additional Option 1(a) is a variation to Option 1, which provides for the retention (outside of the proposed Rangiora Airfield User Group) of the Independent Adviser role of Bruce Drake for a term of one year transition period (from the date of decisions made in this report), on an on-call basis. This would allow the Independent Advisor time to pass on useful history to the Council or the Rangiora Airfield Management Group when required.

(l) **Approves** the proposed Terms of Reference (TRIM 250619111394), membership and proposed objectives of the Rangiora Airfield Safety Team.

(m) **Approves** the proposed membership of the Rangiora Airfield Management Group:

- An independent chairperson (same person as the Rangiora Airfield User Group independent chair)
- The Airfield Chief Executive Officer. (General Manager Community and Recreation)
- The Strategic and Special Projects Manager
- The Airfield Manager and Safety Officer
- The Airfield Asset Owner (Greenspace Manager)
- The Chief Executive would be ex-offico to this group.

UNCONFIRMED

(n) **Notes** that if the recommendations in this report are adopted, any present holders of positions on the Advisory Group who now become redundant will be notified by staff, along with acknowledgement and thanks on behalf of the Council for the many years of service provided by those role holders. This is principally the two independent Council-appointed roles on the present Advisory Group as well as the Sport Aircraft Association Rep and the Cadets Rep.

(o) **Considers,** in future through general Council business, some form of formal recognition of the services provided by any members of the present Advisory Group who would no longer occupy a position. Staff would work alongside the Council to establish appropriate recognition mechanisms for individuals.

(p) **Circulate** this report to all Community Boards for information.

CARRIED

Deputy Mayor Redmond supported the motion, noting that the Group's name was immaterial. He observed that the original intention had been to reduce the size of the current Advisory Group; however, the proposed membership remained relatively large. Deputy Mayor Redmond considered that there had been varying levels of support for the change within the Advisory Group, but that a compromise had been reached. He further noted that the amendment provided for an independent member who could be consulted on various matters as required. Deputy Mayor Redmond thanked staff for their work on the matter.

Councillor Ward noted that the process had taken considerable time and had not significantly reduced the size of the current Advisory Group; however, she considered the proposal fairly represented the airfield community. Councillor Ward therefore indicated her support for the motion.

Mayor Gordon also supported the motion, agreeing that it had been a lengthy process. He acknowledged the commitment of those who had dedicated many years of service to the Advisory Group and had supported the Rangiora Airfield through various stages of development. Mayor Gordon noted that the Council had invested significant resources in the airfield and was working towards an emerging partnership with a new owner and neighbouring properties regarding a development proposal. Although the size of the proposed RAUG had not been significantly reduced, he observed the change in its management. Mayor Gordon emphasised the importance of recognising past contributions and ensuring that those involved understood that their efforts had not been disregarded.

Mayor Gordon further noted that the Rangiora Airfield was currently being subsidised by ratepayers to the tune of approximately $600,000 per annum, including runway maintenance. He indicated that he would be open to a possible change of ownership, provided an appropriate structure could be established to protect the work and the Council's investment made over the years. Mayor Gordon thanked staff for managing safety and day-to-day operations, which posed a significant risk in the event of an incident.

UNCONFIRMED

Councillor Fulton believed that the proposal represented a sound compromise. He acknowledged that, as with all compromises, there may have been scope to go further; however, it was necessary to respect differing perspectives and expertise. Councillor Fulton highlighted the operational risks facing the Council due to the changing uses of the Rangiora Airfield in recent years and expressed his interest in further discussions on how to mitigate these risks. Notwithstanding this, he supported the motion as an initial step.

Deputy Mayor Redmond acknowledged the current members of the Rangiora Airfield Advisory Group for managing issues and debates respectfully and constructively, particularly the Chairperson, S Noad. He also acknowledged his predecessor, Councillor Ward, for her work. Deputy Mayor Redmond noted that there had been differing views on whether the airfield should become a Part 139 Qualifying Aerodrome under the CAA. He further observed that the appointment of an Airfield Manager and Safety Officer had improved operational processes.

Mayor Gordon also noted Councillor Ward's contribution as an extremely passionate advocate for the Rangiora Airfield and acknowledged the work she and her husband had done to advance its progress over the years.

7. REPORTS

7.1 **Rangiora Eastern Link Procurement Strategy and Targeted Early Contractor Involvement** – R Kerr (REL Programme Manager)

R Kerr and D Young presented the report, which sought approval of the proposed Procurement Strategy for the Rangiora Eastern Link (REL). The recommended approach was a fully documented design/tender/construct delivery model, supported by a targeted and competitive early contractor involvement phase with shortlisted contractors prior to the invitation to tender. The recommended process was intended to retain Council control of design, scope, probity and value for money.

R Kerr provided a brief overview of the proposal, and D Young noted that the contractor list would not be determined solely on price but would instead be based on non-price attributes, with some pricing elements used to inform the shortlist. The intention had been to assemble a smaller group of contractors with early involvement in the contract so that, when the next phase commenced, there would be no uncertainty regarding pricing. The rationale was that, if the entire market were approached, it would not be possible to engage in detailed discussions at the tender stage. A further consideration was that a smaller group was likely to produce a more accurate overall price, as contractors would have a clearer understanding of the project scope.

In response to Councillor Mealing’s query regarding early contractor engagement and the associated risks, R Kerr explained that the approach was intended to reduce risk for both the Council and the contractor. A secondary benefit related to construction efficiency, including detailing how culverts would be constructed and how pavement thickness would be calculated. D Young added that a careful balance must be maintained between companies offering solutions and protecting their intellectual property, noting that this would require a considered and sensitive approach in discussions between the appointed consultant and the three contractors.

UNCONFIRMED

Councillor Goldsworthy asked whether there were any case studies from neighbouring councils demonstrating the effectiveness of this process. R Kerr responded that there had been examples of early contractor engagement, including the earthquake memorial project in Christchurch.

In response to Councillor Ward's query regarding the usefulness of local knowledge in addressing geotechnical complexities of waterways, R Kerr confirmed that local knowledge had been utilised during the business case and concept design phases.

Councillor Ward then asked what role the developer would have in selecting the contractor and whether a single contractor would be engaged for the entire project. R Kerr advised that, aside from the proposed section between Boys Road and North Brook Stream, the developer would have no involvement in contractor selection.

Councillor Ward noted activity occurring in the paddocks, including the removal of redundant power poles by MainPower, and queried whether this indicated that the developer had commenced work ahead of the Council's main project. R Kerr confirmed that he had met with the developer and that pre-enabling works were being undertaken while the developer awaited earthworks consent. D Young stated that staff could divide the project into a series of smaller contracts, thereby enabling greater involvement by local contractors. However, to achieve the best value for ratepayers, staff recommended delivering the project as a single package, with local contractors engaged as subcontractors as required.

Mayor Gordon asked whether it would have been possible for a group of local contractors to form a partnership to be considered for the contract. D Young confirmed that this was possible, provided they were competitive with the three national contractors, or alternatively, they could partner with one of the national contractors.

Deputy Mayor Redmond sought confirmation that, under "Gate 3," New Zealand Transport Agency (NZTA) funding would be required and that this would represent the final funding contribution from NZTA for the project. R Kerr provided confirmation regarding Gate 3 NZTA funding.

Councillor Fulton asked whether "Gate 3" represented the point of no return for the project. R Kerr responded that significant decisions would need to be made at that stage, with firmer cost estimates and contingency budgets in place.

In response to a further query from Councillor Fulton regarding how the contingency budget was determined, R Kerr explained that a formal process had been followed, including risk analysis and assessment of potential unknowns. He also assured Councillors that staff would continue to keep them informed of developments.

Councillor Doody asked whether the wider community, beyond those in the immediate vicinity, was being kept informed of project progress. R Kerr agreed that communication was important and noted that information was currently being distributed. He emphasised the importance of ensuring that project timing was well understood and that no major short-term changes were anticipated.

UNCONFIRMED

Moved: Councillor McLaren Seconded: Councillor Ward

THAT the Council:

(a) **Receives** Report No. 260430106446.

(b) **Notes** that the Rangiora Eastern Link Business Case was adopted by Council on 3 March 2026 and submitted to the New Zealand Transport Agency (NZTA) for co-funding consideration.

(c) **Notes** that the New Zealand Transport Agency (NZTA) has endorsed the Business Case and approved 51% co-funding of the pre-implementation ($4.04 million) and property acquisition ($4.80 million) phases of the project, making NZTA's share $4.51 million.

(d) **Notes** that the Rangiora Eastern Link Procurement Strategy has been updated following open-market supplier engagement and market sounding undertaken in March/April 2026.

(e) **Approves** the Procurement Strategy for the Rangiora Eastern Link, which is based on Option 3:

i. a fully documented Design/Tender/Construct approach,

ii. a two-stage procurement process for the design consultants, involving
- an open and competitive process to shortlist consultants, and then
- a targeted request for proposals from the shortlisted consultants.

iii. an open and competitive shortlisting process to
- appoint approximately three contractors to be involved in providing Early Contractor Involvement (ECI) services; and then
- A targeted Request for Proposals for the main works contract to be sought from the shortlisted ECI contractors.

(f) **Approves**, in principle, packaging the physical works as a single main construction contract for all works, with the possible exception of the Northbrook Stream to Boys Road section, which may be delivered by the neighbouring developer as detailed through a Private Development Agreement (which will be considered by the Council in a separate report), should this provide best value and programme alignment.

(g) **Notes** that the General Manager Utilities and Roading will approve and issue the necessary procurement documents and enter into ECI Services Agreements with shortlisted contractors and make associated procurement decisions within approved project budgets and Council delegations.

(h) **Notes** that progression of the project will be subject to further approval steps by Council, including (i) appointing the design consultant, (ii) approval of the draft Concept Design and associated cost estimate, (ii) prior to issuing the construction contract for tender to confirm funding, and (iii) entering into the main construction contract.

(i) **Notes** that the above steps remain contingent on the New Zealand Transport Agency approving funding for the Implementation phase, which is forecast to be a further $21.51 million in addition to the pre-implementation funding, out of the expected total project cost of $65.59 million.

CARRIED

UNCONFIRMED

Councillor McLaren acknowledged Councillor Ward's significant contribution to the project over many years and remarked that he was pleased to be serving on the Council when the work came to fruition. He also expressed satisfaction that public messaging had shifted from a sole focus on Southbrook congestion to recognising the wider benefits for the Waimakariri District and south-east Rangiora, including opportunities for residential and commercial development, environmental enhancements, cycling pathways, and other amenity improvements. Councillor McLaren noted that communications had also clarified that the project was not a bypass but a local arterial road, which he considered an important distinction.

Councillor Ward was delighted with the project's progress and thanked staff for their work on what she described as a complex project that would benefit the entire Rangiora. She reiterated that the project was not a bypass but a link road that would support further development in eastern Rangiora. Councillor Ward added that once confirmation of funding from NZTA had been received, the Council would be able to focus on the replacement of Skew Bridge. She emphasised the importance of reminding residents that this project formed part of wider roading network improvements, including the Skew Bridge, to support a growing population.

Councillor Mealings observed that the Council was fortunate to have two highly experienced engineers working on the project and indicated her support for the new approach.

Councillor Cairns observed that he had been impressed by how quickly NZTA had endorsed the Rangiora Eastern Link Business Case, noting that this reflected the high level of competence available to the Council. He expressed confidence that the same level of expertise would be applied to the new early contractor engagement process.

Deputy Mayor Redmond reminded R Kerr of his previous achievement in bringing insurers together to repair homes following the earthquake, prior to the Government's decision to red-zone the area in Kaiapoi. He indicated that this gave him confidence that R Kerr would again achieve positive outcomes through early engagement with contractors.

Mayor Gordon commented that a change in methodology presented an opportunity to achieve strong results and noted that NZTA appeared comfortable with the Council's proposed approach to early contractor engagement. He acknowledged the expertise and experience of R Kerr and D Young and commended the Chief Executive for assigning them to the project.

Councillor Fulton noted that early engagement on the project appeared to be a sensible option to help mitigate risks.

7.2 **Management of Whitebait Activity in 2026, Kairaki Beach** – M Kwant (Senior Ranger Biodiversity) and B Dollery (Biodiversity Team Leader)

M Kwant and B Dollery presented the report, which sought approval to enforce the Northern Pegasus Bay Bylaw provision prohibiting camping at Kairaki Beach during the whitebait season. They advised that in 2025, the Council had trialled permitting camping during the season; however, this led to instances of antisocial behaviour that required New Zealand Police intervention. Accordingly, staff now sought Council's support to reinstate the "no camping" rule for the upcoming season.

UNCONFIRMED

Mayor Gordon expressed concern for staff safety and queried whether the New Zealand Police would support staff in enforcing the rule. M Kwant advised that the police had been supportive during the 2025 season, and he had no reason to believe they would not continue to assist if required.

Councillor Cairns queried the absence of a Communication Plan within the, noting that clear and early communication with residents would be critical to successfully enforcing the rule. M Kwant agreed and indicated that a requirement for a Communication Plan could be included to address this.

In response to Councillor Ward's query regarding how to distinguish between individuals who were camping and those who were temporarily parked in preparation for tidal changes, M Kwant acknowledged that this could at times be challenging to determine. He noted, however, that he had developed positive relationships with many regular white-baiters, which had proven helpful in managing such situations.

Councillor Mealings sought clarity on customary fishing rights. M Kwant explained that legislation identified several sites across the country; however, none were currently located within the Waimakariri District. He added that discussions were ongoing with the Rūnanga, ECan, and the Department of Conservation to identify potential sites.

Councillor Mealings further noted that the report referred to resource consents, which would involve costs, and queried whether these costs would be borne by the Council or by individuals. M Kwant advised that, should this option be pursued, a global consent for the activity would likely be sought.

Deputy Mayor Redmond queried how many people had camped during the previous season, and M Kwant advised that there had been approximately ten groups. The Deputy Mayor further asked whether the Northern Pegasus Bay Bylaw allowed exemptions permitting camping on the beach. M Kwant confirmed that exemptions could be granted in certain locations with the approval of the Northern Pegasus Bay Advisory Group.

Moved: Councillor Powell Seconded: Councillor Mealings

THAT the Council:

(a) **Receives** Report No. 260513115451.

(b) **Approves** the option to enforce the no camping rule in the Kairaki Beach area as stipulated in the Northern Pegasus Bay Bylaw.

(c) **Notes** that the issue for Council to resolve is focused on access and how people are utilising the public space at Kairaki Beach (e.g. camping), not to look into the activity of whitebaiting itself, as Waimakariri District Council has no delegation to manage this fishery.

(d) **Notes** that engagement with Te Ngāi Tūāhuriri Rūnanga will be ongoing to discuss the locality and practicality of nohoanga provision in the District.

(e) **Notes** that there will be more investigation into camping options at Kairaki, with any decision points brought back to Council before enactment.

UNCONFIRMED

(f) **Notes** that WDC is responsible for the impact of the activity associated with whitebaiting on the public land governed by the Northern Pegasus Bay Bylaw, in which Environment Canterbury is a stakeholder, and the Department of Conservation has jurisdiction to manage the act of whitebaiting.

(g) **Requests** that communication relating to the no camping rule was widely circulated to user groups, on social media and other suitable media outlets.

CARRIED

Councillor Powell supported enforcing the no-camping rule, noting that the Council had previously trialled allowing camping during the whitebait season, which had not been successful. She therefore considered it appropriate to revert to the original prohibition on camping. However, Councillor Powell emphasised the importance of clear and consistent messaging across all media platforms to ensure the public was well informed in advance of the 2026 season.

Councillor Mealings observed that the location was highly contested and expressed the view that enforcing a no-camping rule represented the fairest and safest option.

Councillor Cairns agreed that the matter was about achieving a fair and safe outcome for all parties and supported the development and early implementation of a clear Communication Plan to ensure widespread awareness of the rule ahead of the 2026 season.

Mayor Gordon also supported the motion, while noting that it was unfortunate that circumstances had necessitated such action. He expressed the view that all individuals should have the opportunity to participate in white-baiting and that, while customary fishing rights should be respected, space should also be made available for others.

7.3 **Section 155 Assessment of Proposed Public Spaces Bylaw** – G Maxwell (Business and Projects Advisor), on behalf of the Public Spaces Project Advisory Group

G Maxwell presented the report, which advised the Council of the findings and recommendations from the Section 155 Assessment of a Proposed Public Spaces Bylaw.

There were no questions from elected members.

Moved: Councillor Cairns Seconded: Deputy Mayor Redmond

THAT the Council:

(a) **Receives** Report No. TRIM number: 260514116200.

(b) **Approves**, in accordance with the requirements of the LGA section 155, the assessment report (attachment I 260511112506), that:

- the Bylaw is the most appropriate way of addressing the public spaces issues.
- the Bylaw is the most appropriate form of bylaw, and that;
- the Bylaw is consistent with the New Zealand Bill of Rights Act 1990, with any limitations being reasonable and justified in terms of section 5.

(c) **Endorses** staff proceeding to develop a draft Public Spaces Bylaw and Statement of Proposal.

(d) **Notes** Under section 155 of the Local Government Act 2002, Council is required to determine whether a bylaw is the most appropriate way to address the identified issues before a draft bylaw is prepared. Approval of this recommendation does not adopt a bylaw. It enables staff to develop a draft Public Spaces Bylaw and Statement

UNCONFIRMED

of Proposal, which will be presented to Council for approval prior to public consultation under section 156 of the Act.

(e) **Circulates** the report and attachments to the Community Boards for information.

CARRIED

Councillor Cairns noted that he had received multiple calls and complaints relating to open public spaces and therefore endorsed the development of a bylaw.

Deputy Mayor Redmond concurred; however, he noted that the bylaw should strive to be equitable, minimise restrictions, and be subject to public consultation prior to adoption.

7.4 **Closed Circuit Television and Other Recording Devices Policy** – K Brocas (Senior Advisor Strategy and Delivery)

K Brocas presented the report, which sought Council approval to release the draft Closed Circuit Television and other Recording Devices Policy for public consultation.

There were no questions from elected members.

Moved: Councillor Fulton Seconded: Councillor Doody

THAT the Council:

(a) **Receives** Report No. 260507111042.

(b) **Approves** the Draft Closed Circuit Television and Other Recording Devices Policy (Trim 260514115523) for public consultation.

(c) **Notes** the proposed consultation period of 5 June to 3 July 2026 and the proposed adoption date of 7 August 2026.

(d) **Notes** that upon review of submissions received on the draft, a final Closed-circuit Television and Other Recording Devices Policy will be prepared and presented to Council for adoption in August 2026.

(e) **Circulates** this report and its attachments to the Community Boards for information.

CARRIED

UNCONFIRMED

8. HEALTH, SAFETY AND WELLBEING

8.1 **Health, Safety and Wellbeing Report April 2026 to 18 May 2026** – J Millward (Chief Executive)

J Millward presented the report, which provided an update on Health, Safety and Wellbeing matters for the period from 17 April to 18 May 2026.

Deputy Mayor Redmond sought clarification regarding incidents at Rangiora Airfield, and J Millward advised that there had been three incidents during the reporting period.

Councillor Cairns enquired whether staff received training on the manoeuvring of trucks and diggers on and off trailers. J Millward confirmed that appropriate training was provided to all relevant staff.

Councillor Bartle noted that a padlock at the Woodend Wastewater Treatment Plant had been cut and asked whether any additional damage had occurred. J Millward reported that there was limited surveillance; however, no further damage had been identified. Further investigation would be conducted, and the padlock had been replaced immediately.

Councillor McLaren queried why the powerline strike and the back injury were not classified as notifiable events to WorkSafe. He also expressed interest in using ground-penetrating radar prior to excavation, noting that it had not detected the cable and suggesting that this may indicate the cable was not live. J Millward responded that he would follow up on these matters.

Councillor Mealings asked whether the Council could take steps to improve the accuracy of data on the locations of cables and other underground services, noting that it often did not align with recorded positions. J Millward explained that, in many cases, the original installation of fibre and other underground services had occurred without formal planning or detailed mapping. He noted that some fibre had simply been trenching in quickly, without comprehensive documentation. As a result, while best efforts were made to locate cables using appropriate equipment, it was not always possible to do so accurately, particularly for infrastructure installed more than 25 years ago.

Councillor McLaren moved an amendment to the staff recommendation, noting that, in his view, there were likely two events from May 2026 that met the threshold for notification to WorkSafe. He observed that the report stated there were none, and he considered that clarification was required. J Millward noted that the Council could not assume an event was non-notifiable without confirmation and emphasised the importance of obtaining the necessary follow-up information.

The report was left to lie on the table until later in the meeting, pending confirmation of the correct wording before the close of business.

Moved: Councillor McLaren Seconded: Deputy Mayor Redmond

THAT the Council:

(a) **Receives** Report No. 260519119577.

UNCONFIRMED

(b) **Notes** that there were no WorkSafe notifiable incidents this month. The organisation is, so far as is reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) under the Health and Safety at Work Act 2015.

(c) **Circulates** this report to the Community Boards for their information.

CARRIED

Councillor McLaren noted that a strict interpretation of the legislation would have required at least two of the events that occurred in May 2026 to be notified. However, WorkSafe, in its role as regulator, had taken the position that those particular activities did not require notification. He emphasised, nonetheless, that this placed an obligation on the Council, as a PCBU, to remain vigilant in managing such matters.

9. MATTER REFERRED FROM THE AUDIT AND RISK COMMITTEE

9.1 **2026 Audit Planning Letters from Audit New Zealand** – C Genet (General Manager Finance and Business Support)

(Refer to the attached copy of the report, Trim no. 260507111258, to the Audit and Risk Committee Meeting of 19 May 2026).

Councillor Doody enquired whether the policy included travel and accommodation costs, and C Genet advised that it did not.

In response to Councillor Bartle's query regarding any improvements to the service provided by Audit New Zealand, C Genet advised that the report reflected the standard scope for an audit. He noted that the only way to reduce costs was to manage the quality of information supplied and adhere to timelines, enabling the audit to be completed as efficiently as possible.

Deputy Mayor Redmond asked why the Council's Portfolio Holder for Finance had not been included in discussions with Audit New Zealand. C Genet responded that he believed this had been an omission in the document, as the Portfolio Holder had, in fact, been present at the meeting.

Moved: Councillor Ward Seconded: Councillor Bartle

THAT the Council:

(a) **Approves** the Audit Engagement Letter and Audit Proposal Letter for the three years ending 30 June 2028, with the Mayor to sign both letters on behalf of the Council.

(b) **Notes** the contents of the Audit Plan, including the areas of audit focus and timetable for the audit.

(c) **Approves** additional budget of $29,978 for the audit fee in the 2025/26 financial year.

UNCONFIRMED

(d) **Notes** the audit fee has increased by $29,787 from $285,071 to $317,158. The increase in audit fees is attributed to a revised staffing mix for the audit, higher charge-out rates for auditors, higher OAG Audit Standards and Quality support fees, and the removal of the previous $15,004 discount on the audit fee.

CARRIED

Councillor Ward noted that the Council had no option but to meet the increased costs; however, she queried the 10% increase and expressed the expectation that Audit New Zealand would adhere to this level and seek opportunities to reduce costs in the future.

Mayor Gordon remarked that he also had concerns regarding the increase in costs; however, in the absence of a competitive procurement process, there was limited choice but to accept it. He acknowledged the high standard of service provided by Audit New Zealand and the timeliness of the audits completed.

Councillor Goldsworthy concurred with the Mayor's comments but noted that the removal of the discount applied over the previous three years had contributed to the perceived magnitude of the increase.

10. COMMITTEE MINUTES FOR INFORMATION

10.1 Minutes of the Audit and Risk Committee meeting 17 March 2026
10.2 Minutes of the Utilities and Roading Committee meeting 14 April 2026

Moved: Councillor McLaren Seconded: Councillor Bartle

THAT the Council:

(a) **Receives** Items 10.1 and 10.2 for information.

CARRIED

11. COMMUNITY BOARD MINUTES FOR INFORMATION

11.1 Minutes of the Oxford-Ohoka Community Board meeting 8 April 2026
11.2 Minutes of the Rangiora-Ashley Community Board meeting 8 April 2026
11.3 Minutes of the Kaiapoi-Tuahiwi Community Board meeting 20 April 2026

Moved: Councillor Mealings Seconded: Councillor Goldsworthy

THAT the Council:

(a) **Receives** Items 11.1 to 11.3 for information.

CARRIED

12. COUNCIL PORTFOLIO UPDATES

12.1 **Iwi Relationships** – Mayor Dan Gordon

Mayor Gordon noted the Council had some engagement with the Mayoral Forum. The relationship was in very good shape.

UNCONFIRMED

12.2 **Greater Christchurch Partnership Update** – Mayor Dan Gordon

Mayor Gordon advised that he had no update to report, as the next meeting was scheduled for 12 June 2026.

12.3 **Government Reforms** – Mayor Dan Gordon

Mayor Gordon advised that he had no update to report.

12.4 **Climate Change and Sustainability** – Councillor Niki Mealings

Councillor Mealings highlighted the following:

- A rapid review of the Canterbury Climate Partnership Plan (CCPP), undertaken as part of the 2027/37 Long Term Plan process, was completed. One of the key changes identified was a shift away from the existing Canterbury-wide platform. While the review confirmed strong support for continued regional collaboration, the platform itself was underperforming, and work was underway to disestablish it and investigate alternative channels. Good progress had been made on the CCPP action list.
- Regarding the Resilience Explorer, it was noted that a workshop would likely be held in the near future to demonstrate its use.
- The District Risk Assessment Project, which was underway and considered timely given the release of the National Climate Change Risk Assessment. The national methodology would be used to ensure consistency.
- The Council's Biodiversity Coordination Group continued to meet quarterly to support improved coordination and collaboration across teams. A review of the Waimakariri Natural Environment Strategy Implementation Plan had been completed and was awaiting sign-off.

12.5 **International Relationships** – Deputy Mayor Philip Redmond

Waimakariri Passchendaele Advisory Group would meet with the Honorary Consulate of Belgium in June 2026 before she visited Belgium.

Deputy Mayor Philip Redmond visited the Oxford Area School and spoke to some Thai ECE students.

13. QUESTIONS

Nil.

14. URGENT GENERAL BUSINESS

Nil.

15. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it was moved:

UNCONFIRMED

Moved: Councillor Ward Seconded: Councillor Cairns

That the public be excluded from the following parts of the proceedings of this meeting:

15.1 Confirmation of Public Excluded Minutes of Council Meeting 5 May 2026
15.2 Regeneration Land Encumbrances Removal
15.3 22/28 Graffiti Abatement Maintenance Contract Extension
15.4 Opportunity to Connect Edward Street to Albert Street
15.5 Survus, Waller, and Wyatt appeal – Request for consideration of next-step options.
15.6 South Kaiapoi Mixed-Use Business Area Update

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

Item No	Subject	Reason for excluding the public	Grounds for excluding the public.
MINUTES			
15.1	Confirmation of Public Excluded Minutes of Council Meeting 5 May 2026	Good reason to withhold exists under Section 7	To protect the privacy of natural persons and enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial), and maintain legal professional privilege **LGOIMA Section 7 (2)(a), (g) and (i).**
ADJOURNED BUSINESS			
15.2	Regeneration Land Encumbrances Removal	Good reason to withhold exists under Section 7	To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). **LGOIMA Section 7(2) and (i).**
REPORTS			
15.3	22/28 Graffiti Abatement Maintenance Contract Extension	Good reason to withhold exists under Section 7	To enable the local authority to carry out, without prejudice or disadvantage, commercial activities and enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). **LGOIMA Section 7(2)(h) and (i).**
15.4	Opportunity to Connect Edward Street to Albert Street	Good reason to withhold exists under Section 7	To protect the privacy of natural persons and enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial), and maintain legal privilege **LGOIMA Section 7 (2)(a), (g), and (i).**

UNCONFIRMED

15.5	Survus, Waller and Wyatt appeal – Request for consideration of next step options.	Good reason to withhold exists under Section 7	To maintain legal professional privilege. **LGOIMA Section 7(g)**
15.6	South Kaiapoi Mixed-Use Business Area Update	Good reason to withhold exists under Section 7	To protect the privacy of natural persons and enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial), and maintain legal privilege. **LGOIMA Section 7 (2)(a), (g), and (i).**

CARRIED

The meeting was adjourned at 11.20am.

CLOSED MEETING

The public excluded portion of the meeting ran from 11:20am to 3:06pm.

OPEN MEETING

16. NEXT MEETING

The next ordinary meeting of the Council was scheduled for Tuesday, 7 July 2026, commencing at 9am and would be held in the Council Chamber, 215 High Street, Rangiora.

The 2026/2027 Draft Annual Plan was scheduled for adoption on Tuesday, 16 June 2026 at 11.30am.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 3:17PM.

CONFIRMED

_____
Chairperson
Mayor Dan Gordon

_____
Date

UNCONFIRMED

MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA, COMMENCING AT 11.30AM ON TUESDAY, 16 JUNE 2026.

PRESENT:

Mayor D Gordon, Deputy Mayor P Redmond, Councillors T Bartle, B Cairns, W Doody, T Fulton, J Goldsworhty, N Mealings, B McLaren, S Powell and J Ward.

IN ATTENDANCE:

J Millward (Chief Executive), C Genet (General Manager Finance and Business Support), G Cleary (General Manager Utilities and Roading), S Hart (General Manager Strategy, Engagement and Economic Development), D Young (Senior Engineering Advisor), K Simpson (3 Waters Manager), C Roxburgh (Project Delivery Manager), C Fahey (Water and Wastewater Asset Manager), P Christensen (Finance Manager), M Harris (Customer Services Manager), A Gray (Communications and Engagement Manager), S Docherty (Strategy and Business Manager), J Eggleton (Project Planning and Quality Team Leader), L Palmer (Credit Controller- Costumer Service) and T Künkel (Governance Team Leader).

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. CONFIRMATION OF MINUTES

3.1 **Minutes of a meeting of the Waimakariri District Council held on Tuesday, 26 May 2026**

Moved: Councillor McLaren Seconded: Councillor Goldsworthy

THAT the Council:

(a) **Confirms** as a true and correct record the minutes of a meeting of the Waimakariri District Council held on Tuesday, 26 May 2026.

CARRIED

4. MATTERS ARISING FROM THE MINUTES

Nil.

5. WATER SERVICES REPORTS

5.1 **Waimakariri Water Services Unit Statement of Expectations** – J Millward (Chief Executive) and G Cleary (General Manager Utilities and Roading)

G Cleary spoke to the report, noting that it outlined the Statement of Expectations for the Water Services Unit. He noted that the Council's Three Waters had been re-established as the Waimakariri Water Services Unit (WWSU), operating as a ringfenced business unit under the Water Services Delivery Plan. The purpose of the Statement of Expectations was to set out the Council's expectations for the WWSU, effectively providing written instructions regarding the functions the Council required it to undertake.

Unconfirmed

G Cleary emphasised that the expectations related primarily to meeting statutory obligations on behalf of the Council. While it was not mandatory for the Council to adopt such a Statement of Expectations, doing so was considered good practice unless a Council-controlled Organisation had been established. The set expectations would guide how the WWSU structured its operations, engaged contractors, and managed community engagement. G Cleary acknowledged that a substantial rewrite of the document would likely be required in approximately 12 months, once the WWSU had fully embedded its processes and once greater clarity had been obtained on several matters that remained to be defined, including aspects of reporting, testing requirements, and other operational expectations.

There were no questions from elected members.

Moved: Councillor T Fulton Seconded: Councillor J Goldsworthy

THAT the Council:

(a) **Receives** Report No. 260513114729.

(b) **Approves** the Statement of Expectations for the Waimakariri Water Services Unit.

(c) **Notes** that the Statement of Expectations sets out the Council's expectations of the Waimakariri Water Services Unit (WWSU).

(d) **Notes** that even though it is not a mandatory requirement under the Local Government (Water Services) Act for an internal business unit to develop a Statement of Expectations, it is recognised that it will be a useful tool in guiding the decisions and actions of the WWSU and promotes accountability and transparency.

CARRIED

Councillor Fulton supported the motion, noting the evolving nature of the process and expected further iterative development. The Statement of Expectations was particularly relevant to the development of the WWSU and the implementation of ringfencing requirements. He acknowledged that considerable care and consideration had been applied, based on the information currently available and the manner in which the new structure was being established.

Councillor Goldsworthy observed that much of the Statement of Expectations had been drawn from pre-established frameworks and that the final Statement of Expectations might differ from the initial Statement of Expectations Letter. However, the document provided a strong and appropriate starting point. Councillor Goldsworthy supported the motion and expressed appreciation for the work undertaken to date.

5.2 **Water Services Information Disclosure Determination 2026 Policies** – P Christensen (Finance Manager)

P Christensen spoke to the report, advising that the Commerce Commission had now been established as the economic regulator for water services. This regulatory framework applied only to water supply and wastewater services; stormwater was not included. In February 2026, the Commission published the Water Services Information Disclosure Determination 2026, which set out various specific disclosures that water service providers were required to make, including the following:

- A statement of the Council's Dividend Policy, or confirmation that no such policy existed. It was noted that the Council did not have a Dividend Policy, as it did not operate a Council-controlled Organisation in this area.

Unconfirmed

- Information regarding charges and the Infrastructure Funding and Financing Act 2020 levies. The document consolidated all charges associated with water supply and wastewater into a single location to improve public accessibility. The consolidated material included rates charges, fees and charges, and Development Contributions relating to water supply and wastewater.
- A policy on Funding Growth, which content had been drawn from existing Council policies and incorporated into the format required by the Water Services Information Disclosure Determination 2026. In effect, it brought together relevant content from the Revenue and Financing Policy and the Development Contributions Policy to form a clear statement on how growth-related costs for water supply and wastewater were funded.

Councillor Fulton referred to the Commerce Commission's role as the economic regulator for water supply and wastewater. He asked whether the Council's reporting and disclosure practices for stormwater and drainage to Council and Committees were expected to follow the same approach. P Christensen advised that the Water Services Information Disclosure Determination 2026 required significantly more information to be reported at a lower organisational level.

Councillor Fulton noted that a Drainage Advisory Group had questioned the reason for the interest-bearing costs being accrued. He sought clarity on whether the Council's accounting practices would change. C Genet explained that the requirements related to the Council's external reporting, including exempted regulatory reporting and annual reporting obligations. He confirmed that all existing information remained available and that, where a statutory requirement existed, the relevant information would continue to be reported through the appropriate channels, including training reports.

Responding to Councillor Cairn's question about the Government's initiative for an incentive for funding growth, P Christensen advised that preliminary work had been undertaken, including the calculation of alternative metrics. Based on current growth levels, the fund's movement could be in the vicinity of $2 million per annum. It was also noted that there were restrictions on the application of funds received under the scheme.

Councillor Cairns noted that, based on indicative modelling, approximately 750 new builds were being completed each year. Using an estimated average build cost of $450,000, it was noted that the GST collected by the Central Government on this level of activity would be in the vicinity of $44 million annually. In comparison, the Council's growth-related funding, used for infrastructure such as roads, was estimated at approximately $2 million per year. C Genet confirmed that these figures were consistent with the earlier analysis presented.

Moved: Councillor Ward Seconded: Councillor Bartle

THAT the Council:

(a) **Receives** Report No. 260601127532.

(b) **Adopts** the Statement on Dividends Policy.

(c) **Adopts** the Policy for Funding Growth.

(d) **Adopts** the Information about Charges and Infrastructure Funding and Financing Act levies.

(e) **Notes** that these Policies apply to Drinking Water and Wastewater only, and do not apply to Stormwater and Stockwater.

CARRIED

6. REPORTS

Unconfirmed

6.1 **2026/27 Development Contribution Policy and Schedules for Adoption with the 2026/27 Annual Plan** – J Eggleton (Project Planning and Quality Team Leader) and C Roxburgh (Project Delivery Manager)

C Roxburgh spoke to the report, noting that approval was being sought for the updated 2026/27 Development Contribution Policy and Schedules. He provided a brief overview, noting that the policy had included several minor changes, which were consulted on through the 2026/27 Draft Annual Plan. For the most part, staff recommended that the policy be approved as consulted on, with only minor wording adjustments required to ensure consistency with zoning terminology and alignment with the Partially Operative District Plan.

C Roxburgh advised that draft Contribution Schedules were also released alongside the 2026/27 Draft Annual Plan. The only recommended amendments to the schedules were where budget changes had been endorsed through the staff submission process. Where higher project budgets had been recommended at the staff submission meeting, these adjustments had been carried through to the DC schedules. It was noted that this resulted in minor impacts on the health contributions, as outlined in the presentation.

C Roxburgh confirmed that the proposed changes to the contribution maps had been consulted on through the 2026/27 Draft Annual Plan. No further amendments were recommended, and the maps had now been formalised accordingly.

Councillor Mealings enquired if the information contained in the Roading Section of the Five-Year Report referred to the Development Contribution for the Tram Road / Two Chain Road intersection project. C Roxburgh confirmed that it related to the Tram Road /Number 10 Roads intersection project, which was being undertaken in the 2026/27 financial year.

Moved: Councillor Mealings Seconded: Councillor Bartle

THAT the Council:

(a) **Receives** Report No. 260529127293.

(b) **Approves** the attached 2026/27 Development Contribution Policy and Maps to be effective from 1 July 2026, at the start of the new financial year (Attachments i & ii).

(c) **Approves** the attached 2026/27 Development Contribution Schedule to be effective from 1 July 2026, at the start of the new financial year (Attachment iii).

(d) **Notes** that there are seven changes proposed to the Development Contribution Schedules following the 2026/27 Annual Plan consultation period, as listed below, with the remainder of the development contribution amounts proposed to be adopted in accordance with the figures that were included within the Annual Plan consultation document. The proposed changes are below, which are all a result of budget changes included as part of staff submissions to the Annual Plan, which the Council has already considered:

DC/DCA Description	Adopted Annual Plan 2025-26	Draft Annual Plan 2026-27	Proposed Final 2026/27 Annual Plan
Garrymere DC Water	$ 12,344.65	$ 12,928.00	$ 13,128.83
North East Kaiapoi DCA Water	$ 794.00	$ 830.00	$ -
Rangiora DC Water	$ 8,784.00	$ 9,420.00	$ 9,445.00
Woodend - Tuahiwi Water DC	$ 6,809.00	$ 6,473.00	$ 6,564.00
Woodend DC Water	$ 8,074.00	$ 7,339.00	$ 7,430.00
District Roading DC	$ 10,549.00	$ 10,100.00	$ 10,119.00

Unconfirmed

DC/DCA Description	Adopted Annual Plan 2025-26	Draft Annual Plan 2026-27	Proposed Final 2026/27 Annual Plan
Outer East Rangiora Roading (Eastern Link Road) DCA	$ 3,855.00	$ 3,803.00	$ 3,775.00

(e) **Notes** that any consent and/or any connection applications received prior to 1 July 2025 will be subject to the 2025/26 Development Contribution Schedule, in accordance with the 2025/26 Development Contribution Policy**,** while any consent and/or new connection applications received from 1 July 2026 onwards will be subject to the new Policy and Schedules.

(f) **Notes** that the proposed changes are considered minor in nature and do not trigger the Significance and Engagement Policy.

CARRIED

Councillor Mealings noted that the proposed changes to the 2026/27 Development Contribution Policy and Schedules were minor and had been thoroughly worked through during the 2026/27 Draft Annual Plan process. She believed that the proposed amendments were sensible and appropriate, and she therefore supported the motion.

The member noted that there was little further to add, as the proposed changes were minor and had been thoroughly worked through during the Annual Plan process. It was commented that the amendments were sensible and appropriate. The member confirmed support for the recommendation.

6.2 **Adoption of the Annual Plan 2026/27** – C Genet (General Manager Finance and Business Support) and S Hart (General Manager Strategy, Engagement and Economic Development)

C Genet spoke to the report, commenting that the Draft Annual Plan 2026-2027, Consultation Document and supporting information were adopted by the Council for public consultation in February 2026. The four key topics that the Council requested public feedback on were Changes to Local Government, Local Water Done Well, Capital Programme and the Rangiora Eastern Link. A total of 59 submissions were received, with 25 submitters requesting to be heard. Hearings were held in early May, followed by deliberations. Following receipt of submissions, the Council resolved to include several changes to the Annual Plan. The overall financial effect of the changes had increased the average district-wide rate for the 2026/27 financial year to 4.99%, 0.08% higher than consulted on in the draft 2026/27 Annual Plan and 0.04% higher than signalled in the Long-Term Plan. The 0.08% was a net increase and incorporates cost-saving initiatives identified following management team review and adoption by the Council at the deliberations meeting.

Mayor Gordon requested that the individual responses to submissions to the draft 2026/27 Annual Plan be completed and issued by the end of July 2026, and enquired whether staff capacity was sufficient to meet that timeframe. S Hart confirmed that adequate capacity was available and that the responses could be finalised and sent out within the specified period.

Unconfirmed

Moved: Councillor Ward Seconded: Councillor Mealings

THAT the Council:

(a) **Receives** Report No. 260601127534.

(b) **Adopts** the Annual Plan 2026/2027 (Trim document 260325083881) commencing 1 July 2026.

(c) **Authorises** the Chief Executive to make necessary minor edits and corrections to the Annual Plan 2026/2027 prior to printing.

(d) **Circulates** this report to Community Boards for information.

CARRIED

Councillor Ward supported the motion and expressed her appreciation to staff for their work in preparing the 2026/27 Annual Plan amid significant inflationary and cost pressures. She noted that staff had successfully contained expenditure while maintaining the Council's legal reserves. Councillor Ward commented that achieving a 4.99% rates increase was a strong outcome, observing that the Council remained one of the few local authorities with a comparatively low rates increase while still fully funding depreciation. She also acknowledged the additional financial pressures associated with establishing the Water Services Unit and congratulated staff on their efforts.

Councillor Mealings concurred with Councillor Ward's comments and also acknowledged the challenging financial environment in which the 2026/27 Annual Plan had been prepared. She noted that, despite significant inflationary pressures, the Council had achieved a pleasing result with a forecast rates increase of 4.99%. Councillor Mealings highlighted that, unlike some neighbouring councils, this figure included the full cost of water services within the rates provision.

Councillor Mealings also referred to the Council's Treasury Policy limits and commended staff for the strong financial position reflected in the metrics. She noted that gross interest on term debt was well within the policy limit of 15% of gross operating revenue, sitting at 7.6%. Net debt was 135% of operating revenue, significantly below the 250% limit and lower than the previously forecast 153%. Net cash flow from operating activities exceeded gross annual interest expense by 3.2 times, compared with the minimum requirement of two times. Net interest as a percentage of revenue from rates was 7.8%, well below the 25% maximum. Total debt as a percentage of total assets was 6.5%, below both the 15% limit and the earlier forecast of 8.2%. The liquidity ratio was 164%, exceeding the minimum requirement of 110%. Councillor Mealings commented that these were strong financial indicators and congratulated staff on their work. She therefore supported the motion.

Councillor Cairns noted his agreement with the comments made by previous speakers and expressed appreciation to those submitters who had taken the time to provide feedback during the 2026/27 Annual Plan process. He observed that hearing from the community was valuable, as it provided insight into residents' priorities and expectations regarding Council expenditure. Councillor Cairns acknowledged that some people viewed the submission process as time-consuming. However, he emphasised that it was not a waste of time and that the Council welcomed and benefited from hearing directly from submitters.

Deputy Mayor Redmond also supported the comments made by previous speakers and considered the 2026/27 Annual Plan to be a responsible and balanced document. He noted that the Council continued to face the ongoing challenge of balancing affordability concerns with the need to maintain levels of service. Deputy Mayor Redmond observed that the 4.99% rates increase included the full cost of water services, which accounted for approximately half of the increase. Even at that level, there was no reduction in projected surpluses. He remarked that, had rate-capping legislation been in force, the Council would have complied with the requirements. While not expressing support for rate-capping as a policy, he commented that this demonstrated the Council's ability to operate within such constraints, if required.

Unconfirmed

Deputy Mayor Redmond recognised the wider economic pressures affecting households, including the impact of international conflicts on the cost of living. He noted that, despite these challenges, the Council had achieved a sound outcome and had acted responsibly. Deputy Mayor Redmond also thanked submitters for their contributions, noting that fewer submissions had been received than in previous years, and expressed appreciation to staff for responding to the expectations set by elected members and for delivering a well-considered plan.

Mayor Gordon supported the adoption of the 2026/27 Annual Plan and acknowledged the significant amount of work undertaken over many months. He expressed appreciation to the Chief Executive and staff for understanding the Council's expectations and for presenting a budget that maintained service levels while keeping the rates increase below 5% in a challenging economic environment. Mayor Gordon also echoed earlier comments about the value of hearing from submitters, stating that they had always supported the submission process as it allowed the Council to represent its community by hearing directly from residents about what matters to them. The community had become accustomed to this level of transparency and participation, and he expressed strong support for continuing the practice.

Mayor Gordon noted that the Council's Capital Works Programme had been adjusted to ensure alignment with governance expectations and deliverability, acknowledging that not all projects could be undertaken at once. He considered that the revised programme appropriately reflected what could realistically be achieved. Mayor Gordon also supported the inclusion of funding to reseal the Kaiapoi Rugby Club carpark, noting the high level of community use and the asset's deteriorating condition. He expressed appreciation to colleagues for supporting this initiative, which had emerged through the submission process. Mayor Gordon acknowledged that such decisions could be challenging in the current climate but emphasised the importance of maintaining well-used community assets to avoid falling behind on essential renewals. He concluded by thanking staff across the Council for their work in achieving the outcomes reflected in the 2026/27 Annual Plan, and acknowledged the constructive engagement of elected members throughout the process.

Councillor Fulton noted that it would be informative to present the Council's overall performance and financial management to Central Government, highlighting the number of areas in which the Council was meeting or exceeding expectations for efficiency, sustainable rating levels, delivery of core services, Resource Management Act 1991 responsibilities, and responses to Central Government consultations. Councillor Fulton considered this a testament to the Chief Executive and staff, noting that the Council continued to perform strongly despite the volume of reforms and requirements placed upon local government.

However, Councillor Fulton encouraged careful use of language when communicating rates information to the public, noting that the term "district-wide average rates increase" should be used consistently. He observed that individual ratepayers often compared the average increase, which could vary due to localised rating factors. Clear communication was therefore important to avoid misunderstanding.

In her right of reply, Councillor Ward expressed her appreciation to be part of such a well-performing Council.

Unconfirmed

6.3 **Rates Resolution 2026/27** – L Palmer (Credit Controller)

L Palmer spoke to the report, advising that to meet the requirements of Section 23 of the Local Government (Rating) Act 2002, the Council was required to set rates by a resolution of Council. Section 24 of the Act required that the Council include, in its resolution setting the rates, the financial year to which the rates would apply and the due dates for payment.

There were no questions from elected members.

Moved: Councillor Doody Seconded: Councillor Cairns

THAT the Council:

(a) **Receives** Report No. 260602127722.

(b) **Resolves** to set and assess the following rates under the Local Government (Rating) Act 2002 and in accordance with the relevant provisions of the Annual Plan 2026-2027 and Funding Impact Statement for the 2026/2027 year, on rating units in the Waimakariri District for the financial year commencing on 1 July 2026 and ending on 30 June 2027.

Rates are inclusive of the Goods and Services Tax (GST).

All section references are to the Local Government (Rating) Act 2002.

The boundaries of the rating areas for which targeted rates are set are available at waimakariri.govt.nz or at any Council Service Centre.

1. GENERAL RATE

A general rate set under Section 13 as an amount in the dollar on the rateable capital value on every rateable rating unit in the District as follows:

Amount in the dollar of rateable capital value	$0.000445

2. UNIFORM ANNUAL GENERAL CHARGE

A uniform annual general charge set under Section 15 as a fixed amount per rateable rating unit on every rateable rating unit in the District as follows:

Fixed amount per rateable rating unit	$135.00

3. EARTHQUAKE RECOVERY RATE

A targeted rate set under Sections 16-18 as a fixed amount on every rateable rating unit in the District as follows:

Fixed amount per rateable rating unit	$153.93

4. ROADING RATES

Targeted rates set under Section 16-18 comprising a fixed amount per rateable rating unit in the District; and an amount in the dollar on the rateable capital value on every rateable rating unit in the District as follows:.

Fixed amount per rateable rating unit	$142.80
Amount in the dollar of rateable capital value	$0.000582

Unconfirmed

5. NORTH EYRE ROAD & BROWNS ROAD SEAL EXTENSION LOAN RATE

A targeted rate set under section 16-18 as a fixed amount per rateable rating unit in the North Eyre Road and Browns Road Seal Extension rating area for which a lump sum contribution has not previously been paid, as follows:

Fixed amount per rateable rating unit	$1,206.91

6. BARKERS ROAD SEAL EXTENSION LOAN RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the Barkers Road Seal Extension rating area for which a lump sum contribution has not previously been paid, as follows:

Fixed amount per rateable rating unit	$216.17

7. RIVERSIDE ROAD AND INGLIS ROAD SEALING EXTENSION LOAN RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in The Riverside Road and Inglis Road Sealing Extension rating area for which a lump sum contribution has not previously been paid, as follows:

Fixed amount per rateable rating unit	$132.65

8. COMMUNITY PARKS AND RESERVES, BUILDINGS AND GRANTS RATE

Targeted rate set under Sections 16-18 on a differential basis according to where the land is situated and the use to which the land is put, on each rateable rating unit or separately used or inhabited part of a rateable rating unit as follows:

Fixed amount per separately used or inhabited part of a rateable rating unit in the Town Residential category	$689.20
Fixed amount per rateable rating unit in the Town Commercial category	$689.20
Fixed amount per rateable rating unit in the Town Vacant category	$85.00
Fixed amount per separately used or inhabited part of a rateable rating unit in the Rural Residential category	$604.20
Fixed amount per rateable rating unit in the Rural Commercial category	$604.20

A full explanation of the differential categories is in the Funding Impact Statement contained in the Annual Plan 2026/2027 available at waimakariri.govt.nz or at any Council Service Centre. `

9. COMMUNITY LIBRARY AND MUSEUMS RATE

A targeted rate set under Sections 16-18 on a differential basis according to the use to which the land is put as a fixed amount per rateable rating unit in the District that is used for business purposes; and a fixed amount per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes, as follows:

Fixed amount per rateable rating unit used for business purposes	$235.67
Fixed amount per separately used or inhabited part of a rateable rating unit used for residential purposes	$235.67

Unconfirmed

10. COMMUNITY SWIMMING POOLS RATE

A targeted rate set under Sections 16-18 on a differential basis according to the use to which the land is put as a fixed amount per rateable rating unit in the District that is used for business purposes; and a fixed amount per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes, as follows

Fixed amount per rateable rating unit used for business purposes	$185.97
Fixed amount per separately used or inhabited part of a rateable rating unit used for residential purposes	$185.97

11. CANTERBURY MUSEUM OPERATIONAL LEVY RATE

A targeted rate set under Sections 16-18 on a differential basis according to the use to which the land is put as a fixed amount per rateable rating unit in the District that is used for business purposes; and a fixed amount per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes, as follows:

Fixed amount per rateable rating unit used for business purposes	$30.60
Fixed amount per separately used or inhabited part of a rateable rating unit used for residential purposes	$30.60

12. CANTERBURY MUSEUM REDEVELOPMENT LEVY RATE

A targeted rate set under Sections 16-18 on a differential basis according to the use to which the land is put as a fixed amount per rateable rating unit in the District that is used for business purposes; and a fixed amount per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes, as follows:

Fixed amount per rateable rating unit used for business purposes	$8.00
Fixed amount per separately used or inhabited part of a rateable rating unit used for residential purposes	$8.00

13. PEGASUS SERVICES RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit situated in the Pegasus Town rating area, as follows:

Fixed amount per rateable rating unit	$76.48

14. ANIMAL CONTROL (STOCK) RATE

A targeted rate set under Sections 16-18 as an amount in the dollar of the rateable capital value on each rateable rating unit situated in the Large Lot Residential, Rural Lifestyle (including SPZ Kainga Nohoanga) and General Rural zones in the Waimakariri District Council Plan, operative at 1 July 2026, as follows:

Amount in the dollar of rateable capital value	$0.000007

Unconfirmed

15. COMMUNITY BOARD RATES

Targeted rates set under Sections 16-18 as a fixed amount per rateable rating unit and an amount in the dollar of rateable capital value, on each rating unit in each of the Community Board areas, as follows

Fixed amount per rateable rating unit situated in the Kaiapoi-Tuahiwi Community Board area	$20.41
Amount in the dollar of rateable capital value on each rating unit situated in the Kaiapoi-Tuahiwi Community Board area	$0.000007
Fixed amount per rateable rating unit situated in the Rangiora-Ashley Community Board area	$19.33
Amount in the dollar of rateable capital value on each rating unit situated in the Rangiora-Ashley Community Board area	$0.000005
Fixed amount per rateable rating unit situated in the Woodend-Sefton Community Board area	$22.60
Amount in the dollar of rateable capital value on each rating unit situated in the Woodend-Sefton Community Board area	$0.000007
Fixed amount per rateable rating unit situated in the Oxford-Ohoka Community Board area	$28.52
Amount in the dollar of rateable capital value on each rating unit situated in the Oxford-Ohoka Community Board area	$0.000005

16. PROMOTION AND ECONOMIC DEVELOPMENT RATE

A targeted rate set under Sections 16-18 as an amount in the dollar of rateable capital value on each rateable rating unit in the District that is used for business purposes as follows:

Amount in the dollar of rateable capital value	$0.00013

17. RANGIORA CBD AREA MAINTENANCE AND STREET WORKS RATE

A targeted rate set under Sections 16-18 as an amount in the dollar of rateable capital value on each rateable rating unit situated in the Rangiora Central Business District rating area that is used for business purposes, as follows:

Amount in the dollar of rateable capital value	$0.0001249

18. KAIAPOI CBD AREA MAINTENANCE AND STREET WORKS RATE

A targeted rate set under Sections 16-18 as an amount in the dollar of rateable capital value on each rateable rating unit in the Kaiapoi Central Business District rating area that is used for business purposes, as follows:

Amount in the dollar of rateable capital value	$0.0002413

Unconfirmed

19. KERBSIDE RUBBISH AND RECYCLING COLLECTION RATE

A targeted rate set under Sections 16-18 as a fixed amount per separately used or inhabited part of a rating unit within the Kerbside Collection Contract areas, excluding the Ohoka Kerbside recycling area to which the rubbish and recycling service is available, as follows:

Fixed amount per separately used or inhabited part of a rating unit	$125.00

20. OHOKA KERBSIDE RECYCLING COLLECTION RATE

A targeted rate set under Sections 16-18 as a fixed amount per separately used or inhabited part of a rating unit in the Ohoka Kerbside Recycling Area, as follows:

Fixed charge per separately used or inhabited part of a rating unit	$115.00

21. KERBSIDE RUBBISH COLLECTION RATE

A targeted rate set under Sections 16-18 as a fixed amount per rubbish wheelie bin provided to a rating unit within the Kerbside Collection Contract areas, including the Ohoka Kerbside Recycling Area, as follows:

Fixed amount per 80 litre rubbish wheelie bin	$124.60
Fixed amount per 140 litre rubbish wheelie bin	$165.90

22. KERBSIDE ORGANICS COLLECTION RATE

A targeted rate set under Sections 16-18 as a fixed amount per organics wheelie bin provided to a rating unit within the Kerbside Collection Contract areas (excluding the Ohoka Kerbside Recycling Area).

Fixed amount per 80 litre organics wheelie bin	$101.30
Fixed amount per 140 litre organics wheelie bin	$137.30
Fixed amount per 240 litre organics wheelie bin	$194.60

23. WATER RATES

Targeted rates for water supply set under Sections 16-19 as follows, and in the table below:

- On a differential basis according to the provision or availability of the service, a fixed amount per separately used or inhabited part of a rating unit that is provided with an unrestricted connection to the Cust, Rangiora, Kaiapoi, Waikuku Beach, Woodend-Tuahiwi-Pegasus, or Oxford Township water supplies.
- A fixed amount (40% of the rate for an unrestricted connection) per unit of water supplied to each rating unit provided with a restricted connection to the Cust, Rangiora, Kaiapoi, Waikuku Beach, Woodend-Tuahiwi-Pegasus or Oxford Township water supplies.
- A fixed amount per rating unit connected to the Summerhill, West Eyreton, Poyntzs Road, Garrymere or Ohoka restricted water supplies and a fixed amount for each unit of water supplied to each rating unit.

Unconfirmed

- A fixed amount per unit of water supplied to each rating unit connected to Oxford Rural No. 1, Oxford Rural No. 2 or Mandeville (including the Fernside extension) water supplies.

  (1 unit of water = 1,000 litres/day)
- A targeted rate for Water UV Treatment set as a fixed amount per rateable rating unit on all rating units connected to a Waimakariri District Council water supply.

Targeted loan rates set under Sections 16-18 on a differential basis according to the provision or availability of a service, on each rating unit in the Tuahiwi residential area that is serviced by the Woodend-Tuahiwi-Pegasus Water Supply, for which a lump sum contribution has not been paid. Loan rates are set at a fixed amount per rating unit connected to the Woodend-Tuahiwi-Pegasus Water Supply, with a reduced amount payable for rating units not connected (pipeline share). The lower differential reflects the cost of installing the main pipeline and does not include the cost of property connections.

- A targeted loan rate set as a fixed amount per rating unit in the rural land adjacent to the Tuahiwi residential area that has a restricted connection to the Woodend-Tuahiwi-Pegasus Water supply, for which a lump sum contribution has not been paid.
- A targeted loan rate set as a fixed amount per unit of water supplied to each rating unit connected in the Fernside Water Loan area.

Cust Separately used or inhabited part of a rating unit	$2,140.40
Cust Restricted supply per unit of water	$856.16
Summerhill Fixed amount per unit of water	$163.20
Summerhill Fixed amount per rating unit	$1,347.70
Fernside Loan Rate Fixed amount per unit of water	$76.20
Rangiora Separately used or inhabited part of a rating unit	$495.40
Rangiora – restricted supply Fixed amount per unit of water	$198.16
Kaiapoi Separately used or inhabited part of a rating unit	$348.40
Kaiapoi – restricted supply Fixed amount per unit of water	$139.36
Waikuku Beach Separately used or inhabited part of a rating unit	$701.70
Waikuku Beach – restricted supply Fixed amount per unit of water	$280.68
Woodend-Tuahiwi-Pegasus Separately used or inhabited part of a rating unit	$500.00
Woodend-Tuahiwi– Pegasus restricted supply Fixed amount per unit of water	$200.00
Tuahiwi rural water loan rate Fixed amount per rating unit	$778.30
Tuahiwi residential area water connection loan rate Fixed amount per rating unit	$667.11
Tuahiwi residential area water pipeline loan rate Fixed amount per rating unit	$489.22
West Eyreton Fixed amount per unit of water	$136.90
West Eyreton Fixed amount per rating unit	$1,372.40

Unconfirmed

Oxford Township Separately used or inhabited part of a rating unit	$893.90
Oxford Township – restricted supply Fixed amount per unit of water	$357.56
Oxford Rural Water No 1 Fixed amount per unit of water	$675.00
Oxford Rural Water No 2 Fixed amount per unit of water	$561.20
Water UV Treatment rate Fixed amount per rating unit	$95.08
Mandeville Fixed amount per unit of water	$448.20
Ohoka Fixed amount per unit of water	$26.92
Ohoka Fixed amount per rating unit	$1,384.60
Poyntzs Road Fixed amount per unit of water	$99.00
Poyntzs Road Fixed amount per rating unit	$1,215.00
Garrymere Fixed amount per unit of water	$72.33
Garrymere Fixed amount per rating unit	$2,574.95

24. WAIMAKARIRI WATER RACE RATES

Targeted rates set under Sections 16-18 comprising:

- a fixed amount per rateable rating unit where the Waimakariri water race system is available, assessed on a differential basis according to the area of land within each rating unit;
- a targeted rate per hectare of land area on each rateable rating unit where the Waimakariri water race system is available
- A fixed amount per rateable rating unit for small holdings where special arrangements have been made for a connection to a water race scheme

Fixed amount per rateable rating unit (properties over .4046 ha land area)	$163.00
Fixed amount per rateable rating unit (properties less than or equal to .4046 ha)	$158.00
Amount per hectare of land per rateable rating unit	$10.25
Fixed amount per rateable rating unit for special piped connections	$163.00

25. SEWER RATES

A targeted rate set under Sections 16-18 as a fixed amount per water closet or urinal within a rating unit on each rating unit connected to the Eastern Districts Sewer in Rangiora, Waikuku Beach, Woodend, Woodend Beach, Pines Kairaki, Tuahiwi, Kaiapoi, Pegasus, Swannanoa, Mandeville, Ohoka, Loburn Lea and Fernside that does not have a Trade Waste Agreement under the Wastewater Bylaw 2015.

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit serviced by the Eastern Districts sewer with a Trade Waste Agreement under the Wastewater Bylaw 2015.

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the Oxford sewer rating area.

Unconfirmed

Targeted rates set under Sections 16-18 as a fixed amount on each rateable rating unit located in the Ohoka Utilities Connection Loan rating area, Fernside Sewer Loan rating area, or Loburn Lea Sewer loan rating area.

Fixed amount per water closet or urinal for the Eastern Districts (Rangiora, Waikuku Beach, Woodend, Woodend Beach, Pines Kairaki, Tuahiwi, Kaiapoi, Pegasus, Swannanoa, Mandeville, Ohoka, Fernside, Loburn Lea)	$728.40
Fixed amount per rateable rating unit in Eastern Districts – with a Trade Waste Agreement	$728.40
Fixed amount per rateable rating unit - Oxford Sewer rating area	$1,528.90
Fixed amount per rateable rating unit – Ohoka Utilities Sewer Connection Loan rating area	168.95
Fixed amount per rateable rating unit - Fernside Sewer Loan rating area	$950.74
Fixed amount per rateable rating unit – Loburn Lea Sewer Loan rating area	$1,010.49

26. URBAN STORMWATER DRAINAGE RATES

Targeted rates set under Sections 16-18 as an amount in the dollar of rateable land value on each rating unit situated in the Rangiora Urban, Oxford Urban, Pegasus Urban and Coastal Urban (Woodend, Waikuku and Pines Beach /Kairaki) drainage rating areas.

A targeted rate set under Sections 16-18 as an amount in the dollar on the rateable land value on each rating unit situated in the Kaiapoi urban drainage rating area on a differential basis according to where the land is situated.

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the Alexander Lane rating area that benefits directly from the private stormwater pump (to be charged in addition to the Kaiapoi urban drainage rate).

Amount in the dollar of rateable land value in the Kaiapoi urban drainage rating area, excluding the Island Road rural extension	$0.001653
Fixed amount per rating unit in the Alexander Lane Drainage Rating area	$120.00
Amount in the dollar of rateable land value in the Kaiapoi urban drainage rating area, Island Road rural extension	$0.000827
Amount in the dollar of rateable land value in the Rangiora urban drainage rating area	$0.0008690
Amount in the dollar of rateable land value in Coastal Urban (Woodend, Waikuku and Pines Beach/Kairaki) drainage rating areas	$0.0009969
Amount in the dollar of rateable land value in the Oxford urban drainage rating area	$0.0009639
Amount in the dollar of rateable land value in the Pegasus urban drainage rating area	$0.0009513

Unconfirmed

27. RURAL LAND DRAINAGE RATES

Targeted rates for rural drainage set under Sections 16-18 on each rating unit situated within one of the following separate rural drainage targeted rating areas:

Waimakariri Coastal Rural	20% collected as a fixed amount per rateable rating unit and 80% by a rate per hectare of land
Cust	Amount per hectare of land area
Clarkville	50% collected as a fixed amount per rateable rating unit and 50% as a rate per hectare of land
Oxford, Ohoka & Waimakariri Central Rural	20% collected as a fixed amount per rateable rating unit and 80% as an amount in the dollar of the rateable land value
Loburn Lea	Amount in the dollar of rateable land value

Ohoka fixed amount per rateable rating unit	$85.00
Ohoka amount in the dollar of rateable land value	$0.0004717
Loburn Lea amount in the dollar of rateable land value	$0.0021951
Oxford fixed amount per rateable rating unit	$65.00
Oxford amount in the dollar of rateable land value	$0.0002570
Clarkville fixed amount per rateable rating unit	$288.00
Clarkville amount per hectare of land area	$79.14
Waimakariri Coastal Rural fixed amount per rateable rating unit	$74.00
Waimakariri Coastal Rural amount per hectare of land	$49.03
Waimakariri Central Rural fixed amount per rateable rating unit	$92.00
Waimakariri Central Rural amount in the dollar of rateable land value	$0.0003456
Cust amount per hectare of land area	$84.33

(c) **Resolves** that rates are due and payable by four equal instalments on the dates listed below and resolves pursuant to Sections 57 and 58 that a penalty amounting to 10% of the amount unpaid will be added to any amount of the current instalment remaining unpaid seven days after the due date of that instalment. No penalty will be applied where a ratepayer has entered into an arrangement by way of a direct debit authority and honours that arrangement so that the current year's rates will be paid in full by 30th June in that rating year or such other date agreed to by the Council.

Instalment	Due Date	Penalty Charge Applies
1	20 August 2026	27 August 2026
2	20 November 2026	27 November 2026
3	20 February 2027	27 February 2027
4	20 May 2027	27 May 2027

(d) **Resolves** pursuant to Sections 57 and 58 a penalty charge amounting to 10% of the amount of unpaid rates (including previously applied penalties) from previous financial years, remaining unpaid at 2 July 2026 will be added on 3 July 2026 and a further penalty charge of 10% will be added on 6 January 2027 to rates for previous years still remaining unpaid as at 5 January 2027.

(e) **Resolves** that rates shall be payable by cash or EFTPOS (debit card) at any of the following places during office opening hours:

- Rangiora Service Centre, 215 High Street, Rangiora
- Kaiapoi Service Centre, 176 Williams Street, Kaiapoi
- Oxford Service Centre, 34 Main Street, Oxford

Or online at waimakariri.govt.nz, by a direct debit facility established by the Council, internet banking or direct credit.

CARRIED

Unconfirmed

Councillors Doody and Cairns congratulated staff on the quality of the report, expressed appreciation for the work undertaken and thanked staff for their efforts.

7. SUPPLEMENTARY REPORT

7.1 Gravel Haulage Reference Group – Resident Membership and Proposed Process – R Kerr (Rangiora Eastern Link Programme Manager)

D Young spoke to the report, noting that the Council was requested to appoint the residents' representative members to the Gravel Haulage Reference Group and confirm the proposed facilitation process for the group. He advised that, to avoid confusion, no meeting arrangements had been progressed until the Council had finalised its decision. D Young noted that, when the matter was first raised, a suggestion of six members had been put forward, which was considered a reasonable balance. However, he acknowledged differing views on the appropriate size of the group and the degree of oversight required.

The Council adjourned for a workshop from 12.36pm to 12.48pm to discuss the appointment of the residents' representative to the Gravel Haulage Reference Group.

Councillor Mealings asked which roads the residents who had been issued invitations to join the Gravel Haulage Reference Group lived on. D Young clarified that the invitations were issued to residents in the wider southern corner of the affected area. This did not include residents on South Eyre or Tram Roads. Invitations were, however, sent to residents on all of the quieter adjoining roads, including Haywards Road, Neaves Road, and other nearby local roads within the identified area.

Moved: Mayor Gordon Seconded: Councillor Bartle

That the Council:

(a) **Receives** Report No. 260610134148.

(b) **Notes** that Council approved the formation of the Gravel Haulage Reference Group and adopted the Terms of Reference on 5 May 2026.

(c) **Notes** that Mayor Dan Gordon wrote to the residents of Baynons, Heywards, Taylors, Watts and Greigs Roads to invite expressions of interest on 21 May 2026 and that ten expressions of interest have been received following that invitation.

(d) **Appoints** seven from the following applicants to the Gravel Haulage Reference Group: Al Blackie, Chris Watts, James Polden, Lisa Taggart, and Kevin Belcher, as well as two residents from Banyons Road (Sue McLaughlin, Leonie Ward, Juliet Edwards and Sarah Manning).

(e) **Endorses** the proposed facilitated workshop process set out in this report, subject to any practical scheduling changes required to align member availability and Council reporting timeframes.

(f) **Notes** that the Reference Group is intended to provide a report to Council by September 2026, including route options considered, advantages and disadvantages, rough order costs, possible funding mechanisms, areas of agreement and disagreement, remaining risks and a suggested way forward.

CARRIED

Unconfirmed

Mayor Gordon observed that the matter had required significant discussion over an extended period and expressed appreciation for the considerable effort invested in addressing the current haulage issues. He noted the work undertaken by staff to negotiate voluntary mitigation measures with Downer New Zealand and other contractors, and commended staff for the quality of the outcomes achieved. Mayor Gordon thanked D Young for accompanying him, the Chair of Environment Canterbury (ECan) and the Deputy Mayor on a recent site visit to assess the surrounding area. He observed that while alternative routes existed, each presented its own challenges. The formation of a Gravel Haulage Reference Group was considered the correct next step, given the substantial volume of aggregate expected to be transported from the area over the coming period. The member noted that identifying a more permanent solution would be important, though not without difficulty.

Mayor Godon clarified that, through discussions with ECan, it had become clear that the northern side of the area would require further assessment. He addressed public commentary regarding the so-called “haul road,” noting that while parts of the track appeared recently formed and heavily used, it was not part of the designated route. The site visit had highlighted the number of users already on the track and the significant constraints at the Waimakariri River end, particularly where access would need to connect to Old Main North Road. Mayor Godon also noted that other potential diversion routes would require substantial work and may not be viable without considerable cost.

Mayor Godon expressed appreciation for the concerns raised by residents on Banyons Road and reaffirmed their personal commitment to ensuring the Gravel Haulage Reference Group process was effective. He hoped that the Reference Group would identify viable, workable options, using a structured process that would lead to recommendations being brought back to Council by September 2026.

Councillor Bartle concurred with Mayor Gordon's comments, noting that the situation had been difficult for the residents in this area for a long time. He emphasised the importance of keeping as many people informed and engaged as possible throughout the process. While acknowledging that the issue was not the fault of any individual, Councillor Bartle stated that a solution was required and that the challenge ahead should not be underestimated.

Councillor Mealings noted that, regardless of who was ultimately appointed to the Gravel Haulage Reference Group, the group would effectively operate as a form of citizens’ assembly. She observed that the purpose of the Reference Group was for affected parties to work through the issues, costs, and implications associated with the various route options. Each option would entail its own trade-offs, and the process would provide an opportunity for all participants to gain a deeper understanding of the complexities. Councillor Mealings conceded that there would be challenging conversations ahead but expressed confidence that the process would lead to a better shared understanding and, ultimately, more informed decision-making. She confirmed her support for the motion.

Deputy Mayor Redmond also confirmed his support for the motion. He noted that his initial preference had been for a Reference Group of ten, and he still held some sympathy for that suggestion. However, Deputy Mayor Redmond considered that increasing the number to seven was a reasonable compromise. He noted that he did not wish to see any residents who volunteered excluded from participation, acknowledging that the Banyons Road residents had organised themselves well and had been strong advocates for their community, regardless of whether others agreed with all of their views.

Councillor Fulton indicated support for the proposal to establish a seven-member Gravel Haulage Reference Group, noting that this number struck an appropriate balance given concerns about a larger membership. He commented that increasing the size too far could dilute the democratic voice, and that seven appeared to be a reasonable point to settle on.

Unconfirmed

Councillor Fulton expressed hope that the Reference Group would also provide an opportunity for participants to gain a broader understanding of the Waimakariri District's future aggregate-haulage requirements. This included understanding projected tonnages, preferred routes, and the nature of the interactions required with the Council. He further noted that the Reference Group's purpose extended beyond addressing the immediate issues on certain roads; it also had value in helping the Council and community understand the longer-term implications and pressures associated with gravel extraction and transport.

In his right of reply, Mayor Gordon agreed that the residents had organised themselves well and had clearly articulated their views. He noted that the dialogue with residents had been constructive and that the concerns raised were legitimate. He also emphasised that the purpose of the Reference Group was to explore whether alternative routes existed, what those alternatives might look like, and the implications of each option. Mayor Gordon also highlighted the need for the Reference Group to include a representative spread of residents from across the affected area. Decisions made through this process could have consequences for multiple parts of the district, and it was therefore important that the group reflected the wider community rather than focusing solely on Banyons Road. However, that area remained a key consideration.

8. QUESTIONS (UNDER STANDING ORDERS)

Nil.

9. URGENT GENERAL BUSINESS (UNDER STANDING ORDERS)

Nil.

10. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it was moved:

Moved: Councillor Mealings Seconded: Deputy Mayor Redmond

That the public be excluded from the following parts of the proceedings of this meeting.

10.1 Confirmation of Public Excluded Minutes of Council Meeting 26 May 2026

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

Item No	Subject	Reason for excluding the public	Grounds for excluding the public.
MINUTES			
9.1	Confirmation of Public Excluded Minutes of Council Meeting 26 May 2026	Good reason to withhold exists under Section 7	To protect the privacy of natural persons and enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial), and maintain legal professional privilege **LGOIMA Section 7 (2)(a), (g) and (i).**

CLOSED MEETING

The public excluded portion occurred from 12:30pm to 12.35pm.

Unconfirmed

OPEN MEETING

11. NEXT MEETING

The next scheduled ordinary meeting of the Council was on Tuesday, 7 July 2026, commencing at 9am, to be held in the Council Chamber at the Rangiora Service Centre, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 12.35 PM.

CONFIRMED

_____
Chairperson
Mayor Dan Gordon

_____
Date

Unconfirmed

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO:	CPR-04-05-09 / 260615141419
REPORT TO:	COUNCIL
DATE OF MEETING:	7 July 2026
AUTHOR(S):	Ken Howat, Parks and Facilities Team Leader
SUBJECT:	Pegasus Residents Association Memorandum of Understanding, Pegasus Community Centre and Confirmation of Fees and Charges

ENDORSED BY:
(for Reports to Council, Committees or Boards)

General Manager | Chief Executive

1. SUMMARY

1.1. The report seeks ratification of a draft Memorandum of Understanding (MOU) between Council and Pegasus Residents Association to support the ongoing operation of the new Pegasus Community Centre (PCC) scheduled to open by November, and approval of the proposed fees and charges for the new facility.

1.2. This MOU replaces the existing arrangement that has been in place for the current Pegasus Community Centre, which has operated from a leased facility since 2019, and reflects the transition to a purpose-built Council owned community facility. This MOU establishes roles, expectations, and collaborative arrangements for the facility's operation.

1.3. The Pegasus Community Centre is nearing operational readiness, marking a significant milestone in the development of community infrastructure in Pegasus.

1.4. In parallel, Council approved the 2026/27 fees and charges in May 2026, and it is proposed these be applied to the new facility to support equitable and consistent use, aligned with Council's broader fees framework, with pricing informed by the Woodend Community Centre as a comparable facility given its similar size, configuration, and range of bookable spaces, ensuring a consistent approach across community venues.

Attachments:

i. Draft Pegasus Residents Association Draft Memorandum of Understanding - 260618144759
ii. Annual Plan 2026 – 2027 Schedule of Fees and Charges - 260514116098

2. RECOMMENDATION

THAT the Council:

(a) **Receives** Report No. 260615141419

(b) **Approves** execution by Council of the attached Memorandum of Understanding between Council and the Pegasus Residents Association to support the Associations' role in facilitating community led activation and local engagement within the Pegasus Community Centre.

(c) **Notes** that the Fees and Charges schedule will be updated to include the Pegasus Community Centre fees and charges following formal adoption by Council and the current PCC fees and charges will become redundant.

(d) **Notes** that the proposed fees and charges are GST inclusive.

(e) **Approves** the adoption of the proposed fees and charges for the Pegasus Community Centre, as outlined in the table below, to enable fair, consistent, and sustainable use of the facility.

Room		COMMUNITY ($/hour)	COMMERCIAL / WEDDINGS $/hour)
Conference Room		$18.15	$36.20
Small Meeting Room		$18.15	$36.20
Small Function Room		$18.15	$36.20
Large Function Room		$18.15	$36.20
Combined Function Room		$36.20	$72.75
Whole Facility Private Functions	**Hourly**	$54.50	$109.20
	Full Day	$290.70	$625

3. BACKGROUND

3.1. The Pegasus Community Centre has been developed to meet the needs of a growing and evolving community. The facility is intended to provide a flexible, multiuse space supporting recreational, social, and community led activities.

3.2. The existing Pegasus Community Centre has operated from a leased facility for several years, providing an important hub for local groups and activities, but with limitations in size, functionality, and long-term certainty.

3.3. In June 2024, Council resolved to progress the acquisition of the Pegasus Community Centre site through a Sale and Purchase Agreement, supporting the development of a permanent, Council-owned community facility to meet current and future needs.

3.4. Following this decision, Council has progressed the design and development of a new purpose-built Pegasus Community Centre, which will significantly enhance the level of service available to the community. The facility is scheduled to open in November.

3.5. As part of the transition from the leased facility to the new Council-owned building, it is necessary to establish updated operational and partnership arrangements that reflect the increased scale, capability, and strategic importance of the new facility.

3.6. The proposed Memorandum of Understanding builds on the collaborative approach established under the existing arrangement and provides a refreshed framework to support community involvement in the activation and use of the new facility.

3.7. Council formally confirmed the 2026/27 Fees and Charges schedule at the May 2026 Council meeting. This provides the approved framework for setting and applying fees across Council activities and has been used to set the fees outlined in this report.

4. KEY ISSUES

4.1. The opening of the new Pegasus Community Centre represents a transition from a leased community space to a purpose-built, Council-owned asset. This change brings increased expectations in terms

of service delivery, usage, and community outcomes, and requires clear operational and partnership arrangements to support a smooth transition and ongoing operations.

4.2. The proposed Memorandum of Understanding outlines a continuing role for the Pegasus Residents Association in supporting community-led activation, local coordination, and engagement. It is important that roles and responsibilities are clearly defined to ensure effective collaboration and alignment with Council's operational framework.

4.3. The fees and charges proposed below are informed by and consistent with the 2026/27 Fees and Charges schedule adopted by Council in May, with pricing benchmarked against the Woodend Community Centre as a comparable facility due to its similar size, configuration, and range of bookable spaces. Applying these approved fees ensures alignment with Council's established revenue approach and consistency across other Council community facilities.

4.4. Proposed Fees and Charges:

Room		COMMUNITY $/hour)	COMMERCIAL / WEDDINGS $/hour)
Conference Room		$18.15	$36.20
Small Meeting Room		$18.15	$36.20
Small Function Room		$18.15	$36.20
Large Function Room		$18.15	$36.20
Combined Function Room		$36.20	$72.75
Whole Facility Private Functions	**Hourly**	$54.50	$109.20
	Full Day	$290.70	$625

5. OPTIONS

5.1. Option 1 - Approve the MOU and Fees and Charges

Council could approve the Memorandum of Understanding with Pegasus Residents Association and adopt the proposed fees and charges for the Pegasus Community Centre. This will ensure that both the MOU and fees framework are in place and ready to be implemented prior to the opening of the facility in November.

Staff recommend this option.

5.2. Option 2 - Approve the Fees and Charges and Defer MOU for Amendment

Approving the fees and charges while deferring the MOU to allow for amendments would provide clarity on pricing and support the timely establishment of booking systems and user planning ahead of the November opening. However, postponing approval of the MOU may delay the formalisation of community partnership arrangements, creating some uncertainty around roles, responsibilities, and access conditions.

Option 3 – Adopt a Tiered Pricing Model for Premium Spaces

Council could approve a modified fees and charges structure that applies a higher hourly rate to the Large Function Room and Combined Function/Conference Room, recognising their enhanced specification, size, and integrated audio-visual capabilities.

While the proposed fees are based on the 2026/27 Fees and Charges schedule adopted by Council in May 2026, and ensure consistency across facilities, these particular spaces within the Pegasus

Community Centre offer higher value functionality, including advanced audio-visual systems and suitability for larger or more complex events.

While this approach has merit, increasing the cost of these spaces may create a financial barrier for some community groups, particularly those seeking to access larger spaces for regular or low-cost activities. This may reduce accessibility and potentially impact the level of community use and activation of the facility. However, this could be deferred for one year at which time demand and usage patterns for the new facility will be better understood. This would align with Councils annual review of fees and charge, providing an opportunity to consider and adjust pricing if required.

The Management Team has reviewed this report and supports the recommendations.

6. STRATEGIC ALIGNMENT AND COMMUNITY VIEWS

Mana Whenua Engagement

6.1. The subject matter and/or recommendations contained within this report are not likely to be of interest to mana whenua as the report relates primarily to the operational arrangements, community partnership framework, and user charges for a local community facility. These matters are administrative and service-delivery focused and do not involve land use change, cultural sites, natural resources, or activities that would typically give rise to specific cultural, environmental, or heritage considerations for mana whenua.

Groups, Organisations and the Wider Community

6.2. There are groups, organisations, or members of the wider community likely to be affected by, or to have an interest in, the subject matter of this report. The proposed Memorandum of Understanding and fees and charges framework are expected to have a positive impact on community groups, organisations, and the wider Pegasus community. The MOU supports a collaborative approach to facility activation, enabling local groups to play an active role in programming and fostering community connection.

The introduction of a clear and consistent fees and charges structure will provide transparency and certainty for users, supporting fair and equitable access to the facility. Overall, the approach is intended to encourage a high level of community participation, support a diverse range of activities, and contribute to the long-term success of the Pegasus Community Centre as a local hub.

Implications for Community Wellbeing

6.3. There are implications on community wellbeing by the issues and options that are the subject matter of this report. The new facility will provide a modern, accessible space that supports social connection, recreation, and community-led activities, contributing to stronger community cohesion and a sense of belonging.

The MOU enables local involvement in the activation of the facility, supporting empowerment and participation, while the fees and charges framework promotes equitable access across a range of users. Together, these elements will help ensure the facility operates as an inclusive and well-utilised community hub, supporting the social and cultural wellbeing of the Pegasus community.

Community Outcomes and Strategic Priorities

6.4. The Council's community outcomes are relevant to the actions arising from recommendations in this report.

- Social – A place where everyone can have a sense of belonging.
- Cultural – A place where people are enabled to thrive and give creative expression to their identity and heritage.

6.5. The Council's Strategic Priorities are relevant to the actions arising from recommendations in this report.

Protect and enhance the resilience of our natural and built environment

- Respond to the challenges posed by climate change by building resilient infrastructure, managing adaptation, and minimising council's carbon emissions.

Enhance community wellbeing, safety, inclusivity and connectedness

- Waimakariri District is a high growth area with an increasingly diverse population. We want to build a wellbeing centred community where all feel safe and welcome; are accepted and connected.

7. OTHER IMPLICATIONS AND RISK MANAGEMENT

Financial Implications

7.1. There are no financial implications for the decisions sought by this report. The proposed Memorandum of Understanding relates to partnership and operational arrangements and does not create additional financial commitments. The adoption of fees and charges for the Pegasus Community Centre is consistent with Council's existing fees framework and supports the recovery of operational costs.

Community Resilience and Sustainability

7.2. The recommendations in this report do not have sustainability and/or climate change impacts.

Risk Management

7.3. There are risks arising from the adoption/implementation of the recommendations in this report. Key risks relate to the successful implementation of the Memorandum of Understanding and the adoption of the fees and charges framework ahead of the facility opening. If these are not confirmed in a timely manner, there is a risk to operational readiness, including delays in establishing booking systems, confirming programming, and communicating with the community.

Health and Safety

7.4. There are no health and safety risks arising from the adoption / implementation of the recommendations in this report. The proposed Memorandum of Understanding and fees and charges framework relate to governance and operational arrangements.

8. CONTEXT

Consistency with Policy

8.1. This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

Authorising Legislation

8.2. Local Government Act 2002.

Authorising Delegations

8.3. The Council has delegated authority to approve the recommendations in this report.

MEMORANDUM OF UNDERSTANDING

BETWEEN

Waimakariri District Council ("WDC")

AND

Pegasus Residents Group Incorporated (*"PRGI"*)

2026

A. PURPOSE

The purpose of this Memorandum of Understanding (MOU) is to enable the Pegasus Residents Group Incorporated (PRGI) to occupy and support the Pegasus Community Centre (PCC), and with the Waimakariri District Council (WDC) provide joint facilitation of the Community Centre located at 68 Pegasus Main Street, Pegasus, North Canterbury.

The PCC is recognised as a flagship, council-owned, high-demand community facility, serving Pegasus and the wider district.

This MOU captures the shared objective of providing community access, activation, and wellbeing outcomes, and defines a co-delivery partnership model between WDC and PRGI

B. COMMENCEMENT/EXPIRATION DATE

Commencement September 2026, followed by annual reviews. Each review will assess the effectiveness of the partnership, achievement of shared objectives, compliance with agreed responsibilities, facility usage and demand, community outcomes, and any operational considerations, with amendments made by mutual agreement where required.

C. HISTORY & CONTEXT

This MOU replaces previous agreements recognising that the Pegasus Community Centre is now a Council-owned and operated facility, with increased scale, demand, and community use.

This MOU covers PRGI's ongoing engagement with the PCC and acknowledges the continued role of PRGI in the facilitation, activation and support of the community within the facility, consistent with its previous role.

D. RESPONSIBILITIES

The PRGI shall comply with the following conditions.

1. All use of the PCC by PRGI must be logged in the WDC's booking system
2. PRGI shall support and encourage wider community use of the PCC by other parties
3. All booking enquiries shall be directed to the WDC website
4. The building is smoke and vape free at all times.
5. PRGI will encourage the use of Councils Snap Send Solve platform as the primary method for reporting maintenance and facility issues. Direct reporting to council staff should only occur where an issue may require immediate attention
6. Maintain a community book exchange ("Book Nook") noting reduced space provision.
7. PRGI will support the activation of the PCC through community engagement, events, and volunteer led initiatives.
8. Support and promote community activities, events and programmes.
9. PRGI to lead a volunteer recruitment drive to attract new volunteers, strengthen PRGI capability, and provide local residents with opportunities to be actively involved in and contribute to their community.
10. Ensure volunteers are appropriately inducted and supervised with records maintained
11. Operate twice monthly community drop-in sessions recognising the importance of these in terms of social connection for the community. If there is a whole of facility hire these sessions not to proceed with.
12. Funds raised at any preapproved fundraising activities will be held by PRGI to be used at PRGI's discretion for the benefit of the Pegasus community.

The WDC will be responsible for the following;

1. Ownership, management, and operation of PCC.
2. WDC will provide PRGI with reasonable access to the facility at no cost, being defined as access for PRGI's regular scheduled meetings and other activities agreed to in advance with WDC.
3. WDC will provide PRGI with designation space for admin functions and storage subject to availability.
4. PRGI shall be permitted to run a "Book Nook" which will be available to the general public any time the PCC is open. There shall be no charge for use of the area.
5. PRGI shall be permitted to undertake fundraising activities on the PCC premises. Any such activities must be preapproved by WDC.
6. Permit PRGI to have relevant displays with prior approval from Council and subject to available space.
7. WDC will provide a user guide for all hirers, outlining facility rules and instructions for the operation of key systems including audio-visual equipment, heating, and alarm procedures for entry and exit
8. WDC will ensure all maintenance contractors are appropriately inducted prior to undertaking work onsite, including site access, health and safety requirements, and facility-specific procedures.
9. Working with PRGI to promote the Community Centre.
10. Permit PRGI to hold several keys for the PCC, which may be used by members of the PRGI Committee to access the centre
11. All bookings and invoicing for the Pegasus Community Centre.
12. Ensuring that any booking or use of the Community Centre is suitable for the building, adhering to Resource Consent condition. Indoor bowls is permitted but no ball sports.
13. Alcohol is permitted under the following conditions,
    a) BYO alcohol is only permitted for private events, ie family events or personal occasions.
    b) Alcohol must be provided free of charge by the hosts.

c) If alcohol is being sold or supplied at a ticketed event, a Special Alcohol License is required.
d) Where a Special License applies, a Duty Manager will be present.
e) Usage of the Good Host Statement.
f) Notification to Council.
g) The building is smoke and vape Free at all times.

14. Provide free Wi-Fi which is available 24/7 via the free public Wi-Fi network.
15. All bookings must be completed online.
16. All booking fee charges to be aligned to Appendix 2.
17. Any proposed increase in fee charges is to be notified to PRGI at the earliest opportunity.
18. Any proposed changes to the way in which the PCC is run shall be notified to PRGI at the earliest opportunity.
19. PRGI shall be kept informed of any significant maintenance issues or work to be undertaken at the centre, in particular where it effects any bookings.
20. Building egress is to be maintained at all times and all users are to be aware of any potential hazards. This shall be noted on any booking form.
21. Arrange for cleaning of the Community Centre as per cleaning schedule.
22. Rubbish to be placed in PCC collection bins by cleaners for removal by contractor.
23. The supply and maintenance of equipment which includes but is not limited to:
    - Sound System and projectors
    - TV Screen – Foyer area
    - Fridge x 1
    - Trolley
    - Dishwasher
    - Hot Water Boiler x 2
    - Jug
    - Kitchen utensils (cups, saucers)
    - Tables, chairs, cupboards
    - Consumables
    - Vacuum
    - Internal painting of the Community Centre.
    - Maintenance of the heating and lighting systems.
    - Interior wayfinding
    - External Security Cameras
    - Exterior permanent signage.
24. Ensure the Pegasus Community Centre information is included on the Waimakariri District Council website, together with other Council community facilities.
25. Attend to any maintenance issues as soon as is practical.

E. DISPUTE RESOLUTION

- In the event of any dispute arising under this Memorandum of Understanding, the parties will work in good faith to resolve the matter promptly and cooperatively.

- In the first instance, the dispute will be discussed between the Community Facilities Officer and the nominated representative of PGRI.
- If the matter cannot be resolved, it will be escalated to the Greenspace Manager and the equivalent senior representative of PGRI.
- If the dispute remains unresolved, it will be referred to the Community and Recreation Manager for further consideration.
- If the matter is still not resolved, the parties agree to refer the dispute to mediation, facilitated by an independent mediator agreed by both parties.
- Each party will continue to meet its obligations under this MOU as far as practicable while the dispute resolution process is underway.

F. COMMUNICATION

- The parties agree to maintain open, respectful, and timely communication to support the effective operation of the Pegasus Community Centre and the successful implementation of this Memorandum of Understanding (MOU).
- The Community Facilities Officer will act as the Council's primary point of contact for all matters relating to the day-to-day operation of the facility and this MOU. PGRI will nominate a primary contact person to liaise with the Council.
- All formal communication relating to this MOU will be made in writing (including email), unless otherwise agreed. Informal communication may occur as required to support day-to-day operations.

The parties agree to:

- communicate in good faith and work collaboratively to address any issues as they arise
- respond to queries and requests within a reasonable timeframe
- meet as required to discuss operational matters, including any emerging issues or opportunities

Where Council engages contractors to undertake work at the Pegasus Community Centre, those contractors will be managed and instructed solely by the Council. PGRI will not direct or instruct Council contractors but may raise any concerns or requests through the Community Facilities Officer.
Nothing in this section limits the Council's responsibilities or decision-making in relation to the ownership, management, and operation of the facility. Any changes to this MOU must be agreed in writing by both parties.

G. Health and Safety

The parties acknowledge their respective responsibilities under the Health and Safety at Work Act 2015 and agree to work collaboratively to ensure the Pegasus Community Centre is a safe environment for all users.
WDC, as the owner and operator of the facility, will maintain responsibility for the overall health and safety management of the premises, including building compliance, maintenance, and contractor management.
PRGI will take reasonable steps to ensure that any activities, events, or volunteer-led initiatives it undertakes at the facility are carried out safely and in accordance with applicable health and safety requirements.
Any incidents, hazards, or near misses identified by PRGI will be reported to the Council as soon as practicable.

H. Variations

This Memorandum of Understanding may only be varied by mutual written agreement between the parties.

I. Insurance

WDC will maintain appropriate insurance for the Pegasus Community Centre, including building and asset cover.
PRGI is responsible for ensuring that any activities or events it undertakes are appropriately managed and agrees to maintain public liability insurance to a level appropriate to the nature and scale of those activities.
Each party remains responsible for its own acts and omissions.

J. Compliance with Laws and Approvals

The parties agree to comply with all applicable legislation, bylaws, and relevant approvals relating to the use and operation of the Pegasus Community Centre, including any resource consent conditions.
PRGI will ensure that any activities, events, or initiatives it facilitates are consistent with these requirements and will work with WDC to ensure ongoing compliance.

K. TERMINATION

Termination of this MOU can be made at any time, by either party, by giving one month's written notice.

L. WDC CONTACTS

Community Facilities Officer
Parks & Facilities Team
Email: parksandfacilities@wmk.govt.nz
Phone: 0800 965 468 (0800 WMK GOV)

Dated this day of 2026

Signed on behalf of the WDC
by its duly authorised agent

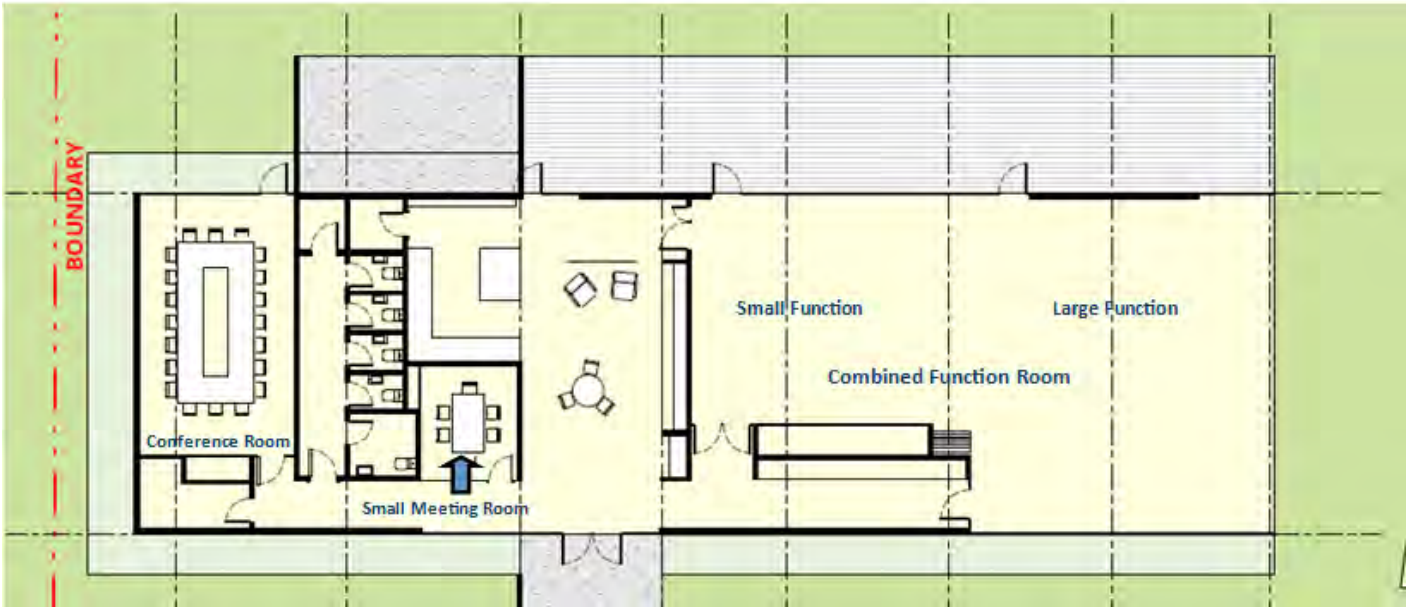
……..

[*print name and sign please*]

Signed on behalf of PGRI by its duly authorised agent

……

APPENDIX 1 – FLOOR PLAN



APPENDIX 2 – FEES & CHARGES

ROOM		COMMUNITY($/hour)	COMMERCIAL / WEDDINGS ($/hour)
Conference Room		$18.15	$36.20
Small Meeting Room		$18.15	$36.20
Small Function Room		$18.15	$36.20
Large Function Room		$18.15	$36.20
Combined Function Room		$36.20	$72.75
Whole Facility Private Functions	**Hourly**	$54.50	$109.20
	Full Day	$290.70	$625

CHANGES TO FEES AND CHARGES SCHEDULE

Fees are shown inclusive of GST.

(Note: The numbering in this section refers to the section numbers in the Council's Fees and Charges schedule).

1. Amusement Devices

	Current 2025/2026	Proposed 2026/2027
	$	$
Permit for one device for the first seven days of proposed operation or part thereof	11.50	**11.50**
For each additional device operated by the same owner for the first seven days or part thereof	2.30	**2.30**
Each device for additional seven days or part thereof	1.15	**1.15**
Amusement Devices Regulations 1976, Section 11		

3. Solid Waste - dumping charges

	Current 2025/2026	Proposed 2026/2027
Prices for refuse (rubbish) disposal includes 70/t Landfill Levy, plus GST. Any changes to Landfill Levy will be passed on to customers at the time these charges are imposed.		
3.1 Rubbish Gate Charges (includes 70/t landfill levy + GST Southbrook Transfer Station		
Official WDC rubbish bag	Free	**Free**
Minimum Load (up to 2 x 60 litre bags) (0.12m³; net load approx. 20kg)	8.00/load	**9.00/load**
All Vehicles By Weight ($/tonne)	401.35/tonne	**412.00/tonne**
Private Collector Waste ($/tonne)[1]	355.46/tonne	**369.74/tonne**
Minimum Charge By Weight (Equivalent weight: 20kg)	8.00/load	**9.00/load**
Weigh only	12.00/weigh	**12.00/weigh**
Note: [1]requires separate contract with the Council		
Commercial Recycling Gate Charges – Southbrook Transfer Station		
All Vehicles By Weight	180.00/tonne	**220.00/tonne**
Minimum Charge By Weight (Equivalent weight: 20 kg)	5.00	**4.50**
Commercial recycling charges recover the full costs for processing the recycling. Transportation costs for this material are currently not being charged for.		
Greenwaste Gate Charges – Southbrook Transfer Station		
Minimum load (up to 2 × 60 litre bags) (approx 0.12m³)	3.00/load	**3.00/load**
All Vehicles By Weight	154.00/tonne	**155.00/tonne**

3. Solid Waste - dumping charges (cont)

		Current 2025/2026	Proposed 2026/2027
	Greenwaste Gate Charges – Oxford Transfer Station		
	Minimum load (up to 2 × 60 litre bags) (approx. 0.12m³)	3.00/load	**3.00/load**
	Car boot/rear hatch (approx. 0.6m³)	14.00/load	**14.00/load**
	Small Utes/Small 1-axle trailers with low sides (approx. 0.9m²); 1-axle trailers less than 1.8m x 1.2.	22.00/load	**22.00/load**
	Vans/Utes/Std 1-axle Trailers with low sides (approx. 1.7m3) Standard 1-axle trailer 1.8m x 1.2m up to 2.5m x 1.2m	39.00/load	**40.00/load**
	Large Trailer: high-sided 1-axle, tandem axle, or extra large trailer (per cubic metre rate) Std tandem axle trailer 2.5m x 1.2m up to 3.0m x 1.2m	23.00/m³	**24.00/m³**
3.2	**Rubbish Gate Charges (includes 70/t landfill levy + GST) - Oxford Transfer Station**		
	Official WDC rubbish bag	Free	**Free**
	Minimum Load (approx. 0.12m³)	8.00/load	**9.00/load**
	Single Wheelie Bin (approx. 0.24m³)	12.00/load	**13.00/load**
	Car boot/rear hatch (approx. 0.6m³)	32.00/load	**33.00/load**
	Small Utes/Small 1-axle Trailers with low sides (approx. 0.9m³) 1-axle trailers less than 1.8m x 1.2m	76.00/load	**79.00/load**
	Vans/Utes/Std 1-axle Trailers with low sides (approx. 1.7m³) Std 1-axle trailer 1.8m x 1.2m to 2.5m x 1.2m charged by load or by volume	136.00/load	**140.00/load**
	Large Trailer: high-sided 1-axle, tandem axle, or extra large trailer ($ per cubic metre rate) Std tandem axle trailer 2.5m x 1.2m up to 3.0m x 1.2m	78.00/m³	**83.00/m³**
	Truck or Skip ($ per cubic metre)	78.00/m³	**83.00/m³**
	Compactor Truck ($ per cubic metre)	126.00/m³	**133.00/m³**
3.4	**Plasterboard/Gib Gate Charges – Southbrook Transfer Station**		
	All Vehicles by weight	222.80/tonne	**210.00/tonne**
	Minimum charge by weight: Equivalent weight 20kg	4.50	**4.50**
3.5	**Window Glass Gate Charges - Southbrook Transfer Station**		
	Flat Pane Glass by weight	205.40/tonne	**211.90/tonne**
	Minimum Charge Flat Pane By Weight (Equivalent weight: 20 kg)	4.00	**4.50**
	Double Glazed Glass by weight	293.00/tonne	**302.45/tonne**
	Minimum charge Double Glazed by weight	6.00	**6.00**
	Laminated Glass by weight	317.80/tonne	**328.00/tonne**
	Minimum charge Laminated Glass by weight. Equivalent weight: 20kg (changed from 40kg)	6.50	**6.50**

3. Solid Waste - dumping charges (cont)

		Current 2025/2026	Proposed 2026/2027
	The Tyrewise Product Stewardship Scheme has been operational since 1 September 2024, and there is no charge for vehicle tyres. 1. Council's removal costs are free owing to a levy charged when a vehicle or tyre is imported. Council also receives a nominal handling fee from Tyrewise based on tyre numbers, to fund contractor handling costs. 2. As a collection point, Council is limited to taking domestic quantities of tyres, i.e., only up to 5 vehicle tyres per household. 3. Commercial tyres, including farm tractor tyres and tyres from clean-up events, can be accepted at our facilities, however we will not accept heavy tyres at Oxford transfer station, and will only accept a maximum of two heavy commercial tyres at Southbrook RRP. 4. Tyrewise does not cover the removal of tyres on rims.		
	Rim Removal Charges – Southbrook Transfer Station		
	Small tyres (e.g. car, 4WD, ATV, small truck)	New fee	**6.50/tyre**
	Medium tyres (e.g. heavy truck)	New fee	**13.00/tyre**
	Large Tyres (e.g. tractor)	New fee	**27.50/tyre**
3.6	**Electronic Waste Gate Charges – Southbrook and Oxford**		
	Cell Phones	Free	**Free**
	Computer Monitors (CRT)	15.00/item	**15.50/item**
	Computer Monitors (Flat Screen)	11.00/item	**11.50/item**
	Computers/PC's (desktop, laptop, server)	3.00/item	**3.00/item**
	DVD & VCR Players	3.00/item	**3.00/item**
	Household appliances (small) e.g. toasters, kettles, alarm clocks, drills	3.00/item	**3.00/item**
	Household appliances (other) e.g. vacuums, microwaves	4.00/item	**4.00/item**
	Laptop Batteries (without a laptop)	Free	**Free**
	Miscellaneous Network Equipment	Free	**Free**
	Photocopiers (small to medium, domestic use)	21.00/item	**22.00/item**
	Photocopiers, Printers (large, commercial use)	85.00/item	**89.00/item**
	Printers, Scanners, Fax Machines (Domestic)	6.00/item	**6.00/item**
	Stereo Systems & Gaming Consoles	3.50/item	**3.50/item**
	Television Sets (CRT)	15.00/item	**15.50/item**
	Television Sets (Very Large i.e. rear-projector)	35.00/item	**36.50/item**
	Television Sets (Flat Screen)	11.00/item	**11.50/item**
	Toothbrushes (electric rechargeable with battery inside)	Free	**Free**
	UPS's	4.00/item	**4.00/item**
	Vapes (disposable with battery inside)	Free	**Free**
	Note: The charges for domestic-sourced e-waste are subsidised approximately 50% by Council (funded out of the General Rate and landfill levy subsidy). Commercial large printers or photocopiers are charged at the full fee.		

3. Solid Waste - dumping charges (cont)

		Current 2025/2026	Proposed 2026/2027
3.7	**Cleanfill Gate Charges (includes 15/t Managed Fill levy + GST) - Southbrook Transfer Station**		
	Minimum load (bag)	3.00/load	**3.00/load**
	All Other Vehicles by weight (Includes (but not limited to): trailer, van, ute, trailer with canopy, truck, skip)	139.00/tonne	**150/tonne**
	Minimum charge by weight: Equivalent weight 20kg	3.00	**3.00**
	Cleanfill (natural materials): weight per volume ratio = 1.5t/m³ (cleanfill by own cartage to Sutherlands or Garterys Pit)	90.00/m³	**95.00/m³**
	Hardfill (non-natural materials): weight per volume ratio = 2.0t/m³ (hardfill by own cartage to Sutherlands or Garterys Pit)	120.00m³	**125.00m³**
3.8	**Expanded Polystyrene Foam - Southbrook Transfer Station**		
	Recyclable Expanded Polystyrene Foam (EPS) for Removal to Recyclers		
	Minimum load (1 × 60 litre bag; Equivalent weight <1 kg)	Free	**Free**
	Car boot/rear hatch (0.6m³; Equivalent weight 7 kg)	Free	**Free**
	Small Utes/Small 1-axle Trailers with low sides (1.0m3; Equivalent weight 10kg): 1-axle trailers less than 1.8m x 1.2m. Commercial charge.	Free	**Free**
	Vans/Utes/Std 1-Axle Trailers with low sides (1.7m3; Equivalent weight 20 kg): Std 1-axle trailer 1.8m x 1.2m up to 2.5m x 1.2m. Commercial charge.	42.00/load	**43.50/load**
	All Other Vehicles By Weight Includes (but not limited to): large vans, high-sided 1-axle trailers, extra large 1-axle trailers, 2-axle trailers, 1-axle and 2-axle trailers with canopies, trucks, skips. Commercial charge for large loads.	2,126/tonne	**2,194/tonne**
	Minimum Charge By Weight (Equivalent weight 10 kg)	21.00	**22.00**
	Non-Recyclable Expanded Polystyrene Foam (EPS) For Landfill – for loads containing EPS only (includes $70/tonne plus GST Land Fill levy)		
	Minimum load (1 × 60 litre bag; Equivalent weight <1 kg)	8.00/load	**9.00/load**
	Car boot/rear hatch (0.6m³; Equivalent weight 7 kg)	60.00/load	**61.50/load**
	Small Utes/Small 1-axle Trailers with low sides (1.0m³; Equivalent weight 10 kg): 1-axle trailers less than 1.8m x 1.2m	85.00/load	**88.00/load**
	Vans/Utes/Std 1-Axle Trailers with low sides (1.7m³; Equivalent weight 20 kg): Standard 1-axle trailer 1.8m x 1.2m up to 2.5m x 1.2m	170.00/load or by weight	**176.00/load or by weight**
	All Other Vehicles by weight Includes (but not limited to): large vans, high-sided 1-axle trailers, extra large 1-axle trailers, 2-axle trailers, 1-axle and 2-axle trailers with canopies, trucks, skips	8,514.00/tonne	**8,786.45/tonne**
	Minimum Charge by weight (1.7m³; Equivalent weight 10 kg)	85.00	**88.00**
	Note: only domestic quantities of non-recyclable EPS are accepted at Southbrook RRP (i.e. a maximum of 40kg in a load, or a double-axle trailer load piled to level of the sides of the trailer (excludes high-sided trailers and trailers with cages).		

4. Building Services

		Current 2025/2026	Proposed 2026/2027
		$	$
Any function or services that are provided but are not specifically detailed in this schedule will be charged at the relevant hourly rate. Where applicants request withdrawal or lapse of any application, fees will be charged for services performed up to the time of the request plus administrations costs, and refunds will be provided for any unused portions of deposits.			
4.1	**Project Information Memorandum**		
	Where costs to process the application exceed the fee then additional time will be charged at the hourly rate.		
	Hourly rate • Minor projects with an estimated value less than $20,000 • Projects with an estimated value ≥ $20,000 • New and relocated dwellings • Commercial and industrial projects • Hourly rate where time exceeds the scheduled fee (charged in addition to the standard fee) • Services and Compliance Check • Small stand-alone residential dwellings	191.00	**197.00**
	Standard PIM only application—deposit	382.00	**394.00**
	Exempt small stand-alone residential dwellings PIM—deposit includes post PIM issue administration fee of $295.00.	NEW	**852.00**
4.2	**Processing and Approval of Consent Applications**		
	Where consent applications are reviewed/assessed by another Building Consent Authority, all costs associated with the review will be charged to the applicant, or their agent on an actual time and cost basis. Final building consent costs will include associated fees, including processing, inspections, administration and levies.		
	Deposit Schedule		
	Swimming pool – residential – limited to pool and pool barrier only	750.00	**750.00**
	Hay barn, shed, garage, workshop	850.00	**850.00**
	Residential minor works <$20,000 – remove internal wall, change openings, effluent system etc	500.00	**500.00**
	Dwelling alterations and additions < $150,000	1,000.00	**1,000.00**
	Dwelling alterations and additions ≥$150,000	1,400.00	**1,400.00**
	Single dwelling/relocated dwelling	1,950.00	**1,950.00**
	Multiple/group dwellings ≤ 4	2,600.00	**2,600.00**
	Non-residential additions and alterations < $150,000	1,500.00	**1,500.00**
	Non-residential additions and alterations ≥ $150,000	2,500.00	**2,500.00**
	New non-residential	3,500.00	**3,500.00**

4. Building services (cont)

		Current 2025/2026	Proposed 2026/2027
		$	$
	Small stand-alone residential dwelling		
	Fixed base fee for building consent for a small stand-alone residential dwelling (within the scope of an exempt small stand-alone residential dwelling) including building consent processing, inspections and a code compliance certificate. *Excludes BRANZ and MBIE Levies, which are based on value of works. Additional fees may apply for failed inspections and amendments to consents.* *Other authorities may be required, including resource consent, utilities connection fees and vehicle crossings.*		
	Fixed base fee—building consent	NEW	**5,432.00**
4.3	**Building Inspection Fee**		
	Where the actual time of an inspection exceeds 1 hour then additional fees will be charged. Please note that the time taken for a building inspection is not necessarily all on-site. All time associated with inspection of a building will be charged, and this may include assessment, communication and decisions made off-site.		
	On-site inspections (based on 1 hour) • Remote Inspections • Each additional hour or part hour (if required) • Failed or additional inspection/s required	220.00	**227.00**
	Cancellation of Inspection (same day cancellations)	110.00	**114.00**
4.4	**Code Compliance Certificate Deposit**		
	Where the cost to process and make a code compliance certificate decision exceeds the fee paid then additional time will be charged at the relevant charge out rate.		
	Hourly rate	191.00	**197.00**
	Effluent system, hay barn/shed/garage, workshop - unlined and without services	200.00	**206.00**
	Hay barn/shed, garage, workshop, lined and/or with services	220.00	**227.00**
	New or relocated dwelling or alteration and addition ≥150,000	455.00	**470.00**
	Multiple and group dwellings ≤ 4	594.00	**613.00**
	New dwelling or alterations and additions < $150,000	297.00	**307.00**
	New commercial/industrial/communal/alterations and additions < $250,000	376.00	**388.00**
	New commercial/industrial/communal/alterations and additions ≥ $250,000	762.00	**786.00**
	Code Compliance Certificate for consents over five years old - original fee plus 2026/2027 hourly rate applies.	210.00	**217.00**

4. Building services (cont)

		Current 2025/2026	Proposed 2026/2027
		$	$
4.5	**Minor Works Fixed Fee Applications**		
	Where costs to process an application exceed the fee then additional time will be charged at the hourly rate. If the project is valued at $20,000 or more (BRANZ) or more than $65,000 (MBIE) the fixed fee will increase by the value of the BRANZ and MBIE levies.		
	Hourly rate	210.00	**217.00**
	Single Free-Standing Heating Unit	500.00	**516.00**
	Single Inbuilt Heating Unit or a Central Heating System (extra inspection)	585.00	**604.00**
	Marquees	450.00	**464.00**
	Solar Water Heater (residential)	875.00	**903.00**
4.6	**Administration Fee**		
	Where costs to administer an application exceeds the fee, additional time will be charged at the hourly rate. Where extra inspections are required, additional inspection fees will apply.		
	Hourly rate	191.00	**197.00**
	Minor works ≤ $20,000	191.00	**197.00**
	Hay Barn/Shed, Garage, Workshop	288.00	**297.00**
	New or relocated dwelling or alterations and additions < $150,000	334.00	**345.00**
	New or relocated dwelling or alterations and additions ≥ $150,000	410.00	**423.00**
	Non-residential additions and alterations < $150,000	355.00	**366.00**
	Non-residential additions and alterations ≥ $150,000	542.00	**599.00**
	New commercial, industrial, communal	719.00	**742.00**
	*Multiple/group dwellings ≤ 4	534.00	**551.00**
4.8	**Swimming Pool Fencing/Barriers**		
	Inspection of pool fencing/barriers—under section 162D Building Act 2004	220.00	**220.00**
	Registration and inspection of existing pool (Covered by inspections revenue)	350.00	**No fee**
	Re-inspection following a failed inspection—at hourly rate	220.00	**217.00**
	Remote inspections	220.00	**220.00**
	IQPI reports administration fee	NEW	**50.00**

4. Building services (cont)

		Current 2025/2026	Proposed 2026/2027
		$	$
4.11	**Exemption from the need for building consent under Schedule 1(2) Building Act 2004**		
	Where costs to administer the application exceed the fee, additional time will be charged at hourly rates. Territorial Authority discretionary exemption from the need for building consent under Schedule 1(2) Building Act 2004.		
	Administration Fee (Now covered by hourly rate in Misc fees)		
	Deposit for exemption	500.00	**500.00**
4.13	**Building Warrant of Fitness (BWOF)**		
	Where costs to process a BWOF exceed the renewal fee then additional time will be charged at the hourly rate.		
	Hourly rate	210.00	**217.00**
	Annual BWOF renewal fee (SS7 only)	198.00	**204.00**
	Annual administration/B-RaD renewal fee (cost includes periodical audits)	150.00 + hourly rate	**155.00 + hourly rate**
	Process amendment to Compliance Schedule—hourly rate applies	210.00	**217.00**
	Annual fee, per specified system	42.00	**43.00**
	Building Warrant of Fitness Audit Follow-up (where non-compliance has been identified)—hourly rate applies	210.00	**217.00**
4.14	**Certificate of Acceptance (CoA)**		
	Deposit for a Certificate of Acceptance	750.00	**750.00**
	Site Inspections (each)	220.00	**227.00**
	Process Certificate of Acceptance—hourly rate applies	210.00	**217.00**
	Administration—hourly rate	191.00	**197.00**
	Where costs to process a Certificate of Acceptance exceed the deposit then additional time will be charged at the hourly rate. Under section 96(1) of the Building Act 2004 the application must be accompanied by any fees, charges or levies that would be payable had the owner or the owner's predecessor in title applied for a building consent before carrying out the work. This is calculated on a case by case basis for each application.		
4.15	**Notice to Fix**		
	Hourly rate applies plus disbursements		
	Processing hourly rate	210.00	**217.00**
	Administration hourly rate	95.00	**197.00**

4. Building services (cont)

		Current 2025/2026	Proposed 2026/2027
		$	$
4.16	**Certificate of Public Use (CPU)**		
	Where costs to process a Certificate of Public Use exceed the fee then additional time will be charged at the hourly rate.		
	Application fee for Certificate of Public Use (including one inspection)	495.00	**510.00**
	Hourly rate processing	210.00	**217.00**
	Administration hourly rate	191.00	**197.00**
	Additional inspections	169.00	**189.00**
4.17	**Compliance Schedules and Draft Compliance Schedules (CS)**		
	Where costs to assess and issue a Compliance Schedule or Draft Compliance Schedule exceed the fee then additional time will be charged at the hourly rate.		
	Hourly rate Applies to: • Amendment to a Compliance Schedule (s.106) • Processing and Approval of Compliance Schedules and Draft Compliance Schedules • Compliance Schedule (s.107) (where Council chooses to amend CS)	210.00	**217.00**
	Administration associated with processing an amended Compliance Schedule—hourly rate	191.00	**197.00**
	Amended Compliance Schedule—Minor changes e.g. owner details, changes to existing specified systems	NEW	**104.00**
	Draft Compliance Schedule (as part of a CPU application) hourly rate	210.00	**217.00**
	Administration Fee (hourly rate applies)	191.00	**197.00**
4.18	**Extension of Time**		
	Where costs exceed the fee then additional time will be charged at the hourly rate.		
	Extension of time to start work on an issued consent	155.00	**160.00**
	Extension of time to provide completion documentation in relation to a small stand-alone residential dwelling	NEW	**160.00**
4.19	**Building Consent Amendments and Minor Variations**		
	Truss as-builts	105.00	**108.00**
	Processing of amendments and minor variations including amendments to modify building code clause B2—Durability—hourly rate applies	210.00	**217.00**
	Administration amendment fee—hourly rate (was fixed fee)	95.00	**197.00**

4. Building services (cont)

		Current 2025/2026	Proposed 2026/2027
		$	$
4.20	**Miscellaneous Fees**	At cost	
	Where consent applications are reviewed/assessed by another Building Consent Authority, all costs associated with the review will be charged to the applicant, or their agent, as part of the fees and charges for the issued consent.		
	Council engineering assessments—hourly rate applies	210.00	**217.00**
	Pre-application meeting per hour	210.00	**217.00**
	Inspection of any other building work, hourly rate	220.00	**227.00**
	Accreditation levy payable on all building consents to cover costs of meeting the standards and criteria required under Building (Accreditation of Building Consent Authorities) Regulations 2006. Charged per $1000 of estimated building value	0.70	**0.70**
	Third party engineering assessment and/or peer review of engineering	At cost	**At cost**
	FENZ review (external recoveries)	At cost	**At cost**
	Any other building elements subject to peer review or assessment	At cost	**At cost**
	Processing Building Location Certificate	115.00	**119.00**
	Transferred consents: auditing, inspections, additional reports, disbursements (hourly rate applies)	At cost	**At officer's hourly rate**
	Section 83 Building Act - removal of entry on record of title	At cost	**At cost for legal services and at officer's hourly rate**
	Any matter covered by the Building Act 2004 s. 219 and not itemised in the schedule of fees and charges—hourly rate	210.00	**At officer's hourly rate**
	Registration of applications involving external professional services and additional administration fees	At cost	**At cost for external services and at officers' hourly rate**
	Hourly rate: Building Consent Officer, Building inspector (in office), Compliance Officer, Team Leaders	210.00	**217.00**
	Hourly rate: Administration Officer and Code Compliance Auditor, PIM Officer	191.00	**197.00**
	Infringement Notices		
	Refer to schedule 1 of Building (Infringement Offences, Fees and Forms) Regulations 2007	As per Building Regulations 2007	**As per Building Regulations 2007**

4. Building services (cont)

		Current 2025/2026	Proposed 2026/2027
		$	$
	Receipt of building consent documentation for placement on a property file where the consent was managed by an external BCA. (Includes receipt of records at lodgement, issued consent and issued code compliance, charged at initial lodgement). TA Administration.	NEW	**394.00**
4.21	**Register of section 73 certificate for consents granted under s 72 (Entry to record of title for land subject to flooding, etc)**		
	Registration of applications involve external professional services as well as Council staff time and administration fees	At cost	**At cost for external services and at officer's hourly rate**
4.22	**Register of section 77 subject to s75(2) - Construction of building on two or more allotments**		
	Registration of applications involve external professional services as well as Council staff time and administration fees.	At cost	**At cost for external services and at officers' hourly rate**
	Building Levies		
	Building Research Levy (BRANZ) Levy per $1,000 of building value on projects valued over $20,000. (Building Research Levy Act 1969)	1.00	**1.15**
	Building Levy (MBIE) Levy per $1,000 of building value on projects valued over $65,000. (Building Levy Order 2005)	1.75	**1.75**

5. Cemetery fees

		Current 2025/2026	Proposed 2026/2027
		$	$
5.1	**Interment Fees (cost recovery)**		
	Interment Fee (single or double depth)	1,010.00	**1,042.00**
	Ashes interment *	220.00	**227.00**
	Child Interment	1,010.00	**1,042.00**
	Stillbirth or Baby Interment	250.00	**258.00**
5.2	**Plot Purchase**		
	Burial Plot	1,000.00	**1,032.00**
	Child's Plot (Kaiapoi Cemetery)	249.62	**274.50**
	Ashes Plot	300.00	**309.00**
	Services Cemetery Plot	No fee	**No fee**
5.3	**Records Fee (for all burials to be paid at plot purchase)**	52.00	**53.70**
5.4	**Late fee for burials outside normal operating hours (to be paid in addition to Interment fee)**	290.00	**300.00**
5.5	**Additional interment fee where no funeral director is involved**	290.00	**300.00**
5.6	**Exhumation*****	At cost	**At cost**
5.7	**Memorial Permit**	75.50	**78.00**
5.8	**Transfer Right of Burial or Amend Cemetery Deed**	52.00	**53.70**
5.9	**Repurchase plots previously sold by WDC ****	Half current retail price	**Half current retail price**

** Ashes interment fees are charged per ashes urn interred.*

*** This does not automatically apply to plots purchased prior to Council taking over management of a cemetery.*

**** Exhumation/Disinterments include a record fee*

6. Community centres and halls

		Current 2025/2026	Proposed 2026/2027	Current 2025/2026	Proposed 2026/2027
		Commercial (incl GST)	Commercial (incl GST)	Other users (incl GST)	Other users (incl GST)
		$	$	$	$
6.1	**Rangiora Town Hall**				
	Main Auditorium - Performance Day	1,291.25	**1,332.55**	485.50	**501.00**
	Main Auditorium - Pack In/Out, Rehearsal (maximum 14 days)	284.10	**293.20**	185.95	**191.90**
	Main Auditorium - Pack In/Out, Rehearsal (additional days)	360.00	**371.50**	216.95	**223.90**
	Move smother to another location	143.10	**147.70**	143.10	**147.70**
	Sound system per show day	154.95	**159.90**	154.95	**159.90**
	Sound system per rehearsal day	77.50	**80.00**	77.50	**80.00**
	Furniture set up	54.80	**56.55**	54.80	**56.55**
	Small Theatre - per hour (minimum 2 hours)	154.95	**159.90**	77.50	**80.00**
	Small Theatre - day rate	929.70	**959.45**	433.85	**447.75**
	Small Theatre - projection equipment	91.35	**94.25**	91.35	**94.25**
	Small Theatre - removal or change of stage set up (carpet)	182.75	**188.60**	182.75	**188.60**
	Small Theatre - furniture set up	54.80	**56.55**	54.80	**56.55**
	Function Room (minimum 2 hours)	74.25/hour 445.40/day	**76.60/hour 459.65/day**	74.25/hour 445.40/day	**76.60/hour 459.65/day**
	Studio Room (each) per hour	46.50	**48.00**	31.00	**32.00**
	Green Room per hour	46.50	**48.00**	31.00	**32.00**
	Yamaha Grand Piano per hour	54.80	**56.55**	54.80	**56.55**
	Technical support per hour (maximum of 2 hours)	71.50	**73.80**	71.50	**73.80**

6. Community centres and halls (cont)

	Current 2025/2026	Proposed 2026/2027	Current 2025/2026	Proposed 2026/2027
	Commercial (incl GST)	Commercial (incl GST)	Other users (incl GST)	Other users (incl GST)
	$	$	$	$
6.2 Oxford Town Hall				
A & P Room	70.45/hour	**72.70/hour**	18.60/hour	**19.20/hour**
Main Hall	70.45/hour	**72.70/hour**	29.35/hour	**30.30/hour**
Entire venue - per hour	105.75/hour	**109.15**	46.95/hour	**48.45/hour**
Entire venue - day rate (six hour or more)	634.75	**655.00**	294.40	**303.80**
Projection equipment hourly rate	86.75	**89.50**	86.75	**89.50**
AV System hourly rate	59.20	**61.10**	59.20	**61.10**
Wedding rate (including 3 hours set up, full day hire and 2 hours cleaning)	NA	**NA**	245.30	**253.15**
OB & I League for movies (x3 hours, incl WDC owned projection equipment, wi-fi and electricity)	NA	**NA**	55.16	**56.90**
6.3 Ruataniwha Civic Centre				
Room One hourly rate	35.10	**36.20**	31.00	**32.00**
Room Two hourly rate	35.10	**36.20**	31.00	**32.00**
Combined Meeting Room hourly rate	59.80	**61.70**	31.00	**32.00**
6.4 Pegasus Community Centre				
The Big Room hourly rate	35.10	**36.20**	15.50	**16.00**
Infinity Room (Reception Area)	NA	**NA**	NA	**NA**
Todd Room (Meeting Room) hourly rate	35.10	**36.20**	15.50	**16.00**
Southern Capital Room (Small Meeting Room) hourly rate	35.10	**36.20**	6.20	**6.40**
Whole Facility hourly rate	98.10	**101.25**	31.00	**32.00**
Whole Facility (Maximum Daily)	588.80	**607.75**	185.95	**191.90**
6.5 Woodend Community Centre				
Sports Hall hourly rate	35.10	**36.20**	17.60	**18.15**
Meeting Room A or B hourly rate	35.10	**36.20**	17.60	**18.15**
Combined Meeting Rooms A & B hourly rate	70.50	**72.75**	35.10	**36.20**
Entire Complex (hourly rate)	105.80	**109.20**	52.70	**54.50**
Entire Complex	507.80/day	**524.00/day**	281.70/day	**290.70/day**

6. Community centres and halls (cont)

	Current 2025/2026	Proposed 2026/2027	Current 2025/2026	Proposed 2026/2027
	Commercial (incl GST)	Commercial (incl GST)	Other users (incl GST)	Other users (incl GST)
	$	$	$	$
6.6 All other venues				
Excluding those listed separately	35.10/hour	**36.20**	15.50/hour	**16.00**
6.7 Pavilions and other Community Facilities				
Cust Domain	13.40/hour	**13.80**	6.20/hour	**6.40**
Ohoka Domain	13.40/hour	**13.80**	10.35/hour	**10.65**
Sefton Domain*	13.40/hour	**13.80**	6.20/hour	**6.40**
View Hill**	13.40/hour	**13.80**	6.20/hour	**6.40**
Loburn Domain	29.90/hour	**30.80**	15.50/hour	**16.00**
Pearson Park (Oxford)	35.10/hour	**36.20**	15.50/hour	**16.00**
Dudley Park (note that booking users cannot access toilets)	35.10/hour	**36.20**	13.40/hour	**13.80**
Cust Community Centre	35.10/hour	**36.20**	15.50/hour	**16.00**
Fernside Memorial Hall	35.10/hour	**36.20**	15.50/hour	**16.00**
Kaiapoi Community Centre (bookable room)	35.10/hour	**36.20**	15.50/hour	**16.00**
Oxford Jaycee Hall	35.10/hour	**36.20**	15.50/hour	**16.00**
Rangiora War Memorial Hall	35.10/hour	**36.20**	15.50/hour	**16.00**
Waikuku Beach Hall	35.10/hour	**36.20**	15.50/hour	**16.00**

**noting that there is a proposal to remove the building and replace it with a community owned asset.*
***this pavilion does not offer the full range or experience of other facilities.*

6. Community centres and halls (cont)

		Current 2025/2026	Proposed 2026/2027
		$	$
6.8	**Park Bookings**		
	Non-Commercial Park bookings		
	Daily fee	36.15	**37.30**
	Commercial Park Bookings		
	Daily fee	206.60	**213.20**
	If the event charges admission for access, Council reserves the right to charge a commercial rate over and above the standard booking fee which will be set at $2.50 per participant or ticket sold.		
	Trousselot Park Band Rotunda		
	Daily fee	46.50	**48.00**
	Excludes reserve fee		
	Victoria Park Band Rotunda		
	Daily fee	46.50	**48.00**
	Excludes reserve fee		
6.9	**Other Facilities Related Charges**		
	Lost Key	24.55	**25.35**
	Additional Bins - Per Bin Per Day	24.55	**25.35**
	Toilet Clean	36.80	**38.00**
	Special Clean per hour (full building etc)	91.90	**94.85**
	Security Guard Call Out (alarm activation)	91.90	**94.85**
	Fire Alarm Activation (Brigade connected)	429.25	**443.00**
	Waikuku Beach whitebaiting access key	30.00	**31.00**

6. Community centres and halls (cont)

	Current 2025/2026	Proposed 2026/2027
	$	$
Kendall Park Turf Fees		
Waimakariri based users		
Full turf per hour	88.57	**91.40**
Half turf per hour	44.28	**45.70**
Applies to both casual use and club trainings being undertaken by groups from within the Waimakariri District		
Non-Waimakariri based users		
Full turf per hour	140.67	**145.20**
Half turf per hour	70.33	**72.60**
Applies to both casual use and club trainings being undertaken by groups from within the Waimakariri District		
Game rate per game	88.57	**91.40**
Applies to regular users playing a scheduled club game and covers a two-hour time period		
Lights		
Full turf per hour	31.26	**32.25**
Half turf per hour	15.63	**16.15**
Applies wherever lights are used		

7. Animal management

		Current 2025/2026	Proposed 2026/2027
		$	$
7.1	**Dog Registration Fees**		
	Uniform owner/administration fee for each dog owner, except owners of disability assist dogs (including the National Dog Database levy) for registrations paid before 1 August	49.50	**51.00**
	Penalty fee for late registration (50% of owner fee)	24.75	**25.50**
7.2	**Annual Fee for each Entire Dog (in addition to Dog Registration Fee above)**		
	Dog that has not been de-sexed	58.00	**60.00**
	Penalty fee for late registration of each entire dog (50% of fee)	29.00	**30.00**
7.3	**Annual Fee for each Working Dog (in addition to Dog Registration Fee above)**		
	For each working dog (as defined in Section 2 of the Dog Control Act 1996)	14.50	**15.00**
	Penalty fee for late registration of each working dog (50% of fee)	7.25	**7.50**
7.4	**Annual Fee for each De-sexed Dog (in addition to Dog Registration Fee above)**		
	Pet dog that has been de-sexed. For dogs neutered or spayed before 1 August in the current registration year	31.00	**32.00**
	Penalty fee for late registration of each de-sexed pet dog (50% of fee)	15.50	**16.00**
7.5	**Annual fee for each Disability Assist Dog**	0.00	**0.00**
7.6	**Dangerous/Menacing Dogs**		
	Annual fee for a dog classified as dangerous or menacing (including Owner/administration fee)	120.00	**124.00**
	Penalty fee for a dog classified as dangerous	60.00	**62.00**
7.7	**Replacement tag**	6.50	**6.50**
7.8	**Permit to keep 3 or more dogs in urban areas**	185.00	**190.00**
7.9	**Impounding Fees**		
	Impounding first offence	60.00	**65.00**
	Impounding second and subsequent offences	180.00	**195.00**
	Sustenance fee (per day)	20.00	**20.00**
	Microchipping fee	25.00	**25.00**
7.10	**Dog collars (while stock lasts)**		
	Supply of small collar	5.00	**5.00**
	Supply of medium collar	7.50	**7.50**
	Supply of large collar	10.00	**10.00**
7.11	**After Hours Call Out Fee**	85.00	**165.00**

8. Housing for the elderly

	Current 2025/2026	Proposed 2026/2027
	$	$
All units per week		
Bedsit Unit	201.70	**209.50**
Studio Unit	214.00	**222.50**
Single bedroom unit	238.40	**248.00**
Queen bedroom unit (single occupant)	263.00	**273.50**
Queen bedroom unit	287.60	**299.00**
Single bedroom unit (Refurb)	247.20	**257.00**
Queen bedroom unit (single occupant) Refurb	267.45	**278.00**
Queen bedroom unit (Refurb)	287.70	**299.00**
Single unit Ranui	254.10	**264.00**
Queen unit Ranui (single occupant)	276.20	**287.00**
Queen unit Ranui	298.30	**310.00**
Single bedroom unit (Refurb plus)	NEW	**272.00**
Queen bedroom unit (single occupant) Refurb Plus	NEW	**293.00**
Queen bedroom unit Refurb Plus	NEW	**314.00**
King unit (single tenant)	NEW	**297.00**
King unit	NEW	**325.00**
Garages	13.80	**14.30**
Carports	8.00	**8.30**

9. Environmental Services — Registration of premises and associated licences

		Current 2025/2026	Proposed 2026/2027
		$	$
	Food Act 2014		
9.1	Application fee for Registrations, Renewal or Amend template food control plans (fee plus hourly rate after one hour)	275.00	**284.00**
9.2	Application fee for Registrations, Renewal or Amend food business in a national programme (fee plus hourly rate after one hour)	210.00	**217.00**
9.3	Quality Assurance Accreditation per FCP or NCP	210.00	**217.00**
9.4	Application fee for Exemption from Registration (fee plus hourly rate after one hour)	275.00	**284.00**
9.5	Verification inspection and audit per hour	210.00	**217.00**
9.7	Review of Improvement Notice by FSO per hour	210.00	**217.00**
9.9	Compliance and monitoring per hour	210.00	**217.00**
9.10	Issue of Improvement Notice by FSO (fee plus hourly rate after one hour)	210.00	**217.00**
9.11	Application for review of improvement notice (fee plus hourly rate after one hour)	210.00	**217.00**
9.12	Application/issue of compliance notice/order (fee plus hourly rate after one hour)	210.00	**217.00**
9.13	Hourly charge out rate (including inspection and reporting)	210.00	**217.00**
9.14	**MPI Food Operator Levies (from 1 July 2025)**		
	MPI Food premises levy, including collection fee	78.77	**111.84**
9.15	Travel charge IRD rate per km	1.04	**1.17**
	Other premises (annual fee)		
9.21	Offensive trades	275.00	**284.00**
9.22	Waste handling Licence	275.00	**284.00**
9.23	Camping grounds	300.00	**310.00**
9.24	Funeral Directors	300.00	**310.00**
9.27	Additional inspection (per inspection) and reporting fee (hourly rate)	210.00	**217.00**
9.29	Transfer fee (change of ownership of premises) includes inspection	210.00	**217.00**
9.30	Hourly rate for inspection and reporting	210.00	**217.00**
	Planning and Building Compliance Certificate - Sale and Supply of Alcohol Act 2012		
	Application for Planning and Building Compliance Certificates Section 100f Sale and Supply of Alcohol Act 2012	165.00	**170.00**
	Inspections for Building Compliance Certificates (per hour)	165.00	**170.00**

9. Environmental Services — Registration of premises and associated licences (cont)

	Current 2025/2026	Proposed 2026/2027
	$	$
Noise Complaints		
After-hours attendance fee by noise control to a verified noise complaint at a recidivist issue address	132.00	**165.00**
Illegal Signage		
Attendance to deconstruct and remove illegal signage	220.00	**227.00**
Return of signage to owner	95.00	**98.00**
Resource Consent Monitoring and Compliance		
Resource Consent Conditions Monitoring and Enforcement - Compliance Officer site visits per hour	210.00	**217.00**
RMA Complaint Investigations, at cost when a breach is identified (per hour)	210.00	**217.00**
RMA Compliance Administration, actual cost, hourly rate (minimum charge 30 minutes)	210.00	**217.00**
Class 4 Venue Licence Application (Gambling Machines)		
Application and hearing fee deposit	1,000.00	**1,000.00**
Plus any additional costs (per hour)	210.00	**217.00**
Based on Risk Weighting for each premise – Set by Regulations 4-13 of the Sale and Supply of Alcohol Act 2012		
Very low		
Application fee	368.00	**368.00**
Annual fee	161.00	**161.00**
Low		
Application fee	609.50	**609.50**
Annual fee	391.00	**391.00**
Medium		
Application fee	816.50	**816.50**
Annual fee	632.50	**632.50**
High		
Application fee	1,023.50	**1,023.50**
Annual fee	1,035.00	**1,035.00**
Very High		
Application fee	1,207.50	**1,207.50**
Annual fee	1,437.50	**1,437.50**

9. Environmental Services — Registration of premises and associated licences (cont)

	Current 2025/2026	Proposed 2026/2027
	$	$
Other Application Types		
Manager's Certificate application	316.25	**316.25**
Temporary Authority (section 136(2)	296.70	**296.70**
Temporary licence (section 74)	296.70	**296.70**
Appeal to ARLA	517.50	**517.50**
Extract of register (ARLA or DLC)	57.50	**57.50**
Permanent Club Charter (annual fee due on 30 June of each year and paid to ARLA)	632.50	**632.50**
Special Licence—risk based fee structure		
Class 1 – a large event (400+ people), or more than 3 medium events (100-400 people), or more than 12 small events (fewer than 100 people)	575.00	**575.00**
Class 2 – 1-3 medium events (100-400 people), or 3-12 smaller events (fewer than 100 people)	207.00	**207.00**
Class 3 – 1 or 2 small events (fewer than 100 people)	63.25	**63.25**
Public notification fee	90.00	**90.00**

10. Rubbish bags and office charges

		Current 2025/2026	Proposed 2026/2027
		$	$
10.1	**Plastic Bags**		
	Single Bag Sales	4.00	**4.10**
	Bundles of 5	20.00	**20.50**
	Bundles of 10	40.00	**41.00**
	Pack of 25 (retail price)	97.50	**100.00**
	Wholesale price to supermarkets per bag	3.80	**3.90**
	Wholesale price to supermarkets per pack of 25 bags	95.00	**97.50**
10.2	**Bokashi Compost-Zing**		
	10 litre system – bucket set only	40.00	**41.30**
	10 litre system – starter kit (bucket set and 1 bag Compost-Zing)	48.00	**49.50**
	15 litre system – bucket set only	42.00	**43.50**
	15 litre starter kit (bucket set and 1 bag Compost-Zing)	50.00	**51.50**
	1kg bags Compost-Zing	9.00	**9.30**
	Ensopet – Pet Waste Composting Kit	57.00	**59.00**
	Ensopet Starter Mix (1.2kg bag)	11.00	**11.50**
10.3	**Kerbside Wheelie Bins**		
	Enhanced Organics Service (additional 240L organics bin by arrangement in areas other than Ohoka/Mandeville/Swannanoa)	188.60	**194.60**
	Enhanced Service (additional 140L rubbish bin for education centres only)	160.10	**165.90**
	Enhanced Service Recycling 240L Bin	78.50	**78.50**
	Joining the Rubbish collection during the year		
	80L bin (fee pro rata during year)	119.60	**124.60**
	140L bin (fee pro rata during year)	160.10	**165.90**
	Joining the Organics Collection during the year		
	80L bin (fee pro rata during year)	98.20	**101.30**
	140L bin (fee pro rata during year)	133.10	**137.30**
	240L bin (fee pro rata during year)	188.60	**194.60**
	Wheelie Bin Replacement		
	Bin replacement 240L	164.00	**169.00**
	Bin replacement 140L	153.95	**159.00**
	Bin replacement 80L	140.00	**144.50**

10. Rubbish bags and office charges (cont)

	Current 2025/2026	Proposed 2026/2027
	$	$
Bin Swap - Upsize/Downsize		
Upsize 80L to 140L rubbish bin	40.50	**41.30**
Upsize 80L to 140L organics bin	34.90	**36.00**
Upsize 80L to 240L organics bin	90.40	**93.30**
Upsize 140L to 240L organics bin	55.50	**57.30**
Downsize Bin	Free	**Free**
Delivery or removal charges		
Return of Confiscated Bin	158.50	**160.90**
Delivery Charge (per bin delivered)	20.00	**20.60**
Maximum Delivery Charge	40.00	**41.20**
Note: The delivery charge is waived where there is a change in the level of bin service within three months of possession date in a change of property ownership.		
Other Charges		
Child Car Seats (Waimakariri District residents providing proof-of-address)	12.50	**12.50**
Child Car Seats (no proof-of-address)	35.00	**35.00**
Bin Hitch	20.00	**21.00**
Bin Latch/Bin Clip (Waimakariri District residents)	Free	**Free**
Bin Latch/Bin Clip (non-Waimakariri District residents)	New	**5.00**
Waste Operator Licence Fees		
Fee if already required to obtain Offensive Trade Licence from Council	50.00	**52.00**
Fee if not required to obtain Offensive Trade Licence	234.50	**242.00**
Photocopies		
Black and white per copy A4	0.20	**0.20**
Black and white per copy A3	0.40	**0.40**
Colour copy per sheet A4	2.00	**2.00**
Colour copy per sheet A3	4.00	**4.00**
IM Scammer/Printer		
A2 copies	6.00	**6.00**
A1 copies	8.00	**8.00**
A0 copies	10.00	**10.00**

11. Library fees

	Current 2025/2026	Proposed 2026/2027
	$	$
Reserves – Adults		
Best sellers – for seven days	4.00	**4.00**
Extended loan charges		
Best seller books – per day, after 2 days	1.00	**1.00**
Adult DVDs, Music CDs, per day (maximum of $12 per item)	0.30	**0.30**
Inter Loans		
Per item requested	12.00	**12.00**
Can be additional charge if the lending library charges for the service.		
Photocopying and Printing		
Black and white copy per sheet A4	0.20	**0.20**
Black and white copy per sheet A3	0.40	**0.40**
Colour copy per sheet A4	2.00	**2.00**
Colour copy per sheet A3	4.00	**4.00**
Replacement Membership Cards		
Adults and children	2.00	**2.00**
If worn out through normal use – no charge.		
Laminating		
A5 per sheet	1.00	**1.00**
A4 per sheet	2.00	**2.00**
A3 per sheet	3.00	**3.00**
Subscription Fees for Out of District Borrowers		
Six-month subscription flat fee	70.00	**70.00**
Subscription charged in addition to any other charges.		

12. Official Information Request fees

	Current 2025/2026	Proposed 2026/2027
	$	$
For requests for information under the Local Government Official Information and Meetings Act 1987		
Staff Time		
Time spent actioning the request in excess of one hour:		
• For the first chargeable half-hour or part thereof	38.00	**38.00**
• Then for each half-hour thereafter	38.00	**38.00**
All other costs to obtain or supply the information. The amount actually incurred in responding to the request. Governance Manager's discretion to determine full cost recovery	Actual Cost	**Actual Cost**
Deposits		
A deposit may be required where the charge is likely to exceed $100 or where some assurance of payment is required to avoid waste of resources. The Governance Manager has discretion to determine the deposit required.		
Copying/Photocopying (per copy)		
A4	0.20	**0.20**
A3	2.00	**2.00**
A2	3.50	**3.50**
A1	6.50	**6.50**
A0	10.50	**10.50**
Scanning for hard copy conversion		
1-20 single-sided A3 and A4 pages	27.40	**27.40**
21-40 single-sided A3 and A4 pages	29.50	**29.50**
41-60 single-sided A3 and A4 pages	33.50	**33.50**
61-80 single-sided A3 and A4 pages	37.90	**37.90**
81-100 single-sided A3 and A4 pages	42.00	**42.00**
101-150 single-sided A3 and A4 pages	49.50	**49.50**
Each 100 sheets or part thereof over 100	70.50	**70.50**
Larger than A3		
1-20 single-sided pages	27.50	**27.50**
21-40 single-sided pages	37.90	**37.90**
41-60 single-sided pages	59.00	**59.00**
61-80 single-sided pages	80.00	**80.00**
81-100 single-sided pages	100.00	**100.00**
101-150 single-sided pages	138.00	**138.00**
Each 100 sheets or part thereof over 100	160.00	**160.00**

12. Official Information Request fees (cont)

	Current 2025/2026	Proposed 2026/2027
	$	$
Aerial Photographs		
A4	18.50	**18.50**
A3	26.00	**26.00**
A2	37.00	**37.00**
A1	47.00	**47.00**
A0	84.00	**84.00**
Material loaded onto Pen Drive or CD	10.00	**10.00**

13. Stock impounding fees

	Current 2025/2026	Proposed 2026/2027
	$	$
All horses per head	38.50	**40.00**
Sustenance per head per day	16.50	**17.00**
Every deer per head	38.50	**40.00**
Sustenance per head per day	16.50	**17.00**
Every donkey per head	38.50	**40.00**
Sustenance per head per day	16.50	**17.00**
All cattle per head	38.50	**40.00**
Sustenance per head per day	16.50	**17.00**
All sheep per head	16.50	**17.00**
Sustenance per head per day	11.00	**11.50**
Every goat per head	22.00	**22.50**
Sustenance per head per day	16.50	**17.00**
All pigs per head	27.50	**30.00**
Sustenance per head per day	11.00	**11.50**
Every emu or ostrich	38.50	**40.00**
Sustenance per head per day	16.50	**17.00**
Every llama or alpaca	27.50	**30.00**
Sustenance per head per day	16.50	**17.00**
Second and subsequent impounding of any stock belonging to **the same owner** within 12 months	Double the above fee	**Double the above fee**

13. Stock impounding fees (cont)

	Current 2025/2026	Proposed 2026/2027
	$	$
Notice to owner of impounded stock		
Writing and delivering any notice or sending any notice by post	Actual cost	**Actual cost**
Inserting any notice in one or more newspapers – in addition to the actual cost of insertion	Actual cost	**Actual cost**
Charges for leading, driving or conveying stock		
The owner of any stock that is found trespassing, straying or wandering on any road shall pay to the Council or person having custody of the stock all reasonable costs incurred in leading, driving or conveying the stock from the place where it is found to the pound or to the place where it is delivered to the owner. Charges may include:	Actual cost if greater than minimum charge of 165.00	**Actual cost if greater than minimum charge of 170.00**
• Actual staff time involved in leading, driving or conveying stock to a pound (per hour); and	165.00	**170.00**
• Where stock is conveyed by any vehicle, the reasonable cost of that conveyance, including the dispatch of the vehicle to the place where the stock is found and the return of the vehicle to the place of dispatch		
- Travel charged per kilometre	1.04	**1.17**
- The cost of the conveyance may also include the hire of a vehicle and/or trailer	Actual cost	**Actual cost**
- Animal Management Contractor or staff call out fee per hour or part thereof	165.00	**170.00**
- Minimum charge	165.00	**170.00**
- Inspections to investigate nuisance complaints re animals and stock (not dogs) per hour	165.00	**170.00**

14. Swimming pools

	Current 2025/2026	Proposed 2026/2027
	$	$
14.1 General Admission		
Adult	7.60	**7.80**
Child	4.30	**4.40**
Parent and Preschooler	4.80	**5.00**
Adult - Community Services Card	5.80	**6.00**
Family 1 Adult + 1 Child	9.30	**9.60**
Family 1 Adult + 2 Children	12.30	**12.70**
Family 2 Adults + 1 Child	15.40	**15.90**
Family 2 Adults + 2 Children	18.60	**19.20**
Additional Child with Family	3.10	**3.20**
Shower only	3.80	**3.90**
Home School and School Student Recreation Swim (during term time and school hours)	2.40	**2.50**
14.2 Memberships		
Standard - 3 months	202.40	**208.90**
Standard - 6 months	349.40	**360.60**
Standard - 12 months	601.00	**620.20**
Community Services Card (CSC) - 3 months	151.90	**156.80**
Community Services Card - 6 months	262.10	**270.50**
Community Services Card - 12 months	450.80	**465.20**
Platinum 3 months	300.50	**310.10**
Platinum 6 months	484.50	**500.00**
Platinum 12 months	815.60	**841.70**
Platinum CSC 3 months	225.40	**232.60**
Platinum CSC 6 months	363.20	**374.80**
Platinum CSC 12 months	611.60	**631.20**

14. Swimming pools (cont)

	Current 2025/2026	Proposed 2026/2027
	$	$
14.3 Concession Cards		
10 Swim Child	39.30	**40.60**
20 Swim Child	73.50	**75.90**
50 Swim Child	171.70	**177.20**
10 Swim Adult	69.30	**71.50**
20 Swim Adult	129.80	**134.00**
10 Swim Adult - CSC	52.10	**53.80**
20 Swim Adult - CSC	97.40	**100.50**
Family 1 Adult + 2 Children (10 swims)	116.50	**120.20**
Family 2 Adults + 2 Children (10 swims)	159.60	**164.70**
Family 1 Adult + 2 Children (20 swims)	208.60	**215.30**
Family 2 Adults + 2 Children (20 swims)	294.30	**303.70**
Parent and Preschooler (10 swim)	43.70	**45.10**
Parent and Preschooler (20 swim)	82.60	**85.20**
14.4 Aquarobics		
Aquarobics Casual Adult	11.10	**11.50**
Aquarobics Casual CSC	8.40	**8.70**
Aquarobics Adult 10	98.00	**101.10**
Aquarobics Adult 20	177.90	**183.60**
Aquarobics CSC 10	73.50	**75.90**
Aquarobics CSC 20	133.50	**137.80**
14.5 Learn to Swim		
Weekly - Adult	14.40	**14.90**
Weekly - Preschool	14.40	**14.90**
Weekly - School aged	14.40	**14.90**
Weekly - Individual	28.70	**29.60**
Weekly - Shared per child	18.00	**18.60**
Weekly - Shared per lesson	36.10	**37.30**
Home school and school student	3.50	**3.60**
Weekly - Development & Multi squads	12.00	**12.40**

14. Swimming pools (cont)

		Current 2025/2026	Proposed 2026/2027
		$	$
	Weekly - Multiple day Development Squad and Multi Squad	10.50	**10.80**
	Weekly - Junior Masters	8.90	**9.20**
	Monthly - Mini Comp 3 days	94.60	**97.60**
	Monthly - Mini Comp 4 days	100.50	**103.70**
	Monthly - Mini Comp 5 days	106.50	**109.90**
	Monthly - Mini Comp Gold	119.70	**123.50**
	Monthly - Division Two	137.50	**141.90**
	Monthly - National Age Group	182.90	**188.80**
14.6	**Masters**		
	Adult	9.60	**9.90**
	Adult – Community Services Card (CSC)	8.40	**8.70**
	20 Swim Concession	143.50	**148.10**
	20 Swim Concession CSC	119.60	**123.40**
	Masters 3 months	219.80	**226.80**
	Masters 6 months	439.60	**453.70**
	Masters 12 months	879.40	**907.50**
	Masters CSC 3 months	198.00	**204.30**
	Masters CSC 6 months	395.40	**408.10**
	Masters CSC 12 months	791.40	**816.70**
14.7	**Hire**		
	Lane per hour	24.50	**25.30**
	Facility hire per hour (Dudley)	306.60	**316.40**
	Facility hire per hour (Kaiapoi)	275.90	**284.70**
	Facility hire per hour (Oxford	245.30	**253.10**
	Inflatable hire	36.20	**37.40**
	Hire Togs	3.00	**3.10**
	Hire Towel	1.40	**1.50**
	Little Swimmers	3.00	**3.00**

15. Property information fees

	Current 2025/2026	Proposed 2026/2027
	$	$
LIM fees		
Residential (electronic)	255.00	**263.00**
Residential (hard copy)	315.00	**325.00**
Commercial (electronic) up to 4 hours processing	372.00	**384.00**
Commercial (hard copy) up to 4 hours processing	420.00	**434.00**
Hourly rate (commercial more than 4 hours processing) per hour	80.00	**83.00**
Searching Property Files		
Drainage Plans	Free	**Free**
Record of Title Search	17.00	**17.00**
Residential property file	15.00	**15.00**
Commercial property files	45.00	**45.00**
Transfer of property file information	Free	**Free**
Share file (preferred method of information transfer)	Free	**Free**
Email under 12Mb in size	Free	**Free**
USB Drive	15.00	**15.00**
Building Statistics		
Supply of a single copy of the monthly building consent register		
Per month	19.00	**19.00**
Per year	170.00	**170.00**

16. Resource Management fees

	Current 2025/2026	Proposed 2026/2027
	$	$
Land Use Planning Activity Fees		
Non-notified Land Use Consents		
Boundary Activities and Marginal/Temporary Activities *This relates to a setback/recession plane breach from a neighbouring property, or a marginal or temporary infringement. Please check with the Duty Planner prior to applying for this type of consent.*	550.00 Fixed fee	**570.00** **Fixed fee**
Land Use (Minor) *i.e. Setback to boundaries, breach of recession plane(s), site coverage, signage, all vehicle crossings.*	1,000.00 Fixed fee	**1,050.00** **Fixed fee**
Land Use (Complex) *i.e. Earthworks, second dwellings, retail activities, Comprehensive Residential Developments (CRD), structures in localised flooding area, setbacks to waterways, plantation forestry, natural hazards, site contamination.*	2,500.00 Deposit At cost	**2,500.00** **Deposit** **At cost**
Related Land Use Consent Fees		
Time extension for Land use consent (Section 125)	1,000.00 Deposit At cost	**1,000.00** **Deposit** **At cost**
Variation of Land use consent (Section 127)	1,000.00 Deposit At cost	**1,000.00** **Deposit** **At cost**
Objection to decision of Land Use consent (Section 357)	Free	**Free**
Certificate of Compliance (Section 139)	1,000.00 Deposit At cost	**1,000.00** **Deposit** **At cost**
Outline Plan (Section 176A)	1,000.00 Deposit At cost	**1,000.00** **Deposit** **At cost**
Outline Plan Waiver Request	Free	**Free**
Existing Use Certificate (Section 139A)	1,000.00 Deposit At cost	**1,000.00** **Deposit** **At cost**
Pre Hearing meeting	At Cost	**At Cost**

16. Resource Management fees (cont)

	Current 2025/2026	Proposed 2026/2027
	$	$
Subdivision Planning Activity Fees		
Subdivision Application *For any subdivision application, by way of boundary adjustment, undertaken in any zone with NO new lots being created (and includes applications to covert cross lease titles to fee simple).*	3,000.00 Deposit At cost	**3,000.00** **Deposit** **At cost**
For any non-notified subdivision application, undertaken in any zone, creating one or more new lots	5,000.00 Deposit At cost	**5,000.00** **Deposit** **At cost**
Combined Subdivision & Land Use Application *For any non-notified subdivision and land use consent application, relating to the same property, and lodged together, creating one or more new lots*	5,500.00 Deposit At cost	**5,500.00** **Deposit** **At cost**
Notified Consents (Public or limited Notification) *For any Notified subdivision or land use consent application (additional deposit)*	5,000.00 Deposit At cost	**5,000.00** **Deposit** **At cost**
Note: The notification charge above of $5,000 (deposit) is over and above the deposit paid at time of lodgement of the application. All disbursements and hearing costs associated with the notification of an application will be charged at cost on a monthly invoice basis.		
Pre Hearing meeting	At Cost	**At Cost**

16. Resource Management fees (cont)

	Current 2025/2026	Proposed 2026/2027
	$	$
Related Subdivision Consent Matters		
Update of an Existing cross-lease plan	1,000.00 Fixed fee	**1,050.00 Fixed fee**
Extension of time for Subdivision consent (Section 125)	1,000.00 Fixed fee	**1,050.00 Fixed fee**
Variation of Subdivision consent (Section 127) and/or S.221 variation to a consent notice	1,000.00 Deposit At cost	**1,000.00 Deposit At cost**
Objection to decisions of Subdivision Consent (Section 357)	Free	**Free**
Preparation and signing of Revocation Certificate (cancellation of consent notices, amalgamation etc)	400.00 Fixed fee	**415.00 Fixed fee**
Preparation & signing of other Certificates (ie. S.239, S.243)	400.00 Fixed fee	**415.00 Fixed fee**
Additional S.223 certification (as in staged subdivisions) or re-certification of any certificated s.223 plans	400.00 Fixed fee	**415.00 Fixed fee**
Additional S.224 (c) Certificates(as in staged subdivisions) or re-certification of any previously signed S.224(c) Certificates	400.00 Fixed fee	**415.00 Fixed fee**
Preparation & signing of first s.221 Consent Notice	95.00 Fixed fee	**100.00 Fixed fee**
Preparation & signing of all subsequent S.221 Consent notices (per notice)	55.00 Fixed fee	**60.00 Fixed fee**
Documents for execution by Council and not listed above (including all A and I instrument signing, easement documentation, link strip agreements etc)	400.00 Fixed fee	**415.00 Fixed fee**
Property Numbering Charge	100.00 Per lot	**105.00 Per lot**
Plus fee for each additional lot thereafter	6.00 Fixed fee	**6.50 Fixed fee**
(Note: this fee is invoiced after S.223 plan has been signed)		
Planning – Other legislation		
S.348 Right of way approval consent application (when not part of subdivision). This fee includes the signing of the certificate on Landonline.	1,000.00 Fixed fee	**1,050.00 Fixed fee**

16. Resource Management fees (cont)

	Current 2025/2026	Proposed 2026/2027
	$	$
Delegations/Plan Changes		
For Designations and Plan Changes (privately initiated) following payment of the relevant deposit, the Council will invoice for the additional charges at cost on a monthly basis and may stop work on the application until such time as the relevant invoices have been paid.		
Plan Changes (deposit then additional charges at cost)	10,000.00 Deposit At cost	**10,000.00 Deposit At cost**
Notice of Requirement for designations	At Cost	**At Cost**
Extension for alteration to a designation	At Cost	**At Cost**
Flood Assessment Certificates		
Flood Assessment (Minimum Floor Level) Certificate	200.00 Fixed fee	**460.00 Fixed fee**
Additional Charges & Hourly Rates		
Processing of any land use or subdivision application, and any additional charges applying to any other planning application listed above and to pre-application advice and subdivision innspections, will be charged as per the following rates:		
• Unit Manager and Reporting Officers per hour	210.00	**217.00**
• Administration Officers (clerical support) per hour	130.00	**135.00**
• Other Council staff (ie. Traffic Engineers) per hour	210.00	**217.00**
• External reports and peer reviews, commissioned by the Council (ie traffic engineering, urban design, noise assessments).	At cost	**At cost**
• Commissioners hearing related costs	At cost	**At cost**
Disbursements		
Postage/courier costs	At cost	**At cost**
Photocopying and/or Printing (per A4 copy)	At cost	**At cost**
Public Notices (Newspaper advertisements)	At cost	**At cost**
Scanning	At cost	**At cost**
Site Visits (Time and mileage)	At cost	**At cost**
Hearing related charges	At cost	**At cost**
Requests for Reduction of Fees		
In special circumstances, applicants may request a waiver from the Facilities and Consents Fee Waiver Sub Committee. Any such request shall be made in writing on the appropriate application form and will be considered by the Facilities and Consents Fee Waiver Sub Committee.		
Additional Invoicing		
For any Resource Consent officially received by the Council, and then withdrawn by the applicant, the Council will charge for the time spent setting up and/or processing the consent to the stage of it being withdrawn. This will be charged at the hourly rate set out in this schedule.		

17. Council Property Charges

	Current 2025/2026	Proposed 2026/2027
	$	$
Miscellaneous Approvals Consents		
Includes consents and land/legal title investigations and approvals for neighbouring properties or the general public e.g. Resource and building consents and "limited as to parcels" approvals.		
Hourly rate (with discretion applied by Property Unit Manager)	150.00	**150.00**
Plus recovery of legal and other costs where required	Actual cost	**Actual cost**
Easements, Assignment and other Contractual Approvals		
Where allowed for under contract or legislation, charges or approvals for assignment of leases, licences, easements and other legal approvals (e.g. road stopping on behalf of third parties).		
Hourly rate (with discretion applied by Property Unit Manager)	150.00	**150.00**
Plus recovery of legal and other costs where required	Actual cost	**Actual cost**
Licence to Occupy a Road Reserve		
For non-grazing purposes (such as infrastructure services e.g. Water supply, stock crossings/ underpasses) rent to be assessed by independent valuation or by negotiation where values are anticipated to be low (below $1,000 per year) at the discretion of the Property Unit Manager.		
Initial one-off fee to set up a licence to occupy	250.00	**250.00**
Plus recovery of legal and other costs where required	Actual cost	**Actual cost**
Rural Grazing Leases and Licences		
(a) Non-refundable establishment charge for each new lease and licence application (excludes existing lease/licence holders)	250.00	**250.00**
(b) Minimum annual rental for all new leases and licences, subject to (c) below (excludes existing lease/licence holders)	300.00	**300.00**
(c) Agreements will be gross leases/licences that account for holding costs such as rates and will be set at the higher of the minimum rent (above) or an annual valuation of various land classes applied on a per hectare basis. Rental may be reduced by negotiation based on site-specific issues or at the discretion of the Property Unit Manager.	Site specific negotiation	**Site specific negotiation**

18. 3 Waters Contributions and Charges

	Current 2025/2026	Proposed 2026/2027
	$	$
Please refer to: Development Contributions Policy		
Water Service Connection Fees		
Water Supply Group A (Rangiora, Kaiapoi, Woodend, Tuahiwi, Pegasus, Pines/Kairaki, Waikuku, Cust) Basic Connection Cost (2.0m or less lateral length, unimproved service).		
15mm or 20mm supply	4,372.00	**4,372.00**
>20mm supply	Actual cost	**Actual cost**
Extra rate per metre or part, for service pipe longer than 2m	Actual cost	**Actual cost**
Surface Reinstatement		
Concrete per square metre	Actual cost	**Actual cost**
Seal per square metre	Actual cost	**Actual cost**
Hot Mix per square metre	Actual cost	**Actual cost**
Inspection fee (where required)	Actual cost	**Actual cost**
Water Supply Group B (Oxford Urban, Garrymere, West Eyreton, Poyntzs Road, Oxford RWS#1, Oxford RWS#2, Summerhill, Ohoka, Fernside, Mandeville) Basic Connection Cost (2.0m or less lateral length, unimproved service).		
15mm supply	4,410.00	**4,410.00**
Extra rate per metre or part, for service pipe longer than 2m	Actual cost	**Actual cost**
Surface Reinstatement		
Concrete per square metre	Actual cost	**Actual cost**
Seal per square metre	Actual cost	**Actual cost**
Hot Mix per square metre	Actual cost	**Actual cost**
Inspection fee (where required)	Actual cost	**Actual cost**
Restrictor change-out charge	437.00	**437.00**
Quick Fill of Private Water Tanks		
Monday–Thursday (8am–3pm)	385.00	**385.00**
Friday–Sunday (8am–3pm)	605.00	**605.00**
Any time on a public holiday or on a day that a public holiday is observed and after hours (3pm–8am) on other days	605.00	**605.00**

18. 3 Waters Contributions and Charges (cont)

	Current 2025/2026	Proposed 2026/2027
	$	$
Trade Waste Charges		
Flow per m^3	$0.95	**$0.95**
Biochemical Oxygen Demand (BOD) per kg	$0.65	**$0.65**
Suspended Solids (SS) per kg	$0.50	**$0.50**
Refer Wastewater Bylaw 2015.		
Relocation of Water Toby at Owner's Request	Actual cost	**Actual cost**
Installation of Backflow Preventor in accordance with the Backflow Prevention Policy	Actual cost	**Actual cost**
Damage or tampering with a water restrictor, investigation and repair of damage (in addition to any fine under S242(4) Local Government Act 2002	Actual cost	**Actual cost**
Repair of damage to any part of Council infrastructure to be recovered from the person or organisation that caused the damage	Actual cost	**Actual cost**
Rangiora Septage Facility		
Fees will apply from when septage facility becomes operational.		
Disposing of domestic septage waste per m^3	55.00	**55.00**
Application for approval to dispose of domestic septage waste at the Rangiora facility	300.00	**300.00**
Pollution Prevention Plan (Drainage)		
Stormwater Discharge Approval Activity Fees		
Medium Risk (Minor) – Discharge from a site with activity defined as medium risk under the Stormwater, Drainage and Watercourse Protection Bylaw 2018.		
Deposit (includes one hour pre-lodgement meeting	600.00	**600.00**
Fee	Actual cost	**Actual cost**
High Risk (Complex) Discharge from a site with activity defined as high risk under the Stormwater, Drainage and Watercourse Protection Bylaw 2018.		
Deposit (includes one monitoring visit and one hour pre-lodgement meeting)	1,500.00	**1,500.00**
Fee	Actual cost	**Actual cost**
Related Stormwater Discharge Approval Fees		
Time extension for Stormwater Discharge Approval	300.00	**300.00**
Variation of Stormwater Discharge Approval		
Deposit	300.00	**300.00**
Fee	Actual cost	**Actual cost**
Objection to decision of Stormwater Discharge Approval	Free	**Free**

18. 3 Waters Contributions and Charges (cont)

	Current 2025/2026	Proposed 2026/2027
	$	$
Additional Charges and Hourly Rates		
Processing of any Stormwater Drainage Approval application, and any additional charges applying to any other application listed above will be charged as per the following rates.		
Unit Manager and Reporting Officers, hourly rate	169.00	**169.00**
Administration Officers (Clerical Support), hourly rate	92.70	**92.70**
Compliance and Enforcement Officers, hourly rate	169.00	**169.00**
Other Staff (ie 3 Waters)	169.00	**169.00**
External reports and peer reviews, commissioned by the Council	Actual cost	**Actual cost**

19. Kaiapoi Marine Precinct

	Current 2025/2026	Proposed 2026/2027
	$	$
Pontoon per annum		
Up to 10m berth per annum	2,620.00	**2,620.00**
Plus charge per month, per metre of length in excess of 10m	44.00	**44.00**
Pile moorings per annum		
Up to 10m berth per annum	1,572.00	**1,572.00**
Plus charge per month, per metre of length in excess of 10m	44.00	**44.00**

20. Roading fees

	Current 2025/2026	Proposed 2026/2027
	$	$
Stock Crossings		
Stock crossing permit – per stock crossing	766.00	**790.00**
Vehicle Crossing Applications and Inspections		
Standard vehicle entrance application	232.00	**239.50**
Standard vehicle crossing application fee for retrospective applications (where work has commenced before the application is made). For applications that do not comply with the Vehicle Crossing Bylaw	294.00	**303.50**
Standard vehicle crossing re-testing fee (where an onsite test fails and clearly would not have passed)	115.70	**120.00**
Temporary Traffic Management, Corridor Accessway Requests (CAR) and Inspections		
Traffic Management Plan (TMP)	103.00	**106.30**
TMP Extension/Road Space Booking (Road space booking only applies where a global excavation CAR has been issued.)	25.80	**26.60**
Generic TMP (A 12 month TMP to cover works where fairly generic activities are being undertaken.)	310.00	**320.00**
Minor Excavation Corridor Access Request (Works are to be less than 3 linear metres in any one direction or works must be completed within 10 working days.)	155.00	**160.00**
Major Excavation Corridor Access Request (Works are greater than 3 linear metres in any one direction or will take more than 10 working days to complete.)	310.00	**320.00**
Project Excavation Corridor Access Request (Works exceeding 10 working days in duration and all subdivisions.)	620.00	**640.00**
Global Excavation Corridor Access Request (A generic inspection CAR for minor mobile works.)	1,550.00	**1,600.00**
Re-Inspections (Inspection of non-conformance or non-approved traffic management plan or methodology.)	103.00	**106.30**
Non-approved works within the road reserve (Where non-approved work is being undertaken and a contractor is removed from site due to the site being dangerous, or they do not have an approved TMP, or there are no qualified staff onsite.)	878.00	**907.00**

20. Roading fees (cont)

	Current 2025/2026	Proposed 2026/2027
	$	$
Royalties on shingle		
Per cubic metre, loose measure from Council pits used for Council works	2.00	**2.00**
Overweight Vehicle Permit Fees		
Maximum permitted in Heavy Motor Vehicle Regulations		
Single, Multiple Trip, or linked permit (3 or more days for processing)	20.00	**21.00**
Single, Multiple Trip, or linked permit (less than 3 days for processing)	30.00	**31.00**
Continuous Permit (3 or more days for processing)	60.00	**62.00**
Continuous Permit (less than 3 days for processing)	70.00	**72.00**
Renewals – Continuous Permit (3 or more days for processing)	10.00	**10.50**
Renewals – Continuous Permit (less than 3 days for processing)	20.00	**21.00**
Abandoned Cars		
Recovery fee per vehicle (Where a vehicle is abandoned the cost of recovery, including administration charges, sits with the owner.)	Full cost recovery	**Full cost recovery**
Road Closure		
Advertising for a road closure	Full cost recovery	**Full cost recovery**
Roadside Grazing		
Roadside Grazing Permit	60.00	**62.00**

22. Rangiora Airfield

	Current 2025/2026	Proposed 2026/2027
	$	$
22.1 Ground rental for hangars per square metre		
Under review in new lease agreements.		
22.2 Landing Fees per day	12.00	**12.00**
22.3 Aircraft Parking Fees per day	12.00	**12.00**

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO:	BYL-72/ 260505109021
REPORT TO:	COUNCIL
DATE OF MEETING:	7 JULY 2026
AUTHOR(S):	Gina Maxwell, Business & Projects Advisor On behalf of the PARKING AND TRAFFIC BYLAW 2026 HEARING PANEL Councillors Tim Bartle, Brent Cairns, Jason Goldsworthy and Bruce McLaren
SUBJECT:	Adoption of the Parking and Traffic Bylaw 2026
ENDORSED BY: (for Reports to Council, Committees or Boards)	General Manager / Chief Executive

1. SUMMARY

1.1. This report seeks Council's adoption of the Waimakariri District Council Parking and Traffic Bylaw 2026 following completion of the Special Consultative Procedure and consideration of submissions by the Hearing Panel.

1.2. The Parking and Traffic Bylaw 2026 ('the bylaw') provides a fit-for-purpose, enabling and legally robust framework to regulate parking and traffic movements across the district, supporting safety, accessibility, and efficient use of the transport network while protecting public infrastructure.

1.3. During the public consultation period from 9 February to 9 March 2026, a total of 48 submissions were received, with three submitters requesting to be heard and one presenting at the hearing. Feedback demonstrated strong overall support for replacing the Parking Bylaw 2019, with matters raised primarily relating to clarity, implementation, and enforcement rather than the proposed framework.

1.4. The Hearing Panel supports adoption of the bylaw subject to minor amendments arising from submissions that do not alter the scope or intent of the bylaw as publicly notified. These amendments are limited to:

- **Clause 11.2** – reduce the maximum continuous on-street parking period for motorhomes from 7 days to 5 days, aligning with trailer limits under the Land Transport (Road User) Rule 2004;
- **Clause 11** – add an explanatory note clarifying that caravans are treated as trailers;
- **Clause 31** – extend exemptions to include vehicles undertaking authorised public works and utility services;
- **Clause 8** – replace references to specific organisations with a reference to any nationally recognised mobility parking permit scheme; and
- **Clause 24** – correct a minor internal cross-reference error.

1.5. Following the Hearing Panel's deliberations, the bylaw was subject to independent legal review. This confirmed that the bylaw is within scope, relies on appropriate empowering provisions, and is legally robust and enforceable. Minor drafting refinements have been made to improve technical consistency and alignment with national legislation.

1.6. The Hearing Panel is satisfied, and legal advice confirms, that all amendments including legal refinements are within the scope of the Special Consultative Procedure. These changes do not alter the purpose, intent, or substantive effect of the bylaw, and no further consultation is required.

1.7. The final bylaw incorporates all Hearing Panel amendments and legal refinements and is considered complete and ready for adoption.

Attachments:

i. Parking and Traffic Bylaw 2026 (TRIM:250220027899)
ii. Minutes of 16 April 2026 Parking and Traffic Bylaw 2026 Hearing Panel Deliberations meeting (TRIM: 260416097883)
iii. Parking and Traffic Bylaw 2026 – Submissions Summary, Analysis, Recommendations, and Panel Decision (TRIM:260617144352)
iv. Consistency Accountability Statement: Parking and Traffic Bylaw 2026 (TRIM:260629152555)

2. RECOMMENDATION

THAT the Council:

a) **Receives** Report No. 260505109021;

b) **Receives** the minutes of the Parking and Traffic Bylaw 2026 Hearing Panel Deliberations meeting held on 16 April 2026 (TRIM:260416097883);

c) **Adopts** the Parking and Traffic Bylaw 2026 to come into effect on 1st August 2026 (TRIM: 250220027899);

d) **Endorses** the Consistency Accountability Statement (TRIM:260629152555)

e) **Notes** that the amendments directed by the Hearing Panel, together with minor drafting refinements, are within the scope of the Special Consultative Procedure and that no further consultation is required;

f) **Notes** that the Parking and Traffic Bylaw 2026 will be reviewed by no later than 2031 in accordance with section 155 of the Local Government Act 2002, or earlier if required.

3. BACKGROUND

3.1. The Parking Bylaw 2019 has become increasingly limited in its ability to address traffic movement, enforcement consistency, and changing transport patterns across the district. A review undertaken in accordance with section 155 of the Local Government Act 2002 confirmed that replacing the existing bylaw is the most appropriate and proportionate regulatory response.

3.2. In December 2024, Council resolved to develop a new Parking and Traffic Bylaw. In December 2025, Council approved the proposed Parking and Traffic Bylaw 2026 and associated Statement of Proposal for consultation using the Special Consultative Procedure. The development of the proposed bylaw was informed by a series of three workshops with the Utilities and Roading Committee during 2025.

3.3. Public consultation was undertaken from 9 February to 9 March 2026, supported by targeted communications and engagement activities. A total of 48 submissions were received, with three submitters initially requesting to be heard. Following confirmation, one submitter presented at the hearing as shown in Attachment iii (TRIM:260617144352).

3.4. The proposed bylaw modernises Council's regulatory framework and provides enabling tools, including parking zones, residents' exemption parking zones, overnight parking restrictions, and traffic movement controls. These tools do not take effect automatically and may only be implemented through separate Council resolutions following investigation and, where appropriate, engagement.

4. KEY ISSUES

SUMMARY OF SUBMISSIONS AND HEARING PANEL CONSIDERATIONS AND RECOMMENDATIONS:

4.1. The Parking and Traffic Bylaw 2026 Hearing Panel met on 16 April 2026 to consider all submissions and officer recommendations.

4.2. Submissions indicated strong overall support for replacing the Parking Bylaw 2019. Key themes focused on improved protection of footpaths and verges, management of long-stay parking for motorhomes and trailers, and a proportionate, education-first approach to enforcement.

4.3. The Hearing Panel agreed that feedback related primarily to matters of clarity, implementation, and enforcement practice rather than the enabling framework of the bylaw. The Panel considered that most matters raised are appropriately addressed through explanatory material, operational guidance, and future Council resolutions.

4.4. The Hearing Panel supports adoption of the Parking and Traffic Bylaw 2026 subject only to the following minor amendments:

4.5. **Clause 31** – clarification of exemptions for vehicles undertaking authorised public works and utility services;

4.6. **Clause 24** – correction of a minor internal cross-reference;

4.7. **Definitions / Clause 11** – addition of an explanatory note clarifying that caravans and boat trailers are treated as trailers;

4.8. **Clause 8** – replacement of references to specific organisations with a reference to any nationally recognised mobility parking permit scheme; and

4.9. **Clause 11.2** – reduction of the maximum continuous parking period for motorhomes from seven days to five days, aligning with trailer limits under the Land Transport (Road User) Rule 2004.

4.10. The Hearing Panel is satisfied that these amendments do not alter the purpose, scope, or intent of the bylaw as publicly consulted.

FINALISATION AND LEGAL REVIEW:

4.11. The Hearing Panel considered the matters raised through public consultation, including a themed analysis of submissions and supporting officer recommendations.

4.12. Overall, submissions reflected strong support for the proposed bylaw. Matters raised related primarily to clarity, consistency, implementation, and alignment with national legislation, rather than disagreement with the overall regulatory approach.

4.13. Key issues considered by the Hearing Panel included:

- application of verge and footpath rules in urban and rural contexts;
- treatment of motorhomes, trailers, caravans, and boat trailers;
- approach to enforcement and public communication;
- use of residents' exemption parking zones as an enabling tool;
- location-specific parking concerns;
- management of heavy vehicles and oversized equipment;
- driveway crossings, mobility devices, and pedestrian access;

- exemptions for public works and utility vehicles; and
- minor drafting accuracy.

4.14. During deliberations, the Hearing Panel discussed matters relating to motorhomes and caravans, including parking duration and enforcement. In this context, it was noted that issues relating to people staying overnight in vehicles are addressed under separate freedom camping provisions.

4.15. The Parking and Traffic Bylaw regulates the use of roads and public places, including how long vehicles such as motorhomes and trailers may be parked in one location (a maximum of five consecutive days), regardless of whether they are occupied. By contrast, the Freedom Camping Act 2011 regulates the activity of staying overnight in a vehicle and does not prescribe a standard timeframe, with any limits set through separate freedom camping bylaws or site-specific controls. These frameworks operate alongside each other and address different activities.

4.16. The Hearing Panel determined that these matters did not require changes to the overall framework of the bylaw and could be appropriately addressed through minor amendments, explanatory notes, operational guidance, or future Council resolutions.

4.17. None of the issues identified through consultation or analysis raise matters that would prevent adoption of the bylaw.

4.18. Following the Hearing Panel's deliberations, the draft bylaw was updated to reflect the Panel's decisions and was subsequently subject to independent legal review.

4.19. The legal review confirmed that the bylaw is made under appropriate empowering provisions, is within the scope of consultation, and that the control, offence, and penalty provisions are lawful and enforceable.

4.20. Minor drafting refinements were made to improve clarity, internal consistency, and alignment with relevant national legislation. These changes are technical in nature and do not alter the intent or effect of the bylaw.

4.21. The final bylaw recommended for Council adoption (Attachment i, TRIM:250220027899) incorporates both the Hearing Panel amendments and the minor refinements arising from legal review.

4.22. *The Regulatory Standards Act 2025*, which comes into effect on 1 July 2026, introduces new statutory requirements for local authorities to assess bylaws against the principles of responsible regulation and to provide a Consistency Accountability Statement (CAS) on adoption.

4.23. A Consistency Accountability Statement is provided on behalf of the Chief Executive and confirms that the proposed bylaw and the process for developing it have been assessed against the 17 principles set out in the Act, including good law-making, rule of law, and proportionality. See Attachment iv. (TRIM:260629152555)

4.24. The Parking and Traffic Bylaw 2026 has been supported by a Summary of Underpinning Analysis and a Consistency Accountability Statement. This assessment confirms that the bylaw is consistent with the principles of responsible regulation, with no inconsistencies identified.

5. OPTIONS

5.1. The Hearing Panel considered the following options for Council in relation to adoption of the bylaw.

Option 1: Adopt the Parking and Traffic Bylaw 2026 as Publicly Notified

5.2. This option would adopt the bylaw without incorporating amendments arising from submissions or Hearing Panel deliberations.

5.3. This would not address matters raised through consultation or reflect the Hearing Panel's consideration of submissions.

5.4. The Hearing Panel did not support this option.

Option 2: Adopt the Parking and Traffic Bylaw 2026 with Minor Amendments (Preferred Option)

5.5. This option involves adopting the bylaw (Attachment i, TRIM:250220027899) subject only to minor amendments arising from submissions and Hearing Panel deliberations, while retaining the purpose, scope, and structure of the bylaw as publicly consulted.

5.6. The Hearing Panel supports Option 2 as it:

- responds to matters raised through public consultation;
- improves clarity, consistency, and enforceability; and
- maintains the integrity of the bylaw as publicly notified.

5.7. The Hearing Panel therefore recommends that Council adopts the bylaw as set out in Attachment i, (TRIM:250220027899) subject to the minor amendments arising from submissions and deliberations.

- **Other Options Available to Council**

Option 3: Do Not Adopt the Bylaw and Request Further Changes

5.8. Council could choose not to adopt the bylaw and instead request that further changes be made.

5.9. This option is not consistent with the recommendations of the Hearing Panel and does not reflect the overall feedback received through public consultation, which indicated broad support for the proposed bylaw framework.

Option 4: Do Not Adopt a Bylaw (Do Nothing Option)

5.10. Council could choose not to adopt a new bylaw.

5.11. This option is not consistent with Council's previous resolution to develop a new Parking and Traffic Bylaw and would result in the current Parking Bylaw 2019 ceasing to have legal effect upon expiry of its review period. It would also be inconsistent with the Hearing Panel's recommendations.

Hearing Panel Determination

5.12. The Hearing Panel is satisfied, and independent legal advice confirms, that the recommended amendments including minor drafting and legal refinements are within the scope of the Special Consultative Procedure and do not require further consultation.

5.13. The amended bylaw is considered legally robust, within scope, and fit for purpose, providing confidence that it is appropriate for adoption.

5.14. The Management Team has reviewed this report and supports the recommendations.

6. STRATEGIC ALIGNMENT AND COMMUNITY VIEWS

Mana Whenua Engagement

6.1. The subject matter of this report is not likely to be of specific interest to mana whenua. Te Ngāi Tūāhuriri hapū had the opportunity to participate in the Special Consultative Procedure.

Groups, Organisations and the Wider Community

6.2. There are groups, organisations, and members of the wider community likely to be affected by, or to have an interest in, the subject matter of this report.

6.3. Residents, businesses, service providers, mobility-impaired users, rural contractors, utility providers, and road users across the district are affected by the bylaw. Community views have been fully considered through submission analysis and Hearing Panel deliberations.

Implications for Community Wellbeing

6.4. There are implications for community wellbeing arising from the recommendations in this report.

6.5. The bylaw directly affects how public road space, footpaths, and verges are used and managed across the district. The issues and options considered in this report have implications for community safety, accessibility, mobility, and amenity, particularly for pedestrians, mobility-impaired users, residents, businesses, and service providers.

6.6. The Parking and Traffic Bylaw 2026 supports:

- safer and more accessible pedestrian environments;
- fair and consistent management of parking and traffic behaviour; and
- improved amenity and protection of public spaces.

Community Outcomes and Strategic Priorities

6.7. The bylaw supports several of Council's community outcomes, particularly those relating to social, environmental, and economic wellbeing.

6.8. In particular, the bylaw contributes to:

- Social wellbeing, by promoting safe, accessible, and inclusive public spaces and supporting equitable access to essential transport infrastructure, including footpaths and the Continuous Accessible Path of Travel.
- Environmental wellbeing, by protecting the safety and functionality of the natural and built environment within the road corridor, including verges, footpaths, and public spaces.
- Economic wellbeing, by providing a clear, consistent, and enforceable regulatory framework that supports efficient use of road space, enables business and service activity, and provides certainty for residents and service providers.

6.9. Overall, the bylaw supports Council's outcomes for safe, healthy, and accessible environments that meet the needs of a growing and diverse community now and into the future.

6.10. The Council's Strategic Priorities are relevant to the actions arising from recommendations in this report.

6.11. The bylaw aligns most closely with the following Strategic Priorities adopted through the Long-Term Plan:

- Enhance community wellbeing, safety, inclusivity and connectedness, by prioritising pedestrian safety, accessibility, and consistent management of parking and traffic behaviours across the district.
- Advance an integrated and accessible transport network, by establishing a clear, district-wide framework that supports safe movement, accessibility, and effective use of the transport network for all users.
- Protect and enhance the resilience of our natural and built environment, by managing vehicle activity within the road corridor in a way that supports safety, amenity, and long-term infrastructure performance.

6.12. The recommendations seek to balance safety, accessibility, and practicality, ensuring regulatory tools remain proportionate while supporting Council's broader strategic direction.

6.13. The bylaw provides a proportionate and enabling regulatory framework that supports Council's strategic direction while maintaining flexibility through implementation by resolution.

7. OTHER IMPLICATIONS AND RISK MANAGEMENT

Financial Implications

7.1. There are no material financial implications arising from the decisions sought by this report.

7.2. Adoption of the bylaw does not require additional capital expenditure, new operational funding, or amendments to existing budgets.

7.3. Funding for implementation, enforcement, education, and communications is provided for within existing Annual Plan and Long-Term Plan budgets.

7.4. Education, public guidance, and enforcement activities associated with implementation of the bylaw will be delivered within existing business-as-usual resources of the Environmental Services and Roading Units. Implementation will be prioritised and staged to reflect available capacity and operational risk.

7.5. Implementation will be progressive and risk-based, with controls introduced through Council resolution as required.

7.6. As no new expenditure is proposed, there are no impacts on rates, Development Contributions, or budgets outside those already adopted. Referral to the Finance Team is not required.

Community Resilience and Sustainability

7.7. The recommendations have minor positive sustainability and climate change impacts, including:

- improved protection of footpaths, verges, and public spaces;
- safer and more accessible pedestrian environments that support walking and other forms of active transport; and
- more efficient and consistent management of the road corridor, supporting long-term infrastructure resilience.

7.8. No specific mitigation measures are required, as the recommendations do not involve new infrastructure, increased vehicle use, or additional emissions beyond existing activity.

7.9. The decisions sought in this report are consistent with the Council's Natural Environment Strategy Framework.

7.10. The Parking and Traffic Bylaw 2026 supports the framework's objectives by promoting safe and orderly use of the built environment, protecting public spaces, and supporting resilient infrastructure outcomes.

7.11. Other community resilience considerations include improved safety, accessibility, and certainty for residents, service providers, and road users. A clear and consistent regulatory framework, supported by education-focused implementation, contributes to confidence in the use and management of shared public spaces.

Risk Management

7.12. There are risks arising from the adoption and implementation of the recommendations in this report.

7.13. The legal risks associated with bylaw adoption have been mitigated through independent legal review and refinement of the final draft, ensuring alignment with statutory powers and relevant national legislation.

7.14. Adoption of the bylaw is expected to reduce long-term operational and legal risk. Identified risks will be mitigated through:

- clear operational guidance and procedures;
- staff training and alignment across enforcement teams;
- an education-first implementation approach; and
- proactive public communication and supporting guidance.

7.15. These mitigation measures align with Council's Risk Management Framework and operational risk management practices.

Health and Safety

7.16. There are health and safety risks arising from the adoption and implementation of the recommendations in this report.

7.17. The Parking and Traffic Bylaw 2026 enhances public health and safety by protecting Continuous Accessible Path of Travel routes, reducing unsafe parking behaviours, and enabling appropriate traffic and parking controls.

7.18. Enforcement activities involve public-facing and on-road work and will be managed in accordance with Council's Health and Safety Management System and relevant Promapp processes, including:

- Identify, Assess and Manage Health and Safety Risks;
- Contractor Health and Safety Management; and
- Working Alone and Fatigue Management.

7.19. All activities arising from implementation of the recommendations will be managed in accordance with the *Health and Safety at Work Act 2015* and associated regulations.

8. CONTEXT

Consistency with Policy

8.1. This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

8.2. The draft Parking and Traffic Bylaw 2026 has been consulted on in accordance with statutory requirements. The subsequent Hearing Panel recommendations relate only to clarifications, controlled exemptions, and minor amendments that do not alter the draft bylaw's intent or scope.

8.3. The proposed course of action is consistent with the Council's Significance and Engagement Policy 2023, and no further consultation is required.

Authorising Legislation

8.4. The recommendations in this report are made pursuant to the following legislation:

- *Local Government Act 2002 (sections 145, 146 and 155);*
- *Land Transport Act 1998 (section 22AB);*
- *Land Transport (Road User) Rule 2004;*

- *Land Transport Rule: Traffic Control Devices 2004;*
- *Local Government Act 1974 (section 356 – removal of vehicles); and*
- *Land Transport (Storage and Towage Fees for Impounded Vehicles) Regulations 1999.*

8.5. Independent legal review has confirmed that these provisions provide an appropriate and sufficient statutory basis for the bylaw.

8.6. The requirements of *the Regulatory Standards Act 2025*, which come into effect on 1 July 2026, have also been considered. The Parking and Traffic Bylaw 2026 and its development process have been assessed against the principles of responsible regulation, with the Summary of Underpinning Analysis and Consistency Accountability Statement confirming that the bylaw is consistent with those principles and that no inconsistencies have been identified.

Authorising Delegations

8.7. Council has authority to adopt bylaws. Administration of the adopted bylaw is delegated to the Utilities and Roading Committee in accordance with Delegation S-DM 1024.

WAIMAKARIRI DISTRICT COUNCIL
PARKING AND TRAFFIC BYLAW 2026

DRAFT

This Parking and Traffic Bylaw
was adopted at a Council meeting held on
7 July 2026

_____
Chief Executive

_____
Governance Manager

WAIMAKARIRI
DISTRICT COUNCIL

C O N T E N T S

1. General 3
2. Purpose 3
3. Definitions 3
4. Resolutions Made Under the Bylaw 5

PART 1 - PARKING

5. Stopping, Standing and Parking of Vehicles 7
6. No Parking on Certain Parts of the Road 7
7. Temporary Discontinuance of a Parking Space 8
8. Parking for Mobility Parking Permit 8
9. Removal of Vehicles 9
10. Immobilised and Immobile Vehicles 9
11. Motorhomes and Trailers 9
12. Working on Vehicles 10
13. Parking Zones 10
14. Residents' Exemption Parking Zone 10
15. Reserved Parking Areas 11
16. Overnight Parking Restriction 12
17. Mobile Trading 12
18. Turning 13

PART 2 – TRAFFIC MOVEMENTS

19. One-Way Roads 13
20. Special Vehicle Lanes 13
21. Shared Paths 13
22. Shared Zones 14
23. Keep Clear Zone 14
24. Unformed Legal Roads 14
25. Traffic Control by Vehicle Type 14
26. Engine Braking Ban 15

PART 3 - ADMINISTRATIVE

27. Enforcement Officers 16
28. Defences 16
29. Offences 16
30. Penalties 16
31. Exempted Vehicles 17
32. Revocations and Savings 17
33. Review of Bylaw 17

DRAFT

Waimakariri District Council Parking Bylaw 2026

1. General

1.1 The bylaw may be cited as the Waimakariri District Council (the Council) Parking and Traffic Bylaw 2026 (the bylaw).

1.2 The bylaw comes into force on 1 August 2026.

1.3 The bylaw is made pursuant to sections 145 and 146 of the *Local Government Act 2002* and section 22AB of the *Land Transport Act 1998*.

2. Purpose

2.1 The purpose of the bylaw is to regulate parking and traffic movements on public roads and public places within the Waimakariri District. It aims to ensure safety for all road users, maintain accessibility for pedestrians and vehicles, and promote efficient use of the transport network. The bylaw provides clear, enforceable rules to protect public health, prevent damage to infrastructure, and support fair and consistent compliance with national legislation and best practice.

3. Definitions

3.1 In the bylaw, unless a different meaning is clearly stated:

Agency means Waka Kotahi NZ Transport Agency (Waka Kotahi)

Authorised Officer means any person appointed or authorised by the Council to act as an Authorised Officer or Enforcement Officer under this Bylaw, including Parking Wardens appointed under section 128D of the Land Transport Act 1998 and Police Officers.

Continuous Accessible Path of Travel is defined as the area where the pedestrian route is safe and convenient for everyone, especially for people who are blind, have impaired mobility or have low vision.

Council means the Waimakariri District Council and includes any person authorised by the Council to act on its behalf.

District Plan means the Waimakariri District Plan prepared and maintained under the Resource Management Act 1991, which sets out the objectives, policies, and rules for the use, development, and subdivision of land within the district.

Explanatory notes are used for several reasons, including to explain the intent of a clause in less formal language, to include additional helpful information, or because the information may be subject to change. These notes are not part of the bylaw, and the Council may add, amend or delete these at any time without amending the bylaw.

DRAFT

Enforcement Officer means any person appointed by the Council under the Local Government Act 2002 or the Land Transport Act 1998 to enforce parking and traffic regulations, including this Bylaw.

Immobilised vehicle means any vehicle that cannot be moved on its own because it is mechanically not able to be moved or has a wheel or wheels missing from the vehicle.

Mobile trading means temporary trading activity conducted from a location that is vacated at the end of the trading day. This includes trading from stands or stalls (including vehicles used as stalls) by hawkers, pedlars, and operators of mobile or travelling shops.

Mobile Trading Vehicle means any vehicle used for mobile trading activities in a public place.

Motorhome means any vehicle designed or converted to be used for human habitation, whether self-contained or not, and includes a bus, campervan, or house truck.

Explanatory note: For enforcement purposes, an Authorised Officer may determine whether a vehicle meets the definition of motorhome based on its design or conversion for human habitation, regardless of NZTA registration details.

Overnight means the period between 10:00pm and 6:00am, unless otherwise specified by Council resolution.

Parking Zone means an area designated by the Council under the bylaw for the purpose of regulating parking. A Parking Zone may include any road, part of a road, land, or building under the Council's care, control, or management, and is subject to specific parking restrictions made by resolution under this Bylaw.

Pedestrian means any person travelling by foot or using pedestrian facilities, including those using wheelchairs, prams, e-scooters, mobility scooters, and other mobility devices that are not classified as vehicles.

Public place means any place that, at any material time, is open to or is being used by the public, whether free or on payment of a charge, and whether or not any owner or occupier is lawfully entitled to exclude or eject any person; and includes any road, footpath, accessway, parking place, reserve, bridge or other land or premises owned, controlled, or managed by the Council and open to or used by the public.

Residents' Exemption Parking Zone means a designated Parking Zone or part thereof reserved by Council resolution for the use of residents living in the vicinity who hold a valid residents' parking permit. These zones may exempt permit holders from certain parking restrictions otherwise applicable in the Parking Zone.

Rural Area means any area zoned rural under the District Plan, including lifestyle blocks and farmland.

DRAFT

Urban Area means any area zoned residential, commercial, or industrial under the District Plan.

Explanatory Note: For the purposes of the bylaw, Open Space and Special Purpose Zones are classified as urban or rural based on the predominant surrounding land use. This is in line with the intent of the District Plan, while allowing for practical enforcement of parking and traffic controls.

Verge means the portion of the Road between the property boundary and Roadway, excluding Footpaths, Shared Paths, and Parking Places, not designed to be used by motor vehicles travelling along the Roadway. This includes unsealed shoulders, grassed or landscaped verges, drains, swales, and batter slopes.

Explanatory note: For the purposes of the bylaw, 'verge' means the area between the property boundary and the roadway, including areas commonly referred to as berms.

3.2 In the bylaw, unless a different meaning is clearly stated:

(a) Driver, Heavy motor vehicle, Heavy traffic, Mobility device, Moped, Motor vehicle, Motorcycle, Owner, Parking, Road and Vehicle have the same meanings as in section 2(1) of the Land Transport Act 1998; and

(b) Cycle Track, Footpath, Parking Place and Transport station have the same meaning as in section 591(6) of the Local Government Act 1974; and

(c) Bus Lane, Cycle Lane, Cycle Path, Disabled persons, parking permit, Emergency vehicle, Intersection, Lane, Pedestrian Crossing, Power assisted cycle, Roadway, Shared Path, Shared Zone, Special Vehicle Lane and Transit Lane have the same meanings as in clause 1.6 of the Land Transport (Road User) Rule 2004.

(d) Any undefined words, phrases or expressions used in the bylaw have the same meaning as in the Land Transport and Local Government Acts unless the context plainly requires a different meaning.

(e) The relevant provisions of the Legislation Act 2019 apply to the interpretation of the bylaw.

4. Resolutions Made Under the Bylaw

4.1 The Council may make a resolution under the bylaw to give effect to its purpose, including to regulate parking, traffic movement, and road use. A resolution may:

DRAFT

(a) regulate, control, or prohibit any matter relating to parking, traffic movement, or road use, either generally or for specific classes of vehicles or situations;

(b) apply to all vehicles or traffic, or to any specified class of vehicles or traffic using a road;

(c) apply to any road, part of a road, greenspace adjoining a road, building, transport station, or parking place under the care, control, or management of the Council; or

(d) apply during specified times or periods as determined by Council resolution.

4.2 The Council may subsequently amend or revoke any resolution made under the bylaw at any time.

4.3 All resolutions made under the bylaw by the Council may be recorded in the Parking and Traffic Controls register and published on the Council's website alongside the bylaw.

DRAFT

PART 1 - PARKING

5. Stopping, Standing and Parking of Vehicles

5.1 The Council may, by resolution, restrict the stopping, standing, or parking of vehicles, or any specified class of vehicle, on a road, or any combination of these.

5.2 Without limiting subclause (1), the restriction may provide for:

(a) time restricted parking;

(b) the restriction on parking by heavy motor vehicles on any specified road during specified hours or for a period that exceeds a specified period;

(c) a bus stop;

(d) a loading zone;

(e) parking at an angle to the roadway

5.3 The Council will indicate areas where stopping, standing, or parking of vehicles (whether attended or unattended) is restricted or prohibited. These areas will be marked using prescribed signs, notices, road markings, or other devices placed in a conspicuous position on any road or other area under the Council's control.

5.4 Any of the signs, markings, notices, or devices referred to in subclause (5.3) may be supplemented, altered, or removed by Council resolution.

6. No Parking on Certain Parts of the Road

6.1 A person must not stop, stand or park a vehicle, wholly or partially:

(a) on any part of the road laid out as a cultivated area, including gardens, grassed areas, or landscaped verges;

(b) on verges if it causes any damage to the verge, Council infrastructure, or poses a safety hazard;

(c) on verges in urban areas, unless expressly permitted by the Council.

(d) on verges in rural areas, if the parking causes damage to the verge, Council assets, or poses a safety hazard;

(e) on any part of the road that is separated from the roadway by a kerb and designed primarily for pedestrian use or landscaping — including paved or surfaced areas with or without planting — unless expressly permitted by the Council.

6.2 Businesses must not use any grass verge or road reserve as an extension of their premises for parking vehicles, whether for customers, staff, or display purposes.

Explanatory Note: Parking outside the roadway is generally prohibited in urban areas (e.g., Kaiapoi, Oxford, Rangiora, Woodend) unless expressly permitted by the Council. In rural areas, parking on verges is allowed unless it causes damage, poses a safety hazard, or is restricted by Council resolution. On boundary roads, urban and rural rules apply to their respective sides up to the centreline.

DRAFT

6.3 A person may stop, stand or park a vehicle in contravention of clause 6.1 if:

(a) that part of the road is designed for or constructed to accommodate a parked vehicle; or

(b) an Authorised Officer has given written permission to stop, stand or park a vehicle in that part of the road; or

(c) the Council, by resolution, has allowed vehicles to stop, stand, or park in that part of the road.

Explanatory Note: Clauses 6.1 and 6.3 apply cumulatively. Parking is prohibited on cultivated areas and verges unless expressly permitted by the Council.

7. Temporary Discontinuance of a Parking Space

7.1 An Authorised Officer may temporarily restrict parking in any parking space or area by placing 'No Stopping' signage or other appropriate controls to indicate the parking space is temporarily unavailable.

7.2 Parking restricted under 7.1 may be limited to specified vehicles or classes of vehicles at such parking places.

7.3 No person may -

(a) stop or park a vehicle at:

i. a parking place affected by a temporary 'No Stopping' sign or other traffic controls under subclause (7.1); or

ii. a parking place affected by a sign or traffic control under subclause (7.2) unless:

- that person is specifically authorised by the authorised officer, or
- complies with any specified condition by the sign or traffic controls.

(b) remove any signs or traffic controls authorised under subclauses (7.1) or (7.2).

Explanatory Note: Occasionally, the Council may need to temporarily repurpose parking spaces for other activities, such as temporary bus stops, bus lanes, or construction zones.

8. Parking for Mobility Parking Permit

8.1 The Council may, by resolution, reserve any specified parking place either generally or at specified times for the exclusive use of any person that displays a Mobility Parking Permit issued under any nationally recognised mobility parking permit scheme, in accordance with the provisions of the Land Transport (Road User) Rule 2004.

8.2 The Council shall, by markings, signs or notices, indicate where parking by non-permit holders is prohibited or restricted.

DRAFT

9. Removal of Vehicles

9.1 An Enforcement Officer may authorise the removal of any vehicle from any part of the road reserve or Council-managed land, in accordance with the Council's powers under the Land Transport Act 1998, where the vehicle contravenes this bylaw, any resolution made under this bylaw or creates a hazard or obstruction.

9.2 The Council may recover the costs incurred for the removal of the offending vehicle, provided that such costs do not exceed the fees prescribed under the Land Transport (Storage and Towage Fees for Impounded Vehicles) Regulations 1999.

The powers that may be exercised under this clause are in addition to those provided by any other applicable Act or regulation, including the Land Transport Act 1998 and Local Government Act 2002.

10. Immobilised and Immobile Vehicles

10.1 A person must not leave an immobilised vehicle (including one without wheels) on any road or public place for more than 7 consecutive days. An exemption can be granted by an Authorised Officer or the Council.

10.2 Any vehicle in breach of clause 10.1 may be removed by the Council to a place nominated by the Council.

10.3 The Council shall not be liable for any loss or damage resulting from the removal or sale of any such vehicle, in accordance with Section 356 of the Local Government Act 1974.

11. Motorhomes and Trailers

11.1 A person must not park a trailer on any road or public place for a period exceeding five days, unless written consent is granted by the Council or an Authorised Officer, and the trailer is parked in accordance with any conditions imposed in the consent. (See Rule 6.19 of the Land Transport (Road User) Rule 2004.)

11.2 A person must not park a motorhome on any road or in a public place for a period exceeding five days. Written consent to exceed this time limit can be granted by the Council or an Authorised Officer.

11.3 A person will breach clause 11.1 or clause 11.2 where a trailer or motorhome is moved and returned to the same or a nearby location within the applicable time period of five days, except where consent has been given under clause 11.1 or clause 11.2 to park for a longer period.

Explanatory note: For clarity, boats and caravans that are towed are treated as "trailers" for the purposes of this bylaw. This reflects the definition and treatment of trailers under the Land Transport (Road User) Rule 2004.

DRAFT

12. Working on Vehicles

12.1 A person must not stop, stand, or park any vehicle on any road to carry out repairs unless those repairs are of an urgent nature and do not impede the flow of traffic or are necessary to enable the vehicle to be moved.

13. Parking Zones

13.1 The Council may, by resolution:

(a) designate an area to be a Parking Zone with restrictions that apply in that Parking Zone ("Parking Zone controls")

(b) reserve any road, land, or building under the Council's care, control, or management to be a Parking Zone, which will be subject to parking restrictions set by Council resolution;

(c) specify the vehicles or classes of vehicle that can or cannot use a Parking Zone;

(d) prescribe the restrictions that apply, including but not limited to, the times, manner, and other conditions for parking vehicles or classes of vehicles in a Parking Zone; or

(e) make provision for the efficient management and control of a Parking Zone.

13.2 Any general restrictions that apply to a Parking Zone do not apply to areas within that zone where specific stopping, standing, or parking restrictions have been separately designated.

Explanatory Note: Parking Zones may include Residents' Exemption Parking Zones, which are subject to additional conditions as outlined in Clause 14.

14. Residents' Exemption Parking Zone

14.1 The Council may, by resolution:

(a) reserve any Parking Zone or part thereof, as a residents' exemption parking area. This is for the use of persons who reside in the vicinity;

(b) prescribe any fees to be paid annually or on a pro-rata basis, as determined by Council policy;

(c) define the method by which such fees may be paid, in accordance with Council's standard payment options; or

(d) specify which parking restrictions permit holders are exempt from, including exemptions from time limits in designated Parking Zones such as P120 areas.

14.2 Any person who parks in a residents' exemption parking area must clearly display a current residents' parking permit. If no permit is displayed, standard parking restrictions and payments will apply.

14.3 A person must not park a vehicle in a Parking Zone or a residents' exemption parking area in contravention of any prohibition or restriction made by the Council.

DRAFT

Explanatory Note: Residents' Exemption Parking Areas are a type of Parking Zone reserved for residents. All general Parking Zone restrictions apply unless specifically exempted by resolution.

15. Reserved Parking Areas

15.1 The Council may, by resolution, reserve any parking space or other area within a road, parking place, or transport station for the exclusive use of specified vehicle types or classes, including (but not limited to):

(a) motorcycles;

(b) cycles, including bicycles and power-assisted cycles (commonly known as e-bikes);

(c) electric scooters and other wheeled recreational devices;

(d) electric vehicles, while in the course of being recharged at an electric vehicle charging station;

(e) goods service vehicles;

(f) heavy motor vehicles;

(g) taxis;

(h) buses and coaches, both public and commercial;

(i) vehicles in the course of loading or unloading goods or passengers ('loading zone');

(j) vehicles used by pregnant persons or by persons accompanied by infants or young children;

(k) car share vehicles;

(l) carpooling vehicles;

(m) oversize vehicles, trailers, boats or caravans;

(n) diplomatic or consular corps vehicles;

(o) members of the judiciary vehicles;

(p) medical practitioner vehicles; and

(q) mobile traders using stands or stalls.

15.2 In making a resolution under clause 15.1, the Council may prescribe –

DRAFT

(a) the days and times that the reserved parking applies;

(b) any time limits that may apply to those using the reserved parking (for example, in loading zones), and the days and times that any such limits will apply;

(c) the period (if any) for which no fee or charge applies to the reserved parking;

(d) any fees to be paid (annually, on an hourly basis, or otherwise) for the use of the reserved parking;

(e) the manner by which any such fees may be paid; and

(f) for carpooling vehicles, the minimum number of permits that must be displayed or held for a parked vehicle.

15.3 A person must not park in any reserved parking area where a permit is required and signposted unless –

(a) the area is clearly marked as requiring a Council-issued parking permit;

(b) the person holds a valid permit for that area and complies with all conditions set by the Council; and

(c) the permit is displayed prominently in the vehicle so it can be easily read from outside.

Explanatory Note: Not all reserved parking areas require a permit. For example, EV charging stations, loading zones, and spaces for parents with infants may be used without a permit if signposted accordingly. Clause 16.3 applies only to areas where a permit requirement is explicitly indicated.

16. Overnight Parking Restriction

16.1 The Council may, by resolution, prohibit or restrict the parking of vehicles in any Council-managed parking place during specified overnight hours.

16.2 Areas subject to overnight parking restrictions must be clearly signposted in accordance with applicable legislation and Council standards.

16.3 A person must not stop, stand, or park a vehicle in contravention of any overnight parking restriction.

17. Mobile Trading

17.1 Mobile trading vehicles must not:

(a) obstruct the flow of road users, including vehicles and pedestrians;

(b) block access to private property or public facilities; or

(c) create a hazard or unsafe condition for other road users.

17.2 Written approval from an Authorised Officer is required before any mobile trading occurs on a public road, verge, footpath, or other public place.

17.3 Where mobile trading is permitted by the Council, the trader must comply with all conditions of the approval and applicable national transport rules.

DRAFT

PART 2 – TRAFFIC MOVEMENTS

18. Turning

18.1 The Council may, by resolution, prohibit or restrict:

(a) vehicles or classes of vehicles on any road from turning to the right or to the left or from proceeding in any other direction; and

(b) vehicles turning from facing or travelling in one direction to facing or travelling in the opposite direction (performing a U-turn on specified roads)

18.2 Any resolution made under clause 18.1 may specify the hours or days of the week that a restricted turning movement may be made (if any).

18.3 A person must not turn a vehicle to the left, or to the right, or perform a U-turn, or proceed in any other direction on any road where the Council has prohibited or restricted such movements.

19. One-Way Roads

19.1 The Council may, by resolution, require vehicles on roads or part of a road to travel in one specified direction only. The Council may specify in a resolution made under clause 19.1 that cycles may travel in the opposite direction on a one-way road.

19.2 Every driver of a vehicle must travel only in the direction specified on a one-way road.

20. Special Vehicle Lanes

20.1 The Council may, by resolution, prescribe a road, or a part of a road, as a special vehicle lane.

20.2 Any resolution made under clause 20.1must specify, as the case may be –

(a) the type of special vehicle lane; and

(b) the hours of operation of the special vehicle lane (if any) when it is restricted to specific classes of vehicles.

20.3 A person must not use a special vehicle lane contrary to any restriction made by the Council under clause 20.2.

21. Shared Paths

21.1 The Council may, by resolution, determine the length and location of a shared path, cycle path or cycle lane, the priority for users and any restrictions or conditions.

21.2 A person must not use a shared path or a cycle path or a cycle lane in a manner contrary to any restriction or priority made by the Council.

DRAFT

22. Shared Zones

22.1 The Council may by resolution specify any road or part of a road to be a shared zone.

22.2 Any resolution made under clause 22.1may specify –

(a) whether the shared zone may be used by specified classes of vehicles;

(b) the days and hours of operation of the shared zone (if they differ from 24 hours per day, 7 days per week); and

(c) any other restrictions on how the shared zone is to be used by the public, including how road users, such as vehicles and pedestrians, will interact.

22.3 Except where the Council has by resolution specified otherwise, no person may stand or park a vehicle in a road specified as a shared zone.

22.4 Where a parking place is located within a shared zone, parking is permitted only in areas that are:

(a) clearly marked or signed for parking; and

(b) subject to any restrictions or conditions imposed by the Council through resolution.

Explanatory Note: Parking within Shared Zones is only allowed in designated spaces. This ensures safe interaction between vehicles and pedestrians and supports effective enforcement.

23. Keep Clear Zone

23.1 A person must not stop, stand, or park any vehicle within a designated "Keep Clear Zone" on any road or public place. These zones are marked by appropriate signage and road markings to ensure unobstructed access for emergency vehicles, service vehicles, and other essential traffic.

23.2 Any vehicle found stopped, standing, or parked within a "Keep Clear Zone" may be subject to immediate removal, and the owner may incur fines or towing charges

Explanatory Note: Clause 10.6 of Land Transport Rule: Traffic Control Devices 2004 allows road controlling authorities to mark "keep clear" zones at intersections.

24. Unformed Legal Roads

24.1 The Council may, by resolution, restrict the use of motor vehicles on unformed legal roads for the purposes of protecting the environment, or the road and adjoining land, or the safety of road users.

24.2 A person must not use a motor vehicle on an unformed road contrary to a resolution made by the Council under clause 24.1.

25. Traffic Control by Vehicle Type

25.1 The Council may, by resolution, prohibit or restrict the use of roads for certain vehicle types due to their size, nature, or the goods they carry.

DRAFT

25.2 A person must not use a road contrary to such prohibitions or restrictions.

25.3 The Council may permit exceptions for:

(a) loading or unloading goods or passengers;

(b) emergency services;

(c) road maintenance;

(d) maintenance of utility provider assets; and

(e) maintenance of public transport infrastructure.

25.4 If the Council considers it necessary or desirable to address the effects or likely effects of heavy traffic, it may, by resolution:

(a) prohibit heavy traffic likely to cause serious road damage; or

(b) require operators of such vehicles to:

i. give security that no special damage will occur to any road by reason of that vehicle or specified class of heavy traffic;

ii. pay any reasonable sum as compensation for any damage to any road likely to occur by reason of that heavy vehicle or specified class of heavy traffic;

iii. pay in advance the relevant authority's estimate of the cost of reinstating the road for any damage.

26. Engine Braking Ban

26.1 The Council may, by resolution, prohibit or restrict engine braking on any road where the permanent speed limit does not exceed 70km/h.

26.2 A person must not use engine braking on any road in contravention of a prohibition or restriction made by the Council under clause 26.1.

DRAFT

PART 3 - ADMINISTRATIVE

27. Enforcement Officers

27.1 Enforcement Officers have the authority to:

(a) issue infringement notices or take any other enforcement action as appropriate to enforce any breach of the bylaw; or

(b) manage road safety and traffic control, including the power to move vehicles that constitute a traffic hazard.

27.2 The Council may recover from the person committing the breach of the bylaw all expenses incurred in connection with the removal of the offending vehicle.

27.3 Enforcement Officers must follow the procedures outlined in the bylaw and any additional guidelines provided by the Council.

27.4 Any person who obstructs or impedes an Enforcement Officer in the performance of their duties under the bylaw commits an offence.

28. Defences

28.1 A person is not in breach of the bylaw if that person is able to prove that:

(a) the act complained of was done in an emergency on the road or immediately adjoining the road; or

(b) the act complained of was done in compliance with the directions of a Police Officer, Authorised Officer, traffic control signal or traffic sign; or

(c) that they were experiencing a medically related event and took all reasonable care to avoid causing an accident or any injury.

29. Offences

29.1 Every person commits an offence who fails to comply with any prohibition, restriction, direction or requirement made under this Bylaw or under any resolution of the Council made pursuant to this Bylaw.

29.2 Without limiting clause 29.1, an offence is committed by any person who contravenes any traffic sign, road marking, notice or device installed or placed to give effect to a restriction or prohibition under this Bylaw.

30. Penalties

30.1 Every person who commits an offence against the bylaw will be liable for the penalties under the Land Transport Act 1998 (and the regulations made under that Act) or the Local Government Act 2002, as applicable including the issue of infringement notices for any infringement offences.

DRAFT

31. Exempted Vehicles

31.1 The bylaw does not apply to any of the following vehicles being used in the execution of duty:

(a) an emergency services vehicle; or

(b) a vehicle that is used by an Authorised Officer; or

(c) a vehicle that is actively undertaking authorised public works or utility services, to the extent necessary to carry out those works or services.

32. Revocations and Savings

32.1 The Parking Bylaw 2019 is hereby revoked.

32.2 Any approval, permit or other act of authority which originated under or was continued by the bylaw revoked in clause 32.1that is continuing at the commencement of the bylaw, continues to have full force and effect for the purposes of the bylaw, but is subject to the application of any relevant clauses in the bylaw.

32.3 The resolutions of the Council made or continued under the bylaws revoked under clause 32.1 continue to have full force and effect for the purposes of the bylaw as if they were resolutions made under the bylaw.

32.4 Any approval, permit or resolution in force immediately before the commencement of this bylaw continues in force until it is replaced, amended or revoked.

33. Review of Bylaw

33.1 A comprehensive review of the bylaw shall be carried out no later than 7 July 2031.

33.2 The Council reserves the right to carry out an early review of any aspect of the bylaw that has not been found to have been effective in addressing identified user conflicts, health and safety concerns and matters of public nuisance.

DRAFT

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF THE HEARING AND DELIBERATIONS OF THE PARKING AND TRAFFIC BYLAW 2026 WHICH WAS HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON THURSDAY 16 APRIL 2026, COMMENCING AT 9AM

HEARING PANEL MEMBERS PRESENT

Councillor B Cairns (Chairperson)
Councillor T Bartle
Councillor J Goldsworthy
Councillor B McLaren

IN ATTENDANCE

G Maxwell (Business and Project Adviser), S Binder (Senior Transport Engineer), J Mc Bride (Roading and Transport Manager), B Charlton (Environmental Services Manager) and K Rabe (Governance Advisor)

At the commencement of the meeting, the Governance Team Leader, T Kunkel, took the Chair and welcomed the members to the hearing and deliberations of the Parking and Traffic Bylaw

T Kunkel called for nominations for a Chairperson for the Hearing Panel.

1. APPOINT A HEARING PANEL CHAIRPERSON

T Kunkel called for nominations for a Chairperson for the Hearing Panel.

Moved Councillor Goldsworthy Seconded: Councillor T Bartle

THAT Councillor B Cairns be appointed as Chair of the Parking and Traffic Bylaw 2026 Hearing Panel.

CARRIED

The Governance Team Leader vacated the Chair in favour of the elected Chairperson, Councillor Cairns .

2. APOLOGIES

Moved: Councillor Goldsworthy Seconded: Councillor Bartle

THAT the Parking and Traffic Bylaw Hearing Panel:

(a) **Received** and **sustained** a request for leave of absence from Councillor W Doody.

CARRIED

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4. HEARING OF SUBMISSIONS

TIME	SUBMITTER	COMMENTS
9.00am	Mr and Mrs Prescott	Mr Prescott tabled photographs showing large trucks parked on Cattermole Street, Sovereign Downs, Kaiapoi. He outlined the following concerns: • Vehicles passing the parked trucks were required to cross onto the incorrect side of the road. • A bend immediately preceding the parking area limited visibility of approaching traffic. • Vehicles travelling in opposite directions frequently met around the bend, requiring one vehicle to reverse to allow the other to pass. • Trucks were predominantly parked overnight and during weekends; however, there were instances of trucks parking on weekdays. • Trucks departed as early as 5.00am, causing disturbance to residents due to noise and vibration from idling engines. • There were safety concerns for children riding bicycles, who were required to move onto the wrong side of the road when passing the trucks, with little visibility of oncoming traffic. • Council staff had been unable to assist, as there was currently no mechanism to prevent trucks from parking on public roads. • Sight lines for residents exiting their properties were obscured. • In some instances, driveways were partially obstructed due to the narrowness of the road, requiring residents to undertake multi-point manoeuvres to exit. • Mr Prescott had contacted the companies involved and had achieved some success in relocating the trucks to Williams Street for overnight parking. In response to a question from Councillor Bartle regarding parking on both sides of Cattermole Street, Mr Prescott confirmed that parking occurred on both sides. He advised that if a vehicle was parked on the opposite side, there was insufficient space for another vehicle to pass, particularly for emergency vehicles. Councillor Goldsworthy questioned why companies were parking vehicles in a residential street. Mr Prescott responded that this enabled drivers to make an early start toward Picton without having to collect their loads from town. He also noted that afternoon parking allowed drivers to avoid the 5.00pm traffic peak, enabling them to reach Christchurch the following morning. .

TIME	SUBMITTER	COMMENTS
		Councillor McLaren enquired whether a No Parking restriction would address Mr Prescott concerns. Mr Prescott was not supportive of this option, noting that it would restrict visitor parking for residents. Instead, he suggested installing signage, similar to that used in Christchurch, to prevent heavy vehicles from parking in narrow residential streets. Councillor Cairns questioned whether alternative streets might be more suitable for heavy-vehicle parking. Mr Prescott advised that Williams Street had sufficient capacity and noted that, following discussions with the companies concerned, they had subsequently chosen to park there. Councillor Cairns asked staff whether signage could be installed in such an instance. S Binder explained that this would require adoption of the Parking and Traffic Bylaw 2026, after which staff could apply the bylaw as appropriate, including the installation of signage to prohibit heavy vehicle parking in residential streets

5. HEARING PANEL DELIBERATIONS

5.1. **Parking and Traffic Bylaw 2026 – Hearing Panel Report and Officer Recommendations** – G Maxwell (Business and Projects Advisor) and S Binder (Senior Transport Engineer)

The report presented the results of the public consultation on the Draft Parking and Traffic Bylaw 2026. Forty-eight submissions had been received, with one submitter requesting to be heard. The report also included a copy of all submissions received during the consultation period.

Overall, the feedback indicated strong support for replacing the Parking Bylaw 2019 with the proposed Parking and Traffic Bylaw 2026. The primary matters raised related to clarification of definitions, the enforcement approach, communications, and consistency. There were limited objections to the overall framework of the proposed Bylaw.

Discussion and responses to submission requests for changes to the Bylaw

(a) Legislative Definitions

The Panel agreed that the Bylaw should align with the definitions set out in primary legislation to minimise confusion and maintain consistency.

During discussions regarding when parking on a berm was permissible, it was confirmed that the rules were clear. In rural areas, parking on a berm was permitted unless it caused damage. In urban areas, parking on verges was not permitted. In situations where a road was considered rural on one side and urban on the other (for example, Coldstream Road or River Road), the Council would determine which rule applied.

The Panel held a general discussion regarding rural schools and the practice of parking on grassy verges during student drop-off and pick-up times. It was noted that many of these verges had sustained damage over the winter months, and questions were raised about how responsibility for such damage could be determined.

B Charlton advised that staff had taken a practical approach in these situations. This initially involved discussions with the school to identify potential mitigation measures. Where appropriate, the approach was broadened to include other stakeholders and relevant Council departments, such as roading, alongside investigations into improved parking management and drop-off arrangements to reduce ongoing damage. A similar approach had been applied at Clarkville School and was already demonstrating positive outcomes.

(b) Motorhomes

The Panel discussed concerns that some motorhome owners had purchased vehicles without a clear understanding of where or how they would be stored, often resulting in on-street parking. It was acknowledged that trailers, motorhomes, and caravans frequently utilised public streets for parking and, in some cases, circumvented enforcement by moving vehicles short distances while remaining outside the same property.

The Panel considered the permitted duration for which vehicles could remain parked in one location, noting that this varied by vehicle type. As legislation allowed a maximum of five days, the Panel agreed that, for clarity and consistency, the Parking and Traffic Bylaw should specify a maximum of five days for any type of vehicle to remain parked in one location.

The Panel also discussed the distinctions between motorhomes, caravans, trailers, and boat trailers as defined in the Bylaw. While motorhomes and trailers were defined separately, caravans were not specifically included. The Panel agreed that caravans should be incorporated within the definition of trailers, alongside boat trailers, as they were effectively trailers. It was agreed that an explanatory note should be added to clarify that, within the Waimakariri District, caravans were treated as trailers to avoid confusion.

The Panel was informed that a permit could be issued for prolonged parking; however, this would apply only if no complaints were received from neighbouring properties. If a complaint were received after a permit had been issued, the permit could be revoked.

Further discussion noted that when a trailer was connected to a vehicle, it was no longer considered a separate trailer but formed part of the vehicle. As such, it could be parked on the road for a longer period. This provision was set by legislation and could not be amended.

In response to a query regarding people living in vehicles parked on the street overnight, staff advised that this matter was addressed under Freedom Camping provisions, which applied to any vehicle adapted to accommodate someone staying overnight.

(c) Enforcement

Staff advised that the Council follow an education-based and practical approach to enforcement and generally issue fines only to repeat offenders. It was noted, however, that this approach was not always viewed favourably by complainants.

The Panel had no further comment on this section.

.

(d) Residents' Exemption Parking Zones

Staff confirmed that residents' exemption parking zones would apply only to very limited areas within town centres and were not expected to be widely available. Each exemption would be assessed on a case-by-case basis.

The Panel had no further comment on this section.

(e) Location – Specific Parking Concerns

The Panel had no comment on this section.

(f) Heavy Vehicles, Trade Vehicles and Oversized Equipment

This matter had been discussed in detail, and it was noted that the signage issue would be addressed as part of the public consultation process.

(g) Driveway Crossings, Mobility Devices and Pedestrian Access

Councillor McLaren queried whether a person was permitted to park across his own driveway while unloading a caravan. Staff advised that parking on the street across any driveway, including one's own, was illegal; however, it was noted that a complaint was unlikely where the parking was short-term and solely for the purpose of unloading.

The Panel had no further comment on this section.

(h) Exemptions for Public Works and Utility Vehicles

Councillor Cairns asked whether emergency or utility vehicles were permitted to park in mobility parking spaces. Staff advised that there were no exemptions for utility or emergency vehicles. Only vehicles displaying a valid mobility permit were permitted to use mobility parking spaces, except in situations involving an active emergency where no alternative parking was available, and there was insufficient time to implement traffic management measures.

(i) Minor Drafting Correction

Staff confirmed that a typographical error had been identified and corrected.

(j) Mobile Trading

The Panel queried the reference to an "authorising officer" and was advised that this referred to an enforcement officer. Staff noted that mobile trading vehicles were generally required to move on only for safety reasons or where they were obstructing traffic flow, either on the roadway or within pedestrian areas. It was further noted that the Open Spaces Strategy would address mobile trading matters in greater detail.

(k) Parking for Mobility Parking Permits

In response to a query regarding references to "CCS Disability Parking Permits" and "Sommerville Disability Support Services," staff advised that this wording was intended to confirm that disability parking permits issued in other parts of the country were recognised within the district. The Panel requested that specific organisational references be removed and replaced with a general explanation referencing permits issued under the national scheme.

(l) Removal of Vehicles from Off-Street Parking Areas

Councillor Cairns queried whether this provision applied to reserve land owned by the Council. Staff advised that removing vehicles from reserve land required a formal, potentially lengthy process, whereas vehicles parked on streets or in parking areas could be dealt with immediately.

The Chairperson thanked staff for their assistance, and the Panel proceeded to consider the recommendation.

Moved: Councillor McLaren Seconded: Councillor Goldsworthy

THAT the Parking and Traffic Hearing Panel:

(a) **Received** Report No. TRIM number 260409092419;

(b) **Received** and **considered** all submissions on the Parking and Traffic Bylaw 2026; and

(c) **Noted** that staff would prepare an amended draft Parking and Traffic Bylaw 2026 reflecting the Panel's decisions and report to Council for final adoption on 7 July 2026.

CARRIED

The Chairperson thanked members of the Hearing Panel for their attendance and input.

THERE BEING NO FURTHER BUSINESS, THE HEARING AND DELIBERATIONS CONCLUDED AT 10.35 PM.

CONFIRMED

_____
Chairperson
Councillor Brent Cairns

4 May 2026

_____
Date

Draft Parking and Traffic Bylaw 2026

Consultation Outcomes and Hearing Panel Recommendations

Consultation Overview

Public consultation on the Draft Parking and Traffic Bylaw 2026 was undertaken from 9 February to 9 March 2026. Feedback was sought via direct email to previous submitters, Let's Talk Waimakariri subscribers, flyer drops, and Council social media.
A total of 48 submissions were received, with 95.8% of respondents residing or operating within the Waimakariri District.

Assessment Framework

Submissions were assessed to determine whether issues raised:

- required amendment to the Draft Bylaw
- could be addressed through explanatory material, guidance, or operational policy; or
- were outside the scope of bylaw regulation

Assessment was guided by legal scope, enforceability, proportionality, and consistency with national legislation.

Hearing Panel Decision Summary

The Hearing Panel:

- Received and considered all submissions
- Supported the overall officer recommendations and bylaw framework
- Recommended retaining the Draft Bylaw with minor amendments only
- Directed that an amended Bylaw be prepared for Council adoption

No changes were made to the overall scope, intent, or structure of the Bylaw.

Changes to the Bylaw

The Hearing Panel recommended the following targeted amendments:

1. **Clause 12 — Motorhomes and Trailers**
   Amend to:
   - reduce the maximum continuous parking period for motorhomes from 7 days to 5 days, aligning with trailer time limits for clarity and consistency; and
   - include an explanatory note confirming that caravans (and boats on trailers) are treated as "trailers" for enforcement purposes.
2. **Clause 25 — Unformed Legal Roads**
   Amend to correct a minor internal cross-reference (editorial correction only).
3. **Clause 32 — Exempted Vehicles**
   Amend to include vehicles used for public works, infrastructure, and utility services when undertaking approved works, subject to appropriate conditions (e.g. CAR, TTMP, or written Council approval).
4. **Clause 9- Parking for Mobility Permit Holders**
   Amend to replace references to specific mobility permit providers with a reference to any nationally recognised mobility parking permit scheme, improving flexibility and future proofing the provision.

Matters Addressed Through Guidance (No Bylaw Change)

The Panel supported addressing the following matters through explanatory notes and operational guidance, rather than bylaw amendment:

- Application of verge and footpath rules in rural vs urban areas
- Clarification that boats and caravans are treated as trailers
- Guidance on driveway crossings and footpath obstructions (CAPT)
- Clear communication of enforcement expectations

Overall Outcome

The Hearing Panel recommends that Council adopt the Parking and Traffic Bylaw 2026, subject only to the targeted amendments outlined above.
The proposed changes:

- do not alter the intent or scope of the Bylaw

- maintain an enabling framework, with detailed controls implemented through Council resolutions and operational practice

Clause 5 — Stopping, Standing and Parking of Vehicles

Response ID	Submission comments	Officer analysis & recommendations	Hearing Panel Decision
6627621	Some time restrictions are unsuitable for the purposes for which some people park.	No amendment recommended. The Draft Bylaw enables Council to set and adjust time limits by resolution in response to changing demand.	Supports officer recommendation – no amendment to the Bylaw.

Clause 6 — No Parking on Certain Parts of the Road (Footpaths, Verges, Berms)

Response ID	Submission comments	Officer analysis & recommendations	Hearing Panel Decision
6608263	Stopping people parking on footpaths is important; some towns only have a footpath on one side of the road. Immediate fines preferred.	No amendment recommended. Parking on footpaths is already prohibited under national legislation. Enforcement approach is an operational matter to be addressed through policy, guidance, and communication.	Supports officer recommendation – no amendment to the Bylaw (enforcement matters addressed operationally).
6630781	Berms should be maintained by Council; concerns for elderly residents.	No amendment recommended. This is outside the scope of the bylaw and relates to maintenance responsibilities and service levels.	Supports officer recommendation – no amendment to the Bylaw (out of scope – operational/policy matter).
6625236	Parking on west side of Church Street obstructs visibility.	No amendment recommended. This is a location-specific issue best addressed through traffic assessment or Council resolution.	Supports officer recommendation – no amendment to the Bylaw (site-specific matter).

Clause 7 — Parking of Mobility Devices on Footpaths

Response ID	Submission comments	Officer analysis & recommendations	Hearing Panel Decision
6608263	Notes challenges for mobility users due to insufficient or obstructed footpaths.	No amendment recommended. Parking on footpaths is already prohibited under national legislation, and existing provisions adequately protect pedestrian and mobility access.	Supports officer recommendation – no amendment to the Bylaw (existing provisions sufficient).

Clause 9 — Parking for Mobility Permit Holders

Response ID	Submission comments	Officer analysis & recommendations	Hearing Panel Decision
6625594	Requests 15-minute parking near High Street blood testing be extended to 30 minutes and provide mobility spaces at the rear.	This is an operational matter appropriately addressed through a Council resolution adjusting time limits or parking arrangements near medical facilities. No amendment to the Bylaw is recommended.	Supports officer recommendation – no amendment to the Bylaw (to be addressed via Council resolution/operational changes).
6630781	Mobility permit holders should be able to stay as long as needed. Emphasis on accessibility rather than revenue.	Matters relating to the length of stay for mobility permit holders and the balance between accessibility and parking enforcement are policy and operational issues rather than bylaw drafting matters. No amendment to the Bylaw is recommended.	Supports officer recommendation – no amendment to the Bylaw (policy/operational matter).

Clause 12 — Motorhomes and Trailers

Response ID	Submission comments	Officer analysis & recommendations	Hearing Panel Decision
6621942	Clarify definition of driveway crossings; clarify distinction between motorhomes, trailers, caravans.	No amendment recommended. Definitions are set nationally; clarification to be provided through explanatory material.	Supports officer recommendation – no amendment to the Bylaw (clarification via explanatory notes).
6622851	Boats should be included;	Include boats in definitions.	No amendment recommended. Boats are captured under the definition of trailers; clarification via guidance.
6627056	Query caravan status and equity of time limits; suggests 14 days.	No amendment recommended. Caravans are treated as trailers; time limits are policy/resolution matters.	Supports officer recommendation – no amendment to the Bylaw (definitions clarified; time limits managed via policy/resolution).
6631041 6622851	7 days too long for motorhomes; suggests shorter limits.	No amendment recommended. Officers consider existing limits proportionate and manageable via resolution if needed.	Partially supports officer recommendation – amend the Bylaw to reduce motorhome limit to 5 days to align with trailers.
6629736	Supports maintaining a permissive approach to freedom camping.	No amendment recommended; aligns with enabling framework.	Supports officer recommendation – no amendment to the Bylaw (aligns with enabling approach).

Clause 14 & 15 — Parking Zones and Residents' Exemption Parking Zones

Response ID	Submission comments	Officer analysis & recommendations	Hearing Panel Decision
6630551	Inadequate all-day parking for business owners in central Rangiora.	No amendment recommended. Parking supply and time limits are addressed through the Parking Management Plan and Council resolutions.	Supports officer recommendation – no amendment to the Bylaw (addressed through Parking Management Plan and Council resolution).
6623083	Opposes resident parking schemes.	No amendment recommended. Resident parking zones are enabled but subject to future Council decisions.	Supports officer recommendation – no amendment to the Bylaw (implementation subject to Council decision/resolution).
6625051	Requests better provision for off-street parking in new developments.	No amendment recommended. This is outside the scope of the Bylaw and addressed through the District Plan.	Supports officer recommendation – no amendment to the Bylaw (out of scope – District Plan matter).

Clause 16 — Reserved Parking Areas

Response ID	Submission comments	Officer analysis & recommendations	Hearing Panel Decision
6623083	Supports EV charging spaces but not in premium locations that are often empty.	Operational matter for resolution setting. No amendment to the Bylaw is recommended.	Supports officer recommendation – no amendment to the Bylaw (operational matter to be addressed via Council resolution).
6625594	Requests dedicated parking for medical users (blood test facilities).	As above — location-specific and suitable for a Council resolution. No amendment to the Bylaw is recommended.	Supports officer recommendation – no amendment to the Bylaw (location-specific matter to be addressed via Council resolution).

Clause 17 — Overnight Parking Restrictions

Response ID	Submission comments	Officer analysis & recommendations	Hearing Panel Decision
6629736	Supports maintaining a permissive approach to overnight parking.	No amendment recommended. The bylaw enables flexible, location-specific controls through Council resolution rather than fixed rules.	Supports officer recommendation – no amendment to the Bylaw (flexible approach managed via Council resolution).

Clause 21 — Special Vehicle Lanes (incl. Cycle Lanes)

Response ID	Submission comments	Officer analysis & recommendations	Hearing Panel Decision
6634668	Requests explicit reference to no parking in cycle lanes.	No amendment recommended. Parking in cycle lanes is already prohibited under national legislation; clarification can be provided through guidance.	Supports officer recommendation – no amendment to the Bylaw (covered by national legislation; clarification via guidance).

Clause 22 — Shared Paths

Response ID	Submission comments	Officer analysis & recommendations	Hearing Panel Decision
6608263	Notes challenges for prams, scooters, bikes with young kids and wheelchairs when footpaths are insufficient or obstructed.	While the submitter's comments primarily relate to footpath protections under Clauses 6 and 7, they also reinforce the importance of maintaining unobstructed shared paths under Clause 22. No amendment to the Bylaw is recommended.	Supports officer recommendation – no amendment to the Bylaw (existing provisions sufficient; reinforces importance of unobstructed access).

Clause 25 — Unformed Legal Roads

Response ID	Submission comments	Officer analysis & recommendations	Hearing Panel Decision
6607309	Notes a drafting error: clause 25.2 refers to 25.2; should likely refer to 25.1.	Officers recommend amending the bylaw to correct an internal cross-reference in Clause 25.2 so that it refers to Clause 25.1. This is a minor editorial amendment only and does not affect the intent or application of the clause.	Supports officer recommendation – amend the Bylaw to correct minor drafting error.

Clause 26 — Traffic Control by Vehicle Type (incl. Heavy Vehicles)

Response ID	Submission comments	Officer analysis & recommendations	Hearing Panel Decision
6629423 6629431 6629486	Concerns about heavy vehicles parking in urban areas causing nuisance.	No amendment recommended. The Bylaw enables restrictions on heavy vehicles via Council resolution where needed.	Supports officer recommendation – no amendment to the Bylaw (controls enabled via Council resolution).
6618099 6608339 6624081	Concerns about long-term or unsafe parking of commercial vehicles in residential/high-demand areas.	No amendment recommended. Restrictions can be applied through Council resolution.	Supports officer recommendation – no amendment to the Bylaw (controls applied via Council resolution).

Clause 28 — Enforcement Officers

Response ID	Submission comments	Officer analysis & recommendations	Hearing Panel Decision
6608263	Requests immediate fines for footpath parking (no warnings).	No amendment recommended. Enforcement approach is an operational matter addressed through policy and guidance.	Supports officer recommendation – no amendment to the Bylaw (enforcement approach managed operationally).
6630526	"Common sense should prevail."	No amendment recommended. Enforcement discretion is addressed through training and operational guidance.	Supports officer recommendation – no amendment to the Bylaw (operational discretion).

Clause 31 — Penalties

Response ID	Submission comments	Officer analysis & recommendations	Hearing Panel Decision
6629477	Concern that parking income may be used as a revenue source.	No amendment recommended. Penalties are intended to ensure compliance, not generate revenue.	Supports officer recommendation – no amendment to the Bylaw (penalties are for compliance, not revenue).

Clause 32 — Exempted Vehicles

Response ID	Submission comments	Officer analysis & recommendations	Hearing Panel Decision
6607309	Request to amend 32.1 to explicitly include: "a public works, infrastructure and utility provider"	Amendment recommended to include these vehicles when undertaking approved works.	Supports officer recommendation – amend the Bylaw to include public works, infrastructure and utility vehicles (subject to conditions).

Matters Outside the Scope of the Parking and Traffic Bylaw

The Bylaw provides an enabling regulatory framework and does not address infrastructure, planning, or service delivery matters. Submissions raising these issues were noted and referred to the appropriate Council processes.

Response ID	Summary of Issue	Hearing Panel Decision
6624065	Verge drainage and maintenance responsibilities	Noted – out of scope; referred to Council infrastructure programmes
6634398	Need for improved traffic network capacity in Rangiora	Noted – out of scope; addressed through transport planning
6625051	Off-street parking requirements for new developments	Noted – out of scope; addressed through the District Plan

Consistency Accountability Statement: Parking and Traffic Bylaw 2026

Agency responsible	Waimakariri District Council
Portfolio	Regulatory Services (Parking and Traffic Management)
Date finalised	[To be completed on sign-out]
Identification number	*BYL-72/ 260629152555*

Statement of Review

I confirm that the Waimakariri District Council has assessed the above legislation, and the process for developing it, for consistency with the principles of responsible regulation as set out in section 9 of the Regulatory Standards Act 2025.

This assessment identified no inconsistencies with the principles of responsible regulation

Signature

[Name]

[Job title of the chief executive or approved delegate]
Waimakariri District Council

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR INFORMATION

FILE NO and TRIM NO:	POL-08-76/260610134675
REPORT TO:	Council
DATE OF MEETING:	7 July 2026
AUTHOR(S):	Nadeesha Thenuwara, Policy Analyst
SUBJECT:	2025 Customer Satisfaction Survey Results
ENDORSED BY: (for Reports to Council, Committees or Boards)	General Manager / Chief Executive

1. SUMMARY

1.1. This report presents the key findings of the 2025 Customer Satisfaction Survey and outlines the implications for Council's service delivery, performance monitoring and future planning.

1.2. The survey was conducted between 3 November and 17 December 2025 and received 741 responses (a 10.6% response rate). A final, representative sample of 420 respondents was selected using standard research methods to ensure the demographic profile closely aligned with the 2023 Census. The results presented in this report are based on this final sample.

1.3. The 2025 survey introduced several changes to align the methodology with best research practices, improving the reliability and accuracy of the results. Due to the methodological changes, the 2025 results are partially comparable to the previous survey results.

1.4. Overall resident satisfaction with Council performance was strong, with 71% of respondents reporting that they were satisfied (very satisfied or satisfied), while 18% reported neutral views. In total, 89% of residents expressed neutral to positive views of overall performance.

1.5. Residents' satisfaction levels varied across service areas. Some services, such as community and recreation and waste management, recorded higher satisfaction (ranging from 75% to over 90%), whereas lower scores in certain services suggest opportunities to improve both service delivery and public awareness.

1.6. Benchmarking showed that Waimakariri District Council performed in line with other high-performing councils across several core service areas, including water services management (water supply, stormwater and sewerage), waste management, and customer service.

1.7. A detailed summary of the survey results and benchmarking highlights is presented in Attachment iii.

Attachments:

i. 2025 Customer Satisfaction Survey Report, prepared by Key Research Limited (260410093489
ii. Council's Annual Benchmarking Report prepared by Key Research Limited (2024/25) (260507110740)
iii. Summary of 2025 Customer Satisfaction Survey results and benchmarking highlights (260507110741)

2. RECOMMENDATION

THAT the Council:

(a) **Receives** Report No. 260610134675.

(b) **Notes** the key findings of the 2025 Customer Satisfaction Survey, including that overall resident satisfaction remains high, with variation across service areas.

(c) **Notes** that changes to survey methodology limit comparability with previous survey results, and that the 2025 results should be treated as a new baseline for future performance monitoring.

(d) **Notes** that benchmarking indicated the Council performed well alongside other high-performing councils, while also highlighting areas for potential improvement.

(e) **Notes** that the survey results, including identified service and awareness gaps, will inform Activity Management Plans and the 2027–2037 Long Term Plan.

(f) **Notes** that the 2025 Customer Satisfaction Survey Report and the Council's Annual Benchmarking Report prepared by Key Research Limited will be made available on the Council website.

(g) **Circulates** this report to Community Boards for their information.

3. BACKGROUND

3.1. The Waimakariri District Council (Council) conducts a triennial Customer Satisfaction Survey (CSS) to assess residents' satisfaction with the services and facilities it provides, and to gather feedback and suggestions for improving Council services. The results of the 2025 CSS will inform the Council's 2027–2037 Long Term Plan (LTP) and Activity Management Plans.

3.2. Council's CSS provides a snapshot of residents' satisfaction with Council services and facilities at a particular point in time. Each survey is conducted with a different sample of residents, meaning that changes in results over time reflect shifts in community-wide perceptions rather than changes in the views of the same individuals.

3.3. Residents' satisfaction levels may be influenced by a range of external factors beyond Council's direct control, including broader political, economic, and social conditions, as well as perceptions of the performance of other councils. Consequently, changes in satisfaction levels between survey waves should be interpreted within this wider context and may not be attributable solely to changes in Council service delivery.

3.4. The Council engaged an independent market research consultant, Key Research Limited, to undertake the data collection and analysis for the 2025 survey.

3.5. The survey was conducted between 3 November and 17 December 2025 and was designed to achieve a representative view of the district's population. Key features included:

- A random selection of residents aged 18 and over from the electoral roll
- Measures to ensure only invited participants could respond (e.g., use of QR codes and unique survey identification numbers)
- Use of a mixed-method approach (online and postal surveys) to support accessibility
- A final sample aligned to the district's 2023 Census demographic profile using standard research techniques

A total of 741 responses were received (10.6% response rate). A representative sample of 420 responses was used for analysis to ensure alignment with the district's population profile and to support statistical reliability.

3.6. Improvements to the methodology have resulted in a sample that more accurately reflects the district's population than in previous surveys. The key methodological changes made in the 2025 survey were:

- Introduction of eligibility criteria to prevent participation by individuals with internal knowledge of the Council.

- Use of the electoral roll to randomly select respondents instead of the valuation roll and customer database.

- Replacement of the four-point satisfaction scale (Very Dissatisfied, Dissatisfied, Satisfied, Very Satisfied) with a five-point scale that includes a 'Neutral' option (Very Dissatisfied, Dissatisfied, Neutral, Satisfied, Very Satisfied) which is considered best practice for research of this nature.

- A change in the weighting base from the 2018 Census to the 2023 Census.

3.7. As a new addition, this survey sought to understand the Council's position in terms of residents' satisfaction relative to 21 other councils, comprising three city councils and 18 district councils. From a geographic perspective, five of these councils, including Waimakariri District Council, are located in the South Island, with the rest being North Island councils.

3.8. This comparison was made using a benchmarking tool developed by Key Research Limited and the associated benchmarking report (Attachment ii) to identify the most appropriate comparisons.

3.9. Benchmarking provides a number of advantages for surveys of this kind, which attract both political and social attention. Some of the key benefits include:

- Enabling assessment of Council's relative performance. Benchmarking against peer councils allows us to assess our relative position and identify whether our performance is leading, average or lagging.
- Identifying whether issues are localised or reflect wider sector trends. For example, if a particular service delivered by all councils has achieved a considerable level of low satisfaction, it could indicate a sector-wide challenge rather than issues with councils' performance. On the other hand, if satisfaction with a particular service has dropped only for one council, it signals a localised challenge.

- Supporting transparent and evidence-based reporting to the community. Verbatim comments from the 2025 survey respondents provided insights into how residents rate Council services and facilities compared with other councils. Incorporating benchmarking will further increase the reliability and credibility of survey data from residents' perspectives.

3.10. For benchmarking purposes, 'Don't know or Not applicable' responses have been excluded to ensure results are comparable across councils.

3.11. It is important to note that not all the services and facilities included in the Council survey questionnaire are comparable with those of other councils, due to variations in questionnaire design unique to each council.

4. KEY FINDINGS

4.1. Attachment iii provides a detailed summary of survey results across key Council service areas, including Utilities and Roading; Community and Recreation; Strategy, Engagement and Economic Development; Planning, Regulation and Environment; Customer Service and Online Services. Benchmarking results are also included to provide context on Council's relative performance.

4.2. **Interpreting the Results**

The following points should be considered when interpreting the survey results:

- The sum of percentages may not equal 100% due to rounding.

- The total sample size may not be 420 for all questions, as some respondents skipped certain items.
- Some results are based on a small number of responses. They cannot be generalised to the overall survey population and are presented as indicative only (e.g., survey results on regulatory services).
- The satisfied percentages or counts reported represent the combined “satisfied” and “very satisfied” responses. The same approach is used for dissatisfied results, which combine “dissatisfied” and “very dissatisfied” responses.

4.3. **Treatment of ‘Don’t know’ and ‘Not Applicable’ responses**

4.3.1. The same survey data were used in both the Customer Satisfaction Survey Report (Attachment i) and the Benchmarking report (Attachment ii), each serving a different purpose.

Purpose of the customer satisfaction survey report: to understand residents’ satisfaction in context, including awareness and usage of Council services and facilities.

Purpose of the benchmarking report: to enable fair and consistent comparison of satisfaction scores across Councils.

Due to these different purposes, the two reports treated ‘Don’t know’ and ‘Not applicable’ responses differently, while maintaining transparency and methodological soundness.

4.3.2. “Don’t know” and “Not applicable” responses have been retained in the Customer Satisfaction Survey Report to support a more complete understanding of resident views.

- These responses provide insight into awareness and relevance of Council services, not just satisfaction.
- Excluding these responses would reduce the reliability and transparency of the results and limit comparability with previous surveys.
- Their inclusion ensures results reflect the full range of community perspectives rather than only those with direct experience of a service.

4.3.3. For benchmarking purposes, “Don’t know” and “Not applicable” responses have been excluded to ensure consistency with other councils.

4.3.4. As the two reports treated ‘Don’t know’ and ‘Not applicable’ responses differently when calculating satisfaction scores, readers may notice variations in the reported results for specific services or facilities. For example, satisfaction with overall performance was reported as 71% in the survey report, compared with 74% in the benchmarking report. Despite this difference, the analyses in both reports align with accepted research methods.

4.4. **Interpreting Neutral responses**

The survey included a neutral response option, defined as ‘neither satisfied nor dissatisfied,’ to allow respondents to express balanced or moderate views. Neutral responses should be interpreted as follows:

- Mixed experiences:
  The respondent has used the service or facility and experienced both positive and negative aspects. These experiences may offset each other, resulting in an overall balanced view reflected as a ‘neutral’ response.

- Low impact or relevance:
  The service or facility does not significantly affect the respondent. While the respondent may be aware of or have used the service or facility, it is not sufficiently important to them to form a clear view of satisfaction or dissatisfaction.

The survey design included separate “Don’t know” and “Not applicable” options, reducing the likelihood that neutral responses reflect uncertainty or lack of awareness.

Rating overall performance requires broad knowledge or experience of Council services. Respondents who use only some services may find this difficult and selecting “Don’t know” may not reflect their situation. Those with partial experience may therefore select the “Neutral” option when rating overall performance.

4.5. Use of the Satisfaction Scale

Analysis indicates that respondents used the satisfaction scale as intended:

- Responses reflect a considered mix of satisfaction, dissatisfaction, and neutral views across different services.

- “Don’t know” and “Not applicable” options were used appropriately where respondents lacked awareness or where services were not relevant.

Overall, the results provide a credible and balanced view of resident perceptions, with neutral responses primarily reflecting mixed experience or limited impact rather than uncertainty.

4.6. Strategic insights for long term planning

The survey results signal not just how well services perform, but where the Council should focus, how community expectations are evolving, and which areas residents need more information/communication from the Council, all of which are critical for long-term planning. The following points highlight the key insights from the 2025 results:

- Residents’ satisfaction with the Council’s overall performance was strong, with 71% reporting that they were satisfied or very satisfied. This satisfaction was primarily attributed to good council services and facilities, as well as good leadership and staff. Benchmarking indicated that the Council sits alongside the other highest performing council(s), with 74% satisfied responses for overall performance. (It is important to note that the survey report included ‘Don’t know’ responses, whereas the benchmarking report excluded them when calculating satisfaction scores, as explained in Section 4.3).

- A small proportion of residents (7%) were dissatisfied with overall performance. The factors contributing to their dissatisfaction were:

  - High rates and concerns about affordability

  - Spending on services and facilities that residents do not want to prioritise

  - Issues with key infrastructure (e.g., roading, some aspects of water supply)

  - Insufficient communication and engagement in decision-making

- Geographically, the highest satisfaction scores for the Council’s overall performance were recorded in the Kaiapoi-Woodend Ward (76%), followed by the Rangiora-Ashley Ward (75%). These scores were significantly higher than the satisfaction recorded in the Oxford-Ohoka Ward (53%). Please refer to Section 1 of Attachment iii to understand why Oxford-Ohoka residents reported lower satisfaction compared to others.

- Residents considered that it is extremely or very important for the Council to be involved in providing a range of services and facilities. The top 10 facilities and services, each receiving more than 75% of responses rating them as extremely or very important, were:

i. Rubbish collection (88%, n[1]=365)
ii. Emergency and natural hazard management (88%, n=365)
iii. Sewerage (87%, n=360)
iv. Stormwater drainage (85%, n=352)
v. Roading (84%, n=345)
vi. Recycling services (83%, n=343)
vii. Public toilets (81%, n=336)
viii. Parks and reserves (81%, n=335)
ix. Supporting resident safety and wellbeing (78%, n=323)
x. Water reticulation (77%, n=318).

- Notably, across the 2022 and 2025 survey waves, the services and facilities identified as priorities remained the same, although their relative rankings shifted slightly. In both surveys, Rangiora Airfield and cycleways were consistently ranked among the lowest priorities. It is important to note that these results reflect relative rankings within a set list of services. This means residents are indicating priorities in comparison to other services, rather than suggesting that lower-ranked services are unimportant. As a result, any significant decisions regarding lower-ranked services or facilities should be supported by further community engagement and communication.

- The Council has delivered stormwater services, sewerage facilities, waste management, and community and recreation facilities to a level that satisfies community expectations. The performance of these services generally aligns with that of other high-performing councils.

- Benchmarking results indicates potential sector wise challenges in delivering urban and rural roads. However, Waimakariri is the top performing Council in delivering rural and urban roads compared to the other 21 Councils.

- Overall, residents' satisfaction with the Council's water supply is moderate. They rated the taste of water low due to chlorination, which may have contributed to the moderate overall satisfaction. However, residents were highly satisfied with the reliability and pressure of the supply.

- Residents' awareness of the following service areas was low, indicating that further communication and awareness efforts from the Council are required:

    - Emergency and natural hazard management
    - District development
    - Communication and engagement
    - Environmental management and climate change related activities
    - Online services

. STRATEGIC ALIGNMENT AND COMMUNITY VIEWS

Mana Whenua Engagement

4.7. Mana whenua are likely to have an interest in the survey findings as part of the wider district community. The results will be publicly available following approval of this report and will be shared with Ngāi Tūāhuriri through Whitiora representatives.

Groups, Organisations and the Wider Community

[1] n=sample size/number of responses

4.8. There are groups, organisations, or members of the wider community likely to have an interest in the survey findings. The results will be publicly available following approval of this report.

Implications for Community Wellbeing

4.9. The survey findings will inform Council strategies and policies, and guide how services and facilities are planned and delivered to maintain or enhance community wellbeing.

Community Outcomes and Strategic Priorities

4.10. The survey findings will inform the development of the Council's community outcomes and strategic priorities ahead of the 2027–2037 LTP.

5. OTHER IMPLICATIONS AND RISK MANAGEMENT

Financial Implications

5.1. There are no direct financial implications for the decisions sought by this report. The CSS is used to inform planning for the LTP.

5.2. Funding is currently contained within the Strategy and Business Unit budget for triennial CSSs.

Community Resilience and Sustainability

5.3. The recommendations in this report do not have sustainability and/or climate change impacts.

Risk Management

5.4. There are no risks arising from the adoption/implementation of the recommendations in this report. However, it is important to ensure that survey results are interpreted appropriately, as misinterpretation could result in poor decision making.

Health and Safety

5.5. There are no health and safety risks arising from the approving the recommendations in this report.

6. CONTEXT

Consistency with Policy

6.1. This is not a matter of significance in terms of the Council's Significance and Engagement Policy.

Authorising Legislation

6.2. Local Government Act 2002

Authorising Delegations

6.3. Not applicable.

Waimakariri District Council

2025 Customer Satisfaction Survey – 31 March 2026

Table of contents

Section	Page
Executive summary	2
Background, objectives and methodology	3
Sample profile	4
Snapshot of satisfaction with key services and facilities	5
Satisfaction with overall performance	10
General comments about the Council	11
Resident priorities for Council involvement	12
Satisfaction with utilities and roading	13
Water supply	14
Stormwater	17
Sewerage system	20
Roading and transport	23
Waste management	29
Planning, regulation and environment	33
Community and recreation	39
Libraries	40
Swimming pools	45
Green spaces and other community facilities	48
Cemeteries	53
Community support services	55
Strategy, engagement and economic development	56
Civil defence and emergency management	61
Customer service and online services	66

Executive summary

Waimakariri District Council conducts a customer satisfaction survey every three years to assess residents' satisfaction with the Council's services and facilities. The survey results provide valuable insights into community perceptions of current service delivery, helping to inform the development of the Long-Term Plan and Activity Management Plans. Data collection for the 2025 customer satisfaction survey was undertaken from early November to mid-December.

According to the results, overall satisfaction with the performance of Waimakariri District Council was relatively high, with over seven in ten residents (71%) stating they were "satisfied" or "very satisfied". Satisfaction was higher among residents aged 70 years and over (89%) and those aged 18-29 years (79%), compared with residents aged 30-49 years, who reported lower satisfaction (58%).

Overall satisfaction with the Council's performance was higher among residents in the Kaiapoi-Woodend ward (76%) followed by residents in the Rangiora-Ashley ward (75%). By comparison, residents in the Oxford-Ohoka ward reported a significantly lower level of satisfaction with the Council's overall performance (53%).

With regard to community and recreation services, satisfaction was higher for libraries (between 92% and 94% for physical libraries), swimming pools (between 75% and 88%), cemeteries (90%), and parks and reserves (78%). In addition, 70 % of residents were satisfied with the opportunities to engage in recreation in the district, and 71 % felt the district was a safe place to live.

Among utilities and roading services, satisfaction was high for sewerage system (86 %), stormwater drainage (74%), and kerbside collection services (between 72% and 86%). Residents reported varied levels of satisfaction with different aspects of the water supply. Satisfaction was higher for the reliability of water (86%) and its pressure and flow (80%), while satisfaction with the taste of water was much lower (45%). Over half of respondents were satisfied with roading and footpaths, including town roads (66%), town footpaths (66%), and sealed rural roads (56%).

Residents rated the Council's customer service highly, at 75% . In addition, 81 % of survey respondents were satisfied with the courteousness of the staff.

Over half of residents (54%) were satisfied with the Council's work in promoting the district. However, the results indicated that a considerable number of residents were not aware of the Council's activities related to district development.

Similarly, 56% of residents were satisfied with the Council's preparedness and planning for emergencies. However, many residents indicated a need for greater awareness in this area. In terms of Council consultations, only 11% of respondents reported participating. Among those who participated, 75% were satisfied.

Overall, residents believed that the Council should use its resources cost-effectively and base its decisions on clearly identified priorities. The services they considered most important for the Council to be involved in over the next few years were emergency/natural hazard management (88%), rubbish collection (88%), sewerage (87%), roading-related activities (84%), recycling services (83%), public toilets (81%), and parks and reserves (81%).

Background, objectives and methodology

Background

Waimakariri District Council undertakes a three-yearly customer satisfaction survey to measure how satisfied district residents are with key services and facilities provided by the Council, and to prioritise improvement opportunities that are valued by the community. Key Research has developed a comprehensive approach to meet this research need to the 2025 survey wave. The survey results inform the Council's long term plan and activity management plans.

Research Objectives

- To measure residents' satisfaction with the services and facilities provided by the Council.
- To identify suggestions made by residents to improve Council services and facilities.
- To identify the key facilities and services that the community considers important for the Council to be involved in over the next few years.

Method

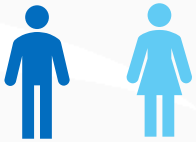
- A mixed-method approach to data collection was utilised, consisting of both postal and online surveys. Invitations were sent to a random selection of 7,000 residents aged 18 and over across the Waimakariri District, sourced from the Electoral Roll.
- A sample of n=741 responses was collected between 3 November and 17 December 2025, with a response rate of 10.6%. This report is based on n=420 responses, selected to ensure the demographic profile closely aligns with the population distribution recorded in the 2023 Census.
- The questionnaire was designed in consultation with Waimakariri District Council and was structured to provide a comprehensive set of measures relating to core services and facilities, and to provide a wider perspective on performance.
- Post data collection, the sample has been weighted so that is exactly representative of key population demographics based on the 2023 Census.
- At an aggregate level, the survey has an expected 95% confidence interval (margin of error) of +/-4.77%.
- The margins of error associated with subgroups will be larger than this, as the results become less precise as the sample size reduces. Thus, results associated with particularly small sample sizes should be interpreted with caution.

Notes

- Due to rounding, percentages may add up to just over or under the totals (+/- 1%).
- Calculations include all response options, including 'Very dissatisfied', 'Dissatisfied', 'Neutral, 'Satisfied', 'Very satisfied' and 'Don't know / Not applicable'.
- The proportion of 'Satisfied' respondents is calculated based on the combined 'Satisfied' and 'Very satisfied' responses.
- All question statements have been added in the relevant footnotes, in addition to the sample size (n=).
- In 2025, the satisfaction scale was changed from a four-point scale to a five-point scale that includes a 'Neutral' option, with 'Don't Know' or 'Not Applicable" included where necessary, as this is considered best practice for a research project of this type. Including a neutral option allows respondents who are neither satisfied nor dissatisfied to answer accurately, reducing forced choices and measurement bias. Due to methodological changes, including the change of scale and the sampling frame, the results are only partially comparable with previous years, and any significant differences from previous years could not be proven.

Sample profile (n=420)

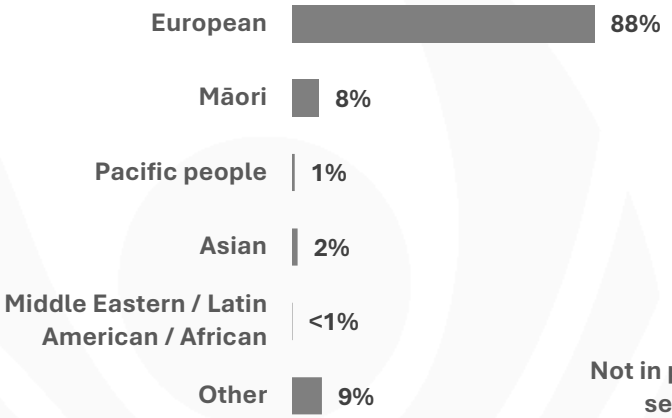
Gender



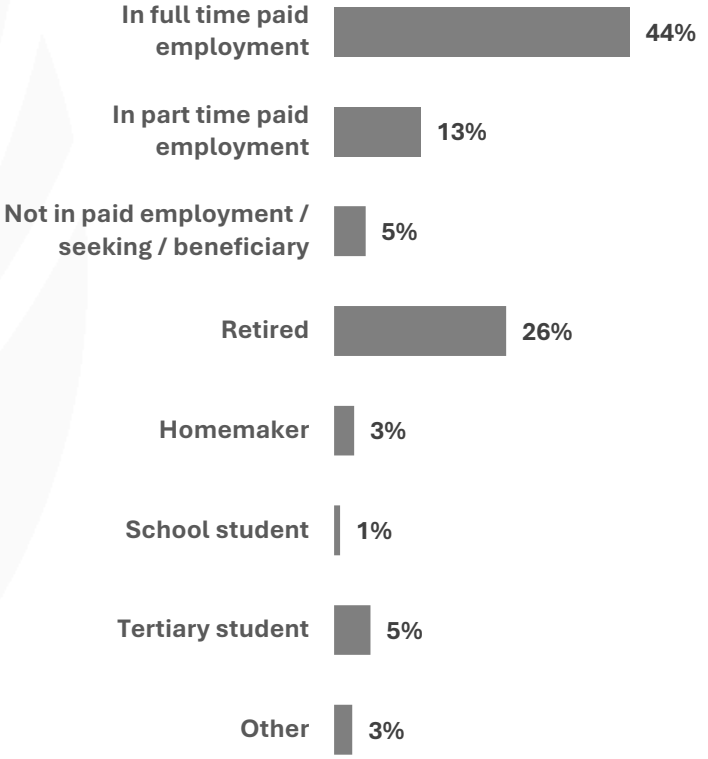
Male 49%

Female 51%

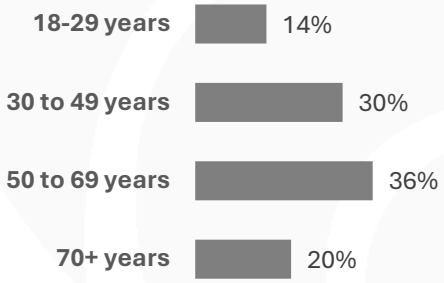
Ethnicity (multiple response)



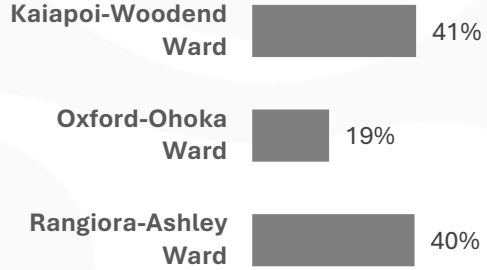
Occupation



Age



Ward



Snapshot of satisfaction with key services and facilities

Satisfaction with key services and facilities

KEY SERVICES AND FACILITIES	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
UTILITIES AND ROADING					
Roads, Footpaths, Parking and Park and Ride					
Town roads	15%	50%	17%	13%	3%
Small settlement roads	10%	41%	24%	13%	3%
Sealed rural roads	11%	45%	20%	14%	4%
Unsealed rural roads (other than the need for sealing)	5%	32%	25%	13%	5%
Town footpaths	20%	46%	16%	12%	4%
Small settlement footpaths	9%	35%	25%	8%	2%
Rangiora off-street parking	14%	36%	17%	19%	6%
Provision for park and ride in Rangiora	9%	16%	20%	3%	1%
Kaiapoi off-street parking	11%	28%	18%	7%	3%
Provision for park and ride in Kaiapoi	7%	12%	18%	2%	1%
Provision for cycling	12%	27%	18%	6%	2%
Solid Waste					
Kerbside recycling collection service	53%	34%	8%	3%	3%
Kerbside rubbish collection service	50%	32%	9%	3%	3%
Kerbside organics collection service	44%	28%	10%	2%	2%
Satisfaction with Southbrook resource recovery park location	35%	53%	9%	1%	2%
Satisfaction with Southbrook resource recovery park rubbish disposal	29%	51%	9%	2%	3%
Satisfaction with Recycling services	34%	49%	8%	3%	3%
Satisfaction with greenwaste disposal	26%	40%	8%	1%	2%
Satisfaction with opening hours/days	26%	52%	13%	4%	1%
Satisfaction with hazardous waste disposal	14%	27%	10%	0%	2%
Satisfaction with range of services provided	29%	51%	11%	1%	1%
Satisfaction with service provided by resource recovery park staff	37%	42%	12%	2%	1%
Water Supply					
Taste	16%	29%	10%	25%	18%
Appearance	23%	48%	18%	5%	3%
Quantity (pressure and flow, or volume if you are on a restricted supply)	31%	48%	11%	4%	1%
Reliability (number and length of water outages)	38%	47%	8%	1%	1%
Overall water supply	25%	38%	17%	13%	5%

Satisfaction with key services and facilities

KEY SERVICES AND FACILITIES	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
Stormwater Drainage					
Overall performance of stormwater drainage system	26%	48%	15%	5%	2%
Sewerage System					
Overall performance of sewerage system	38%	48%	8%	2%	2%
COMMUNITY AND RECREATION					
Libraries					
Library opening hours	49%	42%	5%	2%	0%
Library spaces	48%	38%	8%	2%	0%
Customer service	65%	25%	6%	0%	0%
Programmes, events and services for children, young adults and families	18%	23%	11%	0%	0%
Programmes, events and services for adults and elderly	16%	24%	17%	1%	0%
Emerging Collections (new to library) e.g. Board games, Ako packs, and Ukulele Collection	11%	16%	16%	1%	0%
Physical collections (books, magazines, DVDs etc)	26%	36%	15%	3%	0%
Digital collections (eBooks, databases, Kanopy etc)	15%	20%	16%	2%	0%
Tinkerzone (Sewing machines, 3D Printing), Xbox and Computers	10%	13%	13%	0%	0%
Kaiapoi Library	62%	32%	4%	1%	0%
Rangiora Library	57%	36%	5%	0%	2%
Oxford Library	53%	41%	5%	2%	0%
Online/Digital Library	41%	36%	20%	0%	0%
Aquatic Facilities					
Kaiapoi Aquatic Centre	35%	41%	8%	14%	2%
Dudley Park Aquatic Centre (Rangiora)	40%	47%	10%	1%	2%
Oxford Community Pool	28%	47%	11%	10%	3%
Green Spaces and Other Community Facilities					
Parks and reserves	35%	43%	8%	3%	0%
Sports fields	20%	32%	9%	1%	0%
Dog parks	18%	20%	7%	2%	0%
Play equipment	15%	28%	7%	2%	0%
Street trees	22%	45%	16%	8%	2%
Community halls/meeting rooms	9%	26%	9%	2%	0%
Public toilets	13%	38%	15%	9%	1%
Overall quality of the cemeteries	44%	46%	6%	2%	0%
Community Support Services					
Our district is welcoming and supportive	23%	42%	19%	2%	0%

Satisfaction with key services and facilities

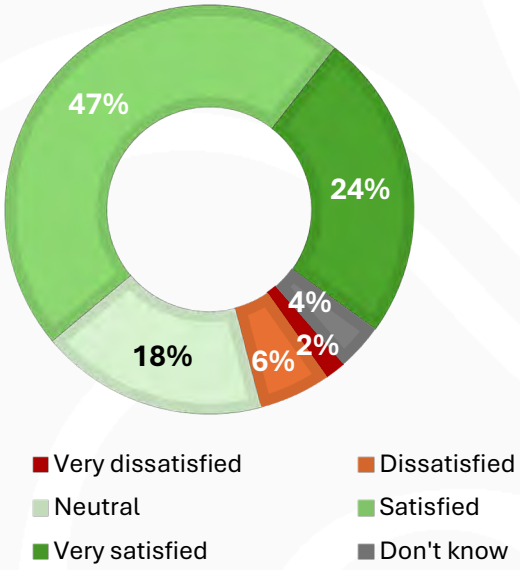
KEY SERVICES AND FACILITIES	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
Sense of safety in the district	22%	49%	18%	7%	0%
Opportunities to engage in recreation	24%	46%	14%	3%	0%
Access to health and wellbeing service	14%	36%	21%	15%	2%
Opportunities for people to be involved in the community	16%	43%	18%	4%	0%
Access to local training work readiness and employment for young people	3%	9%	14%	5%	2%
Access to places, spaces and services for people with disabilities	6%	15%	17%	2%	2%
Elderly persons' housing	6%	11%	15%	2%	2%
PLANNING, REGULATION AND ENVIRONMENT					
Regulatory Services					
Noise control	13%	54%	0%	9%	17%
Dog control	24%	20%	24%	10%	22%
Other animal control (Except dogs)	36%	0%	0%	64%	0%
Alcohol licensing	18%	20%	0%	18%	43%
Food safety	0%	31%	0%	0%	69%
Consents for Class 4 Gambling venues or machines	100%	0%	0%	0%	0%
Building consents	15%	39%	18%	17%	11%
Resource consents	4%	23%	18%	17%	37%
District Development					
General planning for the long-term future of the District	9%	38%	20%	7%	1%
Planning for future subdivisions for housing	8%	32%	22%	9%	2%
Planning for the future of rural areas	3%	23%	23%	9%	3%
Planning for future business areas, including town centres	5%	31%	24%	6%	2%
Encouraging increased business activity	6%	31%	23%	6%	1%
Promoting the District	11%	43%	21%	3%	1%
Creating public places and spaces that are accessible to people with disabilities	5%	25%	19%	2%	1%
STRATEGY, ENGAGEMENT AND ECONOMIC DEVELOPMENT					
Civil Defence and Emergency Management					
Civil Defence Emergency Management	18%	38%	16%	1%	0%
Flood emergencies	14%	36%	15%	2%	0%
Earthquake emergencies	12%	36%	15%	2%	0%
Tsunami emergencies	10%	35%	16%	2%	0%
Council's work in building resilience and helping residents prepare for emergencies	16%	36%	22%	6%	1%
Communication and Engagement – Quality of Information Provided					
Ease of access of information	12%	41%	19%	4%	1%
Readability of information	13%	44%	17%	3%	1%

Satisfaction with key services and facilities

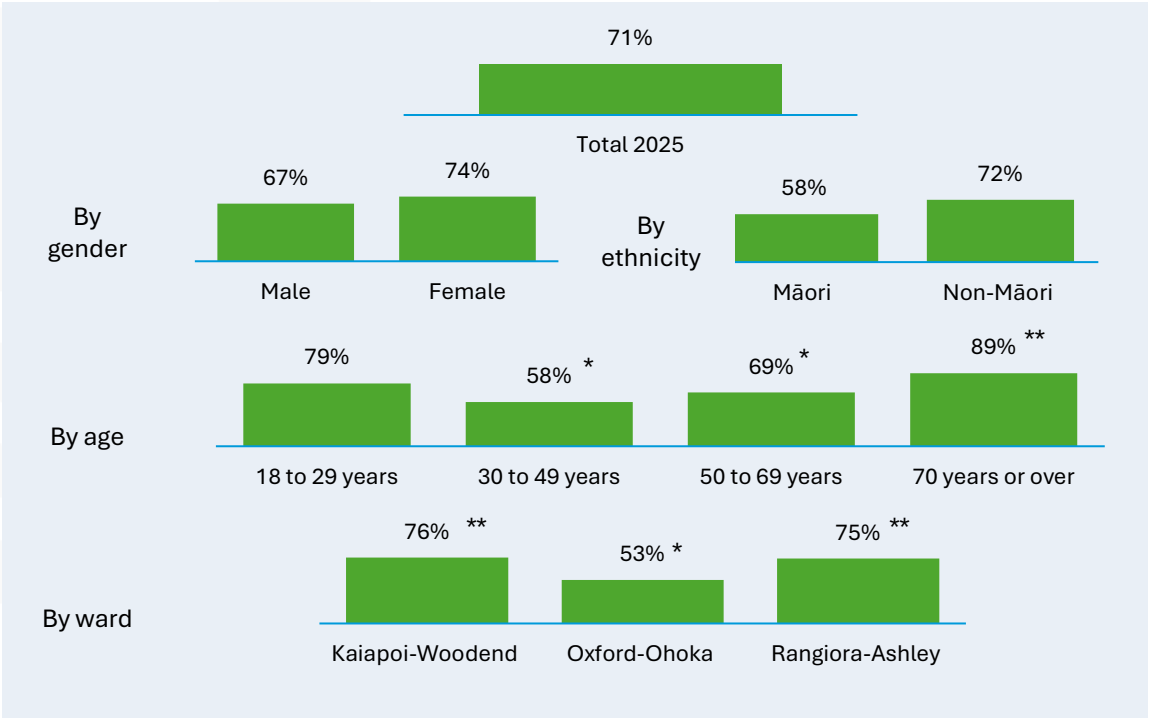
KEY SERVICES AND FACILITIES	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
Timeliness of information	10%	39%	22%	3%	1%
Relevance of information	10%	40%	22%	3%	0%
The overall quality of the information	12%	42%	19%	3%	1%
The way Council conducts its consultations	6%	16%	16%	3%	1%
Environmental Management					
Protection/enhancement of waterways the Council is responsible for	7%	31%	18%	11%	4%
Protecting/enhancing indigenous biodiversity (plants and animals native to NZ)	9%	32%	16%	8%	2%
Responding to climate change	3%	21%	22%	7%	3%
Encouraging sustainability	7%	31%	21%	8%	3%
FINANCE AND BUSINESS SUPPORT					
Customer Service					
Courteousness of staff	54%	27%	10%	2%	5%
Time taken to provide the service	41%	33%	10%	6%	7%
Overall quality of the customer service	41%	34%	11%	5%	8%
Online and E-Services					
Online report an issue website	18%	17%	7%	2%	4%
Online report an issue Snap Send Solve	13%	16%	5%	2%	2%
Online payments	30%	30%	3%	0%	3%
Online search rates and property database	13%	25%	7%	1%	2%
Online search cemeteries database	2%	9%	3%	0%	2%
Online search Open Maps	7%	10%	7%	1%	0%
Online order kerbside bins	10%	8%	5%	1%	0%
Dog notification (e.g. microchipping, desexing, deceased)	9%	15%	1%	0%	0%
Online direct debit application	9%	16%	3%	0%	1%
Online Council facility booking	1%	4%	4%	0%	0%
Overall Performance of the Council	24%	47%	18%	6%	2%

Satisfaction with overall performance

- Over seven in ten respondents (71%, n=297) were satisfied with the *Council's overall performance*, stating that they were 'Satisfied' or 'Very satisfied'. Only 7% of residents (n=29) were dissatisfied, reporting that they were 'Dissatisfied' or 'Very dissatisfied'.
- While younger residents (aged 18-29 years) and older residents (aged 70 years and over) reported high satisfaction with the Council's overall performance (79%, n=59 and 89%, n=76 respectively), residents aged 30-49 years recorded the lowest satisfaction at 58% (n=55).
- Geographically, the highest satisfaction scores for the Council's overall performance were recorded in the Kaiapoi-Woodend Ward (76%, n=128), followed by the Rangiora-Ashley Ward (75%, n=126). These scores were significantly higher than the satisfaction recorded in the Oxford-Ohoka Ward (53%, n=43).



% 'Satisfied' and 'Very satisfied'



NOTES:
1. Q67. How satisfied are you with the overall performance of the Council? n=415

Significance between demographics

*** Significantly higher*
** Significantly lower*

General comments about the Council

A total of 71 verbatim comments were received, providing insight into the factors contributing to residents' satisfaction and dissatisfaction. Residents' satisfaction was primarily attributed to good Council services and facilities (43%, n=31), as well as good leadership and staff (13%, n=9). Some of the comments that reflect this are as follows :

- *Have always found council helpful and efficient. Do not have any complaints and compared to some areas I have lived it ranks very well.*
- *Just a big pat on the back for our great Council. I make sure when talking to people in other areas outside of Waimakariri what a great Council we have.*
- *The Waimakariri is a very beautiful and well-kept district to live in and has a great vibe, I have thoroughly enjoyed living here for the past 10-11 years and intend to live here for many more... I would like to thank the council for keeping this district beautiful.*
- *I am impressed with the work of our council, particularly during and post earthquake. The Council I moved to was Whakatane District Council, and I had actually been living there during their Edgecumbe earthquake forty plus years ago. When I returned there four years ago, I was shocked at how little they had done to rectify things, compared to how promptly Waimakariri DC kicked in after our earthquake. The new library, the Hub, the pipes, the riverbanks, much better.*
- *I believe we've got some good people making decisions in the council. I trust them to get the job done. Pleased we're in Waimakariri.*
- *It is apparent to me that the council has been well served by our Councillors and in particular, the council staff from the CEOs on down.*

The factors that may have contributed to residents' dissatisfaction were centred around four themes:

1. High rates and concerns about affordability, with a perception of poor value for money (17%, n=18)
2. Spending on services and facilities that residents do not want or prioritise (4%, n=4)
3. Problems with key infrastructure (5%, n=5)
4. Insufficient communication and engagement in decision-making (4%, n=4)

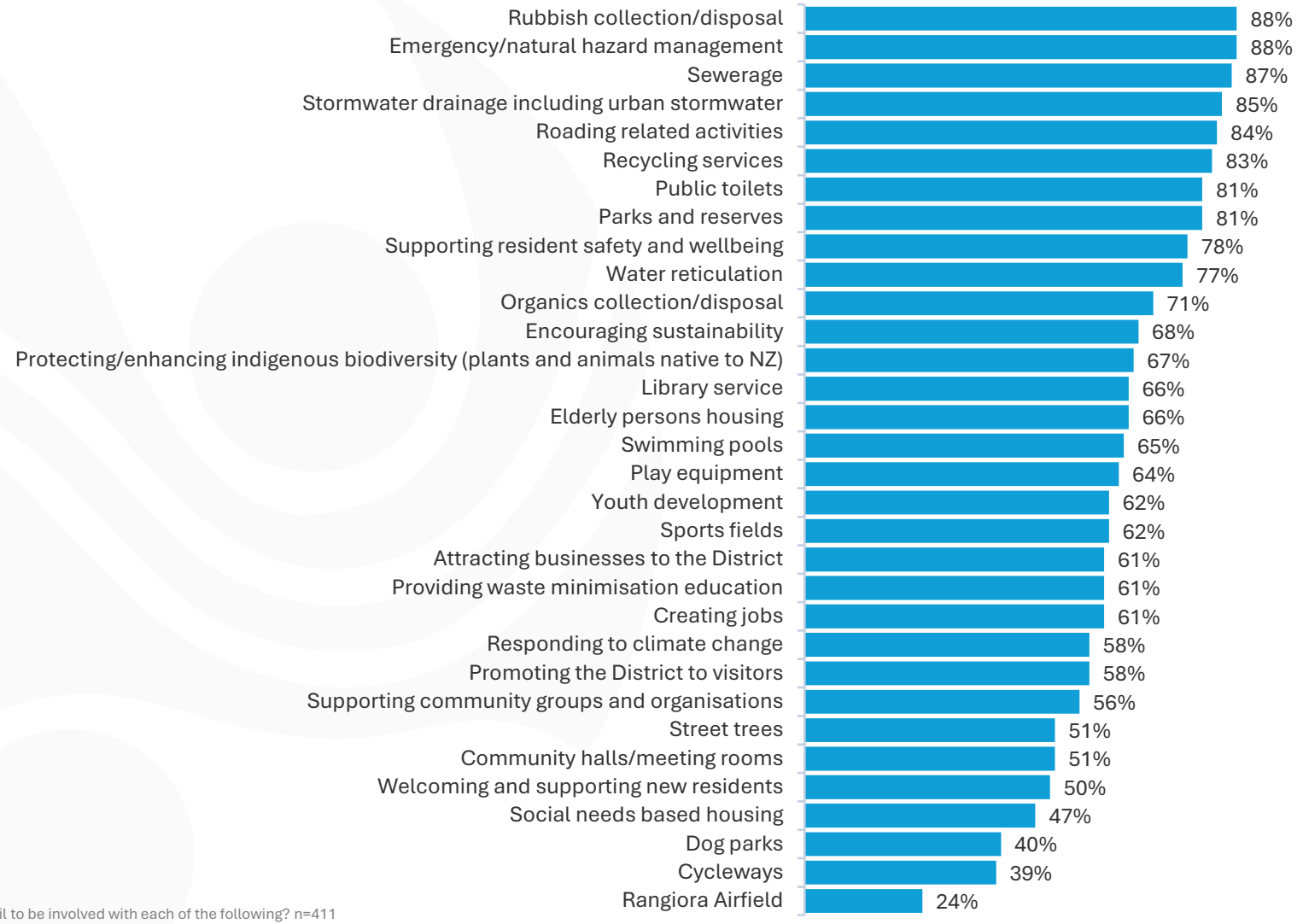
Some relevant verbatim comments that illustrate these themes are presented below.

- *We are struggling in the community, and your rates go up every year. We are not an open bank. Please control spending.*
- *Dissatisfied for the cost of the rates and what we received for the money considering that the number of new properties with little changes with the infrastructure.*
- *My dissatisfaction relates to Council debt. I see the current situation as unsustainable and a waste of millions of dollars in interest being siphoned out of the district. I'd like to see Council change their thinking from 'spend now and worry later' to 'worry now and save for the future'. Debt is the Council's biggest problem in my view, and it appears we are headed for much more of it.*
- *The management need to take note of what the ratepayers tell them. They think they know it all, and don't like it when they get it wrong.*
- *Roadworks are annoying and are constantly, need more public toilets and ask people what they actually want in Rangiora.*

NOTES:
1. Q68. Do you have any comments you would like to make about any aspects of the Council's overall performance or any other aspect of the Council's work? n=98

Resident priorities for Council involvement†

- The top priority activities that residents viewed as 'Very important' or 'Extremely important' for the Council to be involved in were *Rubbish collection/disposal* (88%, n=366) and *Emergency and natural hazard management* (88%, n=365).
- In addition, services and facilities considered 'Very' or 'Extremely important' by more than 75% of residents included *Sewerage* (87%, n=360), *Stormwater drainage including urban stormwater* (85%, n=352), *Roading related activities* (84%, n=345), *Recycling services* (83%, n=343), *Public toilets* (81%, n=336), *Parks and reserves* (81%, n=335), *Supporting resident safety and wellbeing* (78%, n=323) and *Water reticulation* (77%, n=318), as shown in the graph.
- *Rangiora Airfield* was the facility that received the lowest proportion of very or extremely important responses (24%, n=103). This indicates that residents viewed Rangiora Airfield as comparatively less important than the other services and facilities they were asked to consider.



NOTES:
1. Q69. How important do you think it is for the Council to be involved with each of the following? n=411
2. † Ppercentages show the combined 'Extremely important' and 'Very important' responses

Satisfaction with utilities and roading

Water supply – connection

- Sixty three percent of respondents (n=263) reported that they were connected to the Council operated water supply while 16% (n=70) indicated they were not to. A considerable proportion of residents (21%, n=86) were not aware of whether they were connected to the Council's water supply .
- At the ward level, the highest proportion of respondents connected to the water supply was in Rangiora-Ashley (67%, n=113), followed by Kaiapoi-Woodend (58%, n=100) and Oxford-Ohoka (66%, n=50).
- The majority of respondents were connected to the Rangiora water supply (38%, n=97), followed by the Kaiapoi water supply (25%, n=63).

Connection to water supply by ward

Responses	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley
Yes	58%	66%	67%
No	15%	24%**	14%*
Don't know	27%	10%	19%

NOTES:
1. Q54. Do you receive water from a Council operated water supply (including the Ashley Rural Water Supply operated by the Hurunui District Council)? n=419
2. Q55. Which Council operated water supply do you receive water from? If you do not know the name of the water supply, please refer to the water supply map on page 19. n=253
3. † Percentages calculated based on those who receive water from Council operated supply

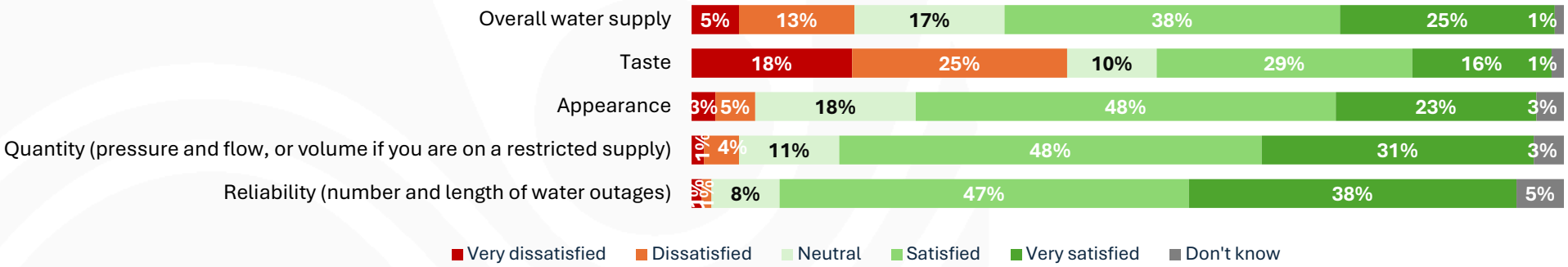
Significance between demographics

*** Significantly higher*
** Significantly lower*

Satisfaction with water supply

- Respondents connected to the Council water supply rated different aspects of the service at varying levels of satisfaction. *Reliability* received the highest satisfaction rating at 84% (n=222), followed by *Water quantity (pressure and flow, or volume)* at 80% (n=208). In contrast, satisfaction with the *Taste of the water* was low, at 45% (n=119).
- *Overall satisfaction with the Council water supply* was reported at 63% (n=168). The relatively low level of overall satisfaction appears to be primarily driven by dissatisfaction with the taste. This finding was reinforced by the verbatim comments, where the most common concern was the need to remove chlorine (69%, n=76), with a further 20% (n=23) of respondents indicating that additional water filtering was required.
- No statistically significant differences were identified between demographic sub-groups in relation to satisfaction with the water supply.

Satisfaction with different aspects of water supply



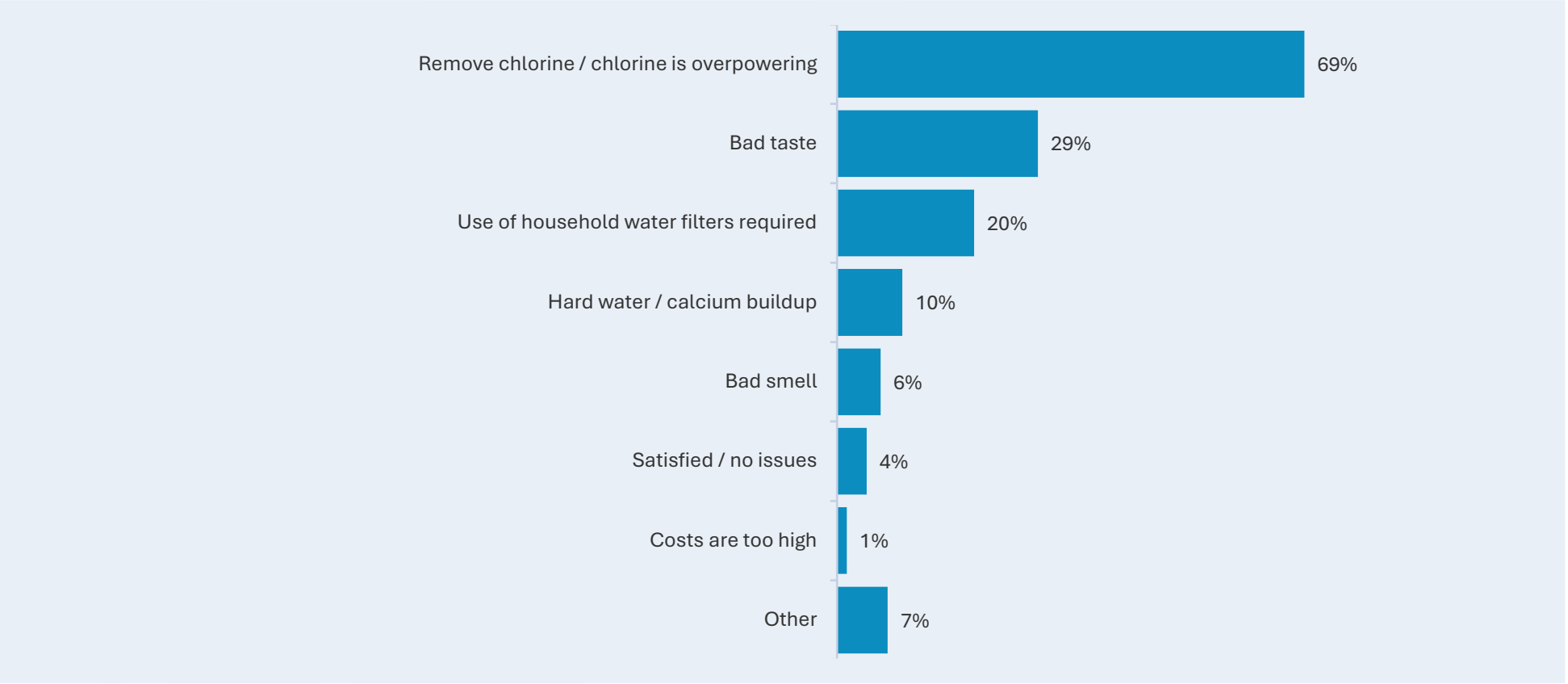
Satisfaction with different aspects of the water supply by ward and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

Aspects of water supply	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	Māori‡	Non-Māori
Overall water supply	63%	63%	57%	66%	74%	62%
Taste	45%	49%	40%	44%	55%	45%
Appearance	71%	71%	64%	75%	67%	71%
Quantity (pressure and flow, or volume if you are on a restricted supply)	80%	79%	78%	81%	73%	80%
Reliability (number and length of water outages)	84%	84%	84%	86%	86%	84%

NOTES:
1. Q56. How satisfied are you with the following aspects of your Council operated water supply?
   a. Taste n=262
   b. Appearance n=262
   c. Quantity (pressure and flow, or volume if you are on a restricted supply) n=262
   d. Reliability (number and length of water outages) n=262
2. Q57. How satisfied overall are you with your Council operated water supply? n=262
3. ‡ Caution: Small sample size (n<30). Results are indicative only.

Comments on water supply by key themes

- A total of 113 comments related to the water supply were received.
- The majority of comments reflected residents' concern about the *Chlorination of the water* (69%, n=76).
- Additionally, some respondents (20%, n=23) reported using household water filters to minimise the taste of chlorinated water.



NOTES:
1. Q58. Do you have any comments you would like to make about any aspects of the water supplies the Council operates? (Please indicate the supply/supplies to which your comments relate.) n=113

Stormwater – connection

- 49% of residents (n=208) resided at a property within the Council drainage area while 9% (n=38%) did not. A considerable proportion of residents (42%, n=171) were not aware of whether they lived within a Council drainage area.
- At the ward level, the highest proportion of respondents connected to stormwater drainage was in Rangiora-Ashley (57%, n=97) and Kaiapoi-Woodend (57%, n=97), followed by Oxford-Ohoka (19%, n=14).
- The majority of respondents were connected to the Rangiora Urban stormwater drainage system (40%, n=78), followed by the Kaiapoi Urban drainage system (28%, n=54).

Connection to stormwater drainage by ward

Responses	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley
Yes	57%**	19%*	57%**
No	3%	19%	10%
Don't know	40%	62%	33%

NOTES:
1. Q59. Is your property within a Waimakariri District Council land drainage area? (This includes both rural and urban land drainage areas) n=417
2. Q60. Which land drainage area is your property located in? If you are unsure of the name of the drainage area, please refer to the drainage map on page 20. n=189
3. † Percentages calculated based on those whose property is within a Waimakariri DC drainage area

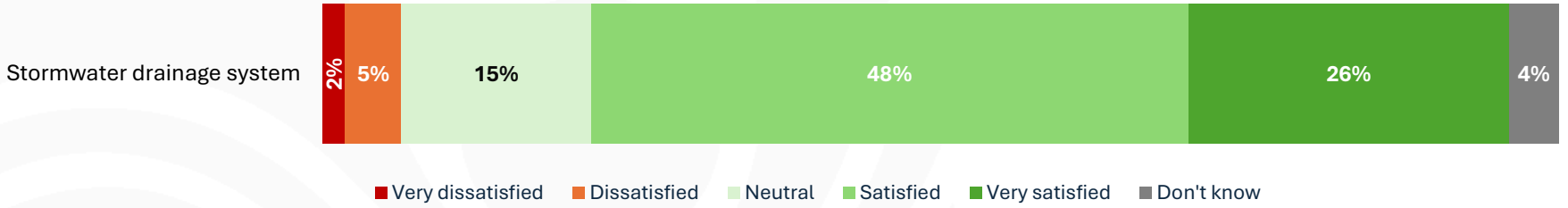
Significance between demographics

*** Significantly higher*
** Significantly lower*

Satisfaction with stormwater drainage

- Overall satisfaction with *Stormwater drainage* was relatively high (74%, n=156) and was consistent across all wards in the District.
- However, there was a large discrepancy in satisfaction across ethnic groups, with those who identify as Māori rating their satisfaction with this service at 36% (n=4), compared with 77% (n=152) among non-Māori residents.

Satisfaction with stormwater drainage system



Satisfaction with stormwater drainage system by ward and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

Stormwater drainage	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	Māori‡	Non-Māori
Stormwater drainage system	74%	74%	74%	74%	36%*	77%**

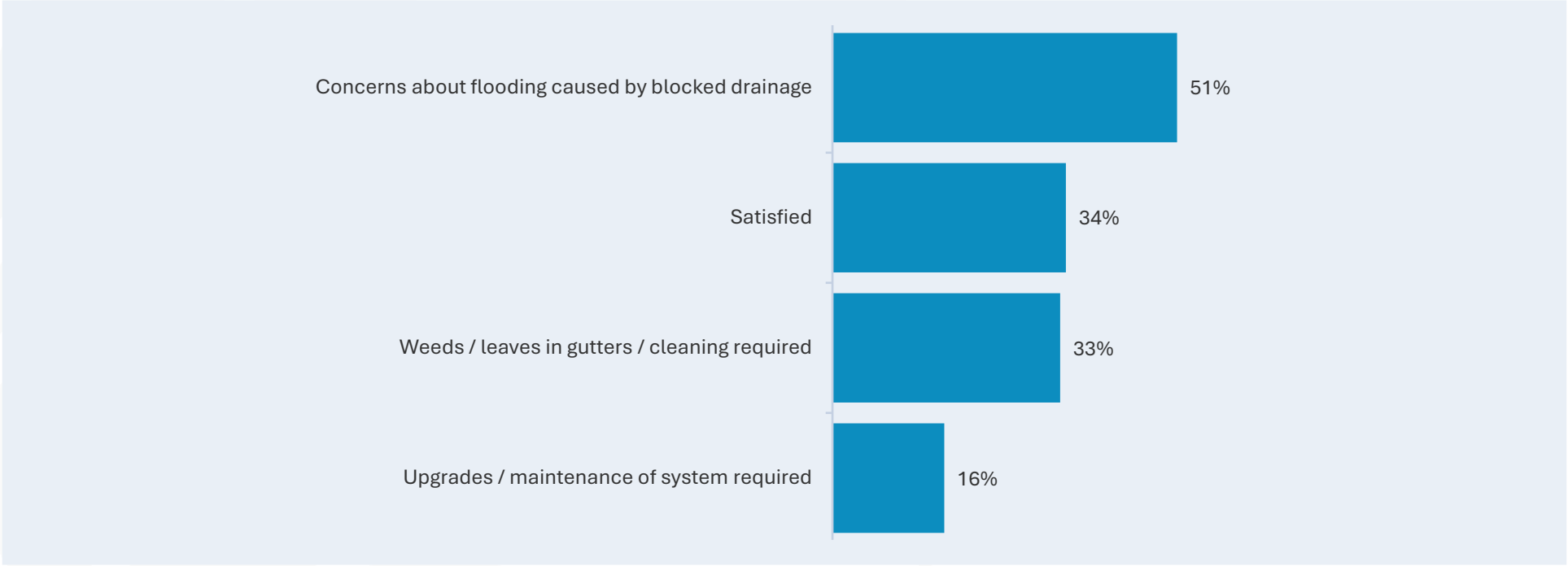
NOTES:
1. Q61. How satisfied are you with the performance of the Council's stormwater drainage where you live? n=207
2. ‡ Caution: Small sample size (n<30). Results are indicative only.

Significance between demographics

*** Significantly higher*
** Significantly lower*

Comments on stormwater drainage by key themes

- A total of 39 comments related to the stormwater drainage were received.
- A considerable proportion of comments (51%, n=19) highlighted residents' concerns about *Flooding* caused by *blocked drainage*, with expectations that the Council would take timely action to clean drains.
- Thirty-four percent of respondents (n=13) were satisfied with how the Council manages and maintains its stormwater drainage system.



NOTES:
1. Q62. Do you have any comments you would like to make about any aspects of the stormwater drainage in the District? (Please indicate the area to which your comments relate.) n=39

Sewerage system – connection

- Sixty five percent respondents (n= 269) reported that they utilised a Council operated sewerage system, while 22% (n=92) did not. Thirteen percent (n= 55) were not aware of the sewerage system to which they were connected.
- A high proportion of residents in the Kaiapoi–Woodend (73%, n=124) and Rangiora–Ashley (71%, n=120) wards utilised a Council-operated sewerage system, compared with a smaller proportion of residents in the Oxford–Ohoka ward (35%, n=25).
- Overall, the highest proportion of respondents were connected to the Rangiora system (43%, n=107), followed by the Kaiapoi system (31%, n=77).

Connection to sewerage system by ward

Responses	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley
Yes	73%**	35%*	71%**
No	13%	57%	14%
Don't know	14%	8%	15%

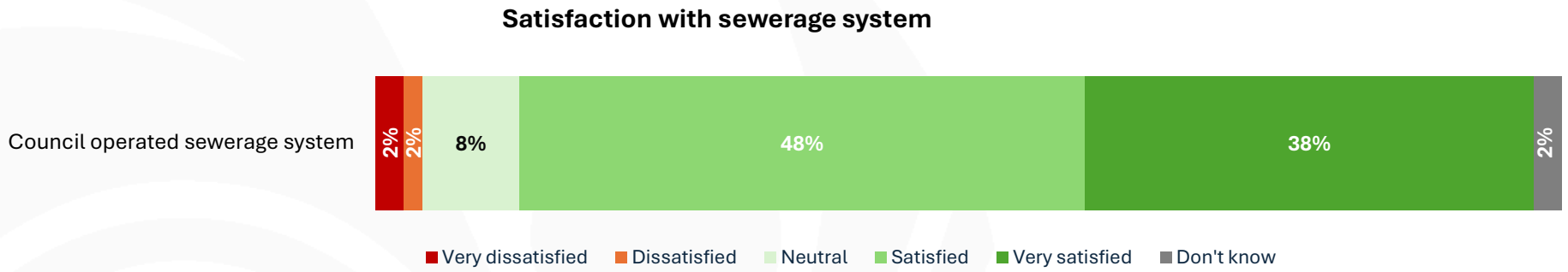
NOTES:
1. Q63. Do you dispose of your sewage to a Council operated sewerage system? n=416
2. Q64. Which sewerage system are you connected to? If you are unsure of the name of the sewerage system, please refer to the sewerage map on page 21. n=246
3. † Percentages calculated based on those who dispose sewage to a Council operated sewerage system

Significance between demographics

*** Significantly higher*
** Significantly lower*

Satisfaction with sewerage system

- Those who utilised the Council-operated sewerage system reported a high level of satisfaction (86%, n=232).
- Satisfaction was consistently high across all geographic locations, as well as among both Māori and non-Māori residents.



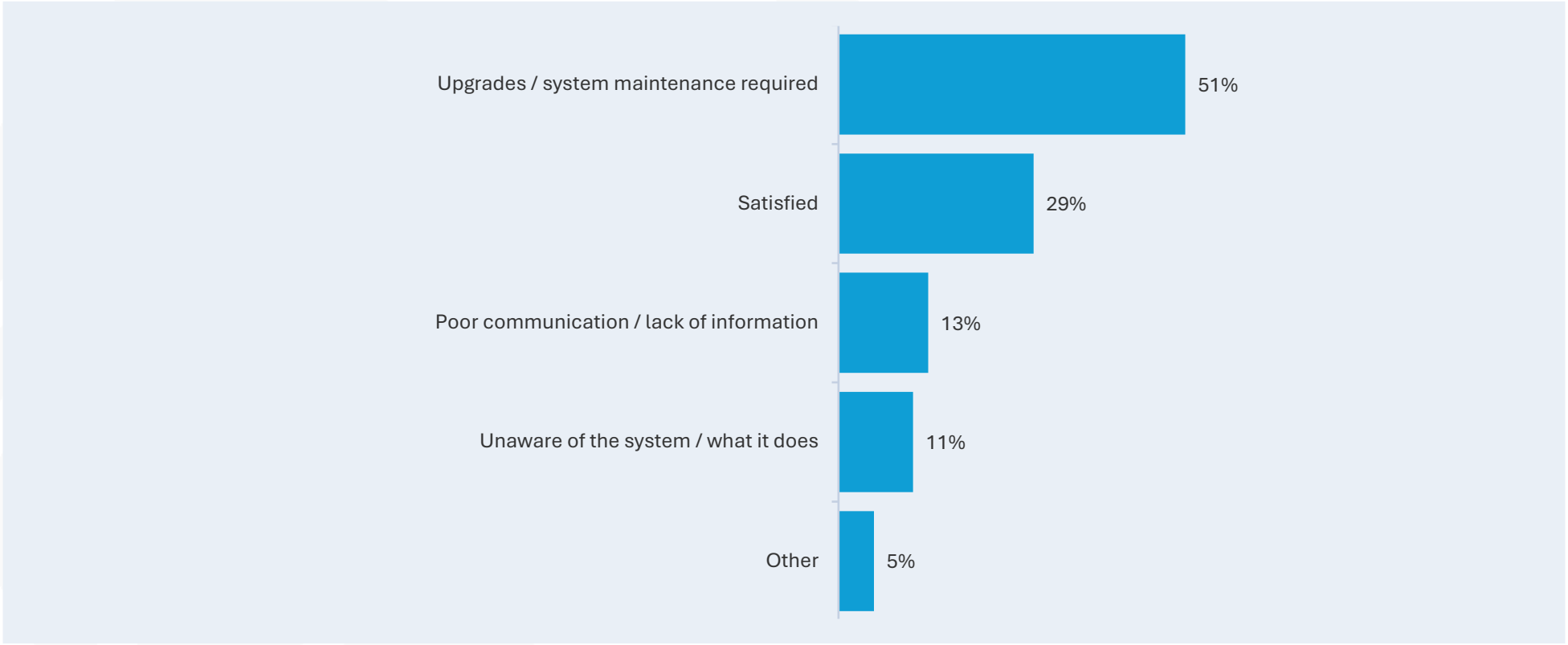
Satisfaction with sewerage system by ward and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

Sewerage system	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	Māori‡	Non-Māori
Council operated sewerage system	86%	87%	77%	86%	76%	86%

NOTES:
1. Q65. How satisfied are you with your Council operated sewerage system? n=268
2. ‡ Caution: Small sample size (n<30). Results are indicative only.

Comments on sewerage system by key themes

- A total of 25 comments were received regarding the Council-operated sewerage system.
- The majority of comments (51%, n=13) suggested *Upgrades to the current system* or identified a need for improved maintenance.

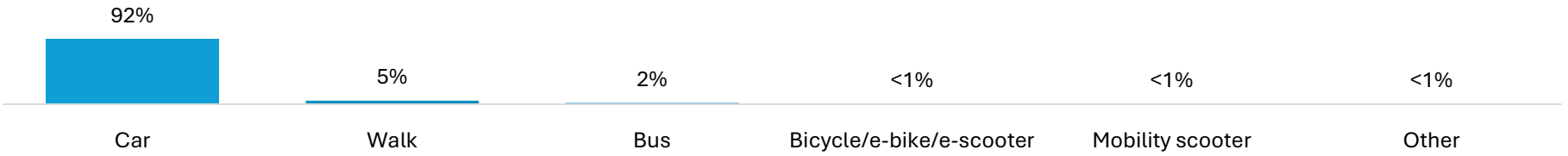


NOTES:
1. Q66. Do you have any comments you would like to make about any aspects of the sewerage systems operated by the Council? (Please indicate the system/s to which your comments relate.) n=25

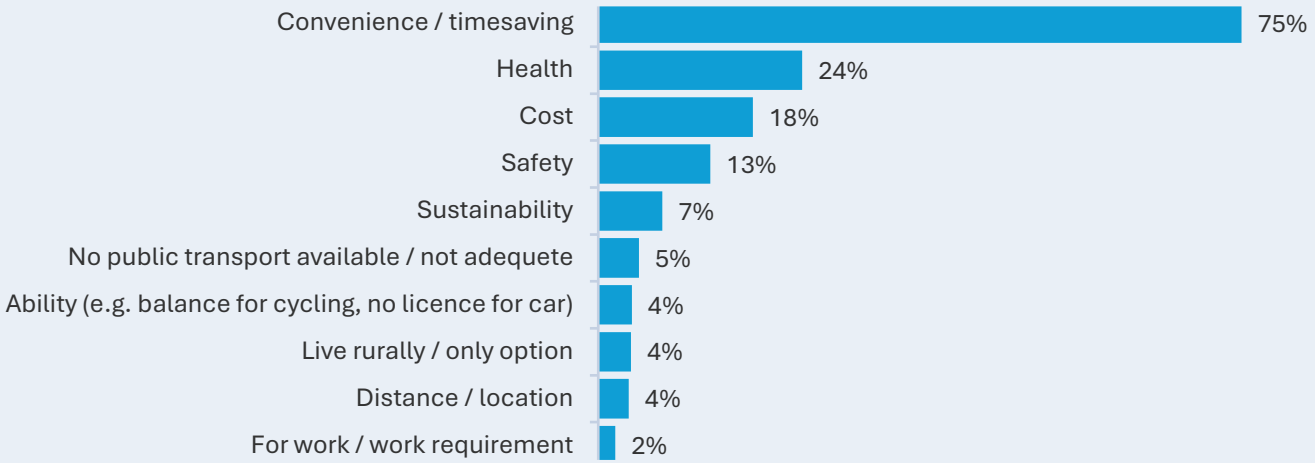
Mode of transportation

- The three most frequently used modes of transport were cars, walking, and bus.
- The main reasons for choosing these modes of transport were *Convenience* (75%, n=314), *Health reasons* (24%, n=99), and cost (18%, n=74).
- Very few respondents (4%, n=14) stated that the *Distance* to their destination or its location influenced their choice.

Most frequent modes of transport used (multiple choice question)



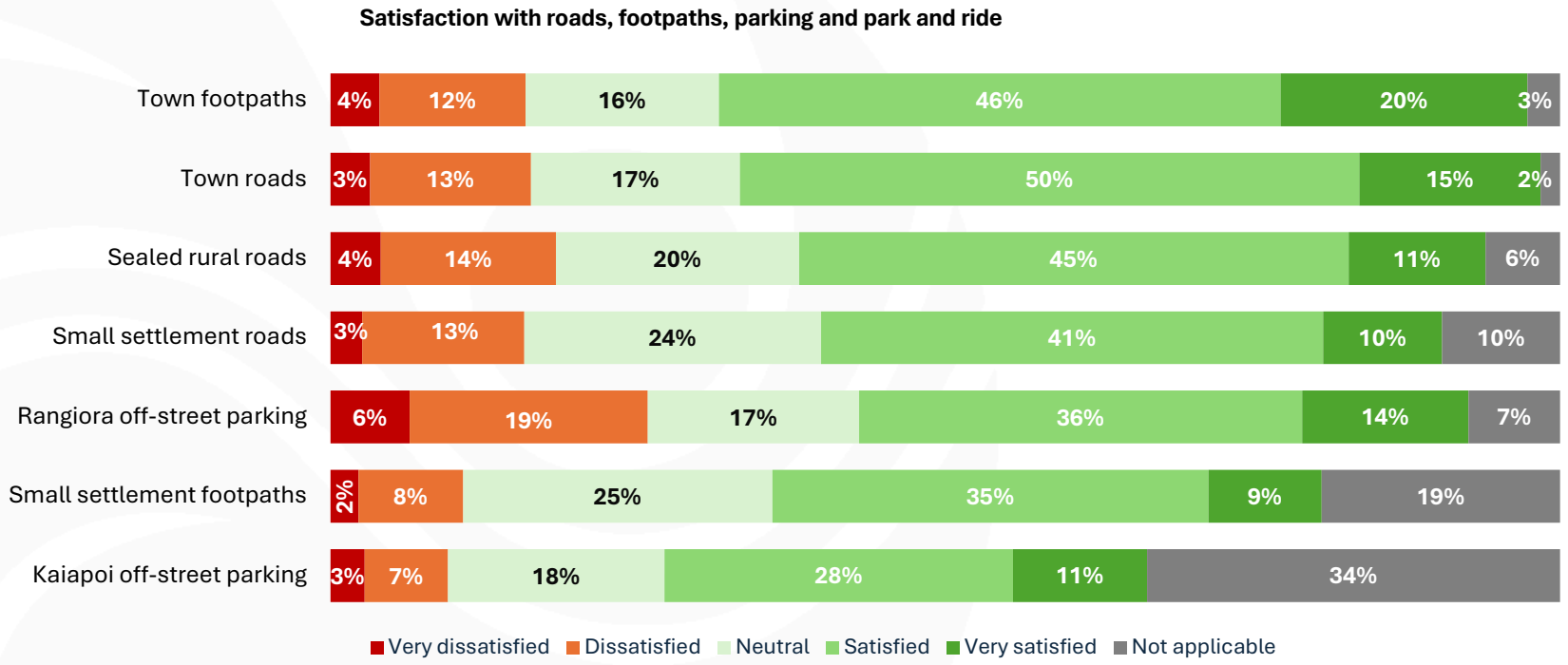
Reasons to use certain mode of transport (multiple choice question)



NOTES:
1. Q6. Please rank the following modes of travel from most frequently used to least frequently used. n=420
2. Q7. What influences the mode you choose most frequently? n=420

Satisfaction with roads, footpaths, parking and park and ride

- Satisfaction with town infrastructure was rated relatively high (*Town footpaths* 66%, n=279, and *Town roads* 63%, n=277).



NOTES:
1. Q8. How satisfied are you with the standard of each of the following in the District? n=420
   a. Town footpaths
   b. Town roads
   c. Sealed rural roads
   d. Small settlement roads
   e. Rangiora off-street parking
   f. Small settlement footpaths
2. † Due to rounding, percentages may add up to just over or under the totals (+/- 1%).

Significance between demographics

*** Significantly higher*
** Significantly lower*

Satisfaction with roads, footpaths, parking and park and ride

- Older residents, being those aged 50 years and over, were significantly more satisfied with both the *Town roads* and *Small settlement roads* when compared to those aged between 30 and 49 years. The lowest rated related measure was *Kaiapoi off-street parking*, with just 39% (n=163) of residents satisfied.
- Kaiapoi off-street parking was rated low at 39% (n=163) compared with Rangiora off-street parking, which was rated at 50% (n=208). However, a considerable percentage of residents indicated that Kaiapoi off-street parking was 'Not applicable' (34% n=143) whereas Rangiora off-street parking received a lower percentage of 'Not applicable' responses.

Satisfaction with roads, footpaths, parking and park and ride by ward, age and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

Roads, parking and footpaths	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years	30-49 years	50-69 years	70 and over	Māori	Non-Māori
Town footpaths	66%	72%**	68%	58%*	66%	61%	67%	70%	65%	66%
Town roads	65%	68%	68%	61%	61%	57%*	69%**	73%**	45%*	67%**
Sealed rural roads	56%	62%**	40%*	57%	48%	41%*	67%**	63%**	45%	57%
Small settlement roads	51%	51%	49%	51%	49%	39%*	59%**	53%**	42%	51%
Rangiora off-street parking	50%	48%	53%	49%	46%	50%	49%	53%	43%	50%
Small settlement footpaths	45%†	43%	55%**	41%*	48%	43%	48%	38%	41%	45%
Kaiapoi off-street parking	39%	61%**	25%*	24%*	28%*	35%	44%**	45%**	44%	39%

NOTES:
1. Q8. How satisfied are you with the standard of each of the following in the District? n=420
   a. Town footpaths
   b. Town roads
   c. Sealed rural roads
   d. Small settlement roads
   e. Rangiora off-street parking
   f. Small settlement footpaths
2. † Due to rounding, percentages may add up to just over or under the totals (+/- 1%).

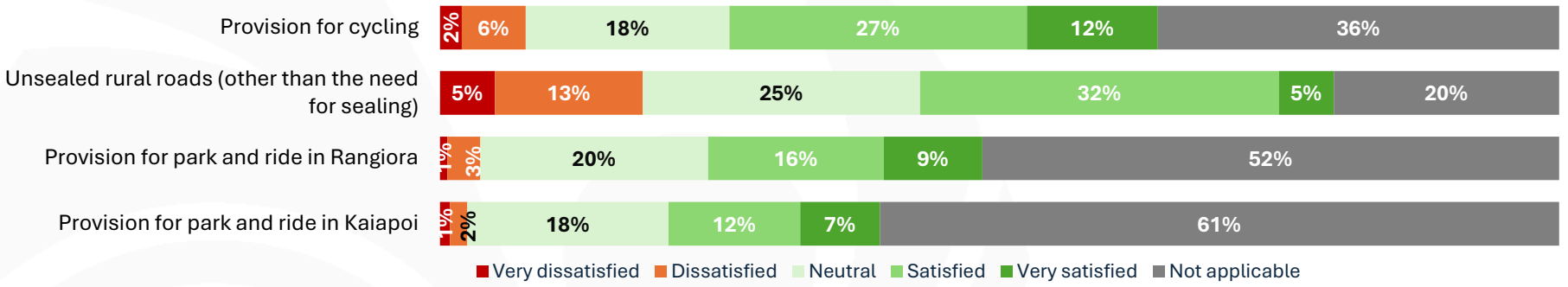
Significance between demographics

*** Significantly higher*
** Significantly lower*

Satisfaction with roads, footpaths, parking and park and ride (continued)

- The lowest rated related measure is *Provision for park and ride in Kaiapoi* , with just 19% (n=77) of residents satisfied.

Satisfaction with roads, footpaths, parking and park and ride



Satisfaction with roads, footpaths, parking and park and ride by ward, age and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

Roads, parking and footpaths	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years	30-49 years	50-69 years	70 and over	Māori	Non-Māori
Provision for cycling	38%†	45%**	21%*	40%**	33%	29%*	47%**	41%	29%	39%
Unsealed rural roads (other than the need for sealing)	37%	34%	45%	36%	43%	36%	40%	28%	23%	38%
Provision for park and ride in Rangiora	25%	20%*	20%*	32%**	32%	20%	26%	23%	18%	25%
Provision for park and ride in Kaiapoi	19%	26%**	15%	13%*	17%	20%	21%	14%	19%	19%

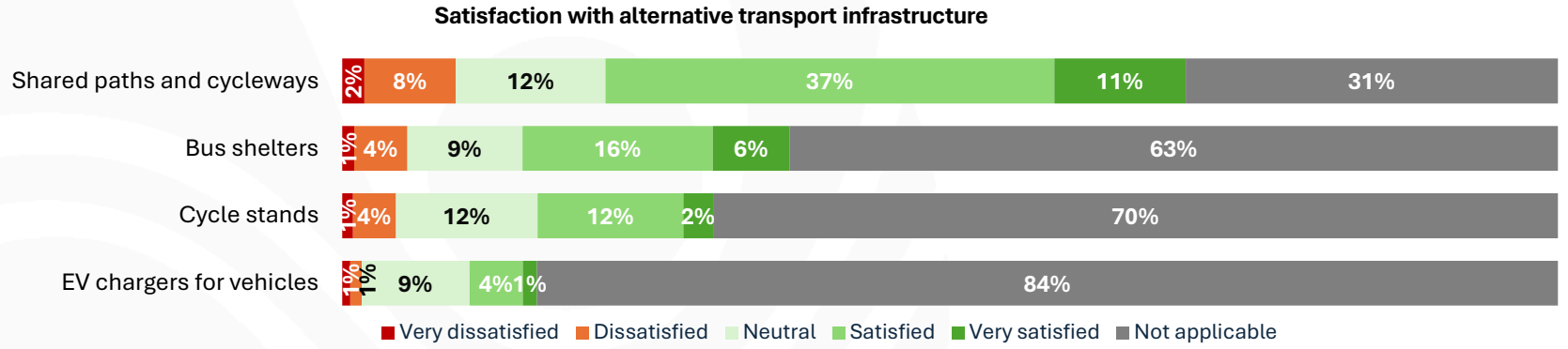
NOTES:
1. Q8. How satisfied are you with the standard of each of the following in the District? n=420
   a. Kaiapoi off-street parking
   b. Provision for cycling
   c. Unsealed rural roads (other than the need for sealing)
   d. Provision for park and ride in Rangiora
   e. Provision for park and ride in Kaiapoi
2. † Due to rounding, percentages may add up to just over or under the totals (+/- 1%).

Significance between demographics

*** Significantly higher*
** Significantly lower*

Satisfaction with alternative transport infrastructure

- Questions related to *Alternative transport infrastructure* recorded a large proportion of 'Not applicable' responses, ranging from 31% (n=128) for *Shared paths and cycleways* to 84% (n=353) for *EV chargers for vehicles*, which significantly impacts satisfaction scores.
- *Shared paths and cycleways* recorded the highest satisfaction among residents (48%, n=199), and is particularly high for those from the Kaiapoi-Woodend ward (56% n=96).
- Residents from the Oxford-Ohoka ward were the least satisfied with most measures related to *Alternative transport infrastructure* compared to other wards. For example, just 10% (n=8) from this ward were satisfied with *Bus shelters* compared to 25% (n=45) for other wards. 33% (n=26) from the Oxford-Ohoka ward were satisfied with *Shared paths and cycleways* compared to 56% (n=96) for the Kaiapoi-Woodend ward, and 46% (n=77) for the Rangiora-Ashley ward.



Satisfaction with alternative transport infrastructure by ward, age and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

Alternative transport infrastructure	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years	30-49 years	50-69 years	70 and over	Māori	Non-Māori
Bus shelters	22%	25%**	10%*	25%**	20%	13%*	28%**	27%**	22%	22%
EV chargers for vehicles	6%	3%*	11%**	5%	6%	9%	4%	2%	10%	5%
Shared paths and cycleways	48%	56%**	33%*	46%**	42%	43%	52%	53%	41%	48%
Cycle stands	14%	16%	8%	17%	13%	14%	15%	15%	25%	14%

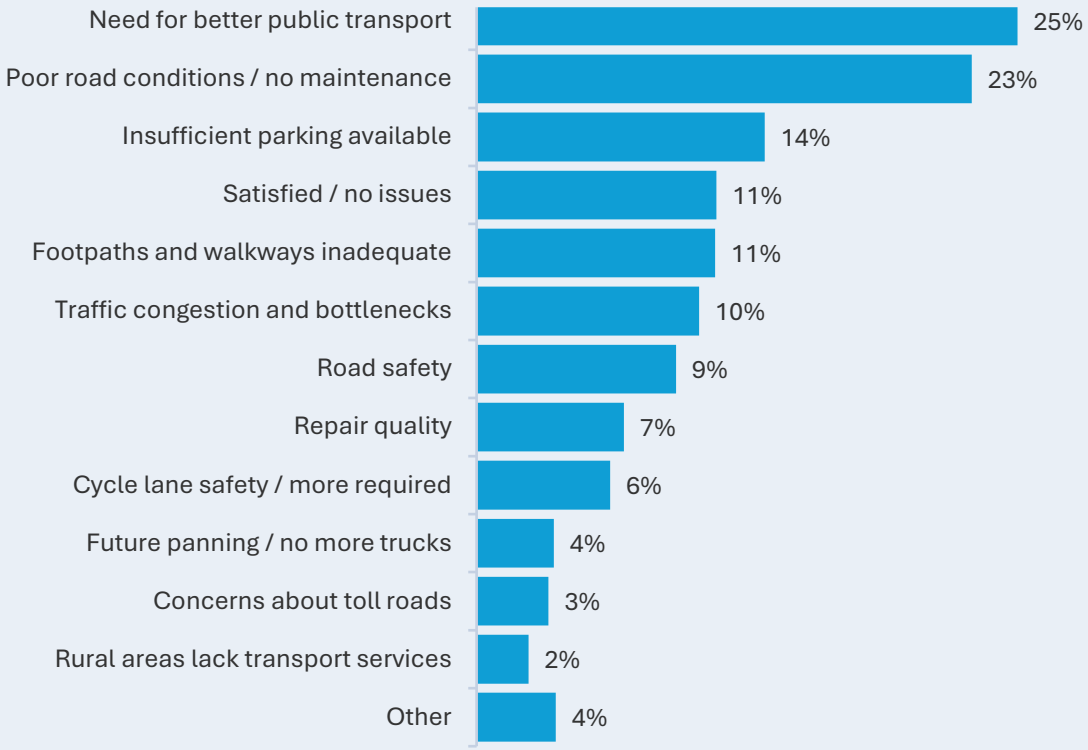
NOTES:
1. Q9. How satisfied are you with the supply of infrastructure in the District to support alternative transport? n=420
   a. Bus shelters
   b. EV charges for vehicles
   c. Shared paths and cycleways
   d. Cycle stands

Significance between demographics

*** Significantly higher*
** Significantly lower*

Comments on transport infrastructure by key themes

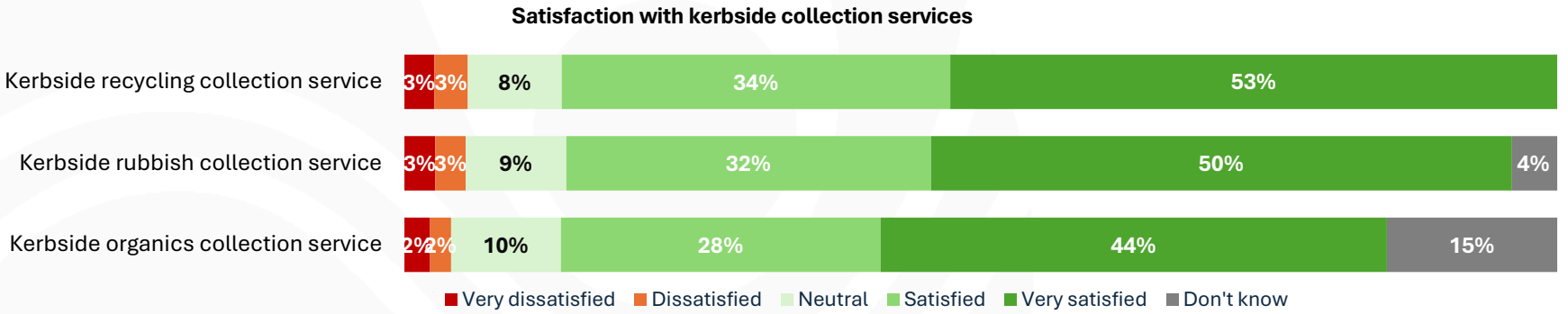
- A quarter of those who provided a comment regarding the transport infrastructure (25%) mentioned a *Need for better public transport*. A further 23% mentioned *Poor road conditions and lack of maintenance of the roads*.



NOTES:
1. Q10. Do you have any comments you would like to make about any aspects of the transport infrastructure in the Waimakariri District? n=206.

Satisfaction with kerbside collection services

- Eighty five percent (n=354) received the Council kerbside collection service, while 15% (n= 66) reported they did not.
- The majority of respondents in Kaiapoi-Woodend ward (96%, n=164) and Rangiora-Ashley ward (90%, n=152) received the Council's kerbside collection services; however, only 50% (n=38) respondents from Oxford-Ohoka ward did.
- Over eight in ten respondents were satisfied with the *Kerbside rubbish collection service* (86%, n=306) and *Recycling collection service* (82%, n=291). Satisfaction was consistent across all wards and age groups.
- However, satisfaction with *Kerbside organic collection* was significantly lower (72%, n=254) with large discrepancies experienced between wards. Residents from the Kaiapoi-Woodend ward (74%, n=120) and the Rangiora-Ashley ward (76%, n=116) reported higher satisfaction than those from the Oxford-Ohoka ward (47%, n=18).



Satisfaction with kerbside collection services by ward, age and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

Kerbside collection service	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years	30-49 years	50-69 years	70 and over	Māori‡	Non-Māori
Kerbside recycling collection service	86%	87%	89%	85%	85%	85%	86%	90%	81%	87%
Kerbside rubbish collection service	82%	82%	79%	83%	80%	79%	81%	88%	73%	83%
Kerbside organics collection service	72%	74%**	47%*	76%**	73%	63%	71%	83%	60%	73%

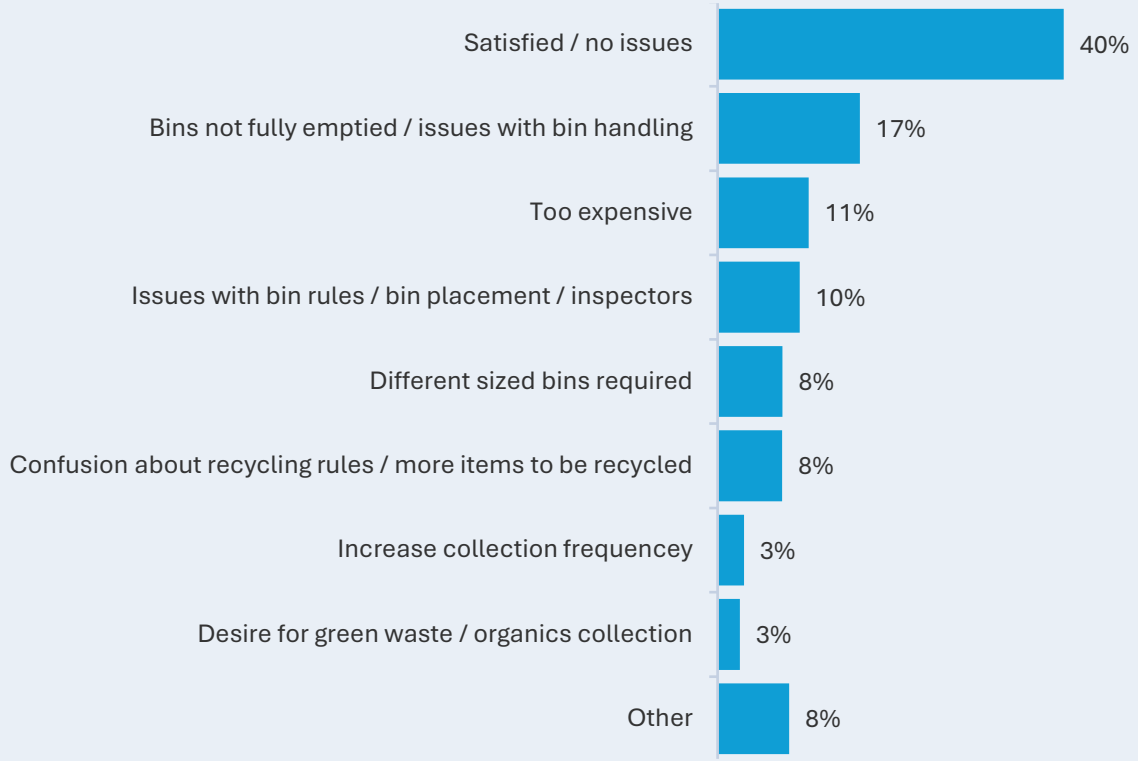
NOTES:
1. Q35. Are Council kerbside collection services available where your household is located? n= 420 Yes n=354
2. Q36. How satisfied are you with the Council's kerbside collection service for your property? n=354
   a. The kerbside recycling collection service
   b. The kerbside rubbish collection service
   c. The kerbside organics collection service
3. ‡ Caution: Small sample size (n<30). Results are indicative only.

Significance between demographics

*** Significantly higher*
** Significantly lower*

Comments on kerbside collection services by key themes

- 40% (n=37) of those who provided a comment about the kerbside collection service said that they are *Satisfied or have no issues*. 17% (n=15) mentioned that *The bins are not fully emptied, or they have issues with bin handling*.

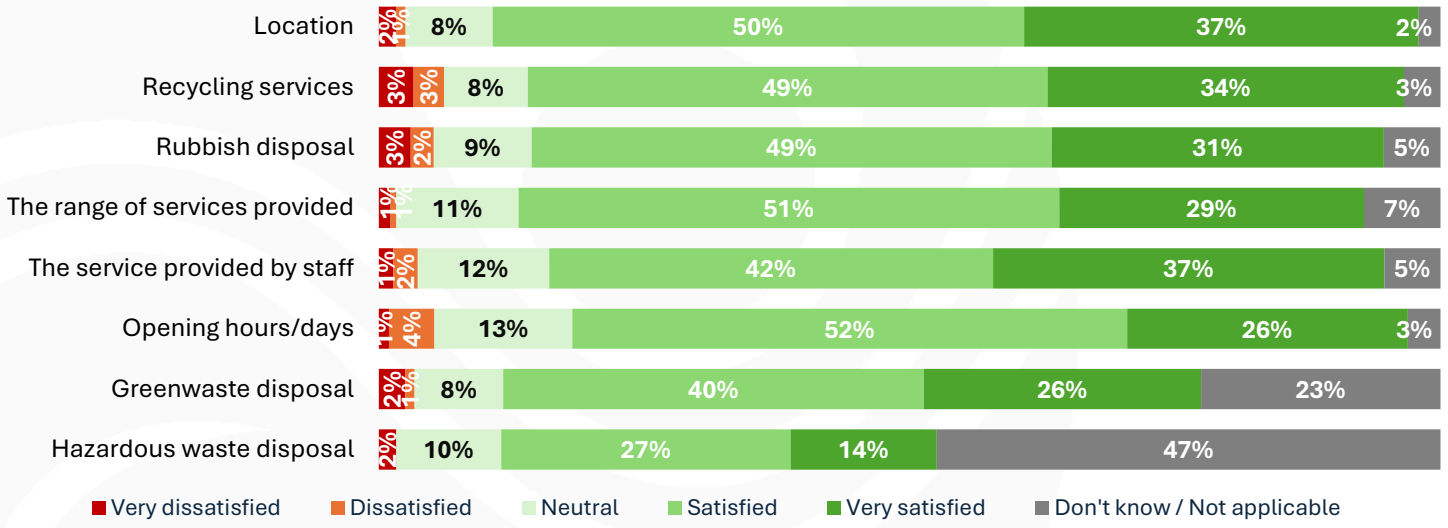


NOTES:
1. Q37. Do you have any comments you would like to make about any aspects of the kerbside collection service provided by the Council? n=92

Waste handling facilities

- Sixty five percent (n=278) used the Southbrook resource recovery park. Eleven percent (n=46) used the Oxford transfer station. Twenty four percent (n=101) of residents reported that they did not use any waste handling facilities.
- Within measures related to *Waste handling facilities, Location* (87%, n=280), *Recycling services* (83%, n=264), *Rubbish disposal* (80% n=257), and *The range of services provided* (80%, n=254) recorded the highest satisfaction among respondents. The lowest rated measure was *Hazardous waste disposal* (41% n=134) and *Greenwaste* (66%, n=213), highlighting residents' desire for other services to be provided.

Satisfaction with different aspects of the waste handling facilities



NOTES:
1. Q40. Please indicate the waste handling facility/facilities members of your household typically use. n=420
2. Q41. How satisfied are you with the following aspects of the Council waste handling facility that you use? n=319
   a. Location
   b. Rubbish disposal
   c. Recycling services
   d. Greenwaste disposal
   e. Opening hours/days
   f. Hazardous waste disposal
   g. The range of services provided
   h. The service provided by staff

Waste handling facilities (continued)

- Residents from the Oxford-Ohoka ward were the least satisfied with the *Range of services provided* (69% n=43) when compared to other wards (Kaiapoi-Woodend 80% (n=96), and Rangiora-Ashley 84% n=115) .

Satisfaction with different aspects of waste handling facilities by ward, age and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

Aspects of waste handling facilities	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years	30-49 years	50-69 years	70 and over	Māori‡	Non-Māori
Location	87%	88%	89%	86%	91%	83%	88%	90%	83%	88%
Rubbish disposal	80%	79%	75%	83%	84%	76%	81%	84%	75%	81%
Recycling services	83%	84%	78%	83%	89%	80%	81%	86%	84%	82%
Greenwaste disposal	66%	70%**	31%*	78%**	70%**	49%*	71%**	81%**	67%	66%
Opening hours/days	79%	84%**	55%*	84%**	71%*	67%*	84%**	92%**	76%	79%
Hazardous waste disposal	41%	36%	38%	46%	37%	34%*	41%	55%**	41%	41%
The range of services provided	80%	80%	69%*	84%**	82%	76%	77%	89%	79%	80%
The service provided by staff	79%	79%	74%	81%	77%	73%	81%	84%	79%	79%

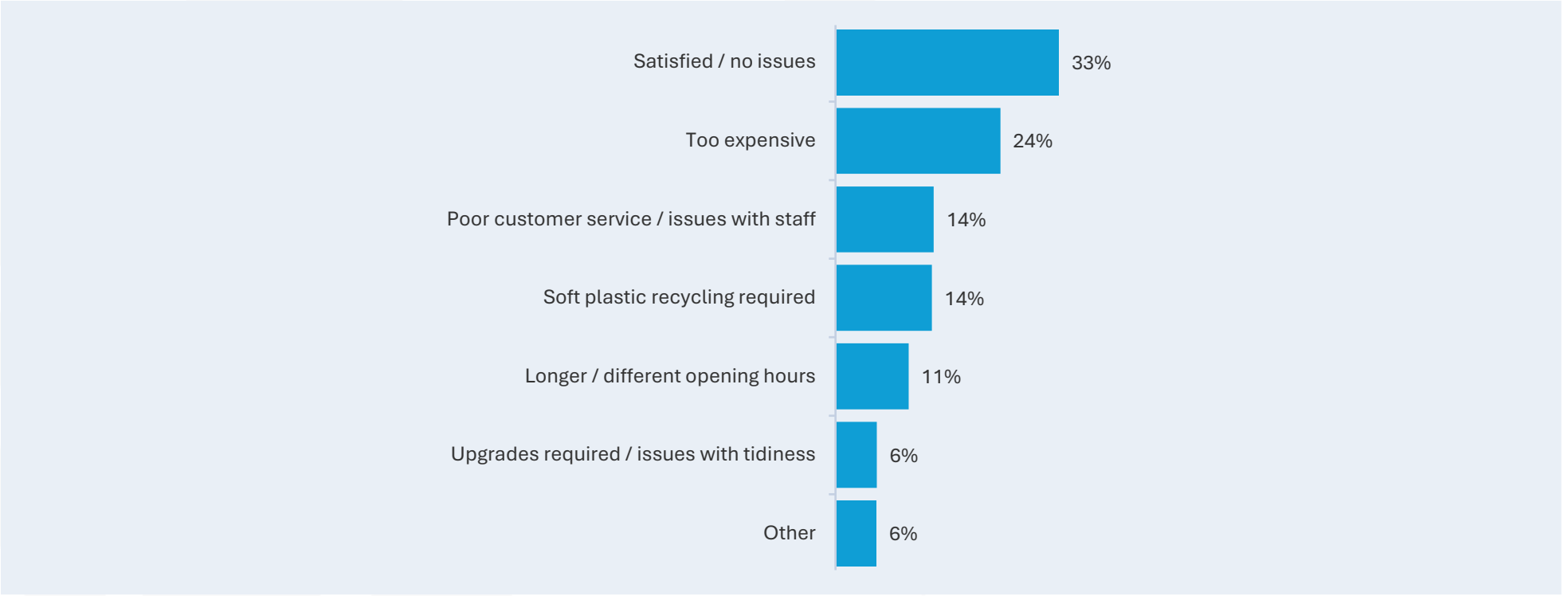
NOTES:
1. Q40. Please indicate the waste handling facility/facilities members of your household typically use. n=420
2. Q41. How satisfied are you with the following aspects of the Council waste handling facility that you use? n=319
   a. Location
   b. Rubbish disposal
   c. Recycling services
   d. Greenwaste disposal
   e. Opening hours/days
   f. Hazardous waste disposal
   g. The range of services provided
   h. The service provided by staff
3. ‡ Caution: Small sample size (n<30). Results are indicative only.

Significance between demographics

*** Significantly higher*
** Significantly lower*

Comments on waste handling facilities by key themes

- A total number of 77 comments were received.
- Issues with the *Waste handling facilities* mentioned in the verbatim comments include *The cost being too expensive* (24%, n=19) and *Poor customer service or issues with staff* (14%, n=10).



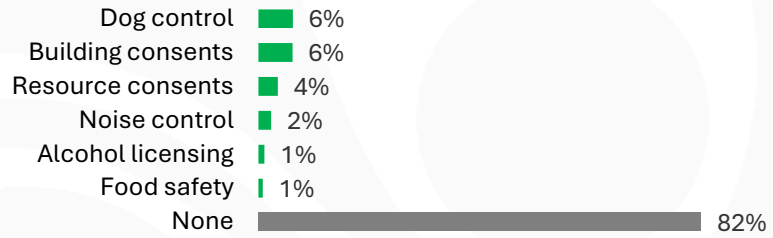
NOTES:
1. Q42. Do you have any comments you would like to make about any aspects of the waste handling facilities provided by the Council? (Please indicate the facility/facilities to which your comments are directed.) n=77

Satisfaction with planning, regulation and environment

Regulatory services

- Over the past 12 months, only 18% of respondents (n=75) had contacted the Council regarding regulatory services. *Dog control* (6%, n=27) and *Building consents* (6%, n=27) were the most used services, followed by *Resource consents* (4%, n=16).
- Questions relating to satisfaction with each regulatory service received a low number of responses (n < 30); therefore, the results are indicative only.
- Those who received *Dog control* and *Building consents* services reported satisfaction levels of 44% (n=12) and 54% (n=15), respectively. 27% (n=5) were satisfied with the *Resource consents* service.

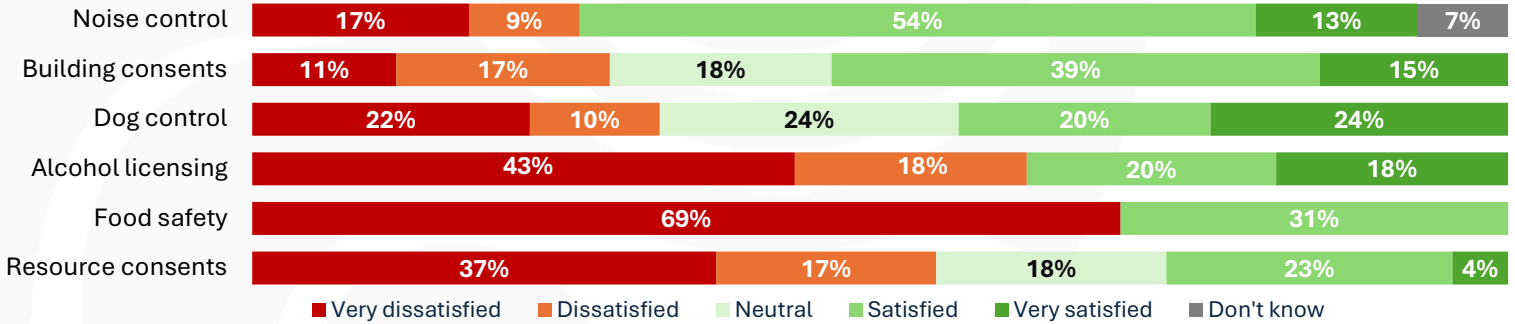
Proportion of those who had contact with the Council regarding regulatory services in the last 12 months



Note: Below areas have been recorded as 0% or <1%:

- Other animal control (Except dogs) (n=0)
- Consents for Class 4 Gambling venues or machines (n=1)

Satisfaction with regulatory services

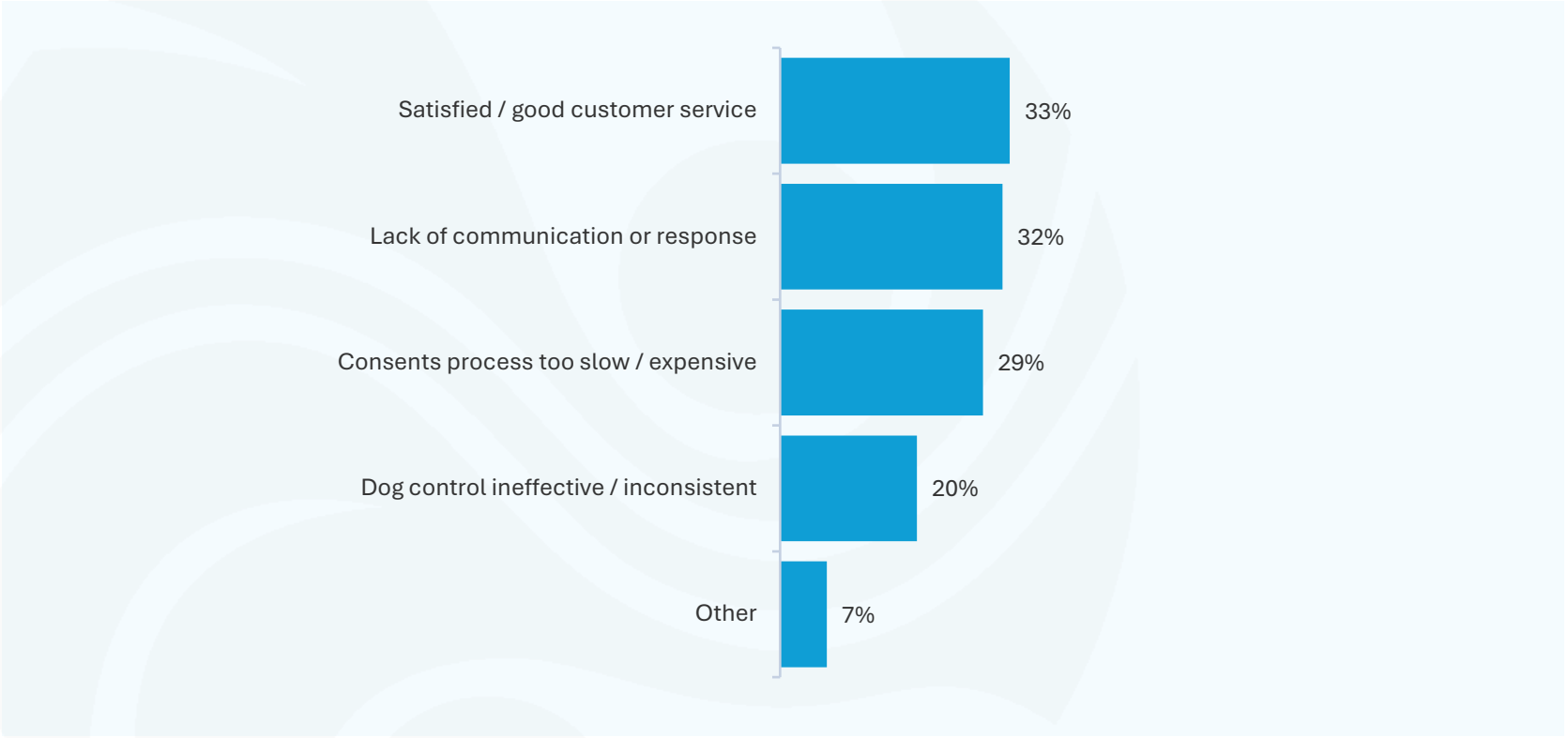


	% Satisfied and Very satisfied
Noise control	67%
Building consents	54%
Dog control	44%
Alcohol licensing	38%
Food safety	31%
Resource consents	27%

NOTES:
1. Q25. Have you had contact with the Council about any of the following regulatory services during the last 12 months? n=420 Had experience with regulatory services n= 75
2. Q26. How satisfied are you with the Council's performance in each of the following regulatory areas?
   a. Noise control n=10
   b. Dog control n=27
   c. Alcohol licensing n=5
   d. Food safety n=3
   e. Building consents n=27
   f. Resource consents n=16

Comments on regulatory services by key themes

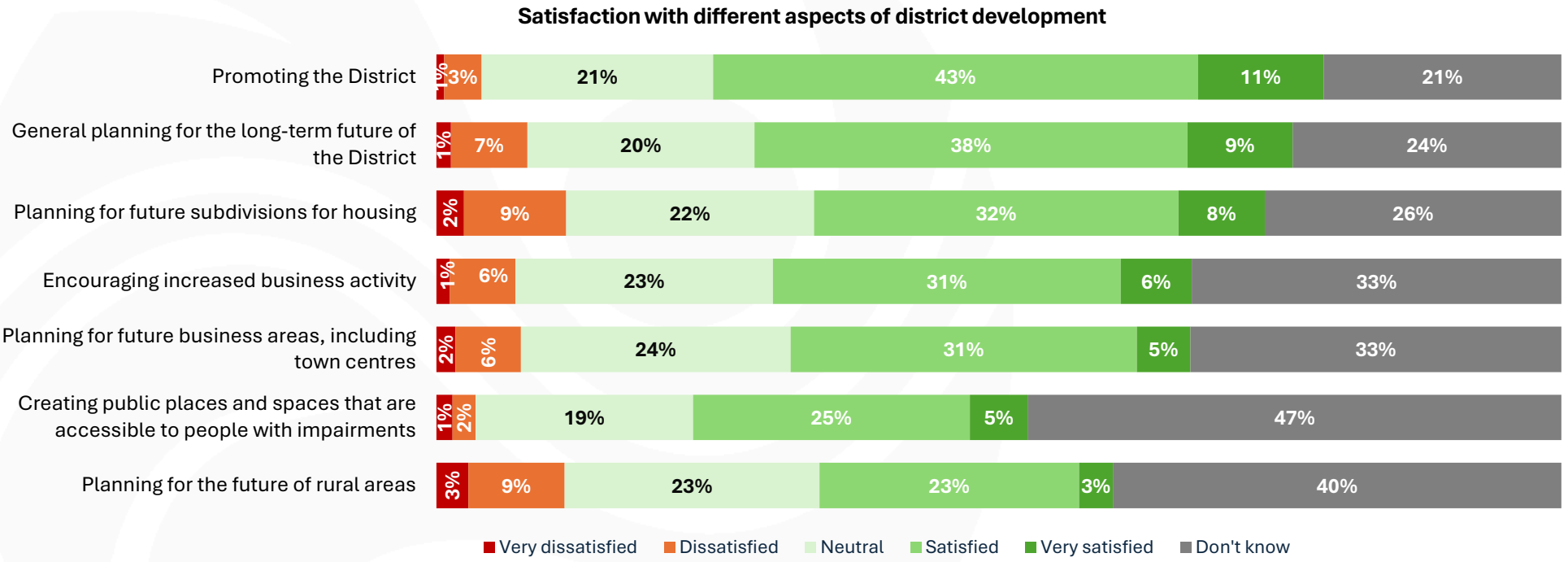
- Verbatim comments indicate several reasons for respondents dissatisfaction with regulatory services, including *Lack of communication or response* (32%, n=12) and *Consents process being too slow and too expensive* (29%, n=11)



NOTES:
1. Q27. Do you have any comments you would like to make about any aspects of the Council's regulatory performance? n=38

Satisfaction with district development

- Over half of residents (54%, n=227) were satisfied with the *Council's promoting of the District*, while just over one quarter (26%, n=112) were satisfied with *planning for the future of rural areas*.



NOTES:
1. Q33. How satisfied are you with the Council's performance in the following areas? n=420
   a. General planning for the long-term future of the District
   b. Planning for future subdivisions for housing
   c. Planning for the future of rural areas
   d. Planning for future business areas, including town centres
   e. Encouraging increased business activity
   f. Promoting the District
   g. Creating public places and spaces that are accessible to people with disabilities

District development

- With respect to district development, residents aged 70 and over were more optimistic, rating all related measures higher than other age groups, especially those aged 30 to 49 years.

Satisfaction with district development by ward, age and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

Aspects of district development	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years	30-49 years	50-69 years	70 and over	Māori	Non-Māori
General planning for the long-term future of the District	48%	50%	41%	48%	39%*	40%*	49%	65%**	28%	50%
Planning for future subdivisions for housing	40%	40%**	27%*	46%**	43%	32%*	40%	51%**	27%	41%
Planning for the future of rural areas	26%	25%	30%	26%	29%	22%	29%	26%	16%	27%
Planning for future business areas, including town centres	36%	38%	26%	38%	33%	28%*	37%	48%**	27%	36%
Encouraging increased business activity	37%	39%**	25%*	41%**	36%	31%*	38%	46%**	25%	38%
Promoting the District	54%	60%	32%	59%	45%	44%	58%	70%	38%	56%
Creating public places and spaces that are accessible to people with impairments	30%	31%**	22%*	32%**	30%	26%	32%	31%	24%	30%

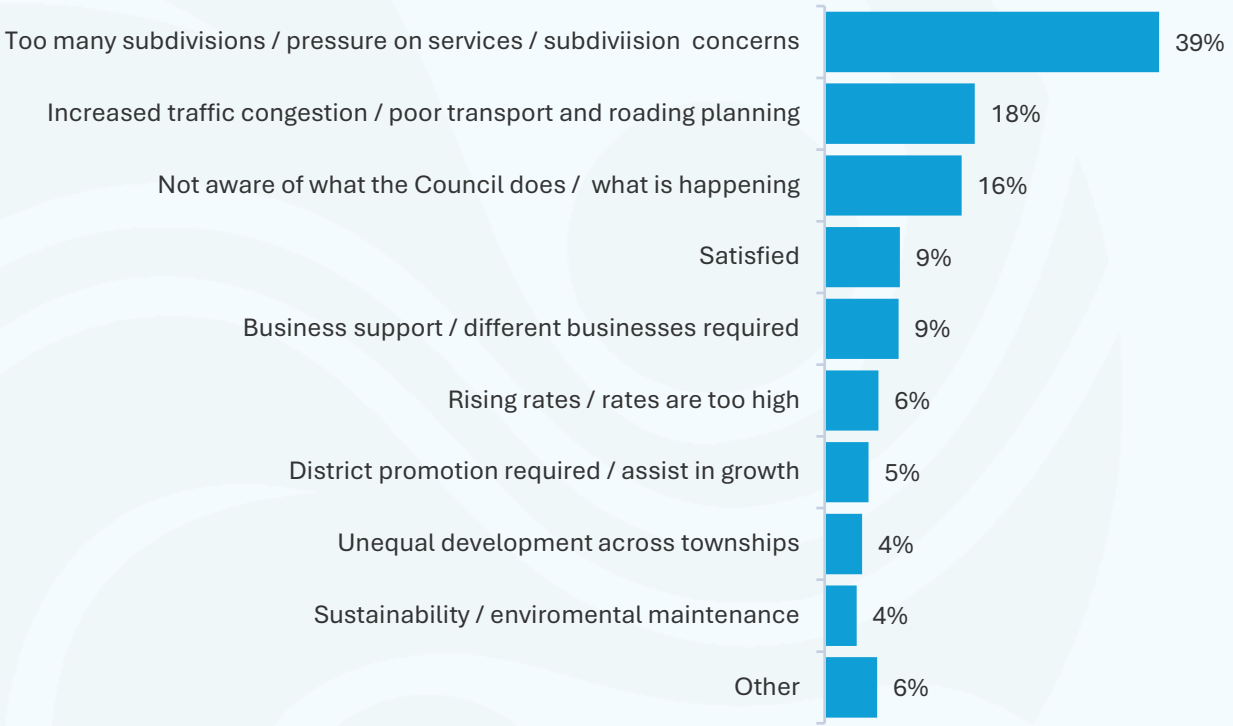
NOTES:
1. Q33. How satisfied are you with the Council's performance in the following areas? n=420
   a. General planning for the long-term future of the District
   b. Planning for future subdivisions for housing
   c. Planning for the future of rural areas
   d. Planning for future business areas, including town centres
   e. Encouraging increased business activity
   f. Promoting the District
   g. Creating public places and spaces that are accessible to people with disabilities

Significance between demographics

*** Significantly higher*
** Significantly lower*

Comments on Council planning for the district by key themes

- A total of 78 comments were recorded.
- Based on the verbatim comments, 39% (n=31) mentioned *Subdivision concerns,* including *Pressure on existing services*.

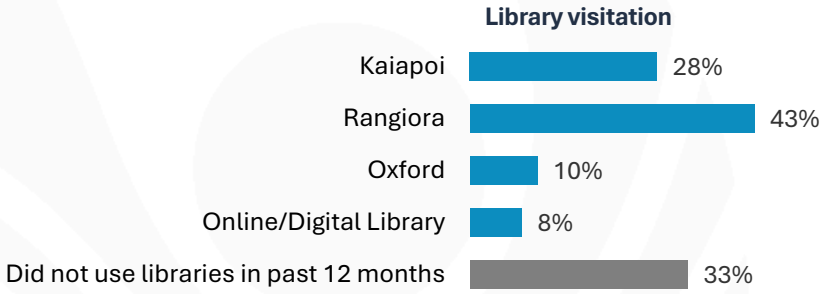


NOTES:
1. Q34. Do you have any comments about any aspects of the Council's planning for the District? n=78

Satisfaction with community and recreation

Libraries

- Overall, 67% of residents (n=277) reported using one of the district libraries or the online/digital library during the past 12 months.
- The majority of residents (43%, n=178) used the Rangiora library, followed by the Kaiapoi library (28%, n=118) and the Oxford library (10%, n=39).
- Only 8% (n=31) reported using the online/digital library.
- Rangiora Library visitation was highest among residents aged 70 years and over (53%, n=46), followed closely by those aged 18 to 29 years (52%, n=44). Oxford library and online/digital library was mostly used by those aged between 30 and 49 years (28% n=28 and 12% n=11 respectively).



Library visitation by age and ethnicity

Libraries	Total	18-29 years	30-49 years	50-69 years	70 and over	Māori‡	Non-Māori
Kaiapoi	28%	23%	21%	31%	41%	36%	28%
Rangiora	43%	52%**	47%**	31%*	53%**	44%	43%
Oxford	10%	1%*	28%**	5%*	-	6%	11%
Online/Digital Library	8%	9%	12%**	5%*	7%	6%	8%
Did not use libraries in past 12 months	33%	32%	31%	42%	21%	34%	33%

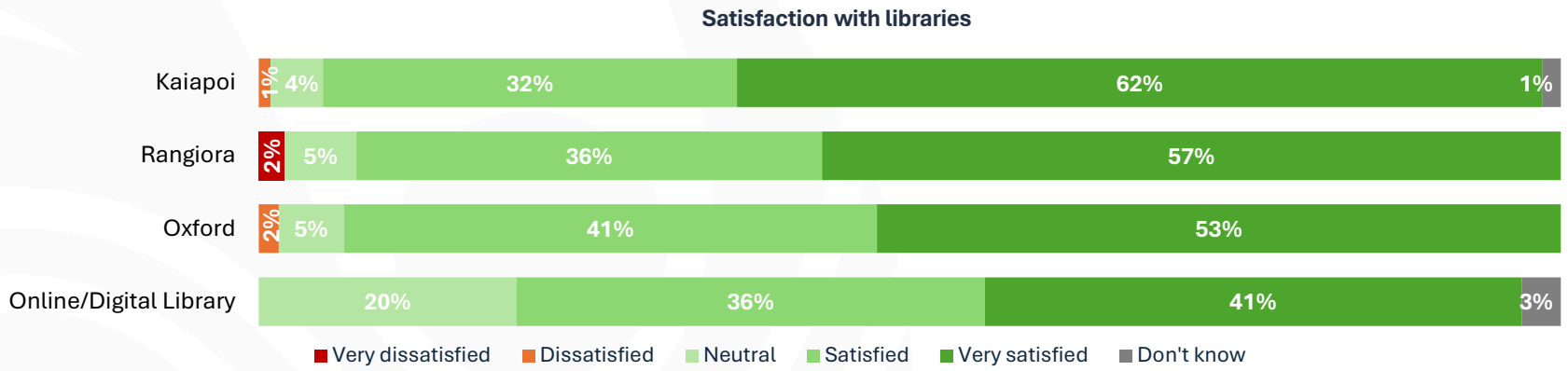
Significance between demographics

*** Significantly higher*
** Significantly lower*

NOTES:
1. Q11. Which of the Waimakariri Libraries have you mainly used in the past 12 months? n=420
2. ‡ Caution: Small sample size (n<30). Results are indicative only.

Satisfaction with libraries (users only)

- All physical libraries have recorded high levels of satisfaction, including Kaiapoi (94% n=110), Oxford (93% n=36) and Rangiora (92% n=166). However, the Online/digital library recorded just 77% (n=24) satisfaction.



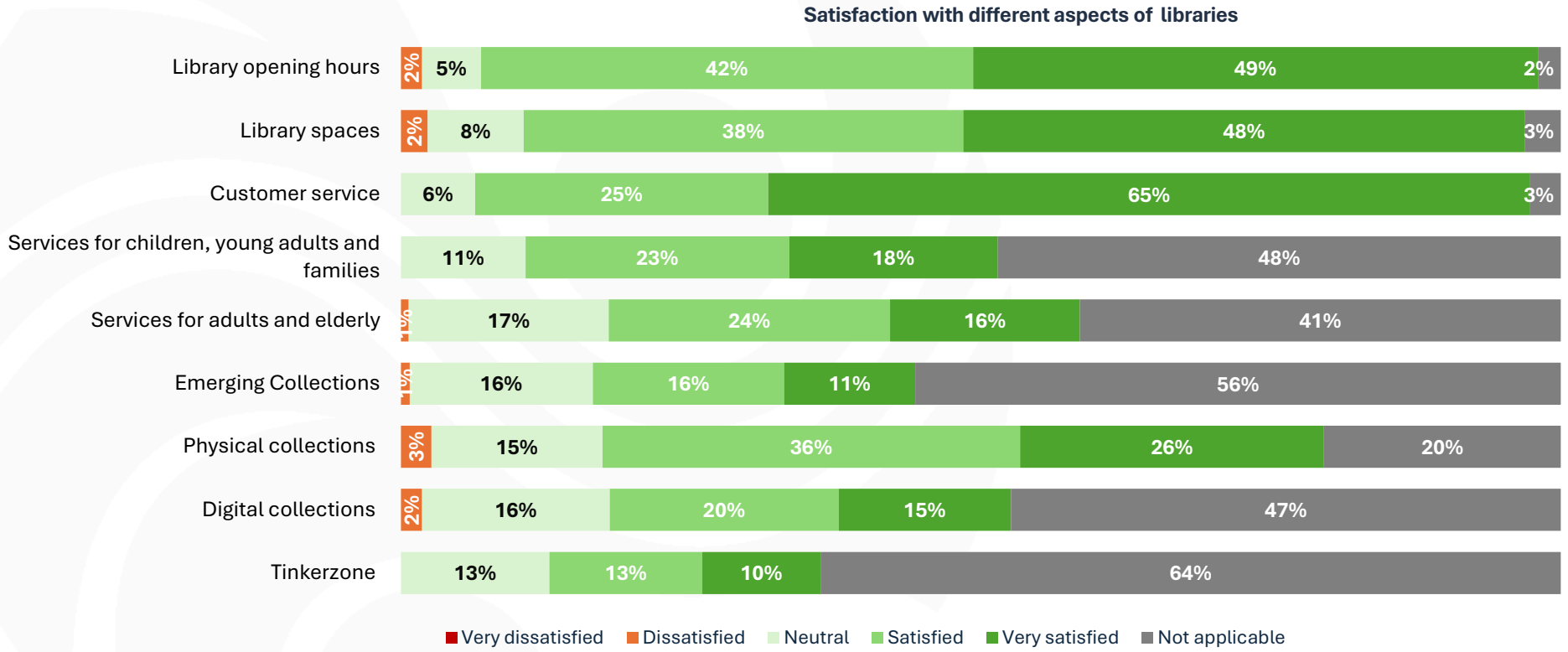
Satisfaction with libraries by age and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

Libraries	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years	30-49 years	50-69 years	70 and over	Māori‡	Non-Māori
Kaiapoi	94%	95%	89%‡	89%‡	93%‡	92%‡	92%	97%	82%	95%
Rangiora	92%	98%	90%‡	91%	91%	85%	98%	98%	79%	94%
Oxford	93%	100%	95%	-	100%	96%	78%‡	-	100%	93%
Online/Digital Library‡	77%	66%	93%	75%	50%	74%	100%	83%	-	82%

NOTES:
1. Q13. How satisfied are you overall with each of the library or libraries you mainly used during the last 12 months?
   a. Kaiapoi Library n=118
   b. Rangiora Library n=178
   c. Oxford Library n=39
   d. Online/Digital Library n=31
2. ‡ Caution: Small sample size (n<30). Results are indicative only.

Satisfaction with different aspects of libraries (users only)

- *Tinkerzone*, a newly introduced library facility, received a satisfaction rating of 23% (n=64), which may reflect limited awareness or uptake among library users to date.
- For physical libraries, the high level of satisfaction could be attributed to the *Opening hours* (91% n=252), *Customer service* (91% n=253) and *Library spaces* (86% n=238), as these were the aspects with the highest satisfaction levels.



NOTES:

1. Q12. How satisfied are you with the following services/facilities provided by the Libraries you have used in the past 12 months? n=277
   - a. Library opening hours
   - b. Library spaces
   - c. Customer service
   - d. Programmes, events and services for children, young adults and families
   - e. Programmes, events and services for adults and elderly
   - f. Emerging collections
   - g. Physical collections
   - h. Digital collections
   - i. Tinkerzone

Satisfaction with different aspects of libraries (users only) continued

- Those residing in Rangiora-Ashley ward were considerably more satisfied with Customer service (94%, n=108) when compared with residents from Oxford-Ohoka (83%, n=40).
- Residents aged between 30 and 49 years were significantly more satisfied with *Programmes, events and services for children, young adults and families* (61%, n=40) when compared to all other age groups.

Satisfaction with different aspects of libraries by ward, age and ethnicity(combined % of 'Satisfied' and 'Very satisfied')

Aspects of libraries	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years	30-49 years	50-69 years	70 and over	Māori‡	Non-Māori
Library opening hours	91%	89%	92%	92%	85%	89%	93%	94%	85%	91%
Library spaces	86%	85%	86%	87%	88%	87%	86%	84%	85%	86%
Customer service	91%	91%	83%*	94%**	98%**	85%*	94%	89%	90%	91%
Programmes, events and services for children, young adults and families	41%	36%	49%	41%	25%*	61%**	39%*	25%*	60%	39%
Programmes, events and services for adults and elderly	41%	42%	28%	44%	25%*	39%	42%	51%**	58%	39%
Emerging collections	28%	26%	28%	30%	28%	37%**	23%*	22%*	43%	27%
Physical collections	62%	57%	65%	65%	59%	63%	60%	64%	67%	62%
Digital collections	35%	34%	36%	35%	40%	39%**	36%	24%*	47%	34%
Tinkerzone	23%	18%	29%	26%	35%**	28%	19%*	16%*	30%	23%

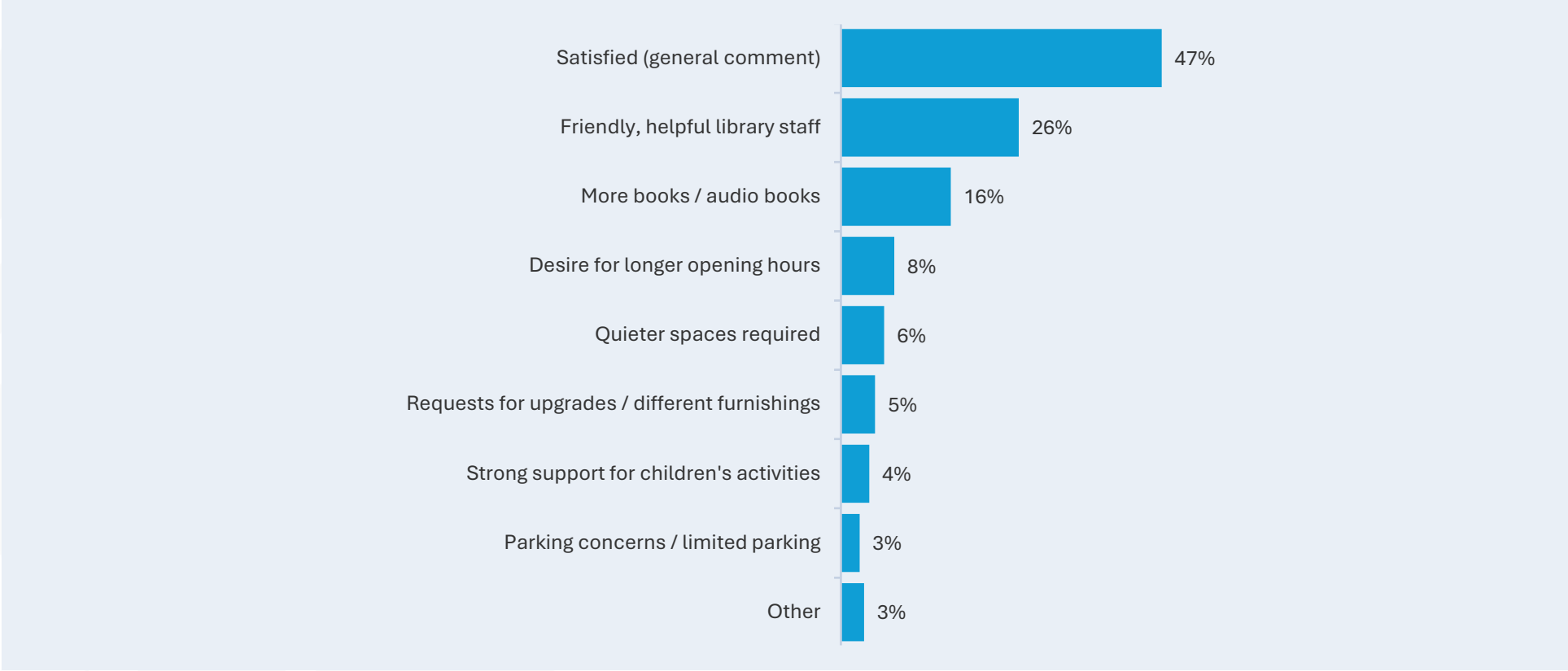
NOTES:
1. Q12. How satisfied are you with the following services/facilities provided by the Libraries you have used in the past 12 months? n=277
   a. Library opening hours
   b. Library spaces
   c. Customer service
   d. Programmes, events and services for children, young adults and families
   e. Programmes, events and services for adults and elderly
   f. Emerging collections
   g. Physical collections
   h. Digital collections
   i. Tinkerzone
2. ‡ Caution: Small sample size (n<30). Results are indicative only.

Significance between demographics

*** Significantly higher*
** Significantly lower*

Comments on libraries by key themes

- The most prevalent verbatim comments praised the libraries and library staff, however 16% (n=16) of respondents mentioned a need for *More books, and or more audio books*.

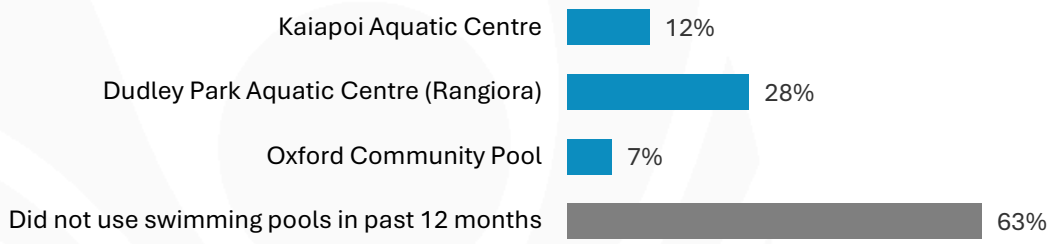


NOTES:
1. Q14. Do you have any comments you would like to make about any aspects of the Waimakariri Libraries provided by the Council? (Please indicate the library/libraries to which your comments relate.) n=101

Swimming pools visitation

- Almost four in ten residents (37%, n=148) had visited a swimming pool in the District in the past 12 months.
- The most visited facility was the Dudley Aquatic Centre (28%, n=111), followed by the Kaiapoi Aquatic Centre (12%, n=50) and the Oxford Community Pool (7%, n=26).

Swimming pools visitation



Swimming pools visitation by age and ethnicity

Swimming pools	Total	18-29 years	30-49 years	50-69 years	70 and over	Māori‡	Non-Māori
Kaiapoi Aquatic Centre	12%	10%	18%	11%	9%	32%**	11%*
Dudley Park Aquatic Centre (Rangiora)	28%	29%	41%	21%	19%	45%**	26%*
Oxford Community Pool	7%	4%	18%	2%	-	5%	7%
Did not use swimming pools in past 12 months	63%	64%	46%	72%	72%	45%*	65%**

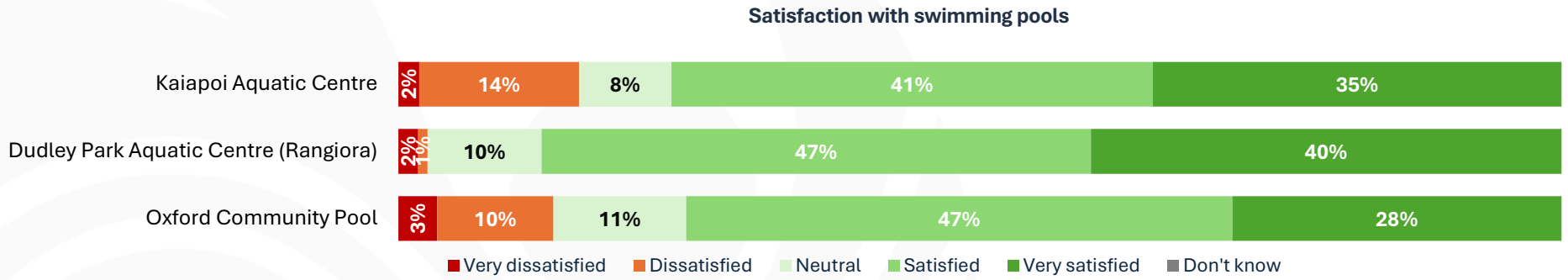
NOTES:
1. Q15. Which of the Council-operated swimming pools in the District have you mainly used during the last 12 months? n=420
2. ‡ Caution: Small sample size (n<30). Results are indicative only.

Significance between demographics

*** Significantly higher*
** Significantly lower*

Satisfaction with swimming pools (users only)

- The Dudley Aquatic centre has recorded the highest satisfaction among respondents, at 88% (n=98).
- Visitors aged between 50 and 69 years were the most satisfied with the Kaiapoi Aquatic Centre (89%, n=16), compared to 57% (n=10) of those aged between 30 and 49 years.



Satisfaction with swimming pools by ward, age and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

Swimming pools	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years‡	30-49 years‡	50-69 years	70 and over	Māori‡	Non-Māori
Kaiapoi Aquatic Centre	77%	80%	85%	44%	84%	57%*	89%**	100%	38%*	86%**
Dudley Park Aquatic Centre (Rangiora)	88%	100%	86%	83%	84%	81%	94%	100%	74%	90%
Oxford Community Pool‡	75%	100%	80%	-	65%	83%	38%	-	100%	74%

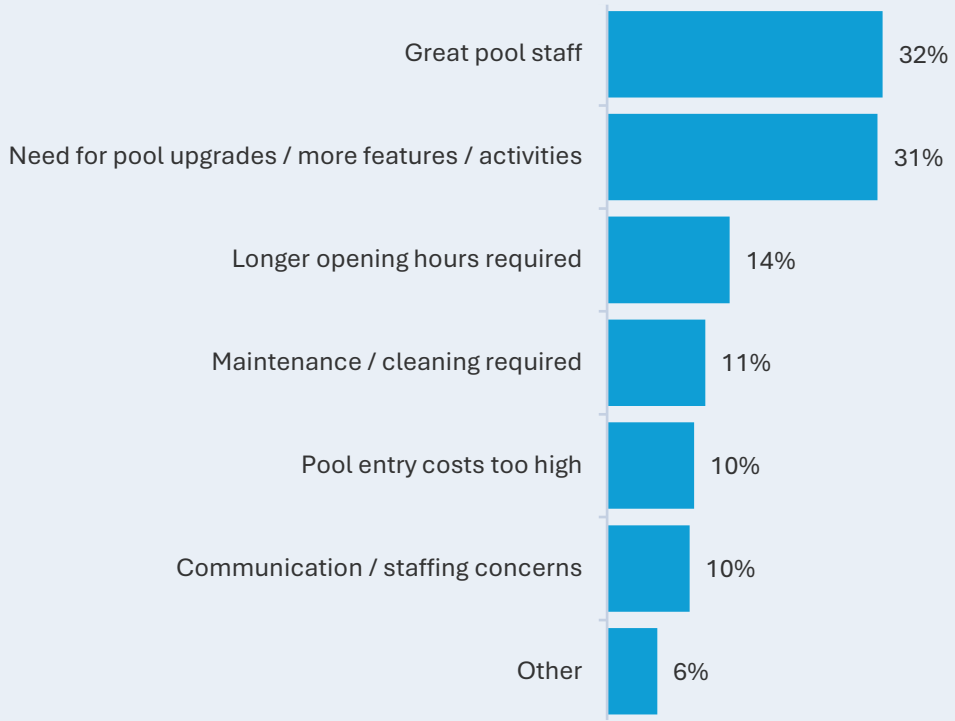
NOTES:
1. Q18. How satisfied are you overall with the swimming pools you have mainly used during the last 12 months?
   a. Kaiapoi Aquatic Centre n=50
   b. Dudley Park Aquatic Centre (Rangiora) n=111
   c. Oxford Community Pool n=26
2. ‡ Caution: Small sample size (n<30). Results are indicative only.

Significance between demographics

*** Significantly higher*
** Significantly lower*

Comments on swimming pools by key themes

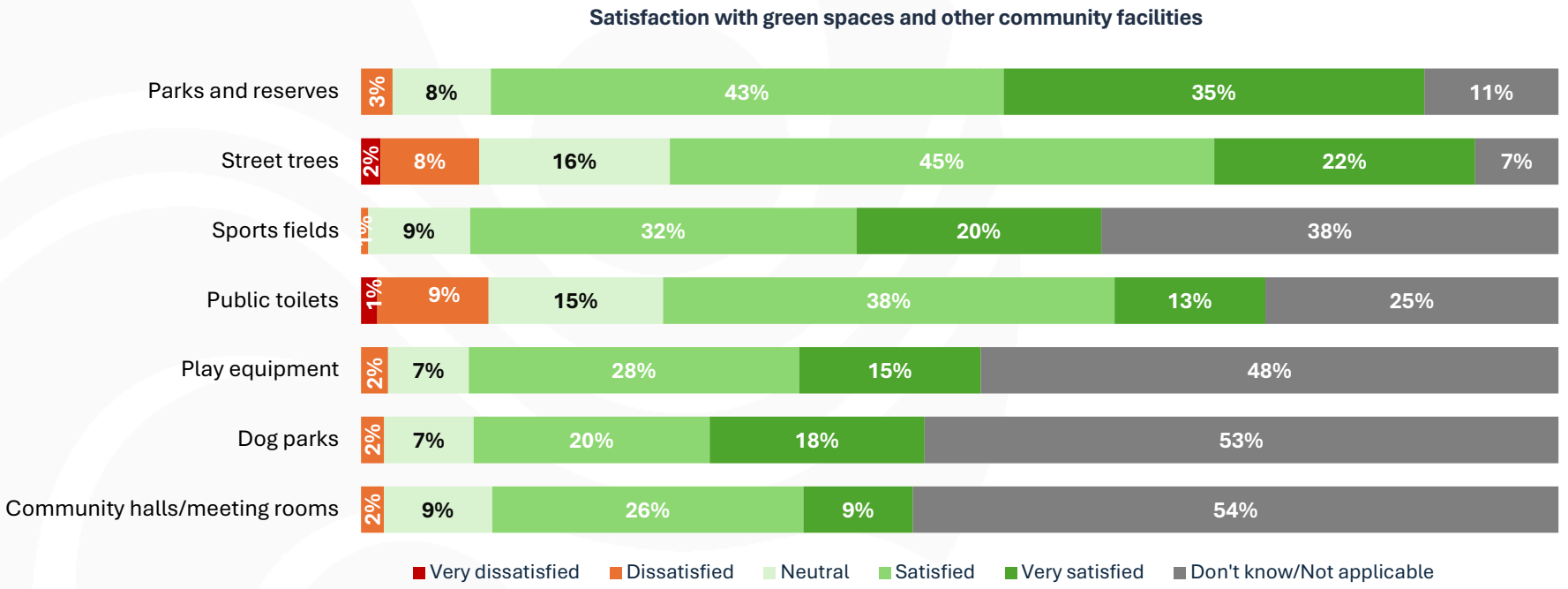
- In verbatim comments, residents mentioned their satisfaction with the *Great pool staff* (32%, n=20).
- However, several suggestions for improvements were mentioned, including a *Need for upgrades* (31%, n=20), *Need for longer opening hours* (14%, n=9), and *More maintenance* (11%, n=7).



NOTES:
1. Q17. Do you have any comments you would like to make about any aspects of the Council-operated swimming pools in the District? (Please indicate the pool/s to which your comments relate.) n=64

Satisfaction with green spaces and other community facilities

- Within green spaces and community buildings, *Parks and reserves* had the highest recorded satisfaction (78% n=325).
- In addition, *Street trees* received a relatively high satisfaction score of 67% (n=280). However, *Community halls and meeting rooms* had the lowest recorded satisfaction score (35%, n=147), followed by *Dog parks* (37%, n=159).



NOTES:

1. Q18. How satisfied are you with the overall quality of the following green spaces and community buildings managed by the Council? n=420
   a. Parks and reserves
   b. Sports fields
   c. Dog parks
   d. Play equipment
   d. Street trees
   e. Community halls/meeting rooms
   f. Public toilets

Satisfaction with green spaces and other community facilities

- *Community halls and meeting spaces* were rated particularly low by respondents in the Rangiora-Ashley ward (30%, n=52), especially when compared to those in the Oxford-Ohoka ward (45%, n=35).
- Respondents perception of *Dog parks* varies between age groups. While 54% (n=35) of those aged 18 to 29 years were satisfied, this decreases to 40% (n=69) for those aged between 50 and 69 years, 32% (n=30) for those aged between 30 and 49, and 29% (n=25) for those aged 70 years and over.

Satisfaction with green spaces and other community facilities by ward, age and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

Green spaces and community facilities	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years	30-49 years	50-69 years	70 and over	Māori	Non-Māori
Parks and reserves	78%	81%**	67%*	79%	83%	74%	78%	78%	69%	78%
Sports fields	53%	52%	51%	54%	58%	58%**	51%	43%*	59%	52%
Dog parks	37%	36%	31%	42%	54%**	32%*	40%	29%*	28%	38%
Play equipment	43%	42%	48%	41%	40%**	56%**	42%**	24%*	52%	42%
Street trees	67%	66%	65%	70%	71%	69%	65%	66%	59%	68%
Community halls/meeting rooms	35%	35%	45%**	30%*	27%	38%	36%	34%	32%	35%
Public toilets	50%	49%	53%	50%	47%	53%	53%	45%	39%	51%

NOTES:
1. Q18. How satisfied are you with the overall quality of the following green spaces and community buildings managed by the Council? n=420
   a. Parks and reserves
   b. Sports fields
   c. Dog parks
   d. Play equipment
   d. Street trees
   e. Community halls/meeting rooms
   f. Public toilets

Significance between demographics

*** Significantly higher*
** Significantly lower*

Comments on green spaces and other community facilities by key themes

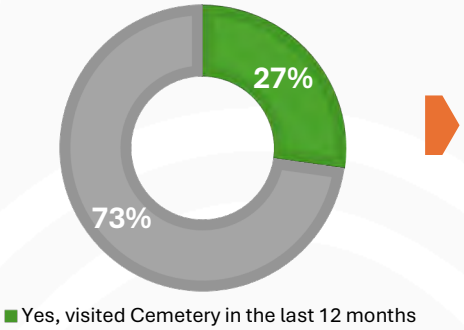
- Verbatim comments frequently mentioned *Insufficient or poorly maintained public toilets* (23%, n=30), and *Concerns about trees and vegetation maintenance* (16%, n=21). A further 13% (n=18) of those who provided a comment would like *More trees, green spaces and walkways*.

NOTES:
1. Q19. Do you have any comments you would like to make about any aspects of parks and/or community buildings provided by the Council? (Please indicate the parks and/or buildings to which your comments relate.) n=134

Cemeteries

- Over one in four residents have visited a cemetery in the District (27%, n=117), which is consistent across all wards, age groups, and ethnic groups.
- Nine in ten respondents are satisfied with the *Look and feel of cemeteries* (90%, n=106).

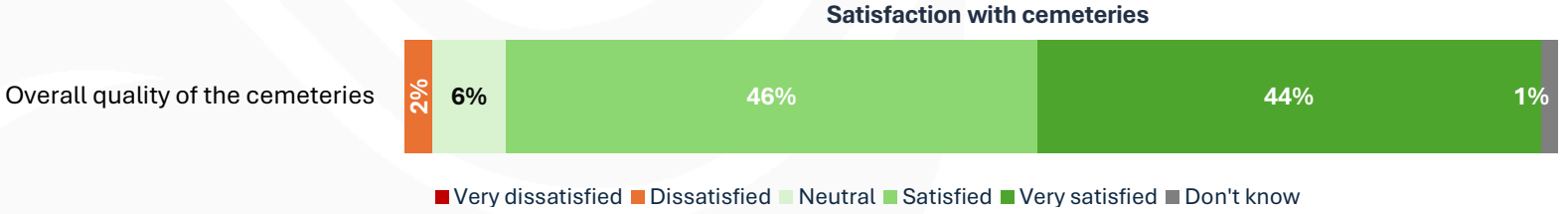
Proportion of those visited cemetery in the last 12 months



Visitation of cemeteries by ward

Ward	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley
Yes	29%	24%	28%
No	71%	76%	72%

Satisfaction with cemeteries



Satisfaction with cemeteries by age and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

Aspect(s) of cemeteries	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years	30-49 years	50-69 years	70 and over	Māori‡	Non-Māori
Overall quality of the cemeteries	90%	88%	86%	93%	91%	84%	87%	100%	100%	89%

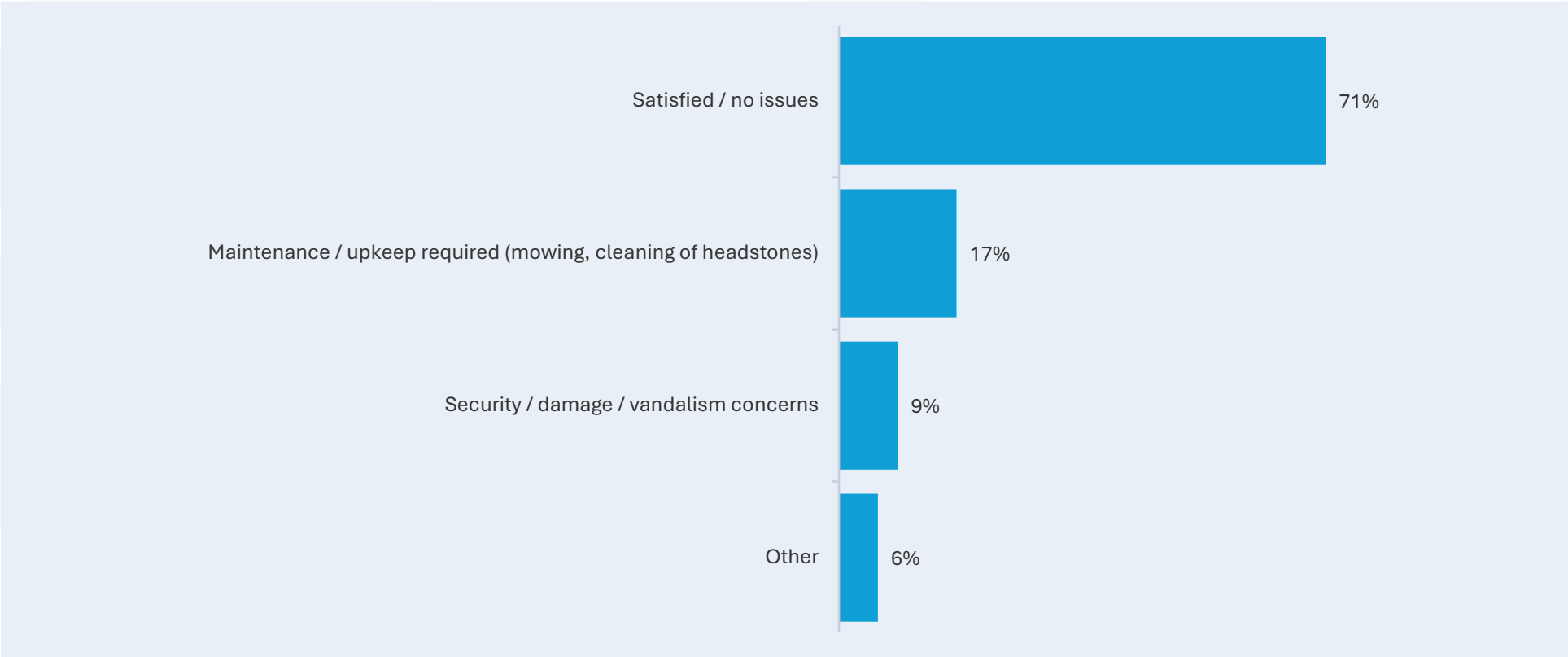
NOTES:
1. Q20. Have you visited any of the District's cemeteries during the last 12 months? n= 420
2. Q21. How satisfied are you with the overall quality of the cemeteries managed by the Council? n=117
3. ‡ Caution: Small sample size (n<30). Results are indicative only.

Significance between demographics

*** Significantly higher*
** Significantly lower*

Comments on cemeteries by key themes

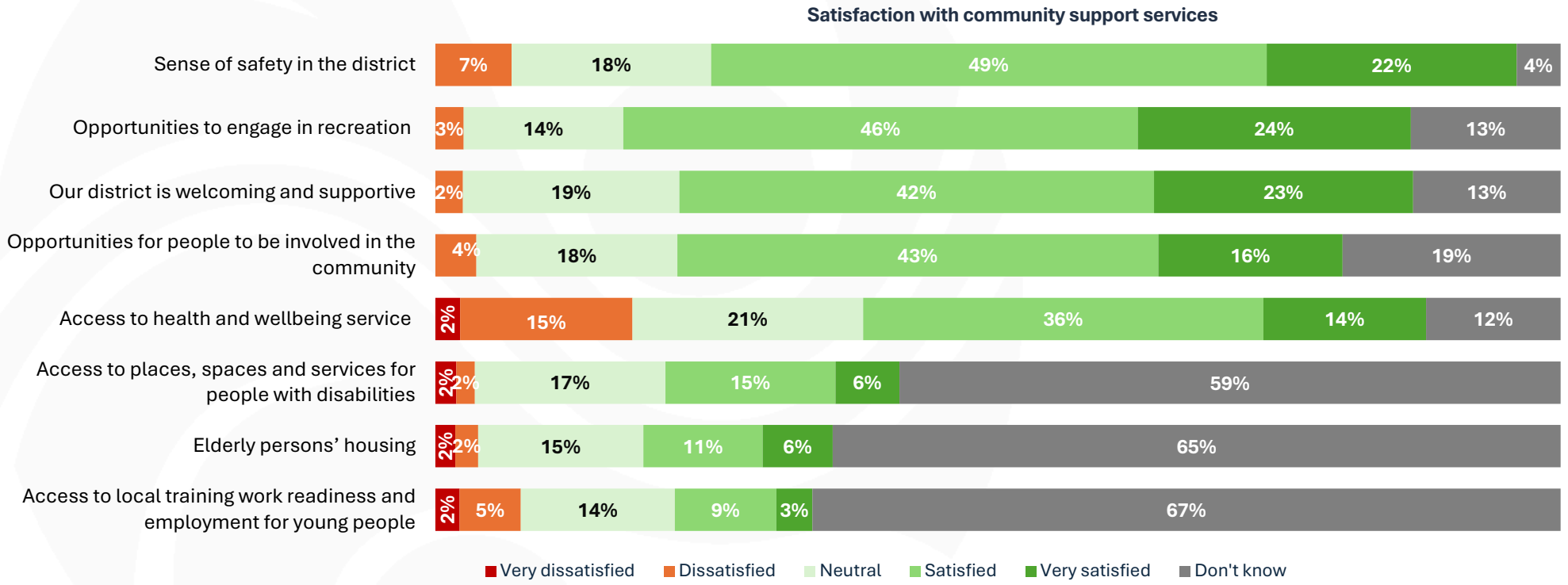
- Some aspects for improvement mentioned by respondents include *need for more maintenance and upkeep* (17%, n=6), and *concerns related to security, damage and vandalism* (9%, n=3).



NOTES:
1. Q22. Do you have any comments you would like to make about any aspects of the cemeteries managed by the Council? (Please indicate the cemetery/cemeteries to which your comments relate.) n=33

Satisfaction with community support services

- There was a large discrepancy in satisfaction among aspects related to *Community support*. While over seven in ten respondents were satisfied with the *Sense of safety in the District* (71%, n=299), and a similar proportion (70%, n=294) were satisfied with the *Opportunities to engage in recreation*, just 12% (n=51) were satisfied with the *Access to local training work readiness and employment for young people,* and 17% (n=70) were satisfied with *Elderly person's housing*.



NOTES:

1. Q23. How satisfied are you with the support provided by the Council for the following? n=420
   a. Our district is welcoming and supportive
   b. Sense of safety in the district
   c. Opportunities to engage in recreation
   d. Access to health and wellbeing service
   e. Opportunities for people to be involved in the community
   f. Access to local training work readiness and employment for young people
   g. Access to places, spaces and services for people with disabilities
   h. Elderly persons' housing

Significance between demographics

*** Significantly higher*
** Significantly lower*

Satisfaction with community support services (continued)

- Younger residents, those aged between 18 and 29, were more likely to be satisfied with *Access to local training work readiness and employment for young people* (24%, n=16) compared to other age groups, particularly those aged 70 years or older (9%, n=8).
- Residents in the Oxford-Ohoka ward were significantly less satisfied with providing *Elderly person's housing* compared to other wards (9%, n=6 compared with 23%, n=38 for residents from the Rangiora-Ashley ward).

Satisfaction with community support services by ward, age and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

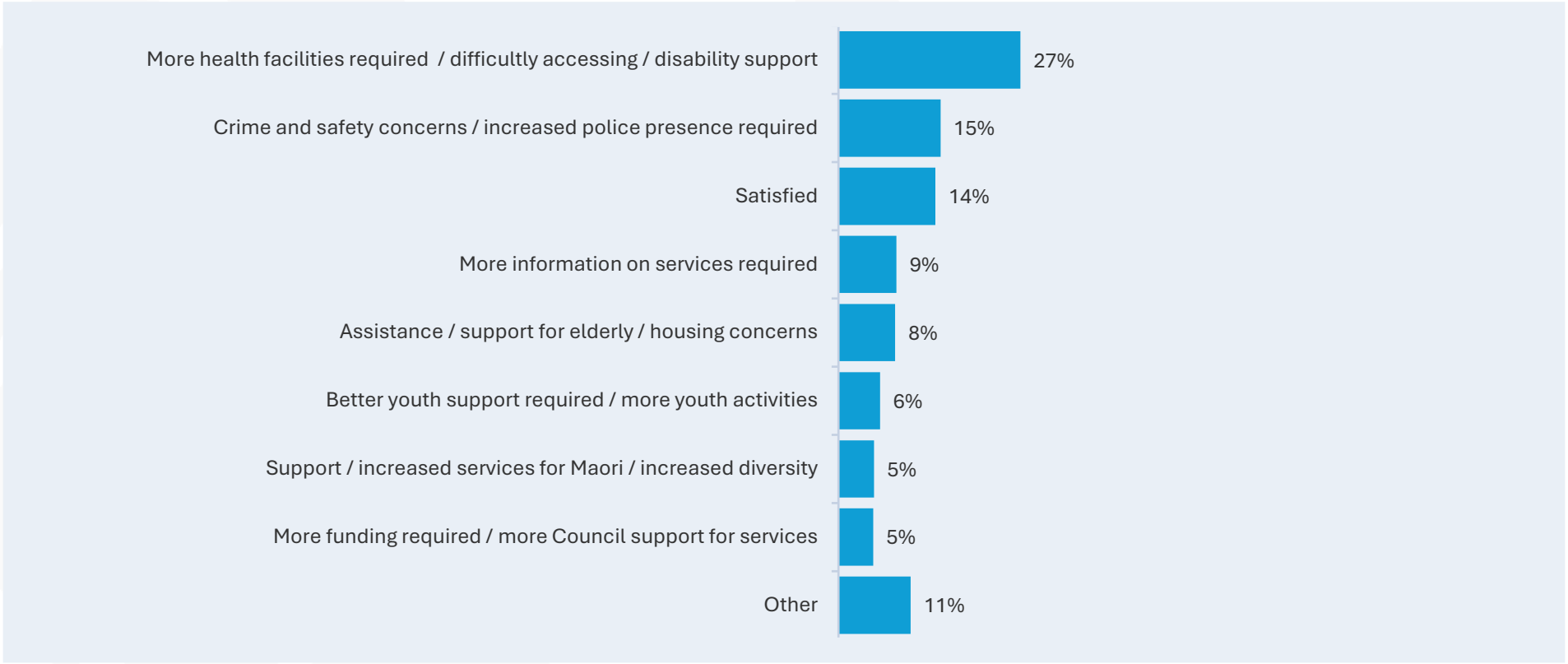
Community support services	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years	30-49 years	50-69 years	70 and over	Māori	Non-Māori
Our district is welcoming and supportive	65%	64%	60%	68%	62%	66%	63%	68%	68%	65%
Sense of safety in the district	71%	74%	74%	67%	77%	68%	69%	77%	54%*	73%**
Opportunities to engage in recreation	70%	70%	68%	70%	59%*	69%	70%	79%**	72%	70%
Access to health and wellbeing service	50%	52%	43%	51%	42%	49%	49%	58%	43%	51%
Opportunities for people to be involved in the community	59%	60%	51%	62%	47%	58%	59%	70%	49%	60%
Access to local training work readiness and employment for young people	12%	14%	7%	12%	24%**	10%*	11%*	9%*	10%	12%
Access to places, spaces and services for people with disabilities	21%	23%	17%	20%	23%	17%	24%	20%	23%	21%
Elderly persons' housing	17%	15%	9%*	23%**	23%	15%	17%	14%	19%	17%

NOTES:
1. Q23. How satisfied are you with the support provided by the Council for the following? n=420
   a. Our district is welcoming and supportive
   b. Sense of safety in the district
   c. Opportunities to engage in recreation
   d. Access to health and wellbeing service
   e. Opportunities for people to be involved in the community
   f. Access to local training work readiness and employment for young people
   g. Access to places, spaces and services for people with disabilities
   h. Elderly persons' housing

Significance between demographics
*** Significantly higher*
** Significantly lower*

Comments on community support services by key themes

- Verbatim comments indicated that there was a need for *More health facilities and disability support* due to difficulty in accessing these, while 15% (n=11) wanted an *Increased police presence* due to crime and safety concerns.

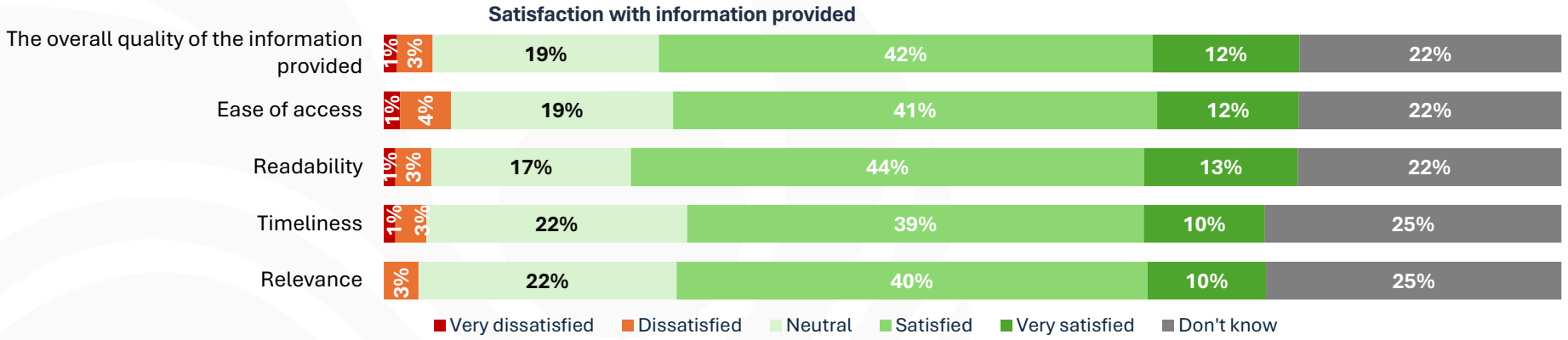


NOTES:
1. 24. Do you have any comments you would like to make about any aspects of the community support services provided by the Council? n=71

Satisfaction with strategy, engagement and economic development

Satisfaction with information provided

- Over one-half (54%, n=228) of respondents were satisfied with *The overall quality of the information provided*. *Timeliness* had the lowest level of satisfaction, with 49% (n=207) of residents satisfied.
- Within related measures, such as *Ease of access*, *Readability*, *Timeliness,* and *Relevance*, there was a large discrepancy in satisfaction across wards. While the Kaiapoi-Woodend ward and the Rangiora-Ashley ward recorded high satisfaction across all measures, the Oxford-Ohoka ward residents were significantly less satisfied with engagement. In particular, just 33% (n=26) were satisfied with *Timeliness,* and 35% (n=28) satisfied with *Relevance*.



Satisfaction with information provided by ward, age and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

Quality of information	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years	30-49 years	50-69 years	70 and over	Māori	Non-Māori
The overall quality of the information provided	54%	59%**	43%*	55%	55%	48%*	54%	64%**	44%	55%
Ease of access	53%	54%**	40%*	58%**	49%*	48%*	50%*	70%**	40%	54%
Readability	57%	57%**	47%*	61%**	61%	50%*	55%	68%**	41%	58%
Timeliness	49%	54%**	33%*	52%**	51%	41%*	50%	58%**	45%	49%
Relevance	50%	52%**	35%*	55%	52%	46%*	48%	57%**	44%	50%

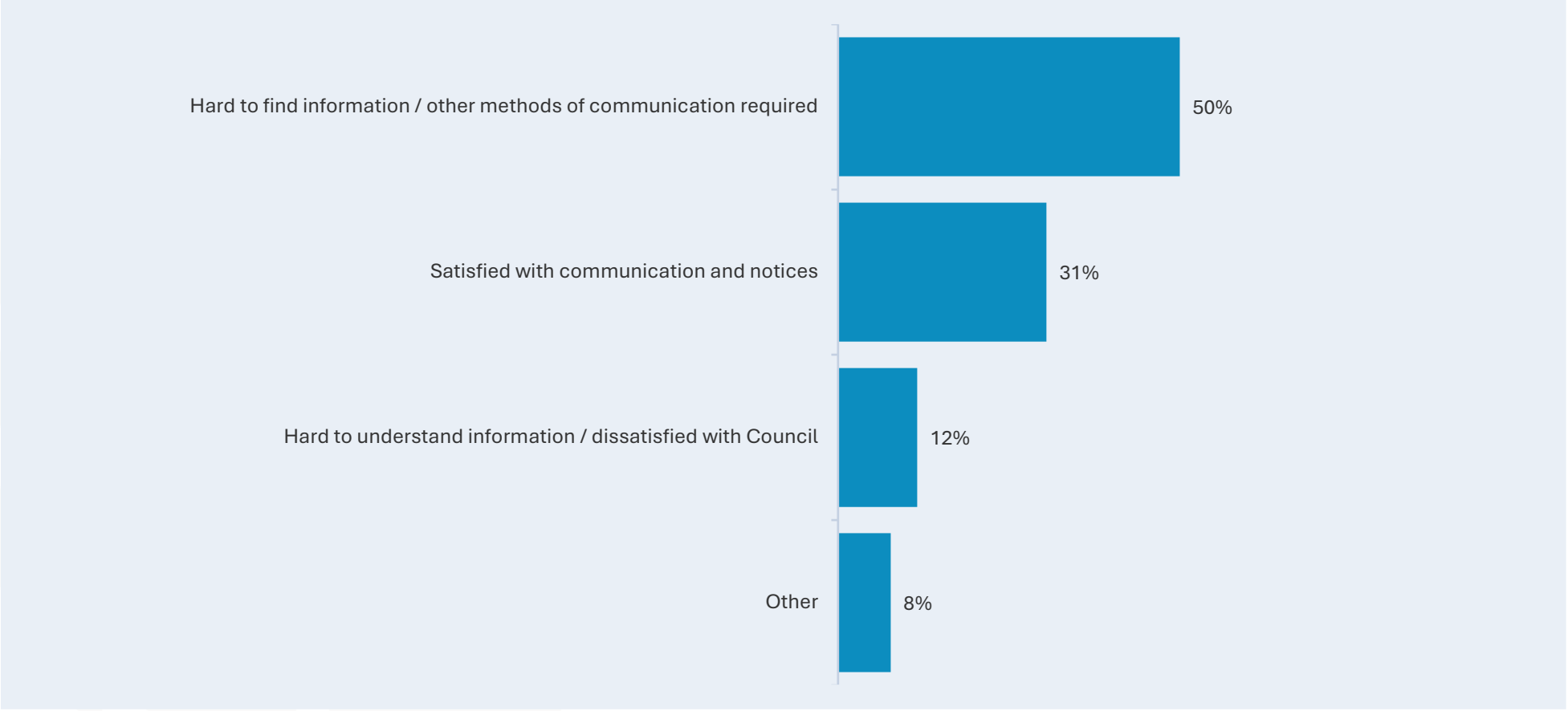
NOTES:
1. Q50. How satisfied are you with the information the Council provides about its activities? n=420
   a. Readability
   b. Timeliness
   c. Relevance
   d. The overall quality of the information provided

Significance between demographics

*** Significantly higher*
** Significantly lower*

Comments on information provided by Council by key themes

- Issues mentioned in the verbatim comments relate to *Difficulty in finding the information* and *Council needing to explore other methods of communication* (50%, n=20), with a further 31% (n=13) believing that Council consultation is a *Waste of time*, because it is perceived that decisions have been made prior.

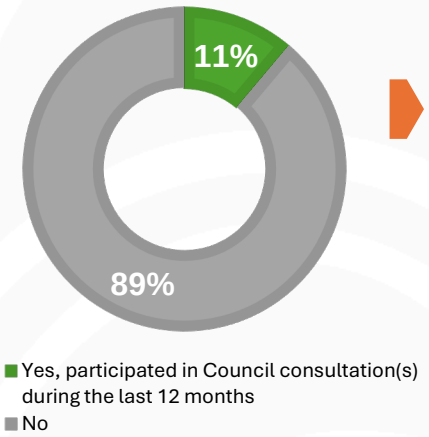


NOTES:
1. Q53. Have you any comments you would like to make about following aspects? Information the Council provide about its activities n=41

Satisfaction with consultations carried out by the Council

- In regard to the *Consultations that Council conducts*, 11% (n=47) of residents participated in Council consultations in the past 12 months, with 75% (n=35) of those participants satisfied with *them*.

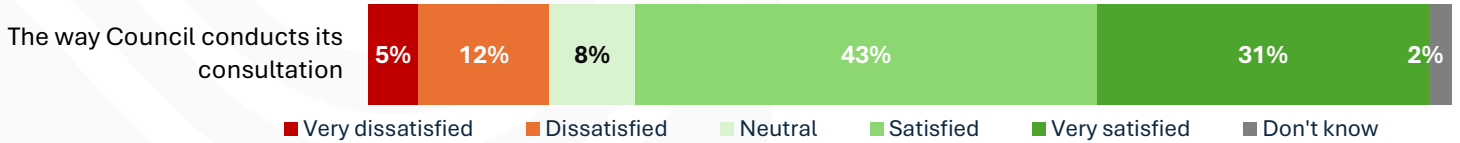
Proportion of those who participated in Council consultation



Participation in Council consultations during the last 12 months by ward, age and ethnicity

Ward, age, ethnicity	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years	30-49 years	50-69 years	70 and over	Māori	Non-Māori
Yes	11%	10%	15%	11%	3%	10%	10%	21%	-	12%
No	89%	90%	85%	89%	97%	90%	90%	79%	100%	88%

Satisfaction with Council consultations (those who participated in consultations only)



Satisfaction with Council consultations by ward, age and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

Ward, age, ethnicity	Total	Kaiapoi-Woodend‡	Oxford-Ohoka‡	Rangiora-Ashley‡	18-29 years‡	30-49 years‡	50-69 years‡	70 and over‡	Māori‡	Non-Māori‡
The way Council conducts its consultations	73%	82%	56%	76%	100%	59%	77%	78%	0%	73%

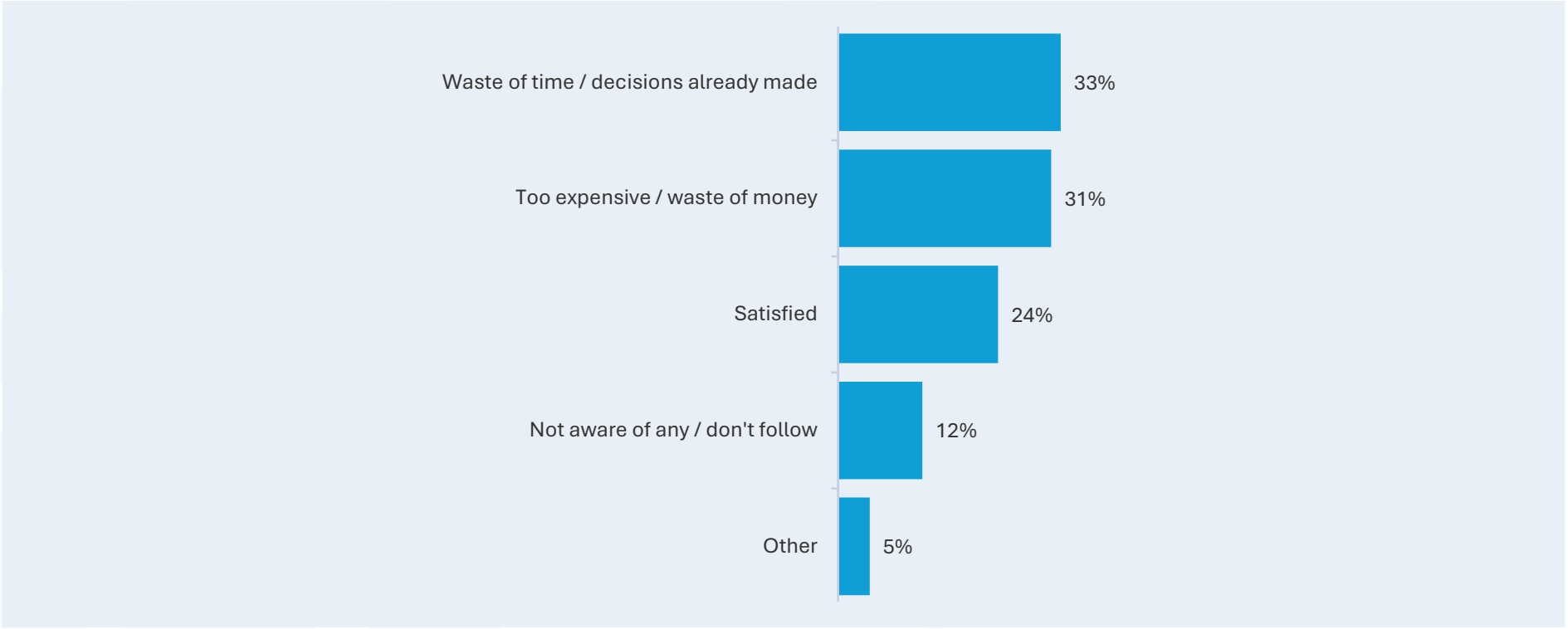
NOTES:
1. Q51. Have you participated in any Council consultation(s) during the last 12 months? n=419; Yes n=48
2. Q52. How satisfied are you overall with the way Council conducts its consultations? n=47
3. ‡ Caution: Small sample size (n<30). Results are indicative only.

Significance between demographics

*** Significantly higher*
** Significantly lower*

Comments on Council consultations by key themes

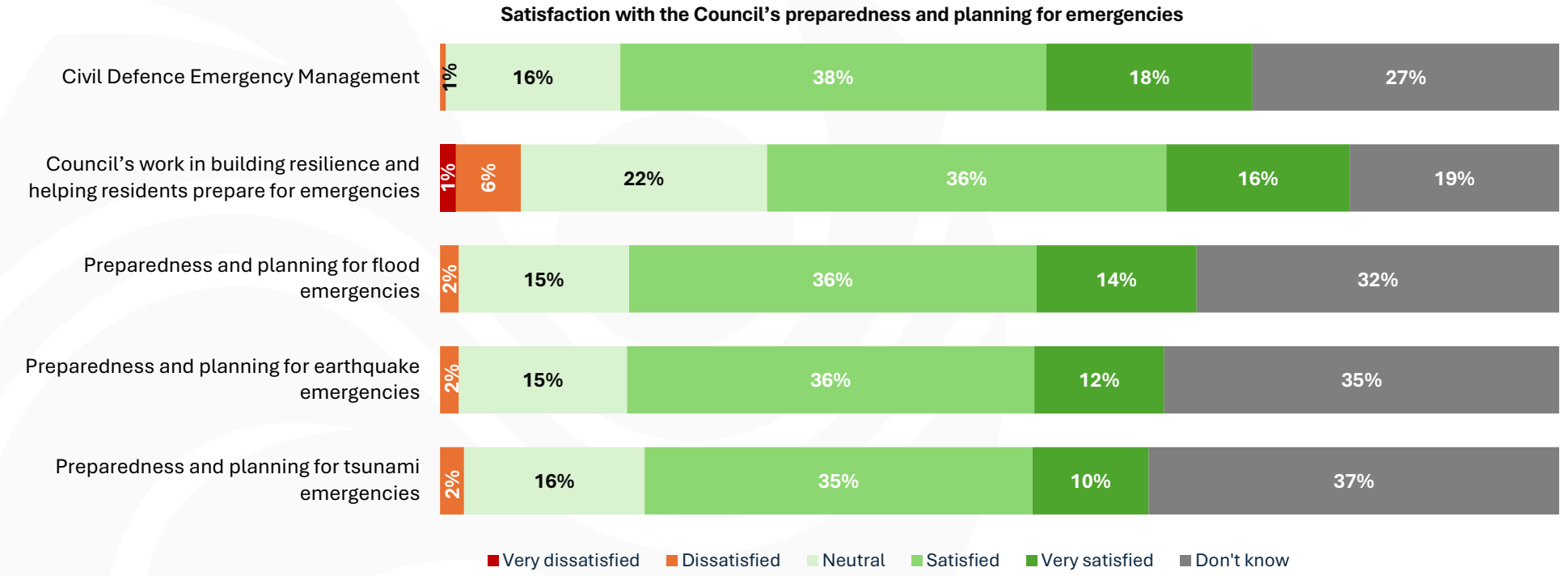
- Overall, 20 respondents left a comment about Council's consultations.
- 33% (n=6) do not see the point of participating as they perceive that *Decisions have been made already* prior to consulting the public. A further 31% (n=6) believe that consultation is *Too expensive or a waste of money*.



NOTES:
1. Q53. Have you any comments you would like to make about following aspects? Consultations carried out by the Council n=20

Civil defence and emergency management

- Over one-half (56%, n=237) of residents were satisfied with *Civil Defence management* overall. Within this aspect, *Council's work in building resilience and helping residents prepare for emergencies* was rated the highest (52%, n=173 satisfied), while *Preparedness for tsunami emergencies* is rated the lowest (45%, n=190 satisfied).



NOTES:

1. Q28. Thinking about the Council's effort in past 12 months in the areas specified above, how satisfied are you with the Council's preparedness and planning for emergencies? n=420
   a. Civil Defence Emergency Management
   b. Flood emergencies
   c. Earthquake emergencies
   d. Tsunami emergencies
2. Q29. How satisfied are you with the Council's work in building resilience and helping residents prepare to look after themselves effectively in emergencies (public alerts, awareness programmes)? n=333

Significance between demographics

*** Significantly higher*
** Significantly lower*

Civil defence and emergency management

- While no significant differences in satisfaction were identified between various age groups or ethnic groups, Oxford-Ohoka ward residents expressed the lowest satisfaction for four out of five measures related to Civil Defence management, including *Preparedness for flood, earthquake and tsunami emergencies*, when compared to residents in other wards.

Satisfaction with the Council's preparedness and planning for emergencies by ward, age and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

Civil defence emergency management and natural hazards	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years	30-49 years	50-69 years	70 and over	Māori	Non-Māori
Civil Defence Emergency Management	56%	62%	49%	54%	54%	53%	56%	64%	65%	55%
Flood emergencies	51%	55%	44%	49%	55%	52%	48%	50%	59%	50%
Earthquake emergencies	48%	53%**	34%*	49%**	54%	44%	45%	54%	60%	47%
Tsunami emergencies	45%	53%**	26%*	45%**	49%	37%	48%	48%	54%	44%
Council's work in building resilience and helping residents prepare for emergencies	52%	51%	53%	54%	53%	54%	49%	54%	56%	52%

NOTES:
1. Q28. Thinking about the Council's effort in past 12 months in the areas specified above, how satisfied are you with the Council's preparedness and planning for emergencies? n=420
   a. Civil Defence Emergency Management
   b. Flood emergencies
   c. Earthquake emergencies
   d. Tsunami emergencies
2. Q29. How satisfied are you with the Council's work in building resilience and helping residents prepare to look after themselves effectively in emergencies (public alerts, awareness programmes)? n=333

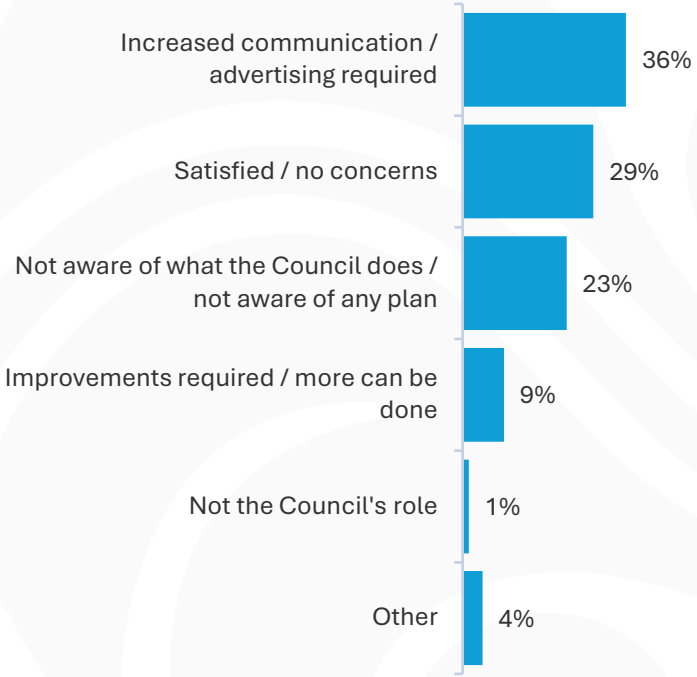
Significance between demographics

*** Significantly higher*
** Significantly lower*

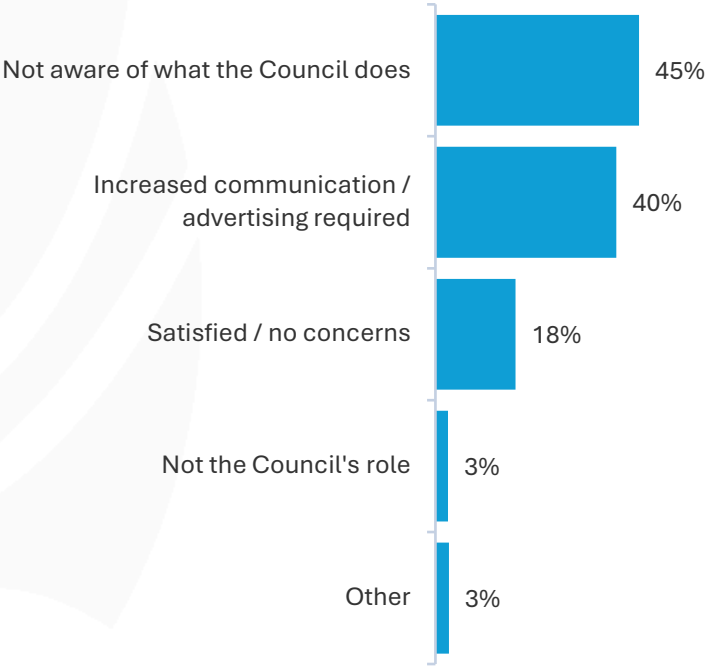
Comments on preparedness and planning for emergencies by key themes

- Among those who provided a comment, 45% (n=14) were not aware of *Council's community building resilience programme to help residents to prepare for emergencies,* and a further 36% (n=23) would like to have *Increased communication and more advertising* with respect to Civil Defence Emergency preparedness.

Council's preparedness and planning for emergencies



Community resilience building programme

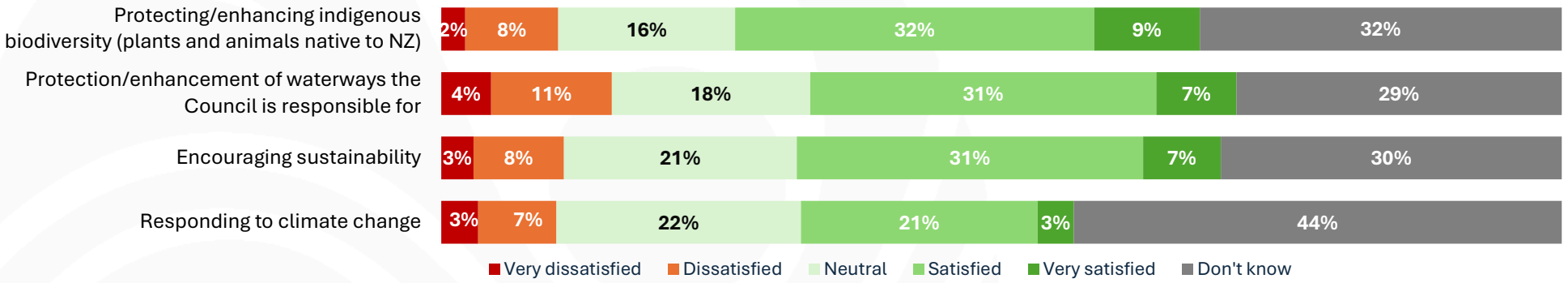


NOTES:
1. Q30. Do you have any comments you would like to make about any aspects of the Council's preparedness and planning for emergencies? n=65
2. Q30. Do you have any comments you would like to make about any aspects of the Council's community resilience building programme? n=31

Environmental management

- 24% of residents were satisfied with *Council's response to climate change*. Residents reported higher satisfaction with other aspects, with 41% (n=176) satisfied with *Protecting/enhancing indigenous biodiversity (plants and animals native to NZ)*, and 38% (n=164) satisfied with *Protection/enhancement of waterways the Council is responsible for* and *Encouraging sustainability*.

Satisfaction with environmental management



Satisfaction with environmental management by ward, age and ethnicity (combined % of 'Satisfied' and 'Very satisfied')

Environmental management	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years	30-49 years	50-69 years	70 and over	Māori	Non-Māori
Protection/enhancement of waterways the Council is responsible for	38%	43%	35%	35%	29%	28%	44%	48%	30%	39%
Protecting/enhancing indigenous biodiversity (plants and animals native to NZ)	41%	49%	34%	38%	42%	35%	43%	49%	42%	41%
Responding to climate change	24%	27%	20%	24%	24%	18%	27%	30%	21%	25%
Encouraging sustainability	38%	40%	35%	37%	34%	34%	41%	42%	30%	39%

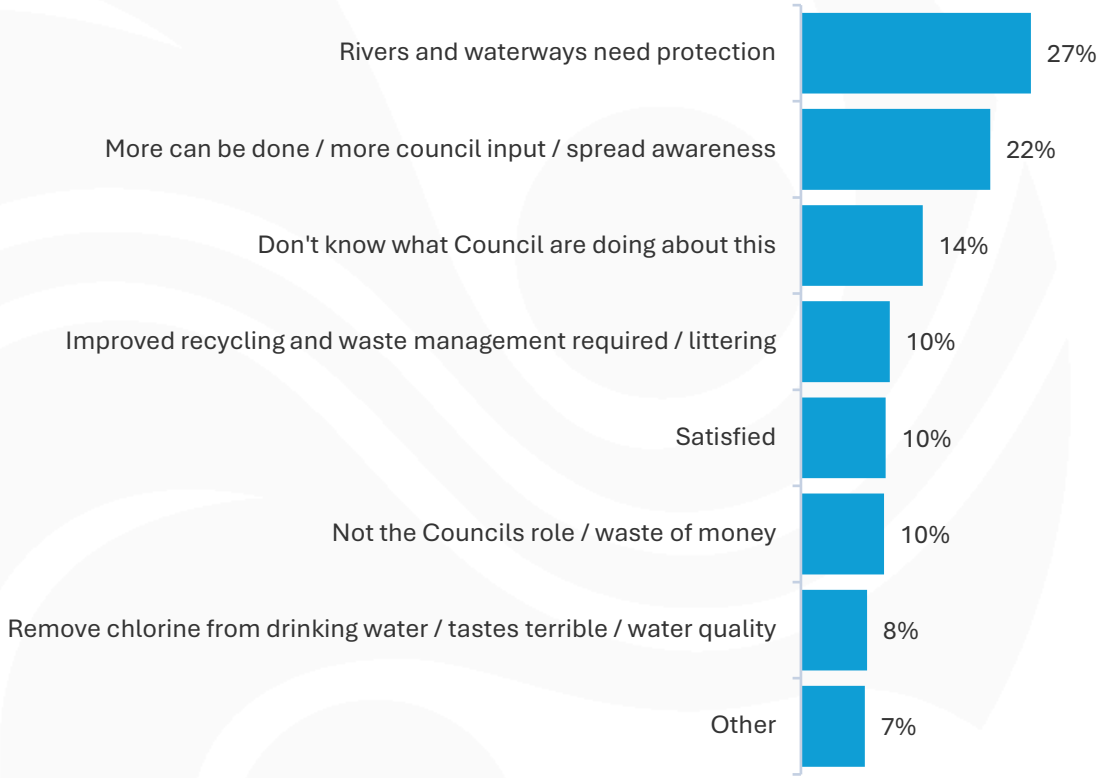
NOTES:
1. Q31. How satisfied are you with the work the Council is doing in each of the following areas? n=420
   a. Protection/enhancement of waterways the Council is responsible for
   b. Protecting/enhancing indigenous biodiversity (plants and animals native to NZ)
   c. Responding to climate change
   d. Encouraging sustainability

Significance between demographics

*** Significantly higher*
** Significantly lower*

Comments on environmental management by key themes

- Verbatim comments pointed to several important issues that residents wanted Council to address, such as *Rivers and waterways needing protection* (27%, n=31) and *Council needing to spread more awareness and having more input* (22%, n=24).



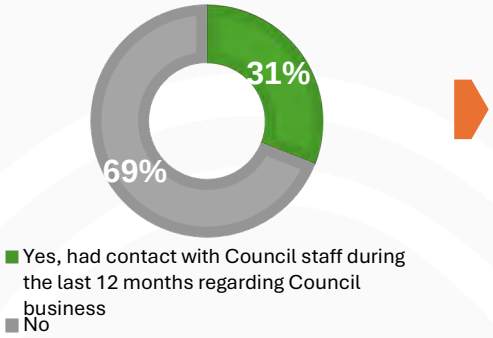
NOTES:
1. Q32. Do you have any comments you would like to make about any aspects of the Council's environmental management? n=113

Satisfaction with customer service and online services

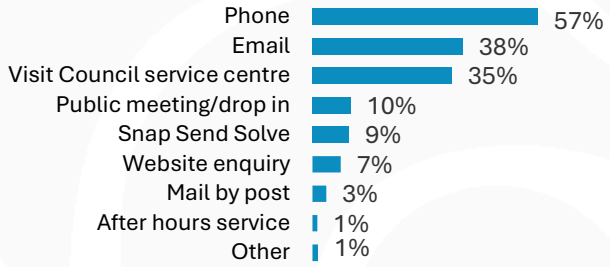
Customer service

- Over three in ten residents (31%, n=131) have *Contacted Council staff regarding Council business* in the last 12 months. *Phone* is the most prevalent channel of communication (57%, n=74), followed by *Email* (38%, n=48), and *Visiting a Council service centre* (35%, n=48).
- The frequency of contact increased with age. While just 9% (n=6) of those aged between 18 and 29 years have contacted Council, this increased to 46% (n=40) for those aged 70 years or over.

Proportion of those who contacted Council staff in the last 12 months



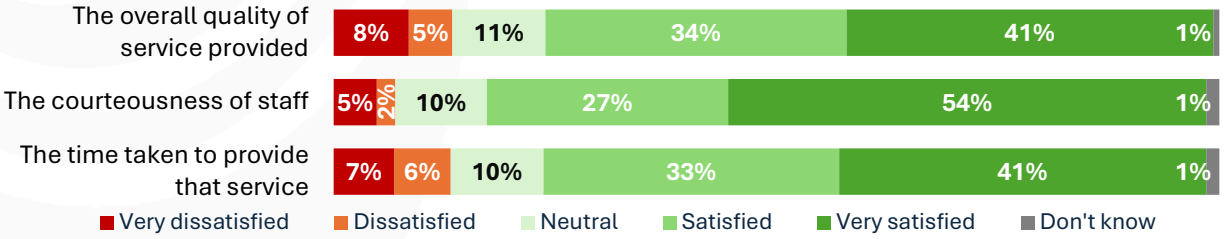
Methods of contact



Contacted customer service by ward, age and ethnicity

Responses	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years	30-49 years	50-69 years	70 and over	Māori	Non-Māori
Yes	31%	29%	30%	33%	9%*	28%**	34%**	46%**	22%	32%
No	69%	71%	70%	67%	91%	72%	66%	54%	78%	68%

Satisfaction with customer service



NOTES:

1. Q43. Have you had contact with Council staff during the last 12 months regarding Council business? n=420; Yes n=131
2. Q44. If yes, what methods you used to contact the Council. Please select all that apply. n=131
3. Q45. how satisfied were you with the following aspects of the service you received when you contacted the Council? n=131
   a. The courteousness of staff
   b. The time taken to provide that service
   c. The overall quality of the service provided

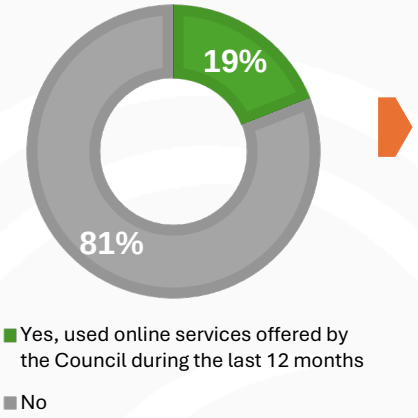
Significance between demographics

*** Significantly higher*
** Significantly lower*

Satisfaction with online services

- Almost one in five residents (19%, n=81) have used an online service offered by Council in the past 12 months.
- There was no discrepancy between demographics in usage of online services.

Proportion of those who used online services offered by the Council in the last 12 months



Used online services offered by the Council by ward, age and ethnicity

Responses	Total	Kaiapoi-Woodend	Oxford-Ohoka	Rangiora-Ashley	18-29 years	30-49 years	50-69 years	70 and over	Māori	Non-Māori
Yes	19%	18%	17%	21%	14%	18%	21%	22%	18%	19%
No	81%	82%	83%	79%	86%	82%	79%	78%	82%	81%

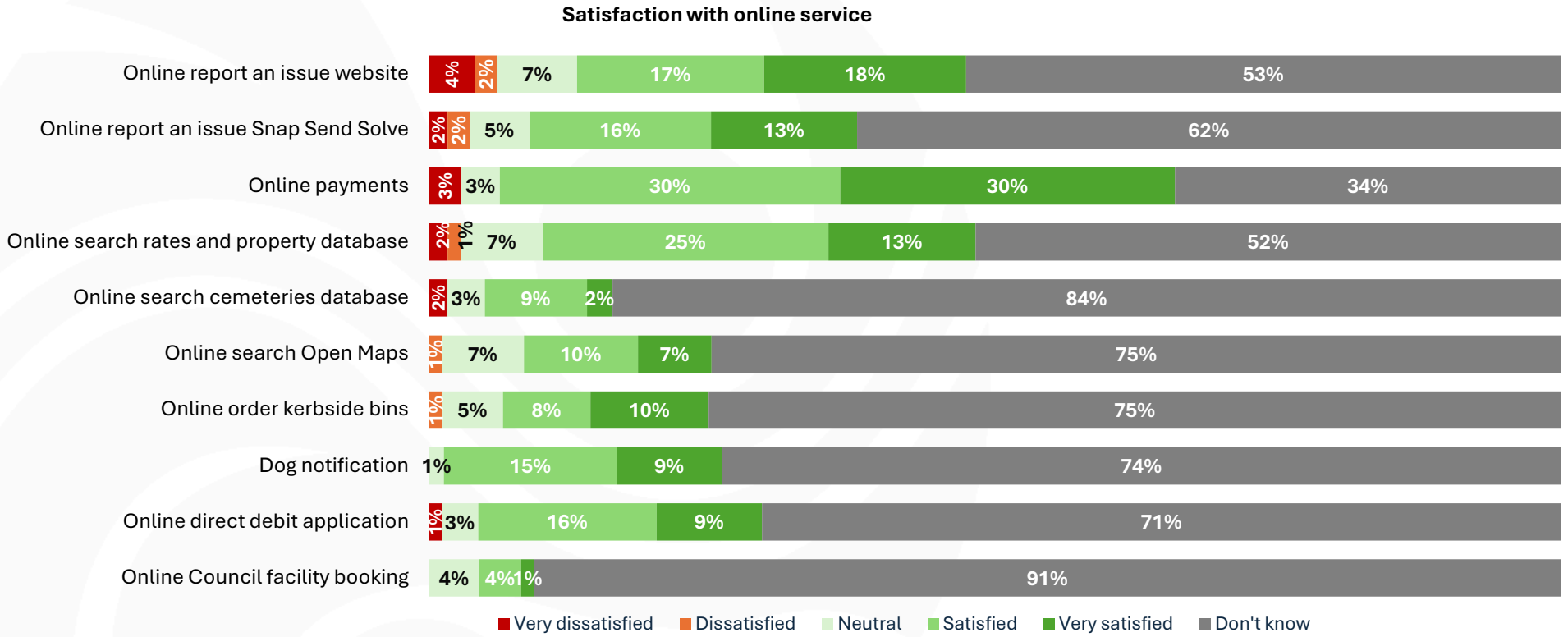
Significance between demographics

*** Significantly higher*
** Significantly lower*

NOTES:
1. Q47. Have you used any of the online services offered by the Council during the last 12 months? n=420; Yes n=81

Satisfaction with online services

- A considerable proportion of residents were not aware of the online services. Among those who used them, 60% (n=49) were satisfied with online payments, while 38% (n=32) were satisfied with the online rates and property search database.



NOTES:
1. Q47. Have you used any of the online services offered by the Council during the last 12 months? n=420; Yes n=81
2. Q48. How satisfied are you with the following online services offered by the Council that you have used? n=81
   a. Online report an issue website
   b. Online report an issue Snap Send Solve
   c. Online payments
   d. Online search rates and property database
   e. Online search cemeteries database
   f. Online search Open Maps
   g. Online order kerbside bins
   h. Dog notification
   i. Online direct debit application
   j. Online Council facility booking

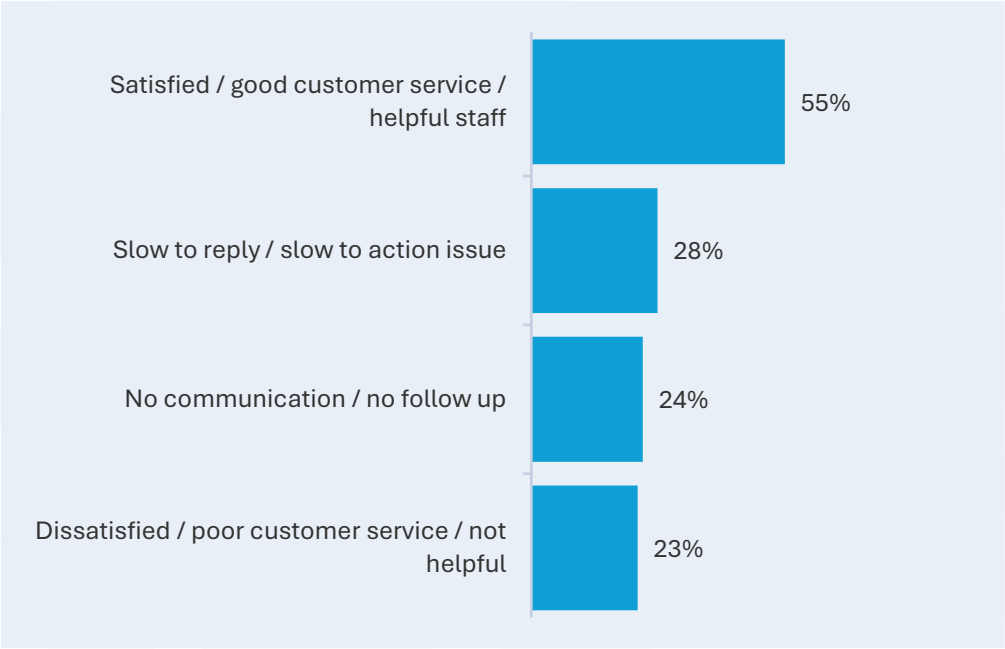
Significance between demographics

*** Significantly higher*
** Significantly lower*

Comments on customer service and online services

- Some of the issues mentioned by respondents regarding customer service were the *Slow response and slow action on the issues* (28%, n=13).
- All comments in regard to online services are shown below.

Council's customer service



Council's online services

- *I had a meeting with a Council staff member about my application for a rates rebate. Excellent communication and a quick response from a very nice staff member.*
- *I used it to sign up for notification in regards to our bins.*
- *I disputed my parking ticket via the website, there was no follow up. I was ignored, that's not acceptable.*
- *I would like to see a clearer representation of the flood maps for the Rangiora region and easier to follow real time river level information.*
- *Very easy to use.*
- *It is not easy to set up a direct debit to pay my rates. Have resorted to paying via internet banking each time the invoice comes.*
- *We had an incident when a car being chased by police, smashed into the kerbside garden outside our property. I sent through detail and asked also that the existing tree be replaced. The damaged tree was removed and frontage tidied up but the tree was never replaced. We would appreciate a replacement tree please.*

NOTES:
1. Q46. Do you have any comments you would like to make about any aspects of the customer service provided by the Council? n=48
2. Q49. Do you have any comments you would like to make about any aspects of the Council's online services? n=8

KEYRESEARCH
Unlocking Business Knowledge

Head Office

Telephone: + 64 7 575 6900

Address: Level 1, 247 Cameron Road
PO Box 13297
Tauranga 3141

Website: www.keyresearch.co.nz

DISCLAIMER
The information in this report is presented in good faith and on the basis that neither Key Research, nor its employees are liable (whether by reason of error, omission, negligence, lack of care or otherwise) to any person for any damage or loss that has occurred or may occur in relation to that person taking or not taking (as the case may be) action in respect of the information or advice given.

Councils' Annual Residents Surveys Benchmarking Report 2025

KEYRESEARCH

WAIMAKARIRI DISTRICT COUNCIL

Copyright © 2026 Key Research Confidential and proprietary.

Research background

Research Objectives

The specific objectives of this research were:

- To understand residents' satisfaction with services and facilities provided by Councils across New Zealand.
- To benchmark the key performance indicators against other Councils.

Method

- Surveys were undertaken with 22 different Councils across New Zealand in 2024/25, including 19 District Councils and 3 City Councils.
- Respondents were selected at random from the Electoral Roll, ratepayers database, and/or email contacts collected through previous years' surveys.
- The questionnaires were designed in consultation with Councils and were structured to provide a comprehensive set of measures relating to core activities, services, and infrastructure, and to provide a wider perspective of performance. This includes assessment of reputation and knowledge of Council's activities.
- Post data collection, the samples were weighted to be exactly representative of key population demographics for each area based on the 2023 Census.
- At an aggregate level the surveys have an expected 95% confidence interval (margin of error) of between +/- 3.2% and +/-4.8%.
- Maximum, minimum and average scores for key performance indicators are shown and benchmarked based on 22 Council's performances. Questions used are either identical or closely related, allowing for comparison.
- To allow for better and more extensive benchmarking, several measures are presented as an average score of all related measures in the relevant section.
- Please note: if minimum, average, or maximum values are not visible in a chart, it means that your Council results are equal to that value. For clarity, please view the table on the page following each chart.

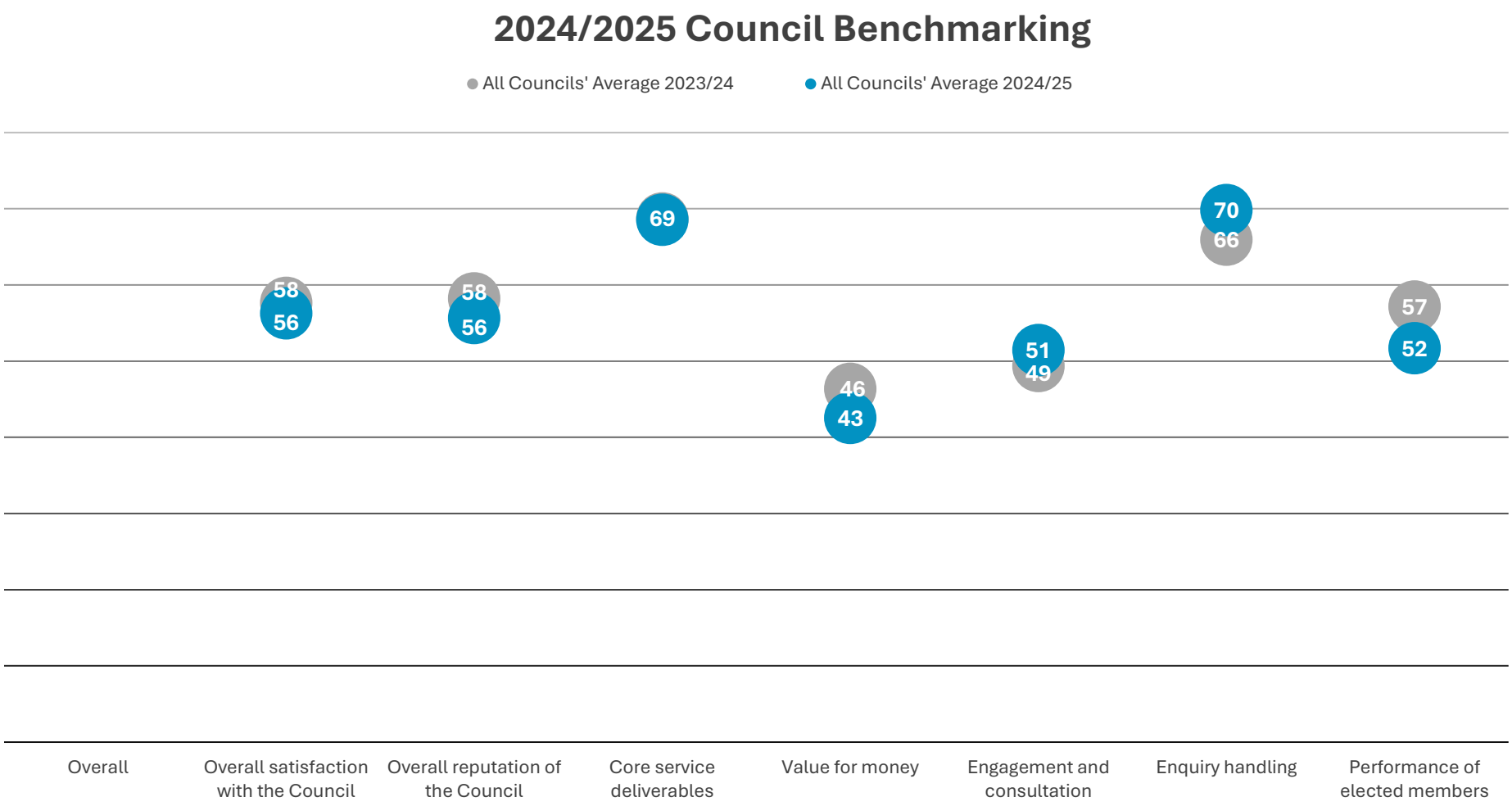
Copyright © 2026 Key Research Confidential and proprietary.

Councils included in 2024/25 Benchmarking report

- Far North District Council
- Gisborne District Council
- Hauraki District Council
- Kaipara District Council
- Manawatū District Council
- Matamata-Piako District Council
- Nelson City Council
- Palmerston North City Council
- Queenstown Lakes District Council
- Rotorua Lakes District Council
- South Taranaki District Council
- South Waikato District Council
- Stratford District Council
- Tararua District Council
- Tauranga City Council
- Thames-Coromandel District Council
- Waikato District Council
- Waimate District Council
- Waipā District Council
- Waitaki District Council
- Waimakariri District Council
- Waitomo District Council

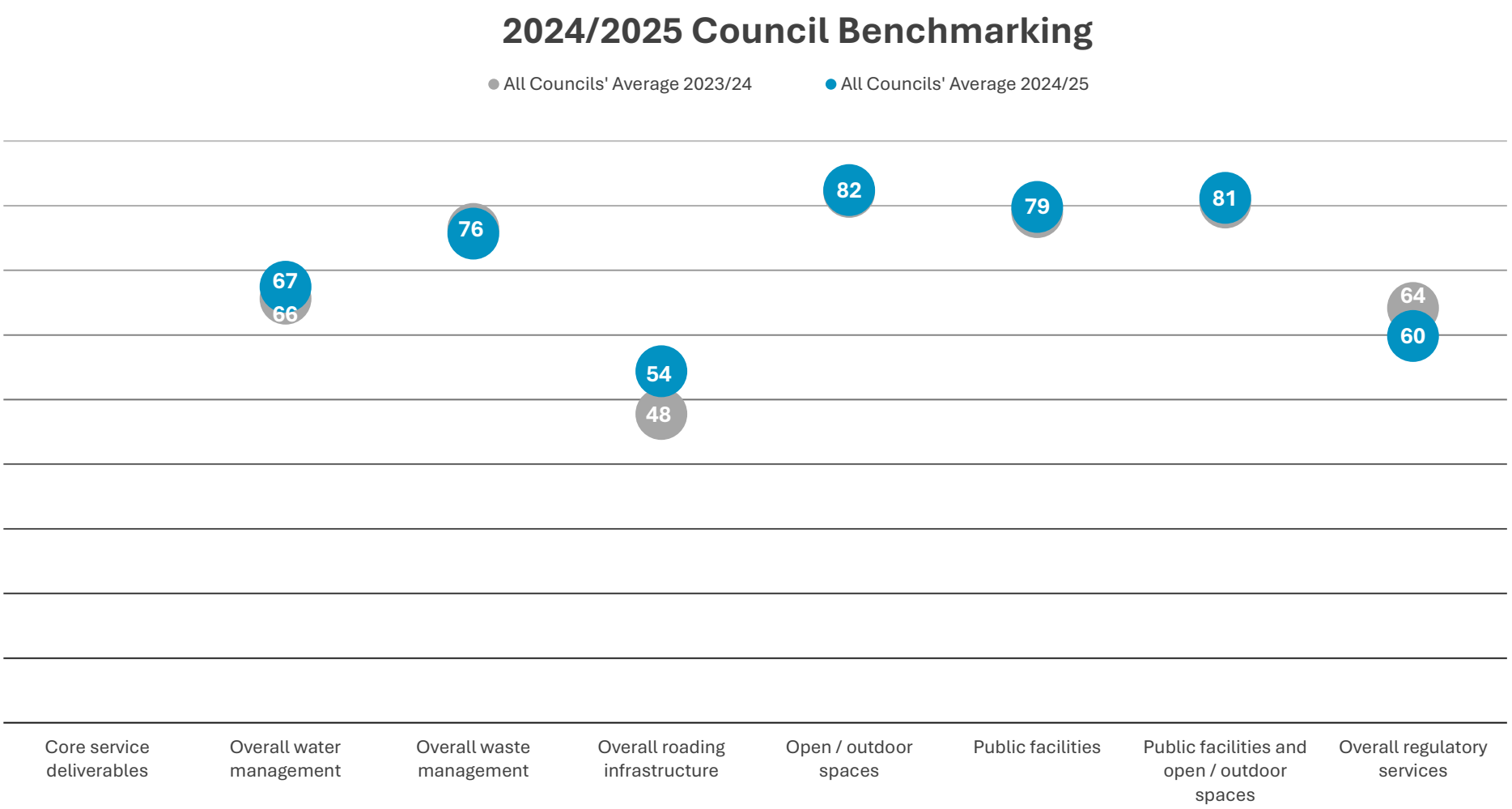
Copyright © 2026 Key Research Confidential and proprietary.

Year on year change – Overall



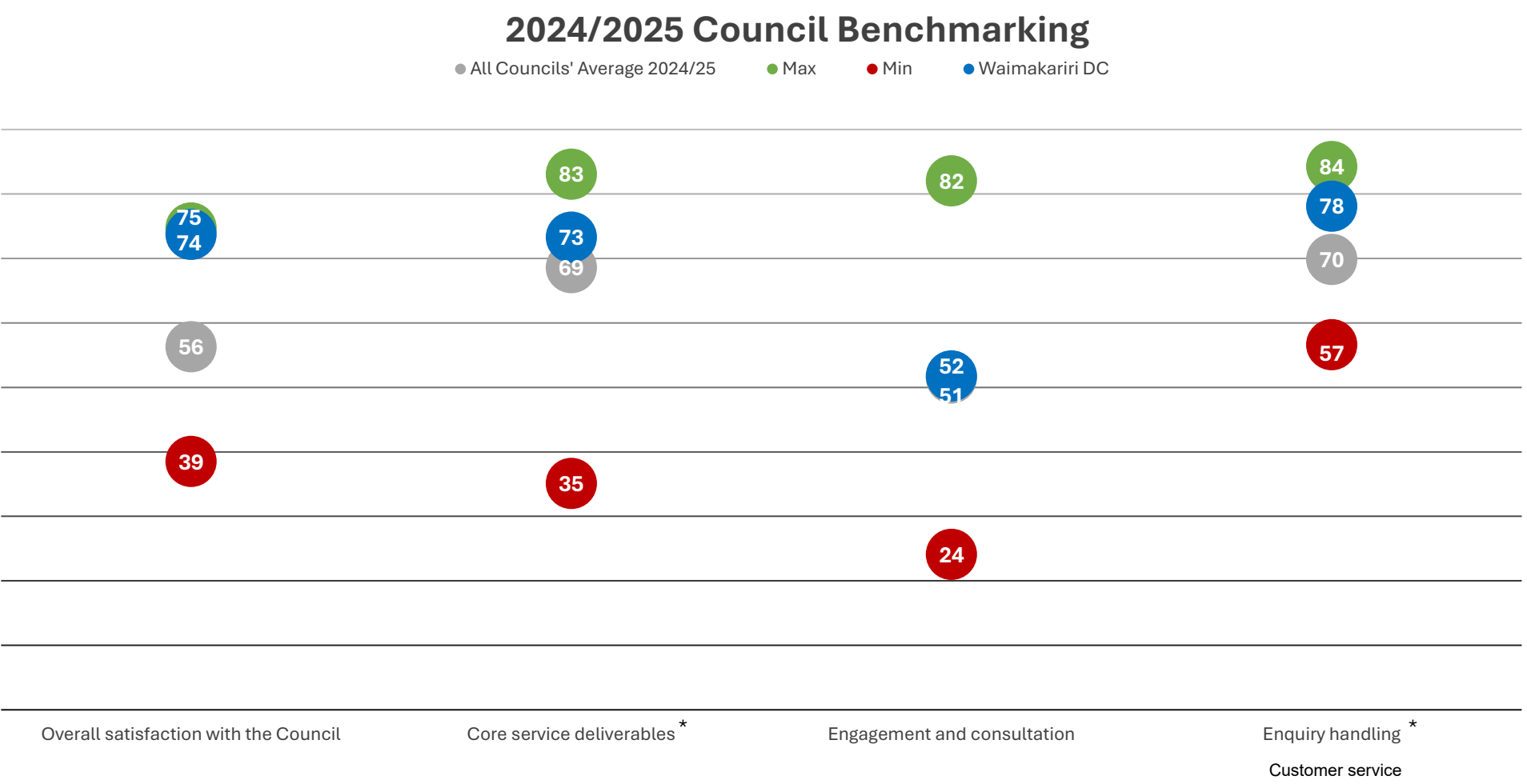
Copyright © 2026 Key Research Confidential and proprietary.

Year on year change – Core service deliverables



Copyright © 2026 Key Research Confidential and proprietary.

Overall measures



* To allow for better and more extensive benchmarking, these measures are presented as an average score of all related measures.

Copyright © 2026 Key Research Confidential and proprietary.

Overall measures

Combined % of Satisfied and Very satisfied % 4-5	Your Council %	Average based on 22 Councils %	point diff %	Top performance %	point diff %	Lowest performance %	point diff %
Overall satisfaction with the Council	74	56	+18	75	-1	39	+35
Core service deliverables	73	69	+4	83	-10	35	+38
Engagement and consultation	52	51	+1	82	-30	24	+28
Enquiry handling	78	70	+8	84	-6	57	+21

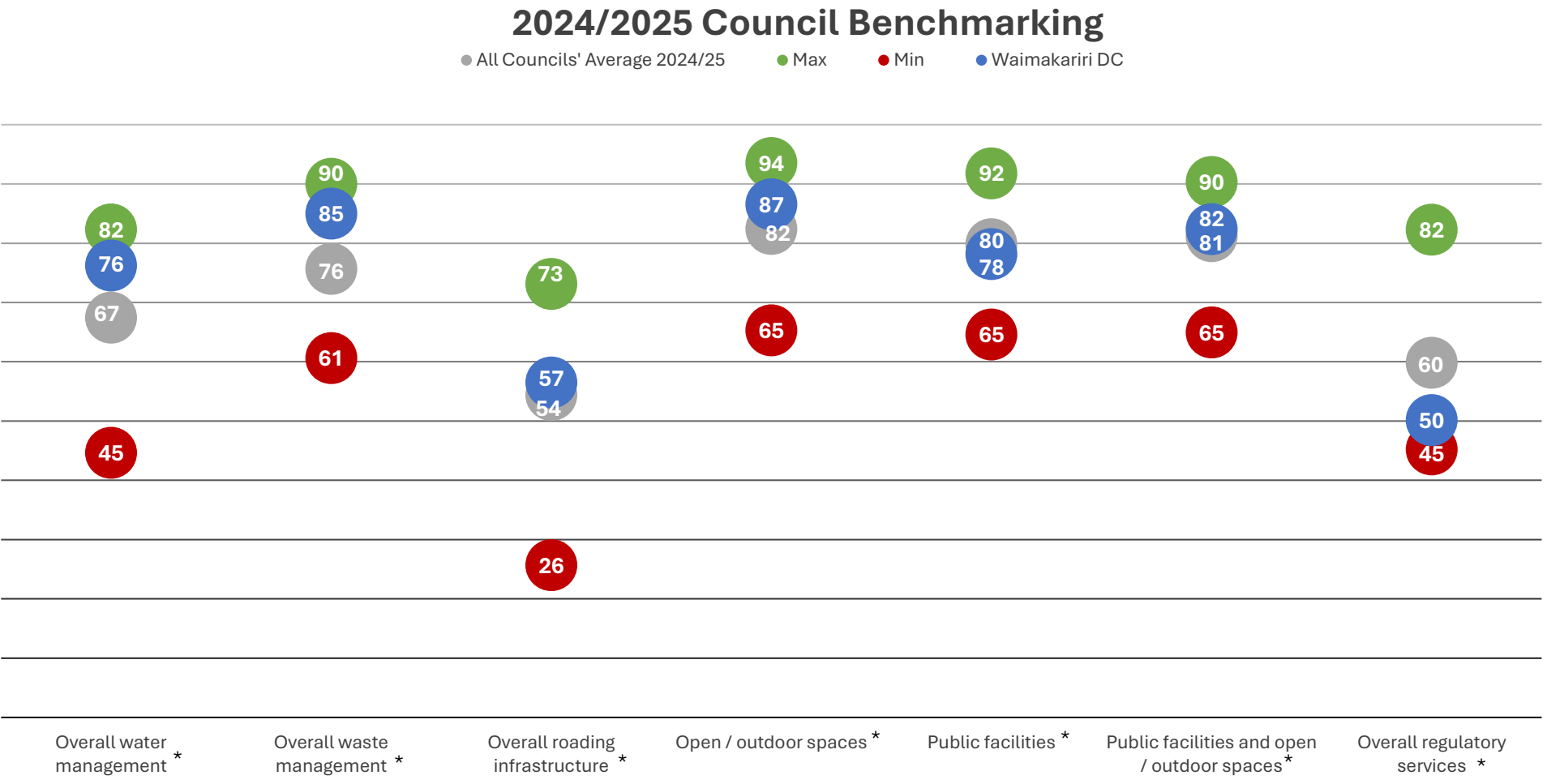
Copyright © 2026 Key Research Confidential and proprietary.

Overall measures – District Councils only

Combined % of Satisfied and Very satisfied % 4-5	Your Council %	Average based on 19 Councils %	point diff %	Top performance %	point diff %	Lowest performance %	point diff %
Overall satisfaction with the Council	74	55	+19	74	-	39	+35
Core service deliverables	73	68	+5	83	-10	35	+38
Engagement and consultation	52	52	-	82	-30	24	+28
Enquiry handling	78	70	+8	84	-6	57	+21

Copyright © 2026 Key Research Confidential and proprietary.

Core service deliverables



* To allow for better and more extensive benchmarking, these measures are presented as an average score of all related measures.

Copyright © 2026 Key Research Confidential and proprietary.

Core service deliverables

Combined % of Satisfied and Very satisfied % 4-5	Your Council %	Average based on 22 Councils %	point diff %	Top performance %	point diff %	Lowest performance %	point diff %
Overall water management (Water supply, stormwater, sewerage)	76	67	+9	82	-6	45	+31
Overall waste management	85	76	+9	90	-5	61	+24
Overall roading infrastructure	57	54	+3	73	-16	26	+31
Open / outdoor spaces	87	82	+5	94	-7	65	+22
Public facilities	78	80	-2	92	-14	65	+13
Public facilities and open / outdoor spaces	82	81	+1	90	-8	65	+17
Overall regulatory services	50	60	-10	82	-32	45	+5

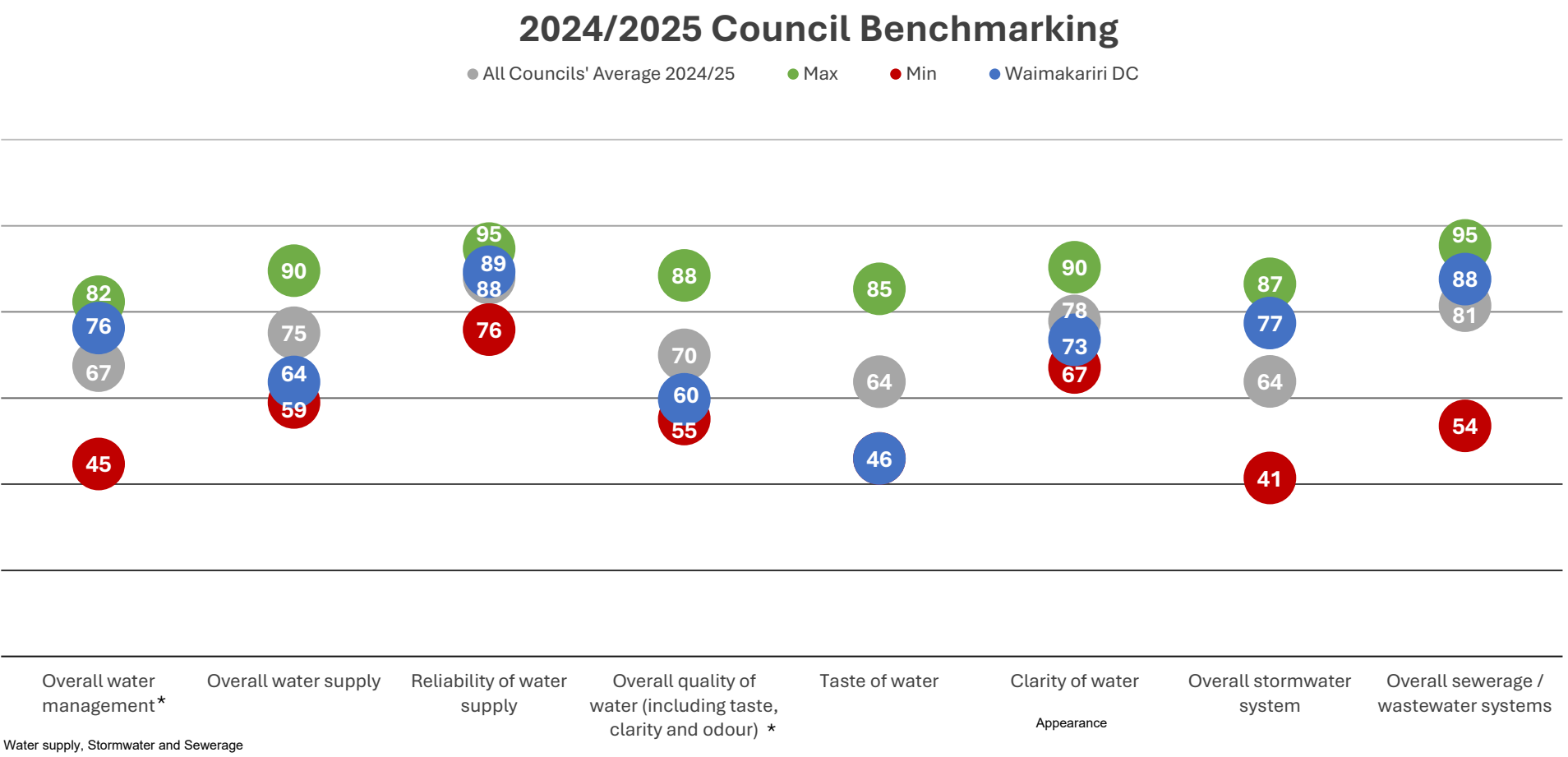
Copyright © 2026 Key Research Confidential and proprietary.

Core service deliverables – District Councils Only

Combined % of Satisfied and Very satisfied % 4-5	Your Council %	Average based on 19 Councils %	point diff %	Top performance %	point diff %	Lowest performance %	point diff %
Overall water management	76	67	+9	82	-6	45	+31
Overall waste management	85	75	+10	90	-5	61	+24
Overall roading infrastructure	57	54	+3	70	-13	26	+31
Open / outdoor spaces	87	83	+4	94	-7	65	+22
Public facilities	78	80	-2	92	-14	65	+13
Public facilities and open / outdoor spaces	82	81	+1	90	-8	65	+17
Overall regulatory services	50	60	-10	82	-32	45	+5

Copyright © 2026 Key Research Confidential and proprietary.

Water management



* To allow for better and more extensive benchmarking, these measures are presented as an average score of all related measures.

Copyright © 2026 Key Research Confidential and proprietary.

Water management

ombined % of Satisfied and Very satisfied % 4-5	Your Council %	Average based on 22 Councils %	point diff %	Top performance %	point diff %	Lowest performance %	point diff %
Overall water management	76	67	+9	82	-6	45	+31
Overall water supply	64	75	-11	90	-26	59	+5
Reliability of water supply	89	88	+1	95	-6	76	+13
Overall quality of water (including taste, clarity and odour)	60	70	-10	88	-28	55	+5
Taste of water	46	64	-18	85	-39	46	-
Clarity of water	73	78	-5	90	-17	67	+6
Overall stormwater system	77	64	+13	87	-10	41	+36
Overall sewerage / wastewater systems	88	81	+7	95	-7	54	+34

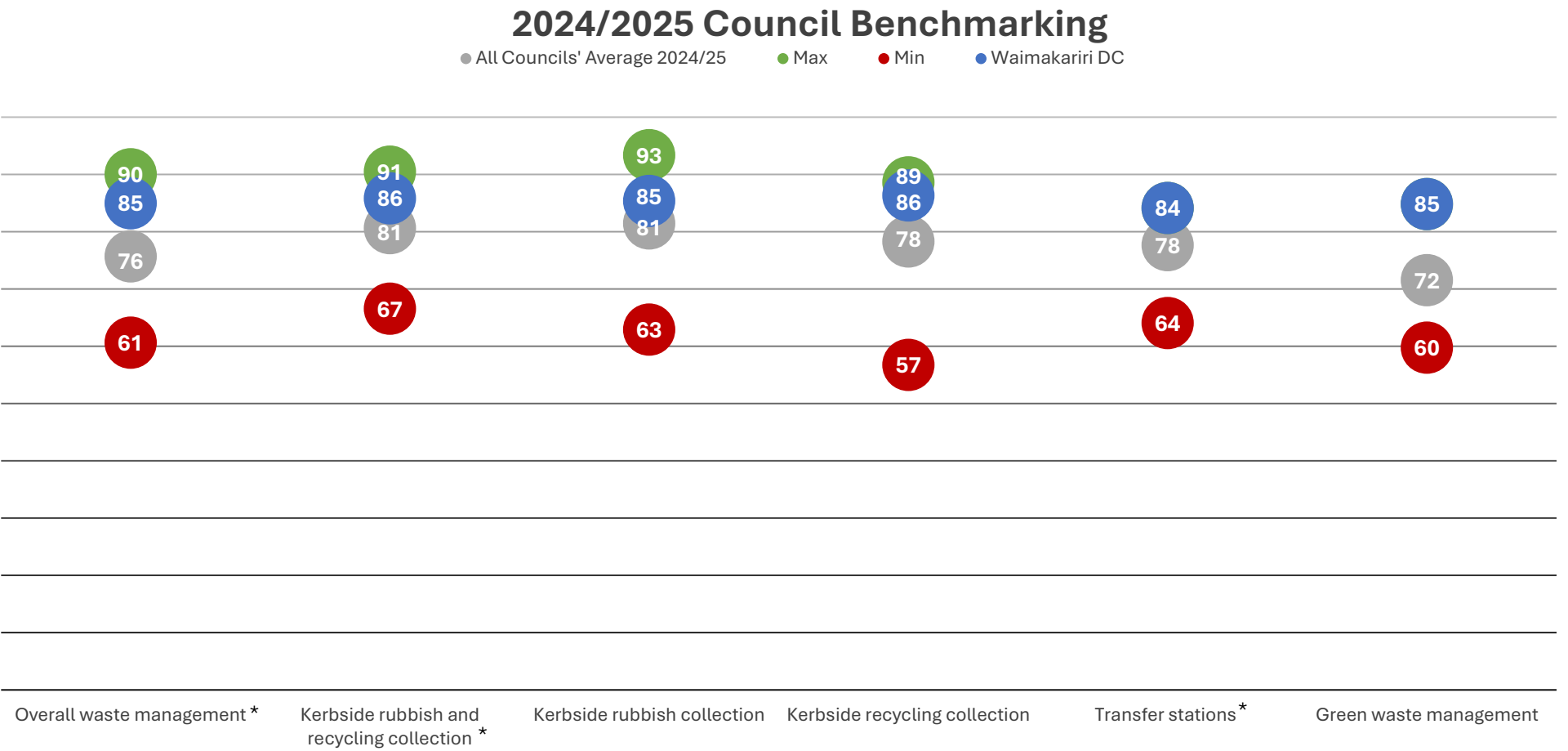
Copyright © 2026 Key Research Confidential and proprietary.

Water management – District Councils Only

Combined % of Satisfied and Very satisfied % 4-5	Your Council %	Average based on 19 Councils %	point diff %	Top performance %	point diff %	Lowest performance %	point diff %
Overall water management	76	67	+9	82	-6	45	+31
Overall water supply	64	75	-11	90	-26	59	+5
Reliability of water supply	89	88	+1	95	-6	76	+13
Overall quality of water (including taste, clarity and odour)	60	70	-10	88	-28	55	+5
Taste of water	46	64	-18	85	-39	46	-
Clarity of water	73	78	-5	90	-17	67	+6
Overall stormwater system	77	64	+13	87	-10	41	+36
Overall sewerage / wastewater systems	88	82	+6	95	-7	54	+34

Copyright © 2026 Key Research Confidential and proprietary.

Waste management



* To allow for better and more extensive benchmarking, these measures are presented as an average score of all related measures.

Copyright © 2026 Key Research Confidential and proprietary.

Waste management

Combined % of Satisfied and Very satisfied % 4-5	Your Council %	Average based on 22 Councils %	point diff %	Top performance %	point diff %	Lowest performance %	point diff %
Overall waste management	85	76	+9	90	-5	61	+24
Kerbside rubbish and recycling collection	86	81	+5	91	-5	67	+19
Kerbside rubbish collection	85	81	+4	93	-8	63	+22
Kerbside recycling collection	86	78	+8	89	-3	57	+29
Transfer stations	84	78	+6	84	-	64	+20
Green waste management	85	72	+13	85	-	60	+25

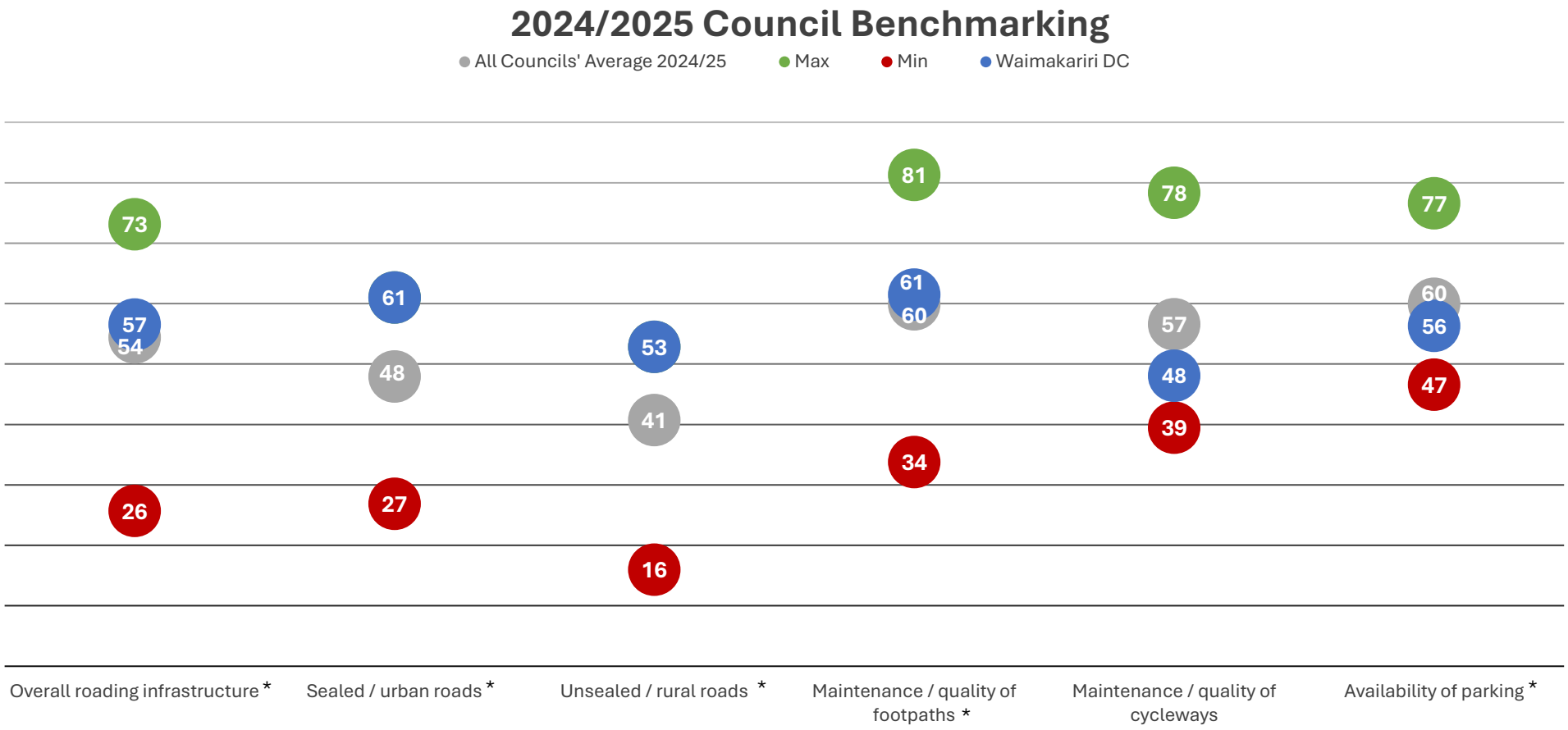
Copyright © 2026 Key Research Confidential and proprietary.

Waste management – District Councils Only

Combined % of Satisfied and Very satisfied % 4-5	Your Council %	Average based on 19 Councils %	point diff %	Top performance %	point diff %	Lowest performance %	point diff %
Overall waste management	85	75	+10	90	-5	61	+24
Kerbside rubbish and recycling collection	86	79	+7	87	-1	67	+19
Kerbside rubbish collection	85	81	+4	93	-8	63	+22
Kerbside recycling collection	86	77	+9	86	-	57	+29
Transfer stations	84	77	+7	84	-	64	+20
Green waste management	85	70	+15	85	-	60	+25

Copyright © 2026 Key Research Confidential and proprietary.

Roading infrastructure



* To allow for better and more extensive benchmarking, these measures are presented as an average score of all related measures.

Copyright © 2026 Key Research Confidential and proprietary.

Roading infrastructure

Combined % of Satisfied and Very satisfied % 4-5	Your Council %	Average based on 22 Councils %	point diff %	Top performance %	point diff %	Lowest performance %	point diff %
Overall roading infrastructure	57	54	+3	73	-16	26	+31
Sealed / urban roads	61	48	+13	61	-	27	+34
Unsealed / rural roads	53	41	+12	53	-	16	+37
Maintenance / quality of footpaths	61	60	+1	81	-20	34	+27
Maintenance / quality of cycleways	48	57	-9	78	-30	39	+9
Availability of parking	56	60	-4	77	-21	47	+9

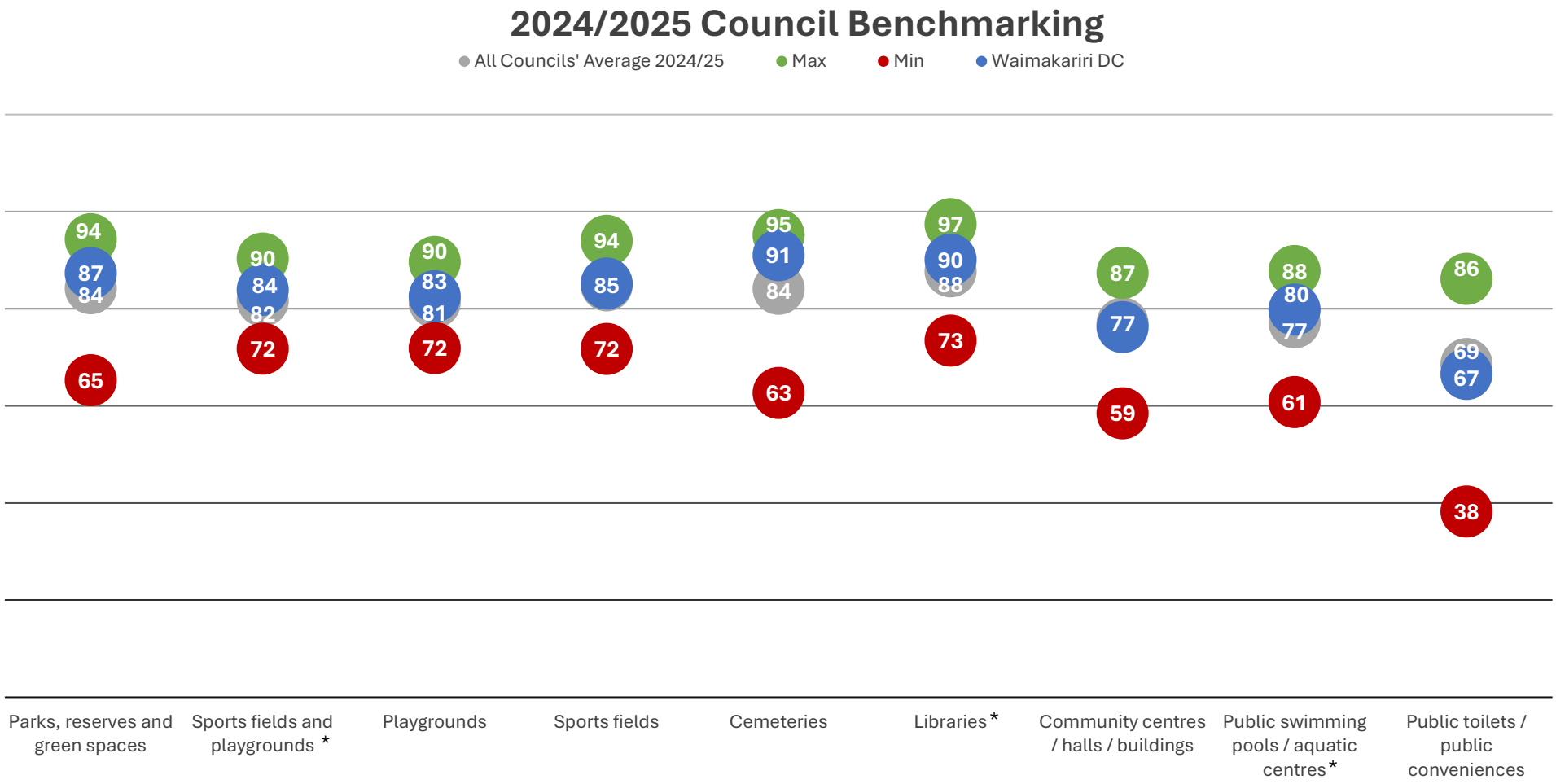
Copyright © 2026 Key Research Confidential and proprietary.

Roading infrastructure – District Councils Only

Combined % of Satisfied and Very satisfied % 4-5	Your Council %	Average based on 19 Councils %	point diff %	Top performance %	point diff %	Lowest performance %	point diff %
Overall roading infrastructure	57	54	+3	70	-13	26	+31
Sealed / urban roads	61	49	+12	61	-	27	+34
Unsealed / rural roads	53	41	+12	53	-	16	+37
Maintenance / quality of footpaths	61	59	+2	72	-11	34	+27
Maintenance / quality of cycleways	48	56	-8	73	-25	39	+9
Availability of parking	56	63	-6	77	-21	51	+5

Copyright © 2026 Key Research Confidential and proprietary.

Public facilities and open / outdoor spaces



* To allow for better and more extensive benchmarking, these measures are presented as an average score of all related measures.

Copyright © 2026 Key Research Confidential and proprietary.

Public facilities and open / outdoor spaces

Combined % of Satisfied and Very satisfied % 4-5	Your Council %	Average based on 22 Councils %	point diff %	Top performance %	point diff %	Lowest performance %	point diff %
Parks, reserves and green spaces	87	84	+3	94	-7	65	+22
Sports fields and playgrounds	84	82	+2	90	-6	72	+12
Playgrounds	83	81	+2	90	-7	72	+11
Sports fields	85	85	-	94	-9	72	+13
Cemeteries	91	84	+7	95	-4	63	+28
Libraries	90	88	+2	97	-7	73	+17
Community centres / halls / buildings	76	77	-1	87	-11	59	+17
Public swimming pools / aquatic centres	80	77	+3	88	-8	61	+19
Public toilets / public conveniences	67	69	-2	86	-19	38	+29

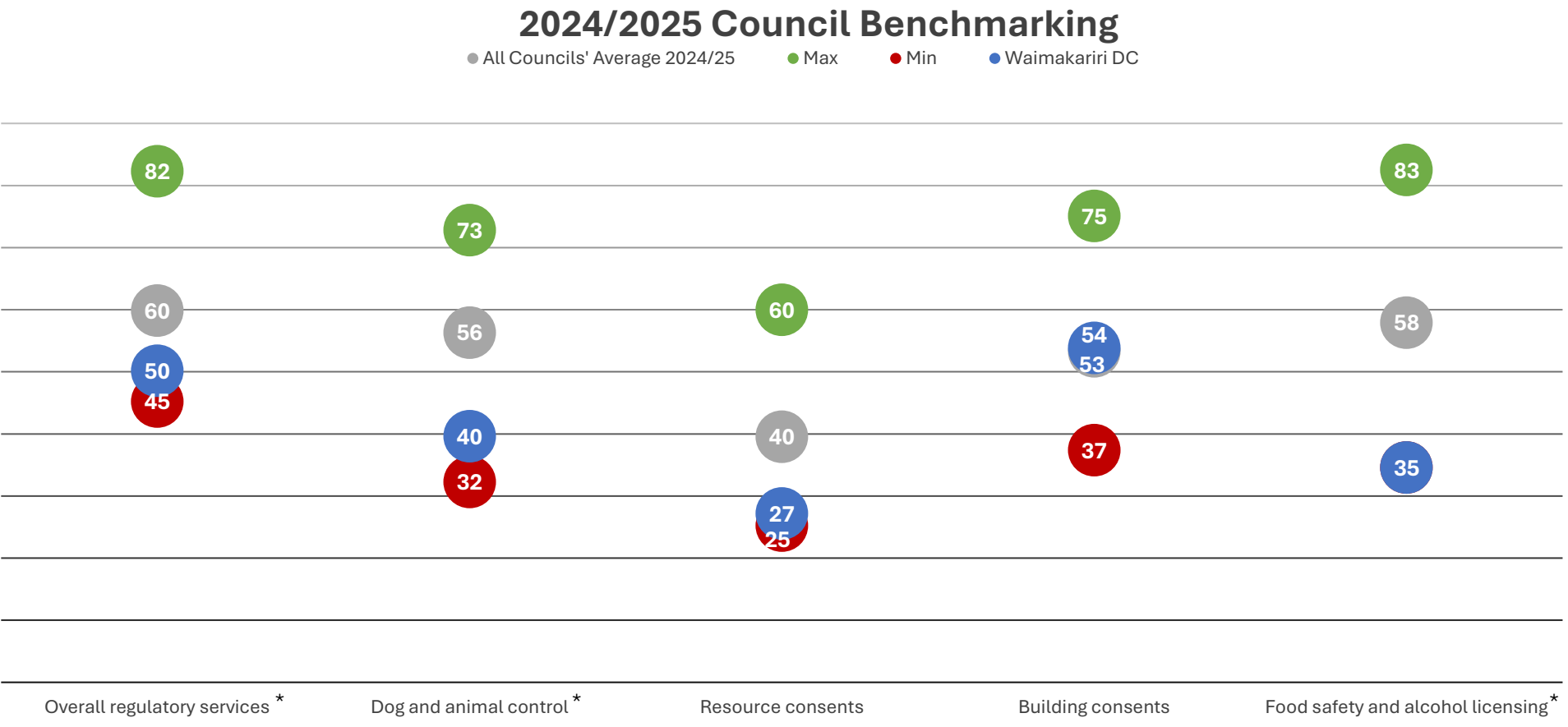
Copyright © 2026 Key Research Confidential and proprietary.

Public facilities and open / outdoor spaces – District Councils Only

Combined % of Satisfied and Very satisfied % 4-5	Your Council %	Average based on 19 Councils %	point diff %	Top performance %	point diff %	Lowest performance %	point diff %
Parks, reserves and green spaces	87	85	+2	94	-7	65	+22
Sports fields and playgrounds	84	83	+1	90	-6	72	+12
Playgrounds	83	82	+1	90	-7	72	+11
Sports fields	85	85	-	94	-9	72	+13
Cemeteries	91	85	+6	95	-4	63	+28
Libraries	90	88	+2	97	-7	73	+17
Community centres / halls / buildings	76	79	-3	87	-11	67	+9
Public swimming pools / aquatic centres	80	78	+2	88	-8	61	+19
Public toilets / public conveniences	67	69	-2	86	-19	38	+29

Copyright © 2026 Key Research Confidential and proprietary.

Regulatory services



* To allow for better and more extensive benchmarking, these measures are presented as an average score of all related measures.

Copyright © 2026 Key Research Confidential and proprietary.

Regulatory services

Combined % of Satisfied and Very satisfied % 4-5	Your Council %	Average based on 22 Councils %	point diff %	Top performance %	point diff %	Lowest performance %	point diff %
Overall regulatory services	50	60	-10	82	-32	45	+5
Dog and animal control	40	56	-16	73	-33	32	+8
Resource consents	27	40	-13	60	-33	25	+2
Building consents	54	53	+1	75	-21	37	+17
Food safety and alcohol licensing	35	58	-23	83	-48	35	-

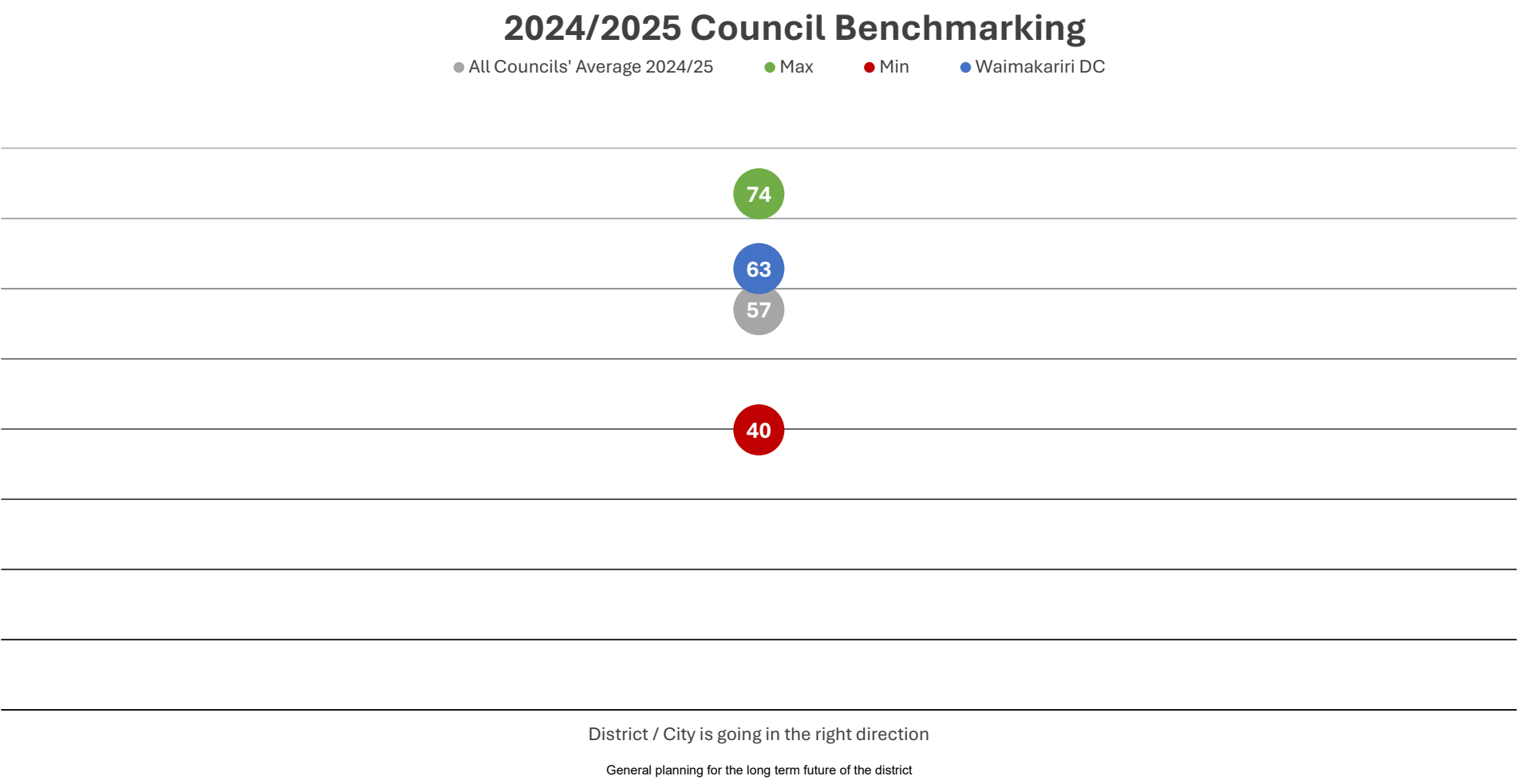
Copyright © 2026 Key Research Confidential and proprietary.

Regulatory services – District Councils Only

ombined % Type text here d Very satisfied % 4-5	Your Council %	Average based on 19 Councils %	point diff %	Top performance %	point diff %	Lowest performance %	point diff %
Overall regulatory services	50	60	-10	82	-32	45	+5
Dog and animal control	40	56	-16	73	-33	32	+8
Resource consents	27	40	-13	60	-33	25	+2
Building consents	54	53	+1	75	-21	37	+17
Food safety and alcohol licensing	35	58	-23	83	-48	35	-

Copyright © 2026 Key Research Confidential and proprietary.

Sentiment questions



Copyright © 2026 Key Research Confidential and proprietary.

Sentiment questions

Combined % of Satisfied and Very satisfied % 4-5	Your Council %	Average based on 22 Councils %	point diff %	Top performance %	point diff %	Lowest performance %	point diff %
District / City is going in the right direction	63	57	+6	74	-11	40	+23

Copyright © 2026 Key Research Confidential and proprietary.

Sentiment questions – District Councils Only

Combined % of Satisfied and Very satisfied % 4-5	Your Council %	Average based on 19 Councils %	point diff %	Top performance %	point diff %	Lowest performance %	point diff %
District / City is going in the right direction	63	57	+6	74	-11	40	+23

Copyright © 2026 Key Research Confidential and proprietary.

Key contact details

Head Office

Telephone: + 64 7 575 6900

Address: Level 1, 247 Cameron Road
PO Box 13297
Tauranga 3141

Website: www.keyresearch.co.nz

DISCLAIMER

The information in this report is presented in good faith and on the basis that neither Key Research, nor its employees are liable (whether by reason of error, omission, negligence, lack of care or otherwise) to any person for any damage or loss that has occurred or may occur in relation to that person taking or not taking (as the case may be) action in respect of the information or advice given.

Copyright © 2026 Key Research Confidential and proprietary.

Summary of 2025 Customer Satisfaction Survey Results and Benchmarking Highlights

- As outlined in Section 4.3.1 of this report, the Customer Satisfaction Survey Report (Attachment i) and the Benchmarking Report (Attachment ii) were prepared for different purposes.
- The Customer Satisfaction Survey Report aims to understand residents' satisfaction in context, including their awareness and use of Council services and facilities, and to identify patterns of change in satisfaction over time compared with previous survey results.
- The Benchmarking Report, by contrast, focuses on providing a fair and consistent comparison of satisfaction scores across 21 other councils.
- Based on the purpose of each report, 'Don't know' and 'Not applicable' responses were treated differently when calculating satisfaction scores, while maintaining transparency and methodological soundness.
- As a result, readers may notice variations in the reported results for specific services or facilities across the two reports. For example, satisfaction with overall performance is reported as 71% in the customer satisfaction survey report (Attachment i), compared with 74% in the benchmarking report (Attachment ii).
- Benchmarking has been undertaken for key Council services and facilities that are commonly included in other councils' satisfaction surveys. For some services and facilities (for example, Civil Defence Emergency Management and Natural Hazards), comparable results are not available because some councils assess resident satisfaction for these areas through alternative surveys or similar mechanisms.
- The names of top- and lower-performing councils are not included in the Benchmarking Report, as other councils prefer not to share this information. If Waimakariri District Council wishes to receive this information, a written request must be made to Key Research. Key Research will then seek consent from the relevant councils. However, providing a written request does not guarantee that the information will be released.

1. Satisfaction with Overall Performance

The question on residents' satisfaction with the Council's overall performance stood out from other questions, as it required respondents to consider all key services and facilities in order to provide a meaningful response. However, analysis of the data revealed that some respondents rated overall performance primarily based on their experience with a limited range of services and facilities, despite not being aware of others, while some made an effort to consider all services before providing a rating.

The majority of residents (71%, n[1]=297) was satisfied with the Council's overall performance, while a small proportion were dissatisfied (7%, n=29). Eighteen percent of residents (n=73) reported feeling neutral, and 4% (n=16) indicated that they did not know how to rate the overall performance.

Further analysis was undertaken to better understand the meaning of the neutral responses. The neutral ratings, together with associated verbatim comments, indicated that a 'Neutral' response most commonly reflected residents' mixed experiences with Council services and facilities, as well as uncertainty arising from a lack of knowledge or experience, as detailed in Section 4.4 of this report. In addition, it is important to note that residents who selected the

[1] n = Sample size

‘Neutral’ option for overall performance often expressed strong views about many of the individual services and facilities considered in the questionnaire.

Geographically, the highest satisfaction scores for the Council’s overall performance were recorded in the Kaiapoi-Woodend Ward (76%, n=128), followed by the Rangiora-Ashley Ward (75%, n=126). These scores were significantly higher than the satisfaction recorded in the Oxford-Ohoka Ward (53%, n=43).

The survey did not specifically ask respondents to provide reasons for their satisfaction or dissatisfaction. However, general comments suggest that the lower level of satisfaction among Oxford–Ohoka residents may be attributed to high rates and a perceived lack of value for money. Those expressing dissatisfaction highlighted the lack of public transport, poor rural road conditions, and inadequate infrastructure, which they considered inconsistent with the rates they paid.

Please refer to pages 10 and 11 of the attached survey report (Attachment i) for more details.

Benchmarking highlights *- The highest percentages of satisfied responses achieved by the Councils considered in the benchmarking report was 75% (excluding ‘Don’t know’ responses), while the average and lowest percentages were reported as 56% and 39%, respectively. WDC sits alongside the highest performing Council/s, with 74% of satisfied responses for its overall performance.*

Reference: Pages/slides 6–7, Benchmarking Report 2024/25 (Attachment ii).

2. Residents’ Priorities for Council Involvement

Methodology

Similar to the previous survey, the 2025 survey included a question to identify how important residents believe it is for the Council to be involved in a selected range of services and facilities. For this purpose, a list of 32 services and facilities was provided, with a six-point scale: Not at all important, Slightly important, Moderately important, Very important, Extremely important, and Don’t know. It is important to note that this question asked residents to assess the relative importance of each service or facility compared with others.

In the analysis, the combined percentage of ‘Extremely important’ and ‘Very important’ responses was calculated for each service or facility, and these percentages were then ranked from highest to lowest.

There are several ways to analyse this question, each of which can produce acceptable results in line with standard survey data analysis methods. The approach used in this report provides more meaningful results, facilitating easier and more logical interpretation.

Results

Most facilities and services provided by the Council were considered important by residents. The top 10 facilities and services, each receiving more than 75% of responses rating them as extremely or very important, were rubbish collection (88%, n=365), emergency and natural hazard management (88%, n=365), sewerage (87%, n=360), stormwater drainage (85%, n=352), roading (84%, n=345), recycling services (83%, n=343), public toilets (81%, n=336), parks and reserves (81%, n=335), supporting resident safety and wellbeing (78%, n=323), and water reticulation (77%, n=318).

Compared with the previous survey conducted in 2022, the order of priorities has changed slightly (Table 1).

Notably, across both survey waves (2022 and 2025), the services and facilities included in residents' priority lists remained the same, although their relative rankings shifted slightly.

In both the 2022 and 2025 surveys, Rangiora Airfield and cycleways were consistently ranked among the lowest priorities.

For further detail, please refer to page 12 of the attached survey report (Attachment i).

Table 1: Residents' priorities for Council involvement in 2022 and 2025

Priorities in 2022		**Priorities in 2025**	
Services/facilities	**% of extremely or very important responses**	**Services/facilities**	**% of extremely or very important responses**
Recycling services	96%	Rubbish collection	88%
Rubbish collection	95%	Emergency and natural hazard management	88%
Parks and reserves	95%	Sewerage	87%
Public toilets	95%	Stormwater drainage	85%
Roading	95%	Roading	84%
Stormwater drainage	95%	Recycling services	83%
Emergency and natural hazard management	94%	Public toilets	81%
Sewerage	93%	Parks and reserves	81%
Water reticulation	92%	Supporting resident safety and wellbeing	78%
Supporting resident safety and wellbeing	92%	Water reticulation	77%
Play equipment	88%	Organics collection	71%
Organics collection	87%	Encouraging sustainability	68%
Supporting community groups and organisations	87%	Protecting/enhancing indigenous biodiversity (plants and animals native to NZ)	67%
Sports fields	85%	Library service	66%
Swimming pools	85%	Elderly persons housing	66%
Attracting businesses to the District	85%	Swimming pools	65%
Providing waste minimisation education	84%	Play equipment	64%
Youth development	84%	Youth development	62%
Encouraging sustainability	84%	Sports fields	62%
Protecting/enhancing indigenous biodiversity (plants and animals native to NZ)	84%	Attracting businesses to the District	61%
Elderly persons housing	84%	Providing waste minimisation education	61%
Library service	83%	Creating jobs	61%
Community halls/meeting rooms	82%	Responding to climate change	58%
Street trees	82%	Promoting the District to visitors	58%
Promoting the District to visitors	79%	Supporting community groups and organisations	56%
Creating jobs	76%	Street trees	51%
Responding to climate change	75%	Community halls/meeting rooms	51%
Dog parks	74%	Welcoming and supporting new residents	50%
Welcoming and supporting new residents	74%	Social needs based housing	47%

Social needs based housing	74%	Dog parks	40%
Cycleways	67%	Cycleways	39%
Rangiora Airfield	45%	Rangiora Airfield	24%

3. Satisfaction with Utilities and Roading

3.1. Water Supply

Sixty three percent of respondents (n =263) reported that they were connected to the Council operated water supply. A small proportion (16%, n=70) mentioned that they were not connected to the Council operated water supply, while 21% (n=86) reported that they do not know whether they receive water from the WCD operated water supply

Those who were connected to the water supply rated reliability highly at 84% (n=222), followed by water quantity (pressure and flow, or volume) at 80% (n=208) and appearance at 71% (n=186). In contrast, satisfaction with the taste of the water was low, at 45% (n=119). Overall, taste was rated low across all water supply schemes.

Overall satisfaction with the water supply was reported by 63% (n=168) of respondents, while 17% (n=45) stated they were neutral and 18% (n=46) reported being dissatisfied. Analysis of verbatim comments suggested that the lower level of overall satisfaction can be attributed to dissatisfaction with taste. Out of 113 verbatim comments received, 98% were themed around requests to remove chlorine (69%, n=76) and unpleasant taste (29%, n=33).

Please refer to pages 14 to 16 of the attached survey report (Attachment i) for more details.

Benchmarking highlights *– The top-performing council's score for overall water supply was reported as 90%. WDC's satisfaction score for overall water supply (64%) was estimated to be lower than the average (75%). In terms of the taste of water, WDC's score was the lowest (46%), while the top-performing council recorded a considerably higher score of 85%. Although satisfaction scores for other aspects of water supply appear strong when considered in isolation, particularly for reliability, pressure and appearance, WDC's scores are close to the average when compared with other councils. This suggests that WDC may need to pay attention to improving overall water supply performance to better meet residents' expectations.*

Reference: Pages/slides 12–14, Benchmarking Report 2024/25 (Attachment ii).

3.2. Stormwater Drainage

Forty nine percent of respondents (n=208) reported that their land was within a WDC land drainage area, while 9% (n=38) indicated that it was not. A considerable proportion of respondents (42%, n=171) were not aware of which stormwater drainage area their land belonged to.

Satisfaction with the performance of the stormwater drainage system was high at 74% (n=156). Only a small proportion of respondents were dissatisfied with the service (6%, n=14), while 15% (n=31) reported a neutral view.

A total of 39 verbatim comments were received in relation to the stormwater drainage system. Of these, the majority of comments reflected residents' concerns about flooding caused by blocked drainage (51%, n=19). A further 33% (n=18) of comments emphasised the need for drainage cleaning, while 16% (n=6) suggested system upgrades or improved maintenance.

Please refer to pages 17 to 19 of the attached survey report (Attachment i) for more details.

Benchmarking highlights - *Satisfaction score of the top performing council/s was reported as 87% while the average for all 22 Councils was estimated as 64%. WDC placed its position at a good level related to overall stormwater management system achieving 77% satisfaction score.*

Reference: Pages/slides 12–14, Benchmarking Report 2024/25 (Attachment ii).

3.3. Sewerage System

Sixty five percent of respondents (n=269) reported utilising a Council operated sewerage system, while 22% (n=92) indicated that they were not connected. A further 13% (n=55) were not aware of the sewerage system they were utilising.

Among those who utilised the sewerage system, 86% (n=232) reported being satisfied, while 4% were dissatisfied. Only a small proportion of respondents (8%, n=21) reported a neutral view.

A total of 25 verbatim comments were received in relation to the sewerage system. The highest proportion of comments (51%) highlighted the need for system upgrades or improved maintenance.

Please refer to pages 20–22 of the attached survey report (Attachment i) for further details.

Benchmarking highlights - *WDC's satisfaction score (88%) was slightly below that of the top-performing council (95%) and slightly above the average (81%).*

Reference: Pages/slides 12–14, Benchmarking Report 2024/25 (Attachment ii).

3.4. Roads, Footpaths, Parking and Park and Ride

Residents' satisfaction varied across different aspects of roading infrastructure. Satisfaction with town footpaths and town roads was reported as 66% (n=279) and 65% (n=277), respectively. Nearly half or more than half of residents reported being satisfied with sealed rural roads (56%, n=240), small settlement roads (51%, n=219), and Rangiora off-street parking (50%, n=208).

Satisfaction with Kaiapoi off-street parking, provision for cycling, unsealed rural roads, and park-and-ride facilities in Rangiora and Kaiapoi was reported to be low (<40%). At the same time, these infrastructure facilities received a considerable proportion of 'Not applicable' responses, ranging from 20% to 61%, indicating that not all residents use these facilities and are therefore able to meaningfully rate their satisfaction.

Compared with other services and facilities, roading infrastructure received a higher number of verbatim comments (n=206), which were categorised into several themes. A quarter of the comments (25%) emphasised the need for better public transport. Additionally, poor road conditions and the need for maintenance were raised in 23% of comments, followed by insufficient parking availability (14%). Eleven percent of comments expressed respondents' satisfaction with roading infrastructure.

Please refer to pages 23–28of the attached survey report (Attachment i) for more details.

Benchmarking highlights *– The average satisfaction score for overall performance of roading infrastructure across all councils was 54%, compared with WDC's score of 57%, placing WDC just above the sector average. While WDC satisfaction scores for both urban and rural roads appeared low when considered in isolation, they were the highest among peer Councils. This positions Waimakariri as the top performing Council in delivering this*

infrastructure, and overall benchmarking scores of for urban and rural roads across all councils signal a sector wide challenge.

However, WDC residents' satisfaction with cycleways (48%) and the availability of parking (56%) was below the all council average (57% and 60%). The gaps between the top performing council and WDC's scores were estimated at 30% and 21% respectively.

Reference: Pages/slides 18–20, Benchmarking Report 2024/25 (Attachment ii).

3.5. Solid Waste

Eighty five percent of respondents (n=354) received the Council's kerbside collection service.

Residents' satisfaction with the kerbside service was measured under three aspects: recycling collection, rubbish collection and organics collection. Residents expressed high level of satisfaction with both recycling collection (86%, n=306) and rubbish collection (82%, n=82) while organic collection was rated at 72% (n=254).

All together 92 verbatim comments received and the majority of them (40%) reflected residents' satisfaction with the service. The key issues communicated through the comments include not emptying the bins as well as rough handling in a way that make damages to the bins (17%) and high cost for bins (11%).

In terms of waste handling facilities 65%(n=278) reported using the Southbrook resource recovery park, 11% (n=46) reported using Oxford Transfer Satiation and only small proportion (1%, n=5) stated using both facilities. A higher level of satisfaction was reported with location of waste handing facility (87%, n=280), rubbish disposal (80%, n=257), recycling service (83%, n=264) and range of services provided (80%, n=254).

Please refer to pages 29 and 31 of the attached survey report (Attachment i) for more details.

Benchmarking highlights *- The average satisfaction scores for all aspects of waste management were estimated to be above 75%. This indicated that residents were generally satisfied with waste management services across most councils included in the benchmarking report. In comparison, WDC sat closer to the top-performing councils, with higher satisfaction scores ranging from 84% to 89%. WDC was the top-performing council in relation to transfer station management and green waste management.*

Reference: Pages/slides number 21 to 23, Benchmarking report 2024/25 (Attachment ii).

4. Satisfaction with Planning Regulation and Environment

4.1. Regulatory Services

Only 75 surveyed respondents (18%) had contact with the Council regarding regulatory services in the past 12 months (for example, dog control, building consents, and resource consents). As a result, fewer than 30 respondents rated satisfaction with each regulatory service, increasing the margin of error and reducing the statistical reliability of the findings. Accordingly, satisfaction levels reported for all regulatory services should be treated as indicative only.

Please refer to pages 36 and 37 of the attached survey report (Attachment I) for more details.

Benchmarking highlights *- Top-performing councils recorded satisfaction scores for most regulatory services above 70%, ranging from 73% to 83%, except for resource consents, which had the highest score of 60%. WDC's satisfaction scores for most regulatory services were below the all-council average, with the exception of building consents. For building*

consents, WDC's score was marginally above the average (53%). In contrast, WDC's score for food safety and alcohol licensing (35%) was the lowest among all councils.

Similar to previous satisfaction surveys, the 2025 survey received a low number of responses to questions related to regulatory services. As a result, comparing regulatory services satisfaction scores with other councils is unlikely to provide useful insights for decision-making or service planning. Instead, the Council will need to identify appropriate methods to better understand the satisfaction of regulatory service users. A separate, targeted service user survey would be a more effective approach to achieve higher participation from regulatory service users and to accurately measure their perceptions of these services.

Reference: Pages/slides number 24 to 26, Benchmarking report 2024/25.

4.2. District Development

Results revealed that a considerable proportion of residents (21% to 47%) were not aware of the Council's activities related to district development. This indicates a need to improve awareness and communication with residents. Over half of residents (54%, n =227) were satisfied with the Council's promotion of the district. However, other aspects of district development such as long-term planning and encouraging increased business activity received satisfaction levels below 50%.

A total of 78 verbatim comments were received regarding district development. The majority of comments (39%) reflected residents' concern about increasing demand for infrastructure and other essential facilities (e.g., medical services) associated with subdivision development.

Please refer to pages 38 and 40 of the attached survey report (Attachment I) for more details.

***Benchmarking highlights** - WDC residents' satisfaction with general planning for the long-term future of the district (63%) was slightly above the average score (57%). The highest score was reported as 74%, while the lowest was 40%.*

Reference: Pages/slides 27-28, Benchmarking report 2024/25.

5. Satisfaction with Community and Recreation

5.1. Libraries

Sixty seven percent of residents (n = 277) reported using one of the physical or online libraries during the past 12 months. All libraries received high satisfaction ratings: Kaiapoi (94%, n =110), Rangiora (92%, n =166), Oxford (93%, n =36), and the online library (77%, n =24).

It is likely that factors such as opening hours, library space, and customer service had a considerable impact on resident satisfaction, as these individual aspects were rated highly overall (>85%). However, the results indicate that the Council needs to undertake further work in relation to other aspects of library services, which received comparatively lower satisfaction ratings. The key areas include the physical collection (62%, n =172), programmes, events, and services for children, young adults, and families (41%, n =113), and the emerging collection (28%, n =74).

One hundred and one verbatim comments were received in relation to library services. The majority of comments expressed appreciation for library facilities (47%) and the friendliness of staff (26%). Sixteen percent of comments requested an increase in the collection (e.g., books and audiobooks).

Please refer to pages 42 and 46 of the attached survey report (Attachment i) for more details.

5.2. Aquatic Facilities

Just over one-third of residents (37%, n = 148) reported using a swimming pool in the District within the past 12 months. Users rated the Dudley Park Aquatic Centre highest at 88% (n =98), followed by the Kaiapoi Aquatic Centre (77%, n =39) and the Oxford Community Pool (75%, n =19).

Of the 64 verbatim comments received, 32% valued the quality of pool staff, while a further 31% highlighted the need to upgrade or improve certain aspects of the facilities, particularly the inclusion of changing rooms that better protect individual privacy.

Please refer to pages 47 and 49 of the attached survey report (Attachment i) for more details.

5.3. Green Spaces and Other Community Facilities

Resident satisfaction with parks and reserves was high at 78% (n =325) and over half of residents were satisfied with street trees (67%, n =280). A considerable proportion of residents (25% to 53%) indicated that other community and green space facilities (such as dog parks, sport fields, community halls, play equipment) were not applicable, resulting in low to moderate reported satisfaction levels for these facilities (ranging from 35% to just over 50%).

A total of 134 verbatim comments were received about green parks and other community facilities. Nearly 21% of comments expressed satisfaction with these facilities. The primary concerns raised in the comments were insufficient or poorly maintained public restrooms (23%) and vegetation management (16%).

Please refer to pages 50 and 52 of the attached survey report (Attachment i) for more details.

5.4. Cemeteries

Only 117 respondents reported visiting cemeteries in the district within the past 12 months. Of these, 90% (n=106) were satisfied with the look and feel of cemeteries.

Please refer to pages 53 and 54 of the attached survey report (Attachment i) for more details.

5.5. Community Support Services

Sense of safety in the district and opportunities to engage in recreation were the two services that received the highest levels of resident satisfaction, at 71% (n =299) and 70% (n=294), respectively. Satisfaction with the district being welcoming and supportive was reported by 65% of respondents. Over half of respondents were satisfied with opportunities to be involved in the community (59%, n=245).

Satisfaction with access to health and wellbeing services was lower, at 50%. Dissatisfaction with this service (17%) was comparatively higher than for other services, which recorded dissatisfaction levels ranging from 2% to 7%.

Overall, different aspects of community support services included in the question were not used equally by all residents (for example, access to places, spaces, and services for people with disabilities). These aspects received higher proportions of “Don’t know” responses, ranging from 59% to 67%.

Of the 71 verbatim comments received, the highest percentage identified a need for additional health facilities and disability support (27%).

Please refer to pages 55 and 57 of the attached survey report (Attachment i) for more details.

Benchmarking highlights - *The all-council average satisfaction with most aspects of community and recreation services (e.g. parks and reserves, sports facilities, playgrounds, and libraries) was high, ranging from 77% to 85%, except for public toilets, which were estimated at 69%. This implied that performance across most community and recreation activities was considered satisfactory sector-wide. WDC's performance for these aspects sat just above the all-council average, with a difference of 2–3%. However, for public toilets, WDC's satisfaction score (67%) was 2% lower than the all-council average (69%.*

Overall, when considered in isolation, WDC's community and recreation performance is at a very good level; however, when compared with other councils' performance, it signals that further improvements, or upgrades are required in this area.

Reference: Pages/slides number 21 to 23, Benchmarking report 2024/25 (Attachment ii).

6. Satisfaction with Strategy Engagement and Economic Development

6.1. Communication and Engagement

Residents' satisfaction with communication and engagement was measured across two aspects: the information provided by the Council and consultation activities.

Over half of residents were satisfied with the overall quality of information provided by the Council (54%, n=228). However, a considerable proportion reported that they did not know about the quality of information.

Of the residents surveyed, only 11% (n=47) had participated in Council consultations in the past 12 months. Among those who participated, 72% (n=34) were satisfied with the consultation process, while 17% (n=8) were dissatisfied.

Of the 41 verbatim comments received relating to communication and engagement, half indicated that Council-related information was difficult to find and that alternative methods of communication were needed (50%).

Please refer to pages 59 and 62 of the attached survey report (Attachment i) for more details.

Benchmarking highlights *- WDC's engagement and consultation score (52%) was close to all council average (51%).*

Reference: Pages/slides 6–7, Benchmarking Report 2024/25 (Attachment ii).

6.2. Civil Defence Emergency Management and Natural Hazards

Preparedness and planning for civil defence activities received varying levels of reported satisfaction. Over half of residents were satisfied with overall planning for civil defence management (56%, n=237), planning and preparedness for flood emergencies (51%, n=210), and the Council's work in building resilience and helping residents prepare for emergencies (52%, n=173).

Overall, the results for this section indicated that a considerable proportion of residents did not know what the Council was doing in relation to civil defence and emergency management. The proportion of 'Don't know' responses across the statements in this question ranged from 19% to 37%. Verbatim comments received also supported this finding. This suggests that the Council may need to improve how it communicates its civil defence activities to residents.

Please refer to pages 63 to 65 of the attached survey report (Attachment i) for more details.

6.3. Environmental Management

Residents' responses to the question on environmental management indicated that approximately 30% to 44% of respondents did not know about the Council's work in this area.

Only 41% of residents were satisfied with the Council's efforts to protect indigenous biodiversity. Satisfaction levels were lower for protecting waterways and encouraging sustainability, both rated at 38% (n=160) respectively. The lowest level of satisfaction was reported for the Council's response to climate change (24%, n=105).

A total of 113 verbatim comments were received on this matter. Over one quarter of the comments highlighted the need to protect rivers and waterways (27%), while one fifth requested that the Council enhance residents' awareness of its work related to environmental management (20%).

Please refer to pages 66 to 67 of the attached survey report (Attachment i) for more details.

7. Satisfaction with Finance and Business Support

7.1. Customer Service

Only 131 respondents (31%) reported contacting Council staff in the last 12 months. Of those, 75% (n=99) were satisfied with the overall quality of customer service. In addition, the courteousness of staff was rated highly by 81% (n=107).

Of the 48 verbatim comments received, 55% expressed appreciation for customer service. However, over one quarter of comments (28%) reflected residents' concerns about the time taken to provide solutions to their matters.

Please refer to pages 69 to 72 of the attached survey report (Attachment i) for more details.

Benchmarking highlights *- WDC's overall customer service satisfaction (enquiry handling in the benchmarking report) score (78%) was close to that of the top performing council/s. The lowest score for this service was recorded at 57%, while the all-council average was 70%.*

Reference: Pages/slides 6–7, Benchmarking Report 2024/25 (Attachment ii).

7.2. Online Services

Survey results indicated that online services were not commonly used by most residents, with only 19% (n=81) reporting that they had used at least one online service. This may be due to a lack of awareness, as a substantial proportion of respondents indicated that they did not know about these services (34%–91%).

Among those who used online services, satisfaction with online payments was rated at 60%, while satisfaction with online search rates and the property database was rated at 38%.

Overall, the results indicate that the Council needs to increase public awareness of the availability and use of its online services.

Please refer to pages 69 to 72 of the attached survey report (Attachment i) for more details.

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO:	LTC-03-23-06 / 260504108117
REPORT TO:	COUNCIL
DATE OF MEETING:	7 July 2026
AUTHOR(S):	Sylvia Docherty, Strategy and Business Manager
SUBJECT:	Draft Community Outcomes for Public Consultation
ENDORSED BY: (for Reports to Council, Committees or Boards)	General Manager / Chief Executive

1. SUMMARY

1.1. The purpose of this report is to seek Council approval for Draft Community Outcomes to be released for public consultation as part of the development of the Long Term Plan (LTP) 2027 - 2037.

1.2. Community Outcomes are a key component of the LTP framework and describe the long-term aspirations for the Waimakariri District. They provide the foundation for Council's strategic planning, activity planning, performance framework, and community engagement.

1.3. During the Council Strategy Day on 24 February 2026, staff held a workshop to review the Community Outcomes adopted as part of the LTP 2024 - 2034 to identify whether they continue to be fit for purpose.

1.4. Incorporating feedback from elected members, staff have reviewed and refined the Draft Community Outcomes to:

- use clearer, more accessible language;
- consolidate similar or overlapping outcomes;
- focus on long-term community aspirations;
- strengthen alignment with Council's role; and
- propose a new framework to replace the four wellbeings framework

1.5. The proposed framework is structured around five key areas:

- People and Communities;
- Places and Living Environments;
- Environment and Climate Resilience;
- Economy, Enterprise and Innovation; and
- Infrastructure and Enabling Systems.

1.6. In alignment with Council's Significance and Engagement Policy, staff recommend that the Draft Community Outcomes be released for public consultation through a Special Consultative Procedure (SCP). Community and stakeholder input will help ensure the Community Outcomes reflect the aspirations and wellbeing priorities of the District and provide a robust foundation for the LTP 2027 - 2037.

1.7. Subject to Council approval, public consultation on the Draft Community Outcomes is proposed to take place during August 2026. Feedback received will be considered through a hearing and deliberations process scheduled for late September 2026, before the final Community Outcomes are presented to Council for adoption as part of the LTP 2027 - 2037 development process.

Attachments:

i. Draft Community Outcomes proposed for LTP 2027 2037 (260504108080)

2. RECOMMENDATION

THAT the Council:

(a) **Receives** Report No. 260504108117.

(b) **Approves** the Draft Community Outcomes for public consultation (Attachment i / 260504108080).

(c) **Appoints** Councillors Joan Ward (Long-term Plan Portfolio Holder), Councillor ……. And Councillor …….. to the Hearing Panel to hear any submissions to the Draft Community Outcomes and provide recommendations to Council on any further amendments to the community outcomes.

(d) **Notes** that the Draft Community Outcomes will inform development of the Long Term Plan 2027–2037 strategic framework, strategic priorities, activity management planning, and performance reporting framework.

(e) **Notes** that staff will seek to work with Te Ngāi Tūāhuriri representatives to get their feedback on the Draft Community Outcomes.

(f) **Circulates** this report to the Community Boards for their information.

3. BACKGROUND

3.1. Community Outcomes describe the collective aspirations for the District and the wellbeing sought by current and future communities. The Local Government Act 2002 Schedule 10 Act requires the Long Term Plan (LTP) to state the Community Outcomes to which Council's activities contribute.

3.2. Community Outcomes provide the strategic "why" that underpins Council's activities, investment decisions, levels of service, performance measures, and financial strategy.

3.3. While Council is responsible for establishing and describing the Community Outcomes for the District through the LTP, achieving these Community Outcomes requires a collective effort. Community wellbeing is influenced by the actions and investments of many organisations, including mana whenua, central government agencies, businesses, community organisations, neighbouring councils, and residents. Council's role is to provide leadership, enable collaboration, advocate where appropriate, deliver services and infrastructure, and work with partners to contribute toward the achievement of the Community Outcomes.

4. KEY ISSUES

Why the Community Outcomes Have Been Updated

4.1. The current Community Outcomes were adopted as part of the LTP 2024 - 2034. As part of the early development of the LTP 2027 - 2037, a review was started to ensure the Community Outcomes remains relevant to current and emerging community aspirations, reflect the district’s long-term challenges and opportunities, and continue to provide a robust foundation for Council’s strategic planning, decision-making, and performance reporting over the coming decade and beyond.

The Community Outcomes adopted through the LTP 2024–2034 remain broadly relevant and fit for purpose. However, the review identified opportunities to simplify and strengthen the intent.

The Draft Community Outcomes support the LTP 2027 – 2037 by:

- focusing on the desired state of the district and community;
- supporting challenges including growth, climate adaptation, affordability, and resilience; and

- providing an enduring framework capable of remaining relevant over a 10–30 year planning horizon.
- limiting references to specific Council services;

Draft Community Outcome Framework

4.2. The proposed framework is structured around five themes:

- People and Communities;
- Places and Living Environments;
- Environment and Climate Resilience;
- Economy, Enterprise and Innovation; and
- Infrastructure and Enabling Systems.

Together, these themes provide a comprehensive and balanced representation of community wellbeing, encompassing social, cultural, environmental, and economic outcomes, while recognising the important role that infrastructure, enabling systems, and effective stewardship play in supporting thriving communities.

Growth and Infrastructure

4.3. The proposed framework includes an 'Infrastructure and Enabling Systems' theme that recognises the importance of infrastructure resilience, affordability, growth management, transport connectivity, and regional service delivery arrangements in supporting community wellbeing.

A workshop with the Management Team identified three new possible community outcomes within the new Infrastructure and Enabling Systems that are connected transport networks; enabling sustainable growth; and collaborative service delivery.

Measuring Success

4.4. The Draft Community Outcomes provide a clear basis for monitoring community wellbeing indicators and non-financial performance measures. A review of Council's existing non-financial performance indicators will be conducted using the Draft Community Outcomes.

Consultation and Next Steps

4.5. Subject to Council approval, the draft Community Outcomes will be released for public consultation during August 2026. Consultation will provide an opportunity for the community, mana whenua, Community Boards, stakeholders, and partner organisations to contribute to the development of the district's long-term aspirations and wellbeing outcomes. Staff will consider all feedback received and present any recommended changes to Council before the Community Outcomes are finalised as part of the LTP 2027 - 2037 strategic direction.

5. OPTIONS

5.1. Council has the following options in relation to the Draft Community Outcomes:

5.2. **Option 1 – Approve the Draft Community Outcomes for public consultation (recommended):**

This option would enable Council to seek feedback from residents, mana whenua, Community Boards, and other stakeholders before finalising the framework for incorporation into the LTP 2027-2037. This is the recommended option, as it supports community input into a key element of Council's strategic planning framework and provides an opportunity to refine the outcomes before adoption.

5.3. **Option 2 – Approve the Draft Community Outcomes in principle, subject to further refinement before consultation:**

This option would allow Council to indicate support for the overall direction of the framework while requesting further amendments before consultation. While this may improve the draft, it may also delay the consultation timetable and subsequent stages of LTP development.

5.4. **Option 3 – Retain the existing Community Outcomes framework:**

This option would provide continuity with the current LTP framework but would not address the opportunities identified through the review to simplify the language and strengthen the intent.

5.5. The Management Team has reviewed this report and supports the recommendations.

6. STRATEGIC ALIGNMENT AND COMMUNITY VIEWS

Mana Whenua Engagement

6.1. The subject matter and/or recommendations contained within this report are likely to be of interest to mana whenua. As such, Council staff welcome the opportunity to engage with mana whenua on this matter and have provided information to Whitiora Centre Limited, as key advisors to Te Ngai Tūāhuriri Runanga, to determine whether and/or how they wish to be involved. Council staff will include views, advice and/or contributions from mana whenua in appropriate future documentation where available.

6.2. The Draft Community Outcomes recognise the importance of partnership with Te Ngāi Tūāhuriri and acknowledge the significance of cultural identity, kaitiakitanga, environmental stewardship, and intergenerational wellbeing.

Groups, Organisations and the Wider Community

6.3. There are groups, organisations, or members of the wider community likely to be affected by, or to have an interest in, the subject matter of this report.

The Draft Community Outcomes are likely to be of interest to residents, ratepayers, mana whenua, Community Boards, businesses, community organisations, government agencies, and Council-controlled organisations.

As Community Outcomes describe the long-term aspirations and wellbeing outcomes sought for the District and will inform the strategic direction of the LTP 2027 - 2037, there is a strong public interest in ensuring the Community Outcomes reflect community priorities and future aspirations. Public consultation is therefore proposed to enable interested parties to provide feedback before the Draft Community Outcomes are finalised.

Implications for Community Wellbeing

6.4. There are implications on community wellbeing by the issues and options that are the subject matter of this report.

The Draft Community Outcomes articulate the long-term aspirations and outcomes sought for the District. They provide a strategic foundation for Council's decision-making, investment, service delivery, advocacy, and partnerships, helping to support the social, cultural, environmental, and economic wellbeing of current and future communities.

Community Outcomes and Strategic Priorities

6.5. The Council’s community outcomes are relevant to the actions arising from recommendations in this report.

The recommendations in this report relate directly to the development of the Council’s Community Outcomes. Approval of the Draft Community Outcomes for public consultation will support the development of a clear and enduring statement of the long-term aspirations and wellbeing outcomes sought for the District.

6.6. The Council’s Strategic Priorities are relevant to the actions arising from recommendations in this report.

Once adopted, the Community Outcomes will provide strategic direction for the LTP 2027 - 2037 and help guide Council's planning, investment and service delivery.

7. OTHER IMPLICATIONS AND RISK MANAGEMENT

Financial Implications

7.1. There are no financial implications for the decisions sought by this report.

The Community Outcomes provide the strategic direction for the LTP and guide Council's investment priorities, levels of service, infrastructure planning, and financial decision-making.

Community Resilience and Sustainability

7.2. The recommendations in this report do not have sustainability and/or climate change impacts.

The Draft Community Outcomes has positive implications for community resilience and sustainability by strengthening the focus on environmental stewardship, climate resilience, sustainable growth, resilient infrastructure, and long-term community wellbeing.

The Community Outcomes will help guide future decision-making and investment through the LTP 2027 - 2037, supporting outcomes that contribute to a resilient and sustainable District.

Risk Management

7.3. There are risks arising from the adoption/implementation of the recommendations in this report.

A key risk associated with this work is that the final Community Outcomes may not adequately reflect the aspirations, wellbeing priorities, and future expectations of the District. This risk will be mitigated through a robust consultation process, elected member oversight, and consideration of feedback before the Community Outcomes are finalised as part of the LTP 2027 - 2037.

Health and Safety

7.4. There are no health and safety risks arising from the adoption/ implementation of the recommendations in this report.

8. CONTEXT

Consistency with Policy

8.1. This matter is a matter of significance in terms of the Council's Significance and Engagement Policy.

The Community Outcomes is a key component of the LTP and will help guide Council's strategic direction, investment decisions, and performance reporting. Consistent with the principles of the Council's Significance and Engagement Policy, staff recommend consultation on the Draft Community Outcomes to provide the community and key stakeholders with an opportunity to inform the long-term outcomes and aspirations that will underpin the LTP 2027–2037.

Authorising Legislation

8.2. Local Government Act 2002 (LGA)

The Local Government Act 2002 requires Council to identify the Community Outcomes to which its activities contribute through the LTP.

Schedule 10 of the Local Government Act 2002 requires a LTP to include Community Outcomes and demonstrate how Council's activities contribute to their achievement.

Authorising Delegations

8.3. Council has responsibility for determining the Community Outcomes to be included in the LTP 2027-2037.

Long Term Plan 2027 - 2037 Community Outcomes Draft Framework

People and Communities *Strong, connected, capable communities*	**Places and Living Environments** *Inclusive, distinctive, and liveable places*	**Environment and Climate Resilience** *Healthy natural systems and a resilient future*	**Economy, Enterprise, and Innovation** *A diverse, resilient, and future-ready economy*	**Infrastructure and Enabling Systems** *Reliable, affordable, and resilient foundations*
Community groups - Strong, resilient and diverse community groups contribute to connected, supported, and active communities.	**Public spaces and places** - People enjoy inclusive, adaptable public spaces that support recreation, leisure, and community life across all stages of life.	**Environmental stewardship** - People enjoy accessing, are connected to and actively care for the health and sustainability of the natural environment.	**Business success** - A thriving business environment supports enterprise, employment, and economic resilience.	**Enabling sustainable growth** - Well-planned, resilient, and integrated infrastructure and enabling systems that support sustainable growth, respond to the evolving needs of communities, and enable a strong and thriving local economy.
Knowledge and skills - People have the knowledge, skills, and confidence to participate fully in society and make informed life choices.	**Housing** - People can access housing that meets their changing needs, preferences, and life stages.	**Land use and biodiversity** - Land is used sustainably, and biodiversity is protected and enhanced for future generations.	**Business locations and land** - The District provides appropriate places for businesses to establish, grow, and operate successfully.	**Resilient infrastructure**- Infrastructure and services are managed to remain sustainable, resilient, and affordable over the long term, balancing levels of service with whole-of-life costs and funding capacity.
Relationships and social connection - People feel connected through strong relationships within families, whānau, communities, iwi, and workplaces.	**Environmental quality and safety** - People live in natural and built environments that are clean, healthy, and safe.	**Resilience and climate adaptation** - The District is resilient and prepared for natural hazards and climate change impacts.	**Innovation and circular economy** - The District adapts to innovation and emerging technologies that support a circular and sustainable economy.	**Connected transport networks** - Safe, reliable, and well-connected transport networks that enable efficient movement of people and goods, support economic activity, and enhance access to services and opportunities.
Health and wellbeing - Contribute to healthy, safe communities by supporting the conditions that enable wellbeing and reducing avoidable harm.	**Cultural identity and inclusion in public spaces** - Public places reflect cultural identity, diversity, and belonging, supporting an inclusive community.	**Low-carbon and low-waste transition** - The District is transitioning toward low-carbon living and reduced waste.	**Creativity and innovation** - Creativity and innovation are embedded and accessible across the community.	**Collaborative service delivery** - work with partners to deliver shared and regional services that improve efficiency, strengthen capability, and provide high-quality, cost-effective outcomes for communities.
Participation in arts, culture, and heritage - People can engage in arts, culture, and heritage in ways that are meaningful to them.	**Arts, heritage, and character** - The distinctive character, arts, and heritage of the Takiwā/District are valued, protected, and celebrated.		**Arts, culture, and the economy** - Arts, culture, and heritage contribute to community vibrancy and economic prosperity.	**Access to infrastructure and services** - People have fair and reliable access to the essential infrastructure and services that support health, wellbeing and quality of life across the district.

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR INFORMATION

FILE NO and TRIM NO:	BYL-01 / 260624149849
REPORT TO:	COUNCIL
DATE OF MEETING:	7 July 2026
AUTHOR(S):	Sylvia Docherty, Strategy and Business Manager
SUBJECT:	Bylaw Programme Update July 2026
ENDORSED BY: (for Reports to Council, Committees or Boards)	General Manager / Chief Executive

1. SUMMARY

1.1. This report provides Council with an overview of the current bylaw programme, including progress against statutory review requirements, emerging regulatory obligations, and upcoming bylaw decisions.

1.2. Bylaws are an important tool that support safe, healthy, and well-managed communities. The Council is responsible for ensuring its bylaws remain effective, legally compliant, and fit for purpose.

1.3. The introduction of the Regulatory Standards Act 2025 has created additional review and assurance requirements for future bylaw development and adoption.

1.4. The Council currently has 14 operative bylaws. Six bylaws are under active review or development, with additional feasibility work underway on potential new bylaws.

1.5. Bylaw Programme July 2026

Status	Name of Bylaw	Status
New	Traffic and Parking Bylaw 2026	Report to Council on 7 July 2026 for adoption
Review	Property Maintenance Bylaw 2020	Review findings report to Council on 7 July 2026
New	Public Spaces Bylaw	On 2 June 2026 Council endorsed staff developing a draft bylaw
Review	Stock Movement Bylaw 2020	Draft Bylaw consultation May/June. Hearing postponed to November 2026 at stakeholder request
New	Commercial Wastewater Bylaw	Review findings reported to Council August 2025. Replacing Wastewater Bylaw 2015 with two new bylaws
New	Residential Wastewater Bylaw	
Feasibility	Freedom Camping	Feasibility complete, report to Council to follow
Feasibility	Keeping of Animals	Feasibility underway, report by end of 2026
Paused	Signage Bylaw 2019	Updated draft bylaw paused pending development of Public Spaces Bylaw
Review due	Solid Waste & Waste Handling Licensing Bylaw 2016	Deadline for review is 14 September 2026; early review development underway.
Not due	Commercial Charity Bylaw 2017	Review due 2027

	Stockwater Race Bylaw 2022	Review due 2027
	Water Supply Bylaw 2018	Review required no later than 26 August 2027
	Vehicle Crossing Bylaw 2019	Review due 2029
Review not yet required	Dog Control Bylaw 2019	Review due 2029
	Stormwater Drainage & Watercourse Protection Bylaw 2024	Review due 2029
	Northern Pegasus Bay Bylaw 2025	Review due 2030
	Alcohol Control Bylaw 2025	Review due 2035

2. RECOMMENDATION

THAT the Council:

(a) **Receives** Report No. 260624149849.

(b) **Notes** the Regulatory Standards Act 2025 introduces legislative change that requires the Chief Executive to provide a Consistency Assessment Statement (CAS) for bylaws adopted by the Council from 1 July 2026 onwards.

(c) **Notes** work on the Bylaw Programme currently includes the following Bylaws:

i. New Traffic and Parking Bylaw – report to Council 7 July 2026

ii. Review of Property Maintenance Bylaw – report to Council 7 July 2026

iii. Updated Stock Movement Bylaw – Hearing 18 November 2026

iv. New Commercial Wastewater Bylaw – expected late 2026

v. New Residential Wastewater Bylaw – expected late 2026

vi. New Public Spaces Bylaw – expected early 2027

(d) **Notes** feasibility studies are underway for possible bylaws related to keeping of animals and freedom camping.

(e) **Notes** that bylaws are subject to statutory review requirements and may also be reviewed earlier where the Council identifies a need to ensure they remain effective, fit for purpose, and aligned with legislative requirements.

(f) **Circulates** this report to Community Boards for information.

3. BACKGROUND

3.1. The Council maintains a programme of bylaw reviews and development to ensure its regulatory framework remains current, effective, and aligned with legislative requirements and community needs. Bylaws are an important governance tool that assist the Council to manage matters affecting public health and safety, infrastructure, the environment, and community wellbeing.

3.2. The Local Government Act 2002 requires councils to periodically review bylaws and be satisfied that any bylaw remains the most appropriate way of addressing an identified issue. Through the bylaw programme, staff monitor statutory review requirements, assesses existing bylaws for effectiveness, and considers whether new regulatory approaches may be required to respond to emerging issues or legislative change.

3.3. The bylaw programme is currently being influenced by a range of legislative reforms, including water services legislation and the Regulatory Standards Act 2025. These changes require the Council to ensure its regulatory framework remains fit for purpose, legally robust, and consistent with evolving statutory obligations.

Regulatory Standards Act 2025

3.4. The Regulatory Standards Act 2025 (Act) seeks to establish a benchmark for responsible regulation through a set of regulatory principles based on good law-making and economic efficiency.

3.5. The Act introduces a new requirement for Consistency Accountability Statements to be prepared for Bills introduced to the House, Government amendments, and for secondary legislation such as bylaws made on or after 1 July 2026.

3.6. A Consistency Assessment Statement (CAS) is a statement prepared on behalf of the Chief Executive confirming that the Council has reviewed a proposed bylaw or other regulatory instrument against the principles of responsible regulation set out in the Act and has identified any areas where it may be inconsistent with those principles.

Keeping of Animals Bylaw Feasibility Assessment

3.7. Staff have resumed feasibility work on a potential Keeping of Animals Bylaw following renewed community enquiries regarding the management of animal-related nuisance issues within the District. An initial feasibility assessment was completed in 2024 and identified a range of considerations, with further work deferred at that time.

3.8. To inform future advice to Council, staff are undertaking additional evidence gathering, including analysis of service request data, community feedback, relevant research, and early public engagement. This work will support a Section 155 assessment to determine the nature and extent of any identified issues, whether existing regulatory tools remain sufficient, and whether a bylaw should be considered as an appropriate response.

3.9. A report will be provided to Council once the assessment work is complete, including findings, options, and recommendations for further consideration.

Freedom Camping Bylaw Feasibility Assessment

3.10. Feasibility work has been undertaken to assess whether a Freedom Camping Bylaw may be required within the District. This work included reviewing the nature and extent of freedom camping activity, identifying any current or emerging issues, assessing the effectiveness of existing legislative and regulatory tools, and considering community, environmental, infrastructure, and enforcement implications. The findings will be brought back to Council through a report no later than September 2026, including an analysis of issues, legislative tools available and non-bylaw options.

4. KEY ISSUES

4.1. Staff undertake systematic reviews of bylaws to assess whether they remain the most appropriate and proportionate means of addressing identified issues, are supported by evidence, remain enforceable in practice, and continue to meet statutory requirements.

4.2. The introduction of Consistency Assessment Statements will require additional documentation to be available as part of the Council report for decision on a proposed bylaw.

5. OPTIONS

5.1. This report is for information only. Each bylaw review or feasibility will include in-depth analysis of issues and options to support Council decision-making.

5.2. The Management Team has reviewed this report and supports the recommendations.

6. STRATEGIC ALIGNMENT AND COMMUNITY VIEWS

Mana Whenua Engagement

6.1. The subject matter and recommendations contained within this report are not likely to be of interest to mana whenua.

While this report relates to programme management rather than specific bylaw proposals, future bylaw reviews and developments may require engagement with mana whenua where matters affect sites, resources, cultural values, or regulatory interests.

Groups, Organisations and the Wider Community

6.2. There are no groups, organisations, or members of the wider community likely to be affected by, or to have an interest in, the subject matter of this report.

Consultation and engagement requirements will be considered as part of individual bylaw reviews and developments.

Implications for Community Wellbeing

6.3. There are no implications on community wellbeing by the issues and options that are the subject matter of this report.

Bylaws contribute to community wellbeing by supporting public health, safety, environmental protection, infrastructure management, and community amenity. Wellbeing considerations form part of each bylaw review process.

Community Outcomes and Strategic Priorities

6.4. The Council’s community outcomes are not relevant to the actions arising from recommendations in this report.

An effective and legally compliant bylaw framework supports the achievement of Council's community outcomes by providing regulatory tools that contribute to safe, healthy, resilient, and well-functioning communities.

6.5. The Council’s Strategic Priorities are not relevant to the actions arising from recommendations in this report.

The bylaw programme supports Council's strategic priorities by ensuring regulatory frameworks remain fit for purpose, legally robust, and aligned with the District's current and future needs.

7. OTHER IMPLICATIONS AND RISK MANAGEMENT

Financial Implications

7.1. There are no financial implications for the decisions sought by this report.

Funding is currently provided within the Annual Plan. Feasibility studies, development and review of bylaws are funded in the Strategy and Business Unit budget.

Any future funding implications arising from new bylaw development, consultation requirements, implementation, or enforcement activities will be reported to Council for decision.

Community Resilience and Sustainability

7.2. The recommendations in this report do not have sustainability and/or climate change impacts.

Risk Management

7.3. There are no risks arising from the adoption/implementation of the recommendations in this report.

While there are no significant risks associated with receiving this report, the broader bylaw programme is subject to strategic, legal, operational, and reputational risks. Key risks include failure

to meet statutory review timeframes, adoption delays that may result in bylaws lapsing, insufficient evidence supporting regulatory interventions, and legal challenges to bylaw validity.

These risks are actively managed through programme planning, legal review, evidence-based policy analysis, and adherence to statutory processes.

Health and Safety

7.4. There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

8. CONTEXT

Consistency with Policy

8.1. This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

Authorising Legislation

8.2. Council bylaws are regulated by the following legislation:

- Local Government Act 2002
- Land Transport Act 1998
- Health Act 1956
- Local Government (Water Services Preliminary Arrangements) Act 2024
- Regulatory Standards Act 2025

Authorising Delegations

8.3. The Council retains responsibility for making, amending, replacing, and revoking bylaws. No specific delegation is required for the recommendations contained within this report.

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO:	Gov 01-11 / 260624149692
REPORT TO:	COUNCIL
DATE OF MEETING:	7 July 2026
AUTHOR(S):	Sarah Nichols, Governance Manager
SUBJECT:	Adoption of Elected Member Expenses Policy
ENDORSED BY: (for Reports to Council, Committees or Boards)	General Manager / Chief Executive

1. SUMMARY

1.1. This report advises of an annual update to the Elected Member Expenses Policy, effective from 1 July 2026 through to 30 June 2027, as required by the Remuneration Authority (the Authority), and seeks approval of the Council.

1.2. The Elected Member Expenses Policy has incorporated minor amendments in line with the 1 July 2026 Authority Determination, and these relate directly to the Vehicle Kilometre Allowance. All other allowances and remuneration remains unchanged from the October 2025/26 Determination. The other minor change relates to the security allowance, that previously was not available to elected members that reside outside of the District. However, the Remuneration Authority has determined that any elected member is now eligible, regardless of primary residence location.

1.3. The changes have been reflected in the proposed updated policy which this report is seeking approval of.

Attachments:

i. Proposed updated Elected Member Expenses Policy to 30 June 2026
ii. Elected Member Remuneration Determination 2026/27 Extract

2. RECOMMENDATION

THAT the Council

(a) **Receives** Report No. TRIM number 260624149692.

(b) **Approves** the Elected Member Expenses Policy to 30 June 2027 (Trim 210811131910QD).

(c) **Notes** a copy of the updated adopted Policy is sent to the Remuneration Authority.

(d) **Circulates** a copy of this report and the approved Expenses Policy to all Community Boards for their reference.

(e) **Notes** the Remuneration Authority made no amendments to the elected member remuneration for 2026/27 financial year.

3. BACKGROUND

3.1. The Local Government Act 2002 gives the Remuneration Authority (the Authority) the responsibility for setting remuneration, approving expense rules and setting the mileage allowance for elected members. The Authority independently set the remuneration, allowances and expenses for elected members by making Determinations. Determinations normally cover a financial year to 30 June. The Authority Determination is a legislative instrument that the Council is required to follow.

3.2. The Council has an Elected Member Expenses policy to provide guidance on Elected Member Expenses and entitlements. Contents of the policy are directly influenced by changes in the Determination.

4. ISSUES AND OPTIONS

4.1. The Elected Members Expenses Policy is required to be reviewed by the Council when amendments are required, with a copy being sent to the Authority for reference. The Community Board members are also bound by the Policy.

4.2. The 2026/27 Determination amended the fuel rates associated with the vehicle kilometre allowance.

	2025/26 milage allowance	**2026/27 Effective 1 July 2026**	Increase per km
Petrol	$1.17 /km	**$1.20** / km	3 cents
Diesel	$1.26 /km	**$1.30** / km	4 cents
Hybrid petrol	$0.86 /km	**$0.90** /km	4 cents
Electric	$1.08 /km	**$1.22** / km	14 cents

4.3. The other minor change the Authority determined relates to the security allowance, that previously was not available to elected members that reside outside of the District. However, the Remuneration Authority has amended it making all elected member eligible, regardless of their primary residence location.

4.4. The Authority did not change the annual remuneration payable to elected members from the post-election remuneration. Therefore, the remuneration is confirmed as follows:

Position	1 July 2026 to 30 June 2027
Mayor	$164,728
Deputy Mayor	*$91,271*
Councillor (with portfolio and chairing responsibilities) (all 9 Councillors)	*$71,026*
Kaiapoi-Tuahiwi Community Board Chair	*$20,945*
Kaiapoi-Tuahiwi Community Board Member	*$10,472*
Oxford-Ohoka Community Board Chair	*$19,731*
Oxford-Ohoka Community Board Member	*$9,866*
Rangiora-Ashley Community Board Chair	*$27,017*
Rangiora-Ashley Community Board Member	*$13,508*
Woodend-Sefton Community Board Chair	*$17,305*
Woodend-Sefton Community Board Member	*$8,652*

Implications for Community Wellbeing

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

4.5. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are minor financial implications of the decisions sought by this report.
This budget is included in the Annual Plan/Long Term Plan.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are not risks arising from the adoption/implementation of the recommendations in this report.

6.3 Health and Safety

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Local Government Elected Members (2026/2027) Determination 2026

7.3. Consistency with Community Outcomes

The Council's community outcomes are not relevant to the actions arising from recommendations in this report.

7.4. Authorising Delegations

The Council has the authority to adopt the Policy. The Remuneration Authority set the legislative requirements.

Waimakariri District Council
215 High Street
Private Bag 1005
Rangiora 7440, New Zealand
Phone 0800 965 468

Elected Member Expenses Policy

(from 1 July 2026 to 30 June 2027)

1. Introduction

The Local Government Act 2002 provides for the NZ Remuneration Authority to set remuneration expense rules and mileage allowances for elected members.

2. Policy context

2.1. Policy principles

2.1.1. This policy covers the entitlement of elected members to allowances and contributions towards expenses related to:

travel	mileage	travel
communication	security	childcare
conference and training	attendance	professional development.

2.1.2. Elected members should be reimbursed for actual and reasonable expenses they incur in carrying out their official duties.

2.1.3. Reimbursement of expenses apply only to elected members personally and only while they are acting in their official capacity as elected members.

2.1.4. Elected members' expense expenditure must have a justifiable business purpose, is moderate and conservative having regard to the circumstances, is made transparently and is appropriate in all respects.

2.2. Legislative context

Local Government Act 2002 Schedule 7 Clauses 6–13.

Local Government Elected Members (2026/27) Determination June 2026.

3. Policy objective

3.1. To establish guidelines on the claiming of expenses, fees and allowances by elected members.

3.1.1. This policy is based on the principles that all expenditure is:

- Actual and reasonable
- Related to conduct of local authority business
- Represents the best use of ratepayer funds.

3.1.2. All entitlements are considered to be a contribution to expenses elected members may incur in the course of conducting local authority business.

3.1.3. All dollar figures in this policy are GST inclusive.

210811131910 / QD GOV Pol 002 – Version 5 – 2 December 2025

4. Implementation

4.1. All expense claims must be submitted on the relevant claim form and where appropriate accompanied by full receipts. Eligibility of claims presented without receipts will be determined by the Governance Manager.

4.2. All expense claims are to be returned at least quarterly, and preferably monthly.

4.3. Expense claims by the Mayor are to be approved by the Chair of Audit & Risk Committee and the Chief Executive.

4.4. Expense claims by Deputy Mayor, Councillors and Community Board members are approved by the Governance Manager.

4.5. All mileage claims, including Mayor, are approved by the Governance Manager.

4.6. The internal audit work programme will include sampling of expense claims and allowances paid to elected members and staff. An external audit work programme may be undertaken as required.

5. Policy Statement

5.1. Remuneration, allowances and hearing fees

5.1.1. Under the Local Government Elected Members Determination 2026 a member of a local authority or a Board is entitled to:

(a) the applicable remuneration set out in the Schedule (adjusted in accordance with clause 8 if applicable)

(b) the applicable allowances payable in accordance with clauses 11 to 15

(c) the applicable hearing fees payable in accordance with clause 16.

5.1.2. If a member of a territorial authority is also elected or appointed to a board, the member is entitled only to the remuneration that is payable to the member as a member of the territorial authority (i.e. a Councillor appointed to a Community Board is not paid additional remuneration).

5.2. Acting Mayor

5.2.1. This clause applies to a member who acts as a mayor during a period when, because of a vacancy or temporary absence, the remuneration or allowances that would usually be paid to the mayor are not being paid.

5.2.2. While acting as mayor, the member must be paid the remuneration and allowances usually payable to the mayor, instead of the member's usual remuneration, allowances, and hearing fees.

5.3. Resource Management Act (RMA) resource consent hearing costs

5.3.1. Where an elected member (Councillor or Community Board member*) is appointed to an RMA Resource Consent Application Hearing Panel or District Plan Hearing Panel by the Council, remuneration and allowances are payable as outlined in the Local Government Members (2026/27) Determination 2026, Section 16 (or subsequent Determinations).

- Chairperson of an RMA Resource Consent hearing is entitled to be paid a fee of up to $130 per hour of RMA hearing time related to the hearing, including preparation, reading materials, site visit and writing of decision time
- Panel member that is not Chairperson of RMA Resource Consent or District Plan hearing is entitled to be paid a fee of up to $104 per hour of RMA or District Plan hearing time related to the hearing, including preparation, reading materials, site visit and writing of decision time

- For any period of hearing time that is less than one hour, the fee must be apportioned accordingly
- RMA Resource Consent or District Plan hearing fees are not payable to mayors or a member who acts as mayor and is paid the mayor's remuneration and allowances under clause 16(4).

5.3.2. Any elected member Waimakariri District Council appoints to a RMA Resource Management hearing or District Plan hearing must hold a valid accreditation. The required accreditation is the "Making Good Decisions" programme endorsed by the Ministry for the Environment and provided by WSP Technical. The accreditation must be re-validated after three years from initial accreditation and every five years after that.

5.4. District Licensing Committee hearing costs

5.4.1. Where an elected member (Councillor or Community Board member*) is appointed to the District Licensing Committee (DLC) remuneration is set under Section 183 of the Sale and Supply of Alcohol Act 2012 and their fees and expenses are payable as prescribed by the Minister of Justice in accordance with the Cabinet fees framework. This currently being:

- Chairperson of a DLC hearing is entitled to be paid a fee of up to $130 per hour of DLC hearing time, including preparation, site visit and writing of decision time
- Panel member whom is not Chairperson of DLC hearing is entitled to be paid a fee of up to $104 per hour of DLC hearing time, including preparation and site visit time
- For any period of hearing time that is less than one hour, the fee must be apportioned accordingly
- DLC hearing fees are not payable to mayors or a member who acts as mayor and is paid the mayor's remuneration and allowances.

5.5. Reimbursement of conference costs

5.5.1. Where an elected member attends a conference approved by the Council or a Community Board, all actual and reasonable costs associated with the conference or seminar will be met by the Council. This includes meal costs, accommodation costs and travel costs. Alcohol costs will not be reimbursed. The most cost-effective means of travel must be used. Claims are to be supported by receipts and submitted to the Governance Manager within one month of conference.

5.6. Accommodation and meals

5.6.1. Accommodation and meals will be reimbursed based on actual and reasonable costs, as determined by the Governance Manager. In respect of the Mayor, assessment of actual and reasonable costs shall be determined by the Chair of the Audit and Risk Committee together with the Chief Executive. Meals will be reimbursed based on actual and reasonable costs. Claims are to be supported by receipts. Alcohol is considered a private expense and is not reimbursed.

5.7. Mayoral vehicle

5.7.1. The Waimakariri District Council will supply and service a motor vehicle for the Mayor, including for private use. This will be one vehicle per election term in accordance with the Determination.

5.8. Vehicle mileage allowance

5.8.1. Mileage will be paid in accordance with Remuneration Authority Determination (2026/27).

5.8.2. A local authority may pay to a member a vehicle mileage allowance to reimburse that member for costs incurred in respect of eligible travel.

5.8.3. A member's travel is eligible for the allowance if—

(a) it occurs on a day when the member is not provided with a motor vehicle by the local authority; and

(b) the member is travelling—

(i) in a private vehicle; and

(ii) on local authority business; and

(iii) by the most direct route that is reasonable in the circumstances.

5.8.4. The allowance payable to a member for eligible travel is, —

(a) for a petrol vehicle, -

(i) $1.20per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and

(ii) 37 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term:

(b) for a diesel vehicle, -

(i) $1.30 per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and

(ii) 38 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term:

(c) for a petrol hybrid vehicle, -

(i) 90 cents per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and

(ii) 24 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term:

(d) for an electric vehicle, -

(i) $1.22 per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and

(ii) 23 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term.

5.8.5. In the case of an elected member living outside the Waimakariri District, the mileage allowance will be payable only from their point of entry at the Waimakariri District boundary.

5.8.6. Transport costs other than mileage will be paid for on an actual and reasonable basis.

5.8.7. The Governance Manager will be responsible for monitoring mileage claims and agreeing with the elected member the most direct route reasonable in the circumstances.

5.9. Travel time allowance

5.9.1. A local authority may pay a member (other than a mayor) an allowance for eligible travel time.

5.9.2. A member's travel time is eligible for the allowance if it is time spent travelling within New Zealand—

(a) on local authority business; and

(b) by the quickest form of transport that is reasonable in the circumstances; and

(c) by the most direct route that is reasonable in the circumstances.

5.9.3. The travel time allowance is $41.30 for each hour of eligible travel time after the first hour of eligible travel time travelled in a day.

5.9.4. However, if a member of a local authority resides outside the local authority area and travels to the local authority area on local authority business, the member is only eligible for a travel time allowance in respect of eligible travel time —

(a) after the member crosses the boundary of the local authority area; and

(b) after the first hour of eligible travel within the local authority area.

5.9.5. The maximum total amount of travel time allowance that a member may be paid for eligible travel in a 24-hour period is 8 hours.

5.10. Computer, internet and associated consumables expenses (communications allowance)

5.10.1. It is determined by the local authority that Mayor and Councillors are provided laptops to enable them to perform their functions. Community Board Chairpersons are provided a laptop by Council for Community Board business use. Community Board members are required to use their own equipment.

5.10.2. The Mayor is provided with a mobile phone by the local authority. All Councillors use their own mobile phones. Waimakariri District Council will pay an allowance in accordance with the Remuneration Authority Determination.

Equipment

Mobile telephone	$200 p.a. (excludes Mayor)
Printer	$50 p.a.
Personal computer/tablet/laptop	$400 p.a.
(Community Board Members only – excluding Chairpersons, Councillors and Mayor)	
Paper consumables	$200 p.a.

Services

Internet Connection	$800 p.a.

Equipment

To reimburse for the costs of their phone/printer/computers and related consumables, as follows:

- The Mayor to receive an allowance of $9.61 per fortnight.
- The Councillors to receive an allowance of $17.30 per fortnight.
- Community Board Chairpersons to receive an allowance of $17.30 per fortnight.
- Community Board members to receive $32.70 per fortnight.

Services

To reimburse for the costs of an Internet connection to their residential address to provide computer access to the Council, as follows:

- The Mayor and Councillors to receive an allowance of $30.76 per fortnight
- Community Board Chairpersons to receive an allowance of $30.76 per fortnight
- Community Board members to receive an allowance of $30.76 per fortnight.

If a local authority requests a member to use the member's own mobile telephone service for the purpose of the member's work on local authority business, the member is entitled, at the member's option to –

(a) An allowance for that use of up to $500 for the determination term; or

(b) Reimburse of actual costs of telephone calls made on local authority business on production of the relevant telephone records and receipts.

5.11. Childcare allowance

5.11.1. A local authority may pay a childcare allowance, in accordance with clauses 13 of the Determination, to an eligible member as a contribution towards expenses incurred by the member for childcare provided while the member is engaged on local authority business.

5.11.2. A member is eligible to be paid a childcare allowance in respect of childcare provided for a

child only if:

(a) the member is a parent or guardian of the child, or is a person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis); and

(b) the child is aged under 14 years of age; and

(c) the childcare is provided by a person who—

(i) is not a parent of the child or a spouse, civil union partner, or de facto partner of the member; and

(ii) does not ordinarily reside with the member; and

(d) the member provides evidence satisfactory to the local authority of the amount paid for childcare.

5.11.3. A local authority must not pay childcare allowances to a member that total more than $7,500 per child during the determination term.

5.12. Home Security Additions

5.12.1. The Council may reimburse elected members for the installation and ongoing costs of a home security system, subject to the conditions outlined in Clause 14 of the Remuneration Authority's Determination, and conditions set in this policy.

5.12.2. This home security reimbursements applies to all elected members of the Council irrespective of primary place of residence including outside of the Waimakariri area. [REMOVE balance of clause. ------- It does not apply to elected members that live outside of the Waimakariri District.

5.12.3. The Council may reimburse elected members for the installation and ongoing costs of a home security system, subject to the conditions outlined in Clause 14 of the Remuneration Authority's Determination and the procedures set out in this policy.

5.12.4. Reimbursement is subject to the following conditions:

a) A security threat and risk assessment must be conducted by the Council's independent security advisor.

b) The assessment must be authorised by the Chief Executive, based on a written request from the elected member, that outlines the issues and potential risk/threats. and evidence of such occurrences (i.e. public actions resulting in Police call-outs, trespass notices served, repeated threats).

c) The Chief Executive must agree with the findings of the assessment and approve any reimbursement.

5.12.5. Subject to the above conditions and the Remuneration Authority Determination limits, the Council may reimburse:

a) Up to $4,500 for the installation of a security system at the elected member's primary residence.

b) Up to $1,000 per annum for monitoring, call-outs, and repairs.

5.12.6. Additional expenses for supplementary security measures may be reimbursed if:

a) The security threat and risk assessment recommends such measures; and

b) The Council applies to the Remuneration Authority and receives approval for reimbursement of these additional expenses

5.12.7. The Governance Manager will coordinate requests and assessments, and maintain records of approvals and reimbursements. All reimbursements must be supported by appropriate documentation and receipts.

6. Breaches

An alleged breach of allowance and expense rules is to be considered under the Code of Conduct.

7. Effective date

1 July 2026

8. Review date

This policy will be reviewed annually following the release of the Remuneration Authorities Local Government Elected Members Determination. The next review is due July 2027.

9. Policy owned by

The Governance Manager.

10. Approval

Approved by Waimakariri District Council on 7 July 2026 for receipt by the Remuneration Authority.

Appendix 1

Approved Events Eligible for Mileage Claim	Mileage	
	Paid	Not Paid
Council meetings (ordinary, special, extra-ordinary and emergency)	✓	
Committees and Subcommittees of Council (if appointed a member)	✓	
Community Board meetings (if an appointed member)	✓	
Resource Consent Hearings (if an appointed member of the Hearings Panel)	✓	
WDC Advisory Group meetings (if appointed by the Council as its representative) (e.g. Ohoka Domain Advisory Group)	✓	
Formally representing Council (as a result of resolution of Council) at a formal meeting of another local authority	✓	
Meetings of other outside organisations as the Council's appointed representative (appointment pursuant to a Council resolution). (Note that meetings of Council Controlled Organisations and Trusts where Councillors and Community Board members are otherwise remunerated do not qualify for payment.)	✓	
Full Council workshops or briefings (which have the prior approval of the Mayor and Chief Executive) at which no resolutions or decisions are made. These workshops are to be held solely to discuss major policy or strategic issues of interest to all Councillors	✓	
Training and development courses, field trips, site visits, where authorised by the Mayor or formal resolution of Council or Community Board, in excess of four hours	✓	
Public meetings where the Council is officiating	✓	
Meetings with other statutory bodies to deal with issues which would be the responsibility of a Committee or Subcommittee of Council of which the Councillor attending is a member or which deal with issues directly affecting the Councillors Ward or Portfolio	✓	
Local Conferences/Seminars (if an appointed WDC representative) *Note – Local being generally the Canterbury region at the discretion of the Chief Executive and/or Governance Manager*	✓	
Working groups or working parties	✓	
Field trips or site visits/inspections (including site visits for resource consent hearings where approved by Mayor or Committee Chairperson and advised to Governance Manager)	✓	

Approved Events Eligible for Mileage Claim	Mileage	
	Paid	**Not Paid**
Briefings and discussions with the Mayor, Chief Executive, Senior Managers and Officers	✓	
Where Councillors, other than the Deputy Mayor, officiate at “official” functions as determined by the Mayor	✓	
Constituency meetings (either with individuals or organisations) unless there is formal approval from the Mayor or Chief Executive		**X**
Social functions		**X**
Event attendance in a non-representative/unofficial capacity		**X**
Travel not related to the business of the Waimakariri District Council		**X**
Personal travel interspersed with Council related business		**X**

Abridged version.

19/06/2026
PCO 29060/9.0

Local Government Elected Members (2026/27) Determination 2026

This determination is made by the Remuneration Authority under the Remuneration Authority Act 1977 and clauses 6 and 7A of Schedule 7 of the Local Government Act 2002, after having regard to the matters specified in clause 7 of that schedule.

Contents

		Page
1	Title	2
2	Commencement	2
3	Expiry	2
	Interpretation	
4	Interpretation	2
5	Meaning of hearing	3
6	Meaning of hearing time	3
	Entitlement to remuneration, allowances, and hearing fees	
7	Remuneration, allowances, and hearing fees payable	3
8	Acting mayor or chairperson	4
9	Motor vehicles for mayors and regional council chairpersons	4
	Allowances	
10	Vehicle-kilometre allowance	6
11	Travel-time allowance	7
12	ICT allowances	8
13	Childcare allowance	10
14	Home security system allowance	10
15	Allowances inclusive of GST	10
	Hearing fees	
16	Fees related to hearings	11
	Revocation	
17	Revocation	11
	Schedule	12
	Remuneration	

Determination

1 Title

This determination is the Local Government Elected Members (2026/27) Determination 2026.

2 Commencement

This determination comes into force on 1 July 2026.

3 Expiry

This determination expires at the close of 30 June 2027.

Interpretation

4 Interpretation

In this determination, unless the context otherwise requires,—

board means—

(a) a community board of a territorial authority other than the Auckland Council; or

(b) a local board of the Auckland Council

determination term means the period from the coming into force of this determination to its expiry

hearing has the meaning given to it by clause 5

hearing time has the meaning given to it by clause 6

GST means goods and services tax payable under the Goods and Services Tax Act 1985

local authority means a regional council or a territorial authority

member means, in relation to a local authority or a board, a person who is declared to be elected to that local authority or board under the Local Electoral Act 2001 or who, as the result of further election or appointment under that Act or the Local Government Act 2002, is an office holder in relation to the local authority or board (for example, a chairperson)

on local authority business includes on the business of any board of the local authority

regional council means a regional council named in Part 1 of Schedule 2 of the Local Government Act 2002

RMA means the Resource Management Act 1991

territorial authority means a territorial authority named in Part 2 of Schedule 2 of the Local Government Act 2002.

5 Meaning of hearing

In this determination, **hearing** means—

(a) a hearing arising from a resource consent application made under section 88 of the RMA; or

(b) a meeting for determining a resource consent application without a formal hearing; or

(c) a hearing arising from a notice of requirement (including one initiated by the local authority); or

(d) a pre-hearing meeting held under section 99 of the RMA in relation to a hearing referred to in paragraph (a) or (c); or

(e) a hearing as part of the process of the preparation, change, variation, or review of a district or regional plan or regional policy statement; or

(f) a mediation hearing in the Environment Court as part of an appeal from a decision of a local authority; or

(g) a hearing on an objection against a charge fixed by a local authority under section 36 of the RMA.

6 Meaning of hearing time

In this determination, **hearing time** means the time spent on any of the following:

(a) conducting a hearing:

(b) formal deliberations to decide the outcome of a hearing:

(c) participating in an official group site inspection related to a hearing:

(d) determining a resource consent application where a formal hearing does not take place:

(e) preparing for a hearing and participating in any inspection of a site for the purposes of a hearing (other than an official group site inspection under paragraph (c)):

(f) writing a decision arising from a hearing or communicating for the purpose of the written decision.

Entitlement to remuneration, allowances, and hearing fees

7 Remuneration, allowances, and hearing fees payable

Remuneration

(1) A member of a local authority or a board of that local authority is entitled to the applicable remuneration set out in the Schedule (adjusted under clause 9, if applicable).

(2) If a member of a territorial authority is also elected or appointed to a board, the member is entitled only to the remuneration that is payable to the member as a member of the territorial authority.

(3) A member of a local authority or a board—

(a) is not entitled to receive remuneration for more than 1 office at any one time; and

(b) who holds 2 or more offices is entitled to be paid the remuneration payable for the office with the highest remuneration.

Allowances and hearing fees

(4) A member of a local authority or a board may also be entitled to—

(a) the applicable allowances payable in accordance with clauses 10 to 15:

(b) the applicable hearing fees payable under clause 16.

8 Acting mayor or chairperson

(1) This clause applies to a member who acts as a mayor or chairperson during a period when, because of a vacancy or temporary absence, the local authority is not paying the remuneration or allowances that it would usually pay to the mayor or chairperson.

(2) While the member is acting as mayor or chairperson, the local authority must pay the member the remuneration and allowances usually payable to the mayor or chairperson, instead of the member's usual remuneration, allowances, and hearing fees.

9 Motor vehicles for mayors and regional council chairpersons

(1) A local authority may provide to the mayor or regional council chairperson of the local authority—

(a) a motor vehicle (which may be provided for restricted private use, partial private use, or full private use); or

(b) a vehicle-kilometre allowance under clause 10.

(2) If a local authority provides a motor vehicle to a mayor or regional council chairperson during the determination term, the maximum purchase price that the local authority may pay for the motor vehicle is,—

(a) in the case of a petrol or diesel vehicle, $60,000; and

(b) in the case of an electric or a petrol hybrid vehicle, $70,500.

(3) If a local authority provides a motor vehicle to a mayor or regional council chairperson for restricted private use, the local authority must not make a deduction from the annual remuneration payable to the mayor or regional council chairperson under the Schedule (as applicable) for the provision of that motor vehicle.

(4) If a local authority provides a motor vehicle to a mayor or regional council chairperson for partial private use or full private use,—

(a) the local authority must adjust the annual remuneration payable to the mayor or regional council chairperson under the Schedule (as applicable) in accordance with subclause (5) or (6) (as applicable); and

(b) the adjustment must take effect on and from—

(i) the date of commencement of this determination (in the case of a motor vehicle provided to the person before that date); or

(ii) the date of provision of the motor vehicle to the person (in the case of a motor vehicle provided during the determination term).

(5) If a local authority provides a motor vehicle to a mayor or regional council chairperson for partial private use, the local authority must deduct the amount calculated in accordance with the following formula from the remuneration payable to that person:

$$v \times 41\% \times 10\%$$

where v means the purchase price of the vehicle.

(6) If a local authority provides a motor vehicle to a mayor or regional council chairperson for full private use, the local authority must deduct the amount calculated in accordance with the following formula from the remuneration payable to that person:

$$v \times 41\% \times 20\%$$

where v means the purchase price of the vehicle.

(7) In this clause,—

full private use means that—

(a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and

(b) the vehicle is available for the mayor's or regional council chairperson's unrestricted private use; and

(c) the vehicle is used by the mayor or regional council chairperson for both local authority business and private use; and

(d) the vehicle may also be used by other local authority members or staff on local authority business, with the permission of the mayor or regional council chairperson

partial private use means that—

(a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and

(b) the vehicle is used by the mayor or regional council chairperson for both local authority business and private purposes; and

(c) the vehicle may also be used by other local authority members or staff on local authority business, with the permission of the mayor or regional council chairperson; and

(d) all travel in the vehicle is recorded in a logbook; and

(e) the use of the vehicle for private purposes accounts for no more than 10% of the distance travelled in the vehicle in a year

purchase price means the amount paid for the vehicle,—

(a) including goods and services tax and any on-road costs; and

(b) after deducting the amount of any rebate that applied under the former clean car discount scheme, which ended on 31 December 2023, in respect of the purchase of the vehicle

restricted private use means that—

(a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and

(b) the vehicle is otherwise generally available for use by other local authority members or staff on local authority business; and

(c) the vehicle is used solely for local authority business; and

(d) all travel in the vehicle is recorded in a logbook.

Allowances

10 Vehicle-kilometre allowance

(1) A local authority may pay to a member a vehicle-kilometre allowance to reimburse that member for costs incurred in relation to eligible travel.

(2) A member's travel is eligible for the allowance if—

(a) it occurs at a time when the member is not provided with a motor vehicle by the local authority; and

(b) the member is travelling—

(i) in a private vehicle; and

(ii) on local authority business; and

(iii) by the most direct route that is reasonable in the circumstances.

(3) The allowance payable to a member for eligible travel is,—

(a) for a petrol vehicle,—

(i) $1.20 per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and

(ii) 37 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term:

(b) for a diesel vehicle,—

(i) $1.30 per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and

(ii) 38 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term:

(c) for a petrol hybrid vehicle,—

(i) 90 cents per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and

(ii) 24 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term:

(d) for an electric vehicle,—

(i) $1.22 per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and

(ii) 23 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term.

(4) However, if a member of a local authority travels from a place where the member permanently or temporarily resides that is outside the local authority area to the local authority area on local authority business, the member is only eligible for a vehicle-kilometre allowance for eligible travel after the member crosses the boundary of the local authority area.

(5) Subclause (4) does not apply to the payment of a vehicle-kilometre allowance by a local authority to a member who permanently or temporarily resides outside the local authority area if—

(a) the member's primary place of residence was outside the local authority area at the time of the local election, or an exceptional circumstance beyond the member's control requires them to move outside the local authority area; and

(b) the Remuneration Authority determines, on an application from the member and having considered the recommendation of the mayor or regional council chairperson, that subclause (4) does not apply.

11 Travel-time allowance

(1) A local authority may pay a member (other than a mayor, a regional council chairperson, a member of the governing body of the Auckland Council, the Christchurch City Council, or the Wellington City Council, or a chairperson of a local board of the Auckland Council) an allowance for eligible travel time.

(2) A member's travel time is eligible for the allowance if it is time spent travelling within New Zealand—

(a) on local authority business; and

(b) by the quickest form of transport that is reasonable in the circumstances; and

(c) by the most direct route that is reasonable in the circumstances.

(3) The travel-time allowance is $41.30 for each hour (pro-rated in the case of a part of an hour) of eligible travel time after the first hour of eligible travel time travelled in a day.

(4) However, if a member of a local authority permanently or temporarily resides outside the local authority area and travels to the local authority area on local authority business, the member is only eligible for a travel-time allowance for eligible travel time—

(a) after the member crosses the boundary of the local authority area; and

(b) after the first hour of eligible travel time within the local authority area.

(5) Subclause (4) does not apply to the payment of a travel-time allowance by a local authority to a member who permanently or temporarily resides outside the local authority area if—

(a) the member's primary place of residence was outside the local authority area at the time of the local election, or an exceptional circumstance beyond the member's control requires them to move outside the local authority area; and

(b) the Remuneration Authority determines, on an application from the member and having considered the recommendation of the mayor or regional council chairperson, that subclause (4) does not apply.

(6) The maximum total amount of travel-time allowance that a member may be paid for eligible travel in a 24-hour period is 8 hours.

(7) Despite subclause (1), the Chatham Islands Council may pay the Mayor of the Chatham Islands Council an allowance for eligible travel time.

12 ICT allowances

Member uses local authority's ICT

(1) If a local authority supplies ICT to a member for use on local authority business and allows for its personal use, the local authority may decide what portion, if any, of the local authority's costs reasonably attributable to such personal use must be paid by the member.

Member uses own equipment and consumables

(2) If a local authority determines that a member requires particular ICT equipment to perform their functions and requests that the member use their own equipment for those purposes, the local authority may pay an allowance.

(3) The matters for which the local authority may pay an allowance, and the amounts that the local authority may pay for the determination term, are as follows:

(a) for the use of a personal computer, tablet, or laptop, including any related docking station, $400:

(b) for the use of a multi-functional or other printer, $50:

(c) for the use of a mobile phone, $200:

(d) for the use of ICT consumables, up to $200.

Member uses own services

(4) If a local authority requests a member to use the member's own internet service for the purpose of the member's work on local authority business, the member is entitled to an allowance for that use of up to $800 for the determination term.

(5) If a local authority requests a member to use the member's own mobile phone service for the purpose of the member's work on local authority business, the member is entitled, at the member's option, to—

(a) an allowance for that use of up to $500 for the determination term; or

(b) reimbursement of actual costs of phone calls made on local authority business on production of the relevant phone records and receipts.

Pro-rating

(6) If the member is not a member for the whole of the determination term, subclauses (3) to (5) apply as if each reference to an amount were replaced by a reference to an amount calculated in accordance with the following formula:

$$(a \div b) \times c$$

where—

a is the number of days that the member held office in the determination term

b is the number of days in the determination term

c is the relevant amount specified in subclauses (3) to (5).

(7) The Remuneration Authority may approve rules proposed by a local authority to meet the costs of installing and running special ICT where, because of distance or restricted access, normal communications connections are not available.

(8) In this clause, **ICT** means information or communication technology, including—

(a) ICT equipment (for example, a mobile phone and a laptop computer); and

(b) ICT services (for example, a mobile phone service and an internet service); and

(c) ICT consumables (for example, printer or photocopy paper and ink cartridges).

13 Childcare allowance

(1) A local authority may pay a childcare allowance to an eligible member as a contribution towards expenses incurred by the member for childcare provided while the member is engaged on local authority business.

(2) A member is eligible to be paid a childcare allowance for childcare provided for a child only if—

(a) the member is a parent or guardian of the child or is a person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis); and

(b) the child is under 14 years of age; and

(c) the childcare is provided by a person who—

(i) is not a parent of the child or a spouse, civil union partner, or de facto partner of the member; and

(ii) does not ordinarily reside with the member; and

(d) the member provides evidence satisfactory to the local authority of the amount paid for childcare.

(3) A local authority must not pay childcare allowances to a member that total more than $7,500 per child during the determination term.

14 Home security system allowance

(1) Based on a security threat and risk assessment authorised by the local authority, a local authority may reimburse the expenses of having a security system installed and monitored at a member's primary place of residence up to a maximum of—

(a) $4,500 for purchasing and installing the system; and

(b) $1,000 in any year for monitoring, call-outs, and repairs.

(2) A member may also be reimbursed for additional expenses for the provision of supplementary security measures at their primary place of residence if—

(a) the security threat and risk assessment recommends that those supplementary security measures be provided to the member; and

(b) the Remuneration Authority, on application from the local authority, approves reimbursement of the additional expenses arising from the provision of those supplementary security measures.

15 Allowances inclusive of GST

The allowances set out in this determination are inclusive of GST.

Hearing fees

16 Fees related to hearings

(1) A member of a local authority or member of a board who acts as the chairperson of a hearing is entitled to be paid a fee of up to $130 per hour of hearing time related to the hearing.

(2) A member of a local authority or member of a board who is not the chairperson of a hearing is entitled to be paid a fee of up to $104 per hour of hearing time related to the hearing.

(3) For any period of hearing time that is less than 1 hour, the fee must be apportioned accordingly.

(4) This clause does not apply to—

(a) a mayor or a member who acts as mayor and is paid the mayor's remuneration and allowances under clause 8(2); or

(b) a chairperson of a regional council or a member who acts as chairperson of a regional council and is paid the chairperson's remuneration and allowances under clause 8(2); or

(c) a member of the governing body of the Auckland Council, the Christchurch City Council, or the Wellington City Council; or

(d) a chairperson of a local board of the Auckland Council.

Revocation

17 Revocation

The Local Government Elected Members (2025/26) Determination 2025 (SL 2025/140) is revoked.

Raglan Community Board

Office	Annual remuneration ($)
Chairperson	11,718
Member	5,860

Rural–Port Waikato Community Board

Office	Annual remuneration ($)
Chairperson	11,072
Member	5,536

Taupiri Community Board

Office	Annual remuneration ($)
Chairperson	5,141
Member	2,570

Tuakau Community Board

Office	Annual remuneration ($)
Chairperson	12,556
Member	6,277

Waimakariri District Council

Office	Annual remuneration ($)
Mayor	164,728
Deputy Mayor	91,271
Councillor with responsibilities (9)	71,026
Councillor (minimum allowable remuneration)	56,193

unchanged

Guidance note

The governance remuneration pool for the Waimakariri District Council is $730,505. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

unchanged

No Rem. Increase.

Kaiapoi–Tuahiwi Community Board

Office	Annual remuneration ($)
Chairperson	20,945
Member	10,472

Oxford–Ohoka Community Board

Office	Annual remuneration ($)
Chairperson	19,731
Member	9,866

Rangiora–Ashley Community Board

Office	Annual remuneration ($)
Chairperson	27,017
Member	13,508

Woodend–Sefton Community Board

Office	Annual remuneration ($)
Chairperson	17,305
Member	8,652

Waimate District Council

Office	Annual remuneration ($)
Mayor	119,274
Deputy Mayor	39,708
Councillor with no additional responsibilities	31,766
Councillor (minimum allowable remuneration)	24,485

Guidance note

The governance remuneration pool for the Waimate District Council is $262,073. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Waipa District Council

Office	Annual remuneration ($)
Mayor	162,399
Deputy Mayor	86,887
Chair Strategic Planning and Policy Committee and Deputy Chair Finance and Corporate	69,509
Chair Service Delivery	66,613
Chair Regulatory Committee	63,717
Deputy Chair Service Delivery	63,717
Deputy Chair Risk and Assurance Committee	60,821
Deputy Chair Regulatory Committee and Iwi Portfolio	66,613
Councillor with no additional responsibilities	57,925
Councillor (minimum allowable remuneration)	50,684

Guidance note

The governance remuneration pool for the Waipa District Council is $709,576. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Cambridge Community Board

Office	Annual remuneration ($)
Chairperson	22,502
Member	11,251

Guidance note

The governance remuneration pool for the Whanganui District Council is $744,666. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Whanganui Rural Community Board

Office	Annual remuneration ($)
Chairperson	13,450
Member	6,724

Whangarei District Council

Office	Annual remuneration ($)
Mayor	181,720
Deputy Mayor	104,340
Chairs of Committees of the Whole and Te Karearea Standing Committee (5)	84,777
Deputy Chairs of Committees of the Whole (3)	78,255
Chair, Civic Honours (including citizenship ceremonies)	71,734
Councillor with no additional responsibilities	65,213
Councillor (minimum allowable remuneration)	64,398

Guidance note

The governance remuneration pool for the Whangarei District Council is $1,030,361. *See* the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Dated at Wellington this 23 day of June 2026.

Chairperson.

Member.

Member.

Explanatory memorandum

This memorandum is not part of the determination but is intended to indicate its general effect.

This determination comes into force on 1 July 2026 and expires at the close of 30 June 2027.

During the first quarter of 2025, the Remuneration Authority (the **Authority**) completed its triennial review of the remuneration, allowances, and hearing fees that apply to the elected members of local authorities, local boards, and community boards listed in clause 6 of Schedule 7 of the Local Government Act 2002 (**elected members**). That review resulted in elected members receiving increases from 1 July 2025 and the majority of councils receiving increases from 12 October 2025 (the day after polling day for the 2025 local elections). These increases are set out in the Local Government Elected Members (2025/26) Determination 2025.

In March 2026, the Authority sought the views of all local authorities on the matters that it should take into account in making this determination. The Authority received a small number of submissions.

In making this determination, the Authority also took into account the following:

- the triennial review:
- feedback received from the consultation carried out in March 2026:
- economic and labour market indicators, including the Labour Cost Index for the public sector for the year to March 2026:
- the increases received by elected members effective from 1 July 2025:
- the increases received by the majority of councils from 12 October 2025.

After considering those matters, and applying the mandatory criteria that the Authority must have regard to in accordance with clause 7 of Schedule 7 of the Local Government Act 2002 and sections 18 and 18A of the Remuneration Authority Act 1977, the Authority decided to (from 1 July 2026)—

- maintain the allowances and hearing fees covering elected members at their post-2025 local elections levels (*see* Local Government Elected Members (2025/26) Determination 2025) except for the vehicle-kilometre allowance, which has been adjusted to reflect the rates prescribed by the Inland Revenue Department in Operational Statement OS 19/04 (KM 2026):
- remove the requirement that elected members can claim a home security system allowance only if their primary place of residence is within the local authority area (local authorities retain the discretion to restrict the application of the allowance to within their areas, should they choose):
- clarify that all allowances are inclusive of goods and services tax:
- maintain the current annual remuneration rates for Auckland Council and Auckland Local Boards elected members until a further review can be undertaken to consider the impacts that the Local Government (Auckland Council)

(Transport Governance) Amendment Act 2026 may have on the Council's governance arrangement and the workloads of the elected members:

- maintain the current annual remuneration rates for regional councils, community boards, and most territorial authorities:
- apply an increase of no greater than 1.7% to the annual remuneration rates of 19 territorial authorities that received an increase of less than 1.7% following the October 2025 local elections (this figure was informed by the Labour Cost Index for the public sector for the year to March 2026).

The governance remuneration pools for the majority of local authorities are maintained at their post-2025 local election levels. The exceptions are the 19 territorial authorities whose pools have been adjusted by up to 1.7% to reflect the increases made to their elected members' remuneration. The governance remuneration pools for each local authority are included in the guidance notes in the Schedule.

Issued under the authority of the Legislation Act 2019.
Date of notification in *Gazette*:

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR INFORMATION

FILE NO and TRIM NO:	EXC-57/260617144640
REPORT TO:	COUNCIL
DATE OF MEETING:	7th July 2026
AUTHOR(S):	Jeff Millward - Chief Executive
SUBJECT:	Health, Safety and Wellbeing Report – May 19th 2026 to June 17th 2026

ENDORSED BY:
(for Reports to Council, Committees or Boards)

General Manager | Chief Executive

1. SUMMARY

1.1. This report provides an update to Council on Health, Safety and Wellbeing (HS&W) matters between 19th May 2026 and 17th June 2026. The dashboard reporting in the appendices cover trends between July 2025 and June 2026.

1.2. There were 14 incidents which occurred from 19th May 2026 and 17th June 2026. There are 107 lost time hours to the organisation in this period.

1.3. Flamingo Scooter did not report any incidents within this period.

1.4. Rangiora Airfield reported one incident, inclusive of a reported incident to Civil Aviation Authority New Zealand (CAANZ) within this period.

1.5. All staff incidents are included in this report. Public incidents are included in the graphs in Appendix B.

Attachments:

i. Appendix A: Incidents, Accidents and Near misses
ii. Appendix B: Health, Safety and Wellbeing Dashboard Reports.
iii. Appendix C: Contractor Health and Safety Capability Pre-qualification Assessment (drawn from the Site Wise database)

2. RECOMMENDATION

THAT the Council:

(a) **Receives** Report No. 260617144640.

(b) **Notes** that there were no Worksafe notifiable incidents this month. The organisation is, so far as is reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at work Act 2015

(c) **Circulates** this report to the Community Boards for their information.

3. BACKGROUND

3.1. The Health and Safety at Work Act 2015 requires that Officers must exercise due diligence to make sure that the organisation complies with its health and safety duties.

3.2. An officer under the Health and Safety at Work Act 2015 is a person who occupies a specified position or who occupies a position that allows them to exercise a significant influence over the management of the business or undertaking. Mayor, Councillors and the Chief Executive are considered to be Officers of the Waimakariri District Council.

4. ISSUES AND OPTIONS

4.1. Incidents, Accidents & Hazards

4.1.1. The period 19th May 2026 to 17th June 2026 shows a decrease of Injuries and Near Misses for both members of the public and no incidents report for Contractors. Please note that near misses will be recorded in the incident type from next month.

4.1.2. Incidents have been varied, with the major classes being medical incidents (three) and adverse interactions (four). Staff injuries have been managed and return to work plans are in place where necessary. A serious incident at the Dudley Aquatic Centre, that the individual passed away at a later time as a result of the incident.

4.1.3. There were two instances of Vehicle and Property damage, with members of the public found to be at fault.

4.1.4. Adverse Interactions have consisted of threatening behaviour from members of the public towards staff. We continue to involve the Police as necessary to ensure the safety and wellbeing of our staff.

4.1.5. No Flamingo Scooter incidents for this reporting period

4.1.6. The Rangiora Airfield incident has been reported to CAANZ for comment and feedback. No response to WDC is expected unless CAANZ decide to take action.

4.1.7. All incidents are either closed with mitigations or currently under investigation. Key learnings have been or will be shared with teams. Reporting of all incident occurrences has been consistent with staff and incident information has been thorough. Communication with contractors and members of the public where applicable.

4.2. Implications for Community Wellbeing

There are no implications on community wellbeing by the issues and options that are the subject matter of this report.

4.3. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are no groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There was some lost time as per reported incidents. There are no financial implications for the decisions sought by this report. Lost time is attributable to normal operations budgets.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

The organisation has reviewed its health and safety risk and developed an action plan. Failure to address these risks could result in incidents, accidents or other physical or psychological harm to staff or the public.

The regular review of risks is an essential part of good safety leadership.

6.3 Health and Safety

There are health and safety risks arising from the adoption/implementation of the recommendations in this report. Continuous improvement, monitoring, and reporting of Health and Safety activities are a key focus of the health and safety management system.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

The key legislation is the Health and Safety at Work Act 2015.

The Council has a number of Human Resources policies, including those related to Health and Safety at Work.

The Council has an obligation under the Local Government Act to be a good employer.

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

- There is a safe environment for all.
- Harm to people from natural and man-made hazards is minimised.
- Our District has the capacity and resilience to quickly recover from natural disasters and adapt to the effects of climate change.

The Health, Safety and Wellbeing of the organisation, its employees and volunteers ensures that Community Outcomes are delivered in a manner which is legislatively compliant and culturally aligned to our organisational principles.

7.4. Authorising Delegations

An officer under the Health and Safety at Work Act 2015 is a person who occupies a specified position or who occupies a position that allows them to exercise a significant influence over the management of the business or undertaking. Councillors and Chief Executive are considered to be the Officers of WDC.

Appendix A

WDC Incident Reports

Date	Event Description	Incident Type	Person Type	Outcome & Response
15/05/2026	Medical event	Medical	Staff	Staff member experienced arrythmia. Ambulance was called and they were assessed and taken to hospital. Has previously experienced mild arrythmia and now under the care of their GP.
18/05/2026	Cut Thumb	Injury	Staff	Staff member cut thumb on a wire sticking out from lane ropes when moving the lane ropes. They were given first aid.
18/05/2026	Abuse of Staff	Adverse Interaction	Staff	Increase in abuse of parking staff with increased presence in Kaiapoi. ESU has implemented more frequent monitoring for visibility and a minimum of 2 officers now required when patrolling Kaiapoi.
19/05/2026	Using the loader incorrectly to lift steel plates	Near Miss	Staff	Less experienced employee tried to lift large steel plates incorrectly. Training/assessment sessions have been introduced.
21/05/2026	Closed boundary valve inadvertently turned on by staff after work was completed	Property or Vehicle Damage	Staff, Member of the Public	A valve that had been turned off by a property owner was turned on by staff after the completion of a water upgrade contract, resulting in water in the house. A letter had been left in the mailbox of the property.
26/05/2026	Twisted knee	Injury	Staff	Staff strained their knee while inspecting a roof space.
26/05/2026	Medical incident with unknown cause	Medical	Staff	Staff member felt faint before a meeting. Taken to Medical Corner, who suggested they go to ED in Christchurch.
27/05/2026	Got honked at while navigating around about safely	Adverse Interaction	Staff, Member of the Public	Staff member in a WDC vehicle was honked at in a roundabout and passed at speed in a 50 km speed zone.
29/05/2026	WDC vehicle clipped another car that did a u-turn in front of it	Property or Vehicle Damage	Staff, Member of the Public	Staff member was driving in a 100 km zone. They slowed as two cars were moving in the grass verge and then one car did a U-turn. The staff member braked but hit the turning vehicle. Some damage to both vehicles but no injuries.

3/06/2026	Teenage patrons trespassed re-entering premises	Adverse Interaction	Staff, Member of the Public	Member of the public, previously trespassed, entered the library with two friends. Was asked to leave and didn't respond well, swearing at staff. Friends also swore and kicked the foyer on the way out (no damage). Police issued new trespass orders for all three people.
8/06/2026	Aircraft Accident	Property or Vehicle Damage	Member of the Public	A plane coming in for landing at the Rangiora Airfield hit the eastern boundary fence, suffering significant damage and leaking fuel. Ambulance and FENZ attended. Pilot claimed they were uninjured post incident. CAA notified and CAA Field Safety Advisor attended. NOTAM issued to close the runway temporarily for cleanup.
9/06/2026	Customer experienced possible heart attack while swimming	Medical	Member of the Public	Customer was swimming lengths and started struggling. Lifeguards performed a wet rescue and followed 111 instructions. Paramedic arrived and took over. Patient received chest compressions, was put on an AED and O2. Ambulance, fire and police all in attendance. Patient taken to hospital for further assessment and treatment but sadly passed away the next day.
12/06/2026	Man asked to leave as he was drinking wine in the library	Adverse Interaction	Staff, Member of the Public	Person asked to leave Kaiapoi library as was drinking wine next to the children's section. This is the second occurrence, both times they left without issue. Being monitored by staff.

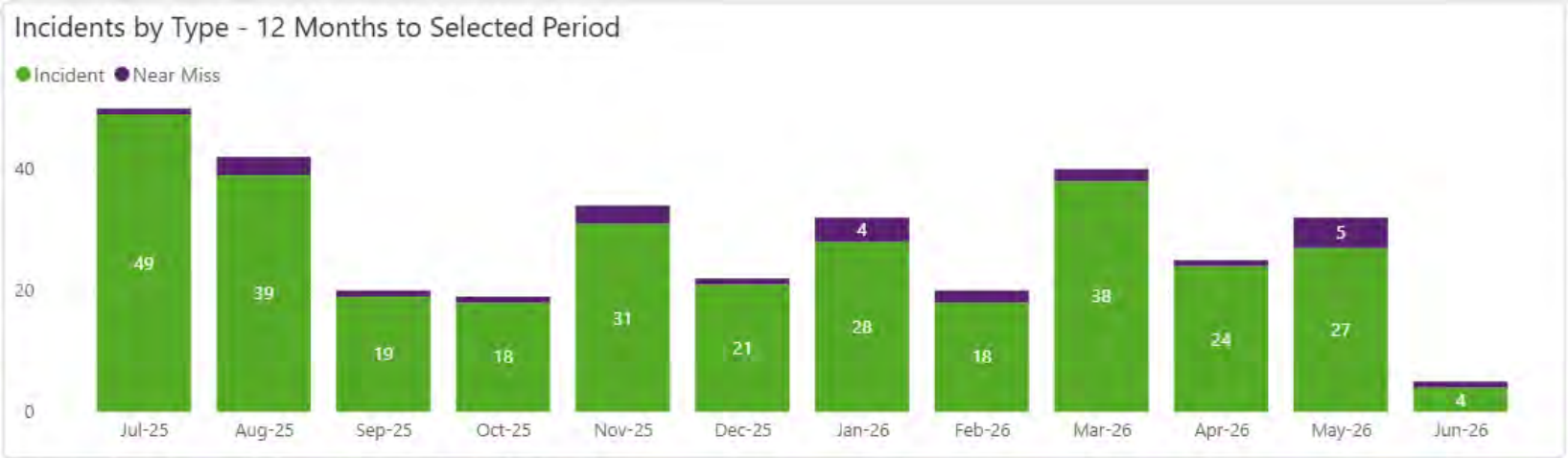
Airfield Incident Reports – Included in this report. All reported incidents have been reported to the CAA
Aquatic Facilities staff incidents are included in this report. Public incidents are included in the graphs in Appendix B.
Flamingo Scooter Incident Reports: No incidents reported for this period.

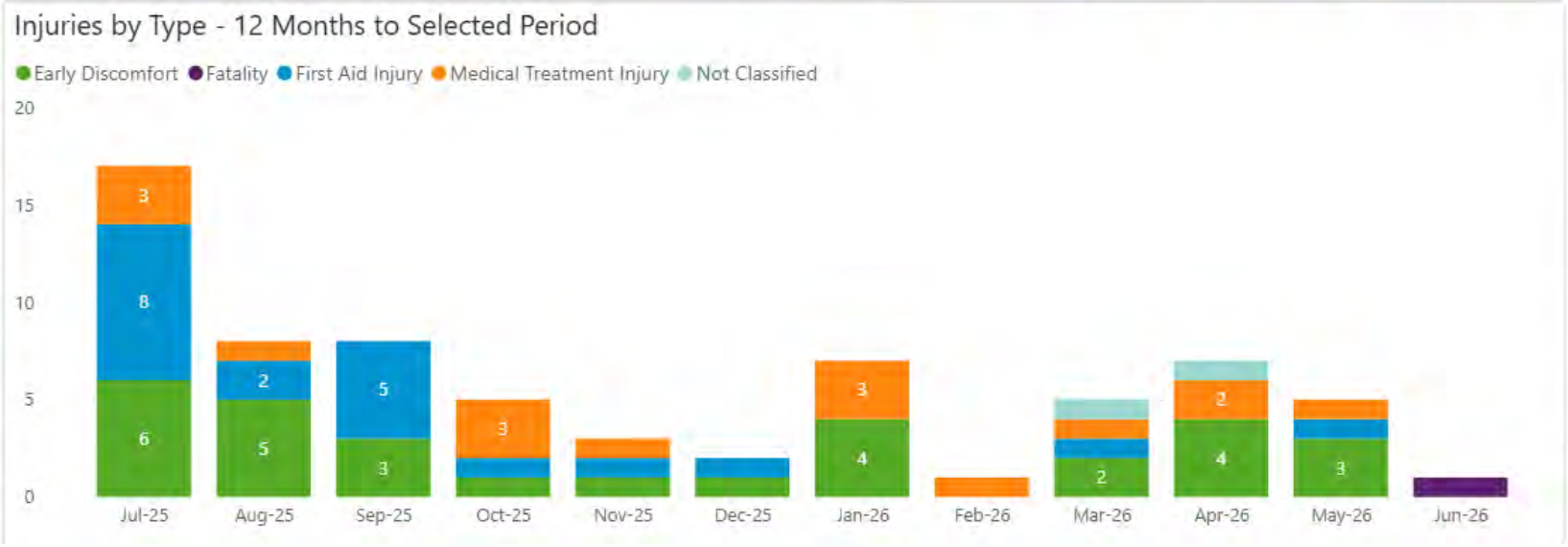
Safety Inspections (Workplace Walkarounds)	• Workplace Walkarounds in progress – 12 June 2026 • First Aid Kit Checks – due end June 2026
Training Delivered	• Situational Safety 21 May 2026 (14 staff) • EWP Legislation + Scissor & Self-propelled Boom Lifts 17 June 2026 (1 WU staff) • Close Approach Assessment 5 & 9 June 2026 (3 WU staff) • Competency Assessment WTR 9 June 2026 (3 WU staff) •
Scheduled Training	• WTR Driver Licence Endorsement 30 June 2026 (1 WU staff) • First Aid Training 1 July 2026 (up to 25 staff) • Permit to Work Issuer & Receiver 2 & 3 July 2026 (1 WU staff) • Forklift Operator Certificate 6 & 28 July (6 WU staff) • First Aid Training 5 August 2026 (up to 25 staff) • PE Pipe Welding TBC September/October 2026 (6 WU staff)

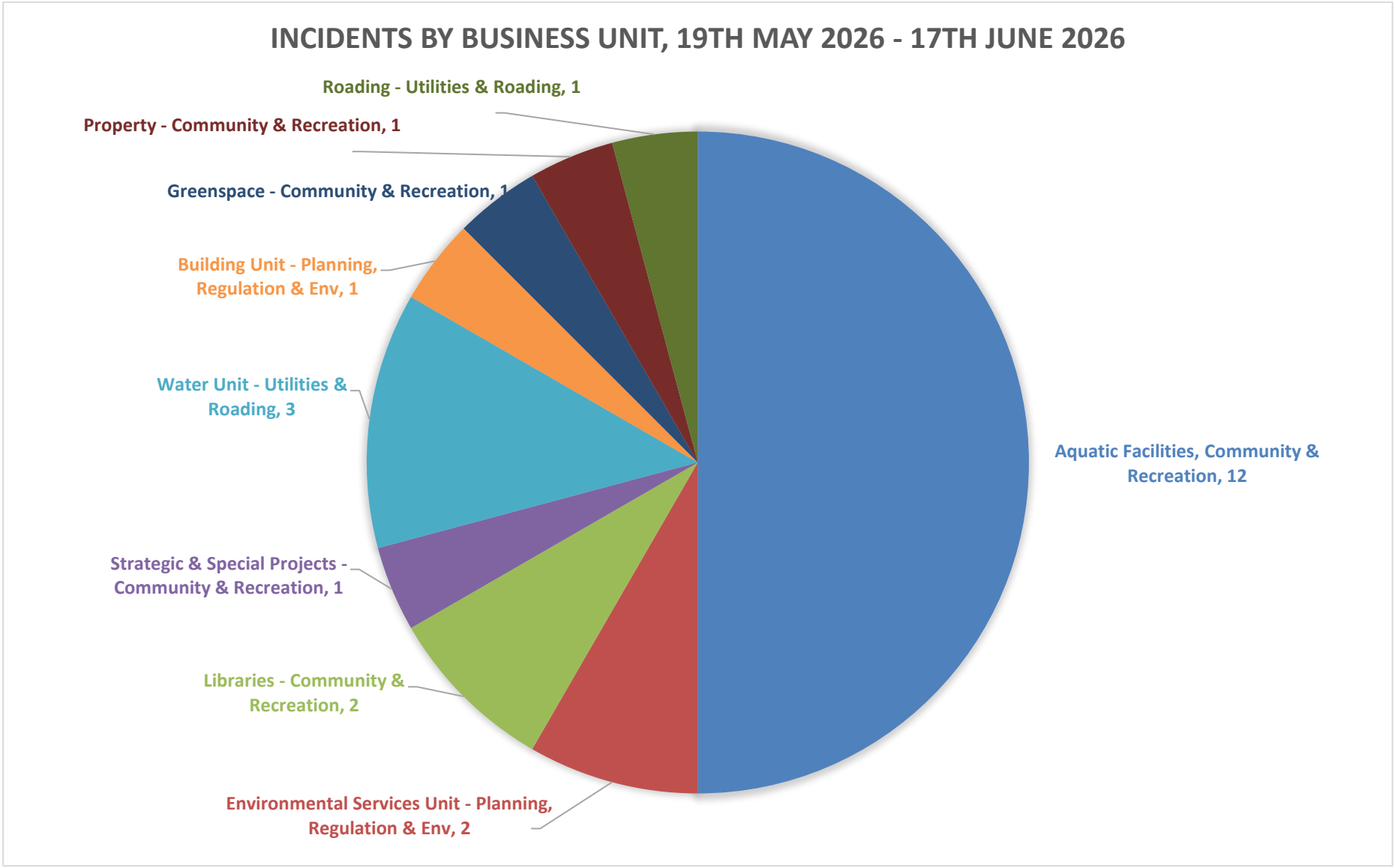
Appendix B

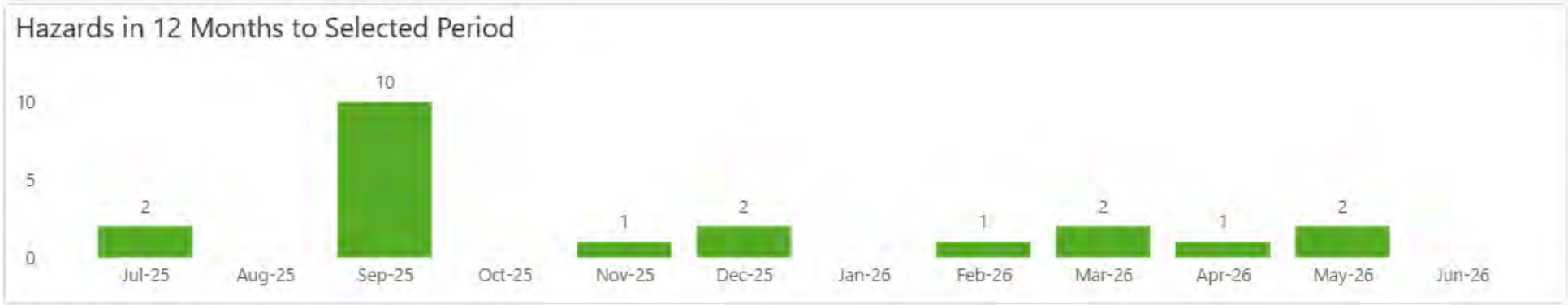
(All graphs in Appendix B show information recorded in the new Health and Safety Management System to date)

Data is from July 2025 – June 17th 2026, unless otherwise stated.



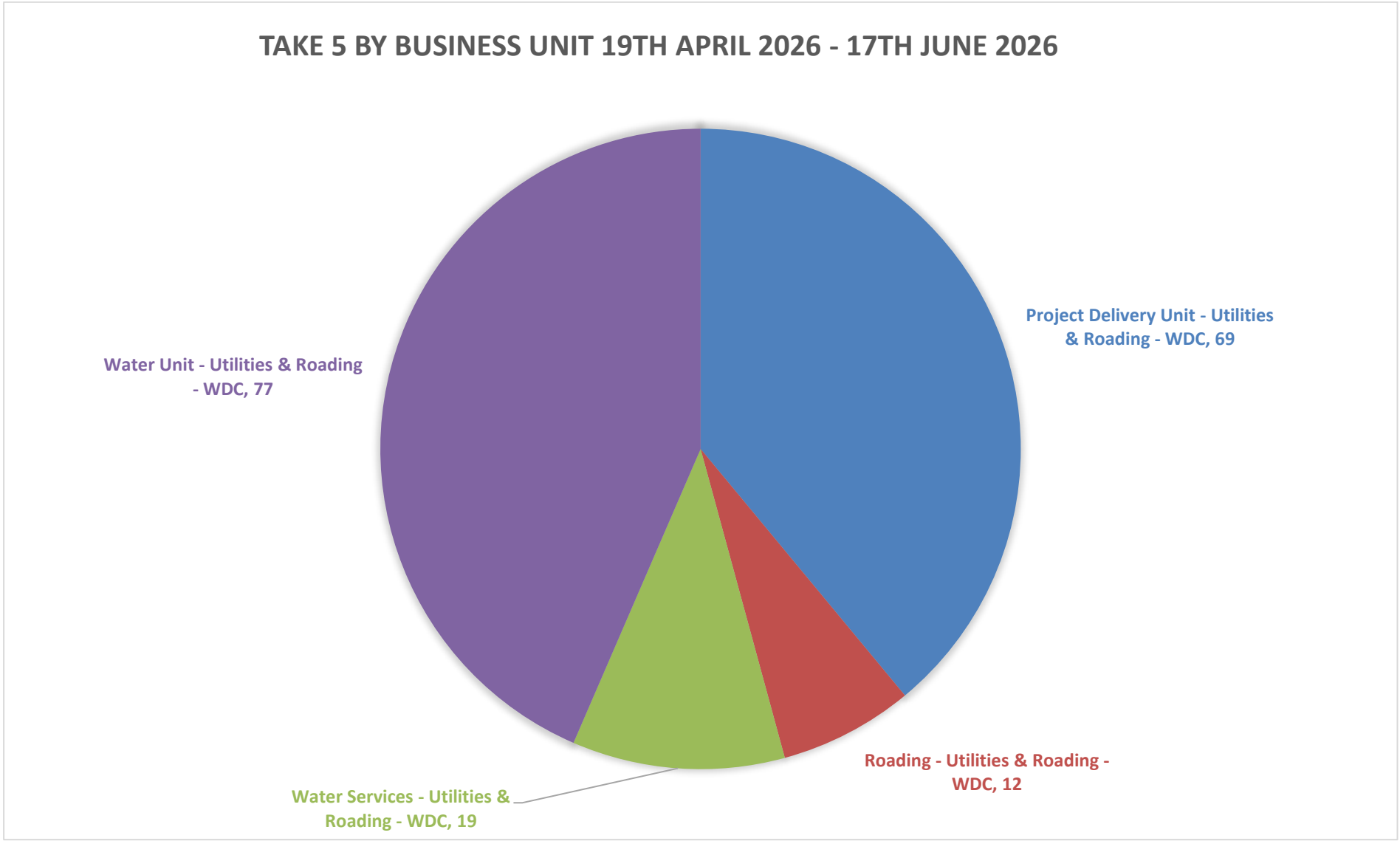



INCIDENTS BY BUSINESS UNIT, 19TH MAY 2026 - 17TH JUNE 2026
Roading - Utilities & Roading, 1
Property - Community & Recreation, 1
Greenspace - Community & Recreation, 1
Building Unit - Planning, Regulation & Env, 1
Water Unit - Utilities & Roading, 3
Strategic & Special Projects - Community & Recreation, 1
Libraries - Community & Recreation, 2
Environmental Services Unit - Planning, Regulation & Env, 2
Aquatic Facilities, Community & Recreation, 12

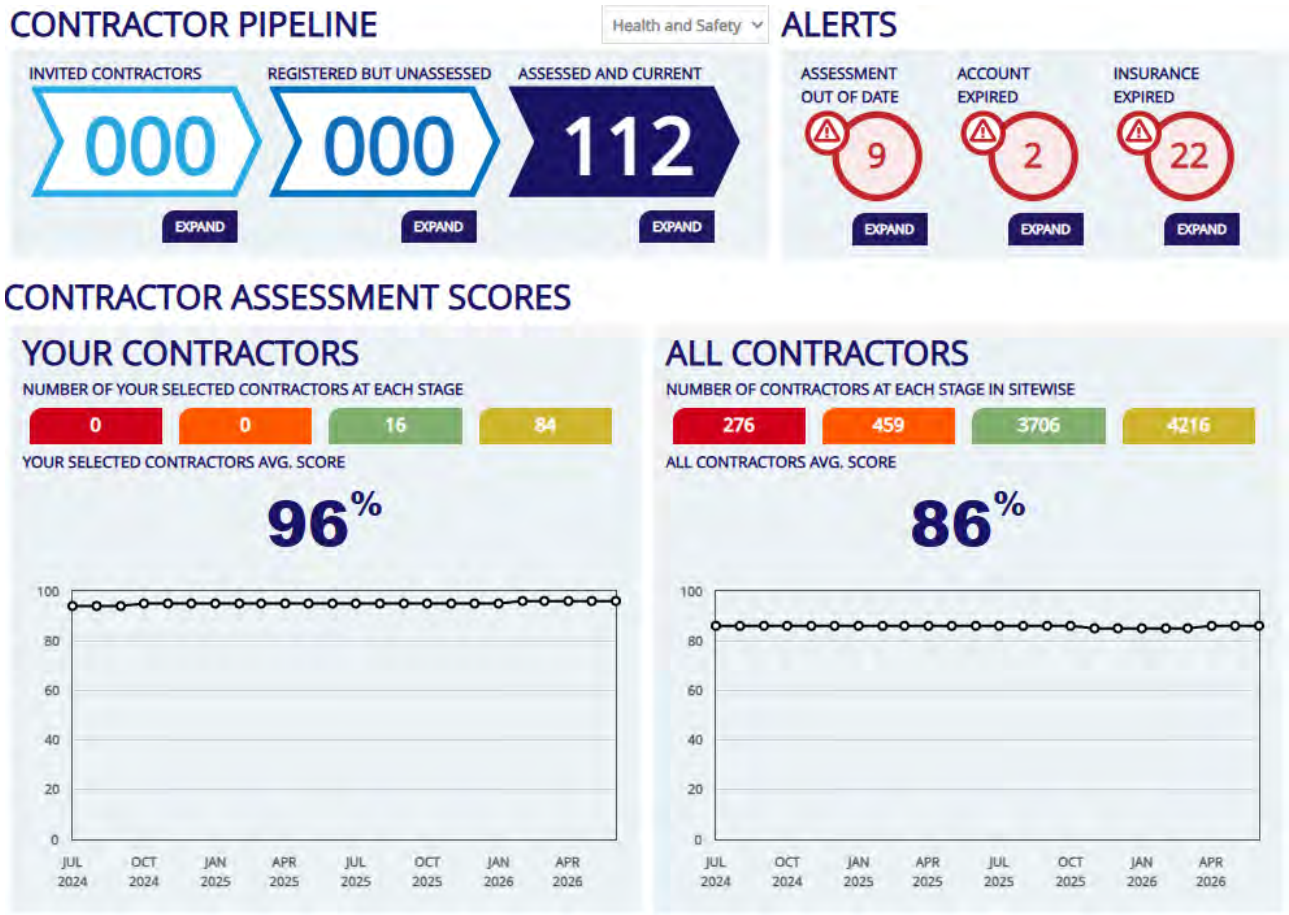

Hazards in 12 Months to Selected Period
10
5
0
2
10
1
2
1
2
1
2
Jul-25
Aug-25
Sep-25
Oct-25
Nov-25
Dec-25
Jan-26
Feb-26
Mar-26
Apr-26
May-26
Jun-26

Take5 in 12 Months to Selected Period
300
200
100
0
320
223
231
168
193
118
128
129
168
127
164
93
Jul-25
Aug-25
Sep-25
Oct-25
Nov-25
Dec-25
Jan-26
Feb-26
Mar-26
Apr-26
May-26
Jun-26

Lost Hours in 12 Months to Selected Period
(Blank)
100
0
8
12
71
3
86
20
16
16
16
93
107
Jul-25
Aug-25
Sep-25
Oct-25
Nov-25
Dec-25
Jan-26
Feb-26
Mar-26
Apr-26
May-26
Jun-26


TAKE 5 BY BUSINESS UNIT 19TH APRIL 2026 - 17TH JUNE 2026
Project Delivery Unit - Utilities & Roading - WDC, 69
Roading - Utilities & Roading - WDC, 12
Water Services - Utilities & Roading - WDC, 19
Water Unit - Utilities & Roading - WDC, 77

Appendix C



Above is the current status of our preferred contractor database held within SiteWise.

Alerts are the contractors currently out of assessment date, expired and their insurance has expired. We do not engage these contractors until they are reassessed by SiteWise.

SiteWise issue reminders as well as the HS&W team once a month until they have updated them.

“YOUR CONTRACTORS” is referring to our preferred contractor list. “ALL CONTRACTORS” is referring to the full contractor list.

“INVITED CONTRACTORS “is referring to the number of new contractors we have invited and as preferred this past month. “REGISTERED BUT UNASSESSED” is referring to the contractors that have applied to Sitewise but have not submitted documentation for assessment yet.

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO:	CMS-03-11-01 / 260309071759
REPORT TO:	COMMUNITY AND RECREATION COMMITTEE
DATE OF MEETING:	16 June 2026
AUTHOR(S):	Emily Belton – Youth Development Facilitator Lexie Mealings – Policy Analyst
SUBJECT:	Adoption of the Waimakariri Youth Action Plan 2026-2029
ENDORSED BY: (for Reports to Council, Committees or Boards)	General Manager / Chief Executive

1. SUMMARY

1.1. This report seeks a recommendation from the Community and Recreation Committee to Council for the adoption of the final Waimakariri Youth Action Plan 2026-2029 (the Youth Action Plan).

1.2. The Youth Action Plan is the direct result of a thorough early engagement process, co-designed with the Youth Action Plan Advisory Group, which successfully captured the diverse viewpoints of over 1,100 local 12-to-24-year-olds. This early engagement ran between 18 May and 13 July 2025.

1.3. Public consultation on the Draft Youth Action Plan was held between 18 February and 18 March 2026. This consultation received eight responses. In addition to the eight formal submissions, staff also received informal health sector feedback and further internal staff input.

1.4. As key advisors to Te Ngai Tūāhuriri Rūnanga, the Draft Youth Action Plan received input from a Principal Advisor at Whitiora Centre Limited. These have been integrated into the final Waimakariri Youth Action Plan 2026-2029.

1.5. Following the conclusion of the public consultation period, the responses were analysed by staff, and the Youth Action Plan was edited and refined to reflect the feedback received from stakeholders and members of the wider community.

1.6. The Youth Action Plan identifies eight distinct themes, each with corresponding goals. Through each of these themes and goals, the Youth Action Plan aims to better support local youth over the 2026 to 2029 period through flexible actions that can adapt to their evolving needs and priorities.

1.7. Each action is supported by the identification of a lead agent, potential internal and external collaborators, relevant documents, timeframes for delivery, and measures of success.

1.8. A number of the actions and sub-actions identified in the Youth Action Plan are already actively delivered by Council. These are denoted by ‘ongoing’ under the timeframe heading throughout the document. In addition to existing actions, new initiatives have been identified within the Youth Action Plan, informed by feedback Council received from local young people themselves.

1.9. The Youth Action Plan has been designed with a ‘whole of Council’ approach in mind, acknowledging that the needs of youth and the challenges they face as members of the Waimakariri community are related to all aspects of Council service provision.

1.10. Meaningful youth development depends on effective collaboration between Council and relevant stakeholders. For this reason, the Youth Action Plan will also aim to build on and strengthen pre-existing relationships between the Council and external stakeholders. This includes, but is not limited to, community organisations/groups, youth service providers, local schools, and more.

1.11. The Youth Action Plan receives its overarching strategic direction from the recently refreshed Community Development Strategy 2025-2035. One of the key aspects of the Community Development Strategy is to facilitate youth development and opportunity, encouraging youth to view the Waimakariri District as a place that they want to live in long term. The Youth Action Plan seeks to achieve this through the variety of themes covered, as identified by local young people, and an ongoing commitment to youth development in Waimakariri.

Attachments:

i. Waimakariri Youth Action Plan 2026-2029 (260528126247)
ii. Draft Waimakariri Youth Action Plan 2026-2029 Consultation Responses (260429105490)
iii. Staff recommendations in response to submissions received on the Draft Youth Action Plan 2026-2029 (260430105805)

2. RECOMMENDATION

THAT the Community and Recreation Committee:

(a) **Receives** Report No. 260309071759.

(b) **Receives** the Waimakariri Youth Action Plan 2026-2029 (Trim 260528126247).

(c) **Receives** the Draft Waimakariri Youth Action Plan 2026-2029 Consultation Responses document (Trim 260429105490).

(d) **Receives** the staff recommendations in response to submissions received on the Draft Youth Action Plan 2026-2029 document (Trim 260430105805).

THAT the Community and Recreation Committee recommends:

That the Council**:**

(e) **Adopts** the Waimakariri Youth Action Plan 2026-2029 (Trim 260528126247).

(f) **Nominates** the General Manager of Community and Recreation to approve any minor edits to the Plan over the 2026 to 2029 period, should any circumstances change, in acknowledgement of the need for flexibility in the delivery of youth development.

(g) **Notes** that no further funding is being sought in relation to the Youth Action Plan project at this time, and that the Community Team will continue to actively seek external funding to support the implementation of community-related strategies.

(h) **Notes** that the Waimakariri Youth Action Plan 2026-2029 (Trim 260528126247) is the direct result of a thorough early engagement process, co-designed with the Youth Action Plan Advisory Group. This engagement directly captured the voices of over 1,100 local 12- to 24-year-olds.

(i) **Notes** that the Waimakariri Youth Action Plan 2026-2029 (Trim 260528126247) has received endorsement from the Youth Action Plan Advisory Group, as well as Sport Canterbury.

(j) **Circulates** this report and attachments to Community Boards for their information.

3. BACKGROUND

3.1. The Youth Action Plan project builds on the Council's 2018 Youth Strategy. The first iteration of the Youth Strategy was adopted by Council in 2010. This was refreshed in 2018 after a review.

3.2. The significant social and demographic changes our young people have experienced since the 2018 review have led Council staff to review the Strategy earlier than expected.

3.3. These social changes include, but are not limited to, the impact of a global pandemic, overrepresentation of Waimakariri youth in local mental health statistics, changing education and employment environments, the continuing emergence of technological advancements, climate change and an ageing population focus.

3.4. In terms of demographic changes, the Youth Strategy 2018 was modelled on Census data from 2013, which showed that the Waimakariri youth population at that time was 7923 people. Between 2013 and 2018, there was a 14.95% increase in the district's youth population. There was another 4.9% increase between 2018 and 2023, amounting to a total of 9555 youth (14.42% of the district's population) living in the district.

3.5. In March 2025, staff received approval from the Community and Recreation Committee to establish a Youth Action Plan Advisory Group. This was the first significant milestone for the project, with the group playing a crucial role in the development of an early engagement process and the Draft Plan itself. The Advisory Group is currently comprised of representatives from the following:

- Waimakariri Youth Council
- Waimakariri Access Group
- Kaiapoi High School
- Rangiora New Life School
- Comcol North Canterbury
- Mahi Mātātoa Trust
- Sport Canterbury
- Noaia Charitable Trust

3.6. Alongside the Youth Action Plan Advisory Group, it was decided that a survey, run in conjunction with in-person events and social media engagement, would be the most effective way to understand the current needs of local young people. This early engagement occurred between 18 May and 13 July 2025.

3.7. The mixed methods used for this engagement resulted in a large response from local youth, with 1,112 having their say across all collection methods. These responses directly informed the development of the Draft Youth Action Plan, which was consulted on between 18 February and 18 March 2026.

3.8. The following section of this report will discuss responses received as part of the public consultation on the Draft Youth Action Plan and how this has shaped the final Waimakariri Youth Action Plan 2026-2029.

4. KEY ISSUES

4.1. Between 18 February and 18 March 2026, eight submissions were received in response to the public consultation on the Draft Youth Action Plan.

4.2. The dominant sentiment across all submissions was positive, supportive and encouraging, with constructive and practical critique provided. In general, there was broad agreement that Council has taken youth voice seriously and developed a holistic, forward-looking approach to youth development.

4.3. Submitters agreed with the general intent, direction, and values of the Draft Youth Action Plan, with concerns framed as refinements rather than disagreement.

4.4. A number of submissions reflected a desire to see the Youth Action Plan succeed in practice, with emphasis on accountability, clarity, inclusion, and effective implementation.

4.5. Some of the comments received during the public consultation period were assessed and determined to be outside the scope of this project. Reasoning for this has been included in the staff comments section of attachment iii (Trim 260430105805).

4.6. The most frequent critiques made by submitters were related to how the Youth Action Plan will be delivered, calling for clarity in responsibility to deliver, measurable success indicators, and transparent monitoring and reporting.

4.7. The ‘Belonging’ theme stood out as an area of the Draft Youth Action Plan which needed some additional work in order to make it functional and relatable. There were requests made for better recognition of mana whenua, cultural identity, and local narratives within this section, alongside embedded inclusion of Ngāi Tūāhuriri as a collaborator across all aspects of the Youth Action Plan.

4.8. A recurring theme across submissions was a willingness to participate and a strong desire for collaboration and partnership.

4.9. Staff engaged with Whitiora Centre Limited, who provided feedback on the Draft Youth Action Plan on 23 April 2026. This feedback is detailed under section six of this report and is reflected within the final version of the Youth Action Plan.

4.10. Additionally, staff received informal health sector feedback and further comments from library staff, which have been integrated into the Youth Action Plan where relevant.

4.11. In response to the submissions received (attachment ii – Trim 260429105490), a number of changes were made to the Draft Youth Action Plan. Suggestions made by submitters and staff recommendations, which resulted in changes to the Draft Plan, can be found in Attachment iii (Trim 260430105805).

4.12. The Youth Action Plan contains eight themes with goals developed alongside them.

4.13. The table below sets out these themes and corresponding goals, as included in the Youth Action Plan:

Theme	Goal
Health: inclusive of physical health, mental health, and addiction	Waimakariri youth are enabled to thrive mentally and physically, and have access to essential wellbeing services
Recreation: inclusive of sports, physical activities, and hobbies	Waimakariri youth are satisfied with and have increased access to local sports and recreation opportunities
Environment: inclusive of environmental issues, sustainability, and community action	Waimakariri youth are informed on environmental issues impacting the district and feel equipped to make an impact
Employment: inclusive of work readiness, career pathways and volunteering	Waimakariri youth are aware of local career pathways, connected to local employers, and are supported to be work-ready
Belonging: inclusive of culture and social inclusion	Waimakariri youth have an increased sense of social and cultural belonging across the district
Spaces and Places: inclusive of access to public places and transport	Waimakariri youth have access to spaces and places in the district that are youth-friendly, connected, safe, and inclusive
Engagement: inclusive of Council engagement with local youth and civic awareness	Waimakariri youth are engaged with the Council and have increased levels of civic awareness

Theme	Goal
Sector Support: inclusive of how the Council supports the local youth sector	The Waimakariri youth sector is supported, connected, and trained to effectively address priority issues impacting youth.

4.14. The above themes and goals are in line with the strategic directions of the Community Development Strategy 2025-2035.

4.15. In addition to the aforementioned themes and goals, the Youth Action Plan highlights a summary of what local young people told us about that theme through the Youth Action Plan Early Engagement Survey. This is inclusive of direct quotes to elevate the voices of these young people and how they feel about living in Waimakariri.

4.16. Each theme included in the Youth Action Plan has been structured with actions and sub-actions, followed by the citing of relevant documents, recognition of lead internal agents and potential collaborators, and an indication of which year it is expected that the action will be commenced.

4.17. The Youth Action Plan was socialised with the Council teams listed as a lead agent or potential collaborator for each action prior to the public consultation period. Each team was encouraged to provide feedback, suggest edits, or make additions as they saw fit. The current version of the Youth Action Plan encapsulates this feedback.

4.18. The final Youth Action Plan has been reviewed by the Project Control Group, comprised of:

- Portfolio Holder for Community Development and Wellbeing
- General Manager Community and Recreation
- Community Team Manager
- Strategy and Business Unit Manager
- Communications and Engagement Lead
- Youth Development Facilitator
- Policy Analyst.

4.19. The Youth Action Plan Advisory Group, which has been involved in the development of this project since March 2025, have endorsed the final Youth Action Plan.

4.20. The implementation of the Youth Action Plan is designed to take place over the three years following its adoption by Council. This is envisioned to be between July 2026 and July 2029, dependent on the Council's decision to adopt the Youth Action Plan.

4.21. Following the Council's decision to adopt the Youth Action Plan, the Youth Development Facilitator will develop an Implementation Plan to guide the effective execution of the actions and initiatives outlined in the document. Internal and external stakeholder groups will also be established to oversee the delivery of actions.

4.22. It is intended that a formal Youth Action Plan launch event will be held in September 2026, bringing together Council, local young people, and relevant stakeholders to celebrate the Youth Action Plan and discuss what the next three years should look and feel like when this Plan is successful.

4.23. Annual reports on Youth Action Plan progress will be presented to the Community and Recreation Committee, tentatively scheduled for June 2027, 2028, and 2029.

4.24. A review of the Youth Action Plan 2026-2029 will take place between March to June 2029, to determine whether the Plan is still fit for purpose.

5. OPTIONS

5.1. Option 1: *Recommend the Waimakariri Youth Action Plan 2026-2029 to the Council for adoption, to be implemented over a three-year period between 2026 and 2029.*

The Draft Youth Action Plan, which was released for public consultation by the Community and Recreation Committee, between 18 February and 18 March, was shaped by the voices of over 1,100 local young people.

Feedback received on the Draft Youth Action Plan during the public consultation period was widely supportive, and there was broad agreement that the Council has taken youth voice seriously and developed a holistic, forward-looking approach to youth development.

There are a number of local young people and key community stakeholders who have been heavily involved in the development of the Youth Action Plan. These individuals, groups and organisations will, to some extent, expect to see the outcome of this work implemented by Council by way of the Youth Action Plan.

The Youth Action Plan has been aligned with the Community Development Strategy 2025-2035, aiming to assist in the delivery of the youth-related aspects of this Strategy.

This is the option recommended by staff.

5.2. Option 2: *Decline recommending the Waimakariri Youth Action Plan 2026-2029 to Council for adoption.*

The Youth Action Plan directly reflects the voices of more than 1,100 local young people aged 12 to 24 who contributed their time, personal experiences, and aspirations for Waimakariri to the early engagement process. This age group is often difficult to engage; however, this strong level of participation demonstrates that these issues are important to local youth. To support continued engagement from young people in Council processes, it is important that they can clearly see how their input is acknowledged, valued, and translated into action.

There is also considerable buy-in from local education providers, community organisations, and youth service providers, all of whom have been engaged at key stages of the project's development. These stakeholders have a strong interest in the delivery of the final Youth Action Plan, the actions it outlines, and the impact it will have on youth development in Waimakariri.

For these reasons, this option is not recommended by staff.

5.3. The Management Team has reviewed this report and supports the recommendations.

6. STRATEGIC ALIGNMENT AND COMMUNITY VIEWS

Mana Whenua Engagement

6.1. The subject matter and recommendations contained within this report are of interest to mana whenua. As such, Council staff have engaged with Whitiora Centre Limited, as key advisors to Te Ngāi Tūāhuriri Rūnanga, who provided the following feedback and advice:

6.1.1. Commented on the great engagement with Waimakariri young people and statistics gathered on local youth

6.1.2. Suggested the inclusion of a statement at the beginning of the document regarding Ngāi Tūāhuriri as Mana Whenua, and Whitiora as a mandated entity working in partnership with Council to shift operational engagement to Whitiora rather than the Rūnanga

6.1.3. Questions around the graphics/images used in the Draft Youth Action Plan

6.1.4. Suggested a wording change under the 'Belonging' theme for Action Four

6.1.5. Suggested the development of another timeline with strategic areas and year to respond

6.1.6. Suggested further discussions to be had around how we gauge success and monitor implementation in a way that allows young people to see, feel, hear and access the change/shift brought about by the Youth Action Plan.

Groups, Organisations and the Wider Community

6.2. There are groups, organisations, or members of the wider community likely to be affected by, or to have an interest in, the subject matter of this report.

A number of groups and organisations were identified as key stakeholders to the project, many of which played an active role in the development of the Youth Action Plan.

These groups and organisations were personally notified of the public consultation on the Draft Youth Action Plan to ensure that the young people they represent were enabled to have their say on this project, prior to the finalisation of the Youth Action Plan.

The recent public consultation process also enabled members of the wider community to provide their feedback on the Draft Youth Action Plan, alongside local rangatahi and the groups/organisations which represent them. These responses have been analysed and integrated into the final Waimakariri Youth Action Plan 2026-2029 where applicable, as per attachment ii (260429105490).

Implications for Community Wellbeing

6.3. There are implications on community wellbeing by the issues and options that are the subject matter of this report.

By giving local young people the opportunity to have their voices heard and included in the matters which affect them, Council has provided an opportunity for communities to be aware of and accommodate the unique needs of our rangatahi.

One of the aims of the Youth Action Plan project is to continue to develop the District in a way that enables youth to thrive. This includes having a sense of belonging and access to the things that matter to them, in order to encourage youth to view the District as a home they want to remain in long-term.

Community Outcomes and Strategic Priorities

6.4. The Council's community outcomes are relevant to the actions arising from recommendations in this report:

- **Social**: A place where everyone can have a sense of belonging.
    - The social community outcomes are all relevant to this report and the actions that are likely to arise from its approval
- **Cultural:** A place where our people are enabled to thrive and give creative expression to their identity and heritage.
    - Public spaces express our cultural identities and help to foster an inclusive society
    - Members of our community are able to engage in arts, culture and heritage events and activities as participants, consumers, creators or providers
    - Waimakariri's diversity is freely expressed, respected and valued
- **Environmental:** A place that values and restores our environment.
    - People are supported to participate in improving the health and sustainability of our environment
    - Land use is sustainable; biodiversity is protected and restored
    - Our district is resilient and able to quickly respond to and recover from natural disasters and the effects of climate change
    - Our district transitions towards a reduced carbon and waste district
    - The natural and built environment in which people live is clean, healthy and safe
    - Our communities are able to access and enjoy natural areas and public spaces

- **Economic:** A place that is supported by a resilient and innovative economy.
    - There is access to meaningful, rewarding and safe employment within the district
    - Our district recognises the value of both paid and unpaid work.

6.5. The Council's Strategic Priorities are also relevant to the actions arising from recommendations in this report, specifically:

- Enhance community wellbeing, safety, inclusivity and connectedness

7. OTHER IMPLICATIONS AND RISK MANAGEMENT

Financial Implications

7.1. There are no financial implications for the decisions sought by this report.

7.2. The Youth Action Plan project is being delivered as a collaboration between the Community Team and Strategy and Business Unit.

Staff resource is factored into the annual work programmes of both the Community Team and Strategy and Business Unit as an operational expense.

There is a modest operational budget within the Community Team's Youth Development budget, as approved in the Long-Term Plan, to cover costs associated with the review of the Youth Strategy and the development of a Youth Action Plan.

Many of the actions identified in the final Waimakariri Youth Action Plan 2026-2029 align with Council's core business and are delivered across multiple units, therefore not requiring additional budget. For example, the facilitation and promotion of environmental activities that encourage youth participation, such as planting initiatives and river clean-up events, are already incorporated into annual work programmes and are delivered collaboratively by the Greenspace Unit, Community Team, and Solid Waste Team.

The Community Team continues to actively seek external funding to support the implementation of community-related strategies. Several actions outlined in the Youth Action Plan are associated with projects that leverage external funding sources. One example of this is Council's ongoing involvement in the Mayors' Taskforce for Jobs Programme, which receives partial funding from the Ministry of Social Development.

Community Resilience and Sustainability

7.3. The recommendations in this report do have sustainability and/or climate change impacts,

There are a number of actions listed under the environment theme within the Youth Action Plan that aim to increase youth involvement in environmental activities, sustainable practices, and environmental advocacy.

Risk Management

7.4. There are no risks arising from the adoption/implementation of the recommendations in this report.

Health and Safety

7.5. There are no health and safety risks arising from the adoption/ implementation of the recommendations in this report.

8. CONTEXT

Consistency with Policy

8.1. This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

Authorising Legislation

8.2. Local Government Act 2002

Authorising Delegations

8.3. The Community and Recreation Community has delegated authority on the development of the Draft Youth Action Plan.

8.4. The Council will make the final decision on the adoption of the final Youth Action Plan.

Youth Action Plan 2026–29

WAIMAKARIRI DISTRICT COUNCIL

A word from the Mayor

Young people are vital to the future of the Waimakariri District. They bring energy, ideas, challenge, creativity and hope, and they deserve a district that not only welcomes them but actively supports them to build their lives here.

This Youth Action Plan is a significant and proud milestone for our District. It reflects a clear commitment to ensuring Waimakariri is a place where young people aged 12 to 24 feel they belong, are heard, and can see real opportunities for their future. We want our young people to stay, to return, and to choose Waimakariri as the place where they live, work, learn and contribute.

To shape this Plan, we asked young people directly what matters most to them. They told us about employment and training opportunities, social connection, safe and welcoming places and spaces, mental health and wellbeing, transport, sport, and cultural opportunities.

This engagement represents the largest youth consultation ever undertaken by the Council, and the depth, honesty and thoughtfulness of the feedback has been both powerful and instructive.

What makes this work particularly important is that it does not sit on a shelf. The insights gathered through this process will inform programmes, policies and investment decisions across Council for many years to come. The Youth Action Plan will guide real, practical action and shape how we plan for our District's future with young people at the centre.

This work has also drawn strong interest and respect from partner organisations and stakeholders, who recognise the value of listening directly to young people and responding to what they have told us. In that sense, this Plan sets a benchmark not only for engagement, but for accountability and results.

On behalf of Council, I thank every young person who took the time to share their views, experiences and aspirations. Your voices matter, and this Plan is a direct response to what you have told us. Together, we are working to ensure Waimakariri is a district where young people can belong, grow, and realise their potential.

— Mayor Dan Gordon

Contents

Introduction 1

Purpose 3

Funding 4

Working Together 5

Acknowledgements 9

Strategic Context 10

The Community Development Strategy 2025–2035 12

Influencing Factors 13

Who are Waimakariri Youth? 17

Youth Action Plan Early Engagement Survey Overview 18

Development of the Youth Action Plan 2026-2029 23

Youth Action Plan

- Health 26
- Recreation 32
- Environment 38
- Employment 46
- Belonging 58
- Spaces and Places 66
- Engagement 72
- Sector Support 82

Monitoring & Evaluation 88

References 89

Introduction

The Waimakariri Youth Action Plan 2026–2029 is the result of a review of Council's previous Youth Strategy 2018. For the purpose of this work, 'youth' is defined as those in the 12–to–24–year–old age range.

Work to review the Youth Strategy commenced in October 2024, earlier than previously indicated. This was done in recognition of the significant level of social and demographic changes experienced by our young people over this time period.

These social changes include, but are not limited to, the impact of a global pandemic, overrepresentation of Waimakariri youth in local mental health statistics, changing education and employment environments, the continuing emergence of technological advancements, climate change, and an aging population focus.

In terms of demographic changes, the Youth Strategy 2018 was modelled on Census data from 2013 which showed that the Waimakariri youth population at that time was 7,923 12–to–24–year–olds.

Between 2013 and 2018, there was a 14.95% increase in the District's youth population. There was another 4.9% increase between 2018 and 2023 amounting to a total of 9,555 youth in the District as of 2023 Census data, demonstrating a clear need for this work to be updated.

The Waimakariri Youth Action Plan 2026–2029 is shaped by this social and demographic context, alongside a significant level of input from local youth themselves. The eight themes outlined in the Action Plan aim to address the issues, challenges, and aspirations highlighted during this process, whilst aligning with relevant strategic frameworks.

Purpose

Approach

The Waimakariri Youth Action Plan provides a coordinated and collaborative framework for working alongside community partners, education providers, whānau, and, most importantly, young people, for the betterment of local youth development. Its purpose is to guide collective action towards achieving the identified outcomes for youth across the Waimakariri District. Implementation of the Plan will be informed by best practice community development principles and Positive Youth Development approaches, including Positive Youth Development in Aotearoa.

The Plan is structured around eight key themes identified through the Early Engagement Survey: Health, Recreation, Environment, Employment, Belonging, Spaces and Places, Engagement, and Sector Support. These themes collectively form a holistic foundation for this work and reflect the priorities and aspirations of local young people.

Intended Outcomes

By adopting a holistic approach, the Plan aims to strengthen connections, expand opportunities, and enhance support networks for young people within the District. As actions across the eight thematic areas are implemented, young people will be better supported to become connected, engaged, and resilient members of the community. In turn, they will be better equipped to contribute positively to the social, cultural, environmental, and economic wellbeing of the Waimakariri District.

Funding

The Youth Action Plan is all about working together. In line with good community-led development practice and a well-rounded approach to the development of a young person, funding for each project will be decided collaboratively by stakeholder working groups during planning. This ensures activities are well-resourced, sustainable, and reflect best practice. When planning, we look at what each partner can contribute, whether that's time, skills, spaces, or financial support. We also explore opportunities for philanthropic funding, central government grants, and sponsorship to make projects happen.

Council plays its part too, usually through in-kind support. This includes community development facilitation, provision of meeting spaces, promoting activities, and assisting with planning, delivery, and evaluation of actions.

This is accounted for through the Youth Development Portfolio Budget. Every point in this plan has been shaped using this collaborative and resource-conscious approach, because together, we can support local young people to thrive. Through its Long Term Plan, Council makes indirect financial contributions to key local community organisations whose mandate includes working with youth.

The Waimakariri District Council also extends its thanks to the external funders who have supported youth development in the Waimakariri District since its inception in 2010.

Working Together

Partnerships

Responsibility for delivery of the Plan sits across multiple Council units, with each action assigned a designated lead agent. Lead agents will work in partnership with identified possible collaborators to progress actions and achieve shared outcomes.

Although its content has been formally adopted by Council, the Plan remains open to additional or emerging community organisations that wish to contribute. Levels of influence and involvement among collaborators will vary and are reflected within the Youth Development Ecosystem (illustrated on page 7).

Te Rūnanga o Ngāi Tūāhuriri and Whitiora Centre Limited

The Waimakariri District sits within the takiwā (territory) of Ngāi Tūāhuriri, which is one of 18 Ngāi Tahu regional papatipu Rūnanga.

Ngāi Tūāhuriri are recognised as mana whenua, with Whitiora Centre Limited acting as a conduit for communicating Rūnanga interests. A Partnership Agreement between Whitiora Centre Limited and the Council was signed in 2025. Whitiora Centre has the operational role of driving positive change for Ngāi Tūāhuriri through strategic partnerships and advisory services, including working in partnership with Council on projects like the Youth Action Plan.

Youth Development Ecosystem

Layers of Influence

1. Immediate
2. Local Community
3. Regional
4. National

Possible Collaborators

Waimakariri	WMK
Community Wellbeing North Canterbury	CWNC
Waimakariri Health Advisory Group	WHAG
Waimakariri Access Group	WAG
Social Services Waimakariri	SSW
North Canterbury Sport & Recreation Trust	NCRST
Sport Canterbury	RST
Regional Sporting Organisations	RSOs
Waimakariri Biodiversity Trust	WBT
Silverstream Reserve Volunteers	SRV
Te Kōhaka o Tūhaitara Trust	Tūhaitara Trust
Environment Canterbury	ECan
Mayor's Taskforce for Jobs	MTFJ
North Canterbury Youth Futures	NCYF
Ministry of Social Development	MSD
Enterprise North Canterbury	ENC
WaiYouth	WY
Student Volunteer Army	SVA
Te Rūnanga o Ngāi Tūāhuriri	Ngāi Tūāhuriri
Youth Voice Canterbury	YVC
Global Locals of Waimakariri	GLOW
Welcoming Waimakariri Working Group	WWWG
Waimakariri District Council	WDC
Waimakariri Youth Council	WYC
Hurunui District Council	HDC
North Canterbury Youth Services Network	NCYSN
Youth Voice Canterbury – ReVision	YVC – ReVision

Acknowledgements

The Waimakariri District Council would like to acknowledge the various stakeholders involved in the development of the Youth Action Plan, including education providers, community organisations, youth service providers, and the 1,100 young people who participated in the early engagement survey.

The Council would also like to acknowledge the work of the Youth Action Plan Advisory Group, with representatives from a range of youth-oriented organisations. Membership included Waimakariri Youth Council, ComCol North Canterbury, Sport Canterbury, Waimakariri Access Group, Kaiapoi High School, Rangiora New Life School, Mahi Mātātoa, and Noaia Charitable Trust.

The Advisory Group met regularly throughout this process and leant their views and insights to the development of this Plan. From co-designing the early engagement process alongside Council staff, to the adoption of the final Youth Action Plan 2026-2029, the group played an important role in the success of this Plan. The Council would also like to thank the Youth Action Plan Advisory Group for their endorsement of the final Plan.

Strategic Context

Waimakariri District Council

The Council has a statutory obligation under the Local Government Act 2002 to identify Strategic Priorities and Community Outcomes that reflect the needs and aspirations of local residents.

Across its eight themes and identified actions, the Waimakariri Youth Action Plan 2026–2029 aligns with Council's social, cultural, environmental and economic Community Outcomes. Additionally, the objectives of the Action Plan are closely associated with Council's strategic priority to, "enhance community wellbeing, safety, inclusivity and connectedness".

The diagram depicted on the next page shows the Council's Strategic Framework that informs the delivery of a wide range of Council services, including infrastructure planning, business development, community services, and environmental stewardship. This work is underpinned by robust community engagement, evidence analysis, and alignment with national and regional planning.

The Waimakariri Community Development Strategy is one of the Council's key strategies.

Waimakariri District Council Strategic Framework

The Community Development Strategy 2025–2035:

The objectives of the Community Development Strategy encompass all aspects of the Council's Community Outcomes.

The Strategy's objectives ensure that Waimakariri is a District where people are:

- Safe, healthy, and able to access the determinants of good health and wellbeing
- Welcome and included, as part of our local communities, both geographic and 'of interest'
- Informed and empowered to contribute to local decision making and achieve their aspirations
- Engaged and connected into the District's activities

Related Plans

To address the broad range of community development activities and initiatives, several plans have been developed giving effect to specific priorities in both the Community Development Strategy and the Long Term Plan.

Community Development Strategy

The Youth Action Plan is one of several plans within the Community Development Strategy as shown below.

Influencing Factors

Alongside what our local young people told us, we have also looked at the bigger picture nationally. These influencing factors have reinforced the priorities identified by local young people and further highlighted the value of this work. These have been framed in line with the eight themes in the Action Plan, which were identified through extensive engagement with Waimakariri youth. To access the sources used in this section, please see the References section (page 89).

Health

Te Hiringa Mahara – Mental Health and Wellbeing Commission reports that, in 2022/23, one in five young people aged 15–24 have experienced high psychological distress, with youth less likely than other age groups to receive professional support when needed.

Māori, Pasifika, disabled, and LGBTQIA+ youth are disproportionately impacted, and factors such as lower household income, unmet basic needs, and inequities in service access continue to shape youth mental health outcomes. Also impacting health and addictive tendencies are encounters with disturbing or aggressive online media and unsafe content, such as pornography. Alongside addictive substances, exposure to these kinds of materials have been shown to negatively influence wellbeing, attitudes, and expectations.

Recreation

Recreation remains an important part of young people's lives, but participation is shaped by age, cost, and access to activities. Youth physical activity is declining in New Zealand, with fewer than half of 15-to-24-year-olds meeting activity thresholds in 2024. Participation in organised sport also drops sharply in the mid-teen years as time pressures and interests change, leading many young people to prefer more flexible, low-cost, informal options.

Environment

International evidence shows climate change is a significant source of anxiety for many young people, with widespread concern, pessimism about the future, and impacts on daily functioning. Research also links inaction on climate change with poorer youth mental health. Youth development offers a practical response by enabling young people to have a voice and take part in local, meaningful climate action. This has been shown to help to reduce anxiety, build confidence, validate their concerns, and support them to shape a more positive future.

Employment

Across Aotearoa New Zealand, around 12–13% of young people aged 15–24 are not in employment, education, or training (NEET), with rates increasing during periods of economic downturn and a tightening labour market. National labour market data shows that young people are disproportionately affected by rising unemployment, increased competition for entry-level roles, and reduced availability of apprenticeships and early career opportunities, particularly during economic slowdowns.

Belonging

Belonging is strengthened through social connection, cultural identity, acceptance, and safe, supportive environments. When young people feel grounded in their culture and values, they are more likely to feel accepted, safe, and connected within their communities. Canterbury Wellbeing Index data shows young people aged 18–24 report the highest levels of loneliness in the population, markedly higher than older age groups.

Spaces and Places

Research suggests that the inability to access public spaces and places has a significant impact on the development and wellbeing of young people in Aotearoa. They provide opportunities for physical activity, mental health support, and social connections. Youth friendly places and spaces are defined by how young people experience them, rather than simply their appearance. They are safe, welcoming, affordable, accessible, and codesigned with young people to support connection, identity, creativity, and wellbeing.

The Youth Voice Canterbury - Youth Takeover Survey in 2024 highlighted access to transport as one of the top five significant issues for young people across the Canterbury region. Lack of transport impacts significantly on the ability of local rangatahi to engage in recreation and social connection. It is also the most significant barrier to employment for local young people.

International research shows a strong link between civic engagement and youth wellbeing, resilience, and positive development. Participation in civic life helps young people build leadership skills, critical thinking, and social connections, while strengthening their sense of identity and ability to influence decisions that affect them. Supporting young people to have a civic voice not only benefits their development but also strengthens democratic systems by ensuring youth perspectives and lived experience contribute to more inclusive, representative, and future focused community solutions.

Sector Support

Government strategies such as the Youth Plan: Voice, Leadership, Action emphasise that positive outcomes for youth depend on a well-resourced, connected, and capable youth sector, with collaboration between government, councils, and community providers identified as essential for delivery. This is reinforced by the Youth Development Ecosystem evidence review, which found that coordinated networks, shared frameworks, and workforce development improve consistency, equity, and effectiveness across youth services, while reducing duplication and service gaps.

These findings highlight that sector support plays a critical role in strengthening pathways across wellbeing, education, employment, and civic participation.

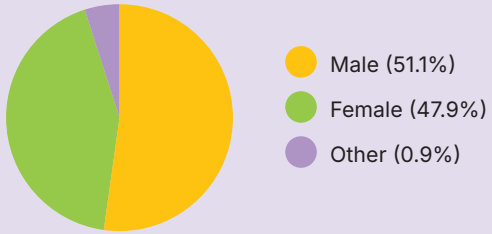
The Mana Taiohi framework further confirms the need for sector wide support, identifying skilled practitioners, strong relationships, and collaboration as foundational to effective youth development practice. Evidence from Mana Taiohi implementation and wider youth development research shows that investment in workforce capability and sector coordination improves service quality, strengthens youth engagement, and delivers better long term outcomes, while functioning as preventative infrastructure that reduces reliance on crisis responses. Councils play a key enabling role within this ecosystem by convening local networks and supporting place based collaboration.

Who are Waimakariri Youth?

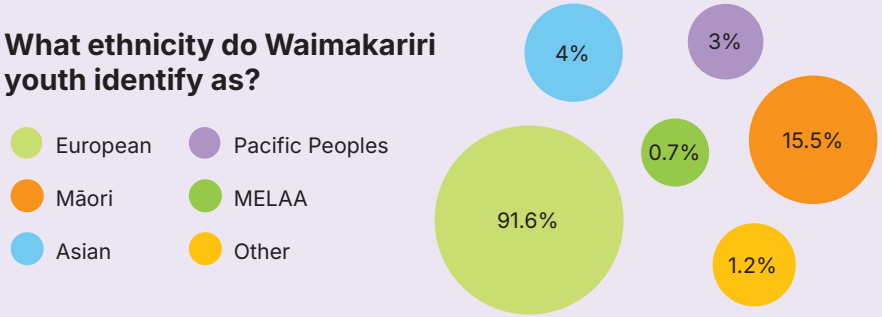
2013–2018
Waimakariri's
youth population
increased by 14.95%

2018–2023
it increased again by 4.9%

What gender do Waimakariri youth identify as?



What ethnicity do Waimakariri youth identify as?



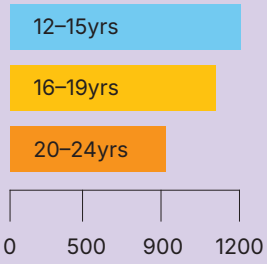
As of 2023 an estimated

9,555

12–to–24–year–olds
live in Waimakariri

Accounting for approx. 14.4%
of the District's population

Waimakariri youth by age group



Data Source: Usually Resident Population Count Census 2023

Youth Action Plan Early Engagement Survey Overview

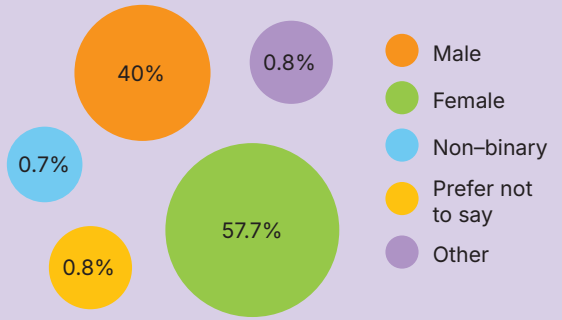
Between 18 May and 13 July 2025, the Waimakariri District Council undertook early engagement with local 12–to–24–year–olds to better understand their changing needs, challenges, and aspirations.

This information formed the basis for the development of the Youth Action Plan 2026–2029.

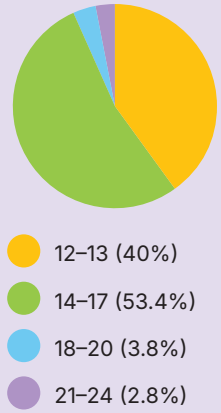
Across all collection methods, Council engaged with 1,112 local 12–to–24–year–olds, accounting for 11.6% of the Districts' total youth population.

We heard from 1091 young people through the survey alone. Of these responses...

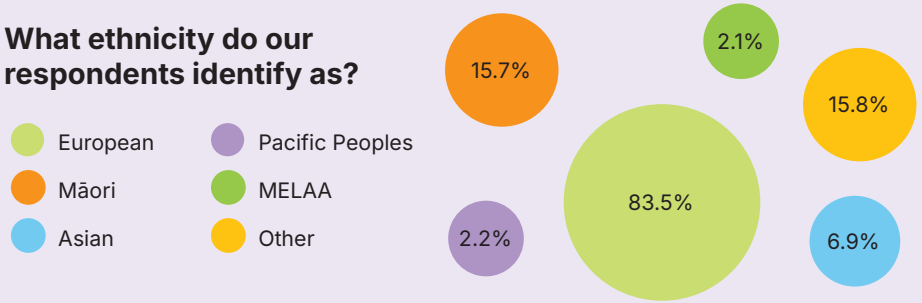
What gender do our respondents identify as?



We heard from a range of different age groups:



What ethnicity do our respondents identify as?



What were their main messages?

Waimakariri youth care about the collective social, economic, cultural, and environmental wellbeing of their peers and their communities.

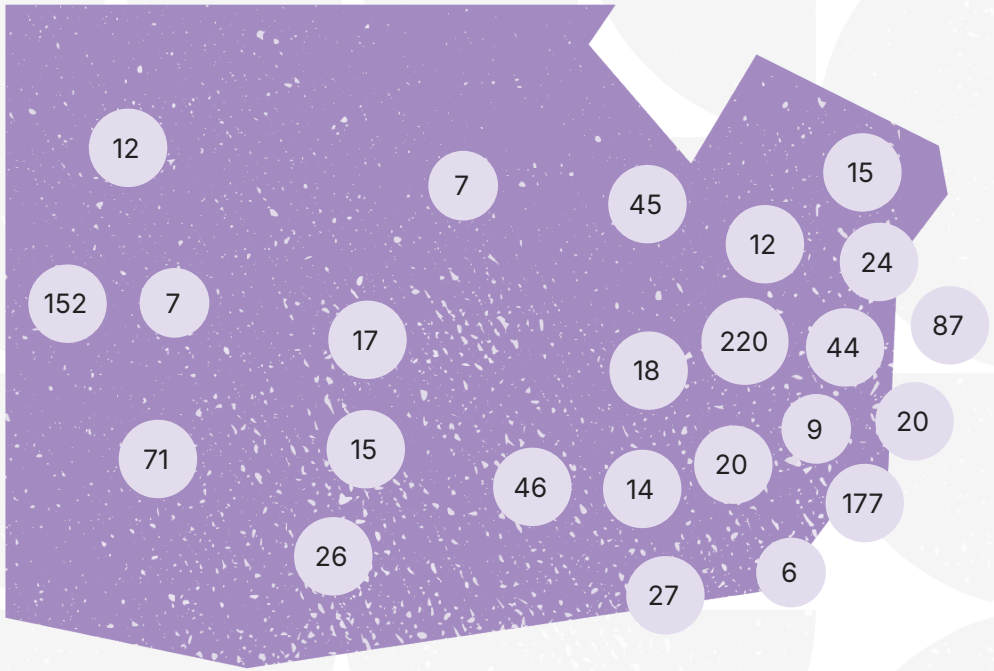
Waimakariri youth have different experiences based on their location within the District, most notably when it comes to urban verses rural localities.

Waimakariri youth show interest in a range of different topics and issues, from sports and physical activity to roading and transport, when engaged with in a meaningful way that meets them where they are.

Waimakariri youth want to engage with Council when it comes to topics of significance to them, and they appreciate the opportunity to make their voices heard.

Who shaped the Youth Action Plan?

This map shows where in the Waimakariri District these young people are from, demonstrating the range of urban and rural youth voices represented throughout this Action Plan.



71	Rural	20	Pegasus Bay	45	Loburn	9	Tuahiwi
220	Rangiora	15	West Eyreton	12	Ashley	152	Oxford
15	Sefton	44	Woodend	87	Pegasus	46	Swannanoa
24	Waikuku	26	Eyrewell	7	Starvation Hill	27	Eyreton
12	Ashley Gorge	14	Mandeville	17	Cust	20	Ohoka
7	Okuku	6	Clarkville	18	Fernside	177	Kaiapoi

Development of the Youth Action Plan 2026–2029

October 2024

The Waimakariri District Council began reviewing it's 'Youth Strategy 2018' with the goal of developing a Youth Action Plan in its place. This review was in response to significant social and demographic changes experienced by local young people and was guided by a dedicated Project Control Group.

March 2025

The first major milestone for the project was forming the Youth Action Plan Advisory Group to ensure youth voice and insights from service providers helped shaped the plan.

Facilitated by Council staff, the group met regularly throughout the development of the project to provide guidance and feedback.

April 2025

Working alongside the Advisory Group, a co–designed early engagement process was launched with the aim of better understanding the challenges and priorities of local youth, to form the basis for draft actions. This phase was considered critical to the project's success, with the Advisory Group playing an instrumental role in shaping ways to engage meaningfully with local youth.

May—July 2025

Early engagement ran for eight weeks and included an in–depth survey, interactive workshops, and social media outreach. The survey, covering ten key themes, was the primary tool used for gathering youth insights.

To maximise reach, Council partnered with schools and education providers, attended youth events, and worked with young people directly to identify the best locations for QR code posters and social media content.

August—September 2025

The use of mixed engagement methods ensured a large response, with 1,112 young people having their say. Feedback highlighted key issues, opportunities, and priorities for local youth. Many also provided detailed written insights, offering a rich understanding of their experiences and perspectives. Council staff then began analysing these responses and shared these learnings during an external stakeholder engagement evening to ensure that decision makers, youth service providers, and the wider community are well aware of these issues and how they can make a difference.

October—December 2025

Analysis of the 1,112 responses to the early engagement process for this project directly informed the development of the draft Youth Action Plan 2026–2029. The first step was to set out the themes that needed to be included in the document, followed by specific goals and actions. This involved conversations across Council units, as well as with external organisations and youth service providers. The draft was then shared with the Youth Action Plan Advisory Group and Project Control Group for their feedback and workshopping to prepare for consultation.

February—July 2026

Public consultation on the Draft Plan was undertaken between February and March, with feedback received from community members and organisations. Following this, staff went on to analyse the feedback and made the appropriate amendments to the Plan. In May and June, Staff presented the updated Plan to the Youth Action Plan Advisory Group, Project Control Group, and Community and Recreation Committee. The final version of the Youth Action Plan was reported and presented to Council in July, where it was formally adopted.

Health

Goal: Waimakariri youth are enabled to thrive mentally and physically and have access to essential wellbeing services.

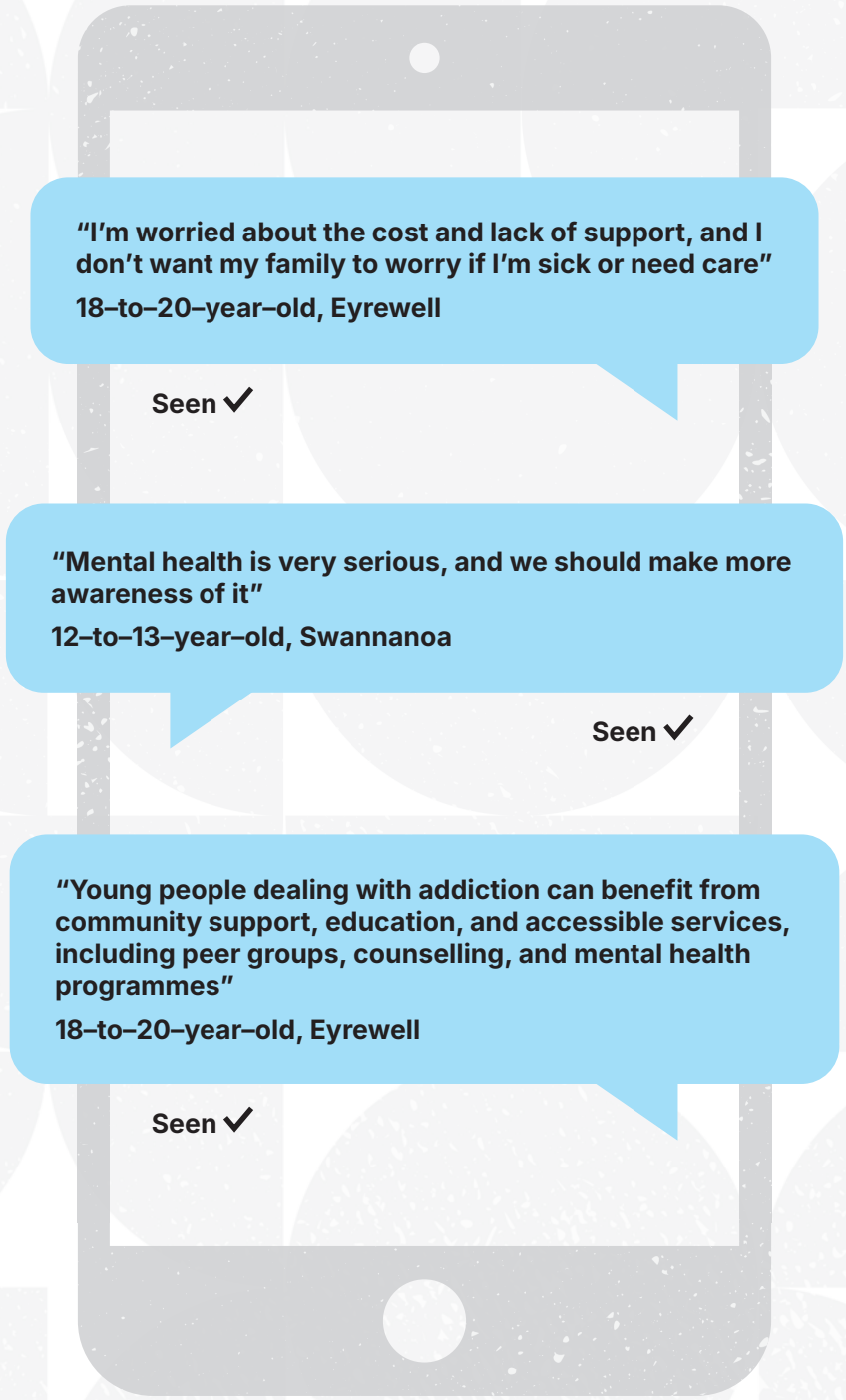
What young people told us about health:

To better understand how local youth feel about health, we asked them a range of questions relating to mental and physical health, as well as addiction.

The majority of survey respondents told us that mental health is very important to them, with 75.7% going on to note that they think mental health is something Waimakariri youth are actively struggling with. It was also clear that a number of our young people are unsure or do not know how to access local mental health services at 37.8%. Older youth stood out in this category with those in the 18–to–24–year–old group reporting that they face barriers when accessing mental health services, in particular, cost of services and long wait times.

Older youth also had the highest percentage reporting the same barriers for accessing physical health services, highlighting that young people in the 18–to–24–year–old group may require more support in this space. However, it was clear that respondents were more confident that they know how to access physical services in comparison to mental health services.

At 91.2%, the overwhelming majority of survey respondents stated that they feel addiction is an issue that affects young people living in Waimakariri. When asked to elaborate on specific addiction challenges, 89.3% told us that vaping is a significant issue for youth, followed by social media at 77.4%, alcohol at 66.4% and drug use at 64.1%. These responses were a clear indicator that our young people need more support when it comes to addiction.



Action 1: Promote the availability of mental and physical health services within the District

Lead agent Community Team

Timeline Ongoing

Sub–actions

1. Conduct mapping of current mental health services available to young people across the District, including but not limited to; Kaupapa Māori services, disability services, and culturally responsive youth health providers, with a focus on identifying gaps in service provision and future opportunities to strengthen equitable access for young people
2. Work collaboratively to ensure that the range of mental and physical health services in the District are publicised in priority youth spaces and online platforms used by youth
3. Ensure that online resources that promote local services, such as the Next Steps webpage, are easily accessible to youth and promoted on Council platforms
4. Following service mapping, ensure outcomes are in alignment with iwi established health priorities for rangatahi, as outlined in the Te Tauraki Health Plan, specifically with regard to accessing preventative and clinical mental health services

Success indicators

1. Youth are:
   - More informed of availabitily of mental health service
   - Able to find and access the right services
   - Receiving wrap around support from mental and physical health services when in need
2. Youth and health service providers are well connected and informed about each other's offerings

Possible collaborators

- Communications and Engagement Team
- Waimakariri Youth Council
- Social Services Waimakariri
- North Canterbury Youth Services Network
- Waimakariri Health Advisory Group
- Te Rūnanga o Ngāi Tūāhuriri

Relevant documents

- Community Development Strategy 2025–35
- Te Tauraki Health Plan (Ngāi Tahu)

Action 2: Investigate opportunities to work with key partners in addressing addiction issues facing local youth

Lead agent Community Team

Timeline Year 1 & 2

Sub–actions

1. Inform key partners about Youth Action Plan survey results on addiction and facilitate initial conversations around next steps
2. Provide support as needed to the projects that result from conversations with these key partners

Success indicators

1. Key community partners are more informed, connected, and empowered to address addiction issues facing local youth
2. Key projects to address local youth addiction issues have begun and are well supported

Possible collaborators

- Community Wellbeing North Canterbury
- Social Services Waimakariri
- Local high schools and education providers
- Alcohol and Drug Harm Steering Group
- North Canterbury Youth Services Network
- Waimakariri Youth Council
- Local Police
- Noaia Charitable Trust
- Te Rūnanga o Ngāi Tūāhuriri

Relevant documents

- Community Development Strategy 2025–35
- Engaging the Community for Alcohol Action Plan

Action 3: Facilitate opportunities to educate sector providers in relation to youth health and addiction

Lead agent Community Team

Timeline Ongoing

Success indicator

Youth and health service providers are informed about key trends and issues impacting youth in Waimakariri

Possible collaborators

- Social Services Waimakariri
- North Canterbury Youth Services Network
- Waimakariri Health Advisory Group
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Recreation

Goal: Waimakariri youth are satisfied with and have increased access to local sports and recreation opportunities

What young people told us about recreation:

To help inform service provision across the District, we asked local young people to tell us about their thoughts on sports, physical and recreational activities, and their hobbies.

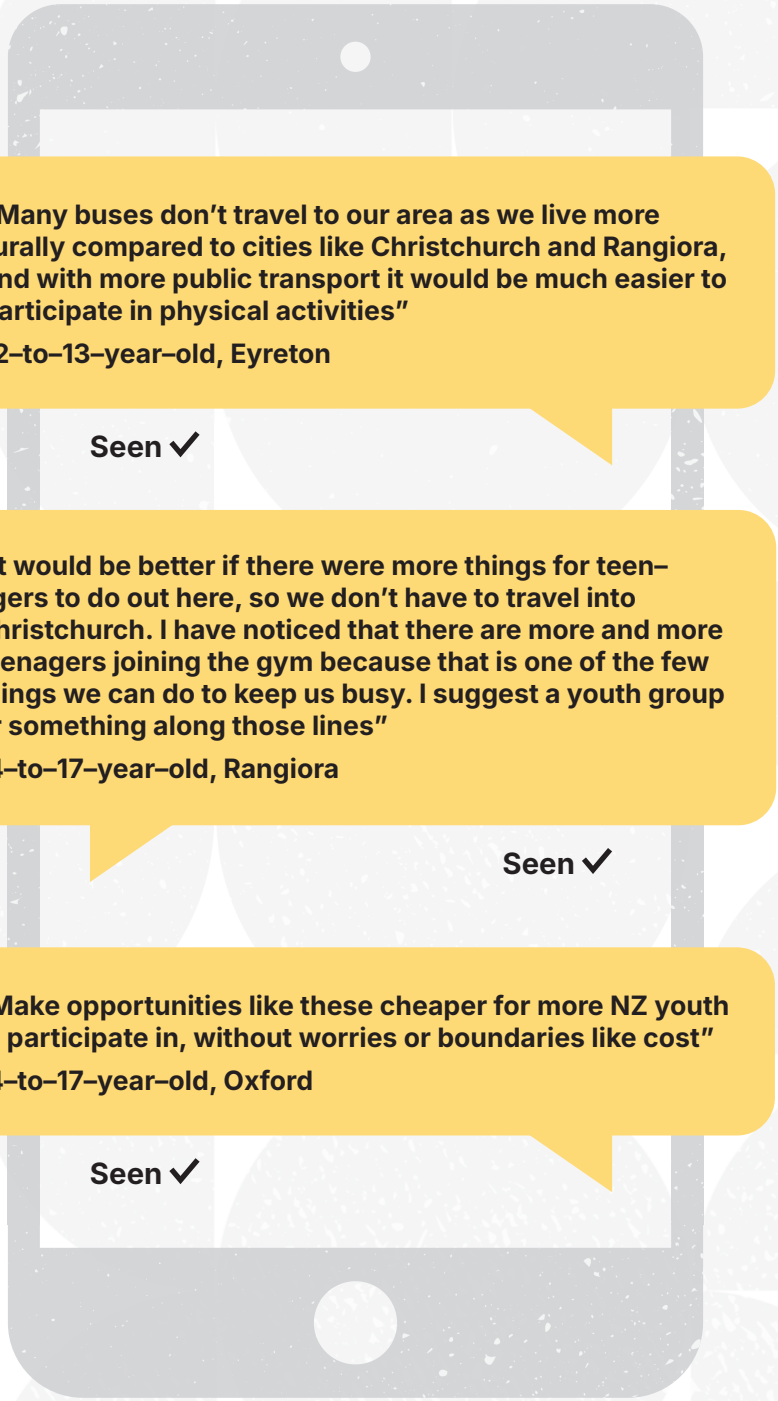
At 91.6%, the vast majority of respondents told us that sports and physical activities are somewhat to very important to them. Team sports were very clearly popular amongst our young people; however, it was noted that interest in team sports seemed to decrease as age increased.

In terms of satisfaction with current sports offerings in Waimakariri, the majority of respondents told us they are only somewhat satisfied at present, with rural communities reporting a higher level of dissatisfaction. Once again, cost was seen as the most prevalent barrier to accessing these opportunities.

Young people told us that they want to see more support for social sport offerings, opportunities to be involved with club and school sports for those not in traditional education settings, and increased access to speciality sports within the District for youth with disabilities.

Young people also told us about their hobbies and the things they do in their spare time. 85.8% of respondents told us they most enjoy hanging out with their friends, reinforcing the idea that our young people value these relationships with their peers.

Interestingly, 70.9% of 21–24–year–olds told us that they are more likely to partake in activities that have mental health benefits as well. Themes of creativity, expression, and freedom also came through in comments, as well as the need for more local, accessible activities for young people to partake in.



Action 1: Collaborate with local sport and recreation providers to investigate broader offerings

Lead agents Greenspace Unit and Community Team

Timeline Year 1 & 2

Sub–actions

1. Connect with staff working on the development of a Play, Active Recreation, and Sports Strategy to better understand the gaps and opportunities for youth sport offerings in the District
2. Support opportunities for local youth to participate in accessible and inclusive sport offerings

Success indicators

1. Local sport and recreation advisors and providers agree to address gaps identified in sport offerings
2. Local youth have access to a broader range of sport and feel more satisfied in this area
3. Youth with disabilities have opportunities to participate in local sport
4. Levels of service reflect community demand

Possible collaborators

- North Canterbury Sport and Recreation Trust
- Local sports clubs
- Local cultural groups
- Waimakariri Access Group
- Sport Canterbury
- Halberg Foundation
- ParaFed Canterbury
- Special Olympics Canterbury
- Te Rūnanga o Ngāi Tūāhuriri

Relevant documents

- Play, Active Recreation and Sports Strategy (currently being developed)
- Community Development Strategy 2025–35
- Inclusive Waimakariri Plan 2025–28
- Community and Recreation Activity Management Plan

Action 2: Investigate opportunities to remove barriers for young people to participate in sport and recreation

Lead agent Community Team

Timeline Year 1 & 2

Sub–actions

1. To better understand participation barriers, facilitate targeted conversations with:
   - Home schooling networks
   - Youth in rural areas
   - 18–to–24–year–olds
   - Rangatahi Māori
   - Pacific youth
   - Youth with disabilities
2. Following conversations with identified groups, provide feedback to sport and recreation providers, and advocate for more inclusive offerings

Success indicator

Sport and recreation providers have increased awareness of barriers impacting youth participation and are motivated and empowered to address these issues where possible

Possible collaborators

- North Canterbury Sport and Recreation Trust
- Sport Canterbury
- Mahi Mātātoa Trust
- Local schools and education providers
- Local sporting codes
- Comcol North Canterbury
- Noaia Charitable Trust
- R13 Trust
- Waimakariri Youth Council
- WaiYouth
- Waimakariri Access Group
- Te Rūnanga o Ngāi Tūāhuriri

Relevant documents

- Community Development Strategy 2025–35
- Play, Active Recreation and Sports Strategy (currently being developed)

Action 3: Facilitate the promotion of sport, recreation, and play opportunities for young people in Waimakariri

Lead agents Greenspace Unit and Community Team

Timeline Ongoing

Sub–actions

1. Investigate opportunities to attract additional sport, recreation, and play offerings and events in the District
2. Work collaboratively to ensure that the range of sports, physical and recreational activities, and hobbies in the District are publicised in priority youth spaces and online platforms used by youth

Success indicators

1. Local youth have increased awareness of local sport and recreation opportunities
2. Additional opportunities for youth to be involved in sport, recreation and play become more readily available in the District

Possible collaborators

- Communications & Engagement Team
- North Canterbury Sport and Recreation Trust
- Local sports clubs
- Sport Canterbury
- Waimakariri Youth Council
- Waimakariri Access Group
- Te Rūnanga o Ngāi Tūāhuriri

Relevant documents

- Community Development Strategy 2025–35
- Play, Active Recreation and Sports Strategy (currently being developed)

Environment

Goal: Waimakariri youth are informed on environmental issues impacting the District and feel equipped to make an impact

What young people told us about the environment:

We asked local young people to tell us how they feel about their natural environment in Waimakariri, and issues that concern them. The vast majority of survey respondents told us that the natural environment is important to them, with 71.1% telling us that they think it is very important for their local community to be protecting the environment.

It was also clear in survey results that our youth are interested in being involved in activities which help our natural environment into the future.

Furthermore, at 55%, the majority of respondents told us that environmental issues do worry them, sending the message that our young people are concerned about environmental issues and the impact these may have on the natural environment. In their comments, young people told us that they feel a desire for information to be more readily available and accessible to them.

Action 1: Facilitate and promote opportunities for youth–led environmental activities

Lead agents Greenspace Unit, Community Team and Solid Waste Team

Timeline Ongoing

Sub–actions

1. Take a creative communications and planning approach to increase youth participation in environmental activities
2. Ensure that information regarding upcoming environmental events and activities are available and accessible to a youth audience.
3. Ensure that the Waimakariri Youth Council continues to be supported in their delivery of youth–led planting days, river clean ups, and other environmental activities
4. Enable opportunities for local young people to create their own environmental communications, such as youth–led and directed videos, which provide them with a platform to express their thoughts on environmental topics of their choosing

Success indicators

1. Multiple youth–led environmental events and initiatives happen each year
2. The number of youth involved in these events increases

Possible collaborators

- Communications & Engagement Team
- Waimakariri Youth Council
- Ashley Rakahuri River Care Group
- Environment Canterbury
- Eco Educate
- WaiYouth
- Te Kōhaka o Tūhaitara Trust
- Enviroschools
- Waimakariri Libraries
- Noaia Charitable Trust
- Te Rūnanga o Ngāi Tūāhuriri

Relevant documents

- Community Development Strategy 2025–35
- Natural Environment Strategy

Action 2: Investigate new opportunities for sustainable practices in the District

Lead agent Solid Waste Team

Timeline Year 2 & 3

Sub–actions

1. Investigate new opportunities for sustainable practices that youth can be involved in, and sustain current offerings
2. Investigate the possibility of an extension of take back schemes in the wider District

Success indicator

The Council incorporates more sustainability initiatives throughout the District, making it an eco–friendlier place

Possible collaborators

- Community Team
- Eco Educate
- Greenspace Unit
- Waimakariri Libraries
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Waste Management and Minimisation Plan 2018

Action 3: Facilitate opportunities for youth environmental advocacy at the District, Regional and National level

Lead agents Greenspace Unit, Community Team and Strategy & Business Unit

Timeline Ongoing

Sub–actions

1. Ensure that submissions made by Council on environmental matters take into account the feedback received by local young people through the Youth Action Plan survey and other relevant surveys/data
2. Support the Waimakariri Youth Council's advocacy work through sharing relevant advocacy opportunities and by peer reviewing submissions
3. Create new opportunities for a diverse range of youth to be involved in environmental strategic development.
4. Ensure that information relating to environmental issues, collated by Council, can be shared with young people in a way that is accessible, and easy to understand

Success indicator

Local youth voices are represented on a range of environmental issues and projects

Possible collaborators

- Waimakariri Youth Council
- Communications & Engagement Team
- Youth Voice Canterbury
- Local environmental advocacy groups
- Waimakariri Biodiversity Trust
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025-35

Action 4: Explore new ways to share information and empower youth about environmental issues and projects

Lead agents Communications & Engagement Team, Strategy & Business Unit and Greenspace Unit

Timeline Ongoing

Success indicator

Youth feel more informed about local environmental issues and actions that Council is taking through increased access to information, and regular updates on media platforms

Possible collaborators

- Community Team
- Waimakariri Youth Council
- Solid Waste Team
- Eco Educate
- Waimakariri Libraries
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Natural Environment Strategy

Employment

Goal: Waimakariri youth are aware of local career path–ways, connected to local employers, and are supported to be work ready

What young people told us about employment:

We asked young people to tell us about their experiences with seeking employment within Waimakariri to better understand the challenges they are facing. It was clear that the most significant barrier is the lack of available jobs locally, with 57% of survey respondents noting this.

This was followed by 47.1% stating lack of experience, and 29.7% percent mentioning access to transport as barriers. The inter–related nature of these challenges is significant.

In order to address these issues, young people told us that opportunities such as in–person workshops and one–off opportunities to learn vocational skills, CV writing, and job interview etiquette would be helpful. Some young people also expressed concern that they feel there is bias against young people in the workplace, and that disability stigma impacts their ability to find employment in Waimakariri.

Local context

10% of young people aged 15–24 in Waimakariri are not in employment, education or training (NEETs). One of the barriers that these local youth encounter is increased competition for entry level roles—particularly in tighter economic times.

On top of the District's relatively high local NEET numbers, the recent economic downturn has seen over 400 local youth requiring financial assistance from Work and Income, in the face of a tighter labour market and rising living costs. This has highlighted the need for ongoing investment in youth focused employment pathways, such as those facilitated through collaborations like North Canterbury Youth Futures and Council's Mayor's Taskforce for Jobs programme.

"I have applied to 100+ jobs and have only had 2 interviews but got denied both times, it's hard for me"

14–to–17–year–old, Rangiora

Seen ✓

"In my area particular jobs are very hard to get because almost every student over 16 is going for the same 5–6 jobs in the town and it makes it incredibly difficult to get the job"

14–to–17–year–old, Eyreton

Seen ✓

"There's no good way of getting entry level jobs without knowing someone that owns a business, or someone who already works somewhere needing employees"

14–to–17–year–old, Pegasus

Seen ✓

Action 1: Maintain participation in the Mayors' Taskforce for Jobs programme

Lead agent Community Team

Timeline Ongoing

Success indicator

Eligible Waimakariri youth are supported to find work through the Mayors' Taskforce for Jobs programme

Possible collaborators

- Ministry of Social Development
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Action 2: Maintain opportunities for youth to intern across Council business units

Lead agents Community Team and Human Resources Team

Timeline Ongoing

Sub–action

Encourage the proactive sharing of internship opportunities across Council units with local young people.

Success indicator

More Waimakariri youth are aware of and able to participate in Council internships

Possible collaborators

- Council Units
- Communications & Engagement Team
- Waimakariri Libraries
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Action 3: Facilitate workshops aimed at youth work readiness

Lead agent Community Team

Timeline Ongoing

Sub–actions

1. Mayors' Taskforce For Jobs to continue with learner licensing courses and other relevant work readiness workshops for clients
2. Support WaiYouth to host work readiness workshops for wider youth population
3. Support local education providers to deliver structured work readiness workshops on their campus

Success indicator

Waimakariri youth are supported to learn skills that will increase their work readiness and employability

Possible collaborators

- Waimakariri Youth Council
- WaiYouth
- Comcol North Canterbury
- Noaia Charitable Trust
- Enterprise North Canterbury
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Action 4: Facilitate a pilot 'Day in the Life' programme offering local youth the opportunity to apply for a one–day work experience in an area of interest within Council

Lead agent Community Team

Timeline Year 1 or 2

Sub–actions

1. Explore feasibility and confirm interest in a pilot prograamme across Council units
2. Youth Development Facilitator to work through logistics, draft a schedule for the day, and outline eligibility criteria/selection process to share with Council units and local high schools/education providers
3. Develop required communications collateral and ensure a wide range of local young people are aware of the opportunity
4. Review the success of the pilot programme and determine whether it is suitable to run annually

Success indicators

1. The pilot programme runs with a high level of Council engagement and youth participation
2. Youth participants have increased awareness of Council functions and career pathways
3. Connections between local youth and Council are strengthened

Possible collaborators

- Human Resources Team
- Participating Council Units
- Communications & Engagement Team
- Local high schools
- Local education providers
- Health and Safety Team
- Waimakariri Libraries
- Te Rūnanga o Ngāi Tūāhuriri

Relevant documents

- Community Development Strategy 2025–35
- Volunteer Policy
- Recruitment and Selection Policy

Action 5: Facilitate the effective promotion of local volunteering opportunities

Lead agent Community Team and Waimakariri Youth Council

Timeline Year 1

Sub–action

Collaborate with the Waimakariri Youth Council to roll out a volunteering opportunities campaign.

Success indicator

More youth are aware of and connected to local volunteering opportunities

Possible collaborators

- Communications & Engagement Team
- Community Wellbeing North Canterbury
- North Canterbury Youth Services Network
- Waimakariri Libraries
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Action 6: Support the North Canterbury Youth Futures activities to highlight local career pathways

Lead agent Community Team

Timeline Ongoing

Sub–action

Facilitate and promote the North Canterbury Youth Futures Careers Expo, Business Breakfast, and Career Pathways activities

Success indicators

1. The North Canterbury Youth Futures activities continue to grow
2. Local youth continue to gain awareness of local career pathways and connect with employers through North Canterbury Youth Futures activities

Possible collaborators

- North Canterbury Youth Futures Working Group
- Waimakariri Libraries
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Action 7: Investigate alternative transport options to support youth employment opportunities

Lead agent Community Team

Timeline Year 3

Success indicator

Key partners are identified and committed to providing new transport pathways for young employees

Possible collaborators

- Local Employers
- Community service providers
- North Canterbury Minibus Trust
- Local High Schools
- Comcol North Canterbury
- Noaia Charitable Trust
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Belonging

Goal: Waimakariri youth have an increased sense of social and cultural belonging across the District

What young people told us about belonging:

We asked young people questions about how they feel being themselves in their local communities to better understand where there may be higher levels of need.

When asked if they feel accepted and included by their peers, 60% of survey respondents said they do, followed by 33.1% noting they only feel this way sometimes, and 6.9% stating they either do not feel this way or that they'd prefer not to say. It was noted that the feeling of acceptance seemed to trend upwards as the age of the young person increased as well.

83% of survey respondents told us that they view their culture as being somewhat to very important to who they are. Following on from this, 55.1% of these respondents told us they feel supported and accepted by their community to be themselves in their cultural identity. However, 33.1% were unsure of how to respond to this question, and a further 11.9% stated that they do not feel this way. 89% told us that it is somewhat to very important to live in a community that includes people of multiple cultures, with only 11% disagreeing. Young people also expressed that they feel the Waimakariri District could be doing more to celebrate and promote cultural diversity, beyond just ticking a box.

"You could have a Polyfest in Waimakariri or a big open Māori hāngi or community celebration. Maybe a get together even. It doesn't have to be big, you just have to feel noticed"

12–to–13–year–old, Pegasus

Seen ✓

"I think there's a bit of a way to go still when it comes to societal attitudes here when it comes to acceptance and inclusivity"

18–to–20–year–old, Rangiora

Seen ✓

"Celebrating and promoting cultural diversity is good, but I don't think it comes from higher up, but from those in the community"

14–to–17–year–old, Kaiapoi

Seen ✓

Action 1: Ensure that the implementation of the Welcoming Waimakariri Plan also reflects the needs of young people

Lead agent Community Team

Timeline Ongoing

Success indicator

The Welcoming Waimakariri Plan implementation represents and includes young people

Possible collaborators

- Welcoming Waimakariri Working Group
- Te Rūnanga o Ngāi Tūāhuriri

Relevant documents

- Welcoming Waimakariri Plan 2026–2029
- Community Development Strategy 2025–35

Action 2: Facilitate accessible local opportunities for youth that promote inclusion, education and celebration of all cultures

Lead agent Community Team

Timeline Ongoing

Sub–actions

1. Work with Global Locals of Waimakariri to widen opportunities for youth involvement with the group's activities
2. Facilitate the Race Unity poster competition
3. Investigate additional offerings of youth targeted cultural events and activities
4. Promote the availability of locally based Kaupapa Māori services, Pacific services and culturally responsive services for migrant communities available to youth, to contribute to increased feelings of cultural inclusion

Success indicators

1. Local youth have access to and are attending a range of cultural events and activities
2. Local youth feel more accepted, included, and welcome in Waimakariri

Possible collaborators

- Welcoming Waimakariri Working Group
- Global Locals of Waimakariri
- Communications & Engagement Team.
- Waimakariri Libraries
- Te Rūnanga o Ngāi Tūāhuriri

Relevant documents

- Welcoming Waimakariri Plan 2026–2029
- Community Development Strategy 2025–35

Action 3: Facilitate and promote youth social events and opportunities across the District to improve inclusion and connection

Lead agents Community Team and Greenspace Unit

Timeline Ongoing

Sub–actions

1. Support Waimakariri Youth Council and WaiYouth in running multiple youth–led events and activities each year
2. Collaborate with relevant Council teams to facilitate events and opportunities for youth during Youth Week

Success indicators

1. Waimakariri Youth Council and WaiYouth events are well attended by local youth
2. Youth feel more included and connected across the community after attending these events

Possible collaborators

- WaiYouth
- Waimakariri Youth Council
- North Canterbury Youth Services Network
- Communications & Engagement Team
- Waimakariri Libraries
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Action 4: Ensure that youth voice is represented when designing meaningful pathways for cultural and social inclusion at Council

Lead agent Community Team

Timeline Ongoing

Sub–actions

1. Utilise responses to the Youth Action Plan survey in designing these pathways, and promote to relevant Council units for use in their work
2. Actively incorporate concepts such as Te Whare Tapā Wha and Hauora when exploring pathways for youth voice and cultural inclusion

Success indicator

Youth are supported to have their voices represented at Council on topics related to cultural and social inclusion.

Possible collaborators

- Waimakariri Youth Council
- WaiYouth
- Youth Voice Canterbury
- Relevant Council units
- Welcoming Waimakariri Working Group
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Spaces and places

Goal: Waimakariri youth have access to spaces and places in the District that are youth friendly, connected, safe, and inclusive

What young people told us about spaces and places:

We asked young people how they feel about public spaces in the Waimakariri District to better understand how they interact with our offerings and what we could be doing better. 92.3% of respondents told us that local public spaces are somewhat to very important to them. It was evident that our young people value having places where they are welcome, safe, and can enjoy hanging out with their friends. Some respondents noted that there is a lack of indoor spaces that are youth friendly and cost effective.

Young people stated a preference for public places to be served with places to sit and hang out with friends, accessible bathrooms, and Wi–Fi for safety reasons. On the topic of safety, the majority of respondents told us they feel somewhat safe in public spaces at 62%, followed by 23.9% who feel very safe, and 14.1% who either do not feel safe or were unsure.

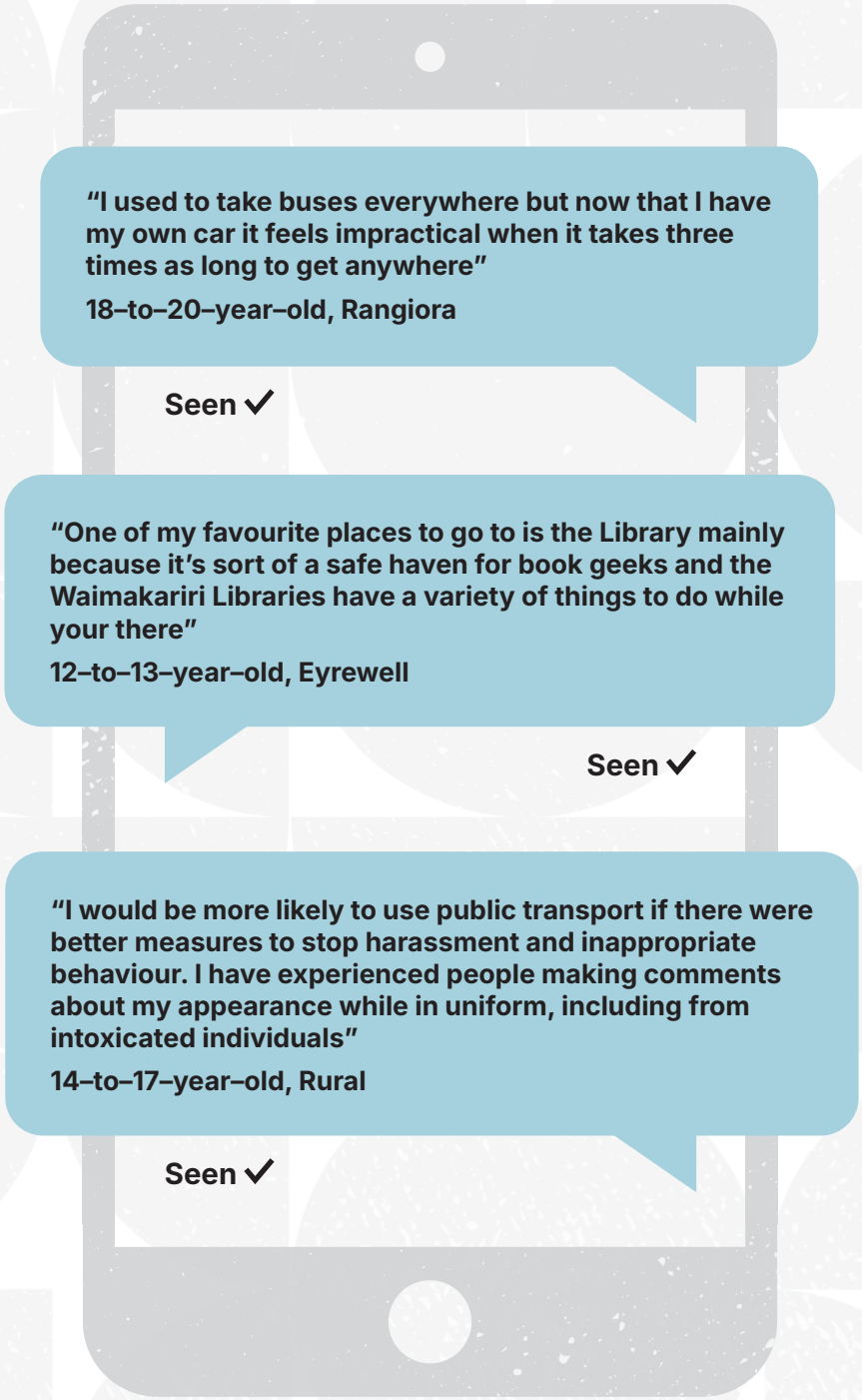
There was a clear preference for outdoor spaces expressed by respondents, with parks and beaches in particular being mentioned.

Libraries were noted by some as safe spaces, whilst others touched on the importance of accessible playgrounds and sensory spaces.

We also wanted to understand how our young people get around the District, and how accessible public transportation services are to them. Unsurprisingly, 90.9% of survey respondents use a car as their main method of transportation, followed by walking and bussing.

Only 21.9% of respondents said they feel satisfied with the provision of public transportation services in their communities and was noted by both rural and urban based youth. To encourage them to use public transport, young people told us they would need better travel routes available where they live at 50.7%, followed by better connections between places they want to go at 45.9%.

Safety concerns were also expressed alongside comments on systems being hard to navigate, and the need for more effective youth targeted communications.



Action 1: Further develop the 'Waimakariri Youth Spaces' concept, which aims to increase young people's connection, agency, and sense of ownership of local spaces and places

Lead agent Community Team and Greenspace Unit

Timeline Year 2 & 3

Sub–actions

1. Develop a project plan and establish a control group to progress the Waimakariri Youth Spaces concept
2. Create new opportunities for youth–led storytelling around spaces and places in the District, in particular, sites of cultural significance
3. Connect with community organisations, businesses and relevant Council Units to collate their facilities and offerings that youth can easily access
4. Investigate opportunities to develop branding for the Waimakariri Youth Spaces concept to be used in the community
5. Investigate areas for young people to create their own spaces and contribute to codesign processes

Success indicators

1. The Waimakariri Youth Spaces concept is developed and executed
2. Local youth have increased sense of ownership and connection to local spaces and places

Possible collaborators

- Strategy and Business Unit
- Communications & Engagement Team
- Property Unit
- Local businesses
- Community Organisations
- Enterprise North Canterbury
- Waimakariri Libraries
- Noaia Charitable Trust
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Action 2: Work alongside youth audit service providers to proactively assess public spaces and places to improve youth friendliness

Lead agents Greenspace Unit and Community Team

Timeline Year 2 & 3

Sub–actions

1. Encourage Waimakariri youth to train as Youth Audit Team Leaders to build local capacity
2. Based on feedback received through the Youth Action Plan survey, plan to undertake youth audits when reviewing pre–existing public spaces and developing new spaces
3. Embed the prioritisation of accessibility and inclusive design principles into the assessment of public spaces and places for youth friendliness, including the participation of disabled young people in co–design processes

Success indicators

1. Priority local public spaces are assessed through youth audits, and plans to make them more youth-friendly are under development.
2. More local youth are trained to be Youth Audit Team Leaders

Possible collaborators

- ReVision Initiative
- Waimakariri Youth Council
- Waimakariri Libraries
- Te Rūnanga o Ngāi Tūāhuriri

Relevant documents

Community Development Strategy 2025–35

Action 3: Hold conversations with regional public transport providers to uplift the needs of Waimakariri youth, influence planning decisions, safety measures, and better publicise transport options

Lead agents Strategy & Business Unit and Community Team

Timeline Year 2

Sub–actions

1. Proactively share transport relevant data from the Youth Action Plan survey, and other relevant surveys, with Environment Canterbury, Greater Christchurch Partnership, and other partners
2. Ensure Council submissions to transport relevant consultations take into account Youth Action Plan survey data
3. Further promote public transport options in the Waimakariri District, ensuring it can be easily understood by a youth audience.
4. Hold conversations internally at Council to advocate for more active mode transport options

Success indicator

The transport needs of Waimakariri youth are represented to regional public transport providers and are reflected in their planning

Possible collaborators

- Communications & Engagement Team
- Waimakariri Youth Council
- Environment Canterbury
- Youth Voice Canterbury
- Roading Team
- Te Rūnanga o Ngāi Tūāhuriri

Relevant documents

- Community Development Strategy 2025–35
- Infrastructure Strategy 2021–51
- Integrated Transport Strategy 2035+

Engagement

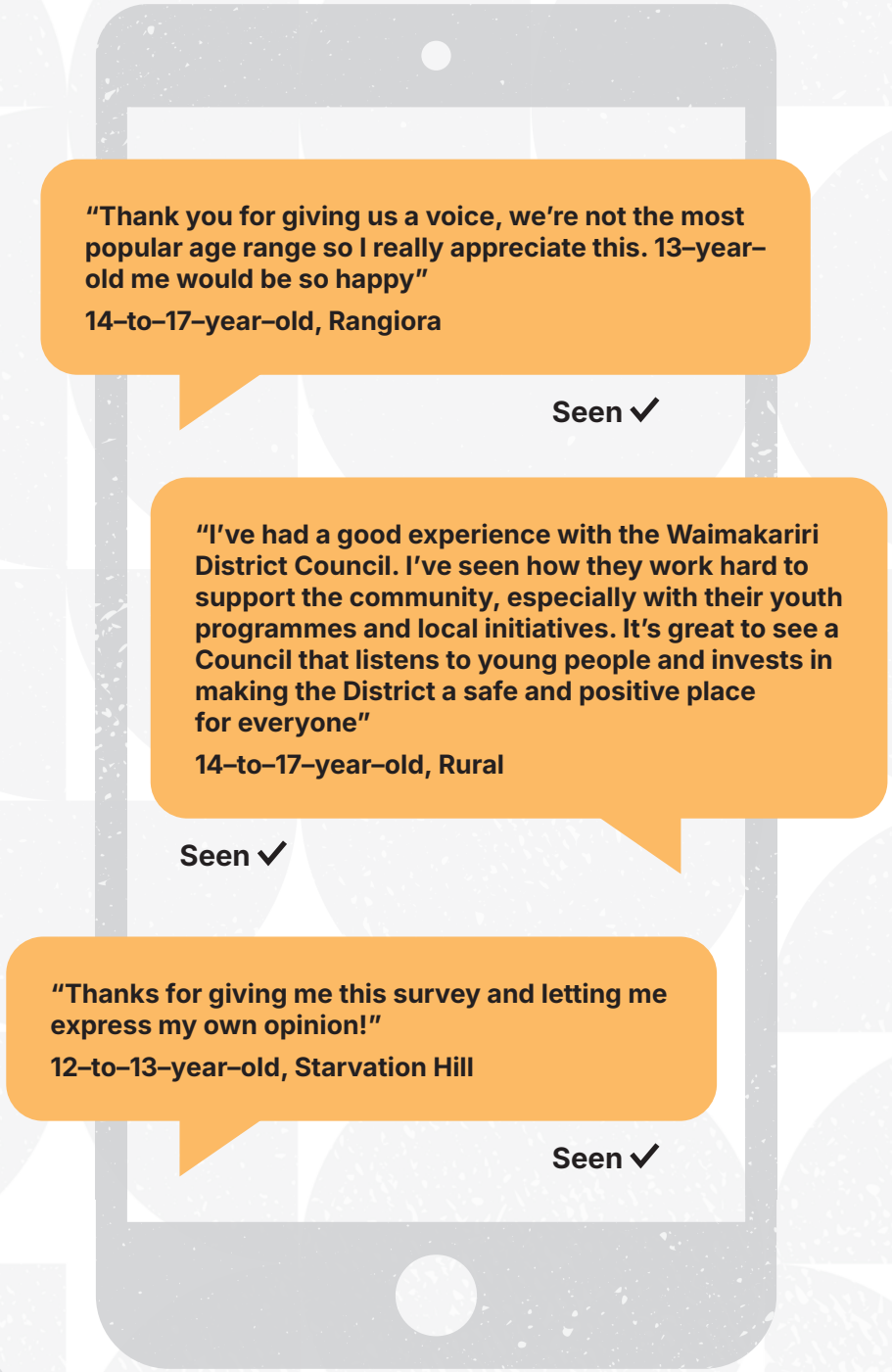
Goal: Waimakariri youth are engaged with Council and have increased levels of civic awareness

What young people told us about engagement:

Although it wasn't directly mentioned in the Youth Action Plan early engagement survey, the importance of engaging with young people in general came up in qualitative comments and workshops. It was clear that local youth value the opportunity to connect with their Council and have a desire to deepen this connection through the Youth Action Plan itself.

The need for increased levels of civics awareness was also evident, highlighting the need to work more in this space to ensure our young people can be educated on what Council does, how it impacts them and their whānau, and what they can do to make sure their voice is heard.

The number of young people engaged with through this project and the quality of their responses demonstrated to Council that this work can assist us when engaging with our young people into the future as well, beyond the ways we already seek to achieve this. This section of the Action Plan aims to recognise the connections we currently foster, as well as to broaden our efforts and entrench new ways of thinking about youth engagement.



Action 1: Support the Waimakariri Youth Council

Lead agent Community Team

Timeline Ongoing

Sub–actions

1. Ensure that Youth Council are enabled to communicate the interests and preferences of local young people to the Council in relation to:
   - The content of strategies, policies, plans, and bylaws
   - The processes and mechanisms for engagement with young people in the District
   - The consideration of regional issues raised by local young people
   - Consultation with local young people and the community
   - Any matter that the Youth Council considers to be of particular interest or concern to Waimakariri young people
2. Waimakariri Youth Council is supported to deliver events and activities addressing key priorities for local youth
3. Further develop Waimakariri Youth Council's online reach with local young people and their communities

Success indicator

Waimakariri Youth Council is supported to represent the interests and preferences of local young people to the Council and to deliver activities addressing key youth priorities

Possible collaborators

- Waimakariri Youth Council
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Action 2: Support WaiYouth

Lead agent Community Team

Timeline Ongoing

Sub–action

WaiYouth are empowered to plan and execute social and educational events for local youth

Success indicator

WaiYouth is able to deliver multiple well–attended events per year for local youth

Possible collaborators

- WaiYouth
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Action 3: Support Youth Voice Canterbury initiatives

Lead agent Community Team

Timeline Ongoing

Sub–actions

1. Support Waimakariri Youth Council members to be actively involved in Youth Voice Canterbury projects and events
2. Support Youth Voice Canterbury with the delivery of the regional Youth Takeover Survey run annually

Success indicators

1. Youth Voice Canterbury initiatives and activities are actively supported by Waimakariri Youth Council
2. Waimakariri youth voices are represented in the regional Youth Takeover Survey each year

Possible collaborators

- Youth Voice Canterbury
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Action 4: Facilitate and promote the Youth Service Award

Lead agent Community Team

Timeline Ongoing

Success indicator

The Youth Service Award is delivered annually to recognise outstanding contributions to the community by local youth

Possible collaborators

- Governance Team
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Action 5: Build capacity across Council Units to engage effectively with local youth

Lead agents Community Team

Timeline Year 1 & 2

Sub–actions

1. Create a Council specific checklist for use by staff when running youth-targeted engagements to ensure effective communications and authentic engagement
2. Provide opportunities, such as ‘lunch and learn’ sessions, with Council staff to educate and train on how to best engage with youth

Success indicator

Council Units are better equipped to engage effectively and meaningfully with youth

Possible collaborators

- Communications & Engagement Team
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Action 6: Proactively create opportunities for local youth to meaningfully engage with Council

Lead agents Community Team and Governance Team

Timeline Ongoing

Sub–actions

1. Enable and facilitate opportunities for local youth to take part in deputations to Council and participate in other Council processes relating to issues of importance to them
2. Reassess feasibility and delivery of the Youth Development Grant, to support youth leadership in the District

Success indicators

1. Youth not currently involved with Waimakariri Youth Council or WaiYouth are actively engaging with Council
2. The Youth Development Grant is delivered

Possible collaborators

- Local schools and education providers
- Strategy and Business Unit
- Communications & Engagement Team
- Waimakariri Libraries
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Action 7: Increase civic education levels for youth across the District

Lead agents Community Team and Governance Team

Timeline Ongoing

Sub–actions

1. Foster relationships with local education providers to enable broader youth understanding, engagement and participation in Council processes
2. Plan and execute an annual drop–in sessions programme aimed at local schools, education providers and youth organisations, focused on topics such as Long Term Plans, major consultations, etc.
3. Develop youth–focused communication materials, such as videos on social media platforms, around important Council functions and how Council works
4. Facilitate civics education activities annually during Youth Week on topics such as voting, how to make submissions, etc.
5. Explore pathways to increase youth voter awareness and turnout through youth–targeted campaigns prior to the next election period

Success indicator

Local youth have an increased understanding of Council functions and broader civic awareness

Possible collaborators

- Local schools and education providers
- Strategy and Business Unit
- Communications & Engagement Team
- Waimakariri Libraries
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Sector support

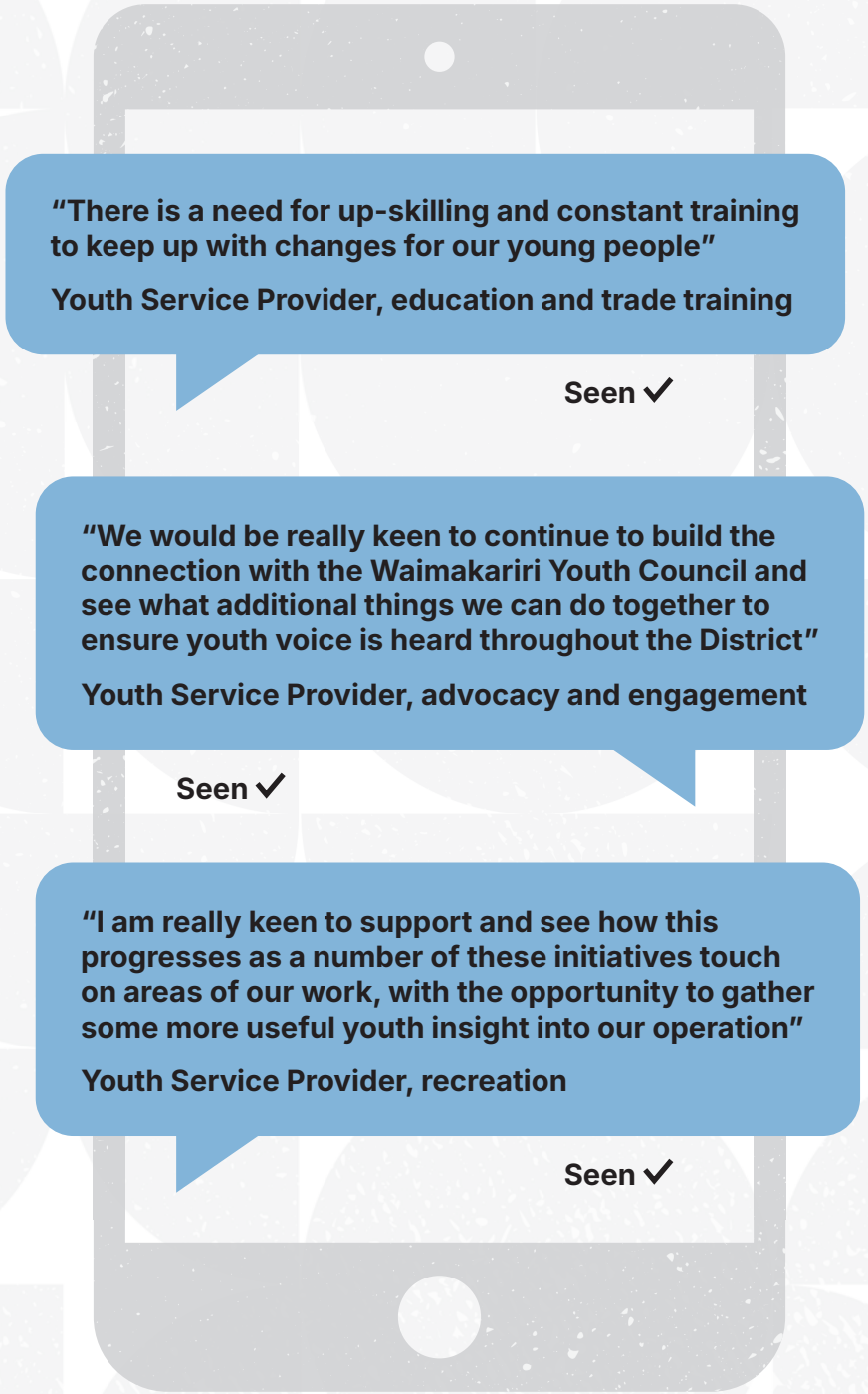
Goal: The Waimakariri youth sector is supported, connected, and trained to effectively address priority issues impacting youth.

Local context:

Through facilitation of the North Canterbury Youth Services Network, Council's Youth Development function provides a mechanism whereby local services and supports working with local youth can come together to network, learn and consider collaborative responses to locally identified issues and opportunities.

In recent years this collaborative approach has resulted in:

- The establishment of the North Canterbury Youth Futures working programme, which facilitates improved pathways for young people to access education and employment
- Provision of quality professional development for volunteers and paid workers in the local youth sector, ensuring best practice in service delivery that address the issues impacting on the mental, physical and cognitive wellbeing of local youth
- Research and preliminary work toward to establishment of a more youth–friendly Waimakariri District
- The development of a regular newsletter, to keep those working in the youth sector up to date with emerging issues, opportunities and information



Action 1: Facilitate the North Canterbury Youth Services Network monthly newsletter and quarterly training

Lead agent Community Team
Timeline Ongoing
Sub–action
Utilise local training providers where possible, including youth–led training on topics that youth are the subject matter experts

Success indicator
The District's youth service sector feels well–trained, supported, and connected

Possible collaborators
- Hurunui District Council
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document
Community Development Strategy 2025–35

Action 2: Promote opportunities for local youth sector service providers to access funding

Lead agent Community Team
Timeline Ongoing

Success indicator
Local youth sector service providers are aware of opportunities for funding and how to access them

Possible collaborator
Te Rūnanga o Ngāi Tūāhuriri
Relevant document
Community Development Strategy 2025–35

Action 3: Collect and share data related to Waimakariri Youth with the wider youth services sector

Lead agents Community Team and Strategy & Business Unit

Timeline Ongoing

Sub–action

Develop a platform that displays the Early Engagement Survey results that the sector can use for their programme design and funding applications

Success indicators

1. The youth services sector is informed on key issues impacting youth in Waimakariri
2. The Youth Action Plan Early Engagement Survey results are utilised by local and regional organisations, influencing local programme delivery and application for funding

Possible collaborators

- Youth Voice Canterbury
- Waimakariri Youth Council
- Te Rūnanga o Ngāi Tūāhuriri

Relevant document

Community Development Strategy 2025–35

Monitoring and Evaluation

This version of the Waimakariri Youth Action Plan has a three–year scope, with actions to be undertaken between July 2026 and June 2029.

A three–year timeframe was decided upon to make sure that this document can be reviewed more regularly. This was done with the aim of ensuring that the ever–changing needs, aspirations, and issues encountered by local youth can be factored into updated actions, addressed as required.

The success of the Youth Action Plan 2026–2029 is dependent on Council's commitment to delivering on the actions contained in this document.

This will be achieved by:

- The establishment of a staff working group, comprised of relevant Council Unit representatives, to ensure that lead agents of the Youth Action Plan 2026–2029 are enabled to deliver on the actions outlined in this document through collaborative efforts
- The establishment of a external stakeholder group to ensure that regional and local stakeholders are kept informed and collaborative discussions can continue
- Annual check–ins to assess the progress of the Youth Action Plan 2026–2029, in line with timeframes indicated for each action
- An update on the progress of the Youth Action Plan 2026–2029 included in the annual Community Team 'Year in Review Report'
- An annual report presented to the Community and Recreation Committee in July 2027, 2028 and 2029
- Ensuring that the progress and completion of actions within this document are shared with local young people and the wider community to ensure accountability and transparency in completing this work

References

Ara Taiohi (2019). A Te Ao Māori Framework for Youth Development.

Ara Taiohi & Sport New Zealand (2021-2024). Mana Taiohi in Practice – Case Studies and Implementation Learnings.

Business and Economic Research Ltd (2025). Youth and young adults: Where unemployment hits hardest.

Centre for Social Impact, Ara Taiohi, & Ministry of Youth Development (2018). The Youth Development Ecosystem: An Evidence Review.

Edmunds (2024). Unemployed, not in school: Young people bearing brunt of economic downturn.

Hayhurst (2014). Civic engagement and well-being in New Zealand Youth.

Health New Zealand – Te Whatu Ora. Canterbury Wellbeing Index.

Infometrics Ltd. (2025). NEET Rate: New Zealand – people aged 15–24 not in employment, education or training.

Marek et al (2026). Interconnected environments and the mental health of young people in Aotearoa New Zealand: a longitudinal geospatial study.

Mayes & Wall (2023). Grow Waitaha, Climate Anxiety and Young people, Supporting Coping and Resilience.

Ministry of Business, Innovation and Employment. (2025). Youth not in employment, education, or training (NEET rate).

Ministry of Health – Manatū Hauora (2024/2025). New Zealand Health Survey.

Ministry of Social Development (2024-2027). Child and Youth Wellbeing Strategy/Child and Youth Strategy.

Ministry of Youth Development - Te Manatū Whakahiato Taiohi (2019). Youth Development Approach & Mana Taiohi Guidance.

Ministry of Youth Development - Te Manatū Whakahiato Taiohi (2023-2025). Youth Plan: Voice, Leadership, Action.

Sheldon-Dean (2022). Kids and Climate Anxiety: Helping them handle big worries in healthy ways.

Te Hiringa Mahara – Mental Health and Wellbeing Commission (2022/2023). Te Hiringa Mahara Annual Report 2022/2023 for the year 1 July 2022 to 30 June 2023.

Youth Voice Canterbury (2024). Youth Takeover Survey.

Response ID	Q1. What do you like about the Draft Youth Action Plan 2026-2029?	Q2. Are there any changes you would like to see made to the Draft Youth Action Plan 2026-2029?	Q3. Have we missed anything that you think should be included in the Draft Youth Action Plan 2026-2029?	Q4. Is there anything you disagree with in the Draft Youth Action Plan 2026-2029?	Q5. Add any additional comments here	Staff comments
6630542	I appreciate the clear intention to support young people in our district and the effort that has gone into listening to youth voices. The themes of wellbeing, belonging, recreation, employment, and environmental stewardship reflect a genuine desire to see young people thrive. It is encouraging to see a holistic approach that recognises the many factors influencing youth outcomes, and I particularly value the focus on mental health awareness, opportunities for connection, and pathways into employment. The Plan communicates that young people matter and that the Council wants them to feel supported and included. Overall, the tone of the Plan feels positive and forward-looking, and I support the intent to invest in the next generation.	I would appreciate greater clarity around how the actions will be delivered in practice. Many initiatives are framed around investigating, facilitating, or promoting, and it would be helpful to understand: Who will be responsible for implementation Whether funding or resources are committed How progress will be measured and reported Clear accountability and measurable outcomes will help ensure the Plan translates into tangible benefits for both youth and the wider community. I would also welcome stronger recognition of the role families play in supporting positive youth outcomes. While the Plan rightly centres young people, families are often the primary environment where values, resilience, and behaviour are shaped. Including families as partners in achieving the Plan's goals could strengthen its long-term impact.	One area that could be explored further is the concept of shared responsibility between young people, families, and the wider community. Community investment in youth is important, and alongside this, it would be valuable for the Plan to emphasise the development of qualities such as respect, contribution, and civic responsibility. Supporting young people to grow into engaged and responsible adults benefits not only them, but the whole district. In addition, recognising the transition from adolescence to adulthood — particularly for older teens — could be strengthened. Practical life skills, independence, and preparation for adult responsibilities are key parts of this stage of life.	I do not disagree with the overall direction of the Plan, and I support its intent. My main concern is that the Plan could risk being more aspirational than practical if there is not clear follow-through. Without defined accountability, measurable targets, and clarity on delivery, there is a possibility that the positive ideas outlined may not translate into meaningful change. Strengthening the connection between actions and measurable community outcomes would increase confidence that the Plan will achieve what it sets out to do.	As a parent, I am grateful that the Council is investing time and thought into supporting young people. Adolescence is a formative period, and initiatives that provide guidance, opportunity, and connection can have lifelong benefits. I believe the greatest impact will come when youth support is seen as a shared effort between Council, community organisations, and families. Strong family environments and supportive communities together create the conditions where young people can flourish. Thank you for the opportunity to provide feedback. I am hopeful that this Plan will help create a district where young people are supported, prepared for adulthood, and encouraged to contribute positively to their communities.	Supportive of the Draft Plan Particularly supportive of the inclusion of mental health awareness, opportunities for connection, and pathways for employment Has made a series of suggestions relating to strengthening the role of families, emphasising shared responsibility and youth civic development, and ensuring the Plan is more practical than aspirational to achieve meaningful impact
6631115	It acknowledges youth: what they need, what they have to offer, how they can feel included and responsible, and how they can/should contribute. It encourages youth to get and stay on the right path, and we as a community need that for a healthy future for everyone.	Work closely with the schools so that there is a requirement and expectation that ALL youth participate in community activities, and develop an excellent community spirit. This can be done by specific projects within certain subjects; competitions; acknowledgement etc.	WDC is very good at attaching consequences to undesirable behaviour, so this could be utilised as well as acknowledgement for good behaviour. Perhaps specific roles could be developed for youth, such as participating in development and maintenance of recreational areas.	I cant see much commitment to taking it really seriously, and requiring all youth to take part and take responsibility - which creates pride and awareness , and benefits everyone concerned.		Supportive of the Draft Plan Has made a series of suggestions for implementation, emphasising the importance of fostering responsibility, inclusion, and positive pathways for youth
110326	Happy to see that investigation into transport options to support work readiness is included within the Plan, especially since there are no bus services available in Tuahiwi. Also happy to see the inclusion of Sector Support as a theme. There is a need for upskilling and constant training to keep up with changes for our young people. Noaia are happy to feed into conversations around barriers to accessing sport and recreation opportunities, especially since they	Noaia would like to be involved as a collaborator for actions under the Health theme, where they relate to health and addiction, and action 1.1 specifically. Noaia recommends reviewing the wording of 'education providers' as a catchall term under collaborators as this may make it more difficult to gain traction when it comes to implementation. It may be more effective to name these separately. to create a sense of responsibility and generate action.	Ngāi Tūāhuriri should be noted as a collaborator throughout the Plan. Noaia would like to be added as a collaborator to the following: - 3.1 (Environment) - 6.1 (Spaces and Places), particularly to feed into conversations around a future youth hub Noaia feels Whitiora should be included as a collaborator under 6.3 (Spaces and Places), based on their involvement with regional transport conversations.	Belonging blends into everything, it is key. If you get the other themes right, belonging will naturally follow. What is the definition of culture under the Belonging theme? This is important. The wording of action 5.2 (Belonging) needs to be reviewed and changed. In general, the Belonging theme needs some work done in order to make it functional and address the correct issues.	Noaia would like to ensure that the voices of their rangatahi are included within the Youth Action Plan. When it comes to implementing the Plan, it will be important for the Council to make sure it's clear what is relevant for youth service providers, and when. It would be helpful to introduce a Youth Service Provider sub-section to the Council's website under the Youth Section. Is there an appetite to set up a Youth Hub, similar to what they have in	Mostly supportive of the Plan Has made a series of suggestions across Action Plan themes with detailed, practical suggestions to strengthen implementation, including clearer identification of collaborators, improved wording in parts of the Plan, and greater functionality

Response ID	Q1. What do you like about the Draft Youth Action Plan 2026-2029?	Q2. Are there any changes you would like to see made to the Draft Youth Action Plan 2026-2029?	Q3. Have we missed anything that you think should be included in the Draft Youth Action Plan 2026-2029?	Q4. Is there anything you disagree with in the Draft Youth Action Plan 2026-2029?	Q5. Add any additional comments here	Staff comments
	are not recognised as a school, so they can't play in school teams.	In terms of training/upskilling opportunities under the Sector Support theme, is there a way to get local youth to train youth service providers in how to better service them?	Noaia would like to be able to host employment readiness workshops on site, and feel that structured and organised workshops are most useful. Readily available information around culturally significant sites and history is necessary for real inclusion and feelings of belonging. Similarly, narratives around sites of cultural significance would be helpful under the Spaces and Places theme. Noaia would like to be noted for conversations when it comes to youth audits and capacity building for team leaders.		Christchurch? There is a need for something like this out in Waimakariri.	within the Belonging theme
6642714	Some great opportunities identified along with key actionable tasks to drive these forward.	I think its quite a lot to get achieved in 3 years. It is all important and all great work, but a lot of it.	no	no, I am really keen to support and see how this progresses as a number of these initiatives touch on areas of our work, with the opportunity to gather some more useful youth insight into our operation.	not answered	Supportive of the Draft Plan Main comment is regarding workload over the Youth Action Plan timeline for implementation
6644446	What a great wide reaching plan, that captures a wide range of issues and groups that can be involved in actioning this plan. Writing on behalf of Youth Voice Canterbury which is mentioned a few times through out the document, 3.3, 5.4, 6.3, 7.3, & 8.3 they are all appropriate spaces YVC can help with, and we would be really keen to continue to build the connection with the Waimakariri youth council and see what additional things we can do together to ensure youth voice is heard throughout the district. Likewise for ReVision Youth Friendly places and Spaces Youth Audits. (6.2) ReVision would love to continue to help bring youth voice into the places and spaces of the Waimakariri district. Anything we do to help action this action plan would be done in concert with the Waimakariri Youth Council, so I see them as a really vital player in bringing this youth plan to life.	not answered	I think it looks pretty comprehensive, with a challenge of bridging Urban spaces and rural settings	not answered	Well done, what a huge amount of work	Supportive of the Draft Plan Has commented on the challenge of bridging urban spaces and rural settings under spaces and places, and emphasises the importance of working in partnership with the Waimakariri Youth Council

Response ID	Q1. What do you like about the Draft Youth Action Plan 2026-2029?	Q2. Are there any changes you would like to see made to the Draft Youth Action Plan 2026-2029?	Q3. Have we missed anything that you think should be included in the Draft Youth Action Plan 2026-2029?	Q4. Is there anything you disagree with in the Draft Youth Action Plan 2026-2029?	Q5. Add any additional comments here	Staff comments
180326	I think its a great doc well thought out and easy to navigate.	Would like to see more variety in the pictures as same individuals used repeatedly and very young and female orientated. If we want our Youth to identify with the doc they need to be able to see pictures they can relate to and see a version of themselves.				Supportive of the Draft Plan Has made a suggestion around imagery used to ensure all local youth can see themselves reflected in the document
090326	What an amazing plan you've come up with.	For Theme 3: Environment, I believe that Enviroschools should be listed as a collaborator. As you hopefully already know, WDC is a highly-valued funding partner of Enviroschools in Waitaha, and the funding your organisation provides supports young people to learn about their local environment and take action in regular and meaningful ways throughout your community. Here is a list of schools currently involved in the Waimakariri area. I have also attached last year's report so that you can see more about the mahi happening in your region. We prepare these reports annually, so hopefully they will be helpful tools in reporting on how your actions are going.				Supportive of the Draft Plan Has made suggestions about inclusion of Enviroschools
200326		Proposed to include a "Purpose" page at the beginning of Action Plan. The "Purpose" page would be similar to a Terms of reference for the document to allow readers to understand how to use the document and how the involvement of the potential collaborators will be managed. Suggested change: 2.2 first before 2.1. Currently: 2.2 - Becomes the lead action for the Recreation Goal, focus on working with Regional Leads e.g. Sport Canterbury 2.1 - Does it need to be a standalone, or can it become a sub-action of currently 2.2. Also, the collaborators will be focused on Local lead/delivers e.g. North Canterbury Sport and Recreation Trust.				Supportive of the Plan Has made a series of suggestions relating to sections to add to the draft to make the final version more functional, as well as the recreation theme overall

Response ID	Q1. What do you like about the Draft Youth Action Plan 2026-2029?	Q2. Are there any changes you would like to see made to the Draft Youth Action Plan 2026-2029?	Q3. Have we missed anything that you think should be included in the Draft Youth Action Plan 2026-2029?	Q4. Is there anything you disagree with in the Draft Youth Action Plan 2026-2029?	Q5. Add any additional comments here	Staff comments
		Proposed the development of an ecosystem to highlight the various roles and organisations involved in the Action Plan. To allow readers to understand the level of influence and support each level/layer could provide, e.g. who are facilitators, advisors, delivery functions. Commented on the use of words used in 2.1 - Success Indicator - “Sport and Recreation Advisors”. Sport Canterbury suggested that “providers” may be a better fit rather than advisors. As there are different levels of influence from an advisor perspective compared to a provider. Collaborators - Special Olympics should be included on the list of collaborators given the recent changes the Government has implemented for the blind and low vision participation in sport and recreation. Commented that there is currently online of accountability with this Action Plan as WDC does not currently employ Sport and Recreation Advisors or provide funding to local organisations. Therefore, the actions can only be achieved through good will/faith from collaborators. Suggested that there could be a quarterly meeting to connect with regional collaborators to ensure that a line of accountability continues. Commented that WDC would like organisations to utilise the data gathered from the Survey. As a way of measuring success, Sport Canterbury suggested that WDC Would want to measure how many times the data collected in the Early Engagement Survey is utilised by other organisations to support funding applications and programme design. Example of wording for measurement of success “This insights pack was utilised by xx number of organisations				

Response ID	Q1. What do you like about the Draft Youth Action Plan 2026-2029?	Q2. Are there any changes you would like to see made to the Draft Youth Action Plan 2026-2029?	Q3. Have we missed anything that you think should be included in the Draft Youth Action Plan 2026-2029?	Q4. Is there anything you disagree with in the Draft Youth Action Plan 2026-2029?	Q5. Add any additional comments here	Staff comments
		that influenced their programmes delivered and funding applications”				

Staff recommendations in response to submissions received on the Draft Youth Action Plan 2026-2029

Response ID	Proposed action	Details	Section	Staff comments & recommendation
6630542	Addition	Clarity around who is responsible for implementation	New section – Purpose	Add in commentary around Council's role in local youth development and the role played by partner organisations **Staff recommendation**: Action – develop wording
6630542	Addition	Clarity around whether funding or resources are already committed	New section - Funding	Add in commentary around where funding comes from under the Funding section when thanking funding partners **Staff recommendation**: Action – develop wording
6630542	Wording edits	Clarity around how progress will be measured and reported	Monitoring and Evaluation	Work to make wording under Monitoring and Evaluation more clear **Staff recommendation**: Action - clarify
6630542	Wording edits	Clarity on accountability and measurable outcomes	Action Plan – Success Indicators	Rework success indicators to be clearer and more objectively measurable to enhance accountability **Staff recommendation**: Action – wording edits to success indicators
6630542	Addition	Recognition of the role played by families in young peoples' lives	Introduction	Acknowledge the collaborative efforts of **families**, schools, communities, and organisations in shaping youth development locally **Staff recommendation**: Action – develop wording for this
6630542	Wording edits	Emphasis on development of qualities such as respect, contribution and civic responsibility	New section - Purpose	Include commentary around the importance of these qualities for young people within the Purpose section **Staff recommendation**: Action – develop wording
6630542	Wording edits	Strengthening the connection between actions and measurable community outcomes	Strategic Framework	Insert commentary around Council's community outcomes and how the YAP is relevant to these **Staff recommendation**: Action – develop wording
6631115	Implementation	Work closely with local schools	Monitoring and Evaluation Implementation Plan	Assemble an external Advisory Group who monitor the progress of the actions post-adoption, of which there could be a Principal/schools representative **Staff recommendation**: Action by integrating into Monitoring and Evaluation section, alongside staff working group
6631115	Addition	Require all youth to participate in community activities to contribute to community spirit	-	Out of scope for this project, Council does not have the specific legislative authority to enforce this. However, Council will continue to strongly encourage youth participation in community activities, recognising the value added to community wellbeing

Response ID	Proposed action	Details	Section	Staff comments & recommendation
				Staff recommendation: No action
6631115	Wording edits	Target youth through community activities within subjects of interest, competitions and acknowledgment	Action Plan - Engagement	Activities within subjects of interest are covered as the Actions were developed following engagement with over 1,100 young people, who shaped this Plan **Staff recommendation**: Confirm that the wording of action 7.1 addresses this point
6631115	Addition	Attach consequences to undesirable behaviour	-	Out of scope for this project, Council does not have the specific legislative authority to enforce this. This issue is better managed by the relevant organisations and authorities who support young people in the District **Staff recommendation**: No action
6631115	Addition	Develop specific roles for young people, such as participating in development and maintenance of recreational areas	Action Plan – Employment	No specific scope for this within this project. However, if successful, the Pilot 'day in the life' programme for young people to experience Council careers over the course of a day could encourage youth participation and interest in these areas **Staff recommendation**: No action
110326	Addition	Addition of Noaia as a collaborator for actions under the Health theme, where they relate to health and addiction, and action 1.1 specifically	Action Plan - Health	Add Noaia as a collaborator to Action 1.1 and 1.2 under the Health theme **Staff recommendation**: Action – add collaborator
110326	Wording edit	Review the wording of 'education providers' as a catchall term under collaborators	Action Plan – Collaborators	Instead of using the term 'education provider', split this into 'local schools' with other specific providers noted separately **Staff recommendation**: Action – wording edit for consistency and accountability
110326	Addition	In terms of training/upskilling opportunities under the Sector Support theme, is there a way to get local youth to train youth service providers in how to better service them?	Action Plan – Sector Support	Staff to investigate options into this suggestion through the North Canterbury Youth Services Network with the potential support of Waimakariri Youth Council or Youth Voice Canterbury Could be included as a sub-action or as part of action 8.1 **Staff recommendation:** Investigate feasibility of this suggestion, and if possible, action
110326	Addition	Ngāi Tūāhuriri to be added as a collaborator throughout the Plan	Action Plan – Collaborators New Section – Introduction or Purpose	Add Ngāi Tūāhuriri as a collaborator throughout the Plan and aim to work on this through Whitiora **Staff recommendation**: Action – add collaborator

Response ID	Proposed action	Details	Section	Staff comments & recommendation
110326	Addition	Noaia to be added as a collaborator to action 3.1 (Environment)	Action Plan - Environment	Add Noaia as a collaborator to Action 3.1 under the Environment theme **Staff recommendation**: Action – add collaborator
110326	Addition	Noaia to be added as a collaborator to action 6.1 (Spaces and Places), particularly to feed into conversations around a future youth hub	Action Plan – Spaces and Places	Add Noaia as a collaborator to Action 6.1 under the Spaces and Places theme **Staff recommendation**: Action – add collaborator
110326	Addition	Whitiora should be included as a collaborator under 6.3 (Spaces and Places)	Action Plan – Spaces and Places	With the addition of Ngāi Tūāhuriri as a potential collaborator across the Plan, this should be addressed. This is because Council will need to coordinate this collaboration through Whitiora **Staff recommendation**: Action through the addition of Ngāi Tūāhuriri as a collaborator throughout the Plan
110326	Addition	Noaia to be enabled to host structured and organised employment readiness workshops on site in Tuahiwi	Action Plan – Employment	Add a sub-action to action 4.3 under the Employment theme which is to, 'support Noaia Charitable Trust in hosting on site, structured work readiness workshops for youth' **Staff recommendation**: Action by creating new sub-action
110326	Wording edit	Narratives around sites of cultural significance to be added under the Spaces and Places theme	Action Plan – Spaces and Places	Make a wording edit to the second sub-action listed under action 6.2 to say, 'Create new opportunities for youth-led storytelling around spaces and places in the District***, in particular, sites of cultural significance'*** **Staff recommendation**: Action by making the above wording edit
110326	Implementation	Noaia to be included in conversations when it comes to youth audits and capacity building for team leaders at implementation stage	Monitoring and Evaluation Implementation Plan	Assemble an external Advisory Group who monitor the progress of the actions post-adoption, of which there could be a Noaia representative to partake in these conversations where relevant Will also note this down for the development of the implementation plan associated with the Youth Action Plan **Staff recommendation**: Action by integrating into Monitoring and Evaluation section, alongside staff working group. Also note this in the development of an implementation plan
110326	Addition	What is the definition of culture under the Belonging theme?	Action Plan - Belonging	Add in a paragraph which clarifies the definition of culture for the purposes of the Youth Action Plan, accounting for the nuance in definition and how the term culture means different things to different people

Response ID	Proposed action	Details	Section	Staff comments & recommendation
				Staff recommendation: Action – draft new wording to be inserted at the start of the Belonging theme
110326	Wording edit	The wording of action 5.2 (Belonging) needs to be reviewed and changed	Action Plan - Belonging	For clarity, make a wording edit to action 5.2 under the Belonging theme to say: ***'Facilitate accessible local opportunities for youth that promote cultural:*** - ***Inclusion*** - ***Education*** - ***Celebration'*** **Staff recommendation**: Action for clarity and impact
110326	Revision	The Belonging theme needs some work done in order to make it functional	Action Plan - Belonging	Review how the Belonging theme is currently written, it's placement in the Plan, the wording used, and the actions included to ensure it is functional **Staff recommendation**: Action – review full theme
180326	Image Addition/Edit	The images used across document needs to be reviewed to ensure they are representative of Waimakariri young people	Action Plan – Design Element	Review and change current images used in plan to ensure they are representative of Waimakariri youth. **Staff recommendation:** Action – Collate images from other events or organise a photo shoot to compile more appropriate images.
090326	Addition	Addition suggested for Environment theme to include Enviroschools	Action Plan – Environment	Review collaborators in the Environment theme to include Enviroschools **Staff recommendation:** Action – Add Enviroschools to collaborator list
200326	Addition	Include a purpose page at the beginning of Action Plan	New Section – Purpose	Define further what would be included and the purpose of this new section to allow more clarity and understanding of how this document will be utilised by Council and its intentions for the wider community **Staff recommendation:** Action – Add new section
200326	Structure Edit	Change the current ordering of actions under the Recreation theme, so that the current action 2.2 becomes the lead action for Recreations, with a focus on working with regional leads, e.g. Sport Canterbury. The current action 2.1 can then become the second action for this theme, with collaborators being focused on local leads and local delivery, e.g. NCSRT	Action Plan – Recreation	Change the current ordering of actions under Recreation Clarify the roles of regional/local collaborators within the first two actions included under Recreation **Staff recommendation:** Action – change ordering of actions and add clarification around collaborators
200326	Addition	Develop and include a 'Youth Action Plan Ecosystem' to highlight the various roles and organisations involved in the Action Plan	New section – Working Together	As part of the working together section, include a 'Youth Action Plan Ecosystem' to allow readers to understand the level of influence and support each level/layer could provide

Response ID	Proposed action	Details	Section	Staff comments & recommendation
				Staff recommendation: Action – develop and include a 'Youth Action Plan Ecosystem' diagram to strengthen the working together section
200326	Wording edit	Change the wording for the success indicator included under action 2.1 (Recreation) to say 'Sport and Recreation Providers' rather than the current wording of 'Sport and Recreation Advisors'	Action Plan – Recreation – Success indicators	Change the wording of 'Sport and Recreation Advisors' to 'Sport and Recreation Providers' to account for the differences in levels of influence between advisors and providers **Staff recommendation**: Action – wording edit
200326	Addition	Add the Special Olympics as a collaborator under the Recreation theme	Action Plan - Recreation	Add the Special Olympics as a collaborator under the Recreation theme, in recognition of the recent changes the Government has implemented for blind and low vision participation in sport and recreation **Staff recommendation:** Action – add collaborator
200326	Implementation	Hold quarterly meetings with regional collaborators to ensure that a line of accountability continues	Monitoring and Evaluation Implementation Plan	As previously noted, there is interest from collaborators in pulling together an external Advisory Group who monitor the progress of the actions, in the pursuit of continued accountability following adoption of the final Youth Action Plan **Staff recommendation:** Action by integrating into Monitoring and Evaluation section, alongside staff working group. Also note this in the development of an Implementation Plan
200326	Addition	As a success measure, include monitoring how many times the data collected in the Early Engagement Survey is utilised by other organisations to support funding applications and programme design	Action Plan – Sector Support	Add another success measure to the Sector Support section, which says: ***'The Youth Action Plan Early Engagement Survey results are utilised by local and regional organisations, influencing local programme delivery and application for funding'*** **Staff recommendation:** Action – add success measure

Protecting Our Braided Rivers

FERNSIDE SCHOOL

GROW

GRATITUDE · RESPECT & KINDNESS · OPTIMISM · WORKING TOGETHER

Kātote Tahi
Fernside School
Rangiora

Mayor Dan Gordon
Waimakariri District Council

20 April 2026

Dear Mayor Dan Gordon,

We are a Year 2/3 class, Katote Tahi, from Fernside School. Last term we were learning about our local braided river, the Rakahuri/Ashley River. During our topic, we discovered that there are rare and endangered native birds living right near us—birds we didn't even know existed before.

Because they are in our community and are so close to our school, we feel it is our responsibility to be kaitiaki and help protect them. We spent last term learning about braided rivers, invertebrates and birds. We visited the Ashley Rakahuri river with Siobhan from ECan, a ranger, and Nick from the Ashley/ Rakahuri Rivercare group who helped teach us. When we came back to class we spent time brainstorming different ways we could protect these birds and educate others. We really want to help increase their numbers and keep them safe for the future. We don't want to see what happened on The Lorax to happen here.

We were especially shocked and saddened to learn that there are only around 70 black stilt birds left in the world. This really impacted us, as this is about the same number of students in our hub. It made us realise just how important it is to take action.

We also learned about wrybills and their unique curved bills. We now understand that they need predator-free habitats and rely on camouflage to protect their nests. To help, we went to the river and removed weeds to make the area more suitable for nesting.

One thing that really concerned us was seeing that people are allowed to drive cars on the riverbed, even during nesting seasons. We feel this puts the birds at risk. We believe the river bed should be a sanctuary and stronger laws need to be put in place to protect these native species.

We have come up with a number of ideas to help protect and raise awareness in the community for these birds, and we would love for you to take a look at them. We would really appreciate your feedback.

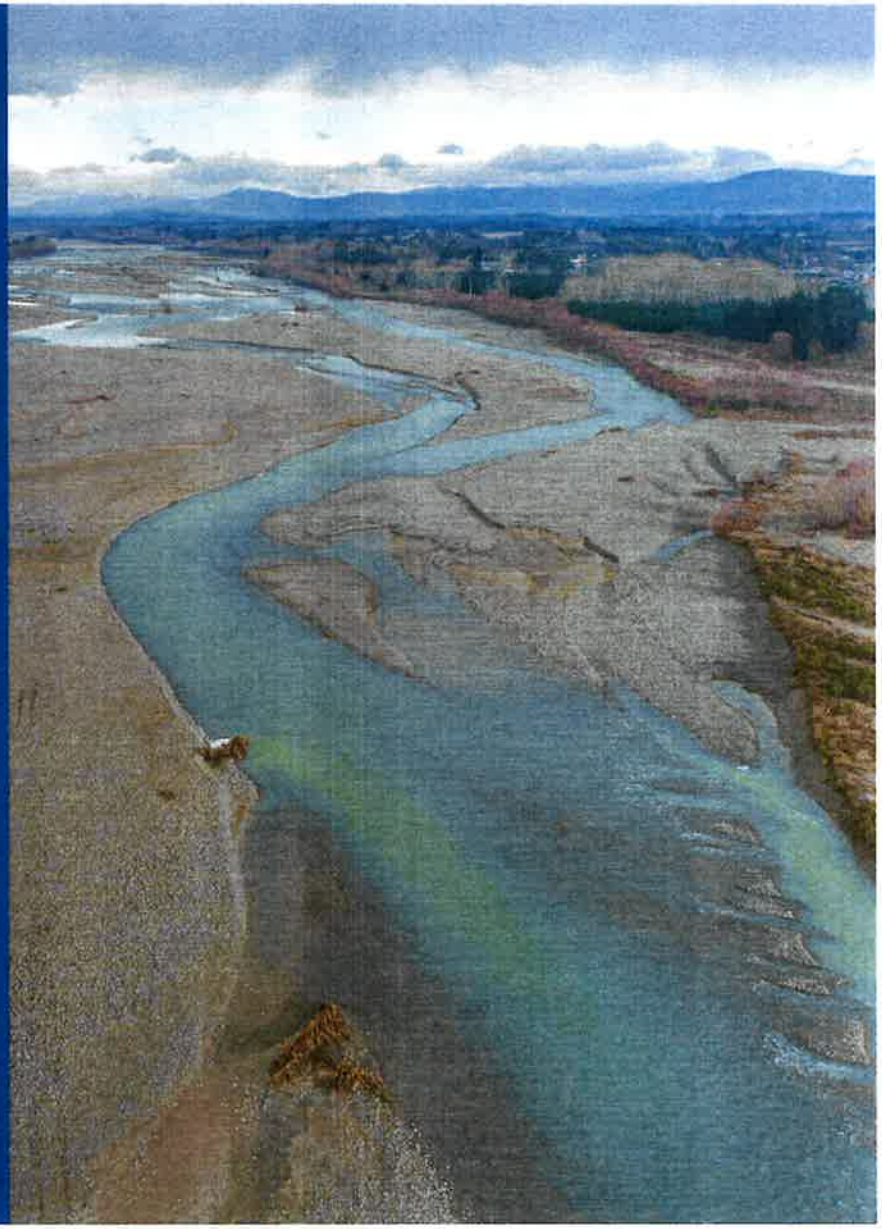
We visited every class in our school and taught them about the importance of braided rivers to our native river birds and showed them our art work and posters we made. We then asked our Fernside students and staff to sign a petition to create a bylaw to ban vehicles and dogs during nesting season. The students from other classes loved seeing how passionate we were about it and signed our petition in support. We would love for you to have a look and see how important this is to us and our environment.

Thank you for taking the time to read our letter, view our petition, read our writing and for helping to care for our local environment.

Kind regards,
Mrs Anita Ward and Kātote Tahi

anita.ward@fernside school.
02

Speaking For *Our* Rivers



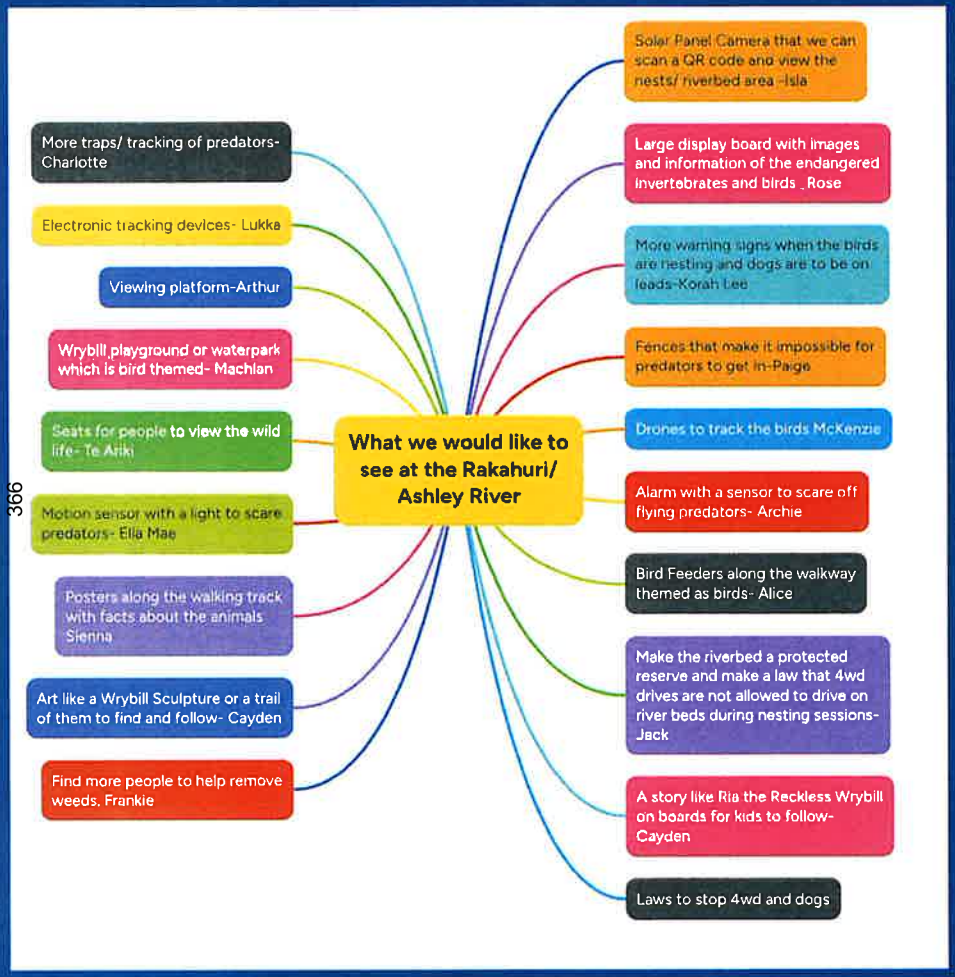
361

Last term, our Year 2/3 students learned about what braided rivers were and why they are important.

We were fascinated by what our experts taught us! We learned about native birds, predators, and ways we can help.

We learned about invertebrates and how important they are.

We pulled out a massive tower of weeds so the native birds can nest on the river.

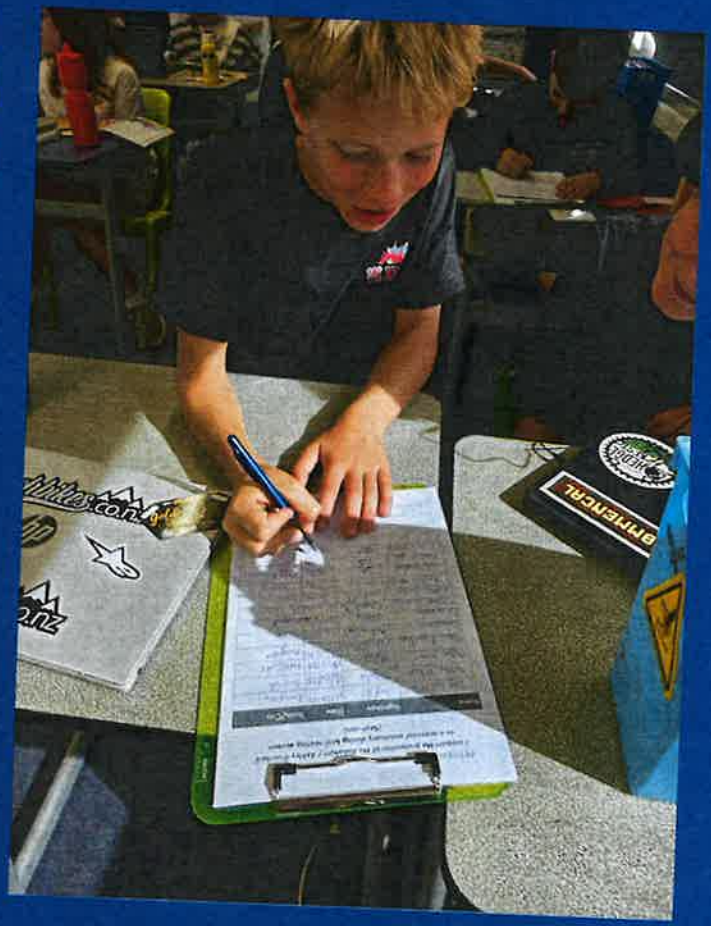


We brainstormed changes we would like to see in our community. Then we wrote letters to the council with our ideas to help make our environment better.

We made braided river habitats

We made posters about protecting the river and displayed them on our windows for everyone to see.

We went to every class in the school and shared what we learned



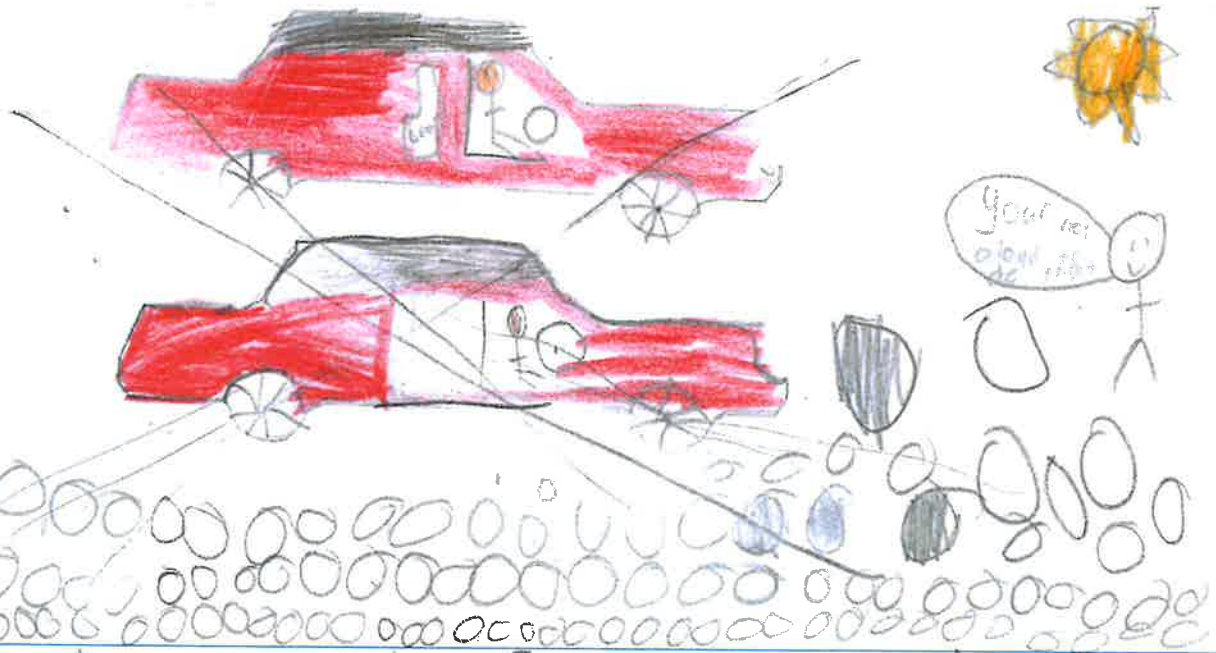
We asked students to sign a petition to make a bylaw protecting the riverbed from vehicles and dogs during nesting season

371

Now we have been invited to share at the Enviroschools Waimakariri Student Leaders' Day

"You are never too small to make a difference." — Greta Thunberg

26.3

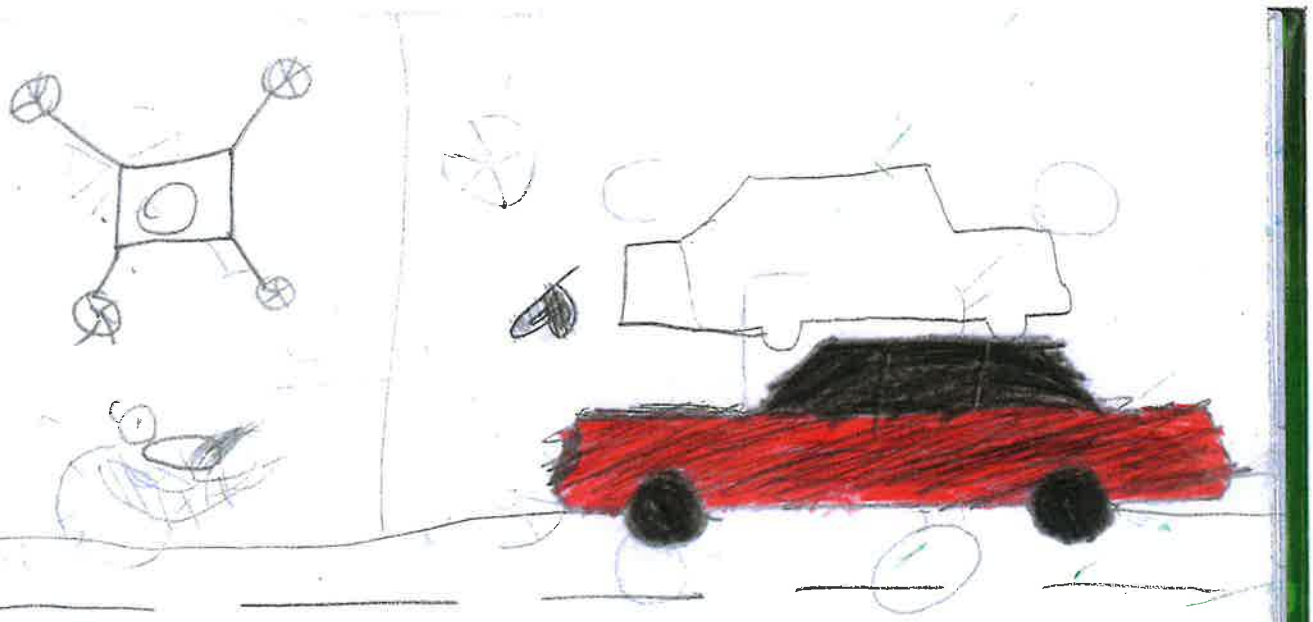


We dont want four wheel drives over the rivers because they could. run over the wrybills eggs and they could run over birds. The nesting season is August to September. The drivers can go any other season.

Viewing platform
-Arthur
Can you please
build a
Viewing platform
so we can
see the birds.

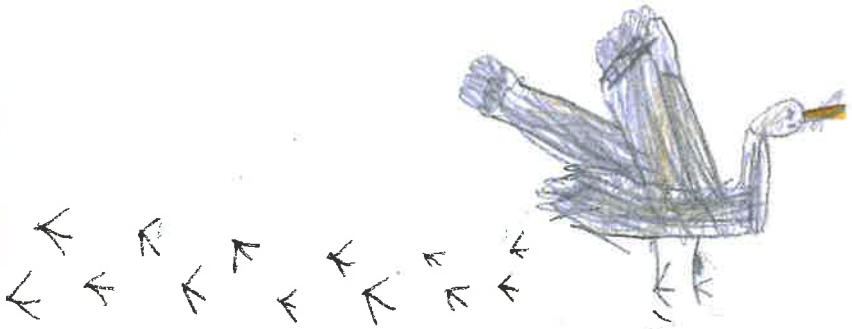
We would like a

display boord with images of the endangered invertebrate and birds fofor information. We need information boards so other peaple know that they're almost extinct because the



We need drones because they will protect wrybills because then they won't get eaten by the predators.

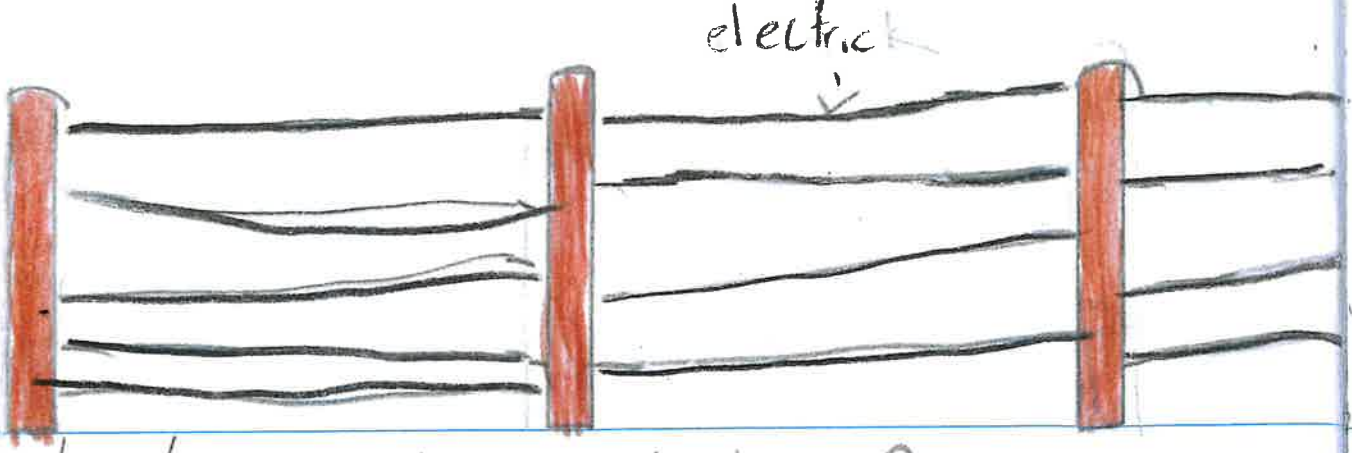
Please
make a Motion Sensor
with a ligth, it will make
the Predators go away.



We need tracking devices because there are why bills getting hurt then we can see where they go.

We need a law saying people are not allowed on the bank with 4wd cars.

We think we need tracking devices! Because the predaters keep getting in! So we can track the Wrybills.

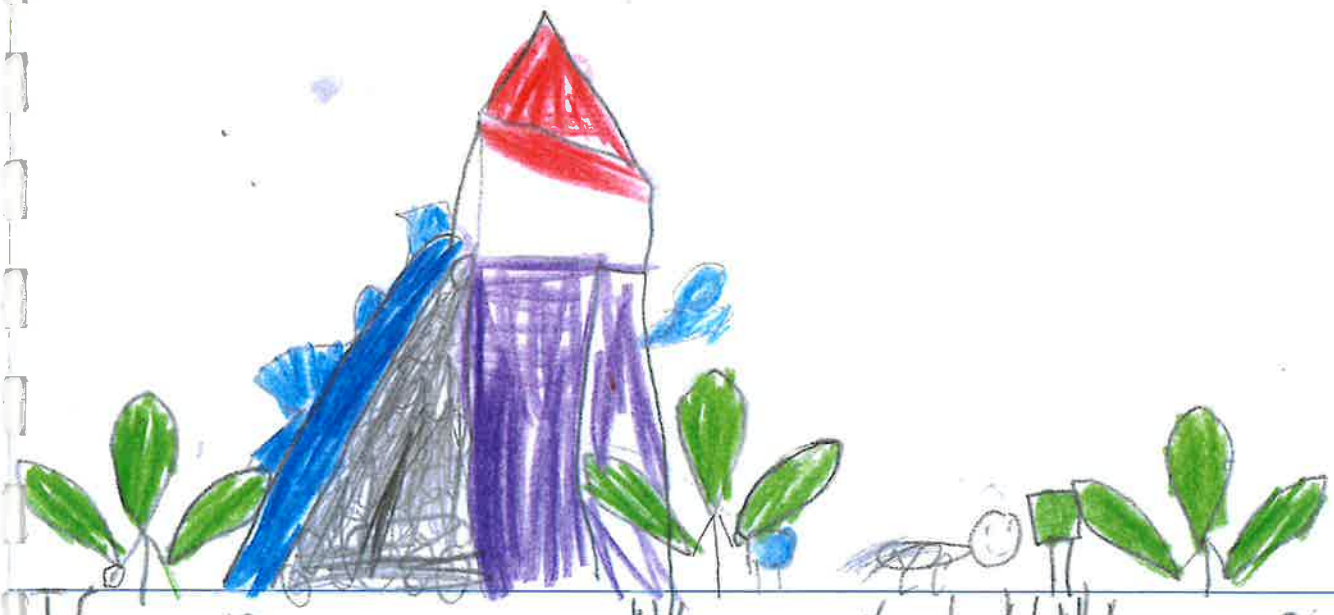


We need an electric fence so we can not let the predators in. I really want the predators to not get in. So the animals are safe.

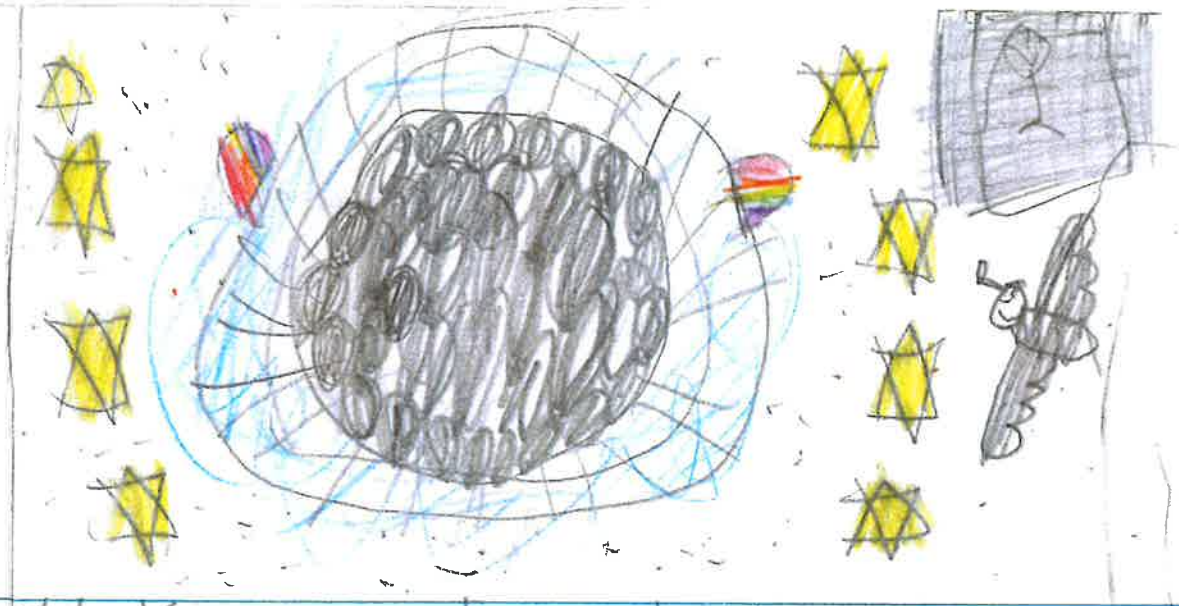
We would like warning signs because people are walking their dog with no collar.

Thank

We need more people pulling out weeds because the native birds are being eaten and it is not safe for them. They are not safe and the babies.



If we save three wrdy bill wrae
can make a waterpark.



Make a big light so the wrybills can stay safe and the light will scare the predators away because the predators are bad. Thank you!!

Bird feeders on the river would look good and the birds can eat the food.

Security cameras on the river and Well the animals eat the eggs the security cameras can catch them. These are hedghogs or a Weasel or a cat

We need a sculpt up
for our why bills
So people!
like the art.

PETITION

Make the Rakahuri Riverbed a Nesting Sanctuary with a Seasonal Bylaw

Petition background and summary	We call on the Waimakariri District Council to protect the Rakahuri / Ashley Riverbed as a **seasonal sanctuary during bird nesting season (September-January)**. A seasonal bylaw would enable the council to legally ban vehicles and dogs from the riverbed during this time, with fines for non-compliance. Education and signage would further support public awareness and encourage responsible behaviour. The river is home to endangered birds, including the wrybill, black-fronted tern, and the Kakī (Black Stilts), of which only around 70 remain in the wild. Vehicle traffic and dogs can destroy nests, which are often extremely difficult to see. Seasonal bylaws are already used in other parts of New Zealand to protect wildlife during breeding seasons, with enforceable restrictions and fines. Introducing a similar bylaw for the Rakahuri / Ashley Riverbed would help ensure these vulnerable species are protected at a critical time.
Action petitioned for the seasonal sanctuary	We urge the Waimakariri District Council to act now to protect these vulnerable species. We, the undersigned, support the introduction of a **seasonal bylaw** to establish a protected riverbed sanctuary during nesting season, ensuring the safety and survival of our unique wildlife for future generations.

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Toby		1/4/26	Raniora
Lucas		1/4/26	Raniora
Isla		1/4/26	flaxton
Lilly		1/4/26	fernside
Daniel		1.4.26	fernside
Sienna		1/4/26	Rangorai
Izzy		1/4/26	fernside
Emily		1/4/26	Fernside
Petra		1/4/26	fernside
Daniel		1/4/26	fernside
noah		1/4/26	fernside
Lauren		1/4/26	Fernside
Poppy		1/4/26	fernside
Lily		1.4.26	fernside
Eledie		1/4/26	fernside
Noah. c		1/4/26	Raniora

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Looper	Looper	1.4.26	rangiora
Arlo	ARLO	1.4.26	Fern side
Ollie	Ollie	1-4-26	Rangiora
Aria	Aria	1.4.26	Dhaka
Hannah	hannah mb	1/4/26	fernside
Honor Yates	Honor	1/4/26	fernside
Lachy cottier	Lachy	1/4/26	fernside
Noah bailey	Noah	1/4/26	fernside
Izzy Brown	Izzy	1/4/26	fernside
Eric gibson	Eric	1/4/26	fernside
Isla B	Isla	1.4.26	Rangiora
Georgia Evans	Georgia	1.4.26	Fernside
Josh Donovan	Josh	1.4.26	Fernside
Theo Carruthers		1.4.26	fern side.
carter loutit		1.4.26	rangiora
Maigen O'Neill		1/4/26	Christchurch

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Riley		1/4/26	Fernside
Reuben		1/4/26	Fernside
Wyatt		1/4/26	fernside
william		1/4/26	loburn
Leo		1.4.26	fernside
Rincie		1.4.26	chirchirch
Alex		1.4.26	rangiora
Bobby		1.4.26	fernside
Lukka		1.4.26	rangiora
Jack		1.4.26	Amberly
Braxton		1.4.26	fernside
Ben		1/4/26	rangiora
Otto		1/4/26	fernside
Levi		1.4.26	Fernside
Maddison		1/4/26	fernside
Owen		1/4/26	fernside

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Ivy Sanders	Ivy.S	01/04/26	Rangiora
Natalie Beker	Natalie	01/04/26	Fernside
Millie Brown	Millie	01/04/26	Fernside
Grace Rowntree	Grace R	01/04/26	Rangiora
Shabina.Hull	Shabina.Hull	01/04/26	Fernside
Lacey guest		01/04/26	Woodend
Charlotte Matheson	Charlotte	01/04/2026	lilly rode
Mitchell Bailey		1/4/26	Kaiapoi
Hamish Mottus	Hamish	1/4/26	Rangiora
Cody cossar	Cody	1/4/26	Fernside
Hunter ward		1/4/26	Rangiora
Benji reid		1/4/26	Fernside
Sia Adams		1/4/26	Swananoa
Hazel Miller	Hazel	01/04/26	Rangiora
Hunter		01/04/26	Fernside
Wilfred		01/04/26	

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Alice harvey	Alh	1st/4/26	Ohoka
Charlotte gibson	~~do~~	1/4/26	Loburn
Emily Battson	~~Emily~~	1/4/26	fernside
Aubrey Robson	Aubrey Robon	1/4/26	59 river road rangiora
Emma Belcher	Emma	1/4/26	Swannanoa rd
Rhiarn [illegible]	Rtw	1/4/26	fernside
Thea Dickens	~~Oo~~	1/4/26	fernside
Harper Maskell	M	1/4/26	fernside
Chris Battson	~~tj~~	1/4/26	fernside
Honor Yates	HORos	1/4/26	fernside
Holly O'connell	Holly	1/4/26	Loburn
Ollie	Ollie	1-4-26	Rangiora
Lilly	Lilly	1/4/26	fernside
Emily	Emily	1/4/26	Fernside
Isla	Isla	1.4.26	Rangiora
Elise	E	1.4.26	Cust / Rangiora

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Skyla	Skyla	1/4/26	Rangiora
Lily		1/4/26	
Grace			
Anna Osborne	A. Osborne	1/4/26	Rangiora
Eilidh		1/4/26	
Indiah-Mae	Indy	1/4/26	Rangiora
Anderson Spencer		1/4/26	Christchurch.
Evelyn	BROWN	1.4.26	
KATIE		1/4/26	
tobih			
Matilda	Shrat		
Grace	Grace		
Adaline.	Thomson.		
Cohen			
Alice	Tuer	1/4/26	
Isla	Koster	1/4/26	Fernside

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Lauren		01.04.26	fernside
Jett	Woodall	1.4.26	rangiora
Max	Max	1.4.26	fernside
Addison	Addison	1.4.26	rangiora
Charlotte	charlotte	1.4.26	Fernside
Liam		1.4.26	Fernside
Daniel	DCBCutten	1.4.26	Fernside
Brody		1.4.26	rangiora
Mackenzie	MAC	1/4/26	Fernside
Ollie	Ollie	1.4.26	Rangiora
Xavier	Xavier Rob	1.4.26	Fernside
Luke	LW	1.4.26	Fernside
Sienna		1/4/26	Rangiora
Milah-Rose		1/4/26	Rangiora
Thea.L	THea.L	1/4/26	fernside
Edith	Edie	1/4/26	fernside

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Alex		1/4/2026	ohoka
Sam	S	1/4/26	cust
Edi	el	1/4/26	Swannanoa
Isla J	IJ	1/4/26	flaxton
Mackenzie	MAC	1/4/26	fernside
Mr McNaughton	~~Mr~~.	01/04/26	Fernside.
Dylan	Dylan	01/04/26	Fernside
Corina Taylor		1/4/26	fernside
Aidan	~~A~~	1/4/26	fernside
Emily	Emily	1/4/26	Fernside
charlie			
Camden	CJ	1/4/26	Fernside
Joe	~~JJ~~ JJ	1/4/26	~~fern~~ kaipoi
Jackson	Jackson	1/4/26	rangoria

Frankie 398

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Maddison		1/4/26	fernside
Legion		1/4/26	fernside
Marian		4/4/26	fernside
Izzie		1/04/26	fernside
Isaiah		1/04/26	Fernside
Indiah-Mae		1/04/26	Rangiora

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Hugo		1\4\26	Ranoou
Skylia		1\4\26	Rangdora
Hazel		1\4\26	Rangdora
gras		1\4\26	Ranood
NiA		1\4 26	Ranoou
MQA		1\46	Ranoou
Felix		1\426	Ranoou
gras		4 426	Ranoou
Ben		1\426	Ranoou
EU		1\426	Ranoou
Kaiyan		1\426	Ranoou
Ilu		1\426	Ru
Sienna	Sienna	1\4\26	egngs rd

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Sophia	Sophia	1/04/26	woodend
Hazel	HH	1/4/26	Fernside
Ellie	EE	1.4.26	
Cam	CA	1.4.26	Fernside
Jojo	JO	1.4.26	fernside
Millie	millie	1.4.26	oxford
Hughie	Hughie	1.4.26	Kaipoi
Theo	TJReid	1.4.26	fernside
Henry	Monty	1.4.26	Rangoria

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Jackson	Jackson	1/4/26	rangoria
Lauren	Lauren	1/4/26	Fernside.
Ruby	Ruby	1/4/26	Fernside.
Evie	Evie	1/4/26	Ranyora
Griffin	Griffin	1/4/26	Fernside
Noah. C	Noah. C	1/4/26	Ranyore
Wyatt	Wyatt	1/4/26	
Ivy	Ivy	1/4/26	
Jasmine Adair	Adair	1/4/26	Ohoka.
mia	mia	1/4/26	
summer	Summer	1/4/26	Kaiapoi
~~koko~~	KOKO	1/4/26	
Isla	Isla	1/4/26	Fernside.

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Madelison		31.04.25	Ranora
~~Izie~~ Izzie	~~I~~	1/04/26	fernside
Isadah.		1/04/26	Fernside
Legion		1/04/26	Fernside
Jacqueline		1/4/26	fernside
Isla		1/4/26	fernside
Paige	PB	1/4/26	merton road
Hazel	HH	1/4/26	Plastik road
Cam		1/4/26	Fernside
Flora	FC	1/4/26	Oxford
~~Rose~~	~~RR~~	1/4/26	
Billie	B-G	1/4/26	Windend
Rose	Rose	1/4/26	oxford
Paige		1/4/26	merton road

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Evie Gibson	Evie	1/4/26	fernside
Parker	Parker	1/4/26	fernside
mac	Koster	1/4/26	Fernside
Jennie Raika	~~JRaika~~	1/4/26	Fernside
Jockie	LLBD	1/4/26	Fernside
Ben	Ben	1/4/26	Fernside
Felix	Felix	1/4/26	Fernside
Bailey	Bailey	1.4.26	Rewoodend
Legion		1/4/26	fernside
Rowan		1/4/26	
Katie		1/4/26	Fern
Cam		1/4/26	Fernside
Harry		1/4/26	ciyey
Hughie		1.4.26	
Korah	Ka	1/4/26	F

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

8

Name	Signature	Date	Town/City
Anna	AB	1.4.26	ferside
Ashton Foster	af	1.4.26	Rangiora
maddison storer	MST	1/4/26	fernside
Elliot	EDS	1/4/26	mandeville
Ezra	EE	1/4/26	fernside
Archie	Kennedys	1/4/26	FernSide
JOX		1/4/26	fernside
Harry		1.4.26	fern
Zoe		1/4/26	fernside
Rhonda Kearns	Rkearns	1/4/26	Fernside.
LIAM			
& Sienna			

8 8

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

109 ~~10~~ 109 108 ~~1000~~ 80

Name	Signature	Date	Town/City
Eli	e	1/4/26	Fernside
John	John	1/4/26	Fernside
carter	~~Carter~~	1/4/26	Fernside
charlie	Charlie	1/4/26	
Dylan	Dylan	1/4/26	
Harry	Harry	1.4.26	
Jameson	Jameson	1/4/26	
CAM	Cam	1/4/26	
Jax	Jax	1/4/26	Fernside
tobin	tobin	1.4.26	
Henry m	~~Henry m~~	4.26	~~Fern side~~
cayden	cayden	1426	Fernside
James	JJ	1/4/26	Fernside
Henri	Henri	1426	

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Georgia	Gorgia	01/04/26	Woodend
Harley	[illegible]/1234	4/4/26	
Emma Parker	[illegible]	4/4/26	[illegible]franklindr

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Kelly Hartstonge		2/4/26	Rangiora
Sienna		2/4/26	
Jade		2/4/26	
Teariki		2/4/26	
Mckenzie	Mckenzie	2.4.26	Fernside
Emma	Emma	2.4.26	Fernside

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Arthur			
Charli			
IVY			
Pippa			
Xavier			
Hazel			
Billy			
Ruby			
Ella-Mae			

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Carter	Carter	1.4.26	Fersde
Tobin	Tobin	1.4.26	okaer
Hazel	HH	1.4.26	Plasik road
Grace	Grace	1.14.26	okeer

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
Macklan	ABarc	1.4.26	Fernside
Cam	Cam	1/4/26	Fernside
Kaison	Kaison	1.4.26	cust
Henry	Henry	1.4.26	rangiora
Theo Reid	Theo	1.4.26	fernside
Hugh ie	Hugh	1.4.26	Kaipoi
Anita Ward	Anita Ward	1.4.26	Rangiora

PETITION

I support the protection of the Rakahuri / Ashley Riverbed as a seasonal sanctuary during bird nesting season (Sept-Jan).

Name	Signature	Date	Town/City
IVY			
JaCK	JacB	1/4/26	tiafaistreet

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY AND RECREATION COMMITTEE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY 21 APRIL AT 1PM

PRESENT

Councillors B Cairns (Chairperson), W Doody, B McLaren, N Mealings, S Powell and Deputy Mayor Redmond.

IN ATTENDANCE

Councillors T Bartle and T Fulton (left 2:17pm) (Audiovisual Link)

J Millward (Chief Executive), C Brown (General Manager Community and Recreation), G MacLeod (Greenspace Manager), T Sturley (Community Team Manager), M Greenwood (Aquatics Manager), L Sole (District Libraries Manager), G Stephens (Design and Planning Team Leader), J Borland (Greenspace Strategy and Partnerships Team Leader) B Dollery (Biodiversity Team Leader), H Holmes (Ecologist) and C Fowler-Jenkins (Governance Support Officer).

There were three members of the public present.

1. APOLOGIES

Moved: Councillor Cairns Seconded: Councillor Doody

THAT the Community and Recreation Committee:

(a) **Receives** and **sustains** an apology for absence be received and sustained from Mayor Gordon.

CARRIED

2. CONFLICTS OF INTEREST

Item 4.1 - Councillor Cairns declared a conflict as he was a member of the Food Secure North Canterbury Committee.

3. CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the Community and Recreation Committee held on 17 February 2026

Moved: Councillor McLaren Seconded: Councillor Doody

THAT the Community and Recreation Committee:

(a) **Confirms** the circulated Minutes of the meeting of the Community and Recreation Committee, held on 17 February 2026, as a true and accurate record.

CARRIED

3.2 Matters arising (From Minutes)

There were no matters arising.

3.3 **Notes of the Workshop of the Community and Recreation Committee held on 17 February 2026**

Moved: Councillor Powell Seconded: Councillor Mealings

THAT the Community and Recreation Committee:

(a) **Receives** the circulated Notes of the Workshop of the Community and Recreation Committee, held on 17 February 2026.

CARRIED

4. DEPUTATIONS

4.1 **Food Secure North Canterbury** – Nicki Carter, Angela Clifford and Krysten Phillips

A Clifford noted that the Waimakariri District had experienced significant levels of food insecurity, alongside rising food prices in New Zealand and substantial global trade disruptions. She noted that the underlying message had remained consistent for many years, and that the present circumstances signalled an appropriate time to act by bringing stakeholders together. The intention was to determine how food security could be recognised as critical infrastructure within the district. A Clifford emphasised that this work was not novel; similar initiatives were already being replicated across the country, and she observed considerable momentum in this area. Food security as a critical infrastructure was, in her view, essential in the current environment and also contributed positively to regional economic development and social infrastructure. She therefore called for the establishment of a working party on food relocalisation and food security.

Councillor Doody asked how Food Secure North Canterbury intended to involve farmers and other producers in supplying food. A Clifford considered engagement with the farming sector essential, noting farmers' genuine interest in reconnecting with their communities and contributing to local food provision.

Councillor Powell queried whether fuel-related challenges served as an impetus for strengthening the local food supply. A Clifford responded that this was critical, as current food systems relied heavily on transportation, packaging, and the use of diesel in food production. Any measures that reduced these dependencies would be important as the district moved forward.

Councillor McLaren questioned how adaptable the Waimakariri District's food systems would be in an emergency, particularly if the district were isolated and access to food were limited. A Clifford acknowledged that food exports played an important role in New Zealand's economic success. She explained that the intention was not to remove food from existing supply chains, but rather to establish a parallel system designed to ensure local food provision. A Clifford noted that the current Civil Defence approach to an event such as the loss of key bridges continued to rely on supermarket supply chains with distribution centres located in areas such as Hornby. She also noted that the region did not currently have a robust food resilience or food security strategy capable of responding effectively to a major event such as an Alpine Fault (AF8) scenario.

Councillor Mealings observed that the Food Secure North Canterbury had previously indicated they were undertaking mapping of North Canterbury's food system and asked whether any progress had been made. A Clifford advised that they had completed the mapping and that it was available on the North Canterbury website. The mapping reflected the food system as it existed, including retail outlets, food banks, community halls, and other locations where food could be sourced or processed.

Councillor Cairns requested that a report be presented to Council on Food Secure in the Waimakariri District.

5. REPORTS

5.1 **Memorandum of Understanding Regarding Lizard Enhancement at Kaiapoi Lakes with the New Zealand Transport Agency –** B Dollery (Biodiversity Team Leader)

B Dollery spoke to the report, noting that its purpose was to seek approval for a Memorandum of Understanding between the Council and the New Zealand Transport Agency (NZTA) regarding the use of the final Kaiapoi Lakes Reserve area to be developed as a Lizard Habitat for lizards displaced by the Woodend Bypass project. Staff had presented the proposal to the Kaiapoi–Tuahiwi Community Board, which supported the use of the reserve on the condition that a memorandum be established outlining the respective roles and responsibilities for its use.

Councillor Mealings asked how many lizards the reserve could sustainably support. B Dollery explained that the carrying capacity of the site was determined not only by its size but also by the quality of the habitat. Staff initially estimated that a maximum of 250 lizards would be relocated to the site; however, the number continued to increase, with a final total of 381 lizards relocated. The Lizard Management Plan included contingencies for population numbers exceeding initial estimates, and as a result, an additional 38 habitat piles had been created.

Councillor Cairns enquired whether planting was required to encourage insect populations for the lizards to feed on. B Dollery confirmed that planting would be required. Hence, additional funding from the NZTA had been provided, and the Lizard Management Plan outlined all contingencies should the population exceed projections. Operationally, the funding allocated by the Council for enhancing areas of the reserve outside the designated habitat zones had also been covered by the NZTA.

Councillor Cairns further asked whether the site had been checked for any lizards already living there. B Dollery advised that, during the development of the Lizard Management Plan, staff were mindful not to displace any existing population. Prior to drafting the plan, Wildlands conducted a survey to determine whether lizards were present. Some were identified, and this was factored into the plan to ensure that the existing and relocated populations could coexist successfully.

Moved: Councillor Mealings Seconded: Councillor McLaren

THAT the Community and Recreation Committee:

(a) **Receives** Report No. 250902164177.

(b) **Approves** the Memorandum of Understanding between the New Zealand Transport Agency – Waka Kotahi and Waimakariri District Council to enhance the reserve as a lizard relocation site and wider recreation reserve.

(c) **Notes** that the works and associated financing by the New Zealand Transport Agency – Waka Kotahi, outlined in the Lizard Management Plan and Memorandum of Understanding, will incur no additional costs for Council, including impact on rates. On completion of the Lizard Management Plan (at least five years), standard natural reserve management by Waimakariri District Council will occur as planned for in the Kaiapoi Lakes Concept Development Plan Ngā Tapuwae O Mua.

(d) **Notes** that Greenspace staff will continue to work with New Zealand Transport Agency – Waka Kotahi to ensure contractors are sourced to maintain oversight of the works in the area. This is in lieu of the work already undertaken by the New Zealand Transport Agency – Waka Kotahi to design the area, which would have fallen to Council staff in the absence of collaboration.

(e) **Notes** that the budget identified in the annual plan for the development of the lake area will be used to ensure that the level of service is met across the whole of the reserve, but there is likely to be an underspend due to the input of the New Zealand Transport Agency – Waka Kotahi.

CARRIED

Councillor Mealings commented that the report was comprehensive and that much of the work was already underway. She noted that the proposal would finalise how matters would be managed in the future. She observed that the Council was in a favourable financial position, as it would receive a contribution toward enhancing the lake area. Councillor Mealings further remarked that it was timely to see the completion of a plan first discussed in 1997 for an area long overdue for attention. She supported the motion and looked forward to seeing the project progress.

Councillor Cairns also supported the motion, noting that it was an exceptional report and commented that the historical background provided was particularly interesting.

Councillor N Mealings and Deputy Mayor P Redmond left the Council Chamber from 1:26pm to 2:04pm to attend an urgent meeting.

5.2 **Applications to the Biodiversity Fund Autumn 2026** – K Steel (Ecologist – Protected Areas)

B Dollery spoke to the report, noting that its purpose was to seek approval for the allocation of funds from the Biodiversity Contestable Fund. Several applications had been received in the current funding round. Staff had visited each applicant to assess their proposed projects and the level of funding sought.

Councillor Doody asked how the Canterbury Grass Project was intended to operate. B Dollery explained that the site was similar to the Kaiapoi Lakes environment, containing numerous large rock piles and supporting a significant lizard population. One of the key issues at the site was predation of skinks by cats. The project, therefore, proposed installing rabbit-proof fencing to deter cats and prevent hedgehogs from entering the area.

Councillor Fulton questioned how successful the establishment of plantings at Eyrewell had been. B Dollery advised that the project related to the same site and that school children had undertaken planting there each year. New Zealand Conservation Volunteers had also been involved in supporting plant survival. Overall, the planting efforts had been largely successful.

Moved: Councillor Doody Seconded: Councillor Powell

THAT the Community and Recreation Committee:

(a) **Receives** Report No. 260325083582.

(b) **Approves** the allocation of $4,608 from the Biodiversity Contestable Fund to Trevor Best for planting on the condition that any areas of wetland on the property are properly defined and permitted activity rules for any restoration activities in areas of wetland are followed.

(c) **Approves** the allocation of $1,570 from the Biodiversity Contestable Fund to Matiu Cookson for weed control.

(d) **Approves** the allocation of $6,000 from the Biodiversity Contestable Fund to Pamu for predator control fencing and trapping.

(e) **Approves** the allocation of $2,200 from the Biodiversity Contestable Fund to Te Kohaka O Tuhaitara for wetland restoration on the condition that the trust works with Environment Canterbury Biodiversity staff to ensure the works undertaken follow expert advice and permitted activity rules.

(f) **Approves** the allocation of $16,192 from the Biodiversity Contestable Fund to Environment Canterbury for sycamore control in a Waimakariri District Council road reserve.

(g) **Approve** the allocation of $3,217 from the Biodiversity Contestable Fund for Kane Lowther and Kirsten Sadler-Bridge for weed control and planting of appropriate eco-sourced species in a Significant Natural Area.

(h) **Notes** staff will use predator-free Waimakariri Funding to provide Kane Lowther and Kirsten Sadler-Bridge with six traps and help them organise volunteers to assist with weed control.

(i) **Declines** funding from the Biodiversity Contestable Fund for Simon Pulley for pond clearance and planting in a Significant Natural Area, and notes that staff will provide feedback to S Pulley that could assist in future applications to the Biodiversity Fund when next advertised.

(j) **Notes** that this will leave $40,319 available in the Biodiversity Contestable Fund for allocation in the next funding round in September 2026.

(k) **Notes** that all application forms and supporting information are available on request.

CARRIED

Councillor Doody thanked staff for the very interesting report. She noted her strong appreciation for nature and expressed that the work undertaken by staff in this area was excellent. Councillor Doody therefore supported the motion.

Councillor commented that it was a comprehensive report and observed that it was pleasing to see staff assessing the success of the initiatives implemented to date to ensure their continued effectiveness.

5.3 **Applications to the Waimakariri Natural Environment Strategy Implementation Fund for Community Organisations** – H Holmes (Ecologist)

H Holmes took the report as read.

Councillor Cairns asked whether staff had anticipated that the funding would be used for wages. B Dollery explained that, when the fund was established, it was intentional that organisations be able to apply for operational funding. Much of the feedback received during consultations with groups working in the natural environment indicated that, while numerous funding sources were available for capital works, there was a significant lack of support for coordination roles and for labour to undertake tasks such as planting. Operational funding had therefore been identified as a major gap for these groups. This fund was designed to provide a measure of support to address that need.

Moved: Councillor Powell Seconded: Councillor McLaren

THAT the Community and Recreation Committee:

(a) **Receives** Report No. 260325083766.

(b) **Approves** the allocation of a one-off grant of $5,000 in 25/26 (from the requested $10,000) to North Canterbury Community College (Comcol) for a part-time co-ordinator for the restoration project.

(c) **Approves** the allocation of a one-off grant of $5,000 in 25/26 (from the requested $5,184) to Ashley Rakahuri Rivercare Group (ARRG) for one month of ranger wages.

(d) **Declines** the funding request of $600 from the Kaiapoi East Residents Association (KERA).

(e) **Notes** that the fund would be fully allocated if the recommendations are supported and that there was a shortfall between demand and supply of $5,784.00.

(f) **Notes** that Comcol are still able to fund the proposed coordinator position with the allocation of $5,000 out of the requested $10,000.

(g) **Notes** that Comcol understands that this is a one-off payment and not an ongoing contribution to operational funding.

(h) **Notes** that mulch for the KERA project will be provided from a separate budget ($600 from the WNES Transitional Planting Budget).

(i) **Notes** that successful applications will be subject to an accountability agreement between the applicant and Council.

CARRIED

Councillor Powell supported the motion, noting that the work being undertaken was impressive, and thanked staff for their efforts and for the work being carried out in the community through the funding provided.

Councillor McLaren also supported the motion and expressed that he was satisfied that the question regarding wage funding had been resolved.

Councillor Cairns observed that it was unusual for the Council to fund wages; however, he acknowledged that securing funding for wages was often difficult for community groups. He was pleased that the Council was taking a flexible approach with this fund and supported the motion.

Councillor Doody expressed her pleasure that the Council was able to provide this support, noting the importance of planting and the positive impact that increased vegetation would have on the environment.

5.4 **Welcoming Communities Stage One Accreditation** – T Sturley (Community Team Manager)

T Sturley spoke to the report, noting that at a recent meeting, the Council adopted the Welcoming Communities Plan as a framework for welcoming newcomers to the Waimakariri District. This report sought approval to apply for Welcoming Communities Accreditation. She highlighted that the Council had already met four of the five criteria required for Stage One accreditation, with the final step being the Mayor's signing of a Statement of Commitment. T Sturley further advised that progression through the subsequent phases of the Welcoming Communities Accreditation process could be

undertaken within existing Community Development budgets. Achieving accreditation would align the Council with a recognised best-practice model and provide opportunities to connect with initiatives being undertaken in other communities across the country.

Councillor Cairns sought clarity on the likely increase in funding required. T Sturley confirmed that the increase would not be significant, noting that external funding avenues existed for larger-scale projects. She observed that progression to Stage Two accreditation would include an allocation of approximately $9,500 for activities, followed by an additional $2,000 for professional development.

Councillor Powell questioned how onerous Stages Two, Three, and Four accreditation would be. T Sturley explained that the Council had initially been cautious about pursuing accreditation because staff had understood from other communities that the administrative requirements were substantial. However, after reviewing the updated process, staff now understood that the focus going forward was primarily on documenting the stories, initiatives, achievements, and challenges associated with the programme. T Sturley noted that staff were confident the requirements were now more manageable.

Moved: Councillor Cairns Seconded: Councillor McLaren

THAT the Community and Recreation Committee:

(a) **Receives** Report No. 260408092138.

(b) **Approves** the application for Welcoming Communities accreditation.

(c) **Notes** that four out of five steps of Stage One Welcoming Communities accreditation have been undertaken.

(d) **Notes** that the final step to complete Stage One Welcoming Communities accreditation criteria is the signing of a Statement of Commitment by the Mayor and Council's Chief Executive, along with community partners.

(e) **Notes** an expectation that the Statement of Commitment signing may take the form of a small ceremony attended by the Mayor, the Chief Executive, the Waimakariri Welcoming Working Group and appropriate senior staff and management, dependent on availability.

(f) **Notes** that moving through further phases of Welcoming Communities accreditation can and will be done utilising existing Council budgets.

CARRIED

Councillor Cairns commented that he appreciated the aspiration to operate to best-practice standards, noting that such a benchmark was one that any Council should set for its projects. He thanked staff for the report and observed that linking with other councils already undertaking this work was a logical and beneficial approach.

Councillor McLaren commented that at each census, Rangiora had recorded one of the highest proportions of residents of European descent, which had decreased only marginally over time. Hence, it would have been easy for the Council to adopt a narrow view of cultural diversity. Councillor McLaren expressed pride and optimism that the Waimakariri District had developed such a mature Welcoming Communities approach, which he believed reflected positively on the district's future.

Councillor Powell thanked staff for the work undertaken and acknowledged the commitment of A Claassens and the Community Team, who developed the Welcoming Communities Plan and were now progressing toward accreditation. She noted that gathering the information required to demonstrate that Waimakariri was a welcoming community was a valuable step.

Councillor Doody supported the motion and congratulated staff on their work.

In his right of reply, Councillor Cairns noted that he had moved to Kaiapoi in 2005 and had immediately recognised how welcoming the community was. He reflected on Kaiapoi's long history as one of New Zealand's most significant trading posts over many centuries, observing that it had always been a welcoming area. He stated that seeking accreditation to strengthen this welcoming approach further was a logical progression.

5.5 **Appointment of Community and Recreation Member to the Rangiora High School Performing Arts Feasibility Study Working Group** – J Borland (Greenspace Strategy and Partnerships Team Leader)

J Borland took the report as read.

Councillor McLaren asked whether staff had a sense of what would be required from the Committee representative. J Borland advised that the indication was that the appointed member would work alongside the school as it established a working group, with the intention of remaining informed about proposed initiatives and reporting back to the Committee.

Moved: Deputy Mayor Redmond Seconded: Councillor Mealings

THAT the Community and Recreation Committee:

(a) **Receives** Report No. 260326084430

(b) **Notes** the Committee's direction to staff provided at the 17 February 2026 workshop to provide a report seeking appointment of an Elected Member to work alongside Rangiora High School as they progress a performing arts feasibility study.

(c) **Appoints** Councillor B McLaren as the Community and Recreation Committee representative to work alongside Rangiora High School towards the proposed feasibility study.

(d) **Notes** that the appointment of an Elected Member does not represent a financial commitment from Council towards this project.

CARRIED

Councillor Mealings stated that she believed Councillor McLaren's knowledge and experience would make a valuable contribution to the group.

Councillors Doody and Cairns supported the motion and congratulated Councillor McLaren on his appointment.

5.6 **Aquatics April Update** – M Greenwood (Aquatics Manager)

M Greenwood spoke to the report, noting that its purpose was to update the Committee on the Aquatic Facilities year-to-date progress. He advised that attendance continued to recover following the maintenance closure of the Dudley Aquatic Facility; however, numbers were still approximately 1,000 lower than at the same time in 2025. M Greenwood also provided an update on promotional activities, including the season wrap-up for the Oxford Pool. He noted that it had been a mixed season, largely due to the changeable summer weather. The final day had been particularly successful, with 126 dogs attending the dog pool party.

Councillor Cairns enquired whether there was a minimum number of lifeguards required to be on duty at the Oxford Pool. M Greenwood advised that there were always two staff members present, because one person might need to call an ambulance while the other attended to the patient. At times, staffing increased to three, generally during crossover periods. He added that the Council was required to comply with break-time provisions and that a number of operational factors, including plant maintenance tasks, also influenced staffing levels.

Moved: Councillor Doody Seconded: Councillor Cairns

THAT the Community and Recreation Committee:

(a) **Receives** Report No. 260402090035.

(b) **Notes** total customer attendance of 22,508 customers for the month of March 2026. This is down 1,014 (3.9%) from the 26,522 customers recorded in March 2025.

(c) **Notes** a better-than-forecast year-to-date income result of $1,185,251 attributed to strong interest in Learn to Swim programming.

(d) **Notes** completion of successful promotional activities with our easter promotion, attracting 176 entries.

(e) **Notes** a successful season at Oxford pool, balanced by sometimes challenging weather.

(f) **Circulates** this report to the Community Boards for their information.

CARRIED

Councillor Doody commented that it was a good report and she was pleased that the Oxford Pool was performing well.

Councillor Cairns noted that he was impressed with how quickly staff had progressed the promotional activities. He noted that he looked forward to seeing further promotion of the pools to increase their visibility.

5.7 **Libraries Update to April 2026** – L Sole (District Libraries Manager)

L Sole to the report as read and highlighted the main points.

Councillor Cairns asked whether the libraries had become so popular that staff were finding it difficult to accommodate all the programmes they were seeking to deliver. L Sole explained that staff distributed events and programmes across different locations and were increasing their offerings within local communities so that residents did not need to travel. Given the district's size, the community expected this level of service, and staff were doing their best to meet those expectations.
Councillor Cairns observed that the pop-up library was a trial and asked what the long-term intention was. L Sole noted that the pop-up library aimed to engage with outlying communities that might not easily access library services. As part of the trial, staff had, for example, met residents in Cust who lacked transport. Staff were also assisting people with online registration, which helped partially reduce demand for in-person library services.

Deputy Mayor Redmond asked whether extending library opening hours might alleviate some of the space constraints staff had described. L Sole noted that, when compared with other growth councils, Waimakariri Libraries were particularly restricted in their weekend hours. He advised that options were available and that staff were committed to conducting a formal review.

Deputy Mayor Redmond then asked whether staff viewed the pop-up library as a means of distributing demand. L Sole explained that the mobile service was limited in what it could offer, as it could not carry many books. While staff could offer assistance and engagement through the service, it did not significantly reduce the overall demand for books.

Councillor Powell asked whether demand for the Tinker Zone was increasing, and L Sole confirmed that it was well utilised.

Moved: Councillor Mealings Seconded: Councillor Powell

THAT the Community and Recreation Committee:

(a) **Receives** Report No. 260204020236

(b) **Notes** high community engagement with the annual libraries survey, with space issues at Trevor Inch Memorial Library and limitations of existing opening hours being key themes. A total of 842 responses were received, representing a significant increase from previous years (591 responses in 2024 and 324 in 2023).

(c) **Circulates** the report to the Community Boards for their information.

CARRIED

Councillor Mealings commented that it was marvellous to hear about the initiatives taking place within the libraries. She noted that the depth and breadth of programmes and outreach across the Waimakariri District were impressive, with a wide range of activities appealing to many different groups within the community.

Councillor Powell expressed her appreciation for reading about the work occurring in the libraries and remarked that the level of community engagement was outstanding.

Councillor Cairns commented that the new design for the seed desk, built by J Clements, was highly innovative.

Councillor Doody noted that it was a joy to see what children were achieving in the libraries and added that she enjoyed looking through the seed box.

In her right of reply, Councillor Mealings remarked that she appreciated the report's summary of libraries' role, noting that they played an important part in challenging economic times by providing freely accessible community spaces where people could connect, share resources, and build practical skills.

6. PORTFOLIO UPDATES

6.1 Greenspace (Parks, Reserves and Sports Grounds) – Councillor Brent Cairns

- The NCF playground in Kaiapoi was well underway in terms of construction.
- The new innovative playground in Currie Park playground, Kaiapoi, had signage installed. The signs were good and well worth reading, helping visitors understand how they could use the space.
- General Landscape Fund Review - During the last Long Term Plan process, the Woodend–Sefton Community Board requested a review of the General Landscape Fund. Greenspace staff had been liaising with each Community Board to begin discussions on the scope and direction of the review. Each of the Community Boards received an annual fund that could be allocated to projects within their area. These projects were typically small-scale interventions intended to enhance community wellbeing and were identified either through staff advice or community feedback. The total fund could be allocated to a single project or divided across several initiatives. Previous projects had been varied, including seating installations, public

artwork, and planting. Once staff had gathered feedback from all Boards, the next step would be to prepare a report for elected members.

- Parks Maintenance - Staff continued to monitor the impacts of the fuel crisis and rising costs of materials and services, with no significant issues identified at this stage. Annual bedding plants had been replaced around the town centre. Delta had also explored procuring alternative battery-powered equipment. The first frosts would provide an early indication of reduced grass growth, typically resulting in a decrease in mowing frequency and allowing staff to redirect efforts to other tasks. Autumn sports field renovations had been completed, including decompaction work and broadleaf spraying. This period was particularly busy for the operations team as summer sports clubs wound down and winter codes prepared to start their seasons.
- Anzac Day - Preparations for Anzac Day were well underway, with contractors visiting key locations to ensure they were ready for the day of remembrance. The Council's contractor and staff took great pride in supporting this annual event, recognising its significance to elected members, the community, and the strong ongoing relationship with local RSAs.
- Mandeville Concept Plan - The Mandeville Concept Plan was nearing agreement with the Mandeville Sports Club (MSC) Committee, with staff scheduled to attend a meeting with the Committee on 22 April. The plan provided a roadmap for the future layout of the Domain and offered a framework for the MSC to work towards. The MSC had been working with its member clubs on the plan for the past year, and it was now close to a form they were comfortable supporting. The intention was to present the plan to the Oxford–Ohoka Community Board and the Community and Recreation Committee, followed by wider public engagement.
- Community Facilities - Staff had progressed several key projects, including improvements to the Council's AED network across facilities and the replacement of the projector at the Oxford Town Hall. This was an exciting period for the facilities team and the wider Council, given the strong customer-facing nature of the work and the pride the team took in delivering high-quality outcomes.
- PARS - Public engagement on the PARS project had been completed. The consultant was now working with key staff to analyse the findings and test an emerging draft with the Steering Group. Overall, the programme remained on track for inclusion in the draft 2027–2037 Long Term Plan.

6.2 **Community Facilities (including Aquatic Centres, Multi-use Sports Stadium, Libraries/Service Centres, Town Halls and Museums)** – Councillor Bruce McLaren

- He attended three of the pop-up libraries during the first phase, at Pegasus, Woodend, and the Oxford A&P Show. He commended the initiative and expressed hope that staff would continue to build on its success.
- He noted that the aquatic facilities were outstanding. He attended the recent dog pool event, which hosted 126 dogs; while lively and energetic, the atmosphere remained positive and well-managed.
- The first meeting of the North Canterbury Museums Liaison Group is scheduled for 2 May 2026.
- He attends the monthly committee meetings of the Kaiapoi Museum. The primary issue raised concerns access to the archives area above the workroom.
- Planning was underway for the Rangiora Town Hall centennial celebration, scheduled for 5 September 2026.
- He expressed support for the Pegasus Community Centre project, noting that it would be an excellent facility and could serve as a strong model for other community centres across the district.

6.3 **Community Development and Wellbeing** – Councillor Shona Powell

- Mayor's Taskforce for Jobs (MTFJ)
  - Placements tracking well with 31 sustainable placements so far toward meeting the contracted 35 placements for the 25/26 year to 30 June.
  - Business Breakfast – well attended with good feedback and some viable opportunities with local employers.
  - The Weekly Job Opportunities hub continued to have regular attendance from around 25 young job seekers. Support included CV preparation, Interview Skills, Driver Licensing, and personal development.
- Homelessness - Staff were continuing to work with the pastoral network and providers on the proposed model.
- Volunteer Expo - 31 Community Groups were represented, and around 100 potential volunteers engaged with the exhibits. All groups reported high levels of interest.
- Welcoming Communities – the plan now adopted, the Committee approved staff progressing the application for formal accreditation as a 'Welcoming Community':
  - English Language Classes continued to operate, with two classes each Saturday, with good attendance.
  - Global Locals of Waimakariri -
  - attended prizegiving for Race Unity Poster competition on 31 March.
  - monthly socials continued.
  - A midwinter multicultural dinner was being planned.
- Waimakariri Access Group
  - held their annual awareness training around accessibility for 26 staff and elected members on Thursday, 12 March 2026—very good feedback received.
  - Also, training was held with CDEM volunteers to help them consider accessibility and how to cater for this in emergency evacuation situations.
- Youth
  - Youth Action Plan - report would be presented to the Council in June for adoption as the strategic document to guide youth development over the next three years
  - Planning continued for the annual Youth Futures Employment Expo to be held in August. This typically attracted an audience of over 2,000 and around 70 exhibits.
- Local Transport – staff were continuing to work with local providers on a planned approach to local solutions to transport. This was particularly important, given the current fuel crisis, youth unemployment, social isolation and challenges around housing people of limited means.
- Food Security
  - Food Secure North Canterbury had good attendance at "Grow and Tell", edible garden and farm trails over two weekends in March, with support from staff in promotion and planning.
  - Good presentation from Food Secure North Canterbury to the Community and Recreation Committee around establishing a working party on food re-localisation and food security.

- Other items of interest:
  - Citizens Advice Bureau North Canterbury had slightly reduced their hours to 9.30am to 3.30 pm.
  - Upcoming community fundraising events include:
    - The Big Breakfast Fundraiser for Big Brothers Big Sisters of North Canterbury –Wednesday 13 May 7am to 8.30am, Rangiora Baptist Church.
    - Abbeyfield Auction of Promises – Saturday 16 May 7pm, Rangiora RSA.

Councillor Cairn asked whether, in relation to the Waimakariri Access Group, there had ever been consideration of taking volunteers to practise boarding buses. Councillor Powell advised that such consideration had occurred and that an attempt had been made to establish a programme with Environment Canterbury; however, no progress had been made. He noted that a similar initiative was underway in Christchurch and that information had been circulated to members.

He added that having a bus available in Waimakariri for this purpose would be beneficial, as feedback from some individuals indicated uncertainty about the process. They wished to learn, in a low-pressure environment, how to board the bus, complete their ticketing, and make their way to a seat.

6.4 **Arts and Culture** – Councillor Brent Cairns

- A new arts educational business had opened on High Street, Rangiora. Offering pottery and stitching/quilting/sewing workshops.
- FOLD gallery in Rangiora was set to close in June.
- Art installations
  - Mainpower Stadium sculpture - The artist had been presented with a contract but had not yet signed it. Concern over increased export prices for essential materials, which she was investigating.
  - Howard Kippenberger Sculpture - Report to go to the next Rangiora-Ashley Community Board meeting with two submissions for consideration. The Waimakariri Public Arts Trust had recommended a preferred option.
- Supporting Arts Organisations
  - Waimakariri Public Arts Trust:
    - Recruitment of new trustees was in progress.
    - Memorandum of Understanding between the Council and Trust had now been signed.
  - Public Arts Framework document:
    - Awaiting feedback from the Waimakariri Public Arts Trust and Policy.
    - A draft will be presented to the Committee.
    - The intention was to launch at the Arts Forum.
  - Waimakariri Community Arts Council
    - Working closely with Waimakariri Community Arts Council to clarify and improve processes (in conjunction with Libraries).
  - Art Collection Trust
    - Working through a few processes as advised by the lawyer to ensure the correct process of the disestablishment of the trust and transfer of art collection and funds to the Council.
    - There was considerable work to be done relating to cataloguing the art collection and the public art, and an application for a student from the University of Canterbury to undertake this through the PACE programme had been submitted. It is hoped this will occur in semester two this year.

- Arts Strategy Activation Plan - Working on this. Would be meeting with key stakeholders to develop a draft plan. An important early event in activating and reviewing the plan is the Arts Forum
- Arts forum - Dates set for 27 and 28 August at John Knox, Rangiora. Waimakariri Arts Trust (the Kaiapoi Expo trust) had agreed to sponsor the event, donating funds to cover venue hire and catering. Community stakeholders will have input into the forum programme.
- Regional partnerships - Initial steps undertaken to extend/build relationships with Creative New Zealand and Regional Arts organisations around the country, in preparation for likely restructuring in the distribution mechanism of Creative New Zealand funding.

6.5 **Property** – Deputy Mayor Philip Redmond

- The Council had declined to investigate some opportunities to purchase property in Kaiapoi, which were not strategic.
- Townsend Road, the staff were looking at a revised approach to dispose of that property. There was a report to be presented at the 5 May Council meeting for a decision.
- The Council was negotiating under the Public Works Act to acquire a property in Woodend. A report would be presented to the 5 May Council meeting.
- Subway in Kaiapoi required earthquake strengthening, and the tenant was vacating in June and was relocating behind the Paper Plus in Kaiapoi.
- There was some forestry harvest coming up in Moderates Road, Baird's Road, Loburn Domain, Woodend Beach Road and the corner of Beach Road and Ferry Road, which the Council's property team administered.
- Staff had been supporting work with the Blake Street carpark project, the eastern link and transfer station options.

6.6 **Housing** – Councillor Wendy Doody

- Housing for older people had 90.18% occupancy. She outlined the reasons why.
  - Tyler Courts had numbers five, six, seven and eight vacant for refurbishment to bring them up to standard.
  - Number ten Tyler Courts was scheduled to be tenanted.
  - Unit 28 had been identified to have some structural faults.
  - Markham Place in Kaiapoi, one unit had intensive fire and smoke damage.
  - Meyer Place had two units that required asbestos removal and full refurbishment.
  - Matthew Courts required refurbishment.
  - Courtenay Drive in Kaiapoi staff were currently undertaking interviews for tenants.
  - Durham Street had a proposed six new units being built.

7. QUESTIONS

Nil.

8. URGENT GENERAL BUSINESS

Nil.

9. NEXT MEETING

The next meeting of the Community and Recreation Committee was scheduled for Tuesday, 16 June 2026, at 1pm in the Council Chamber at the Rangiora Service Centre, 215 High Street, Rangiora.

Workshop/ Briefing

- *Waimakariri Events Plan – J Meeker (Senior Advisor Strategy and Business)*
- *Murphy Park and Norman Kirk Park Options – C Brown (General Manager Community and Recreation) and G MacLeod (Greenspace Manager)*

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT PM.

CONFIRMED

_____
Chairperson

16 June 2026

_____
Date

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF A MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY, 12 MAY 2026 AT 9 AM.

PRESENT:

Deputy Mayor P Redmond (Chairperson), Councillors T Bartle, T Fulton, N Mealings, and J Ward.

IN ATTENDANCE:

Councillors B Cairns and B McLaren

J Millward (Chief Executive), G Cleary (General Manager Utilities and Roading), K Simpson (Three Waters Manager), C Fahey (Water and Wastewater Assets Manager), J McBride (Roading and Transport Manager), J Recker (Stormwater and Waterways Manager), S Allen (Water Environment Advisor), H Wilson (Project Engineer), P O'Loughlin (Temporary Governance Officer)

1. APOLOGIES

Moved: Deputy Mayor Redmond Seconded: Councillor T Bartle

THAT the Utilities and Roading Committee:

(a) **Received** and **sustained** an apology for leave of absence from Mayor D Gordon.

CARRIED

2. CONFLICTS OF INTEREST

No conflicts of interest were declared.

3. CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the Utilities and Roading Committee held on Tuesday, 14 April 2026

G. Cleary provided revised wording based on the discussion between Deputy Mayor Redmond and C Fahey. It was agreed that the circulated minutes be amended to read as follows:

Item 5.1, paragraph 3: "*Deputy Mayor Redmond queried the contractor's experience in the local area. C Fahey noted that the bore was originally drilled by Clements Drilling but unfinished as it wasn't required for capacity at the time. McMillan's had continued drilling and developed this bore as a variation to the existing contract for Mandeville".*

Moved: Deputy Mayor Redmond Seconded: Councillor Bartle

THAT the Utilities and Roading Committee:

(a) **Confirms** the amended Minutes of the meeting of the Utilities and Roading Committee held on 14 April 2026 as a true and accurate record.

CARRIED

3.2 Matters Arising (From Minutes)

There were no matters arising.

3.3 **Notes of a Workshop of the Utilities and Roading Committee held on Tuesday, 10 March 2026**

Moved: Councillor Bartle Seconded: Councillor Fulton

THAT the Utilities and Roading Committee:

(a) **Receive** the circulated Notes of the Workshop of the Utilities and Roading Committee, 10 March 2026.

CARRIED

4. DEPUTATION/PRESENTATIONS

Nil.

5. REPORTS

5.1 **Zone Implementation Programme Addendum (ZIPA) Budget Reallocation in 2025/26** – S Allen (Water Environment Advisor)

S Allen presented the report seeking approval to reallocate projects within the existing 2025-26 budget for the Zone Implementation Programme Agenda (ZIPA). Reallocation of some of the budget was proposed due to forecast underspends resulting from project delays, budgets no longer being required, and opportunities that arose throughout the financial year. S Allen advised that, as a result of these underspends, funding remained available and suitable projects had been identified that would still meet the original ZIPA recommendations.

S Allen noted that the proposed NOAIA Trust projects aimed to support traditional scientific knowledge; however, discussions on how this partnership would operate were still at a policy level, and no formal agreement had yet been reached. She further advised that funding agreements for the proposed projects would be put in place over the coming weeks, with invoices to be received before the end of the financial year and the work to be completed in the next financial year.

Deputy Mayor Redmond asked whether the Council had an obligation to spend the funds or if the funding could be carried forward. S Allen confirmed that there was no obligation to spend the money.

In response to a question from Deputy Mayor Redmond about the consequences of an underspend, S Allen noted that the recommendations in the ZIPA were still being pursued and that the proposed projects would also achieve those outcomes. The situation presented an opportunity for the Council to consider whether it wished to accept the year's underspend or continue working to meet the intended outcomes.

Deputy Mayor Redmond questioned whether the ZIPA outlived the Waimakariri Water Zone Committee and continued in effect. S Allen confirmed this was correct, noting that the Council had adopted the Capital Management Strategy in 2010 and then moved to the ZIPA in 2019. She advised that these documents were still managed by the Council rather than the Zone Committee.

Councillor Mealings enquired whether the Northbrook Trail project was still proceeding and whether new funding would be required if the ZIPA funding was reallocated. S Allen confirmed that a budget would be available in the next financial year and could be allocated to the same work on the Trail project. She advised that no funding had been removed from the project, but that the work would shift to the next financial year.

Councillor Mealings asked about the Wakefield Wetland Project, which had been expected to start in late April 2026 and finish in late May 2026. She enquired whether the project was underway and whether the proposed funding reallocation would jeopardise it. S Allen explained that the project timeline had changed and confirmed that the Funding Agreements were in place through 30 June 2026. She noted that the work was typically carried out in winter (drilling and filling) and then left through to spring, and that the update was simply a timing correction.

Deputy Mayor Redmond sought clarification about the allocation of $5,000 to the NOAIA Trust. S Allen advised that discussions were underway regarding the NOAIA Trust contribution. The matter was being considered alongside the Greenspace Team's work and funding for the Natural Environment Strategy. She noted that the Greenspace Team had taken the lead and that the $5,000 allocation enabled the Trust to assemble sufficient funding to progress the work. It was also noted that a further $5,000 from the Natural Environment Strategy had been combined with it, bringing the total to $10,000.

Deputy Mayor Redmond observed that the Mātauranga Māori-focused education was already heavily funded by other agencies. He asked how the $5,000 amount to the NOAIA Trust had been determined and whether the Trust had requested funding. S Allen noted that the Trust had delivered programmes such as the Waiōmio Tool Kata Akatanga initiative, which trained young Māori in Makarōku Māori. The intention was that participants would then come to Council reserves, where Council staff would work alongside them, with a shared learning and cultural exchange process. She advised that this was an area where the Council could strengthen partnership discussions on how the two organisations might work together.

Councillor Fulton noted his previous visit to the Wakeman Project site with the Waimakariri Water Zone Committee and recalled that it had been described as a multi-year project requiring sustained effort once underway. He commented that the site had been heavily overgrown and required significant work and asked whether the project would need to continue over several years to be effective. S Allen confirmed that the project was a multi-year initiative and that the proposed funding would effectively accelerate the next stage of work. She noted that the project had previously received funding through the Biodiversity Contestable Fund, including support in the current year for follow-up work to ensure regrowth had not occurred. The proposed allocation would bring forward work that would otherwise have taken place in the next financial year.

In response to a question about whether the project was expected to reach a stable point at which the vegetation would be largely under control, S Allen advised that the site consisted of multiple areas of infestation, each at a different stage of treatment. Some areas had already reached the point where only follow-up maintenance was required, while others, such as the headwaters, still required initial and repeated treatment. She noted that ongoing follow-up would remain necessary in some sections.

Councillor Bartle sought confirmation that the funding was not additional money but rather funding that would have been allocated next year and was being brought forward. G Cleary clarified that the Council operated on an annual budget that was not carried over between financial years. The budget was either spent or recorded as a saving. Some projects originally planned for the year had not proceeded, and staff had therefore identified alternative projects for Council approval. He advised that, if approved, the proposal would utilise this year’s allocation, which Council had already set aside for this type of work and which met the criteria previously set by Council. If the proposal was not approved, the unspent amount would be recorded as a saving for the current year, and a new budget would be allocated in the next financial year.

Councillor Fulton asked for clarification on the education remit for the Mātauranga Māori Project and whether it was linked to the ability to fund knowledge sharing and educational consultation. S Allen explained that there were two relevant actions within the ZIPA. One related to promoting Ngāi Tahu cultural values, particularly in the Northern Waimakariri tributaries, which included reserves owned by the Council. This was the recommendation under which the original budget had been allocated. She further noted that another ZIPA recommendation related to recreational uses, which was the basis for the funding previously intended for the Northbrook Trail. In addition, under the Natural Environment Strategy, there was a specific recommendation to promote cultural values, which the proposed project also aligned with. The Greenspace Team had therefore considered how the $5,000 allocation could best be used and identified that it could fall under both the ZIPA and Natural Environment Strategy recommendations. Staff confirmed that, while there was no single explicit recommendation naming this project, it was consistent with the intent of the relevant ZIPA and strategy actions.

Moved: Councillor Fulton Seconded: Councillor Mealings

THAT the Utilities and Roading Committee:

(a) **Receives** Report No. 260422101664.

(b) **Approves** the reallocation of the existing Zone Implementation Programme Agenda (ZIPA) budget 2025-26 to Recommendations as proposed in:

ZIPA Recommendation	Current allocation	Proposed reallocation	Rationale for reallocation
1.25 *Initiate public education and awareness campaigns aimed at improving the water quality and health of urban waterways.*	$10,000 to Enviroschools programme in the District – funding usually invoiced by Environment Canterbury.	$10,000 to the Christchurch Envirohub Trust for Stormwater Superhero Trailer educational events in the district via a funding agreement before 30 June 2026.	Budget is unable to be used by Enviroschools, as Environment Canterbury has indicated they will not invoice WDC for this in 2025-26. Budget is able to be successfully spent on public education for urban waterway education.
1.26 *Improved stream health, Ngāi Tūāhuriri values, and improved recreational amenity in the North Waimakariri River tributaries.*	$35,000 For North Brook trail fencing, planting and/or culvert installation.	$30,000 Woody weed control in the Wakeman wetlands (McIntosh catchment) via a funding agreement before 30 June 2026. $5,000 Mātauranga Māori project support with NOAIA Trust via a funding agreement before 30 June 2026.	Budget is unable to be spent in 2025-26 as the North Brook Trail project has not commenced as planned. Budget is able to be spent on projects within the North Waimakariri River tributaries that support improved stream and wetland health and Ngāi Tūāhuriri values.
TOTAL	**$45,000**	**$45,000**	

(c) **Note** that a review of ZIPA budget allocation to ZIPA Recommendations is intended to be carried out again within three years, on an as-required basis.

(d) **Note** that the reallocation is within the existing budget, reducing the risk of an underspend in this area.

(e) **Note** that this report be circulated to Community Boards and Ngāi Tūāhuriri Rūnanga at a WDC-Rūnanga meeting for information.

CARRIED

Councillor Fulton confirmed his support for the motion, noting that there had been a good round of questions and that the proposed reallocation directed funding toward worthwhile causes and areas that expanded knowledge. He highlighted that the Wakeman Wetland Project required ongoing work and recalled earlier discussions with the Waimakariri Water Zone Committee about the importance of stabilising this significant wetland.

Councillor Mealings also supported the motion, agreeing with the continued investment in the Wakeman Wetlands, biodiversity improvements, waterway enhancement, and the NOAIA Trust, which she noted aligned with ZIPA ideals and values.

Deputy Mayor Redmond expressed his disappointment that Environment Canterbury had not provided an invoice, despite other notices being received promptly. He commended the EnviroSchools Programme and acknowledged the work staff had undertaken to propose the reallocation of funding, stating that the projects identified were worthwhile.

5.2 **Rangiora Wastewater Treatment Plant (WWTP) Accidental Overflow –** C Fahey (Water and Wastewater Asset Manager) and K Simpson (3 Waters Manager)

K Simpson spoke to the report, providing a summary of the accidental wastewater overflow incident at the Rangiora Wastewater Treatment Plant (WWTP) on 26 November 2025 and the improvement actions being implemented to prevent a recurrence. It was noted that Environment Canterbury had issued an Infringement Notice earlier in the year regarding the incident. Although the Council had queried the notice, the $3,000 fine was ultimately paid. K Simpson advised that Council believed it had responded to the incident in a proactive, responsible, and professional manner, while acknowledging that areas for improvement had been identified and were now being implemented.

Councillor Fulton questioned how the identified areas for improvement were implemented operationally when an incident of this nature occurred. He noted that while the principles were clear, there were many moving parts in the field and sought clarification on how improvements were implemented in real time. K Simpson explained that it was standard practice to hold a debrief after such an operational event. Depending on the scale of the incident, this could range from an informal discussion to a formal meeting. In this case, given the significance of the event, a formal debrief was held with contractors and team leaders, with notes taken and agreed actions recorded. He noted that the report outlined several of the improvement actions currently underway. Some of these required more substantial changes, including updates to how asset information was recorded in the GIS system, which involved multiple teams across Council. The process involved assigning actions, working through them in an orderly manner, and regularly checking progress to ensure actions were completed and signed off.

Councillor Fulton commented on responsiveness, noting that whether the incident was immediate or later, the fact that it had occurred would not have changed. He sought clarification on whether there were any legal implications arising from the timing of the report. K Simpson advised that the Council had self-reported the incident to Environment Canterbury. One of the improvement actions underway was a review of notification protocols and the processes for advising Environment Canterbury of such events. He noted that, in terms of mitigation, those involved had taken immediate steps to stop the overflow and then worked to minimise any environmental effects. K Simpson emphasised that when incidents of this nature occur, staff always take a proactive approach to reduce and mitigate impacts.

Councillor McLaren asked what steps were in place, such as supervision or procedural checklists, to ensure expectations were consistently followed on site. K Simpson explained that oversight occurred at two levels. Standard maintenance tasks had a documented Standard Operating Procedure (SOP), which operators and contractors followed routinely. Where an SOP did not exist, a Job Specific Assessment (JSA) was required. For a JSA to proceed, it needed to be formally approved and documented. Strengthening this approval

process had been identified as an area for improvement to ensure that JSAs underwent rigorous review before work commenced.

Councillor McLaren further asked: if all staff and contractors were expected to follow the SOP or JSA, what measures were in place to ensure these procedures were actually being followed on site? K Simpson responded that both the SOPs and JSAs set out the required checks and documentation for each task. For critical activities, the SOP or JSA specified the checks to be completed and recorded, along with a documented contingency plan in the event of an incident.

Councillor McLaren questioned whether it is correct that the post-incident analysis listed the changes in the SOP to ensure the incident does not happen again. K Simpson confirmed this was correct, noting that while incidents were regrettable, the key focus was on learning from them and improving processes. He emphasised that continuous improvement was an ongoing part of operational practice.

C Fahey added that, in addition to the earlier comments, standard SOPs existed for the regular, frequent tasks performed by the Water Unit. However, the incident in question did not involve a typical or routine task; it fell outside normal operating scenarios and therefore required a JSA with tailored instructions. She noted that one of the key lessons from the incident was the need to review and develop SOPs for tasks that lacked them. This had been identified as an action to ensure clearer guidance and more robust procedures for non-routine activities.

Moved: Deputy Mayor Redmond Seconded: Councillor Ward

THAT the Utilities and Roading Committee:

(a) **Receives** Report No. 260430105765.

(b) **Notes** that an accidental wastewater overflow occurred at the Rangiora Wastewater Treatment Plant (WWTP) on 26 November 2026, which resulted in discharge into the South Brook.

(c) **Notes** that Council staff have identified a range of improvement actions that are currently being implemented to reduce the likelihood of similar events occurring in the future.

(d) **Notes** that Environment Canterbury has taken enforcement action against Council and issued an Infringement Notice as they considered the discharge a breach of the Resource Management Act and the Canterbury Land and Water Regional Plan.

(e) **Notes** that Council staff believe the enforcement action was not warranted in this instance as the Council had responded in a proactive, responsible, and professional manner.

(f) **Notes** that the Council has paid the infringement fee but has stated to Environment Canterbury that this was an accidental overflow which resulted from an unexpected discharge, rather than an intentional or negligent act.

CARRIED

Deputy Mayor Redmond commented that Environment Canterbury had issued both an invoice and an infringement notice in relation to the incident. He noted that the first infringement notice contained an incorrect date, which the Council challenged, but the challenge was unsuccessful, and a second notice was subsequently issued. From the numbering of the notices, he observed that Environment Canterbury did not appear to issue many infringement notices of this type and suggested the Council may have been somewhat unfortunate in this instance.

Deputy Mayor Redmond believed that staff had handled the incident very professionally and responsibly, noting that the overflow was identified and stopped within minutes. He expressed the view that there was little more staff could reasonably have done to mitigate the situation, and staff had done everything possible to manage the event, and that the learnings identified were valuable going forward. Deputy Mayor Redmond observed that the matter could have been treated as an offence of strict liability. Still, an infringement notice was issued and paid, and the matter was now resolved. He reiterated his view that the Council had been somewhat unlucky, given the prompt and responsible actions taken by staff, and congratulated them on how the incident had been managed.

Councillor Ward added that it was an unfortunate incident that was ably dealt with by Council staff.

6. PORTFOLIO UPDATES

6.1 **Roading** – Deputy Mayor Redmond

Deputy Mayor Redmond provided the following update:

- Road Maintenance
  - Roadworks, dig-outs and pavement repairs continued in the lead-up to winter.
  - The Ashley Street dig-out repairs were completed.
  - Asphalt resurfacing was scheduled to begin on Percival Street / Victoria Street and at Tram Road / Island Road, with night works to be used where possible to minimise traffic impacts.

- Roading Capital Projects
  - Construction of the Kaiapoi to Pineacres Cycleway was ongoing, with completion expected by the end of July 2026.
  - Kerb and channel replacement work continued on Akaroa Street. The eastern side was nearly complete, after which work would move to the western side.
  - Kerb and channel replacement work was underway on Seddon Street, Rangiora.
  - The new footpath on Blake Street had recently been completed.
  - Tenders for Minor Footpath Improvements had closed, but no tenders were received. Staff were now seeking pricing to enable the Highfield Lane footpath project to progress, noting that the Council had agreed last year to install a sealed footpath there and complete it this financial year.
  - Installation of the Lees Valley Floating Deck was scheduled to commence in the week of 18 May 2026, replacing the former bypass bridge. The Deputy Mayor noted that the bypass bridge had been damaged beyond use following an incident involving a truck. The floating deck would provide a concrete ford at low flow, improving vehicle access during flooding.
  - Lees Valley resilience work included upsizing three existing culverts to larger-diameter pipes, with significant construction activity expected through June, despite winter conditions.

Councillor Fulton commented that he could recall other locations where a concrete base had been used, even for small fords, and asked whether this approach was used elsewhere. G Cleary confirmed that it was, noting that the two main options for a crossing were typically a ford or a bridge. The floating deck design being installed in this case involved pipework and a concrete base, with a clear span beneath the deck to allow significant water flow before reaching the structure. He advised that several options had been assessed for this site, and similar interventions could be considered at other locations where appropriate. G Cleary also noted that, in some situations, a third option would be a culvert.

Councillor Fulton further noted the ongoing cost of returning to repair gravel-based crossings. G Cleary responded that the most suitable solution depended on the characteristics of each site, and that the choice was generally between constructing a large multi-span bridge or installing a ford, as Council had done in this instance.

6.2 **Drainage, Stockwater and Three Waters (Drinking Water, Sewer and Stormwater) –** Councillor Tim Fulton

Councillor Fulton highlighted the following:

- Drinking water
  - Development work on Mandeville Bores 3 and 4 on Two Chain Road was progressing, although initial results indicated that the yield was likely to be lower than expected.
  - Work on Seddon Street was scheduled to progress from the following week, with completion expected by the end of May 2026.

- Wastewater
  - The Percival Street sewer main project was nearing completion, with sealing works expected to be finished by the end of May 2026, one month ahead of schedule.
  - Desludging works at the Kaiapoi Wastewater Treatment Plant were scheduled to take place at the end of May 2026. Councillor Fulton noted that he would be happy to visit the KWWTP facilities, but did not wish to be on site without invitation.

- Drainage/Stockwater
  - Maintenance and improvement work on the Ohoka Loop was completed, except for gravel and bamboo removal upstream of the confluence with the Cust Main Drain.
  - The Mandeville Resurgence Drainage Upgrade Stage 1A contract was awarded to Downgrade Drainage and Excavation. Construction had commenced on site during the week, with completion expected in June or July 2026.
  - Davis Ogilvy was awarded the professional services contract to design the Box Drain Stormwater Treatment Wetland.

6.3 **Solid Waste** – Councillor Niki Mealings

Councillor Mealings noted that all members were already well informed about the progress with the Southbrook Resource Recovery Park.

She advised that the Solid and Hazardous Waste Working Party meeting was scheduled for 20 June 2026, where proposed improvements to the Waste Minimisation and Management Plan (WMMP) and the renewal of the Transwaste Memorandum of Understanding would be discussed.

6.4 **Transport** – Mayor Dan Gordon

No discussion emanated from this point.

7. REPORTS REFERRED FROM THE KAIAPOI-TUAIHIWI COMMUNITY BOARD

7.1 **Pines Beach and Kairaki Beach Stormwater Upgrades Report –** J Recker (Stormwater and Waterways Manager) and Harry Wilson (Project Engineer)

J Recker spoke to the report, noting that approval would enable staff to proceed with the design and construction of the proposed drainage improvements for the coastal settlements of Pines Beach and Kairaki. The project aimed to reduce the risk of flooding and ponding within identified problem areas by upgrading local drainage and stormwater infrastructure. He advised that while the improvements would not eliminate all flooding risks, they would significantly improve system performance during smaller rainfall events.

J Recker outlined the main drainage challenges in Pines Beach and Kairaki, noting that the area was very flat, with high groundwater levels and a strong tidal influence from the Taranaki Creek. During high tides, stormwater could not be discharged effectively, causing water to back up in the system. As a result, even moderate rainfall could lead to ponding and slow drainage, while larger events caused surface flooding across roads and properties. These issues had been clearly demonstrated during the May 2025 rainfall event. The report requested that the Utilities and Roading Committee approve the following improvement works:

- Dunns Avenue – stormwater outfall upgrades and reticulation improvements.
- King Street / Batten Grove Corner – swale reticulation and outlet improvements.
- Featherston Avenue (North) – access road swale improvements.
- Featherston Avenue North residential area – open drain capacity and storage improvements.

J Recker further noted that the Kaiapoi-Tuahiwi Community Board had requested an investigation into raising the wastewater building trucks. This work was being assessed by the Water and Wastewater Asset Team, with a follow-up report to be provided to both the Community Board and the Committee in due course.

Councillor Fulton noted that the report indicated that any assets constructed would remain vulnerable to future natural events and would be challenging to manage, even though they would maintain service levels in the current environment. He queried whether the proposed works were consistent with Council's approach in other areas, or whether the unique uncertainties in this location meant that a different standard was being applied. J Recker responded that the same level-of-service principles were applied as in other urban areas. Typically, the Council assessed whether existing infrastructure could accommodate a five-year storm event. This had recently been increased to a ten-year level of service for new developments and for upgrades where practical and appropriate. He explained that when upgrading downstream assets, it often made sense to increase capacity to the ten-year service level. However, when upgrading upstream components, increasing capacity too far could cause unintended downstream flooding. In those cases, upgrading to the five-year level of service was often the most appropriate and balanced approach.

In response to a question from Councillor Fulton regarding the earlier discussion on design standards, G Cleary reiterated that the decision to use a five- or ten-year level of service had been made by the Utilities and Roading Committee last year to align Council practice with national standards for primary stormwater systems. He explained that while pipe capacity can be upgraded to a ten-year standard, two key factors made this location particularly challenging. First, the coastal and low-lying parts of Kaiapoi were subject to significant natural hazards, including high groundwater levels, tidal influence, and high vulnerability to liquefaction. These areas were among the most susceptible in the district, as evidenced by extensive damage and subsequent rezoning after past earthquakes.

G Cleary noted that even with larger pipes, the system would still be constrained when external water levels were high, for example, when flap gates were closed due to high tides or elevated creek levels, meaning upgraded capacity would provide limited benefit in those conditions. Second, he emphasised that the area faced an ongoing risk of major natural events, such as an Alpine Fault Magnitude-eight earthquake or significant flooding from the Waimakariri River. Any infrastructure in this environment was more likely to sustain damage compared with other parts of the district. G Cleary advised that the recommended works represented a practical and reasonable level of intervention to improve drainage performance for the existing community, while acknowledging that the area's inherent vulnerabilities meant it would not be possible to provide the same level of service as in less hazard-prone locations.

Councillor Fulton followed up by asking if the situation illustrated the broader challenges faced in low-lying and coastal areas, particularly in the context of climate change adaptation. G Cleary explained that while national discussions often focused on long-term strategies such as managed retreat, the reality for existing communities was far more complex. He highlighted that the Council had, in the past, undertaken significant work to reduce risk in vulnerable areas, such as acquiring properties and relocating residents where necessary, but that responsibility for ongoing public services remained. G Cleary emphasised that these decisions were difficult and would become increasingly challenging over the coming decades as sea levels continued to rise and natural hazards intensified. He noted that at some point it may become unrealistic to continue defending certain areas, but at present there was an established community with existing infrastructure and investment. The Council, therefore, had a responsibility to make reasonable improvements where possible to support current residents. This was why the Council was undertaking wider climate change adaptation planning, to ensure a more strategic and informed approach to future decisions. G Cleary reiterated that it was important for elected members to be aware of the inherent risks in this area.

Councillor Mealings asked whether the proposed works represented money well spent, noting that the Council had previously invested significantly, alongside Environment Canterbury, in efforts to mitigate the impacts of a major flood event in Kaiapoi . She referred to the approximately $18 million spent to protect the wider Kaiapoi area. She questioned what the long-term plan was for Pines Beach and Kairaki, and where this community might ultimately end up. Councillor Mealings emphasised the importance of being mindful of residents and ensuring their wellbeing was considered in future planning. J Recker responded that the improvements being considered by the Committee would provide minor but meaningful enhancements to the drainage system, aimed at reducing nuisance flooding during more frequent rainfall events. This included improving the ability to move runoff off roads and away from properties where possible, and addressing areas where backflow from Kairaki Creek could occur during high-water conditions. He noted that the proposed works would not mitigate the much larger, less frequent flooding events. However, he acknowledged that the Council would need to continue considering the long-term future of Pines Beach and Kairaki, given the area's vulnerability and the need to support residents as effectively as possible.

J Millward commented that J Recker had addressed the proposed improvements to reduce nuisance flooding and support recovery following larger events. He noted that the Council was currently undertaking hazard modelling, similar to the work being carried out by Christchurch City Council, and that this modelling made it clear that there would come a time when areas such as Pines Beach and Kairaki would no longer be viable as water levels continued to rise.

J Millward explained that the Council effectively had a limited window in which to manage nuisance flooding and maintain essential services, but that during major events, emergency response and recovery practices would still be required. He emphasised the severity of potential future events and noted that the Council likely had 20–30 years to prepare and develop appropriate safety and adaptation strategies for low-lying communities. J Millward further highlighted the importance of following the Council's advice and planning processes going forward, including identifying when a managed retreat might be appropriate.

Moved: Deputy Mayor Redmond Seconded: Councillor Ward

THAT the Utilities and Recreation Committee:

(a) **Approves** the following proposed infrastructure upgrades within Pines Beach and Kairaki Beach:
   (1) Dunns Ave (North End) Stormwater Outfall Upgrades and Reticulation Improvements.
   (2) Kain Street and Batten Grove Corner Swale, Reticulation and Outlet Improvements.
   (3) Featherstone Ave (North Access Road) Low Point Drainage and Swale Improvements.
   (4) Featherstone Ave (North Residential Area) Open Drain Capacity and Storage Improvements.

(b) **Noted** that the recommended upgrades are estimated to cost $163,791.60, including a 15% construction contingency, and that there is a total project budget of $270,000.00 funded from the Pines Kairaki Stormwater Upgrades budget (102479.000.5123).

(c) **Noted** that this project is intended to assist in mitigating flooding challenges being experienced in the residential areas of Pines Beach and Kairaki Beach during storm events. Acknowledging that the proposed upgrades will not remove all risk of future flooding, but will achieve some improvements during smaller- to medium-sized events.

(d) **Noted** that Pines and Kairaki Beach Areas are subject to natural hazards such as flooding and liquefaction. This will be exacerbated in the future by sea level rise. Parts of the area were previously Red Zoned, making it challenging to maintain infrastructure and services.

(e) **Noted** that these works are programmed to be designed this financial year (2025/26), and tendered and constructed next financial year (2026/27).

(f) **Requested** the Three Waters Manager to investigate further work to be done on the gully traps to alleviate flooding in the area.

CARRIED

Deputy Mayor Redmond observed that when he first read the report, he questioned whether it was appropriate to invest further funding in an area that included red-zoned land. However, after considering the report and hearing from several Featherston Avenue residents, he acknowledged the concerns raised about drainage issues in the area. He emphasised that the project was not a response to sea-level rise, but rather to increasingly frequent and intense weather events. The programme of work was intended to reduce, though not eliminate, flooding issues. The photographs presented to the Kaiapoi-Tuahiwi Community Board showed flooding on Featherston Avenue that prevented residents from accessing their properties. Deputy Mayor Redmond further noted that residents had identified additional ground-maintenance needs and that addressing these smaller-scale service needs would help reassure the community that access could be maintained during moderate events. He therefore supported the motion.

Councillor Ward expressed her support for the motion, noting the effectiveness of swales during large weather events. She commented that improvements to swales, drainage capacity and storage would be of real benefit to residents, given the events experienced over the past couple of years.

Councillor Cairns highlighted that in June 2011, 991 residential properties in Kaiapoi, Pines Beach and Kairaki Beach were designated as red zone by the Government. He noted that "red zone" had no legal status and that the area remained a Residential Zone, meaning the Council was obligated to maintain services. Councillor Cairns, therefore, urged the Committee to support the motion.

Councillor Fulton encouraged members to consider the distinction between post-earthquake recovery and the long-term physical environment, including the increasing frequency of severe weather events and the implications of climate change. He supported maintaining current service levels and ongoing community maintenance. He noted that future reports to the Council should place these considerations front and centre rather than treating them as background context. Councillor Fulton confirmed his support for the proposed works.

Councillor Bartle concurred with Councillor Cairns' comments and supported the motion, noting that the improvements would help mitigate some of the issues currently affecting the area.

In his right of reply, Deputy Mayor Redmond acknowledged the comments made by the Chief Executive and other staff regarding the long-term challenges facing the area and the likelihood that it would become untenable in the future. However, he stated that he did not consider the recommended improvements to fall into that category. Deputy Mayor Redmond referred to the vulnerability of the sewer network in the area and reiterated the importance of undertaking the proposed works.

7.2 **Request for Approval to Install Raised Safety Platform on Island Road as part of the Sterling Development** – J McBride (Roading and Transport Manager) and J McSloy (Development Planning Manager)

J McBride confirmed that the Kaiapoi–Tuahiwi Community Board considered installing a raised safety platform on Island Road at the main pedestrian entrance to the Sterling Development. She noted the high volume of pedestrian movement expected in and out of the Sterling Retirement complex by residents, staff, and visitors, and that the proposed location of the raised safety platform on Island Road would connect directly to the footpath that runs through the reserve to the Silverstream commercial area, improving accessibility.

J McBride reported that raised safety platforms on Silverstream Boulevard have previously been the subject of complaints, particularly regarding noise and vibration, resulting in their removal. However, the circumstances in this case were different: the proposed raised table was on a clear road, not a local road or a bus route, and did not involve a curve at the bottom of the ramp that could generate noise or vibration. Additionally, it was not located directly outside a dwelling.

Deputy Mayor Redmond questioned the gradient required to access the ramp. J McBride confirmed that the ramp length was 1.8 metres. She explained that the raised table on Silverstream Boulevard had a shorter ramp on one side and a longer ramp on the departure side. She assured the Committee that care would be taken to ensure the proposed raised table met the required grade and provided a gentle transition.

Councillor Fulton noted that, in most circumstances, the Council and staff had reservations about the use of raised platforms, as there were situations in which they were not appropriate. He referred to previous discussions about connectivity and acknowledged that raised platforms could be challenging in more heavily populated areas with higher traffic volumes. Councillor Fulton noted that such treatments would not be suitable on roads such as Island Road near the Skew Bridge in Mandeville, where traffic conditions were significantly different.

J McBride noted that there was already a raised intersection on Island Road, which functioned well, and commented that the effectiveness of raised platforms often depended on several factors, including construction design. She observed that construction quality had been part of the issue with the raised tables on Silverstream Boulevard. J McBride acknowledged that raised platforms tended to generate strong views. At the same time, they were effective at reducing vehicle speeds, she recognised that they could also create noise and vibration for nearby residents, making their placement a difficult balance to strike. J McBride added that, given the feedback received, staff would be cautious about installing raised platforms on collector roads. However, there were situations where they worked well, such as at the entrance to the roundabout at Williams Street in Kaiapoi, where the treatment, although technically on a collector road, was not outside a dwelling and effectively slowed vehicles entering the area. She concluded that decisions on raised platforms needed to be made on a case-by-case basis.

Responding to a question from Councillor Fulton, J McBride explained that a range of interventions could be taken to help pedestrians safely cross busy roads, depending on the context and level of pedestrian demand. These could include formal pedestrian crossings where sufficient foot traffic existed, or signalised intersections in busier locations, which provided dedicated crossing facilities and improved pedestrian access. She noted that these treatments formed part of a spectrum of options that could be applied in different areas depending on traffic volumes, road classification and safety requirements.

Deputy Mayor Redmond observed that Councillor Fulton may have been asking whether there were alternative forms of speed-reducing interventions that could be used instead of a raised platform. J McBride responded that several options existed, depending on the context. She explained that pedestrian crossings could be effective in the right locations, but only where there was sufficient pedestrian demand; otherwise, drivers could become complacent if crossings were installed where pedestrians were rarely present. J McBride added that other treatments, such as kerb build-outs or chicanes, were also available. These interventions varied in design and purpose, and the appropriate choice depended on the specific road environment, traffic volumes and safety needs.

Deputy Mayor Redmond questioned how Island Road compared with Ohoka Road in terms of gradient and approach to raised platforms. J McBride replied that the two roads approached their intersections at different angles and that she did not have the specific information available to provide a direct comparison.

The Deputy Mayor then referred to the experience of driving from Ohoka Road over the motorway, noting that the approach to the raised platform there felt quite abrupt. J McBride responded that she was unable to comment on that particular location without reviewing the gradient details.

Councillor Mealings noted that the developer was funding the proposed works and asked whether the request for the raised table had come from the developer. J McBride advised that the design work was being undertaken by the developer, who had been asked to consider the needs of the demographic using the area, particularly elderly residents and those with mobility challenges. She explained that accessibility considerations, including safe walking and mobility-scooter access, were key factors in the proposal, and that the raised table would provide a safer and more accessible crossing point.

G Cleary clarified that the developer prepared the design and submitted it to Council staff for review. In an ideal situation, the developer would provide a fully compliant design; however, if accessibility considerations were missing, staff would assess the design and request amendments as needed.

Councillor Mealings expressed accessibility concern, particularly regarding the drop-off over raised tables. She referred to High Street in Rangiora, where raised platforms exist but the speed limit remains 50 km/h, and asked at what point a speed limit reduction would be required. She queried whether there was a rule or standard that guided such decisions. J McBride confirmed that guidance existed and noted that in town centres, a 30 km/h limit was generally considered more appropriate than a 50 km/h limit. She added that the Rangiora Town Centre Plan included an action to lower the town centre speed limit. While activity along High Street naturally reduced vehicle speeds during busy periods, she acknowledged that at quieter times, speed remained a concern.

Councillor Mealings asked at what point a speed limit became coherent with, or reflective of, the surrounding environment. J Cleary responded that many district roads currently had speed limits higher than what would be considered a safe driving speed for their environments. He explained that speed limits were not always reduced to match the surrounding conditions, although efforts had been made to improve this alignment. J Cleary noted that the current approach was to introduce physical interventions into the road environment to create conditions that naturally encourage slower speeds.

Councillor Cairns asked whether, if the treatment were a formal pedestrian crossing, there would be legally required signage, such as the standard circular orange pedestrian warning sign, and whether any warning signage was required in this case, given that the proposal was for a raised platform rather than a pedestrian crossing. He queried whether warning signs would be installed to ensure driver awareness and support safe speeds. J McBride responded that because the proposal was for a raised platform rather than a formal pedestrian crossing, the associated pedestrian-specific signage was not required. She noted that raised platforms typically included appropriate warning signage or road markings to alert drivers to the change in road environment and to encourage reduced speeds.

Councillor Cairns enquired whether the developer would also fund any required warning signage for the raised platform. J McBride confirmed that all signage and road markings were included in the developer's responsibilities. She noted that this did not require any additional mention specific to a pedestrian table, as it was already covered within the standard signage and marking requirements for the project.

Moved: Councillor Mealings Seconded: Councillor Bartle

THAT the Utilities and Recreation Committee:

(a) **Approve** the installation of a raised safety platform on Island Road, to provide a connection between the Sterling and the Reserve Walkway.

(b) **Notes** that the Developer will fund the cost of installation of the raised safety platform.

CARRIED

Councillor Mealings confirmed her support for the motion and noted the relevant comparison to the Silverstream Road raised platform, as well as the variables that had been addressed.

Councillor Bartle commended staff for recommending a type of raised platform that aligned with the safety needs of Sterling Village residents. He also supported the motion.

Councillor Fulton observed that it was fortunate the design did not include red slurry paint and offered his support.

Deputy Mayor Redmond also expressed support for the recommendation, noting J McBride's advice that the proposed raised table would have a gentler approach than the one on Ohoka Road, and that it was not intended to function as a pedestrian crossing.

In her right of reply, Councillor Mealings commended the recommendation, stating that it represented the most sensible of the available solutions.

8. QUESTIONS UNDER STANDING ORDERS

Nil.

9. URGENT GENERAL BUSINESS

Nil.

10. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Moved. Deputy Mayor Redmond Seconded: Councillor Ward

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it was moved:

That the public be excluded from the following parts of the proceedings of this meeting:

10.1 Confirmation of Minutes 14 April 2026.
10.2 Approval to Utilise Sole Source Procurement Method for Pump Supply for 2025/26 Wastewater Pump Renewals
10.3 Contract 25/91 Bridge Maintenance – Scour Remediation – Makerikeri River Scope Addition Variation Report

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
CONFIRMATION OF MINUTES			
10.1	Minutes of the Public Excluded Portion of the Utilities and Roading Committee Meeting 14 April 2026	Good reason to withhold exists under Section 7	To protect the privacy of natural persons, including that of deceased natural persons, maintain legal professional privilege and enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) **LGOIMA Sections 7 (2)(a), (g) and (i).**

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
REPORTS FOR INFORMATION			
10.2	Approval to Utilise Sole Source Procurement Method for Pump Supply for 2025/26 Wastewater Pump Renewals	Good reason to withhold exists under Section 7	To protect the privacy of natural persons and enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations, and maintain legal professional privilege. **LGOIMA Section 7 (2)(a), (g) and (i).**
10.3	Contract 25/91 Bridge Maintenance – Scour Remediation – Makerikeri River Scope Addition Variation Report	Good reason to withhold exists under Section 7	To protect the privacy of natural persons and enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations, and maintain legal professional privilege. **LGOIMA Section 7 (2)(a), (g) and (i).**

CARRIED

CLOSED MEETING

The Public Excluded portion of the meeting commenced at 10.32 am and concluded at 10.43 am.

OPEN MEETING

Moved: Deputy Mayor Redmond Seconded: Councillor Mealings

That the open meeting resumes, and the business discussed with the public excluded remains public excluded unless otherwise resolved in the individual resolutions.

CARRIED

11. NEXT MEETING

The next meeting of the Utilities and Roading Committee was scheduled for Tuesday, 9 June 2026, at 9am in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 10.45AM.

CONFIRMED

_____
Chairperson

9 June 2026

_____
Date

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE AUDIT AND RISK COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY, 19 MAY 2026, AT 9AM.

PRESENT

Councillors J Goldsworthy (Chairperson), T Bartle, W Doody, T Fulton, B McLaren, J Ward and Mayor D Gordon (arrived at 9.18am).

IN ATTENDANCE

Deputy Mayor P Redmond, Councillors B Cairns and S Powell and.

C Genet (General Manager Finance and Business Support), G Cleary (General Manager Utilities and Roading), C Brown (General Manager Community and Recreation), S Hart (General Manager Strategy, Engagement and Economic Development), P Christensen (Finance Manager), H Street (Corporate Planner), D Young (Senior Engineering Advisor), J Eggleton (Project Planning and Quality Team Leader), K Blake (Health, Safety and Wellbeing Manager), T Kunkel (Governance Team Leader) and K Rabe (Governance Advisor).

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

There were no conflicts declared.

3. CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the Audit and Risk Committee held on Tuesday 17 March 2026

Moved: Councillor Fulton Seconded: Councillor Bartle

THAT the Audit and Risk Committee:

(a) **Confirms**, as a true and accurate record, the circulated Minutes of the meeting of the Audit and Risk Committee, held on 17 March 2026.

CARRIED

3.2 Matters Arising

Nil.

4. PRESENTATION/DEPUTATION

4.1 Audit New Zealand - Dereck Ollsson

D Ollsson was in attendance and spoke to the Audit New Zealand Audit Plan. He introduced himself and provided a brief overview of his professional background. He also outlined the documentation included in the agenda, noting that the interim audit had identified no material findings and that there had been no requirement to report any significant deficiencies within the Council's control environment.

Deputy Mayor Redmond asked what percentage increase was being applied to the fee for audit services, and D Ollsson advised that the increase was 3%.

Councillor Bartle, noting that he was a new Councillor, requested background on the discount provided in previous years and why it had been removed. D Ollsson explained that there had been a significant increase in fees due to historically low fee levels and, to mitigate the impact, the increase had been phased in over three years, resulting in a discounted fee structure during that period. As the three-year period had expired, the discount had been discontinued.

Councillor Goldsworthy questioned whether the fee structure was designed to charge similar councils the same fee, or whether it was based on the time spent undertaking the audit. D Ollsson replied that this depended on the size and complexity of the audit, and that fees were benchmarked against councils of similar size or complexity.

Councillor Goldsworthy referred to the section specifying the items excluded from the fees, in particular the implementation of the Council's financial management system, and sought clarification as to whether this exclusion was due to the matter falling outside the scope of the audit. C. Genet confirmed that this was correct.

Deputy Mayor Redmond noted the changes being introduced by the Government and the proposed amalgamation plans and asked whether these would lower audit fees in future. D Ollsson replied that he did not expect amalgamation to reduce audit fees, noting that larger amalgamated entities would also be more complex to audit, which would offset any benefit arising from a reduced number of organisations requiring audit. J Millward added that, historically, audit fees had increased during periods of amalgamation when district and regional council functions were combined into a single entity.

Councillor Ward observed that the Council was changing its data systems and enquired whether this would improve the information obtained and affect the time required for the audit. D Ollsson replied that he was unable to answer that question, as it depended on the data and reporting that could be extracted from the system.

Councillor Goldsworthy sought clarification on the potential impact of Artificial Intelligence (AI). In response, D. Ollsson advised that Audit New Zealand was actively exploring opportunities to integrate AI into its operations. He noted that AI was already proving beneficial for document management, that a trial of a financial statement–checking tool was yielding promising results, and that several additional projects were currently under consideration.

The Chair thanked D Ollsson for his presentation.

Item 5.1 "2026 Audit Planning Letters from Audit New Zealand" was taken at this time. The agenda order was retained in the Minutes to mitigate confusion.

4.2 **Bancorp Treasury** – David Waker

D Walker attended the meeting and provided the quarterly Treasury update. Matters covered included the impact of oil prices, with a particular focus on oil and urea; market monetary policy expectations; global inflation measures; New Zealand business confidence; the labour market; and the projected cost of funds.

In response to a question from Councillor Fulton regarding diesel as an indicator of business growth, D Walker advised that almost all industrial and agricultural sectors were reliant on diesel, making it a significant factor. Councillor Fulton further queried whether government subsidies would ease current pressures. D Walker responded that subsidies were not considered a sound long-term strategy, as they could send inappropriate signals to the market from a supply and demand perspective.

In response to Councillor Doody's query regarding impacts on the farming sector, D Walker noted that commodity prices had been holding up well, which helped to offset the increased cost of fuel.

In response to Councillor Cairns' query regarding currency exchange rates and the impact on borrowing, D Walker advised that, in his view, once the interest rate differential narrowed, exchange rates were likely to return to more typical levels.

Councillor Ward asked how many interest rate increases might be expected in 2026. D Walker responded that the Reserve Bank was in a challenging position. While its primary tool was to adjust the Official Cash Rate (OCR), New Zealand was experiencing a supply-side issue rather than a demand-driven one, limiting the effectiveness of interest rate adjustments in controlling prices.

Councillor Goldsworthy queried whether traditional interest rate controls had delivered the intended outcomes, or whether the Reserve Bank was exploring alternative tools to smooth economic fluctuations. D Walker responded that controlling inflation remained critical, as rising living costs disproportionately affected different sectors of the population. He noted that while the relationship between inflation and the cost of living was not exact, the key objective was to prevent inflation from becoming entrenched.

The Chair thanked D Walker for his presentation.

5. REPORTS

5.1 **2026 Audit Planning Letters from Audit New Zealand** – C Genet (General Manager Finance and Business Support)

C Genet presented the report, which sought the Committee's consideration of the Audit Engagement Letter and the Audit Proposal Letter for recommendation to the Council. C Genet took the report as read and invited questions from members.

In response to Councillor Fulton's question regarding how the Council remained abreast of Government changes and maintained compliance during periods of change, C Genet advised that many of the changes were driven by reporting-based legislation and regulation, particularly in relation to building and water matters. He noted that, during the submission process, the proposed changes were analysed, which assisted the Council to prepare for forthcoming requirements.

Moved: Councillor Ward Seconded: Councillor Fulton

THAT the Audit and Risk Committee:

(a) **Receives** Report No. 260507111258.

(b) **Agrees** to the audit plan for the year ended 30 June 2026, as provided by Audit New Zealand.

AND

THAT the Audit and Risk Committee recommends:

THAT the Council:

(c) **Approves** the Audit Engagement Letter and Audit Proposal Letter for the three years ending 30 June 2028, with the Mayor to sign both letters on behalf of the Council.

(d) **Notes** the contents of the Audit Plan, including the areas of audit focus and timetable for the audit.

(e) **Approves** additional budget of $29,978 for the audit fee in the 2025/26 financial year.

(f) **Notes** the audit fee has increased $29,787 from $285,071 to $317,158. The increase in audit fee is attributed to a revised staffing mix for the audit, higher charge-out rates for auditors, higher OAG Audit Standards and Quality support fees, and the removal of the previous $15,004 discount on the audit fee.

CARRIED

Councillor Ward thanked D Ollsson for his work and noted that the Council had a strong team, which helped keep the organisation on track and operating safely. She expressed the hope that increases in audit fees would be limited in the future.

Councillor Fulton stated that the questions had been answered comprehensively and that he was pleased to endorse the report.

Mayor Gordon stated that while he accepted the fee increase reluctantly, he considered the frequency of audits, including long-term plan audits and representation reviews, to have become a financial burden for smaller councils. He expressed the view that a pause during this period of change would have been sensible. He also noted that councils were unable to seek alternative providers for audit services and therefore had to accept the fee structure presented.

5.2 **2025/26 Capital Works March Quarterly Report** – J Eggleton (Project Planning and Quality Team Leader), D Young (Senior Engineering Advisor), G Cleary (General Manager Utilities and Roading) and C Brown (General Manager Community and Recreation)

J Eggleton presented the report, which provided the Committee with an update on the progress of the 2025/26 Capital Works Programme. J Eggleton noted that a number of projects had been identified as either delayed or at risk, largely due to dependencies and tight scheduling. It was further noted that projects classified as at risk were being actively managed and would be delivered where possible.

In response to Councillor Fulton's query regarding whether changes in contracts and methodologies were extending overall programme timeframes, C Roxburgh advised that some delays had arisen from external factors, including fuel costs and weather impacts affecting subcontractors. As a result, contractors had, at times, sought to complete work without subcontractors, which could necessitate changes in methodology. Councillor Fulton further asked whether the Council was in a position to accept this approach or whether enforcement options under the contract were being considered. C Roxburgh advised that staff sought to work collaboratively with contractors to improve completion rates, rather than pursuing contractual disputes, and that maintaining strong working relationships remained a priority. Councillor Fulton acknowledged this approach but suggested that the matter be explored further in other forums.

Councillor Goldsworthy queried whether there was a threshold at which the Council would consider enforcement action. C Roxburgh responded that this would depend on which course of action would deliver the best outcome for the Council, and whether the contractor was making every effort to meet its contractual obligations. He added that the fuel crisis had been impacting the industry more broadly and was creating additional challenges for contractors.

Councillor Powell sought clarification on the cycleway between Woodend and Kaiapoi, and D Young advised that this referred to the section along Williams Street to Pine Acres.

Moved: Councillor Fulton Seconded: Councillor Ward

THAT the Audit and Risk Committee:

(a) **Receives** Report No. 260507110626.

(b) **Notes** the actual and predicted achievement across all tracked capital expenditure.

(c) **Notes** that of the $80.91 million total capital spend, $35.69 million (44%) has been completed and $56.69 million (70%) is predicted to be completed (subject to weather and other matters outside our control).

(d) **Notes** that the previous December Quarterly Report predicted completion of 80.1%.

(e) **Notes** that the % of budget completion reduction from 80.1% to 70.1% is due to being able to better predict at this time of the year when projects have further progressed through their programme, and in the intervening time, approximately 10% of projects have experienced a previously unforeseen delay, leading to the overall completion rate reducing from previous forecasts.

(f) **Notes** that progress towards achieving the 25/26 Capital Works Programme is well advanced across most areas. However, a number of projects are either delayed or at risk, as reported elsewhere.

CARRIED

Councillor Fulton noted that he looked forward to receiving further information in other forums, including Portfolio meetings and workshops.

Councillor Ward thanked staff for their work and indicated that she looked forward to adjustments to capital expenditure through the Long Term Plan process, which she expected would improve outcomes for at-risk and delayed projects.

Councillor Doody noted that the current economic environment had impacted project delivery, resulting in a number of projects being delayed or identified as at risk. She acknowledged that rising fuel costs had contributed to the closure of some smaller businesses, resulting in job losses.

Councillor Goldsworthy remarked that it was important to recognise that the Council had not achieved all its expected outcomes. However, he noted that this had been a particularly challenging financial period and considered that few would criticise adjustments to the programme under such circumstances. He thanked staff for the report and for their efforts in managing the programme during difficult conditions.

5.3 **Financial Report for the Period Ended 31 March 2026** – P Christensen (Finance Manager)

P Christensen presented the report, which provided the financial results for the period ended 31 March 2026. He highlighted the following:

- A surplus of $11.6 million, compared with a budgeted surplus of $17.8 million.
- Both expenditure and revenue were below budget, with revenue particularly affected by lower development contributions and vested assets.
- Debt as at 31 March 2026 totalled $225 million, reflecting an increase since the previous quarter.
- The Council had raised $15 million in new debt, which would be the final debt issuance for the financial year ending 30 June 2026.
- Net debt was operating at 128%, consistent with previous years and within policy limits.

- Operating cash flow was $27.4 million, compared with $35.1 million for the same period in the previous year.
- Operating cash flow continued to fund renewals and capital works.

Councillor Ward sought confirmation that repayments of $35 million on existing debt had been made on 15 April and 15 May 2026. P Christensen confirmed that this was correct.

Councillor Fulton asked whether these repayments provided the Council with additional capacity to accelerate debt reduction or undertake further projects. P Christensen responded that this created additional options to be considered through the Long Term Plan, which covered a ten-year horizon. He noted that significant projects were planned in years four and five, including the Rangiora Eastern Link and the library project. Accordingly, a balance was required between further debt repayment, advancing planned projects, and bringing forward new initiatives using the current savings. He added that medium-term planning considerations were an important part of effective debt management.

In response to Councillor Goldsworthy's question regarding the calculation of petrol tax for local authorities, P Christensen advised that petrol stations within the district submitted returns to the Department of Internal Affairs (DIA), which undertook the calculations and distributed a portion of the tax to the Council. Councillor Goldsworthy also enquired whether seasonal factors, such as the construction period, were considered when budget planning. P Christensen confirmed that, particularly for roading, modelling was informed by data from previous years when setting the budget.

Deputy Mayor Redmond asked whether the Council remained fully compliant with Treasury policy and whether results were tracking more favourably than required by policy. P Christensen confirmed that the Council was fully compliant and was performing slightly below policy thresholds, reflecting the scale of major projects planned in future years.

Moved: Councillor Ward Seconded: Councillor Bartle

THAT the Audit and Risk Committee:

(a) **Receives** Report No. 260504107754.

(b) **Notes** the surplus for the period ended 31 March 2026 is $11.6 million. This is $6.2 million under budget.

(c) **Notes** that a significant variance to the budgeted surplus is due to development contributions revenue, which is $6.8 million less than forecasted. This revenue depends on the progress of the developments. The current slow economic cycle has slowed progress on developments in the district.

(d) **Notes** that a significant variance to the budgeted surplus is vested assets revenue, which is $2.4m less than forecasted. The value of known water services assets vested in the Council has been recognised.

CARRIED

Councillor Ward thanked P Christenson for the report and believed that under the circumstances, the Council was tracking really favourably.

5.4 **Non-Financial Performance Measures for Financial Year 2025/2026 Quarter Three (January to March 2025) –** H Street (Corporate Planner)

H Street presented the report on the Non-Financial Performance Measures from January to March 2026, which covered the degree to which the Council had achieved what it set out to do and its actual performance.

There were no questions from elected members.

Moved: Councillor Doody Seconded: Councillor Ward

THAT the Audit and Risk Committee:

(a) **Receives** Report No. 260505108755.

(b) **Receives** the Waimakariri District Council Quarterly Non-Financial KPI Report January to March 2026 (Trim: 260507110994).

(c) **Notes** 67 (74%) of performance measures for the first quarter of the 2025/26 financial year were achieved, and 23 were not achieved.

(d) **Notes** 23 (26%) of the measures did not meet the target, but nine were within 5% of being achieved.

(e) **Notes** 29 of the 41 mandatory measures met the target; two were within 5% of being achieved.

CARRIED

5.5 **Outcomes of the Waimakariri District Council Health and Safety Risk Register Review March 2026** – K Blake (Health, Safety and Wellbeing Manager)

K Blake presented the report outlining the outcomes of the March 2026 Health, Safety and Wellbeing Risk Register Review, along with the associated action plan for high-risk consequence activities.

In response to Councillor Bartle's query regarding harm arising from violent or aggressive members of the public, K Blake advised that there had been instances over a number of years involving physical and verbal abuse, as well as some significant threats. As such, the risk remained valid. However, it was noted that consideration had been given to lowering the risk rating from critical to high.

Moved: Mayor Gordon Seconded: Councillor Fulton

THAT the Audit and Risk Committee:

(a) **Receives** Report No. 260429104843.

(b) **Approves** the general updates to the Heath, Safety and Wellbeing risk register.

(c) **Notes** that there has been no significant change in risk assessments during this review; however, there has been an improvement in the quality of the descriptors of current control measures/risk treatments for each risk.

(d) **Notes** all completed or updated actions have been moved to the controls column.

(e) **Notes** HS1 - Stress/low wellbeing - Reduced the current consequence to 'major'. This has reduced the current risk rating to 'high' from 'critical'.

(f) **Notes** HS2 - Harm from violent/aggressive public - Increased the current likelihood to ‘likely’. This has increased the current risk rating to ‘critical’.

(g) **Notes** the current Health, Safety and Wellbeing Risks.

CARRIED

Mayor Gordon acknowledged the importance of the report and commended K Blake’s professionalism in managing these matters. He emphasised that it was essential for staff to feel safe and noted that the Chief Executive treated risks to staff and elected members with the utmost seriousness.

Councillor Fulton concurred, noting that staff and elected members needed to operate in a safe and supportive environment.

5.6 **Reporting on LGOIMA Requests for the period 1 January 2026 to 31 March 2026** – T Kunkel (Governance Team Leader)

T Kunkel attended the meeting to provide an update on requests for information made under the Local Government Official Information and Meetings Act 1987 (LGOIMA).

Deputy Mayor Redmond asked how many requests had been charged since the adoption of the Council’s charging policy. T Kunkel advised that no charges had been applied, as requesters who may have been eligible for charging had instead been given the opportunity to refine their requests.

Deputy Mayor Redmond noted he was aware of a request with privacy implications and sought clarification on its nature. T Kunkel advised that staff had received two requests seeking all documentation held by the Council that referred to private individuals.

Councillor Bartle asked whether there was any trend in the types of requests received. T Kunkel responded that most requests related to land use or building consent applications, CCTV footage, or matters involving individuals who were in dispute with the Council. She noted that trends could also be influenced by media coverage.

Councillor Cairns observed that the cost of responding to these requests was approximately $10,000 and asked whether this included overheads. T Kunkel clarified that this figure reflected only staff time.

In response to a question from Councillor Fulton regarding the time required to process certain requests, T Kunkel advised that upon receipt of a request, she sought an estimate from the relevant department on the time required to respond. She then contacted the requester to outline the scale of the request and offered the opportunity to refine it if necessary.

Councillor Goldsworthy queried why some requests could take up to 30 hours to complete and what types of requests required this level of effort. T Kunkel explained that this depended on the volume of material identified during initial data searches and the extent of review required. She noted that, in one instance, a request had generated approximately 700 documents, all of which needed to be reviewed, assessed, and redacted where appropriate.

Moved: Councillor Bartle Seconded: Mayor Gordon

THAT the Audit and Risk Committee:

(a) **Receives** Report No. 260505108754.

(b) **Notes** that the Council received 74 official requests and responded to 71 official requests for information from 1 January to 31 March 2026, 17 more than the 54 official requests responded to in the same period in 2025.

(c) **Notes** that the Council responded to requests within an average timeframe of 10 working days.

CARRIED

Councillor Bartle noted that it was a statutory requirement to enable the public to make information requests and to respond to them as promptly and effectively as possible.

Mayor Gordon advised that, irrespective of the statutory requirement, he supported continuing this approach as a best-practice measure to promote transparency in Council decision-making. He further observed that local authorities were held to a higher standard of accountability than Parliament in this regard, and acknowledged the efforts of T Kunkel and her team

6. PORTFOLIO UPDATES

6.1 **Audit, Risk, Annual / Long Term Plans** – Councillor Joan Ward

- Annual Plan
  - Hearings were held on Thursday, 7 May 2026. A total of 59 submissions were received on the draft 2026/27 Annual Plan, with 25 submitters presenting to the Council at the hearings. Feedback on the four areas of consultation (Local Government Reforms, Local Water Done Well, Rangiora Eastern Link, and the Capital Programme) indicated general support for the Council's position.
  - Annual Plan deliberations were scheduled to occur on 26 May 2026, with adoption of the Annual Plan set for 16 June 2026.

- Long-term Plan
  - Community outcomes and strategic priorities had been updated following Council workshop feedback and were presented to the management team for review the previous week. Feedback from that meeting was to be incorporated before the presentation to Council.
  - Asset Management Plans were in development.
  - The review of the infrastructure strategy and significant assumptions was underway.
  - LTP risks had undergone an early review, including consideration of previously disclosed risks.
  - The rating review had commenced, with officers considering options for presentation to the next rating review working group on 27 May 2026.
  - A number of workshops were planned with Council (nine in total) from May to December to present key information and receive feedback.

- External Audit
  - Audit New Zealand completed its interim audit visit on 8 May 2026. Feedback from the auditors was that the visit had gone well and that all programmed work had been completed. No significant findings were noted during the visit.

6.2 **Communications** – Councillor Shona Powell

- Immediate Priorities:
  - Work was underway on a draft consultation document for Head Start Engagement.
  - Communications support was provided in relation to the Pegasus Golf Course sale, including media advice and responding to queries from multiple news outlets.
  - The Annual Plan 2026/27 process was ongoing, with deliberations scheduled for the following Tuesday.
  - Preparations were being made for upcoming engagement activities ahead of the next Long Term Plan. This included updates to a number of plans, bylaws, and policies (e.g., Significance and Engagement Policy, Waste Minimisation, and Stock Movement), all of which would require public engagement and were expected to generate high volumes of submissions.
  - Media enquiries remained high, with 55 queries received to date for the month, covering topics such as the Pegasus sale, Oxford Hospital, Head Start pathway, Baynons Road, the Annual Plan, and Woodend insurance matters.

- Highlights from the Previous Two Quarters:
  - October to December 2025:
    - A total of 84 media enquiries were received, and 28 media releases were issued. This period followed the local government elections and was marked by a high level of public interest in the District Plan.
    - Nine engagement projects were undertaken, generating approximately 5,000 visits, with 3,900 people aware of the projects and 722 actively engaged. Projects included the Beach Users Survey, customer surveys, and planning for Woodend Beach Domain.
    - Website activity included approximately 186,000 sessions and 111,000 users. Compared with the previous quarter, this represented an increase of 24,000 sessions and 25,000 users. Notable spikes in website traffic occurred during states of emergency and following the declaration of local government election results.

  - January to March 2026:
    - A total of 84 media enquiries were received, and 17 media releases were issued. This period coincided with the early stages of the Annual Plan process, with a focus on prudent budgeting, infrastructure delivery (including roading and water), managing growth, and responding to central government reforms such as rates capping, water services, and Resource Management Act changes.
    - Six engagement projects were delivered, generating significant interest, with approximately 13,500 visits to engagement pages, 10,400 people aware of the projects, and 1,600 actively engaged.
    - Website activity totalled approximately 168,000 sessions and 97,000 users. This represented a decrease of 18,000 sessions and 14,000 users compared with the previous quarter.

6.3 **Customer Services** – Councillor Wendy Doody

- Council Enterprise System

  The Customer Services Team remained closely involved in the upgrade to the new system. Testing was currently being undertaken on many modules, including Cemeteries, Animal registrations, Kerbside Collection, LIM's and Rates.

- Rating Review
  - The Rating Review Working Group met on 29 April 2026. Feedback provided direction to staff on principles for the review and scope areas.
  - Staff were working on options for water services, kerbside collection, and the Pegasus services rates for presentation at the next working group meeting on 27 May.
  - A briefing on the Revenue and Financing policy would be held on 20 May.

6.4 **Procurement (Efficiencies and Savings)** – Councillor Tim Bartle

- All-of-Government (AoG) Contracts

  Staff continued to review the use of AoG contracts. The management team approved the Council's participation in the syndicated AoG contract for waste removal, which applied to waste collection from Council facilities (excluding kerbside collection services). The contract was expected to provide stronger commercial protections through an established framework and deliver modest savings of approximately $1,700 per annum.

- Procurement Activity

  The Procurement Coordination Group (PCG) continued to experience high activity, with multiple procurement plans reviewed weekly. The Rangiora Eastern Link (REL) main physical works and design services contracts represented the most significant recent procurement initiatives. The procurement strategy for the REL was scheduled to be presented to Council for approval at the 2 June meeting.

- Procurement Resources for Staff

  Procurement resources on the Council's intranet were updated to better support staff. These updates aimed to improve access to relevant processes, policy documents, and contract templates, as well as to address frequently asked questions.

7. QUESTIONS

Nil.

8. URGENT GENERAL BUSINESS

Nil.

9. NEXT MEETING

The next meeting of the Audit and Risk Committee was scheduled for Tuesday, 16 June 2026, at 9am to be held in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 10.46AM.

CONFIRMED

_____

Chairperson

16 June 2026

_____

Date

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 13 APRIL 2026 AT 5.30PM.

PRESENT

M Paterson (Chairperson), A Thompson (Deputy Chairperson), B Cairns, J McLachlan, M Potter, S Powell and P Stone.

IN ATTENDANCE

T Bartle and P Redmond (arrived 5:49pm) (Kaiapoi-Woodend Ward Councillors).

S Salthouse (General Manager Organisational Development and Human Resources), G Stephens (Design and Planning Team Leader), J Mason (Landscape Architect), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

There was one member of the public present.

1 APOLOGIES

Moved: M Paterson Seconded: A Thompson

THAT an apology for lateness be received and sustained for P Redmond, who arrived at 5:49pm

CARRIED

2 CONFLICTS OF INTEREST

Item 6.1 - J McLachlan declared a conflict.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 10 March 2026

Moved: J McLachlan Seconded: P Stone

THAT the Woodend-Sefton Community Board:

(a) **Confirms**, as a true and accurate record, the circulated Minutes of the Woodend-Sefton Community Board meeting held on 10 March 2026.

CARRIED

3.2 Matters Arising (from minutes)

There were no matters arising from the minutes.

4 DEPUTATIONS AND PRESENTATIONS

Nil.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 **Woodend-Sefton General Landscaping Budget** – J Mason (Landscape Architect)

J Mason spoke to the report, noting that its purpose was to provide the Board with information regarding the projects of interest funded through the General Landscaping Budget. She advised that seven projects were recommended within the report.

B Cairns questioned the cost of the proposed seat on Pegasus Boulevard. J Mason responded that the installed cost was expected to be around $3,500, with the seat itself priced at approximately $2,800. She also noted that the Pegasus Women's Institute had offered a $1,000 contribution toward the seat.

B Cairns queried whether the Board could instead select a seat produced by the Kaiapoi Menz Shed, which was priced at $800. S Powell explained that the vision for the Pegasus Boulevard/ Bob Robertson Drive, which was becoming a significant through-route, was for all street furniture to share a similar aesthetic to create a sense of continuity throughout the suburb. Hence, it was suggested that the proposed seat design align with the seating already installed on Bob Robertson Drive. A seat from the Menz Shed would not be of a similar aesthetic.

B Cairns asked about the proposed Pegasus events sign and whether alternative locations could be considered. He referred to the Woodend Pegasus Area Strategy meeting held recently, where Ravenswood was discussed as a potential hub for the wider Pegasus–Woodend–Ravenswood area. In that context, B Cairns suggested that an events sign might be more appropriately located in Ravenswood rather than solely within Pegasus. J Mason advised that from an operational perspective, if the events sign were a Council-owned asset, alternative locations could certainly be considered. However, if the Pegasus Residents Group (PRGI) wished to have direct involvement in the project, including responsibility for associated costs, that would need further discussion. It was acknowledged that the location remained open to interpretation and that staff would be willing to review any suggested alternative sites.

B Cairns sought clarity on whether the PRGI were contributing funding toward the proposed events sign. J Mason explained that the PRGI had been responsible for developing the design and identifying the proposed location; however, staff had not worked directly with PRGI on this matter. Further clarification would therefore be required to confirm whether the PRGI would support an alternative location and what level of input they wished to retain.

B Cairns noted that while an events sign located within Pegasus would serve local events, a more centralised site, such as Ravenswood, might provide greater visibility and reach a wider audience. J Mason undertook to communicate the Board's suggestions back to the PRGI for consideration.

S Powell questioned the estimated cost of installing the proposed event sign. She observed that, although the Traffic Management Plan and "Before-you-dig" inspection were required, the quoted figure of $5,000 appeared high. Concern was expressed about whether such a cost was reasonable given the relatively small number of events held in Pegasus. J Mason advised that the cost estimate had been informed by figures provided by the Pegasus Menz Shed and a local contractor. The approach taken was to err on the side of caution; hence, allowances had been included to ensure adequate contingency. The overall estimate, therefore, included a buffer to accommodate potential cost variations.

B Cairns enquired if the PRGI would be responsible for managing the events sign if it remained in its proposed location. J Mason confirmed that the PRGI had proposed managing the sign.

P Stone asked whether the design of the events sign was a previously used template. She observed that, over time, multiple events signs might be required in prominent locations across the district. P Stone noted that there could be potential cost savings if a standardised design were adopted and several signs were produced at once, rather than responding to individual requests from separate community groups. G Stephens explained that the design for the events sign was based on the existing events signs in Rangiora, which had proven helpful to residents and local community organisations. He noted that the PRGI had proposed the sign with the intention of tailoring it to their community. He further advised that such signage involved two cost components: the initial cost of constructing the sign and the ongoing operational costs associated with updating it. Staff clarified that this ongoing management was expected to be undertaken by the relevant residents' groups, as Council did not have the capacity or interest at present to manage event signage on an ongoing basis.

G Stephens observed that if the Board wished to take a more strategic view of events signage across the wider area, it would be preferable to do so before any installations proceeded. Early themes emerging from the Woodend Pegasus Area Strategy review indicated that, while the Waimakariri District was viewed as a single broader community, there was still value in recognising the distinct identities of Ravenswood, Woodend, and Pegasus. On that basis, it was considered reasonable to proceed with a Pegasus-specific sign if desired. Alternatively, the Board could defer funding, seek additional information, and conduct a more strategic assessment before proceeding with the project.

S Powell raised a concern about the visibility of the proposed Pegasus location, given that Pegasus Boulevard operated at a 70 km/h speed environment, which could limit the ability of passing motorists to safely read event information. G Stephens responded that the sign's text design would follow established template specifications. While visibility at 70 km/h could be achieved through appropriate design, it was acknowledged that slower traffic naturally made signs easier to read. He also noted that once vehicles entered the 50 km/h zone within Pegasus, the streetscape became more visually complex, with more elements competing for attention. In such an environment, an events sign could be less prominent or risk blending into the surrounding visual clutter.

A Thompson asked whether, from a professional perspective, it would be a more sustainable and justifiable use of funds to invest in a “Welcome to…” village sign, typically costing between $500 and $1,000, rather than spending approximately $5,000 on a single events sign. G Stephens commented that the two types of signage served different purposes. The proposed Pegasus events sign was intended specifically for advertising community events, whereas village welcome signs fulfilled a separate, more permanent function. While the two could theoretically be combined, the primary purpose of the event sign was to provide a dedicated space to promote local activities.

Moved: M Paterson Seconded: P Stone

THAT the Woodend-Sefton Community Board:

(a) **Receives** Report No. 260319079963.

(b) **Approves** the allocation of $2,800 towards a seat at a suitable confirmed location on Pegasus Boulevard with a commemorative plaque acknowledging the donation from the Pegasus Women’s Group.

(c) **Approves** the allocation of $500 towards a plaque to acknowledge donations towards planting at the Pegasus Community Centre.

(d) **Approves** the allocation $1,000 towards a Beach Surfers Etiquette Sign for Waikuku Beach and staff working with the Surf Life Saving Club to create and install this sign at an appropriate location.

(e) **Approves** the allocation $4,000 towards an accessible table at Woodend Beach as identified on the Woodend Beach Community Facilities Master Plan (Trim.

251127226060).

(f) **Approves** the allocation $1,700 towards Cycle Stands at Woodend Beach at a location identified by staff.

(g) **Approves** the allocation of any remaining budget to go towards native planting at Woodend Beach as identified on the Woodend Beach Community Facilities Master Plan (Trim. 251127226060).

(h) **Approves** staff undertaking consultation with the community on potential Waikuku Skate Ramp modifications and requests staff bring a report back to the Board with options and costs to support consideration for a potential Board 2027/37 Long Term Plan submission.

(i) **Defers** a decision on the allocation of $5,000 towards a Pegasus Events Sign for Pegasus until such time as clarity is obtained on the number of proposed community events in Pegasus and possible alternative locations for the proposed sign.

(j) **Notes** the Board has $18,140 available to spend from the 2025/2026 General Landscaping Budget (101054.000.5224).

(k) **Notes** that this will fully allocate the budget available to the Board within the 2025/26 financial year.

CARRIED
M Potter against

A Thompson supported the motion, questioning the justification of spending $5,000 on a Pegasus events sign, when there seemed to be a small number of events taking place annually. He requested that staff liaise with the PRGI to determine the number of proposed community events in Pegasus and to discuss possible alternative locations.

S Powell also supported the motion, noting that few events are currently being held in Pegasus. She observed that, if only three or four events were held annually in Pegasus, the value of investing approximately $5,000 in a single, community-specific event sign could be debatable. In contrast, a sign serving the wider area, capturing events from Waikuku Beach, Woodend, Ravenswood, Pegasus, and surrounding communities, might attract more frequent use and greater public attention. In addition, S Powell agreed that it would be prudent to delay installing the Pegasus event sign until the outcomes of the Woodend Pegasus Area Strategy review were available.

B Cairns referred to the number of events organised in Woodend. It was suggested that, if the intention was to create a centralised events-signage point for the wider area, a location within Woodend, being more central, might be more appropriate than a site on the outskirts of Pegasus.

6.2 **Application to the Woodend-Sefton Community Board's 2025/26 Discretionary Grant Fund** – T Kunkel (Governance Team Leader)

T Kunkel spoke to the report, noting that an application had been received from the Pegasus Menz Shed seeking funding to purchase an air filtration unit. Woodworking activities generated a lot of fine dust, and the filtration system would assist with maintaining health and safety standards and a productive environment.

Moved: S Powell Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 260323081408.

(b) **Approves** a grant of $599 to the Menzshed Pegasus Woodend Community Trust towards the purchase of an air filtration unit for the shed.

CARRIED

S Powell commented that the Menzshed provided significant value to the community, both through its contribution to men's mental health and wellbeing and through the practical work it undertook. She expressed strong support for the application.

A Thompson agreed with S Powell and supported the motion.

6.3 **ANZAC Day Services 2026** – T Kunkel (Governance Team Leader)

T Kunkel took the report as read.

The meeting adjourned for a workshop from 5.56pm to 6pm to discuss the Board representation at Anzac Day services.

Moved: M Paterson Seconded: J McLachlan

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 260316076886.

(b) **Appoints** Board member M Paterson to attend the Woodend Anzac service to be held at 6pm on Friday, 24 April 2026, at the Woodend Community Centre, and to lay a wreath at the Woodend War Memorial. Noting that a Council representative will also lay the wreath.

(c) **Appoints** Board member P Stone to attend the Sefton Anzac service to be held at 6pm on Friday, 24 April 2026, at the Sefton War Memorial, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.

(d) **Appoints** Board member M Potter to attend the Pegasus Dawn Service to be held at 5.55am on Saturday, 25 April 2026, at Pegasus Lake, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.

CARRIED

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 **Chairperson's Report for March 2026**

- Attended the Woodend Pegasus Area Strategy meeting. There were many stakeholders, and they were well represented.

Moved: M Paterson Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

(a) **Receives** the verbal report from the Woodend-Sefton Community Board Chairperson.

9 MATTERS FOR INFORMATION

9.1. Oxford-Ohoka Community Board Meeting Minutes 4 March 2026.

9.2. Rangiora-Ashley Community Board Meeting Minutes 11 March 2026.

9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 16 March 2026.

9.4. Proposed Stock Movement Bylaw 2026 – Draft for Formal Public Consultation Request – Report to Council Meeting 3 March 2026 – Circulates to all Boards.

9.5. Rangiora Airfield Governance Review 2026 – Report to Council Meeting 3 March 2026 – Circulates to all Boards.

9.6. Health, Safety and Wellbeing Report January 2026 to February 2026 – Report to Council Meeting 3 March 2026 – Circulates to all Boards.

9.7. Enterprise North Canterbury's Approved Six-Month Report to Council 31 December 2025, Draft Statement of Intent for the Financial Year Beginning 1 July 2026 and ENC Actual Expenditure to 31 December 2025 – Report to Audit and Risk Meeting 17 March 2026 – Circulates to all Boards.

9.8. Water Services Alternative Rating Structure Review – Report to Council Meeting 31 March 2026 – Circulates to all Boards

9.9. Fee Waiver Terms of Reference and Grants Scheme Update – Report to Council Meeting 31 March 2026 – Circulates to all Boards

9.10. Storm Related Tree Damage Response – Report to Council Meeting 31 March 2026 – Circulates to all Boards

9.11. Council Submissions to Central Government for the Local Government Consultation Period, February 2026 – Report to Council Meeting 31 March 2026 – Circulates to all Boards

9.12. ANZAC Day Services 2026 – Report to Council Meeting 31 March 2026 – Circulates to all Boards

9.13. Adoption of the 2025-2028 Governance Statement – Report to Council Meeting 31 March 2026 – Circulates to all Boards

9.14. Health, Safety and Wellbeing Report February 2026 to March 16 2026 – Report to Council Meeting 31 March 2026 – Circulates to all Boards

Moved: A Thompson Seconded: S Powell

THAT the Woodend-Sefton Community Board:

(a) **Receives** the information in Items 9.1 to 9.14.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

J McLachlan

- Pegasus Community Centre site visit.

T Bartle

- Annual Plan consultation - There had been four drop-in sessions, and the response from the public was very minimal.
- It was noted that there may be, moving forward, a flow-on effect from the increased truck movements associated with the extraction of shingle from the riverbeds for the Woodend Bypass project. A response had been received from Baynons Road regarding activity on the Waimakariri River, with several residents expressing concerns. Council staff were working through these matters.

B Cairns

- Food Secure North Canterbury hosted two weekends of edible garden/farm visits to encourage people to learn how to grow their own food. It was popular and would be an ongoing event.
- Discussion regarding homelessness with Rangiora Retailers facilitated by Matt Doocey. Talks were about those taking up residence on the main streets in town centres and the wider issue of homelessness.

- Rangiora Town Hall was celebrating its centenary, and multiple meetings were held to arrange an event to celebrate.
- The new playground at Norman Kirk Park in Kaiapoi had been reviewed following user feedback, and several elements had been adjusted accordingly. Additional signage had also been installed at Currie Park. It was noted that receiving user feedback was valuable, as it enabled the Council's Greenspace team to consider it and make improvements where appropriate.
- The Annie Currie Bird observation platform at the Waikuku estuary was opened.
- Twenty Elder Person units were currently under construction in Kaiapoi and were nearing completion.
- North Canterbury Neighbourhood Support had, after many months of consultation with its members, transitioned from an incorporated society to a charitable trust. It was noted that, in due course, the trust may seek representatives from Community Boards to join its management committee.
- Work was underway on the Events Plan, which considered how the Council provided funding for events and for the various promotions associations. The focus was on identifying opportunities for improvement and ensuring that funding was aligned with desired outcomes.
- The Kaiapoi River Festival had attracted approximately 7,000 attendees. It was anticipated that the 2027 event would be larger.
- Public open discussions on the Draft Annual Plan had experienced low attendance. To date, around 20 submissions have been received, with the submission period closing on 20 April.
- Attendance was noted at the Baynons Road residents' meeting, where concerns were raised regarding the volume of truck movements transporting gravel for the construction of the Woodend Bypass.
- Government officials from Wellington visited the Council to receive an update on the Waimakariri Welcoming Community Plan.
- The Race Unity Poster Competition was held again this year—its fourth year—with schools participating by having students design posters based on a set theme.
- The Woodend–Pegasus Area Strategy event was well run, with a number of constructive ideas presented regarding the future development of the area. It was noted that Ravenswood had the potential to become the central hub.
- A new art gallery had opened in Kaiapoi.
- A new art education business had commenced operation in Rangiora.
- The *Schmuck* Jewellery Exhibition had opened in the Rangiora Chamber Gallery.
- The Indian community celebrated Holi, the festival of colours, in Victoria Park, Rangiora.
- The Pegasus Community Centre in Pegasus had progressed to the stage where the roof had been installed.
- Enterprise North Canterbury was hosting an online discussion with Brad Olsen on the impact of global instability and oil shocks.

P Redmond

- Rangiora Airfield Advisory Group Meeting:
  - Restructuring in progress to become a user group.
  - Re-seeding of the runway and taxi area.
  - Over 40,000 movements per annum, considering whether to become a certifying airfield.
- Annual Hui with Ngai Tuahuriri – good dialogue and discussions.
- Waimakariri Passchendaele Advisory Group Meeting:
  - Chaired inaugural meeting.
  - Nominated community representatives to the Council, who were approved – Neville Atkinson, Russell Keetley and Aaron Clark.
  - The Group would be meeting quarterly.

- Volunteer Expo at Rangiora Library:
  - Very well supported and good attendance.
  - One complaint from a user was that it was disruptive and not a good venue.
- Visited the former motel complex on Percival Street:
  - This had been remodelled for social housing.
  - Well run with support from local agencies.
  - Approximately 14 units.
- Pegasus Cuppa.
- Courtenay Drive elderly persons complex visit:
  - Nearing completion.
  - Chaired Property Asset Working Group.
  - Self-supporting overall.
- Mayor's Task Force for Jobs Breakfast.
- Residents meeting at Baynons Road:
  - This was in relation to gravel extraction haulage routes.
  - Ongoing with residents.
  - Mitigations proposed relating to days and hours of operation, speed limits and signage.
  - Residents were seeking an alternative route.
  - Essentially an Environment Canterbury and New Zealand Transport Agency matter.
- Environment Canterbury Drop in at Rangiora Airfield regarding stop bank improvements – several options some of which could prejudice airfield in future e.g. Daniel Smith proposal.
- Opened Annie Currie Platform at Waikuku Estuary and cut the ribbon:
  - A generous legacy from Annie funded this project.
  - Attended by her family and the Ashey Rakahuri Rivercare Group, Friends of Tuhaitara Coastal Park and local residents.
  - An ecological gem.
  - Accessible to all users.
- Oxford A&P Show.
  - Very well attended.
  - Council staff and a few elected members present to discuss the Draft Annual Plan, Get Ready, Library and recycling.

11 CONSULTATION PROJECTS

11.1 Waimakariri District Council Draft Annual Plan

https://letstalk.waimakariri.govt.nz/draft-annual-plan-2026-27
Consultation closed on Monday, 20 April 2026.

11.2 Woodend/Pegasus Area Strategy Review

https://letstalk.waimakariri.govt.nz/woodend-pegasus-area-strategy-review

The Board noted the consultation projects.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 March 2026: $7,455.

12.2 General Landscaping Budget

Balance as at 31 March 2026: $14,640.

The Board noted the funding update.

13 MEDIA ITEMS

It was agreed that J McLachlan would take over the administration of the Board's Facebook page.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

16 NEXT MEETING

The next meeting of the Woodend-Sefton Community Board was scheduled for 5.30pm, Monday 11 May 2026 in the Woodend Community Centre

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7:23PM.

Workshop (6:13pm to 7:23pm)
Trim

- *Pegasus Youth Space – Grant Stephens (Design and Planning Team Leader)*
- *Landscape Budget Review - Grant Stephens (Design and Planning Team Leader)*

CONFIRMED

Mark Paterson
_____
Chairperson

12 May 2026
_____
Date

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE OXFORD TOWN HALL, MAIN STREET, OXFORD, ON WEDNESDAY,6 MAY 2026, AT 6.30PM.

PRESENT

S Barkle (Chairperson), T Robson (Deputy Chairperson), M Brown, T Fulton, W Godfrey, N Mealings and P Merrifield.

IN ATTENDANCE

S Hart (General Manager Strategy Engagement and Economic Development), B Dollery (Biodiversity Team Leader), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

There was two members of the public present.

1. APOLOGIES

Moved: S Barkle Seconded: M Brown

THAT an apology for absence be received and sustained from R Harpur.

CARRIED

2. PUBLIC FORUM

2.1. Eyre Community Environment Safety Society Inc (ECESS) – Catherine Ballinger

C Ballinger noted that ECESS had made a deputation to the 4 February 2026 Board meeting and after which B Walton had spoken. A question was raised, if in the consent conditions, what provisions had been put in place for emergency evacuation of the area. She noted as far as ECESS understood from the consent conditions that the evacuation plan could be a paper only exercise. The Group had hoped that the consent would request a practical evacuation drill to ensure communications were effective and everything ran according to plan.

S Barkle asked if the Community Liaison Group had met yet. C Ballinger replied that they had a meeting with a facilitator to determine the members to be appointed. There were five members from ECESS on the group.

2.2. Oxford RSA Club – Kyle Scott

K Scott noted that the Club would be applying to the Board's discretionary grant funding to assist with signage to commemorate the Oxford East Railway Station. The foundations and remnants of the Oxford East Railway Station was located behind the Oxford RSA Club. By marketing this important site, the Club hoped to acknowledge the past while enriching the cultural heritage for the future. When the settlers first arrived in Oxford, there was a lot of dense bush and timber was very much in demand in Christchurch. The railway from Rangiora to Oxford was established in 1875 and it became a very important hub for Oxford and the district bringing in goods and passengers. Experience Oxford had talked about a rail trail which would help to bring visitors to Oxford. The Club thought having a heritage railway site with appropriate signage could be one of those 'must do sites' for people to see. The Club were proposing to erect a heritage style sign for the East Oxford Railway Station with an interpretation panel which would include some historic photos and information. They also wanted to erect a small shelter near the site and a location sign from High Street to show the way as it was not visible from the street. The Club estimated the project would cost $2,500.

3. CONFLICTS OF INTEREST

N Mealings and T Fulton declared a conflict on item 7.2, as they would be making a decision on the submission later in the month.

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Oxford-Ohoka Community Board – 8 April 2026

Moved: T Robson Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

(a) **Confirms,** as a true and accurate record, the circulated Minutes of the Inaugural Oxford-Ohoka Community Board meeting, held on 8 April 2026.

CARRIED

4.2. Matters Arising (From Minutes)

There were no matters arising from the minutes.

5. DEPUTATIONS AND PRESENTATIONS

Nil.

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1. Ohoka Road Esplanade Reserve Enhancement Plan – B Dollery (Biodiversity Team Leader)

B Dollery spoke to the report noting it was seeking approval for the enhancement plan staff had developed for the Ohoka Road Esplanade Reserve Walkway. It took in an area which ran along Ohoka Road with a small section of 300m along the Ohoka Stream. The project was under the banner of Arohatia te Awa which was a project concerned with increasing recreation in the natural environment, protecting waterways and biodiversity across the district. Staff had conducted surveys to establish what was currently growing in the area and what native plants would be suitable for the area. There were a lot of other parameters such as the stream capacity, so staff were working closely with the Water Services Unit who were doing a study to look at the capacity of the stream.

T Fulton asked if the study would also identify what were the valuable must keep existing plants. B Dollery explained that S Allen would be working closely with the unit in regard to the survey results. In the small section that staff surveyed there was only one plant that was of value.

T Fulton questioned if there were a best imagined profile of the banks and the way the Ohoka Stream went. B Dollery believed that all of those decisions would be made once survey results were known.

W Godfrey enquired about the connectivity of the site to the wider community and why the track was not being connected to the Silverstream Reserve. There was the opportunity to put an underpass at both the Ohoka Stream Bridge end and the Ohoka Road Bridge. B Dollery agreed it would be great to have people go under the bridges at either end. Staff had discussed at depth with Utilities and Roading staff, and they had been assured that it was not possible due to health and safety regulations.

W Godfrey questioned the cost of $95,000 for a carpark as he believed there was no need for parking when there was adequate parking at Silverstream. B Dollery noted the figure was included as a holding figure and would be costed properly at a later stage.

T Fulton queried if there was any capacity to do natural drainage works in the path of the streams. B Dollery stated that staff had been advised that it was not feasible. It was a shame to not get access under the bridge. However, if there were significant changes to the stream it may offer opportunities later.

P Merrifield asked if there was any aquatic life in the river. B Dollery noted that staff had not done an aquatic survey as part of this plan.

Moved: N Mealings Seconded: T Fulton

THAT the Oxford-Ohoka Community Board:

(a) **Receives** Report No. 260120009234.

(b) **Approves** the enhancement works for the Ohoka Road Esplanade Reserve including weed removal and planting scheduled over 3 years with 5 years maintenance (Trim: 251219243191).

(c) **Notes** that the project is budgeted for by the Arohatia te Awa Working Groups programme of works (Code – 101554.000.5223; c. $230,000).

(d) **Notes** that ecologists within the Biodiversity Team will continue to work with the Water Services Unit to ensure no adverse impacts to the Ohoka Stream following hydraulic assessments for planting in the riparian area.

(e) **Notes** that staff will continue to work with the Utilities and Roading team to ensure safe access to the site and the possibility of a carpark in the southern area of the site.

(f) **Notes** that staff will liaise with local community groups (including the Waimakariri Biodiversity Trust) to organise planting days and events for the area.

(g) **Circulates** this report to the Kaiapoi-Tuahiwi Community Board for information.

(h) **Requests** that prioritisation of funding be given to enabling pedestrian access rather than a carpark, from Ohoka Esplanade Reserve over Ohoka Road near Skewbridge Road and near the Silverstream bridge at Ohoka Road enabling a larger circular walk experience connecting the Ohoka Esplanade to the Silverstream Reserve.

CARRIED

N Mealings commented that she was the Chairperson of the Arohatia te Awa Working Group and she was excited about this project. It was great to get this project to the point it could be brought to the Board for approval. It was a shame that there were some limitations. Looking through the report, it was shocking that the ecology side of things had degraded to the point where there were no invertebrates of note. This exercise was not viewed as a restoration as there was nothing to restore it was a recreation. She agreed it would be great the track was able to navigate under the bridge.

7.2. **Ratification of the Oxford-Ohoka Community Board's submissions to the Waimakariri District Council and Environment Canterbury's draft 2026-27 Annual Plans – K Rabe (Governance Advisor)**

K Rabe took the report as read.

There were no questions from members.

Moved: T Robson Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No. 260414095877.

(b) **Ratifies** its submission to the Waimakariri District Council draft 2026-27 Annual Plan (Trim Ref: 260414095680).

(c) **Ratifies** its submission to Environment Canterbury's draft 2026-27 Annual Plan (Trim Ref: 260330086773).

(d) **Notes** that the Board Chairperson and/or Deputy Chairperson will speak at the Waimakariri District Council Submission Hearings to convey the Board's view in person on Thursday, 7 May 2026.

CARRIED

8. CORRESPONDENCE

Nil.

9. CHAIRPERSON'S REPORT

9.1. **Chairperson's Report for April 2026**

- Oxford A&P Show – The Board had a fantastic set up. The hamper was very successful at drawing people in and engaging in conversation. Whenever someone entered into the hamper, they were given a flyer which had information about what the Community Board did and how they could be contacted. Most feedback from residents was around the Oxford dog park – a much loved and used facility but it became difficult to access during wetter months when the entry became very boggy. There was quite a lot of interest in creating mountain bike tracks in the area. Something for the Board to consider for future projects. Considering this was also an annual plan drop-in session for Oxford, it would have been nice to see more Councillors attend.
- Wards Road Planting Day – Feedback received was that there was a fantastic turn out of locals again. The Swannanoa Fire Brigade came with their water tanker to water the plants. The area was really starting to take hold and looked great. She acknowledged Pat and Nicky Bodgers effort to the local community. They had put countless hours into local planting projects and were still keen to do more.
- Attended ANZAC Services in Ohoka and West Eyreton – Ohoka service was attended by all the students from Ohoka School. This was an exceptional service and extremely well attended. West Eyreton was also very well attended and a lovely ceremony. Local scouts group did a great job helping to clean up after.
- Burnt Hill Storage Dam Meeting – Met with staff to get a rundown on what the Council was responsible for.

- Oxford Future of Health Meeting – Was a phenomenal turnout of residents, particularly older residents. There was a clear message that Oxford Hospital was a resource that was very important to the Oxford residents. Interesting to note that some people had encountered situations where they were in need of respite, but Eldernet and Hospital staff were not aware Oxford had beds available for this purpose. They had to advocate for themselves to get in there. There should be a directory to refer to rather than a staffing turn over problem as one of the panel members suggested. Mayor Dan Gordon suggested a working group be established so that further consultation and feedback could be given. This was welcomed by both residents and the health board. The purpose of the meeting was to seek feedback in regard to health services needed in Oxford now and into the future. She hoped that the location of services was equally evaluated when assessing the information gathered. People could provide feedback to TWPlanning@tewhataora.co.nz.
- Regional Council Update on Public Transport – Deputation from Environment Canterbury in regard to an upcoming feedback programme that was about to be launched across the region. This would only be for the greater Christchurch area so would not include anything West of Two Chain Road. The Regional Council were planning quite an extensive feedback programme particularly targeting residents from the main town centres. She asked whether they would seek specific feedback from residents within our ward in the peri-rural settings. They responded that if there was an event where they could seek engagement in to let them know.

Moved: T Robson Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

(a) **Receives** the verbal report from the Oxford-Ohoka Community Board Chairperson.

CARRIED

10. MATTERS FOR INFORMATION

10.1. Woodend-Sefton Community Board Meeting Minutes 13 Apri 2026.

10.2. Rangiora-Ashley Community Board Meeting Minutes 8 April 2026.

10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 20 April 2026.

10.4. Approval of the Transportation Procurement Strategy 2026 – Report to Utilities and Roading Committee Meeting 14 April 2026 – Circulates to all Boards.

10.5. New Zealand Transport Agency Procedural Audit Report March 2026 – Report to Utilities and Roading Committee Meeting 14 April 2026 – Circulates to all Boards.

10.6. Annual Stormwater Compliance and Monitoring Reports for 2024-25 for Oxford, Woodend and Kaiapoi – Report to Utilities and Roading Committee Meeting 14 April 2026 – Circulates to the Oxford-Ohoka, Kaiapoi-Tuahiwi and Woodend-Sefton Community Boards.

10.7. May 2025 Flood Recovery Progress Update and Project Update on Infrastructure Resilience Fund for 2024/2025 and 2025/026 – Report to Utilities and Roading Committee Meeting 14 April 2026 – Circulates to all Boards.

10.8. Aquatics April Update – Report to Community and Recreation Committee Meeting 21 April 2026 – Circulates to all Boards

10.9. Libraries Update to April 2026 – Report to Community and Recreation Committee Meeting 21 April 2026 – Circulates to all Boards

Moved: S Barkle Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

(a) **Receives** the information in Items 10.1 to 10.9.

CARRIED

11. MEMBERS' INFORMATION EXCHANGE

N Mealings

- Oxford Community Networking Forum – Budgeting Services and CAB were very busy. Both were working closely with the Kaiapoi Foodbank. Social Services Waimakariri reported that it was looking into the effects on volunteer/ NGOs from the fuel crisis and how the North Canterbury Minibus Trust could be most effectively utilised. The Oxford Community Trust was very busy across its services. A social work apprentice at the trust was starting a new 'mum's group' to fill the void since the Plunket group finished in Oxford. The fuel crisis was affecting foodbanks and demand had tripled. However, Satisfy Food Rescue Satisfy had produced a video featuring Jo Seagar sharing economical food recipes and cooking skills. They were currently getting large amounts of food donations as people struggle to afford to buy the produce in the stores.
- Seed Savers Workshop at Oxford Library – Helped with a seed saving workshop alongside J Clements and EcoEducate held at the library over the school holidays to teach seed saving techniques and swap treasures. A great initiative and lots of fun.
- Oxford A&P Show – A great day out and lots of good conversations with people on everything from the Board to utilities, rate's structure, security, events and civil defence. Excellent event as always. A Cust resident enquired about graffiti removal and potential security cameras for the Cust Community Centre. An Ohoka resident was keen to see if they could get a recycling bin service on the Western end of Mill Road near the current service boundary.
- Contact by resident – A local agricultural contractor raised concerns with new road markings and signage at Two Chain and Downs Road that they were difficult to navigate with large machinery. Arranged for roading staff to contact them to discuss.
- Wards Road Planting – Fantastic community initiative by Pat and Nicky Bodgers. There was a good turnout by several locals. W Godfrey was an absolute legend as well, helping with one of his staff, machinery and refreshments. We got it all planted and mulched by noon in time for our wonderful Swannanoa Volunteer Fire Department to arrive with the fire truck to water in the new plantings. A great example of 'many hands make light work'.
- Mandeville Sports Club and Board Meetings – Health and Safety discussion; Ohoka Tennis Club reconstituted, new Mandeville Park Run officially launched, Memorial Area works now underway, and new speed bump in parking lot had been installed to control speeding past the blind corner of the clubhouse as well as potholes filled. The groundsman role was not yet filled, and MSC concept plan discussed.
- ANZAC Services in Ohoka, Oxford and West Eyreton – This year marked a return to ANZAC Day falling within the school term, so the Ohoka Hall welcomed the entire role of over 245 Ohoka School students and staff along with some of their whanau, who walked down from the school to the hall for a service on Friday 24 April. It was a marvellous ceremony with a full complement of local residents also in attendance. She had the honour of speaking at the Oxford service representing the Mayor, who could not attend. It was a lovely service with a great turnout from the community. Following that, she attended another great service at West Eyreton, which was also well attended and followed by West Eyreton's legendary hospitality. An important day, well-marked and acknowledged by all.

- Future of Oxford Health Services Public Meeting – This was a hugely well-attended meeting run by Health New Zealand to discuss the future of health services in Oxford. There wasn't a seat left in the house, which reinforced the depth of interest in service provision plans.
- Ohoka Domain Working bee and Advisory Group Meeting – Took part in the working bee for the Ohoka Bush at the domain. Understory species had been purchased and had nearly all been planted. The Gatekeeper's Lodge, the group were looking at funding options for maintenance needs separate to what they received for the Ohoka Bush. The Committee also discussed signage at the domain for the bush, to which she informed them about the Board plans for wayfinding/interpretive signage as part of the landscaping budget projects.
- Mandeville Sports Club – staff catch up.

T Robson

- Oxford A&P Show – A great day all round, overall positive feedback around the work the Community Board was doing. He thought next time the Board should ensure that there were two people there until 3pm to ensure they were getting maximum engagement.
- Pearson Park Advisory Group Meeting – Met to discuss the upgrade of some of the chairs around the old bowling green. Also discussed some other maintenance issues that needed attention.
- Oxford Community Trust Meeting – Monthly Board meeting.
- Oxford Health Services Meeting – He thought the meeting was very well attended which showed just how important the local health services, and the Oxford Hospital in particular were to the community. The fact that maintenance had been deferred for far too long allowing the building to deteriorate was of concern, but it was also raised that when people request placement at the hospital, they were told that the Hospital was not taking any more patients, despite beds being available. These issues that were raised by the community had led some to believe that there was a deliberate strategy to portray the Hospital as being run down and rarely used, to justify closure, when in fact it was very hard to get in to. Hopefully the decision makers would take the residents' concerns on board when making their decision regarding the future of the Hospital. he would like to thank the team at the Oxford Community Trust for helping to promote the meeting and ensuring a good attendance. The trust had received funding to purchase a new U drive car. They had brought a car and would be doing some media and a launch.

M Brown

- Oxford Promotions – new Committee with some great ideas.
- Waimakariri Health Advisory group – main topics mental health for rural workers and homeless.
- Health New Zealand – Future Oxford Health – future of Oxford Hospital and access to end of life and palliative care.
- Oxford A&P Show – great set up.

T Fulton

- Attended first Burnt Hill Storage Ltd Community liaison meeting – a large Group led by an independent Chairperson. Updates on activity available on Burnt Hill Storage Ltd website www.bhsl.co.nz.
- Attended ANZAC Day Services in Oxford, West Eyreton and Cust. Well run.
- Attended Swannanoa Cricket Club Inauguration of Honours Board.
- Spoke to North Canterbury Museums meeting at Cust on Wolffs Bridge.
- Attended Oxford A&P Show.
- Experience Oxford – a mostly new and enthusiastic Committee was in place.
- Wolffs Road Bridge – Welcomed two new committee members. They also had a new logo and were going to take external advice on a marketing strategy.

W Godfrey

- Ohoka Domain Working Bee.
- Ohoka Domain Board Meeting – There were comments regarding the ongoing challenges of funding for the Gatekeepers Lodge. Needs for maintenance and costs. Funding for Domain but not for the building. Plans were underway to build a tool shed on the Gatekeepers Lodge site for general tools and mower etc.
- Oxford-Ohoka Community Board Annual Plan Submission meeting – The process of the Annual Plan appeared largely already programmed meaning there was limited legitimate value in the submission process. This undermined the integrity of the process. Noted that local Government was in change however and this complicated the current process.
- Wards Road Walkway Planting – No issues but a really great and productive day for the community. While there was one Councillor and one Community Board member it would be good if the Council formally acknowledged the effort the community put in.
- Mandeville Sports Club all Clubs Meeting – One phone contact from the Bowling Club prior to the meeting regarding the request from Bowls to have their own bar. Detail tabled at the meeting and it was for them to deal with.

P Merrifield

- Greypower meeting – a number of older people were coming across skateboards on the main road through Rangiora, which made them nervous.
- A container for the Oxford Museum had been purchased.

12. CONSULTATION PROJECTS

12.1. Woodend/Pegasus Area Strategy Review

https://letstalk.waimakariri.govt.nz/woodend-pegasus-area-strategy-review

The Board noted the consultation projects.

13. BOARD FUNDING UPDATE

13.1. Board Discretionary Grant

Balance as at 30 April 2026: $2,984.

13.2. General Landscaping Fund

Balance as at 30 April 2026: $6,000.

The Board noted the funding update.

14. MEDIA ITEMS

- Oxford Health meeting – they were seeking feedback from the community about what services Oxford required, had now and needed in the future. TWPlanning@tewhataora.co.nz.
- Advertisement about the Boards discretionary grant fund.
- Upcoming roadworks in Oxford.

15. QUESTIONS UNDER STANDING ORDERS

Nil.

16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board is scheduled for 6.30pm, Wednesday 3 June 2026 at the Oxford Town Hall.

Workshops 7:30pm to 7:33pm

- *Members Forum*

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7:30PM.

CONFIRMED

Chairperson

3 June 2026

Date

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 11 MAY 2026 AT 5.30PM.

PRESENT

M Paterson (Chairperson), A Thompson (Deputy Chairperson), B Cairns, J McLachlan, M Potter, S Powell and P Stone.

IN ATTENDANCE

T Bartle and P Redmond (Kaiapoi-Woodend Ward Councillors).

S Salthouse (General Manager Organisational Development and Human Resources), G Stephens (Design and Planning Team Leader), J Mason (Landscape Architect), T Künkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

There was one member of the public present.

1 APOLOGIES

None

2 CONFLICTS OF INTEREST

No conflict interest was declared.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 13 April 2026

M Potter requested that the Minutes be reviewed, as he felt that additional comments in opposition to the Pegasus sign had been made during the meeting but were not fully reflected in the recorded minutes. He asked that the Minutes be updated to include the full details so that the reasons for the decision to postpone a decision regarding the sign were clearly understood.

T Künkel noted that the amendments requested were substantial and suggested that the Minutes lay on the table until the next meeting to allow time for them to be updated before approval. She reminded members that the Minutes were not a verbatim record; however, the meeting was recorded, and those recordings were available on the Council's website for anyone wishing to review the full discussion.

3.2 Matters Arising (from minutes)

There were no matters arising from the minutes.

3.3 Notes of the Woodend-Sefton Community Board Workshop – 13 April 2026

Moved: M Paterson Seconded: A Thopson

THAT the Woodend-Sefton Community Board:

(a) **Receives**, the circulated Notes of the Woodend-Sefton Community Board workshop held on 13 April 2026.

CARRIED

4 DEPUTATIONS AND PRESENTATIONS

Nil.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 **Road Naming – B Borcoskie Limited** – S Morrow (Rates Officer – Property Specialist)

S Morrow spoke to the report, noting that approval was being sought for a new name for a private Right of Way that would service approximately ten residential lots in Sefton. The land parcel was identified as 125 Halston Road, Sefton, and the proposed name had been provided by the developer.

There were no questions from elected members.

Moved: A Thompson Seconded: M Potter

THAT the Woodend-Sefton Community Board:

(a) **Receives** Report No. 260429104769.

(b) **Approves** the following proposed road name for new private Right of Way as part as shown on the subdivision plan (Trim: 260429104796).

(i) Roseville Lane (Private Road)

(c) **Notes** the road name will indicate a private roadway on the road name blade.

CARRIED

6.2 **Ratification of the Woodend-Sefton Community Board's submissions to the Waimakariri District Council and Environment Canterbury's draft 2026-27 Annual Plans –** T Kunkel (Governance Team Leader)

T Kunkel spoke to the report, thanking members for their contribution to the Board submission. She also thanked the Chairperson for representing the Board at the Council's 2026/27 Draft Annual Plan hearings.

There were no questions from elected members.

Moved: M Paterson Seconded: P Stone

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 260414095919.

(b) **Ratifies** its submission to the Waimakariri District Council draft 2026-27 Annual Plan (Trim Ref: 260415096443).

(c) **Ratifies** its submission to Environment Canterbury's draft 2026-27 Annual Plan (Trim Ref: 260330086472).

(d) **Notes** that the Board Chairperson spoke at the Waimakariri District Council Submission Hearings to convey the Board's view in person on Thursday, 7 May 2026.

CARRIED

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 Chairperson's Report for March 2026

M Paterson provided an update on the planned opening of the John Harris Den building in Woodend. Ther proposed opening would be at 3.30pm on 13 August 2026 at, and confirmation from Mayor Gordon was still pending. It was anticipated that a sign would be installed outlining the history of the site, similar to the information previously published in the *Woodpecker*. The plaque had already been installed on the building. Woodend School had been invited to participate and was likely to contribute a kapa haka performance.

M Paterson also reported attending the pumpkin-weighing competition at Waikuku Beach, describing it as a positive community event. It was noted that a local sponsor contributed $500 annually as prize money; the winner had chosen to roll the prize over, increasing next year's prize to $1,000. The event was well attended, and it was suggested that Board members who were unable to attend this year might be able to do so in future.

Moved: M Paterson Seconded: A Thomspon

THAT the Woodend-Sefton Community Board:

(a) **Receives** the verbal report from the Woodend-Sefton Community Board Chairperson.

9 MATTERS FOR INFORMATION

9.1. Oxford-Ohoka Community Board Meeting Minutes 8 April 2026.

9.2. Rangiora-Ashley Community Board Meeting Minutes 8 April 2026.

9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 20 April 2026.

9.4. Approval of the Transportation Procurement Strategy 2026 – Report to Utilities and Roading Committee Meeting 14 April 2026 – Circulates to all Boards.

9.5. New Zealand Transport Agency Procedural Audit Report March 2026 – Report to Utilities and Roading Committee Meeting 14 April 2026 – Circulates to all Boards.

9.6. Annual Stormwater Compliance and Monitoring Reports for 2024-25 for Oxford, Woodend and Kaiapoi – Report to Utilities and Roading Committee Meeting 14 April 2026 – Circulates to the Oxford-Ohoka, Kaiapoi-Tuahiwi and Woodend-Sefton Community Boards.

9.7. May 2025 Flood Recovery Progress Update and Project Update on Infrastructure Resilience Fund for 2024/2025 and 2025/026 – Report to Utilities and Roading Committee Meeting 14 April 2026 – Circulates to all Boards.

9.8. Aquatics April Update – Report to Community and Recreation Committee Meeting 21 April 2026 – Circulates to all Boards

9.9. Libraries Update to April 2026 – Report to Community and Recreation Committee

Moved: J McLachlan Seconded: S Powell

THAT the Woodend-Sefton Community Board:

(a) **Receives** the information in Items 9.1 to 9.9.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

M Potter

- M Potters information update was circulated as part of the agenda.
- M Potter reported that he had been liaising with Council staff, who confirmed that Environment Canterbury (ECan) had some oversight of the waterways on the Pegasus Golf Course. This oversight related to the concerns raised by residents regarding eels and water levels on the Golf Course. It was reported that ECan had discussed requiring the owners to operate the pumps to ensure the waterways were replenished should any issues arise.

B Cairns

- B Cairns met with all Promotions Associations to provide an update on the Events Plan review.
- The Parking and Traffic Bylaw hearing had been held, with the draft bylaw scheduled to go to the Council for ratification. The review included parking zones, residents' exemption zones, and overnight parking provisions. A total of 48 formal submissions were received. The new bylaw was expected to come into force in July 2026.
- Work had commenced on transporting gravel from the Waimakariri and Ashley Rivers to fill the lakes off Smith Street, Kaiapoi, as part of the Woodend Bypass project. It was noted that Baynons Road residents had appeared in the media regarding truck movements along their road.
- The Welcoming Communities Plan progressed toward accreditation. The libraries' pop-up mobile service trial had been completed. The pools were considering family-focused initiatives for the school holidays, along with offers to encourage new pool users. Libraries received approximately 400,000 visitors per year and loaned around 500,000 books. A recent survey of 250 respondents indicated interest in extended opening hours. The "stash swap" and seed-swapping areas had been upgraded, and the musical instrument loan programme continued to attract new users, broadening the ways in which the community engaged with library services.
- Variable speed signs would soon be installed outside schools. The Kickstart Motorcycle Event was scheduled to take place in Kaiapoi in September 2026. The AA would resume its cycle-light programme, providing lights to children for their bikes.
- An update was given on the Rangiora Town Hall Centenary Project. Images and stories were collected from the community for use in a pictorial display during a weekend of tours and performances.
- The Waimakariri Public Arts Trust was interviewing potential trustees to fill vacant positions. A sculpture was planned for MainPower Stadium, along with a sculpture recognising the life of Sir Howerd Kippenberger. The Trust was updating its website and considering additional projects, including the decoration of power boxes.
- The Rating Review Working Party had begun meeting to consider how rates were allocated across the district, with a focus on fairness and transparency.
- It was noted that Annual Plan submissions had been heard the previous week.
- The Kaiapoi RSA would be holding its AGM on Tuesday, 12 May at 6pm at the Kaiapoi Club.

- The member reported attending five ANZAC services, all of which had strong community turnouts.
- A report was provided on the Local Government Conference, including a visit to Parikōwhai, a facility featuring swimming pools, hydroslides, and courts for basketball and circus training. It was noted that this Government infrastructure project had cost over $330 million, in addition to land costs. Te Kaha had received $300 million in taxpayer funding, also excluding land costs, and the Christchurch Convention Centre had been funded separately. Combined, these three earthquake-related projects had received over $1.1 billion in taxpayer funding. Christchurch City Council was understood to have received approximately $8 billion in total taxpayer funding for earthquake recovery. In comparison, Waimakariri District had received $40.9 million for earthquake-related projects.

S Powell

- Undertook a site visit to the Pegasus Community Centre to acknowledge progress on the building, noting that the roof had been installed. Since that visit, the windows had been fitted and the building was now fully enclosed, with electrical first-fix work underway.
- A second site visit had been made to the Rangiora After Hours Health Hub to show Health New Zealand managers the progress on the facility. The project remained on schedule for completion later in the year. It was noted that this would be an important facility for North Canterbury, reducing the need for residents to travel to Christchurch for after-hours healthcare.
- She chaired the Creative Communities Assessment Committee meeting to assess the first round of applications for 2026. The Creative Communities Scheme, delivered in partnership with the Waimakariri District Council, provided funding to support local artists and creative projects. Two funding rounds were held each year, and members were encouraged to promote the scheme within the community.
- Attended ANZAC services at Sefton, Pegasus (Dawn), and Kaiapoi (Dawn), noting that all services were moving and well attended.
- Attended the LGNZ Zone 5 and 6 (South Island) conference in Christchurch, which provided an opportunity to discuss issues, challenges, and successful initiatives with Councillors and Mayors from other regions.
- Attended a meeting with residents of Baynons Road and surrounding areas in Clarkville regarding concerns about the proposed gravel-truck route associated with the early works for the Woodend Bypass. Issues raised included truck speed, volume, noise, vibration, and safety, with residents expressing a preference for an alternative route. Gravel for the bypass would also be extracted from the Ashley/Rakahuri River. It was noted that a significant quantity of gravel was expected to be removed from this section of the Waimakariri River over time. Council was therefore establishing a Gravel Haulage Reference Group to consider long-term haulage options, including use of the existing road network and the potential development of a more permanent haulage route.
- Annual Plan hearings had been held the previous week, during which Council heard 24 submissions, including one from the Woodend-Sefton Community Board.
- An update was provided on the Environment Canterbury Greater Christchurch Public Transport Review. Feedback was being sought on improvements to Metro bus and ferry services, with public engagement and an online survey open from 13 May to 24 June 2026. Members were encouraged to promote participation in the consultation.
- She attended the Sefton Hall Committee meeting in April 2026, accompanied by a Greenspace staff member. They discussed with the Committee the next steps required to progress the proposal for a new hall in the Sefton Domain. It was noted that the existing hall, where the meeting was held, was community-owned, and that the intention was to construct a new hall within the domain to replace both the current facility and the Council-owned pavilion located there. It was outlined how Council could assist in advancing the process and advised that they were awaiting a response from the committee. It was hoped that the feedback would be positive and that the committee would be ready to work collaboratively with Council to move the project forward.

T Bartle

- Attended the Draft Annual Plan 2025/26 Pegasus community meeting, noting that there had been a good turnout.
- Attended the Parking and Traffic Bylaw 2026 hearing.
- It was noted that gravel extraction had commenced from the Waimakariri River and that several residents were unhappy with the associated impacts.
- Attended a meeting of the Waimakariri Health Advisory Group (WHAG).
- Attended an LGNZ Zoom session featuring Infometrics economist Brad Olsen, who spoke about the fuel crisis. Concerns were raised that the wider flow-on effects of rising fuel costs had not yet fully materialised.
- Attended four ANZAC ceremonies and noted that all were very well attended.
- Attended the LGNZ Conference and commented that LGNZ appeared to be back on track in representing the interests of councils, which was viewed positively.
- Annual Plan submission hearings were held, and it was noted that most submitters expressed support for the direction the Council was taking.
- Reported that Central Government had instructed councils to identify potential amalgamation partners within a three-month timeframe. He expressed concern that this period was insufficient for meaningful public consultation and did not align with democratic expectations.

P Stone

- Reported that Violet Spring North Canterbury was seeking donations for its upcoming fundraiser. A quiz-night event was scheduled for June, and the organisation had issued an appeal for contributions, with responses requested by Thursday, 21 May 2026.
- She attended the Oxford Health Services public meeting, which had been chaired by the Mayor. The meeting was well attended. It was noted that Health NZ was establishing a strategic working group focused on the future of health and public health services across the whole of North Canterbury, extending beyond the Oxford Hospital. Community members were invited to participate, and an email address had been provided for those wishing to join.

J McLachlan

- While attending a football game over the weekend, he was approached by a member of the public who asked a number of questions regarding the Sefton Hall project. He did not have all the information at hand but provided their contact details. No follow-up email had been received at the time of the meeting, and the member anticipated that further discussion may be required at a future meeting.
- He also attended the Pegasus Community Centre update meeting and noted that the project was progressing well, remaining on time and on budget. There had been considerable discussion regarding the mapping of early-use routes and whether a committee should be formed to oversee this work or whether the matter would be managed through another process.

A Thompson

- A Thompson advised that they had not submitted any items for the current meeting. He noted, however, that he intended to submit a report next month regarding the long-running and frustrating issue of Japanese honeysuckle growing along Waikuku Beach Road.

11 CONSULTATION PROJECTS

11.1 **Stock Movement Bylaw 2026**
https://letstalk.waimakariri.govt.nz/stock-movement-bylaw-2026
Consultation closed on Thursday 21 May 2026.

11.2 **Woodend/Pegasus Area Strategy Review**
https://letstalk.waimakariri.govt.nz/woodend-pegasus-area-strategy-review

The Board noted the consultation projects.

12 BOARD FUNDING UPDATE

12.1 **Board Discretionary Grant**
Balance as at 30 April 2026: $6,856.

12.2 **General Landscaping Budget**
Balance as at 30 April 2026: $0.

The Board noted the funding update.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

16 NEXT MEETING

The next meeting of the Woodend-Sefton Community Board was scheduled for 5.30pm, Monday 8 June 2026 in the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 6.05PM.

CONFIRMED

M Paterson
_____
Chairperson

8 June 2026
_____
Date

MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON 13 MAY 2026 AT 7PM.

PRESENT

J Gerard (Deputy Chairperson), R Brine, K Barnett, W Doody, A Geeves, J Goldsworthy, D Hawkins, D Lundy, B McLaren, B Robinson (arrived at 7.22pm) and J Ward.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), A Huang (Greenspace Landscape Planner), M Foster (Community Development Facilitator – Arts Strategy Implementation), G Stephens (Design and Planning Team Leader), J McBride (Roading and Transport Manager), T Kunkel (Governance Team Leader) and A Connor (Governance Support Officer).

There was one member of the public present.

1. APOLOGIES

Moved: K Barnett Seconded: J Gerard

THAT the Rangiora-Ashley Community Board:

(a) **Receives** and **sustains** an apology for leave of absence from L McClure.

CARRIED

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 8 April 2026

Moved: A Geeves Seconded: D Hawkins

THAT the Rangiora-Ashley Community Board:

(a) **Confirms,** as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 8 April 2026.

CARRIED

3.2. Matters Arising (From Minutes)

K Barnett queried when feedback on the Cust Domain Football Review had been received from the Cust Domain Advisory Group. T Kunkel undertook to obtain this information for the Board.

3.3. **Notes of the Rangiora-Ashley Community Board – 8 April 2026**

Moved: J Gerard Seconded: W Doody

THAT the Rangiora-Ashley Community Board:

(a) **Receives** the circulated notes of the Rangiora-Ashley Community Board meeting, held on 8 April 2026.

CARRIED

4. DEPUTATIONS AND PRESENTATIONS

Nil.

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

6.1. **Kippenberger Sculpture Options** – A Huang (Greenspace Landscape Planner) and M Foster (Community Development Facilitator – Arts Strategy Implementation)

A Huang spoke to the report, noting that approval was being sought for a preferred concept design for a sculpture to be installed on Kippenberger Avenue, Rangiora, in recognition of Sir Howard Kippenberger. Approval was also sought to revise the previously approved location of the sculpture, as subsequent changes to the site had created an opportunity for a more suitable alternative. A Huang noted that, following Board approval of the project design brief, staff invited expressions of interest from artists, resulting in two submissions. The Waimakariri Public Arts Trust (the Trust) assessed the submissions and indicated a preference for Proposal One by Victoria Dowall, as it most effectively responded to the project brief and recognised Sir Howard Kippenberger's local and national contributions.

In response to a question from A Geeves, A Huang confirmed there would be no cost implications with the revised location.

D Hawkins sought clarification on why vandalism had been highlighted as a concern for Proposal Two but not for Proposal One, noting that vandalism could occur with either design. A Huang agreed that damage and vandalism were risks regardless of the option selected; however, the replacement or repair cost for Proposal Two would be significantly higher than for Proposal One.

In response to a further query from D Hawkins, A Huang confirmed that the budget allocated to the project covered only fabrication and installation of the sculpture and that any long-term maintenance would be funded from a separate budget. G Stephens noted that any damage to Proposal Two would likely require full replacement of the sculpture, resulting in greater work and higher costs. In contrast, for Proposal One, damaged panels could be more easily and cost-effectively replicated or repaired.

W Doody questioned the rationale for selecting one proposal over the other. M Eaton advised that the Trust had recommended Proposal One as the option that best met the design brief. The intention was to honour Sir Kippenberger while also enhancing the town's entrance. The Trust considered Proposal One to be more impactful and more effectively aligned with the intended message.

Following a question from W Doody, G Stephens noted that there might not be a greater risk of vandalism to the proposed sculpture of Sir Kippenberger than to the Charles Upham sculpture in Hurunui. However, the Kippenberger sculpture would be more visible due to the higher traffic volumes on Kippenberger Avenue. Staff were required to assess all potential risks and impacts.

J Gerard observed that Sir Kippenberger was best known for his military service. While he acknowledged that the proposed sculpture should serve as a war memorial, he asked whether the preferred option could better reflect Sir Kippenberger's military persona. G Stephens confirmed that staff could work with the selected artist to adapt the design in accordance with the Board's direction. However, the Board's previous brief was that the project should focus on Sir Kippenberger as a person, not solely on his war achievements.

G Stephens confirmed that the Board acknowledged there was already a war memorial at the Lineside Road entrance and felt that this project should focus on Sir Howard Kippenberger as a person, not only his war achievements.

K Barnett questioned the need for an "acceptance of work" budget. G Stephens clarified that this cost represented the final instalment paid to the artist upon completion of the work.

K Barnett noted that there was a substantial amount of green space around the revised location and asked whether any plans existed for walkways to improve accessibility. A Huang confirmed that, once the artist had been selected, staff would work with them on the final design. She advised that the primary purpose of the area was stormwater management; however, additional pathways or seating could be incorporated if the Board wished, although these elements were not included within the current budget.

D Hawkins asked whether any provision had been made for parking. G Stephens advised that on-street parking was available on Kippenberger Avenue and that it would connect with the recreation network associated with the Bellgrove development. It was noted that large numbers of vehicles stopping at one time were not anticipated.

D Lundy enquired whether consideration had been given to the materials to be used and whether colour could be incorporated. G Stephens responded that, should the Board wish to introduce colour into the design, staff would be able to work with the artist to achieve this.

D Hawkins queried the rationale for recommending a revised location. M Eaton explained that feedback had indicated the original site was too close to the wastewater area and that a location further away was preferred. G Stephens added that when the revised location was identified, it was considered visually preferable because the background was less busy.

Moved: J Ward Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 260414095183.

(b) **Approves** Proposal 1 (Victoria Dowall) to proceed to detailed design, fabrication, and installation.

(c) **Approves** the revised location for the Kippenberger Sculpture, as shown in Figures 2 and 3 of this report.

(d) **Notes** that the final decision on the preferred proposal rests with the Rangiora–Ashley Community Board, with the Waimakariri Public Arts Trust (WPAT) acting in an advisory capacity.

(e) **Notes** that, in accordance with the Project Brief (Expressions of Interest for Artists), the Waimakariri Public Arts Trust (WPAT) has assessed the submissions for artistic merit and supports the concepts presented for the Board's consideration and selection of a preferred option.

(f) **Notes** that Waimakariri Public Arts Trust (WPAT) have expressed preference for Proposal 1 (Victoria Dowall), which has four panels reflecting the breadth of Kippenberger's contribution to community and country.

(g) **Notes** that the previously allocated budget of $30,000 from the Rangiora–Ashley General Landscaping Budget will fund all aspects of the project, including conceptual design, detailed design, fabrication, and installation.

(h) **Notes** that ongoing maintenance of the selected sculpture will be accommodated within the current parks and reserves maintenance contract, as part of the park furniture category.

(i) **Notes** that due to the timeframes associated with the process to fabrication, this project may extend beyond the current financial year, and that the budget for uncompleted work will be carried forward into the 2026/27 financial year as a work in progress.

CARRIED

J Ward reported that she had attended an ANZAC Day service in Australia, where a display similar to Proposal 1 was on display, and remarked that it was beautiful. She emphasised that the proposal conveyed the full story of Sir Howard Kippenberger and would encourage people to understand that he was more than a soldier, having made significant contributions to the Waimakariri District.

B McLaren supported the motion, noting that it was the option recommended by the WPAT and that it best met the brief. He observed that the proposal celebrated Sir Howard Kippenberger's war service alongside his wider achievements and contributions. B McLaren believed the revised option would provide better visibility for those travelling towards Woodend. He also acknowledged that incorporating footpaths and seating in the future would be highly beneficial.

K Barnett thanked staff for listening to the Board's brief. She expressed her appreciation for the connection with the community and the storytelling aspect, which highlighted Sir Howard Kippenberger's entire life rather than focusing solely on his wartime achievements. K Barnett, therefore, supported the motion.

In her right of reply, J Ward commented that the staggered orientation of the panels would appear striking against the rolling green backdrop. She noted that this would be a very special sculpture and that she was excited to see it come to fruition.

6.2. **Road Naming – Bellgrove Rangiora Limited** – S Morrow (Rates Officer – Property Specialist)

T Kunkel presented the report and advised that the names proposed for the current stage of the Bellgrove development were inspired by the proximity of the Rangiora Golf Club and by golf-related terminology. The names were provided by the developer and were confirmed to comply with the Waimakariri District Council Naming Policy.

Moved: B McLaren Seconded: D Hawkins

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 260423102580.

(b) **Approves** the following proposed road names for the new subdivision shown as Roads 9 - 11 on the Subdivision Plan (Trim: 260423102585):

(i) Road 9. Stableford Road
(ii) Road 10. Greenway Street
(iii) Road 11. Augusta Drive

(c) **Notes** that the Rangiora - Ashley Community Board may replace any of the names with a name of their own choice.

CARRIED

B McLaren supported the motion, highlighting the link between the names and the nearby Rangiora Golf Club.

6.3. **Applications to the Rangiora-Ashley Community Board's 2025/26 Discretionary Grant Fund** – T Kunkel (Governance Team Leader)

T Kunkel presented the report and advised that the Rangiora Squash Club had applied to purchase training equipment for new players. The application met the Board's Discretionary Grant Criteria, as a community-based sports organisation submitted it, and the requested funding of $1,000 was consistent with the specified per-application limit. It was noted that only approximately 50% of participants would be from the Rangiora–Ashley Ward. This was the first time the Club had applied to the Board.

K Barnett questioned what would happen to the Discretionary Grant Fund if it were not allocated in the 2025/26 financial year. S Hart stated he understood that funds would be carried over; however, that was at the Council's discretion.

D Hawkins asked how many squash courts were in the Waimakariri District and whether the Rangiora Squash Club served the whole district. W Doody confirmed there was also a squash court in Oxford.

Moved: K Barnett Seconded: D Hawkins

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 260325083908.

(b) **Approves** a grant of $1000 to the Rangiora Squash Club towards the purchase of training equipment for new players.

CARRIED

K Barnett expressed her support for approving the $1,000 requested, noting that although only 50% of participants were from the Rangiora–Ashley Ward, the Rangiora Squash Club was based in Rangiora and served the wider local community. She observed that, because funding applications must be submitted to the Community Board in the area where the facility was located, the Club would be unlikely to receive funding if it applied to any other Community Board.

B McLaren indicated that he also supported the motion, noting that the Rangiora Squash Club was a long-standing organisation that had not previously applied for funding from the Board.

In addition, D Hawkins supported the motion, stating that it assisted a physical activity that engaged the wider community.

T Kunkel presented the report and advised that Abbeyfield Waimakariri was seeking to establish an Abbeyfield House in Rangiora. They requested funding to host their first major event, an Auction of Promises, proposed for Saturday, 16 May 2026. The application met the Board's Discretionary Grant Criteria, as a not-for-profit organisation submitted it, and the requested amount of $600 fell within the $1,000 per application limit.

T Kunkel noted that although the application indicated the funds would be used for event-related costs, including the licence, staging, catering, advertising, and printing, it did not clearly specify the exact purpose of the funds as required under the Board's criteria. Abbeyfield had been advised that the funding could not be used to pay wages or for liquor licensing. They would also be required to submit an accountability form detailing how the funds were used.

K Barnett questioned whether staff were aware that the event had been postponed. T Kunkel confirmed she had been notified; however, the Board could grant the funding, and if the event did not proceed, the funds could be returned.

Moved: J Ward Seconded: W Doody

(c) **Approves** a grant of $600 to the Abbeyfield Waimakariri Inc towards hosting an Auction of Promises to raise funds for its Abbeyfield House in Rangiora.

CARRIED

T Kunkel reported that Rachel's House Trust (the Trust) had applied for funding towards its Big Splash event. The application met the Board's Discretionary Grant Criteria, as a not-for-profit organisation had submitted it, and the requested amount of $1,000 fell within the specified limit per application. Although the application indicated that the funds would be used for event-related costs, including catering, sound and lighting provision, and event coordination, it did not clearly specify the exact purpose of the funds as required under the Board's criteria.

T Kunkel noted that this was the second year the Trust had applied for funding for the Big Splash event, and that the Board might wish to consider whether the associated costs could be regarded as ongoing or annual operating expenditure for the Trust. Given the iconic nature of the Big Splash event, the Board might also wish to recommend that the Trust apply to the Council for funding through the Annual Plan or Long Term Plan processes in future years.

W Doody asked how many times the Trust had applied to the Board's Discretionary Grant. T Kunkel advised that the Trust had applied in August 2023 and was granted $435 for entertainers for a music show; in March 2024, for presenters for the Brainwave Trust talk, which was declined; and in June 2025, for $1,000 towards catering for the Big Splash event.

Moved: K Barnett Seconded: W Doody

(d) **Approves** a grant of $500 to Rachel's House Trust towards hosting the Big Splash event in Rangiora.

CARRIED

K Barnett noted that the Trust received $1,000 in 2025 for catering at the Big Splash event and emphasised that the Trust should not be reliant on ongoing Dictionary Grant funding to host the event. She stated that granting a reduced amount this year would signal the Board's continued support while also encouraging the organisers to work towards greater financial sustainability rather than becoming dependent on Dictionary Grant funding.

W Doody concurred, stating that the organisers were doing a great job; however, they could not continue to seek funding from the Board year after year.

T Kunkel advised that TimeBank Waimakariri had applied for $500 to support the printing of promotional flyers for distribution to the wider community to promote their organisation. It was noted that they had also applied to other Boards. The application partially met the Board's criteria, as only approximately 50% of participants would be from the Rangiora–Ashley Ward.

In response to a question from W Doody, T Kunkel confirmed TimeBank Waimakariri had not applied to any other Community Boards for funding.

D Hawkins sought clarity on the membership of TimeBank Waimakariri. T Kunkel noted that no information on the group's membership had been included in the application.

In response to a question from W Doody, T Kunkel confirmed TimeBank Waimakariri had not applied to any other Community Boards for funding.

Moved: W Doody Seconded:

(e) **Approves** a grant of $500 to TimeBank Waimakariri towards printing costs for promotional pamphlets.

LAPSE

In terms of Section 22.9 of the Standing Orders, if a motion lapsed, the status quo would remain.

6.4. **Ratification of the Rangiora-Ashley Community Board's Submissions to the Waimakariri District Council and Environment Canterbury's Draft 2026-27 Annual Plans** – T Kunkel (Governance Team Leader)

T Kunkel presented the report, and there were no questions from elected members.

Moved: J Gerard Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 260415096145.

(b) **Ratifies** its submission to the Waimakariri District Council draft 2026-27 Annual Plan (Trim Ref: 260414095848).

(c) **Ratifies** its submission to Environment Canterbury's draft 2026-27 Annual Plan (Trim Ref: 260330086340).

(d) **Notes** that the Board Chairperson and/or Deputy Chairperson spoke at the Waimakariri District Council Submission Hearings to convey the Board's view in person on Thursday, 7 May 2026.

CARRIED

7. CORRESPONDENCE

Nil.

8. CHAIRPERSON'S REPORT

8.1. Chair's Diary for April 2026

Moved: J Gerard Seconded: D Hawkins

THAT the Rangiora-Ashley Community Board:

(a) **Receives** the report from the Rangiora-Ashley Community Board Chairperson (Trim: 260504108245).

carried

9. MATTERS FOR INFORMATION

9.1. Oxford-Ohoka Community Board Meeting Minutes 8 April 2026.

9.2. Woodend-Sefton Community Board Meeting Minutes 13 April 2026.

9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 20 April 2026.

9.4. Approval of the Transportation Procurement Strategy 2026 – Report to Utilities and Roading Committee Meeting 14 April 2026 – Circulates to all Boards.

9.5. New Zealand Transport Agency Procedural Audit Report March 2026 – Report to Utilities and Roading Committee Meeting 14 April 2026 – Circulates to all Boards.

9.6. May 2025 Flood Recovery Progress Update and Project Update on Infrastructure Resilience Fund for 2024/2025 and 2025/026 – Report to Utilities and Roading Committee Meeting 14 April 2026 – Circulates to all Boards.

9.7. Aquatics April Update – Report to Community and Recreation Committee Meeting 21 April 2026 – Circulates to all Boards

9.8. Libraries Update to April 2026 – Report to Community and Recreation Committee Meeting 21 April 2026 – Circulates to all Boards

Moved: D Lundy Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

(a) **Receives** the information in Items 9.1 to 9.8.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

R Brine:

- It was reported that the Southern Community Hub had engaged an architect; however, further information on fees was required. A small group had been established to prepare material for funding applications. The Rangiora Bowling Club did not appear to be interested, and the Rangiora Pipe Band remained unsure. It was noted that the group had not secured a grant from MainPower.

B McLaren:

- Attended the Church Street Market.
- Responded to a resident who had contacted her regarding significant runoff into their property following the construction of a new footpath; a service request was lodged.
- Attended the Rangiora Town Hall 100th Anniversary meeting.

- Attended the McPhail Avenue drop-in session, where residents were briefed on the Rangiora Eastern Link.
- Participated in a Local Government New Zealand (LGNZ) Zoom meeting with the National Council.
- Visited the Eco Educate workshop school holiday programme.
- Lodged a service request regarding damage on Lehmans Road.
- Attended an LGNZ Zoom session with Brad Olsen, Informetric Senior Economist.
- Attended a Citizenship Ceremony.
- Attended the Rangiora and Districts Early Records Society monthly public speaker event featuring Jim Gerard.
- Attended several ANZAC Day services across the Waimakariri District.
- Attended the LGNZ Conference in Christchurch.
- Attended the Annual Plan drop-in session in Woodend.
- Attended the Oxford A&P Show.
- Attended the Pegasus Community Centre Steering Group meeting.
- Attended the Kaiapoi South MUBA site visit.
- Attended the Annual Plan drop-in session in Pegasus.
- Served on the panel for the Parking and Traffic Bylaw Hearing.
- Attended the Kaiapoi Museum Committee meeting.
- Attended the Play, Active Recreation and Sport Project Steering Group meeting.
- Attended the Rangiora Players' latest production, Give Us a Sign, where the group expressed their appreciation for the support received from the Board through grants.

A Geeves:

- Attended the Waimakariri Access Group meeting. The Group presented its submission to the Council's Long Term Plan, with a focus on the provision of a Changing Places fully accessible toilet—potentially at Dudley Pool or as part of the Pavilion development, additional mobility parks at the Dudley Park skate park, and a review of pedestrian crossings on High Street, Rangiora, where raised plantings were creating visibility hazards for disabled people and children. They also requested the installation of four pedestrian crossings at the High Street/King Street roundabout and that developers be required to submit plans for an accessibility audit.
- Attended Council workshop with Environment Canterbury on Public Transport Futures.

W Doody:

- Attended the ANZAC Day dawn parade, Cust service and Loburn Domain service. The Cust service was extremely well run, and the Loburn War Memorial was very impressive.
- Met with the Rangiora Bowling Club regarding moving their facility; however, they were not interested.
- Met MacPhail Avenue residents who had concerns regarding the proposed increased traffic volumes in contact with staff.

K Barnett:

- Attended Council workshop with Environment Canterbury on Public Transport Futures. It included only Greater Christchurch; anything past Two Chain Road was not included.
- Congratulated North Canterbury Musicals for their stunning performance of Les Misérables.

J Gerard:

- Attended Rangiora Town Hall's 100th anniversary meeting.
- Spoke to the Rangiora Ladies Group.

- Attended Utilities and Roding Committee meeting regarding speed limits.
- Attended Rangiora Museum meeting.
- Assisted with Meals on Wheels.
- Spoke to the museum group.
- Looked at the Rangiora Bowling Club Building and discussed the possible future.
- Attended the Rangiora ANZAC Day parade. It was superb with the largest turnout he had seen.
- Attended Rangiora Museum meeting. Have assisted them in obtaining two new laptops.

J Ward:

- Attended the LGNZ Conference, which was very interesting and positive.
- Attended the 10th anniversary celebration of the No. 88 Squadron Air Cadet Unit. They had over 60 people aged 13 to 19 sign up for 2026.
- Visited the Rangiora Airfield to look at the seeding of the runway and sealing of the driveway. There was concern regarding the height of the stopbanks, and parts of the airfield were vulnerable to flooding.

J Goldsworthy:

- Held the hearing for the Parking and Traffic Bylaw.
- Noise complaints had overtaken parking complaints for service requests.
- Attended a webinar on Rebuilding Trust in Aotearoa. One in five New Zealanders believed future generations would be better off than the current. Three in four New Zealanders were unwilling or hesitant to trust those outside their families and friends.

B Robinson:

- Attended wreath laying at Rangiora War Memorial for ANZAC Day.
- Attended GreyPower meeting. Raised the potential for a non-dog park being located near the existing dog park on River Road.
- Was approached regarding Environment Canterbury's new tap on tap off bus service, which could be used instead of a gold card. Environment Canterbury would be sending ambassadors to those with gold cards to issue new cards and help with the transition.

D Hawkins:

- Attended Water Race Advisory Group meeting:
  - A Waimakariri Irrigation Ltd (WIL) member was not present and did not leave a report.
  - A member of the public suggested the ‘new pond’ was due to start construction in May 2026; however, current international events could affect the timing.
  - Another member of the public suggested the new ‘raised pond’ company did not have the required easements over water races/WIL and other private and.
  - There was also a suggestion that there was considerable opposition to the pond and its potential to affect LIM reports due to potential failure. Opposition to the pond would be considerably mitigated if LIMs were not affected.
  - Council should investigate costs for a replacement culvert in Swannanoa Road and investigate and cost possible preventative maintenance on two sections of piped water race in the Cust township.
  - Council should also investigate the easement matter.
  - Council was also investigating/reviewing the average recurrence interval, which determined LIM notification for all issues.
  - The Council and the community were part of a liaison group to help address communications and concerns associated with the pond.
  - Worried about blockages and potential flooding in Cust.

- Attended the Rangiora Dawn ANZAC Day service as well as the Loburn Domain War Memorial service. Both events were very well attended, and the community offered positive feedback.

D Lundy:

- Attended North Loburn Civil Defence Hub exercise. There was a very good turnout.
- Attended the Cust and Loburn ANZAC Day services.
- Supported the Northern A&P Association regarding improvements to Coldstream Road parking at the Council Annual Plan Hearing.

11. CONSULTATION PROJECTS

11.1. Stock Movement Bylaw 2026

https://letstalk.waimakariri.govt.nz/stock-movement-bylaw-2026

Consultation closed on Thursday, 21 May 2026.

11.2. Woodend/Pegasus Area Strategy Review

https://letstalk.waimakariri.govt.nz/woodend-pegasus-area-strategy-review

The Board noted the Consultation Projects.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 30 April 2026: $7,247.

12.2. General Landscaping Fund

Balance as at 30 April 2026: $29,290.

The Board noted the funding updates.

13. MEDIA ITEMS

Nil.

14. QUESTIONS UNDER STANDING ORDERS

Nil.

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

16. NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday 10 June 2026 in the Council Chamber.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.14PM.

CONFIRMED

Chairperson

10 June 2026

Date

Workshop (Trim: 260513114646)

- *Traffic in Rangiora – Joanne McBride (Roading and Transport Manager)*
- *Members Forum*

MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI, ON MONDAY, 18 MAY 2026, AT 5PM.

PRESENT

J Watson (Chairperson), R Keetley (Deputy Chairperson), T Bartle, H Carroll, P Redmond and S Stewart.

IN ATTENDANCE

B Cairns (arrived at 6.19pm) and S Powell (Kaiapoi-Woodend Ward Councillors).

C Brown (General Manager Community and Recreation), J Recker (Stormwater and Waterways Manager), J McBride (Roading and Transport Manager), D Young (Senior Engineering Advisor), T Stableford (Landscape Architect), G Stephens (Design and Planning Team Leader), K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

There were 11 members of the public present.

1 APOLOGIES

Moved: J Watson Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives and sustains** an apology for absence from A Campbell and an apology for lateness from B Cairns who arrived at 6.19pm.

CARRIED

2 CONFLICTS OF INTEREST

T Bartle and P Redmond declared conflicts of interest in relation to Item 6.3, noting their roles as Waimakariri District Councillors.

3 TABELING OF LATE REPORT

J Watson indicated that a late report had been submitted via a supplementary agenda, which needed to be formally received.

Moved: R Keetley Seconded: T Bartle

That the Kaiapoi-Tuahiwi Community Board:

(a) **Resolves** to receive the late report, "*Request to Approve a Change of Intersection Controls on Heywards Road and Baynons Road*".

CARRIED

4 CONFIRMATION OF MINUTES

4.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 20 April 2026

Moved: J Watson Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 20 April 2026, as a true and accurate record.

CARRIED

4.2 **Matters Arising (From Minutes)**

P Redmond queried whether any information had been obtained regarding lateral capping on Featherstone Avenue. K Rabe confirmed that she would follow up with staff and report back.

4.3 **Workshop Notes of the Kaiapoi-Tuahiwi Community Board – 20 April 2026**

Moved: J Watson Seconded: S Stewart

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** the circulated Notes of the Kaiapoi-Tuahiwi Community Board workshop, held 20 April 2026.

CARRIED

5 DEPUTATIONS AND PRESENTATIONS

5.1 **Kaipuke Kaiapoi Maritime Heritage Centre – Graham Robertson (Chairperson) and Martin Morrissey (Administration Manager)**

G Robertson explained that the Kaipuke Kaiapoi Maritime Heritage Trust had been restoring the scow *Success* on the bank of the Kaiapoi River. The original intention had been to fully restore the vessel and return it to the river for sailing; however, the project had reached a stage where the vessel required protective covering. After investigating the cost of a temporary structure, the Trust began exploring the option of constructing a permanent structure.

Following further analysis of the long-term maintenance costs associated with a wooden vessel over a period of 50 to 100 years, the Trust indicated that a permanent structure could also function as a heritage centre to house the vessel. The Trust subsequently approached Calder Stewart on a design-and-build basis, and a preliminary design concept was provided. In establishing a maritime heritage centre, an opportunity was identified to incorporate the early Māori use of the Kaiapoi River and to present a broader narrative of water-based transport.

M Morrissey noted that the overarching aim was to preserve local history and provide educational opportunities. Interest had also been expressed by local iwi regarding potential collaboration.

T Bartle queried the project budget and the Trust's proposed funding approach. G Robertson advised that the Trust was confident in its ability to deliver the project. The building had been budgeted at approximately $2 million, with additional costs yet to be determined, particularly in relation to piling requirements.

T Bartle further queried how the site had been selected. G Robertson responded that while the Trust remained open to considering alternative locations, it preferred to remain close to the centre of Kaiapoi and the river to maximise accessibility and visitor engagement.

H Carroll asked how long the Trust had been operating. G Robertson explained that the Trust had developed organically from the Trust that owned the *Tuhoe*. The current Trust comprised five trustees and was supported by a number of volunteers who assisted with working bees.

In response to a further question from H Carroll, G Robertson advised that the Trust's purpose was to protect and preserve Kaiapoi's maritime heritage. The Trust had engaged with the New Zealand Maritime Museum in Auckland and volunteers associated with the Warkworth scow. Maritime New Zealand regulations, which required fully qualified personnel on board when vessels were operating, had also influenced the decision to further investigate a heritage centre.

R Keetley asked whether the Trust had considered constructing the facility on the opposite side of the road. G Robertson clarified that this level of detail had not yet been considered. The current site was regarded as highly visible and well integrated with the river environment.

T Bartle enquired about lease options. C Brown advised that, under the Reserves Act, the maximum lease term was 33 years, although renewals could be pursued thereafter.

5.2 **Kaiapoi River Parkrun – Sheryl Johnson and Charlotte Johnson – Paris for the Weekend**

S Johnson indicated that the proposed Parkrun would likely benefit her business by attracting new visitors to Kaiapoi. It was common practice for participants at other Parkrun events to visit local cafés afterwards, which was expected to positively impact hospitality businesses across the town.

S Johnson also highlighted that the event would encourage people to come into the town centre earlier than was typically experienced on weekends.

P Redmond asked what time local businesses generally opened. C Johnson advised that *Paris for the Weekend* opened at 8:00 am, with most other cafés and businesses opening around the same time, although some opened as early as 7:00 am

5.3 **Kaiapoi River Parkrun – Kirsten Soper**

K Soper advised that she had recently moved to North Canterbury and, as a regular Parkrun participant, was enthusiastic about the potential establishment of a Parkrun in Kaiapoi. She noted that her participation had resulted in several health benefits, including improved sleep, reduced bursitis, and a lower heart rate.

Based on her experience attending multiple events, K Soper observed that the sense of community and encouragement was a key motivator for participants. Parkrun also provided opportunities for non-runners to be involved, particularly as marshals, a role often undertaken by retirees who valued the social interaction. She described Parkrun as a free, accessible, and inclusive local activity

5.4 **Kaiapoi River Parkrun – Callum Templeton**

C Templeton introduced himself as a Parkrun event organiser, noting that the proposed Kaiapoi Parkrun would be his third event. He sought landowner approval from the Board, having already obtained consent from Environment Canterbury.

He advised that typically 75–80 percent of participants were drawn from the local community. He also noted that Parkrun events tended to have a higher proportion of female participants, as they provided a safe and supportive environment in which to run. Parkrun was not intended to be a competitive race, but rather an inclusive participation event. He emphasised that he was not seeking exclusive use of the space, but rather an opportunity to deliver a community-focused initiative that would generate both economic and health benefits.

C Templeton noted that the primary challenge related to maintaining access for whitebait fishers. Parkrun guidelines required that courses not cross roadways or driveways for insurance reasons. It had been suggested that the event not operate during the 16-week whitebaiting season; however, Parkrun Australia had indicated that suspending the event for that duration would be inconsistent with the aim of providing a weekly community activity.

P Redmond queried how the start of the event would be managed on a narrow stopbank. C Templeton responded that the starting area at the Scarborough Parkrun was of a similar size and operated effectively with a staggered start, without incident. It was anticipated that the Kaiapoi event would begin with fewer than 100 participants per week and grow over time.

P Redmond also asked whether the starting point could be moved further along the stopbank, past the rowing club. C Templeton stated that the proposed location provided better visibility and accessibility, particularly for visitors unfamiliar with the area.

J Watson asked why the opposite side of the river had not been considered suitable. C Templeton explained that he aimed to replicate the Scarborough Parkrun model, which started and finished near a café. This enabled early finishers to remain engaged with the event atmosphere. He noted that the alternative location would only be viable if the boat ramp were closed each weekend. Additionally, he sought a location that could support the event's future growth

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 Proposal for a Kaiapoi River Parkrun – J Borland (Strategy and Partnerships Team Leader) and H Leslie (Greenspace Coordinator)

G MacLeod presented the report noting there were many positive benefits to Parkrun. The key contention point was the proposed closeout during the white baiting season. Parkrun Australia were not supportive of that as an option and wanted to see the event as ongoing and consistent for users. It was believed hightide would only affect minimal events during the year. There would be a review period after 12 months where white baiters and other users could convey how the event was operating to the Board.

P Redmond questioned how staff were proposing to deal with whitebaiters access. G MacLeod stated consideration would have to be given to not holding the Parkrun when it would coincide with hightide during the whitebaiting season. Whilst Parkrun had indicated they could not have any interaction with live roads the Council could not restrict access to parking for whitebaiters. Also the Council could not guarantee year round access as there were other events which may take priority such as the Kaiapoi River Carnaval.

T Bartle asked what the impact would be if the Parkrun event was very successful attracting 300 runners every week and how that would be managed. G MacLeod noted it would have to be discussed with the Parkrun team however the review after 12 months would give the opportunity to address anything that needed changing.

H Carroll queried if the Council was involved with the Pegasus parkrun. G MacLeod stated he was not as it was a long-standing park booking and was all off-road. He further noted the new Mandeville Parkrun was set up through the Mandeville Sports Committee who manage the park. The road they had to close was also a park road. C Brown highlighted Greenspace were only involved in the park booking aspect of the Pegasus Parkrun however the with proposed Kaiapoi Parkrun there were already existing users of the stopbank and therefore the conflict had to be managed. Where conflicts did not exist permission could be granted quickly. The Parkrun also had to be delayed due to Environment Canterbury completing work on the flood gate which allowed more time to investigate all concerns.

Moved: J Watson Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** Report No. 260217028703.

(b) **Notes** that Parkrun directors have spoken to the Cure Boating Club and Environment Canterbury representatives in relation to this Parkrun operating along the stop banks.

(c) **Notes** that the Parkrun directors will be asked to continue to work and liaise with the Cure Boating Club to alleviate concerns raised around parking along Raven Quay.

(d) **Approves** as the landowner representative for the Council, that Parkrun can operate along the proposed route as shown in 1.7 of this report with the following conditions:

i. There shall be an event closeout during the annual white baiting season at times.
ii. The event will have non-exclusive use of the route and must not restrict casual recreational use.
iii. The stairs to the river on Raven Quay shall not be blocked by any part of the event set up.
iv. The event organiser shall widely promote the event dates, timing and route to minimise disruption to other users.
v. The event organiser shall work with the Cure Boating Club to address their concerns and prevent any disruption to their activities by providing parking wardens or a coned off area to manage parking concerns.
vi. The event organiser shall ensure volunteers are aware of the value of and the event's requirement to ensure protection of the health of the awa / river and mahinga kai/customary food gathering areas along the route.
vii. The organisers of the event are required to remove all temporary signs, material or structures that are installed during the event following each event.
viii. Similar to all park bookings an event health and safety plan that identifies the hazards and how these will be managed is to be supplied to the Greenspace Team for approval prior to the first event commencing.
ix. That approval shall be for an initial period of 12 months, at which time a review shall be carried out.
x. Staff will advise Parkrun organisers that Council reserves the right to refuse any booking dates that clash with special events planned to take place within the Parkrun route area outlined or nearby, such as the Kaiapoi River Carnival.

(e) **Notes** that staff will report back to the Kaiapoi Tuahiwi Community Board after 12 months of the Kaiapoi Parkrun operating.

(f) **Notes** Kaiapoi River parkrun will be the first "K" parkrun for the South Island and that will provide interest for keen parkrunners who are working on their alphabet challenge.

J Watson highlighted the Parkrun app could be used to notify attendees of any closures / cancellations as the Board had to be cognisant of current users.

T Bartle stated this would be great for the community and local businesses. He understood there were issues to be worked through and if they could be worked through with minimal effect on white baiters, he would be supportive.

Amendment:

P Redmond noted that he believed it important that the Council retain the right to cancel the Parkrun if required due to a local event or if whitebaiters needed to gain access to the river. He therefore moved an amendment to the recommendation (d) i.

Moved: P Redmond Seconded: H Carroll

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** Report No. 260217028703.

(b) **Notes** that Parkrun directors have spoken to the Cure Boating Club and Environment Canterbury representatives in relation to this Parkrun operating along the stop banks.

(c) **Notes** that the Parkrun directors will be asked to continue to work and liaise with the Cure Boating Club to alleviate concerns raised around parking along Raven Quay.

(d) **Approves** as the landowner representative for the Council, that Parkrun can operate along the proposed route as shown in 1.7 of this report with the following conditions:

i. The Council may cancel access during the White Bait season to avoid a user conflict.
ii. The event will have non-exclusive use of the route and must not restrict casual recreational use.
iii. The stairs to the river on Raven Quay shall not be blocked by any part of the event set up.
iv. The event organiser shall widely promote the event dates, timing and route to minimise disruption to other users.
v. The event organiser shall work with the Cure Boating Club to address their concerns and prevent any disruption to their activities by providing parking wardens or a coned off area to manage parking concerns.
vi. The event organiser shall ensure volunteers are aware of the value of and the event's requirement to ensure protection of the health of the awa / river and mahinga kai/customary food gathering areas along the route.
vii. The organisers of the event are required to remove all temporary signs, material or structures that are installed during the event following each event.
viii. Similar to all park bookings an event health and safety plan that identifies the hazards and how these will be managed is to be supplied to the Greenspace Team for approval prior to the first event commencing.
ix. That approval shall be for an initial period of 12 months, at which time a review shall be carried out.
x. Staff will advise Parkrun organisers that Council reserves the right to refuse any booking dates that clash with special events planned to take place within the Parkrun route area outlined or nearby, such as the Kaiapoi River Carnival.

(e) **Notes** that staff will report back to the Kaiapoi Tuahiwi Community Board after 12 months of the Kaiapoi Parkrun operating.

(f) **Notes** Kaiapoi River parkrun will be the first "K" parkrun for the South Island and that will provide interest for keen parkrunners who are working on their alphabet challenge.

CARRIED

P Redmond was supportive of the Parkrun as exercise was beneficial to health and would be great for both users and local businesses. They did however need to avoid conflict in shared spaces, and this motion allowed this to happen. The Council had the right to refuse a booking date when it clashed with other events.

H Carroll concurred stating this gave clarity to who was in charge.

7.2 **Applications to the Kaiapoi-Tuahiwi Community Board's 2025/26 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe presented the report stating the application was not for the main jamboree but was for a pre-jamboree camp to be held in Oxford. This was the second pre-jamboree camp being run. They had applied to the Rangiora-Ashley Community Board for a camp in March 2026 and the Woodend-Sefton Community Board for the same camp to be held in October 2026.

P Redmond sought clarity on the criteria and groups applying multiple times in the same financial year. K Rabe clarified the group had only applied to the Rangiora-Ashley Community Board in the current financial year and therefore the application complied. There was potential that the Group would apply to the Kaiapoi-Tuahiwi Community Board for the jamboree however it would likely be in the next financial year.

S Stewart highlighted they had 33 outstanding invoices and asked if they were related to the pre-jamboree camp. K Rabe believed they related to the jamboree not the pre-camp.

Moved: J Watson Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Declines** a grant to the North Canterbury Scout Jamboree Troop.

CARRIED

J Watson felt this was a large amount of money to ask for preliminary event.

R Keetley concurred with J Watson.

P Redmond would be supporting the motion as the event was being held in Oxford which was outside the Boards area. Although some members were from within the Boards area he did not feel there was sufficient community benefit from funding this event.

P Redmond and T Bartle stepped back from the table due to the previously identified conflict of interest.

7.3 **Ratification of the Kaiapoi-Tuahiwi Community Board's submission to the Waimakariri District Council and Environment Canterbury's draft 2026-27 Annual Plans – K Rabe (Governance Advisor)**

K Rabe presented the report and there were no questions from members.

Moved: J Watson Seconded: H Carroll

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 260415096169.

(b) **Ratifies** its submission to the Waimakariri District Council's draft 2026-27 Annual Plan (Trim Ref: 260407090422).

(c) **Ratifies** its submission to Environment Canterbury's draft 2026-26 Annual Plan (Trim Ref: 260415096188).

(d) **Notes** that the Board Chairperson and/or Deputy Chairperson spoke at the Waimakariri District Council Submission Hearings to convey the Board's view in person on Thursday, 7 May 2026.

CARRIED

J Watson noted she presented the submission to the Council and highlighted Skewbridge.

P Redmond and T Bartle rejoined the table.

7.4 **Request to Approve a Change of Intersection Controls on Heywards Road and Baynons Road – N Puthupparambil (Transportation Engineer) and S Binder (Senior Transportation Engineer)**

D Young thanked the Board for accepting this urgent report as it was a topical issue regarding gravel haulage. Staff sought a safety review which raised concern regarding these two intersections. Staff's recommendation was that these intersections should have stop controls. There was also sound engineering evidence showing this would be the appropriate control. It was also hoped that these changes would assist in alleviating some concerns from local residents.

J Watson questioned what the normal process was when changing intersection controls. D Young stated over the last 50 years all intersections had been given some type of control. They could be identified by staff, board members, the public or through annual road audits completed by engineers.

S Powell sought clarity on the speed limits on these roads. D Young stated there was a 60km/h temporary speed limit on South Eyre Road and 40k/h on Baynons Road as part of the temporary traffic management plan. Regularly these roads were 100km/h. Staff were currently investigating linking all the temporary speed limits in the area for have consistency.

Moved: P Redmond Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** Report No. 260514116450.

(b) **Approves** the following intersection control changes pursuant to section 2 of the Land Transport Rule: Traffic Control Devices 2004, with effect from the date of installation of appropriate signage:

Item	Road to be Controlled	Road to Remain Uncontrolled	Type of Control to be Imposed	Type of Control to be Revoked
1	Baynons Road	Heywards Road	Stop	Give Way
2	Heywards Road	South Eyre Road	Stop	Give Way

(c) **Circulates** this report to the Oxford-Ohoka Community Board and the Utilities and Roading Committee for information.

CARRIED

P Redmond supported the motion as the report was clear and they did have to be cognisant of safety. He was pleased to hear further investigation was being given to speed reduction in the area. This was another small aspect that could help in alleviating residents' concerns.

T Bartle concurred with P Redmond's comments.

8 CORRESPONDENCE

8.1 **Kaiapoi District Historical Society Annual General Meeting Invite**

Moved: J Watson Seconded: S Stewart

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** the invite from the Kaiapoi District Historical Society (Trim: 260428103506).

CARRIED

9 CHAIRPERSON'S REPORT

9.1 Chairperson's Report for March 2026

J Watson report the following:

- Works for the Kaiapoi bridge balustrade were planned to take 12 weeks with each side taking six weeks to complete. Hazeldine Construction were pricing bird proofing and irrigation.
- The toilets that were accidentally painted over had been repainted.
- The Waimakariri Public Arts Trust were seeking more Trustees.
- The opening of the Kaiapoi Elderly Housing units would be held on 5 June 2026.

S Stewart questioned if there was an update on the Mixed-Use Business Area (MUBA) for Kaiapoi. J Watson noted the remaining areas around the town were discussed as to future projects/use. No discussion was on the site Jedd Pearce hopes to develop next to the Kaiapoi library.

Moved: J Watson Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** the report from the Kaiapoi-Tuahiwi Community Board Chairperson (Trim: 260511112723).

CARRIED

10 MATTERS REFERRED FOR INFORMATION

10.1 Oxford-Ohoka Community Board Meeting Minutes 8 April 2026.

10.2 Woodend-Sefton Community Board Meeting Minutes 13 Apri 2026.

10.3 Rangiora-Ashley Community Board Meeting Minutes 8 April 2026.

10.4 Approval of the Transportation Procurement Strategy 2026 – Report to Utilities and Roading Committee Meeting 14 April 2026 – Circulates to all Boards.

10.5 New Zealand Transport Agency Procedural Audit Report March 2026 – Report to Utilities and Roading Committee Meeting 14 April 2026 – Circulates to all Boards.

10.6 Annual Stormwater Compliance and Monitoring Reports for 2024-25 for Oxford, Woodend and Kaiapoi – Report to Utilities and Roading Committee Meeting 14 April 2026 – Circulates to the Oxford-Ohoka, Kaiapoi-Tuahiwi and Woodend-Sefton Community Boards.

10.7 May 2025 Flood Recovery Progress Update and Project Update on Infrastructure Resilience Fund for 2024/2025 and 2025/026 – Report to Utilities and Roading Committee Meeting 14 April 2026 – Circulates to all Boards.

10.8 Aquatics April Update – Report to Community and Recreation Committee Meeting 21 April 2026 – Circulates to all Boards

10.9 Libraries Update to April 2026 – Report to Community and Recreation Committee Meeting 21 April 2026 – Circulates to all Boards

Moved: J Watson Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives the information in Items 9.1 to 9.9.

CARRIED

11 MEMBERS' INFORMATION EXCHANGE

P Redmond:

- Rangiora Eastern Link drop-in session with McPhail Avenue residents. There was general support.
- Attended Pegasus Community Cuppa Annual Plan session.
- Baynons Road – attended various meetings with staff and concerned residents. Speed reduction on South Eyre Road at intersection of Heywards Road was implemented.
- The North Canterbury Sport and Recreation Trust was performing well.
- Attended the Garden City Helicopter Rescue Trust open day. Paramedic and emergency response demonstrations and air rescue helicopters and fixed wing aircraft on display.
- LGNZ Zoom with Brad Olsen – was informative.
- ANZAC Day – attended four services, spoke at Woodend and laid wreaths for Zonnebeke and the Waimakariri Passchendaele Advisory Group.
- LGNZ Conference in Rotorua was postponed until October 2026.
- Attended Road Safety Working Group meeting.
- Rangiora Airfield Advisory Group – change was yet to be implemented. There was concern regarding Environment Canterbury's secondary stopbank option.
- ENC Webinar where Brad Olsen spoke on the fuel crisis.
- Attended LGNZ Zone 5 and 6 conference in Christchurch.
- District Licencing Committee – appeal on committee decision to grant on licence at Waimak Junction was to be heard by ARLA.
- Spoke to Thai exchange students at Oxford Area School.
- Attended the Draft Annual Plan hearing submissions.
- Spoke at the Rangiora Volunteer Fire Brigade Annual General Meeting.
- Attended Big Brother Big Sister fundraiser breakfast with Kieran Read as the guest speaker.
- Emerging issues included Pegasus Golf Course sale to Wolfbrook and Simplifying Local Government.
- Attended LGNZ Rural and Provincial conference. Would be hearing about the Head Start and Back Stop simplifying local government. The DIA said they were surprised Councils were focusing on getting a proposal together in three months as it was designed for Councils who were wanting to do it now. However, Chris Bishop said the opposite and encouraged all Councils to start talking and submit high level proposals. A new government agency had been set up to deal with local government alongside other things.

T Bartle:

- Attended Parking and Traffic Bylaw Hearing.
- Gravel extraction was now underway from the Waimakariri River. Several residents were not happy about this. Still ongoing issues with dust.
- Attended Waimakariri Health Advisory Group meeting.
- LGNZ Zoon from Infometrics' Brad Olsen on the fuel crisis. There were concerns that the ripple effects of the fuel price increase had yet to fully materialise.
- Attended four ANZAC Day services.
- LGNZ Conference – LGNZ seemed to be back on track working for all the council's interest.
- Annual Plan submissions hearings, most submitters were happy with the direction the Council was moving.
- Central Government had told all Councils to organise who they want to amalgamate with or it would choose. There were three months to decided which did not provide sufficient time for public consultation.

H Carroll:

- Attended Waimakariri Access Group meeting. They were looking at how they could increase their presence with the Council.

S Stewart:

- Attended Kaiapoi Promotions Association meeting. They had just concluded their Shop Kaiapoi Promotion which received 1,350 views online. She was pleased to see they were working with Karl Howarth on upcoming events. The Annual General Meeting was planned for 17 June 2026.
- The Chairperson and Deputy Chairperson of Greypower had resigned.
- Waimakariri Biodiversity Trust – one topic for winter series was an update on that state of the Ashley/Rakahuri River. The Trust was on an advertising campaign of what the Trust does. They have had 22 landowner requests in last two months.

B Cairns:

- Met with all Promotions Associations to provide an update about the Events Plan review.
- Parking and Traffic Bylaw hearing – reviewing parking zones, residents' exemptions zones and overnight parking etc. Forty-eight formal submissions were received with the new bylaw to come into force in July 2026.
- Gravel Haulage – work had started to transport gravel from the Waimakariri and Ashley Rivers to fill the lakes of Smith Street for the Woodend Bypass.
- Community and Recreation Update – welcoming communities plan was looking to become accredited, libraries pop up mobile service trial was completed, pools were looking at offering family focused offers during school holidays, offers to encourage new people to sign up to be pool users, libraries had around 400,000 visitors per year with around 500,000 books loaned out. Recent survey had 250 people asking about the opening hours being extended, stash swaps, seed swapping area, musical instrument loans, this meant more people were using the libraries for not only books.
- Road Safety Update – variable speed signs were being installed outside schools. Kickstart motorcycle event in Kaiapoi in September 2026. AA would start their cycle light program where they gave children lights for their bikes. Sixty homes and buildings were transported to the Westcoast in the last two months, wind farm blades land into Timaru port and would be transported to Waipara.
- Rangiora Town Hall Centenary – collecting images and stories from people. These would be used for pictorial display during a weekend of tours and shows.
- Waimakariri Public Arts Trust update – Interviewing possible trustees to fill vacant spaces. Sculpture was to be created for Mainpower Stadium and a sculpture to celebrate Kippenburgers life. The Trust was updating its website and looking at additional projects i.e. decorating power boxes.
- Rating Review Working Party – reviewing how we rate on a fair, transparent basis, how rates were distributed across the district.
- Annual Plan Submissions Hearing.
- Kaiapoi RSA were holding their Annual General meeting on 12 May 2026.
- ANZAC Day services – impressive turnout across five services attended.
- LGNZ Conference – was able to visit Parekouri which had swimming pools, hydroslides along with courts for basketball, circus training etc.. This was a government infrastructure project costing taxpayers over $330million, plus the land. Te Kaha used $300million of taxpayers funds plus the land combined with the Christchurch Convention Centre. These three earthquake projects received over 1.1billion in taxpayer funding for earthquake recovery. Waimakariri received earthquake project funding of a total of $40.9million. `
- NCF playground was being constructed and members encouraged to look at it.
- Norman Kirk Park planting was completed at playground. The first football goals had also been installed where the senior women's team would play from Waimak United Football.

S Powell:

- Pegasus Community Centre – site visit to acknowledge the roof going on. Since then windows had been installed and fully closed in. Electrical first fix was underway.
- Rangiora After Hours Health Hub – site visit to show Health NZ Managers progress. On schedule for completion later this year. This was an important facility for North Canterbury to save locals from having to travel into Christchurch for afterhours healthcare.
- Sefton Hall Committee meeting – attended alongside Greenspace staff member where they spoke about next steps and how the Council could assist.

- Chaired the Creative Communities Assessment Committee meeting – this was the first round of applications for 2026. The Creative Communities Scheme in partnership with the Council supported local artists with funding for their creative projects.
- Attended ANZAC Day services at Sefton, Pegasus Dawn and Kaiapoi Dawn. All were very moving and well attended.
- Attended the LGNZ Zone 5 and 6 conference in Christchurch.
- Attended meeting with Banyons Road and surrounding residents – listened to their issues with the route gravel trucks would be transporting gravel from Waimakariri River for the Woodend Bypass. Early work and fill for quarry lakes. Issues were speed, number of trucks, noise, vibration and safety. Gravel would also be extracted from the Ashley/Rakahuri River.
- Annual plan Submissions Hearing - Council heard 24 submissions including Kaiapoi-Tuahiwi Community Board.
- Environment Canterbury – Greater Christchurch Public Transport Review – were seeking feedback on what would make metro buses and ferries work better. Need to encourage everyone to complete the survey.
- Shad been appointed to the Te Kōhaka o Tūhaitara Trust as a Council representative.

A Campbell:

- Waimakariri Health Advisory Group – heard a talk from TEND who offer free mental wellness support services for rural communities. An update from the Councils Community Team was given, they were developing an advisory group on homelessness. The Mayors Taskforce for Jobs had placed 31 young people in full time employment.

R Keetley:

- The Waimakariri Biodiversity Trust were in the process of appointing a coordinator.
- Attended Kaiapoi ANZAC Day Services.
- Attended the Kaiapoi RSA Annual General Meeting and regular monthly meeting – they would like to run a competition leading up to ANZAC Day 2027 where residents and businesses could decorate their buildings for ANZAC day.
- The Historical Society Annual General Meeting would be held on 23 May 2026.
- Murphy Park was finishing construction two weeks ahead of schedule.
- Investigating how to rejuvenate the Landmarks Committee.

12 CONSULTATION PROJECTS

12.1 Stock Movement Bylaw 2026

https://letstalk.waimakariri.govt.nz/stock-movement-bylaw-2026

Consultation closes Thursday 28 May 2026.

12.2 Woodend/Pegasus Area Strategy Review

https://letstalk.waimakariri.govt.nz/woodend-pegasus-area-strategy-review

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant

Balance as at 30 April 2026: $4,089.

13.2 General Landscaping Budget

Balance as at 30 April 2026: $0.

14 MEDIA ITEMS

Nil.

15 QUESTIONS UNDER STANDING ORDERS

Nil.

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

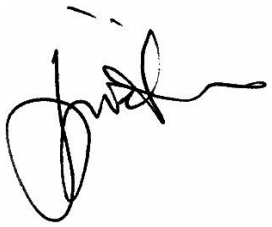
Nil.

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 5pm, Monday 22 June 2026 in the Kaikanui Room, Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 6.50PM.

CONFIRMED



_____
Chairperson

15 June 2026

_____
Date

Workshop

- *Members Forum*