

MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI, ON MONDAY, 20 APRIL 2026, AT 5PM.

PRESENT

J Watson (Chairperson), R Keetley (Deputy Chairperson), T Bartle, A Campbell, P Redmond and S Stewart.

IN ATTENDANCE

B Cairns and S Powell (Kaiapoi-Woodend Ward Councillors).

C Brown (General Manager Community and Recreation), J Recker (Stormwater and Waterways Manager), J McBride (Roading and Transport Manager), D Young (Senior Engineering Advisor), T Stableford (Landscape Architect), G Stephens (Design and Planning Team Leader), K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

There were three members of the public present.

1 APOLOGIES

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahwi Community Board:

- (a) **Receives and sustains** an apology for absence from H Carroll.

CARRIED

2 CONFLICTS OF INTEREST

T Bartle declared a conflict of interest in relation to Item 6.5, as he knew the contractor who tendered for the work.

R Keetley declared a conflict of interest for Item 6.1, as he was an employee at Environment Canterbury.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahwi Community Board – 16 March 2026

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahwi Community Board meeting, held 16 March 2026, as a true and accurate record.

CARRIED

3.2 Matters Arising (From Minutes)

There were no matters arising from the minutes.

3.3 Workshop Notes of the Kaiapoi-Tuahiwi Community Board – 16 March 2026

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the circulated Notes of the Kaiapoi-Tuahiwi Community Board workshop, held 16 March 2026.

CARRIED

4 DEPUTATIONS AND PRESENTATIONS

4.1 Pines/Kairaki Roundabout – Simon Reeves and Ron Crone

R Crone addressed the Board and advised that many residents of Pines and Kairaki Beaches had found the current roundabout difficult for larger vehicles to navigate safely and legally. He stated he did not believe it had been designed to be driven over, and that vehicles without power steering were unable to mount it. He suggested that the tar seal surrounding the roundabout could be raised to reduce the transition between the mountable edge and the road surface.

S Reeves commented that he owned a large bus which was unable to use the roundabout legally, and that he regularly had to travel around it on the wrong side. He stated that traffic volumes had increased significantly since the roundabout had been installed, particularly for larger vehicles. He suggested that the top of the roundabout be lowered, reverting it to the previous intersection arrangement with give-way signs.

R Crone further stated that the roundabout was higher than the legal minimum vehicle clearance, which he understood to be 100 mm. He advised that this caused lower vehicles to scrape the underside of the vehicle when attempting to mount the roundabout.

J Watson thanked R Crone and S Reeves for their perspectives on the issue and advised that a report relating to the roundabout would be considered later in the meeting.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

Report 6.2 “Pines Kairaki Beach Roundabout Changes” was taken at this time. The agenda order was retained in the Minutes to mitigate confusion.

6.1 Pines Beach and Kairaki Stormwater Upgrades Report – J Recker (Stormwater and Waterways Manager) and H Wilson (Project Engineer)

J Recker spoke to the report highlighting the recommended drainage improvement works intended to reduce flooding in residential areas in Pines and Kairaki Beaches during storm events. Whilst the recommendations would not mitigate all flooding risks they would reduce flooding during smaller rain events.

P Redmond asked if the recommendation in the report aligned with the recommendations in the memo attached to the report. J Recker clarified the memo outlined all possible options of which some were recommended to the Board.

Following a further question from P Redmond, J Recker confirmed staff would investigate the small waterway adjacent to the Kairaki Creek and ensure maintenance was completed if necessary.

P Redmond sought an update on Environment Canterbury's programme to raise the stopbanks. D Young advised that Environment Canterbury had two projects under way: the installation of a new floodgate to replace the existing gate on the Beach Road culvert, and associated stopbank remedial works in the immediate vicinity to address deficiencies in the Kairaki stopbanks. Council staff were working alongside Environment Canterbury, and the recommended works were expected to deliver mutual benefits across both projects.

A Campbell questioned if the proposed works would mitigate surface flooding on Featherstone Avenue. J Recker confirmed the intention was to mitigate on road flooding by formalising and creating swales.

A Campbell the asked if the stormwater collection areas would be ground soakage or connected. J Recker noted staff would have to speak with property owners before any decisions were made however they would like some positive drainage.

B Cairns sought clarity if these works would mitigate issues in relation to water inundation in sewage causing problems with toilets flushing in rain events. J Recker stated if ponding was reduced for smaller events there would be a benefit to the wastewater system.

B Cairns further questioned if the proposal included fixing gully traps. J Recker clarified the scope did not include gully trap improvements and was focused on surface flooding.

In response to a query from P Redmond, J Recker confirmed staff would investigate if works were undertaken to cap laterals along Featherstone Avenue.

P Redmond then asked what the return periods were for the May 2025 storm event. J Recker stated it was an 8.1 year occurring event. Rain events with these intensity's were occurring more frequently.

Moved: J Watson

Seconded: A Campbell

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** Report No. 260305070014.

AND

THAT the Kaiapoi -Tuahiwi Community Board recommends:

THAT the Utilities and Roding Committee:

(b) **Approves** the following proposed infrastructure upgrades within Pines Beach and Kairaki Beach:

1. Dunns Ave (North End) Stormwater Outfall Upgrades and Reticulation Improvements.
2. Kain Street and Batten Grove Corner Swale, Reticulation and Outlet Improvements.
3. Featherstone Ave (North Access Road) Low Point Drainage and Swale Improvements.
4. Featherstone Ave (North Residential Area) Open Drain Capacity and Storage Improvements.

- (c) **Notes** that the recommended upgrades are estimated to cost \$163,791.60 including a 15% construction contingency and that there is a total project budget of \$270,000.00 funded from the Pines Kairaki Stormwater Upgrades budget (102479.000.5123).
- (d) **Notes** that this project is intended to assist mitigate flooding challenges being experienced in the residential areas of Pines Beach and Kairaki Beach during storm events. Acknowledging the proposed upgrades will not remove all risk of future flooding, but will achieve some improvements in smaller to medium events.
- (e) **Notes** that Pines and Kairaki Beach Areas are subject to natural hazards such as flooding and liquefaction. This will be exacerbated in the future by sea level rise. Parts of the area were previously Red Zoned and it is challenging to maintain infrastructure and services in this area.
- (f) **Notes** that these works are programmed to be designed this financial year (2025/26), and tendered and constructed next financial year (2026/27).
- (g) **Requests** the Three Waters Manager to investigate further work be done on the gully traps to alleviate flooding in the area.

CARRIED

J Watson stated this was good timely work that needed to be completed and she hoped the proposed work would mitigate the flooding seen in the past.

A Campbell concurred, noting that residents experienced significant fear during the previous flood event and that any work to mitigate future impacts was welcomed.

P Redmond noted that this was a good report and although these works would not entirely eradicate flooding, any improvements that would decrease the flooding occurring was a step forward.

6.2 Pines Kairaki Beach Roundabout Changes – S Binder (Senior Transportation Engineer) and J McBride (Roading and Transport Manager)

J McBride spoke to the report noting in 2019 the Board considered a report on shifting the Pines Kairaki Beach Roundabout further south however the Utilities and Roading Committee decided to maintain the status quo. Further feedback from the Pines Kairaki Beaches Association was in relation to the use and height of the roundabout. A review of the Crash Analysis System (CAS) data showed there had been no reported crashes at the intersection in last 10 years, which was likely due to the low speed environment of the intersection. Staffs' consideration of the proposal to lower the height of the roundabout would result in higher speeds and increased issues with vehicles driving directly over the top of the roundabout.

P Redmond questioned what consultation had been undertaken with the Pines Kairaki Beaches Association and residents. J McBride stated a survey was undertaken in 2019 however no further consultation had been completed since then.

Following a query from J Watson, J McBride stated the previous t-intersection had a crash history and post earthquake the opportunity arose to install roundabout to address the safety issues at the intersection.

J Watson further asked if the Road Safety Audit recommendation to realign the approach from Featherstone Avenue would have to be undertaken. J McBride highlighted that Road Safety Audits look at and capture all potential risks. An assessment would then be undertaken comparing the risk of an incident occurring and the benefit of the cost of improvement. This intersection was a low speed environment and the risk of changing the roundabout to decrease inflection in comparison to the cost was not considered a benefit. She noted that whilst it would be great to have everything built to the gold standard it was not possible and not necessary from a risk perspective.

B Cairns questioned if raising the tar seal around the roundabout was a possible option. J McBride noted the roundabout at Williams Street and Charles Street had the same mountable kerb as the Pines Kairaki roundabout and were approximately 130ml high. Raising the area around the roundabout would increase the risk of vehicles driving over the top at speed.

Following a further question from B Cairns, J McBride stated 130ml was the standard height used for mountable roundabouts across the district. This allowed larger vehicles to mount the roundabout and included having no other features on the roundabout such as planting or signage.

S Powell sought clarification if any concerns had been raised by the school bus. J McBride was not aware of any recent complaints from the school bus regarding the roundabout.

T Bartle asked how the issues raised by residents could be addressed. J McBride acknowledge it was difficult to address as the roundabout operated effectively for a large number of users. Whilst raising the asphalt could be effective the balance had to be made to not raise it too much as it could create further issues. Raising the surrounds of the roundabout would also still require larger vehicles to mount the kerb with one wheel.

Moved: P Redmond

Seconded: T Bartle

That the report lies on the table pending a site meeting with the Pines Kairaki Beaches Association, local residents, Board members and staff.

CARRIED

6.3 **Request for Approval to Install Raised Safety Platform on Island Road as part of the Sterling Development – J McBride (Roading and Transport Manager) and J McSloy (Development Manager)**

J McBride presented the report and advised that the developer of the Sterling Development had requested the installation of a raised safety platform on Island Road. Through the resource consent process, a key pedestrian connection between the development and the Silverstream commercial area had been identified. Similarly, staff had received service requests from the Charles Upham Retirement Village in Rangiora for additional pedestrian crossing points. It was therefore anticipated that similar requests would be received from the Sterling Development.

J McBride further noted the proposed location differed from the previously discussed raised safety platform on Silverstream Boulevard, as Island Road was a local road rather than a collector road and was not a Metro Bus route. The construction design also differed, as there was no separate curve at the base of the ramp, which helped minimise vehicle tyre noise. Additionally, the platform was not located directly outside a residential dwelling.

In response to a query from S Powell, J McBride confirmed this would not be a formal pedestrian crossing as they required 50 pedestrians per 30 minutes to cross the road. Staff would continue to monitor the appropriateness of the raised platform.

T Bartle questioned if any communication had been carried out with the local residents given the negative response from the raised safety platform on Silverstream Boulevard previously experienced. J McBride clarified no consultation had been undertaken with residents as it was proposed through the resource consent process.

J McBride then responded to T Bartle stating the developer would be covering the costs associated with the installation.

T Bartle asked whether consideration had been given to narrowing the road and applying triangle road markings to create the impression of a raised platform. J McBride advised that road markings could only be used in conjunction with a formal pedestrian crossing and could not be applied in isolation. Staff had also considered a pedestrian refuge in the center of the road; however, this would have resulted in a loss of parking.

In response to a question from J Watson, J McBride confirmed the raised platform would be gentler than those on Silverstream Boulevard.

P Redmond asked if there had been a more recent traffic count for Island Road. J McBride stated traffic counts only occurred on most local roads every six years however it was expected that as development occurred traffic volumes would increase.

A Campbell questioned where delivery services for the retirement village would be located. J McBride confirmed The Sterling had a delivery road within the subdivision.

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** Report No. 260408092002.

AND

THAT the Kaiapoi-Tuahiwi Community Board recommends:

THAT the Utilities and Roding Committee:

(b) **Approves** the installation of a raised safety platform on Island Road, to provide a connection between the Sterling and the reserve walkway.

(c) **Notes** that the cost of installation of the raise safety platform will be funded by the Developer.

CARRIED

J Watson supported the motion as this was not a busy road and few residents would be affected. She also highlighted the increased in safety for pedestrians.

R Keetley concurred noting he did not anticipate similar problems occurring as did on Silverstream Boulevard.

6.4 **Request to Consult on Proposed Parking Restrictions at 42 Silverstream Boulevard – N Puthupparambil (Transportation Engineer) and S Binder (Senior Transportation Engineer)**

J McBride presented the report which sought approval for consultation to be undertaken on a proposed parking restriction outside the dairy located at 42 Silverstream Boulevard.

J Watson questioned if there was a conflict between businesses who required longer parking. J McBride confirmed this consultation would be undertaken with all businesses in the area. As there was still a large number of parks without time restrictions the ability for longer stay parking existed. The P15 would help facilitate turnover and had been implemented in other areas across the district.

R Keetley asked how the parks would be identified as P 15. J McBride stated there would be signage in front of the parks indicating they were P15.

P Redmond queried if the consultation would include consideration for a P120 restriction for the remaining parks. J McBride confirmed as part of the consultation they could ask a generic question regarding time restrictions for all the parks.

In response to a question from B Cairns, J McBride stated she was not aware of any proposed business or associated parking on Mitchell Lane.

Moved: P Redmond

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** Report No. 260407090446.

AND

THAT the Kaiapoi-Tuahiwi Community Board recommends:

THAT the District Planning and Regulation Committee:

- (b) **Approves** consultation being undertaken on a possible change to parking time restrictions of two parking spaces in front of the dairy at no. 42 Silverstream Boulevard to 15 minutes parking.
- (c) **Notes** that a further report would be brought back to the Community Board with the outcome of the consultation process and to allow further decision making on this matter.

CARRIED

P Redmond considered the issue to be broader than the needs of only a few businesses seeking faster parking turnover. He suggested that introducing a P120 time limit across all parking spaces may better suit the majority of businesses and reduce the need for P15 parking through increased turnover. From his previous experience a key problem was staff parking outside their own business. He was interested to see the result of the consultation.

T Bartle concurred, stating the consultation would identify what needed to be done.

6.5 **Kaipoi Town Entrance Signs – T Stableford (Landscape Architect)**

T Bartle sat back from the table due to previously identified conflict.

T Stableford spoke to the report highlighting following concern regarding the cost associated with the entrance sign therefore a revised lower cost option was produced. Staff recommend reducing the scope and installing the signs at both the Smith Street and Main North Road locations.

J Watson questioned if the wharf timbers were used would the cost associated be repeated for all signs. T Stableford confirmed it would be.

R Keetley asked if consideration had been given to using an inground concrete plinth for mounting. T Stableford stated the engineer involved in the design had recommended the sign be attached to timber post. A concrete plinth could be an option, but whatever was used needed to be frangible.

J Watson sought clarity on how options 3 and 4 could be combined. G Stephens explained the Board could choose to complete the Main North Road Entrance only or the Smith Street entrance only however with the reduced scope there was sufficient budget to complete both locations.

Following a question from R Keetley, T Stableford confirmed that the annual plants at the existing Main North Road entrance sign could be removed, and that the planting bed could be extended into the remaining grassed area and replanted with low-growing native species.

Moved: P Redmond

Seconded: S Stewart

THAT the Kaiapoi-Tuahivi Community Board:

- (a) **Receives** Report No. 260324082570.
- (b) **Approves** proceeding with the Kaiapoi Town Entrance Project with a lower cost revised sign concept. The estimated cost to implement the revised design at both entrances, along with the enhancements proposed for the existing Main North Road entrance feature is \$58,135.
- (c) **Approves** Town Entrance Sign Concept C.
- (d) **Approves** the installation of the revised Kaiapoi Town Entrance Sign in the shown location on Smith Street (*Attachment i. Proposed Entrance Sign Locations Trim: 260407090573*).
- (e) **Approves** the installation of the revised Kaiapoi Town Entrance Sign in the shown location on Main North Road (*Attachment i Proposed Entrance Sign Locations Trim: 260407090573*).
- (f) **Approves** the minor changes made to the existing entrance sign to become an entrance feature (*Attachment ii. Proposed minor changes to Main North Rd Entrance Sign Trim: 260407090641*) which should include extending the planting bed to the end of the triangular area in front of the sign, replanting with low-growing native species and to retain the lettering on the wall.
- (g) **Notes** that staff will bring a report for the Williams Street and Ohoka Road entrances when there is more certainty around planned road layouts associated with the Woodend Bypass.
- (h) **Requests** staff to arrange for the 'All Together Kaiapoi' sign to be relocated to 'Pachinia's Walkway' and for the Kaiapoi/Rotary sign to be removed.

CARRIED

A Cambell: Against

P Redmond commented the original proposal costs were confronting, however the costs associated with concept c were realistic and meant more signs could be installed in the future. He felt the blue and white sign identified best with Kaiapoi. He further commented the All Together Kaiapoi and Kaiapoi Rotary signs should be removed and if possible relocated. He suspected the lettering on the old Main North Road sign would need to be removed as the letters were crooked. He thanked staff for their work on this project noting it needed to be progressed.

S Stewart concurred with P Redmond's comments noting the blue and white sign being in the location of the All Together Kaiapoi sign was perfect. She suggested the All Together Kaiapoi sign be relocated to Patchina's Walkway to commemorate the history of Kaiapoi. She noted if the lettering on the existing sign did need to be removed it should be kept for future use elsewhere. She also supported planting the grass area on Main North Road.

R Keetley supported the motion despite it being disappointing the wharf timbers would not be used after funds were already spent towards cutting them.

J Watson supported the motion agreeing the All Together Kaiapoi sign should be retained at Patchina's Walkway. She was happy for the lettering to remain on the existing sign if they were straightened. It was disappointing the wharf timber was not being used.

A Campbell was not supportive of the motion as although not using the wharf timber had savings involved funds had already been spent preparing them.

6.6 **Kaiapoi-Tuahiwi Community Board General Landscaping Budget – T Stableford (Landscape Architect)**

T Stableford spoke to the report highlighting it was seeking allocation of the Boards General Landscaping Budget. The Board identified three projects as priorities which were improvements to Kaiapoi's Southern Entrance, the upgrade of Fuller Street Reserve and Christmas lighting in the town centre. Staff were recommending targeted native planting along Williams Street Reserve at the southern entrance which would provide landscape and biodiversity benefits while enhancing a key gateway into Kaiapoi. The Fuller Street Reserve upgrade was recommended as a practical, high-impact project that would improve seating, planting and accessibility. Whilst smaller-scale decorative lighting could be delivered through the General Landscaping Budget, larger permanent Christmas lighting would require a Long Term Plan approach. This project was therefore not recommended to be progressed but could be retained as a future priority. The Kaikanui Bridge Balustrade was also highlighted as a potential project however would be better suited for the Long Term Plan.

P Redmond sought clarity on the proposed connecting path for Fuller Street Reserve. T Stableford believed despite the narrow site there would be enough room for a path. This would also provided better accessibility to the seating planned for within the reserve.

S Stewart enquired what the planter boxes for Fuller Street would look liked. T Stableford emphasised the concept plan was only a draft and would be further developed if the project was approved to progress. She noted that as the boxes would be visible from the street it would be good to have something with colour and vibrance.

Moved: J Watson

Seconded: S Stewart

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 260324082570.
- (b) **Approves** the allocation of \$28,211 from the General Landscaping Budget for native planting along Williams Street Reserve as per the attached plan (*TRIM 260331087936*).
- (c) **Approves** the allocation of \$20,000 from the General Landscaping Budget for the upgrade of Fuller Street Reserve as per the attached plan (*TRIM 260401088936*).
- (d) **Notes** that the Kaiapoi Volleyball Net has been completed and came in at \$3,369 which is under they \$5,000 budget allocation. The remaining (\$1,631) budget is available for re-allocation.
- (e) **Notes** that this would see the full budget allocated to projects for this financial year. Any unused funds from projects including the Town Entrance Sign Project will be returned to the General Landscaping Budget for future re-allocation to other priority projects in the new financial year.
- (f) **Notes** That Christmas lights will be returned as a project priority at the completion of the current Town Entrance project and/or in the 26/27 Financial year.

CARRIED

S Stewart understood the concerns about spending money these projects would provide an opportunity for ecological and cosmetic benefits for the town. The budget had been rolled over for many years to undertake significant projects, and it could be lost if not spent.

P Redmond supported the recommendation highlighting he had been following the potential of Christmas lighting for 10 years and he was hopeful if funding remained it could be put towards that project.

6.7 **Applications to the Kaiapoi-Tuahiwi Community Board's 2025/26 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe took the report as read.

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 260316076775.
- (b) **Approves** a grant of \$190 to the Chris Ruth Centre Trust towards the purchase of a portable speaker.

CARRIED

J Watson noted she attended the opening of the mural at the Chris Ruth Centre and felt they did a fantastic job for the community.

6.8 **ANZAC Day Services 2026 – T Kunkel (Governance Team Leader)**

K Rabe took the report as read.

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 260316076898.
- (b) **Appoints** Board member(s) T Bartle and R Keetley to attend the Kaiapoi Dawn Service to be held at 6.30am on Saturday, 25 April 2026, at the Kaiapoi War Memorial at Raven Quay, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.
- (c) **Appoints** Board member(s) J Watson and A Campbell to attend the Kaiapoi Citizens' Anzac Day Service to be held at 9.45am on Saturday, 25 April 2026, at the Kaiapoi Cenotaph (Trousselot Park), and to lay a wreath.

CARRIED

7 **CORRESPONDENCE**

Nil.

8 **CHAIRPERSON'S REPORT**

8.1 **Chairperson's Report for March 2026**

- Attended a meeting with Baynons Road residents regarding the gravel haulage route.
- Attended an update on salination.
- Attended Situational Awareness Security training.
- Attended the National Council of Women Elected Members evening.
- Annual Plan submission workshop.
- The mural on the toilets outside Paris for the Weekend was accidently painted over.

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the verbal report from the Kaiapoi-Tuahiwi Community Board Chairperson

CARRIED

9 MATTERS REFERRED FOR INFORMATION

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 4 March 2026.
- 9.2 Woodend-Sefton Community Board Meeting Minutes 10 March 2026.
- 9.3 Rangiora-Ashley Community Board Meeting Minutes 11 March 2026.
- 9.4 Proposed Stock Movement Bylaw 2026 – Draft for Formal Public Consultation Request – Report to Council Meeting 3 March 2026 – Circulates to all Boards.
- 9.5 Rangiora Airfield Governance Review 2026 – Report to Council Meeting 3 March 2026 – Circulates to all Boards.
- 9.6 Health, Safety and Wellbeing Report January 2026 to February 2026 – Report to Council Meeting 3 March 2026 – Circulates to all Boards.
- 9.7 Enterprise North Canterbury's Approved Six-Month Report to Council 31 December 2025, Draft Statement of Intent for the Financial Year Beginning 1 July 2026 and ENC Actual Expenditure to 31 December 2025 – Report to Audit and Risk Meeting 17 March 2026 – Circulates to all Boards.
- 9.8 Water Services Alternative Rating Structure Review – Report to Council Meeting 31 March 2026 – Circulates to all Boards
- 9.9 Fee Waiver Terms of Reference and Grants Scheme Update – Report to Council Meeting 31 March 2026 – Circulates to all Boards
- 9.10 Storm Related Tree Damage Response – Report to Council Meeting 31 March 2026 – Circulates to all Boards
- 9.11 Council Submissions to Central Government for the Local Government Consultation Period, February 2026 – Report to Council Meeting 31 March 2026 – Circulates to all Boards
- 9.12 ANZAC Day Services 2026 – Report to Council Meeting 31 March 2026 – Circulates to all Boards
- 9.13 Adoption of the 2025-2028 Governance Statement – Report to Council Meeting 31 March 2026 – Circulates to all Boards
- 9.14 Health, Safety and Wellbeing Report February 2026 to 16 March 2026 – Report to Council Meeting 31 March 2026 – Circulates to all Boards

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) Receives the information in Items 9.1 to 9.14.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

R Keetley:

- Attended an update on salination.
- Attended the March Waimakariri Biodiversity Trust meeting.
- Attended the RSA executive meeting. The current focus was on ANZAC Day. The Annual General meeting would be held in May 2026.
- The Kaiapoi Historical Society Annual General Meeting would be held in May 2026. Access to upstairs was still on ongoing issue.

A Campbell:

- Attended the Waimakariri Access Group Training which was very beneficial. Signs blocking footpaths was a large issue for those with vision impairments as well as access to parks and greenspaces being difficult for those with mobility challenges.
- Attended the Annual Plan drop-in session in Kaiapoi.
- Attended the National Council of Women Elected Members evening.
- Attended the Waimakariri Health Advisory Group meeting. A chemist would be opening in Woodend. Social Services may approach the Board for funding towards a leaflet drop with information on the services available.

S Powell:

- Volunteer Expo at Rangiora Library – this attracted many groups with visitors. Many of the groups found new volunteers.
- Visited the new one bedroom units for the elderly in Kaiapoi. These would be available in early May 2026. They would have a shared energy system which would provide hot water and heating to a minimum temperature and was included as part of the rent. Council received some funding toward the project from the Ministry of Housing and Urban Development and the Rata Foundation.
- A business case for the Rangiora Eastern Link (REL) was submitted to NZTA for co-funding consideration as part of the Governments Nation Land Transport Programme (NLTP).
- The Mayors Taskforce for Jobs Business Breakfast saw representative finding out more about the scheme and some employers were now looking at how they could be part of this initiative.
- Representative from NZ Post answered questions around the proposed closure of local outlets and confirmed the opening of an agency at UniChem Ravenswood. Points raised with them were the rural nature of Waikuku Beach and the reliance on post boxes and the lack of public transport. Concern was also raised around the difficulty Pegasus residents faced getting across SH1 safely and the lack of service particularly for the elderly and those with mobility issues. There were no plans to install a street received in Ravenswood or Pegasus.
- Attended the opening of the Annie Currie viewing platform overlooking the Ashley Rakahuri estuary in Waikuku Beach. The Ashley Rakahuri River Care Group received a bequest from Annie Currie and with help from many people the platform was built and was proving very popular.
- North Canterbury Health Hub and After-hours build in Rangiora had reached a milestone with the roof on.
- Woodend Pegasus Area Strategy Review survey was now live on the Council website. The first of two workshops with stakeholders was held on 1 April. These workshops and the information from the survey would help develop the draft strategy.

B Cairns:

- Food Secure North Canterbury hosted two weekends of edible garden/farm visits to encourage people to learn how to grow their own food. It was popular and would be an ongoing event.
- Discussion regarding homelessness with Rangiora Retailers facilitated by Matt Docey. Talks were about those taking up residence on the main streets in town centres and the wider issue of homelessness.
- Rangiora Town Hall was celebrating its centenary, and multiple meetings were held to arrange an event to celebrate.
- The new playground at Norman Kirk Park in Kaiapoi had been reviewed following user feedback, and several elements had been adjusted accordingly. Additional signage had also been installed at Currie Park. It was noted that receiving user feedback was valuable, as it enabled the Council's Greenspace team to consider it and make improvements where appropriate.
- The Annie Currie Bird observation platform at the Waikuku estuary was opened.
- Twenty Elder Person units were currently under construction in Kaiapoi and were nearing completion.

- North Canterbury Neighbourhood Support had, after many months of consultation with its members, transitioned from an incorporated society to a charitable trust. It was noted that, in due course, the trust may seek representatives from Community Boards to join its management committee.
- Work was underway on the Events Plan, which considered how the Council provided funding for events and for the various promotions associations. The focus was on identifying opportunities for improvement and ensuring that funding was aligned with desired outcomes.
- The Kaiapoi River Festival had attracted approximately 7,000 attendees. It was anticipated that the 2027 event would be larger.
- Public open discussions on the Draft Annual Plan had experienced low attendance. To date, around 20 submissions have been received, with the submission period closing on 20 April.
- Attended a residents' meeting at the Baynons Road, where concerns were raised regarding the volume of truck movements transporting gravel for the construction of the Woodend Bypass.
- Government officials from Wellington visited the Council to receive an update on the Waimakariri Welcoming Community Plan.
- The Race Unity Poster Competition was held again this year—its fourth year—with schools participating by having students design posters based on a set theme.
- The Woodend–Pegasus Area Strategy event was well run, with a number of constructive ideas presented regarding the future development of the area. It was noted that Ravenswood had the potential to become the central hub.
- A new art gallery had opened in Kaiapoi.
- A new art education business had commenced operation in Rangiora.
- The *Schmuck* Jewellery Exhibition had opened in the Rangiora Chamber Gallery.
- The Indian community celebrated Holi, the festival of colours, in Victoria Park, Rangiora.
- The Pegasus Community Centre in Pegasus had progressed to the stage where the roof had been installed.
- Enterprise North Canterbury was hosting an online discussion with Brad Olsen on the impact of global instability and oil shocks.

S Stewart:

- Attended an update on salination.
- Attended Ashley/Rakahuri River Care Group meeting.
- Waimakariri Biodiversity Trust fund was soon to open for applications.

T Bartle:

- Residents were calling for another meeting with elected officials on Friday 24 April regarding Baynons Road.
- Was part of the Parking Bylaw Hearing Panel.

P Redmond:

- Rangiora Airfield Advisory Group Meeting:
 - Restructuring in progress to become a user group.
 - Re-seeding of the runway and taxi area.
 - Over 40,000 movements per annum, considering whether to become a certifying airfield.
- Annual Hui with Ngai Tuahuriri – good dialogue and discussions.
- Waimakariri Passchendaele Advisory Group Meeting:
 - Chaired inaugural meeting.
 - Nominated community representatives to the Council, who were approved – Neville Atkinson, Russell Keetley and Aaron Clark.
 - The Group would be meeting quarterly.

- Volunteer Expo at Rangiora Library:
 - Very well supported and good attendance.
 - One complaint from a user was that it was disruptive and not a good venue.
- Visited the former motel complex on Percival Street:
 - This had been remodelled for social housing.
 - Well run with support from local agencies.
 - Approximately 14 units.
- Pegasus Cuppa.
- Courtenay Drive elderly persons complex visit:
 - Nearing completion.
 - Chaired Property Asset Working Group.
 - Self-supporting overall.
- Mayor's Task Force for Jobs Breakfast.
- Residents meeting at Baynons Road:
 - This was in relation to gravel extraction haulage routes.
 - Ongoing with residents.
 - Mitigations proposed relating to days and hours of operation, speed limits and signage.
 - Residents were seeking an alternative route.
 - Essentially an Environment Canterbury and New Zealand Transport Agency matter.
- Environment Canterbury Drop in at Rangiora Airfield regarding stop bank improvements – several options some of which could prejudice airfield in future e.g. Daniel Smith proposal.
- Opened Annie Currie Platform at Waikuku Estuary and cut the ribbon:
 - A generous legacy from Annie funded this project.
 - Attended by her family and the Ashley Rakahuri Rivercare Group, Friends of Tuhaitara Coastal Park and local residents.
 - An ecological gem.
 - Accessible to all users.
- Oxford A&P Show.
 - Very well attended.
 - Council staff and a few elected members present to discuss the Draft Annual Plan, Get Ready, Library and recycling.
- Baynons Road was still issue. Council issued a temporary traffic management plan however it was unlikely to satisfy all.

11 CONSULTATION PROJECTS

11.1 Draft Youth Action Plan 2026-2029

<https://letstalk.waimakariri.govt.nz/draft-annual-plan-2026-27>

Consultation closes Monday 20 April 2026.

11.2 Woodend/Pegasus Area Strategy Review

<https://letstalk.waimakariri.govt.nz/woodend-pegasus-area-strategy-review>

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 March 2026: \$4,279.

12.2 General Landscaping Budget

Balance as at 31 March 2026: \$46,580.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 5pm, Monday 18 May 2026 in the Kaikanui Room, Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 6.56PM.

CONFIRMED

Chairperson

Date

Workshop

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- *General Landscaping Budget Review – Grant Stephens (Design and Planning Team Leader) 20mins*
- *Members Forum*