

# Agenda

## Woodend-Sefton Community Board

Monday 8 December 2025

5.30pm

Woodend Community Centre  
School Road  
Woodend

**Members:**

Mark Paterson (Chairperson)

Andrew Thompson (Deputy Chairperson)

Brent Cairns

Joel McLachlan

Mathew Potter

Shona Powell

Prudence Stone



WAIMAKARIRI  
DISTRICT COUNCIL

## **AGENDA CONTENTS – WOODEND-SEFTON COMMUNITY BOARD MEETING**

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**AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD  
AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY  
8 DECEMBER 2025 AT 5.30PM.**

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**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS  
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

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	<b><u>BUSINESS</u></b>	<b>PAGES</b>
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<b>3</b>	<b><u>CONFIRMATION MINUTES</u></b>	
3.1	<b><u>Minutes of the Woodend-Sefton Community Board Meeting – 10 November 2025</u></b>	8-13
	<i>RECOMMENDATION</i>	
	<b>THAT</b> the Woodend-Sefton Community Board:	
	(a) <b>Confirms</b> , as a true and accurate record, the circulated minutes of the Woodend-Sefton Community Board meeting held on 10 November 2025.	
3.2	<b><u>Matters Arising (from minutes)</u></b>	
<b>4</b>	<b><u>DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY</u></b>	
	Nil.	
<b>5</b>	<b><u>ADJOURNED BUSINESS</u></b>	
	Nil.	

## 6 REPORTS

### 6.1 Woodend Beach Recreation Facilities Master Plan – Grant Stephens (Design and Planning Team Leader)

14-41

#### *RECOMMENDATION*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** Report No. TRIM number. 251127226060.
- (b) **Approves** the Woodend Beach Recreation Facilities Master Plan (Trim: 251127226157). for implementation.
- (c) **Notes** that the development of a master plan for these recreation facilities at Woodend Beach is important to cover all three renewal projects at the site. This would ensure that the upgrades are well-integrated, future-proofed against environmental challenges such as flooding, and aligned with community needs and aspirations.
- (d) **Notes** staff have undertaken consultation with the community on the Draft Woodend Beach Recreation Facilities Master Plan (Trim: 250826157108) and feedback strongly supported the plan. Where possible, feedback and changes have been incorporated into the plan for approval.
- (e) **Notes** that there is budget within the approved Greenspace Capital Works Programme for the renewal of the carpark (\$200,000) the renewal of the play space (\$400,000) and the renewal of the toilets (\$375,150) within this financial year, a total of \$980.480.00.
- (f) **Notes** that staff have completed a detailed cost estimate for this project and confirm that the proposed plan can be delivered within the available budget.
- (g) **Notes** that community feedback shows strong interest in contributing to the development of this space. While such involvement is expected to enhance community ownership and engagement, it is anticipated to deliver only minimal cost savings.

### 6.2 Appointments to Advisory Groups and External Organisations – Thea Kunkel (Governance Team Leader)

42-47

#### *RECOMMENDATION*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250923180463.
- (b) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Waimakariri Health Advisory Group until October 2028.
- (c) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to GreyPower North Canterbury until October 2028.
- (d) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Waimakariri Access Group until October 2028.
- (e) **Approves** the appointment of ..... as the Board representative and liaison person to the Pegasus Residents Group until October 2028.
- (f) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Woodend Community Association until October 2028.
- (g) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Northern Pegasus Bay Advisory Group until October 2028.



- (h) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Woodend Community Centre Advisory Group until October 2028.
- (i) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Sefton Public Hall Society until October 2028.
- (j) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Pegasus Community Centre Steering Group until October 2028.
- (k) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Gladstone Park Advisory Group until October 2028.
- (l) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Sefton Domain Advisory Group until October 2028.
- (m) **Approves** the appointment of Board Member ..... and Board Member .....as Board representatives and liaison persons to the Canterbury Regional Council – Sefton/Ashley and Sefton River Rating District Committees.
- (n) **Approves** the appointment of Board Member .....as the Board representative and liaison person to the Coastal Rural Drainage Advisory Group until October 2028.
- (o) **Approves** the appointment of Board Member .....as the Board representative to the Hurunui District Council – Ashley Rural Water Scheme Management Committee until October 2028.

## 7 **CORRESPONDENCE**

Nil.

## 8 **CHAIRPERSON'S REPORT**

### 8.1 **Chairpersons Report for November 2025**

48

#### *RECOMMENDATION*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (Trim: 251203229915).

## 9 **MATTERS FOR INFORMATION**

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 5 November 2025.**
- 9.2. **Woodend-Sefton Community Board Meeting Minutes 10 November 2025.**
- 9.3. **Rangiora-Ashley Community Board Meeting Minutes 12 November 2025.**
- 9.4. **Kaipoi-Tuahiwi Community Board Meeting Minutes 17 November 2025.**
- 9.5. **Approval of Subdivision Contribution Programme for 2025/26 – Report to Council Meeting 4 November 2025 – Circulates to all Boards**
- 9.6. **Health, Safety and Wellbeing Report September 2025 to Current – Report to Council Meeting 4 November 2025 – Circulates to all Boards.**
- 9.7. **Annual Report and Audited Accounts for Enterprise North Canterbury for the Year Ended 30 June 2025, and Promotion of Waimakariri District Business Plan Report to June 2025 – Report to the Audit and Risk Committee Meeting 18 November 2025 – Circulates to all Boards**

- 9.8. Annual Report for Te Kōhaka o Tūhaitara Trust for the Year Ended 30 June 2025 – Report to Report to the Audit and Risk Committee Meeting 18 November 2025 – Circulates to all Boards
- 9.9. Eastern District Sewer Scheme and Oxford Sewer Scheme Annual Compliance Reports 2024/25 – Report to Utilities and Roothing Committee Meeting 25 November 2025 – Circulates to all Boards
- 9.10. Drinking Water Quality and Compliance Annual Report 2024-2025 – Report to Utilities and Roothing Committee Meeting 25 November 2025 – Circulates to all Boards
- 9.11. Midge Monitoring and Management at Wastewater Treatment Plants 2024-2025 – Report to Utilities and Roothing Committee Meeting 25 November 2025 – Circulates to the Kaiapoi-Tuahiwi and Woodend-Sefton Community Boards
- 9.12. Herbicide Update and Usage by Council and Contractors in 2024/2025 – Report to Utilities and Roothing Committee Meeting 25 November 2025 – Circulates to all Boards

*RECOMMENDATION*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.12.

**Note:**

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

**10 MEMBERS' INFORMATION EXCHANGE**

**10.1 Prudence Stone**

49-51

*The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.*

*Any written information submitted by members will be circulated via email prior to the meeting.*

**11 CONSULTATION PROJECTS**

Nil.

**12 BOARD FUNDING UPDATE**

**12.1 Board Discretionary Grant**

Balance as at 30 November 2025: \$7,455.

**12.2 General Landscaping Budget**

Balance as at 30 November 2025: \$14,640.

**13 MEDIA ITEMS**

**14 QUESTIONS UNDER STANDING ORDERS**

**15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

## **NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 9 February 2026 in the Woodend Community Centre.

### **Workshop**

- *Waikuku Beach Toilet Facilities – Julie Mason (Landscape Architect) 30mins*
- *Landscaping Budget – Grant Stephens (Design and Planning Team Leader) 20mins*
- *Members Forum*
  - *Woodend-Sefton Community Board Plan*

**MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 10 NOVEMBER 2025 AT 5.30PM.**

**PRESENT**

M Paterson (Chairperson), A Thompson (Deputy Chairperson), B Cairns, J McLachlan, M Potter, S Powell and P Stone.

**IN ATTENDANCE**

Deputy Mayor Redmond and Councillor Bartle (Kaiapoi Woodend-Ward Councillors).

K LaValley (General Manager Planning, Regulation and Environment), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

There were two members of the public present.

**1 APOLOGIES**

Nil.

**2 CONFLICTS OF INTEREST**

There were no conflicts declared.

**3 CONFIRMATION MINUTES**

**3.1 Minutes of the Woodend-Sefton Community Board Meeting – 29 October 2025**

Moved: P Stone

Seconded: J McLachlan

**THAT** the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Woodend-Sefton Community Board meeting held on 29 October 2025.

**CARRIED**

**3.2 Matters Arising (from minutes)**

There were no matters arising.

**4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY**

Nil.

**5 ADJOURNED BUSINESS**

Nil.

**6 REPORTS**

**6.1 Road Naming – B A Freeman Family Trust – S Morrow (Rates Officer Property Specialist)**

T Kunkel took the report as read.

P Stone questioned the reason why more than one proposed name was provided. T Kunkel explained that multiple options were provided to give the Board a choice. The developer submitted three possible names for consideration for the new road as part of this development. The names included:

- J. Curnick and L. Hayman, both Woodend servicemen from the First World War
- H. A. Platt, a Woodend serviceman from the Second World War

Moved: S Powell

Seconded: M Potter

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 251028204222.
- (b) **Approves** Curnick Street as the name of the new road shown as Road #1 on Trim: 251028204189.

**CARRIED**

6.2 **Application to the Woodend-Sefton Community Board's 2025/26 Discretionary Grant Fund** – T Kunkel (Governance Team Leader)

T. Kunkel presented the report, noting that an application had been received from the Noaia Trust to support the hosting of its annual market in Tuahiwi at the beginning of December 2025. It was estimated that approximately 300 people from the Waimakariri District would benefit from the event, with around 20% expected to come from the Woodend-Sefton area.

The application met the Board's Discretionary Grant Application Criteria as it was submitted by a Charitable Trust. However, the amount requested exceeded the maximum customarily granted per application. The criteria also stated that funding should be limited to projects primarily within the Board area or benefiting the area's residents. It was also noted that the Noaia Trust had applied to all Community Boards, and the Oxford-Ohoka Community Board had granted the Trust \$600.

In response to a question from P Redmond, T Kunkel advised that stalls at the market would be free for any community member. Additionally, Noaia Trust students would operate stalls selling planter boxes, furniture, and crafts produced through the Trust's programmes.

Moved: P Stone

Seconded: B Cairns

**THAT** the Woodend-Sefton Community Board:

- (c) **Receives** report No. 251001185955.
- (d) **Approves** a grant of \$750 to the Noaia Charitable Trust towards the cost of equipment hire and promotion for its Community Market to be held in Tuahiwi in early December 2025.

**LOST**

P Stone commented that Tuahiwi appeared to be the heart of the iwi community, and it was therefore logical for the Noaia Trust to host the market there.

B Cairns noted his experience attending several Noaia Trust events, including markets, and commended the Trust for the excellent work it did with its students. He explained that the Trust specialised in educating adults and young people who do not fit into traditional education programmes and hosted enjoyable community events.

A Thompson acknowledged the valuable work of the Noaia Trust but observed that only 20% of the beneficiaries were expected to come from the Woodend-Sefton area and that the market would be held in Tuahiwi, which was outside the Board's area. He therefore recommended approving a grant of only \$500.

Amendment:

Moved: A Thompson

Seconded: S Powell

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 251001185955.
- (b) **Approves** a grant of \$500 to the Noaia Charitable Trust towards the cost of equipment hire and promotion for its Community Market to be held in Tuahiwi in early December 2025.

**CARRIED**

B Cairns against

A Thompson agreed that the event should receive support, noting that Tuahiwi was adjacent to the Woodend-Sefton area. He acknowledged that iwi members within the Board area may benefit from the event and therefore supported granting some funding to the Noaia Trust.

S Powell concurred that previous markets had been well attended community events that supported young people involved in the in the Noaia Trust programmes. However, she noted that the event would be held outside the Board area and expressed that more detail on how the grant funds would be used would have been helpful.

P Redmond observed that the Noaia Trust's financial statements indicated most of its funding came from the Ministries of Social Development and Education. He suggested that charging stallholders a small fee could help subsidise the market.

In her right of reply, P Stone agreed that it was reasonable to reduce the amount of funding.

The amendment became the Substantive Motion.

**7 CORRESPONDENCE**

Nil.

**8 CHAIRPERSON'S REPORT****8.1 Chairpersons Report for October 2025**

Nil.

**9 MATTERS FOR INFORMATION**

- 9.1. Minor Amendments to the Northern Pegasus Bay Bylaw – Report to Council Meeting 2 September 2025 – Circulates to all Boards
- 9.2. Amendments to Standing Orders for Council, Committees, Sub-Committees, Joint Committees and Hearing Panels – Report to Council Meeting 2 September 2025 – Circulates to all Boards.
- 9.3. Health, Safety and Wellbeing Report July 2025 to Current – Report to Council Meeting 2 September 2025 – Circulates to all Boards
- 9.4. Proposed Amendments to Roading and Stockwater Bylaw and Policies for Consistency with District Plan Decisions – Report to Council Meeting 30 September 2025 – Circulates to all Boards
- 9.5. Council Submissions to Central Government Consultations for August and September 2025 – Report to Council Meeting 30 September 2025 – Circulates to all Boards.
- 9.6. Health, Safety and Wellbeing Report August 2025 to Current – Report to Council Meeting 30 September 2025 – Circulates to the Kaiapoi-Tuahiwi Community Board.

- 9.7. Appointment of Portfolio Holders – Report to Council Meeting 29 October 2025 – Circulates to all Boards.
- 9.8. Council Meeting Schedule November 2025 – December 2026 – Report to Council Meeting 29 October 2025 – Circulates to all Boards.
- 9.9. Approval of the Welcoming Waimakariri Plan for Public Consultation – Report to the Community and Recreation Committee Meeting 16 September 2025 – Circulates to all Boards.
- 9.10. Analysis of Youth Action Plan Early Engagement Responses – Report to Community and Recreation Committee Meeting 16 September 2025 – Circulates to all Boards.
- 9.11. Aquatics September Update – Report to Community and Recreation Committee Meeting 16 September 2025 – Circulates to all Boards.
- 9.12. Libraries Update to September 2025 – Report to Community and Recreation Committee Meeting 16 September 2025 – Circulates to all Boards.
- 9.13. Avian Botulism Management 2024/25 and a Bird Deterrent Proposal – Report to Utilities and Roading Committee Meeting 16 September 2025 – Circulates to all Boards.
- 9.14. Accountability Reporting for Waimakariri Biodiversity Trust Funding 2024/25 – Report to Utilities and Roading Committee Meeting 16 September 2025 – Circulates to all Boards.
- 9.15. May 2025 Flood Recovery Progress Update and Project Update on Infrastructure Resilience Fund for 2024/25 and 2025/26 – Report to Utilities and Roading Committee Meeting 16 September 2025 – Circulates to all Boards.

Moved: B Cairns

Seconded: P Stone

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.15.

**CARRIED**

## **10 MEMBERS' INFORMATION EXCHANGE**

### **B Cairns**

- Attended:
  - Fizz and Floods talk at the Kaiapoi Library.
  - The Trunk and Treat Event, one of several Halloween events.
  - The opening of the Boccia Courts at the MainPower Stadium.
  - A Big Brothers, Big Sisters event.
  - The Kaiapoi Community Watch Annual General Meeting – five members had served collectively 139 years of service.
  - The Pegasus Residents Group Incorporated Golf Tournament Fundraiser – The money raised would be going to fund a new community watch vehicle.
  - The Community Patrols New Zealand securing number plates to vehicles at Paws in Ravenswood
- The Woodend Garden Club celebrated its 80 years in operation. He was the guest speaker at the event.
- He judged the fashion show at The Sterling Melbourne Cup Racing Event.
- Chaired North Canterbury Neighbourhood Support monthly meeting.
- Attended community event at the Noaia Trust's in Tuahiwi – He had been assisting with fruit trees for the Trust's food forest, as well as teaching students how to grow kumara.
- Visited many of the Open Studios around the Waimakariri District, which was an Arts Canterbury event run over two weekends.
- Received a complaint from the Woodend Dairy regarding people parking longer than the time limit outside the dairy.
- Ice Cream Charlie was moving from Christchurch to Hilton Street in Kaiapoi.

## **S Powell**

- Attended:
  - A Welcoming Waimakariri Working Group meeting – consultation was now open and closed on 19 November 2025.
  - Youth Action Plan Briefing on the analysis of the responses to the Youth Action Plan early engagement survey conducted from May to July 2025. The consultation had been very successful with 1,112 young people participating in the survey and workshops, which was 11.63% of the Waimakariri District's youth population. The information collected during this early engagement process would be used to inform the development of a 2026-29 Youth Action Plan.
  - Boccia Launch at MainPower Stadium, which was an invitational tournament won by a Waimakariri local who was currently competing in an international tournament in Australia. These were the first marked Boccia courts in New Zealand. There were some good publicity of the event with Sport Canterbury videoing and conducting interviews.
- A story on the extension of Council paid surf lifesaving patrols over the coming summer season at Woodend and Pegasus Beaches as advocated for by the Board had been launched by Council. These patrols would run from 22 December 2025 to 25 January 2026 and the weekend of 31 January 2026 and 1 February 2026. At Waikuku Beach the funded patrols would be from 15 December 2025 to 6 February 2026 with additional coverage for weekends from 8 November 2025 to 15 March 2026 provided by volunteer lifeguards. Citizenship ceremony – worth attending one just to see how special it is for those attending and for their family and friends.
- New Zealand Transport Agency would be attending two Community Cuppas this week to provide an update on the Woodend Bypass to locals:
  - Ravenswood - Tuesday 11 November at 10am at St Barnabas Church.
  - Pegasus - Wednesday 12 November at 10am at Pegasus Community Centre.
- Two seats had been installed along Pegasus Boulevard, Pegasus. between Infinity Drive and SH1 last week, funded from the Board's landscaping budget.

## **11 CONSULTATION PROJECTS**

### **11.1 Allin Drive and Pegasus View Park Play Spaces**

<https://letstalk.waimakariri.govt.nz/allin-drive-and-pegasus-view-reserves>

Consultation would close on Wednesday 12 November 2025.

### **11.2 Welcoming Waimakariri**

<https://letstalk.waimakariri.govt.nz/welcoming-waimakariri>

Consultation would close on Wednesday 19 November 2025

The Board noted the consultation projects.

## **12 BOARD FUNDING UPDATE**

### **12.1 Board Discretionary Grant**

Balance as at 31 October 2025: \$7,955.

### **12.2 General Landscaping Budget**

Balance as at 31 October 2025: \$14,640.

The Board noted the funding update.



**13 MEDIA ITEMS**

Nil.

**14 QUESTIONS UNDER STANDING ORDERS**

Nil.

**15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**16 NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board was scheduled for 5.30pm, Monday 8 December 2025 in the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 5:48PM.

**CONFIRMED**

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Chairperson

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Date

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION****FILE NO and TRIM NO:** GOV26-09-06/CPR-08-028/251127226060**REPORT TO:** WOODEND - SEFTON COMMUNITY BOARD**DATE OF MEETING:** 8 December 2025**AUTHOR(S):** Grant Stephens – Greenspace Design and Planning Team Leader**SUBJECT:** Woodend Beach Recreation Facilities Master Plan**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)  
General Manager  
pp Chief Executive**1. SUMMARY**

- 1.1. The purpose of this report is to seek approval from the Woodend Sefton Community Board for the Woodend Beach Recreation Facilities Master Plan (Trim: 251127226157). This includes the Woodend Beach Domain, playground, public toilets and associated car park.
- 1.2. The Woodend Beach Domain Playground, Toilets, and Carpark have been scheduled for renewal due to aging infrastructure, safety concerns, and flooding risks since 2018. A total budget of \$980,480.00 for these renewals is allocated in the Greenspace Capital Works programme with the entrance sign project also integrated for design synergy. Staff estimate the proposed plan can be delivered within budget, including contingency and fees as per the below table.

Woodend Beach Recreation Facilities Master Plan Budgets				
		Financial Year	Budget Amount	Engineers Estimate
Carpark Renewal				
102595.000.5224	Woodend Beach Carpark Renewal	25/26	\$ 100,000	\$ 192,500
		26/27	\$ 100,000	
Play Space Renewal				
102748.000.5223	Woodend Beach Domain Play Renewal	25/26	\$ 400,000	\$ 394,500
Toilet Renewal				
102750.000.5014	Woodend Beach Domain Toilets Renewal	25/26	\$ 375,150	\$ 375,000
Woodend Beach Entrance Sign				
101054.000.5223	Woodend Sefton General Landscaping	25/26	\$ 5,330	\$ 5,000
Total			\$ 980,480	\$ 967,000

- 1.3. A key concern for the assets is the impact that surface water retention is having within the domain area. Flood modelling prompted recommendations to raise the playground, while the toilets and carpark also required upgrades. Initial concepts retained facility locations, but community feedback and a safety report led to support for relocating the playground. Budget constraints delayed progress until funding was confirmed in the 2025/26 Long-Term Plan. Staff therefore proposed a master plan including a new coastal dune play space, which offers higher ground, natural features, and reduced flood risk.
- 1.4. At the Woodend Sefton Community Board's September 2025 meeting the Board approved consultation with the wider community on the Draft Woodend Beach Recreation Facilities Master Plan (Trim: 250826157108). This included a design for the car park, toilets and play space renewals as well as associated amenity features within the reserve. Staff have since carried out this consultation with the community and are bringing a revised Woodend Beach Recreation Facilities Master Plan (attachment i) back to the Board for consideration of approval.

- 1.5. Community consultation on the Woodend Beach Recreation Facilities Master Plan ran for three weeks, ending October 8, with engagement through flyers, the Council website, and social media. The Lets Talk platform received 63 visits and 27 responses, with 92.6% supporting the plan and many noting its creative design. Two opposed the plan, preferring funds be spent on essential services like reticulated water, while others emphasized the project's importance for the community. The feedback is shown in Attachment ii.
- 1.6. As part of the engagement process, staff ensured that interested groups and organisations were informed by sharing links with Board members and local community group social media pages. In addition, staff met directly with The Te Kōhaka o Tūhaitara Trust, Woodend Beach Campsite managers, and the Waimakariri Access Group, incorporating their feedback into the proposed master plan.

Attachments:

- i. Woodend Beach Recreation Facilities Master Plan (Trim: 251127226157)
- ii. Survey Response Report (Trim: 251127226094)
- iii. Woodend Beach Existing Situation Photos (Trim: 251128226900)

## 2. **RECOMMENDATION**

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** Report No. TRIM number. 251127226060.
- (b) **Approves** the Woodend Beach Recreation Facilities Master Plan (Trim: 251127226157). for implementation.
- (c) **Notes** that the development of a master plan for these recreation facilities at Woodend Beach is important to cover all three renewal projects at the site. This would ensure that the upgrades are well-integrated, future-proofed against environmental challenges such as flooding, and aligned with community needs and aspirations.
- (d) **Notes** staff have undertaken consultation with the community on the Draft Woodend Beach Recreation Facilities Master Plan (Trim: 250826157108) and feedback strongly supported the plan. Where possible, feedback and changes have been incorporated into the plan for approval.
- (e) **Notes** that there is budget within the approved Greenspace Capital Works Programme for the renewal of the carpark (\$200,000) the renewal of the play space (\$400,000) and the renewal of the toilets (\$375,150) within this financial year, a total of \$980.480.00.
- (f) **Notes** that staff have completed a detailed cost estimate for this project and confirm that the proposed plan can be delivered within the available budget.
- (g) **Notes** that community feedback shows strong interest in contributing to the development of this space. While such involvement is expected to enhance community ownership and engagement, it is anticipated to deliver only minimal cost savings.

## 3. **BACKGROUND**

- 3.1. The Woodend Beach Domain playground and toilets were scheduled for renewal in the 2023/24 Long-Term Plan due to aging equipment, safety concerns, and poor condition. Investigations since 2018 highlighted flooding risks at the current playground site, with modelling showing potential flood depths up to 1.5 m. Staff recommended raising any new playground by at least 0.5 m and noted the car park also requires renewal. The attached Woodend Beach Existing Situation Photos (attachment iii) provides images of the existing area to support the Board in understanding the current situation and the proposed options.

- 3.2. Initial concepts proposed upgrades in the existing locations, but community feedback was mixed, and a safety report confirmed significant deterioration of the playground. In 2022, the Board supported relocating the playground closer to the Te Kōhaka o Tūhaitara Trust building, but budget constraints delayed progress until funding was confirmed in the 2024–34 Long-Term Plan. Renewals for the playground, toilets, and car park are now programmed for 2025/26.
- 3.3. Following budget confirmation, staff began developing a master plan and presented several location options, including a new concept for a coastal dune play space along the beach access path. This option would avoid flooding risks, retain the toilets in their current position, and create a distinctive, environmentally sensitive attraction. The Board supported this idea and requested staff investigate this option further.
- 3.4. After the Board approved further investigation of the dune option, staff engaged with Te Kōhaka o Tūhaitara Trust and the Rūnanga to confirm site suitability and cultural considerations. Both were supportive, and a Cultural Design & Narratives Advisor was appointed to guide the process. Staff developed a master plan covering the play space, car park, and toilets, incorporating cultural input. The design was endorsed by the advisor for progression to the Board, with cultural elements embedded in the detail and opportunities for artistic inclusion identified for future stages.
- 3.5. At its September 2025 meeting the Woodend Sefton Community Board approved consultation with the wider community on the Draft Woodend Beach Recreation Facilities Master Plan. This included a design for the car park, toilets and play space renewals as well as associated amenity features within the reserve. Staff have since engaged with the community and are bringing a revised Master Plan back to the Board for consideration.
- 3.6. As a separate initiative from the Master Plan, the Board has been developing an entrance sign for the Woodend Beach community, allocating \$5,330 from their General Landscaping Budget. The sign has been partially designed through community consultation but requires further input from the Rūnanga. Following recommendation from the Rununga appointed Agency Whitiara, the Board have previously approved incorporating this project into the Woodend Beach Development Project with final design refinement to occur during the detailed design phase in collaboration with the Rūnanga-appointed artist. This will ensure alignment with the aesthetics of the broader Woodend Beach project.

#### **4. ISSUES AND OPTIONS**

- 4.1. Engagement was undertaken with the local community for a period of three weeks ending on the 8<sup>th</sup> of October. Lets Talk flyers were distributed to the Woodend Beach residents and information was included on the Council's website and social media pages. There were 63 visitors to the Lets Talk platform with 27 respondents providing feedback. Of these respondents 92.6% were in support of the Woodend Beach Recreation Facilities Master Plan. Ten people commented that the plan looks great/amazing while others complimented on the creative and innovative design. Two people requested to keep the old play space however both were in support of the plan and as discussed above and in previous reports, this is not an option for consideration.
- 4.2. Two respondents (7.4%) did not support the plan, both citing a preference that any Council money is spent on providing services like reticulated water to the community over expenditure on playground renewals. In contrast, three respondents commented that they felt that this was a well needed project for the community to progress. Staff have reviewed the feedback and attached a report containing all raw comments.

4.3. The key points have been summarised in the table below, along with staff responses.

PLAYGROUND IMPROVEMENTS		
QTY	FEEDBACK/RESPONSE	STAFF COMMENT
3	Keep it challenging and unique. Eg items like a climbing wall, wooden chain ramp etc	Items of different levels of challenge for different abilities and ages are included in the plan. This includes swings and play panels/where suitable for younger ages and items of adventure such as the tube slide, stepping logs, flying fox and a chain ramp for older ages.
1	Activities for younger babies (slides/baby swings)	
1	Separate playground for 0-4 yr olds	We typically do not separate off play equipment by age group however the lower area is by nature more suited to younger age groups.
1	Accessible to all children	While not all elements are full accessible to wheelchair users, a range of accessible items have been included in the areas easily accessible. This gets challenging the further into the dune system.
1	Someone in a wheelchair can get to the top of the fort	
1	Concern about the play space with public walkway through middle - path is very busy and impacts from different users/age groups etc	This may become a busy space at times of the year but there are two very wide pathways to the beach so staff believe there is sufficient space for both activities.
1	Flying foxes are fun but very common	These are popular items which are suited to the topography and add a sense of perceived risk within the forest. This is still included in the plan.
1	Pleased to see flying fox	
1	Musical play equipment like the garden of Tane in Akaroa	Three elements of musical play are incorporated into the plan.
1	Keep play space natural colours/tones	While the colour scheme will be mostly muted/natural tones, pops of colour will provide navigation and interest for children.
OTHER RECREATION ASSETS		
QTY	FEEDBACK/RESPONSE	STAFF COMMENT
5	Splashpad/Paddling Pool/Water Play	The request for a pool has been passed on to the Aquatics team. There is insufficient budget to include water play at this point especially given the only water source available is currently piped from the Woodend Beach Campsite to the toilets
4	Pump Track	While there insufficient budget at this stage, a location has been earmarked on the plan for this should future funding become available. This could then proceed without requiring the need to return for approval to the Board.
1	MTB/Walking tracks like at Bottle Lake Forest	A network of trails already exists in the Te Kōhaka o Tūhaitara Trust land - adding to these is outside of the scope of this project.
1	Basketball court	There is insufficient budget for a basketball court without removing other assets from the existing plan.
1	Turn old playground into a bike park or similar	This area is being abandoned for physical assets due to its flood prone nature. Staff understand that the Trust may be interested into converting this space into a biota node/educational area in the future.
1	Football goal or other play feature in wider reserve	While this area can be used as an informal kick a ball around space, the topography is uneven with obstacles such as trees etc so a football/sports goal has not been included

AMENITY ASSETS		
QTY	FEEDBACK/RESPONSE	STAFF COMMENT
3	Shared areas/ picnic tables and a bbq	An additional accessible picnic table has been included in the plan. There is insufficient budget for a BBQ and the required associated services.
2	Drinking Fountain	A drinking fountain will be included on the outside of the public toilets as part of that renewal.
2	Bike stands	Bike stands have been included close to the toilets/entrance to the beach/play space
1	Shelter belt for families/picnic tables etc	There are a range of different shelter levels in this reserve, so no shelter belt has been included.
1	Fruit trees/community garden	There is current work being undertaken to identify a local area for a food forest/community garden closer to the community. This has therefore not been included in the Master Plan at this stage.
TREES/FORESTRY AREA		
QTY	FEEDBACK/RESPONSE	STAFF COMMENT
1	Will there be a clean-up of the logging between Woodend Beach and Pines	Not relevant to this project and has been passed on to the Te Kōhaka o Tūhaitara Trust
1	Need to manicure the pine trees at entrance	Work is included in this project to remove dangerous trees and prune limbs etc
DOGS/ANIMAL CONTROL		
QTY	FEEDBACK/RESPONSE	STAFF COMMENT
1	Consider dog access to the beach	Staff acknowledge the concern regarding the busy public walkway through the play space and the potential impacts from dogs and mixed age groups. Dogs are required to be on a leash at all times in this area and to manage expectations and reduce risk, clear signage will be installed to remind users of leash requirements and appropriate behaviour within the reserve.
1	Sign for dog walkers	
1	Concern about the play space with public walkway through middle - path is very busy and impacts from dogs, different age groups etc	
1	Dog Drinking Bowl	Water will be available at the toilet for use by dog owners however no actual water bowl has been provided.
TOILETS/CHANGING AREA		
QTY	FEEDBACK/RESPONSE	STAFF COMMENT
1	Handrails in toilets	These will be included as part of the accessibility requirements
1	Baby change in toilets and an outdoor shower	Already included within the plan
OTHER FEEDBACK		
QTY	FEEDBACK/RESPONSE	STAFF COMMENT
1	Hold annual events like teddy bears picnic, cherry blossoms party, easter egg hunt or Diwali festival	Outside of scope of project but will be passed on to the Greenspace Strategy and Partnerships Team for their reference.
1	Consult with ECan to get buses to Woodend Beach	Outside of the scope of this project.
1	Consult with Rūnanga	The Rūnanga have been consulted and have allocated a Cultural Advisor to support the development of the design

#### 4.4. **Woodend Beach Campsite Consultation**

- 4.5. As part of the consultation, Staff met onsite with the current managers of the Woodend Beach Campsite. Their main concern was that on the plan, the Tuhaitara Coastal Walkway was shown traveling through the campsite and the design intentionally sent users in this direction. Instead, this section of path through the camp is no longer part of the walkway and heads west up Woodend Beach Road before heading north just west of Ferry Road and along the western boundary of the camp. The plan has therefore been altered so that path users heading north arrive at the car park and are directed either east to the beach or west to continue along the path. This also means that they are no longer crossing the road at this point.
- 4.6. They expressed a desire to build a deer fence along the boundary between the car park and the campsite to prevent un-authorised access by non-campers. This request is being managed by the WDC Property Team and is outside the scope of this project. It was noted that earlier in the year, several pine trees in this area had been removed and it is proposed that these will be planted in native vegetation utilizing funding from the Natural Environment Strategy. These will be planted by the trust and watered by the campsite managers. This is therefore shown on the master plan.
- 4.7. There was some concern raised that the play space within the dunes will increase the number of people accessing the services (eg toilets) within the campsite. Staff have considered this and as the toilets within the reserve are being renewed at the same time, believe that it is unlikely that this will continue to occur. It is more likely that camp visitors will access and utilize the play space as it is on their main route to the beach which will increase the use of the space. Way finding will direct playground users to the renewed public toilets as well, further mitigating this concern.

#### 4.8. **Te Kōhaka o Tūhaitara Trust Consultation**

- 4.9. Staff also met with the Te Kōhaka o Tūhaitara Trust to talk through the plans and they raised the issue regarding the path alignment not going through the campsite. The Trust supported the idea to instead indicate a location for a future pathway from their trust building west that would link up with the existing track at Ferry Road. While this isn't currently funded, it is part of their vision and would be an important part of the recreation linkage.
- 4.10. Staff talked through the plans for the play space which were supported by the trust as a design noting that things will develop as the site progresses. However, concern was raised about the safety of encouraging use of this space for recreation due to the increased risk of Fire. It was noted especially that youth might sit on the play space smoking and one smoke in the pine needles and the whole thing would be up in flames. Staff acknowledge that there is a potentially higher risk of this although studies would suggest that youth are more likely to be vaping today in a play space than smoking. This is already a highly used space by people walking through to the beach so it is unverified as to what (if any) additional risk is being added.
- 4.11. What was clear was that the importance of understanding any implications should this occur – notably regarding public liability and the ability to claim insurance. This was of particular importance if the fire spreads to other people's land or through the forest. Staff have engaged with the Property Team and this is currently sitting with our insurance broker for comment. At the time of writing, we have not received a response; however, we expect to have this before the Board meeting and will provide a verbal update when presenting the report.

- 4.12. It was noted at the trust that some people were wanting a BMX track, pump track or other recreation assets. The question was posed, is there an ability to use the area of current play space for this purpose. Staff noted that we are specifically moving from this area due to the water logged/flood prone nature of that space so the intention wouldn't be to add new assets there. There is no budget available for a BMX or recreational track within the Long-Term Plan. Instead, it was agreed that this area and the bark surfacing could be adapted in the future into a biota node/educational area with planting and potentially some natural play (logs etc) by the trust. A space for a BMX or recreational track was identified on the plan noting that this requires a future funding source.
- 4.13. The Trust would like to see the parking area outside their building formalized into hardstand from the current grass primarily for car parking. This is a provisional item in the plan and is budget dependent. This would add all weather car parks primarily for the Trust.
- 4.14. Finally, it was raised that a number of people come to the beach in campers or larger vehicles and could they turn around/ park anywhere with the current proposed layout. It was noted that while freedom camping here wasn't something they wanted to actively encourage, people do access the beach and turn up in larger vehicles and would need somewhere to park. Staff have therefore included three larger vehicle bays and signage to inform visitors of the rules around freedom camping.
- 4.15. **Waimakariri Accessibility Group Consultation**
- 4.16. Staff attended the September 2025 Accessibility Group meeting and presented the proposed Master Plan seeking feedback from the group. The group liked the plan and especially supported the provision and location of the accessible parking spaces and the improved pedestrian pathways and work to make the toilets accessible. A request was made for an accessible picnic table in the wider reserve which is included within the plan.
- 4.17. Regarding the play space, there was understanding that due to the topography of the site, not all areas would be accessible for everyone, however appreciation was noted that the two main spaces (lower play area and information zone) were wheelchair accessible. It was noted that while the information zone is wheelchair accessible, it does require a journey up an accessible pathway. They therefore requested that the interactive panels be spread between the two places. This has been adapted in the proposed Master Plan.
- 4.18. As part of the consultation, staff sought expressions of interest from the community to be involved in projects to further develop the site. These could include groups such as Menz Sheds building item like the Whare Play area or locals who want to create navigation markers or other fun aspects such as fairy houses which would further increase the play value within the site. Eight respondents indicated their interest with suggestions ranging from helping at planting days, clean up days, kids events, and one offering an apprentice for a day or so of labour. Staff have collected their contact information and will keep them informed as we progress of opportunities to support the project. It should be noted that this would not likely save cost, rather it is intended to involve the community in the development of the spaces which has benefit in their sense of ownership/pride of the area.

#### **Woodend Beach Recreation Facilities Master Plan**

- 4.19. The proposed Master Plan (Attachment i) consists of three separate projects, the carpark renewal, playspace renewal and toilet renewal. Each are discussed in detail below.



#### 4.20. **Car Park Renewal**

- 4.21. This project would see the carpark leveled and resurfaced to support better water runoff as well as being reconfigured for easier navigation. The layout has been simplified with a single lane rather than the current lane with an in/out park to the side and then a second car park at the eastern end. The site included in this renewal is demarked on the plan with a white line to the east of the Te Kōhaka o Tūhaitara Trust Building. At this point the lane travels directly ahead with vehicle entrances created to the north and south for maintenance/access to the Woodend Beach Campsite and the Tutaepatu Coastal Walkway. The main central lane travels through two gardens which create an intentional entranceway and will include a sculptural entrance feature. The Tutaepatu Coastal Walkway is formalised with a change in material and signage at this point will welcome them to the Beach and point them West up Woodend Beach Road should they want to continue up the path. This is planned to be a concrete pathway with cultural designs acid etched into the surface welcoming visitors to the site.
- 4.22. From this point, the car park is a basic two-way system with parks on both sides and space for a turnaround area at the eastern end. Gritted paths are planned on both sides to provide safe pedestrian access through the site to the toilets and the beach access track, and four accessible car parks have been identified which is in line with the Recreation Aotearoa guidelines on accessibility in public recreations spaces. As discussed above, three larger vehicle bays are also included for motorhome visitors etc. Much of the existing bollard and wire fencing can be retained however in places this will need to be realigned.
- 4.23. By shifting to a one lane model, there is additional space created to the south of the main carpark area which can be utilised for stormwater management. The plan includes raising the northern levels of the carpark by 200mm to create an appropriate fall across the site to the south. This existing soakage pit will be expanded and planted which will then have better capacity to take this stormwater. Soakage gardens will also be created through the carpark and include native gardens and some tree species.

#### 4.24. **Toilet Renewal**

- 4.25. The existing toilet block is at the end of its life and poses safety risks due to poor visibility, low accessibility and layout. The new block is proposed to remain in its current location to connect with existing services but will be reoriented to face the car park for better surveillance. The new design follows Council's standard: four individual unisex stalls, each fully accessible and including a bench for changing. This approach removes entrapment risks and improves safety. Accessible pathways will link the toilets to the car park and play space, and an external shower will be provided for beach users. Communal changing rooms were considered but not recommended due to privacy and safety concerns.
- 4.26. As part of the investigation process, staff were made aware that the water for the toilets is currently fed by a pipe running from the well within the Woodend Beach Campsite. This water source has some challenges and Councils' Water Services Team are currently looking at options for addressing this. Options for this include actions at the well head within the campsite as well as investigating the feasibility of bringing reticulated water to the campsite (and thus potentially also available for the toilets and wider community). At this point, this work has not been completed, and an outcome is likely not going to be in place within the next 12-18months so the toilet will remain attached to the existing services. While the asset is being connected to the existing water pipe now, the building will be constructed with infrastructure to enable future integration with a reticulated water supply.

#### 4.27. **Play Space Renewal**

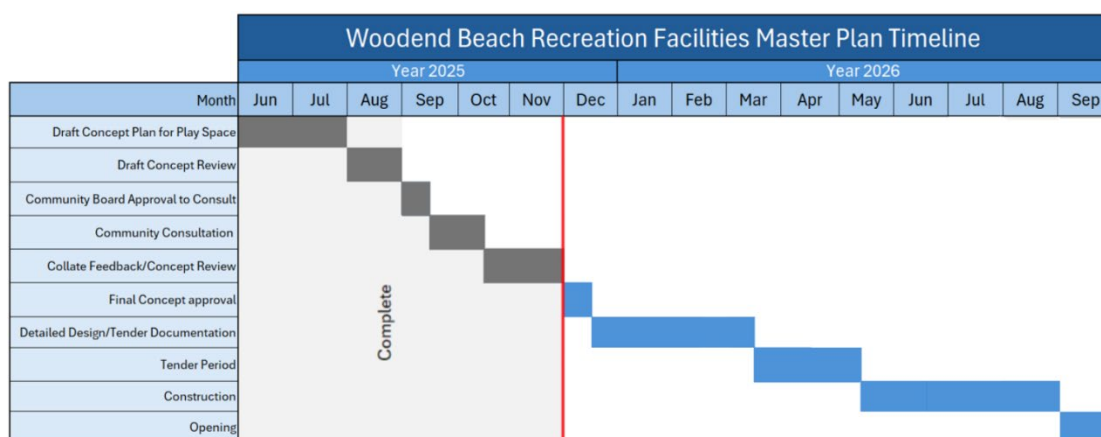
- 4.28. As noted, the existing play space at Woodend Beach is at the end of its useful life and is in a location deemed not appropriate for renewal due to flooding/drainage issues. Instead, this design focuses on relocating the play space into the higher and more free draining area within the dune space. This has the benefit of introducing play along the path to the beach for those visiting and being more centralised/closer to the toilets/car park.

- 4.29. Staff have approached this design with the following philosophy for this space; *The dunes become a play space of stories and discovery; guiding beachgoers through a landscape alive with adventure, living culture, and ecological wonder.*
- 4.30. While more traditional play elements have been included in the design, the space is highly focused on providing opportunities for natural play and to create a sense of invitation to explore the wider space. In short, the intent is that visitors to the beach will have fun and adventure during their journey through the dunes and stop and enjoy some fun in this space.
- 4.31. The design combines traditional and natural play elements to create an inviting, exploratory experience along the beach access track. Features include balance and nature-based play along the path, a basket swing, toddler swings (including an expression swing), and a central *whare play* area with small playhouses for imaginative play. The design uses the site's natural topography for a large tube slide, stepping logs, and boulders, with an accessible information zone offering panels, games, and an exploration table. A flying fox extends north from this zone to draw visitors further into the space. The wider area includes two forts for interactive games, musical elements, and palisade fencing for cultural expression and pathway definition. Informal and new paths will be marked for navigation while maintaining a natural feel.
- 4.32. As noted above, there was positive feedback regarding this proposal and while some suggestions were made for the play space, much of this centred around ensuring the play space was accessible, inclusive and created challenge for all ages. As noted above, some of the interactive panels have been redistributed within the site to improve accessibility and there are elements of challenge and imagination for all age groups. A rope climber has been incorporated into the plan for increased challenge and while not able to be shown specifically in the plan, it is anticipated that the tree work will include felling of selected trees and some of these will be left on site to encourage natural play. This provides an opportunity for local artists to create some artistic impression within the site by carving the remaining stumps/logs.
- 4.33. As part of this process, staff have worked with the Cultural Advisor to identify opportunities for specific cultural artwork in the developed design stage. Currently these are as follows:
- Welcome to Woodend Beach Sign (separate project incorporated into this process)
  - Entrance Feature and Tutaepatu Coastal Walkway Path Surface
  - Toilet Cladding
  - Navigation markers
- 4.34. Other cultural expressions will be incorporated naturally into the wider design such as through the Whare Play which will be designed to look like the local whare as pictured below with the crossing front beam. The palisade fencing will reflect Pa embankments and the information zone will include a panel describing the history of the site and what food sources were available. The use of natural play elements such as stepping logs also reflects past Takaro play where balance was naturally improved to strengthen the ability of warriors to fight on uneven terrain.
- 4.35. Once the Master Plan has been approved, staff will work with the Cultural Advisor to identify and engage a local cultural artist to provide the designs for these aspects as part of an overall package. These will be provided back to the Board in an update report to the February or March Community Board for the Boards reference. Incorporated into this will be the developed design of the Woodend Beach Entrance Sign to create a cohesive package of design for the site.



#### 4.36. Next Steps

- 4.37. Now that community engagement has been completed and the Master plan adapted and finalised based on this feedback, staff are seeking approval from the Community Board of the final plan and to carry out implementation of this plan. As noted above, this plan was overwhelmingly supported by the community and where possible, suggestions have been incorporated into the plan
- 4.38. Staff have considered the previously provided the timeline and while we are currently on track (seeking Board approval of the plan in December 2025) are aware that this timeline was based on an uninterrupted process and is incredibly tight. While we were projecting completion within this financial year, this was also at risk of external delays which could impact our ability to meet the proposed timeline such as lead times for equipment and the capacity of professional services over the Christmas period. Staff have therefore updated the timeline below with completion now scheduled for August/September 2026.



The Board have the following options available to proceed;

- 4.39. **Option 1:** The Board approves the Master Plan for implementation with no changes. As discussed above, this plan has been created alongside the community, has been supported through engagement and changes included where practical. The plan resolves the main issues identified on site and can be accomplished with the budget available. Staff recommend this option.
- 4.40. **Option 2:** The Board request additional changes to the plan before approving the plan. This option remains a viable and supported pathway and minor changes with limited impact on site or cost can likely be accommodated without needing to return to the Board. Significant changes, however, would require further staff review and a return to the Board in the new year. This would cause a large delay within an already tight timeline and would mean that the play space cannot be completed within this financial year.
- 4.41. **Option 3:** The Board chooses not to approve the Master Plan. Staff have been working with the Board and local community to seek funding, scope, design and consult on a plan since 2018. While early plans were in part rejected by the local community, the feedback on this plan was strongly supported by the community and associated stakeholders. As noted above. Not approving the plan would significantly delay the project and prevent completion within this financial year. Staff therefore do not recommend this option.

### **Implications for Community Wellbeing**

- 4.42. There are implications on community wellbeing by the issues and options that are the subject matter of this report. There is a positive benefit to local children from play spaces in the community. Play is an important part of a child's development as it builds imagination and creativity, fosters cognitive growth (for healthy brain development), delivers well-being benefits (can help reduce anxiety and boost joy and self-esteem), improve literacy (socialising and by observing others), encourages greater independence, and promotes physical fitness. The current play space is in poor condition, is in need of replacement and is in a site which is prone to flooding leading to poor community outcomes. The replacement and relocation of this play space (and toilets) to become more useable allows a functional, inviting, and safe space for parents and caregivers in the community to utilise.
- 4.43. The Management Team has reviewed this report and support the recommendations.

## **5. COMMUNITY VIEWS**

### **5.1. Mana whenua**

- 5.2. Te Ngāi Tūāhuriri hapū are affected by or have an interest in the subject matter of this report. As noted above, the Rūnanga have instructed staff to work with their consultancy Whitiara on this project and a Cultural Design & Narratives Advisor has been nominated to engage with staff directly. Staff have presented this plan to this Advisor who has endorsed it in its current form noting that there is opportunity provided during the detailed design phase for more specific cultural artwork to be incorporated.

### **5.3. Groups and Organisations**

- 5.4. There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. As part of the engagement process, links were sent to Board members and local community group social media pages to ensure groups had an opportunity to know about and provide feedback. Staff also met in person with The Te Kōhaka o Tūhaitara Trust, Woodend Beach Campsite managers and the Waimakariri Access Group with their feedback noted above and incorporated into the proposed master plan.

### **5.5. Wider Community**

- 5.6. The wider community is likely to be affected by, or to have an interest in the subject matter of this report. The proposed relocation and renewal of the play space and its amenities are significant, as they will influence both its success and long-term use. Have engaged with the wider community and included the feedback above. As noted, the plan was strongly supported by the community and where possible feedback has been incorporated into the plan. Staff are therefore seeking approval of the final plan to proceed with implementation so that this can be built and enjoyed by the community.

## **6. OTHER IMPLICATIONS AND RISK MANAGEMENT**

### **6.1. Financial Implications**

- 6.2. There are financial implications of the decisions sought by this report. This report recommends that the Board approves the Woodend Beach Recreation Facilities Master Plan with staff undertaking implementation of this plan within this financial year.
- 6.3. Budget is included in the approved Greenspace Capital Works programs for the carpark renewal, toilet renewal and play space renewal for this financial year and the Board have also agreed to staff incorporating the Woodend Beach Entrance Sign project into this project also due to the opportunities for synergy between these two projects at Woodend Beach. Staff have undertaken a cost estimate for this work and including a 15% contingency as well as professional fees believe that the proposed plan can be achieved within the available budget. It must be noted though that with a project such as this where there are many different variables at place, it is difficult to quantify costs hence the 15% contingency. The table below outlines the budget available for this project alongside the cost estimates;

Woodend Beach Recreation Facilities Master Plan Budgets				
		Financial Year	Budget Amount	Engineers Estimate
Carpark Renewal				
102595.000.5224	Woodend Beach Carpark Renewal	25/26	\$ 100,000	\$ 192,500
		26/27	\$ 100,000	
Play Space Renewal				
102748.000.5223	Woodend Beach Domain Play Renewal	25/26	\$ 400,000	\$ 394,500
Toilet Renewal				
102750.000.5014	Woodend Beach Domain Toilets Renewal	25/26	\$ 375,150	\$ 375,000
Woodend Beach Entrance Sign				
101054.000.5223	Woodend Sefton General Landscaping	25/26	\$ 5,330	\$ 5,000
Total			\$ 980,480	\$ 967,000

- 6.4. This renewal project will significantly reduce ongoing operational costs across all three assets. Upgraded toilet fixtures and finishes will make cleaning easier and more efficient, reducing labour and chemical use, while replacing aging pipe systems eliminates frequent blockages and associated repair expenses. For the car park, improved drainage and regrading will prevent water pooling, potholes, and structural damage, reducing costly emergency repairs. A more efficient layout will minimize unnecessary vehicle movements, lowering pavement stress and extending the life of surfacing and markings, which means less frequent resurfacing and repainting.
- 6.5. The play space renewal will address end-of-life equipment that currently requires frequent inspections and repairs. Relocating the play area out of a flood-prone zone will eliminate water-related degradation of posts and rapid bark mulch breakdown, reducing replacement frequency. Temporary fencing and storm-event monitoring will no longer be required following rain events, while the new design will extend asset lifespan and reduce reactive maintenance.
- 6.6. **Sustainability and Climate Change Impacts**
- 6.7. The recommendations in this report do have sustainability and/or climate change impacts. The main challenge of the current play space location is based on increased flooding in this lower coastal area impacting the playgrounds' ability to function in winter. Climate change has led to more frequent and severe storms, which can cause significant flooding and damage to infrastructure, including playgrounds.
- 6.8. Relocating the play space and incorporating design elements that can withstand flooding and other climate change impacts ensures the playground remains functional and safe for children even in adverse weather conditions. By integrating as much locally sourced materials and New Zealand manufactured play equipment, and adapting to the impacts of climate change, this initiative not only addresses immediate environmental challenges but also contributes to broader efforts to mitigate climate change and promote resilience in the face of its effects. Improvements in circulation and connectivity will help enhance the usability of this space as a well-used functional yet environmental aesthetically and pleasing space for all. By having a master plan for the works within this space, projects can be delivered with a higher level of surety that they meet the needs of the community and are in the best location and size. This reduces waste and future material use.

## 6.9. **Risk Management**

6.10. There are risks arising from the adoption/implementation of the recommendations in this report.

6.11. *Community Expectations:* There is a risk that this plan will raise community expectations that the elements within it will all be delivered. This master plan incorporates elements such as the Tuhaitara Walkway Extension and the Future BMX track which are currently not funded but are desired by the community and appropriate for the site. Staff have included these in the plan so that they can be approved now which means space is allocated for this activity should future funding become available. Once approved, the master plan will be circulated to those who engaged previously and staff will work directly with Council's Communications and Engagement Team to ensure that the information provided as part of this is clear and shows what elements are currently funded and what elements are future proposals.

6.12. *Flooding and Future Climate Change Impacts:* There is a risk to increased flooding and the impacts of climate change to this area. Staff have spoken with Council's Utility and Roding Team regarding this proposal during the creation of this master plan. In particular, the Drainage Team have indicated their support for utilising swale and overland flow management techniques rather than pipes and sumps which easily get blocked by shifting sands. They noted that the beach is actually building in this location and while the lower areas may be prone to flooding during severe events, as this is not critical infrastructure, there is minimal risk and the proposal increases the ability of the existing features to deal with this stormwater without adding to these impacts.

Roding have expressed no concerns regarding the renewal of the park assets and were in agreement that safe access to the beach is an expected level of service but not critical infrastructure which would be in use during severe events so periodic flooding would not be a major concern to prevent this renewal. The roding Team are interested to work with Greenspace around the specific aisle widths and layout of parking through the detailed design phase once the overall master plan has approved by the Board.

6.13. *Associated Fire Risk:* As noted above there is a potential increased risk of fire by shifting the play space into the dunes under the pine trees. Staff acknowledge the risk but note that the area is already well-used for beach access, so additional risk is unclear. The key issue is understanding liability and insurance implications if a fire occurs, especially if it spreads to other land. Staff have engaged the Property Team, and the matter is with our insurance broker; a verbal update will be provided at the Board meeting.

## 6.14. **Health and Safety**

6.15. There are health and safety risks arising from the recommendations in this report. All projects that require work to be undertaken within Council reserves (and/or road reserves) and in particular holes being dug and the use of tools and/or machinery. Staff would require any contractors/volunteer community groups to be Site wise approved and/or to submit an appropriate health and safety plan (Site Specific Safety Plan – SSSP). This will need to be completed by the project manager prior to construction beginning on site.

## 7. **CONTEXT**

### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2. **Authorising Legislation**

Reserves Act 1977 and Local Government Act 2002

### 7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

**Social** ...a place where everyone can have a sense of belonging...

- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.
- Our community has equitable access to the essential infrastructure and services required to support community wellbeing.

**Environmental**...that values and restores our environment...

- People are supported to participate in improving the health and sustainability of our environment.
- Our communities are able to access and enjoy natural areas and public spaces.

**Economic**...and is supported by a resilient and innovative economy.

- Infrastructure and services are sustainable, resilient, and affordable.

#### 7.4. **Authorising Delegations**

The Woodend-Sefton Community Board have the delegation to approve the Woodend Beach Recreation Facilities Master Plan for implementation.



PLAN LOCATOR MAP



KEY

- (1) ACCESS TO BEACH
- (2) DROPABLE BOLLARDS
- (3) BALANCE FEATURES - LOGS, ROCKS
- (4) STEPPING LOGS ETC
- (5) BASKET SWING WITH RUBBER MATTING
- (6) WHARE PLAY
- (7) SWINGS
- (8) DRAINAGE SWALE - NATIVE PLANTING AREAS
- (9) LARGE TUBE SLIDE
- (10) PALISAIDE FENCING
- (11) TWIN FORTS WITH MUSIC PLAY
- (12) VIEWING SEATS
- (13) STEPPING LOGS AND CHAIN CLIMBER
- (14) INFORMATION ZONE/EXPLORATION TABLE
- (15) FLYING FOX
- (16) INTERACTIVE PLAY PANEL/CORE BOARD
- (17) INFORMAL PATHWAYS
- (18) EXISTING PATHWAY TO CAMPSITE

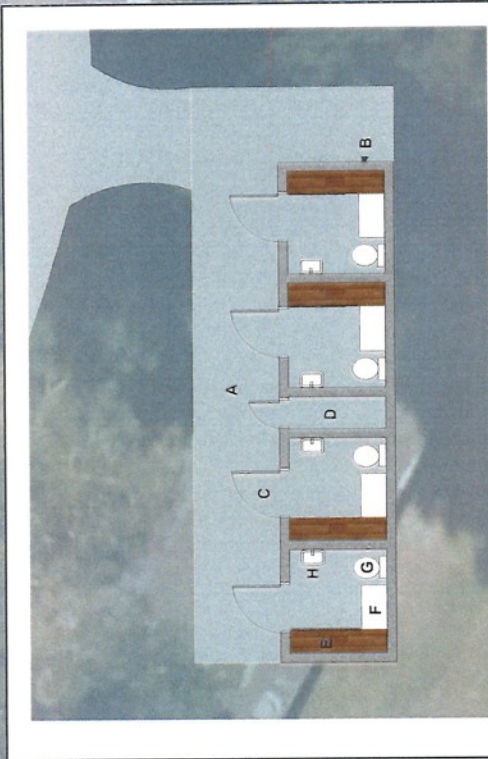


1 Play Space Design  
Scale: 1:400





PLAN LOCATOR MAP



- A) CONCRETE APRON
- B) SHOWER
- C) ACCESSIBLE DOORWAY
- D) SERVICE CUPBOARD
- E) CHANGING BENCH
- F) BABY CHANGE TABLE
- G) TOILET
- H) BASIN

2A: PROPOSED TOILET LAYOUT



- KEY**
- (1) TE KOHAKA O TUHAITARA TRUST
  - (2) INFORMAL OVERFLOW PARKING
  - (3) ENTRANCE FEATURE
  - (4) TUTAEPATU COASTAL WALKWAY
  - (5) VEHICLE GATEWAY
  - (6) PAVED SECTION WALKWAY
  - (7) DRAINAGE SWALE - PLANTED
  - (8) RENEWED CARPARK
  - (9) EXISTING PICNIC TABLE
  - (10) NATIVE PLANTING AREAS
  - (11) PEDESTRIAN PATHWAY - GRITTED
  - (12) TURN AROUND AREA
  - (13) VEHICLE ACCESS/BEACH ACCESS
  - (14) ACCESSIBLE PATHWAY TO TOILETS
  - (15) ACCESSIBLE TOILETS - 4 BAY
  - (16) FUTURE TRACK EXTENSION
  - (17) EXISTING STAGE
  - (18) LARGE MOTOR VEHICLE BAYS
  - (19) NATIVE PLANTING - WDC/TKOT
  - (20) NEW ACCESSIBLE PICNIC TABLE

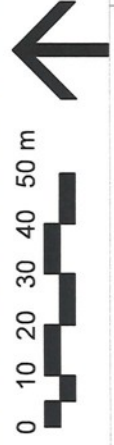
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2

Carpark and Toilet plan

Scale: 1:500





1 Location Plan  
Scale: 1:1500

ISSUE	DRAWN	CHECKED	DATE
B	GS		25/11/2025
A	GS		14/08/2025





The **DUNES** become a play space of **STORIES** and **DISCOVERY**; guiding beachgoers through a landscape alive with **ADVENTURE**, living **CULTURE**, and ecological **WONDER**





# Have your say

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## **SURVEY RESPONSE REPORT**

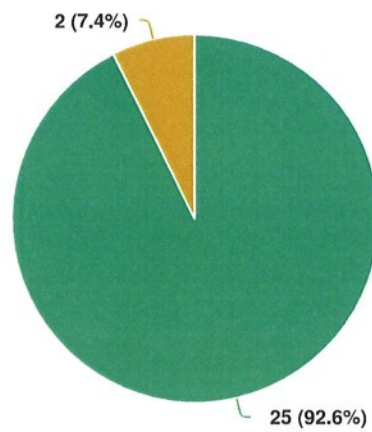
21 February 2020 - 08 October 2025

### **PROJECT NAME:**

Woodend Beach Domain Playspace, Toilet and Carpark Upgrades



## SURVEY QUESTIONS

**Q1 Do you support the draft Woodend Beach Recreation Facilities Plan?****Question options**

☒ Yes ☐ No

Mandatory Question (27 response(s))  
Question type: Radio Button Question

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**Q2 Do you have any further comments? Have we missed anything?**

Looks great

A paddling pool/water play area and a pump track would be amazing additions! There's only one local paddling pool located in Waikuku currently and it's always so busy in summer. It would be great having somewhere suitable for under 8s to swim/waterplay in summer other than the beach which isn't always practical.

Would love to see a drinking fountain with dog water bowl below. Not too far from the beach entrance if possible. Also a sign to remind dog owners of the sand temperature on hot days, dogs on leads, pick up after them etc.

Amazing plan that has been proposed! It is so well needed, we currently live at Woodend beach with our wee family and would love to see that when making the new play space there are activities for younger babies including slides and swings with a baby seat

This is a fantastic plan, my question with the big pine trees in the entrance of the beach, will they be manicured or pruned like they have at Waikuku beach and Hagley park in Christchurch? If not, that would be my only feedback to include in your proposed design. As I am a local Woodend Beach Residence this has been something of concern for a number of years.

Please include a separate playground area for under 4's. So many playgrounds forget about the little ones. Accessible slides without dangerous obstacles to get to them. Safe climbing, safe swings, interactive learning stations, low stepping stones/logs, sand table, small and medium sized slides with regular stairs to access them. So parents can take under 4's to playgrounds without having to worry about them getting hurt or having to explain they can't go on something.

I hope you keep the old one too

---

I think it looks great.

Would of been great to see a pump track and a splash pad/swimming pool and water play added to this area as there are a lot of young families in the area and it ties in with the beach and coastal living

My children LOVE the current playground because of the climbing wall and the wooden chain ramp. For children who are a bit older, ages 6-9, the current playground is so much fun. Please consider some more challenging options. We go here specially because it's one of the only playgrounds with a good climbing wall and with bigger play components. Playgrounds aren't just for preschoolers. Flying foxes are fun, but they're also very common, we'd love to see this playground remain challenging and unique.

It gets very windy at this Woodend beach area, would be great to have a shelter belt area where families can eat/mothers can feed babies and get out of the wind with seats/picnic tables. Another think that could be cool is a pump track/loop making use of all the space. A baby change table in the bathrooms is always helpful for parents and an outside shower for surfers and foot rinsing.

I think a playground like the one in Townsend Rangiora, would be fantastic at the Woodend Beach Domain.

I think having a splash play area like New Brighton or Waikuku has would also be a huge asset to the community. I think having lots of shaded areas, picnic area and a BBQ area would also be a great idea.

If any council money is going to be spent on the Woodend Beach area I feel the most important thing would be to provide residents with a proper town water supply!! Proper running water is far more important than new play equipment!! Please get your priorities right.

Can we finally make a playground that is accessible to all children. That a child in a wheelchair can swing with there siblings or get up onto the fort with them, that the wheelchair is not going to get stuck, so they have to stick to the edge of the playground and watch there

---



siblings have all the fun. Have plenty of tables and seats so we can have a picnic lunch. Have fruit trees, and a community garden so families help themselves. Hold annual events like teddy bears picnic, cherry blossoms party, Easter egg hunt or Diwali festival

The proposal for the domain upgrades are terrific. The play area in the sand dunes are unique and will be very memorable. I loved coming here as a kid and teenager, and now enjoy bringing my children here. It's great to see something new and exciting in the pipeline for this special place!

We are 5 mins from the main road and yet we still have no town water and we are considered rural post. Spend the money on these things first.

Have you considered dog access to the beach? As the play area will now be along the main access path and in such a popular dog walking area it would be good to consider this use too.

Will there be a clean up of what has been left behind from the logging between woodend beach and the pines? Will this area be replanted? I think a bottle lake forest setup would be great in this space with mountain bike tracks, and walking tracks linking in with the Pegasus Bay Walkway. The new play space concept is amazing, but please also keep the old playground my kids love it.

Additional items we have previously suggested & would be nice to have: 1) A basketball court 2) Bicycle pump track We are pleased to see flying fox included

As a local to the area this plan is very exciting. The one thing I feel is missing from the plan is a safe place to park/lock bicycles. The space is along a very popular bicycle trail and many of the local families cycle to the beach so it would be lovely to have a bicycle stand included in the carpark or beside the toilet block. Another suggestion is for the play space to be as natural as possible, we love the beach for all the driftwood and the proposed forts are an excellent way to enhance the nature we have around us however a bright coloured

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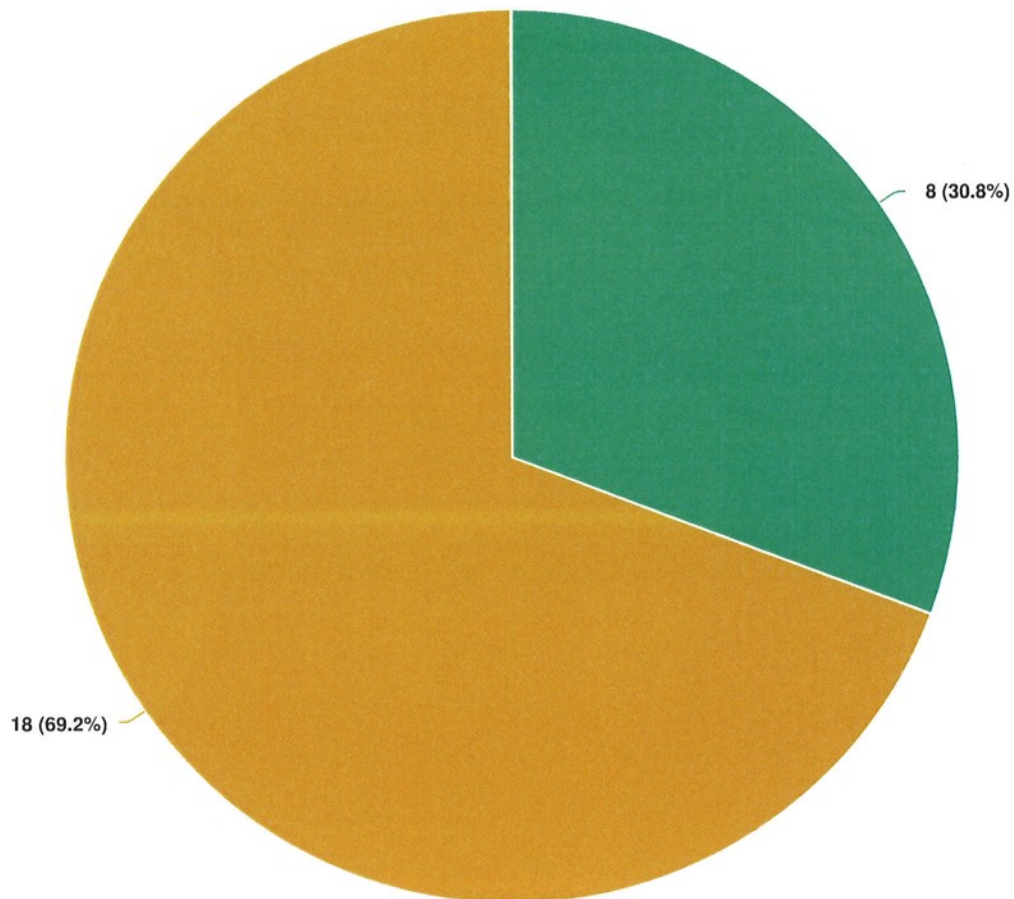
plastic slide is not. In the plan to install a slide please consider how to do so to fit in with the landscape instead of having a bright plastic multicoloured eyesore.

I support this upgrade as it has been needed for a very long time. It will improve access for us locals, visitors and the camp ground users.

Great ideas and long overdue. What would happen to the existing play area? Seems pointless just to have a big bit of grass to cut. Is it possible to turn it into a bike park/track or similar?

I would like to compliment the team on the work they have done with this design. It is creative and innovative and the improvements are warranted for the amount of use that the park throughout the year. I would like to suggest some cycle parking is included close to the new toilet block. I have a couple of concerns; I would like to see the old green space play area feature a couple more picnic tables and perhaps a football goal or some other type of play or recreation feature which welcomes people to use this space when it's not too wet. I would like to suggest some type of musical play equipment is included - the Garden of Tane in Akaroa has installed a similar play space within the forest with some lovely musical features. My key concerns for the placement of the playspace is the public walkway through the middle of the space. We walk our dog at the beach throughout the year and use this pathway to access the beach as such it can be very busy in this area with people, children and pets coming and going with their beach equipment in summer along the access path. As children will want to explore both playspaces and run from one area to another creating noise and a buzz of activity, then add multiple dogs and people to the mix and my concern is that for children or adults who are scared of dogs, with pathway through the play space it creates a bottleneck or pinchpoint for users. My feeling is that the playspace should all be on one side of the pathway not split on either side. This makes it easier for parents to supervise their children as well without groups of beach goers moving through the space. The reason I raise these concerns is from my local experience and use of the beach throughout the year and also from a professional capacity I was involved in the early engagement for a draft play space network plan. A consistent message we received through the early engagement from children and adults is that 'wandering or uncontrolled' dogs at parks or close to playgrounds has a negative impact on their experience of using these spaces.

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**Q3** Would you or your community group like to be involved in projects around the site?**Question options**

☒ Yes ☐ No

Optional question (26 response(s), 1 skipped)

Question type: Radio Button Question

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**Q8 What types of activities would you like to be involved with (e.g. planting days):**

Planting days or any other activities we are able to assist with

Planting, cleaning up, playground maintenance, events for kids.

Planting days, anything that you think our homeschool families could be useful in helping with.

Anything

Planting days

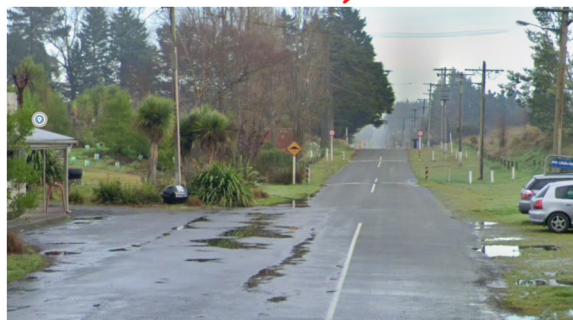
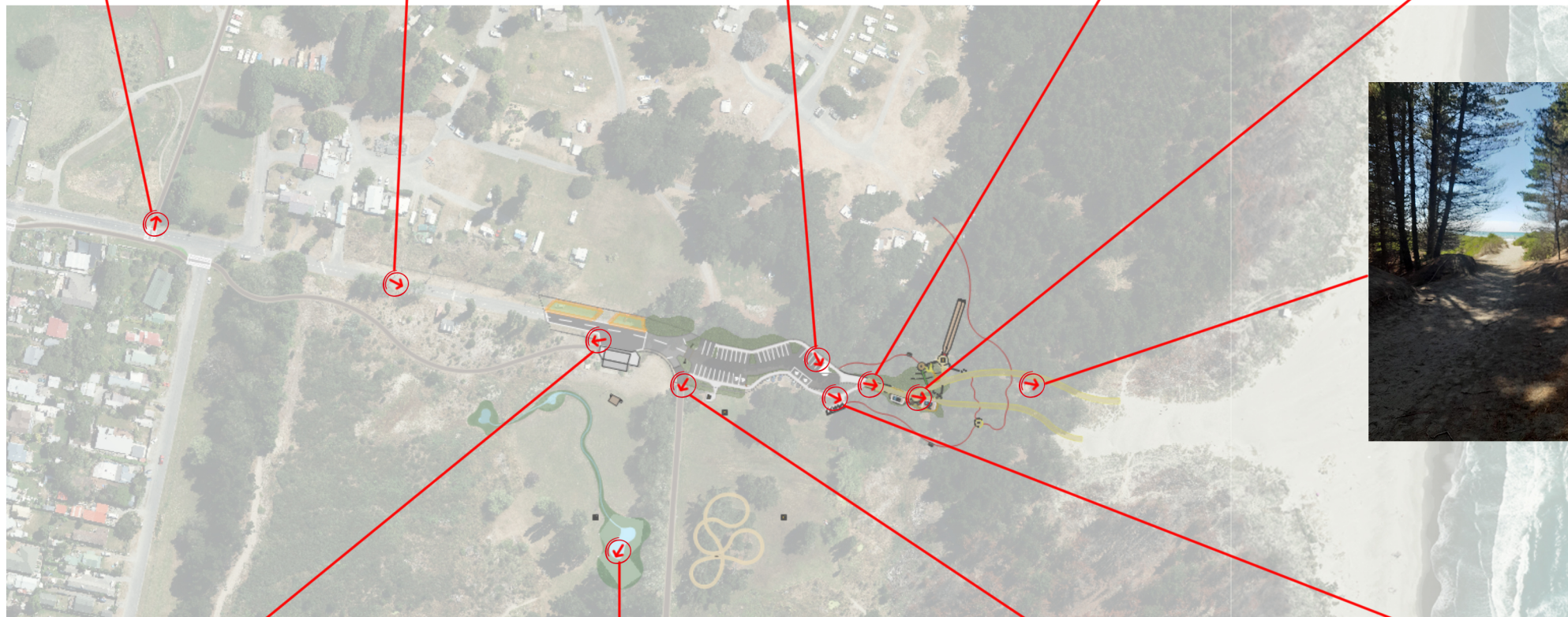
We could attend planting days and any helpful odd jobs.

Planting days Happy to hear about anything else volunteers are needed for, especially if it's something I can bring the kids along to too.

Planting days, I could provide an apprentice for a day or so for labour

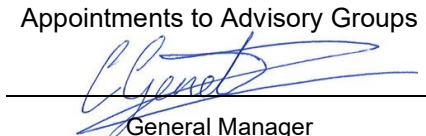
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Woodend Beach Existing Situation Photos



**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-09-06 / 250923180463**REPORT TO:** WOODEND-SEFTON COMMUNITY BOARD**DATE OF MEETING:** 8 December 2025**AUTHOR(S):** Thea Kunkel, Governance Team Leader**SUBJECT:** Appointments to Advisory Groups and External Organisations**SIGNED BY:**  
(for Reports to Council,  
Committees or Boards)  
General Manager  
PP Acting Chief Executive**1. SUMMARY**

- 1.1 The purpose of this report is to consider appointments of the Woodend-Sefton Community Board (the Board) representatives (liaison people) to Advisory or Working Groups and external organisations within the community for the 2025-2028 electoral term.

Attachments:

- i. List of Advisory Groups, Working Groups and External Organisations.

**2. RECOMMENDATION****THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250923180463.
- (b) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Waimakariri Health Advisory Group until October 2028.
- (c) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to GreyPower North Canterbury until October 2028.
- (d) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Waimakariri Access Group until October 2028.
- (e) **Approves** the appointment of ..... as the Board representative and liaison person to the Pegasus Residents Group until October 2028.
- (f) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Woodend Community Association until October 2028.
- (g) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Northern Pegasus Bay Advisory Group until October 2028.
- (h) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Woodend Community Centre Advisory Group until October 2028.
- (i) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Sefton Public Hall Society until October 2028.
- (j) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Pegasus Community Centre Steering Group until October 2028.

- (k) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Gladstone Park Advisory Group until October 2028.
- (l) **Approves** the appointment of Board Member ..... as the Board representative and liaison person to the Sefton Domain Advisory Group until October 2028.
- (m) **Approves** the appointment of Board Member ..... and Board Member .....as Board representatives and liaison persons to the Canterbury Regional Council – Sefton/Ashley and Sefton River Rating District Committees.
- (n) **Approves** the appointment of Board Member .....as the Board representative and liaison person to the Coastal Rural Drainage Advisory Group until October 2028.
- (o) **Approves** the appointment of Board Member .....as the Board representative to the Hurunui District Council – Ashley Rural Water Scheme Management Committee until October 2028.

### 3. **BACKGROUND**

- 3.1 Appointments to external Committees, Advisory Groups, and organisations were deemed to be discharged following the 11 October 2025 elections. Therefore, at the beginning of each electoral term, Board members are appointed to various external Committees, Advisory Groups, and organisations to maintain strong relationships between the Community Board and these organisations.
- 3.2 At the Council meeting of 4 November 2025, the Council authorised the Board to appoint representatives or liaison people to various external organisations and/or groups.

### 4. **ISSUES AND OPTIONS**

- 4.1. Many community groups and organisations have a long association with the Council and Community Boards. Board members appointed to these groups and organisations will be expected to act as liaisons between the organisations and the Board. Board members will therefore be expected to attend meetings and other functions of these organisations regularly and to report relevant feedback or information back to the Board on the activities and concerns of the groups. Board members will also be expected to convey matters that may interest the groups, such as the Council's Annual and Long-Term Plan consultations and possible Discretionary Grant funding.
- 4.2. Board representatives are not considered executive members of the groups/organisations and generally do not hold voting rights at their meetings (often due to the groups' constitutional rules).
- 4.3. It should be noted that the Community Board had previously appointed representatives to the North Canterbury Neighbourhood Support (NCNS). However, following a request from NCNS to limit representation from both the Community Board and Council, it was agreed that only a Council representative would be appointed moving forward.
- 4.4. The Council has an advisory group for each of the six rural drainage areas in the district. These groups' representation is also reviewed following each triennial election. A Board representative needs to be appointed to the rural drainage groups within the Board's geographical area, for the Woodend-Sefton Community Board, it will be the Coastal Rural Drainage Advisory Group, the Canterbury Regional Council – Sefton/Ashley and Sefton River Rating District Committees and the Hurunui District Council – Ashley Rural Water Scheme Management Committee.

- 4.5 Many of the groups/organisations' meetings are held ad-hoc on a quarterly or 'when required' basis. The Waimakariri Health Advisory Group meets in the evening on the first Tuesday of every other month. GreyPower North Canterbury meets in the afternoon on the first Tuesday of the month. The Waimakariri Access Group meets in the mornings on the second Thursday of each month. The various drainage advisory groups meet three times a year in the evening. Some groups/organisations meet monthly, while others may meet on an 'as required basis'. Some groups wish Board representatives to attend regularly, while others are happy with AGM and six-monthly attendance to keep in touch. The required commitment should therefore be considered when appointing representatives to organisations.
- 4.6. This report does not preclude various community groups seeking a Board appointment as a liaison person if they so wish to request, or further groups being endorsed during the term. These will be handled on an 'as required' basis.
- 4.7. **Implications for Community Wellbeing**  
There are no implications for community wellbeing from the issues and options that are the subject matter of this report.
- 4.8. The Management Team has reviewed this report and supports the recommendations.

## 5. **COMMUNITY VIEWS**

- 5.1. **Mana whenua**  
Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.
- 5.2. **Groups and Organisations**  
Many community groups and organisations have a long association with the Kaiapoi-Tuahiwi Community Board. The Board actively works with community groups and organisations to improve the community.
- 5.3. **Wider Community**  
The wider community is likely to be affected by, or to have an interest in, the subject matter of this report.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

- 6.1. **Financial Implications**
- 6.1.1 There are financial implications of the decisions sought by this report. Representing the Board on external Committees, Advisory Groups, and Organisations is covered through existing Operational Budgets.
- 6.1.2 No additional remuneration is provided for representing the Board on external Committees, Advisory Groups, and Organisations, as that is considered part of an elected member's regular duty.
- 6.2. **Sustainability and Climate Change Impacts**  
The recommendations in this report do not have sustainability and/or climate change impacts.
- 6.3. **Risk Management**  
There are no risks arising from the adoption/implementation of the recommendations in this report.
- 6.4. **Health and Safety**  
No health and safety risks are arising from the adoption/implementation of the recommendations in this report.



## **7. CONTEXT**

### **7.1. Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### **7.2. Authorising Legislation**

Local Government Act 2002 – schedule 7, part 1, clauses 30 and 31.

### **7.3. Consistency with Community Outcomes**

There are wide-ranging opportunities for people to contribute to the decision-making by public organisations that affect our District.

### **7.4. Authorising Delegations**

Council Delegation SD-M1041.

WOODEND-SEFTON COMMUNITY BOARD				
ORGANISATION / GROUP	DATE	TIME	VENUE	COUNCIL APPOINTMENTS
<b>Waimakariri Health Advisory Group</b> <i>The WHAG was established in 2004, and members currently represent a cross-section of 12 health sectors and two Primary Health Organisations. Their role is to provide advice to the Waimakariri District Council on health issues, to serve as a forum for discussing health needs, and to advance shared solutions and approaches across the district.</i>	Meets on the 1 <sup>st</sup> Tuesday of every other month	6pm	Rangiora Heath Hub	Councillor T Bartle
<b>GreyPower North Canterbury</b> <i>Grey Power is an advocacy organisation promoting the welfare and wellbeing of all citizens aged 50-plus. Grey Power is dedicated to the welfare, interests and concerns of the many people over 50 years old and is a neutral but assertive voice of influence in the political arena, with no party-political affiliation.</i>	Meets on the 1 <sup>st</sup> Tuesday of the month	1.30pm	Rangiora RSA	
<b>Waimakariri Access Group (WAG)</b> <i>WAG advises and advocates for a more accessible and inclusive environment in Waimakariri, including working with Council staff to improve accessibility and remove barriers. Made up of people with lived experience of many different types of disability, disability advocates, people working with those with disabilities, and elected members. Every year, the group usually runs a training morning for Council staff and elected members to raise awareness. Elected members are full members and have voting rights within the group. WAG Facebook page gives a good overview – <a href="https://www.facebook.com/WaimakaririAccess">https://www.facebook.com/WaimakaririAccess</a></i>	Meets on the 2nd Thursday of the month	10.30am until noon	Rangiora Service Centre	Councillor S Powell
<b>Pegasus Residents Group</b> <i>The Residents Group seeks to promote, preserve, and protect the interests of Pegasus Town.</i>	Meets on the 1 <sup>st</sup> Thursday of the month	7pm	Pegasus Community Centre	
<b>Woodend Community Association</b> <i>The Woodend Community Association is a local community group that promotes and supports initiatives that advance safety, wellbeing, and community spirit in the Woodend community.</i>	Meets on the 1st Monday of the month	Evenings	Woodend Community Centre	

WOODEND-SEFTON COMMUNITY BOARD				
ORGANISATION / GROUP	DATE	TIME	VENUE	COUNCIL APPOINTMENTS
<b>Northern Pegasus Bay Advisory Group</b> <i>Northern Pegasus Bay Advisory Group aims to manage recreational use, minimise negative environmental impacts, promote public health and safety and minimise nuisance and offensive behaviour.</i>	Meets quarterly			Councillor S Powell
<b>Pegasus Community Centre Steering Group</b> <i>The purpose of the Pegasus Community Centre Project Steering Group (PSG) is to oversee the land acquisition, consultant procurement, detailed design, central contractor procurement and construction of the Facility and associated site works and infrastructure at 66 Pegasus Main Street. The PSG shall guide, enable, and monitor the project's implementation.</i>	Meets on the 2 <sup>nd</sup> Monday of the month	2pm	Rangiora Service Centre	
<b>Woodend Community Centre Advisory Group</b>	Meets when required			
<b>Sefton Public Hall Society</b>	Meets when required			
<b>Gladstone Park Advisory Group</b>	Meets when required			
<b>Sefton Domain Advisory Group</b>	Meets when required			
<b>Sefton/Ashley and Sefton River Rating District Committees</b>	Meets Annually in February	Working hours	Rangiora War Memorial Hall	
<b>Coastal Rural Drainage Advisory Group</b>	Meets three times a year Feb/Mar, May/Jun and Sep/Oct	7.30pm	Ruataniwha Kaiapoi Civic Centre	Councillor T Bartle
	The <b>Community Centre/Hall Advisory Groups</b> provide local input on how local facilities meet the community's needs now and into the future.			
	The <b>Domain/Reserve Advisory Groups</b> provide local input on the ongoing operational management of the district's domains and reserves and assist in implementing management plans.			
	<b>Rural Drainage Advisory Groups</b> - These groups provide local knowledge and input into the Council's rural water races and drainage management. They advise the Council on maintenance and development and make recommendations on annual budgets and the monitoring of maintenance works. The groups typically cover the district's rural areas, where drainage rates are collected for maintenance and capital projects.			

# WOODEND-SEFTON COMMUNITY BOARD

## CHAIRPERSON'S REPORT FOR NOVEMBER 2025

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
NZTA briefing at Pegasus	Overall positive / Toll Road / On ramp at Pine Acres	Nothing from a Board perspective
Contacted again re Brook Wilson memorial at Gladstone Park	Ken Howart is dealing with this one.	We need to establish a set of processes/criteria for memorial seats across the Board area. Not only for Gladstone Park, but also for all locations, so they are more uniform. Criteria could include the design, approx. cost and location.
Woodend Rugby Club	Not happy with the feedback on the upgrade of the Number 1 ground	I have asked them to contact the Council directly, as I do have a slight conflict of interest
Footpath work Woodend to Pegasus	Getting a lot of positive feedback will be good to see it finished.	
Woodpecker	S Powell did the December page for the Board, thank you.	
Woodpecker Xmas function	About 70 attended, including acknowledged volunteers and the trust.	
Woodend Rugby Club AGM	Chaired this, and I was voted in as President again.	

\* *The purpose of the Chairperson's report is to provide a short update to Board members in relation to activities/meetings that you have attended or to provide general Board-related information.*

## WOODEND-SEFTON COMMUNITY BOARD

### MEMBERS INFORMATION EXCHANGE FOR NOVEMBER 2025

**Member's Name:** Prudence Stone

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Family Violence and Sexual Violence National Strategic Working Group	<b>Children's exposure to family violence is epidemic:</b> Mana Mokopuna (Children's Commissioner) will launch a campaign on the day of our meeting to raise awareness of ways we can keep children protected from family harm.	Visit <a href="https://www.manamokopuna.org.nz/">https://www.manamokopuna.org.nz/</a> to learn the calls to action and join the campaign as a champion.
NZ Christian Council of Social Services Equity and Inclusion Policy Group	<b>Poorer Elderly population grows, and with-it housing crisis:</b> Christchurch Methodist Mission has launched a housing campaign, Doors to Dignity Raising awareness about the growing housing crisis among poorer elders in our region	Visit <a href="http://www.doorstodignity.nz">www.doorstodignity.nz</a> to <ul style="list-style-type: none"> <li>• Sign the parliamentary petition</li> <li>• Download a report with latest statistics</li> <li>• Sign up as a champion for more calls to action</li> </ul>
Food Secure North Canterbury Celebrated 5 years of operation And promoted some new initiatives launching currently or next year.	<b>Income inadequacy and Food insecurity:</b> Kore Hiakai (Zero Hunger Collective) had released a report showing population groups with an average weekly deficit in income after housing costs: <ul style="list-style-type: none"> <li>• Jobseeker single adult -\$107.07</li> <li>• Jobseeker/sole parent -\$21.48</li> <li>• Jobseeker/2 adults 2 children -\$111.15</li> <li>• NZ Super single person -\$17.67</li> </ul> NZ Super couple -\$35.85 I was disappointed to hear, twice at this occasion, that food insecurity is not adequately measured in NZ. So I'm highlighting here the work of Kore Hiakai, which has been measuring food insecurity against household incomes for about as long as Food Secure North Canterbury has been operating.	I was gobsmacked to hear of the ballooning demand for Food Secure North Canterbury's programme since its inception 5 years ago. More than doubled year on year! I will certainly join these initiatives, but I think it operates at the crisis end, while we need to take a look at the <b>causes</b> of this food crisis, making it get worse, no matter how much food we can produce and give away. How many Jobseekers and NZ Supers are in our North Canterbury region? We can assume these are our weekly population numbers coming in to Food Secure North Canterbury... I've bullet-pointed only the population groups in deficit within the study. But for those groups on a supported living allowance, income remaining for food is between just \$12.51 for a single jobseeker and \$126.36 for two adults, two children. This is why it takes just one emergency in so many households for the whole family to begin needing food parcels.

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
November 14th was the anniversary of the Government's apology to survivors of abuse in state and faith-based care, following the Royal Commission of Inquiry's Report.	NZCAST (national survivor group) announced it was appalled at the lack of attendance at any survivor-led events on this day, by either government or faith-based entities.  The government, in its apologies last year, committed to make this anniversary day a 'Day of remembrance'. Instead, survivors once again felt ignored and dismissed on a day their trauma wounds were wide open.	I believe we would be wise at the local government level to meet our survivor groups in North Canterbury, listen to them throughout the year, and support them to lead a remembrance event for their community next year that is well attended by us, and that we ensure is supported by enough social support volunteers as necessary to help with recovery.
Green Party are hosting a Webinar on Nitrates in Canterbury December 1 7.30pm	Will provide an update at the meeting.	I heard that Environment Canterbury has approved the addition of more than 16,000 extra cows to the region's dairy herd. So I'm following what experts say on this, including members of ECan presenting at this webinar. I believe we need to watch what impact this increase in dairy production has on our rivers and water quality.
The Green Party are hosting another Webinar on the central Government's proposals to reorganise Regional Government Thursday December 4, 7pm	The deadline for the public consultation is in February.  Do we make submissions to the government? I believe this is one where we should. I will at least be making one individually.	I wrote a letter to the Press editor about it. I also reposted the LinkedIn posts of Nick Moody and Genevieve Robinson, ECan councillors, analysing the proposals... Then made a Facebook post of my own. I think it's essential that we encourage everyone in our community to engage with the submission process for this as much as possible.
Woodend Community Association events: December 6th – Woodend Beach Party December 11th – Christmas drinks and nibbles at the Woodend Tavern	All are welcome to attended.	The Community Board provided funding for the beach party, so it would be great to see members there
New national social statistic reports from Statistics NZ and the NZ Health Survey (STATS NZ officials came to present their findings to the NZCCSS policy group for Children and Young People)	15% young people (15-25) are out of work 5.2% 25-34 year olds too! More than 1 in 5 young people (15-24) say they experience high psychological distress. It's almost the same for 25-34 year olds. Key takeaway 1: There has been a surge nationwide of people on benefits due to the loss of a job caused by mental distress. Related takeaway 2: the unmet need for mental health services has more than doubled in the last year!!	I just want to spotlight these national statistics to raise our awareness of the overlap between our economic productivity and mental health.  I want to learn more about our regional stats within these figures, and our region's mental health service capacity. Is there any facility targeting either mental health in our workplaces... Or young people's mental health...Or both?

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Christchurch Special Olympics Dec 10 - 14	Lions are supporting this event with volunteers. I thought I'd let you know it's on in case you're keen to watch and support too.	Find out more and get an opening event ticket here: <a href="https://www.nsg2025.co.nz/">https://www.nsg2025.co.nz/</a>

- \* *The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board-related information.*
- \* *Members are urged to submit written updates in time for inclusion in the Community Board Agenda for the community's benefit.*