

MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY, 4 MARCH 2025, WHICH COMMENCED AT 9AM.

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors A Blackie (departed 12.38pm), R Brine, B Cairns, J Goldsworthy, T Fulton, N Mealings (arrived at 9.06am), P Redmond, J Ward, and P Williams.

IN ATTENDANCE

S Powell and R Mather (Woodend-Sefton Community Board) and six members of the public were present.

J Millward (Chief Executive), G Cleary (General Manager Utilities and Roothing), S Hart (General Manager Strategy, Engagement and Economic Development), G Bell (Acting General Manager Finance and Business Support), M Maxwell (Strategy and Business Manager), J McBride (Roothing and Trasport Manager), S Nichols (Governance Manager), R Kerr (Rangiora Eastern Link Programme Manager), B Charlton (Environmental Services Manager), J Recker (Stormwater and Waterways Manager), K Simpson (3 Waters Manager), R Turner (Team Leader Environmental Health), K Straw (Civil Projects Team Leader), S Allen (Water Environment Advisor), S Docherty (Policy and Corporate Planner), N Thenuwara (Policy Analyst) and T Kunkel (Governance Team Leader).

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. ACKNOWLEDGEMENTS

None.

4. CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 4 February 2025

Moved: Councillor Goldsworthy

Seconded: Councillor Redmond

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the Waimakariri District Council meeting held on Tuesday, 4 February 2025.

CARRIED

MATTERS ARISING (from Minutes)

None.

5. DEPUTATIONS AND PRESENTATIONS

51. Rangiora Health Hub – Dr Lorna Martin and Bill Eschenbach

Dr L Martin noted that she has retired from practising general medicine and was no longer involved with the development of the new medical facility in the Rangiora Health Hub. She provided a brief background on the proposed development of the Health Hub in Rangiora. It was noted that although South Link Health, who would be developing the medical facility, was leasing the land from the Ministry of Health, the proposed facility would be a private medical practice, not a Health NZ facility. Hence, there would be a cost to users of the facility.

Dr L Martin advised that delays had beset the facility's development partly due to Covid-19, increased building costs and consents, and challenges with securing funding. The new facility would provide radiology (ultrasound and computed tomography) and a pharmacy. Other allied health professionals could potentially have space at the facility as well. The initial plan was to provide extended services from 8am to 10pm, building up to the full after-hours services if the demand was there. Dr L Martin noted that in her experience, medical facilities were the busiest from 8am to 10pm, despite the increase in population.

B Eschenbach advised that Waitaha Primary Health was keen to see the facility developed in Rangiora as it believed it would support the health and wellbeing of communities in the Waimakariri and Hurunui Districts. He acknowledged the excellent care provided by all the current medical practises in the Waimakariri District, which would benefit from the extended services offered at the Health Hub.

Mayor Gordon questioned the other Canterbury District councils' involvement in facilitating community health service provision. B Eschenbach confirmed that the Hurunui District Council owned several buildings leased to medical practises. The Waimakariri District Council owned the building housing the Oxford Medical Centre. The Selwyn District Council has developed the Selwyn Health Hub, which included a maternity unit, a community dental service, public health nursing, and mental health facilities. Waitaha Primary Health believed that District Councils should be proud of the work that they had done to promote primary health care in rural communities.

Mayor Gordon sought clarity regarding the provision of urgent care. Dr L Martin explained that sick patients presenting at the new medical facility would be attended to. However, in the first instance patients were encouraged to make an appointment with their usual medical practitioner because their usual medical practitioner had access to their health records. Nonetheless, sick patients would be treated.

Responding to a question from Mayor Gordon, Dr L Martin confirmed that the resource consent was for the medical facility to operate from 7am to 10pm, seven days a week, as most people seemed to present with symptoms between those hours. St. John's paramedic service would be available to treat patients outside these hours.

Councillor Mealings noted that some people had surmised that the new medical facility would not constitute an expansion of medical service in Rangiora as two practices were being merged. Dr L Martin acknowledged that two practices were being merged; however, the new larger facility would allow for the expansion of the service that the practices were currently providing, i.e., more doctors allowing more patients to be attended to.

Councillor Williams enquired where the additional medical staff would be recruited from. Dr L Martin noted that recruiting qualified medical professionals was a nationwide challenge that the Central Government was working to resolve.

Public Excluded Report 15.5 was taken at this time. However, the order of the agenda was retained in the minutes to mitigate confusion. Therefore, in accordance with Section 48(1) of the Local Government Official Information and Meetings Act 1987, the public was excluded from the Council meeting from 9.30am to 11am.

The Council adjourned for refreshments from 11am to 11.15am

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1 Adoption of the Draft 2025/26 Annual Plan and Consultation Document, Including the Proposed Arrangements for the Delivery of Water Services – G Bell (Acting General Manager Finance and Business Support) and S Docherty (Policy and Corporate Planning Team Leader)

G Bell advised that the Council was requested to approve the public consultation on the Draft Annual Plan 2025/26 (AP) and the associated Consultation Document. The Annual Plan set out the activities, services and investments planned by the Council over the next financial year and how it planned to fund its activities and services. Key topics that the Council would be seeking feedback on within the Consultation Document were:

- Proposed changes in the Annual Plan compared to the 2024/34 Long Term Plan
- Changes in the Council's Development Contributions Policy and Rates Policy
- Delivery of Water Services

G Bell noted that, under legislation, the Council needed to prepare a Water Services Delivery Plan by September 2025 and consult the community on the proposed arrangements for delivering water services. In light of the public interest in water services delivery, it was recommended that public consultation on the Annual Plan be extended to 21 April 2025.

Councillor Redmond observed that the draft Annual Plan and the associated Consultation Document contained inconsistent statistics regarding the Waimakariri District's population. He requested that the population figure be consistent throughout the documents. G Bell undertook to confirm the Waimakariri District's population statistics and amend the documents accordingly.

Councillor Mealings suggested that the section of the Consultation Document dealing with Local Water Done Well should include an explanation of a Council-controlled Organisation (CCO). Regarding the proposed Rating Policy changes, she suggested that the term 'rates factor' should be clarified as the public may not be aware of the concept.

Moved: Mayor Gordon

Seconded: Councillor Ward

THAT the Council:

- Receives** Report No. 250128013224.
- Adopts** the Draft Annual Plan 2025/26 (Trim No. 241217224568) as the principal document relied on for the content of the Draft Annual Plan 2025/26 Consultation Document.
- Adopts** the Consultation Document (Trim No. 250204018344) as the statement of proposal for public participation in decisions on the content of the Draft Annual Plan 2025/26 and as the information for consultation in relation to:
 - amendments to the Rating Policy and definition of Separately Used or Inhabited Part of a Rating Unit as approved at the Council meeting on 28 January 2025.
 - the draft 2025/26 Development Contributions Schedule as approved at the Council meeting on 28 January 2025.
 - the arrangements for delivering water services under Sections 58 to 64 of the Local Government (Water Services Preliminary Arrangements) Act 2024.
- Approves** the proposed fee increase for cemeteries and community facilities as set out in attachment iii (TRIM 250205018951) as the basis for the relevant draft Recreation Activity revenue budgets in the draft Annual Plan 2025/26.
- Notes** the Annual Plan Engagement Schedule with the special consultative procedure to open on 14 March 2025 and close on 21 April 2025.
- Notes** the Draft Annual Plan and Consultation Document refers to further information and reports, and this information will be provided on the Council website during the special consultative procedure from 14 March 2025 to 21 April 2025.

- (g) **Notes** that the average rate increase per rating unit is 4.98% and that this is consistent with achieving the Council's Financial Strategy set out in its Long-Term Plan 2024-2034 LTP).
- (h) **Delegates** to the Mayor and Chief Executive authority to amend the Consultation Document following Council comments and to the General Manager Finance and Business Support authority to make necessary minor edits and corrections to the Draft Annual Plan 2025/26 prior to publication.

CARRIED

Mayor Gordon noted that any minor amendments to the Consultation Document could be forwarded to the Chief Executive, as he and the Chief Executive had the authority to make necessary minor edits and corrections before publication. He thanked G Bell for his service to the Council, especially his contribution to resolving the Council's position on Water Done Well. Mayor Gordon explained that the proposed internal Business Unit was effectively the same as the Council had now, except that the function would be ringfenced to meet the legislative requirements. A CCO would have meant that the provision of water would be removed from the direct responsibility of the Council, which the Council did not believe the community would have supported. Also, the independent modelling undertaken on behalf of the Council confirmed that the standalone internal business unit would meet the tests of the new legislation, which was to ensure economic sustainability. The Council retained the ability to work with neighbouring councils.

Mayor Gordon advised that because Water Done Well was such an important issue, the Council would send residents a letter explaining its position and encouraging them to provide feedback.

Councillor Ward congratulated the Chief Executive and staff, particularly the Finance Team, for containing the proposed rates increase during a difficult financial period without cutting the Council's level of service.

Councillor Redmond supported the motion, noting that the Council would consult on several interesting topics. He hoped that the Consultation Document, which included a survey, would encourage residents to let the Council know what they think. He also thanked G Bell for his service to the Council and wished him well in his future endeavours.

7.2 Transport Choices (Strategic Cycleway) Project Update – J McBride (Roading and Transport Manager) and K Straw (Civil Projects Team Leader)

K Straw briefly updated the Council on the four cycleway projects proposed under the previous Central Government's Transport Choices Programme. In October 2023, the program was placed on hold, and the Central Government subsequently withdrew all Transport Choices funding for projects that the New Zealand Transport Agency (NZTA) had not yet approved. The lack of NZTA funding resulted in the proposed cycleway projects being placed on hold. Therefore, the Council was requested to officially postpone the Rangiora On-Road Cycle lanes and Rangiora Town Cycleway projects until funding becomes available.

K Straw noted that a formed and surfaced footpath was constructed from Garlick Street, Ravenswood, to within 20 metres of the State Highway boundary. However, there was no path on the last 20 metres to the Highway and no formed path along the Highway to Chinnerys Road, Woodend. Therefore, the Council's approval was sought to proceed with an alternative low-cost solution to provide a footpath connection between Chinnerys Road, Woodend, and Garlick Street, Ravenswood, subject to the NZTA agreement.

Councillor Cairns questioned why the NZTA did not consider a path from Woodend to Ravenswood a safety necessity. J McBride noted that the NZTA needed to assess road safety on the State Highway and pedestrian safety. Council staff would continue to work with NZTA to find a solution.

Councillor Cairns enquired if there was an indication of the number of people walking from Woodend to Ravenswood. J McBride advised that a formal count had not been undertaken; it was currently not a very attractive route, as people had to walk along the State Highway. If required, a formal count could be conducted.

Councillor Goldsworthy suggested that the report be circulated to the Rangiora-Ashley Community Board for information.

Moved: Councillor Redmond

Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** Report No. 250219027357.
- (b) **Approves** postponing Project 2 (Rangiora Town Cycleway—Stage 1) until funding becomes available.
- (c) **Approves** a portion of Project 3 (Woodend to Ravenswood), Chinnerys Road to Ravenswood, proceeding to detailed design and construction as a low-cost interim solution, with an estimated cost of \$320,000 (subject to New Zealand Transport Agency approvals).
- (d) **Approves** the revised scheme design for Project 3 as per Trim No. 250218025768, noting that the scope of works has reduced from that previously approved through the Transport Choices Programme.
- (e) **Approves** postponing Project 4 (Rangiora On-Road Cycle lanes) until funding becomes available.
- (f) **Approves** the carryover of budget of \$320,000 from Delivering Strategic Cycling Networks (PJ 102153.000.5135) from 2024/25 to the 2025/26 financial year for the delivery of the Chinnerys Road to Ravenswood project, with a report being brought to the Annual Plan to move the remaining budget in this area of \$571,419 out to the 2027/28 financial year.
- (g) **Notes** that Project 1 (Kaiapoi to Woodend) was partially funded by “Better Off” funding. A separate report will be presented to the Council in April 2025 seeking a decision on this project.
- (h) **Notes** that the scope of “Project 3” has been reduced to a two-meter footpath constructed on the existing road shoulder between Chinnerys Road and Ravenswood (St Barnabas Church).
- (i) **Notes** that the design will be progressed in such a way that does not preclude the 2-metre wide footpath being widened to a 2.5-meter wide shared path in the future, once the road is handed over to the Council.
- (j) **Notes** that the design components of Chinnerys Road to Ravenswood have changed from those previously approved by the Council through the Transport Choices Programme and that the proposed solution is a cost-effective solution utilising the existing road shoulder.
- (k) **Notes** that this project continuing to construction will be subject to New Zealand Transport Agency (NZTA) approval. Specific design details such as kerb separator details and buffer widths will also be worked through with NZTA Network Staff to come to an agreement on what is acceptable to NZTA until such time that this section of Main North Road is handed over to the Council ownership upon completion of the Belfast to Pegasus Motorway extension (Woodend Bypass).
- (l) **Notes** that the remaining projects from the “Delivering Strategic Cycleways” component of the Transport Choices Programme remain in the Walking and Cycling Network Plan and that the delivery of the Network Plan has been postponed at this time.
- (m) **Notes** that the funding to complete the Woodend to Ravenswood path will come from the Council Share of the Delivering Strategic Cycling Networks funding and that a further report will be prepared seeking approval to move the balance of funding out through the Annual Plan process.

- (n) **Circulates** this report to the Kaiapoi-Tuahiwi, Rangiora-Ashley and Woodend-Sefton Community Boards for information.

CARRIED

Councillor Redmond supported the motion, noting that he had not supported the development of cycleways in the past. Nevertheless, he did support Transport Choices funding being used to develop cycleways within the Waimakariri District, as they provided essential connectivity, especially between Wooded and Kaiapoi. However, as the Transport Choices funding had been withdrawn, the projects should not proceed, as the burden of funding cycleways should not be placed on ratepayers. Councillor Redmond stressed the importance of providing a safe path from Woodend to Ravenswood as people were currently walking along the State Highway.

Councillor Cairns observed that the economic benefit of accommodating cyclists in the Waimakariri District should not be underestimated. Parts of the district were currently missing out on cycleway tourists, so he was in favour of developing a shared path between Woodend and Ravenswood to enable people living in Woodend to access the retailers in Ravenswood. The Council would take ownership of this road in the next five to six years, but there needed to be a short-term solution to ensure pedestrian safety in this area. Councillor Cairns, therefore, supported the motion.

Mayor Gordon also supported the motion and endorsed the comments made by the previous speakers. The Council would continue advocating to NZTA to provide safe linkages within the Waimakariri District. He would support the development of an underpass to link Pegasus and Ravenswood safely, but at the very least, a shared path linkage. Mayor Gordon noted that cyclists have also rated cycleways within the Waimakariri District highly. However, the development of cycleways was not viable without Transport Choices funding, and the Council's work plan had to be adjusted accordingly. He noted the Council's frustration about the work done on these projects before the NZTA withdrew the funding. Nonetheless, he thanked the Roothing Team for their dedication. Mayor Gordon acknowledged the continued work done by the Woodend-Sefton Community Board to ensure pedestrian safety in the area.

Councillor Fulton commented that people needed to move between Woodend and Ravenswood; the mode of transport was inconsequential, and the Council needed to provide the means for them to do so. Thus, he supported the development of an alternative low-cost solution to provide a footpath connection between Chinnerys Road, Woodend, and Garlick Street, Ravenswood.

Councillor Mealings supported the motion because she believed it was a sensible rationalisation of projects in light of the funding available to the Council now that the Transport Choices funding had been withdrawn.

In this right of replay, Councillor Redmond observed that the path between Woodend and Ravenswood was essential infrastructure to ensure pedestrian and cyclist safety. The path should, therefore, be developed regardless of whether NZTA funding became available.

7.3 **Eastern Waimakariri Strategic Transport Programme Submission to Infrastructure Priorities Programme** – J McBride (Roothing and Transport Manager) and R Kerr (Rangiora Eastern Link Programme Manager)

R Kerr noted that Council approval was being sought to apply to the Te Waihangā New Zealand Infrastructure Commission to include the Eastern Waimakariri Strategic Transport Programme in the new National Infrastructure Priorities Programme (IPP). The IPP would include a standardised assessment process, resulting in a scheduled list of projects across the country that would be considered a national priority infrastructure project. Inclusion in the IPP did not mean projects would be funded and did not replace any funding process. The Eastern Waimakariri Strategic Transport Programme included proposed projects already approved as part of the Council's 2024/34 Long Term and Transport Asset Management Plans.

Responding to Councillor Fulton's question, R Kerr explained being included in the IPP did not mean that projects qualified to be fast-tracked by the Central Government's Fast-track Approvals Bill. However, staff believed it may be easier to secure funding for projects assessed and tested as part of the IPP.

Councillor Ward sought clarity on whether the application should include the contributions required to execute the projects in the Eastern Waimakariri Strategic Transport Programme. R Kerr noted funding would not be considered as part of the IPP evaluation process. Hence, staff had minimised the discussion regarding funding sources; however, funding was anticipated to be discussed later in the process.

Councillor Ward further questioned whether a proposed timeline for delivering the Eastern Waimakariri Strategic Transport Programme should be included. R Kerr advised that information on funding could be provided once the Eastern Waimakariri Strategic Transport Programme had successfully passed the IPP evaluation.

Moved: Councillor Ward

Seconded: Mayor Gordon

THAT the Council:

- (a) **Receives** Report No. 250131016275.
- (b) **Endorses** the Eastern District Strategic Transport Programme - Strategic Assessment (Trim No. 250114003992).
- (c) **Approves** the Eastern District Strategic Transport Programme - Strategic Assessment be submitted to the Te Waihanga New Zealand Infrastructure Commission for consideration for inclusion in the National Infrastructure Priorities Programme.

CARRIED

Councillor Ward supported the motion, noting that the Council was fortunate to have the in-house expertise to compile its application to the IPP and commended the staff for their work in preparing such documentation.

Mayor Gordon endorsed Councillor Ward's comments and also expressed his support of the motion.

7.4 **Submission on State Highway Speed Limit Reversals** – J McBride (Roading and Transport Manager) and S Binder (Senior Transportation Engineer)

J McBride took the report as read, noting that Council approval of the draft submission to the NZTA on speed limit reversals proposed for State Highway One (SH1) south of Woodend was being sought. In principle, the draft Council submission supported retaining the existing 80 km/h speed limit given high turning and through volumes, traffic safety, speed limit consistency, and future network considerations along the corridor.

Councillor Redmond sought clarity on the criteria NZTA would use to assess the speed limit on SH1. J McBride noted that NZTA had not specified the criteria to be used; however, weighted numbers or weighted averages were expected to be used.

Moved: Deputy Mayor Atkinson

Seconded: Councillor Redmond

THAT the Council:

- (a) **Receives** Report No. 250221028843.
- (b) **Endorses** the Council's submission on State Highway Speed Limit Reversals (Trim 250221028609).
- (c) **Circulates** the report to the Community Boards for their information.

CARRIED

Deputy Mayor Atkinson supported the Council's submission, noting that it made no sense to change the speed limit on SH1 before the development of the Woodend Bypass when the speed limits would have to be considered again.

Councillor Redmond commented that the Council's submission included many valid reasons to retain an 80 km/h speed limit on SH1. His main reason for supporting the motion was to ensure safety on SH1 south of Woodend.

Mayor Gordon also endorsed the motion. He believed that speed limits on the SH1 should be considered after the development of the Woodend Bypass. The SH1 south of Woodend was congested at certain times, and several accidents had occurred in this very busy stretch of road. Therefore, he felt that increasing the speed limit would be unsafe and hoped that NZTA would use set criteria when evaluating the proposed speed limits. Mayor Gordon observed that NZTA may wish to reconsider other speed-calming measures as well, such as the installation of raised speed humps.

Councillor Blackie mentioned that he regularly used the stretch of SH1 to visit the Te Kōhaka o Tūhaitara Trust and agreed that it would not be safe to increase the speed limit on this busy stretch of the road. He agreed that the speed limits could be reassessed once the Woodend Bypass had been developed. Councillor Blackie noted that the Woodend-Sefton and the Kaiapoi-Tuahiwi Community Boards supported an 80 km/h speed limit on that stretch of SH1.

7.5 **Alcohol Control Bylaw 2025 – Draft for Formal Public Consultation** – N Thenuwara (Policy Analyst)

Deputy Mayor Atkinson noted that he did not have a conflict of interest; however, he would not be voting on the matter due to his role as the Waimakariri District Licensing Committee Chairperson.

N Thenuwara advised that the Council's approval was sought for public consultation on the Draft Alcohol Control Bylaw 2025. The draft Bylaw was a localised regulatory tool that enabled the Council to address alcohol-related crimes in public places. The Council adopted the current bylaw in 2018 for a five-year period, with its statutory review due by 1 October 2023. Under the provisions of Section 160A of the Local Government Act 2002, this bylaw had a two-year grace period to complete the review before it automatically revoked on the date that was two years after the last date on which the bylaw should have been reviewed. This meant that the current bylaw was operationally only valid until 30 September 2025. The changes proposed in the draft Alcohol Control Bylaw 2025 were minor, as they did not impact the existing rights or interests of any person to whom the bylaw applied.

Mayor Gordon enquired if the Waimakariri District Licensing Committee was consulted on the changes proposed in the draft Alcohol Control Bylaw 2025. N Thenuwara noted that the Council and Community Boards were consulted on the draft Alcohol Control Bylaw 2025. However, the Waimakariri District Licensing Committee was not consulted as it would be considered a conflict of interest.

Councillor Cairns questioned why alcohol bans for Karaki Beach, Pegasus, and Ravenswood were not included in the draft Alcohol Control Bylaw 2025. N Thenuwara advised that three requests were received for alcohol bans in the Pegasus Town Centre. However, the residents who requested that ban could not provide evidence in support of the ban. The New Zealand Police reported that approximately 115 alcohol-related anti-social incidents occur annually in Pegasus. Nevertheless, the New Zealand Police did not believe this was sufficient to warrant an alcohol ban.

Councillor Cairns noted that there seemed to be a 'line in the sand' indicating the no-alcohol area in the beach settlements. He enquired if the line would be marked with signage to advise the public of the boundary. S Hart advised that signage could be installed as part of the implementation of the Bylaws if required by the Council.

Councillor Fulton observed that the Ashley Gorge Camping Ground Caretaker seemed to have the authority to ban alcohol from designated campsites and buildings. He sought clarification on why only this Ground Caretaker had been delegated this authority. S Hart explained that the delegated authority only applied from 7pm on 31 December to 3am on 1 January, if required.

Deputy Mayor Atkinson questioned the alcohol ban at the Ashley Gorge Camping Ground, especially given the many functions being held there. S Hart noted that the alcohol ban only applied to the Ashley Gorge Reserve and not the Camping Ground.

Moved: Mayor Gordon

Seconded: Councillor Mealings

THAT the Council:

- (a) **Receives** Report No. 250212022367.
- (b) **Notes** that the review results confirmed that the Alcohol Control Bylaw is the most appropriate tool available for the Council to regulate alcohol-related crimes in public places in the Waimakariri District.
- (c) **Approves** the Statement of Proposal, Section 155 Report and Draft Alcohol Control Bylaw 2025 for public consultation, to occur between April and May 2025.
- (d) **Notes** that the Draft Alcohol Control Bylaw 2025 has been informed by an analysis of data on alcohol-related crimes in public places and stakeholder consultation, including the Management Team and Community Boards.
- (e) **Appoints** the Alcohol Control Bylaw 2025 Hearing Panel, consisting of three Councillors, R Brine, B Cairns and J Goldsworthy, to hear submissions on the proposal in May 2025 and to recommend decisions to the Council meeting in August 2025.
- (f) **Nominates** the General Manager, Strategy, Engagement, and Economic Development to approve any minor edits to the Statement of Proposal and Draft Alcohol Control Bylaw 2025 as required prior to the formal public consultation.
- (g) **Notes** that the final Alcohol Control Bylaw 2025, based on comments received during consultation, will be presented to the Council for adoption in June/July 2025.
- (h) **Circulate** this report to Community Boards for their information.

CARRIED

Deputy Mayor Atkinson and Councillor Redmond abstained

7.6 **Electoral Candidate Order on Local Body Election Voting Papers** – S Nichols
(Governance Manager)

S Nichols took the report as read, and there were no questions for elected members.

Moved: Councillor Redmond

Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** Report No. 250224029993.
- (b) **Approve**, under Regulation 31 of the Local Electoral Regulations 2001, that the names of candidates at the 2025 and 2028 triennial elections and any subsequent by-elections be arranged in random order.
- (c) **Circulates** a copy of this report to the Community Boards for information.

CARRIED

Councillor Redmond supported the motion, as listing the candidate names on voting documents in random order continued the current practice.

7.7 **Elected Member Conference Policy and Conference** – S Nichols (Governance Manager)

S Nichols took to the report as read.

Mayor Gordon suggested that the Elected Member Conference Policy should allow the Mayor and the Chief Executive to approve additional members to attend conferences if necessary. S Nichols undertook to amend the policy accordingly.

Councillor Fulton questioned if elected members could attend a portion of a conference. Mayor Gordon advised that the Council incurs costs to enable elected members to attend conferences, and they were thus expected to attend the entire conference.

Moved: Mayor Gordon

Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** Report No. 250227032189.
- (b) **Approves** amendments to the Elected Member Conference and Training Course Attendance Policy (Trim 230126009764).
- (c) **Approves** Deputy Mayor Atkinson and Councillors B Cairns, T Fulton, N Mealings, P Redmond and J Ward attending the Local Government New Zealand Zone 5/6 Conference on 10 and 11 April 2025 in Christchurch, accompanying the Mayor.
- (d) **Notes** a verbal report from attendees will be provided to a future workshop to discuss information and opportunities learnt from the attendance.
- (e) **Notes** a report on the Local Government New Zealand National Conference attendance will be presented in May 2025 for Council consideration.

CARRIED

Mayor Gordon believed there was value for elected members attending conferences for training, networking and awareness, however, the Council needed to be mindful of cost. Local Government New Zealand (LGNZ) Conferences usually had interesting speakers, such as the Minister of Local Government and Australian Local Government representatives. Mayor Gordon noted that as Zone 5 Chair, he was organising the LGNZ Zone 5/6 Conference, which would include many exciting speakers. The LGNZ Zone 5/6 Conference was expected to be well attended.

Councillor Mealings supported the motion, as it was necessary to network with elected members from other councils to discuss shared challenges, opportunities, and possible solutions.

Councillor Redmond also supported the motion, as he considered attending conferences part of his role as an elected member. He found the experience invaluable and worthwhile. He encouraged elected members to use conferences as an opportunity to build networks with colleagues from other councils.

In his right of replay, Mayor Gordon noted that conferences and similar events allowed elected members to discuss various concerns directly with other Councillors, Ministers, and Central Government officials.

8. MATTER REFERRED FROM THE UTILITIES AND ROADING COMMITTEE

8.1 Rangiora Stormwater Management Plan 2025-2040 Draft for Approval – S Allen (Water Environment Advisor)

K Simpson presented the report, which sought approval to submit the Rangiora Stormwater Management Plan (SMP) 2025/40 to Environment Canterbury. The preparation and implementation of an SMP were a requirement of the Rangiora Stormwater Network Discharge Consent. The SMP would be updated every three to five years and set out how the Council would achieve compliance with the Land and Water Regional Plan and the consent objectives by 2040.

Deputy Mayor Atkinson suggested that the Rangiora Stormwater Management Plan 2025-2040 be submitted to the Kaiapoi-Tuahiwi Community Board for information, given that most of Rangiora's stormwater flowed into the Kaiapoi River. K Simpson undertook to circulate the Plan to the Kaiapoi-Tuahiwi Community Board for information.

Moved: Deputy Mayor Atkinson

Seconded: Councillor Redmond

THAT the Council

- (a) **Approves** the Rangiora Stormwater Management Plan 2025-2040 to be submitted to Environment Canterbury.
- (b) **Circulates** this report to the Kaiapoi-Tuahiwi Community Board for information.

CARRIED

Councillor Redmond endorsed the motion, commending staff on the comprehensive report.

Mayor Gordon supported the motion, as he felt that the Kaiapoi-Tuahiwi Community Board should be informed of the Council's plan to deal with stormwater from Rangiora.

Councillor Fulton also supported the motion, noting that this could be an opportunity for the Council to liaise with rural catchment and community groups about stormwater management.

9. HEALTH, SAFETY AND WELLBEING

9.1 Health, Safety and Wellbeing Report January 2025 to Current - J Millward (Chief Executive)

J Millward took the report as read; however, he expressed concern about the increase in adverse interactions with members of the public in Aquatic Facilities, Libraries, and the field. The majority of these interactions were reported to the New Zealand Police.

There were no questions from elected members.

Moved: Mayor Gordon

Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Receives** Report No 250218026373.
- (b) **Notes** that there were no notifiable incidents this month. The organisation is, so far as is reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at Work Act 2015.
- (c) **Circulates** this report to the Community Boards for their information.

CARRIED

Mayor Gordon stressed that antisocial behaviour aimed at staff and elected members was utterly unacceptable and would not be tolerated. Staff need to be respected while doing their job and not placed at risk. The Council has consistently raised its concern about the increase in antisocial behaviour nationally. Unfortunately, certain behaviours were undesirable and unacceptable.

10. COMMUNITY BOARD MINUTES FOR INFORMATION

10.1 Minutes of the Oxford-Ohoka Community Board meeting 5 February 2025

10.2 Minutes of the Woodend-Sefton Community Board meeting of 10 February 2025

Moved: Councillor Mealings

Seconded: Councillor Blackie

THAT the Council

- (a) **Receives** Items 10.1 and 10.2 for information.

CARRIED

11. MAYORS DIARY - 26 JANUARY 2025 TO 23 FEBRUARY 2025

Moved: Deputy Mayor Atkinson

Seconded: Councillor Cairns

THAT the Council

- (a) **Receives** Report No. 250227032968.

CARRIED

12. COUNCIL PORTFOLIO UPDATES

- 12.1 **Iwi Relationships** – Mayor Dan Gordon

No discussion emanated on this matter.

- 12.2 **Greater Christchurch Partnership Update** – Mayor Dan Gordon

Mayor Gordon advised that the next Greater Christchurch Partnership meeting would be held on Friday, 7 March 2025.

- 12.3 **Government Reforms** – Mayor Dan Gordon

Mayor Gordon advised that Government reforms seemed to be continuing. The Council would consult residents on Water Done Well as part of the draft 2025/26 Annual Plan. It was mentioned that the central government would be reviewing Development Contributions.

- 12.4 **Canterbury Water Management Strategy** – Councillor Tim Fulton

Councillor Fulton noted that the Canterbury Water Management Strategy Water Zone Committee (CWMS) received a report on the CWMS Review 2024. A working group of nominated Canterbury Mayors and Mana Whenua representatives workshoped the principles, functions, engagement, and models to achieve these principles and functions. It was agreed that while the CWMS's underlying vision and principles remained sound, the CWMS committees, as consistent regional structures, were no longer fit for purpose and should be replaced.

- 12.5 **Climate Change and Sustainability** – Councillor Niki Mealings

Councillor Mealings highlighted the following:

- Staff were currently assessing the remainder of the Council's infrastructure (excluding Water Done Well) and would be collating Asset Management Plans.
- The Council's Resilience Explorer portal was up and running. The information captured on the Resilience Explorer would assist the Council in better managing its resources during natural disasters.
- The Our Future Coastal Project's report on Shallow Groundwater has been completed and would be presented to staff on 13 March 2025.

- 12.6 **International Relationships** – Deputy Mayor Neville Atkinson

The Council would be advised shortly on the proposed ANZAC Day 2025 arrangements. He recently met with a delegation from Honiara, Solomon Islands, seeking assistance in establishing best governance practices for their Council.

- 12.7 **Property and Housing** – Deputy Mayor Neville Atkinson

No discussion emanated on this matter.

13. QUESTIONS

Nil.

14. URGENT GENERAL BUSINESS

Nil.

15. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: Councillor Brine

Seconded: Councillor Ward

That the public is excluded from the following parts of the proceedings of this meeting.

- 15.1 Confirmation of Public Excluded Minutes of Council meeting of 3 December 2024
- 15.2 Murphy Park Kaiapoi River Access – Pontoon Procurement
- 15.3 Rangiora Airfield - New Lease Agreements
- 15.4 North Canterbury South Link Health Facility Loan Funding

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
MINUTES			
15.1	Confirmation of Public Excluded Minutes of Council meeting of 4 February 2025	Good reason to withhold exists under section 7	To protect the privacy of a natural person, including that of deceased natural persons, and to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). LGOIMA Sections 7(2) (a) and (i).

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
REPORTS			
15.2	Murphy Park Kaiapoi River Access – Pontoon Procurement	Good reason to withhold exists under section 7	Section 7(i) of the Local Government Official Information and Meetings Act; “enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations);”
15.3	Rangiora Airfield - New Lease Agreements	Good reason to withhold exists under section 7	To protect the privacy of natural persons and information where making available the information would be likely to unreasonably prejudice the commercial position of the person who supplied or who is the subject of the information; and, enabling any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or prevent the disclosure or use of official information for improper gain or improper advantage, as per LGOIMA Section 7 (2) (a, b(II), h, i & j).
15.4	North Canterbury South Link Health Facility Loan Funding	Good reason to withhold exists under section 7	To maintain legal professional privilege and to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) as per LGOIMA Section 7 (2) (g) and (i)

CARRIED

CLOSED MEETING

The public excluded portion of the meeting was held from 9.30am to 11am and 1.30pm to 2.35pm.

Resolution to resume in Open Meeting

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

THAT the Council

- (a) **Approved** the open meeting resuming, and the business discussed with the public excluded remains public excluded or as resolved in individual reports.

CARRIED

OPEN MEETING

15.3 **Murphy Park Kaiapoi River Access – Pontoon Procurement** – I Clark (Project Manager)

Moved: Councillor Blackie

Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** Report No. 250214023927.
- (b) **Approves** Option One of this report to award engagement to the identified supplier, Woody B Ltd, for the provision of design and construction of a pontoon at Murphy Park. This option is recommended as the contractor is contributing a dollar value to the project.
- (c) **Approves** the terms of the proposed Memorandum of Agreement with Woody B Ltd.
- (d) **Delegates** to the Chief Executive to finalise Memorandum of Agreement negotiations with Woody B Ltd and enter into the Agreement on behalf of Council.
- (e) **Notes** Payment of the pontoon construction will pay the Council contribution in accordance with the Council's payment terms, following the invoice of works completed and will be capped to a total budget of \$100,000 (ex GST). This expenditure is already accounted for within the Kaiapoi Riverbanks Rowing Precinct 100275.000.5224. This report does not seek any additional funds.
- (f) **Notes** that the pontoon would be a public facility for use by rowing clubs, schools, other community groups, and the public who use the area.
- (g) **Notes** that it is considered unlikely that other contractors would be able to provide the same degree of value in this instance.
- (h) **Circulates** the report to the Kaiapoi-Tuahiwi Community Board for their information.
- (i) **Circulates** the report to the Community and Recreation Committee for their information.
- (j) **Resolves** that the recommendations in this report be made publicly available but that the contents remain public excluded as there is good reason to withhold in accordance with Section 7 (2)(i) of the Local Government Official Information and Meetings Act; enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

CARRIED

15.5 **North Canterbury South Link Health Facility Loan Funding** - J Millward (Chief Executive)

Moved: Deputy Mayor Atkinson

Seconded: Councillor Ward

THAT the Council:

- (j) **Resolves** that the report, attachments, discussion and minutes remain public excluded, with the exception of the approval of an agreement of a loan in principal to be provided to South Link Health for the purpose of building an urgent care extended hours facility, for reasons of enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(g) and (i).

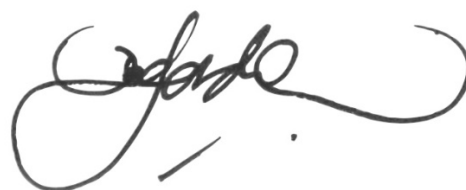
CARRIED

16. **NEXT MEETING**

The next ordinary meeting of the Council is scheduled for Tuesday 1 April 2025, commencing at 9am to be held in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 2.45pm.

CONFIRMED



Chairperson
Mayor Dan Gordon

1 April 2025

Date