

MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY, 4 FEBRUARY 2025 WHICH COMMENCED AT 1PM.

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors A Blackie, R Brine, B Cairns (via Teams), J Goldsworthy, T Fulton, N Mealings (arrived at 9.06am), P Redmond, J Ward, and P Williams.

IN ATTENDANCE

J Millward (Chief Executive), C Brown (General Manager Community and Recreation), G Cleary (General Manager Utilities and Roding), S Hart (General Manager Strategy, Engagement and Economic Development), M Maxwell (Strategy and Business Manager), H Downie (Strategy and Centres Team Leader), S Binder (Senior Transport Engineer), G McLeod (Greenspace Manager), K Straw (Civil Projects Team Leader), and K Rabe (Governance Adviser).

K Barnett (Deputy Chairperson, Rangiora-Ashley Community Board), S Powell (Chairperson Woodend-Sefton Community Board) and S Barkle (Chairperson Oxford-Ohoka Community Board).

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. ACKNOWLEDGEMENTS

3.1 New Year Honour List

The Mayor acknowledged the following the recipients of New Year's Honours for 2025:

- *Mrs Marguerite Christophers*, of Pegasus for services to parasports.
- *Mr Ross McQueen*, of Rangiora for services to the community.
- *Mr Darryl Smith*, of Rangiora, for services to survivors of abuse in care.

The Mayor noted that he had contacted all the recipients to congratulate them on their awards and had followed up his calls with congratulatory letters. Recipients would be invited to a morning tea to celebrate their achievements.

3.2 Retirement of Mike Power

The Mayor acknowledged Mr Power's 30 years of dedicated service, especially to the maintenance of the Waimakariri District's unsealed road network.

4. CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 3 December 2024

Moved: Councillor Goldsworthy

Seconded: Councillor Ward

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the Waimakariri District Council meeting held on Tuesday, 3 December 2024.

CARRIED

MATTERS ARISING (from Minutes)

There were no matters arising.

5. DEPUTATIONS AND PRESENTATIONS

Nil.

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1 Parking Management Plan Project: Approaches to Managing and Meeting Parking Demand and Supply for Rangiora and Kaiapoi Town Centres to 2040 for Public Consultation – H Downie (Strategy and Centres Team Leader) on behalf of the Parking Management Plan Project Advisory Group (PAG)

H Downie presented the report, which sought the Council's approval to consult on the proposed approaches to meeting and managing parking demand and supply in the Rangiora and Kaiapoi Town Centres. She also tabled "*Let's Talk About Parking – Draft WDC Let's Talk web content for public consultation on proposed approaches to parking in Rangiora and Kaiapoi Town Centres*."

The Mayor noted that it was recommended that the General Manager Strategy, Engagement and Economic Development be nominated to approve any minor changes to the tabled document and requested that the Council's Portfolio Holders for Transport and Roading be included.

Councillor Fulton questioned why public consultation was being undertaken about parking in Kaiapoi when it was acknowledged that there was currently plenty of parking provided in the Kaiapoi Town Centre. H Downie explained that although there was no perceived parking shortage in Kaiapoi, various tools, such as parking restrictions, could be used to improve the current parking situation. She noted that the consultation documents for Rangiora and Kaiapoi Town Centres would be different to account for the differing needs in the areas.

In response to Councillor Fulton's further query, H Downie noted that Parking Management Plans would be progressively rolled out to other centres in the Waimakariri District, including Oxford, Ravenswood/Woodend, and Pegasus.

Responding to Councillor Cairns's question, H Downie confirmed that the Parking Plan would include mobility and bike parking included in the scope of the project.

Moved: Councillor Ward

Seconded: Councillor Redmond

THAT the Council:

- (b) **Receives** Report No. 250114004581.
- (c) **Approves** public consultation on the proposed approaches for managing and meeting parking demand and supply for Rangiora and Kaiapoi Town Centres out to 2040, and the accompanying Let's Talk web content and Feedback Form (Trim 250116005961 and 250116005978).
- (d) **Notes** that public consultation will occur from early February to the end of February / early March 2025.

- (e) **Nominates** the General Manager, Strategy, Engagement and Economic Development, the Transport and Roading Portfolio holders, Mayor Gordon and Councillor Redmond, respectively, to approve any minor edits to the Let's Talk web content and Feedback Form as required prior to public consultation commencing.
- (f) **Notes** that the proposed approaches for managing and meeting parking demand and supply for Rangiora and Kaiapoi Town Centres out to 2040 have been informed by key project inputs including a strategic context review, technical investigations, and elected member, stakeholder and community engagement to date.
- (g) **Notes** that the proposed approaches for managing and meeting parking demand and supply for Rangiora and Kaiapoi Town Centres out to 2040, together with the Let's Talk consultation, have been endorsed by the Parking Management Plan Project Advisory Group (PAG) on whose behalf this report is written.
- (h) **Notes** that feedback gained through public consultation on the proposed approaches will help inform a Parking Management Plan for Rangiora and Kaiapoi Town Centres, which will be presented to the Council for adoption in May 2025, and which will contain more details than the approaches to be tested through public consultation.
- (i) **Circulates** this report to Community Boards, acknowledging the involvement of the Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards during the course of the Parking Management Plan project to date and noting that Community Boards have the opportunity to submit the proposed approaches during public consultation.

CARRIED

Councillor Ward supported the motion, acknowledged the numerous discussions and workshops held with stakeholders during the development of the draft Parking Management Plan, and thanked staff for the work done on this project.

Councillor Redmond also supported the motion, noting that historically, the Kaiapoi Town Centre had been subject to parking pressures, so it had been interesting to note that Rangiora actually required more attention to parking management.

Councillor Mealings observed that the National Policy Statement on Urban Development (NPS-UD) removed the requirement for developers to provide adequate parking, so councils were required to provide Parking Management Plans to combat the impact of less parking provision in town centres. The Central Government, therefore, required this work to ensure that parking provisions were managed appropriately in the future.

Mayor Gordon similarly supported the motion, stating that the Parking Management Plan had been developed through research of relevant studies and with stakeholder feedback. He acknowledged that the Waimakariri District was a growth district which attracted many visitors which made parking management in town centres a priority to ensure people would regularly visit the district. He believed that there needed to be a better use of land in the central business districts and was, therefore, supportive of a restricted parking trial to ascertain if this could be a viable option for future parking management. Mayor Gordon noted that technology was improving, and it would be sensible to monitor the advances made and efficiencies that could be achieved by installing technology within the parking sphere.

Councillor Fulton supported the motion, commenting that it would be interesting to see if public opinion matched the perceived parking issues in the town centres.

Councillor Ward noted that the need for longer parking facilities should not be overlooked, as not all businesses require a quick turnover of parking.

7.2 **Request to Bring Forward Budget for Kendall Park Sport Field Lighting – G MacLeod (Greenspace Manager) and K Straw (Civil Projects Team Leader)**

The report sought the Council's approval to bring forward the capital budget of \$132,860 from the 2025/26 financial year into the 2024/25 financial year to allow the upgrade of the Kendall Park Sports Field lighting to light-emitting diode (LED). K Straw noted that the incorrect report seemed to have been included in the Council agenda and tabled an updated report, which included different recommendations.

The meeting was adjourned at 9:24 a.m. and reconvened at 9:34 a.m. to allow copies of the report to be circulated and reviewed by elected members.

Report 7.4 Rangiora-Ashley Community Board Chairperson's Report for the Period 1 January to 31 December 2024 was taken at this time. However, the order of the agenda was retained in the minutes to mitigate confusion.

Councillor Williams noted the three tenders received for this work and queried which companies had been considered. K Straw confirmed that Techlight, Mark Herring Lighting, and Magnatech, known suppliers of sports field lights, were being considered.

Councillor Williams expressed a concern that no local companies who could have possibly been able to offer better prices/terms were being considered. K Straw replied that the procurement process had been followed during the tendering process, and he was unaware of local companies who specialised in lighting for sports fields. He also noted that the suppliers were required to prepare a lighting design to demonstrate compliance with the required lighting standards. Warranty information and track record were included in the evaluation process to ensure a reliable product was selected.

Councillor Fulton questioned why the Council had previously installed a lighting option with only a 10-year lifespan when there were products with a far longer lifespan. G McLeod noted that although the previous lights were now obsolete and replacement lamps difficult to source, the lights still had a further life expectancy of another three or four years.

Councillor Cairns sought clarity on the membership of the Waimak United Football Club, how many nights they would be training, what the cost benefits would be to change to LED lighting, and whether there was any possibility of cost recovery. G McLeod explained that football was a growing sport, and the club was growing rapidly, with training occurring most weekday nights. He confirmed that there would be cost savings in switching to LED, and there was a possibility of some recovery of the cost.

Mayor Gordon asked if there were local contractors who could do the required work, and K Straw replied that he was unaware of any speciality lighting contractors in the Waimakariri District. Mayor Gordon asked if the process could be reviewed to ensure that the best procurement practices were being followed and requested that a report come to the Council on this matter in the future.

Moved: Councillor Ward

Seconded: Councillor Brine

THAT the Council:

- (a) **Receives** Report No. 241129212035.
- (b) **Approves** funding this project through the renewals fund as depreciation has been collected on the asset. This will result in no rate impact.
- (c) **Notes** the Capital Budget of \$132,860 in PJ 102558.000.5223 (Light Upgrade at Kendall Park) from the 2025/26 financial year will become a saving.
- (d) **Notes** that the request to bring forward the Capital Budget is to ensure that the lights are upgraded and, therefore, more reliable for the upcoming 2025 winter season.

- (e) **Notes** that a Request for Proposals has already been tendered and closed in order to ensure timely completion of the work, but that tenderers were advised that the award was subject to the Council approval.
- (f) **Notes** that the Request for Proposals closed on 22 January 2025, and the evaluation is yet to be completed; however, the highest proposal submitted would be within the combined budget (taking into account other committed costs).
- (g) **Notes** that the award of the contract is within staff delegation and will happen as a matter of course if the Council approve bringing the budget forward.
- (h) **Notes** that the level of service for the playing field will remain the same as the existing lighting, with a 200 lux maintained average light level suitable for “semi-professional” play.
- (i) **Circulates** this report to the Kaiapoi-Tuahiwi Community Board for their information.

CARRIED

Councillor Ward supported the motion, noting that it was important that the lights be replaced before the 2025 winter season, as this had health and safety implications. She also encouraged the growth of football in the district.

Councillor Brine also supported the motion, noting that football was a growing sport worldwide and that switching to LED lighting was an excellent cost-saving option.

Councillor Williams noted that he would be supporting the motion; however, he was disappointed in the short life span of the previous lights and that local suppliers had not been encouraged to tender for this project.

Councillor Mealings noted that she supported the motion as per the amended recommendations.

Councillor Cairns noted that Waimak United Football Club had worked hard to grow its membership and supported the change to LED.

Councillor Fulton noted that football was a growing sport in the district that needed to be supported. However, he was disappointed by the short life span of the current lighting and hoped that this would not be repeated with the new LED option.

Deputy Mayor Atkinson stated that the report did not include information about the procurement of the original lights at Kendall Park; however, he was sure that due diligence had been done. He noted that there were no guarantees on how long the lights would last after the original warranty had expired, often, equipment ceases to operate months after the warranty expires.

Mayor Gordon supported the motion, noting that the Council preferred to use local contractors when possible and asked that the procurement process be reviewed to ensure that this requirement was prioritised when possible; however, acknowledged that this would need to be balanced with ensuring that the best product at the best price was purchased.

7.3 Chairperson's Performance Report for the Kaiapoi-Tuahiwi Community Board, 1 February to 31 December 2024 – J Watson (Chairperson Kaiapoi-Tuahiwi Community Board)

Deputy Mayor Atkinson presented this report on behalf of the Kaiapoi-Tuahiwi Community Board Chairperson, J Watson. He noted that the Kaiapoi-Tuahiwi Community Board was a proactive and busy Board, especially after the earthquakes, which had required Board Members to put in a lot more work than was usually expected. However, most of the post-earthquake work had been completed, and members could now look forward to business as usual, although that would be busier than previously, given the growth of the Kaiapoi area.

Mayor Gordon acknowledged the work done by the Board and the good working relationship between the Board and the Council, which had resulted in Kaiapoi's recovery after the earthquakes.

Moved: Deputy Mayor Atkinson

Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Receives** report No. 2411219917.
- (b) **Circulates** a copy of this report to all the Community Boards.

CARRIED

Deputy Mayor Atkinson commended the good work done in Kaiapoi over the last 15 years and noted that the slowdown in work was a good sign, allowing members to concentrate on the core role of being elected members. He thanked the members of the Board over the years for their dedication and hard work.

Mayor Gordon agreed with Deputy Mayor Atkinson's comments, noting that the Board had achieved an enormous workload when repairing infrastructure in Kaiapoi. He noted that the Waimakariri District had a reputation for good working relationships between the Council and its Community Boards. Some districts did not enjoy this understanding and partnership, which was why there was a move by some districts to disband Community Boards. Mayor Gordon believed that Community Boards added value to decision-making and in accessing community needs and wants.

7.4 Chairperson's Report for the Period 1 January to 31 December 2024 – J Gerard (Chairperson Rangiora-Ashley Community Board)

Deputy Chairperson K Barnett was in attendance to present the Rangiora-Ashley Community Board's Chairperson's report on behalf of the Chairperson, J Gerard. She took the report as read and thanked the Council for its support in dealing with the Board's submission on the Whiterock Quarry resource consent application.

Mayor Gordon noted that at the recent budget meeting, the Council had approved funding to support Community Boards with similar matters in the future. He thanked the Rangiora-Ashley Community Board for its willingness to work with the Council on issues that affected both the Council and the Board.

Moved: Councillor Williams

Seconded: Councillor Fulton

THAT the Council:

- (a) **Receives** report No. 241211220173.
- (b) **Circulate** a copy of this report to all the Community Boards.

CARRIED

7.5 Chairperson's Report for the Period of 1 January 2024 to 31 December 2024 – S Barkle (Chairperson Oxford-Ohoka Community Board)

The Chairperson of the Oxford-Ohoka Community Board, S Barkle, presented the report highlighting the following areas of the Board's work over the previous year:

- An overview of the Community Board Conference noted the good working relationship between the Council, Community Boards, and staff, which seemed not to be shared by Community Boards in other districts.
- The Board's work in opposing the Woodstock Quarry resource consent application. This was now before the Environment Court.
- Supporting the Ohoka community in its opposition to Plan Change 31 and the fast-track process.

- Flooding issues, including flooding at Washington Place – the Board believed that solutions should be well thought out and well designed with plenty of research prior to any work being done.
- There should be careful consideration of the location of new developments to ensure that ratepayers were not expected to pay for flood/drainage mitigation in the future.
- The hydrology of the district should be seriously researched, and consideration should be given to supporting a university student to carry out a thesis on this topic to gain a better understanding of resurgence and underwater flows.
- The Board was concerned with water quality, noting the number of shallow wells in the area and the damage done through land usage in the past. The Board advocated better education for landowners.
- Nitrates were not the only contamination to be focused on, and landowners needed to understand other contaminants within their water supplies.
- Wolffs Bridge—The Board supported the work being done by the community, led by Councillor Fulton, to retain and promote this historic icon.
- The Board supported highlighting the varied and rich history of the area by installing signage and urged that consideration be given to a rail trail along the old railway tracks linking settlements in the ward.
- Pump track project instigated by local youth had now become a reality.
- Oxford dog exercise area finally taking shape – this had been a long and protracted project.
- The Discretionary Grant fund was fully utilised, given that no big business was in the area to support local events and projects.

The Mayor thanked S Barkle and T Robson for their excellent leadership and the Board for working tirelessly on issues in its area, especially relating to Woodstock Quarry and Plan Change 31, both of which had required enormous amounts of time and effort. He suggested that the Board include the request for a student to study and report on the hydrology of the area in their Annual Plan submission. The Mayor also noted that Wolffs Bridge would be a topic of a workshop and discussion with a report to come to the Council in the near future.

Councillor Fulton noted that some of the smaller projects seemed to take more time to achieve than larger projects and queried why this was. S Barkle acknowledged that this was often the case, and it may mean that the Board could work with community groups on smaller projects rather than always relying on the Council. Mayor Gordon noted that this option would need to be discussed with the Chief Executive in relation to risks before embarking on such a venture.

Moved: Councillor Mealings

Seconded: Councillor Fulton

THAT the Council:

- (a) **Receives** report No. 241029187467.
- (b) **Circulates** a copy of this report to all the Community Boards.

CARRIED

Councillor Mealings commended S Barkle and T Robson on their hard work and leadership during a very trying year, noting they had gone above and beyond their duty when dealing with the Woodstock Quarry application and the Plan Change 31 matter. She stated that most people were completely unaware of the massive workload that these entailed.

S Barkle thanked Councillors Mealings and Fulton for their work and support on the Board, noting their dedication to keeping the Board informed of Council matters.

Councillor Fulton noted he admired S Barkle's 'can do' attitude and her work in building good relations with staff to achieve desired outcomes.

7.6 **Chairperson's Report for the Period 1 January to 31 December 2024 – S Powell**
(Chairperson Woodend-Sefton Community Board)

S Powell, Chairperson of the Woodend-Sefton Community Board, presented her report, highlighting the following points:

- The installation of the accessibility platforms and their positive impact on the community. She thanked M Kwant for his work on this initiative.
- The new playground in Woodlands was well received by the community, and the table tennis table was a popular addition. This park offered different play options than other parks in the area.
- Thanked the Council for the extension of surf lifesaving patrols, which appeared to be working well.
- The successful bid for funding from the Tourism Fund meant that the Woodend public toilets could be refurbished and upgraded before the schedule and came under budget. This meant that landscaping and a picnic table had been included in the project. This facility was utilised by cyclists as well as visitors to the area.
- The Board funded two seats in Bob Robertson Drive. After discussing possible locations with Ravenswood developers, the Developers installed two further seats, which was a good outcome for the community.
- Thanked the Council and staff for their support in the Board's continued advocacy on the Woodend Bypass, which was now coming to fruition.
- Thanked Councillors Cairns and Redmond, who had provided wonderful support for Board initiatives and worked hard within the community over the term.

Mayor Gordon thanked S Powell for her work ethic, dedication to her community, and leadership in chairing the Pegasus Community Centre Project Working Group. Her work was appreciated.

Moved: Councillor Redmond

Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** report No. 241211219825.
- (b) **Circulates** a copy of this report to all the Community Boards.

CARRIED

Councillor Redmond thanked S Powell for a good report and for her excellent leadership of the Board. He also thanked her for her comments regarding Councillor Cairns and himself.

Councillor Ward thanked S Powell for her work, noting that she did an amazing job in chairing the Board and advocating for her community.

Councillor Cairns commended S Powell's passion and enthusiasm and noted that this was apparent in all she did.

Mayor Gordon noted that the Council was still advocating that the New Zealand Transport Agency install a walk/cycleway between Ravenswood/Woodend and Pegasus. If that was not successful, the Council would seriously consider other options to achieve a good outcome.

8. HEALTH, SAFETY AND WELLBEING

8.1 Health, Safety and Wellbeing Report December 2024 to Current - J Millward (Chief Executive)

J Millward took the report as read.

Moved: Deputy Mayor Atkinson

Seconded: Councillor Fulton

THAT the Council:

- (a) **Receives** Report No 250121009277.
- (b) **Notes** that there were no notifiable incidents this month. The organisation is, so far as is reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at Work Act 2015.
- (c) **Circulates** this report to the Community Boards for their information.

CARRIED

9. COMMITTEE MINUTES FOR INFORMATION

9.1 Minutes of a meeting of the Audit and Risk Committee of 10 December 2024

9.2 Minutes of a meeting of the Utilities and Roading Committee of 10 December 2024

Moved: Councillor Goldsworthy

Seconded: Councillor Mealings

THAT the Council:

- (a) **Receives** Items 9.1 and 9.2 for information.

CARRIED

10. COMMUNITY BOARD MINUTES FOR INFORMATION

10.1 Minutes of the Woodend-Sefton Community Board meeting 3 December 2024

10.2 Minutes of the Oxford-Ohoka Community Board meeting of 4 December 2024

10.3 Minutes of the Rangiora-Ashley Community Board meeting of 11 December 2024

10.4 Minutes of the Woodend-Sefton Community Board meeting of 12 December 2024

Moved: Councillor Brine

Seconded: Councillor Redmond

THAT the Council:

- (a) **Receives** Items 10.1 to 10.4 for information.

CARRIED

11. MAYOR'S DIARY - SUNDAY 1 DECEMBER 2024 – 25 JANUARY 2025

Moved: Deputy Mayor Atkinson

Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** Report No 250129014590.

CARRIED

12. **COUNCIL PORTFOLIO UPDATES**

12.1 **Iwi Relationships** – Mayor Dan Gordon

The Mayor and the Chief Executive would meet with the Rūnanga to update them on Council matters and understand any issues that the Council should be aware of in the area. The Mayor would keep the Council updated on progress.

12.2 **Greater Christchurch Partnership Update** – Mayor Dan Gordon

A review of the partnership's functionality going forward was planned to ascertain if a change in structure could gain any efficiencies. This partnership was an opportunity to bring local authorities together to improve understanding and support each other in achieving the best possible outcomes for Canterbury.

12.3 **Government Reforms** – Mayor Dan Gordon

These were many and varied proposed reforms, and the Council had been ably supported by staff who developed submissions to the Government on its behalf.

12.4 **Canterbury Water Management Strategy** – Councillor Tim Fulton

- There were only three Water Zone Committee meetings remaining. It had been suggested that previous Committee members be invited to the last meeting to thank them for the good work they have carried out over the years.
- Funding was allocated to 14 applicants from the Canterbury Water Management Strategy Action Plan Budget for biodiversity projects throughout the Waimakariri District, which was a satisfying process.
- Build-up of gravel in riverbeds contributing to flood risks was discussed.
- Waimakariri Irrigation Limited updated the Committee on the biodiversity projects undertaken and the group's transformation with dedicated in-house staff.

Councillor Redmond questioned who would determine whether the Water Zone Committees would be disbanded and was advised that Environment Canterbury was assessing the effectiveness of the various committees; however, the Mayoral Forum would make the final decision.

Mayor Gordon noted that while Waimakariri's Water Zone Committee was functional, others were not, and acknowledged that 'one size fits all' was not necessarily a good fit for these committees.

Councillor Fulton urged that the work done by the Water Zone Committee be retained and built on in the future.

12.5 **Climate Change and Sustainability** – Councillor Niki Mealings

- The launch of the Canterbury Climate Partnership Plan took place, formalising the partnership of the ten Canterbury councils working together to share information, expertise and resources on furthering work done in the climate space. A huge milestone to be celebrated!
- Enterprise North Canterbury was hosting a 'climate basics for business course' run by the Sustainable Business Network and subsidised by the Council through the Better Off Funding programme. The course, which ran from 19 March to 18 June 2025, was aimed at assisting local businesses in developing a solid plan to reduce emissions successfully.
- Scoping for the planned climate risk assessment for the rest of the Council's assets (Greenspace, Property, Solid Waste, roading) was now underway. This was followed by the 3 Waters Climate Risk Assessment completed by Waugh's Infrastructure in 2022. It was also a Better off Funding project and would help inform the planned Climate Resilience Strategy.

- The Waimakariri District Council Resilience Explorer portal was up and running, with some fine-tuning to be completed. Informed by the latest National Institute of Water and Atmospheric Research data provided a visual picture of the Waimakariri District's climate risk under different Intergovernmental Panel on Climate Change climate scenarios and during different time periods.
- Progress with the 2020 Organisational Sustainability Strategy actions is currently being reviewed. This strategy will be refreshed as a plan in the second half of this year.
- Staff were in the process of procuring a refresh of the Council's Greenhouse Gases (GHG) footprint (also funded by Better off Funding). This was last done in 2017/18 and would be used to help inform organisational emissions reporting and prioritise actions in the refreshed Organisational Sustainability Plan."

12.6 **International Relationships** – Deputy Mayor Neville Atkinson

The first meeting was scheduled for March 2025.

12.7 **Property and Housing** – Deputy Mayor Neville Atkinson

Work was ongoing; however, the next meeting was later in February 2025, so there is nothing new to report at this time.

13. **QUESTIONS**

(under Standing Orders)

Nil.

14. **URGENT GENERAL BUSINESS**

(under Standing Orders)

Nil.

15. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: Deputy Mayor Atkinson

Seconded: Mayor Gordon

That the public be excluded from the following parts of the proceedings of this meeting.

- 15.1 Confirmation of Public Excluded Minutes of Council meeting of 3 December 2024
- 15.2 Local Water Done Well - Financial and Economic Analysis Update and Request for Decision on preferred Water Services Delivery model for consultation with the Waimakariri Community
- 15.3 Contract 23/29 – Streetlight Maintenance Contract - Tender Evaluation and Contract Award Report
- 15.4 Contract 24/78 Closed Landfill Cover Investigations Tender Evaluation and Contract Award Report
- 15.5 Electricity Supply Contract with Meridian Energy for Non-Half Hourly (NHH) Metered Sites for Four Years – 1 April 2025 to 30 September 2029 and Electricity Supply Contract with Meridian Energy for Time of Use (TOU) Metered Sites for Five Years – 1 September 2025 to 30 September 2030

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
MINUTES			
15.1	Confirmation of Public Excluded Minutes of Council meeting of 3 December 2024	Good reason to withhold exists under section 7	To protect the privacy of a natural person, including that of deceased natural persons, and to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). LGOIMA Sections 7(2) (a) and (i).
Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
REPORTS			
15.2	Local Water Done Well Update	Good reason to withhold exists under section 7	To enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(g) and (i).
15.3	Mainpower Stadium – Solar Panels	Good reason to withhold exists under section 7	Section 7(h) of the Local Government Official Information and Meetings Act; “enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities”.
15.4	Contract 23/29 – Streetlight Maintenance Contract - Tender Evaluation and Contract Award Report	Good reason to withhold exists under section 7	To protect the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i).
15.5	Contract 24/78 Closed Landfill Cover Investigations Tender Evaluation and Contract Award Report	Good reason to withhold exists under section 7	To protect the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i).
15.6	Electricity Supply Contract	Good reason to withhold exists under section 7	To enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) as per LGOIMA Section 7 (2) (i).
15.7	Belgrove “Road 1” (Belgrove Boulevard) Land Valuation	Good reason to withhold exists under section 7	Section 7(h) of the Local Government Official Information and Meetings Act; “enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities”.

CARRIED

The meeting adjourned from 11.03am to 11.40am for refreshments.

CLOSED MEETING

The public excluded portion of the meeting commenced at 11.40am and concluded at 2.43pm.

Resolution to resume in Open Meeting

Moved: Councillor Ward

Seconded: Councillor Brine

THAT open meeting resumes and the business discussed with the public excluded remains public excluded or as resolved in individual reports.

CARRIED

OPEN MEETING

15.3 MainPower Stadium – Solar Panels – I Clark (Project Manager)

Moved: Mayor Gordon

Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** Report No. 240703107870.
- (b) **Notes** that based on the current estimate for the recommended option (Option 1) of \$222,833 and an estimated cost of \$91,142 for maintenance and operation over the life of the solar panel (30 years), it is estimated that this option should result in a net profit of \$375,126.
- (c) **Approves** option one for the installation of solar panels on the canopy area (blue and green zone) at MainPower Stadium.
- (d) **Approves** the allocation of \$313,913 from the Multi-use Sports Facility Budget (100660.000.5013) towards the installation of Solar Panels at MainPower Stadium, noting that this will allow for any changes in price from the current estimate and a healthy contingency.
- (e) **Notes** that while the recommended model is not a joint venture with MainPower, they have contributed to this project by providing modelling and data analysis at their cost to support the Council in finding the most cost-effective outcome.
- (f) **Notes** that power costs for MainPower Stadium are currently under the current Simply Energy contract (expiring 31/10/2025). Anticipated increases in electricity prices further highlight the need for cost-saving measures.
- (g) **Notes** that when designed, the front steel canopy on the northwest corner of the stadium was engineered to allow for the future installation of solar panels.
- (h) **Notes** that solar panels typically last between 25 to 30 years and modelling undertaken shows the Council would start to see a return on the investment after 12 years.
- (i) **Notes** that this report assists with the Council's environmental aspirations.
- (j) **Resolves** that the recommendations in this report be made publicly available but that the contents remain publicly excluded as there is good reason to withhold in accordance with Section 7(h) of the Local Government Official Information and Meetings Act; "enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities".

CARRIED

15.5 Contract 24/78 Closed Landfill Cover Investigations Tender Evaluation and Contract Award Report – K Waghorn (Solid Waste Asset Manager)

Moved: Councillor Brine

Seconded: Councillor Redmond

THAT the Council:

- (a) **Receives** Report No. 250107001309.
- (b) **Authorises** Council staff to award Closed Landfill Cover Investigations to Pattle Delamore Partners for a sum of \$93,380 to be funded from Disposal Account Old Sites *Resource Consent Compliance* ledger code 10.401.255.2467.

- (c) **Approves** increasing the operational budget allowance for this project by up to \$43,380, to a total budget of \$93,380, with the additional funding coming from the \$1.62 equity balance in the Disposal Account.
- (d) **Notes** that this value is less than the tendered price, as it excludes the scheduled item of \$16,735 for intrusive investigations at the Mandeville closed landfill, which is now being delayed until after the trees are harvested and will be subject to a separate budget request in the future.
- (e) **Notes** that the recommended budget increase can be accommodated without impacting on rates or other solid waste projects.
- (f) **Notes** that this work is necessary to gain information on how best to address the discharge consent non-compliances reported by Environment Canterbury for the Kaiapoi, Oxford and Rangiora closed landfill sites, and that while Council has not been issued with a non-compliance for Cust closed landfill this site has been included to ensure that the Council is in compliance with the discharge consents for all contested closed landfills.
- (g) **Notes** that all tenderers will be advised of the name and prices of all tenders used for Lowest Price Conforming and the number of tenders received. This information will be made available to the public if requested.
- (h) **Resolves** that the recommendations in this report be made publicly available but that the contents of the report, attachments, discussion and minutes remain public excluded for reasons of protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i).

CARRIED

16. **NEXT MEETING**

The next ordinary meeting of the Council was scheduled for Tuesday, 4 March 2025, commencing at 9 a.m., in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 2.43PM.

CONFIRMED



Chairperson
Mayor Dan Gordon

4 March 2025

Date