

## ENVIRONMENTAL SERVICES

# Application for a Certificate of Use of Premises

Sale and Supply of Alcohol Act 2012 - Section 100(f)

This is an application for a certificate of suitability for the purposes of the Sale and Supply of Alcohol Act 2012, certifying that the proposed use of premises meets the requirements of the Resource Management Act 1991 and of the NZ Building Code to the extent required by the Building Act 2004.

**Application fee: Refer to the Council's Fees & Charges - Alcohol Licensing - Building Compliance Certificate - Sale and Supply of Alcohol Act 2012.**

**Note:** This certificate must be obtained prior to applying for your alcohol licence. Please refer to the Council's Local Alcohol Policy prior to submitting this application, or contact the Resource Consent Planning Technician via email: [duty.planner@wmk.govt.nz](mailto:duty.planner@wmk.govt.nz)

## Details of applicant

Name: \_\_\_\_\_

(NB. This must be the same as the applicant for the alcohol licence.)

Address of applicant: \_\_\_\_\_

Daytime contact number(s): \_\_\_\_\_

Email address: \_\_\_\_\_

## Details of premises in respect of which a licence application is to be made

Premises current name: \_\_\_\_\_

Premises proposed name: \_\_\_\_\_

Premises address: \_\_\_\_\_

The premises is (tick the appropriate box):

A new building - either in the process of being built or about to be built and subject to Building

Consent No: \_\_\_\_\_

An existing building - to which alterations are being made **and/or the use is being changed** and subject to

Building Consent No: \_\_\_\_\_

An existing building - with no change of use or alterations being made or intended to be made.

If this box has been ticked, complete the following declaration:

I, \_\_\_\_\_ declare that this premises that has been operating as a \_\_\_\_\_ will continue to be operated as such during my tenure and I declare that I do not intend to make alterations or change the use of this premises without first obtaining the necessary consents from the Waimakariri District Council.

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Maximum occupancy numbers: \_\_\_\_\_

### Existing and proposed liquor licences

What type of alcohol licence is sought? (*tick appropriate box*)    On licence    Off licence    Club licence

Indicate the general nature of the business to be conducted:    Hotel    Bottle store    Restaurant/café

Tavern    Supermarket    Restaurant/café – BYO only    Nightclub    Grocery store

Club    Function/entertainment venue    Remote seller (mail order/internet sales)

Other, eg wine cellar door, brewery off licence, theatre/cinema, retirement village \_\_\_\_\_

What are the proposed hours of the intended alcohol licence? \_\_\_\_\_

Is the sale of alcohol intended to be the principal purpose of the business?    Yes    No

If No, what is the intended **principal** purpose of the business?

What type of alcohol licence is currently in place?

What is the current nature of the business?

What are the hours of the existing alcohol licence?

### Declaration

Signature of applicant: \_\_\_\_\_    Date: \_\_\_\_\_

**PLEASE NOTE** - A signature is not required if you submit this form electronically. By entering your name in the box above you are giving your authority for this application to proceed.

### Additional requirements to accompany this application

Record of title for the property

Floor Plan indicating the precise location of alcohol servicing

Fee