

Agenda

Rangiora-Ashley Community Board

Wednesday 13 March 2024

7pm

Council Chamber
215 High Street
Rangiora

Members:

Jim Gerard QSO (Chairperson)

Kirstyn Barnett (Deputy Chairperson)

Robbie Brine

Ivan Campbell

Murray Clarke

Monique Fleming

Jason Goldsworthy

Liz McClure

Bruce McLaren

Joan Ward

Steve Wilkinson

Paul Williams

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AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 13 MARCH 2024 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL/COMMUNITY BOARD

BUSINESS

PAGES

1. **APOLOGIES**

2. **CONFLICTS OF INTEREST**

3. **CONFIRMATION OF MINUTES**

3.1. **Minutes of the Rangiora-Ashley Community Board – 14 February 2024**

9-16

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 14 February 2024.

3.2. **Matters Arising (From Minutes)**

3.3. **Notes of the Rangiora-Ashley Community Board Workshop – 14 February 2024**

17-18

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the circulated Notes of the Rangiora-Ashley Community Board workshop, held on 14 February 2024.

4. **DEPUTATIONS AND PRESENTATIONS**

Nil.

5. **ADJOURNED BUSINESS**

5.1. **Approval to Install No Stopping Restrictions associated with Pedestrian Refuge Islands – Kieran Straw (Civil Projects Team Leader) and Joanne McBride (Roading and Transportation Manager)**

19-42

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 231124188939.
- (b) **Endorses** the installation of the proposed pedestrian refuge islands at West Belt and Ivory Street.

AND

THAT the Rangiora Ashley Community Board recommends the Utilities and Roading Committee:

- (c) **Approves** the associated no stopping restrictions at each site.
- (d) **Approves** the installation of no-stopping restrictions at the following locations to install a pedestrian refuge on West Belt, mid-block between Milesbrook Close, and Harrod Place:
 - i. Outside No. 55 West Belt (approximately 30m long).
- (e) **Approves** the installation of a 10m kerb build-out in front of No. 48 West Belt.
- (f) **Approves** the installation of no-stopping restrictions at the following locations to install a pedestrian refuge on Ivory Street immediately north of Thorne Place:
 - i. Outside No. 34 Ivory Street (approximately 30m long)
 - ii. Outside No. 29 and 35 Ivory Street (approximately 40m long)
- (g) **Notes** that to retain two on-street parking spaces outside No. 48 West Belt, that proposed refuge island has been off-set to the west, and a kerb build out is proposed on the eastern side of West Belt.
- (h) **Notes** that there is a pedestrian refuge island proposed for Ivory Street, immediately north of the Doggett Place intersection, however there is already no-stopping restriction through this length, and therefore no changes to the parking are required at this location.

6. REPORTS

6.1. Rangiora-Ashley Community Board General Landscaping Budget – Grant Stephens (Greenspace Design and Planning Team Leader)

43-58

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 240223028222.
- (b) **Notes** that the previous design for the Loburn War Memorial was not attainable within the current budget available and staff have been working with the Loburn Domain Advisory Group to create a new concept which is within budget.
- (c) **Notes** this design has been shown to the Canterbury RSA Executive Team who gave unanimous support for the proposed new design (Attachment i: Trim 240223028201).
- (d) **Approves** the Loburn Domain War Memorial – Proposed Concept Design 2024 for implementation.
- (e) **Notes** that there is existing budget of \$55,000 made up of previous allocations from the Board, Council, Veterans Affairs, Rata and the Loburn Domain Development Fund towards the Loburn War Memorial. Staff estimate the cost of the proposed concept to be just below \$55,000 which is within the budget available and includes a 10% contingency.
- (f) **Notes** that staff are working to complete works this year at Millton Memorial Reserve including pathways, signage, seating, fencing and tree planting.
- (g) **Notes** that the trees planted are flourishing under the current method of hand watering. This is expected to continue for the first four years after planting.
- (h) **Notes** the trees selected are specifically chosen to be drought resistant and once established should survive without further watering. A permanent irrigation system is not required and therefore not included within the proposed works going forward.
- (i) **Notes** the addition of a swing and slide as an interim upgrade of Canterbury Street Reserve is no longer feasible due to unforeseen costs relating to the play equipment however the picnic table has been installed on site.
- (j) **Approves** the retraction of previously allocated \$9,500 towards Canterbury Reserve Interim Upgrade with the budget being returned to the General Landscaping Budget for further allocation. Noting that engagement and design will begin in the 24/25 financial year for the play space renewal.
- (k) **Approves** the allocation of \$20,000 towards the Kippenberger Town Entrance noting this will be used for tree planting and street garden planting.
- (l) **Approves** the allocation of \$4,000 towards a picnic table at Dudley Park as part of the Waimakariri Youth Council project.
- (m) **Approves** the allocation of the remaining budget of \$17,191 towards a town entrance feature commemorating Howard Kippenberger at the Kippenberger Town Entrance. This will enable staff to begin design and development of this project with a report being brought back to the Board in the new financial year with options and associated costs.
- (n) **Notes** that this would allocate all existing budget and leave no remaining budget for allocation within this financial year.

6.2. **Application to the Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

59-88

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240214021428.
- (b) **Approves** a grant of \$..... to the Okuku Pony Club towards the cost of providing St Johns Ambulance at its annual event in June 2024.
OR
- (c) **Declines** the application from the Okuku Pony Club.
- (d) **Approves** a grant of \$..... to the Hope Community Trust to purchase handheld two-way radios.
OR
- (e) **Declines** the application from the Hope Community Trust.
- (f) **Approves** a grant of \$..... to the Waimakariri Public Arts Trust towards the cost of installing a public sculpture at MainPower Stadium.
OR
- (g) **Declines** the application from the Waimakariri Public Arts Trust.

7. **CORRESPONDENCE**

Nil.

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for February 2024**

89

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240305033881.

9. **MATTERS FOR INFORMATION**

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 8 February 2024.**
- 9.2. **Woodend-Sefton Community Board Meeting Minutes 13 February 2024.**
- 9.3. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 11 December 2023.**
- 9.4. **Chlorine Exemption Revised Strategy – Report to Council Meeting 7 February 2024 – Circulates to all Boards.**
- 9.5. **Adoption of Greater Christchurch Partnership Housing Action Plan – Report to Council Meeting 7 February 2024 – Circulates to all Boards.**
- 9.6. **Fernside Road/Todds Road Intersection – Purchase of land over current designations held over No.7 Todds Road and No.245 Fernside Road – Report to Council Meeting 7 February 2024 – Circulates to the Rangiora-Ashley Community Board.**

- 9.7. **Woodend-Sefton Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.**
- 9.8. **Oxford-Ohoka Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.**
- 9.9. **Kaiapoi-Tuahiwi Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.**
- 9.10. **Health, Safety and Wellbeing Report January 2024 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.**
- 9.11. **July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee 20 February 2024 – Circulates to all Boards.**
- 9.12. **Libraries Update to 29 January 2024 – Report to Community and Recreation Committee 20 February 2024 – Circulates to all Boards.**
- 9.13. **Aquatics February Report – Report to Community and Recreation Committee 20 February 2024 – Circulates to all Boards.**

Public Excluded

- 9.14. **Kaiapoi regeneration Area – Wai Huka o Waitaha Trust (WHoW) Proposal Update – Report to Council Meeting 7 February 2024 – Circulates to all Boards.**
- 9.15. **Proposed Partial Sale of 136 Percival Street, Rangiora – Report to Council Meeting 7 February 2024 – Circulates to all Boards.**

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) Receives the information in Items.9.1 to 9.13.
- (b) Receives the separately circulated public excluded information in item 9.14 to 9.15.

Note:

- 1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*
- 2. *Hard copies of the Public Excluded items were circulated to members separately.*

10. MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

11. **CONSULTATION PROJECTS**

11.1. **E-Scooter Survey 2024**

Consultation closes Sunday 17 March 2024.

<https://letstalk.waimakariri.govt.nz/waimakariri-district-e-scooter-survey-2024>

11.2. **Community Development**

Consultation closes Friday 22 March 2024.

<https://letstalk.waimakariri.govt.nz/community-development>

11.3. **Community Development**

Consultation closes Friday 29 March 2024.

<https://letstalk.waimakariri.govt.nz/west-eyreton-domain-pavilion>

11.4. **Council Long Term Plan**

Consultation from Friday 15 March to Monday 15 April 2024.
(refer to the Council website)

Community Drop-In Sessions

Rangiora	Tuesday 26 March	4pm to 6pm	Council Chambers
Woodend	Wednesday 3 April	4pm to 6pm	Woodend Community Centre
Oxford	Monday 8 April	4pm to 6pm	Oxford Town Hall
Kaiapoi	Thursday 11 April	5pm to 7pm	Kaiapoi Library
Mandeville	Thursday 11 April	7pm to 9pm	Ohoka Domin Pavilion

12. **BOARD FUNDING UPDATE**

12.1. **Board Discretionary Grant**

Balance as at 29 February 2024: \$7,790.

12.2. **General Landscaping Fund**

Balance as at 29 February 2024: \$27,370.

13. **MEDIA ITEMS**

14. **QUESTIONS UNDER STANDING ORDERS**

15. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 10 April 2024.

Workshop

- *Southbrook Road Reference Group – Update – Don Young (Senior Engineering Advisor) and Kieran Straw (Civil Projects Team Leader) – 45mins*
- *Members Forum – 15mins*
 - *E-Scooters feedback*

MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 14 FEBRUARY 2024, AT 7PM.

PRESENT

J Gerard (Chairperson), K Barnett (Deputy Chairperson), R Brine, I Campbell, M Fleming, J Goldsworthy, L McClure, B McLaren, J Ward, S Wilkinson, and P Williams.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), K Straw (Civil Projects Team Leader), T Kunkel (Governance Team Leader) and A Connor (Governance Support Officer).

There were three members of the public present.

1. APOLOGIES

Moved: J Gerard

Seconded: K Barnett

An apology was received and sustained from M Clarke for absence.

CARRIED

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 13 December 2023

Moved: B McLaren

Seconded: S Wilkinson

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting held on 13 December 2023.

CARRIED

3.2. Matters Arising (From Minutes)

There were no matters arising.

3.3. Notes of the Rangiora-Ashley Community Board Workshop – 13 December 2023

Moved: K Barnett

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the circulated Notes of the Rangiora-Ashley Community Board workshop, held on 13 December 2023.

CARRIED

4. DEPUTATIONS AND PRESENTATIONS

4.1. Whiterock Quarry Managed Landfill Site – Mayce Bates

The deputation was withdrawn.

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

6.1. Approval to Install No Stopping Restrictions associated with Pedestrian Refuge Islands – K Straw (Civil Projects Team Leader) and J McBride (Roading and Transportation Manager)

K Straw reported that there was provision in the Council's Minor Improvement Programme to install no-stopping restrictions associated with pedestrian refuge islands at West Belt and Ivory Street in Rangiora. There was currently no formal pedestrian refuge crossing located in the 800 meters between Johns Road and High Street, Rangiora. The Bainswood Retirement Home was located on the western side of Ivory Street, Rangiora, and the residents often walk to the Countdown supermarket located on the eastern side of Ivory Street. Pedestrian Refuge Islands were important as they provided a safe crossing location, which was particularly important on busy roads.

K Straw explained that feedback was received from an affected resident in West Belt, who requested the proposed pedestrian refuge island outside 48 and 55 West Belt be moved five metres north, which moved the island away from the streetlight, however, the car park outside 48 West Belt would be retained.

P Williams questioned if all the residents in the proximity to the proposed no-stopping restrictions had been consulted. K Straw noted that residents had not been consulted on the revised plan for the no-stopping restrictions on West Belt

S Wilkinson queried if there was a criteria for proactively installing pedestrian refuge islands. K Straw advised that the proposed installation of the refuge islands was reactive to service requests for the public. Usually, residents did not want to lose on-street parking outside their homes, which made installing pedestrian refuge islands challenging.

J Gerard asked if laying the report on the table to allow affected residents to be consulted would negatively impact the project. K Straw noted it would delay the implementation of the project; however, in terms of the best outcome for the community, it would not have any negative impacts.

Moved: P Williams

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

(a) **Lays** the report on the table for further consultation with affected residents.

CARRIED

6.2. **Naming of the new Rangiora North of High Street Laneway at 11 Blake Street – H Downie (Senior Advisor – Business and Strategy) and S Morrow (Rates Officer (Property Specialist))**

S Hart advised that the Board had the delegation to name the new pedestrian laneway between 202 and 190 High Street, Rangiora, which the Council was in the process of acquiring. It was intended that the underlying status of the new laneway would be a public reserve similar to Conway Lane, Rangiora. S Hart noted that Helmore Stewart Lawyers, who would be occupying the top floor of 190 High Street, Rangiora, requested that the laneway be named Helmore Lane. However, there was an existing Helmore Street in Rangiora. Therefore, this option did not meet the Council's Naming Policy; however, it had been included for consideration by request.

K Barnett questioned how Conway Lane received its name. S Hart reported that Mary and Harold Conway, who had owned a bookshop near the laneway, The Conways were very involved in the local community, with H Conway serving as a Councillor and Deputy Mayor.

J Ward enquired as to the history of the potential name Ox Lane. M Fleming noted that historically, the lane would have been wide enough to allow a wagon with six oxen to pass through.

The Board adjourned from 7.25pm to 7.40pm for a workshop to discuss the naming of the new North of High Street laneway.

Moved: M Fleming

Seconded: L McLure

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 240110002417.
- (b) **Approves** the name Ox Lane for the new North of High Street laneway located between 202 and 190 High Street.
- (c) **Notes** that the Rangiora Ashley Community Board may replace any proposed name with another name on the pre-approved road naming list for the Rangiora-Ashley Ward.

LOST

M Fleming and L McLure noted that they appreciated the historical significance of the name Ox Lane.

B McLaren commented that it was important to acknowledge women in the naming of public infrastructure. He, therefore, recommended naming the laneway in honour of Doris Langley, who ran a well-known dairy and had many years of service to photographic and early records societies.

Amendment:

Moved: B McLaren

Seconded: None

- (a) **Receives** Report No. 240110002417.
- (b) **Approves** the name Doris Langley Lane for the new North of High Street laneway located between 202 and 190 High.
- (c) **Notes** that the Rangiora Ashley Community Board may replace any proposed name with another name on the pre-approved road naming list for the Rangiora-Ashley Ward.

LAPSED

Amendment:

Moved: S Wilkinson

Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 240110002417.
- (b) **Approves** the name Hunnibell Lane for the new North of High Street laneway located between 202 and 190 High.
- (c) **Notes** that the Rangiora Ashley Community Board may replace any proposed name with another name on the pre-approved road naming list for the Rangiora-Ashley Ward.

CARRIED

Debate on the Amendment

J Gerard commented that he supported the motion, as the shop owned by Luke Hunnibell in the 1800s was now 'Landmarks' Hunnibell's building, which now housed NomNom Kitchen.

P Williams also supported the motion as the building at 257 High Street was the oldest commercial building in High Street, and the name Hunnibell thus had a historic association with Rangiora.

The Amendment became the Substantive Motion.

6.3. **Application to the Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Fund – T Kunkel (Governance Team Leader)**

T Kunkel highlighted that Muscular Dystrophy South Island ran peer-to-peer group sessions, which were an opportunity for members to gather and contribute ideas in a safe, non-judgmental environment. Hosting these free group sessions enabled struggling members to attend and gain the valuable socialisation they desperately needed. The requested funding would be used towards catering costs for peer-to-peer group sessions, being held monthly at the Rangiora RSA. Previously, Muscular Dystrophy South Island received a grant in May 2022 from the Board for catering costs for peer-to-peer group sessions.

Moved: M Fleming

Seconded: J Ward

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240117006124.
- (b) **Approves** a grant of \$500 to Muscular Dystrophy South Island toward the catering costs at support group meetings.

CARRIED

6.4. **Approval of the Rangiora-Ashley Community Board Plan 2024/25 – T Kunkel (Governance Team Leader)**

T Kunkel thanked all the Board members who provided information for inclusion in the updated Community Board Plan 2024/25. She confirmed that the plan had been updated to include the Board's achievements during 2023 and project progress. The information regarding the Board's Discretionary Grant, the Youth Development Fund, the Board's

Landscaping Budget and Board meeting dates had also been updated in line with the 2023/24 financial year's information.

L McClure noted the same photo of the Loburn Domain was used twice. T Kunkel undertook to source a new photo.

B McLaren highlighted that the intersection at High Street, Ashley Street and Ivory Street name was currently referred to as BNZ Corner or the Red Lion Corner. However, the Red Lion Hotel was no longer there, and the BNZ building may not be there in years to come. He, therefore, suggested that the intersection be referred to as Cenotaph Corner.

Moved: B McLaren

Seconded: L McClure

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240112003410.
- (b) **Approves** the Rangiora-Ashley Community Board Plan 2022-25 (Trim 230209016874).
- (c) **Authorises** the Chairperson to approve the final version of the Rangiora-Ashley Community Board Plan 2023 update if any further minor editorial corrections are required.

CARRIED

7. CORRESPONDENCE

Nil.

8. CHAIRPERSON'S REPORT

8.1. Chair's Diary for December 2023 and January 2024

J Gerard noted that the Council had done an excellent job with the refurbishment of elderly housing at Tyler Court in Rangiora.

Moved: J Gerard

Seconded: K Barnet

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240207016749.

CARRIED

9. MATTERS FOR INFORMATION

- 9.1. Woodend-Sefton Community Board Meeting Minutes 4 December 2023.
- 9.2. Oxford-Ohoka Community Board Meeting Minutes 6 December 2023.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 11 December 2023.
- 9.4. Mandeville Resurgence and Channel Diversion Upgrade Project – Report to Council Long Term Plan Budget Meeting 30 January 2024 – Circulates to the Oxford-Ohoka Community Board.

9.5. Draft 2024 Utilities and Roading Management Plans – Report to Council Long Term Plan Budget Meeting 30 January 2024 – Circulated to all Boards.

Moved: B McLaren

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) Receives the information in Items 9.1 to 9.5.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

J Ward

- Long Term Plan (LTP) Budget meetings were held on 30 and 31 January 2024, where the draft LTP Budget was passed with a proposed rate increase of 8.9%. Subsequently, the Draft Budget papers were audited by Audit New Zealand and approved with minor comments and kept the Council's Standard and Poor's AA excellence rating. The Council would approve the consultation document at a meeting to be held on 27 February 2024 and would then go out for public consultation from 15 March 2024 to 15 April 2024.
Due to being efficient and professionally correct, the Council managed the LTP audit, and there was only a 9% fee increase in 2024. The Waimakariri District Council was acknowledged in the Auditor General's Guidance Report as an example of excellence.
- Communications – A Gray led a small team of six and reduced costs by around \$180,000 while outputting three times the number of communications and doing most in-house.
- Customer Services – The team were being trained on the new Datacom Computer System. The Waimakariri District Council placed 11th out of 80 Councils, including Regional Councils, in the National Customer Service Audit released in December 2023. The Council also achieved 90.6% in the phone audit and 95.7% in the email audit.

B McLaren

- He met with the Christchurch City Council Graffiti Team, who were trialling a new programme called GoLegit!. The programme worked by distinguishing between taggers and talented artists. The software was able to identify taggers and to be dealt with through the criminal justice system. It could also identify the artists with real talent to be assisted through a restorative process to a better pathway. Chorus had become part of the programme, and Chorus cabinets were identified, on which these artists were allowed to showcase their artwork free of charge. They were then mentored and paired with people who had gone through the programme to become professional artists with commercial connections.
- Attended North Canterbury Neighbourhood Support strategic planning session.

S Wilkinson

- Long Term Plan (LTP) Budget meetings were held on 30 and 31 January 2024.
- Attended All Boards session.

L McLure

- Friday Celebration Lunches – prepped, made and served 130 party lunches at Southbrook School.
- Attended Dudley Park Revamp Celebration.
- Attended Kaiapoi Fire Station public opening.
- Next Steps with the new Government over Zoom.
- Final Waimakariri Health Advisory Board meeting for 2024 in early December, the Chair resigned, and a new independent Chair was being recruited. Covid was very rampant in the community. There was still a large shortage of health care workers and doctors nationwide.

- Mayors Community Morning Tea.
- All Boards Briefing.
- Attended the Rangiora Santa Parade.
- Attended Rangiora High School Prizegiving.
- National Community Boards online Hui.
- Visited the Strawberry Fair at Kaiapoi Food Forest.
- Visited the Kaiapoi Community Garden for International Community Garden Day.

I Campbell

- Spoke with residents regarding Whiterock Quarry in late January 2024 to discuss their concerns.
- Attended a public meeting with residents also Regarding Whiterock Quarry.

R Brine

- Stressed that the LTP Budget was only a draft, which still had to go through a consultation process. Once the consultation process had closed, the Council would hear and consider all submissions prior to deliberating on the submissions and approving the final budget.

J Goldsworthy

- Encouraged everyone to submit on the LTP.
- He urged people to keep grass low as it was very dry, and fire services were being stretched thin. Civil Defence had been deployed for the Loburn fire.

P Williams

- Attended many drainage meetings. Staff were investigating whether Cones Road, Rangiora, could be widened to assist with drainage issues.

M Fleming

- Attended a planning day for the training day on accessibility for staff.
- Whiterock Quarry public meeting and noted that the quarry would not only affects the close residents but the whole community.

K Barnett

- Submitted a number of Snap Send Solve over January 2024 and the results were fantastic. Southbrook needed some investigations the street was looking very dilapidated.

11. CONSULTATION PROJECTS

11.1. Community Development

Consultation closed on Friday 16 February 2024.
<https://letstalk.waimakariri.govt.nz/community-development>

11.2. Oxford Off-Leash Dog Exercise Area

Consultation closed on Sunday 18 February 2024.
<https://letstalk.waimakariri.govt.nz/oxford-off-leash-dog-exercise-area>

11.3. Northern Pegasus Bay Bylaw

<https://letstalk.waimakariri.govt.nz/northern-pegasus-bay-bylaw>

11.4. **Pegasus Bay Beach Users Survey 2023/24**

<https://letstalk.waimakariri.govt.nz/pegasus-bay-beach-users-survey-2023-24>

The Board noted the various consultation projects.

12. **BOARD FUNDING UPDATE**

12.1. **Board Discretionary Grant**

Balance as at 31 January 2024: \$8,290.

12.2. **General Landscaping Fund**

Balance as at 31 January 2024: \$27,370.

13. **MEDIA ITEMS**

Nil.

14. **QUESTIONS UNDER STANDING ORDERS**

Nil.

15. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday 13 March 2024.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 7.55pm.

CONFIRMED

Chairperson

Date

NOTES OF THE WORKSHOP OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 14 FEBRUARY 2024 AT 7.55 PM.

PRESENT

J Gerard (Chairperson), K Barnett (Deputy Chairperson), R Brine, I Campbell, M Fleming, J Goldsworthy, L McClure, B McLaren, J Ward, S Wilkinson, and P Williams.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), K Straw (Civil Projects Team Leader), T Kunkel (Governance Team Leader) and A Connor (Governance Support Officer).

There were three members of the public present.

1. APOLOGIES

Moved: J Gerard

Seconded: K Barnett

An apology was received and sustained from M Clarke for absence.

CARRIED

1. Crema Cafe – S Hart (General Manager Strategy, Engagement and Economic Development).

Key Points:

- Crema Café was located in the building that was currently under construction and had to temporarily do their business out of a van on the corner of King and High Streets. This location was no longer viable due to construction now occurring on the site. Staff had been working on finding a new site in the town centre for them to continue until they were able to move back into their permanent location. Staff felt the best temporary location would be between the two portacoms beside the Rangiora library. They would be able to use power, water, and wastewater from the Parkside portacom.

Questions/ Issues/ Observations:

- *What would be done for other retailers who may be put in a similar situation?*
There was a precedent set over 12 years ago when the Council allowed people to operate on the front lawn of the Rangiora Service Centre. It was also much easier for a retail store to move into a new store and operate with minor changes, whereas a café needed specific services that were not found in the majority of stores. Staff would have discussions with Enterprise North Canterbury who would be able to assist any business that may be temporarily displaced. The Council was not planning on incurring any costs and there would be a small lease fee in place.
- *Was a friendly gesture for a long-standing business; the location would not be visible; however, adequate signage could rectify that.*
- *Why could they not park on the lawn in front of the Rangiora Service Centre*
There was no water source easily accessible and no wastewater outlet either.
- *Was there any specific guidance from the Council regarding assisting commercial business in this nature?*
Unaware if there was a specific policy in place.
- The Board was happy for staff to continue investigations.

2. **Members Forum**

Questions/ Issues/ Observations:

- *Loburn residents were frustrated with the lack of action regarding the war memorial.*
- *The drains at Southbrook Wetlands in Townsend Fields were overgrown with weeds. Who was responsible for maintaining these areas after the developers created them?*
- *FENZ now had the responsibility of fire risk along roadsides.*

THERE BEING NO FURTHER BUSINESS, THE WORKSHOP CONCLUDED AT 8.26PM.

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO: RDG-32-16-07 / 231124188939(V3)

REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 13 March 2024

AUTHOR(S): Kieran Straw – Civil Projects Team Leader
Joanne McBride – Roothing and Transportation Manager

SUBJECT: Approval to Install No Stopping Restrictions associated with Pedestrian Refuge Islands – UPDATED FOR MARCH 2024 MEETING

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive pp

1. SUMMARY

- 1.1. This report seeks a Board recommendation to the Utilities and Roothing Committee for approval to install no-stopping restrictions associated with pedestrian refuge islands at the following locations:
 - 1.1.1. West Belt, mid-block, between Milesbrook Close and Harrod Place.
 - 1.1.2. Ivory Street, immediately north of Thorne Place (outside Bainswood retirement home)
- 1.2. A further Pedestrian Refuge Island on Ivory Street is planned north of Doggett Place; however this crossing location will have no impact to the on-street car parking as there is already no-stopping installed at this location.
- 1.3. Pedestrian Refuge Islands are important to our community as they provide a safe crossing location, which is particularly important on busy roads such as West Belt and Ivory Street that have an average daily traffic count of 4,700 and 13,000 respectively. Pedestrian refuges allow pedestrians to cross the road in a staged approach, and provide an area to wait as they cross.
- 1.4. The need to remove on-street parking is due to the refuge island being in the centre of the road, which results in the traffic lane moving towards the parking lane, and also to ensure that there are clear sight lines for pedestrians to determine that the road is clear before proceeding to cross the street.
- 1.5. The Ivory Street and West Belt pedestrian refuge islands are included within the Minor Improvement Programme, approved by Utilities and Roothing in June 2023.

Attachments:

- i. West Belt Plan (including Tracking Curves) (Trim No. 240131013810 (V2))
- ii. Ivory Street (Bainswood Retirement Home) Plan (Trim No. 240131013811)
- iii. Ivory Street (north of Doggett Place) Plan (Trim No. 240131013831)
- iv. Parking Observations at No. 48 West Belt (Trim No. 240119007025)
- v. WSP Technical Note on the suitability of refuge islands at these sites. (Trim No. 240223027986)
- vi. Redacted Email from No. 58 West Belt (Trim No. 240228031085)
- vii. Site Location Plans (Trim No. 240305033609)

2. RECOMMENDATION

THAT the Rangiora Ashley Community Board:

- (a) **Receives** Report No. 231124188939.
- (b) **Endorses** the installation of the proposed pedestrian refuge islands at West Belt and Ivory Street.

AND

THAT the Rangiora Ashley Community Board recommends the Utilities and Roothing Committee:

- (c) **Approves** the associated no stopping restrictions at each site.
- (d) **Approves** the installation of no-stopping restrictions at the following locations to install a pedestrian refuge on West Belt, mid-block between Milesbrook Close, and Harrod Place:
 - i. Outside No. 55 West Belt (approximately 30m long).
- (e) **Approves** the installation of a 10m kerb build-out in front of No. 48 West Belt.
- (f) **Approves** the installation of no-stopping restrictions at the following locations to install a pedestrian refuge on Ivory Street immediately north of Thorne Place:
 - i. Outside No. 34 Ivory Street (approximately 30m long).
 - ii. Outside No. 29 and 35 Ivory Street (approximately 40m long).
- (g) **Notes** that to retain two on-street parking spaces outside No. 48 West Belt, that proposed refuge island has been off-set to the west, and a kerb build out is proposed on the eastern side of West Belt.
- (h) **Notes** that there is a pedestrian refuge island proposed for Ivory Street, immediately north of the Doggett Place intersection, however there is already no-stopping restriction through this length, and therefore no changes to the parking are required at this location.

3. BACKGROUND

- 3.1. West Belt is a Primary Collector that carries 4,700 vehicles per day. There are currently no formal pedestrian refuge crossing locations between Johns Road and High Street. This distance is over 800m.
- 3.2. Service Request RD2101824 was received following an incident where a mobility scooter user fell off his scooter on West Belt. This fall was attributed to lack of available crossing locations, which had resulted in the mobility scooter user negotiating a vehicle crossing cut-down that was not suitable for the purpose.
- 3.3. Ivory Street is an arterial road that carries 13,000 vehicles per day. The Bainswood retirement home is located on the western side of Ivory Street, and the rest home residents often walk to the Countdown supermarket located on the eastern side of Ivory Street.
- 3.4. In March 2023 a pedestrian was fatality struck on Ivory Street at the Queen Street intersection while crossing Ivory Street.
- 3.5. In June 2023 the Utilities and Roothing Committee approved the Minor Improvement Programme which included provision to install pedestrian refuge facilities in Ivory Street, Rangiora.
- 3.6. In February 2024, this report (Version 1) was presented to the Board and held on the table due to a late change associated with the West Belt refuge. The Board had not had a chance to see the revised plan and raised concerns that neighbouring residents had not been made aware of these changes. In addition, concerns were raised in regards to the location of both Ivory Street refuge locations.

- 3.7. Following the February board meeting, staff have made additional visits to the neighbouring properties, with the revised plan. Neighbouring residents also provided negative feedback, resulting in staff further refining an option that goes some way to address all concerns raised.
- 3.8. Staff also sought independent safety advice in the form of a Technical Note from WSP, who provide specialist Roadway Professional Services for Council. This technical note is included as Attachment v. of this report.
- 3.9. In addition to this, the Waimakariri Access Group was also invited to provide feedback, their feedback is included within section 5.2 of this report.

4. ISSUES AND OPTIONS

- 4.1. When identifying locations for pedestrian refuge islands, consideration has been given to the volume of both motor vehicles and pedestrians, pedestrian safety and desire lines, destinations, proximity to bends and intersections, proximity to vehicle entrances, and location of existing crossing locations.

- 4.2. West Belt

The recommended location of the proposed West Belt refuge island is ideally located approximately half-way between the two existing crossing locations at the intersection of High St (to the north) and Johns Rd (to the south). The introduction of this refuge will reduce the spacing to approximately 400m between refuge islands. In addition to this, the refuge is located adjacent to the walkway to the Acacia Ave reserve, which is a destination for pedestrians.

West Belt has several large land parcel properties, and therefore there are multiple locations that can physically fit the proposed refuge island without obstructing adjacent vehicle entrances.

However, to the north of the recommended location, alternative locations are undesirable due to the location of street trees in the berms that clash with the locations of pedestrian cut-downs, and another site would result in a drainage sump within the pedestrian cut-down.

To the south of the recommended location, there is approximately three alternative locations all considered to be suitable. None of these however have the benefit of locating the refuge directly under a streetlight and are all away from the desire line to the Acacia Ave reserve.

The West Belt site has gone through considerable stakeholder engagement, with each iteration of the design having a trade-off for other residents. A summary of the design progression is described below.

- Initial design included a centrally located pedestrian refuge, with no on-street parking retained outside either No. 55 or No. 48 West Belt
- In order to achieve a single parking space outside No. 48 West Belt, staff investigated the option of relocating the refuge island to the north by approximately 4m. This obstructed the left turn from No. 58 and No. 60 West Belt at times residents may be towing trailers.
- To resolve this issue, staff repositioned the refuge to the western side of the road and sought to replace the no-stopping on the east with a kerb build out. This offset pedestrian refuge island design reinstated the full turning requirements for vehicles towing trailers exiting No. 58 and No. 60 West Belt but raised concerns for when these same vehicles have to turn right into their driveway.

- The final and recommended design locates the pedestrian refuge island to be offset to the western side of West Belt, but in the original longitudinal location. This option, along with the kerb build out provides for the on-street parking demand of No. 48 West Belt, while allows towing vehicles to exit left into West Belt from both No. 58 and No. 60 West Belt. As the refuge is located 6m to the south of this vehicle entrance, there is also sufficient space for a vehicle to pull into the painted median and allow following vehicles to pass on the inside of a vehicle turning into these properties. This option does have an increased length of no-stopping on the western side of West Belt, however, does not impact on No. 61 West Belt, the next property to the north of No. 55.

- 4.3. Ivory Street is adjacent to the Rangiora Town Centre and has the Bainswood retirement home to the south. It has a much higher number of pedestrians and vehicles using the road, and therefore requires more frequent pedestrian crossing locations to allow for safe crossing.

The location of the proposed pedestrian refuge outside the Bainswood retirement home is 100m south of an existing crossing location, however, provides good connectivity for the residents of Bainswood, and provides an additional option for residents to the south of Ivory Street.

The location of the proposed pedestrian refuge to the north of Doggett Place is to be located as far north as possible to minimise the impact on right turn stacking from Ivory Street into Queen Street. However, the driveways to KFC and the vegetable shop have also been considered.

Tracking curves have been used to check the location of the crossing, and all turning manoeuvres remain unimpeded. The KFC exit is left turn out only and as such the location does not impact the exit.

- 4.4. Staff have carried out targeted consultation as noted under section 5 below.
- 4.5. The Rangiora Community Board have the following options available to them.

4.5.1. Option One (Endorse the Refuge Island Locations)

This option would endorse the installation of the three proposed pedestrian refuge islands as shown in the attachments of this report, noting that the proposed West Belt location has been re-positioned to the western side of the road to address concerns raised by residents

This is the recommended option.

4.5.2. Option Two (Request further work be done on proposed refuge locations)

Decline the recommendations of this report and instruct staff to investigate alternative locations along West Belt and Ivory Street to further improve the crossing spacing from existing crossing locations.

This is not the recommended option as staff have reviewed the full length of Ivory Street and determined there is few alternative locations available that do not impact on existing vehicle entrances.

There are alternative locations available on West Belt, however they offer no advantages over the site chosen, and with the expected traffic volumes, the proposed 400m between crossing locations is considered acceptable.

Significant work has already been undertaken to assess possible locations for a refuge and this location is considered to have the most benefits. There are also likely to be the same issues regardless of where the refuges are proposed, as property accesses are located along the full length of the road.

4.5.3. Option Three (Status Quo)

Decline the recommendations of this report and do not install the refuges.

This option is not recommended as it would result in poor safety outcomes for pedestrians who are trying to cross busy roads within the district.

Providing safe crossing locations is important for all pedestrians, but especially vulnerable members of our community. Safe crossing points also encourage people to participate in active transport modes.

4.6. Implications for Community Wellbeing.

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

The installation of the pedestrian refuge islands (and subsequent no-stopping restrictions) improves road safety for our most vulnerable members of our community by provide them with safe crossing locations on two of our busy urban streets.

4.7. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

The Bainswood rest home residents have in the past made several requests for additional crossing locations along the length of Ivory Street.

A letter drop has been carried out to all properties that are in proximity to all three proposed crossings. This includes all the affected residents of the Bainswood residential units. The information included mention of the no stopping lines.

In addition, KFC, the Produce Shop, and other nearby businesses have been directly spoken to, and they support the proposal.

The Rest home has been sent information on the proposed refuge island and subsequent parking removal. They have not provided feedback in response to this consultation.

Prior to the February board meeting, staff met with the residents at 34 and 35 Ivory St, and at 48 West Belt, who have the proposed refuges located directly outside their properties. No. 55 West Belt is not contactable. They had the following comments:

- No. 34 Ivory Street: Concerns raised about loss of parking, however there was an acceptance that the refuge was beneficial for the wider community.
- No. 35 Ivory Street: No concerns raised.
- No 29 Ivory St: This is a small block of units with internal parking – these units were approached as part of the letter drop.
- No. 48 West Belt: Concerns raised about loss of parking and questions the benefit of installing refuge islands. The owner claims that no one crosses the road here, and that the adjacent walkway to Acacia Reserve is rarely used.
- No. 55 West Belt: The property owner is not contactable.

Following the February board meeting, staff have carried out further targeted engagement with the residents of 58 and 60 West Belt. These two properties were called out at the Board meeting as potentially being impacted by the proposed change in design by obstructing their vehicle entrances, particularly while towing boats, or trailers. Staff met with the residents of these properties, and confirmed by way of vehicle tracking software that the placement of the refuge will prevent towing vehicles from exiting their driveway and turning south. They had the following comments:

- No. 58 West Belt: The owner of No. 58 West Belt had no concerns with the initial proposal, however the revised proposal that locates the refuge to the north will impact on their ability to turn left out of their driveway while towing. Frustration was expressed due to changing the design to accommodate one resident while impacting on others. Their submission is included as attachment vi. of this report.
- No 60 West Belt. The owners of No. 60 West Belt are currently on extended holiday. However their neighbour advised that they too have a trailer and that the updated location will also adversely impact them, and their ability to turn south out of their driver way. They did receive the initial information notice.

Staff are not able to contact the owner of No. 55 West Belt. A further addressed letter was sent to the property to contact next of kin, however no reply has been received.

The day of the February Board meeting, staff met with the property owner of No. 48 West Belt. As a direct result of this, the recommended location outside this property was adjusted slightly to accommodate a single on-street car parking space.

The owner remains opposed to this location, and requested staff consider alternative locations, however the alternative locations provide no advantage over the proposed location, and they had increasing disadvantages due to increasing distance from the Acacia Drive walkway.

Due to the concerns raised by the owner of No. 48 West Belt, staff have considered alternative locations as discussed in section 4.2 of this report.

In addition, parking observations have been carried out at various times to determine the parking demand outside No. 48 and 55 West Belt. These observations are included as attachment iv and demonstrate a very low on-street parking demand.

The Waimakariri Access Group has an interest in improving the footpaths throughout the district and improving accessibility for the aging and mobility and / or vision impaired. They have provided some general feedback in regard to the importance of these facilities. Specifically they noted that we all need choice in how we get around and not everyone drives. They also reinforced the need for good visibility in both directions so that people know there is enough time for you to get across to and from the refuge. Completing the crossing in two halves makes finding a break in the traffic much easier, especially for people that are physically slower. They stressed that for some people with disabilities it can be difficult to walk or wheel too far so and island gives them some safety and more time as they only have to cross one lane of traffic at a time.

The Waimakariri Access Group support the refuge island locations, and in particular, the location outside KFC was noted that having an island is considered safer than using the median without the refuge, and some of their members would prefer the refuge option to the signalised crossing at High St due to the short time available to complete the crossing manoeuvre. They also suggested that if there is demand from the rest home, that a formal pedestrian crossing would be a better option.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

Residents and businesses immediate adjacent to, and / or impacted by parking loss have received notification of these refuge islands.

Improvements in walking facilities have a positive impact on the wider community as they provide safe spaces for pedestrians to wait while crossing the road in stages, where crossing a busy road can be challenging and present a real barrier to some members of the Community.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are not financial implications of the decisions sought by this report.

This budget associated with the delivery of the Minor Improvement Programme is included in the Annual Plan.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts.

Improving pedestrian facilities encourages more sustainable travel mode choices, such as walking as well as safety benefits.

6.3 **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

The installation of no-stopping lines reduces the space available for on-street parking. All impacted residents have been informed of the proposal and actions taken to address their concerns wherever possible.

The desire to retain on-street parking has had knock-on impacts, and raised further risks associated with property ingress and egress, particularly for towing vehicles. These risks have been designed out, however it is necessary to balance impacts when planning for pedestrian facilities.

6.3 **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

Installation of pedestrian refuge islands are important to improve pedestrian safety to minimise the likelihood of incidents such as the fatality on Ivory Street in March 2023, and the prior incident in West Belt where a mobility scooter tipper over, injuring the rider.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Section 2 of the *Land Transport Rule: Traffic Control Devices 2004* requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices".

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

There is a safe environment for all:

- Harm to people from natural and man-made hazards is minimised.
- Crime, injury and harm from road crashes, gambling, and alcohol abuse are minimised.

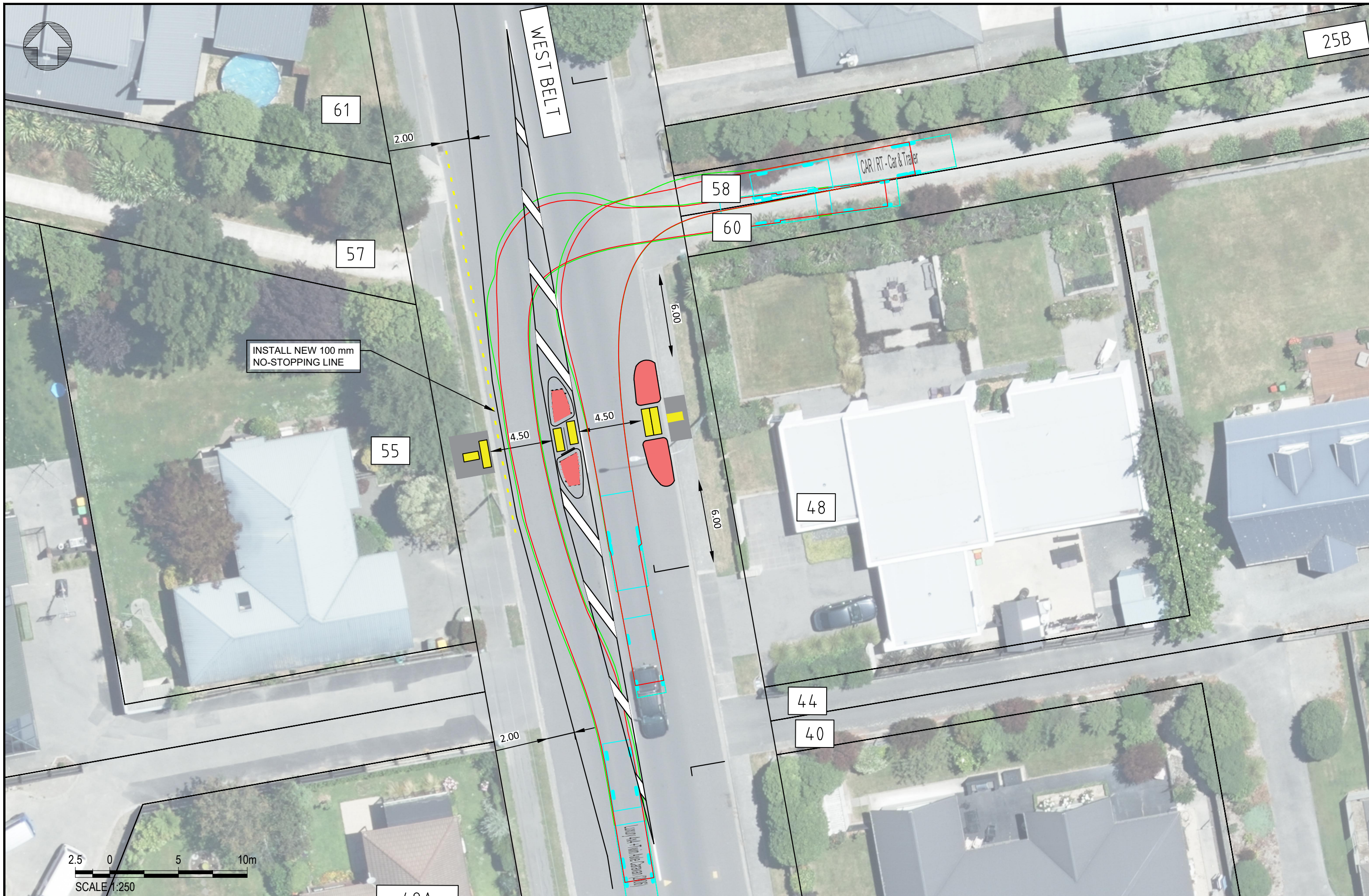
Transport is accessible, convenient, reliable and sustainable:

- The standard of our District's roads is keeping pace with increasing traffic numbers.
- Communities in our District are well linked with each other, and Christchurch is readily accessible by a range of transport modes.

7.4. **Authorising Delegations**

As per Part 3 of the WDC *Delegations Manual*, the Community Board has the delegated authority to approve traffic control and constraint measures on streets within its ward area.

The Utilities and Roading Committee is responsible for roading and transportation activities, including road safety, multimodal transportation, and traffic controls.



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	TENDER DRAWINGS	SS	KS	KS	20/10/2023

SURVEYED	---	---/---/2020	PROJECT No	PD001990
DRAWN	SS	20/10/2023	CON No	CON202346
DRAWING CHKD	---	---/---/2020	SCALE (A3)	1:250
DESIGNED	SS	20/10/2023	DATUM ORIGIN	
DESIGNED CHKD	KS	20/10/2023	HORIZONTAL	NZTM GD2000
APPROVED	KS	20/10/2023	VERTICAL	NZVD 2016



PROJECT
KERB AND CHANNEL RENEWALS 2023/2024

SHEET TITLE
WEST BELT PEDETRIAN REFUGE ISLAND

FOR APPROVAL
 NOT FOR CONSTRUCTION
 DRAWING **4422**
 SHEET 1 REVISION A



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	IVORY STREET PEDESTRIAN REFUGE	KG	---	---	16/02/2022
B	TENDER DRAWINGS	KG	DM	JM	15/11/2023
C	FOR CONSTRUCTION	SS	KS	JM	12/01/2024
D	REDUCTION OF NO-STOPPING LINES	SS	KS	KS	17/01/2024

SURVEYED	---	---/---/2020	PROJECT No	PD001990
DRAWN	KG	16/02/2022	CON No	CON202346
DRAWING CHKD	DM	15/11/2023	SCALE (A3)	1:250
DESIGNED	KG	16/02/2022	DATUM ORIGIN	
DESIGNED CHKD	DM	15/11/2023	HORIZONTAL	NZTM GD2000
APPROVED	JM	---/---/2020	VERTICAL	



PROJECT	KERB AND CHANNEL RENEWALS 2023/2024
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SHEET TITLE	IVORY STREET REFUGE ISLAND
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FOR APPROVAL NOT FOR CONSTRUCTION	
DRAWING	4272
SHEET	REVISION
1	D



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	TENDER ISSUE	SS	KS	---	29/11/2023

SURVEYED	---	---/---/2020	PROJECT No	PD001696
DRAWN	SS	24/11/2023	CON No	CON202346
DRAWING CHKD	KS	29/11/2023	SCALE (A3)	1:200
DESIGNED	SS	24/11/2023	DATUM ORIGIN	
DESIGNED CHKD	KS	29/11/2023	HORIZONTAL	NZTM GD2000
APPROVED	JM	---/---/2020	VERTICAL	



PROJECT	PEDESTRIAN REFUGE ISLAND
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SHEET TITLE	IVORY STREET OPPOSITE KFC RANGIORA EXTENT OF WORKS
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FOR TENDER NOT FOR CONSTRUCTION	
DRAWING	4436
SHEET	REVISION
A	1

Location	Spaces Available	Friday 19th January	Monday 22nd January	Tuesday 23rd January		Wednesday 24th January	Thursday 25th January		Saturday 26th January	Sunday 27th January
		7:15	20:30	6:45	17:30	23:30	7:30	20:30	20:00	21:00
55 West Belt	4	0	0	0	0	0	0	0	0	0
48 West Belt	3	1	0	0	0	0	0	0	2	0

Note:

Count figures are no. of vehicles parked, not number of available spaces

Parking space based on District Plan and 1m clearance from vehicle entrances



Memorandum

To	Kieran Straw - Civil Projects Team Leader
Copy	Hayden Muir
From	Steph Hautler – Engineer -Transport
Office	Christchurch
Date	29 February 2024
File/Ref	6-DHLHH.01/70000
Subject	Waimakariri District Council - Technical Review Memo of Proposed Pedestrian Refuge Locations

1 Background

WSP has been engaged by the Waimakariri District Council to provide an independent technical review of three proposed pedestrian refuge locations to determine the suitability of facility selected and location at the following sites:

- Ivory St, immediately north of Thorne Place (outside Bainswood retirement home.
- Ivory St, opposite KFC Rangiora
- West Belt, mid-block between Milesbrook Close and Harrod Place

The review was carried out using the Waka Kotahi Pedestrian Network Guide Crossing Selection Process to determine the crossing selection type. This technical memo is an independent review of a proposed transport project to identify any safety concerns that may affect performance and identify road safety issues or opportunities for improvement.

Any recommended mitigation of an identified safety concern is intended to be indicative only, and to focus the design team on the type of improvements that might be appropriate. It is not intended to be prescriptive and other ways of improving the road safety or operational problems identified should also be considered.

The following information was supplied:

Document	Revision	Date
Ivory Street Refuge Island 4272 Sheet 1 (north of Thorne PI)	0	17/01/2024
Ivory Street Refuge Island 4436 Sheet A (Opposite KFC)	1	29/11/2023
West Belt Plan Pedestrian Refuge Island Sheet 1	B	12/01/2024
WDC Report for Decision: Approval to Install No Stopping Restrictions associated with Pedestrian Refuge Islands		14/2/2024

2 Site Data

The following contextual data and/or assumptions have been made:

2.1 Ivory Street (immediately north of Thorne Place)

Variable/Condition	Details	Data Source
Street Function	Ivory St is categorised as an Urban Collector under the One Network Framework: To provide efficient movement of people and goods from A to B.	MegaMaps
Traffic Volume	13,147 vpd	MegaMaps
Vehicle operating speeds	48 km/hr (free flow speed not 85%)	MegaMaps
Posted Speed Limit	50km/hr	MegaMaps
Safe and Appropriate Speed	40km/hr	MegaMaps
Who is expected to use the crossing	Elderly residents of the Bainswood residential units and retirement facilities on the west side of Ivory St cross Ivory St to access the Woolworths Supermarket located to the north on the eastern side of Ivory St.	Desktop Study
Road Layout	<p>The road layout is currently one lane northbound and one lane southbound with marked parking on both sides. The road is straight and flat with good visibility. Approximate kerb to kerb width is 14.5m.</p> <p>There is a pedestrian refuge crossing facility approximately 105m to the north of the proposed location and no observed crossings facilities to the south.</p>	Desktop Study
Surrounding Land Uses/Place Value	This section of Ivory Street is a mix of residential properties with multi property accessways and a supermarket frontage to the north.	Desktop Study
What is the best location of the crossing to match pedestrian desire lines.	<p>We anticipate that the most desired crossing line is in front of or close to the accessways into the Bainswood retirement facilities.</p> <p>The proposed location would enable residents and visitors to cross Ivory St and then walk along the east side of Ivory to access the supermarkets internal footpath system without having to cross any additional roads.</p> <p>A location to the south of Thorne PI was considered however 'back tracking' is not desirable and would also result in pedestrians having to also cross Thorne PI to access the supermarket.</p>	Desktop Study

Crashes	There were three crashes in the last 10 years between Northbrook and Buckham St with one involving a 16 year old on a scooter being hit by a car while crossing. The crash was slightly to the north of the proposed pedestrian refuge location and occurred when attempting to cross from the west side of Ivory to the east.	CAS
Ped Count Movement	It is likely that pedestrian demand is suppressed as there will be elderly pedestrians who do not attempt to cross with the high traffic volumes on Ivory St.	

2.2 Ivory Street (opposite KFC Rangiora)

Variable/Condition	Details	Data Source
Street Function	Ivory St is categorised as an Urban Collector under the One Network Framework: To provide efficient movement of people and goods from A to B.	MegaMaps
Traffic Volume	12,767 vpd	MegaMaps
Vehicle operating speeds	45 km/hr (free flow speed not 85%)	MegaMaps
Posted Speed Limit	50km/hr	MegaMaps
Safe and Appropriate Speed	40km/hr	MegaMaps
Who is expected to use the crossing	Pedestrians wanting to access the town centre from the east.	Desktop Study
Road Layout	<p>The road layout is currently one lane northbound and one lane southbound with marked cycle lanes on both sides and an indented parking bay to the north on the east side. The road is straight and flat with good visibility. Approximate kerb to kerb width is 12.7m.</p> <p>The nearest pedestrian crossing point to the north is 225m at the signalised intersection with High Steet and a pedestrian refuge crossing facility approximately 130m to the south of the proposed facility.</p>	Desktop Study
Surrounding Land Uses/Place Value	This section of Ivory Street is a mix of commercial frontages and accessways on the west side and residential properties on the east side.	Desktop Study
What is the best location of the crossing to match pedestrian desire lines.	<p>We anticipate that the most desired crossing line is in front of or close to KFC Rangiora, prior to the intended parking where the crossing distance increase.</p> <p>The proposed location would enable residents to cross Ivory St with minimal disruption on access to property and business</p>	Desktop Study

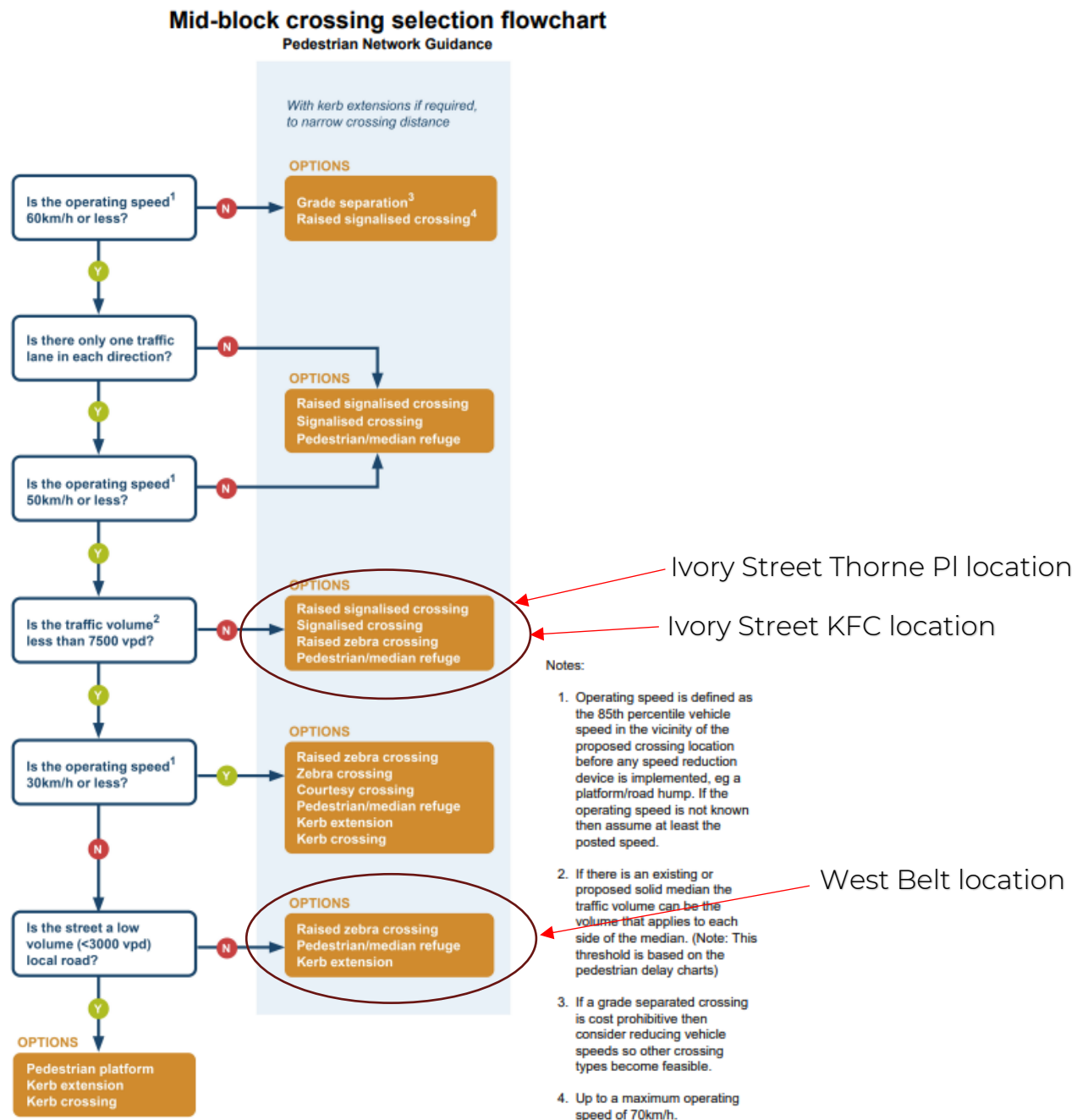
Crashes	There were three crashes in the last 10 years between Queen St and Collins St with two involving pedestrians being hit by a car while crossing Ivory St. One resulted in a fatal injury.	CAS
Ped Count Movement	The pedestrian count data in this area is unknown.	

2.3 West Belt (between Milesbrook Close and Harrod Place)

Variable/Condition	Details	Data Source
Street Function	West Belt is categorised as an Urban Collector under the One Network Framework: To provide efficient movement of people and goods from A to B.	MegaMaps
Traffic Volume	4,587 vpd	MegaMaps
Vehicle operating speeds	50 km/hr (free flow speed not 85%)	MegaMaps
Posted Speed Limit	50km/hr	MegaMaps
Safe and Appropriate Speed	40km/hr	MegaMaps
Who is expected to use the crossing	Local residents wanting to cross West Belt. Pedestrians using the North Brook Walkway to Acacia Ave.	Desktop Study
Road Layout	The road layout is currently one lane northbound and one lane southbound. The road is straight and flat with good visibility. Approximate kerb to kerb width is 12.6m.	Desktop Study
Surrounding Land Uses/Place Value	The surrounding area is primarily residential properties with some multi property accessways.	Desktop Study
What is the best location of the crossing to match pedestrian desire lines.	There are currently pedestrian refuges in the splitter islands at the roundabout to the north at West Belt/Oxford/High and to the south at West Belt/Johns. These facilities are approx. 800m apart. The proposed location is approx. midway between the two existing crossing facilities and adjacent to the walkway to Acacia Ave. Moving the location north of the walkway would require the removal of an established tree.	Desktop Study
Crashes	There has been two crashes in the 800m length over the past 10 years. They did not involve pedestrians. An incident occurred where a mobility scooter user fell off their scooter when attempting to cross West Belt. Injuries from this crash are unknown.	CAS WDC Report to R-A Community Board
Ped Count Movement	No data available.	

3 Mid-Block Crossing Selection Flowchart

Using the above contextual data and the Pedestrian Network Guide Mid-Block Crossing Selection Flowchart we arrived with the following treatment options for each of the crossing locations:



4 Discussion and Conclusion

Pedestrian refuges provide a convenient choice for pedestrians of varying mobility to cross a road where priority pedestrian crossing points are not warranted or appropriate. As crossing points focus pedestrian movements to specific locations, the location of crossings is important.

Pedestrian crossing points require regular spacing and frequency along a road depending on the street type, land use, environment, and pedestrian desire lines. For at grade crossings research suggests that crossings should be provided every 80 to 100m in urban environments¹, and the extent of no stopping at all times marking is critical to ensure adequate sight lines are obtained for gap selection.

The suitability of facility selected, and location are discussed below for each site;

4.1 Ivory Street (immediately north of Thorne PI)

The flowchart gives us the four options of crossing facility: raised signalised, signalised, raised zebra and median refuge.

The high traffic volumes combined with the low to medium pedestrian demand fits the parameters for a pedestrian/median refuge.

Using the Waka Kotahi Crossing Context table a pedestrian/median refuge crossing in this situation with operating speeds over 30km/hr would be a supporting safe system treatment.

The key benefits to users of a pedestrian/median refuge are in reducing the crossing distance for pedestrians and simplifying the gap selection task by splitting the crossing movement into two stages, thereby allowing pedestrians to wait in the relative safety of the median refuge for a gap in traffic for the stage of the crossing. The provision of a crossing facility may encourage local residents with mobility issues to access their local community. The pedestrian/median refuge can also assist with reducing vehicles speeds in the area by narrowing the traffic lanes.

Under the Safe System we believe that a pedestrian/median refuge is the best option using the Mid-block Crossing Selection Flowchart. With the known demographic of elderly pedestrians we believe that consideration should be given to the addition of kerb buildouts to reduce the crossing distance for users. This would also allow for better sight distance for users and in turn enable WDC to reduce the length of the proposed no stopping at all times marking, in particular on the departure side in the north bound direction. Through vehicle lanes of 4.2m (minimum) widths to cater for vehicles and cyclists need to be maintained.

Of note for this location: Particular care has to be taken when designing the pedestrian/median refuge to ensure that it has the width and depth capacity to comfortably hold two mobility type vehicles.

4.2 Ivory Street (opposite KFC location)

The flowchart gives us the four options of crossing facility: raised signalised, signalised, raised zebra and median refuge.

The high traffic volumes combined with the low to medium pedestrian demand fits the parameters for a pedestrian/median refuge.

Using the Waka Kotahi Crossing Context table a pedestrian/median refuge crossing in this situation with operating speeds over 30km/hr would be a supporting safe system treatment.

¹ Global Designing Cities Initiative. (n.d.). Designing Streets for People from Global Street Design Guide

The key benefits to users of a pedestrian/median refuge are in reducing the crossing distance for pedestrians and simplifying the gap selection task by splitting the crossing movement into two stages, thereby allowing pedestrians to wait in the relative safety of the median refuge for a gap in traffic for the stage of the crossing. As there is no on street parking at this location there are clear sight lines for gap selection. The provision of a crossing facility may encourage local residents with mobility issues to access their local community. The pedestrian/median refuge can also assist with reducing vehicles speeds in the area by narrowing the traffic lanes.

The crash history identifies that there is an issue in this location with safely crossing Ivory Street. Under the Safe System we believe that a pedestrian/median refuge is the best option using the Mid-block Crossing Selection Flowchart.

4.3 West Belt (between Milesbrook Close and Harrod Place)

The flowchart gives us the three options of crossing facility: raised zebra, pedestrian/median refuge and kerb extensions.

The medium traffic volumes combined with the low to medium pedestrian demand fits the parameters for a median refuge.

Using the Waka Kotahi Crossing Context table a pedestrian/median refuge crossing in this situation with operating speeds over 30km/hr would be a supporting safe system treatment.

The key benefits to users of a pedestrian/median refuge are in reducing the crossing distance for pedestrians and simplifying the gap section task by splitting the crossing movement into two stages, thereby allowing pedestrians to wait in the relative safety of the median refuge for a gap in traffic for the stage of the crossing. No stopping at all times marking is required to ensure that adequate sight lines are obtained for gap selection. The pedestrian/median refuge can assist with reducing vehicles speeds in the area by narrowing the traffic lanes.

Under the Safe System we believe that a pedestrian/median refuge crossing is the best option using the Mid-block Crossing Selection Flowchart. The location midway between two existing crossing facilities and adjacent to the walkway to Acacia Ave looks logical.

Note: The Austroads Pedestrian Facility Selection Tool was not used in this review.

Srinath Srinivasan

From:
Sent: Wednesday, 28 February 2024 11:50 AM
To: Srinath Srinivasan
Subject: West Belt Pedestrian Refuge

Follow Up Flag: Follow up
Flag Status: Flagged

Caution: [THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email

Hi Srinath

Thank you for calling in yesterday to discuss the proposed pedestrian refuge on West Belt. It is very helpful now that you have put the paint dots on the road showing the proposed location. I just want to send this email to you to make sure my comments and concerns are recorded. I will be forwarding this to our Community Board members too, so that they can be fully informed prior to making any decisions.

While I support the concept of installing this to improve both pedestrian and motorist safety I have concerns regarding the new location being proposed, particularly now that we can see the dots on the road indicating its size and proximity to our driveway. My understanding was that originally the refuge would have been installed slightly further south, which while potentially having made access in and out of our property more difficult it would have still been possible. The new location however will mean that we, and our neighbours at #60 will be unable to turn left out of our driveway while towing a trailer or boat. Our ability to turn in from the northbound lane will be severely restricted while towing a small trailer in a standard vehicle, and potentially impossible while towing a larger trailer or boat. Even turning in and out while not towing will be difficult in larger vehicles.

I have been able to test this in our smaller vehicle but as yet haven't been able to try it with the boat on the back of my 4wd. The result was that when travelling north and turning right in to our driveway we would be forced to stop in the northbound lane if we have to give way to any southbound traffic. Given the width of the refuge there would be insufficient room for northbound traffic to manoeuvre around us without mounting the kerb, meaning we would be bringing the entire northbound lane to a standstill whenever we want to enter our drive from the south. This turn is very tight in a small car, let alone in a 4wd that has a manufacturers rated turning circle of 12m, and that is before adding a trailer! If the refuge had however been located as originally suggested, centred outside 48/55 West Belt then I suspect there would be enough space for us to safely sit a small vehicle just north of the refuge while waiting to turn in. This would potentially have made this manoeuvre safer for us and other motorists. Obviously when towing we would still be forced to block the northbound lane, but at least this would only be occasionally rather than every time.

The only advantage I can see to the new proposal is that it creates one parking spot outside #48 however this is really only beneficial to that property (a property that already has off street parking for approximate 5 vehicles). It does not allow for the same benefit to the residents at #55 who have far less off street parking. I do see a potential safety issue with this single parking spot however, in that any southbound traffic would have to focus on avoiding the pedestrian refuge on their right, then quickly veering to the right to avoid any car parked outside #48. The focus on achieving this manoeuvre could potentially distract drivers from what the refuge is designed to do, which is making pedestrians more obvious and safer. Given there is ample parking on both sides of the road both north and south of this area I feel that the potential risks combined with the restrictions it will put on us and our neighbours at #60, mean this attempt to create one parking space cannot be justified.

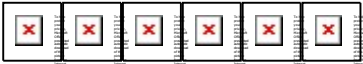
After our discussion I thought about something you had said around community meetings. Am I correct in thinking from what you said that there had been a meeting already to discuss this proposal? If so then why, as effected

residents, were we not invited to this? Can I request that if there are any meetings regarding this project that we are notified early about them so that we can make sure our perspective is represented. As I mentioned to you our neighbours at #60 are not contactable currently. I would expect that no decisions are made without full consultation with all parties effected.

So to summarise while I still support the concept of a pedestrian refuge being installed I cannot support the new proposed location due to the unsatisfactory restrictions it will put on us and the residents of #60, as well as the safety concerns I have highlighted above. The fact that this new location has even been considered, just to allow one carpark, is shocking to me.

Thank you again for your time and I look forward to seeing an updated proposal that is more satisfactory and achieves the desired safety outcomes for the public.


Regards



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Legend

 Refuge Island Location

 Properties < 1 ha

Property Boundaries with Attributes

 Current Property

 Deposited Land Parcels

 Road Names

layer2

 Red: Red

 Green: Green

 Blue: Blue

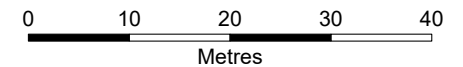
srinath.srinivasan@wmk.govt.nz

Waimakariri District Council

Date: 5/03/2024

Scale 1:750

Original page size: A4

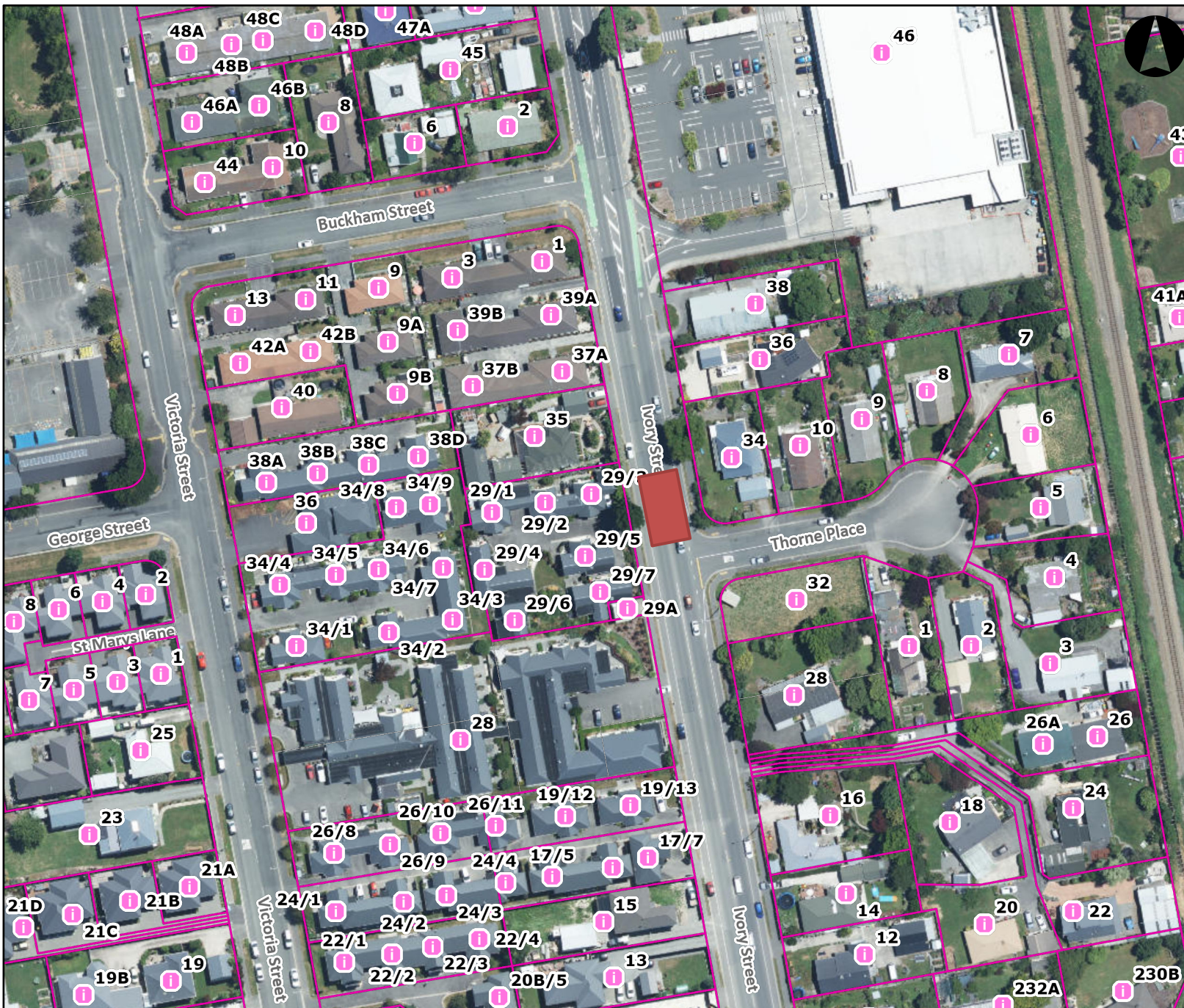


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Legend

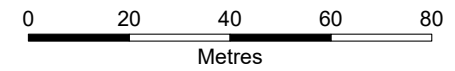
- Refuge Island Location
- Properties < 1 ha
- Properties > 1 ha
- Current Property
- Deposited Land Parcels
- Road Names

srinath.srinivasan@wmk.govt.nz

Waimakariri District Council

Date: 4/03/2024

Scale 1:1,500 Original page size: A4



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Refuge Island Location - Ivory Street



Legend

- Refuge Island Location
- Properties < 1 ha
- Related Address
- Property Boundaries with Attributes
- Current Property
- Deposited Land Parcels
- Road Names

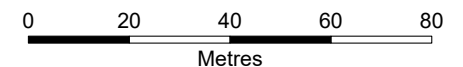
srinath.srinivasan@wmk.govt.nz

Waimakariri District Council

Date: 4/03/2024

Scale 1:1,500

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WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR INFORMATION

FILE NO and TRIM NO: GOV-26-11-06/240223028222

REPORT TO: RANGIORA ASHLEY COMMUNITY BOARD

DATE OF MEETING: 13 March 2024

AUTHOR(S): Grant Stephens – Greenspace Design and Planning Team Leader

SUBJECT: Rangiora-Ashley Community Board General Landscaping Budget

ENDORSED BY:
(for Reports to Council,
Committees or Boards)

General Manager



Chief Executive pp

1. SUMMARY

- 1.1. The purpose of this report is to update the Rangiora Ashley Community Board regarding three of their current General Landscape Projects (Millton Memorial Reserve, Loburn War Memorial and Canterbury Reserve Play space) as well as seek approval for the allocation of the Board's General Landscaping Budget for the 2023/24 financial year towards two previously discussed projects (Kippenberger Town Entrance and Dudley Youth Space).
- 1.2. **Millton Memorial Reserve** - is proceeding as planned and staff are planning to undertake more tree planting this season as well as a number of other works such as the entrance signs and pathways.
- 1.3. **Loburn War Memorial** - Staff have been working with the Loburn Domain Advisory Group to develop an updated design for the war memorial after the previous design fell well out of the budget available. Staff presented this memorial to the RSA Executive Team who unanimously agreed to support the design going forward for approval. They are now seeking approval by the Board of this new design for implementation on site.
- 1.4. **Canterbury Reserve Play Space** - The picnic table has now been installed at Canterbury Reserve. However, when seeking quotes for the installation of the two items of new play, it was identified that this would in fact trigger the requirement for the whole play space to be raised and updated. This is a much larger cost which we have not budgeted for in this project as it was intended as an interim improvement only. This renewal is currently within our renewals programme with the engagement and design process planned to start in the 24/25 financial year. It is therefore recommended that the remaining budget from this project be retracted and allocated to different projects.
- 1.5. The Rangiora Ashley Community Board currently has a balance of \$31,691 to allocate towards landscape projects within their ward. This is made up of the annual allocation of \$26,190 and a carry-over of \$5,501 from the previous financial year. Staff are recommending that the remaining \$9,500 from Canterbury Reserve is retracted which would bring the budget for allocation to \$41,191.
- 1.6. Staff are recommending budget be allocated towards two projects;
 - Dudley Youth Space Picnic Table: \$4,000 towards the costs of materials, installation and some labour.

- Kippenberger Town Entrance: \$20,000 towards the planting of trees and street gardens along Kippenberger Ave as part of the Boards' ongoing focus of developing the town entrances.
- 1.7. With the above allocations, this would leave \$17,191 remaining for allocation which staff recommend could be allocated towards a town entrance feature to commemorate Howard Kippenberger at the Kippenberger Ave entrance. The combined total of the projects recommended in this report would be \$41,191 (Noting that \$9,500 of this is reliant on the retraction of part of the Canterbury Reserve Allocation) which is equal to the budget available to allocate by the board and would therefore leave no budget for further allocation within this financial year. The Board will then get a new allocation of budget from the next financial year for distribution to future projects.

Attachments:

- i. Loburn Domain War Memorial – Proposed Concept Design 2024 (Trim: 240223028201)
- ii. Kippenberger Ave Development Plan (Trim 221027187456)

2. RECOMMENDATION

THAT the Rangiora Ashley Community Board:

- (a) **Receives** Report No. 240223028222.
- (b) **Notes** that the previous design for the Loburn War Memorial was not attainable within the current budget available and staff have been working with the Loburn Domain Advisory Group to create a new concept which is within budget.
- (c) **Notes** this design has been shown to the Canterbury RSA Executive Team who gave unanimous support for the proposed new design (Attachment i: Trim 240223028201).
- (d) **Approves** the Loburn Domain War Memorial – Proposed Concept Design 2024 for implementation.
- (e) **Notes** that there is existing budget of \$55,000 made up of previous allocations from the Board, Council, Veterans Affairs, Rata and the Loburn Domain Development Fund towards the Loburn War Memorial. Staff estimate the cost of the proposed concept to be just below \$55,000 which is within the budget available and includes a 10% contingency.
- (f) **Notes** that staff are working to complete works this year at Millton Memorial Reserve including pathways, signage, seating, fencing and tree planting.
- (g) **Notes** that the trees planted are flourishing under the current method of hand watering. This is expected to continue for the first four years after planting.
- (h) **Notes** the trees selected are specifically chosen to be drought resistant and once established should survive without further watering. A permanent irrigation system is not required and therefore not included within the proposed works going forward.
- (i) **Notes** the addition of a swing and slide as an interim upgrade of Canterbury Street Reserve is no longer feasible due to unforeseen costs relating to the play equipment however the picnic table has been installed on site.
- (j) **Approves** the retraction of previously allocated \$9,500 towards Canterbury Reserve Interim Upgrade with the budget being returned to the General Landscaping Budget for further allocation. Noting that engagement and design will begin in the 24/25 financial year for the play space renewal.
- (k) **Approves** the allocation of \$20,000 towards the Kippenberger Town Entrance noting this will be used for tree planting and street garden planting.

- (l) **Approves** the allocation of \$4,000 towards a picnic table at Dudley Park as part of the Waimakariri Youth Council project.
- (m) **Approves** the allocation of the remaining budget of \$17,191 towards a town entrance feature commemorating Howard Kippenberger at the Kippenberger Town Entrance. This will enable staff to begin design and development of this project with a report being brought back to the Board in the new financial year with options and associated costs.
- (n) **Notes** that this would allocate all existing budget and leave no remaining budget for allocation within this financial year.

3. **BACKGROUND**

- 3.1. The General Landscaping Budget is a discretionary sum the Board can allocate towards landscape projects within their ward. There have been many varying projects that this money has been spent on over the years to enhance the landscape of the Rangiora Ashley area. Projects have included such things as the Loburn Domain Memorial, Millton Reserve, Cust Domain park bench and rugby post etc.
- 3.2. The Rangiora Ashley Community Board currently has a balance of **\$31,691** to allocate towards new landscape projects within their ward. This is made up of the annual allocation of \$26,190 and a carry-over of \$5,501 from the previous financial year. At the request of the board, Greenspace Community Engagement Officer Grant Stephens ran a workshop with the Board to discuss potential options. This workshop included information about what had previously spent, what is available to spend and information on some potential ideas. As a response to this workshop, the board requested a detailed report on the following two projects Kippenberger Ave Town Entrance and Dudley Youth Area. Since then, there have also been developments within some of the projects the Board have been working on. Staff have included updates regarding Canterbury Street Reserve, Loburn Domain War Memorial and Millton Memorial Reserve within this report.

4. **ISSUES AND OPTIONS**

- 4.1. The Rangiora Ashley Community Board have a number of ongoing projects within their General Landscaping Budget Portfolio and have requested updates on these projects as well as information on potential new projects for funding consideration. These projects are discussed in detail below;

Updates

Loburn Domain War Memorial

- 4.2. Since the removal of the Centennial hall at Loburn Domain which housed the honours boards for those who served (and also in particular those who died) during the great wars, these have not been on public display. Staff have been working with the Loburn Domain Advisory Group to provide a new, publicly accessible and permanent war memorial at Loburn Domain. This project is funded through Council LTP funds, Community Board General Landscaping Funds, a contribution from the Loburn Domain Advisory Group, and grants from Veterans Affairs and Rata.
- 4.3. The original design intent was to create a memorial that was different to other memorials and which was not just a statue or cenotaph but one which created a real sense of space. Numerous designs were considered and following a trip to Birch Hill Cemetery the group proposed and had approved a design similar to that found at Birch Hill but utilising local Loburn Whiterock stone for the cladding. An image of the previously approved design is shown below.



- 4.4. Unfortunately, when staff went to implement this design the costs received were almost double that which was existing within the budget. Even with considerable cost engineering staff could not bring the costs down to a point close enough to the existing budget to proceed without dramatically altering the design beyond recognition. Staff went back to the Advisory Group and it was decided to return to the drawing board and come up with some new ideas. Staff presented a few ideas to the Advisory Group and took two of these to local contractors to get an estimate to establish if there is sufficient budget to build them. At their meeting in December 2023 the group unanimously decided to propose the design shown below and attached (Attachment I – Loburn Domain War Memorial – Proposed Concept Design 2024) to the Community Board for approval.



- 4.5. This design strongly reflects the initial design intent of a memorial that is unique and creates a sense of space. The main feature is a series of five steel portal frames which create a visual link back to the previous Centennial Hall where the memorial was once held. This also creates a sense of enclosure, shelter and embrace for those within the memorial space. Each post of the frame on one side would have the name and dates of one of the wars NZ has fought in and on the other side areas where we have undertaken peace keeping services.
- 4.6. At the back of the memorial is a corten steel panel with the names of the Roll of Honour for Ashley County lazer cut through. This will also include the silhouette of a soldier and poppies. Flanking either side are two seats each clad with Loburn Whiterock Stone and with timber slats on the top. If there is sufficient budget, these will have the names of each of the peace keeping duties New Zealand has partaken in. Surrounding the memorial will be a mixture of native plants and a gritted path will lead back to the car park area. As the existing trees grow, these will create a canopy which provides some shade in the summer also.

- 4.7. Staff met with the local Rangiora RSA President Ian Thompson to show him the new design and were invited to do a presentation of the design to the Canterbury RSA Executive Team the following week. This presentation was received very favorably and support for the new design was unanimous. The RSA also indicated that their preference would be for a concrete pathway and they would be interested to explore working with us to financially support the difference between the current crusher dust path proposed and a concrete pathway. Now that the design is complete, because it is significantly different from the previous design, it was determined that we should provide an update to the board and seek approval for the revised design. Should the board approve, staff will proceed with implementing the memorial with the hope that local steel manufacturers who have already shown an interest in the project will provide their support. This project is not seeking additional funds, just approval of the design for implementation.

Millton Memorial Reserve

- 4.8. Work is continuing on the development of Millton Memorial Reserve. The agility area is up and running, the trees planted last year are flourishing and the area is being utilised more and more by walkers.
- 4.9. There are a few remaining elements left to complete which are;
- **Tree Planting:** There are approximately 30 additional trees to be planted this autumn in the area between the bund and the dog park/DOC.
 - **Pathway:** This will link the River Rd and the Cones Rd Entrances and carry out across to the other side of the bund.
 - **Seating:** This would include five or six park benches dotted around the wider reserve for people to sit on and enjoy the trees
 - **Bollard and Cable Fencing:** While most of the existing stock fencing will remain, the section between DOC and the vehicle entry will be replaced with bollard and cable to provide easier access from this side.
 - **Signage:** At each of the three entrances into the reserve we will be locating a standard reserve sign welcoming people to Millton Memorial Reserve. This sign will also include recognition of the support received by the numerous community groups who have been involved in the reserve (Lions, Rotary, Soroptimists, Friends of the Rangiora Dog Park, Keep Rangiora Beautiful)
- 4.10. Staff are working to complete the above works within this financial year and there is budget available to do so. Board members might note that one item which staff have not included on this list is installing an irrigation system for the trees. Staff have worked with our tree contractors, local nurseries and operation team to select tree species which should grow in the conditions on site without ongoing watering into the future. These are being watered currently as part of the standard practice when we plant trees to water them through establishment (approx. 4 years) and are currently flourishing on site. After the establishment phase they should have roots big enough to provide the nutrients and water for that plant. If they don't, they will either fail (in which case are not suited to that location) or will be reliant on ongoing irrigation to survive.
- 4.11. Irrigation systems over time are prone to failure and can have high operational costs. Especially in a site like this where burying the whole pipe network would not be feasible. If a tree has become reliant on irrigation to survive, should it stop working, the tree can quite rapidly become stressed. Our intention instead has been to plant tree species which do not require significant water and can survive periods of drought/poor nutrient soils.

- 4.12. Installing an irrigation system for trees in an area such as this is costly as each tree requires a dripper line run to it (if you irrigate using above ground sprayers, the majority of the water lands on the grass around as opposed to reaching the tree roots). For the 100 or so trees on site, this would require multiple branches of irrigation and in turn a complex system of controllers. It is also difficult to adjust the amount of water getting to each tree dependant on it's needs. Based on the above, these systems are expensive and have high ongoing operational costs with limited ongoing benefits. Staff do not recommend installing permanent irrigation on this site for this reason.

Canterbury Street Reserve - Ashley Play Space

- 4.13. Canterbury Reserve in Ashley Village is a small neighbourhood reserve servicing the Ashley community. Currently the reserve includes a small flying fox, basketball hoop, and a swing set which includes a standard swing and a toddler swing. The arrangement of this play equipment is haphazard and does not have much play value. There is budget available for the re-development of this reserve in the 2024/25 financial year but in the meantime, staff have received a number of requests from residents wanting additional equipment to make the space more useable while they await the redevelopment.
- 4.14. In 2023 staff brought this project to the attention of the Board and the Board subsequently allocated \$14,000 towards an interim upgrade including a picnic table and a swing and slide to be installed in the existing bark area. Staff have sourced and installed the picnic table however when obtaining quotes for the play equipment installation it was identified that the bark safety surfacing is not deep enough in this area to meet current standards.
- 4.15. The installers have indicated that this would require the timber edging to be raised and additional bark surfacing. The estimate to raise the edging, provide more safety surfacing and supply and install the play equipment is now approximately \$22,500. This is significantly more than the remaining budget of \$9,500 available.
- 4.16. Staff have identified the following options to progress this project;
- 4.17. The Board could consider contributing additional funds to cover the shortfall. This would require additional budget from the Board's general landscape of approximately \$13,000. While the additional play equipment was feasible as an interim measure as it could be reused in the upcoming renewal, the replacement of the edging and new bark surfacing is a much larger body of work. It is envisioned that when we renew the play space, the timber edging will not be in the same location and possibly not required depending on the design. Staff therefore do not recommend this option.
- 4.18. The Board could consider rescinding the portion allocated towards play equipment (\$9,500) and reallocating this to other projects within the Board's area. This would mean that there would be no additional play equipment until the playground is renewed however, as noted above the picnic table has already been installed which has addressed one of the main concerns. Staff have looked at the current work programme for play space renewals and work will be beginning on design and engagement in the coming financial year. While this option won't address the lack of play elements, it would prevent wasting of resources and additional cost. With the renewal process beginning in June for the wider reserve, staff recommend this option.

New Projects for Funding Consideration

Kippenberger Town Entrance

- 4.19. The Rangiora Ashley Community Board have had an overall focus on developing the entrances to the township as part of their General Landscape Budget. As part of this, budget has previously been allocated to both the Lineside Rd and Millton Ave entrances. Previously a design was created for the Kippenberger entrance which was to be funded by Mainpower as part of an agreement to find a better alternative for the ongoing topping of the existing trees along Kippenberger under the power lines. However, as part of the recent Belgrove Development, the power lines were removed and taken underground. This means that there is no longer funding from Mainpower towards this entranceway and will need to be Board/Council funded.
- 4.20. As part of the discussions around the road frontage outside Belgrove, staff previously brought a plan to the Board showing the proposed plantings along Kippenberger Ave (Attachment ii: Kippenberger Ave Development Plan – Trim 221027187456). This included the removal of the existing street trees on the northern side of Kippenberger and replacement with healthy specimens to match the existing remaining trees on the Southern side. It also included street gardens underneath these trees. The trees have been removed and the berms/street gardens have been created and it is planned that these will be planted in the upcoming planting season. Responsibility for planting the narrow garden alongside the wall sits with the developer however the remaining street gardens and street tree replacement sits with Council to replace.
- 4.21. Staff have looked at the costs of planting these areas and provided the below estimates;
- **Replacement Tree Planting:** \$16,500
Notes: Including tree pits, tree, planting and irrigation for first four years.
 - **Street Tree Gardens:** \$18,500
- 4.22. Based on the above, the street tree replacement and gardens will cost approximately \$35,000.
- 4.23. There was previously discussion regarding a potential entrance feature with a design being created when Mainpower were the main funding contributor. This included a silhouette of a soldier on a plinth with raised gardens and a planting scheme the length of Kippenberger. This design was intended to reference General Howard Kippenberger after which Kippenberger Ave is named. While the location of this feature is still shown on the concept plan, as this funding is no longer available, there is no current budget for an entrance feature in this location. There is also a stretch of power lines remaining between the eastern end of the Belgrove subdivision and Golf Links Rd under which 9 trees remain and are of poor quality. Staff are currently in the process of investigating the costs associated with having these lines put underground and trees replaced.
- 4.24. As discussed above, the Rangiora Ashley Community Board have signalled had an overall focus on developing the entrances to the township as part of their General Landscape Budget. Previously the Board have provided contributions of approximately \$60,000 towards the Lineside Road entrance and \$35,000 towards the Millton Memorial Ave entrance. Should the Board be interested in contributing towards the Kippenberger Entrance, staff would recommend that this contribution be split across two years with a focus on planting the trees and gardens in the first year with consideration towards an entrance feature being left to the following financial year.

- 4.25. There has already been concern raised by some in the community whether the trees are going to be replaced and replanting them as soon as possible would be advisable. This option would also provide time for some design options to be created and brought to the Board for the entrance feature Including investigations into the best location for this. In the meantime, investigations will continue regarding the potential undergrounding of cables for the remaining section between Belgrove and Golf Links Rd with options presented back to the Board at the same time as the entrance feature designs.
- 4.26. Greenspace staff have \$15,000 remaining in current budgets for tree planting which can be utilised for this project with a shortfall of \$20,000. Staff recommend that the Board contributes \$20,000 towards this planting so that it can be achieved during this autumn planting season.

Youth Space Dudley Park

- 4.27. The other project that the Board has been working with over the last few years is the Wai Youth project at Dudley Park. Previously work has been completed on the activation platform which is now being well used and we have received positive feedback from the users regarding this platform. Greenspace staff often see parent and other observers sitting on the platform while others skate within the skate park. The mural has also been completed against the squash club wall and the summer opening was a successful event in this space.



- 4.28. The Youth Council would like to continue to implement the overall concept plan with the next element being a picnic table. They have approached YDOT who have indicated an interest in helping a group of youth to actually build and install the table as part of their skill building initiatives but will require funds towards materials and some labour. Staff have been in contact with Dave Stevens who runs YDOT and also owns Wood n Steel Furniture and Signs and understand the cost of the table including install to be \$3,500. Staff would recommend that a budget of up to \$4,000 is allocated by the Board towards this project with any budget not spent being returned to the Board's General Landscaping Budget for future re-allocation.
- 4.29. The Board could decide not to contribute, or to only contribute a portion of this project to the group and require that the remaining is met through donations/fundraising efforts. Staff have concerns that this might slow this project considerably should this be the case. There are a number of benefits to the area of having a picnic table but more so, the use of the local youth to create the table will help create a sense of ownership in the space within those youth. This is shown to help reduce anti-social behaviour and vandalism. It would also provide an added benefit of introducing those participants in skills such as wood and

steel work which they may otherwise not get the opportunity. Staff do not recommend this option.

- 4.30. The Management Team have reviewed this report and support the recommendations.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.31. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. Staff have been working with the Loburn Domain Advisory Group on the War Memorial and they are very keen to see progress made as soon as possible. Staff have also presented to the local RSA's who have put their full support behind the new design. Staff have also been working with the Waimakariri Youth Council regarding the Dudley project who are also wanting to move forward as soon as possible with their next aspect of the reserve. been approached by the Cust Advisory Group seeking support for replanting at Cust Domain. The signs at Millton Memorial will acknowledge the contributions of the Lions, Rotary, Soroptimists, Friends of the Rangiora Dog Park, Keep Rangiora Beautiful and once installed, they will be notified to let them know that this is complete. There are no other groups or organisations associated with the other projects at this point that Greenspace are aware of.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. Some of the projects listed have included consultation with the community while others have not. No consultation was undertaken regarding the Canterbury Street Reserve Playspace project so there is limited risk of not meeting expectations by the delay of additional equipment until the whole play space is renewed next year. Full consultation will be undertaken with the Ashley community at that point. The wider community has already expressed concerns to Council staff regarding the removal of the trees on Kippenberger and are awaiting their replacement, so staff do not believe consultation is required for this. Should the Board choose to have an entrance feature designed, consultation regarding this would be undertaken at that stage with the wider community on the proposed design.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are financial implications of the decisions sought by this report. This budget is included in the Annual Plan/Long Term Plan.

- 6.2. The Rangiora Ashley Community Board currently has a balance of **\$31,691** to allocate towards new landscape projects within their ward. This is made up of the annual allocation of \$26,190 and a carryover of \$5,501 from the previous financial year. Three projects have been discussed within this report which have financial implications. Canterbury Street Reserve (Ashley) Play Space, Kippenberger Ave Entrance and Dudley Youth Space.

- 6.3. **Canterbury Street Reserve:** Staff recommend that due to large unforeseen costs associated with changing this play space, the previous allocation towards the swing and slide be retracted and this be left until the playspace renewal which will begin next year. Of the \$14,000 allocated. \$4,500 has been spent on the provision and installation of the picnic table which would leave \$9,500 remaining for further allocation.
- 6.4. This would bring the budget for allocation to **\$41,191**.
- 6.5. **Dudley Youth Space:** The next project the Youth Council are looking to do is the picnic table. Staff recommend that the Board approve an allocation of \$4,000 which will help cover the costs of materials, installation and some labour.
- 6.6. **Kippenberger Town Entrance:** It is recommended that budget be allocated towards the planting of trees and street gardens along Kippenberger this financial year as part of the Boards' ongoing focus of developing the town entrances. This work is estimated to cost \$35,000 and there is currently \$15,000 available from existing funds to go towards tree planting. Staff recommend that the Board allocate \$20,000 toward the remaining costs of the trees and gardens. With the above allocations, this would leave **\$17,191** remaining for allocation.
- 6.7. The Board could choose to allocate this to a town entrance feature and request that staff begin design work on a suitably scaled entrance feature and bring a report back to the Board in the next financial year with design options. Staff recommend this option as it gives certainty of scope to the design for the town entrance feature.
- 6.8. The Board could choose to carry over this remaining budget with the intent to allocate it at that point to an entrance feature or other landscape project within the area. Staff do not recommend this option.
- 6.9. The combined total of the projects recommended in this report would be \$41,191 (Noting that \$9,500 of this is reliant on the retraction of part of the Canterbury Reserve Allocation) which is equal to the budget available to allocate by the board and would therefore leave no budget for further allocation within this financial year. The Board will then get a new allocation of budget from the next financial year for distribution to future projects.
- 6.10. **Sustainability and Climate Change Impacts**
- The recommendations in this report do have sustainability and/or climate change impacts. There will be a positive impact on the environment with the street trees and gardens planted on Kippenberger Ave. This tree planting will also help to sequester carbon from the atmosphere. Where possible, local and sustainably harvested materials will be used for the manufacture of the picnic table.

6.3 Risk Management

There are not risks arising from the adoption/implementation of the recommendations in this report.

6.3 Health and Safety

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

All projects require work to be undertaken within Council reserves (and/or Road reserves) and in particular holes being dug and the use of tools and/or machinery. If approved, staff would require any contractors to be Sitewise approved and to submit an appropriate health and safety plan (Site Specific Safety Plan - SSSP). This would need to be approved by the project manager prior to construction beginning on site. Work on Kippenberger Ave will also likely require a Traffic Management Plan.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Local Government Act and the Reserves Act 1977, and Greenspace staff will determine any specific legislation which is relevant and ensure that consultation falls within that legislation.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Social

- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.

Cultural

- Our people are enabled to thrive and give creative expression to their identity and heritage
- The distinctive character of our takiwā / district, arts and heritage are preserved and enhanced.

Environmental

- Our communities are able to access and enjoy natural areas and public spaces.
- The natural and built environment in which people live is clean, healthy and safe.

Economic

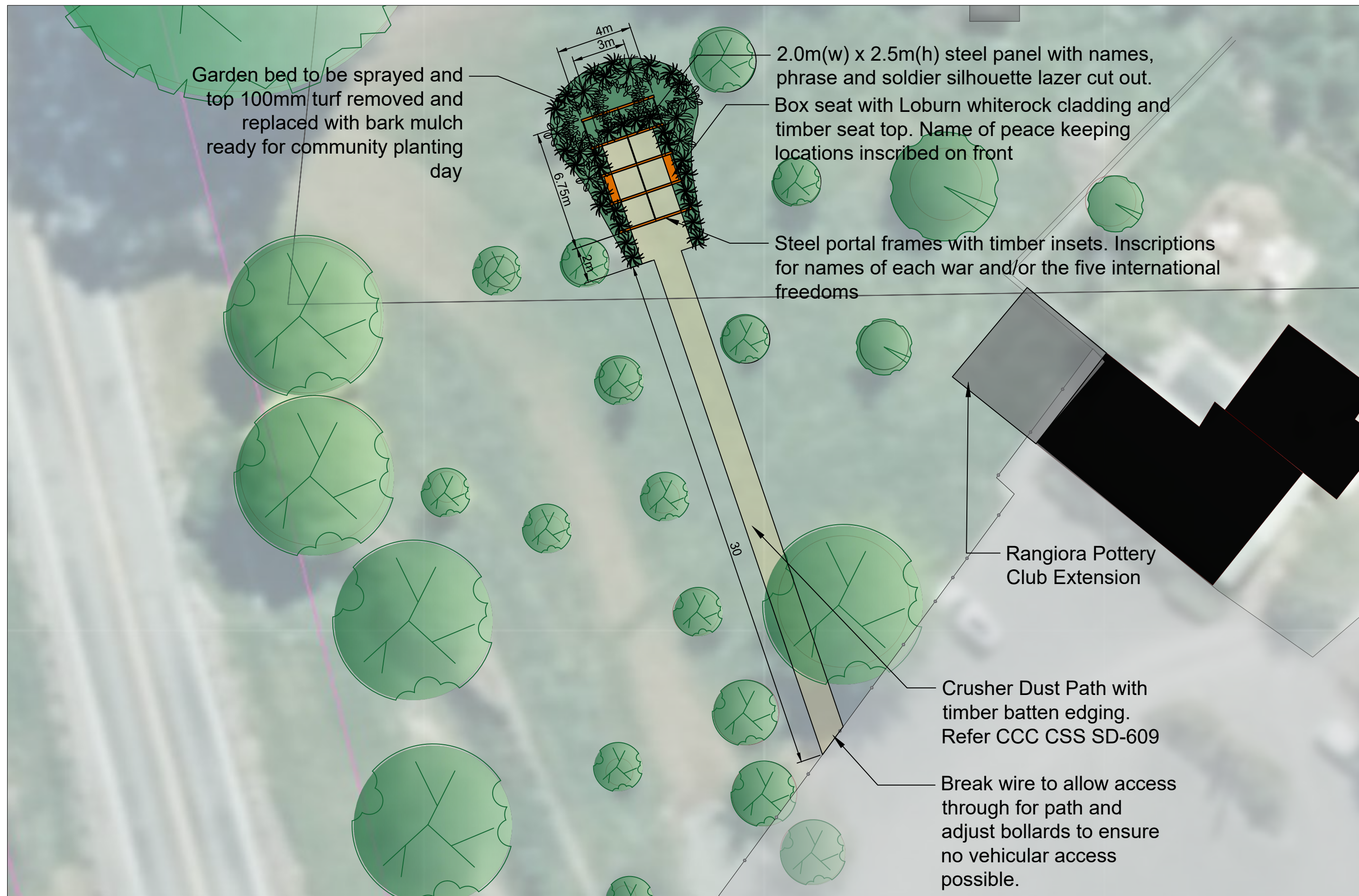
- Infrastructure and services are sustainable, resilient, and affordable.

7.4. **Authorising Delegations**

The Rangiora Ashley Community Board have the delegation to approve the allocation of the Rangiora Ashley General Landscape Budget.

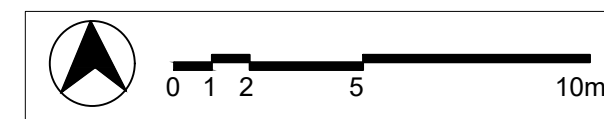


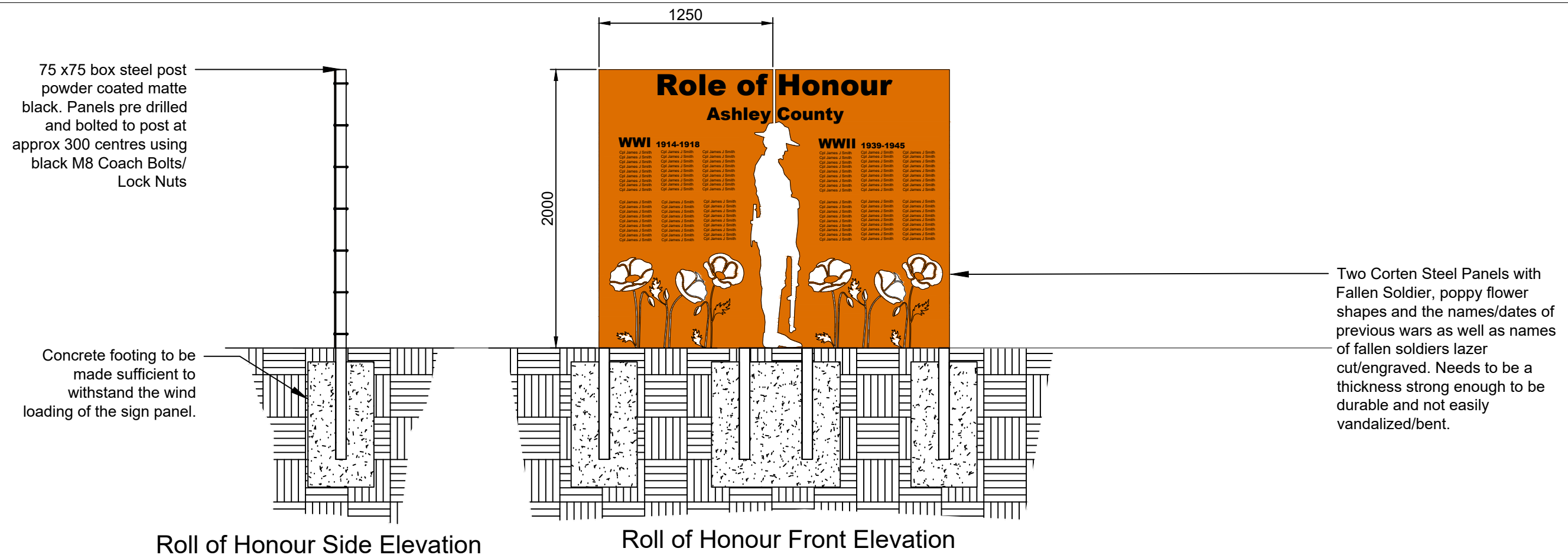
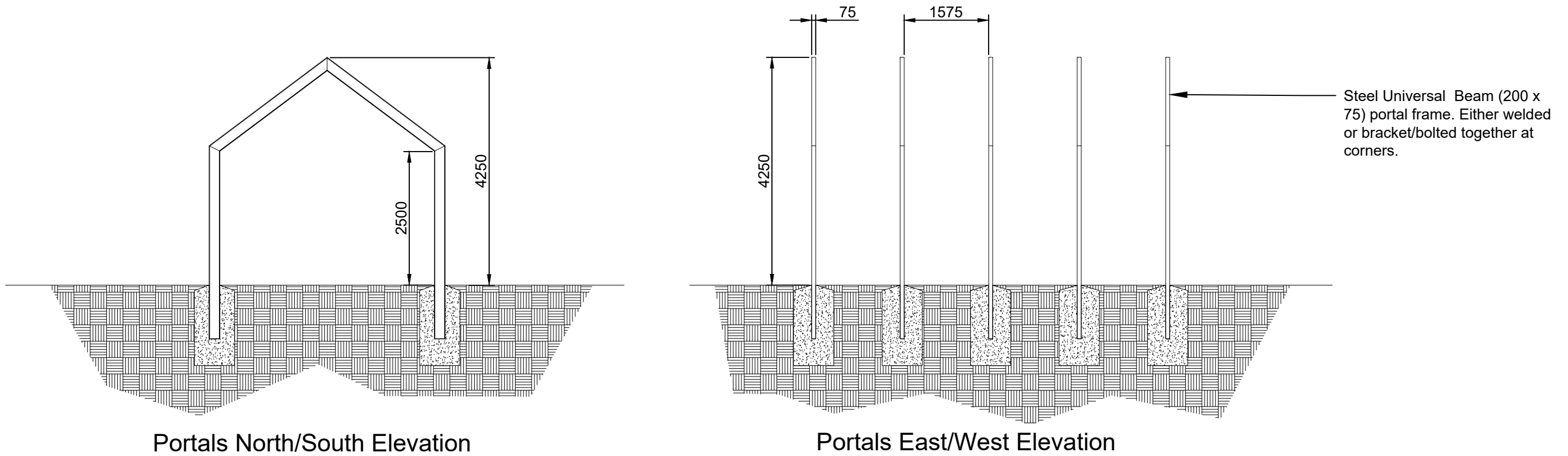
Loburn Domain War Memorial
Proposed Concept Design 2024



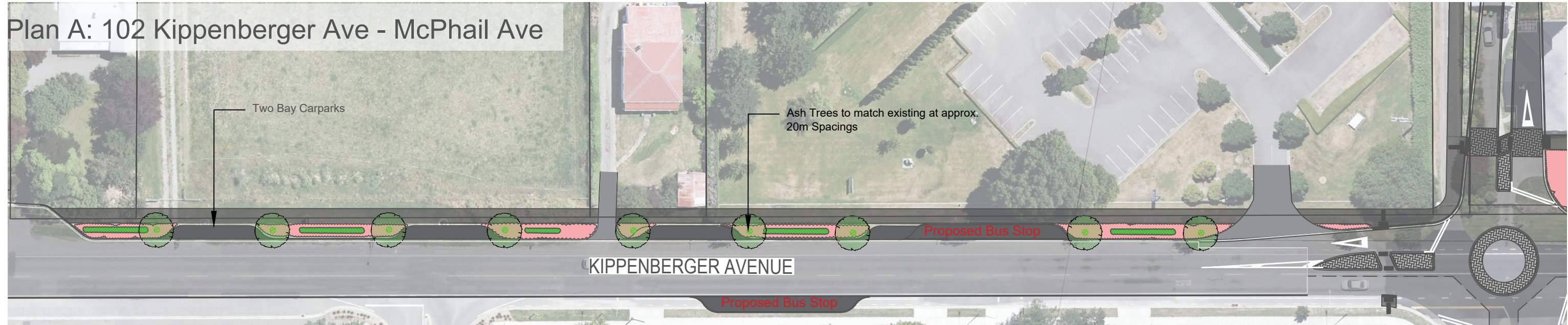
Loburn Domain War Memorial

Proposed Concept Design 2024

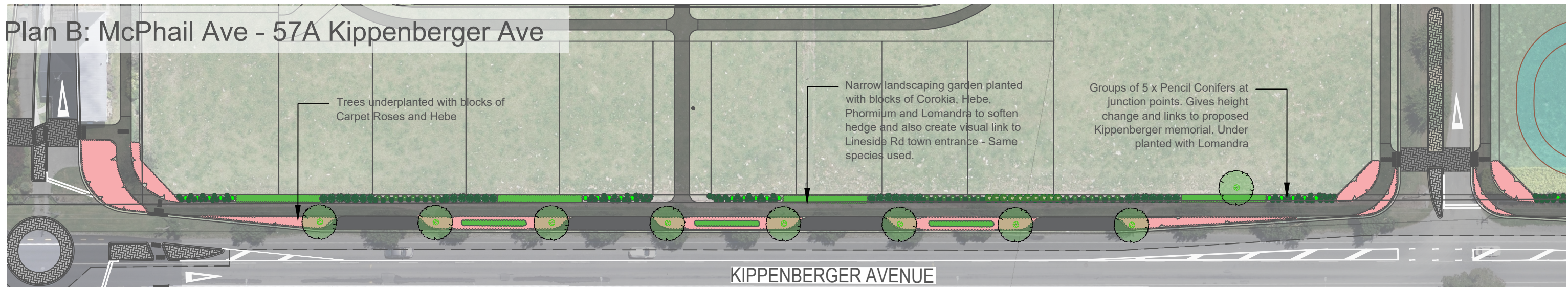




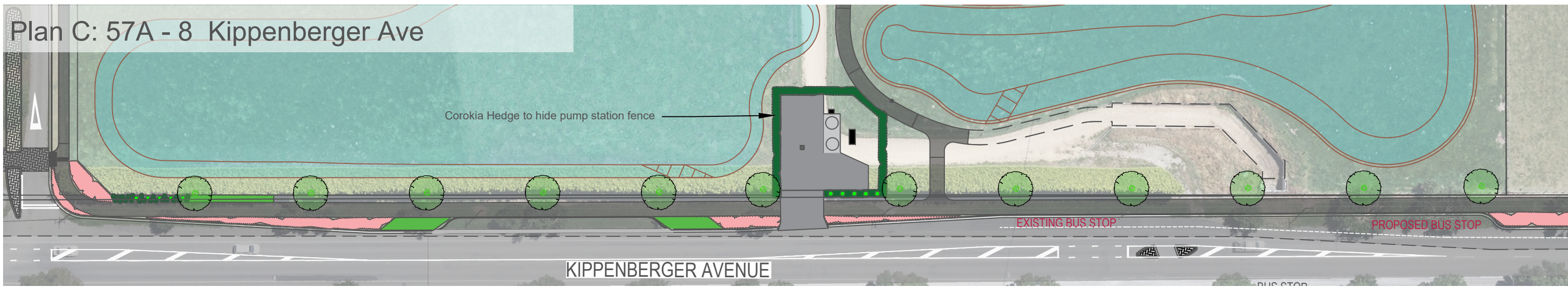
Plan A: 102 Kippenberger Ave - McPhail Ave



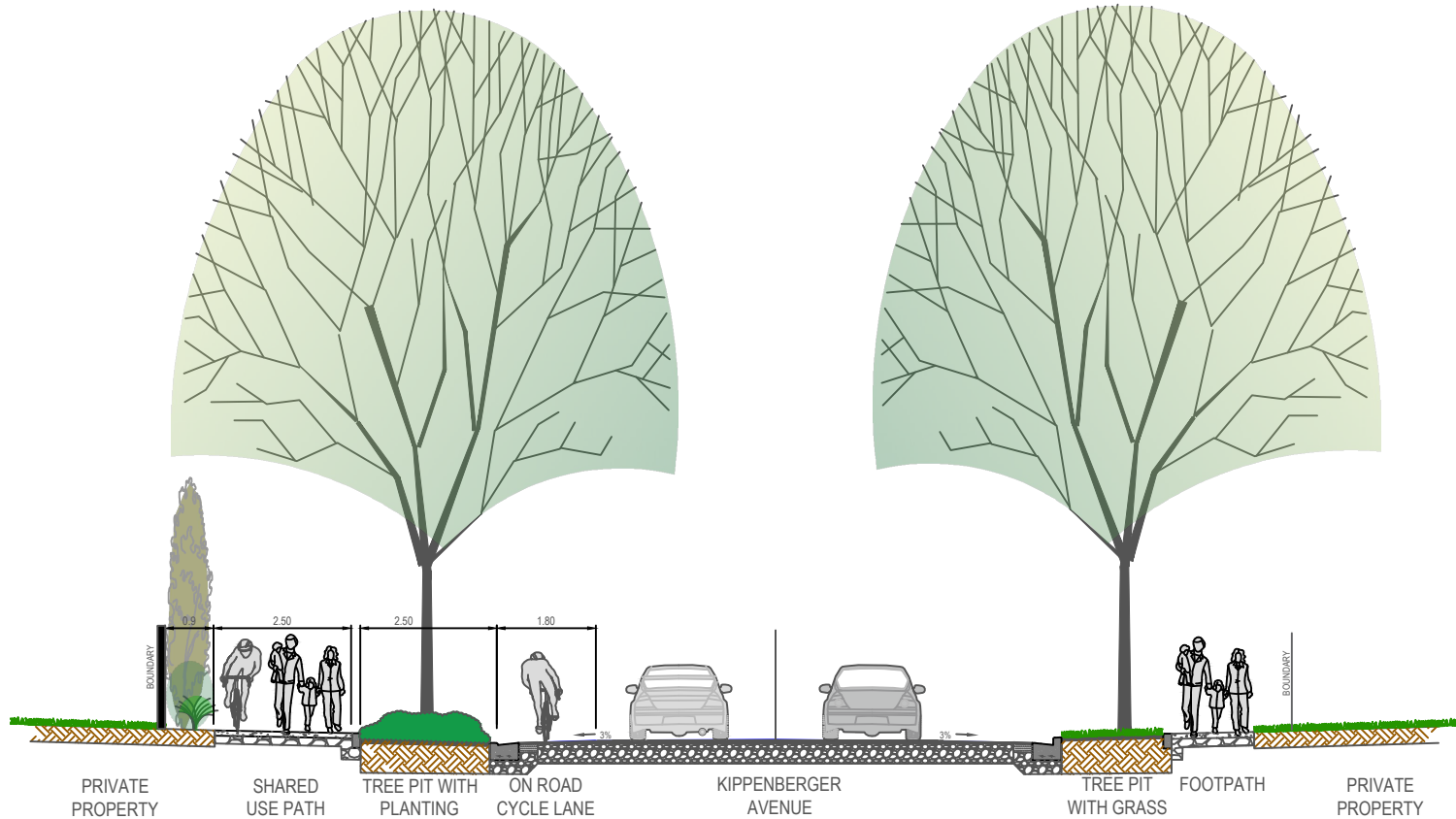
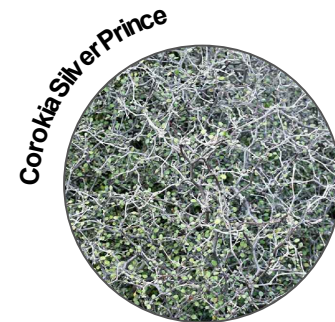
Plan B: McPhail Ave - 57A Kippenberger Ave



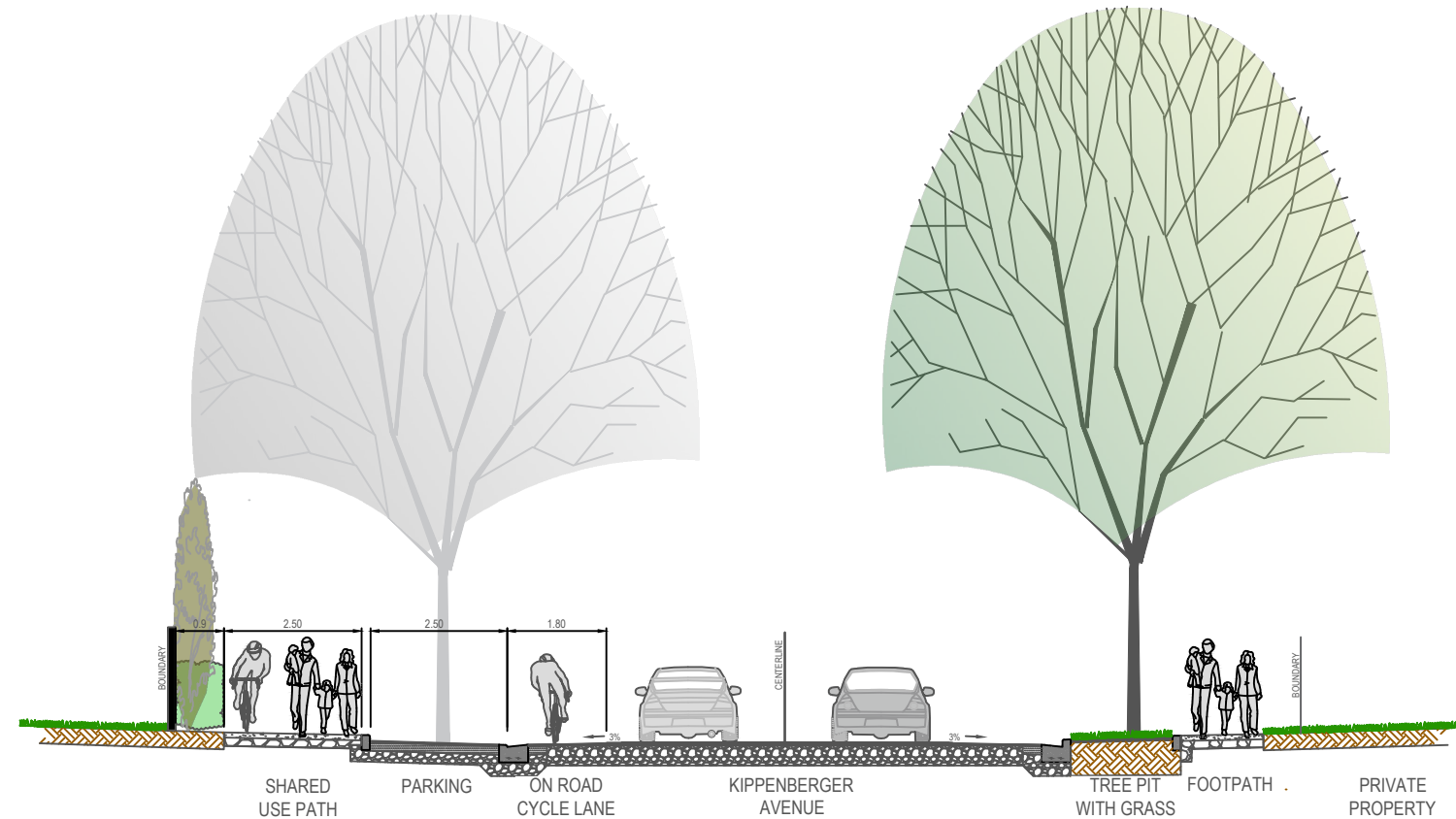
Plan C: 57A - 8 Kippenberger Ave



Proposed Landscaping Treatment Kippenberger Ave



TYPICAL SECTION A - KIPPENBERGER AVENUE



TYPICAL SECTION B - KIPPENBERGER AVENUE



Proposed Landscaping Treatment Kippenberger Ave

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO: Gov-26-11-06 / 240214021428

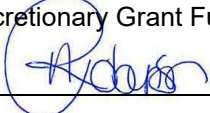
REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 13 March 2024

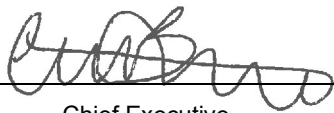
AUTHOR(S): Thea Kunkel (Governance Team Leader)

SUBJECT: Application to the Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Fund

ENDORSED BY:
(for Reports to Council, Committees or Boards)



General Manager



Chief Executive

1. SUMMARY

1.1. The purpose of this report is to consider the following three funding applications:

Name of Organisation	Purpose	Amount requested
Okuku Pony Club	Towards the cost of St Johns Ambulance and prize ribbons	\$1,000
The Hope Community Trust	To purchase handheld two-way radios	\$183
Waimakariri Public Arts Trust	Towards the cost of installing a public sculpture at MainPower Stadium	\$1,000
Total:		\$2,183

Attachments:

- i. Application from the Okuku Pony Club (240214021291).
- ii. Application from the Hope Community Trust (240221026569).
- iii. Application from the Waimakariri Public Arts Trust (240227029350).
- iv. Spreadsheet showing the previous two years' grants.
- v. Board funding criteria for the 2023/24 financial year (Trim Ref: 210603089776).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240214021428.
- (b) **Approves** a grant of \$..... to the Okuku Pony Club towards the cost of providing St Johns Ambulance at its annual event in June 2024.
OR
- (c) **Declines** the application from the Okuku Pony Club.
- (d) **Approves** a grant of \$..... to the Hope Community Trust to purchase handheld two-way radios.
OR
- (e) **Declines** the application from the Hope Community Trust.

(f) **Approves** a grant of \$..... to the Waimakariri Public Arts Trust towards the cost of installing a public sculpture at MainPower Stadium.

OR

(g) **Declines** the application from the Waimakariri Public Arts Trust.

3. **BACKGROUND**

3.1 The **Okuku Pony Club** seeks funding to provide a St Johns ambulance to attend its One Day Event (ODE) and towards prize ribbons.

3.2 The **Hope Community Trust** seeks funding to purchase handheld two-way radios.

3.3 The **Waimakariri Public Arts Trust** seeks funding to install a public sculpture at MainPower Stadium.

3.4 The current balance of the Board's 2023/24 Discretionary Grant fund is \$7,790.

4. **ISSUES AND OPTIONS**

Okuku Pony Club (the Club)

4.1 Pony Clubs began in New Zealand in 1946 and aimed to improve the standard of horse care and riding and promote rallies, gymkhanas, and other competitions, thereby cultivating the riders' strength of character and self-discipline. Areas are divided into Clubs, of which the Canterbury Area has three. North Canterbury has seven branches, including the Okuku Pony Club. The branches are autonomous, and the Club has its own Committee and Chief Instructor. However, the Club must report its activities to the North Canterbury Pony Club.

4.2 The Club is a fun, friendly, rural-based pony club with strong links to its local community and is located off Foothills Road, Okuku. The Club was originally a youth club, however, it now offers many opportunities for anyone interested in the sport, with rallies being held on the second and fourth Sundays of each month. Most of the members come from the Rangiora-Ashley ward, and it is very much a family affair, with parents and extended family all contributing to the running of the Club.

4.3 The Club will be hosting its primary fundraising event for the year in June 2024 at an estimated cost of \$3,500. The event is open to all and attracts participants from across Canterbury. The event allows community members to bring their horses and ponies for a fun day out. The main costs of hosting the event will be ribbons, hiring an ambulance for the day, and maintaining and repairing the cross-country course. The cross-country course was severely damaged during the windstorm in October 2023.

4.4 The Club is requesting funding towards the cost of hoisting its annual event. If the application is unsuccessful, the Club will have to utilise reserve funding to cover the cost of the ambulance, which may impact other events such as the annual pony club camp, the cost of entering team events, insurance, and other operational expenses.

4.5 It should be noted that the Club received the following funding from the Board over the last five years, and all Accountability Forms have been received:

Date	Project	Amount
June 2021	Towards the purchase of new jump rails	\$500
May 2022	Towards the cost of hiring a St John ambulance	\$500
Total		\$1,000

The Hope Community Trust Inc (The Trust)

- 4.6 The Trust became a registered charity in 2012 and provides social services to those in need within the North Canterbury area. The Trust's service model is to provide wrap-around care to those in need rather than dealing with needs piecemeal.
- 4.7 The Trust seeks funding to purchase handheld two-way radios (walkie-talkies) for communication and security. The team are based in different areas of the Trust grounds, including the food bank and community garden. The community garden and food bank are isolated from the counselling/administration building, and reliable communication is essential for safety measures. The radios will also be used for communication when hosting community events such as market days to keep staff, volunteers, and the wider community safe. The use of rechargeable batteries will make the radios more cost-effective.
- 4.8 The Trust deals with all aspects of society from all walks of life, and about 90% of its clients are from the Rangiora-Ashley ward, with the remainder coming from other areas of the district. The radios will provide the Trust with reliable communication where phone and WiFi are unreliable, allowing for more efficiency and increased productivity in the workplace. The radios will enhance safety, especially in an emergency where multiple people can be contacted immediately.
- 4.9 If this application was unsuccessful, the Trust would need to source other funding to purchase the radios, as no other funding has been sought for this project. The Club received the following funding from the Board over the last five years, and all Accountability Forms have been received:

Date	Project	Amount
March 2021	Towards purchasing a lawn mower	\$500
August 2023	Towards hosting a two-day cooking class	\$234
Total		\$734

Waimakariri Public Arts Trust (the WPAT)

- 4.10 The WPAT is a charitable trust established by the Council in 2020 to promote art and culture in the Waimakariri District. The Council appointed the Trustees based on their knowledge and experience in the public art space, and the Trustees volunteer their time.
- 4.11 The Trust aims to encourage public art in new developments and redevelopments, raise funds to enable the commission of artworks, educate the public about art and artists, and support arts projects and events in the community. As a charitable trust, donations and fundraising are essential to what WPAT does. The WPAT works hard to source independent funding through donations and by submitting applications to funding agencies.
- 4.12 Since its inception, the WPAT has assisted in securing Blackwell's Karo sculpture in Kaiapoi and Randall Watson's sculpture The Gathering in the Ohoka Domain. The WPAT is currently trying to secure funding to install a Sharon Earl sculpture in the public area at the MainPower Stadium on Coldstream Road. The sculpture is anticipated to bring excitement and inspiration to those living in the Rangiora-Ashely ward and encourage the creation of modern public art.
- 4.13 This is the first sculpture the WPAT will install in Rangiora at an estimated cost of \$25,000. The WPAT will use some of the funding received from Creative Communities and funds raised by the WPAT to fund the proposed installation. However, this funding will not cover all the costs and the WPAT will, therefore, seek other sponsors and donors.
- 4.14 This is the first time the WPAT has applied for Board funding.
- 4.15 The Board may approve or decline grants as per the grant guidelines.

4.16 **Implications for Community Wellbeing**

There are social and cultural implications, as safe community events provide an opportunity for social interaction and building a sense of community. Taking part in community events assists in reducing feelings of isolation and encourages social mixing. Public art makes spaces exciting and welcoming and expresses and supports a sense of neighbourhood history, culture, and identity.

4.17 The Management Team has reviewed this report.

5. **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

Other groups or organisations are not affected by or interested in this report's subject matter.

5.3 **Wider Community**

The wider community will likely be affected by or interested in the report's subject matter, as safe community events and public art provide an opportunity for social interaction and community-building.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

6.1.1 The 2023/24 Annual Plan includes a budget provision of \$10,160 for the Rangiora-Ashley Community Board to approve grants to community groups. A balance of \$8,566 was carried forward from the 2022/23 financial year, resulting in a total of \$18,726 being available for this financial year.

6.1.2 The current balance of the Rangiora-Ashley Community Board's Discretionary Grant Fund for 2023/24 is \$7,790, and if the applications are approved, the balance would be \$5,607.19.

6.1.3 The application criteria specify that grants are generally limited to \$1,000 in any financial year (July to June); however, groups can apply twice a year, provided it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board-resolved values.

6.1.4 The Board may consider granting more than \$1,000 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.

6.3 **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts.

6.4 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.5 **Health and Safety**

All health and safety-related issues will fall under the auspices of the organisations and groups which applied for funding.

7. CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Not applicable.

7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 Authorising Delegations

Community Boards have delegated authority to approve Discretionary Grant Funding.

Groups applying for Board Discretionary Grants 2023/2024

Name of group: Okuku PonyClub

Address: Foothills Road Okuku

Contact person within organisation: [REDACTED]

Position within organisation: Secretary

Contact phone number: _____ Email: [REDACTED]

Describe what the project is and what the grant funding will be used for? *(Use additional pages if needed)*

Okuku Pony Club runs an annual event in June. This is the main fundraising event for the club and allows local members of the community and from surrounding areas to bring their horses and ponies to a fun day out. The main costs to hosting the event are ribbons, hiring an ambulance for the day and the costs associated with carrying out repairs and maintenance to the cross-country course. This year the wind storm in October was particularly damaging to the grounds and cross country course with a number of trees coming down. Ribbon and ambulance hire quotes are attached, costs for repairs and maintenance to the cross-country course are still being calculated.

What is the timeframe of the project/event date? June 2024

Overall cost of project: \$3500 Amount requested: \$1000

How many people will directly benefit from this project? 150

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical) Cultural/ethnic minorities District
 Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 10% Rangiora-Ashley 60% Woodend-Sefton 10% Kaiapoi-Tuahiwi 10%

Other (please specify): 10% - people from Chch and surrounding areas are also likely to attend

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

The event will not be able to raise as much money for keeping our great little club running over the year for our members.
The money raised goes towards things like our annual ponyclub camp, paying entry fees for team events, insurance and levies.

What are the direct benefit(s) to the participants?

Being able to pay for cross-country repairs and having an ambulance on site is vital for running a safe event for participants. The ribbons provide a reward to participants.

What is the benefit(s) to your organisation?

Raising funds to run a successful club for our members.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Running a safe and enjoyable event, ensuring the Okuku Pony Club is a thriving club in the district.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: NA

What is the relationship between your group and the parent group?

NA

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for, including applications to other Community Boards.

Fundraising has not undertaken but many hours, including machinery and equipment are given voluntarily by members.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

- Enclosed Financial Balance Sheet and Income & Expenditure Statement
(*compulsory – your application cannot be processed without financial statements*)
 Supporting costs/quotes
 Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
 I declare that all details contained in this application form are true and correct to the best of my knowledge.
 I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
 I accept that information provided in this application may be used in an official Council report available to the public.

Please note: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: _____

Date: 10/2/24

EOY Financial Report 2022/23

Main Account	\$ 8,119.67	
Travel Account	\$ 253.67	
Online Account	\$ 2,029.34	<u>\$ 10,402.68</u>

Income

ODE	\$8,690.00	
Camp	\$680.00	
Subs/Nominate	\$720.00	
Sausage Sizzle	\$805.00	
Interest	\$79.20	
Show	\$3,450.00	
Waimak Council Grant	\$500.00	
Calendars	\$278.00	
Sponsorship	\$700.00	<u>\$ 15,902.20</u>

Expenses

ODE	\$3,447.33	
Show	\$528.69	
Ground Fees	\$220.00	
St John	\$1,324.81	
FMG Insurance	\$1,641.44	
Team Entries	\$908.10	
CAPC/NCPC Levies	\$1,298.00	
Ribbons	\$1,442.68	
Poles	\$471.20	
Head Coach and Other Coaches	\$600.00	
Calendars	\$527.51	
General Expenses	\$664.18	
Camp	\$920.00	
Springston Book	\$37.50	<u>\$ 14,031.44</u>

Profit for the year

\$ 1,870.76

Quotation acceptance

Please sign and email back to us.

Quotation No: 254800

Contact Person: April Fitzjohn

As an authorised representative of Canterbury Area Pony Club Inc I confirm that the terms set out in this quotation are correct and acknowledge that I have read and agree to the Terms and Conditions attached and available at stjohn.org.nz/ehsterms which will apply to the services contemplated by this quotation. I agree that we will pay the fees in accordance with the Terms and Conditions.

Signed

Date

--	--	--	--	--	--	--	--

Risk assessment

The following information provided at the time of your booking request has been utilised to undertake an interim risk assessment to inform this quotation, pending a more detailed risk assessment following acceptance of this quotation. As the event organiser you are responsible for informing St John of any change in risk profile for the event, this includes but is not limited to, an increase in spectator numbers, an alteration of the timings of the event, and any intelligence that suggests a heightened risk to the health and safety of St John staff attending the event.

Spectators: 150

Participants: 150

Event type: Horse events

Sub type: Show jumping

Other:

Resource recommendation and fees

The following outlines the recommended resources for your event:

1 Ambulance & Equipment (Day Rate)

1 First Responder

1 Paramedic

Total cost of resources **\$1,615.00**

Discount on resource cost (\$242.25)

Administration fee \$51.00

Total cost (excl. GST) for this event **\$1,423.75**

Additional fees may apply if:

Quote to:

Okuku Pony Club
Canterbury



RIBBONS
and rosettes

412 Tuam Street
Phillipstown
Christchurch 8011
Phone +64 3 366 6336
Freephone 0800 222 789
info@ribbonsandrosettes.co.nz
www.ribbonsandrosettes.co.nz

Quote

Date 19/01/2024

Estimate # 1304

Description	Quantity	Unit	Rate	Total
Prize Ribbons 50mm x 1500mm	360		1.60	576.00
100mm x 1.5M Single Sashes Non Classified	15		8.00	120.00
100mm x 2M Single Sashes Non Classified	15		8.50	127.50
Triple Halter Sash, 25/100/25mm x1M, 3 ring	2		28.00	56.00
Trifecta Rosette				
Set Up	1		25.00	25.00
order to be picked up				

- Valid for 60 days from date of estimate -

Subtotal \$904.50

GST \$135.68

TOTAL \$1,040.18

*If you have any questions regarding this estimate,
please do not hesitate to contact us.*

Estimate # 1304

On acceptance of estimate, please confirm by email

Groups applying for Board Discretionary Grants 2023/2024

Name of group: The Hope Community Trust

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Marketing and Communications

Contact phone number: [REDACTED]

Email: [REDACTED]

Describe what the project is and what the grant funding will be used for? *(Use additional pages if needed)*

The Hope Community Trust are seeking funding to purchase walkie-talkies for the Trust to be used as a form of communication and security. The team are based in different areas of the Trust grounds including the food bank and community garden. This will enable efficiency and reliability when trying to reach individual and multiple team members. The garden and food bank are isolated from the counselling/administration building and for safety measures having a reliable form of communication is essential. The walkie-talkies will also be used as a form of communication when hosting events such as market days to keep staff, volunteers and the wider community safe. The use of rechargeable batteries will make them cost-effective.

What is the timeframe of the project/event date? 1st April 2024

Overall cost of project: \$182.81

Amount requested: \$182.81

How many people will directly benefit from this project? 5

Who are the range of people benefiting from this project? *(You can tick more than one box)*

People with disabilities (mental or physical) Cultural/ethnic minorities District

Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 1 % Rangiora-Ashley 90 % Woodend-Sefton 5 % Kaiapoi-Tuahiwi 4 %

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

It will give them a reliable form of communication where the phone line is not applicable and WiFi is not reliable. They are small and portable making them easy to have on staff and/or volunteers.

What is the benefit(s) to your organisation?

It will allow for more efficiency in the workplace and increase productivity. They enhance safety especially in an emergency situation where multiple people can be contacted immediately.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

They ensure that our staff and volunteers have a reliable form of communication with multiple team members if there is an emergency. It allows more productivity in the workplace which benefits those in the community that use our services.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for, including applications to other Community Boards.

No other organisation has been approached for funding.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

Rangiora-Ashley Board- 30th June for Induction cookers for our Cooking classes.

Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory – your application cannot be processed without financial statements)

Supporting costs/quotes

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: _____

Date: 21/02/2024

Profit and Loss

The Hope Community Trust For the month ended 31 January 2024

JAN 2024

Trading Income

Counselling - Contract Income	6,239.74
Donations Received	6,414.10
Interest Income	102.78
Sales Income	3,396.88
Total Trading Income	16,153.50

Gross Profit

16,153.50

Operating Expenses

Accountancy Fees	259.75
Bank Fees	85.07
Counselling - Contract Expenses	1,375.00
EFTPOS Expenses	104.91
Electricity 113-115 East Belt	629.93
Food Purchases	66.94
Fruit and Vegetables	864.75
General Expenses	134.35
Insurance	2,363.60
KiwiSaver Employer Contributions	333.00
Printing, Postage & Stationery	30.36
Rent	1,906.68
Telephone & Internet	65.22
Transport	148.56
Wages	12,900.00
Total Operating Expenses	21,268.12

Net Profit

(5,114.62)

Cash Summary

The Hope Community Trust For the month ended 31 January 2024

	JAN 2024	YEAR TO DATE
Income		
Counselling - Contract Income	6,239.74	67,326.90
Donations Received	6,414.10	33,882.60
Fundraising	-	2,242.84
Grants Received	-	77,783.46
Interest Income	102.78	582.37
Other Income	-	720.00
Rental Income	608.70	2,626.12
Sales Income	3,396.88	33,026.27
Sponsorship Income	-	730.51
Total Income	16,762.20	218,921.07
Less Expenses		
Accountancy Fees	129.75	3,073.15
Advertising	-	1,367.03
Audit Fees	-	3,500.00
Bank Fees	85.07	619.75
Beverage Purchases	-	4.78
Computer Expenses	-	239.11
Counselling - Contract Expenses	2,050.00	39,305.00
EFTPOS Expenses	104.91	734.37
Electricity 113-115 East Belt	629.93	5,474.19
Food Purchases	325.94	8,115.49
Fruit and Vegetables	581.45	5,067.88
Fundraising Expenses	-	381.95
General Expenses	134.35	906.62
Grants returned	-	575.93
Insurance	-	(66.07)
KiwiSaver Employer Contributions	333.00	2,497.54
Low Value Assets	-	793.46
Op Shop Expenses	-	145.80
PAYE Payable	29.92	29.92
Printing, Postage & Stationery	30.36	252.69
Rent	1,906.68	13,346.75
Repairs and Maintenance	-	159.14
Rounding	(0.03)	(0.25)
Staff Training	-	47.82
Telephone & Internet	57.39	347.45
Transport	142.29	1,741.62
Wages	12,900.00	96,751.00
Wages Payable - Payroll	-	(0.76)

	JAN 2024	YEAR TO DATE
Website Expenses	-	29.50
Total Expenses	19,441.01	185,440.86
Surplus (Deficit)	(2,678.81)	33,480.21
Plus Other Cash Movements		
Fixed Assets	-	(1,249.81)
Total Other Cash Movements	-	(1,249.81)
Plus GST Movements		
GST Collected	1,538.89	23,437.64
GST Paid	(6,816.54)	(20,326.22)
Net GST Movements	(5,277.65)	3,111.42
Net Cash Movement	(7,956.46)	35,341.82
Summary		
Opening Balance	105,172.88	61,874.60
Plus Net Cash Movement	(7,956.46)	35,341.82
Cash Balance	97,216.42	97,216.42

Balance Sheet

The Hope Community Trust As at 31 January 2024

31 JAN 2024

Assets

Bank

Prepaid Card	911.93
Westpac Cheque Account	70,666.61
Westpac Savings Account	25,637.88
Total Bank	97,216.42

Current Assets

Cash on hand	1,213.90
Total Current Assets	1,213.90

Fixed Assets

Computer Equipment	8,531.27
Less Accumulated Depreciation on Computer Equipment	(1,266.77)
Office Equipment	3,029.40
Less Accumulated Depreciation on Office Equipment	(4,620.77)
Plant & Equipment	72,902.19
Less Accumulated Depreciation on Plant & Equipment	(19,234.95)
Total Fixed Assets	59,340.37

Total Assets	157,770.69
---------------------	-------------------

Liabilities

Current Liabilities

Accounts Payable	4,998.51
Annual Leave Liability	18,929.98
Creditor Accruals	6,000.00
Grants Unspent	9,513.93
GST	91.64
PAYE Payable	3,004.68
Rounding	0.25
Wages Payable - Payroll	0.76
Total Current Liabilities	42,539.75

Total Liabilities	42,539.75
--------------------------	------------------

Net Assets	115,230.94
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Equity

Community Services Fund	0.44
Counselling Fund	8,448.11
Current Year Earnings	31,318.28
Essential Life Fund	7,985.21
Foodbank Fund	6,811.58
Retained Earnings	1,044.19

31 JAN 2024

Transfers to/ from Reserve Accounts	61,297.86
Vege Co-Op Fund	(1,674.73)
Total Equity	115,230.94

PB Tech Christchurch Central

PB Technologies Ltd

126 Saint Asaph Street
Christchurch CBD
Christchurch 8011

Phone: 03-688-8808

Website: <https://www.pbtech.co.nz/>

SQCH010317

GST Number 61280472

Date 21-Feb-2024
Page Number Page 1 of 1
Quotation Expiry 28/02/2024

Sales Analysis David Huang (R)

Quote SQCH010317



To: CHC24224

The Hope Community Trust
115 East Belt

Rangiora
Rangiora 7400
039283066

Deliver To:
115 East Belt

Rangiora
Rangiora 7400

Code	Description	Quantity	Price	GST	Total
HEAECR0003	ECOXGEAR ECOXTALK EXG50-4PK UHF 0.5Watt CB Handheld 2-Way Radio walkie talkie 3km+ Range, 20 hours Operating Time, 80 channels AU/NZ	1	129.56	19.43	148.99
BATPAN6289	Panasonic BK-4MCCE/4BA Eneloop NiMH Rechargeable AAA - 4pk Retail Pack BK-4MCCE/4BA	3	17.75	7.99	61.24

Unless otherwise specified all products carry warranty conditions and terms specified by the manufacturer. PB Technologies is not responsible for any associated equipment, data or peripheral failures or expense as a result of a product fault. Special order products are ordered on the strict understanding that the sale is final and the purchaser is responsible for ensuring the goods are suitable in advance as no returns or refunds will be accepted unless the goods are faulty. Due to Licensing and Copyright law and regulations, software is non-returnable and non-refundable. Removal of any seals, tampering or similar unauthorised or inappropriate use voids the warranty. Any products supplied with trial software or promotional services are the responsibility of the relevant manufacturer/vendor. PB Technologies Ltd takes no responsibility for their functionality, suitability or availability during or after the trial period. Software related issues are not covered by warranty. PB Technologies Ltd has service facilities to resolve these issues; however standard service charges will apply. Business/trade purchases are not covered by the Consumer Guarantees Act. All goods returned are subject to a restocking fee. Retail returns incur a minimum 20% fee. Goods cannot be returned for a refund after 7 days from invoice date. Goods remain the property of PB Technologies Ltd until payment in full has been received. PB Technologies Ltd reserve the right to collect any unpaid goods by any lawful means and register any outstanding debts with the appropriate credit rating agency. Please check that you have received all your goods.

Cash only	Total Ex GST	GST	Total Incl GST
NZ\$	182.81	27.42	210.23

Payments can be made into 06-0225-0205867-32 using the reference CHC24224.



Tuesday 2nd May, 2023

To whom it may concern

Re: Hope Community Trust Food Bank

Southbrook School, Te Matauru Primary and Fernside School as well as many other North Canterbury Schools have had an association with the above service receiving food parcels for some of our parent community for the past several years.

During these hard economic times our children and parents have benefited from receiving these parcels during their hardship to give them a helping hand to put a meal on their table and food in their children's lunchboxes which we are hugely grateful for.

Without the help that we get from the Hope Community Trust Food Bank we would be struggling to find services that are so readily available to offer help like they do.

There hasn't been a time that we have been refused assistance whether it is large or small, our schools and families have been very appreciative of any help that has been received.

Without the service and the lovely ladies who we have contact with we would be at a great loss.

Please don't hesitate to contact me if you require any further information.

Yours sincerely

Gina Carluccio-Currie
027-373-1383
Learning Support Coordinator
Southbrook School

From: [Amy Pawson](#)
To: [IM Staff](#)
Subject: Rangiora/Ashley Community Board Discretionary Fund
Date: Wednesday, February 21, 2024 4:51:03 PM
Attachments: [Outlook-ejx5uy2.png](#)
[0.png](#)
[Rangiora-Ashley-Community-Board-Discretionary-Grant-Application- February 2024.pdf](#)
[The_Hope_Community_Trust_-_Bal_Sheet.pdf](#)
[The_Hope_Community_Trust_-_Cash_Summary.pdf](#)
[The_Hope_Community_Trust_-_Profit_and_Loss.pdf](#)
[PB_Tech_quote.pdf](#)
[Mayoral_Correspondence_-_Letter_of_support_for_Funding_Application_Hope_Community_Trust_2023-02-05_\(1\).pdf](#)
[Hope_Community_Trust_-_Reference_Southbrook_School.pdf](#)

You don't often get email from marketing@hopecommunity.co.nz. [Learn why this is important](#)

Caution: [THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email address and know the content is safe.

Good afternoon,

The Hope Community Trust wish to submit an application for funding to the Rangiora/Ashley Community Board Discretionary fund.

Please find attached:

- Funding application
- Quote for the item
- Financial accounts
- Two references from Southbrook School and Mayor Dan Gordon

Thank you.

Regards,
Amy Pawson
Marketing and Communications
The Hope Community Trust



15 Douglas Street
Rangiora 6400



30 November 2023

Kia ora Governance Team

Please find included with this application to the Rangiora – Ashley Community Board Discretionary Grant fund the following:

- Waimakariri Public Art Trust copy of Sharon Earl's submission for the Mainpower Sculpture at the Main power Stadium, Coldstream Road
- a sketch image of the sculpture on its proposed site
- a large poster requesting donations, used at our Braided" fundraiser in the Council foyer, 21-24 November .2023.
- copy of our October2023 Westpac bank statement

Pleas display this poster to the Community Board at the meeting and ask the members to promote the sculpture and donations to their wider community.

The money returned from a Trademe auction of a mini rugby ball signed by Colin Meads will be added to this project..



Nga mihi nui



Waimakariri Publuc Art Trustee

Groups applying for Board Discretionary Grants 2023/2024

Name of group: Waimakariri Public Art Trust

Address: _____

Contact person within organisation: [REDACTED]

Position within organisation: Trustee

Contact phone number: [REDACTED] Email: [REDACTED]

Describe what the project is and what the grant funding will be used for? *(Use additional pages if needed)*

The Waimakariri Public Art Trust was established two yeears ago to bring out art out into outdoor spaces [Sculpture, muarls etc] to excite and inspire all living in our districtt.

The Public Art Trust has agreed to commision a simple, elegant design for a sculpture by Sharon Earl. . The sculpture will be installed at the Mainpower Stadium in Colstream Road and is the first work the Trust will install in our Rangiora ward. We are seeking other sponsors and donors as tne cost exceeds a Community Board grant.

What is the timeframe of the project/event date? 2024

Overall cost of project: \$25,000 Amount requested: \$1000

How many people will directly benefit from this project? 1000s

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical) Cultural/ethnic minorities District
- Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley 100% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): All those from the wider district who use rhe Sradium.

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

N?A

What are the direct benefit(s) to the participants?

Sharon will be able to create the sculpture. At the same time, she plans to upskill in her workshop other interested sculptural practioners so they can work on a larger scale with sculptural materials and equipment

Children, especially, using the breakout area of the tadium with be excited by the presence of the sculpture.

What is the benefit(s) to your organisation?

It will promote the work of the Trust to bring excitement and inspiration to those living in our ward and help us to encourage the creation of more public art in the district.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

The Trust believes the sculpture and its creator will be recognised and valued by our community as its installation will be widely publicised..

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

N?A

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for, including applications to other Community Boards.

We have received a grant from Creative Communities, will use some funds from the current Trust fundraisers, a Trademe auction and sponsorships and donations.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

- Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory – your application cannot be processed without financial statements)
 Supporting costs/quotes
 Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: _____ Date: 30.11.23



WAIMAKARIRI PUBLIC ARTS TRUST.

Mainpower Sculptural Submission\

Sharor [REDACTED]

[REDACTED]

Here is my impression of my sculptural proposal for Mainpower Stadium, Rangiora.

I have created the idea of a bolder, more engineered work than I am typically known for - a piece that could be fabricated on time, and on budget. I foresee it taking up the full budget allocation of \$25,000 as I would be calling on my structural engineering direct neighbors to assess (and potentially assist with) it's design and progress. Materials, at this stage, I would perceive to be Corten steel, but galvanized and painted mild steel is also an option dependent on the committee's thoughts. A bold colour might add some real impact. Both options are very valid. It could potentially have some overlays of my typical filigree work if I felt that could add to the piece. It would include imagery appropriate to the sculpture's brief (I will attach an example of this work below the concept sketches). Although in truth I don't believe it would need it. The sizing still needs accurate measured dimensions but "large in keeping with the space" is my feeling on it. The sketch suggests its imagined volume. Attachment to a simple ground-based plinth would be subject to advice but likely a simple bolting system.

I perceive the design could be tweaked as the project unfolds due to production capabilities/strengthening requirements etc but the essence of my idea is captured in this sketch.

In my lifetime, from an early age, I have partaken in a lot of sport. I was a keen and competent athlete and played all manner of sports to a senior level. I am very aware of all that I have reaped from participating in sport:

- The commitment and dedication to a team

Reaching to excell through personal goals (anda team's desired outcomes)
Focus and the art of sportsmanship, grace and gratitude.

When I think of sport and recreation I think of the personal journey sport can provide. Personal pride, strength of mind and body and the joy at achieving something you thought at the beginning was unachievable. I thank sport and fitness for much that I can regularly draw on in my day to day life.

My children too have strong sporting ties and achievements of their own and it has been wonderful to see them grow as individuals because of it. I am proud of my dedication as a parent



WAIMAKARIRI PUBLIC ARTS TRUST
FINANCIAL REPORT AS PER BANK STATEMENT

1 October to 31 October 2023

Opening Balance		\$46,250.09
Income	Income	Expenses
Interest	\$49.53	\$49.53
Win Stringer (calendar purchase)	\$135.00	\$135.00
Expenses		
Peek Panels (hire for Braided)	\$707.25	
Closing Balance		48,472.28 CR

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2023/24 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
		2023/24 = \$10,180 + carry forwards \$8066 = Returned funds \$5500 =				\$ 18,726.00
12-Jul	North Canterbury Athletics Club	Information Booklet Printing		\$495	\$495	\$ 18,231.00
12-Jul	North Canterbury Pony Club	Towards the cost of a new cross country course	11.10.2023	\$500	\$1,000	\$ 17,231.00
9-Aug-23	Coastguard North Canterbury	towards upgrading the swift water rescue vessel		\$500	\$500	\$ 16,731.00
9-Aug	The Hope Community Trust	towards a two day cooking class	28-Sep-23	\$323	\$234	\$ 16,497.00
9-Aug	The Rangiora and Districts Early Records Society Inc	towards a replacement computer		\$1,800	\$1,000	\$ 15,497.00
9-Aug	Big Brothers Big Sisters	towards office printer	1.11.2023	\$1,000	\$1,000	\$ 14,497.00
9-Aug	North Canterbury Scouts Group	Cost of attending the 23rd New Zealand Jamboree		\$500	\$500	\$ 13,997.00
13-Sep	North Canterbury Classics Leisure Marchers Inc	towards registration for attending the National Leisure Marching event		\$400	\$400	\$ 13,597.00
13-Sep	Southbrook Cricket Club Inc	Towards purchasing 3 tablets	5.02.2024	\$500	\$500	\$ 13,097.00
13-Sep	Waimakariri Access Group	Towards running an Inclusive Sports Event		\$750	\$500	\$ 12,597.00
13-Sep	Rachel's House Trust	towards community music event		\$435	\$435	\$ 12,162.00
13-Sep	Waimak Touch Incorporated	Gear bags,ball and cones		\$1,000	\$1,000	\$ 11,162.00
11-Oct	Cust and Districts Historical Records Society Inc	Flag and Spike base	7.11.2023	\$500	\$500	\$ 10,662.00
11-Oct	Tihiraki North Loburn School	towards the purchase of EPro8 equipment	6-Dec-24	\$910	\$910	\$ 9,752.00
11-Oct	North Canterbury Swim Club	towards time ribbons		\$795	\$795	\$ 8,957.00
13-Dec	Shiva Tara Aroha Sanctuary	towards the purchase of mealworms	Declined	\$745	\$0	\$ 8,957.00
13-Dec	Sefton School	Towards replacment of pool cover	Declined	\$1,000	\$0	\$ 8,957.00
13-Dec	Northern Phoenix paddling club	Go pro cameras for coaching tool	29/02/2023	\$ 1,666.75	\$667	\$8,290.00
14-Feb	Muscular Dystrophy South Island	Towards hosting support group		\$700	\$500	\$ 7,790.00
13-Mar	Okuku Pony Club	Towards the cost of St Johns Ambulance and prize ribbons		\$1,000		
	The Hope Community Trust	To purchase handheld two-way radios		\$183		
	Waimakariri Public Arts Trust	Towards the cost of installing a public sculpture at		\$1,000		

Rangiora-Ashley
Community Board
10.137.100.2410

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2022/23 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
		forwards \$7,909 = Total \$18,067				\$ 18,069.00
14-Dec	The Lions Club of Rangiora NZ Inc	Dog agility stations at Milton Reserve		\$500	\$500	\$ 17,569.00
14-Dec	Cust Bowling Club	Paint for fences and buildings		\$452	Declined	\$ 17,569.00
15-Feb	Loburn Home and School Association	2023 William Pike Challenge Programme	22.08.2023	\$665	\$665	\$ 16,904.00
15-Feb	Rangiora Community Patrol	Wide brim sunhats for patrollers to wear at community events	15.06.2023	\$439	\$440	\$ 16,464.00
15-Feb	North Canterbury Pride	Picnic in the Park		\$275	\$275	\$ 16,189.00
15-Feb	Clarkville Playcentre	First Aid Courses		\$387	Declined	\$ 16,189.00
8-Mar	Relay for Life event	Costs of hosting	7.06.2023	\$500	\$4,000	\$ 12,189.00
12-Apr	Rangiora and Districts Early Records Society Inc	Purchasing folding chairs and a teardrop flag	19.07.2023	\$800	\$800	\$ 11,389.00
12-Apr	Rangiora Cricket Club	Maintenance and repair of cricket wickets	24.04.23	\$500	\$500	\$ 10,889.00
12-Apr	Kaiapoi Food Forest	rangiora residents sponsorship to attend course	23-Aug-23	\$180	\$180	\$ 10,709.00
10-May	North Canterbury Adventure Club Home School Club	first aid kit and supplies and a swimming tube	21-Aug-23	\$1,000	\$500	\$ 10,209.00
10-May	Rangiora Dramatic Society (Rangiora Players)	copier/printer/scanner	22-Aug-23	\$400	\$500	\$ 9,709.00
10-May	Rangiora Volunteer Fire Brigade	Dishwasher		\$5,000	\$1,000	\$ 8,709.00
16-Jun	Southbrook Netball Club	Hall hire and storage space	23-Aug-23	\$500	\$643	\$ 8,066.00

Rangiora-Ashley
Community Board
10.137.100.2410

GOVERNANCE

Rangiora-Ashley Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. Staff cannot process your application without financial information.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

Criteria for application

- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- Applications will only be accepted from community-based project groups, not for profit organisations, registered charities or incorporated societies.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered provided there is proof that the activity is not funded by the Ministry of Education. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred i.e retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited up to \$1,000 in any financial year (July to June), but a group can apply twice a year, providing it is for different projects. The Board will consider granting more than \$1,000 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit relevant financial information to prove they can deliver the project. Applications will only be processed once the financial information is received. The Community Board reserves the right to request additional financial information on any application if deemed necessary.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government.
- Applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board, including information on applications to other Community Boards.
- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates so they can be processed in time.
- An Accountability Form must be provided to the Council within 20 working days after the event, completion of the project or when the funds were spent outlining how the funds were applied. Relevant proof of purchase such as receipts, banks statements or invoices must be included with the Accountability Form and photos of the event or purchase is encouraged.
- Where possible Boards request permission to utilise these photos on its Facebook page, the Council website or other social media, to encourage other community groups' participation.
- In the event that funds are not spent on the project or activity applied for within 12 months of the date of the event/project, the recipient will be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

CHAIRPERSON'S REPORT

For the month of February 2024

CHAIRPERSON'S DIARY	
<i>Date</i>	<i>Events attended</i>
Wednesday 7 February	Present RACB annual report to Council
Thursday 8 February	Attend Ashley friendship Club
	Loburn Fire Mayoral Relief Fund
	All Boards
Tuesday 13 February	Pre Board briefing
	Whiterock Quarry public meeting
Wednesday 14 February	RACB meeting
Thursday 15 February	Meeting with Mayor, Board Chairs and Deputy Chairs
Wednesday 21 February	Queen Street Trees discussion with Mayor and Staff
Thursday 22 February	Meals on Wheels
	Southbrook School travel Plan
Monday 26 February	DLC
Tuesday 27 February	Southbrook Sports Club Committee meeting
Wednesday 28 February	DLC
Thursday 29 February	Southbrook Working Group

Jim Gerard
Chairperson
Rangiora-Ashley Community Board

RANGIORA-ASHLEY COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the month of February 2024

Member' Name: Steve Wilkinson

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
27/1/24	Southbrook Sports Club Meeting	Looking for support from Council to rebuild the clubrooms

OTHER: