

Agenda

Oxford-Ohoka Community Board

Thursday 8 February 2024

7pm

West Eyreton Hall
2 Earlys Road
West Eyreton

Members:

Thomas Robson (Chairperson)

Sarah Barkle (Deputy Chairperson)

Mark Brown

Tim Fulton

Ray Harpur

Niki Mealings

Pete Merrifield

Michelle Wilson

AGENDA CONTENTS – OXFORD-OHOKA COMMUNITY BOARD MEETING

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5	Deputation	
5.1	West Eyreton Domain – A Stewart	
5.2	Washington Place – J Recker and P Towse	
7	Staff Reports	
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AGENDA FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD TO BE HELD AT THE WEST EYRETON HALL, 2 EARLYS ROAD, WEST EYRETON ON THURSDAY 8 FEBRUARY 2024 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

PAGES

1. **APOLOGIES**
2. **PUBLIC FORUM**
3. **CONFLICTS OF INTEREST**
4. **CONFIRMATION OF MINUTES**
 - 4.1. **Minutes of the Oxford-Ohoka Community Board meeting – 6 December 2023**

RECOMMENDATION 7 – 16

THAT the Oxford-Ohoka Community Board:

 - (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 6 December 2023, as a true and accurate record.
 - 4.2. **Matters Arising (From Minutes)**
5. **DEPUTATIONS AND PRESENTATIONS**
 - 5.1. **West Eyreton Domain – Angus Stewart**

A Stewart will be in attendance to discuss the West Eyreton Domain.
 - 5.2. **Washington Place – Jason Recker and Pat Towse**

J Recker and P Towse will be in attendance to discuss Washington Place.
6. **ADJOURNED BUSINESS**

Nil.

7. REPORTS

7.1. Kowhai Street Reserve Lighting – Kieran Straw (Civil Projects Team Leader) and Ken Howat (Parks and Facilities Team Leader)

RECOMMENDATION

17 – 22

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 231213200166.
- (b) **Approves** the withdrawal of the project from the programme as per Option 3.
- (c) **Notes** that the budget will remain unspent.
- (d) **Notes** that there are no recorded service requests regarding the lighting, or lack of lighting, within the Kowhai Street reserve.
- (e) **Circulates** this report to Council for their information.

8. CORRESPONDENCE

8.1. Letter to Matt Doocey regarding smokefree legislation.

Trim Ref: 231207196751

8.2. Memorandum on Wolffs Road Bridge – Ken Howat (Parks and Facilities Team Leader)

Trim Ref: 240201014747

8.3. Memorandum on Warren Reserve – Ken Howat (Parks and Facilities Team Leader)

Trim Ref: 240123008793

8.4. Memorandum on West Eyreton Domain Tennis Pavilion – Ken Howat (Parks and Facilities Team Leader)

Trim ref: 240201014682

RECOMMENDATION

23 – 30

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the letter to Matt Doocey (Trim. 231207196751).
- (b) **Receives** the memorandum on Wolffs Road Bridge (Trim. 240201014747).
- (c) **Receives** the memorandum on Warren Reserve (Trim. 240123008793).
- (d) **Receives** the memorandum on West Eyreton Domain Tennis Pavilion (Trim. 240201014682).

9. CHAIRPERSON'S REPORT

9.1. Chairperson's Report for December 2023 and January 2024

A Verbal update will be provided.

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** verbal update provided by the Oxford-Ohoka Community Board Chairperson.

10. **MATTERS FOR INFORMATION**

- 10.1. **Woodend-Sefton Community Board Meeting Minutes 4 December 2023.**
- 10.2. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 11 December 2023.**
- 10.3. **Rangiora-Ashley Community Board Meeting Minutes 13 December 2023.**
- 10.4. **Mandeville Resurgence and Channel Diversion Upgrade Project – Report to Council Long Term Plan Budget Meeting 30 January 2024 – Circulates to the Oxford-Ohoka Community Board.**
- 10.5. **Draft 2024 Utilities and Roading Management Plans – Report to Council Long Term Plan Budget Meeting 30 January 2024 – Circulated to all Boards.**

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.5.

Note:

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

11. **MEMBERS' INFORMATION EXCHANGE**

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

12. **CONSULTATION PROJECTS**

12.1. **Community Development**

Consultation closes Friday 16 February 2024

<https://letstalk.waimakariri.govt.nz/community-development>

12.2. **Oxford Off-Leash Dog Exercise Area**

Consultation closes Sunday 18 February 2024.

<https://letstalk.waimakariri.govt.nz/oxford-off-leash-dog-exercise-area>

13. **BOARD FUNDING UPDATE**

13.1. **Board Discretionary Grant**

Balance as at 31 January 2024: \$2,276.00.

13.2. **General Landscaping Fund**

Balance as at 31 January 2024: \$13,680.

14. **MEDIA ITEMS**

15. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

1. That the public is excluded from consideration of item 15.1 of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public:
15.1	Objection to Plan Change 31 Endorsement	Good reason to withhold exists under section 7	To maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment, and to maintain legal professional privilege as per LGOIMA Section 7(2)(f)(ii) and (g).

16. QUESTIONS UNDER STANDING ORDERS

17. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board is scheduled for 7pm, Wednesday 6 March 2024 at the Ohoka Community Hall.

<p>Workshop</p> <ul style="list-style-type: none">• <i>Members Forum</i><ul style="list-style-type: none">○ <i>Queries Spreadsheet</i>

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE OXFORD TOWN HALL, MAIN STREET, OXFORD ON WEDNESDAY 6 DECEMBER 2023 AT 7PM.

PRESENT

T Robson (Chairperson), S Barkle (Deputy Chairperson), M Brown, T Fulton, R Harpur, N Mealings, P Merrifield and M Wilson.

IN ATTENDANCE

G Cleary (General Manager Utilities and Roading), K Howat (Parks and Facilities Team Leader), S Morrow (Rates Officer – Property Specialist), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

There were seven members of the public present.

1. APOLOGIES

There were no apologies.

2. PUBLIC FORUM

2.1. Cassandra Walker

C Walker asked the Board what was happening with the boil water situation in Oxford. She understood that there was a problem with one of the wells.

G Cleary explained that the Council was doing two things at the water headworks site in Domain Road. One was that it was building a new UV treatment plant, where all the water would pass through UV lamps and would give the Council compliance with the drinking water standards. The second was that the Council was drilling another well. There were currently two wells on the site and the Council was building third this meant there were two contractors on site, one working on the UV plant and one drilling the well. Council had a lot of monitoring equipment at the headworks to check chlorine levels and turbidity. Turbidity was responsible for the cloudiness of the water. Council had detected some high turbidity of the water supply, while the site work was proceeding. This had come as a surprise as when contractors had drilled the second well have did not have any issues. The advice the hydrogeologists gave was that drilling should not have occurred however once turbidity had occurred the Council was required to issue a boil water notice for two reasons. One because there was something happening in the water that Council was uncertain of the cause and the other was that the turbidity itself could impact on the effectiveness of the chlorine. Council was testing for bacteria every day however the result took 24 hours to come back, therefore the Council needed to take a safe approach with the removal of the boil water notice. Since the boil water notice was issued Council had not found any bugs in any of the samples and the turbidity had dropped off and Council had continued work on the development of the well. Staff were optimistic that the boil water notice would be lifted before Christmas.

3. CONFLICTS OF INTEREST

There were no conflicts declared.

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Oxford-Ohoka Community Board meeting – 8 November 2023

Moved: P Merrifield Seconded: T Fulton

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 8 November 2023, as a true and accurate record.

CARRIED

4.2. Matters Arising (From Minutes)

There were no matters arising.

4.3. Notes of the Oxford-Ohoka Community Board Workshop – 8 November 2023

Moved: P Merrifield Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the circulated Notes of the Oxford-Ohoka Community Board workshop, held on 8 November 2023.

CARRIED

5. DEPUTATIONS AND PRESENTATIONS

5.1. Judith Roper-Lindsay

J Roper-Lindsay provided the Board an overview of the background of the Waimakariri Biodiversity Trust (The Trust). The Trust was formed following Waimakariri Water Zone Committee discussions regarding the lack of assistance there was for members of the community to protect and enhance indigenous biodiversity on a voluntary basis. The Trust had charitable status since mid-2022. The Trust had eight Trustees and herself as chairperson. The Trust received establishment funding from the Council's Land and Water Committee of \$20,000 and \$5,000 from Environment Canterbury's Zone Committee. It had also received an additional \$20,000 from the Council's Utilities and Roading Committee for operational and Zone Committee project funding. The Trust had a vision and purpose to see vibrant, healthy, connected, indigenous ecosystems valued across the Waimakariri District and to provide the necessary information, education, and resources to enable the community to protect, restore, create and sustainably manage indigenous biodiversity in the Waimakariri District. The Trust had worked with Compass FM and the media and were building relationships with existing groups such as the Ashley Rakahuri Rivercare Group, the Hurunui Biodiversity Trust, Waimakariri Irrigation Limited, Waimakariri District Council and Environment Canterbury.

L Barltrop provided the Board with an overview of the current projects the Trust was working on which included working with Daiken on a wetland area, running the Winter Series 2, assisted with the Fernside Wetland and Hunter Stream initiatives, working with Enviroschools, Waimakariri Irrigation Limited, Kaiapoi East Residents Association and the Trust had also submitted an application to the Waitaha Action to Impact Fund to hopefully restore a pond in Waikuku Beach.

J Roper-Lindsay noted that the Trust appreciated the funding from the Council. They had a good relationship with the Council's ecologists, who they met regularly to exchange information which people had passed on to them and to keep them updated on what the Trust was involved with. They had started conversations with the Pest Free Waimakariri about getting involved with pest control. They offered support to the Council with its projects such as the Lineside Road project and Mahinga Kai project in Kaiapoi.

N Mealings requested that the Trust contact the Board when they did the planting project at View Hill School for the Canterbury Mudfish. L Barltrop noted they had been told that the mudfish were doing very well.

S Barkle noted that the Trust did projects on farm and asked if they had discussions with Waimakariri Irrigation Limited (WIL) about doing more along its Stockwater races. She noted that there were a lot of Stockwater races that were redundant but still existed, however lifestyle owners and farmers tended to spray along the sides of them to keep them maintained whereas planting the right plants would be a better way to maintain. J Roper-Lindsay replied the Trust had talked to WIL generally regarding the freshwater legislation to ensure right plants were used on the edges of streams. They had given them some general advice however did not have a project to deal with practicalities.

T Fulton noted that J Roper-Lindsay had mentioned willow removal and interaction with pest control. He queried if the Trust were being asked to do jobs that may have previously been within the realm of Environment Canterbury. J Roper-Lindsay thought that the Waikuku Beach pond was a Council initiative. She noted that it was a joint application with the Council to the Environment Canterbury fund.

6. **ADJOURNED BUSINESS**

Nil.

7. **REPORTS**

7.1. **Wolffs Road Suspension Bridge Refurbishment Options – K Howat (Parks and Facilities Team Leader)**

K Howat spoke to the report noting that it followed on from a workshop held with the Board in July 2023. He provided the Board with an overview of the options.

N Mealings noted that with options three and one the \$408,000 was irrespective. If Council were to disestablish the bridge superstructure but leave the towers, it could later be refurbished. K Howat agreed however one of the challenges of community funding was that it took time.

S Barkle asked if the \$408,000 had been accounted for in the Council's Long Term Plan. K Howat noted that it had not. S Barkle asked if the cables were in good enough condition if they could be kept in storage for future use. K Howat was unsure and would need to confirm with the engineering company. G Cleary suggested that it would be a challenging exercise and probably not cost effective and would include dismantling them from the structure, coiling them into a shape that would allow them to be transported and sourcing a suitable storage location. S Barkle asked if the cables were disposed of would they be worth any money as scrap and could that money be put towards the cost of one of the options under discussion. G Cleary noted that you could, however was not optimistic that there would be much profit left after transport etc.

S Barkle stated she was conflicted regarding this project as it was a lot of money which could go a long way in other areas, however this was a historical piece of the community. She asked if there was a way that we could keep the history alive without having to keep the bridge as a structure. She suggested creating a type of monument using one of the towers with an information board and a car park to recognise the bridges significance which would keep its history alive without the huge cost that came with refurbishment. K Howat noted that any of the options would need to get approval from Heritage New Zealand.

T Fulton asked if a charitable trust model had been considered. He noted that there was a Lottery Environment Heritage Fund Supporting Information. He explained that if you were requesting a grant that was less than \$250,000 you needed to provide three written quotes, a feasibility study, ecological reports etcetera. If a Council, for instance, was prepared to put forward at least a third of the total value of the project, then there was a much higher chance of receiving grant funding from the heritage body. He believed that the Council should examine a mechanism that bought the community some time to potentially investigate a charitable trust mechanism if that was what the community wanted.

It was agreed that the Board meeting should be adjourned at 7:56pm to enable the Board to have a workshop on the Wolffs Road Suspension Bridge refurbishment options.

Moved: T Fulton Seconded: S Barkle

THAT the Oxford-Ohoka Community Board:

- (a) **Adjourned** the Board meeting to enable the Board to hold a workshop on the Wolffs Road Suspension Bridge refurbishment options.

CARRIED

Moved: T Robson Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Reconvene** the Board meeting.

CARRIED

The Board meeting reconvened at 8:12pm.

Moved: P Merrifield Seconded: M Wilson

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 23112318838
- (b) **Supports**, in principle, a joint Council and community funding option being investigated to meet the refurbishment costs, subjective of advice from Heritage New Zealand on the status of the bridge components.
- (c) **Notes** that this will require funding consideration through 2024/34 the Long Term Plan and will therefore form part of the Board's submission to the 2024/34 the Long Term Plan.

CARRIED

S Barkle noted that if it was possible, she was not against the project she was just aware of the cost to the ratepayer. If it was possible to do the project, it was a great opportunity to keep some heritage alive in our community.

7.2. Road Naming – Linton Land Limited – S Morrow (Rates Officer – Property Specialist)

S Morrow spoke to the report noting the purpose was to seek a decision by the Board to approve a new road name as part of a rural subdivision in Oxford. The property being developed was known as 2 Powells Road, Oxford. There was only one name that was put forward by the developer.

T Fulton asked if it was typical for a road to be named after local people. S Morrow noted that it was quite common across the district.

Moved: P Merrifield Seconded N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 231123188658
- (b) **Approves** the name Linton Lane (Pvt) for the new private Right of Way as shown on the Subdivision Plan (Trim 231123188465).
- (c) **Notes:** That the Community Board may replace any proposed name with a name of its choice.

CARRIED

7.3. **Application to the Boards Discretionary Grant Fund 2023/24 – K Rabe (Governance Advisor)**

K Rabe spoke to the application noting that she was asked to check if the Ohoka Rugby Club had any insurance which would have covered the gym equipment and they had responded that they had no insurance.

P Merrifield noted that they had \$82,000 in the bank. R Harpur noted that the money they had in the bank was to be used for a new changing area that they were hoping to get underway in the next few years.

M Brown noted that it was disappointing that the Club had not insurance as Mandeville was prone to break ins and vandalism. He noted that the building was not consented and there were members of the public using the building regularly.

Moved: P Merrifield Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 231031173788.
- (b) **Declines** the application from the Ohoka Rugby Club.

CARRIED

N Mealings and R Harpur against; S Barkle abstained

T Fulton commented that he had a long affiliation with the Ohoka Rugby Club. He noted that knowing that the gym was unconsented, and having a good sense of the financial capability of the Club he believed that it should be insured partly because there was such a history of break ins and damage to the facility. He could not support the application.

Moved: P Merrifield Seconded: R Harpur

- (c) **Approves** a grant of \$469 to the Clarkville Playcentre towards a replacement printer/copier.

CARRIED

8. CORRESPONDENCE

Nil.

9. CHAIRPERSON'S REPORT

9.1. Chairperson's Report for November 2023

- Attended a Council workshop on the Mandeville Resurgence project.
- The Oxford Dark Sky Committee had lodged their official application. It had been peer reviewed by two experts. One was a previous member of the Committee that decided on the applications, and one was a current member. They were happy to supported the application.

Moved: M Wilson Seconded: R Harpur

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the report from the Oxford-Ohoka Community Board Chairperson (Trim: 231127189521).

CARRIED

10. MATTERS FOR INFORMATION

- 10.1. Kaiapoi-Tuahiwi Community Board Meeting Minutes 16 October 2023.
- 10.2. Commissioner Recommendation Private Plan Change 31 – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 10.3. Northern Pegasus Bay Bylaw Review Seeking Approval for Consultation – Report to Council Meeting 7 November 2023 – Circulates to the Kaiapoi-Tuahiwi Community Board, Rangiora-Ashley Community Board and Oxford-Ohoka Community Board.
- 10.4. Adoption of Road Reserve Management Policy – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 10.5. Adoption of Waimakariri District Community Outcomes – Report to Council Meeting 7 November 2023 - Circulates to all Boards.
- 10.6. Adoption of Waimakariri District Strategic Priorities – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 10.7. Waimakariri Economic Development Strategy for Adoption – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 10.8. Health, Safety and Wellbeing Report October 2023 – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 10.9. Annual Report for Enterprise North Canterbury for the year ending 30 June 2023 – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.
- 10.10. Enterprise North Canterbury (ENC) Strategic Plan Update – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.
- 10.11. Annual Report for Te Kohaka o Tuhaitara Trust for the year ended 30 June 2023 – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.
- 10.12. Water Quality and Compliance Annual Report 2022-23 – Report to Utilities and Roding Committee Meeting 21 November 2023 – Circulates to all Boards.
- 10.13. Cam River / Ruataniwha Report – Report to Utilities and Roding Committee Meeting 17 October 2023 – Circulates to all Boards.
- 10.14. July 2023 Flood Recovery Progress Update – Report to Utilities and Roding Committee Meeting 21 November 2023 – Circulates to all Boards.
- 10.15. Roding and Transport Activity Update – Report to Utilities and Roding Committee Meeting 21 November 2023 – Circulates to all Boards.

Moved: S Barkle Seconded: T Fulton

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.15.

CARRIED

11. **MEMBERS' INFORMATION EXCHANGE**

S Barkle

- The Board had received an email regarding the Woodstock Quarry Hearing being extended again for further information. One good note was the importance that was put on the mudfish. The Panel were giving the applicant an opportunity to go and do a study in of the mudfish in the wetland area and potentially their next door neighbor to see if mudfish were present in their wetland or not. She would like to see if they could get the applicant to acknowledge it was a potential environment.

T Robson noted that the Panel had asked two things. They had asked for an updated set of consent conditions with tracked changes. In addition to that they had given them the option to complete Canterbury Mudfish monitoring for presence or absence, peer review of detailed and generic drawings, further evidence on proposed ecological compensation regime under proposed land use consent conditions and they had given them the option to accept those or decline them. If they declined them, it would be hearing closed, and they would make a decision within 15 working days. If they accepted it could drag on a while because it gave submitters an opportunity to provide further feedback.

- S Barkle stated that she was disappointed in the new Government's decision regarding Smokefree New Zealand and asked for the Board's support in writing a letter to the Government.

Moved: S Barkle Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Write** a letter to the Minister of Health expressing their concerns of the Smokefree New Zealand initiative being stopped.

CARRIED

T Fulton

- North Canterbury Neighborhood Support – they had set a target of 100 street leaders in five years. Currently they were five to six months in and had 13 so they had a long way to go. It had been encouraging to see people coming forward to the Group and putting their hands up.
- Waimakariri Water Zone Committee.
- Council Meeting / Workshop.
- North Canterbury Neighborhood Support Annual General Meeting.
- Oxford-Ohoka Community Board Meeting.
- Lees Valley Visit – Discussion with residents on fire safety / roading and emergency management including communications.
- Audit and Risk Committee Workshop and Briefing.
- Council Workshop and Briefing.
- Oxford Lions Big Day Out – A fine sunny day for the event, which had been rescheduled after the windy weekend a few weeks prior.
- Family Violence Breakfast – Jeremy Eparaima spoke about his journey from family violence victim to perpetrator and now educator.
- Utilities and Roothing Committee Meeting.

- Environment Canterbury Natural Resources Plan Consultation – a useful way to share a variety of views on natural resources management and inform Environment Canterbury's policy and plans.
- Waimakariri Water Zone Biodiversity Working Group.
- Oxford Health and Fitness Centre Meeting – they had been working with Council staff for a report to the Community and Recreation Committee and were about to prepare a Rata application for funding.
- Mandeville Resurgence Workshop.

M Brown

- Oxford Promotions Action Committee December meeting cancelled. There were businesses buying spaces in the jingle that was played on multiple radio stations. They were getting customers coming out from Christchurch. They had their late night shopping on 7 December 2023.
- Noticed an increase of intersection burnouts, which left burnt out tire remains at the intersection. If there was debris left people should raise a service request with the Council.
- Residents of Washington Place – was there an update on the status of this work going to be sent to them. If people were thinking about selling their properties the information would have a major impact on the values of their properties.

M Wilson

- Council Workshop – Mandeville Resurgence update.
- Community Development Network Forum – run by the Councils Community Team looking at creating collaboration and discussion around what was happening in our community. There was a great turnout with people representing different agencies and community entities. They were divided into different groups, to discuss different priorities.
- Dudley Park Revamp Celebration – Good Turnout. Great to see the mural and new stage area. There was an issue with the lack of power to the area.
- Waimakariri Health Advisory Group Meeting – was in a state of flux due of the change of Government. The person they had been liaising with through Te Whatu Ora had now become the same person that was going to be the senior localities manager however there was no defined locality or discussion around how it was going to look. They had a list of things that they were building around gaps. Met A Claassens who was new in the Councils Community Team, and would be working with Migrants and Newcomers. There was a new primary maternity unit opening in Saint Asaph Street. The other thing that was new was Ka Ora, which was Telehealth, for areas which encompassed Oxford, however it was not available for Rangiora and Kaiapoi.

R Harpur

- Waimakariri Access Group Meeting – had the Council had any instruction on the traffic management proposals that were being worked on in 2023 from the new Government. G Cleary noted that was an area where Council did not have certainty about what Government would do. They were making a lot of changes in terms of speed limits and wanted to repeal the speed limits where it was safe to do so.
- The Access Group were looking at a new walkway on High Street in Rangiora which would run beside the ASB building. There was a lot of good input from members on what should be in the lane. They discussed the new legislation allowing mobility scooters on footpaths which they were not happy with.
- Attended the Council Workshop on the Mandeville Resurgence – disappointed that the Council were pushing on with option one when several residents in Mandeville were upset that the Council were continuing wasting money when it could go into option two which would be a better long term plan.
- GreyPower Christmas function.
- Mandeville Sports Club delegates meeting. Good to see they were looking at a five year plan to have the rugby and cricket changing sheds moved and increased from four to eight and the main building being upgraded as well.

P Merrifield

- Speed Consultation Oxford – Not well attended by public.
- Neighborhood Support North Canterbury Annual General Meeting.
- Oxford-Ohoka Community Board Monthly Meeting.
- Lees Valley Residents Meeting – Attended with T Fulton and J Goldsworthy.
- Oxford Museum Monthly Meeting.
- Ashley Gorge Reserve barbeque launch – really nice event with a relaxing atmosphere, beautiful day, nice barbeque lunch.

N Mealings

- Proposed District Plan Deliberations.
- Council Workshop – Presentations from EnviroSchools Canterbury. Waimakariri District Council had supported this programme for 20 years with 21 schools in the district and 4,900 Tamariki involved. There was a presentation from R Ball from Regional Emergency Management on the CDEM Draft Recovery Plan for Canterbury. Waimakariri was seen as a national exemplar.
- Mandeville Sports Club Board Meeting – Council staff presented plans for terminus of new cycleway at the Mandeville Sports Centre.
- Natural Environment Strategy Working Group Meeting.
- Community Wellbeing North Canterbury – Acknowledgment of outgoing Trustees.
- Utilities and Roading Committee Meeting – as minuted.
- Long Term Plan Workshop – Presentations on the Natural Environment Strategy, Solid Waste and the Integrated Transport Strategy.
- Canterbury Regional Council 'Lets Pick a Path' Summit – Targeted engagement by Environment Canterbury with stakeholders for several workstreams including review of Canterbury Regional Policy Statement.
- Community Wellbeing North Canterbury Board Meeting – Health and safety improved since controlled access arrangements made at KCS, reappointed chair and deputy chair for another year. Food bank appeal did well, Toot for Tucker held on Tuesday 5 December 2023. They were organising a charity golf day in March 2024.
- Portfolio holder catchup.
- Canterbury Biodiversity Champions Meeting – the group was set up through the Canterbury Mayoral Forum to further the preservation of our native biodiversity through collaborative efforts of the 10 member Canterbury Territorial Authorities. They discussed challenges and opportunities and the National policy Statement – Indigenous Biodiversity issues.
- Council Meeting – as minuted.
- Mandeville Sports Centre all Clubs Meeting – Back paddocks off North Eyre Road were closed for hay cutting. The Waimakariri Kennel Club had won the rights to host the September 2025 New Zealand Kennel Club National Champion Show.
- Property Portfolio Working Group Meeting.

12. CONSULTATION PROJECTS

Nil.

13. BOARD FUNDING UPDATE**13.1. Board Discretionary Grant**

Balance as at 30 November 2023: \$2,745.

13.2. General Landscaping Fund

Balance as at 30 November 2023: \$13,680.

The Board noted the funding update.

14. **MEDIA ITEMS**

Nil.

15. **QUESTIONS UNDER STANDING ORDERS**

Nil.

16. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board is scheduled for 7pm, Thursday 8 February 2024 at the West Eyreton Hall.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.26pm.

CONFIRMED

Chairperson

Date

UNCONFIRMED

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO: CPR-04-20-42 / 231213200166
REPORT TO: OXFORD OHOKA COMMUNITY BOARD
DATE OF MEETING: 08 February 2024
AUTHOR(S): Kieran Straw – Civil Project Team Leader
Ken Howat – Park & Facilities Team Leader
SUBJECT: Kowhai Street Reserve Lighting

ENDORSED BY:
(for Reports to Council,
Committees or Boards)

General Manager



Chief Executive

1. SUMMARY

- 1.1. This report is seeking a decision on whether to proceed with the installation of lighting within Kowhai Street Reserve, Oxford
- 1.2. Budget of \$67,618 has been allocated in the current 2023 / 2024 year for the installation of lighting within the Kowhai Street Reserve.
- 1.3. Options have been assessed and the installation of lighting in compliance with the Engineering Code of Practice is unable to be achieved within the current budget.
- 1.4. Lighting requirements of the Engineering Code of Practice are based on NZS 1158 Lighting for Roads and Public Spaces.
- 1.5. The location of the Kowhai Street Reserve is shown in the snip below:



2. **RECOMMENDATION**

THAT the Oxford Ohoka Community Board:

- (a) **Receives** Report No. 231213200166.
- (b) **Approves** the withdrawal of the project from the programme as per Option3.
- (c) **Notes** that the budget will remain unspent.
- (d) **Notes** that there are no recorded service requests regarding the lighting, or lack of lighting, within the Kowhai Street reserve.
- (e) **Circulates** this report to Council for their information.

3. **BACKGROUND**

- 3.1. The Kowhai Street Reserve runs between Main Street (at the north) and Baxter Place (to the south). The reserve walkway from Main Street is 4m wide and bordered by large trees. The 4m width extends for approximately 90m before widening out into a wider reserve, linking to both Kowhai Street and Baxter Place.
- 3.2. Due to the narrow width of the walkway, it is believed that the origin of the project for reserve lighting has stemmed from this section of the walkway, however there is no record of service requests relating to the request for lighting within the reserve.
- 3.3. The Engineering Code of Practice requires Category P lighting on all cycleways and paths in reserves within new developments, however there are many existing reserves throughout all of the district that do not have lighting within them.
- 3.4. The "Oxford Dark Sky Group" has recently applied to the International Dark-Sky Association for Oxford and the surrounding area to become a recognised dark sky reserve. Regardless of the status of this application, the importance of the night sky in Oxford is important to the community, and any new lighting should work towards this goal, ensuring that any new lighting installed complies with the requirements for lighting within a dark sky reserve.

4. **ISSUES AND OPTIONS**

- 4.1. Council staff have sought high-level proposals from two separate lighting suppliers, which has highlighted the following issues:

- 4.1.1. Spill lighting into neighbouring properties.

Due to the narrow width of the reserve walkway to Main Street, lighting within this section of the reserve will result in spill lighting entering neighbouring properties. The snip below shows the lighting lux levels (pink = 2 lux, red 0.5 lux) based on 4.0m poles.



To overcome this issue, the pole mounted luminaires within this section should be swapped out for dark-sky compliant bollard lights. These require installation at closer spacing, but do not adversely impact the neighbouring properties.

4.1.2. Insufficient budget

The cost estimate to provide a compliant lighting design (based on the bollards) is \$130,000, which is in excess of the available budget.

4.1.3. Lighting Colour

Dark sky compliance requires a colour temperature of 3000K or below. The supplied lighting designs are based on a colour temperature of 3000K, however amber lighting, or 2,200K lighting is superior for dark-sky reserves, and is available at an additional cost. The price premium is approximately 9% over and above the cost of the 3000K light fittings and is not included in the cost estimates provided.

4.1.4. MainPower Power Connection

The Project Estimate includes an allowance for MainPower to provide a new power connection for the lighting. The cost for these vary greatly, and there is a significant risk that the estimate allowed for this portion of works is inadequate. Furthermore, it is unlikely that MainPower will be able to provide an estimate for the works and complete the new power connection within the current financial year.

MainPower were advised of the project early November 2023 and are yet to provide a design for the new power supply.

4.2. The Oxford Ohoka Community Board have the following options available to them:

4.2.1. Option One – Seek additional budget and proceed with fully compliant lighting design.

This option would require a report to Council seeking additional budget to light the Kowhai Street reserve to Category P5 as per the Engineering Code of Practice. Staff have discussed this option and do not recommend this due to the following reasons:

- Lack of recorded requests for lighting within this reserve
- While the walkway serves as a pedestrian link to the Main Street, residents out walking at night to the Oxford town centre have the option of using Kowhai Street and Rata Street which is comparable in distance and is serviced with street lighting.
- Disadvantage of setting a precedence that all existing reserves will be lit to the required standards without good reason.

4.2.2. Option Two – Provide lighting within the available budget.

This option would authorise staff to proceed with the installation of lighting to fit within the available budget. This option focuses the installation of lighting within the narrow walkway section of the reserve, locating 4 bollards at 30m intervals, and a single pole-mounted luminaire within the wider reserve.

This option does not comply with NZS 1158 but would provide lighting to help guide pedestrians along the walkway.

Staff have discussed this option and do not recommend this due to the following reasons:

- It is anticipated that sections of up to 20m between each bollard would remain in darkness following the commissioning of the new lights.
- This option does not comply with good Crime Prevention through environmental design (CPTED) principles, and therefore is not supported.
- This may be poorly received by the community given that this new lighting installation would provide a poor level of lighting.

4.2.3. Option Three – Withdraw this project from the programme.

This option would see this project withdrawn from the programme and no further work proceed. This is the staff recommendation due to the following reasons:

- Insufficient budget
- Lack of historic requests for lighting within the reserve
- Alternative pedestrian connections to the Main Street exist.
- No precedent set for lighting within existing reserves.
- No additional light pollution.

4.3. There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

4.4. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

The Oxford Dark Sky Group will have an interest in any proposed new lighting in Oxford. Should the Board choose to decline staff recommendations in favour of either Option 1 or 2 of this report, further consideration will need to be given to the lighting temperature to be installed.

5.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

Residents of south-east Oxford may use this reserve on a regular basis. No consultation has been carried out with the wider community, however the residents immediately adjacent to the reserve have been notified of the intent to install lighting within the walkway. Should the project be withdrawn, these residents will be provided with a Project Information Notice to advise them of the status.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are financial implications of the decisions sought by this report.

This budget of \$67,618 is included in the Annual Plan.

The table below shows the cost estimate of each option against the available budget:

	Option One	Option Two	Option Three
Expenditure to Date	\$2,090	\$2,090	\$2,090
Remaining Commitments Estimate	\$11,000	\$11,000	\$2,000 ⁴
Physical Works Estimate ^{1,2}	\$116,941.20	\$65,041.70	\$0.00
Total Predicted Expenditure	\$130,031.20	\$78,131.70 ³	\$4,090.00

Notes:

1. The Physical Works Estimate includes a MainPower allowance of \$5,000 for a new power supply. Previous costs for these have had a large variance.
2. The Physical Works Estimate includes a construction contingency of 15%
3. Total predicted expenditure of Option Two is still in excess of the available budget, but depending on the detailed design may be able to be engineered to within budget.
4. Remaining commitments against option three allows for Professional fees during month of November and December (not showing in TechOne at time of writing), and an allowance for a Project Update notice to the residents previously informed of the project.

The financial implications of this report do not extend or include the on-going maintenance and energy costs of the installation of new reserve lighting.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are risks arising from the adoption/implementation of the recommendations in this report.

There are risks associated with each of the available options, and these are outlined within Section 4.2 of this report. Specifically, if the recommendations of this report are adopted, there is a risk that the community will view this negatively and that funding is being removed from Oxford.

6.3 Health and Safety

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

There are health and safety risks associated with each of the available options, and these are outlined within Section 4.2 of this report. Specifically, if the recommendations of this report are adopted, the reserve will remain unlit, which may be considered as a health and safety / CPTED risk.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

7.2. Authorising Legislation

The Local Government Act 2002

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Social:

- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.
- Council commits to minimizing the risk of social harm to its communities.

Environmental:

- The natural and built environment in which people live is clean, healthy and safe.
- Our communities are able to access and enjoy natural areas and public spaces.

7.4. Authorising Delegations

The Oxford Ohoka Community Board have the delegations to receive this report and withdraw this project from the Annual Plan.

From: Brian Watson <
Sent: Monday, January 29, 2024 9:15 AM
To: Kay Rabe < >
Subject: RE: Correspondence from the Oxford-Ohoka Community Board to Dr Reti

Kia ora Kay

On behalf of Hon Casey Costello, Associate Minister of Health, thank you for your email concerning Smokefree legislation and vaping.
Your email has been shared with the Minister for her consideration, and you will receive a response in due course.

Thank you for writing.

Ngā mihi nui,



Brian Watson | Health Private Secretary | Office of Hon Casey Costello

Minister of Customs | Minister for Seniors
Associate Minister of Health | Associate Minister of Immigration | Associate Minister of Police
2.058 PH, Parliament Buildings, Wellington 6160, New Zealand
M: +64 21 224 7559 | +64 4 817 8347
E: Brian.Watson@parliament.govt.nz

From: Kay Rabe
Sent: Monday, 11 December 2023 2:22 PM
To: Matt Doocey
Subject: Correspondence from the Oxford-Ohoka Community Board to Dr Reti

Good Afternoon

Please find a copy of the letter the Oxford-Ohoka Community Boad sent to Dr Reti for your information.

Kind regards

Kay Rabe | Governance Advisor
Governance

Oxford-Ohoka Community Board

34 Main Street, Oxford
Private Bag 1005, Rangiora 7440

Gov-26-10-04 / 231207196751

7 December 2023

Dr Shane Reti
Minister of Health
Freepost Parliament
Private Bag 18 888
Parliament Buildings
Wellington 6160

Good Day Dr Reti

Smokefree Environments and Regulated Products (Smoked Tobacco) Amendment Bill

I am writing on behalf of the Oxford-Ohoka Community Board to express concern about the new coalition Government's intention to repeal the abovementioned legislation, which had previously been hailed as world-leading.

The Board believes that not continuing the work done over the past decade is extremely worrying and jeopardises the previous advances made in social and health benefits. Smoking is the leading cause of preventable deaths in New Zealand, and the proposed stricter laws would have seen future generations spared from the health problems their parents and grandparents suffered. Also, the Board expects this action will place further stress on the already strained New Zealand health system by forcing health professionals to continue to deal with smoke-related illnesses.

In a related topic, the Board is also concerned about the growing number of underage children vaping and the lack of regulatory restrictions being considered to combat this ever-increasing problem. Scientific evidence suggests that youth vaping has become a social issue in New Zealand, as a significant proportion of youth who have never smoked now vape regularly. The Board is especially concerned about the proximity of Specialist Vape Retailers to schools and other youth-serving facilities, such as parks and playgrounds, and believes that this should be more strongly regulated across the country.

The Board respectfully requests the Government to reconsider its position on these issues for the sake of the generations to come and for the good of the country.

Kind regards



Thomas Robson
Oxford-Ohoka Community Board
Waimakariri District Council

cc: Hon. Matt Doocey, Associate Minister for Health

WAIMAKARIRI DISTRICT COUNCIL**MEMO**

FILE NO AND TRIM NO: 240201014747
DATE: 8 February 2024
MEMO TO: Oxford-Ohoka Community Board
FROM: Ken Howat - Parks and Facilities Team Leader
SUBJECT: Wolfs Road Suspension Bridge

At the 6th December Oxford-Ohoka Community Board meeting the following resolution was carried.

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 23112318838
- (b) **Supports**, in principle, a joint Council and community funding option being investigated to meet refurbishment cost, subjective of advice from Heritage New Zealand on the status bridge components.
- (c) **Notes** that this will require funding consideration through the 2024/34 Long Term Plan and will therefore form part of the Board's submission to the 2024/34 Long Term Plan.

WSP, the engineering company that carried out the assessment and provided the initial report, have advised that they consulted with Heritage New Zealand on the options presented in the report. Heritage New Zealand would not support full removal but would support disestablishment of the superstructure leaving behind substructure and cable anchors which would retain some of heritage fabric of the original bridge. They would also support full refurbishment.

Below are detailed cost breakdowns for the three options presented in the report supplied April 2021.

Option 1 (Disestablish superstructure)

Capital expenditure	
Physical Works (incl. 30% contingency)	\$ 260,000.00
Professional Fees	\$ 40,000.00
Site Clearance	\$ 30,000.00
Historic Signs	\$ 10,000.00
Total	\$ 340,000.00
20% Contingency	\$ 68,000.00
TOTAL	\$ 408,000.00

Option 2 (Re-furbish existing bridge to re-open – if main cables are suitable for re-use)

Capital expenditure	
Physical Works (incl. 30% contingency)	\$ 690,000.00
Professional Fees	\$ 80,000.00
Site Clearance	\$ 30,000.00
Historic Signs	\$ 10,000.00
Total	\$ 810,000.00
20% Contingency	\$ 162,000.00
TOTAL	\$ 972,000.00

Option 2 (Re-furbish existing bridge to re-open – if main cables require replacement)

Capital expenditure	
Physical Works (incl. 30% contingency)	\$ 780,000.00
Professional Fees	\$ 80,000.00
Site Clearance	\$ 30,000.00
Historic Signs	\$ 10,000.00
Total	\$ 900,000.00
20% Contingency	\$ 180,000.00
TOTAL	\$ 1,080,000.00

WAIMAKARIRI DISTRICT COUNCIL**MEMO**

FILE NO AND TRIM NO: 240123008793
DATE: 8 February 2024
MEMO TO: Oxford-Ohoka Community Board
FROM: Ken Howat - Parks and Facilities Team Leader
SUBJECT: Warren Reserve

The purpose of this memo is to update the Community Board on the situation at Warren Reserve.

Background

Warren Reserve is located at 3472 South Eyre Road towards Oxford and was originally Warren School. The swimming pool and surrounding facilities became council assets following the closure of the school.

Current facilities include:

- Childrens Playground
- Day Shelter
- Decommissioned pool and changing rooms
- Toilet
- Tennis court
- 25,000 litre water tank



In 2012 concerns were raised about the level of liability Council and the Warren Pool Committee might assume should a serious incident occur. Following legal advice, it was decided to decommission the pool.

In 2014 a report was presented to the Oxford Eyre Advisory Board with the following recommendations:

- Removal of pump shed and re-grass.
- Renovate the day shelter building.
- Removal of the asphalt tennis court and seal and repaint the concrete court.
- Council approves funding of \$25,000 for the LTP to be available in the 2015/16 financial year for the removal of the swimming pool.

These recommendations were actioned except for the removal of the swimming pool.

Next Steps

Options need to be identified and considered that are appropriate for the reserve and the community.

These could include:

- Reduce Levels of Service with removal of some facilities.
- Removal of swimming pool or investigate options of converting pool into a play element.
- Maintain in current state with removal of pool and changing rooms.

Greenspace staff will investigate a range of options and present a report to the Community Board for consideration in the near future.



WAIMAKARIRI DISTRICT COUNCIL**MEMO**

FILE NO AND TRIM NO: 240201014682
DATE: 8 February 2024
MEMO TO: Oxford Ohoka Community Board
FROM: Ken Howat, Parks & Facilities Team Leader
SUBJECT: West Eyreton Domain Tennis Pavilion

Background

The West Eyreton Pavilion dates back to the 1940's when it was used by the West Eyreton Cricket Club located at the domain. The club folded some time after the war, at which point ownership of the pavilion presumably reverted to the Domain Board responsible for managing the reserve. Council would have then inherited the building following the dissolution of Domain Boards.

In 1995 Council agreed to relocate the pavilion from the former cricket area to beside the tennis courts. The pavilion was gifted to the tennis club who were responsible for maintenance. The club still retains ownership, however they have been inactive for the past 10 years.

Recent discussions were held with a tennis club representative to confirm what the club wishes to be done with the building. The original agreement with the tennis club was that should they disband, ownership of the pavilion would revert to council.



Current Situation

The pavilion is a weather board structure, 9m X 5m, consisting of one inside room and a veranda overlooking the tennis courts and the rear wall has been reclad with corrugated iron. There is no toilet.

The overall condition of the building is poor and options need to be considered for the future of the building.

Council has been approached by a local resident interested in garnering community support to refurbish the building and have it available for community use. West Eyreton School has no interest in using the pavilion and would prefer it was removed to make more room for children's play space.



Options for Consideration

- Demolition
- Sell or give away
- Relocate to beside West Eyreton Hall and refurb for community use
- Refurb in situ for community use

Challenges

- Need to identify if there is local demand for the pavilion
- Cost to bring up to 33% of building code and ongoing maintenance

Staff will follow up this memo with a detailed report on the viability of options under consideration for the future management of the building.