

Agenda

Rangiora-Ashley Community Board

Wednesday 13 December 2023

7pm

Council Chamber
215 High Street
Rangiora

Members:

Jim Gerard QSO (Chairperson)

Kirstyn Barnett (Deputy Chairperson)

Robbie Brine

Ivan Campbell

Murray Clarke

Monique Fleming

Jason Goldsworthy

Liz McClure

Bruce McLaren

Joan Ward

Steve Wilkinson

Paul Williams

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AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 13 DECEMBER 2023 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

	<u>BUSINESS</u>	PAGES
1. <u>APOLOGIES</u>		
2. <u>CONFLICTS OF INTEREST</u>		
3. <u>CONFIRMATION OF MINUTES</u>		
3.1. <u>Minutes of the Rangiora-Ashley Community Board – 8 November 2023</u>		<i>10-17</i>
	<i>RECOMMENDATION</i>	
	THAT the Rangiora-Ashley Community Board:	
	(a) Confirms , as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 8 November 2023.	
3.2. <u>Matters Arising (From Minutes)</u>		
4. <u>DEPUTATIONS AND PRESENTATIONS</u>		
	Nil.	
5. <u>ADJOURNED BUSINESS</u>		
	Nil.	
6. <u>REPORTS</u>		
6.1. <u>New North of High Laneway and Adjacent Car Parking – Heike Downie (Senior Advisor – Strategy and Programme), Grant Stephens (Design and Planning Team Leader) and Anna Childs (Property Acquisitions and Disposals Officer)</u>		<i>18-53</i>
	<i>RECOMMENDATION</i>	
	THAT the Rangiora-Ashley Community Board:	
	(a) Receives Report No. 231109180522.	
	(b) Approves the Rangiora North of High Street Laneway Concept Plan (Attachment i: 231128190543).	

AND

THAT the Rangiora Ashley Community Board recommends:

THAT the Council:

- (c) **Notes** that the Rangiora Ashley Community Board has approved the Rangiora North of High Street Laneway Concept Plan (Attachment i, 231128190543).
- (d) **Notes** that the total project cost to implement the Rangiora North of High Street Laneway Concept Plan is estimated to be approximately \$777,000, which is made up of a combination of project components as shown in recommendation (d), the costs of some of which are part of the wider project of acquiring 11 Blake Street on which Council has made previous decisions (\$221,000), and the costs of some of which are new costs for which this report seeks approval to use budget (\$556,000).
- (e) **Approves** the use of the budgets proposed to meet project component 4. as shown in the following table, and 5. as shown in the following table, choosing to fund the balance cost of project component 5 through either option a) OR option b).

Project component	Approx. cost	Budget proposed to be met through	Budget decision status
1. New Blake St ROW construction	\$141,000	RTC Car Parking Property Acquisition: full cost (100742)	Part of wider costs of acquiring 11 Blake St, previously approved by Council
2. Parking rear 202 & 210 High St reconfiguration	\$50,000	RTC Car Parking Property Acquisition: full cost (100742)	Part of wider costs of acquiring 11 Blake St, previously approved by Council
3. Residual legalisation for acquisition of 11 Blake St	\$30,000	RTC Car Parking Property Acquisition: full cost (100742)	Part of wider costs of acquiring 11 Blake St, previously approved by Council
<i>Subtotal of costs subject to previously approved budget use</i>	<i>\$221,000</i>		
4. 11 Blake St parking formation	\$101,000	Blake St Carpark Extension: full cost (101777.000.5135 and/or 101782.000.5133)	Report seeks approval to use existing available budget for project component
5. Laneway construction	\$455,000	RTC Car Parking Property Acquisition:	Report seeks approval to use

		partial cost of \$395,000 (100742)	existing available budget for project component
		Options to fund balance cost of \$60,000: a) High St 'core' streetscape (100359.000.5134) b) Blake St Carpark Extension (101777.000.5135 and/or 101782.000.5133)	Report seeks approval to use budget, either: a) bring forward from 2024/25 budget for project component b) use existing available budget for project component
<i>Subtotal of costs this report is seeking approval to use budget</i>	\$556,000		
TOTAL	\$777,000		

- (f) **Notes** that targeted engagement on a draft Concept Plan has been undertaken over recent months with adjacent property owners and some tenants, as well as with the Rangiora Ashley Community Board and the Waimakariri Access Group, and the Concept Plan has been updated to reflect any relevant feedback.
- (g) **Delegates** authority to the General Manager, Strategy, Engagement and Economic Development to approve any minor adjustments to the final Rangiora North of High Street Laneway Concept Plan (as required) to support the physical works stage.
- (h) **Supports** staff to develop a concept plan in 2024/25 that provides a potential option for reconfiguring the wider at-grade Blake Street off-street public car parking area, in order to enhance this facility and generate an overall net gain in parking spaces, should that be required as an interim measure following any potential changes to other town centre public parking supply.
- (i) **Notes** that the Council's draft Integrated Transport Strategy signals an implementation project that sees the development a Parking Management Plan, which would, among other things, provide further direction for the future of town centre parking supply and management, including the necessity or otherwise for a car parking building as is currently indicated and budgeted by Council within the North of High Street precinct.
- (j) **Notes** that physical works associated with implementing the Rangiora North of High Street Laneway Concept Plan (Attachment i: 231128190543) will be staged, in that it is anticipated that construction of the laneway, private rear parking for 202 and 210 High Street and public parking at 11 Blake Street will occur in April/May 2024, but that the formation of the Right of Way from Blake Street and any other improvements to the wider car park (subject to outcomes of recommendation g) would occur at a later date.

6.2. **Tree Removal Along No 7 Drain – Flaxton Road – Dan Lewis (Land Drainage Engineer) and Jason Recker (Stormwater and Waterways Manager)**

54-57

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 231129191679.
- (b) **Notes** work is planned to remove willow trees growing along Flaxton Road.
- (c) **Notes** staff propose to off-set some loss of habitat with native riparian planting.
- (d) **Notes** no works will be undertaken from within the cemetery without consent of the Anglican Parish of Kaiapoi.

6.3. **Potential New Road Name for addition to the Pre-Approved Rangiora-Ashley Road and Reserve Name List – Thea Kunkel (Governance Team Leader)**

58-68

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 231113181763.
 - (b) **Approves** the inclusion of Elizabeth McCombs in the Rangiora-Ashley Pre-Approved Road and Reserves Name List
- OR**
- (c) **Declines** the inclusion of Elizabeth McCombs in the Rangiora-Ashley Pre-Approved Road and Reserves Name List.
 - (d) **Request** staff to inform the Waimakariri Youth Council of the outcome of the Community Board decision.

6.4. **Application to the Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

69-111

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 231106177512.
 - (b) **Approves** a grant of \$..... to Shiva Tara Aroha Sanctuary towards the purchasing of mealworms.
- OR**
- (c) **Declines** the application from the Shiva Tara Aroha Sanctuary.
 - (d) **Approves** a grant of \$..... to Sefton School towards a replacement pool cover.
- OR**
- (e) **Declines** the application from the Sefton School.
 - (f) **Approves** a grant of \$..... to Northern Phoenix Paddling Club towards the purchasing of Go Pro cameras and holders.
- OR**
- (g) **Declines** the application from the Northern Phoenix Paddling Club.

7. **CORRESPONDENCE**

Nil.

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for November 2023**

112

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 231207196790.

9. **MATTERS FOR INFORMATION**

- 9.1. **Kaipoi-Tuahiwi Community Board Meeting Minutes 16 October 2023.**
- 9.2. **Oxford-Ohoka Community Board Meeting Minutes 8 November 2023.**
- 9.3. **Commissioner Recommendation Private Plan Change 31 – Report to Council Meeting 7 November 2023 – Circulates to all Boards.**
- 9.4. **Northern Pegasus Bay Bylaw Review Seeking Approval for Consultation – Report to Council Meeting 7 November 2023 – Circulates to the Kaipoi-Tuahiwi Community Board, Rangiora-Ashley Community Board and Oxford-Ohoka Community Board.**
- 9.5. **Adoption of Road Reserve Management Policy – Report to Council Meeting 7 November 2023 – Circulates to all Boards.**
- 9.6. **Adoption of Waimakariri District Community Outcomes – Report to Council Meeting 7 November 2023 - Circulates to all Boards.**
- 9.7. **Adoption of Waimakariri District Strategic Priorities – Report to Council Meeting 7 November 2023 – Circulates to all Boards.**
- 9.8. **Waimakariri Economic Development Strategy for Adoption – Report to Council Meeting 7 November 2023 – Circulates to all Boards.**
- 9.9. **Health, Safety and Wellbeing Report October 2023 – Report to Council Meeting 7 November 2023 – Circulates to all Boards.**
- 9.10. **Annual Report for Enterprise North Canterbury for the year ending 30 June 2023 – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.**
- 9.11. **Enterprise North Canterbury (ENC) Strategic Plan Update – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.**
- 9.12. **Annual Report for Te Kohaka o Tuhaitara Trust for the year ended 30 June 2023 – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.**
- 9.13. **Cam River Enhancement Fund Proposed Projects and Update – Report to Utilities and Roding Committee Meeting 21 November 2023 – Circulates to the Rangiora-Ashley Community Board and Kaipoi-Tuahiwi Community Board.**
- 9.14. **Rangiora Stormwater Management Plan 2025-40 Work Programme – Report to Utilities and Roding Committee Meeting 21 November 2023 – Circulates to the Rangiora-Ashley Community Board.**

- 9.15. Water Quality and Compliance Annual Report 2022-23 – Report to Utilities and Rooding Committee Meeting 21 November 2023 – Circulates to all Boards.
- 9.16. Cam River / Ruataniwha Report – Report to Utilities and Rooding Committee Meeting 17 October 2023 – Circulates to all Boards.
- 9.17. July 2023 Flood Recovery Progress Update – Report to Utilities and Rooding Committee Meeting 21 November 2023 – Circulates to all Boards.
- 9.18. Rooding and Transport Activity Update – Report to Utilities and Rooding Committee Meeting 21 November 2023 – Circulates to all Boards.

PUBLIC EXCLDUED

- 9.19. Contract 23/24 Central Rangiora Gravity Capacity Sewer Upgrade Stage 8 – Report to Council Meeting 7 November 2023 – Circulates to the Rangiora-Ashley Community Board.

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) Receives the information in Items.9.1 to 9.18.
- (b) Receives the separately circulated public excluded information in item 9.19.

Note:

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*
2. *Hard copies of the Public Excluded items were circulated to members separately.*

10. MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

11. CONSULTATION PROJECTS

Nil.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 30 November 2023: \$8,957.

12.2. General Landscaping Fund

Balance as at 30 November 2023: \$27,370.

13. MEDIA ITEMS

14. QUESTIONS UNDER STANDING ORDERS

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 14 February 2023.

Workshop

- *Rangiora-Ashley Community Board Plan 2024/25 – Thea Kunkel (Governance Team Leader) 30mins*
- *Members Forum*

MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 8 NOVEMBER 2023 AT 7PM.

PRESENT

J Gerard (Chairperson), K Barnett (Deputy Chairperson), R Brine (departed 7.59pm), I Campbell, M Clarke, M Fleming, J Goldsworthy, L McClure, B McLaren, J Ward and P Williams.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), S Allen (Water Environment Advisor), K Straw (Civil Project Team Leader), D Young (Senior Engineering Advisor), G MacLeod (Community Greenspace Manager), G Stephens (Design and Planning Team Leader), H Downie (Senior Advisor – Strategy and Programme) and S Nichols (Governance Manager).

There were 17 members of the public present.

1. APOLOGIES

Moved: P Williams Seconded: J Goldsworthy

An apology was received and sustained from S Wilkinson for absence.

CARRIED

2. CONFLICTS OF INTEREST

Nil.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 11 October 2023

Moved: J Goldsworthy Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 11 October 2023.

CARRIED

3.2. Matters Arising (From Minutes)

The Chairperson advised the cycleways funding from Waka Kota was currently on hold, pending Government direction and funding, however the Council approved the concept of cycleways subject to awaiting funding updates from central Government.

K Barnett queried the Cust Community Centre bollards update, which staff advised the matter was still lying on the table as it was preferred to try intervention with education and signage next year before reassessing the potential move to bollards.

4. DEPUTATIONS AND PRESENTATIONS

4.1. Rangiora Hacks Group - Sam Fisher

S Fisher provided an overview of the small group of local residents who had a desire to make Rangiora better/brighter with events and projects in the local area. The group were about celebrating the good things about Rangiora and bringing people together. He was supported by Alan and Lynda in the audience. The group meet regularly to brain-storm about low/no budget events, that rely on volunteers and goodwill. Recent past examples included the King Charles coronation with street parties, Rangoon which was about walking around the outside of Rangiora from the perspective of looking in. A fashion show in North Canterbury is being considered, along with a photo project, increased native plantings and community BBQ for first responders.

On the 2 December there will be an Op-shop fashion show held in Good Street which was sponsored by Compass FM, New World and a local real estate agent.

P Williams suggested linking in with the Community Team for some events such as the community BBQ.

Following questions from B McLaren and M Flemming it was advised that contact details would be circulated to the Board. The Chair thanked S Fisher for his contribution to Rangiora and informing the Board on their activities.

4.2. **Draft Rangiora Stormwater Management Plan – Sophie Allen**

S Allen spoke of the Stormwater Plan that was initiated in 2001 and followed an updated plan and consent in 2017. The Plan has \$9.4m in the LTP budget for next 10years for stormwater improvements. This links with a water management improvements plan report that was circulated to members. The plan looks at projects to mitigate contamination in waterways with a portion of planning work underway in the background to commence projects in 2025.

Between June and September 2024 staff will begin consultation with stakeholders, the Community Board, Te Ngāi Tūāhuriri Runanga, the Water Zone Committee, followed by reporting back.

K Barnett enquired if part of the plan is about an education programme informing what is going into stormwater and how to protect it at source. Staff confirmed this was a component of the overall plan including community involvement and source protection.

5. **ADJOURNED BUSINESS**

Nil.

6. **REPORTS**

6.1. **Marshall Street Changes associated with Southbrook School Travel Plan – K Straw (Civil Project Team Leader) and D Young - (Senior Engineering Advisor)**

Staff commented on the connectivity outside Southbrook School and the outcome following the travel plan work, following on from traffic signals installation. Staff have worked with the schools on a travel plan and the report relates to the physical works to enhance the one way traffic plan, pickup/drop off area and updating of short term parking nearby. Through the Funding Transport Choices project, funding was approved by Waka Kotahi and there is budget to complete the works with construction proposed to occur through the January school holidays.

Following a question from L McClure it was confirmed there was no change to reverse angle parking.

In a supplementary question L McClure enquired about short term parking, with staff advising that the two schools had different thoughts, and staff would continue to work with the schools for positive outcomes.

K Barnett enquired about enforcement. Staff commented on previous issues, advising that staff resourcing in the (parking) enforcement area had increased.

P Williams enquired if Waka Kotahi was funding the full amount. Staff confirmed Waka Kotahi pay 66% of the project with the total cost being \$86,000.

In a supplementary question P Williams asked what instigated this work being undertaken and how many car parks would be lost. Staff explained how the project had developed since the layout changes and traffic lights were installed on Southbrook Road. Staff also commented on the Torlesse and Marshall Street impacts and improvements, with two car parks being removed to open the footpath area up for improved flow and visibility. The alternative was to purchase some neighbouring property which was the least preferred option.

B McLaren sought clarification that the Southbrook School had been fully consulted and were supportive of the recommendations. Staff confirmed this was the case, having engaged with and consulted with the school over a number of months.

Moved: J Ward Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 230516070310.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roothing Committee:

(b) **Approves** the scheme design (Trim: 220817141870).

(c) **Approves** the removal of two on-street car parks on the eastern side of Marshall Street (opposite No. 33) to accommodate the proposed footpath connection.

(d) **Notes** that the scheme design has been developed in conjunction with Southbrook School, as part of the development of the School Travel Plan, and that the proposed layout has been subject to an independent Road Safety Audit.

(e) **Notes** that this project is funded through the "Transport Choices" funding stream, and this requires that all works is complete by June 2024

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the District Planning and Regulation Committee:

(f) **Approves** the implementation of limited time parking on the eastern side of Marshall Street immediately outside the school (between angle parking and the Torlesse Street intersection), with restrictions applying "Monday to Friday" (including School Holidays, and between 8:00am – 6:00pm) as follows:

"P5 Pick Up / Drop Off Only Monday to Friday"

(g) **Approves** the implementation of limited time parking on the western side of Marshall Street (No. 25 – 29), with restrictions applying during school days / hours as follows:

"P15 8:00am – 9am 2:30pm – 3:30pm School Days"

(h) **Approves** the amendment of existing P5 parking restrictions on Denchs to include the morning pick-up / drop off times (currently restricted for afternoons only), with restrictions applying during school days / hours as follows:

"P5 8:00am – 9am 2:30pm – 3:30pm School Days"

(i) **Notes** that staff will update the Schedule of Parking Restrictions upon completion of the works.

(j) **Notes** that there is an existing mobility park on Marshall Street outside Southbrook School that is not currently on the Schedule of Parking Restrictions. This will be added to the schedule in conjunction with the other proposed parking restrictions associated with this report.

CARRIED

J Ward commented on the years of consulting and how these improvements would make it safer for the children attending the school.

B McLaren was pleased the school were on-board with the improvements and he could see the benefits for everyone.

6.2. **Queen Street Tree report in response to the submission from the Hills – G MacLeod (Community Greenspace Manager)**

G MacLeod spoke briefly of the history contained in the report and reflected on the last presentation from Mr Hill representing residents and previous decisions of past Boards. The trees were planted in the 1960's, however with their growth residents have raised issues since 1996. Staff spoke of trying to find a balance between what Mr Hill and some residents advocate for and the maintenance work required to keep the trees healthy.

J Gerard commented on the comprehensive report, which was helpful to the Board; particularly the newer members.

I Campbell queried what consultation had occurred with the residents. Staff advised that consultation had last occurred approximately a decade ago and staff had not proactively sought feedback as there were mixed views, hence the recommendations for consideration.

In a supplementary question I Campbell asked about the balance of the residents views and the wider community. The views of the residents are very valid however due to the status of the trees to the wider community and amenity values staff suggest communicating to the wider community rather than restricted to the residents of Queen Street. An example of a potential similar situation where community feedback was received widely was when the Kippenberger Avenue trees were removed several years ago.

K Barnett raised the matter of leaf drop and the report indicating more conversations need to be had regarding the level of service along Queen Street, and enquired if the associated cost would be spread across the community. Staff did not endorse a targeted rated on residents, however supported a general district rate.

L McClure enquired what was the economic value of the trees. G MacLeod commented on carbon, wellbeing benefits, the STEM (Standard Method Tree Evaluation) and the value of the tree itself.

L McClure sought clarity on what happened after the 2012 survey with residents. Staff advised matters were reported to the Community Board as there were a variety of residents views from staged replacement to pollarding. At that time the Rangiora Community Board decided to retain the trees as the residents were split on their views.

P Williams queried the economic value per tree (mentioned in the report) and asked for a copy of the study showing/explaining how the \$7,000 value per tree was derived. G MacLeod advised that a copy of the report could be arranged to be circulated to the Board and if it was considered necessary, an expert could come to the Board to explain the economic aspects in the report further.

I Campbell sought clarification on any maintenance plan that may be proposed. Staff confirmed that any maintenance would only be to the property boundary and not on private land.

Moved: K Barnett Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 231026170975.
- (b) **Approves** the retention of the London Plane Trees on Queen Street, Rangiora.
- (c) **Approves** staff continuing with the current tree maintenance programme for the Queen Street trees.
- (d) **Notes** that staff are to provide a succession planting plan for Queen Street. That this plan should be presented back to the Rangiora Ashley Community Board by April 2024.
- (e) **Notes** that the reason for the succession planting plan is to retain the amenity, biodiversity and other benefits of the trees long term. This will ensure a canopy avenue for future generations.
- (f) **Requests** the staff to investigate a suitable leaf drop maintenance plan for Queen Street.

CARRIED

K Barnett appreciated the comprehensive report and the history captured, acknowledging there was a mix of people who had resided in the Street for a long time, while others were more recent. She commented in the high amenity value with the park adjacent, acknowledging the avenue-like entrance to the town centre and the difficulties in balancing residents views with the wider community. K Barnett was supportive of the retention of the trees however she could understand the nuisance aspects particularly related to leaf drop from Plane trees and therefore believed the community could contribute to a higher level of service to ensure Queen Street is easy to transverse. particularly during the autumn months.

R Brine reflected on his 24years at the Council table, and residents expressing their concerns about the Queen Street trees during that time. He commented on the high turnover of residents over the years, their awareness of the trees (and their condition/impacts such as leaf fall) prior to purchasing in Queen Street. R Brine spoke with passion stating the trees are beautiful and that he had supported the trees remaining during his 24years, which was a view he would likely retain into the future.

7. CORRESPONDENCE

Nil.

8. CHAIRPERSON'S REPORT

8.1. Chair's Diary for October 2023

Moved: J Gerard Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 231101174269.

CARRIED

9. MATTERS FOR INFORMATION

- 9.1. Kaiapoi-Tuahiwi Community Board Meeting Minutes 18 September 2023.
- 9.2. Oxford-Ohoka Community Board Meeting Minutes 4 October 2023.
- 9.3. Woodend-Sefton Community Board Meeting Minutes 9 October 2023.
- 9.4. July 2023 Flood Event Response and Recovery – Forecast Costs and Funding Sources – Report to Council Meeting 3 October 2023 – Circulates to all Boards.
- 9.5. Submission Emergency Management Bill – – Report to Council Meeting 3 October 2023 – Circulates to all Boards.
- 9.6. Significance and Engagement Policy for Adoption – Report to Council Meeting 3 October 2023 – Circulates to all Boards.
- 9.7. Submission: Government Policy Statement on Land Transport – Report to Council Meeting 3 October 2023 – Circulates to all Boards.
- 9.8. Council Meeting Schedule January 2024 to December 2024 – Report to Council Meeting 3 October 2023 – Circulates to all Boards.
- 9.9. Health, Safety and Wellbeing Report September 2023 – Report to Council Meeting 3 October 2023 – Circulates to all Boards.
- 9.10. Consultation on the Draft Speed Management Plan – Report to Council Meeting 17 October 2023 – Circulates to all Boards.
- 9.11. Eastern Districts Sewer Scheme and Oxford Wastewater Treatment Plan Annual Compliance Monitoring Report 2022-23 – Report to Utilities and Roding Committee Meeting 17 October 2023 – Circulates to all Boards.
- 9.12. July 2023 Flood Recover Progress Update – – Report to Utilities and Roding Committee Meeting 17 October 2023 – Circulates to all Boards.
- 9.13. Cam River / Ruataniwha Report – Report to Utilities and Roding Committee Meeting 17 October 2023 – Circulates to all Boards.

- 9.14. Adoption of Road Safety Action Plan 2023/24 – Report to Utilities and Roothing Committee Meeting 17 October 2023 – Circulates to all Boards.
- 9.15. Rangiora Stormwater Monitoring Report 2021-22 – Report to Utilities and Roothing Committee Meeting 17 October 2023 – Circulates to Rangiora-Ashley Community Board.
- 9.16. Aquatics October Update – Report to Community and Recreation Committee Meeting 17 October 2023 – Circulates to all Boards.

Moved: J Goldsworthy Seconded: L McClure

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items.9.1 to 9.16.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

I Campbell attended the A&P show, noting the good turnout and variety of entertainment. He had been in contact with Greenspace following up on the Loburn Domain project developments, which had secured a sponsor with \$5,000 to assist with the momentum of the project.

J Goldsworthy commented on the Community Service Awards, where he presented Andrew Hyde an award. The Rangiora Promotions Association Board had experienced a high turnover and were taking some time to refocus on what promotions they wish to provide in the future. The cycleways matter had a healthy debate at Council as a detailed plan is prepared, subject to funding. There was also a strong debate resulting in a grant to the Cust Bowling Club. J Goldsworthy had been on the Hearing Panel for the Community Outcomes consultation which was an interesting hearing to be involved on.

B McLaren matters were incorporated in the agenda.

M Clarke had recently attended a Church fair with half the raised funds going to a Rural Property Trust and half the funds donated to Abbyfield. At a recent meeting of GreyPower the main concern was digital currency and bus fare payments. Street trees on a subdivision had been raised along with concern expressed about the speed that mobility scooters travel on the road around the town and the potential danger to pedestrians.

K Barnett attended the funeral of staff member Gary Boot and spoke of his input into the district. Toot for Tucker was scheduled for 5 December, with volunteers still being sought. This was an important event as the Food Bank were getting busier from a community in need.

P Williams advised there were many Council meetings and workshops occurring, attended tender openings, the Airfield Advisory group meeting and the Community Service Awards.

J Ward commented on the Council being informed through LTP workshops ahead of the January budget meetings. She chaired the Utilities & Road Committee and the Road Reserve Management Hearing as well as attended the Community Service Awards, Rangiora airfield meetings, the AGM of Waitaha Primary Health with Dr Lorna Martin providing an update on future health hub developments. There were many challenges with inflation and growth and seeing what we can afford and balancing rates which would be debated at the end of January.

M Flemming had circulated a listing of meeting attendances which included WAG, drainage advisory group, beach viewing platforms, matters pertaining to the library and mobility scooters, Rangiora Borough School anniversary and an unveiling of the Ron and Barabra Macky memorial seat being the founders of Keep Rangiora Beautiful.

L McClure attended the Rangiora Borough School anniversary, community services awards, and a highlight was being the Rangiora volunteer coordinator for the Cancer Society Pink Ribbon collection.

R Brine commented on the transfer station upgrade proposal, the cycleway decision of Council, and an exciting sporting project that would benefit the community to be announced in the future. There was encouragement for members to look at the Pegasus Bay Bylaw information that was currently out for consultation. He spoke of the important work involved with the Greater Christchurch Spatial Plan and the impacts over the next 30 years on the district. The deliberations begin the following week.

11. **CONSULTATION PROJECTS**

Noting information is on the Council website in the “Lets Talk” section.

11.1. **Speed Management Plan 2023/27**

Consultation closes Monday 27 November 2023.

11.2. **Relocating the Pines Beach Playground**

Consultation closes Friday 17 November 2023.

11.3. **Libraries Survey**

<https://letstalk.waimakariri.govt.nz/libraries-survey>

11.4. **Environment Canterbury – Let’s Pick a Path**

<https://haveyoursay.ecan.govt.nz/hub-page/pick-a-path-ourfuture>

Consultation closes Sunday 3 December 2023.

The Chair explained to members the differences of a drop-in session, and it not being an open forum for debate.

The Board noted the consultation projects.

12. **BOARD FUNDING UPDATE**

12.1. **Board Discretionary Grant**

Balance as at 31 October 2023: \$8,957.

12.2. **General Landscaping Fund**

Balance as at 31 October 2023: \$27,370.

The Board noted the funding update.

13. **MEDIA ITEMS**

Nil.

14. **QUESTIONS UNDER STANDING ORDERS**

Nil.

15. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 13 December 2023.

The formal Board meeting concluded at 8pm.

R Brine and S Wilkinson were not present for the workshop which commenced at 8.04pm.

It was noted that G Stephens would attend the next Board meeting workshop to discuss details of the proposed maintenance programme for the Queen Street trees.

A workshop was presented by *Grant Stephens (Design and Planning Team Leader) on Community Board Landscaping Budget projects.*

The Board were updated on the budget allocation, being \$26,190 for the 2022/23 year plus carryover funds bringing the total to \$31,691, as well as a quick reflection on where funds had been spent. These included the Millton Memorial Reserve roadside with colourful tulips and trees in the Reserve and seven seats along the Passchendaele Memorial Pathway. There was a future project funded by a wider budget to enable water to trees in strategic locations.

It is proposed a report would come to the Board in the near future for decision on potential projects. These potential projects include (but not limited to):

- Youth Council Dudley project progression
- Millton Memorial Reserve more trees and changing fencing to be more accessible
- Kippenberger Avenue entrance – autumn planting
- Improved town entrance areas
- Oxford Road town entrance

Security of trees on Lineside Road was also discussed.

The Board were generally supportive of concentrating on town entrances and would seek further information from the Youth Council on project requirements, anticipating this to be included in the upcoming report.

At 8.27pm Heike Downie (Senior Advisor – Strategy and Programme) and Grant Stephens presented a workshop on a proposed new Laneway at 202/190 High Street. Anna Childs (property) was also present.

Staff commented on a new public laneway for Rangiora Town Centre between High Street and Blake Street. From the High Street entrance this laneway would be adjacent to the ASB Bank and the Creama Coffee Shop (as the former GJ Gardiner building is currently under redevelopment).

Staff explained land under Council ownership (Blake Street) and impacts from the High Street laneway through to Blake Street and reflected on the Rangiora Town Centre Strategy 2020.

Several examples of potential options, draft laneway design and parking plan were presented. Approximately 22 carparks at 11 Blake Street (council owned) plus the Right of Way access and vehicle loading zone was outlined.

Adjacent owners have seen draft plans and are supportive of the general direction, however information will come by way of a report in the near future on the options and costings.

B McLaren raised a query about security cameras to be considered in conjunction with any building owner arrangements (and also in Good Street). There was some general discussion about laneways and cameras for security and safety of users, and these factors will be considered as part of the overall project.

The workshop concluded at 9.03pm.

S Hart spoke of Community Board delegations and future property purchase recommendations. Further consideration was to occur with any delegation changes to be approved by the Council in due course.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.11pm.

CONFIRMED

Chairperson

Date

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: BAC-03-26 / 231109180522

REPORT TO: RANGIORA ASHLEY COMMUNITY BOARD

DATE OF MEETING: 13 December 2023

AUTHOR(S): Heike Downie, Senior Advisor – Strategy and Programme
Grant Stephens, Design and Planning Team Leader
Anna Childs, Property Acquisitions and Disposals Officer

SUBJECT: New North of High Laneway and Adjacent Car Parking

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to seek approval from the Rangiora Ashley Community Board of the Rangiora North of High Street Laneway Concept Plan (Attachment i) for a new public laneway located between the ASB business on High Street, Rangiora (202 High Street) and the new development currently underway by Wenborn Holdings Ltd (WHL) (who also trade as Ashmore Holdings Ltd (AHL)) at 190 High Street. The Rangiora North of High Street Laneway Concept Plan also includes formation of new public carparking at 11 Blake Street and illustrates adjacent private parking arrangements at the rear of the ASB and NZ Post business, and the formation of a new Right of Way from Blake Street. As part of this approval, staff are seeking the Rangiora Ashley Community Board's recommendation that Council approves funding towards this project as outlined in this report.
- 1.2. This report follows a workshop held with the Rangiora Ashley Community Board on 8 November 2023, which provided an opportunity to discuss the Concept Plan and offer input. Subsequently, a workshop was also held with Council on 14 November 2023.
- 1.3. The new laneway and public car parking supply will be within the property at 11 Blake Street, which Council is in the final stages of acquiring. The timing of Council's acquisition of this property and WHL developing 190 High Street gave rise to an opportunity to create a vibrant, safe, pedestrian friendly and exciting new laneway for Rangiora town centre, building on and complimenting the success of Conway Lane and Good Street Lane. This project represents continued implementation of the Rangiora Town Centre Strategy 2020, as well as the North of High Redevelopment Plan adopted under the Land Use Recovery Plan following the 2011/12 earthquakes.
- 1.4. In recognition of this opportunity, the Council in December 2022 approved setting aside land for public access along the currently informally used laneway between 202 and 190 High Street, and supported staff to work with WHL on the final design of the laneway.
- 1.5. The Rangiora North of High Street Laneway Concept Plan (the Concept Plan) is made up of five project components. The Council has previously approved budget to fund three of these project components (new Right of Way from Blake Street, reconfiguring some rear private parking, and residual legalisation costs), as part of the wider project to acquire the property at 11 Blake Street. The budgets proposed in this report to be used to implement the remaining two project components (forming public parking at 11 Blake Street, and constructing the laneway) have been previously committed by Council through the 2021/31 Long Term Plan process and budget is available in this current financial year. This report provides the option to either fully fund these two project components through budgets

available in this current financial year, or to bring a small amount of budget forward from 2024/25 into this financial year for a small portion of cost to construct the laneway. Either option ensures construction works can be completed in Quarter 2 of 2024, ahead of WHL's ground floor tenants opening for business in mid-2024.

Attachments:

- i. Rangiora North of High Street Laneway Concept Plan (231128190543)
- ii. Presentation slides for Rangiora Ashley Community Board Workshop on New Laneway for Rangiora Town Centre, 8 November 2023 (231106177683)

2. RECOMMENDATION

THAT the Rangiora Ashley Community Board:

- (a) **Receives** Report No. 231109180522.
- (b) **Approves** the Rangiora North of High Street Laneway Concept Plan (Attachment i, 231128190543).

AND

THAT the Rangiora Ashley Community Board recommends:

THAT the Council:

- (a) **Receives** Report No. 231109180522.
- (b) **Notes** that the Rangiora Ashley Community Board has approved the Rangiora North of High Street Laneway Concept Plan (Attachment i, 231128190543).
- (c) **Notes** that the total project cost to implement the Rangiora North of High Street Laneway Concept Plan is estimated to be approximately \$777,000, which is made up of a combination of project components as shown in recommendation (d), the costs of some of which are part of the wider project of acquiring 11 Blake Street on which Council has made previous decisions (\$221,000), and the costs of some of which are new costs for which this report seeks approval to use budget (\$556,000).
- (d) **Approves** the use of the budgets proposed to meet project component 4. as shown in the following table, and 5. as shown in the following table, choosing to fund the balance cost of project component 5 through either option a) OR option b).

Project component	Approx. cost	Budget proposed to be met through	Budget decision status
1. New Blake St ROW construction	\$141,000	RTC Car Parking Property Acquisition: full cost (100742)	Part of wider costs of acquiring 11 Blake St, previously approved by Council
2. Parking rear 202 & 210 High St reconfiguration	\$50,000	RTC Car Parking Property Acquisition: full cost (100742)	Part of wider costs of acquiring 11 Blake St, previously approved by Council
3. Residual legalisation for acquisition of 11 Blake St	\$30,000	RTC Car Parking Property Acquisition: full cost (100742)	Part of wider costs of acquiring 11 Blake St, previously approved by Council
<i>Subtotal of costs subject to previously approved budget use</i>	<i>\$221,000</i>		

4. 11 Blake St parking formation	\$101,000	Blake St Carpark Extension: full cost (101777.000.5135 and/or 101782.000.5133)	Report seeks approval to use existing available budget for project component
5. Laneway construction	\$455,000	RTC Car Parking Property Acquisition: partial cost of \$395,000 (100742)	Report seeks approval to use existing available budget for project component
		Options to fund balance cost of \$60,000: a) High St 'core' streetscape (100359.000.5134) b) Blake St Carpark Extension (101777.000.5135 and/or 101782.000.5133)	Report seeks approval to use budget, either: a) bring forward from 2024/25 budget for project component b) use existing available budget for project component
<i>Subtotal of costs this report is seeking approval to use budget</i>	\$556,000		
TOTAL	\$777,000		

- (e) **Notes** that targeted engagement on a draft Concept Plan has been undertaken over recent months with adjacent property owners and some tenants, as well as with the Rangiora Ashley Community Board and the Waimakariri Access Group, and the Concept Plan has been updated to reflect any relevant feedback.
- (f) **Delegates** authority to the General Manager, Strategy, Engagement and Economic Development to approve any minor adjustments to the final Rangiora North of High Street Laneway Concept Plan (as required) to support the physical works stage.
- (g) **Supports** staff to develop a concept plan in 2024/25 that provides a potential option for reconfiguring the wider at-grade Blake Street off-street public car parking area, in order to enhance this facility and generate an overall net gain in parking spaces, should that be required as an interim measure following any potential changes to other town centre public parking supply.
- (h) **Notes** that the Council's draft Integrated Transport Strategy signals an implementation project that sees the development a Parking Management Plan, which would, among other things, provide further direction for the future of town centre parking supply and management, including the necessity or otherwise for a car parking building as is currently indicated and budgeted by Council within the North of High Street precinct.
- (i) **Notes** that physical works associated with implementing the Rangiora North of High Street Laneway Concept Plan (Attachment i, 231128190543) will be staged, in that it is anticipated that construction of the laneway, private rear parking for 202 and 210 High Street and public parking at 11 Blake Street will occur in April/May 2024, but that the formation of the Right of Way from Blake Street and any other improvements to the wider car park (subject to outcomes of recommendation g) would occur at a later date.

3. **BACKGROUND**

- 3.1. The Council is in the final stages of acquiring the property at 11 Blake Street in Rangiora, which includes an existing Right of Way to Blake Street and High Street, the latter of which is currently an informally used (but privately owned) laneway adjacent to the ASB business at 202 High Street. The property at 11 Blake Street is highlighted in yellow in Figure 1 below. Acquisition of this property relates to the Council's wider Rangiora North of High development project, born out of the Rangiora Town Centre Strategy and North of High Redevelopment Plan developed under the Land Use Recovery Plan following the 2011/12

Canterbury earthquakes. The wider North of High development project is discussed in more detail in a 2016 report to Council, when the Council delegated authority to the Chief Executive to acquire 11 Blake Street (trim: 160929100482). The acquisition of 11 Blake Street was strategic in nature, enabling the unlocking of land holding in the wider North of High block (block bound by High Street, Durham Street, Blake Street and Good Street) to, in the future, accommodate additional high quality town centre development, and/or additional public carparking.

- 3.2. Wenborn Holdings Limited (WHL), who also trade as Ashmore Holdings Limited (AHL), are progressing their two-storey, full footprint, office and retail development at 190 High Street, which forms the eastern edge of the laneway referenced above and is shown in orange shading in Figure 1 below. The timing of the development of 190 High Street and Council's acquisition of 11 Blake Street gives rise to the opportunity to coordinate timing with the private sector to achieve a positive outcome for the town centre and the wider community visiting it. This would be achieved by progressing a concept plan for a vibrant, safe, pedestrian friendly and exciting new laneway for Rangiora town centre, building on and complementing the success of the design and build of Conway Lane and more recently, the redesign of Good Street Lane. WHL's development at 190 High Street will see fine-grain tenancies occupying the ground floor, including an eatery, retail and other occupants, with office-based business activities occupying the first floor.
- 3.3. Following a wider North of High precinct redevelopment update workshop held with Council and then report to Council in December 2022, the Council approved setting aside land for public access along the currently informal laneway between 202 and 190 High Street, once it is in Council's ownership, as well as at the directly northern boundary of 190 High St within land owned by Council at 5 Blake Street to enable the construction of a pedestrian footpath there, and supported staff to work with WHL on the final design of the laneway (further details are contained in the December 2022 Council report in trim: 221215216660). The strip of land in question is broadly shown in red outline in Figure 1 below. Such an agreement with WHL enabled WHL to progress their building consent application at that time in a way that allowed their future development to activate the laneway, which is a highly desirable outcome from a town centre and urban design perspective consistent with Council's Rangiora Town Centre Strategy and North of High Redevelopment Plan adopted under the Land Use Recovery Plan following the 2011/12 Canterbury earthquakes, and one that Council and staff supported.
- 3.4. An activated laneway – that is, doors and windows of adjacent buildings fronting the public space of a laneway with fine-grain tenancies that spill out activity, creating a strong indoor/outdoor relationship and enhancing the public realm - will greatly add to the vibrancy, appeal and cohesiveness of the Rangiora town centre. Laneways provide opportunities for unique public spaces away from streets and main roads, offering intimate spaces for pedestrians that also allow for convenient short cut routes to adjoining streets and key destinations.

3.5. Figure 1: Location map



- 3.6. As referenced in 3.3 above, the creation of strong, inviting and vibrant public laneways in the North of High block of land is a key component envisaged by the Rangiora Town Centre Strategy (2010 and 2020) and North of High Redevelopment Plan developed under the Land Use Recovery Plan following the earthquakes. The 2010 Rangiora Town Centre Strategy identified the North of High block as a key area for intensified business development, enhanced pedestrian linkages, increased car parking and more places for people to gather and socialise. The North of High Redevelopment Plan a few years later confirmed the role that strong pedestrian connections through laneways permeating the block have in the fabric of a thriving future development area. The reviewed Rangiora Town Centre Strategy in 2020 reconfirmed the North of High Street precinct development as one of 10 'major projects' to deliver on the Strategy's vision for Rangiora.
- 3.7. Implementation through various property acquisitions and other workstreams since the adoption of the original Rangiora Town Centre Strategy has culminated in the successful delivery of Conway Lane and adjacent (private) commercial buildings and Council's assembly of strategic properties that will enable the unlocking of much of the wider North of High precinct area to potentially enable additional future development, including additional car parking. At present, Conway Lane and the new laneway subject to this report, provide key pedestrian connections to the town centre anchor that is the Blake Street at-grade car park, which experiences among the highest occupancy rates of Council's public off-street parking supply.

4. ISSUES AND OPTIONS

- 4.1. Since Council's approval to set aside land for public park access as discussed in 3.3, staff have been developing a draft Rangiora North of High Street Laneway Concept Plan (the Concept Plan) for this new laneway, as well as immediately adjacent car parking areas connected to the laneway. As per the Council's December 2022 resolution, staff have worked with WHL on the progression of this Concept Plan, and in recent weeks, have engaged with other adjacent property owners, tenants, the Waimakariri Access Group, the Rangiora Ashley Community Board and the Council. The draft Concept Plan in principle has received good support and opportunities have been taken to update minor components of the Concept Plan to reflect feedback gained.

- 4.2. The Concept Plan is attached to this report (Attachment i) and proposes the following:

Public Laneway:

- An overall look and feel consistent with / complimenting High Street's character and quality and that of Conway Lane and Good Street Lane
- Bluestone pavers in bordered / squared design to create visual lines through the space, and brought out across the threshold to High Street with laneway name engraved to match other lanes
- Narrow planter beds for creeping plants to soften the space and assist in preventing graffiti
- Wires strung between buildings with climbing plants trained across (potential for fairy lights in future)
- Movable dotted planter pots to add interest
- Up/down lighting provided along the buildings, with strip lighting at the bottom edges of planters and furniture to create wash over the ground surface lighting effect
- Narrow timber seating at locations along laneway edge
- Central strip drain for stormwater runoff
- Inclusion of space for a mural wall to create focal point, up-lit at night from below

Private parking at rear of ASB / NZ Post and Right of Way from Blake Street:

- 20 marked parking spaces within private properties at rear of NZ Post and ASB, including two accessibility parks
- New Right of Way over 15 Blake Street for two-way vehicle movement from Blake Street for private properties (190, 202 and 210 High Street) which provides the Council with a more contiguous site in the wider North of High block, as current Right of Way for private properties is located east of 13 Blake Street. Long term, the new Right of Way is envisaged to be the main entry/exit from Blake Street to the block
- Additional landscaping adjacent to the laneway to provide separation and interest
- Removable bollards between the laneway and adjacent private car parking to prevent vehicle entry into the laneway unless required
- Footpaths to create seamless pedestrian journey between private businesses and the laneway, High Street, Conway Lane, Good Street, Blake Street

Public parking at 11 Blake Street:

- Achieves 22 additional public car parks (likely to be P120) plus a loading zone to service nearby businesses
- Pedestrian footpaths to connect to laneway, Conway Lane etc
- Enables vehicular movements from the existing Blake Street entrance to the carpark and from the new Right of Way from Blake Street

- 4.3. Following the November workshop with the Rangiora Ashley Community Board on the draft Concept Plan, this report now seeks that the Rangiora Ashley Community Board approves the Concept Plan (Attachment i) and recommends that Council allocate budget to meet the balance of the project costs that do not already have confirmed associated funding, as outlined in more detail in 6.1 of this report.
- 4.4. Physical works to implement the Concept Plan will be staged. It is planned that construction of the laneway and rear private parking to the north of ASB and NZ Post, and the formation of public parking at 11 Blake Street occurs in April/May 2024 ahead of WHL's ground floor tenants opening in mid-2024. This allows complimentary and timely construction with the private sector and avoids business disruption once new businesses activating the laneway open. The construction of the Right of Way from Blake Street will occur at a later stage. This is because construction of the Right of Way is subject to some sensitive matters that require appropriate lead-in time to allow for discussions with the North Canterbury Minibus Trust which currently utilises Council owned land for bus parking at 15 Blake Street (required to form the new Right of Way). Until a new Right of Way is formed, access to the private parking at the rear of 202 and 210 High Street will be via

their existing route through Council's main Blake Street carpark area. This will be granted through a License to Occupy that will be in place until the new Right of Way is formed, at which time the Licence to Occupy will extinguish automatically.

- 4.5. Both the Rangiora Ashley Community Board and Council at the respective November workshops held voiced support for staff to develop a wider reconfiguration concept plan for the at-grade Blake Street public carparking supply. Such a concept plan would provide a potential option for reconfiguring the wider at-grade Blake Street off-street public car parking area, in order to enhance this facility and generate an overall net gain in parking spaces, should that be required following any potential changes to other town centre public parking supply.
- 4.6. It is also noted that the Council's draft Integrated Transport Strategy signals an implementation project that sees the development a Parking Management Plan, which would, among other things, provide further direction for the future of town centre parking supply and management.
- 4.7. The next project steps are as follows:
 - 13 December 2023: Rangiora Ashley Community Board considers approval of the Concept Plan and recommends that Council allocate funds to this project (this report)
 - December 2023: Preparation of construction drawings and tender documents
 - February 2024: Council considers report that notes that the Concept Plan is approved and seeks that Council allocates funds to this project
 - February to March 2024: Tender for physical works
 - April / May 2024: Physical works for laneway and adjacent car parking
 - Mid-2024: WHL ground floor tenants open for business
 - 2024/25: Development of a wider concept plan for the at-grade Blake Street carpark area
 - 2024/25: Formation of new Right of Way from Blake Street

Implications for Community Wellbeing

There are no negative implications on community wellbeing by the issues and options that are the subject matter of this report. Once constructed, a new high quality public laneway for Rangiora town centre will have positive wider community wellbeing outcomes.

- 4.8. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be specifically affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

- 5.3. Early ideas for the laneway in particular were discussed with WHL during the Concept Plan drafting phase. This meant that design aspects of the laneway could be cognisant of the future building style at 190 High Street, tenancies envisaged along the laneway, and any spill out activity from the building into the laneway.

- 5.4. Staff then also engaged with the property owners of 202 and 210 High Street, sharing a draft Concept Plan that also included ideas for reconfiguring the private car parking area at the rear of their properties to enhance the aesthetics and access practicality aspects, and made some further minor adjustments to the Concept Plan in response to feedback received. Property owners then also separately shared the draft Concept Plan with their tenants for feedback. The draft Concept Plan was also shared and discussed with the Waimakariri Access Group at the Group's November meeting and any access related queries have been followed up since.

5.5. Wider Community

The wider community is likely to be affected by, and have an interest in the subject matter of this report. If approved by Council, the outcome of an additional high quality pedestrian laneway in Rangiora town centre, additional public carparking within the Blake Street carpark, and more attractive and functional access and other parking in the block will be of wider community benefit. Implementation of the Concept Plan will enhance the vibrancy of the Rangiora town centre, which has positive flow on effects to the resident, visitor and business community. Both Rangiora Town Centre Strategies (2010 and 2020), as well as the North of High Redevelopment Plan provided significant opportunities for public engagement, and the concept of high-quality laneways permeating the block and connecting key spaces has enjoyed strong community support.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

The Council has the funding available in the 2023/24 financial year across two existing budgets that align well with implementing the Concept Plan: Rangiora Town Centre Car Parking Property Acquisition and Blake Street Carpark Extension budgets. Council also has additional funding available in 2024/25 for High Street 'core' streetscape enhancements budget. It is proposed that the full cost of implementing the Concept Plan is met through a combination of budgets, as shown in Table 1 and 2 below, and two options are provided for funding a \$60,000 portion of the laneway construction cost. Option a) would bring that funding forward from the 2024/25 High Street 'core' streetscape budget into this financial year, and option b) would see that cost portion met through existing budget available in this financial year from the Blake Street Carpark Extension budget.

The cost of completing Council's obligations relating to the acquisition of 11 Blake Street and the conditions stipulated under that related agreement (as discussed in the 2016 report to Council, when the Council delegated authority to the Chief Executive to acquire 11 Blake Street, see trim: 160929100482) totals approximately \$221,000. This consists of reconfiguring the rear private car parking area behind ASB and NZ Post at 202 and 210 High Street, forming the new Right of Way from Blake Street, and meeting residual legalisation costs, as shown in Table 1. Accordingly, these project components will be funded out the existing Rangiora Town Centre Parking and Property Acquisition budget that funds the property cost of acquiring 11 Blake Street, the decision on which has been previously made by Council. Following these costs, the remaining balance of the Rangiora Town Centre Parking and Property Acquisition budget is approximately \$395,000.

It is proposed that the formation of public parking at 11 Blake Street is funded out of the Blake Street Car Park Extension budget. This fits well in the budget intent, as additional public car parks will be generated as a result. This would then result in a remaining balance of approximately \$790,000 of that budget.

It is proposed that the cost of the laneway itself, which makes up a part of the property of 11 Blake Street, is primarily funded by the remainder of the available Rangiora Town Centre Car Parking Property Acquisition budget, and Table 1 provides two options to fund the small shortfall cost. Table 2 then details the current budget available across the three budgets discussed in this report, the budget proposed to use for each, and the then remaining budget left in each.

Table 1: Proposed combination of budgets to meet project cost & budget decision status

Project component	Approx. cost	Budget proposed to be met through	Budget decision status
1. New Blake St ROW construction	\$141,000	RTC Car Parking Property Acquisition: full cost (100742)	Part of wider costs of acquiring 11 Blake St; previously approved by Council

2. Parking rear 202 & 210 High St reconfiguration	\$50,000	RTC Car Parking Property Acquisition: full cost (100742)	Part of wider costs of acquiring 11 Blake St; previously approved by Council
3. Residual legalisation for acquisition of 11 Blake St	\$30,000	RTC Car Parking Property Acquisition: full cost (100742)	Part of wider costs of acquiring 11 Blake St; previously approved by Council
<i>Subtotal of costs subject to previously approved budget use</i>	<i>\$221,000</i>		
4. 11 Blake St parking formation	\$101,000	Blake St Carpark Extension: full cost (101777.000.5135 and/or 101782.000.5133)	Report seeks approval to use existing available budget for project component
5. Laneway construction	\$455,000	RTC Car Parking Property Acquisition: partial cost \$395,000 (100742)	Report seeks approval to use existing available budget for project component
		Options to fund balance cost of \$60,000: a) High St 'core' streetscape (100359.000.5134) b) Blake St Carpark Extension (101777.000.5135 and/or 101782.000.5133)	Report seeks approval to use budget, either: a) bring forward from 2024/25 budget for project component b) use existing available budget for project component
<i>Subtotal of budget approval sought</i>	<i>\$556,000</i>		
TOTAL	\$777,000		

Table 2: Balance of budgets proposed to meet project cost

	Approx. budget available	Approx budget required for project	Approx budget remaining
RTC Car Parking Property Acquisition (100742)	\$616,000 (2023/24)	\$161,000	\$0
Blake St Carpark Extension (101777.000.5135 and/or 101782.000.5133)	\$890,000 (2023/24)	Options in Table 1 to fund balance cost of laneway construction: a) \$101,000 b) \$161,000	Options in Table 1 to fund balance cost of laneway construction: a) \$790,000 b) \$730,000
High St 'core' streetscape (100359.000.5134)	\$0 (2023/24); \$291,000 (2024/25)	Options in Table 1 to fund balance cost of laneway construction: a) \$60,000 b) \$0	Options in Table 1 to fund balance cost of laneway construction: a) \$231,000 in 2024/25 b) \$291,000 in 2024/25

It is noted that developing an attractive, vibrant, activated pedestrian laneway comes at financial cost to both, the Council and WHL, and requires a coordinated partnership approach in design and timing. Staff and WHL have been working well in this space in recognition of the mutually beneficial relationship between a high-quality laneway and the

new commercial development at 190 High Street. Council's costs for the laneway are stipulated in Table 1 and cover general project costs and features such as paving, planting, furniture and feature at-ground lighting. WHL's costs of developing 190 High Street in a way that truly activates the new laneway comes at an approximate additional cost to WHL in excess of \$150,000 than if WHL was not activating the laneway and had planned for tenants using much larger footprints that only activate High Street and 'blank' walls along the laneway (as opposed to tenancies along the laneway with doors, windows, verandas etc). The additional costs are mostly associated with additional doors and windows (fronting the laneway), verandas along the laneway, lighting (both inside the tenancies as well as feature lighting along the laneway externally), and additional architect, engineering, power and water services costs. Activating the laneway also requires considerably greater administrative investment through managing multiple smaller tenancies, additional legal fees, and general operational costs that sit with WHL.

It is also important to note that WHL agreed to surrender their Right of Way easement along the laneway and across Council's land at 5 Blake Street out to Blake Street at no cost to Council. If Council had had to be in a position to purchase this Right of Way easement from WHL, it could have cost Council approximately \$150,000 based on the land value. WHL surrendering this Right of Way easement was strategically important to Council, as it provides, in the long run, the Council with a highly contiguous development site within the block, of greater monetary value than if the site had remainders of any property or access encumbrances that could otherwise compromise a development proposal or its market value. Together with the added development costs to WHL discussed directly above, it could be said that WHL's contribution to the laneway is in the order of \$300,000.

The budgets referenced above have been subject to a previous Long Term Plan / Annual Plan decision making processes.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have direct sustainability and/or climate change impacts.

6.3. **Risk Management**

There are no risks arising from the approval of the Concept Plan (Attachment i) because the outcome of delivering a new high quality pedestrian laneway and enhanced adjacent parking and access is consistent with Council's longer term plans for the North of High precinct, which have had considerable community, expert and elected member input. In 2022, staff also sought independent external advice to consider any risks that could impact on Council's development opportunities in the balance of the land controlled by Council and no related risks were identified.

6.4. **Health and Safety**

The Concept Plan has been designed with consideration of relevant health and safety requirements, including accessibility.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Local Government Act 2002

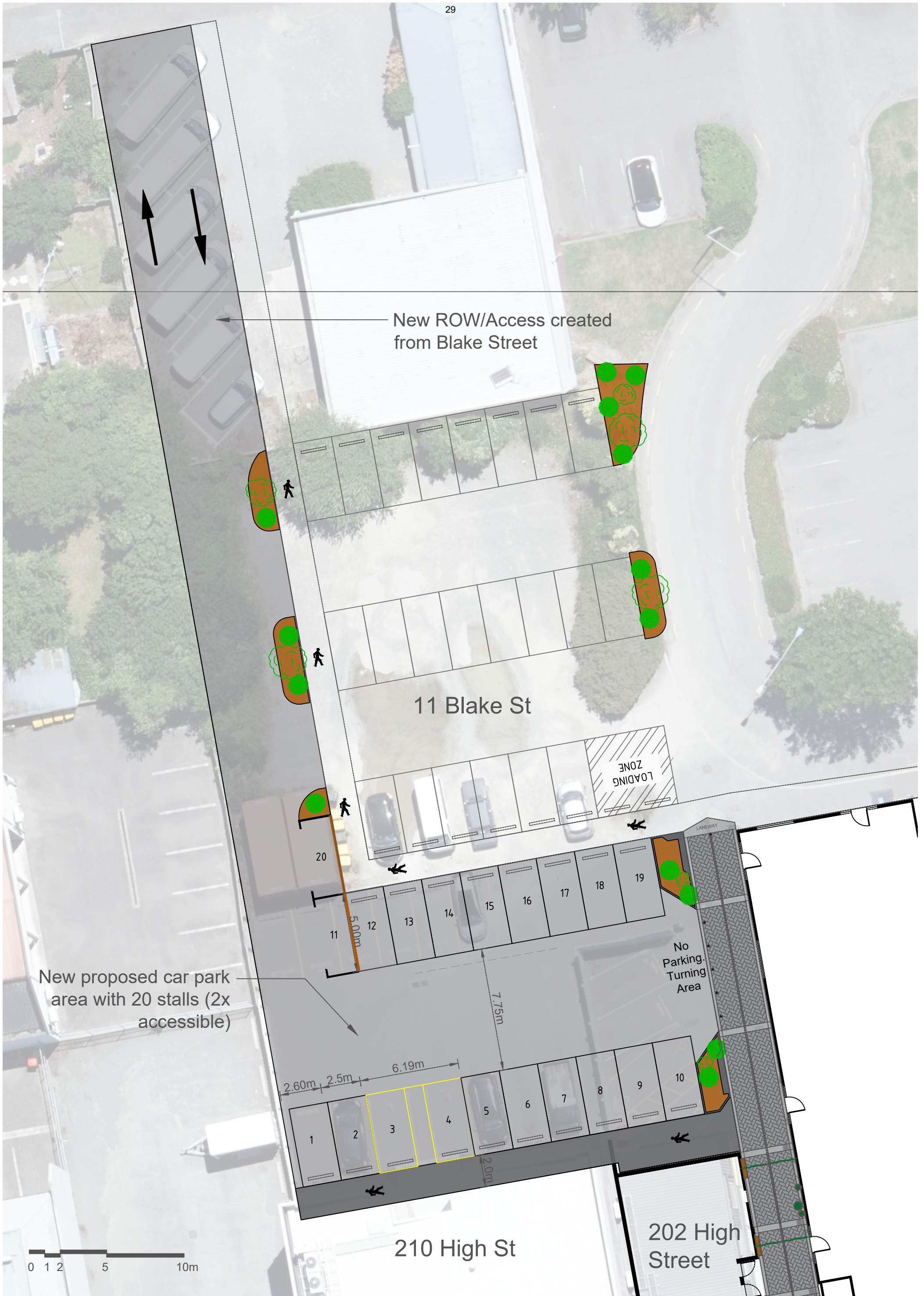
7.3. **Consistency with Community Outcomes**

The Council's Community Outcomes are relevant to the actions arising from recommendations in this report, particularly:

- Public spaces and facilities are plentiful, accessible and high quality, and reflect cultural identity
- Businesses in the District are diverse, adaptable and growing
- Transport is accessible, convenient, reliable and sustainable
- The distinctive character of our takiwā - towns, villages and rural areas is maintained, developed and celebrated
- There is a safe environment for all

7.4. **Authorising Delegations**

The Rangiora Ashley Community has the authority to approve Concept Plans, and Council the authority to allocate funding.



New ROW/Access created from Blake Street

11 Blake St

LOADING ZONE

No Parking Turning Area

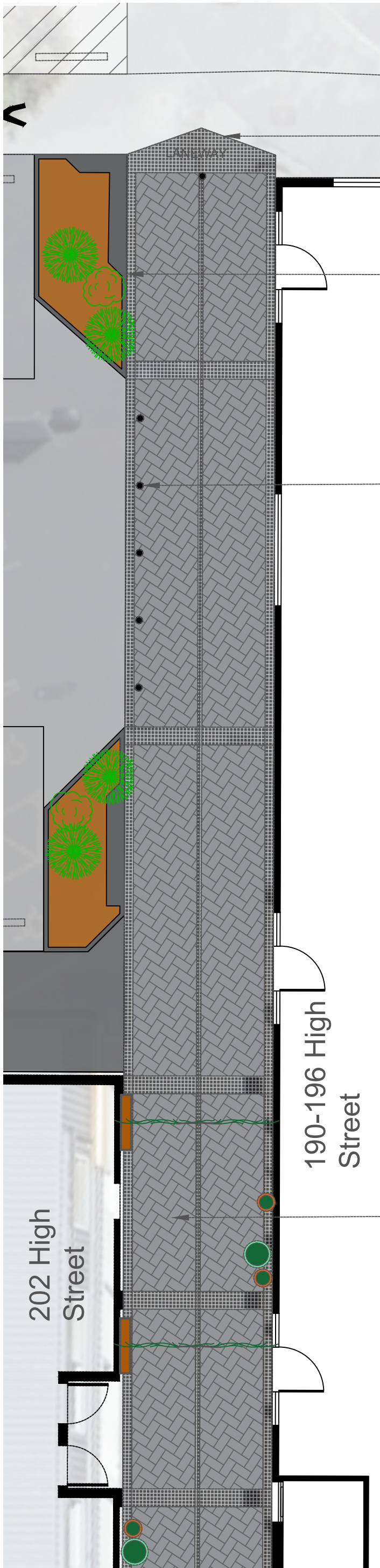
New proposed car park area with 20 stalls (2x accessible)

210 High St

202 High Street

0 1 2 5 10m

Plan: Northern End



Moveable pots with narrow native plants

Bluestone paving brought out across threshold. Laneway name engraved to match other lanes

Pavers ramped to enable access to doors.

Raised planter with in built seating option. Strip lights along bottom edge to create wash over the ground surface

Timber seating

Removable bollards to prevent vehicle entry unless required.

Ox and Cart mural on brick wall creates focal point. Up-lit at night from below

100 x 100 diamond rubbed bluestone sets create visual lines through the space

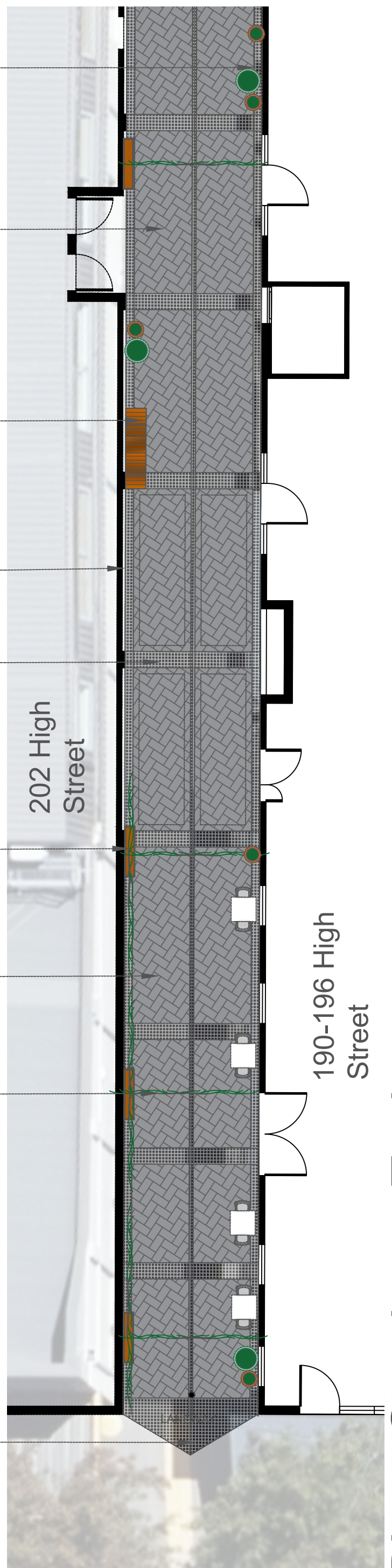
Narrow raised garden beds with espalier plants to green the space and prevent graffiti. low ground strip lights along bottom

Strip drain down the centre of the laneway for stormwater runoff.

Wires strung between buildings with climbing plant trained across. Could hang other elements potentially also.

200 x 400 Bluestone pavers to match other laneways in Rangiora

Bluestone paving brought out across threshold. Laneway name engraved to match other lanes



202 High Street

190-196 High Street

Plan: Southern End

New public laneway for Rangiora town centre

Rangiora Ashley Community Board Workshop
8 November 2023



- Background
- The wider strategic picture
- AHL development
- Draft laneway & parking plan
- Discussion
- Next steps



Background



Background



Background



Blake St

New World

Blake St public carpark

Council completing purchase

Land set aside for public access to enable laneway

AHL redevelopment

Durham St

Conway Lane

Good St Lane

High St

NZ Post

ASB



Background



Blake St

New World

Blake St public carpark

Parking arrangements

Council completing purchase

Land set aside for public access to enable laneway

AHL redevelopment

NZ Post

ASB

Conway Lane

Good St Lane

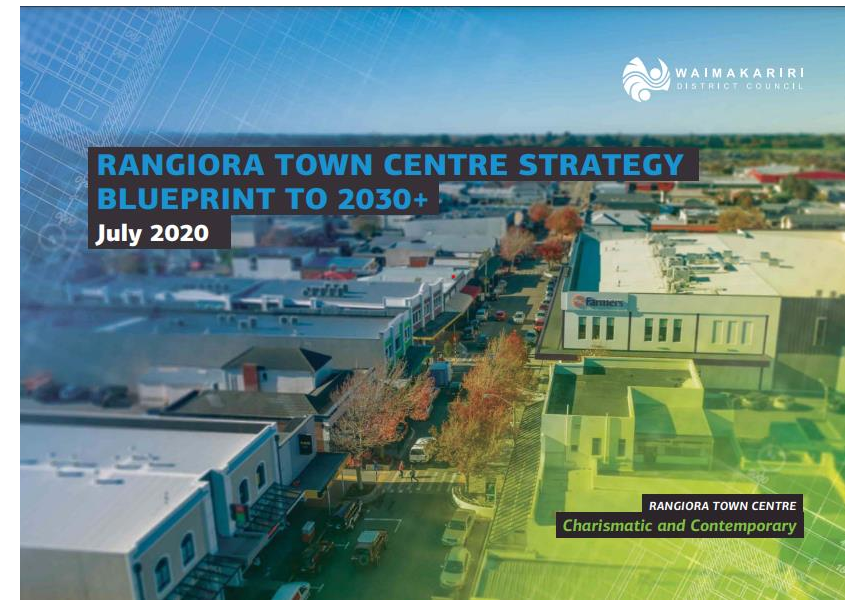
Durham St

High St

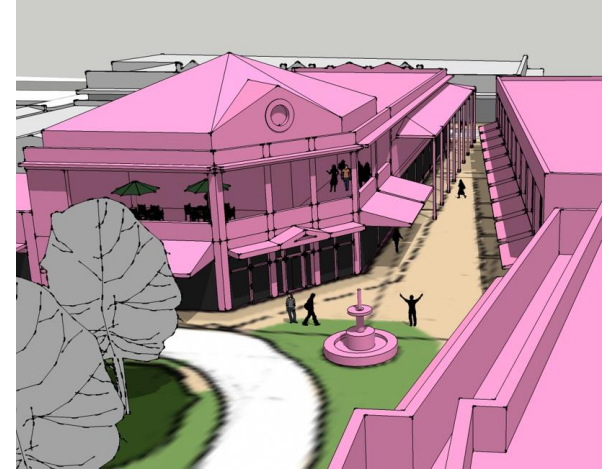
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The wider strategic picture

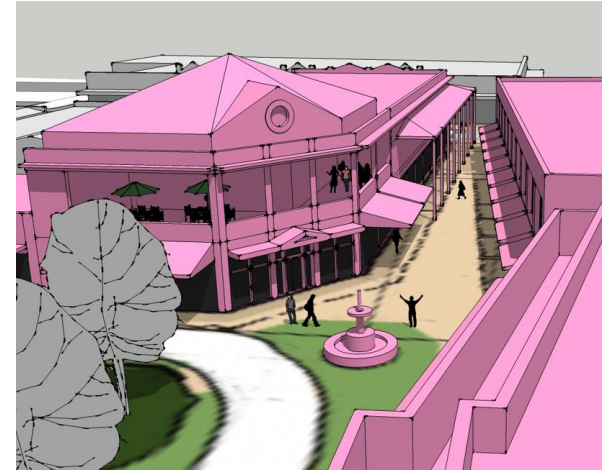
- 2010 RTC Strategy identified North of High (NoH) block as key growth area
- North of High Redevelopment Plan adopted under LURP in 2011/12 post quakes
- Reviewed 2020 RTC Strategy continued to confirm NoH precinct as major project
- Implementation and property acquisitions since, consistent commitment to funding through LTPs/APs
- Strong laneways are critical component



The wider strategic picture



The wider strategic picture



AHL development



- Council agreed to set aside land to enable construction of a pedestrian footpath, and to work with AHL on final design of laneway
- Two-storey building over whole footprint
- Commercial (offices) upstairs
- Smaller tenancies downstairs, activating laneway, including eatery
- Strong connection to Blake St public carpark (anchor)

AHL development



AHL development



AHL development



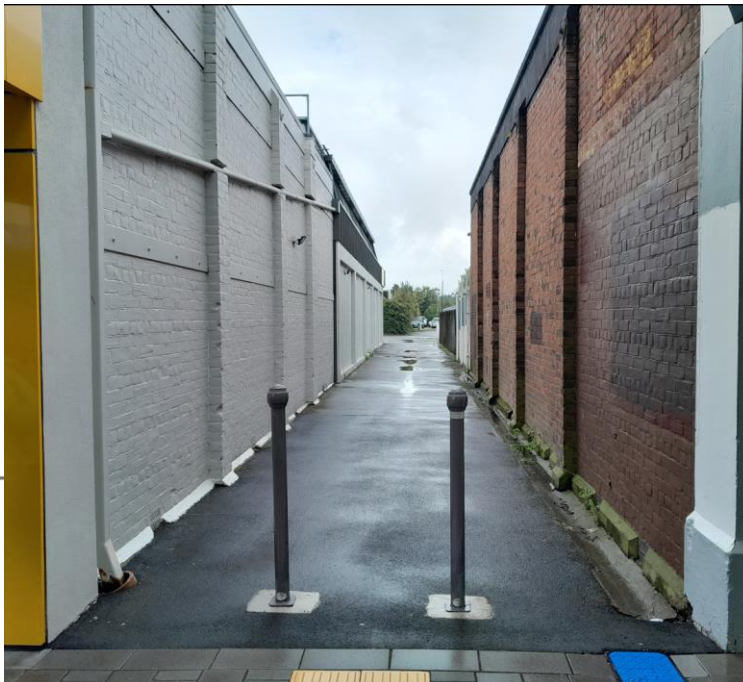
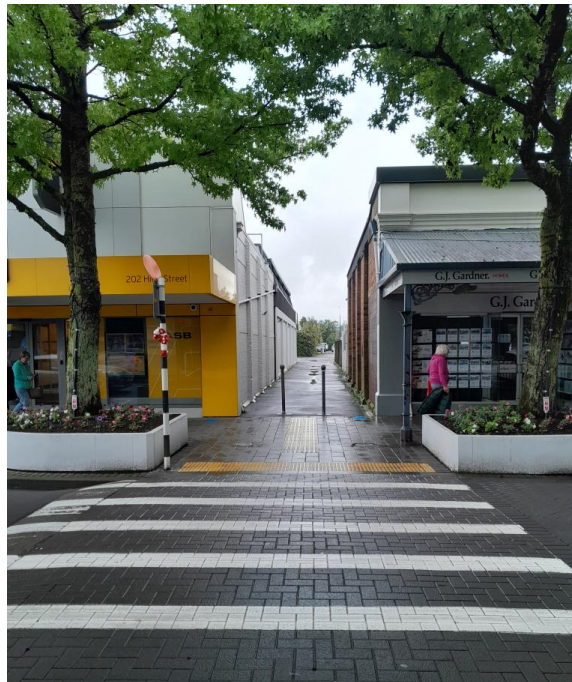
Draft laneway and parking plan

Laneway benefits and key considerations:

- Improves CPTED outcomes
- Provides strong, attractive and safe ped connection to parking
- Enables intimate and ‘fun’ landscape design features, whilst minimising clutter
- Adds vitality and interest to town centre and builds on Conway Lane, Good St Lane – evoke strong sense of discovery as people travel through network
- Provides opportunity for ‘lane economy’ – small speciality tenants to front laneway = good indoor/outdoor relationship
- Builds on existing High St character and quality – enhancing ‘sense of place’
- Allows good movement corridor and spill-out zones

Draft laneway and parking plan

Poor (narrow) laneways

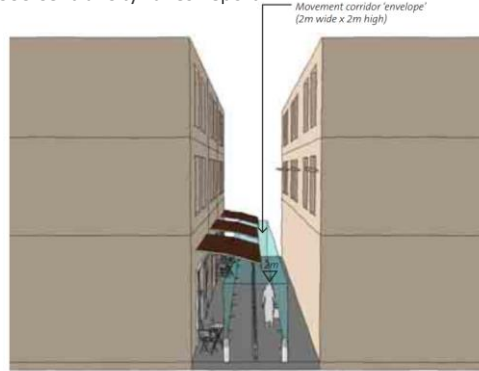


Draft laneway and parking plan

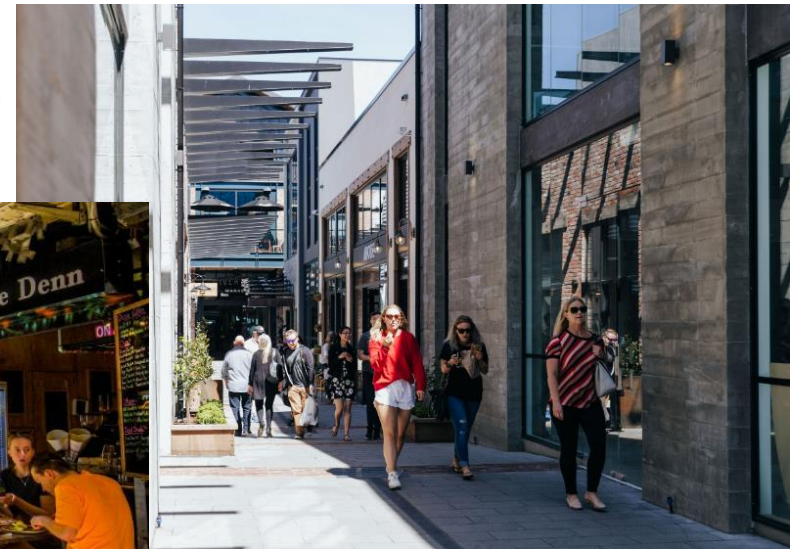
Great (narrow) laneways



CCC Central City Lanes Report

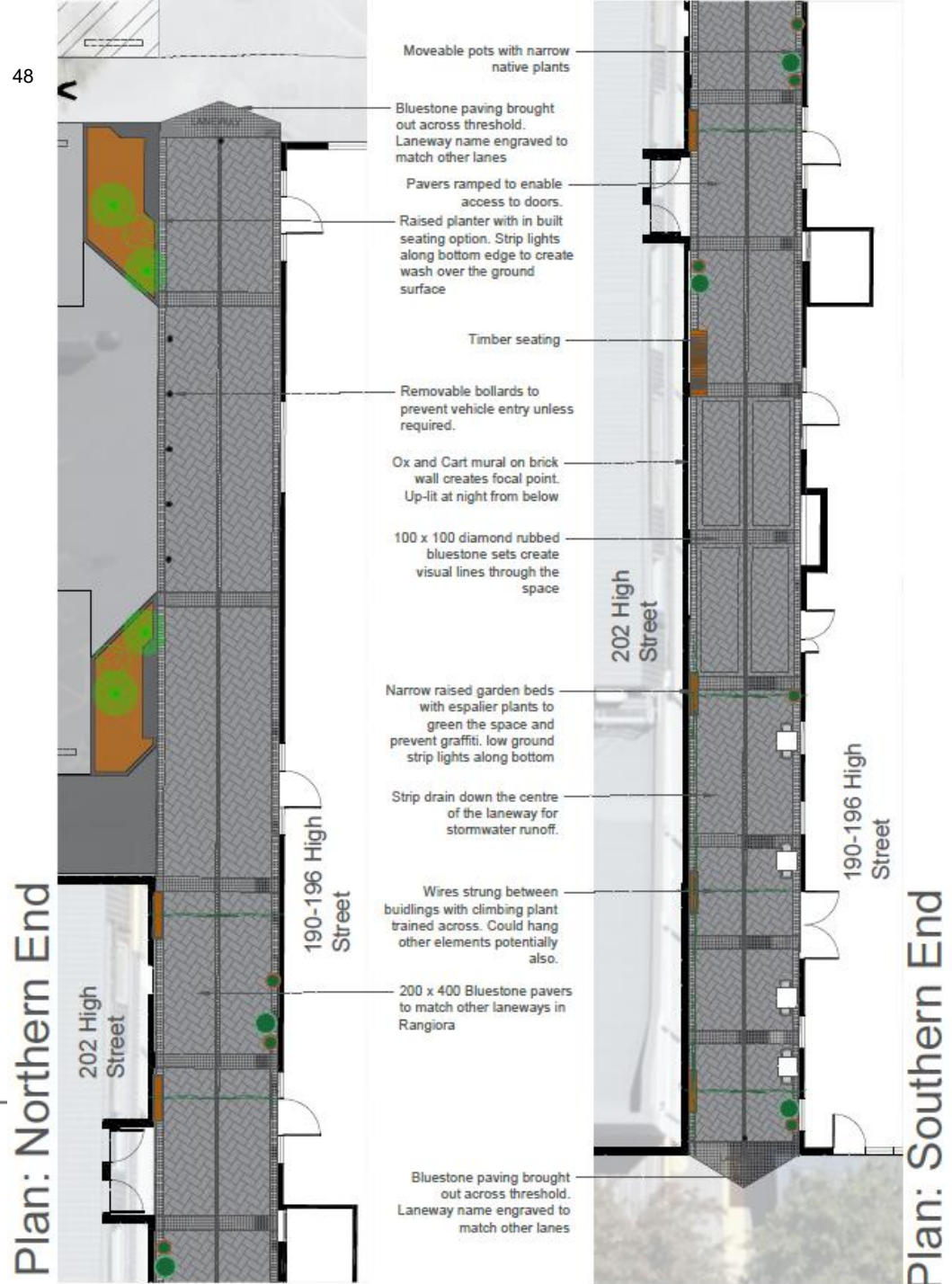


3D model of typical narrow lane during the hours of operation



Draft laneway and parking plan

48



Draft laneway and parking plan



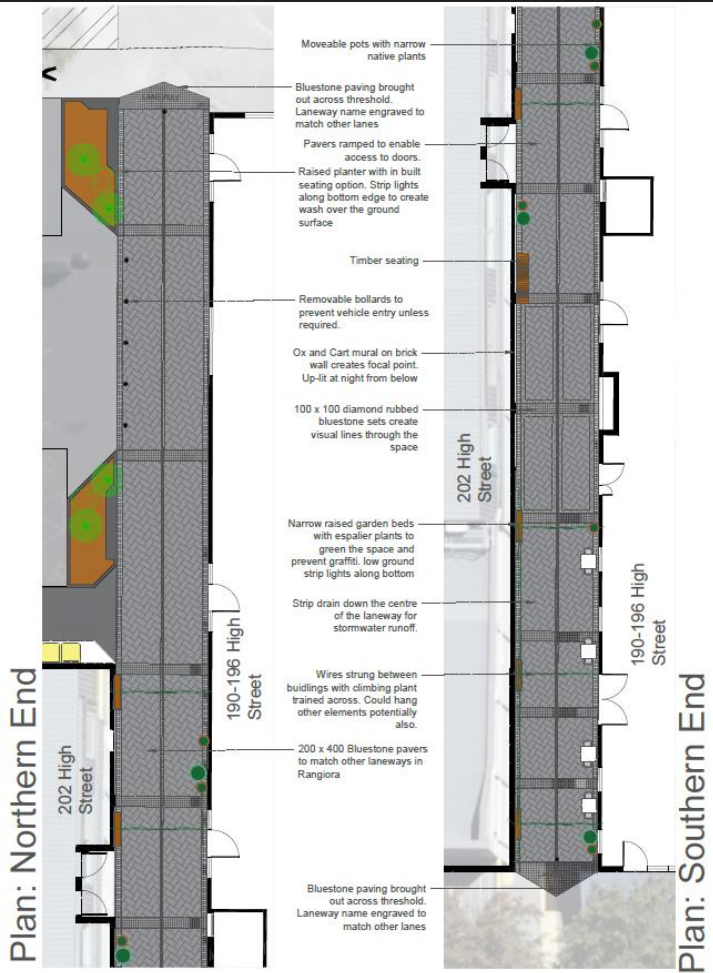
Draft laneway and parking plan




Draft laneway and parking plan – *a wider option*



Discussion



Next Steps

- 
- Feedback tonight
 - Additional engagement as necessary (Nov '23)
 - Plans updated (Nov '23)
 - RACB report seeking endorsement of plan and recommendation to Council to approve plan (Dec '23)
 - Construction drawings and tender preparation (Dec '23)
 - Council report seeking approval of plan & funding (Feb '24)
 - Tender (Feb-Mar '24)
 - Physical works for laneway and parking (April/May '24)

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: DRA-06-05-04 / 231129191679

REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 13 December 2023

AUTHOR(S): Dan Lewis – Land Drainage Engineer
Jason Recker – Stormwater and Waterways Manager

SUBJECT: Tree Removal Along No 7 Drain – Flaxton Road

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. This report is to inform the Rangiora-Ashley Community Board of planned works to remove willow trees growing along Flaxton Road.
- 1.2. Tree removal is necessary to restore the full capacity of the drain channel and prevent further erosion of the bank nearest the road.
- 1.3. A contract will be tendered with physical works programmed to commence in February 2024.

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 231129191679.
- (b) **Notes** work is planned to remove willow trees growing along Flaxton Road.
- (c) **Notes** staff propose to off-set some loss of habitat with native riparian planting.
- (d) **Notes** no works will be undertaken from within the cemetery without consent of the Anglican Parish of Kaiapoi.

3. BACKGROUND

- 3.1. The drain flowing along Flaxton Road from Fernside Road to the Cust Main Drain is named No 7 Drain. This drain is within the Rural Central Drainage Scheme and managed by the Council. The drain has a base flow and carries high flows during rain events. On occasion, water overtops the drain and flows across Flaxton Road.
- 3.2. At the south end of Flaxton Road, large willow trees grow along the side of the drain. The trunks of these trees and low branches are growing within the channel. This has reduced the channel capacity and is contributing to erosion of the bank nearest the road.
- 3.3. Council have maintained these trees several times over the past decade. This work has consisted of trimming back branches to be clear of the drain channel and road. Additionally, periodically branches fall and these are removed as required.



Figure 1: site of trees to be removed.

4. **ISSUES AND OPTIONS**

- 4.1. To restore the full capacity of the No 7 Drain, staff propose to remove the line of existing trees in the area shown in Figure 1. The stumps will be left in place and poisoned to prevent future regrowth.
- 4.2. The work will remove existing shade for the drain and leave the bank clear of vegetation. The project includes some riparian planting of natives to replace lost vegetation.
- 4.3. Due to the size of the proposed work, a contract will be tendered to find a suitable contractor. It is envisaged the tender will be awarded in January 2024 with physical works taking place in February 2024.
- 4.4. Agreement has been sought from the adjacent farm owner who is enabling the works to be undertaken from within the paddocks.
- 4.5. The historic Flaxton St Paul's Cemetery on Hicklands Road is adjacent to the No 7 Drain. This site is owned by the Anglican Parish of Kaiapoi and contains several grave sites near the drain. Contact has not been made to-date with Parish representatives, but staff will continue trying to contact them. No work is proposed from within this cemetery without appropriate consents from the landowner.
- 4.6. Traffic management will be required during tree felling and may include: stop go; temporary traffic signals; or road closures. Final temporary traffic management plans will be approved by Roding staff.



Figure 2: Trees to be removed along Flaxton Road.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.7. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are no groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are no financial implications of the decisions sought by this report.

This budget is included in the Annual Plan/Long Term Plan. Funding for the works is from the Better Off fund for Building Climate Change Resilience in Non-urban Waterways PJ102190.280.2543.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts. Restoring the drain capacity will improve resilience against climate change. Chipping of the tree waste instead of burning will ensure the impact of this work is minimised where possible.

6.3. Risk Management

There are risks arising from the adoption/implementation of the recommendations in this report.

6.4. Health and Safety

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

Construction phase risks include public users of Flaxton Road and adjacent private property owners. These risks will be adequately mitigated with temporary traffic management and site specific safety measures.

Standard contract insurances will be required of tenderers to protect against damages.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

This matter is covered by the Local Government Act

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

7.4. Authorising Delegations

Community Boards have delegated authority to approve, on behalf of the Council as landowner, proposed developments or activities on parks, reserves and waterways and within existing budgets.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06/ 231113181763


REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

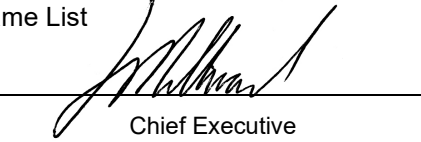
DATE OF MEETING: 13 December 2023

FROM: Thea Kunkel, Governance Team Leader

SUBJECT: Potential new Road Name for addition to the Pre-Approved Rangiora-Ashley Road and Reserve Name List

SIGNED BY:
(for Reports to Council, Committees or Boards)


 General Manager


 Chief Executive

1. SUMMARY

1.1 This report seeks approval for the Rangiora-Ashley Community Board to add a new name to the Rangiora-Ashley Pre-Approved Road and Reserves Name List.

Attachments:

- i. Correspondence from Monique Fleming requesting a new road name be added to the Rangiora-Ashley Pre-Approved Road and Reserves Name List. (Trim: 231113181776).
- ii. Waimakariri District Council Naming Policy (Trim: 230321039443).
- iii. List of Pre-approved New Road and Reserves Name List. (Trim: 221026186036).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 231113181763.
- (b) **Approves** the inclusion of Elizabeth McCombs in the Rangiora-Ashley Pre-Approved Road and Reserves Name List
OR
- (c) **Declines** the inclusion of Elizabeth McCombs in the Rangiora-Ashley Pre-Approved Road and Reserves Name List.
- (d) **Request** staff to inform the Waimakariri Youth Council of the outcome of the Community Board decision.

3. BACKGROUND

- 3.1 The Waimakariri District Council is responsible for naming (and renaming) roads within its boundaries. Roads are named to reflect the local area's identity and ensure ease of identification for the Council, the public and key public, and private services such as emergency, postal and courier services.
- 3.2 The Council's four Community Boards have the delegated authority to name new streets and roads and alter existing street names within their respective wards.

4. **ISSUES AND OPTIONS**

- 4.1 A Master List of Pre-approved Road names was compiled for the Rangiora-Ashley Ward to assist developers when submitting requests for road names within the area with names that reflect local significance.
- 4.2 Potential road names will remain on the pre-approved list until they are either allocated to a road or removed due to a list review. In addition, from time to time, a road name may no longer need to be in use as two or more roads may be joined into one road, or a road may be permanently closed. The road name(s) may be returned to the list in both cases.
- 4.3 Staff have received a request for the Board to consider including **Elizabeth McCombs** in the Master List of Pre-approved Road names compiled for the Rangiora-Ashley Ward.
- 4.3.1 Elizabeth McCombs was the first female to be elected as a member of Parliament when she won a by-election for the Lyttelton seat for the Labour Party in September 1933. During her time in Parliament, Elizabeth tried to keep women's issues at the forefront, advocating causes such as equal pay. She passed away two years later, in 1935.
- 4.3.2 It is not disputed that Elizabeth McCombs is worthy of recognition, however, Ms McCombs had no known association with the Rangiora-Ashely Ward or the Waimakariri District Council.
- 4.4 In terms of the Council's Naming of Roads and Streets (including private roads) Policy, the following factors have to be considered in selecting the road names for the pre-approved list:
- The proposed name should have local historical, cultural, environmental, or geographical significance.
 - Proposed Māori names of local significance should be chosen in conjunction with local iwi representatives to ensure appropriateness of meaning and correct spelling.
 - The proposed name can be significant and well known or previously well-known names of farms, properties or run holdings.
 - The proposed name of local residents who have achieved prominence in their chosen fields such as arts, sport, commerce, science, politics, local government, military, or who have been long term residents may be included.
- 4.5 Once the name is approved, staff will distribute the updated list to developers to enable them to choose future road names within the Rangiora-Ashley area. The updated list will also be displayed on the Council's website.
- 4.6 It should be noted that the rights of a subdivision developer to promote other preferred road names for the subdivision may be taken into consideration, however, the final decision regarding road names will be made by the Community Boards.
- 4.7 **Implications for Community Wellbeing:**
There are no implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.8 The Management Team has reviewed this report.

5 **COMMUNITY VIEWS**

5.1 **Mana whenua**

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

However, the Council's Naming of Roads and Streets (including private roads) Policy Policy is scheduled for review, at which time Māori names of local significance could be included in conjunction with local iwi representatives to ensure the appropriateness of meaning and correct spelling.

5.2 **Groups and Organisations**

Community groups and organisations are not likely to be affected by or be interested in this report's subject matter.

5.3 **Wider Community**

The wider community is not likely to be affected by or be interested in this report's subject matter. However, proposed names should have local, historical, or cultural significance to the area.

6 **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

There are no financial implications to the decisions sought by this report. Developers are responsible for the cost of road name signs as per the Policy.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are minimal risks arising from the adoption/implementation of the recommendations in this report, with a low risk of correcting the spelling of names.

6.4 **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Local Government Act 1974 section 319 (1) (j).

7.3 **Consistency with Community Outcomes**

7.3.1 People are friendly and caring, creating a strong sense of community in our District.

7.3.2 There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.3.3 The road naming guidelines contribute to maintaining our towns, villages and rural areas' distinctive character.

7.3.4 The careful selection of road names also contributes to the District being well served by emergency services".

7.4 **Authorising Delegations**

The Rangiora-Ashley Community Board has the delegated power on behalf of the Council to approve the naming of new roads within its ward area.

Hi Scott,

At our WAG (Waimakariri Access Group) meeting yesterday when discussing the new 'Ox Lane', Zack Lappin on behalf of the Youth Council had the following suggestion for a street/ lane name.

Elizabeth McCombs- apparently the 1st female member of parliament in NZ- I note from Canterbury rather than the Waimakariri but a woman of significance for Canterbury/ NZ all the same <https://nzhistory.govt.nz/people/elizabeth-mccombs>

I have checked the WDC list of approved names and she does not appear to be there.
Kind regards Monique

Monique Fleming | Rangiora-Ashley Community Board

Phone: 0800 965 468 (0800 WMK GOV)
Mobile: +6427 716 9380
DDI: +6427 716 9380



waimakariri.govt.nz

Elizabeth McCombs



Elizabeth McCombs

Forty years after women in New Zealand received the right to vote in 1893, Elizabeth McCombs became the first female member of Parliament when she won a by-election in the Lyttelton seat for the Labour Party on 13 September 1933.

Elizabeth Reid Henderson was part of a family of prominent, educated women. Although she was too young to sign the 1893 women's suffrage petition, three of her sisters did so. Alice became a Presbyterian missionary, while both Christina and Stella gained university degrees and were later active in the NCW. Christina taught at Christchurch Girls' High School and Stella became a journalist.

According to one of her elder sisters, Elizabeth was 'lazy at school and we did not expect great things from her'. She became politically active, however, in organisations dedicated to the removal of women's civil and political disabilities, and was a prominent figure in the WCTU.

In June 1903 Elizabeth married James McCombs. They had two children, Terence and Alison, and also raised two orphans. James was elected to Parliament as a representative of the Social Democratic Party in 1913. He became the first president of the second New Zealand Labour Party in 1916, when Elizabeth was also elected onto the party executive.

In 1921 Elizabeth McCombs began a long association with local politics when she was elected to the Christchurch City Council. She convinced the council to build a crèche and women's rest room in Cathedral Square, and in 1925, as a member of the electricity committee, fought for the lowest domestic electricity rates in the country. During the early years of the Depression, she worked hard for the unemployed as a member of the hospital board's benevolent committee and the committee administering the Mayor's Relief of Distress Fund.

Women had gained the right to stand for Parliament in 1919. Elizabeth McCombs stood unsuccessfully in 1928 and 1931, campaigning in the latter year under the slogan 'Vote the first Woman to the New Zealand Parliament'. The opportunity presented itself again in August 1933 when her husband died, forcing a by-election in the Lyttelton seat. Some Labour leaders were not convinced about her candidacy as James had only won by a narrow margin in 1931. They had no cause for concern – Elizabeth was elected with an overwhelming majority.

In her time in Parliament Elizabeth McCombs tried to keep women's issues at the forefront, advocating causes such as equal pay. But she had little opportunity to effect change. Labour was then in opposition, and she died less than two years later, in June 1935.

After her death her son Terence won the Lyttelton seat, which he was to hold for the next 16 years.

Naming Policy

1. Introduction

This policy describes how the Council allocates names to new roads, streets, parks, reserves and Council owned assets.

2. Purpose

The purpose of the policy is to provide Council staff and the public with information about how the Council manages the naming and renaming of its various assets and facilities within its boundaries.

3. Scope

3.1. The scope of the policy covers naming procedures and criteria for the following types of infrastructure within the district:

- Naming of roads and streets
- Naming of parks and reserves
- Naming of Council assets, including open spaces, facilities, swimming pools, and Council owned buildings and properties (excluding utilities).

3.2. When undertaking its processes to name Council owned or managed infrastructure or assets, the policy includes Council's obligations under the Treaty of Waitangi and recognises the importance of the Memorandum of Understanding with our Treaty partner, Te Ngāi Tūāhuriri Rūnanga.

4. Policy objectives

4.1. The overall policy objective is to ensure roads, streets, parks, reserves and Council assets or facilities naming procedures reflect local identity.

4.2. The policy provides direction to the public or Council staff about how to apply for approval to name, rename or dedicate Council property, buildings, or park elements.

4.3. The policy will provide clarity and consistency in the naming of all Council assets.

5. Policy statement

5.1. Overview approach

When naming all roads, streets, parks, reserves and facilities, the Council and its representatives will seek to work with Te Ngāi Tūāhuriri Rūnanga to select suitable options, which:

- Tell the story of Waimakariri and reflect the district's natural and cultural heritage
- Do not cause confusion with existing names in the Waimakariri District or neighbouring districts
- Pay homage to the historical significance of particular locations

- Acknowledge the cultural significance of the area to Te Ngāi Tūāhuriri
- Reflect local flora, fauna, and topographical features of the district.

6. Naming of roads and streets

- 6.1. The Council's four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.
- 6.2. Re-naming of existing streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.
- 6.3. Where a street is named for the first time, or a street name is altered, then the District Land Registrar, the Chief Surveyor, Fire and Emergency New Zealand, Chorus, MainPower, valuation service provider, NZ Police, Civil Defense, and the Canterbury Regional Council shall be informed of the new name or change.
- 6.4. Where an existing street is extended, the street extension will be the same name as that of the existing street.
- 6.5. All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant's expense, and relevant road signs shall be suitably annotated "Private Road" as per the Engineering Code of Practice.
- 6.6. All private roads that are to be named are to have a minimum of four lots with access from the private road.
- 6.7. **Council's 'List of Approved but Unallocated Road Names':**
 - 6.7.1. The list of unallocated potential road names for the Waimakariri District is maintained by the Governance Department. Names approved for addition to the List of Approved but Unallocated Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.
 - 6.7.2. From time to time a road name may no longer need to be used as two or more roads may be joined into one road, or a road may be permanently closed. In both cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.
 - 6.7.3. The review of the list will be undertaken every six years in line with the approach set out in clause 5.1 above.
- 6.8. **Naming of Streets in New Subdivisions:**

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.
- 6.9. **Road Type:**

The road type should be one that most accurately reflects the type of roadway that is being named. Selection of Road Name from AS/NZS 4819:2011 should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011 (see Appendix 1).

7. Naming of parks and reserves

- 7.1. The Council's four Community Boards have the delegated authority for the naming of parks and reserves within their respective wards.
- 7.2. The Community Boards shall take the following factors into consideration when approving names for parks and reserves:
 - It is desirable for small neighbourhood reserves to be named after the main street they are located on to enable them to be easily located

- Names of rural neighbourhood reserves with community catchments should have some relationship to the community they are located within to enable them to be located and to signify their connection to the community
- Reserves should only be named after the person/family subdividing the land if the chosen name fits into one of the categories listed under clause 5.1.

8. Naming of Council assets

8.1. Naming where there is no sponsorship:

- 8.1.1. Where there is no sponsorship, the decision on naming will be made by the relevant committee of Council according to the current delegations.
- 8.1.2. Selection of a name will be made in accordance with clause 5.1.

8.2. Naming where there is sponsorship:

- 8.2.1. The final decision for naming of corporate assets will rest with the Council, including naming opportunities as a result of gifts or sponsorships.
- 8.2.2. Where the naming opportunity is as a result of sponsorship or gift, the following factors must be considered alongside Clause 5.1 above:
- The significance of the contribution made relative to the construction and operating costs of the item being named
 - The cost of establishing the naming option
 - A sunset clause associated with the length of time that the name will be used. Naming agreements may be renewed if the appropriate gift or sponsorship is received
 - The degree of exclusivity requested by the sponsor and the corresponding restrictions regarding advertising or use of competitors' brands
 - Names of tobacco companies or alcohol companies and products will not be used.
- 8.2.3. Applications for naming rights from major donors shall be submitted in writing to the Chief Executive for consideration of the Council. The written request shall include the following:
- Biographical information if named after an individual or organisation
 - Documentation providing the detail of the terms and quantum of payment being proposed and the consideration required from the Council
 - The Chief Executive will report to relevant committee of Council which may make a recommendation to Council, to be considered in committee.
- 8.2.4. Existing names will not be changed without consideration of the historical significance of the existing name, the impact on the individual or organisation previously named and the cost and impact of changing existing signage, rebuilding community recognition, and updating records. Each application will be considered on a case-by-case basis.

9. Responsibilities

- 9.1. The naming of roads and streets will be administered by the Roading and Transport Unit of the Council.
- 9.2. The naming of parks and reserves or other Council assets or facilities will be administered by the Community and Recreation Department of Council.

10. Questions

- 10.1. Any questions regarding the naming of roads and streets should be directed to the Roading and Transport Manager in the first instance.
- 10.2. Any questions regarding the naming of parks or reserves or other Council assets should be directed to the Community and Recreation Manager in the first instance.

11. Relevant documents and legislation

- AS/NZS 4819:2011 Geographic Information – Rural and Urban addressing (for naming of roads and streets)
- Local Government Act 1974 S317 - S319 (j) naming of roads and streets
- Parks and Recreation, Recreation and Reserves Management, Reserve Naming (QS-R015) (for naming parks and reserves)
- Reserves Act 1977 s16(10) (for naming roads and reserves)
- Memorandum of Understanding with Te Ngāi Tūāhuriri Rūnanga.

12. Effective date

2 May 2023

13. Review date

2 May 2029

14. Policy owned by

General Manager, Strategy, Engagement and Economic Development

15. Approval

Adopted by Waimakariri District Council on 2 May 2023

PRE-APPROVED NEW ROAD NAME LISTS FOR COMMUNITY BOARDS

RACB	Blundell	Associations with Strong family Devon-locality
RACB	Borrell	(full name Win Borrell)
RACB	Breach	Early farmers in south Rangiora
RACB	Duffell	Family had owned land in various parts of the District from 1850 and had a long association with Rangiora
RACB	Galloway	John Galloway, teacher at Rangiora High School 1930's to 1960's and local golf identity
RACB	Gilsenan	Glisenan family resided in the northers West Belt area
RACB	Horoeka	Native Plant (Lancewood)
RACB	Horton	Husband prominent in Salvation Army and wife Ivy (nee Geddes) centenarian
RACB	Hunnibell	Early local bootmaker
RACB	James Seed	Ran falx mill and general store in Southbrook and was the local ropemaker
RACB	Kahikatea	Native Plant that grows in district (White Pine)
RACB	Koromiko	Native plant that grows in district (Hebe)
RACB	Laird	Coalman
RACB	Lane (Frederick)	Mayor in 1921
RACB	Langley (Doris)	Business women who ran a well known dairy and had many years service to photographic and early records societies
RACB	Les Farr	Mayor 1961-1971
RACB	Loffhagen	Long time residents of the ward
RACB	Pulley	Resient request
RACB	Phyllis Hollow	Senior Mistress of RHS when Nursery school established in 1938
RACB	Relph	Mayor 1905-08
RACB	Robinson	Early settler and son was a builder of several early Hight Street buildings
RACB	Rowland (Colin)	Long time resident with involvement in sport and community groups (do not use with street to avoide addition of as s)
RACB	Sansom	Rangiora Borough Councillor from 1888-1914 and Maor three times (1892-94, 1901-2 and 1912-14)
RACB	Schluter	Local farming family who gifted Hagen Reserve
RACB	Sheehan	Returned Service Association involvement
RACB	Skilling	Eealy local blacksmith and later engineers

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: Gov-26-11-06 / 231106177512

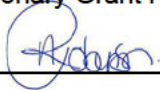
REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 13 December 2023

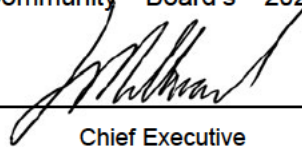
AUTHOR(S): Thea Kunkel (Governance Team Leader)

SUBJECT: Application to the Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Fund

ENDORSED BY:
(for Reports to Council, Committees or Boards)



 General Manager



 Chief Executive

1. SUMMARY

1.1. The purpose of this report is to consider the following three funding applications:

Name of Organisation	Purpose	Amount requested
Shiva Tara Aroha Sanctuary (S.T.A.R.S)	Towards the purchase of mealworms	\$745
Sefton School	Towards a replacement pool cover	\$1,000
Northern Phoenix Paddling Club	Towards three Go Pro cameras and holders	\$1,667
Total:		\$3,412

Attachments:

- i. Application from Shiva Tara Aroha Sanctuary (231106177238).
- ii. Application from Sefton School (231122187485).
- iii. Application from Northern Phoenix Paddling Club (231123188082).
- iv. Spreadsheet showing previous two years' grants.
- v. Board funding criteria for the 2023/24 financial year (Trim Ref: 210603089776).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 231106177512.
- (b) **Approves** a grant of \$..... to Shiva Tara Aroha Sanctuary towards the purchasing of mealworms.
OR
- (c) **Declines** the application from the Shiva Tara Aroha Sanctuary.
- (d) **Approves** a grant of \$..... to Sefton School towards a replacement pool cover.
OR
- (e) **Declines** the application from the Sefton School.

- (f) **Approves** a grant of \$..... to Northern Phoenix Paddling Club towards the purchasing of Go Pro cameras and holders.
- OR**
- (g) **Declines** the application from the Northern Phoenix Paddling Club.

3. **BACKGROUND**

- 3.1 The *Shiva Tara Aroha Sanctuary* is requesting funding towards mealworms.
- 3.2 The *Sefton School* is seeking funding to replace their pool cover.
- 3.3 The *Northern Phoenix Paddling Club* is seeking funding to purchase three Go Pro cameras and holders as a coaching tool.
- 3.2 The current balance of the 2023/24 Discretionary Grant fund is \$8,957.

4. **ISSUES AND OPTIONS**

Shiva Tara Aroha Sanctuary (S.T.A.R.S)

- 4.1 STARS has assisted, healed, cared, and provided shelter to hundreds of birds, cats, wildlife, and various farm animals. STARS is a strictly no kill sanctuary located in Eyrewell Forest. Since registering, STARS has assisted many other established charities, some smaller shelters, and members of the local community by providing short-dated dry pet food which would have been wasted and polluted landfills. This has been a sustainable approach to feeding hundreds of animals in the care of sanctuaries and saving warehouse costs to businesses.
- 4.2 However STARS is in urgent need of purchasing dried mealworms for insect loving bird species, as this is the most important ingredient in baby bird formula. Mealworms are also an important food source for the late season baby hedgehogs. However, mealworms are very expensive and due to injury rehabilitation, the director of STARS was unable to apply to the Gladys Howdy Charitable Trust in time to fund this important food source.
- 4.3 A grant of \$745 will assist STARS to assist the local community who often bring injured or baby birds/animals to STARS, to foster the animals/birds to good health and increase their chance of survival in the wild.
- 4.4 STARS will find a way to continue to assist feeding birds and looking after the districts wildlife even if this application is unsuccessful, however it will put more pressure on the organization in the future. No other fundraising has occurred due to the director of STARS recovering from an injury. This is STARS' first application to the Board for funding and as this is a newly established entity no financial data other than the project funding attachment has been supplied. STARS became a registered charity in February 2022.

Sefton School (the School)

- 4.5 The School is a co-educational state school with a roll of 127 pupils. The School recognises its commitment to the Treaty of Waitangi by ensuring that every pupil is enriched by an environment that values and reflects New Zealand's bicultural heritage. The School has six full-time classrooms, a separate administration block and the community swimming pool in a very pleasant environment with a large playing area and many well-established shade trees. Part of this area has been developed as an outdoor classroom. The school is located on Upper Sefton Road, Sefton, which is not in the Rangiora-Ashely Ward.
- 4.6 The School is requesting \$1,000 towards the replacing of its swimming pool cover. The community uses the pool during the warmer months for education on water safety, swimming lessons and recreation. More than 50 families regularly use the pool, which is open to the whole community, including older adults and people with disabilities. The current cover is worn and no longer effectively retains the pool's heat. In 2022, the community fundraised to upgrade the pool heating system with the assistance of Woodend-Sefton Community Board's grant of \$500. With a faulty pool cover, the wear and tear on the heating system is advanced as it needs to operate at optimum to keep the pool at the required temperature.

- 4.7 After the Christchurch earthquakes, the Ministry of Education indicated the department would not fund or contribute towards school pools, concrete, courts, or the refurbishment of playgrounds. This is infrastructure that schools must either budget for or fundraise for. The School chose to keep its pool operational rather than remove it as most schools did after the earthquakes. The School's Board of Trustees has made a commitment to also have a school pool open for children and the community hence the fundraising to keep the pool operational. The School make no profit from the pool and runs at a deficit to provide this facility for the community.
- 4.8 Ensuring the heating system operates effectively allows the pool to be used for extended periods and increase safety. It is estimated that the cost of replacing the pool cover will be approximately \$12,000. Fundraising initiatives have been undertaken, including selling bacon, tea towels, calendar art, garden seeds and eco products. This is the first time that the School has applied to the Rangiora-Ashley Community Board for funding.

Northern Phoenix Paddling Club (the Club)

- 4.9 The Club was established in 2016 with members of all ages, genders and backgrounds and is very much a family orientated club. Some of the members have paddling experience while others do not, however, everyone comes together with the same enthusiasm for the sport and to be part of a team. The Club has seen some success at various regattas. Recently the team's coach was asked to coach students from the Oxford Area School. The students had never seen a dragon boat before, however, after four weeks of intensive training Oxford Area School won most of their heats and then won the final at their first outing.
- 4.7 The Club is requesting funding to purchase three Go Pro cameras and holders as a coaching tool to enable teams to review and improve their technique to become more successful, stronger, and resilient paddlers. These cameras would directly benefit about 40 club members and contribute to the Club's success in district and national competitions. By improving team performance, the team are able to build team pride and spirit. Dragon boating promotes stronger family bonds as well as bonds between team members. Sports have the unique ability to bring people together, transcending age, gender, and socio-economic backgrounds.
- 4.11 The Club is currently fundraising by participating in local Christmas carnivals, running raffles, selling pies and spices, and applying to other funding streams. Team's need to attend regattas and win to qualify for the Nationals, and this entails ongoing costs for transporting boats and equipment. If this application is unsuccessful, it would delay the purchase of the cameras which could have a negative effect on the teams' performance during the season. This is the first time that the Club has applied to the Rangiora-Ashley Community Board for funding.
- 4.12 The Board may approve or decline grants as per the grant guidelines.
- 4.13 **Implications for Community Wellbeing**
There are no social and cultural implications on community wellbeing by the issues and options that are the subject matter of this report. The recommendations enhance social and cultural interactions.
- 4.14 The Management Team has reviewed this report.

5. COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2 Groups and Organisations

Other groups or organisations may be affected by or to have an interest in the subject matter of this report as STARS works with other charity groups to provide food for animals in need.

5.3 **Wider Community**

The wider community are likely to be affected by or interested in the report's subject matter as STARS assist the local community with any injured or abandoned wildlife. Swimming and Dragon Boating offers physical and mental wellbeing to the community and offer opportunities for people to interact.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

6.1.1 The 2023/24 Annual Plan includes budget provision for the Rangiora-Ashley Community Board to approve grants to community groups up a total of \$10,160 and with the balance of \$8,566 carried forward from the 2022/23 financial year there was a total of \$18,726 available for this financial year.

6.1.2 The current balance of the Rangiora-Ashley Community Board's Discretionary Grant Fund for 2023/24 is \$8,957, and if all the applications in this report are approved, the balance would be \$5,545.

6.1.3 The application criteria specify that grants are generally limited up to \$1,000 in any financial year (July to June), however, groups can apply twice in a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board resolved values.

6.1.4 The Board may consider granting more than \$1,000 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.

6.3 **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts.

6.4 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.5 **Health and Safety**

All health and safety-related issues will fall under the auspices of the groups and organisations which apply for funding.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

Groups applying for Board Discretionary Grants 2022/2023

Name of Group: SHIVA TARA AROHA SANCTUARY-(S.T.A.R.S)

Address: [Redacted]

Contact Person within Organisation: [Redacted]

Position within Organisation: founder & CEO

Contact phone number: [Redacted]

Describe what the project is and what the grant funding be used for? (Use additional pages if needed)

See enclosed letter

What is the timeframe of the project/event date? Spring/Summer - new bird season

Overall Cost of Project: \$745.20 Amount Requested: \$745.20 Autumn baby hedgehog Jesus

How many people will directly benefit from this project? whole community/local environment

Who are the range of people benefiting from this project? (You can tick more than one box) Our Divine Creator

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 20 % Rangiora-Ashley 80 % Woodend-Sefton _____ % Kaiapoi-Tuahiwi _____ %

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

[Redacted]

What are the direct benefit(s) to the participants?

We will have the satisfaction that we are providing the best chances of survival to the wildbirds, wild life in need of our assistance

What is the benefit(s) to your organisation?

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Our charity will be able to provide the right nutrition extremely important for these loving baby birds rescued or assist injured birds, increasing their chances of survival.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

The whole community should be proud and rejoice in the knowledge that a local charity provides the required nutrition and helps our wildbirds, wildlife and other animals in need. Our community is part of our local natural environment and we are all guardians and responsible for all life forms.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

sharing this planet with us.

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

N/A

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

No fundraising as we have been overwhelmed with the caring running of this Sanctuary & charity duties. No other applications for this project.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

- Enclosed Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)
- Supporting costs/quotes
- Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature.

Signed: _____ Date: 1/11/2023

Dear Rangiora- Ashley Community Board,

We would like to request your assistance with the urgent need for essential supplies for the operation of our sanctuary, which is a local registered charity, caring, feeding, healing and rehabilitating mainly birds, wildlife, cats and other animals in need.

Our sanctuary is in urgent need of purchasing dried mealworms for all insect loving bird species, as this is the most important ingredient in the baby bird formula required for their successful development and survival.

They are also very important for our late season baby hedgehog rescues, which need to be overwintered and fed a high protein diet of mealworms for their best chances of survival.

Unfortunately, they are very expensive in New Zealand and we have achieved the lowest possible quote from Topflite by securing wholesale prices and free shipping to our charity.

Due to a serious injury caused by the long hours and heavy lifting of animal feed and other supplies for this sanctuary, I was unable to apply to the Gladys Howdy charitable trust this year, as the deadline coincided with my accident and painful weeks of recovery.

This has seriously impacted our finances and ability to purchase expensive items, like these essential dried mealworms.

We are hoping that your Board will be able to assist our charity to continue our essential work and service to our local wildlife, community and our environment.

I have requested a quote from Topflite and secured the best discount available in New Zealand by securing wholesale prices for the 10 Kg of dried mealworms plus free shipping to our sanctuary.

By purchasing in bulk, our sanctuary pays \$74.52 per Kg instead of the retail prices of \$ 117.98 pe Kg, saving \$ 43.46 per Kg, and maximizing the benefits of any grant given to our charity.

I would also like to include a copy of our latest performance report and letter submitted to the Charities Services Commission, providing further details and information about our labor of love, commitment and dedication to the animal cause, our local community, environment and other charities across New Zealand.

Further details about our charity can be found at the Charities Services website, including our submitted annual report:

<https://register.charities.govt.nz/CharitiesRegister/ViewCharity?accountId=13cdf7e7-038f-ec11-bb0f-000d3acc4199&searchId=b0926282-cc15-43af-9721-0740da31833b>

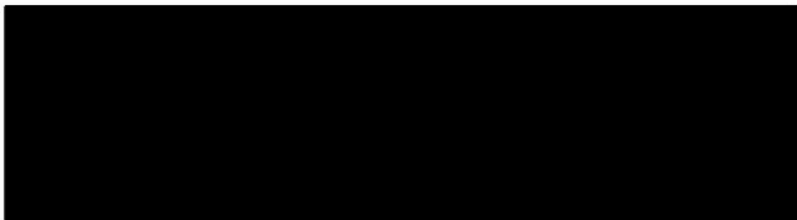
Finally, I would like to thank you and express our gratitude and appreciation for the support, assistance and commitment to our local community and all groups working for a better and kinder world for all living beings.



Founder & CEO of Shiva Tara Aroha Sanctuary-(S.T.A.R.S) ☆ ✍ ☆
(charity registration CC60008)



Tel 03 3125008



Sorry for the delay in getting you your quote.

I have processed the attached packing slip with the 2 x bags mealworms, but please note, the packing slip does not include GST. The total with the GST amount is \$ 745.20.

I just did not want to invoice this as it would sit on your account until it is paid for and then would look like it is overdue.

Is this suitable for what you need it for?

Kindest regards,

Sharni Cunningham
Customer Service Team Leader



(03) 434 9244 | 0800 109 244

sharni@topflite.co.nz | www.topflite.co.nz

6 Pukeuri-Oamaru Road, RD1K, Oamaru, 9494

 Follow us on [Facebook](#) & [Instagram](#)

Delivery Address:

Shiva Tara Aroha Sanctuary
 762 Downs Road, Eyrewell Forest, RD 6
 Eyre Forest, RD 6
 Rangiora 7476

Packing Slip

Topflite Limited

6 Pukeuri Oamaru Road
 RD 1K
 OAMARU 9494
 New Zealand
 Phone +64 (03) 434 9244
 Fax: +64 (03) 434 1456

Job Number : 174533
 Date: 1 November 2023
 Order Number: QUOTE
 Debtor Index: shiva

Freight Method: **Parcel**

Job Number: 174533
 Date: 1 November 2023
 Order Number: QUOTE
 Debtor Index: shiva

Topflite Code	Qty	Description	Sell Price	Total Price	Weight kg's	Code	Qty Sent	Bin Location
mealbulk	2	BULK Dried Mealworm 5kg	324.00	648.00	10.00	mealbulk	2	K3A
TOTALS: (GST Exclusive)				648.00	10.00			

NOTICE RE DAMAGES

To be eligible for credit claims please advise us of any damages or discrepancies within 24 hours of delivery
 Call 0800 109 244 or e-mail claims@topflite.co.nz

Bags -20kg	
Bags -10kg	
Bags - Small	
Boxes	2
Single	
Total Weight	10
Gross Weight	10
Cubic Metres	.18
Processed By	sharnic
Packed By	

Thank you! We appreciate your business. Your order was personally packed by

.....

Dear Charity Services Committee,

In our first year report, I would like to provide some additional information about our work, contribution to the animal cause, the environment and our local community.

I have been a dedicated animal lover and advocate all my life, rescuing, nurturing and healing any creature that crossed my path. I am a qualified Biologist and have over 34 years of experience in naturopathy, nutrition and alternative medicine, which has helped me to be of service and assistance to countless animals, birds, wildlife and of course, humans, always free of charge, because health and well being are priceless and a gift from the Universe.

For over a decade, I have been helping all animals from Eyrewell Forest, just with limited private resources but since 2022, I have decided to fulfil my lifelong commitment to establish an official charity and dedicate my life on what has always been my true passion and interest, the animals in need.

Our sanctuary currently cares for over 110 animals, mainly birds, cats and wildlife like hedgehogs, rabbits and thousands of wild birds that are fed daily on the sanctuary.

We decided to register as a charity in order to be able to grow in the future and become of greater benefit to the animal cause and our local community. In the very short period since our registration, we have already assisted a large number of other established charities, some smaller shelters and members of our local community by sourcing and sharing over 5.7 tons of NOOD short-dated dry pet food, (worth over \$70,000), donated to our sanctuary, which would have been wasted and polluted our landfills otherwise.

We were consequently able to feed hundreds of animals further and above the animals under the care of our sanctuary, saving valuable resources for so many other charities, saving warehouse costs to businesses and protecting our environment in the process.

We were also able to provide hundreds of kilos of NOOD dry pet food to two pensioners that care for 76 senior cats, most of them abandoned, lost and rescued from the redzone areas of Christchurch, following the 2010 Earthquakes.

Considering their very limited income and lack of assistance from other established and rich charities, we felt that this was a minimum gesture of compassion and true care for the welfare of those elderly cats and their dedicated guardians.

I have also provided free advice on various cat health issues and a share of the required natural remedies from our own supplies always free of charge, as I have been doing for all living beings, over the last 34 years.

My research has shown that most businesses and companies donate regularly to a number of food rescue organizations and charities, assisting many families in need. However, as an animal charity we have seen a gap when it comes to the animals in need, which are frequently the first to be affected when family funds are limited, circumstances change or a disaster happens. This leads eventually to an overwhelming number of unwanted pets, which crowd the limited number of animal shelters that are unable to accommodate them or bear the extra cost of boarding and

care. Unfortunately a large number of them are unnecessarily euthanized by those shelters, due to their inability to rehome or provide the required manpower and resources!

It is one of our charity goals to try to close this gap and we would like to be able to assist by becoming some kind of Animal Food Bank, not only for the animals under our care but by offering a helping hand to other local charities, shelters and members of our community, during unexpected and hard economic circumstances, by making available any surplus to business requirements, short dated, damaged or expired but safe for animal consumption food.

We also hope once funding becomes available, to use our existing business partners and secure competitively priced pet foods, which we can share with other small and struggling local charities, shelters or members of our community that care for numerous rescued animals with their limited resources or when emergencies arise, affecting their ability to care for them properly.

We have worked very hard during this first year and with limited resources, trying to establish key partnerships and relationships with various local businesses, suppliers and pet food manufacturers and assisted not only our sanctuary animals, but other local charities like Feline Friends Charitable Trust, Dogwatch, Cat Rescue Christchurch Charitable Trust, Red Zone Cats, PussNboots Kitty Rescue and many members of our local community. Other bigger and more established charities, like HUHA and Savinghope, received the bulk of our NOOD donated cat and dog dry foods, which were delivered completely free of charge to them, as a result of my coordination and negotiations with NOOD Executive Management Team.

We were also able to establish agreements with various local growers, suppliers and supermarkets and have been able to get involved in their food rescue initiatives, saving tons of fresh produce on a weekly basis, which would have been wasted otherwise and polluted our local landfills and environment.

Sharing of resources has always been a priority for our charity and we established relationships with other worthy local charities, like Feline friends charitable trust and Canterbury tails animal rescue, that received fresh produce on a weekly basis from our collections, helping them to feed even more animals with highly nutritious fresh produce.

The latter charity is now able to collect tons of unwanted organic fruit from a local grower weekly, after an introduction and agreement I secured for them and they are able to feed their rescued farm animals with top quality organic fruit at no cost to the charity and saving even more otherwise wasted resources and environmental pollution.

We were able to create a website and establish a social media presence in order to promote our work and contribution to the animal cause, our environment and community.

Please find below our new website and social media links, with more details, stories, videos and information about our animal rescue work, as well as our effort to assist

our community by providing education, information on various animal welfare areas and natural Health & Wellness.

<https://www.facebook.com/profile.php?id=100085135736938&mibextid=ZbWKwL>

<http://iloveleo.org/>

<https://youtube.com/@shivatararoahasnanctuary2282>

<https://twitter.com/iloveleopolkado>

<https://givealittle.co.nz/cause/shiva-tara-aroha-sanctuary-fundraising>

Our sanctuary has a distinct advantage, as I also volunteer my extensive knowledge and experience in Alternative medicine, Naturopathy, Homeopathy to the treatment of all health issues for all our rescued animals at no cost to our charity. Veterinary visits over the years are limited to basic neutering and dental operations, as my experience in healing and addressing other acute, chronic conditions or injuries is far more effective and without the usual side effects of orthodox medicine.

However, as the key person, running this charity and committing double full-time hours every day, I need to ensure that at least the operational costs of our sanctuary are covered and this charity becomes self-sufficient in the near future. None of our board members receive any payment and everything we do is on a voluntary basis.

Our first year, Gladys Howey Charitable Trust and Mainpower community fund grants, have been instrumental in our ability to remain operational and achieve the above extraordinary and unprecedented results for a new charity, not only for the many animals under the care of our sanctuary but so many other charities, shelters, groups, members of our local community and animals under their care.

We are immensely grateful to them and all our sponsors, business partners and supporters for their trust, assistance and commitment to the animal cause and we are looking forward to an even better and more successful year for our charity, our environment and our local community.

With our Best Regards 🙏

Maria Anna's Leo-lo-Shiva

Founder & CEO of Shiva Tara Aroha Sanctuary-(S.T.A.R.S) ☆ ✍ ☆



(Registration number CC60008)

<https://www.linkedin.com/in/maria-anna-s-leo-lo-shiva-38903a34/>

Performance Report

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Entity Name

Shiva Tara Aroha Sanctuary-(S.T.A.R.S)

For the year ended

31/03/2023

Entity information

Entity Identifier

CC60008

Type of entity

Registered Charity

Entity's purpose or mission

The sanctuary provides land, buildings, suitable areas and facilities to injured, elderly, sick or other wildlife in need with particular focus on birds. No animal in need is ignored and cats are also of primary focus and priority.

Basic necessities of life, care, protection, individual attention, love, training, rehabilitation, alternative medicine expertise or veterinary care, whenever necessary, is provided.

Birds, unable to be released or disabled are offered a permanent home.

Education, sourcing and sharing resources with other animal charities, shelters, environmental and ecological contribution.

Entity structure and governance arrangements

The charity is currently run by three board members.

One, who is the founder, president and treasurer, the second, who holds the position of the secretary and a third, who is a board member. Key decisions are made by the President in agreement with the other two board members.

Entity's main sources of funds and other resources

S.T.A.R.S relies on donations from its Board members, grants from philanthropic and other community / business organizations and the public. No fundraising events were organized during the first year of operation but we intend to do so in the near future.

Entity's reliance on volunteers and donated goods or services

S.T.A.R.S has no paid employees and none of the board members receive any payments. We rely on the volunteering of two of the Board members in order to run all the charity activities and day to day running of the sanctuary. A number of local businesses donate goods, which are used for the animals or are shared with other animal charities, shelters or community members in need that care for multiple rescued animals.

Statement of Service Performance

What key activities did the charity do during the year?

Description of outputs (key activities)

Quantity of outputs
Current year Last year

Description of outputs (key activities)	Current year	Last year
Caring for over 110 rescued animals & thousands of wildbirds, wildlife on the sanctuary	110	
Sourcing and sharing over 5.7 tons of short dated NOOD dry cat & dog pet food with many charities across New Zealand		
Establishing relationships with local businesses for food rescue initiatives, minimizing waste from landfills, saving environment, feeding hundreds of animals, helping other charities		
Establishing social media presence and a charity website		

FINANCIAL INFORMATION

Statement of receipts and payments

	Current year	Last year
Operating receipts (money deposited into the bank account)		
Donations, fundraising and grants	6943.02	0
Fees and other receipts from members	0	0
Receipts from selling goods or providing services	0	0
Bank account interest and other investment income	25.11	0
Other receipts / Board members	18219.32	0
Total receipts	25187.45	0
Less operating payments (money withdrawn from you bank account)		
Fundraising costs	0	0
Payments to employees and volunteers	0	0
Payments related to providing goods or services	25075.85	0
Grants and donations paid	0	0
Other payments	0	0
Total payments	25075.85	0

Operating surplus/(deficit) for the year	83	111.6	0
Plus opening total of all bank accounts and cash on hand		0	0
Closing total of all bank account balances and cash on hand		111.6	0

Performance Report

Entity Name Shiva Tara Aroha Sanctuary-(S.T.A.R.S)

For the year ended 31/03/2023

Statement of resources and commitments

Schedule of Resources

Other than amounts in the bank and on hand, what other significant resources (things you own) does the entity have? This includes any things it owns, such as land, buildings, vehicles or other equipment. You are only required to list **significant** resources. You are also required to report their value but only **if** it is practicable to obtain. You can report either the amount it cost or how much you could sell it for now.

Description of significant resource	Source of value (if applicable)	This year	Last year
None			

Schedule of Commitments

Does the entity have any significant commitments (things you owe)? You are only required to list **significant** commitments. In other words list any **significant** amounts owed to others - for example - commitments to purchase land or buildings, grants approved but have not yet been paid, loans from a bank or other lender, or funds held on behalf of others.

Description of significant commitment	This year	Last year
None		

Schedule of Other Information

You are required to list any grants or donations received with any conditions attached over how they be used. Where these conditions have not been met at the reporting date, the grants received should be listed and how much has not been spent at the reporting date.

Description of grant and its condition or restriction	This year	Last year
None		

Performance Report

Entity Name	Shiva Tara Aroha Sanctuary-(S.T.A.R.S)
For the year ended	31/03/2023

Notes

Basis of preparation	This Performance Report is prepared on a cash-basis in accordance with XRB's Tier 4 Simple Format Reporting Requirements. The charity is eligible to apply these requirements and has elected to do so.
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Treatment of GST	All amounts are recorded on a GST inclusive basis
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(Choosing to report on a GST inclusive is the easier option, because this mean you record transactions as the amounts as presented on your bank statement. GST paid/refunded to the IRD can be included in "other operating and overhead" costs in the Receipts and Payment Statement.)

Related party transactions	None			
	Describe related party	Describe transaction	This year	Last Year

Events after the balance date	None
-------------------------------	------

This performance report has been approved by those charged with governance.

Date	30/09/2023	Date	30/09/2023
Signature		Signature	
Name		Name	
Position	President-Treasurer	Position	Secretary

Groups applying for Board Discretionary Grants 2023/2024

Name of group: Sefton School

Address: 603 Upper Sefton Road, Sefton, 7445

Contact person within organisation: Heidi Moeller-Kemp

Position within organisation: Principal

Contact phone number: 03-312-9755

Email: principal@sefton.school.nz

Describe what the project is and what the grant funding will be used for? *(Use additional pages if needed)*

The swimming pool cover is very worn and is no longer effectively retaining the heat in our pool. During 2022 we fundraised to upgrade the pool heating system and we now need to complete the final step of this process and replace the pool cover. The community pool is used by the school and the wider community over the warmer months for education on water safety, swimming lessons as well as community wellbeing and recreation. Due to our new heating system we have been able to open the pool at the start of term four which means the pool is now available for more of the year than we have been able to do previously.

What is the timeframe of the project/event date? Two months

Overall cost of project: \$12,000.00

Amount requested: \$1,000.00

How many people will directly benefit from this project? 127 pupils

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley 40% Woodend-Sefton 60% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

n/a

What are the direct benefit(s) to the participants?

Put very simply, the benefits are;
affordable access to a local outdoor swimming pool. This provides families a really enjoyable summer activity that is affordable.

Water Safety is a national issue so being able to provide the community an affordable water experience is a huge

What is the benefit(s) to your organisation?

A fit for purpose warm pool to use for education, water safety and swimming by our children and the local community.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

A quality resource that is really affordable for the community to use as a space for connection, wellbeing and recreation over the summer months.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: n/a

What is the relationship between your group and the parent group?

n/a

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for, including applications to other Community Boards.

We have done several fundraising initiatives to help fund this project including selling bacon, tea towels, calendar art, garden seeds, and eco products, and we are currently embarking on selling honey.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

We applied to the Woodend-Sefton Community Board in 2022 for assistance with the heating system of the pool, and as previously mentioned this aspect is now complete and this is the final stage of the pool heating.

Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory – your application cannot be processed without financial statements)

Supporting costs/quotes

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: 

Date: 22-11-23



**COOMBES AQUATICS LIMITED
CHRISTCHURCH HEAD OFFICE**

34 Acheron Drive, Riccarton
T (03) 348 2072 F (03) 348 2075

WELLINGTON

Corner Meachen and Barnes Streets
PO Box 38-142, Wellington Mail Centre
T (04) 568 3521 F (04) 568 3312

AUCKLAND

Unit A6, 269a Mt Smart Rd, Onehunga
T (09) 579 6500 F (09) 579 6501

coombesaquatics.co.nz

1 November 2023

Heidi Moeller-Kemp
Sefton School
603 Upper Sefton Road,
Sefton

Re: New Replacement MacBall Thermal 8 Heat Saver Pool Cover For Sefton Primary School.

Dear Heidi,

Thank you for the opportunity to quote a new replacement MacBall thermal pool cover for your lovely outdoor school swimming pool. A new replacement thermal pool cover will make a tremendous difference to retaining the days generated heat in your swimming pool. Thermal pool covers work, by trapping in the days generated heat, that is lost overnight with the significant change in day/ night temperatures. Thermal pool covers also stop condensation which prevents valuable water and chemicals lost in the evaporation process. As covers age they lose their thermal effectiveness, start to take on water and generally become awkward to reel in and deploy.

We last manufactured the Sefton School pool covers in October 2013, so they are ready for thermal replacement at 10 years old. Cover lifecycle is 7-10 years dependent on climate.

The price of a new replacement MacBall Heat Saver Thermal Pool Cover for Sefton Primary School's outdoor swimming pool.

MacBall Thermal Pool Cover in Blue

1 Thermal outdoor pool cover

1 x MacBall Thermal Rectangle Pool Cover

1 x Main cover @ 14.736m x 5.820m

1 x Entrance way flapped cover with ladder cut out @ 3.2m x 4.462

As per previously held cover measurements from October 2013 manufacture.

Includes cover ropes

and eyelets to work in with

clients existing cover reel or

proposed new mobile reel

\$5442.00 plus gst & delivery

**Commercial and Residential
Aquatic Specialists**



PROUD SUPPORTER:
WESTPAC RESCUE HELICOPTER

Plus, Optional New Mobile Cover Reel

1 x new black powder coated stainless steel, mobile cover reel, with manual handle for easy reeling in and deploying. Includes heavy duty castors for pool side manoeuvrability and effective operation

\$2720.00 plus gst & delivery

Plus, Optional Onsite Installation

New thermal pool cover installation on new or existing reel and disposal of the old cover.

installation of the new reel if required

\$ 600.00 plus gst

Onto the new mobile reel – includes delivery

Total

\$8762.00 plus gst

Please note, all MacBall thermal pool covers are now made in the below royal blue – the attached picture features two of the shaped pool covers at the New Brighton Hot Pools- He Puna Taimoana

**MacBall Thermal Pool Blanket:**

The MacBall insulating pool blanket is constructed from a 3-layer laminate of woven polyethylene and closed cell foam which provides excellent insulation qualities for reducing evaporation and subsequent heat loss. We have sold several types of pool covers over the years and have found this type of blanket to be the most durable as well as the best insulator by far. The MacBall Insulating Pool Blanket also has the following features:

- Established in New Zealand & Australia since 1989
- A bound reinforced edging all around the blanket.
- Reinforced eyelets.
- Weighted edging for outdoor pools. This greatly reduces wind problems, but the blanket can still be easily rolled up on a reel system.
- Draw ropes supplied.
- Superior heat retention qualities.
- Superior life span compared to other systems. Expected lifespan of 7 to 10 years. To date we have many commercial blankets with a lifespan exceeding 10 years.



- The blanket comes with a standard warranty of three years.
- The MacBall insulating pool blanket is also light in weight and with a good reel system it only requires one person to deploy and retrieve the covers from the pool.
- Watermark approved to Australian standards

Mobile Reel



I have also attached a copy of our Commercial pool cover brochure which illustrates the finished covers for your reference.

Standard manufacturing lead time:
Thermal Pool Cover 2-4 weeks
Cover reels 4-6 weeks

Terms

All prices quoted are exclusive of GST & Freight,
Quotation valid for 30 days

Payment Terms

20th of the following invoice month

If you have any further questions please don't hesitate to contact me.

Kind regards,
COOMBES AQUATICS LIMITED

Angela Kearney
Sales and Marketing

Sefton School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2022

		2022	2022	2021
	Notes	Actual \$	Budget (Unaudited) \$	Actual \$
Revenue				
Government Grants	2	1,249,905	1,182,620	1,047,674
Locally Raised Funds	3	91,747	11,000	17,487
Interest Income		2,153	150	465
		<u>1,343,805</u>	<u>1,193,770</u>	<u>1,065,626</u>
Expenses				
Locally Raised Funds	3	31,760	2,000	8,843
Learning Resources	4	929,171	879,019	784,184
Administration	5	104,512	91,474	79,350
Finance		605	-	750
Property	6	264,021	248,397	261,328
Loss on Disposal of Property, Plant and Equipment		-	-	57
		<u>1,330,069</u>	<u>1,220,890</u>	<u>1,134,512</u>
Net Surplus / (Deficit) for the year		13,736	(27,120)	(68,886)
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>13,736</u>	<u>(27,120)</u>	<u>(68,886)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.



Sefton School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Equity at 1 January		182,403	182,403	238,154
Total comprehensive revenue and expense for the year		13,736	(27,120)	(68,886)
Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		1,875	-	3,952
Contribution - Te Mana Tuhono		-	-	9,183
Equity at 31 December		198,014	155,283	182,403
Accumulated comprehensive revenue and expense		198,014	155,283	182,403
Equity at 31 December		198,014	155,283	182,403

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.



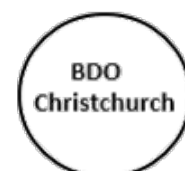
Sefton School

Statement of Financial Position

As at 31 December 2022

		2022	2022	2021
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Current Assets				
Cash and Cash Equivalents	7	209,668	105,499	98,619
Accounts Receivable	8	69,398	45,995	45,995
GST Receivable		-	2,208	2,208
Prepayments		4,515	3,194	3,194
Inventories	9	9,791	9,743	9,743
Investments	10	33,181	32,604	32,604
		<u>326,553</u>	<u>199,243</u>	<u>192,363</u>
Current Liabilities				
GST Payable		3,133	-	-
Accounts Payable	12	75,023	53,982	53,982
Revenue Received in Advance	13	6,960	6,304	6,304
Provision for Cyclical Maintenance	14	24,300	36,600	36,600
Finance Lease Liability	15	4,567	6,953	6,953
Funds held for Capital Works Projects	16	74,758	-	-
		<u>188,741</u>	<u>103,839</u>	<u>103,839</u>
Working Capital Surplus/(Deficit)		137,812	95,404	88,524
Non-current Assets				
Property, Plant and Equipment	11	127,002	109,879	138,879
		<u>127,002</u>	<u>109,879</u>	<u>138,879</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	65,542	45,403	40,403
Finance Lease Liability	15	1,258	4,597	4,597
		<u>66,800</u>	<u>50,000</u>	<u>45,000</u>
Net Assets		<u>198,014</u>	<u>155,283</u>	<u>182,403</u>
Equity		<u>198,014</u>	<u>155,283</u>	<u>182,403</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



Sefton School

Statement of Cash Flows

For the year ended 31 December 2022

		2022	2022	2021
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		413,202	356,273	308,266
Locally Raised Funds		89,066	11,000	26,824
Goods and Services Tax (net)		5,341	-	1,623
Payments to Employees		(291,707)	(224,669)	(201,974)
Payments to Suppliers		(159,966)	(135,874)	(128,487)
Interest Received		1,879	150	405
Net cash from/(to) Operating Activities		57,815	6,880	6,657
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment (and Intangibles)		(17,134)	-	(11,533)
Purchase of Investments		(577)	-	(160)
Net cash (to)/from Investing Activities		(17,711)	-	(11,693)
Cash flows from Financing Activities				
Furniture and Equipment Grant		1,875	-	3,952
Finance Lease Payments		(5,688)	-	(5,610)
Funds Administered on Behalf of Third Parties		74,758	-	(64,779)
Net cash from/(to) Financing Activities		70,945	-	(66,437)
Net increase/(decrease) in cash and cash equivalents		111,049	6,880	(71,473)
Cash and cash equivalents at the beginning of the year	7	98,619	98,619	170,092
Cash and cash equivalents at the end of the year	7	209,668	105,499	98,619

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.





Kiwisport Funding Report 2022
Sefton School

Kiwisport is a Government funding initiative to support students participation in organised sport. In 2022, the school received total Kiwisport funding of \$1554.43 (excluding GST)

The funding was spent on employing coaches from the North Canterbury Sports and Recreation Trust.

The number of students that participated in organised sport was 132.



Heidi Moeller-Kemp
Sefton School Principal
02.05.2023

Sefton School Compliance with Education and Training Act 2020 requirements to be a good employer for the year ending 31 December 2022.

The following questions address key aspects of compliance with a good employer policy:

Reporting on the principles of being a Good Employer	
How have you met your obligations to provide good and safe working conditions?	The Sefton School Board of Trustees regularly review our Policies as per the schedule. They are kept up-to-date and implemented to provide good and safe working conditions for all employees.
What is in your equal employment opportunities programme? How have you been fulfilling this programme?	Applicants for employment are treated according to their skills, qualifications, abilities, and aptitudes without bias or discrimination. Yes.
How do you practise impartial selection of suitably qualified persons for appointment?	We follow NZSTA advice and guidelines for employment.
How are you recognising, <ul style="list-style-type: none"> - The aims and aspirations of Maori, - The employment requirements of Maori, and - Greater involvement of Maori in the Education service? 	Sefton School provides a safe and inclusive environment for all staff, and students. We seek advice from local iwi tanga whenua and have a commitment to providing a culturally aware teaching and learning environment.
How have you enhanced the abilities of individual employees?	Sefton School provides individualised professional growth cycles to enhance the abilities of individual employees in a strength based approach to grow staff capabilities.
How are you recognising the employment requirements of women?	Sefton School provides a flexible workplace to accommodate female employees.
How are you recognising the employment requirements of persons with disabilities?	Sefton School has full mobility access and will endeavour to meet any specific additional needs of any staff if the need arises.

Good employer policies should include provisions for an Equal Employment Opportunities (EEO) programme/policy . The Ministry of Education monitors these policies:

Reporting on Equal Employment Opportunities (EEO) Programme/Policy	YES	NO
Do you operate an EEO programme/policy?	Yes	

Has this policy or programme been made available to staff?	Yes	
Does your EEO programme/policy include training to raise awareness of issues which may impact EEO?	Yes	
Has your EEO programme/policy appointed someone to coordinate compliance with its requirements?	Yes	
Does your EEO programme/policy provide for regular reporting on compliance with the policy and/or achievements under the policy?	Yes	
Does your EEO programme/policy set priorities and objectives?	Yes	

Groups applying for Board Discretionary Grants 2023/2024

Name of group: Northern Phoenix Paddling Club

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Team Fundraising Volunteer

Contact phone number: [REDACTED] Email: [REDACTED]

Describe what the project is and what the grant funding will be used for? *(Use additional pages if needed)*

We require three Go Pro camera and three holders that we can be used as a coaching tool. Our coaches and leaders at various position in the boat have a unique view so having these cameras will help out team review their technique. By learning improvements, it will help the team become more successful, stronger and resilient.

What is the timeframe of the project/event date? No set date but we'd like these coaching tools ASAP.

Overall cost of project: \$1,666.75 Amount requested: \$1,666.75

How many people will directly benefit from this project? 40

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 15 % Rangiora-Ashley 40 % Woodend-Sefton 15 % Kaiapoi-Tuahiwi 30 %

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

[REDACTED]

What are the direct benefit(s) to the participants?

Sports have the unique ability to bring people together, transcending age, gender, and socio-economic backgrounds. By investing in our team's equipment, you are contributing to the creation of a space where community members can connect, build relationships, and share common experiences. This sense of community cohesion has far-reaching effects.

What is the benefit(s) to your organisation?

99

We become a more successful team by providing better coaching to improve the team's performance. This builds team pride and spirit.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

All our members Rangiora-Ashley area and the wider community. So the success of our team affects the success of our communities members.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for, including applications to other Community Boards.

We are participating in local christmas carnivals to raise funds. We have also raised funds via raffles, pie and spice sales and funding applications. As team that participates in regattas, there's a lot of ongoing costs for travel and equipment.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

Enclosed Financial Balance Sheet and Income & Expenditure Statement
(*compulsory – your application cannot be processed without financial statements*)

Supporting costs/quotes

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: _____

Date: 22 November 2023

Northern Phoenix Paddling Club Inc.
Statement of Financial Position
April 30th 2023

Assets	<u>2022</u>	<u>2023</u>
Current Assets		
Cash (Note 1)	\$ 651.57	\$ 3,353.68
Total Current Assets	\$ 651.57	\$ 3,353.68
Fixed Assets		
PPE (Note 2)	\$ 7,044.37	\$ 6,415.24
Total Fixed Assets	\$ 7,044.37	\$ 6,415.24
Total Assets	<u>\$ 7,695.94</u>	<u>\$ 9,768.92</u>

Cash (Note 1)

Main Account	\$ 603.03	\$ 3,320.14
Card Account	\$ 30.54	\$ 15.54
Petty Cash	\$ 18.00	\$ 18.00
	<u>\$ 651.57</u>	<u>\$ 3,353.68</u>

Property, Plant and Equipment (Note 2)

Uniforms	\$ 1,600.00	\$ 528.00
Life Jackets	\$ 2,301.48	\$ 1,305.74
Race Shirts	\$ -	\$ 2,006.75
Cox Box	\$ 2,583.89	\$ 2,325.50
Gazebo	\$ 159.00	\$ 119.25
Marque	\$ 270.00	\$ -
Trophies	\$ 130.00	\$ 130.00
	<u>\$ 7,044.37</u>	<u>\$ 6,415.24</u>



Northern Phoenix Paddling Club Inc.
Cash Flow Statement
April 30th 2023

	<u>2022</u>	<u>2023</u>
<u>Cash Inflows</u>		
Season Fees (2020-2021)	\$ 220.00	\$ -
Season Fees (2021-2022)	\$ 3,655.00	\$ -
Season Fees (2022-2023)	\$ -	\$ 3,630.00
Fundraising (Note 2)	\$ 953.75	\$ 407.88
Funding (Note 3)	\$ 4,547.86	\$ 3,745.00
Carnival Stall Refund	\$ 40.00	\$ -
Shirt Sales	\$ 50.00	\$ -
Lifejacket Sales	\$ -	\$ 310.00
<u>Total Cash Inflows</u>	<u>\$ 9,466.61</u>	<u>\$ 8,092.88</u>
<u>Cash Outflows</u>		
Aroaki Fees	-\$ 3,450.00	-\$ 2,650.00
Paddler Registration	-\$ 675.00	-\$ 550.00
National Fees	\$ -	\$ -
Life Jackets	-\$ 2,301.48	\$ -
Cox Box Speaker System	-\$ 2,583.89	\$ -
Polo Shirts	-\$ 1,408.75	\$ -
Team Apparel Logo	-\$ 345.00	\$ -
Race Shirts	\$ -	-\$ 2,006.75
Depreciation	\$ -	-\$ 2,635.88
Other Expenses (Note 1)	-\$ 351.82	-\$ 182.02
<u>Total Cash Outflows</u>	<u>-\$ 11,115.94</u>	<u>-\$ 8,024.65</u>
<u>Net Cash Flows</u>	<u>-\$ 1,649.33</u>	<u>\$ 68.23</u>

Note 1

Aoraki Awards	-\$ 20.00	\$ -
AGM Catering	-\$ 79.82	\$ -
Trophie Engraving	-\$ 125.00	-\$ 40.40
Carnival Stall Hire	-\$ 40.00	\$ -
Team Barbeque	-\$ 82.00	\$ -
Website Domain Name	\$ -	-\$ 126.62
Debit Card Fees	-\$ 5.00	-\$ 15.00
Admin Materials	\$ -	\$ -
<u>Total</u>	<u>-\$ 351.82</u>	<u>-\$ 182.02</u>

Note 2

Fairly Pies	\$ 953.75	
Verkerks	\$ -	\$ 50.00
Spiccraft	\$ -	\$ 38.45
Kaiapoi Carnival	\$ -	\$ 319.43
<u>Total</u>	<u>\$ 953.75</u>	<u>\$ 407.88</u>

Note 3

Kiwi Gaming (Speaker System)	\$ 2,246.86	\$ -
Pub Charities (Life Jackets)	\$ 2,301.00	\$ -
Kiwi Gaming (Season Fees)	\$ -	\$ 2,000.00
TAB NZ (Race Shirts)	\$ -	\$ 1,745.00
Total	<u>\$ 4,547.86</u>	<u>\$ 3,745.00</u>

Note 4

Unifroms	-\$ 1,072.00
Life Jackets	-\$ 995.74
Race Shirts	\$ -
Cox Box	-\$ 258.39
Gazebo	-\$ 39.75
Marque	-\$ 270.00
Trophies	\$ -
	<u>-\$ 2,635.88</u>



Northern Phoenix Paddling Club Inc.
Depreciation Schedule
April 30th 2023

<u>Assets</u>	DV Rate %	Original Value	Last Years Value	Sale	Current Value	Depreciation
Unifroms	67%	\$ 1,600.00	\$ 1,600.00	\$ -	\$ 528.00	-\$ 1,072.00
Life Jackets	50%	\$ 2,301.48	\$ 2,301.48	-\$ 310.00	\$ 1,305.74	-\$ 995.74
Race Shirts	67%	\$ 2,006.75	\$ -	\$ -	\$ 2,006.75	\$ -
Cox Box	10%	\$ 2,583.89	\$ 2,583.89	\$ -	\$ 2,325.50	-\$ 258.39
Gazebo	25%	\$ 159.00	\$ 159.00	\$ -	\$ 119.25	-\$ 39.75
Marque	100%	\$ 270.00	\$ 270.00	\$ -	\$ -	-\$ 270.00
Trophies	0%	\$ 130.00	\$ 130.00	\$ -	\$ 130.00	\$ -
<u>Total</u>		<u>\$ 9,051.12</u>	<u>\$ 7,044.37</u>		<u>\$ 6,415.24</u>	<u>-\$ 2,635.88</u>



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Product overview

FREQUENTLY BOUGHT TOGETHER

Help

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2023/24 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
			2023/24 = \$10,100 + carry forwards \$8066 = Returned funds \$500 =				\$ 18,726.00
	12-Jul	North Canterbury Athletics Club	Information Booklet Printing		\$495	\$495	\$ 18,231.00
	12-Jul	North Canterbury Pony Club	Towards the cost of a new cross country course	11.10.2023	\$500	\$1,000	\$ 17,231.00
	9-Aug-23	Coastguard North Canterbury	towards upgrading the swift water rescue vessel		\$500	\$500	\$ 16,731.00
	9-Aug	The Hope Community Trust	towards a two day cooking class	28-Sep-23	\$323	\$234	\$ 16,497.00
	9-Aug	The Rangiora and Districts Early Records Society Inc	towards a replacement computer		\$1,800	\$1,000	\$ 15,497.00
	9-Aug	Big Brothers Big Sisters	towards office printer	1.11.2023	\$1,000	\$1,000	\$ 14,497.00
	9-Aug	North Canterbury Scouts Group	Cost of attending the 23rd New Zealand Jamboree		\$500	\$500	\$ 13,997.00
	13-Sep	North Canterbury Classics Leisure Marchers Inc	towards registration for attending the National Leisure Marching event		\$400	\$400	\$ 13,597.00
	13-Sep	Southbrook Cricket Club Inc	Towards purchasing 3 tablets		\$500	\$500	\$ 13,097.00
	13-Sep	Waimakariri Access Group	Towards running an Inclusive Sports Event		\$750	\$500	\$ 12,597.00
	13-Sep	Rachel's House Trust	towards community music event		\$435	\$435	\$ 12,162.00
	13-Sep	Waimak Touch Incorporated	Gear bags,ball and cones		\$1,000	\$1,000	\$ 11,162.00
	11-Oct	Cust and Districts Historical Records Society Inc	Flag and Spike base	7.11.2023	\$500	\$500	\$ 10,662.00
	11-Oct	Tihiraki North Loburn School	towards the purchase of EPro8 equipment	6-Dec-23	\$910	\$910	\$ 9,752.00
	11-Oct	North Canterbury Swim Club	towards time ribbons		\$795	\$795	\$ 8,957.00
	13-Dec	Shiva Tara Aroha Sanctuary	towards the purchase of mealworms		\$745		
	13-Dec	Sefton School	Towards replacment of pool cover		\$1,000		
Rangiora-Ashley Community Board 10.137.100.2410							

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2022/23 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
		forwards \$7,909 = Total \$18,067				\$ 18,069.00
14-Dec	The Lions Club of Rangiora NZ Inc	Dog agility stations at Milton Reserve		\$500	\$500	\$ 17,569.00
14-Dec	Cust Bowling Club	Paint for fences and buildings		\$452	Declined	\$ 17,569.00
15-Feb	Loburn Home and School Association	2023 William Pike Challenge Programme	22.08.2023	\$665	\$665	\$ 16,904.00
15-Feb	Rangiora Community Patrol	Wide brim sunhats for patrollers to wear at community events	15.06.2023	\$439	\$440	\$ 16,464.00
15-Feb	North Canterbury Pride	Picnic in the Park		\$275	\$275	\$ 16,189.00
15-Feb	Clarkville Playcentre	First Aid Courses		\$387	Declined	\$ 16,189.00
8-Mar	Relay for Life event	Costs of hosting	7.06.2023	\$500	\$4,000	\$ 12,189.00
12-Apr	Rangiora and Districts Early Records Society Inc	Purchasing folding chairs and a teardrop flag	19.07.2023	\$800	\$800	\$ 11,389.00
12-Apr	Rangiora Cricket Club	Maintenance and repair of cricket wickets	24.04.23	\$500	\$500	\$ 10,889.00
12-Apr	Kaiapoi Food Forest	rangiora residents sponsorship to attend course	23-Aug-23	\$180	\$180	\$ 10,709.00
10-May	North Canterbury Adventure Club Home School Club	first aid kit and supplies and a swimming tube	21-Aug-23	\$1,000	\$500	\$ 10,209.00
10-May	Rangiora Dramatic Society (Rangiora Players)	copier/printer/scanner	22-Aug-23	\$400	\$500	\$ 9,709.00
10-May	Rangiora Volunteer Fire Brigade	Dishwasher		\$5,000	\$1,000	\$ 8,709.00
16-Jun	Southbrook Netball Club	Hall hire and storage space	23-Aug-23	\$500	\$643	\$ 8,066.00

GOVERNANCE

Rangiora-Ashley Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. Staff cannot process your application without financial information.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

Criteria for application

- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- Applications will only be accepted from community-based project groups, not for profit organisations, registered charities or incorporated societies.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered provided there is proof that the activity is not funded by the Ministry of Education. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred i.e retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited up to \$1,000 in any financial year (July to June), but a group can apply twice a year, providing it is for different projects. The Board will consider granting more than \$1,000 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit relevant financial information to prove they can deliver the project. Applications will only be processed once the financial information is received. The Community Board reserves the right to request additional financial information on any application if deemed necessary.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government.
- Applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board, including information on applications to other Community Boards.
- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates so they can be processed in time.
- An Accountability Form must be provided to the Council within 20 working days after the event, completion of the project or when the funds were spent outlining how the funds were applied. Relevant proof of purchase such as receipts, banks statements or invoices must be included with the Accountability Form and photos of the event or purchase is encouraged.
- Where possible Boards request permission to utilise these photos on its Facebook page, the Council website or other social media, to encourage other community groups' participation.
- In the event that funds are not spent on the project or activity applied for within 12 months of the date of the event/project, the recipient will be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

CHAIRPERSON'S REPORT

From 31 October 2023 to 2 December 2023

CHAIRPERSON'S DIARY	
<i>Date</i>	<i>Events attended</i>
Tuesday 31 October	Meeting regarding Rangiora Promotions
Wednesday 1 November	Attended Hope Trust Community Kai
Monday 6 November	Meals on Wheels
	RACB pre-Board meeting with staff to discuss agenda.
Tuesday 7 November	North Canterbury Neighbourhood Support AGM
Wednesday 8 November	Rangiora-Ashley Community Board meeting.
Thursday 9 November	Speed Management drop in session
Saturday 11 November	Hororata Highland Games
Monday 13 November	District Licensing Committee meeting
Tuesday 14 November	Southbrook Working Group
	Youth Development Grant Committee
Thursday 16 November	Christchurch Agricultural Show
Tuesday 21 November	Waimakariri Public Arts Trust Expo
Thursday 23 November	Meals on Wheels
Friday 24 November	Rangiora-Ashley Community Board Year end Functions
Friday 1 December	Youth Council's Dudley Park Revamp Celebration
Saturday 2 December	Open Rangiora Op Shop Fashion and Auction

Jim Gerard
 Chairperson
Rangiora-Ashley Community Board

RANGIORA-ASHLEY COMMUNITY BOARD**MEMBERS INFORMATION EXCHANGE***For the month of November 2023***Liz McClure**

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
8 November	RACB Meeting	
11 November	RVFB Mega Garage Sale	Raffle Ticket sales table
12 November	Environmental Volunteer Showcase	
24 November	Year End	
1 December	Friday Lunches	Prepped, Made and Served 130 Party Lunches at Southbrook School
	Dudley Park Revamp Celebration	

Bruce McLaren

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
November	Rangiora Community Patrol (RCP)	Monitoring the WDC security cameras while the patrol car is out. Training new volunteers. Managing risks as the H&S Officer.
November	Justice of the Peace	Voluntary JP services to the community
November	Rangiora Early Records Society	RACB appointee to this group.
2 November	North Canterbury Neighbourhood Support	Monthly meeting at Ruataniwha Kaiapoi
7 November	Family Violence Rainbow Training	Canterbury Family Violence Collaboration workshop very well supported by Waimakariri experts
7 November	North Canterbury Neighbourhood Support AGM	Well attended and over 4000 members have signed up
8 November	RACB meeting	

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
23-35 November	Restorative Justice South Island hui	Waimakariri was well represented, especially by our family violence specialists with strong links to WDC-led VFNC
24 November	RACB year-end function	Thank you Ivan and Sharon for the interesting pre-function tour and hospitality
<i>Looking ahead to December before our RACB meeting:</i>		
<i>1 December</i>	<i>Youth Council, WAIYouth, WDC celebration</i>	<i>Fabulous new deck space and mural at Dudley Park</i>
<i>2 December</i>	<i>St John Anglican Church market</i>	<i>Monthly Rangiora social event with the best Devonshire teas</i>
<i>2 December</i>	<i>The Fabulous Rangiora OpShop Fashion Show</i>	<i>Opened by Jim with Kirstyn as the excellent auctioneer</i>
<i>3 December</i>	<i>Opening of "Beyond"</i>	<i>Chamber Gallery, Rangiora Library</i>
<i>6 December</i>	<i>Toot For Tucker</i>	
<i>7 December</i>	<i>All Boards briefing</i>	
<i>9 December</i>	<i>Christmas Market in the Park</i>	
<i>10 December</i>	<i>Rangiora Toyota Santa Parade & McAlpines Mitre 10 Mega Rangiora Christmas Party in the Park 2023</i>	