



## 5 ADJOURNED BUSINESS

Nil.

## 6 REPORTS

### 6.1 Woodend Town Centre Public Toilet Upgrade – J Rae (Senior Advisory Community and Recreation – Assets and Capital) and C Taylor-Claude (Parks Officer)

C Taylor-Claude spoke to the report and highlighted that this project had received co-funding for half the cost from the Tourism Infrastructure Fund (TIF) through the Ministry of Business, Innovation and Employment (MBIE). If the project was not completed within a certain timeframe the funding could be withdrawn.

R Mather questioned if there was a way for the existing mural on the toilets to be saved as the school had put a lot of work into its creation. C Taylor-Claude replied there was an option to take a high-resolution image of the mural and have it re-printed on the toilets, however they would work with Woodend School and find a solution that they were happy with.

S Powell asked if the school could be spoken to as soon as possible to ensure they were informed of what was happening. C Taylor-Claude responded they would be talking with the school shortly.

Moved: R Mather                      Seconded: M Paterson

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 230928153573.
- (b) **Notes** that the existing toilets at Woodend Town Centre were currently in a poor state of repair, require high levels of ongoing maintenance and did not meet current service levels and accessibility regulations. These toilets generated the highest number of service requests in the district.
- (c) **Notes** that these toilets were currently planned for renewal in the year 2037 and were currently estimated to cost \$395,000 to renew.
- (d) **Notes** that Council staff applied to the Ministry of Business (MBIE) and Innovation's Tourism Infrastructure Fund (TIF) and were successful in this application with MBIE committing to contribute \$197,500 towards the project.
- (e) **Notes** that the Woodend Sefton Community Board and Enterprise North Canterbury provided a letter of support with the Council's application to TIF to receive funding for the Woodend toilet in May 2023.
- (f) **Approves** the removal of the existing toilet and the construction of the new toilet block noting that this would include two accessible unisex toilets and two standard unisex toilets all accessible from the front facing the street.
- (g) **Notes** that the cost of the project covered the entire works, including the demolition and construction of the new toilets and associated landscaping such as plantings and installing a new rubbish bin.
- (h) **Notes** the timeline in which the construction must be completed with procurement, approvals and consents required to be in place prior to 18<sup>th</sup> February 2024.

**AND**

**THAT** the Woodend Sefton Community Board recommends:

**THAT** the Community & Recreation Committee

- (i) **Receives** Report No. 230928153573.
- (j) **Approves** the recommendation that the upgrade of the Woodend Town Centre toilets be bought forward from 2037 and was undertaken in the 2023/24 Financial Year.
- (k) **Notes** the impact of bringing the Woodend Town Centre toilets forward in the plan is that other scheduled public toilet projects will be pushed out one additional year to accommodate this project.

**CARRIED**

R Mather noted the toilets had to be replaced noting the report was well written and explained all aspects of the project effectively.

P Redmond felt this was an excellent idea as the toilets were very well used and would continue to be in the future. Securing the funding from TIF was key and took the pressure off the Council.

S Powell agreed and thanked the staff for putting together the funding application. She felt the toilet would be well used with the existing cycleway along School Road and the Woodend-Kaiapoi cycleway underway.

A Thompson noted the Hurunui District Council had standard toilet designs they used for all public toilets, and he questioned if the Waimakariri District Council had a similar process. G MacLeod replied the Waimakariri District Council had two suppliers that were consented for small toilet blocks. Only the larger toilets did not have a standard design.

## 6.2 **Pegasus and Waikuku Beach Viewing Platforms – G MacLeod (Greenspace Manager)**

G MacLeod took the report as read noting the funding for this project had been allocated in the 2023/24 financial year. There had been a deputation to the Community and Recreation Committee in early 2023 from someone who wished to have the platform installed in Waikuku Beach before the one in Pegasus.

R Mather appreciated that residents of Waikuku Beach wanted the first platform to be built there, however she reminded staff that Pegasus residents had been told they would get one three years ago. G MacLeod noted the decision of what platform was built first was with the Board. Staff believed there would be enough budget to complete both platforms.

R Mather highlighted the seat currently at Pegasus Beach along the existing path and asked if it would be relocated. G MacLeod replied that it would be uplifted and retained.

P Redmond sought information on the usage of each beach. G MacLeod replied that statistics showed there was more visitation to the Pegasus area however these figures were not being recorded and was based on the usage of the car park. There appeared to be a larger amount of elderly population using the Pegasus Beach. However, there was also a large surf club in Waikuku Beach which attracted a lot of people to the area.

P Redmond questioned if staff had a preference on which platform should be built first. G MacLeod replied both assets were needed and would positively affect the community and therefore staff did not have a preference on which platform was built first. Ideally, the platforms would be completed at the same time as it was more cost efficient if they were scheduled simultaneously.

Moved: R Mather                      Seconded: I Fong

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 230927152860
- (b) **Notes** that Council staff are to progress and finalise the design plans and specifications followed by the tendering of works in accordance with the attached plans for accessible viewing platforms and ancillary works at Pegasus and Waikuku Beaches.
- (c) **Approves** the construction of an accessible viewing platform and ancillary development at Pegasus Beach followed by, if allocated combined budget's sufficient, the construction of an accessible viewing platform and ancillary development at Waikuku Beach.
- (d) **Notes** that if insufficient funds are available to complete both projects, the priority platform will be built, and additional funding will be requested to construct the second.

**CARRIED**

R Mather stated she was very aware of the history of events in Pegasus and for several years residents had been told the platform was coming. Although she wanted both to be completed, she felt Pegasus had been waiting longer and had also further developed plans.

I Fong felt that due to Pegasus already being costed completing the works there first was sensible.

P Redmond did not have a preference for which platform was constructed first however noted Pegasus had more foot traffic currently. Both platforms would be a benefit to the district.

S Powell stated that in her view both platforms were needed and would not want to jeopardise one in terms of the other. If necessary, more funding could be sought through the Long Term Plan to complete both and should also include beach matting and a beach wheelchair for Waikuku Beach.

M Patterson questioned who was responsible for maintaining the sand dunes and Waikuku Beach. G MacLeod replied that although the Council wrote the bylaw Environment Canterbury carried out the enforcement.

R Mather queried if extra mobility parks would be installed in the carpark and G MacLeod replied that staff would look at the whole picture including car parks and the bike stand.

6.3 **2024 Woodend-Sefton Community Board's Meeting Schedule – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting the November 2024 meeting would need to be held on a Tuesday due to the venue being unavailable on Mondays.

M Paterson highlighted 12 November 2024 was Cup Day. K Rabe suggested holding the December meeting at the Waikuku Beach Hall on Tuesday 3 December 2024 and the November meeting at the Woodend Community Centre on Monday 11 November 2024.

Moved: I Fong                      Seconded: R Mather

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 230915144094.
- (b) **Resolves** to hold Community Board meetings, on the following dates and locations, commencing at 5.30pm:

13 February 2024 (Tuesday)	Sefton Public Hall
11 March 2024	Woodend Community Centre
9 April 2024 (Tuesday)	Waikuku Beach Community Hall
13 May 2024	Woodend Community Centre
10 June 2024	Woodend Community Centre
8 July 2024	Woodend Community Centre
12 August 2024	Woodend Community Centre
9 September 2024	Woodend Community Centre
14 October 2024	Woodend Community Centre
11 November 2024	Woodend Community Centre
3 December 2024 (Tuesday)	Waikuku Beach Community Hall

**CARRIED**

**7 CORRESPONDENCE**

Nil.

**8 CHAIRPERSON'S REPORT**

**8.1 Chairperson's Report for September 2023**

S Powell spoke to her report noting that due to medical reasons she unfortunately could not make it to the Inclusive Sports Day however had wonderful photos from the day she which she would share on the Board's Facebook page.

Moved: S Powell                      Seconded: R Mather

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (TRIM: 231003155608).

**CARRIED**

## **9      MATTERS FOR INFORMATION**

- 9.1. Kaiapoi-Tuahiwi Community Board Meeting Minutes 21 August 2023.
  - 9.2. Oxford-Ohoka Community Board Meeting Minutes 6 September 2023.
  - 9.3. Rangiora-Ashley Community Board Meeting Minutes 13 September 2023.
  - 9.4. July 2023 Flood Response - Emergency and Immediate Works Expenditure – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
  - 9.5. Moving Forward: Waimakariri Integrated Transport Strategy 2035+ Draft for Consult – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
  - 9.6. District Regeneration - Annual Progress Report to June 2023 – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
  - 9.7. Re-establishment of Solid and Hazardous Waste Working Party – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
  - 9.8. Revocation Housing for the Elderly Policy – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
  - 9.9. Submission: Strengthening the resilience of Aotearoa NZs critical Infrastructure system – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
  - 9.10. Health, Safety and Wellbeing Report August 2023 – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
  - 9.11. Summary of Discretionary Grant Accountability 1 July 2022 to 30 June 2023 – Report to Oxford-Ohoka Community Board Meeting 6 September 2023 – Circulates to Rangiora-Ashley, Woodend-Sefton and Kaiapoi-Tuahiwi Community Boards.
  - 9.12. Summary of Discretionary Grant Accountability 1 July 2022 to 30 June 2023 – Report to Rangiora-Ashley Community Board Meeting 13 September 2023 – Circulates to Woodend-Sefton, Oxford-Ohoka and Kaiapoi-Tuahiwi Community Boards.
  - 9.13. Summary of Discretionary Grant Accountability 1 July 2022 to 30 June 2023 – Report to Kaiapoi-Tuahiwi Community Board Meeting 18 September 2023 – Circulates to Woodend-Sefton, Oxford-Ohoka and Rangiora-Ashley Community Boards.
  - 9.14. July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee Meeting 19 September 2023 – Circulates to all Boards.
  - 9.15. Transport Choices – New Footpath Programme for Approval – Report to Utilities and Roading Committee Meeting 19 September 2023 – Circulates to all Boards.
  - 9.16. Amendment to Kerb & Channel Renewal Programme 2023/24 – Report to Utilities and Roading Committee Meeting 19 September 2023 – Circulates to all Boards.
  - 9.17. Annual Report on Dog Control 2022/2023 – Report to District Planning and Regulation Committee Meeting 19 September 2023 – Circulates to all Boards.
  - 9.18. Annual Report to the Alcohol Regulatory and Licensing Authority 2022/2023 – Report to District Planning and Regulation Committee Meeting 19 September 2023 – Circulates to all Boards.
- Public Excluded
- 9.19. Proposed Sale of 136 Fishers Road, Okuku – Report to Council Meeting 5 September 2023 – Circulates to all Boards.

Moved: P Redmond          Seconded: A Thompson

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.18.
- (a) **Receives** the separately circulated public excluded information in item 9.19.

**CARRIED**

## **10 MEMBERS' INFORMATION EXCHANGE**

### **R Mather**

- Ravenswood Central Opening – Attended Public Opening of new restaurant block, officially opened by Mayor Gordon.
- Pegasus Bay Art Show – Held at Pegasus Bay School gym, which was an excellent venue with plenty of space and good natural light. This was an excellent event that would hopefully return next year.
- All Boards Briefing.
- Waikuku Beach Indoor Market – Was disappointing to see a reduction in stalls since last attending.
- Ronel's Community Cuppa, a Wairoa Links Community Trust Event – Held at Pegasus Community Centre with Lesley Ottey proving to be a very popular, informative and entertaining speaker. New World Ravenswood prepared and supplied the food with significant input from their apprentice baker. Approximately 54 people attended.
- Taumata Arowai Zoom meeting.
- Woodend Flower Show – Held at the Woodend Community Centre. Credit to the organisers. The vintage display and floral arrangements were excellent. Another wonderful local event that would hopefully continue for years.

### **I Fong**

- Waikuku Beach Residents Group meeting –initial discussions included the Bus service. Had a follow up Security / crime meeting with the police and community with new CCTV cameras to be installed on the shop which the shop owners were happy to monitor. Welcome Bags for new residents, Civil Defence, Coffee Meet up - Shop Cake and Coffee Special was also discussed.
- Waikuku Hedge Re-Planting – 1,400 plants planted, thanks to the University of Canterbury Student Volunteer Army's help.
- Sefton Hall Committee meeting – Delay in completing the building plans, now to be finished in a couple of weeks. AGM to be held in October and WDC staff would be invited to the November meeting for an update.
- Northern Pegasus Bay Advisory Group – Main points of conversation were Vehicles, Dogs and Fires. WDC staff would be preparing a report for the Council with some recommendations and consultation would start in November 2023 through to early January 2024.
- Various updates on Waikuku Beach social media sites on Saltwater Creek spill updates, campground info and Dead Pine Tree removal.
- Pegasus Residents Group were wanting to know if they could apply to the Board's Discretionary Grant to go towards petrol for its vehicle. K Rabe noted the grant could not be used to cover operating costs.

### **A Thompson**

On leave.

### **P Redmond**

- Mandeville Resurgence Drop-in at Mandeville and Kaiapoi.
- Visit to The Sterling Kaiapoi retirement village.

- Darnley Club AGM.
- North Canterbury Sport and Recreation Trust meeting.
- Art on the Quay.
- Waimakariri Eyre Cust River Rating – Environment Canterbury.
- Minister Wood – Belgrove site visit.
- Taumata Arowai – Alan Prangnell and Jim Graham. Were very receptive to assisting with exemption applications. Council was waiting for UV Treatments units from overseas however they were redirected to Queenstown to assist with their struggles. Whilst Council had agreed to chlorinate they had not dismissed applying for further exemptions.
- Candidates meeting at Pegasus organised by the Pegasus Residents Group.
- Contractors briefing.
- Meeting with Roding Manager and the Mayor regarding State Highway One safety improvements.
- Taumata Arowai zoom meeting with Community Boards.
- Residents Street meeting in Rangiora regarding Southbrook Cycleway.
- Community Outcomes Hearing. No submitters spoke to their submission in person however there was a number of submissions.
- Older persons Expo. Was well attended.

#### **M Patterson**

- Woodend Community Association Annual General Meeting. Was not well attended and needed to be advertised better.
- Woodend Flower Show.
- The Woodend School Fair and Sefton Tug-of-War were coming up.

## **11 CONSULTATION PROJECTS**

### **11.1 Libraries Survey**

<https://letstalk.waimakariri.govt.nz/libraries-survey>

## **12 BOARD FUNDING UPDATE**

### **12.1 Board Discretionary Grant**

Balance as at 31 September 2023: \$3,660.

### **12.2 General Landscaping Fund**

Balance as at 31 September 2023: \$13,680.

## **13 MEDIA ITEMS**

## **14 QUESTIONS UNDER STANDING ORDERS**

## **15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**16 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

*Section 48, Local Government Official Information and Meetings Act 1987.*

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: S Powell

Seconded: R Mather

1. That the public is excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
16.1	Pegasus Community Centre	Good reason to withhold exists under section 7	To Protect the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i).
16.2	Waikuku Fire Station Lease Extension	Good reason to withhold exists under section 7	To protect the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i).

**CARRIED**

**CLOSED MEETING**

*The Public Excluded portion of the meeting took place between 6.09pm and 6.34pm.*

**OPEN MEETING**

**NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 13 November 2023 at the Woodend Community Centre, School Road, Woodend.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.34pm.

**CONFIRMED**



\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
4 December 2023

Date



**Workshop (6.34pm-6.47pm)**

- *Pegasus Lake Update – Kelly LaValley (General Manager Planning, Regulation and Environment)*
- *Members Forum*