

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE OXFORD TOWN HALL, 34 MAIN STREET, OXFORD ON WEDNESDAY 4 OCTOBER 2023 AT 7PM.

PRESENT

T Robson (Chairperson), S Barkle (Deputy Chairperson), M Brown, T Fulton, N Mealings, P Merrifield and M Wilson.

IN ATTENDANCE

G Cleary (General Manager Utilities and Roading), G Stephens (Design and Planning Team Leader), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

1. APOLOGIES

Moved: N Mealings Seconded: P Merrifield

THAT an apology for absence be received and sustained from R Harpur.

CARRIED

2. PUBLIC FORUM

There were no members of the public present for the public forum.

3. CONFLICTS OF INTEREST

There were no conflicts declared.

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Oxford-Ohoka Community Board – 6 September 2023

Moved: M Wilson Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 6 September 2023, as a true and accurate record.

CARRIED

4.2. Matters Arising

There were no matters arising.

5. DEPUTATIONS AND PRESENTATIONS

Nil.

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1. Approval to Install No-stopping Restrictions Along the Frontage of no. 20 Main Street, Oxford – A Mace-Cochrane (Transportation Engineer) and S Binder (Senior Transportation Engineer)

G Cleary spoke to the report providing the Board with an overview on the history of the project.

P Merrifield asked if the property owner would receive a bill for the works. G Cleary replied that they would not. The Council installed road markings via a contract and was unsure whether the Council would be specifically charged for this work.

S Barkle noted that when the Council issued a consent for a vehicle crossing they were supposed to inspect the crossing before the asphalt was laid. She asked why the incorrect location was not picked up at the time of the inspection. G Cleary did not believe that it had been inspected prior to the asphalt being laid however a final inspection was done and it was signed off at that time.

S Barkle enquired, as the Council had signed the vehicle crossing off as being compliant at its final inspection, then should non-compliance be an issue for any future property owner. G Cleary explained that ultimately the responsibility for complying with a resource consent lay with the property owner and did not resolve the property owner of non-compliance.

Moved: S Barkle Seconded: M Wilson

THAT the Oxford-Ohoka Community Board:

(a) **Receives** Report No. 230905137573.

AND

THAT the Oxford-Ohoka Community Board recommends:

THAT the Utilities and Roading Committee:

(b) **Approves** the installation of no-stopping restrictions at the following location:

- i. On the north side of Main Street between the two vehicle crossings of no. 20 Main Street (approximately 4.0 m long).

CARRIED

7.2. 2024 Oxford-Ohoka Community Board's Meeting Schedule – K Rabe (Governance Advisor)

K Rabe spoke to the report noting it was an annual report which allowed the Board to set its meeting dates for the following year. She noted that West Eyreton Hall had been included twice and as they had a booking on Wednesdays the meetings had been moved to a Thursday. She noted that Mandeville had been left off the schedule as the only day available at Mandeville was a Tuesday which would cause a clash with the Council meeting. She noted in 2022 T Fulton had requested that consideration be given to including Swannanoa Hall. Council staff had investigated, however the hall did not have suitable furniture to host a meeting. Council staff had suggested that they apply to the Board for funding to buy furniture which they had not done.

S Barkle acknowledged that there was a desire for a meeting to be held in Mandeville however understood the issue. She queried if there was not another building on site that could be used. M Brown noted the only other room was the bowling club and the rooms were too small to host a board meeting. She suggested that Council staff revisit the Swannanoa Hall to see if they were willing to apply for a grant.

N Mealings noted that Mandeville Sports Club was currently looking at a high likelihood of replacing chairs in the club house which could mean that some chairs would need a new home. If that eventuated, she would suggest to the Mandeville Sports Board to donate the chairs to Swannanoa Hall.

Moved: M Brown Seconded: T Fulton

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 230915144079.
- (b) **Resolves** to hold Community Board meetings on the following dates and locations, commencing at 7pm:

8 February 2024 (<i>Thursday</i>)	West Eyreton Hall
6 March 2024	Ohoka Community Hall
3 April 2024	Ohoka Community Hall
8 May 2024	Oxford Town Hall
5 June 2024	Oxford Town Hall
3 July 2024	Oxford Town Hall
7 August 2024	Ohoka Community Hall
4 September 2024	Ohoka Community Hall
2 October 2024	Oxford Town Hall
7 November 2024 (<i>Thursday</i>)	West Eyreton Hall
4 December 2024	Oxford Town Hall

CARRIED

8. CORRESPONDENCE

Nil.

9. CHAIRPERSON'S REPORT

9.1. Chairperson's Report for September 2023

- Meeting with the Mayor and Community Board Chairs and Deputy Chairs – Provided the other Board Chairs an update on what had been happening in the Boards area. They also discussed issues around the District.
- All Boards Briefing – Briefing on Mayors Taskforce for Jobs and the Waimakariri Arts Strategy. Missed the final part of the workshop due to work commitments.
- Mandeville Resurgence drop-in meeting – the significant turnout was pleasing. Thanked the other Board members for turning out to support Council staff.
- Oxford Promotions Action Committee Meeting – Had an update on the dark sky project, as well as other events and activities.
- Ashely Gorge Advisory Group Extraordinary Meeting – unable to attend due to work commitments but finances were discussed and the recent working bee with army cadets.
- Oxford Community Trust Meeting – another productive meeting where they discussed a number of different initiatives that the Trust was working on. They were holding their Annual General Meeting on 24 October at 7pm in the Oxford Town Hall.
- Update from Taumata Arowai.
- Pre Agenda Meeting.
- Ashley Gorge Advisory Group Meeting – spent time cleaning up after the winds. They discussed the BBQ opening day that was proposed on 19 November 2023.

They were going to have a catch up mid-October to try and sort the details of what they were going to do for the BBQ. They were also going to look at the walking track and how it would be constructed which would be done in consultation with the Board.

Moved: N Mealings

Seconded: M Wilson

THAT the Oxford-Ohoka Community Board:

(a) **Receives** verbal report from the Oxford-Ohoka Community Board Chairperson.

CARRIED

10. **MATTERS FOR INFORMATION**

- 10.1. Kaiapoi-Tuahiwi Community Board Meeting Minutes 21 August 2023.
- 10.2. Rangiora-Ashley Community Board Meeting Minutes 13 September 2023.
- 10.3. Woodend-Sefton Community Board Meeting Minutes 11 September 2023.
- 10.4. Christchurch ReadyMix Limited Request for Sealing of Browns Road under the Private Funding of Seal Extension Policy – Report to Council Meeting 5 September 2023 – Circulates to Oxford-Ohoka Community Board.
- 10.5. July 2023 Flood Response - Emergency and Immediate Works Expenditure – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
- 10.6. Moving Forward: Waimakariri Integrated Transport Strategy 2035+ Draft for Consult – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
- 10.7. District Regeneration - Annual Progress Report to June 2023 – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
- 10.8. Re-establishment of Solid and Hazardous Waste Working Party – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
- 10.9. Revocation Housing for the Elderly Policy – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
- 10.10. Submission: Strengthening the resilience of Aotearoa NZs critical Infrastructure system – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
- 10.11. Health, Safety and Wellbeing Report August 2023 – Report to Council Meeting 5 September 2023 – Circulates to all Boards.
- 10.12. Summary of Discretionary Grant Accountability 1 July 2022 to 30 June 2023 – Report to Woodend-Sefton Community Board Meeting 11 September 2023 – Circulates to Rangiora-Ashley, Oxford-Ohoka and Kaiapoi-Tuahiwi Community Boards.
- 10.13. Summary of Discretionary Grant Accountability 1 July 2022 to 30 June 2023 – Report to Rangiora-Ashley Community Board Meeting 13 September 2023 – Circulates to Woodend-Sefton, Oxford-Ohoka and Kaiapoi-Tuahiwi Community Boards.
- 10.14. Summary of Discretionary Grant Accountability 1 July 2022 to 30 June 2023 – Report to Kaiapoi-Tuahiwi Community Board Meeting 18 September 2023 – Circulates to Woodend-Sefton, Oxford-Ohoka and Rangiora-Ashley Community Boards.
- 10.15. July 2023 Flood Recovery Progress Update – Report to Utilities and Roding Committee Meeting 19 September 2023 – Circulates to all Boards.
- 10.16. Transport Choices – New Footpath Programme for Approval – Report to Utilities and Roding Committee Meeting 19 September 2023 – Circulates to all Boards.

- 10.17. Amendment to Kerb & Channel Renewal Programme 2023/24 – Report to Utilities and Roading Committee Meeting 19 September 2023 – Circulates to all Boards.
- 10.18. Annual Report on Dog Control 2022/2023 – Report to District Planning and Regulation Committee Meeting 19 September 2023 – Circulates to all Boards.
- 10.19. Annual Report to the Alcohol Regulatory and Licensing Authority 2022/2023 – Report to District Planning and Regulation Committee Meeting 19 September 2023 – Circulates to all Boards.

Public Excluded

- 10.20. Proposed Sale of 136 Fishers Road, Okuku – Report to Council Meeting 5 September 2023 – Circulates to all Boards.

Moved: T Fulton Seconded: S barkle

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.19.
- (b) **Receives** the separately circulated public excluded information in item 10.20.

CARRIED

11. MEMBERS' INFORMATION EXCHANGE

S Barkle

- Oxford-Ohoka Community Board Meeting.
- Plan Change 31 Hearing – Attended each day of the hearing. Submitted along with T Robson on behalf of the Board and the community against the proposal.
- Workshop – update on flooding matters.
- Speed Management Plan discussion.
- Woodstock Landfill Teams Meeting – Catch up before hearing began. Final preparation of submission for hearing.
- Speed Management – review report on speed management.
- Woodstock Quarry Hearing – Attended each day of the hearing.
- Woodstock Submission – Submitted evidence on behalf of the Board and community along with T Robson, against the proposed landfill.
- Meet and Greet with Youth Council – A great chance to meet the Youth Council. A great bunch of young adults. Loved their involvement and enthusiasm for their roles. They had some brilliant ideas and look forward to seeing them come to fruition. A great asset to the community.
- Woodstock Quarries Hearing –Was great to hear the community submit and express their very relevant concerns.
- Washington Way Community Meeting – well done M Brown for getting these residents together to discuss options with Council staff. Very beneficial for all involved.
- Mandeville Community Meeting – Attended community meeting regarding the Mandeville Resurgence consultation. A great turnout from the community. They had some excellent feedback and gave some very good alternative stage two suggestions. Hope that now Council staff would investigate these and see if they may in fact be a better approach. There was a definitive dislike for the old Eyre bed to be used for diverting any water.
- Recommencement of Woodstock Hearing – attended via zoom link.
- Water Regulator Meeting – met with other Board Chairs and Councillors with the Taumata Arowai. Asked questions about private well owners and how they were informed and looked after.

G Cleary noted that subsequent to that meeting Council staff had circulated their private well brochure to Taumata Arowai to see if they had any comment. They had been working on their own information as well. It was a good topic to raise, and Council staff had had some conversation with the regulator with the view to get better information for the private well owners.

- Ohoka Mandeville Rural Drainage Advisory Group Meeting – Discussion around the maintenance of the Ohoka Stream.

T Fulton

- North Canterbury Neighborhood Support – had a couple of good workshops including some visioning exercises, a sort of test of our mental capacity and creative use of language. They wanted to be more precise about what they were doing for the community and why they did it and who they worked with which extended to working with Civil Defence, community hubs and community associations.
- Mandeville Upgrade Project – information session for Councillors.
- All Boards Briefing.
- Mandeville Resurgence Channel Upgrade – Strong community opposition to old Eyre River option. Ideas put forward from residents for Eyre diversion channel and related works.
- Audit and Risk Committee Meeting.
- Council Workshop.
- Community Network Forum, Oxford.
- Mandeville Channel Upgrade Kaiapoi Meeting - Strong community opposition to old Eyre River option. Ideas put forward from residents for Eyre diversion channel and related works.
- Wai Connection Meeting Dunsandel – An interesting workshop discussing options for more sustainable water management across Canterbury.
- Oxford Promotions Action Committee Meeting.
- Utilities and Roothing Committee Meeting.
- Council Workshop – Emergency Management Bill.
- Ministerial Visit for Belgrove – Megan Woods. Infrastructure Acceleration Fund – funded infrastructure projects – a brief tour of site including swales and roading.
- District Planning and Regulation Committee Meeting.
- Meeting with Taumata Arowai (Water Services Regulator) – an explanation of the options and issues for water treatment in the district.
- Water Zone Committee monthly catchup with Council staff.
- Finance and Revenue Policy Workshop.
- Water Zone Committee Meeting.
- Council Meeting.
- Attended a food and farming workshop for rural professionals in Dunsandel.
- Confirmation of new Trustees for the Oxford Health and Fitness Centre Trust, including himself as Chair. The Oxford Health and Fitness Centre was fundraised with volunteers and the Trust would very much like to add on a new wing for mums and bubs classes and active silvers classes. There had been some work that the current Committee were doing to set up new Trustees and go through the hoops of charity services and IRD. They were reaching a point where they could apply for Resource Consent and funding applications.
- Talked to various Swannanoa landowners about their flooding issue. Not all had submitted to the Mandeville Resurgence Channel Consultation but had encouraged them to do so.

M Brown

- Oxford Promotions Action Committee Monthly Meeting.
 - Oxford Dark Sky Group presented.
 - Oxford Town map to be updated.
 - Mission statement change – ongoing work.
 - Review of Santa parade for December 2023.
- Oxford Rural Drainage Advisory Group Meeting – they were looking at future capital works to some of the drains. One of the farmers thought that some of the flooding in West Eyreton had been caused by changes to work further up the road towards Oxford.
- Had an approach from a Board member at the Advisory Group meeting there was a shingle road, Mounseys Road, there was a local resident doing 100km/h and a lot of the residents were concerned about the danger and wanted to reduce the speed limit.

M Wilson

- All Boards Briefing.
- Public Meeting Mandeville Resurgence – useful local knowledge shared.
- Attended Just Action Conference: Voices for Change – Excellent day looking at Alcohol Harm and Community Action. Alcohol harm was significant, and drinking had become normalized. Helpful information about actions points for change.
- Alcohol and Drug Harm Prevention Steering Group Meeting – Presentation by Emma Woods on her qualitative findings about the impact of drug and alcohol harm in North Canterbury. We could use this information to inform our action moving forward.
- Waimakariri Health Advisory Group Meeting – there were some positive things coming out of the rural health gathering momentum across strategies and that the voice was being heard about rural health after 20 years. There was the challenge regarding after hours and its closure. The impact to the workforce challenges at the moment. There was loss of nurses in rural areas because the pay rate was different to that of Te Whatu Ora, so they were moving to Te Whatu Ora which was having a significant impact. The impact for Teens aged 15-17 years are falling into a gap between paediatric and adult services because those services are currently stretched to capacity. They were collecting noticeable gaps around the community which they would take to Te Whatu Ora.

P Merrifield

- Oxford-Ohoka Community Board submission regarding Landfill – support T Robson and S Barkle.
- West Eyreton public meeting regarding flooding.
- Oxford-Ohoka Community Board meeting.
- All Boards Briefing.
- Mandeville Resurgence Public meeting.
- Oxford Museum monthly meeting.
- Pleased with the numbers they had been getting for the Woodstock Hearings, Plan Change 31, the Mandeville Resurgence.

N Mealings

- Property Portfolio Working Group Meeting.
- Mandeville Resurgence Channel Upgrade Councillor information briefing.
- All Boards Briefing.
- Plan Change 31 Hearing – last day of hearing – right of reply for applicants and wrap-up.
- Mandeville Resurgence Channel Upgrade drop in session at Mandeville Sports Centre – Excellent local turnup gave good food-for-thought to Council staff regarding options under consideration and possible changes.
- Council Workshop.
- Woodstock Hearing – Attended via teams – reporting officers replies.
- Met with Waimakariri Biodiversity Trust Coordinator – regarding recent Waimakariri Biodiversity Trust projects and opportunities for collaboration.

- Alcohol and Drug Harm Prevention Steering Group Meeting – E Woods presented her research paper on Drug and Alcohol harm in the district. This would make a valuable contribution to our future direction with the steering group, and they were indebted to her for her efforts.
- Utilities and Roading Committee Chairperson Briefing.
- Utilities and Roading Committee Meeting.
- Council Workshop on Emergency Management Bill Submission.
- Taumata Arowai visit with Council – Meeting with the water services regulator.
- Ohoka Rural Drainage Advisory Group Meeting - Group felt Mandeville Resurgence drop-in produced good feedback. Still a preference for direct to Eyre River for stage two.
- Mandeville Sports Club Board Meeting – prep for Annual General Meeting.
- Attended Making Good Decisions recertification course – Regional Management Act commissioners must renew their qualifications three years after first qualifying, and then five yearly thereafter.
- Attended Contractors Briefing – Waimakariri District Council holds an annual briefing for current and perspective contractors to inform them of upcoming works and the process for tendering. Good turnout a wide variety of contractors.
- Community Wellbeing North Canterbury Trust Meeting – Discussed potential fundraising event and social media campaign. Annual General Meeting to be held 25 October 2023.
- Civil Precinct and Library Steering Group Meeting – First meeting. Chairperson appointed. Terms of Reference agreed on.
- Council Workshop – regarding long Term Plan finance and revenue policy. Rates form 54% of Council revenue, the rest was from fees and charges such as development contributions and user pays charges.
- Mandeville Sports Club Annual General Meeting – two new members elected to the Board. D Sutherland (previously co-opted now elected) and J Hamilton. Discussed plans for clubrooms and possible formation of subcommittees to facilitate club / community involvement in projects on site.
- Portfolio catch-up.
- Mandeville Sports Club monthly catch up – Discussed perspective clubs interested in possibly locating at the Mandeville Sports Centre. Long Term Plan submission discussion.
- Attended inaugural North Canterbury Inclusive Sports Festival – helped with / took part in the first inclusive Sports Day held at Mandeville Sports Day held at MainPower Stadium for young people with disabilities to try a range of modified sports like wheelchair basketball, boccia, adaptive football and various gym classes. Brainchild of young para-athlete and Waimakariri Youth Council co-chair Zack. Was a brilliant day with a great turnout, and a good time was had by all.
- Council Workshop / Briefing.
- Council Meeting – Speed Management Plans to go out for consultation. Ohoka Domain Advisory Group planting grant approved to re-allocate to Gatekeepers Lodge.
- Unable to attend the Northern Biosecurity Advisory Group meeting due to a scheduling clash, but of interest are the following Environment Canterbury items that people may wish to subscribe to or check out:
 - You could sign up to the Biosecurity Bulletin, the quarterly online iteration of ECan’s newsletter which was once the publication ‘BioBites’. (<https://www.ecan.govt.nz/yourregion/yourenvironment/our-natural-environment/pest-management/sign-up-to-the-biosecurity-bulletin/>).
 - And many of you will be interested in topics within Rural Matters, a monthly newsletter covering the latest in rural news. (<https://us11.campaignarchive.com/home/?u=5e10fe869a2e9e83ca78a1606&iid=8fc3bc5426>).
 - Also, a brand new Pest Search function has been launched on the ECan website which contains a library to help people identify over 100 invasive pest plants and animals found in Canterbury land or water. (<https://www.ecan.govt.nz/pest-search/>).

12. **CONSULTATION PROJECTS**

Nil.

13. **BOARD FUNDING UPDATE**

13.1. **Board Discretionary Grant**

Balance as at 30 September 2023: \$2,745.

13.2. **General Landscaping Fund**

Balance as at 30 September 2023: \$13,680.

The Board noted the funding update.

14. **MEDIA ITEMS**

15. **QUESTIONS UNDER STANDING ORDERS**

16. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board is scheduled for 7pm, Wednesday 8 November 2023 at the Ohoka Community Hall.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8:27pm.

CONFIRMED



Chairperson

8 November 2023

Date

Workshop (7:54pm to 8:27pm)

- *West Eyreton Pit – Grant Stephens (Design and Planning Team Leader)*
- *Members Forum*
 - *Queries Spreadsheet*