

MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON TUESDAY, 5 SEPTEMBER 2023, THAT COMMENCED AT 1.00PM

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors A Blackie, R Brine, B Cairns (via Teams), T Fulton, J Goldsworthy, N Mealings, P Redmond (until 5.35pm), J Ward and P Williams.

IN ATTENDANCE

J Millward (Chief Executive), S Hart (General Manager Strategy, Engagement and Economic Development), G Cleary (General Manager Utilities and Roding), C Brown (General Manager Community and Recreation), J McBride (Roding and Transport Manager), G MacLeod (Greenspace Manager), K Waghorn (Solid Waste Asset Manager via Teams), D Young (Senior Engineering Advisor), R Hawthorne (Property Manager), V Thompson (Senior Advisor Business and Centres), T Allinson (Senior Policy Analyst, via Teams), K Rabe (Governance Advisor) and A Smith (Governance Coordinator).

1. APOLOGIES

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

That an apology for early departure be received and accepted from Councillor Redmond who retired from the meeting at 5.35pm.

CARRIED

2. CONFLICTS OF INTEREST

There were no conflicts of interest recorded.

3. ACKNOWLEDGEMENTS

The Mayor acknowledged the following:

- Mr Ian Thompson, President of the Rangiora Returned Services Association (RSA) who was presented the Gold Star Award by New Zealand RSA for services to the Rangiora RSA.
- Mr Bernie Power, a member of the Rangiora RSA, was also recognised by New Zealand RSA with a merit badge.
- Mr Bill Peak, who was acknowledged on TV One's 'Good Sorts' for his dedication to honouring fallen soldiers by playing the last post whenever he passes a cenotaph. He also volunteered to play at memorial services on ANZAC Day and the Day of Remembrance.
- The Northern A&P Association for enabling the Canterbury Rugby to host the National Provincial Championship (NPC) rugby game in Rangiora which created a wonderful vibe in the town.

The Mayor requested the meeting to stand for a moments silence in acknowledgement of the passing of Samuel Coxhill, a young gentleman who assisted with security in the Rangiora Civic Building who recently passed away at the age of 24.

4. CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 1 August 2023

Moved: Councillor Williams Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the meeting of the Waimakariri District Council meeting held on Tuesday 1 August 2023.

CARRIED

4.2 Minutes of an extraordinary meeting of the Waimakariri District Council held on Tuesday 15 August 2023

Moved: Councillor Redmond Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the extraordinary meeting of the Waimakariri District Council meeting held on Tuesday 15 August 2023.

CARRIED

MATTERS ARISING (From Minutes)

There were no matters arising from the Minutes.

5. DEPUTATIONS AND PRESENTATIONS

5.1 Christchurch ReadyMix Limited

Brian Grant, Managing Director, and Rob Uffindell, Aggregates Manager, from Christchurch ReadyMix Limited (ReadyMix) spoke in support of ReadyMix's request to seal Browns Road (south of South Eyre Road) under the Private Funding of Seal Extension Policy (Item 7.1 referred).

It was acknowledged that Browns Road was mainly used by ReadyMix, a timber processing plant, two farms owned by Ngāi Tahu and eight or nine houses who had access to the road from their properties. The timber processing plant and farms accessed the unsealed section of Browns Road which could be problematic during wet weather and increased the need for maintenance. ReadyMix was requesting permission to seal the full length of Browns Road to the width of nine metres. The normal requirement for a carriageway was eight metres, however, as heavy vehicles would be using the carriageway, ReadyMix would prefer to seal nine metres to stop degradation at the edge of the seal thus reducing the need for constant maintenance. The extra metre would be funded by ReadyMix and not impact the Council's 50% share.

Councillor Fulton queried if ReadyMix expected an increase in traffic once the road was sealed. R Uffindell replied that they did not expect a significant increase, however, the seal would have a significant effect for the company in efficiencies and the ability for maximum pay loads to be transported.

Councillor Redmond sought clarity on the costs surrounding the increased width of the carriageway and that this would not impact on the Council's share of costs.

The Mayor thanked Messrs Grant and Uffindell for coming to speak and acknowledged the contribution that the Grant family had made to the district for several generations.

Items 7.1 and 7.8 were then considered, however, the Minutes follow the order of the agenda.

6. **ADJOURNED BUSINESS (from 15 August 2023)**

The matter of the Notice of Motion was left on the table from the Council meeting of 15 August.

NOTICE OF MOTION

Installation of New Zealand Wool Carpet in Council owned Facilities

The Mayor advised that staff had sent an email with further information on this matter and paused the meeting for five minutes to allow Councillors to read the email.

C Brown and G MacLeod were present to speak to the email and answer any questions. C Brown acknowledged the properties of wool verses nylon carpets, however, noted that at times it would be more practical and cost effective to utilise nylon carpeting and requested that staff be given flexibility in choosing the best options for any given space.

Mayor Gordon noted the wording of recommendation (a) of the Notice of Motion, which stated "wherever practical", which he believed gave staff the flexibility they required.

Councillor Blackie spoke to the motion noting that wool was a natural fibre which was biodegradable whereas nylon, although hardwearing gave off nano particles throughout its lifespan which were then spread far with wide reaching effects and detrimental to the health and wellbeing of humans, animals, and waterways. Wool was also more fire resistant than its nylon counterpart. There was approximately 25% difference in price which would not significantly impact on the Council budgets which averaged approximately a spend of \$40,000 annually. Wool New Zealand were also in the process of producing a heavy duty, hard wearing wool carpet which would compete well with nylon carpets in the future. Councillor Blackie noted that the Council had a duty to be a leader in sustainability and to support the district's farmers by promoting the use of wool.

Councillor Williams queried the protocol used when determining which product to use especially when this impacted on budgets and longevity of projects. Staff agreed that budgets played a part in which product was chosen, however, there could be flexibility with using wool in areas that were not in a high use area.

Councillor Fulton queried if it was possible to use Australian wool if New Zealand wool was in short supply. There was a suggestion that the word "preferably" be added to recommendation (a) of the motion so that it read '*be preferably manufactured from New Zealand wool*', however, Councillor Redmond noted that the Standing Orders stated that Notices of Motion could not be altered and would either have to be withdrawn and resubmitted with the change or accepted as it currently read. Councillor Redmond queried if the Economic Development Strategy was the correct strategy to be quoted. Councillor Blackie was unable to answer the question as recommendation (c) was included by the Governance Manager to make the motion more robust.

Councillor Fulton raised the question of the Council's Procurement Policy and if it considered the desirability for sustainability. Staff replied that the procurement policy was in the process of being reviewed to ensure that sustainability was acknowledged and embraced.

Moved: Councillor Blackie

Seconded: Councillor Mealings

THAT the Council:

- (a) **Endorses** that all carpets installed and/or replaced in Council owned facilities be manufactured from New Zealand wool or New Zealand wool blend, wherever practical.
- (b) **Endorses** that should a Council owned facility not be installed or refurbished with New Zealand wool or wool blend carpet, then the Council is notified on the reasoning.

- (c) **Authorises** that the Waimakariri District Council's Economic Development Strategy should reflect consideration of emission reductions.
- (d) **Authorises** that this recommendation, should it be adopted, be effective from 5 September 2023.

CARRIED

Deputy Mayor Atkinson supported the motion and its intent although he believed that it would be replaced by a more detailed, prescriptive version in the future. He agreed that the use of nylon should not be encouraged due to the harmful effect it had on the environment.

Mayor Gordon also supported the motion and thanked staff for their input, however, believed that the wording of the motion would give staff sufficient flexibility.

Councillor Redmond supported the intent of the motion and agreed that the issue of nano particles was worrying. He also noted that by supporting the use of wool and Wool New Zealand the Council would also be supporting the local economy.

Councillor Mealings noted that this was both good for the environment and the local economy, and the Council should be using sustainable products wherever possible in the future.

Councillor Blackie reiterated that the cost for using wool was marginal when considering the advantages gained and this was an initiative that could be started immediately. He also believed that staff had the flexibility to achieve a win-win situation when considering carpeting in the future.

7. **REPORTS**

7.1 **Christchurch ReadyMix Limited Request for Sealing of Browns Road under the Private Funding of Seal Extension Policy** – J McBride (Roading and Transport Manager) and G Cleary (General Manager Utilities and Roading)

J McBride and G Cleary presented the report which sought approval of ReadyMix's request for the sealing of Browns Road (south of South Eyre Road) under the Private Funding of Seal Extension Policy. The Council had previously supported ReadyMix in the sealing of Browns Road under this policy. In August 2018 sealing was approved for cost share of sealing 1.85 kilometres of Browns Road, south of South Eyre Road. The current request was to seal the entire length of Browns Road from South Eyre Road to number one Browns Road.

Moved: Councillor Redmond

Seconded: Councillor Fulton

THAT the Council:

- (a) **Receives** Report No. 230824130996.
- (b) **Approves** the sealing of Browns Road by Christchurch ReadyMix Limited to a maximum value of \$704,345.00 excluding GST, with the Council share to be paid over three years for three sections of Browns Road south of South Eyre Road as detailed in report No. 230824130996.
- (c) **Notes** that the Council's 50% share would be \$352,172.50 excluding GST for Christchurch ReadyMix Limited to seal the road, with the total cost split evenly across the three years as follows:
 - (i) 2023/24 - \$117,390.84 excluding GST
 - (ii) 2024/25 - \$117,390.83 excluding GST
 - (iii) 2025/26 - \$117,390.83 excluding GST
- (d) **Approves** an exemption to the 50% cost share policy of one kilometre per year over the next three years, acknowledging the seal extension works which were planned by Christchurch ReadyMix Limited during the 2023/24, 2024/25 and 2025/26 years.

- (e) **Notes** that the Council's 50% share would be funded from the Subdivision Contribution Area which had a budget of \$1,519,077.
- (f) **Notes** that a Memorandum of Understanding would be entered into with Christchurch ReadyMix Limited for the sealing and funding arrangement.
- (g) **Notes** that Christchurch ReadyMix Limited would continue to maintain Browns Road post sealing as was the current arrangement.
- (h) **Authorises** the General Manager Utilities and Roding to continue to allow up to one kilometre of extensions under this policy, for the years 2023, 2024, and 2025 in addition to the extension approved by the Council in this resolution.
- (i) **Circulates** a copy of this report to the Oxford-Ohoka Community Board for their information.

CARRIED

Councillor Redmond noted that this was a good deal for the Council carried out by a reputable company.

Councillor Fulton supported the motion noting that residents had previously raised concerns about the unsealed sections of Browns Road. He also noted that the extra metre would future proof the work.

Councillor Brine also supported the motion, however, he was concerned that other companies may look for similar assistance in the future.

Councillor Ward concurred with previous speakers, noting that the Grant family contribution in the district.

Mayor Gordon believed this was a pragmatic solution that suited all parties affected.

7.2 Endorsement of the Canterbury Climate Partnership Plan Strategic Framework – V Spittal (Principal Policy Analyst – Climate Change and Sustainability)

M Maxwell was in attendance and introduced Sylvia Docherty, Senior Policy Analyst. S Docherty noted the report provided an update on regional collaboration on climate action planning and the progress of the Canterbury Climate Partnership Plan. Several updates and a workshop had produced feedback which was used to form the amendments being offered to the Council for consideration.

There were no questions from this item.

Moved: Councillor Mealings Seconded: Councillor Brine

THAT the Council:

- (a) **Receives** Report No. 230823130069.
- (b) **Provides** the following feedback to the Canterbury Climate Partnership Plan secretariat on the strategic framework of the Canterbury Climate Partnership Plan for consideration by the CCPP Reference Group:

Current Outcome	Suggested Amendment	Rationale
Adapted and resilient Communities Our communities are resilient and can access the knowledge and tools they need to adapt to climate change.	Adapted and resilient Communities Our communities are resilient and have the necessary infrastructure, knowledge and tools they need to adapt to climate change.	Takes into account the key role appropriate infrastructure, including green infrastructure, plays in supporting communities to adapt.

Current Outcome	Suggested Amendment	Rationale
<p>A healthy environment</p> <p>Our communities are equipped to thrive in a healthy environment.</p>	<p>A healthy environment</p> <p>Our healthy environment enables our communities to thrive.</p>	<p>Takes into account the feedback from ECan that the framework did not adequately address environmental protection and enhancement and better aligns with the Council's draft Natural Environment Strategy action 1.1.2.1</p> <p><i>Advocate for nature-centric policies, strategies, and plans both within the organisation and externally.</i></p>

- (c) **Delegates** Councillor Mealings and Mayor Gordon the authority to signoff the draft strategic framework on the Waimakariri District Council's behalf during the CCPP Reference Group's consideration of the feedback from all Canterbury Council's.
- (d) **Delegates** Mayor Gordon the authority to signoff the final CCPP strategic framework on the Waimakariri District Council's behalf during the consideration of the recommendations from the CCPP Reference Group by the Mayoral Forum.

CARRIED

Councillor Mealings noted that this topic had been discussed through workshops and the wording refined to enable the best format to be presented to the public for consultation.

7.3 July 2023 Flood Response – Emergency and Immediate Works Expenditure – G Cleary (General Manager Utilities and Roading), K Simpson (3 Waters Manager), and J McBride (Roading and Transport Manager)

G Cleary noted that most of the information in the report had been discussed during a recent workshop with the Council. The report under consideration sought approval for the unbudgeted expenditure of \$4.04 million to respond to and recover Council infrastructure services impacted by the flooding. It also requested consideration of the establishment of an Infrastructure Resilience Team consisting of permanent staff to manage the response and recovery from this current and future events.

Councillor Fulton queried if more attention could be given to future proofing the repairs rather than just doing reactive repairs. G Cleary replied that only some of the work done was reactive and that most of the work included improvements to increase capacity and to mitigate impacts of future weather events. Councillor Fulton clarified that work being carried out would improve resilience. G Cleary noted that it was a balancing act between need and budget, however, they were working on improving resilience in the district.

Councillor Brine questioned why there was no Councillor representative included in the proposed Infrastructure Resilience Team. The Mayor requested G Cleary to consider whether there would be benefit for a Councillor to participate.

Councillor Redmond noted that there had been comments about fords in the district and asked what the status of these were. J McBride acknowledged that many of the fords had been closed for quite some time due to high water flows, however, Corde was repairing the fords most impacted by the recent heavy weather.

Councillor Cairns asked what modelling was used when considering repairs such as ten or 20 year events. G Cleary replied that this was a difficult question to answer as existing infrastructure had differing needs depending on its location and age, however, most modelling was for a one in 200 year event.

Councillor Goldsworthy noted that the repair costs were high, and questioned if sufficient maintenance had been done if the costs would have been lower. G Cleary responded that the ground water table was high, and the area received much rain and there was nowhere for the water to go as the ground was already saturated. He also reminded Councillors that most of the greatest affected areas had infrastructure that had been designed many years ago for rural use rather than the increased growth that now existed, thereby causing many of the problems now affecting the new developments and lifestyle blocks.

Councillor Fulton asked if the proposed Infrastructure Resilience Team would include a member with scientific knowledge who could read and understand the latest data regarding climate change. G Cleary stated that currently no decision had been made regarding possible position holders, however, he believed that they would not limit positions to one discipline and noted that the Council did have scientists on staff who could provide input.

Moved: Councillor Williams

Seconded: Councillor Redmond

THAT the Council:

- (a) **Receives** Report No. 230824130649.
- (b) **Approves** the unbudgeted expenditure of up to \$4.04 million in the current (2023/2024) financial year for emergency and immediate works responding to and recovering from the flooding.
- (c) **Notes** that a total of 72 investigations and 123 maintenance tasks had currently been identified for action.
- (d) **Notes** that staff had established a Flood Team and Flood Recovery Project Control Group to oversee delivery of these investigations and maintenance tasks.
- (e) **Notes** that staff had secured additional external resources to assist with the delivery of these investigations, through to the end of December 2023.
- (f) **Notes** that even with these additional resources, it was likely to be a 6-12 month delivery period, but that staff would prioritise the investigations based on scale, effect, and community interest.
- (g) **Approves** the establishment of a permanent Infrastructure Resilience Team, consisting of full time staff; to be initially funded from the allocated budget for the Flood Team included under Recommendation (b) above.
- (h) **Notes** that the ongoing funding of the Infrastructure Resilience Team would be included in the draft budgets for Council to consider as part of the deliberations on the Long Term Plan.
- (i) **Notes** that staff would bring a further report to the October 2023 Council meeting to give an update and refined cost estimate and rating implications.
- (j) **Notes** that if the unbudgeted expenditure, not covered by Waka Kotahi co-funding, were to be loan funded on a district wide basis over a 10 year period this would increase rates by approximately \$15 (including GST) per ratepayer.
- (k) **Notes** that staff would work with Waka Kotahi, insurers, and other external parties to seek funding for the works where available.
- (l) **Notes** that staff would be preparing a fortnightly emailed update to Councillors and Community Boards, and a more detailed monthly report to the Utilities and Roading Committee on progress on these projects and would be preparing an updated communications strategy for public information.
- (m) **Circulates** this report to all Community Boards for information.

CARRIED

Councillor Williams supported the motion noting that this would be continuing long term improvements and planning for the future of the district. He supported the establishment of an inhouse team to fully explore and resolve the issues that had been highlighted through recent weather events.

Councillor Redmond noted that roading and drainage were core functions of the Council, as such the Council should have specialised teams to achieve the results needed as had been done during the earthquakes and other flooding events. He was confident that the Council would get good results in the future from establishing this multi-disciplined team. In regard to Councillor Brine's question about Councillor input, he believed that this was an operational matter and not a Governance issue and therefore fell to the Chief Executive and staff to manage, however, he did acknowledge that the Portfolio Holders for Roading and Drainage would have an oversight of the work being undertaken.

Deputy Mayor Atkinson supported the motion as the team would build resilience into all repairs and was in favour of an in-house team rather than relying on contractors. Staff had the background and knowledge that contractors did not and therefore were better positioned to achieve the required results. Contractors came and went whereas staff were more likely to stay and therefore did not require the amount of briefing at the start of a weather event.

Councillor Mealings noted she had been living in her home for over 20 years and had seen an increase in rainfall and differences in waterflow patterns, so she was aware of the need to build resilience in the rural community and life stylers.

Mayor Gordon endorsed his colleague's comments and acknowledged staff's dedication and work during rain events. He believed that having a specialist team on staff would reassure the community. There was also the opportunity to share this resource with neighbouring local authorities in a co-governance and cost sharing way in the future.

Councillor Ward thanked the staff for their work and support of communities and stated that she believed that some of the riverbeds were in fact higher than some of the surrounding land which increased the impact of flooding. She noted that Environment Canterbury were surveying the Cam and Kaiapoi riverbeds and she would be interested in seeing those results.

Councillor Brine acknowledged that this was an operational matter, however, he felt that operational matters often ended up becoming Governance issues and therefore suggested having Councillor representation on the team. He also suggested that it may be an good idea to create a Resilience Portfolio. Mayor Gordon noted that the current portfolios had been operational for 12 months and it was appropriate to review them to see if they needed to be changed and thanked Councillor Brine for his suggestion of a Resilience Portfolio.

Councillor Fulton queried if there was a role for North Canterbury Neighbourhood Support (NCNS) in managing resilience in the community and G Cleary agreed that both NCNS and Civil Defence had roles to play.

7.4 **Moving Forward: Waimakariri Integrated Transport Strategy 2035+ – Draft for Consultation** - H Downie, Senior Advisor – Strategy & Programme, on behalf of the Integrated Transport Strategy Project Control Group (PCG)

H Downie was in attendance, on behalf of the Integrated Transport Strategy Project Control Group, to present the Moving Forward: Waimakariri Integrated Transport Strategy 2035+ - Draft for Consultation (draft ITS) document and request the Council's approval to release the draft ITS for public consultation during September and October 2023.

There were no questions from this item.

Moved: Deputy Mayor Atkinson

Seconded: Councillor Fulton

THAT the Council:

- (a) **Receives** Report No. 230817126045.
- (b) **Approves** the Moving Forward: Waimakariri Integrated Transport Strategy 2035+ - Draft for Consultation (Trim: 230824130822) for public consultation, to occur between mid-September and early October 2023.
- (c) **Approves** the Moving Forward: Waimakariri Integrated Transport Strategy 2035+ - Draft for Consultation, Summary (Trim: 230817126146) for public consultation, to occur between mid-September and early October 2023.
- (d) **Nominates** the General Manager, Strategy, Engagement and Economic Development to approve any minor edits to the Moving Forward: Waimakariri Integrated Transport Strategy 2035+ - Draft for Consultation and Summary document as required prior to public consultation commencing.
- (e) **Notes** that the development of the Moving Forward: Waimakariri Integrated Transport Strategy 2035+ - Draft for Consultation had been informed by a series of technical assessments and considerable early stakeholder engagement, including Management Team and elected member involvement.
- (f) **Notes** that the Moving Forward: Waimakariri Integrated Transport Strategy 2035+ - Draft for Consultation and Summary document had been endorsed by the Integrated Transport Strategy Project Control Group (PCG) on whose behalf this report is written.
- (g) **Notes** that a final Moving Forward: Waimakariri Integrated Transport Strategy 2035+, based on the comments received during consultation as well as further Council engagement planned to be undertaken on final directions in November 2023, would be presented to the Council for adoption in February 2024.
- (h) **Circulates** this report to all Community Boards for their information.
- (i) **Notes** that Community Boards engagement has informed the Moving Forward: Waimakariri Integrated Transport Strategy 2035+ - Draft for Consultation, including Community Board membership on the dedicated Stakeholder Working Group established for this project, together with memos circulated and Community Board workshops held, and that Community Boards now had the opportunity to submit on the draft Strategy.

CARRIED

The Deputy Mayor congratulated the team for a well-developed strategy and well written summary document.

Councillor Fulton acknowledged the extensive discussion that had gone into the drafting of this strategy.

Councillor Mealings stated that this was a work in progress that had taken feedback from a large number of stakeholders.

7.5 Establish the Rangiora Civic Precinct and Library Extensions Project Steering Group – D Roxborough (Implementation Project Manager, District Regeneration)

D Roxborough noted that the report sought the election of Councillors onto the proposed Project Steering Group for the Rangiora Civic Precinct and Library Extensions 2023 business case project.

Councillor Blackie noted that as the Greenspace Portfolio Holder he did not believe that he would be needed at this point and stepped down from nomination.

There were no questions on this topic.

Moved: Mayor Gordon

Seconded: Councillor Redmond

- (a) **Receives** Report No. 230804119044.
- (b) **Approves** the appointment of Deputy Mayor Atkinson, Councillors Brine, Cairns, Goldsworthy, Mealings and Ward to the Project Steering Group for the Rangiora Civic Precinct and Library Extensions 2023.
- (c) **Notes** that Mayor Gordon and the Chief Executive were members of the Project Steering Group for the Rangiora Civic Precinct and Library Extensions 2023 on an ex-officio basis.
- (d) **Notes** the balance of Project Steering Group for the Rangiora Civic Precinct and Library Extensions 2023 consisted of staff and General Managers per the draft Terms of Reference (Trim 230726113583).
- (e) **Circulates** this report to the Rangiora-Ashley Community Board for their information.

CARRIED

Mayor Gordon believed that this would be a good mix of skills across relevant portfolios.

7.6 **District Regeneration – Annual Progress Report to June 2023** – D Roxburgh (Implementation Project Manager – District Regeneration)

D Roxburgh was in attendance to provide the regular activity summary for the District Regeneration Programme, to allow for monitoring of progress. He also provided a brief update on the Huria Reserve Heritage and Mahinga Kai area progress, Regional Programme Awards and the Kaiapoi Community Hub which was scheduled to break ground later in the month.

Moved: Councillor Blackie

Seconded: Deputy Mayor Atkinson

THAT the Council:

- (a) **Receives** report No. 230720109833.
- (b) **Circulates** this report to Land Information New Zealand, as agents on behalf of the Crown, for the purposes of monitoring the implementation of the Recovery Plan.
- (c) **Circulates** this report to all Community Boards for their information.

CARRIED

Councillor Blackie commented that this was a well written report.

Deputy Mayor Atkinson noted that the three projects not yet achieved were all capital projects and had been deferred or re-scheduled due to lack of budget and rating considerations.

7.7 **Request to Bring Forward Budget for the Island Road/Ohoka Road Intersection Upgrade** – J McBride (Roading and Transport Manager) and G Cleary (General Manager Utilities and Roading)

J McBride and G Cleary presented the report which sought approval to bring the budget of \$1.2 million forward from the 2024/25 financial year to the current year to allow the upgrade of the Island Road / Ohoka Road intersection to proceed. Staff had recently been advised that there was an underspend in the Waka Kotahi's Road to Zero Activity Class Fund and there was therefore an opportunity to progress this specific safety project with co-funding available (noting this offer was only for the Island Road / Ohoka Road Intersection).

Councillor Mealings requested a quick review of the previous discussions regarding a round-about verses lights. J McBride provided a short overview noting that traffic lights had been agreed as the better option.

Councillor Fulton queried how traffic lights would moderate high speed vehicles coming off the motorway. J McBride explained that this would be a two-fold method, one being the lights themselves and the raised platforms which would slow traffic.

Councillor Ward noted that the area was tight and queried if a truck and trailer would have sufficient room to manoeuvre. J McBride noted the query and would check measurements and get back to the Council.

Moved: Mayor Gordon

Seconded: Councillor Brine

THAT the Council:

- (a) **Receives** Report No. 230824131122.
- (b) **Approves** bringing forward budget of \$1,200,000 from the 2024/25 financial year to the 2023/24 financial year, to allow the upgrade of the Island Road / Ohoka Road intersection to progress.
- (c) **Notes** that a requirement of the funding being allocated would be that the project must be completed by 30 June 2024, so that it could be claimed in the current financial year.
- (d) **Notes** that bringing budget forward would be subject to confirmation that 51% co-funding share was available through Waka Kotahi.
- (e) **Notes** that the offer to progress this safety project was for the Island Road / Ohoka Road Intersection only and could not be used for any other purpose.
- (f) **Notes** that following approval, this project would go to market through an open tender process.
- (g) **Notes** that the scheme design was approved by the Utilities and Roading Committee in August 2022.
- (h) **Circulates** this report to the Kaiapoi-Tuahiwi Community Board for information.

CARRIED

A division was called with the following result:

For: (6) Mayor Gordon, Councillors Brine, Cairns, Goldsworthy, Redmond, and Ward
Against: (5) Deputy Mayor Atkinson, Councillors Blackie, Fulton, Mealings and Williams.

Mayor Gordon noted that several workshops were held to discuss the best options for this intersection including slowing traffic and improved traffic flow due to the increased development in the vicinity. He believed that with Waka Kotahi's funding assistance it was too good an opportunity to pass up to enhance this intersection made safer not only for present need but for the proposed future development.

Councillor Williams did not support the motion, as he believed that there were other intersections in the district which were more dangerous and in need of work to make them safer. He believed that this was too much money to be spending on an intersection that, in his opinion, had a low priority.

Councillor Blackie had reservations about this work being needed at this time. He was also concerned that the tailback from the motorway would be more dangerous than the current situation. He felt that the safety issues at this intersection were caused by bad driving practices and the lack of enforcement and therefore did not support the motion.

Councillor Fulton also did not support the motion as he believed that aggressive or speeding drivers would not be slowed by traffic lights.

Deputy Mayor Atkinson would not support the motion as the work was not currently required, and he noted that people would continue to speed when turning into Crosgrove Road.

Councillor Redmond was supportive of this work being carried out while acknowledging that there were more dangerous intersections along Tram Road, however, Waka Kotahi was co-funding this work, and he therefore believed that the Council should take the opportunity to future proof this intersection.

Mayor Gordon clarified that an audit would be carried out and its recommendations followed which would be included in later recommendations. J McBride concurred and also stated that this intersection would continue to be monitored to ensure the final outcomes were what was expected.

Councillor Cairns supported the motion as with the Stirling Development, the Council was future proofing the intersection which would continue to have an increased traffic flow.

Mayor Gordon noted that the traffic lights had been supported by the Kaiapoi-Tuahwi and Rangiora-Ashley Community Boards and most people agreed that this intersection was currently unsafe. He noted that there was never a perfect solution, however, this opportunity should be taken to enhance safety in the future.

7.8 **Re-Establishment of the Solid and Hazardous Waste Working Party Post the 2022 Elections** – K Waghorn (Solid Waste Asset Manager)

K Waghorn was in attendance and presented the report which requested the re-establishment of the Solid and Hazardous Waste Working Party. Previously this Working Party was established to deal with waste issues which benefited by informal discussions.

THAT the Council:

- (a) **Receives** Report No. 230825131340.
- (b) **Establishes** a Solid and Hazardous Waste Working Party.
- (c) **Approves** the Terms of Reference for the Solid and Hazardous Waste Working Party as contained in Trim: 230823130315.
- (d) **Appoints** Councillors Brine, Goldsworthy, Redmond, Meiling, and Williams as members of the Solid and Hazardous Waste Working Party.
- (e) **Notes** that Mayor Gordon was an ex-officio member of the Solid and Hazardous Waste Working Party.
- (f) **Circulates** the report to all the Community Boards for information.

CARRIED

Councillor Brine noted that this Working Party was an invaluable resource and he believed it should never have been disestablished.

7.9 **Compulsory Acquisition – Land Adjoining 67 Otaki Street** - A Childs (Property Acquisitions and Disposals Officer), D Roxborough (Implementation Project Manager – District Regeneration),

A Childs and D Roxburgh presented of this report, recommending the issuing of a Notice of Intention under section 23 of the Public Works Act 1981 to take a freehold interest in land for road of an accessway between Chapman Place and Otaki Street, Kaiapoi. This required land was within the boundaries of 67 Otaki Street Kaiapoi, which was acquired by the Council in 2021 for the Kaiapoi Stormwater and Flooding Improvements Projects. Following investigations, it was determined that the last known owners of this property were now deceased. This Notice of Intention would be advertised and if no objections were received, the land would be vested as road.

There were no questions from members.

Moved Deputy Mayor Atkinson Seconded Councillor Ward

THAT the Council:

- (a) **Receives** Report No. 230821128011.
- (b) **Delegates** the execution by the Chief Executive of the attached Notices of Intention to Take Land under section 23 of the Public Works Act 1981.
- (c) **Notes** that the costs of this acquisition were allowed for in the Kaiapoi Stormwater and Flooding Improvements Upgrade budget, and the remaining estimated cost of \$6,000 plus GST and disbursements to complete the acquisition will be paid out of this budget.

CARRIED

7.10 **Revocation: Waimakariri District Council Housing for the Elderly Policy** - T Allinson, (Senior Policy Analyst) and R Hawthorne, (Property Manager)

T Allinson and T Hawthorne presented this report, which recommended that the Housing for the Elderly Policy 2016 Policy be revoked.

This report was taken as read and there were no questions from members.

Moved Councillor Goldsworthy Seconded Councillor Ward

THAT the Council:

- (a) **Receives** Report No. 230822129364.
- (b) **Revokes** the Housing for the Elderly Policy which is no longer required (120712044072).
- (c) **Circulates** this report to the Community Boards for their information.

CARRIED

7.11 **Submission: Strengthening the resilience of Aotearoa New Zealand's critical infrastructure system** - T Allinson (Senior Policy Analyst)

T Allinson presented the report which provided the Council with the formal opportunity to receive a submission that was submitted to meet the the Department of the Prime Minister and Cabinet on Strengthening the resilience of Aotearoa New Zealand's critical infrastructure system. To meet the required submission closing date, this was not able to be received at a previous Council meeting.

The report was taken as read and there were no questions from members.

Moved Deputy Mayor Atkinson Seconded Councillor Fulton

THAT the Council:

- (a) **Receives** Report No. 230822129420.
- (b) **Receives** the submission on Strengthening the Resilience of Critical Infrastructure.
- (c) **Circulates** the report and submission to the Community Boards for their information.

CARRIED

Agenda Item 7.13 was taken at this time. The Minutes are recorded as in the order of the agenda.

7.12 **Request for Funding for the Waimakariri Passchendaele Advisory Group to become a life member of the Last Post Association - Belgium** – K Rabe (Governance Advisor)

K Rabe was present for consideration of this report, speaking on behalf of the Waimakariri Passchendaele Working Group. At a recent meeting of the Advisory Group, it was agreed to seek funding from the Council for the Advisory Group to become a lifetime member of the Last Post Association, Belgium. The Association provided a daily tribute to fallen soldiers of the former British Empire and their allies, by playing of the Last Post every evening at Menin Gate Memorial, in Leper, Belgium. It was noted that the Advisory Group did not have any budget.

There were no questions from members.

Moved Deputy Mayor Atkinson Seconded Councillor Blackie

THAT the Council:

- (a) **Receives** Report No. 230817125820.
- (b) **Approves** a once off donation of no more than \$2,300 to enable the Waimakariri Passchendaele Advisory Group to become a lifetime member of the Last Post Association, Leper, Belgium.
- (c) **Approves** that the once off donation to the Last Post Association, Belgium, would be taken from the Council's International Relations Budget Account (GL 10.135.333.2465).
- (d) **Notes** all Council grants were reviewed as part of its Annual Plan and Long Term Plan process yearly.
- (e) **Advises** the Passchendaele Advisory Group of the outcome.

CARRIED

Deputy Mayor Atkinson encouraged colleagues to support this motion, which would provide a small contribution towards an ongoing remembrance to fallen soldiers, as it was essential to acknowledge the sacrifices made by so many.

Mayor Gordon also supported the motion, especially in light of the twinning relationship between the Municipality of Zonnebeke and the Waimakariri District Council. Mayor Gordon mentioned the planned self-funded delegation visit Belgium in November 2024, which would include members of both Kaiapoi and Rangiora RSAs and supporters.

7.13 **Observer Appointment to the Christchurch City Council Coastal Hazards Working Group** – S Nichols (Governance Manager)

Mayor Gordon recommended that Councillor Mealings remained as the observer to the Christchurch City lead Coastal Hazards Working Group, as this fitted within her portfolio responsibilities.

This report was taken as read and there were no questions from members.

Moved Councillor Redmond Seconded Councillor Ward

THAT the Council:

- (a) **Receives** Report No. 230831135053.

- (b) **Appoints** Councillor Mealings, as an observer, to the Christchurch City Council Coastal Hazards Working Group at Christchurch City Council, until October 2025.

CARRIED

Councillor Mealings noted her appreciation for the opportunity to continue as an observer at these Working Group meetings and to keep the Council informed on matters of interest.

8. MATTERS REFERRED FROM COMMITTEES AND COMMUNITY BOARDS

There were no matters referred to the Council.

9. HEALTH, SAFETY AND WELLBEING

9.1 Health, Safety and Wellbeing Report August 2023 – J Millward (Chief Executive)

J Millward spoke to this report, noting that there had recently been two notifications to the New Zealand Police and prosecutions, resulting from staff wearing body cameras. It was unfortunate that in recent times some staff had encountered aggressive behaviour from members of the public while undertaking their work.

J Millward advised that an Audit was currently underway, noting that there had been a delayed due to several staff being on leave with Covid. It was also noted that the Ergonomic Assessment's function had been shifted from the IT Team to the Health and Safety Team.

Moved Councillor Mealings

Seconded Councillor Brine

THAT the Council:

- (a) **Receives** Report No 230823130280.
- (b) **Notes** that there were no notifiable incidents this month. The organisation was, so far as is reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at Work Act 2015.
- (c) **Circulates** this report to the Community Boards for their information.

CARRIED

10. COMMITTEE MINUTES FOR INFORMATION

10.1 Minutes of a meeting of the Audit and Risk Committee meeting of 8 August 2023

10.2 Minutes of a meeting of the Utilities and Roading Committee meeting of 15 August 2023

Moved Mayor Gordon

Seconded Councillor Redmond

THAT Items 10.1 and 10.2 be received information.

CARRIED

11. COMMUNITY BOARD MINUTES FOR INFORMATION

11.1 Minutes of the Kaiapoi-Tuahiwi Community Board meeting of 17 July 2023

11.2 Minutes of the Oxford-Ohoka Community Board meeting of 2 August 2023

11.3 Minutes of the Rangiora-Ashley Community Board meeting of 9 August 2023

11.4 Minutes of the Woodend-Sefton Community Board meeting of 14 August 2023

Moved Councillor Mealings

Seconded Councillor Goldsworthy

THAT Items 11.1 to 10.4 be received information.

CARRIED

12. CORRESPONDENCE

There was no correspondence.

13. MAYORS DIARY 1 TO 31 AUGUST 2023

Moved Deputy Mayor Atkinson

Seconded Councillor Ward

THAT the Council:

- (a) **Receives** report no. 230829133305.

CARRIED

The open meeting was adjourned at this time 3.27pm, to consider public excluded items. The open meeting reconvened at 5.35pm.

14. COUNCIL PORTFOLIO UPDATES

14.1 Iwi Relationships – Mayor Dan Gordon

There was no update on Iwi relationships.

14.2 Greater Christchurch Partnership Update – Mayor Dan Gordon

A partnership had most recently met for a briefing. Mayor Gordon thanked Councillor Brine for undertaking the role on the Spatial Plan Hearing Panel.

14.3 Government Reforms – Mayor Dan Gordon

Mayor Gordon noted the range of announcements regarding Government Reform from multiple political parties leading up to the Government elections in October 2023.

14.4 Canterbury Water Management Strategy – Councillor Tim Fulton

Councillor Fulton recently attended a site visit to a wetland in Fernside, which was followed with a workshop. At the workshop concern was raised about the communication between Environment Canterbury (ECan) and the Council regarding the water pollution incident that occurred last weekend at Saltwater Creek. The lack of information provided to both the public and the Council on this pollution event was alarming.

Deputy Mayor Atkinson suggested that the lack of communication should be raised at the next joint meeting held with ECan. J Millward advised that the Council's Utilities and Roading staff had been advised that the contaminants were faecal matter from a burst pipe. However, J Millward agreed that the level of information received from ECan was not sufficient.

Councillor Fulton mentioned the upcoming inaugural Environmental Awards which would be announced at the Community Service Awards Function on 18 October 2023. The Biodiversity Trust was currently seeking nominations for these awards.

14.5 **Climate Change and Sustainability** – Councillor Niki Mealings

The Natural Environment Strategy should be ready to be submitted to the Council for consideration as part of the Long Term Plan. The Waimakariri Economic Development Strategy was currently out for consultation. The Waimakariri Integrated Transport Strategy 2035+, draft for consultation, had been approved earlier during this meeting to go out for public consultation.

The Christchurch City Council Coastal Hazards Working Group had reconvened, also as dealt with earlier at this meeting.

14.6 **International Relationships** – Deputy Mayor Neville Atkinson

Deputy Mayor Atkinson noted there had been a further meeting to discuss arrangements for the tour to Belgium in November 2024. It had been agreed that Freddie Declerk would be the tour guide for the delegation from New Zealand.

14.7 **Property and Housing** – Deputy Mayor Neville Atkinson

Deputy Mayor Atkinson advised that three Council-owned properties had recently been sold and three more would be going onto the market in the next two weeks. The next meeting of the Property Portfolio Working Group was scheduled for this coming Thursday 7 September 2023.

15. **QUESTIONS**

(under Standing Orders)

There were no questions.

16. **URGENT GENERAL BUSINESS**

(under Standing Orders)

There was no urgent general business.

17. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it was moved:

Moved Deputy Mayor Atkinson

Seconded Councillor Mealings

That the public be excluded from the following parts of the proceedings of this meeting:

- 17.1 Confirmation of Council public excluded minutes 1 August 2023 meeting.
- 17.2 Confirmation of Council public excluded minutes 15 August 2023 extraordinary meeting.
- 17.3 Hallfield Stage 2 Development Contributions
- 17.4 Private Developer Agreement with Bellgrove Land Development
- 17.5 Kaiapoi South Mixed Use Business Area and Kaiapoi Marina Project Update
- 17.6 Proposed sale of property Fishers Road, Okuku
- 17.7 Report for information from Management Team – Approval Single-Source Provider Disposal Kerbside Organics

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
17.1	Confirmation of Council public excluded minutes 1 August 2023 meeting.	Good reason to withhold exists under section 7	To protect the privacy of natural persons, including that of deceased natural persons (s 7(2)(a) and to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).
17.2	Confirmation of Council public excluded minutes 15 August 2023 extraordinary meeting.	Good reason to withhold exist6s under section 7	To protect the privacy of natural persons, including that of deceased natural persons (s7(2)(a) and to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) LGOIMA Section7(2)(i)
17.3	Hallfield Stage 2 Development Contributions	Good reason to withhold exists under section 7	As per LGOIMA section 7 (2) (b)(ii) making available the information is likely to unreasonably prejudice the commercial position of the developer and Council, (h) enable Council to carry out, without prejudice or disadvantage, commercial activities and (i) enable Council to carry on, without prejudice or disadvantage, negotiations.
17.4	Private Developer Agreement with Bellgrove Land Development	Good reason to withhold exists under section 7	As per LGOIMA section 7 (2) (b)(ii) making available the information is likely to unreasonably prejudice the commercial position of the developer and Council, (h) enable Council to carry out, without prejudice or disadvantage, commercial activities and (i) enable Council to carry on, without prejudice or disadvantage, negotiations.
17.5	Kaiapoi South Mixed Use Business Area and Kaiapoi Marina Project Update	Good reason to withhold exists under section 7	As per LGOIMA Section 7 (2)(a), (g) and (i) for the protection of privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) and maintain legal professional privilege.
17.6	Proposed sale of property Fishers Road, Okuku	Good reason to withhold exists under section 7	As per LGOIMA Section 7 (2)(a), (g) and (i) for protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege.
17.7	Report for information from Management Team – Approval Single-Source Provider Disposal Kerbside Organics	Good reason to withhold exists under section 7	As per LGOIMA Section 7(2) (b) (ii) the report to remain public excluded due to the commercially sensitive information. The Recommendation can be made publicly available.

CARRIED

CLOSED MEETING

Recommendation to resume Open Meeting

Moved Mayor Gordon

Seconded Councillor Ward

THAT open meeting resumes and the business discussed with the public excluded remains public excluded as resolved.

CARRIED

The public excluded portion of the meeting commenced at 3.28pm and concluded at 5.35pm.


OPEN MEETING

18. **NEXT MEETING**

The next ordinary meeting of the Council was scheduled to commence at 1pm on Tuesday 3 October 2023, to be held in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 5.45PM.

CONFIRMED



Chairperson
Mayor Dan Gordon

3 October 2023
Date