

MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY 6 DECEMBER 2022, COMMENCING AT 1.00PM.

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors A Blackie, R Brine (virtually via Zoom), B Cairns, T Fulton, J Goldsworthy, N Mealings, P Redmond, J Ward and P Williams.

IN ATTENDANCE

J Millward (Acting Chief Executive), G Cleary (General Manager Utilities and Roading), C Brown (General Manager Community and Recreation), S Hart (General Manager Strategy, Engagement and Economic Development), C Roxburgh (Water Asset Manager), J McBride (Roading and Transport Manager), R Hawthorne (Property Manager), K Simpson (3 Waters Manager), H Downie (Senior Advisor, Strategy and Programme), S Binder (Senior Transportation Engineer), K Waghorn (Solid Waste Asset Manager), J Fraser (Utilities Planner), D Young (Senior Engineering Advisor), A Mace-Cochrane (Project Engineer), and A Smith (Governance Coordinator).

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

Councillors Atkinson and Mealings declared a conflict of interest with public agenda Items 7.1 'Approval of the Council's further submissions on the Proposed Waimakariri District Plan and Variation 1 to the Proposed Waimakariri District Plan' and 7.5, 'Ohoka Mill Road Stormwater Management Area Resource Consenting issues and Way Forward', due to their appointment as Commissioners for the District Plan Review. Both Councillors left the meeting during consideration of these reports.

3. ACKNOWLEDGEMENTS

There were no acknowledgements.

4. CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 8 November 2022

Moved: Councillor Atkinson

Seconded: Councillor Blackie

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the meeting of the Waimakariri District Council meeting held on Tuesday 8 November 2022.

CARRIED

4.2 Minutes of an extraordinary meeting of the Waimakariri District Council held on Tuesday 22 November 2022

Moved: Councillor Redmond

Seconded: Councillor Cairns

THAT the Council:

- (b) **Confirms**, as a true and correct record, the circulated Minutes of the extraordinary meeting of the Waimakariri District Council meeting held on Tuesday 22 November 2022.

CARRIED

MATTERS ARISING (FROM MINUTES)

Nil.

5. DEPUTATIONS AND PRESENTATIONS

Nil.

6. ADJOURNED BUSINESS

There was no adjourned business.

7. REPORTS

7.1 Approval of the Council's further submissions on the Proposed Waimakariri District Plan and Variation 1 to the Proposed Waimakariri District Plan – J Millward (Acting Chief Executive)

Councillors Atkinson and Mealings left the meeting during consideration of this item and Item 7.5.

J Millward spoke to this report which sought approval of the Council's retrospective ratification of further submissions on the Proposed Waimakariri District Plan. These were in response to submissions by Rolleston Industrial Developments Ltd and Carter Property Group Ltd.

There were no questions.

Moved: Councillor Fulton

Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Receives** report No. 221122202019.
- (b) **Approve** retrospective ratification of the further submissions on the Proposed Waimakariri District Plan (in response to submissions by Rolleston Industrial Developments Limited and Carter Property Group Limited) and Variation 1 to the Proposed Waimakariri District Plan (in response to a submission by Rolleston Industrial Developments Limited).
- (c) **Note** that the further submissions were based on the previously Council approved submission in objection to Private Plan Change 31 that was ratified at the Council meeting on 2 August 2022.
- (d) **Note** that these further submissions were formally submitted to the Proposed Waimakariri District Plan on Friday 18 November to meet the deadline of 5pm, 21 November 2022.

CARRIED

Item 7.5 was taken at this time. The minutes have been recorded in accordance with the order of the agenda as circulated.

Councillors Atkinson and Mealings returned to the meeting following consideration of Items 7.1 and 7.5.

7.2 **Coldstream Tennis Club setting of Price Schedule** – C Brown (General Manager Community and Recreation)

C Brown presented this report seeking Council approval regarding the request from Coldstream Tennis Club to set court hire cost for 2022-23 at \$20 per hour per court at the tennis court facility on Coldstream Road. This consultation is required under the Heads of Agreement between the Council and the Coldstream Tennis Club (formerly Rangiora Tennis Club Inc. and Southbrook Tennis Club Inc.). The Club provided significant detail on their consideration for setting the price of the court hire.

The Council contributed \$1m towards the development on the condition that the Club would make courts available for the public to use, with payment of a court fee, as there were no other public tennis courts available in Rangiora. This fee was similar to that charged for court hire by Clubs outside the district, therefore staff recommend that the Council support the fee setting of \$20 per hour court hire.

Councillor Williams enquired what the membership subscription was to join Coldstream Tennis Club, and this was confirmed at \$135 per year. C Brown also confirmed that almost all other tennis court facilities in the district were on Council owned property.

Councillor Redmond asked if there was provision for children who are not members of the club, to use the facilities and questioned whether it was realistic for children to be charged \$20 per hour to use the courts. C Brown confirmed that all non-members of the Club would be able to use the courts on payment of the court hire fee, commenting that young children would have parents present. The Club had also advised that if a person had booked the court for an hour, and at the end of the hour no one was booked to use the court, they could continue to play.

Following a question from Councillor Ward on how the court booking system would operate, C Brown noted that this was for the Club to manage.

Following an enquiry from Councillor Atkinson, C Brown said there were several examples in the district where the Council provided facilities (ie. croquet clubs, bowling clubs, Mainpower Stadium) and the organisations charged fees for people to use the facilities. It was also pointed out that there were open sports fields that the Council paid for the maintenance and were open for the use by the public. The difference in the model for this tennis facility as the club owned and maintained the assets. The Council contribution had enabled the club to be in a sustainable situation financially.

Councillor Fulton asked if this had any bearing on the Council's ability to maintain other tennis facilities in the district and C Brown confirmed that it had no influence on any budgets for maintaining other tennis courts in the district.

Moved: Councillor Ward

Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** Report No. 221118200862.
- (b) **Notes** the matters set out under the Heads of Agreement between WDC and the Club for consideration prior to making amendment to the price schedule for casual users (non-members) of the facility.
- (c) **Approves** the setting of the price schedule for casual players (non-members) proposed by Coldstream Tennis Club for 2022-23 to be set at \$20.00 per hour per court.

CARRIED
Councillor Williams Against

Councillor Ward supported this motion, noting that it would be up to people to decide if they wanted to pay to use the tennis courts.

Councillor Williams, in not supporting the motion, did not believe it was fair on ratepayers, who had initially paid for the land and for the Council contribution to the facility, and were now being asked to pay to use the courts as well.

Mayor Gordon said this was fully discussed at the time the Heads of Agreement was signed. The intent of the development was to improve and increase the numbers playing tennis in the district and great foresight had been shown by the Clubs to join resources and contribute towards this facility. In addition to the Council contribution, the Club had contributed a significant amount of its own resources to the courts and with a clubroom still to be built which would require some form of income to achieve the desired outcome.

Councillor Mealings noted her earlier apprehension of the Council contribution to this facility, however was in support of this motion, with courts being available to the public and acknowledged the significant equity that the two original tennis clubs had put into this facility. The \$20 per hour per court represented good value for money, especially with the ability to continue playing if the court was still available and would equate to \$10 per person for singles and only \$5 if playing doubles.

In his right of reply, Mayor Gordon suggested that feedback be given to the Club for consideration of a concession fee for children using the courts.

7.3 **Waka Kotahi Interim State Highway Speed Management Plan Consultation** – S Binder (Senior Transportation Engineer) and J McBride (Roading and Transport Manager)

J McBride and S Binder presented this report which sought the Council's approval of a draft submission to the New Zealand Transport Agency on the Interim State Highway Speed Management Plan. This related to the Land Transport Rule: Setting of Speed Limits 2022, which came into effect in May 2022 and requirement of Waka Kotahi for the development of Speed Management Plans. This new Rule allowed for interim Speed Management Plans to be developed in areas where there was continued speed limit changes. These interim plans covered a period of one year. The one proposed change in the Waimakariri area in 2023 was on SH1 between the Pegasus roundabout and the 50km/h speed threshold in Woodend.

J McBride said the proposal would be to reduce the speed limit north of Woodend to 60kph. This would allow for a consistent approach with the speed limit on Pegasus Boulevard.

Councillor Cairns said the Woodend Community Board had considered that a 50kph speed limit would have provided a safer environment for pedestrians crossing to Ravenswood. J McBride said from a technical aspect, staff believed that 60 kph would be the preferred option. Regarding an underpass to Ravenswood, J McBride said an announcement was expected the following day on Woodend traffic safety matters.

Councillor Redmond asked if staff would be prepared to include in the Council submission, the inclusion of an underpass. J McBride said it could be included and that the Council would continue to advocate for an underpass.

Moved: Councillor Redmond

Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** Report No. 221121201836.
- (b) **Approves** the draft submission to the New Zealand Transport Agency on the Interim State Highway Speed Management Plan (TRIM No. 221124204081).

- (c) **Notes** that consideration would need to be given to the speed limit on the local road network to ensure a cohesive and coordinated speed limit in the wider area and this could be achieved through the development of the WDC Interim Speed Management Plan.
- (d) **Circulates** this report to the Community Boards for information.

CARRIED

Councillors Atkinson and Williams Against

Councillor Redmond supported the 60kph speed limit recommended however was not in favour of a reduction to 50kph. Councillor Redmond noted that though he was not always in support of lowering speed limits, in this case believed that safety prevailed, and was satisfied that 60kph was a safe and reasonable speed limit. Councillor Redmond would also support the inclusion of a comment in the submission that the Council would continue to support installation of an underpass and other safety improvements.

Councillor Cairns supported the motion, commenting on the backlog of traffic at certain times of the day, with sometimes a tailback from Woodend to Kaiapoi. Councillor Cairns was not in favour of a 50kph speed limit on this part of SH1.

Councillor Williams, in not supporting this motion, suggested that rather than lowering speed limits, the Council should be supporting more money being spent on the maintenance of roads.

Mayor Gordon in supporting the motion, noted that the setting of speed limits was an issue for the community and national guidance applied. This suggested speed reduction acknowledged the feedback that the Council had received from the community as a safety improvement and would also be in line with the speed limit on Pegasus Boulevard.

In reply, Councillor Redmond commented that safety and efficiency was a balance and in this case safety prevailed, noting issues at the Pegasus roundabout on SH1. In this case, 60kph was a safe speed limit however pointed out that he was not always in favour of lowering speed limits and looked forward to discussions with Waka Kotahi, throughout this term of Council, in his role as Roading Portfolio holder.

7.4 **Kerbside Recycling Bin Audits Methodology** – K Waghorn (Solid Waste Asset Manager)

K Waghorn spoke to this report which informed the Council of upcoming recycling bin audits scheduled to begin in mid-January 2023 and to seek the support of Council for the proposed methodology for advising residents when their recycling was not acceptable. The report also summarised audits previously undertaken by Waste management using temporary staff and by the end of August 2021, when the average contamination levels had dropped below 10%. There had recently been problematic areas identified again by both the recycling collection driver and random recycling audits, which have advised that some bins are badly contaminated.

The main change proposed was to use the education contractor to manage the audits. Staff have good knowledge and would be able to apply good methodology. They would also be able to better answer any residents' questions. With showing residents what was meant by contaminating items in recycling bins, was seen as a positive way of doing this, and this system had worked well in the Ashburton district.

Councillor Williams asked what the cost of these audits would be. K Waghorn advised there was \$70,000 per annum budgeted for the waste minimisation audits.

Councillor Williams suggested that there was negative feedback on the system via local media and asked if there had been any negative response from residents to the gold star system. K Waghorn said she was aware of some residents who did not like getting a gold star, however she had received positive feedback on the star system being used to acknowledge good clean contents of recycling bins.

Councillor Cairns enquired if the recycling audits would be undertaken within the problematic areas or be done across the district. K Waghorn advised that the audits would start in those areas previously identified as problematic however there would also be random audits undertaken throughout the district. As well as the brochures, Councillor Cairns asked if consideration had been given to other ways to promote the audit programme (i.e. live videos of bin audits being carried out) and K Waghorn said the Council Communications Team were working on a promotion plan.

Councillor Ward asked if there was still recycling education being undertaken in schools, which had been successful in the past. K Waghorn advised that Eco Educate were still active in schools and conducting audits of school bins. There would also be some presentations and sessions for adult education.

Councillor Atkinson suggested an improvement to the brochures handed out to residents, at the time their recycling bins had been audited, with more information included advising where soft plastics could be left at which locations around the district, such as The Warehouse. Councillor Atkinson also suggested that instead of indicating that plastic lids are not to go in recycling, to indicate on the brochure that they would go into general waste. It was agreed that this updated wording would be followed up on the next printing of the brochures, "to drop off your soft plastics to your participating store".

Following a question from Councillor Blackie, K Waghorn confirmed that during the audits, any clean, however contaminated items (i.e. not recyclable) that had been removed from recycling bins, would be contained in paper bags before being put in property owners letterboxes.

Councillor Mealings spoke on local education information that was available and if this could be shared through the Council website. This focused on the do's and don'ts of recycling. K Waghorn agreed that she would work with the Communications team to get this put on the Council website and Facebook page.

Councillor Goldsworthy commended the work undertaken to date to reduce the percentage of contaminated bins and asked if it was known what the savings of disposal costs were with this reduced contamination. K Waghorn advised that disposal of recycled products that become rubbish was approximately \$100 a tonne more to process than to get it recycled.

Moved: Councillor Ward

Seconded: Councillor Mealings

THAT the Council:

- (a) **Receives** Report No. 221017180783.
- (b) **Notes** that targeted audits of kerbside recycling bins would commence during January 2023.
- (c) **Endorses** the proposed methodology for communicating directly with residents regarding the results of the audits, including:
 - (i) Placing a gold star on excellent bins and a "Spot-On" Flyer in the property's letterbox.
 - (ii) Placing an "Almost Perfect" flyer in the property's letterbox for low levels of contamination.
 - (iii) Placing examples of minor unacceptable items in the property's letterbox, to show what was not acceptable (e.g., liquid paper board cartons (Tetrapaks), lids, soft plastics) to residents who repeat a low-level contamination.

- (iv) Placing a “Contamination Tag” on a bin that had more than minor contamination, pulling the bin back from the kerb, and placing a Tri-Fold Brochure in the property’s letterbox to provide additional information about our acceptance criteria.
 - (v) Writing warning letters to occupants, and to the property owners where the occupant does not own the property, when a bin has been found to contain repeated contamination.
 - (vi) Removing the bin on a fourth contamination incident, as per the terms and conditions in the Solid Waste and Waste Handling Bylaw 2016, and writing to the occupant/owner to explain why the bin had been removed and the process by which the bin could be returned after a three month ‘stand down’ period.
- (d) **Notes** that the items described in (c)iii would most likely be placed inside a paper bag, and would be accompanied by an “Almost Perfect” flyer with “This had been removed so your bin can be collected” or similar wording added to the flyer.
 - (e) **Notes** that the audits would be accompanied by an ongoing media education campaign about what can and cannot be recycled through the kerbside collection service and through Sustainability Education contract activities at events, in schools and businesses and within the wider community.
 - (f) **Circulates** the to the Community Boards for their information.

CARRIED

Councillor Ward, in supporting the motion, congratulated staff on their work, however would support continued recycling education being undertaken.

Mayor Gordon supported the motion and noted that the use of the gold star system on clean recycling bins was a successful system. Anything that could be done to avoid contamination of recycling bins would be beneficial.

Councillor Williams supported the motion, noting the importance of keeping contamination of recycling bins, however noted his concern of the cost of \$1,500 a week to undertake these audits. Councillor Williams asked if there was information available on how much water was used to rinse out recycled items. K Waghorn was not aware of any study having been undertaken on the cost of water for this use.

Councillor Cairns commended the learnings from the work of Eco Educate in Ashburton district and how this could enhance the recycling bin audit system in Waimakariri.

Councillor Mealings commented that the more plastic that could be kept out of landfill the better. Whenever a truck of recycled products had to go to landfill, it cost ratepayers approximately \$2,000. Councillor Mealings supported this bin auditing system with the gold star, noting that the Eco Educate auditors were experts in their field and were doing a good job interacting with the residents. It would be good to see a return to pre-lockdown recycling figures.

Councillor Atkinson emphasised that with the work that the Council does in relation to recycling it would also be good to promote others who recycle.

Item 7.5 was taken following Item 7.1. The minutes have been recorded in accordance with the order of the agenda as circulated.

Councillors Atkinson and Mealings had left the meeting during consideration of Items 7.1 and 7.5, as per previously advised Conflicts of Interest.

7.5 **Ohoka Mill Road Stormwater Management Area Resource Consenting Issues and Way Forward** – C Button (Project Engineer), J McSloy (Development Manager), D Young (Senior Engineering Advisor), K Simpson (3 Waters Manager)

K Simpson, spoke to this report, which sought the Council's decision on the way forward for managing stormwater in the Mill Road Ohoka Outline Development Plan (ODP 160) area in Ohoka. A brief summary of the process which had been undertaken to date was provided to the Council. In the original Private Plan Change in 2011-2012, it was intended that stormwater be managed in a catchment-based stormwater management area and sought endorsement for not proceeding with a catchment-based solution. Subsequently the Council had purchased land in 2021 for stormwater purposes for the subdivision and applied for a resource consent from the Regional Council for stormwater discharge. There were issues related to both Plan Change 7, the Court of Appeal decision on the water bottling plant in Christchurch, and the new groundwater Allocation Zone limits from Plan Change 7. In summary, this decision made it a prohibited activity to intercept ground water in allocated zones.

Staff had met with landowners within the ODP area who support moving away from a catchment-based solution to onsite stormwater management if it was not possible to progress the matter through the current resource consent process. It was noted that individual property owners within the ODP would need to apply to depart from the ODP in the District Plan and proposed an onsite individual stormwater solution as part of a resource consent process. K Simpson advised that for several property developments close to Mill Road, this process had already been undertaken, as an interim solution.

There were no questions.

Moved: Mayor Gordon

Seconded: Councillor Blackie

THAT the Council:

- (a) **Receives** Report No. 221122202653.
- (b) **Approves** the Council not proceeding with the catchment-based stormwater management area should it ultimately not be possible to progress the ECan consenting process any further.
- (c) **Notes** the decision for the future of the Council-owned land at 368 Mill Road, Ohoka, and the proposed approach towards any further associated Development or Financial Contributions would be sought as part of a separate report once a pathway forward was confirmed following receipt of legal advice.
- (d) **Notes** property owners in the ODP160 area could apply to depart from the ODP160 catchment wide stormwater solution through the resource consent process and propose an alternative on-site stormwater solution which would be assessed as part of the resource consent application.
- (e) **Notes** there was strong indication from the affected residents of the ODP160 that they wished to proceed with the quickest solution so development could continue as soon as possible. At this stage this was likely to be the on-site stormwater management option.
- (f) **Notes** that consenting issues presented within this report were problematic across Canterbury and had major consequences for developers, farmers and residents where interception of high groundwater was incidental.
- (g) **Circulates** this report to the community boards for information.

CARRIED

Mayor Gordon expressed disappointment at this situation, following all the work that had gone into this over several years however also acknowledged that there needed to be a solution to the matter. There would need to be further discussion with Ecan, as this affects not only development in this district, but also other Councils in the region. Residents in the Ohoka area would welcome the approach that had been taken.

7.6 **North Brook Environmental Baseflow Options** – J Fraser (Utilities Planner)

J Fraser and K Simpson presented this report which summarised the concerns of several residents adjoining the upper North Brook about ongoing low flows and associated presence of mosquitoes breeding in the area as well as updating the Council on the investigation of various flow management options which could be implemented in the stream in future.

J Fraser advised that in June 2018 the Utilities and Roading Committee had decided on the closure of Oxford Road Water Race R3N-1. Although the race had not been physically closed, there was very little water flow East of Lehmans Road. Residents alongside North Brook had also expressed concerns with the low base flow and a report was commissioned by the Council which found that this was a result of a broader pattern of declining rainfall in the Oxford area foothills and lower flows in the Ashley River. It was also noted that the Rangiora groundwater table was lowering over time. Groundwater takes in the Waimakariri district had been fully allocated, and could only be taken now for drinking water supplies. The backup drinking water supplies could not be used to augment water base flows in the North Brook and the report recommended an unmodified flow regime in the upper North Brook.

Moved: Councillor Williams

Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Receives** Report No. 220523082670.
- (b) **Notes** augmenting baseflow in the upper North Brook directly from a new groundwater bore would require a new "take and use" of groundwater which was prohibited by the Canterbury Land and Water Regional Plan.
- (c) **Notes** augmenting baseflow in the upper North Brook through transfer of water allocation from an existing bore would not be feasible for the foreseeable future given advice received from Environment Canterbury about its current approach to implementing the Canterbury Land and Water Regional Plan, following Aotearoa Water Action (AWA) versus Canterbury Regional Council (CRC) Court of Appeal decisions.
- (d) **Accepts** an unmodified flow regime in the upper North Brook.
- (e) **Recommends** staff implement mosquito control options in the upper North Brook including:
 - i. reducing ponding areas by levelling areas of elevated clay;
 - ii. undertaking control of obstructions in the channel including large rocks, displaced sediment from bank erosion, excessive vegetation, tree roots or perched driveway culverts which could be causing ponding;
 - iii. addition of gravel and cobbles in a variety of sizes to improve drainage and enhance aquatic habitat.
- (f) **Notes** that ponds provide important habitat for fish species when there was regular baseflow in the stream and that locations for retention of pools would be considered as a component of future maintenance, particularly where ponds were linked to riffles and residual baseflow.

- (h) **Notes** the use of mosquito sprays had been considered as a further mosquito control option however their use may harm the wider macroinvertebrate community in the stream and reduce food sources for eels; therefore use of mosquito sprays was not recommended.
- (i) **Notes** if mosquito breeding persists then staff would educate the public about further mosquito proofing their properties and using sprays within breeding areas on private property.
- (j) **Notes** the Council did not currently control mosquito habitat or other pest species within its drainage network and to begin to implement these controls in one location introduces a new level of service and may create public expectation for wider control of these pest species in other stream beds through the district.

CARRIED

Councillor Williams was aware of the concerns of residents and the problem with the mosquitos and supported the Council addressing these issues.

7.7 **Appointments to outside Committees, Advisory Groups, Organisations and Working Groups** – Mayor Gordon

Mayor Gordon spoke to this report which was to make Councillor appointments to outside Committees other than those already appointed previously for this term of Council. There were also appointments recommended to Advisory Groups, Working Groups and Steering Groups and to delegate some appointments to the Community Boards.

Mayor Gordon acknowledged that he endeavoured to accommodate all members wishes with these recommended appointments. It was noted that there had been amendments to some recommendations from the original report and these were highlighted.

Mayor Gordon acknowledged the work that Councillor Williams was already doing with the significant portfolio of Drainage, having recently met with members of the Ohoka Rural Drainage Advisory Group. One of the recommendation amendments was changing the name of the Ohoka Rural Drainage Advisory Group, to the Ohoka Mandeville Rural Drainage Advisory Group.

Moved: Councillor Williams Seconded: Councillor Blackie

THAT the Council:

- (a) **Receives** report No. 221108194432.
- (b) **Notes** Mayor Gordon is ex-officio to all Committee and sub-committees of the Council.
- (c) **Notes** all appointments cease at the end of the 2022-2025 Local Body Triennial term, being October 2025, unless appointed to a Council Controlled Organisation (CCO) or altered explicitly by the Council.
- (d) **Appoints** Mayor Gordon, and Councillors Atkinson and Mealings to the Whakawhanake Kāinga Committee, Urban Growth Partnership for Greater Christchurch.
- (e) **Appoints** Councillor Mealings to the Climate Change Action Planning Reference Group.
- (f) **Appoints** Councillor Mealings to the Biodiversity Champions Group.
- (g) **Appoints** Mayor Gordon and Councillors Goldsworthy and Mealings as the Council representatives on the Waimakariri Youth Council.

- (h) **Appoints** Councillor Atkinson as Council's representative on the Waimakariri Passchendaele Advisory Group.
- (i) **Appoints** Mayor Gordon and Councillors Redmond and Ward as the Council's representative on the Southbrook Road Improvements Working Group.
- (j) **Appoints** Mayor Gordon and Councillors Ward and Redmond as the Council's representative on the Southbrook Road Reference Group.
- (k) **Appoints** Councillors Ward and Redmond to the Southbrook School Travel Plan Working Group.
- (l) **Appoints** Mayor Gordon as the Council's representative on the Waitaha Primary Health Organisation.
- (m) **Appoints** Councillor Mealings to the Social Services Waimakariri.
- (n) **Appoints** Councillor Redmond to the Waimakariri Health Advisory Group.
- (o) **Appoints** Councillor Goldsworthy to the Waimakariri Age-Friendly Advisory Group.
- (p) **Appoints** Councillor Cairns as the Council's representative on the Waimakariri Access Group.
- (q) **Appoints** Councillor Mealings as the Council's representative on the Community Wellbeing North Canterbury Trust.
- (r) **Appoints** Councillor Blackie to the Creative Communities NZ Assessment Committee.
- (s) **Appoints** Councillor Blackie as the Council's representative on the Waimakariri Community Arts Council.
- (t) **Appoints** Councillor Blackie as the Council's representative on the Waimakariri Art Collection Trust.
- (u) **Appoints** Councillor Cairns as the Council's representative on the North Canterbury Museums' Group.
- (v) **Appoints** Councillor Goldsworthy as the Council's representative on the Rangiora Promotions Management Board.
- (w) **Appoints** Councillor Fulton as the Council's representative on the Oxford Promotions Action Committee, noting the Oxford-Ohoka Community Board will also appoint a member to the Oxford Promotions Action Committee.
- (x) **Appoints** Councillor Cairns as the Council's representative on the Kaiapoi Promotion Association, noting the Kaiapoi-Tuahiwi Community Board will also appoint a member to the Kaiapoi Promotion Association.
- (y) **Appoints** Councillors Ward and Williams as the Council's representatives on the Rangiora Airfield Advisory Group.
- (z) **Appoints** Councillors Atkinson and Blackie as the Council's representatives on the Kaiapoi Marine Precinct Bookings Advisory Group.
- (aa) **Appoints** Councillors Redmond and Ward as the Council's representative on the North Canterbury Sport and Recreation Trust.

- (bb) **Appoints** Councillor Brine as the Council's representative on the Southbrook Sports Club, noting the Rangiora-Ashley Community Board will also appoint a member to the Southbrook Sports Club.
- (cc) **Appoints** Councillor Mealings to the Mandeville Sports Club Committee.
- (dd) **Appoints** Councillor Blackie as Chair to the Northern Pegasus Bay Advisory Group.
- (ee) **Appoints** Councillors Brine, Fulton, Goldsworthy and Redmond to the Facilities and Consents Fee Waiver Subcommittee.
- (ff) **Appoints** Mayor Gordon and Councillor Ward to the Project Control Group for the Annual and Long Term Plans.
- (gg) **Appoints** Councillors Redmond and Goldsworthy to the Waimakariri Walking and Cycling Reference Group.
- (hh) **Appoints** Councillor Redmond to the Canterbury Regional Council – Waimakariri/ Eyre/Cust River Rating Committee.
- (ii) **Appoints** Councillor Redmond to the Canterbury Regional Council – Ashley River Rating Committee.
- (jj) **Appoints** Councillor Williams to the Hurunui District Council – Ashley Rural Water Scheme Management Committee.
- (kk) **Appoints** Councillor Blackie as the Council's representative on the Clarkville Rural Drainage Advisory Group, noting Kaiapoi-Tuahwi Community Board will also appoint a member to the Clarkville Rural Drainage Advisory Group.
- (ll) **Appoints** Councillor Blackie as the Council's representative on the Coastal Rural Drainage Advisory Group, noting Kaiapoi-Tuahwi and Woodend-Sefton Community Boards to also appoint members to the Coastal Rural Drainage Advisory Group.
- (mm) **Appoints** Councillor Goldsworthy as the Council's representative on the Central Rural Drainage Advisory Group, noting Kaiapoi-Tuahwi and Rangiora-Ashley Community Boards will also appoint members to the Central Rural Drainage Advisory Group.
- (nn) **Appoints** Councillor Mealings as the Council's representative on the Ohoka-Mandeville Rural Drainage Advisory Group, noting Oxford-Ohoka Community Board will also appoint a member to the Ohoka-Mandeville Rural Drainage Advisory Group.
- (oo) **Appoints** Councillor Fulton as the Council's representative on the Oxford Rural Drainage Advisory Group, noting Oxford-Ohoka Community Board will also appoint a member to the Oxford Rural Drainage Advisory Group.
- (pp) **Appoints** Councillor Fulton as the Council's representative on the Waimakariri Water Race Advisory Group.
- (qq) **Authorises** the Woodend-Sefton Community Board to appoint a member as the Council's representative on the Canterbury Regional Council – Sefton/Ashley and Sefton River Rating District Committees.
- (rr) **Notes** that the appointment of a member as the Council's representative on the Hurunui District Council – Ashley Rural Water Scheme Management Committee will be made at a later date by the Woodend-Sefton and Rangiora-Ashley Community Boards.

- (ss) **Appoints** Councillor Ward and the General Manager, Finance and Business Support as the Council representatives to the Canterbury Museum Standing Committee.
- (tt) **Authorises** the Oxford-Ohoka Community Board to appoint representatives or liaison people to the following groups:
Ashley Gorge Reserve Advisory Group, Ohoka Domain Advisory Group, Pearson Park Advisory Group (two members), Oxford Promotions Action Committee, Oxford Historical Records Society Inc Committee, Ohoka Residents Association, Mandeville Sports Centre, North Canterbury Neighbourhood Support, GreyPower North Canterbury, Waimakariri Access Group, Waimakariri Health Advisory Group, Ohoka-Mandeville Rural Drainage Advisory Group, Oxford Rural Drainage Advisory Group, Water Races Advisory Group and Ashley River Water Supply Scheme.
- (uu) **Authorises:** The Kaiapoi-Tuahiwi Community Board to appoint representatives or liaison people to the following groups:
The Pines-Kairaki Beaches Association, Kaiapoi Landmarks Team, Kaiapoi Districts and Historical Society, Kaiapoi Promotion Association, Kaiapoi Signage Working Group, Waimakariri Arts Trust, Heritage and Mahinga Kai Joint Working Group, Darnley Club, Silverstream Advisory Group, Northern Bulldogs Rugby League Club, North Canterbury Neighbourhood Support, GreyPower North Canterbury, Waimakariri Health Advisory Group, Waimakariri Access Group, Northern Pegasus Bay Advisory Group, Marine Precinct Bookings Advisory Group, Clarkville Rural Drainage Advisory Group, Coastal Rural Drainage Advisory Group, Central Rural Drainage Advisory Group, Group.
- (vv) **Authorises:** The Rangiora-Ashley Community Board to appoint representatives or liaison people to the following groups:
Rangiora and Districts Early Records Society, Cust and District Historical Records Society Inc, Friends of Rangiora Town Hall, Fernside Hall Advisory Group, Cust Community Centre Advisory Group, Loburn Domain Advisory Group, Cust Domain Advisory Group, Southbrook Sports Club, Southbrook Road Improvements Working Group, Southbrook Reference Group, Southbrook School Travel Plan Working Group, Keep Rangiora Beautiful, North Canterbury Neighbourhood Support, GreyPower North Canterbury, Waimakariri Health Advisory Group, Waimakariri Access Group, Central Rural Drainage Advisory Group, Water Races Advisory Group and notes an appointment to the Hurunui District Council – Ashley Rural Water Scheme Management Committee will occur at a later date.
- (ww) **Authorises** the Woodend-Sefton Community Board to appoint representatives or liaison people to the following groups:
Woodend Community Centre Advisory Group, Sefton Public Hall Society, Gladstone Park Advisory Group, Sefton Domain Advisory Group, Pegasus Residents Group, Waikuku Beach Residents Group, Woodend Community Association, North Canterbury Neighbourhood Support, GreyPower North Canterbury, Waimakariri Health Advisory Group, Waimakariri Access Group, Northern Pegasus Bay Advisory Group, Canterbury Regional Council – Sefton/Ashley and Sefton River Rating District Committees, Sefton Township River and Drainage Ratepayer District, and the Coastal Rural Drainage Advisory Group and notes an appointment to the Hurunui District Council – Ashley Rural Water Scheme Management Committee will occur at a later date.
- (xx) **Notes** appointments to the Arohatia Te Awa Working Group, Solid and Hazardous Waste Working Party, Sustainability Strategy Steering Group, Property and Housing Working Group, the previously known Road Safety Coordinating Committee and the Land and Water Committee, and any other committee is subject to a separate report being considered in February 2023, when updated Terms of Reference will be presented.

- (yy) **Appoints** Councillor Mealings as the interim Council representative on matters relating to Arohatia Te Awa, Land and Water, and the Sustainability Strategy.

CARRIED

7.8 **Reinstatement of Walking and Cycling Reference Group Under New Terms of Reference** – D Young (Senior Engineering Advisor), A Mace-Cochrane (Project Engineer)

This report was presented by D Young and A Mace-Cochrane, which advised that the Terms of Reference of the Walking and Cycling Reference Group had been updated to better reflect the continued work of the Group.

D Young advised that the contact would be made with new members for this group and a copy of the Terms of Reference would be circulated to all members.

Moved: Councillor Redmond

Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** Report No. 221117199944;
- (b) **Approves** the reinstatement of the Walking and Cycling Reference Group;
- (c) **Approves** the revised Terms of Reference for the Walking and Cycling Reference Group (refer to Attachment i);
- (d) **Notes** that the Walking and Cycling Reference Group will be comprised of the following:
- Walking Advocate;
 - Cycling Advocate;
 - Elected Council Member;
 - Elected Council Member;
 - New Zealand Police Representative;
 - Enterprise North Canterbury Representative;
 - Oxford Promotions Association Representative;
 - Kaiapoi Promotions Association Representative;
 - Rangiora Promotions Association Representative;
 - Waimakariri Access Group Representative;
 - Waimakariri Age Friendly Advisory Group Representative;
- (e) **Appoints** two members of Council, being Councillors Redmond and Goldsworthy, to the Walking and Cycling Reference Group;
- (f) **Notes** that the following staff would attend and support the Walking and Cycling Reference Group meetings:
- Client Representative;
 - Transportation Engineer;
 - Road Safety Coordinator/Journey Planner (as required);
 - Development Manager (on behalf of the Planning Unit – as required);
 - Youth Development Facilitator (on behalf of the Youth Council – as required);
 - Senior Communications & Engagement Advisor;
 - Project Manager;
 - Greenspace Representative (as required);
- (g) **Notes** that the reinstatement of the Walking and Cycling Reference Group was recommended by the prior Council at its meeting on 4 October 2022 (refer to TRIM No.220817141624);

- (h) **Notes** that the revised Reference Group had a reduced membership/support group of 19 people (which included all staff, noting that four are on an 'as required' basis), for the reasons outlined within Section 4.1 of this report and summarised below;
- Removed four Community Board representatives (will review the priorities annually at the Community Board meeting);
 - Removed one school representative (staff will be engaging separately with schools);
 - Removed second walking advocate, cycling advocate, and police representative (already represented on the Reference Group);
 - Added PDU Development Manager (to highlight upcoming developments);
- (i) **Notes** that staff would be bringing an annual report to each of the Community Boards' regarding the proposed three-year programme for implementing walking and cycling infrastructure;
- (j) **Notes** that the Reference Group had an expected duration of three years, where upon it would be reviewed and a decision made on whether to extend its duration.

CARRIED

Councillor Ward acknowledged the continued work for this group and the importance of the paths for cyclists of all ages.

Mayor Gordon acknowledged the work that staff had undertaken which had now resulted in some government funding for additional cycleways in the district.

7.9 **Oxford-Ohoka Community Board Chairperson's Report for the Period February – September 2022** – D Nicholl

D Nicholl was present for consideration of this report and took the opportunity to thank members of the Oxford-Ohoka Community Board for their support during his tenure as Chairperson. Best wishes were extended to the Board members, both those remaining on the Board and those who had retired. D Nicholl also thanked staff members who had supported the Community Board in recent years.

Moved: Councillor Mealings

Seconded: Councillor Fulton

THAT the Council:

- (a) **Receives** report No. 221121201219.
- (b) **Circulates** a copy of this report to all the Community Boards.

CARRIED

Councillor Mealings extended thanks to D Nicholl for his tireless work for the Ohoka community in the many forms that it had taken over the years and wished him best wishes for his retirement.

Councillor Fulton also acknowledged the long-standing service of D Nicholl to the Oxford-Ohoka Community Board. D Nicholl's local knowledge, especially relating to rural drainage matters, had been valued.

Mayor Gordon endorsed the previous comments of Councillors Mealings and Fulton, and D Nicholl's extensive local knowledge.

7.10 **Woodend-Sefton Community Board Chairperson's Report for the Period February – September 2022** – S Powell

Mayor Gordon spoke to this report and acknowledged the hard work of the Board Chairperson, S Powell.

Moved: Councillor Atkinson

Seconded: Councillor Blackie

THAT the Council:

- (a) **Receives** report No. 220809136097.
- (b) **Circulates** a copy of this report to all the Community Boards.

CARRIED

7.11 **Kaiapoi- Tuahiwi Community Board Chairperson's Report for the Period February – September 2022** – J Watson

J Watson presented the Chairpersons report, noting the significant loss to the Board and the whole Kaiapoi community of the previous Board Chair Chris Greengrass during the year. The contribution of all board members and resignation of Board member Martin Pinkham was acknowledged. Even with the reduced numbers, J Watson was pleased with the achievements of the Board throughout the year, though acknowledged that some of the landscaping projects had been moved out however it was hoped that these would be completed in the 2022/23 year. Thanks were also extended to the Councillors Blackie and Atkinson for their support and contributions to the Board meetings, to Mayor Gordon for being approachable and to staff for the reports coming to the Board and always being available. Special thanks were extended to the Governance staff for their work.

Moved: Councillor Atkinson

Seconded: Councillor Blackie

THAT the Council:

- (a) **Receives** report No. 220912157313.
- (b) **Circulates** a copy of this report to all the Community Boards.

CARRIED

Councillor Atkinson extended thanks to Chair J Watson for her work on the Community Board and to the Board members. Councillor Atkinson also acknowledged the sad loss of former Community Board Chair Chris Greengrass during the year, which was a loss to the whole community.

Councillor Blackie concurred with the comments of Councillor Atkinson and thanked J Watson for all her work for the Community Board.

Mayor Gordon extended congratulations to J Watson on her re-election as Chairperson to the Community Board for this term and thanked her for her work.

7.12 **Rangiora-Ashley Community Board Chairperson's Report for the Period February – September 2022** – J Gerard

J Gerard presented this report and on behalf of the Board and thanked the Councillors for the helpful liaison and efforts to diligently work with the Board. Thanks were also extended to Council staff for their work with the Board. As mentioned in the report, there were matters within the Board area still to be resolved and Chair Gerard appreciated that the Council was still working on these. The work of retiring members Sarah Lewis and Andy Wells was acknowledged, and also extended thanks to Duncan Lundy, who had given many years of service to the community, as both a Councillor, and a Community Board member.

Moved: Councillor Ward

Seconded: Councillor Williams

THAT the Council:

- (a) **Receives** report No. 220909156566.
- (b) **Circulates** a copy of this report to all the Community Boards.

CARRIED

Councillor Ward thanked J Gerard for his experience and leadership of the Board and looked forward to a further three-year term with J Gerard as Chair of the Community Board.

Mayor Gordon reiterated the comments regarding Duncan Lundy and his exceptional contribution to his community, as a member of a Ward Advisory Board, Community Board and as a Councillor. Mayor Gordon also took the time to acknowledge the continued contribution that J Gerard was making to this community over a long period of time, which commenced as an Oxford County Councillor in the 1970's.

7.13 **2023 Council Meeting Schedule** – S Nichols (Governance Manager)

T Kunkel presented this report with the proposed meeting dates for 2023, based on the previous meeting schedule.

Councillor Mealings commented on the break weeks for Councillors included in the schedule and that the August and October breaks did not coincide with school holidays. Councillor Mealings enquired if it was possible for the dates for these break weeks to be changed. It was agreed that staff would consider this request in conjunction with the overall meeting schedule and advise members of any updates.

Moved: Councillor Mealings

Seconded: Councillor Atkinson

THAT the Council:

- (a) **Receives** report No 2221122201951.
- (b) **Adopts** the following meeting schedule for the period from 24 January to 22 December 2023 (as outlined in Trim 220819143684) and requests staff to consider the breaks to coincide with school holidays, being 3 – 17 July, 25 Sept – 17 October

- (i) Ordinary Council Meeting Dates commencing at 1pm on the first Tuesday of the month:

7 February 2023	7 March 2023	4 April 2023	2 May 2023
6 June 2023	4 July 2023	1 August 2023	5 September 2023
3 October 2023	7 November 2023	5 December 2023	

- (ii) Council meetings relating to (Draft) Annual Plan and Annual Report including submissions and hearings:

8 and 9 February 2023 (Budgets)	28 February 2023 Approval to Consult	3 and 4 May 2023 (Hearings)
30 and 31 May 2023 (Deliberations)	20 June 2023 (Adoption Annual Plan)	27 June 2023 (Reserve Adoption)
17 October 2023 (Annual Report)		

- (c) **Adopts** the following meeting schedule for the period from 24 January 2022 to 22 December 2023 for Committees:

- (i) Audit and Risk Committee commencing at 9am on Tuesdays:

14 February 2023	14 March 2023	16 May 2023
13 June 2023	8 August 2023	12 September 2023
14 November 2023	12 December 2023	

- (ii) Utilities and Roading Committee generally at 9am on Tuesdays:

21 February 2023	21 March 2023	18 April 2023
23 May 2023	20 June 2023	18 July 2023
15 August 2023	19 September 2023	17 October 2023
21 November 2023		

- (iii) District Planning and Regulation Committee at 1pm on Tuesdays:

21 February 2023	21 March 2023	18 April 2023
16 May 2023	18 July 2023	15 August 2023
19 September 2023	21 November 2023	

- (iv) Community and Recreation Committee generally at 3.30pm on Tuesdays:

21 February 2023	21 March 2023	23 May 2023
20 June 2023	22 August 2023	17 October 2023
12 December 2023		

- (v) Mahi Tahi Joint Development Committee at 9am on Tuesdays:

7 March 2023	4 April 2023	9 May 2023
11 July 2023	22 August 2023	10 October 2023
7 November 2023		

- (vi) Waimakariri Water Zone Committee at 3.30pm on Mondays

30 January 2023	6 March 2023	1 May 2023	3 July 2023
4 September 2023	6 November 2023		

- (vii) Waimakariri District Licensing Committee at 9am generally on Mondays

27 February 2023	27 March 2023	29 May 2023	26 June 2023
31 July 2023	11 September 2023	30 October 2023	13 November 2023

- (d) **Notes** the Mahi Tahi Joint Development Committee dates and locations will be subject to further confirmation with our Ngāi Tūāhuriri partners.
- (e) **Notes** the Waimakariri Water Zone Committee dates will be subject to further confirmation with Environment Canterbury.
- (f) **Notes** that this timetable does not preclude additional meetings being scheduled if required for matters of urgency, which will be advertised on the Council website.
- (g) **Notes** the Community Boards have adopted their own timetable at their meetings held during November 2022.
- (h) **Notes** that no formal meetings are scheduled for Councillors on the weeks of 24 April, 28 August, 23 October and 18 December 2023.

- (i) **Notes** a report will be submitted to the February or March 2023 Council meeting for consideration of any additional committees and revised Terms of Reference for several working groups including Arohaia te Awa and the Solid Waste and Hazardous Substances working group.
- (j) **Circulates** a copy of the finalised meeting times to Ngāi Tūāhuriri partners and the Community Boards for their reference.

CARRIED

8. MATTERS REFERRED FROM COMMITTEES AND COMMUNITY BOARDS

There were no matters referred.

9. HEALTH, SAFETY AND WELLBEING

9.1 Health, Safety and Wellbeing Report November 2022 – J Millward (Acting Chief Executive)

The information usually provided in this report was not available. The Health, Safety and Wellbeing report presented to the 7 February 2023 Council meeting will cover the November/December period.

10. COMMITTEE MINUTES FOR INFORMATION

10.1 Minutes of a meeting of the Audit and Risk Committee meeting of 22 November 2022

Moved: Councillor Atkinson

Seconded: Councillor Blackie

THAT Item 10.1 be received information.

CARRIED

11. COMMUNITY BOARD MINUTES FOR INFORMATION

11.1 Minutes of the Oxford-Ohoka Community Board meeting of 9 November 2022

11.2 Minutes of the Rangiora-Ashley Community Board meeting of 9 November 2022

Moved: Councillor Ward

Seconded: Councillor Cairns

THAT Items 11.1 to 11.2 be received for information.

CARRIED

12. MAYOR'S DIARY

12.1 Mayor's Diary 28 September – 29 November 2022

Moved: Councillor Ward

Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** report no.221129206165.

CARRIED

13. COUNCIL PORTFOLIO UPDATES

13.1 Iwi Relationships – Mayor Dan Gordon

Mayor Gordon stated the Council was committed to the relationship with this group and was working hard to repair this, which had been damaged by the Three Waters Reform. There was a strong relationship with staff through Maahanui Kurataiao which was working well.

13.2 Greater Christchurch Partnership (GCP) Update – Mayor Dan Gordon

There was a workshop scheduled for Friday 9 December 2022, to discuss matters including the Spatial Plan. Updated information would be conveyed to Councillors at the briefing on Tuesday 13 December. Mayor Gordon advised that there would be more opportunities for additional members of Council to attend joint meetings in 2023.

13.3 Government Reforms – Mayor Dan Gordon

Presently the RMA was taking some focus and there would be an update provided at the Council briefing next week. The Government had asked for feedback to be received by the end of January 2023 and this Council and the sector, had asked for an extension of time, as with the short time frame which included the Christmas break, was unrealistic. Council staff were working hard to understand this substantial reform document. LGNZ were also supporting Councils with this work.

The reform programme continued, with the Future for Local Government Reform and Three Waters Reform. There was also Civil Defence reforms.

13.4 Canterbury Water Management Strategy – Councillor Tim Fulton

Councillor Fulton had not had any engagement with this group yet however was gaining an understanding of water flows and consenting and planning issues across the district. The next meeting of the Waimakariri Zone Committee was scheduled for 30 January 2023.

13.5 International Relationships – Deputy Mayor Neville Atkinson

There was no update in this area and Councillor Atkinson advised that the next meeting of the Waimakariri Passchendaele Advisory Group was scheduled for February 2023.

13.6 Climate Change and Sustainability – Councillor Niki Mealings

Councillor Mealings reminded Councillors that the Council had obligations to various agreements and legislation that the Council would include climate change considerations into everything it did. Audit NZ had already indicated an expectation for greater consideration to greenhouse gas reductions and climate change risk assessment in the Long Term Plan 2024 and associated finance and infrastructure strategies.

The Ashley-Rakahuri River had been chosen by NIWA (National Institute of Water and Atmospheric Research) as one of four study areas in the country for its Future Coasts Aotearoa Project. This research would be beneficial for the local area.

A new Climate Change Action Planning Reference Group had been proposed by the Canterbury Mayoral Forum. Mayor Gordon had been appointed as Chairperson and Councillor Mealings would be a member of this Group, which would provide feedback and advice to the Climate Change Working Group.

14. **QUESTIONS**

There were no questions.

15. **URGENT GENERAL BUSINESS**

There was no urgent general business.

16. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987.

Moved: Mayor Gordon

Seconded: Councillor Blackie

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No	Minutes/Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
16.1	Report of S Murphy (Senior Project Engineer) and C Roxburgh (Water Asset Manager)	Contract 22/44 Reservoir Improvement Works – Group 1	Good reason to withhold exists under Section 7	Section 48(1)(a)
16.2	Report of H Downie (Senior Advisor, Strategy and Programme) and R Hawthorne (Property Manager)	North of High Development Update	Good reason to withhold exists under Section 7	Section 48(1)(a)
16.3	Report of A Kibblewhite (Senior Project Engineer) and J McBride (Roading and Transport Engineer)	Contract 22/50 Southbrook Road/Torlesse Street Traffic Lights – Tender Evaluation and Contract Award Report	Good reason to withhold exists under Section 7	Section 48(1)(a)
16.4	Report of C Brown (General Manager Community and Recreation)	Mandeville Domain – Contaminated Stockpile	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	LGOIMA Part 1, Section 7
16.1 to 16.4	Protection of privacy of natural persons; To carry out commercial activities without prejudice; Maintain legal professional privilege; Enable Council to continue with (commercial) negotiation without prejudice or disadvantage Prevent the disclose of information for improper gain or advantage	Section 7 2(a) Section 7 2(b)ii Section 7 (g) Section 7 2(i) Section 7 (j)

CARRIED

The meeting adjourned at 2.47pm and reconvened at 3.10pm.

CLOSED MEETING

Resolution to Resume in Open Meeting

Moved: Mayor Gordon

Seconded: Councillor Blackie

16.1 Contract 22/44 Reservoir Improvement Works – Group 1 – Tender Approval and Request for Further Budget for 2022/23 – S Murphy (Senior Project Engineer) and C Roxburgh (Water Asset Manager)

(a) **Resolves** that the recommendations in this report be made publicly available but that the contents of the report and minutes remain public excluded due to the contents of commercially sensitive information.

16.2 North of High Development update (agreements in progress) and a proposed Agreement with Ashmore Holdings Ltd for 5 and 11 Blake Street, Rangiora – H Downie and R Hawthorne

(a) This matter was left to lie on the table until the 20 December Extraordinary Council meeting.

16.3 Contract 22/50 Southbrook Road/Torlesse Street Traffic Signals – Tender Evaluation and Contract Award Report – A Kibblewhite (Senior Project Engineer) and J McBride (Roading and Transport Manager)

(a) **Resolves** that the recommendations in this report be made publicly available but that the contents of the report and minutes remain public excluded, as it contains commercially sensitive information.

16.4 Mandeville Domain – Contaminated Stockpile – C Brown (General Manager Community and Recreation)

(a) **Resolves** that the report, attachments, discussion and decision remain public excluded for reasons to protect information, which was subject to an obligation of confidence, avoid prejudice to measures protecting public health and maintaining legal professional privilege under Section 7(2) (c, d and g) of the Local Government Official Information and Meetings Act 1987.

CARRIED

OPEN MEETING

16.1 Contract 22/44 Reservoir Improvement Works – Group 1 – Tender Approval and Request for Further Budget for 2022/23 – S Murphy (Senior Project Engineer) and C Roxburgh (Water Asset Manager)

Moved: Councillor Williams

Seconded: Councillor Ward

THAT the Council:

(a) **Receives** Report No. 221118200427.

- (b) **Approves** an additional budget of \$174,000 in the 2023/24 financial year under the following budgets to enable the work to be completed, with the changes per scheme being Kaiapoi Reservoir Repairs (\$78,000 increase), Oxford Reservoir Repairs (\$23,000 increase) and Pegasus Reservoir Repairs (\$73,000 increase) and Rangiora Reservoir Repairs budget will reduce (\$51,000 decrease), noting that these increases and decrease will be applied to the 2023/24 financial year budgets, and that these will be included within the 2023/24 Annual Plan.
- (c) **Authorises** Council staff to award Contract 2/44 Reservoir Improvement Works – Group 1 to G&T Construction Ltd for a sum of \$618,956.
- (d) **Notes** that this project was funded from the Rangiora Reservoir Repairs (PJ 101897.000.5103), Kaiapoi Reservoir Repairs (PJ 101901.000.5103), Oxford Reservoir Repairs (PJ 101959.000.5103) and Pegasus Reservoir Repairs (PJ 101958.000.5105), which had a combined budget of \$702,400.
- (e) **Notes** the forecast budgets included a 10% contingency allowance to cover any unforeseen construction costs.
- (f) **Notes** that the specific rating impact of the additional budget ranges from \$1 to \$1.7 per connection per year where increases were sought, and that these increases would take effect from 2024/25 onwards.
- (g) **Notes** that in accordance with the Conditions of Tendering, all tenderers would be advised of the name and price of the successful tenderer, and the range and number of tenders received.
- (h) **Resolves** that the recommendations in this report be made publicly available but that the contents remain in Committee as it contains commercially sensitive information.
- (i) **Circulates** this report (excluding attachments) to the Utilities and Roading Committee for their information.

CARRIED

16.3 **Contract 22/50 Southbrook Road/Torlesse Street Traffic Signals – Tender Evaluation and Contract Award Report** – A Kibblewhite (Senior Project Engineer) and J McBride (Roading and Transport Manager)

Moved: Councillor Ward

Seconded: Mayor Gordon

THAT the Council:

- (a) **Receives** Report No. 221121201374.
- (b) **Approves** the award of Contract 22/50 Southbrook Road / Torlesse Street Traffic Signals to Schick Civil Construction Ltd for a sum of \$1,647,098.87 excluding GST.
- (c) **Notes** that this project was funded from multiple budgets (as outlined in Section 6 of the report) and that there was sufficient budget available of \$1,712,612 to allow award.
- (d) **Notes** that in accordance with the Conditions of Tendering, all tenderers would be advised of the name and price of the successful tenderer, and the range and number of tenders received.

- (e) **Resolves** that the recommendations in this report be made publicly available but that the contents remain in Committee, as it contains commercially sensitive information.
- (f) **Circulates** this report to the Utilities and Roading Committee "In Committee" for their information.

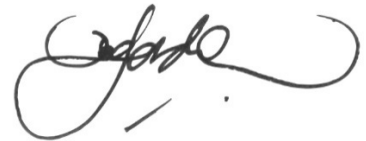
CARRIED

17. NEXT MEETING

The next meeting of the Council is scheduled to commence at 1pm on Tuesday 7 February 2023.

There being no further business, the meeting concluded at 4.46pm.

CONFIRMED



Chairperson
Mayor Dan Gordon

7 February 2023
Date