



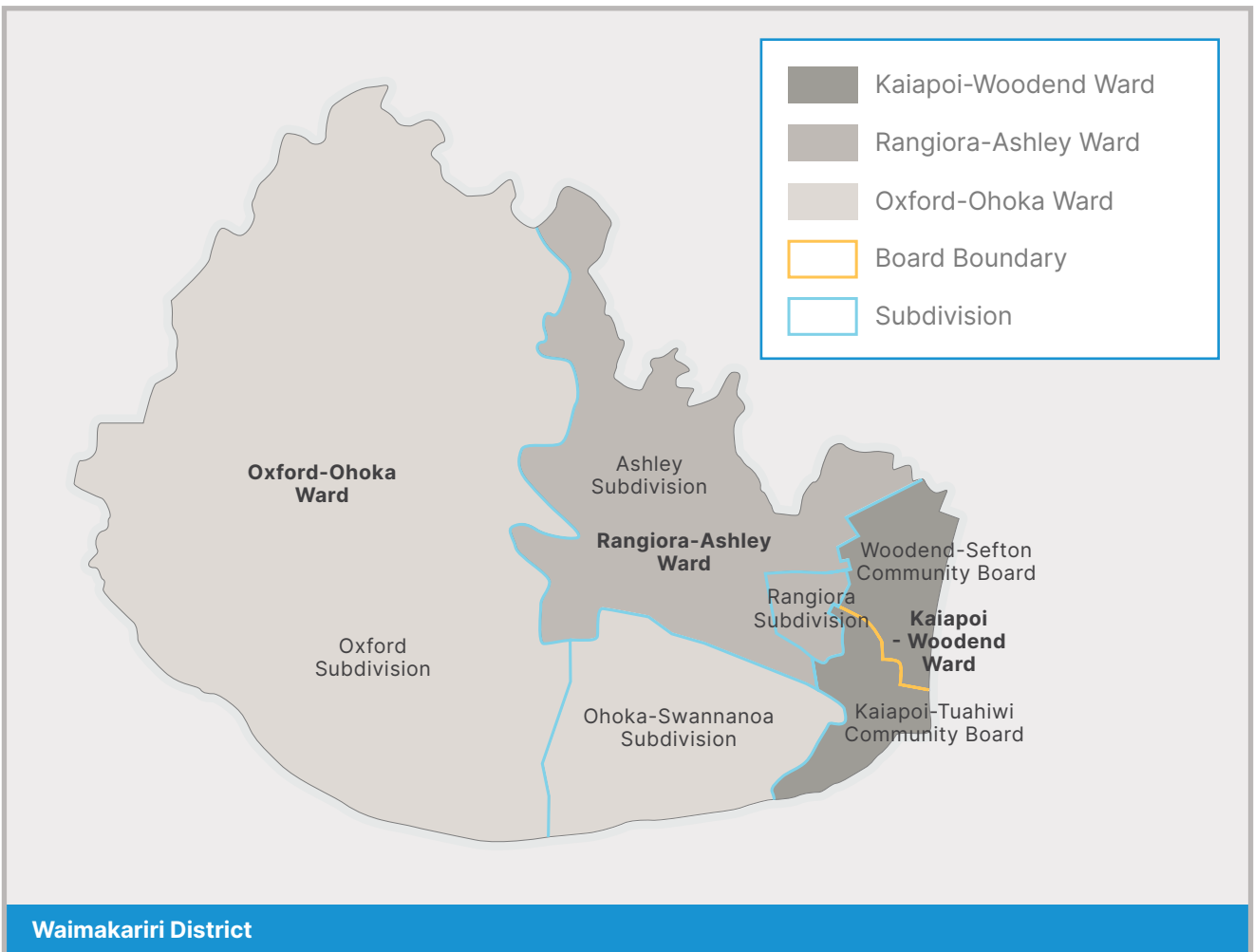
Woodend-Sefton Community Board Community Plan 2025–2028





Ward	Population
Rangiora-Ashley Ward	29,126
Oxford-Ohoka Ward	14,865
Kaiapoi-Woodend Ward	30,082
Total	74,073
Kaiapoi-Woodend Ward	Population
Woodend-Sefton Community	12,390
Kaiapoi-Tuahiwi Community	17,692
Total	30,082

* Estimated Resident Population as at December 2025



Chairperson's Message

Kia ora koutou to the residents of the Woodend-Sefton Community Board

The Kaiapoi–Woodend Ward covers a wide area, bringing together urban neighbourhoods, rural communities, and coastal settlements. Because the Ward is so diverse, it is supported by two Community Boards.

The Woodend–Sefton Community Board (the Board) represents Woodend, Ravenswood, Woodend Beach, Pegasus, Waikuku, Waikuku Beach, Sefton, and the surrounding rural areas.

Woodend, Ravenswood, and Pegasus have grown rapidly in recent years, creating both exciting opportunities and new challenges. In 2025, this part of the Waimakariri District accounted for around 37% of all new residential building consents in the district. As a result, the Woodend–Sefton area's population reached an estimated 12,390 by December 2025.

With this level of growth, planning for the future is more important than ever. The Board will continue to encourage the Council to invest in modern, accessible community facilities—such as a new Community Centre, Library, and Service Centre. This year, we'll be working closely with residents and local businesses to understand what matters most to you. Your feedback will help refresh the Woodend Pegasus Area Strategy and guide future development across Woodend, Ravenswood, Pegasus, and nearby communities.

The NZ Transport Agency (NZTA) is now more than halfway through the detailed design of the Woodend Bypass, with early construction starting in 2026. Once complete, the bypass will make Woodend safer by removing heavy State Highway 1 (SH1) traffic from the town centre, improving the resilience of SH1, reducing congestion, and avoiding known accident hotspots. We know major roading projects can affect people differently, and we hope any concerns can be worked through with NZTA. One issue raised by locals is the possibility of a toll, which could influence how many drivers choose to use the new road and potentially increase traffic through Woodend.

Much of the Board's recent focus has been on the continued development and improvements required in our area. To achieve good outcomes, we work with the Council and its Committees on matters

such as reserves, the shared path along SH1 connecting Woodend and Ravenswood, and public transport

Looking ahead, the Board's priorities are the continued development of the purpose-built community centre for the Pegasus community; the upgrading of facilities at the Woodend Beach Domain; the Toilet Block Mural at Woodend Recreation Reserve; the Welcome to Woodend Entrance Sign; supporting the development of the Sefton Hall and various roading and drainage projects.

Each of our communities has its own identity, strengths, and needs. Our role is to recognise what makes each place special and to advocate for what matters to you. We'd love to hear your thoughts. You can contact any Board member using the details on pages 10–11, or chat with us at local events and meetings.

The Board also supports many local groups that work hard to strengthen our communities. Individuals and groups are welcome to attend our meetings to share their projects or raise issues. To book a speaking time, please email our Governance Adviser at com.board@wmk.govt.nz. We also have a small Discretionary Grant Fund that may help support community projects. The Board meets on the second Monday of each month.

As Chairperson, I wish to acknowledge the efforts, dedication, and commitment of previous Community Board members to their community. I also wish to congratulate the incoming Community Board members and assure our community that we will all do our best to continue representing and advocating for this remarkable community, initiating projects, and planning for the future.

We are excited as there are many opportunities for our communities, and we hope you will get involved.

Mark Paterson

Chairperson
Woodend-Sefton
Community Board



Our Community

The Woodend-Sefton Community Board covers the communities of Woodend, Ravenswood, Woodend Beach, Pegasus, Waikuku, Waikuku Beach and Sefton, along with surrounding areas.

We are a diverse area, including several towns and communities, rural areas, and the coastline, with residential areas, farms, lifestyle blocks, commercial retail businesses, and many home-based businesses. The population as of 2023 was 11,890. The Woodend, Ravenswood, and Pegasus areas have experienced significant growth over the last few years, bringing both opportunities and challenges. The development of the Ravenswood commercial area will also bring a new dimension to our communities.

State Highway 1 physically separates many of our communities, creating issues around connectivity and safety.

Our area has significance both ecologically and culturally. Waterways include the Pacific Ocean, Pegasus Bay, Ashley-Rakahuri River, Tūtaepatu Lagoon, Pegasus Lake, Saltwater Creek, several coastal streams and various wetlands. The Ashley-Rakahuri Saltwater Creek Estuary – Te Aka Aka, is internationally recognised with its own ecosystem and diverse birdlife, including many migratory birds. We share the Tūhaitara Coastal Park, a real treasure, and the Te Kōhaka o Tūhaitara Trust has a 200 year plan to rehabilitate the park to an indigenous coastal ecosystem supporting a diverse range of native flora and fauna species and providing sustainable mahinga kai.



Pegasus Bay

An important historical and cultural site, Kaiapoi Pā, where Ngāi Tahu's South Island trading was once centred in the 1700s, sits between Waikuku and Pegasus.



Photo Christchurch City Libraries Collection

Historic photo of Kaiapoi Pā monument

Kaiapoi Pā was established by the first Ngāi Tahu ancestors when they settled Te Wai Pounamu. Kaiapoi Pā was the major capital, trading centre and point from which further penetration of the South Island occurred, so the area is a genealogical centre for all Ngāi Tahu whānui (descendants).

Kaiapoi Pā was established by Moki's elder brother Tūrākautahi who was the second son of Tūāhuriri, hence "Ngai Tūāhuriri" is the name of the hapū of this area."

Source: ngaitahu.iwi.nz/te-runanga-o-ngai-tahu/papatipu-runanga/ngai-tuahuriri/



Photo by Matinbgn wikimedia curid=29982158

Old bank building in Sefton

What is a Community Board?

Community Boards and the Council are partners in local democracy, but they have different roles, powers, and responsibilities. Their relationship is designed so that local voices influence district-wide decisions without creating two competing governing bodies.

How does the Community Board do this?

The Waimakariri District is divided into three wards with the Woodend-Sefton Community Board representing the northern end of the Kaiapoi Woodend Ward, including the communities of Woodend, Ravenswood, Woodend Beach, Pegasus, Waikuku Beach and Sefton.

The Board works closely with residents and local community groups to understand your priorities and concerns and to seek the best outcomes for communities. The Board proactively engages with the local community, including consulting and sharing information to enable the Board to represent and advocate for your interests on a local level, which is then fed back to the Council.

The Community Board is not the Council, nor is it a Council committee. The Board collaborates with the Council at the local level to achieve community goals. The Board is also responsible for any areas delegated to it by the Council.

The Local Government Act (2002), states that the role of a Community Board is to represent and advocate for the interests of its community. The Woodend-Sefton Community Board provides feedback, leadership and support to residents within the northern part of the Kaiapoi Woodend Ward.

The Woodend-Sefton Community Board comprises five elected members and two appointed Councillors of the Waimakariri District Council, for a total of seven members.

The role of the Community Board includes:

- Taking an overview of the Council's services and projects affecting the community area, including water supply, sewerage, stormwater drainage, parks, recreational facilities, community activities, as well as roading and traffic management projects.
- Engaging with residents, community organisations and groups in developing local

solutions and keeping you informed by using a variety of means, including a Community Board Facebook page, articles in community newsletters, and being visible and accessible.

- Encouraging community participation in local Board and Council decision-making.
- Advocating to the Council on key issues and priorities for the community area, especially through the Annual and Long Term Plan processes.
- Providing grants to community groups and organisations.
- Granting of leases or licences on reserves.
- Acting as a link for residents to access Council services.
- Maintaining positive working relationships with key Council staff and management.
- Actively participating in Council business, including the annual budget, to ensure equitable spending across the District while being mindful of rates affordability.
- Working collaboratively with other Community Boards to promote an understanding that they do not work in isolation but as a team in conjunction with the Council.



Pegasus entrance

Community Board Objectives 2025–2028

The Woodend-Sefton Community Board aims to meet the needs of our diverse community through:

- Supporting the Council’s Local Economic Development Strategy to encourage business growth across the Woodend-Sefton Board area and the Waimakariri District as a whole.
- Developing closer links and relationships with key settlements and groups in the Woodend-Sefton Board area, as well as with significant District-wide organisations.
- Developing a plan for the Board to become an effective, cohesive voice in representing the community viewpoint at meetings and policy hearings.
- Developing a plan for the Board to become an effective, cohesive voice in representing the community viewpoint at meetings and policy hearings.
- Engaging with individuals, groups, other Boards, and the Council to provide the best outcome for the Woodend-Sefton community and the District as a whole.
- Engaging and interacting with younger generations by seeking their views and feedback on important issues in the Board area.
- Engaging with local schools, community and advisory groups and offering encouragement for their projects and providing assistance where practical.
- Advocating for balanced growth that enhances and protects the character of the communities’ recreational, opportunities, liveability and employment.
- Advocating for the continued protection and enhancement of waterways and wetlands for recreational purposes.
- Actively develop and promote the Community Board as a vehicle for residents to seek assistance and advocacy in accessing Council services and consultation processes.
- Actively maintaining positive working relationships with the Council and Council staff.
- Actively participating in Council business and the annual budget process to ensure equitable spending across the District whilst being mindful of rates affordability.



Owen Stalker Park

What's Happening Now and Looking Forward?

There are a number of projects recently completed and underway in the Woodend-Sefton Community area. This section outlines those projects.

Looking back at 2025

Shared path along SH1 connecting Woodend and Ravenswood

The much-anticipated shared path alongside SH1 between Ravenswood and Woodend was completed in December 2025 and is proving popular with pedestrians and cyclists. This was a project requested by the community, and with the Board's advocacy, there is now a safer connection between Garlick Street in Ravenswood and Chinnerys Road in Woodend.

Gladstone Dog Park improvements

The Board funded the construction of a shelter in the large dog park, in partnership with Kaiapoi Menz Shed. This now provides shelter from the weather for those using the dog park.

Waikuku Beach Pond Reserve enhancements

In 2025, the Community Board approved the installation of biodiversity enhancements in the Waikuku Beach Pond reserve area, funded through the Natural Environment Strategy. The site consists of a small pond bordered by both native and exotic vegetation and is hydrologically connected to the Taranaki Lagoon and the wider Taranaki Stream system. Although native plantings were established in recent years, several weed species have since encroached on the area. Ongoing weed control is underway, including the staged removal of grey willow and subsequent infill planting with native species. As noted in previous reports and memos, the pond's residential setting means weed re-establishment is likely to continue. The long-term objective remains to maintain regular surveillance and remove weeds before they become established and outcompete native vegetation. This work is ongoing until 2028, when normal maintenance will resume.

Two new interpretive signs, funded by the Waimakariri Natural Environment Strategy (WNES), have been installed around the pond to inform visitors about local birdlife. One sign



Environmental interpretation signs

highlights the range of shag/cormorant species present in the pond and upstream areas, while the other showcases additional native water bird species that can be observed in the vicinity.

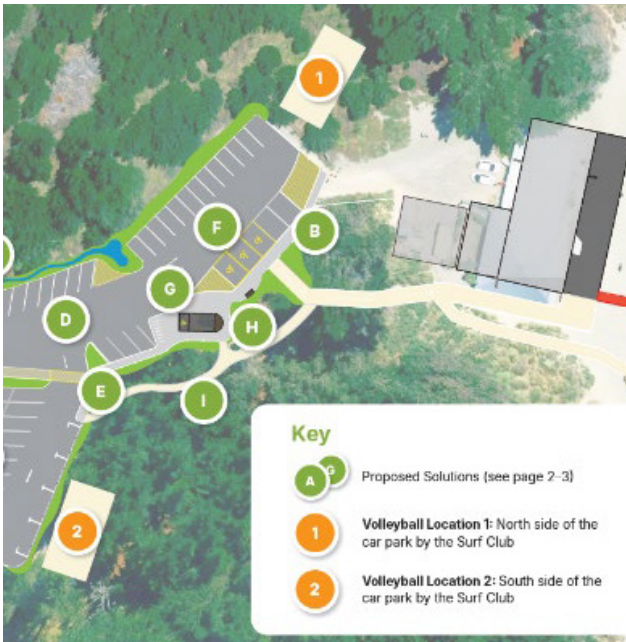
The WNES also funded the development of pollinator patches, which have also been completed. These areas demonstrate practical ways for residents to support birds, lizards, and invertebrates by providing food and shelter in their own gardens. The patches were planted with a mix of native and exotic species known to benefit pollinators, and additional features—such as rock piles, repurposed plant pots, and small water dishes—were incorporated to enhance habitat value. Informational signs have been installed to explain their purpose, and an invertebrate hotel, donated by an elected member, has been added to one of the patches.



Pollinator patches—a mix of exotic and native plants

Waikuku Beach volleyball court

The Board supported the community-led initiative to install a volleyball court at Waikuku Beach. Public consultation confirmed strong community backing for the proposal. Working collaboratively with a local resident, the Council and the Board assessed several potential locations for the court. Following this evaluation, the area adjacent to the Waikuku Beach Surf Life Saving Club car park was identified as the preferred site.



Waikuku Beach volleyball court location

Feedback received through consultation highlighted the importance of locating the court close to existing amenities, including good sunlight, adequate car parking, and toilet facilities. The project is entirely community-funded through donations and volunteer labour. While staff approval is required for all physical works, the Council will take responsibility for ongoing annual maintenance.

Council staff have yet to receive a project timeline as requested by the community group driving the project. The installation of the court is being funded externally through fundraising, donations, and volunteer efforts. Greenspace will provide the group with support and assistance in putting together a resource consent for the works.

Waikuku Beach Community Facilities Development Plan

The Waikuku Beach Community Facilities Development Plan was developed in response to concerns raised by residents and community groups.

The Plan aligns with the objectives of the Waikuku Beach Spatial Activity Plan and addresses several key issues, including poor drainage and silt accumulation in the beachfront car park, limited vehicle and pedestrian connectivity, outdated toilet facilities, and an overall lack of cohesive design and visual appeal across the site.

In April 2025, the Board authorised Council staff to undertake community engagement on the proposed Plan. As part of this process, staff sought feedback on whether the toilet renewal budget should be brought forward and asked the community to identify which project to prioritise. Renewing the public toilets emerged as the highest priority, followed by improvements to the beachfront car park and drainage.

The Plan also included the need for beach access matting to improve access to the ocean for all users. The matting has been purchased by the Council, and the Ocean Access Advisory Group has been working to on how to manage the matting rollout to ensure safe accessible entry to the water.

The Board formally approved the Waikuku Beach Community Facilities Development Plan in September 2025. As part of the next Annual Plan process, the Board intend to request that funding for the toilet renewal work be brought forward from its current timing in 2052. Bringing this funding forward would allow the toilet renewal to be completed alongside the planned car park upgrades.

Council staff are working with the Board to assess the long-term costs of several options, including full replacement or renovation of the toilets, to support the Board's budget request. No implementation work will begin until Council decides on the toilet facilities in July 2026.

Funding of \$245,000 is currently allocated for the Beach Front Car Park Renewal and associated landscaping. This funding will be carried over to the 2026/27 financial year for the project.

Public buses now deviate into the Ravenswood Commercial area

After working with Council Staff and advocating to Environment Canterbury the bus route was changed to include the Ravenswood Commercial area for the No. 95 and No. 97 buses. This has been welcomed by the community as it means they don't have to cross SH1 at the roundabout and gives another safe connection between the communities.



Youth space in Pegasus

In March 2025, the Board approved Council staff to consult, design and install a youth space in Pegasus. Following consultation with the youth, Staff then consulted the wider community on three proposed youth space options using flyers, posters, social media, and the Council's Let's Talk platform.

A total of 164 community responses were received, including 22 from Pegasus youth. Further engagement included workshops with students from Woodend and Kaiapoi High and a submission from Pegasus Primary School. In total, approximately 240 youth and 142 community members participated in this engagement process. After reviewing feedback, Council staff undertook a review of potential locations in Pegasus.

The community feedback indicated a preference for developing a Flying Fox, a basketball/tennis backboard, and a Gaga Dodgeball Court to be installed in different locations around Pegasus. In September 2025, the Board therefore recommended that the Community and Recreation Committee approve a change to the project purpose for the Pegasus Youth Space Budget, from the original intent of a Dedicated Skate Park to a new purpose: a Distributed Youth Spaces Approach for youth spaces across Pegasus. This recommendation was brought to the Committee and approved in February 2026.

Greenspace staff will now work with the Board to determine the actual activities and final locations of these in Pegasus before implementing them on site. There is a budget available of \$192,515 for this project, which is sufficient to create three spaces within the Pegasus area.

Community Board submissions in 2025

The Board worked collectively with the Council to achieve community goals. Hence, it made detailed submissions on Environment Canterbury

and the Council's 2025/26 Annual Plans, as well as the Proposed Waimakariri District Plan.

In addition, the Board made submissions on the following matters before a public submission process and in 2025:

- New Zealand Transport Agency (NZTA) Speed Review on State Highway 1 between Woodend and Pineacres at the corner of Williams Street and SH1.
- The Government's Woodend Bypass toll proposal.

2026 and future projects

Woodend Pegasus Area strategy

The Board continues to encourage planning for future needs to ensure the development of user-friendly, future-focused community facilities, including the Community Centre, Library, and Service Centre, which are urgently needed due to the area's rapid growth.

This year, staff will work with the communities and local businesses in Woodend, Ravenswood, and Pegasus to understand their needs, aspirations, and opportunities, and how these communities may be affected by the Woodend Bypass.

This feedback will be used to refresh the Strategy, which will provide direction to support future development in Woodend, Ravenswood, and Pegasus.

Pegasus Community Centre

The Board has long advocated for a purpose-built community centre for the Pegasus community, and after many years of lobbying, this has finally come to fruition. The Board will continue to support the development of the Community Centre by serving on the Pegasus Community Centre Project Group.

Construction of the new 400m² community facility on Pegasus Main Street began in mid-

October 2025 and is expected to be completed by November 2026. Although it will be a functional building, it has been well considered and is architecturally designed to meet the community's needs while enhancing Pegasus's aesthetics.

The Board is confident that this centre will be a fantastic community asset and well utilised as a place where people can come together, hold events, and celebrate in greater numbers.



Pegasus Community Centre location

Welcome to Woodend entrance sign

The Board has sought to use its General Landscaping Budget to develop welcome signage at key community entrances. This programme began with the successful installation of signage at Waikuku Beach, followed by work to address the need for new entrance signs in Woodend. Council staff prepared three concept designs for Woodend, which were then presented to the wider community for feedback. However, with the future Woodend Bypass expected to affect both proposed signs on the main road, the Board resolved to proceed only with the sign on Rangiora–Woodend Road at this stage.

The new design, approved by the Board in 2025, features a distinctive Kōwhaiwhai pattern. Kōwhaiwhai are traditional Māori designs that convey stories and cultural knowledge. The selected design is considered to reflect the aspirations of the community, the Board, and the Rūnanga.

Detailed design and procurement have now been completed, and the sign is under construction with a local signwriter, with an installation anticipated in March 2026. This project has a budget of \$12,810, and it is expected to be completed under budget.



Woodend Beach domain

Woodend Beach domain

The Board approved the design for new toilets, including change facilities, a car park revamp, and an exciting new coastal dune play space along the beach access path. Staff developed an amazing concept design, which was put out to public consultation in 2025.

Along with a new Welcome to Woodend Beach sign funded by the Board, this will give Woodend Beach a real lift and make it a real destination.

Toilet block mural Woodend recreation reserve

Following the upgrade of the Woodend Town Centre toilet block—funded through both the Waimakariri District Council's toilet renewal programme and Tourism Infrastructure Funding—the original mural created by Woodend Primary School was removed. In response, the school requested the opportunity to create a new mural for the upgraded facility.

Council staff have worked closely with the school, with support from a professional artist, to develop the project from initial concept through to final design.

The new mural is planned for one external wall, with the potential to extend to additional walls in the future if the school secures further funding. This would also allow future student cohorts to contribute to the project.

The Board approved the mural in September 2025. It is expected that work on the mural will start in February 2026 (weather dependent).

The expected completion date is the end of July 2026, which will allow the school to pay the artist for her time. The materials are expected to cost under \$1,300, which will be funded by the Youth Activation Budget.

Pegasus Lake

Templetons, as the developer, Environment Canterbury, the Waimakariri District Council, and consultants are working together to move this matter forward following the 2023 aeration trial, and we look forward to more information on a plan to ensure the Lake is available as a recreational asset for the district.

The Board will continue to work with the developer, as owner of the lake, and other key stakeholders to advocate for mitigations that will meet the community's expectations as well as the intended purpose of the lake (recreational activity that involves limited body contact with the water) and bring the lake into compliance with regional council consents.



Pegasus Lake

Sefton Hall

The Board supports the Sefton Public Hall Committee working in partnership with Council staff on the new hall build to enable the community to come together in a user-friendly facility.

Roading

The Board is committed to all local roading projects within its Ward and actively promotes and supports improvements.



Roading

Council's contractors continue to maintain and renew urban streets and footpaths, as well as rural roads, and associated culverts, bridges, lighting, signs, and other road elements, through a prioritised programme based on age and condition. Residents are encouraged to notify the Council of potholes and other road elements in need of repair using the Snap Send Solve app, by email, or by phone.

Drainage projects

The Board supports the following drainage projects:

- Woodend Capacity Improvements—Upgrade of McIntosh drain to increase the level of service and to allow for growth at an estimated cost of \$600,000 to be completed by June 2026.
- East Woodend Detention Pond 2.5ha—Detention basin to allow for growth, with an estimated cost of \$1.4 million to be completed by June 2026.
- School Road and Main North SW Renewal—Upgrading the section of pipe to increase the level of service at an estimated cost of \$250,000 to be completed by February 2027.
- Pines Kairaki Upgrade—Multiple drainage improvements for the Pines Kairaki area with an estimated cost of \$300,000 to be completed by February 2027. Although this project is not in the Woodend-Sefton area it will have a positive impact on the drainage in the area.
- Box Drain Improvements—Offline first flush basin and constructed wetland to improve water quality for a large urban catchment at an estimated cost of \$2.5 million to be completed by April 2028.

Advocating on behalf of the Community

The Board will again work collectively with the Council to achieve community goals. It will make detailed submissions on Environment Canterbury and the Council's Annual and Long Term Plans. In addition, the Board has independent rights to submit matters for a public submission process that may impact the Woodend-Sefton area.

Discretionary grants

The Board will continue to support a wide range of local community groups through its easily accessible discretionary funding grants. Recipients have consistently expressed gratitude for this support, which may not otherwise have been available to them from other sources.

Woodend-Sefton Community Board Members

Member and contact details		Other responsibilities
 <p>Mark Paterson Chairperson Mobile: 027 534 9112 Email: mark.paterson@wmk.govt.nz</p>	<ul style="list-style-type: none"> • GreyPower North Canterbury • Gladstone Park Advisory Group 	
 <p>Andrew Thompson Deputy Chairperson Mobile: 027 235 7140 Email: andrew.thompson@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Northern Pegasus Bay Advisory Group • Sefton Public Hall Society • Sefton Domain Advisory Group 	
 <p>Joel McLachlan Mobile: 022 104 0323 Email: joel.mclachlan@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Woodend Community Centre Advisory Group • Pegasus Community Centre Steering Group 	
 <p>Mathew Potter Mobile: 027 266 3619 Email: matthew.potter@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Pegasus Residents Group • Coastal Rural Drainage Advisory Group 	
 <p>Prudence Stone Mobile: 027 282 6004 Email: prudence.stone@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Waimakariri Health Advisory Group • Waimakariri Access Group • Woodend Community Association • Sefton/Ashley and Sefton River Rating District Committee 	

Kaiapoi-Woodend Ward Councillors

The Kaiapoi-Woodend Ward has four Councillors elected to represent it on the Council. Two Councillors, P Redmond and T Bartle, have been appointed by the Council to the Kaiapoi-Tuahiwi Community Board. Councillors B Cairns and S Powell have been appointed to the Woodend-Sefton Community Board.

The Woodend-Sefton Community Board has chosen to have all four Councillors sitting at the Board table to contribute to debate and discussion. However, only Councillors Cairns and Powell (as the appointed Councillors) have voting rights at the Woodend-Sefton Community Board.

Kaiapoi-Woodend Ward Councillors	
Member and contact details	Other responsibilities
 <p>Cr Brent Cairns Mobile: 027 222 4767 Email: brent.cairns@wmk.govt.nz <i>Appointed to the Board by the Council</i></p>	<ul style="list-style-type: none"> • Road Safety Working Group • Property Asset Working Group • Waimakariri Community Arts Council • Waimakariri Art Collection Trust • Waimakariri Public Arts Trust • Kaiapoi Promotions Association • Promotions Association Review Working Group • Arohatia Te Awa Working Group
 <p>Cr Shona Powell Mobile: 0210 231 6152 Email: shona.powell@wmk.govt.nz <i>Appointed to the Board by the Council</i></p>	<ul style="list-style-type: none"> • North Canterbury Health Hub Project Steering Group • Waimakariri Access Group • Community Wellbeing North Canterbury Trust • Creative Communities NZ Assessment Committee • Promotions Association Review Working Group • Kaiapoi Marine Precinct Bookings Advisory Group • Northern Pegasus Bay Advisory Group • Facilities and Consents Fee Waiver Subcommittee
 <p>Cr Tim Bartle Mobile: 021 477 449 Email: tim.bartle@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Waimakariri Walking and Cycling Reference Group • Clarkville Rural Drainage Advisory Group • Coastal Rural Drainage Advisory Group • Solid and Hazardous Waste Working Party

Kaiapoi-Woodend Ward Councillors

Member and contact details	Other responsibilities
 <p>Cr Philip Redmond QSM Deputy Mayor <i>(October 2025 to April 2027)</i> Mobile: 027 439 5515 Email: philip.redmond@wmk.govt.nz</p>	<ul style="list-style-type: none">• Greater Christchurch Partnership• Whakawhanake Kainga Committee, Urban Growth Partnership for Greater Christchurch• Waimakariri Passchendaele Advisory Group• Road Safety Working Group• Southbrook Road Improvements Working Group• Southbrook Road Reference Group• Rangiora Airfield Advisory Group• North Canterbury Sport and Recreation Trust• Facilities and Consents Fee Waiver Subcommittee• Solid and Hazardous Waste Working Party• Enshi Sister City Advisory Group

Where and When are Meetings Held?

Meetings are usually held on the second Monday of the month at 5.30pm and anyone is welcome to attend.

Meeting agendas are available at Council Service Centres or on the Council website two working days before a meeting:

waimakariri.govt.nz/your-council/meetings

How do you raise a concern or issue?

Do not hesitate to contact a member of the Community Board for advice and help (see pages 10-12 for contact information). You are always welcome to contact members to discuss Council and community-related matters.

The Community is encouraged to raise concerns and speak to the Board at meetings. If you would like to avail yourself of this opportunity, please contact the Chairperson (mark.paterson@wmk.govt.nz) or the Governance Adviser (com.board@wmk.govt.nz) at least one week prior to the scheduled meeting.

As part of the consultation process, individuals or groups can make submissions on projects and plans. These are notified on the Council's website under 'Have a Say' and in the Northern Outlook and The North Canterbury News. There may also be public meetings and/or information sessions that you can attend.

The Governance Support Team manages the day-to-day running of the Community Boards

The Governance Team assists the Community Board with:

- Arranging deputations and workshops
- Accessing and administering Board funding
- Access to Community Board documentation
- Assisting with submissions to the Long Term Plan (LTP) and Annual Plan and any other community-based issues
- Assists as liaison between the community and the Board as well as between the Board and Council departments.

The 2026 meetings are scheduled for:

Date and Time	Location
9 February	Woodend Community Centre
10 March (Tuesday)	Sefton Public Hall
13 April	Woodend Community Centre
11 May	Woodend Community Centre
8 June	Woodend Community Centre
13 July	Woodend Community Centre
10 August	Woodend Community Centre
14 September	Woodend Community Centre
13 October (Tuesday)	Sefton Public Hall
9 November	Woodend Community Centre
7 December	Woodend Community Centre

Governance team contact details

- ☎ 0800 965 468
- ✉ com.board@wmk.govt.nz
- 📍 215 High Street, Private Bag 1005, Rangiora 7440

Board members often take part in the activities of community organisations within the community area.

If you would like to invite a Board member to a meeting or event, please contact the Chairperson (mark.paterson@wmk.govt.nz) or Governance Team on com.board@wmk.govt.nz

Woodend-Sefton Community Board Discretionary Grant

Each financial year (July to June) the Woodend-Sefton Community Board is allocated funds to distribute, by application, to community-based organisations within their community area.

The Council's 2024/34 Long Term Plan included the following budget provision for the Woodend-Sefton Community Board to approve grants to community groups during the next three years:

2025/26 Financial year	2026/27 Financial year	2027/28 Financial year	2028/29 Financial year
\$ 6,980	\$7,200	\$7,380	\$7,550

The Board supports a wide range of community activities. Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted. The Board considers grant applications every month. However, applications must be received at least four weeks before Board meeting dates to be processed on time. The application form is available on the Council's website at waimakariri.govt.nz/council/funding-and-grants/board-grants-and-funding

Woodend-Sefton Community Board criteria for funding applications

Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.

- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if a significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Grants are generally limited to \$750 with a maximum of \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided the applications are for different projects. The Board will consider granting more than \$750 only in exceptional

circumstances and will provide detailed reasons for exceeding the current limit.

- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the Ward.
- The application should clearly state the purpose for which the funds will be used. It should be noted that the board will not fund ongoing or annual operating expenditure associated with the administration or running of the applicant's club organisation or club.
- Organisations predominantly funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- Applicants should submit relevant financial information to prove they can deliver the project. Financial information should include a balance sheet/profit and loss and, at least, a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.



Pegasus Residents Group

- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent, outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.

The completed application should be posted to:

Governance Team

Waimakariri District Council,
Private Bag 1005 Rangiora 7440

Or emailed to: com.board@wmk.govt.nz

Or dropped in to your local service centre (see back page for details).

Process by Governance Team

Once the application has been received, the Governance Team will assess it, write a report, and present it to the next Community Board meeting for a decision.

The Governance Team will notify you following the meeting of the Board's decision.



Woodend Fire Brigade



Woodend spring flower show

Discretionary Fund Grant allocations from 1 July 2024 to 31 June 2025.

Group	Project	Amount
Woodend Spring Flower Show Committee	Towards hosting the Woodend Spring Flower Show	\$500
North Canterbury Pony Club	Towards the cost of St John Ambulance services	\$200
Hope Trust	Towards the purchase of a projector and screen	\$705
Sefton Netball Club	Towards the purchase of equipment	\$500
Woodend Fire Brigade	Towards the purchase of Christmas Lights	\$500
North Canterbury Inclusive Sports Festival	Towards hosting the Inclusive Sports Festival	\$500
Waiora Links Community Trust	Towards the cost of entertainment at a family event	\$500
Pegasus Residents Group	Towards co-hosting the Matariki Morning Tea	
Woodend Indoor Bowls	Towards the purchase of a set of indoor bowls	



North Canterbury Pony Club

Landscaping Projects

Each financial year (July to June) the Woodend-Sefton Community Board is allocated funds to be used for projects which enhance and beautify the community such as landscaping, public seating and signage.

Community Boards often identify community landscaping enhancement projects for which this budget can be utilised. Equally, local community members often suggest minor landscaping improvements, such as additional seating, paving or signage.

The Council's 2024/34 Long Term Plan included the following budget provision for the Woodend-Sefton Community Board's landscaping projects during the next three years. Note that budgets are estimated, and any underspend will be used to mitigate any overspend on other projects:

2025/26 Financial year	2026/27 Financial year	2027/28 Financial year	2028/29 Financial year
\$14,640	\$22,680	\$23,230	\$24,280

If you have a suggestion for beautifying your community that you would like the Board to consider, please contact either the Board Chairperson (mark.paterson@wmk.govt.nz) or the Governance Adviser (com.board@wmk.govt.nz).

The following are projects currently being progressed from the Board's General Landscape Budget:

Current and Completed Projects		
Woodend Beach Entrance Sign	In progress	\$5,330
Welcome to Woodend Sign	In progress	\$12,810
Owen Stalker Park Signs	Completed	\$3,500
Shelter to be built at Gladstone Dog Park	Completed	\$10,000
Planting at Sefton Domain	Completed	\$4,326



Owen Stalker Park

Council Facilities and Contact Details



Service Centres

waimakiriri.govt.nz

Rangiora Service Centre

215 High Street, Rangiora

☎ 0800 965 468

✉ office@wmk.govt.nz

Opening hours

Monday to Friday: 8.30am–5pm

Ruataniwha Kaiapoi Civic Centre

176 Williams Street, Kaiapoi

☎ 03 375 5009

✉ kaiapoi@wmk.govt.nz

Opening hours

Monday to Friday: 9am–5pm

Oxford Service Centre

34 Main Street, Oxford

☎ 03 311 9005

✉ oxford@wmk.govt.nz

Opening hours

Monday to Friday: 9am–5pm

Saturday: 10am–12 noon

(Limited services on Saturday)

Community Centres

Online booking:

waimakariri.govt.nz/leisure-and-recreation/facilities/halls-and-meeting-venues

Woodend Community Centre

6 School Road, Woodend.

Pegasus Community Centre

Cnr Pegasus Main Street and

Tahuna Street, Pegasus

Waikuku Beach Hall

1 Bridge Street, Waikuku Beach



Libraries

waimakaririlibraries.com

Rangiora Library

Trevor Inch Memorial Library

141 Percival Street, Rangiora

☎ 0800 965 542

✉ library@wmk.govt.nz

Opening hours

Monday to Thursday: 9am–5pm

Friday: 9am–7pm

Saturday: 10am–2pm

Sunday: 1–4pm

Kaiapoi Library

176 Williams Street, Kaiapoi

☎ 0800 965 542

✉ library@wmk.govt.nz

Opening hours

Monday to Wednesday and Friday: 9am–5pm

Thursday: 9am–7pm

Saturday: 10am–2pm

Sunday: 1–4pm

Oxford Library

34 Main Street, Oxford

☎ 0800 965 542

✉ library@wmk.govt.nz

Opening hours

Monday to Friday: 9am–5pm

Saturday: 10am–12 noon



Aquatic Centres

waimakariri.govt.nz/aquatic-facility

Dudley Park Aquatic Centre

47 Church Street, Rangiora

☎ 03 311 8905

Opening hours

Monday to Friday: 6am–9pm

Saturday and Sunday: 7.30am–7pm

Public Holidays: 10am–7pm

Christmas Day: Closed

Kaiapoi Aquatic Centre

9 Cass Street, Kaiapoi

☎ 03 375 5041

Opening hours

Monday to Friday: 6am–3.30pm and 6–9pm

Saturday and Sunday: 7.30am–7pm

Public Holidays: 10am–7pm

Christmas Day: Closed

Oxford Community Aquatic Centre

9 Burnett Street, Oxford

☎ 03 311 8921

Opening hours

Summer only from late November

Monday to Friday: 8.30am–6.30pm

Saturday and Sunday: 10am–7pm

Public Holidays: 10am–7pm

Christmas Day: Closed

Transfer Stations

Southbrook Resource Recovery Park

284 Flaxton Road, Rangiora

☎ 03 313 5499

Resale Store: 03 313 5798

Opening hours

Monday to Sunday: 8.30am–4.30pm

Public Holidays: Closed

Oxford Transfer Station

46 High Street, Oxford

Opening hours

Friday: 12.30pm–4.30pm

Sunday: 12 noon–4.30pm

Public Holidays: Closed

The Council has a number of other facilities and venues which can be found on the websites as provided below:

Halls and Meeting Venues:

waimakariri.govt.nz/leisure-and-recreation/facilities/halls-and-meeting-venues

Sports Grounds:

waimakariri.govt.nz/leisure-and-recreation/facilities/sports-grounds

If you are new to the District you may like to visit our website which provides information on a number of Council services:

waimakariri.govt.nz/community/new-to-the-District

Request a Service

The following service requests can be lodged online with the Council. The location of the request is required.

Please contact Council directly on 0800 965 468 regarding urgent requests such as excessive noise, flooding or public toilet issues.

Online Service requests

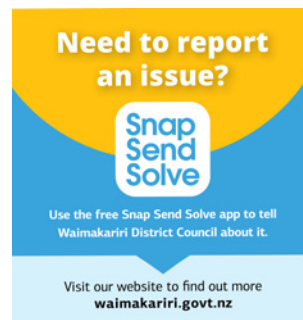
- Cemeteries
- Dog complaints
- Drains
- Footpaths
- Litter/rubbish
- Parks
- Public water supplies
- Roads and streets
- Rubbish/recycling collections
- Sewer
- Signs
- Trees
- Vandalism/graffiti
- Water races.

Go to waimakariri.govt.nz/services/online-services

Snap Send Solve

You can report an issue instantly from your mobile if you spot something like a damaged footpath, litter or pothole.

Report an issue via
waimakariri.govt.nz/snapsendsolve.com



Waikuku Beach paddling pool



215 High Street
Private Bag 1005
Rangiora 7440, New Zealand
Phone 0800 965 468
waimakariri.govt.nz

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