

# Application for the Supply of Water

Please email your application to [IM@wmk.govt.nz](mailto:IM@wmk.govt.nz) or submit to one of our service centres.

## Applicant details

Full name: \_\_\_\_\_

Email address for enquiries: \_\_\_\_\_

Contact number for enquiries: \_\_\_\_\_

Address for account (invoice): \_\_\_\_\_

## Property owner's details

Are the property owner details the same as the applicant details above?

Yes (*skip to Water connection details section*)      No (*Complete this section with details below*)

Full name(s) of property owner(s): \_\_\_\_\_

Email address of property owner(s): \_\_\_\_\_

Contact number of property owner(s): \_\_\_\_\_

## Water connection details

Address of property where water is required: \_\_\_\_\_

Which water supply scheme would you like to connect to? (*refer page 5 for list of Council water supplies*):

Building Consent (BC) number if applicable: \_\_\_\_\_

Resource Consent (RC) number if applicable: \_\_\_\_\_

Please describe the nature of your application (e.g. "One new urban (on-demand) connection required to service new lot of subdivision"):

## Water connection details *(continued)*

Main purpose of water connection:    Domestic/Residential            Farming            Commercial            Fire protection

If water is required for commercial purposes, for a farm, or for residential properties with certain activities (swimming pool, spa pool, fish pond or fountain) backflow prevention will be required at the boundary (refer Backflow Prevention Policy [waimakariri.govt.nz/services/water-services/water-supply/backflow-prevention](http://waimakariri.govt.nz/services/water-services/water-supply/backflow-prevention)). To assist us in assessing this, please describe the commercial/residential activity that is/will be taking place at the property:

### Which sections do I need to complete?

- If you would like a **new urban (on-demand) connection(s)**, please complete section **A**.
- If you would like a **new rural (restricted) connection(s)**, please complete section **B**.

**Note:** Property sizes larger than 4,000m<sup>2</sup> (0.4 ha) generally require rural (restricted) connections.

- If you would like to **add or remove units of water from your existing units** for an existing restricted water connection, please complete section **C**.
- If you would like to **transfer existing units between properties/lots**, please complete section **D**.
- If you would like to **relocate your existing water toby**, please complete section **E**.

**Note:** Please complete all relevant sections if more than one item is requested (e.g. a three lot subdivision which requires two new restricted connections and transferring existing water units to the new connections requires section B and D).

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### Section A - New urban (on-demand) water connection(s)

**Note:** The standard size is 15mm, for pricing of larger sizes please refer to page 5.

How many new water connections do you require?

One            Two            Three            More than three - please specify how many: \_\_\_\_\_

What water connection size do you require (internal diameter)?

15mm            20mm            Larger - please specify: \_\_\_\_\_ mm

Other - please describe (e.g. 1×20mm and 2×25mm):

**NOTE:** Please include a services plan or locality plan/sketch of where your new connection(s) is required. This information is required in order to price the physical works and ensure the correct installation location is used.

Tick to confirm attachment(s) are included.

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### Section B - New rural (restricted) water connection(s)

How many new water connections do you require?

One      Two      Three      More than three - please specify how many: \_\_\_\_\_

How many units of water do you require at each new water connection?

NOTE: One unit of water is 1,000 litres of water per day. A minimum of two units of water must be provided on each property/lot connected to a water scheme.

Two units      Other - please describe (e.g. Three units at lot 3 and two units for lots 1, 2 and 4):

**Note:** Please include a services plan or locality plan/sketch of where your new connection(s) is required. This information is required in order to price the physical works and ensure the correct installation location is used.

Tick to confirm attachment(s) are included.

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### Section C - Changing existing units of water on an existing restricted water connection

Are you wanting to increase or decrease water units?    Increase      Decrease

Location of the existing restricted water connection: \_\_\_\_\_

How many units of water does the existing restricted water connection have currently?

Two      Three      Four      Other - please specify how many: \_\_\_\_\_

How many units of water do you want to change?

One      Two      Other - please specify how many: \_\_\_\_\_

What is the total number of units of water that you would like to have? \_\_\_\_\_

I/We understand that current year's rates will remain as set and that the new water charge will become effective from the new rating year. (Please note: Rating years commence on 1 July and end the following 30 June.) There is no refund for surrendered water units. If additional units are required in the future, all relevant charges, including development contributions, are payable. The Council cannot guarantee that additional units will be available in the future.

**NOTE:** One unit of water is 1,000 litres of water per day. A minimum of two units of water must be retained on each property/lot connected to a water scheme.

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### Section D - Transfer of units of water between properties/lots

How many units of water would you like to transfer? \_\_\_\_\_

Address you would like to transfer the water units **from:** \_\_\_\_\_

Address you would like to transfer the water units **to:** \_\_\_\_\_

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## Section E - Relocate existing water toby

Please describe below the existing location of your water toby and the new location that you would like it to be moved to. Include a services plan or locality plan/sketch. Remember to include distances from boundaries etc. to assist with this:

Tick to confirm attachment(s) are included.

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## Confirmation and acknowledgements

I/We hereby grant approval for the obtaining of information from any source in support of this application. I/We understand that this information may be given to any agent working for the Council for collection of any money owing on accounts owed by me/us. I/We understand that the authority I/we are giving you is as required under the Privacy Act 2020.

I/We confirm that all information provided in this application is correct, and agree to the processing of this application in alignment with the following process:

1. Application is submitted to the Council.
2. Council staff will assess that there is capacity for the connection to be made to the network, and prepare a design for the connection detail for pricing with the Council's Water Unit. This may involve some clarification of details with the applicant. **Allow approximately 5 working days.**
3. Water Unit will provide a quote to Council staff. Council staff will confirm that the quote is acceptable to pass on to applicant. **Allow approximately 5 working days.**
4. Applicant will be invoiced for the quoted amount for the new connection(s), as well as any other development contribution(s) associated with the connection (this may also include development contribution(s) for other services if these are triggered at this point). **Allow approximately 10 working days to process development contributions and generate invoice to applicant.**
5. Once payment is received by Council the Water Unit will be instructed to carry out installation of new connection(s). **Allow approximately 15-40 working days from payment being received.**

**NOTE:** Timeframes above are indicative only, and can vary depending on the complexity of the new connection, and the workload of staff at the time the application is submitted and assessed.

I/We acknowledge all other terms and conditions as noted on this application form and in the relevant resource consent conditions (where applicable).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE NOTE** - A signature is not required if you submit this form electronically. By entering your name in the box above you are giving your authority for this application to proceed.

**Please email your application to [IM@wmk.govt.nz](mailto:IM@wmk.govt.nz) or submit to one of our service centres.**

If you have any further enquiries or require assistance, please either email [water.asset@wmk.govt.nz](mailto:water.asset@wmk.govt.nz) or phone 0800 965 468.

## Fees and charges – including GST of 15%

The costs for a new connection are the sum of the development contribution (associated with upgrades to the scheme to allow for growth) as well as the physical connection costs associated with providing a connection to your property boundary. These costs are summarised on this page.

These prices are valid from 1 July 2026 to 30 June 2027. It is noted that upon receiving and accepting your application, Council staff will prepare a formal quote to summarise these costs for you before proceeding.

### Development contributions for on-demand water connections

#### Per 15mm Internal Diameter Connection (for on-demand schemes):

Scheme	Development contribution	Scheme	Development contribution
Rangiora	\$9,445.00	Kaiapoi	\$3,238.00
Additional contributions for Rangiora per connection		Additional contributions for Kaiapoi per connection	
Northern Rangiora ODP	\$2,610.00	West Kaiapoi DCA	\$3,578.00
Southbrook (per m <sup>2</sup> )	\$0.98	East North East Kaiapoi	\$197.00
East Rangiora (DCA)	\$168.00	Cust	\$11,777.00
Outer East Rangiora	\$2,086.00	Oxford Urban	\$20,485.00
West Rangiora SPA	\$1,286.00	Waikuku Beach	\$604.00
West of Bellgrove	\$115.00	Woodend	\$7,430.00
Pegasus	Quote required	Tuahiwi	\$16,827.00

- For restricted connections on on-demand schemes the development contribution will be charged at 40% of the development contribution stated above per unit (i.e. development contribution for a standard 2-unit restricted connection to an on-demand scheme will be 80% of the on-demand development contribution).

Water inflow pipe size (internal diameter)	
15 mm	1.0 contribution
20 mm	1.5 contributions
25 mm	2.1 contributions
32 mm	3.2 contributions
40 mm	4.9 contributions
50 mm	7.8 contributions

It is noted that Development Contributions for on-demand schemes are calculated assuming a standard 15mm diameter connection size. This table shows the formula used for calculating Development Contributions for larger than standard connection sizes.

The connection rate may be negotiated where the applicant can show larger pipe size is required for firefighting or fire prevention.

### Development contributions for restricted water connections

#### Per Water Unit (for restricted schemes):

Scheme	Development contribution	Scheme	Development contribution
Fernside *	\$1,711.00	Mandeville	\$4,993.00
Oxford No. 1	\$12,501.00	Oxford No. 2	\$7,238.00
Summerhill	\$13,728.00	Garrymere	\$13,129.00
Ohoka	\$8,234.00	Poyntzs Road	\$3,821.00
West Eyreton	\$728.00		

\* Fernside connections to pay Fernside and Mandeville development contributions.

## Water service connection fees (physical connection costs)

Service Description and Detail		On-demand Connection	Restricted Connection
Basic Connection Cost* (up to 2m of service pipe)	15mm or 20mm diameter	\$3,905.60	\$4,051.26
	>20mm diameter	Quote required	
Extra rate per metre or part thereof for service pipes longer than 2m*	15mm or 20mm diameter	\$193.60	
	>20mm diameter	Quote required	
Restrictor Change-out Charge (change in units)		\$480.70	

\* A quote will be required if the following conditions are not met:

- The water main located in the grass berm
- The water main no greater than 80mm in diameter
- The water main is PE, PVC
- The water main is no greater than 1000mm in depth
- No major traffic management is required.

## Notes for applicants

**Table 1: Summary of minimum connection and storage tank requirements**

Scheme	Level of Service	Minimum No. of Units	Maximum No. of Units	Minimum on-site Storage Required
Rangiora, Kaiapoi/Pines-Kairaki, Woodend-Pegasus, Oxford Urban, Waikuku Beach, Cust	On-demand	N/A	N/A	None
	Urban Restricted (generally where property size greater than 4,000m <sup>2</sup> )	2	Varies depending on the scheme's available capacity. Contact the Council's 3 Waters Department for specific details.	Varies. Refer relevant resource consent conditions (where applicable), or if no consent min. 4,000 litres or 24 hours' supply (whichever is greater)
Oxford No. 1, Oxford No. 2, Mandeville, Fernside, Summerhill, West Eyreton, Ohoka, Poyntzs Road, Garrymere	Rural Restricted	2		

## General

Once an application is approved and an invoice issued, payment must be received within 30 days of invoice being issued. If payment is not received within this time, a revised quote and invoice may have to be issued.

Supply and laying of pipe between the main line and the point of supply is at the owner's expense and must be installed to the Council's specifications.

Installation and maintenance of supply pipe after the point of supply is the owner's responsibility. The point of supply is as defined below (under notes for on-demand and restricted connections) and as defined in the Council's Water Supply Bylaw, this is generally at the downstream side of the connection provided at the property boundary (unless explicitly agreed otherwise).

The Council does not guarantee an uninterrupted supply of water.

Water rates are levied annually on each scheme and are additional to any connection costs, development contributions or financial contributions. Part water rates may be charged for connections made through the year.

**No person, other than those approved by the Council, shall interfere with any valve, restrictor valve, pipe or other part of the public water supply, except to prevent wastage.**

### On-demand water supplies (unrestricted)

- Standard Development Contributions are based on a standard 15mm (internal diameter) connection.
- The point of supply is the delivery face of the toby valve/meter.

The Council's target Level of Service is to provide a flow of 20 litres per minute at a minimum pressure of 300kPa for 95% of the time, and a minimum pressure of 250kPa for 100% of the time, except during outages. While this is the target Level of Service, the Council does not guarantee that this will always be achieved.

Multiple units must have a separate shut off valve to each unit where they are supplied from a common supply line.

## Rural water supplies (restricted)

The point of supply is the delivery face of the restrictor.

A restricted supply means a flow of water regulated to yield within 10% of 1,000 litres (one unit of water), or multiples of units over a 24 hour period. One unit is equivalent to 1,000 litres (1m<sup>3</sup> or 220 gallons) supplied over 24 hours.

On rural restricted supplies, with the supply being a 'trickle feed', a water storage tank is required, and in most cases a pump (unless gravity pressure is available between the tank and the dwelling). The tanks shall have a minimum capacity of either 4,500 litres or the daily supply for the property, whichever is the greater. Note that there is no upper limit to the amount of storage permitted on site. Customers are encouraged to install more than the minimum storage required. Customers are also advised to install a level indicator in the tanks to monitor water levels, to avoid tanks running out of water.

Property owners with restricted connections should refer to the Council's Engineering Code of Practice, in particular the Standard Drawing for Private Water Supply Tanks for detailed requirements and recommendations for private storage tanks.

Each property owner must maintain all private pipelines, fittings, water storage tanks and stock troughs in a leak free condition.

The tables below are supplied to assist rural consumers in calculating their water requirements.

Agricultural Requirement	Present Stock Numbers	Daily Water Requirement	Total Daily Water Requirement (Litres)
Sheep		@ 4 litres per head	
Ewes (with lamb at foot)		@ 5.5 litres per head	
Milking cows		@ 64 litres per head	
Breeding cows with calves		@ 55 litres per head	
Other cattle		@ 40 litres per head	
Sows (with litter)		@ 25+ litres per head	
Others			
Domestic Requirements		Minimum of two units per dwelling	2,000
		TOTAL (divide by 1,000 to get units required)	

Alternatively:

Type of Farm	Area	Daily Water Requirement	Total Daily Water Requirement (Litres)
Sheep		@ 58 litre/hectare/day	
Dairy		@ 213 litres/hectare/day	
Domestic Requirement		Minimum of two units per dwelling	2,000
		TOTAL (divide by 1,000 to get units required)	

This information is supplied for the reader's convenience. However, the Council does not guarantee its accuracy. Neither the Council nor any of its officers will be liable for the consequences of any decisions made using this information. Property owners are advised to discuss their likely water requirements with their farm advisor.

**Please email your application to [IM@wmk.govt.nz](mailto:IM@wmk.govt.nz) or submit to one of our service centres.**

Rangiora Service Centre	Kaipoi Service Centre	Oxford Service Centre
Waimakariri District Council 215 High Street Private Bag 1005 Rangiora Phone: 0800 965 458	Waimakariri District Council 176 Williams Street Kaipoi Phone: 03 375 5009	Waimakariri District Council 34 Main Street Oxford Phone: 03 311 9005