Woodend-Sefton Community Board

Agenda

Monday 8 October 2018

7.00pm

Pegasus Community Centre
Main Street
Pegasus

Members:
Shona Powell (Chair)
Andrew Thompson (Deputy Chair)
Andrea Allen
John Archer
Al Blackie
Rhonda Mather
John Meyer
AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD IN PEGASUS COMMUNITY CENTRE, MAIN STREET, PEGASUS ON MONDAY 8 OCTOBER 2018 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board – 10 September 2018

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Confirms the circulated minutes of the Woodend-Sefton Community Board meeting, held 10 September 2018, as a true and accurate record.

4 MATTERS ARISING

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

5.1 Tracy Doe and Cat Hannah will present an overview of the work of North Canterbury Neighbourhood Support.

6 ADJOURNED BUSINESS

7 REPORTS

7.1 Application to the Woodend-Sefton Community Board’s Discretionary Grant Fund 2018/2019 - Edwina Cordwell (Governance Adviser)

RECOMMENDATION

THAT the Woodend Sefton Community Board:

(a) Receives report No. 180926111640.

(b) Approves a grant of $_______ to Pegasus Residents’ Group towards the cost of the Christmas on the Lake event.

OR

(c) Declines the application from Pegasus Residents’ Group.
8 CORRESPONDENCE

9 CHAIRPERSON’S REPORT
9.1 Chairperson’s Report for September 2018

RECOMMENDATION
THAT the Woodend-Sefton Community Board:
(a) Receives report No. 181001113764.

10 MATTERS FOR INFORMATION
10.1 Oxford-Ohoka Community Board meeting minutes – 6 September 2018 (Trim No. 180829098038).
10.2 Rangiora-Ashley Community Board meeting minutes – 12 September 2018 (Trim No. 18905101297).
10.3 Kaiapoi Tuahiwi Community Board meeting minutes – 17 September 2018 (Trim No.180911104350).
10.4 Youth Council meeting minutes – 31 July 2018.
10.5 Community Facilities – user applications for exemption from fees – report to Community and Recreation Committee 18 September 2018 (Trim No 180907102652).
10.6 Capital Projects Report for the period ended 30 June 2018 – report to Audit & Risk Committee 18 September 2018 (Trim No 180906101922).
10.7 Library Update to 31 August 2018 – report to Community and Recreation Committee 18 September 2018 (Trim No 180906102191).

RECOMMENDATION
THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.7.

Note: Matters for Information were circulated to members separately.

11 MEMBERS’ INFORMATION EXCHANGE
11.1 July Diary for A Allen, J Archer, R Mather and A Thompson (Trim No. 181001113776)

12 CONSULTATION PROJECTS
Draft Reserves Master Plan - Regeneration
Consultation closes Friday 5 October 2018.
https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/draft-reserves-master-plan-regeneration

Community Facilities
Consultation closes Monday 15 October 2018.
Canterbury Regional Public Transport Plan
Consultation closes Sunday 14 October 2018.
https://haveyoursay.ecan.govt.nz/connect-canterbury

Waimakariri Water Zone Committee Draft Zone Implementation Programme (ZIPA)
Consultation closes Friday 12 October 2018.
https://haveyoursay.ecan.govt.nz/waimakariri-water-zone-committee-draft-zipa

13 FOSTERING COMMUNITIES

14 BOARD FUNDING UPDATE
14.1 Board Discretionary Grant
Balance as at 2 October 2018: $4362.

14.2 General Landscaping Fund
Balance as at 2 October 2018 $12,160.

15 MEDIA ITEMS

16 QUESTIONS UNDER STANDING ORDERS

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING
The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 12 November 2018 at the Woodend Community Centre.

Workshop
- General Landscaping Fund – Chris Brown (Greenspace Manager)
- Members Forum
MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON
MONDAY 10 SEPTEMBER 2018 AT 7.00PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), J Archer, A Blackie, R Mather and J
Meyer.

IN ATTENDANCE
E Cordwell, B Rice (Senior Transport Engineer), D Ayers (Mayor) and E Stubbs (Minutes
Secretary).

1 APOLOGIES
Moved J Archer seconded R Mather
An apology was received and sustained from A Allen for absence.

CARRIED

2 CONFLICTS OF INTEREST
Nil.

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 13 August 2018
Moved J Meyer seconded A Thompson
THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community
Board meeting, held 13 August 2018, as a true and accurate record.

CARRIED

4 MATTERS ARISING
Nil.

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY
Nil.

6 ADJOURNED BUSINESS
Nil.

7 REPORTS
7.1 Rangiora-Woodend Road, Gressons Road, Boys Road and Northbrook
Road Speed Limit Review - Bill Rice (Senior Transport Engineer) and
Nick Rochford (Graduate Engineer)
B Rice commented that the purpose of the report was to gain the support of
the Board to recommend that the Council consult on proposed speed limit
changes for Rangiora Woodend Road, Gressons Road, Boys Road and
Northbrook Road. An administrative error had occurred in the compilation of
the summary table of the Staff Recommendations and a revised corrected copy was circulated and clarified.

Board members had also separately received correspondence from the Woodend Community Association (WCA) with regard to the proposal to consult on the basis of a 60kph limit on Rangiora Woodend Road from proposed Ravenswood roundabout to start of 50km/h north of School Road

B Rice referred to the letter from the WCA (Trim 180911104072) which requested that the proposed 60km/hr section should be 50km/hr. He noted that NZTA were actively engaged in addressing safety on SH1 through Woodend which may include additional means of crossing SH1 such as traffic signals or roundabout. For this reason there is some uncertainty regarding what may happen to Rangiora Woodend Road dependent on which safety measures are ultimately introduced. NZTA is actively engaged with the Council and will be seeking community feedback on its proposals over the next few months. In order to get good compliance for 50km/hr there would be a need to make changes to the road environment as currently it was a wide road that was rural on one side. Any changes that were made at this time to Rangiora Woodend Road may then require further alteration following NZTA changes to SH1. For that reason the recommendation was for 60km/hr at this stage, it was a subjective argument.

B Rice commented that they were looking to make the speed limit changes now, prior to the full district wide survey and before NZTA’s changes, due to the new cycleway and the changes at Ravenswood subdivision. B Rice also noted there was some indication from Government around the potential for a nationwide change to default speed limits, which may affect timing around the district wide review of speed limits.

J Archer made the comment that the stretch of road, north of Kaiapoi adjacent to Sovereign Palms, had a long lead in of 50km/hr into Kaiapoi in a similar semi-rural environment and asked why Rangiora Woodend Road could not be treated in the same manner for consistency. B Rice noted other similar instances of 50km/hr in a semi-rural environment around the district including River Road and Kippenberger Avenue. The experience in those locations was that compliance was poor and there had been learnings from that. He reiterated the linkage and potential impact of any NZTA safety improvements.

R Mather asked if non-compliance to a speed limit should be a reason to not use that speed limit. B Rice commented that guidance from NZTA was to aim for an operating speed limit no more than 10% above or to change the environment. If speed limits were too often set that did not reflect the environment, the concern was that people tended to put less weight on speed limits and their effectiveness decreased. Work was required to change the environment and due to uncertainties with NZTA, now was not the time to make those changes, as they might need to be altered or even removed depending on the NZTA decisions which would be known relatively quickly. The area would be kept under review and further changes made, if required, once the SH1 safety measures were clarified.

A Blackie asked about the effectiveness of yellow 40km/hr school signs, and whether it would be better to use those “When children are present” rather than juggle the extra 10km/hr reduction. B Rice believed the signs worked quite well, however there were questions about the enforcement of them. In addition, school drop off/pickups were discouraged on Rangiora Woodend Road. The school was working hard with Council staff and parents to encourage safer drop off and pick up in general.

J Archer asked if it would be better to move the 50km/hr sign at the school further west. B Rice replied it was something that could be looked at. It could be changed in this process or picked up as part of the proposed consultation. The Board and individuals were encouraged to submit.
S Powell asked what compliance on Kippenberger Avenue was like and B Rice replied anecdotally that it was poor.

S Powell commented that in the previous submissions everyone answered yes or no to every section of road and asked if that was a requirement as some would have a vested interest. B Rice replied he had not considered that as a possibility. He had been surprised that there was not more support for reducing the speed limit.

J Archer asked why the electronic speed register down Rangiora Woodend Road had been removed and B Rice advised that the Council had three sets of temporary speed signs that were rotated around the district. J Archer asked if they could be permanent and B Rice advised they had a high price tag.

A Thompson commented that it was a comprehensive report. He would prefer that Council put in place a district wide set of principles first as the facts and principles were not straightforward. He asked if there was a date for the district wide review of speed limits and if that project had been clearly laid out. B Rice replied it had not been tied down.

A Thompson was a keen supporter of the two new significant walkway and cycle paths and noted that putting the path alongside Rangiora-Woodend Road would make cycling safer as it took away the conflict of motorised vehicles. He asked why in that case the speed limit should be reduced. B Rice advised that while it reduced risk to individual cyclists the total risk to all cyclists increased due to increased demand and usage.

A Thompson commented that there were engineering solutions that could be adopted to reduce risk and noted that there was no mention of those solutions in the report. He asked whether that was because there was not the money or desire to look at other methods to reduce risk. B Rice referred to the possible methods to change the road environment on the proposed 60km/hr section including road narrowing and/or cycleway.

A Thompson asked why the analysis of accidents did not specifically mention those related to speed. B Rice replied that although the cause of an accident may not be speed related, the consequences were dependant on speed. It could be difficult for police to identify speed as a factor.

R Mather asked whether, in B Rice’s opinion, there was a negative aspect to reducing speed. B Rice replied the economic evaluation would say there is a significant cost to the time people spent travelling which would increase at a lower speed.

A Thompson queried whether during the planning of Ravenswood there was an acknowledgment for a need for change in speed limit and B Rice replied that it was assumed. A Thompson suggested that ideally developers should pick up some of the cost of that change.

Moved A Blackie seconded J Archer

THAT the Woodend Sefton Community Board recommends:

THAT the Council:

(a) Receives report No. 180829098530.

(b) Approves consultation being carried out on the proposed speed limit changes summarised below
<table>
<thead>
<tr>
<th>Location</th>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rangiora Woodend Road from end of existing 80km/h east of Smarts Road to proposed Ravenswood roundabout</td>
<td>100km/h</td>
<td>80km/h</td>
</tr>
<tr>
<td>Rangiora Woodend Road from proposed Ravenswood roundabout to start of existing 70km/h west of Chinnerys Road</td>
<td>100km/h</td>
<td>60km/h</td>
</tr>
<tr>
<td>Rangiora Woodend Road from start of existing 70km/h west of Chinnerys Road to start of 50km/h north of School Road</td>
<td>70km/h</td>
<td>60km/h</td>
</tr>
<tr>
<td>Gressons Road</td>
<td>100km/h</td>
<td>80km/h</td>
</tr>
<tr>
<td>Boys Road from Rangiora Woodend Road to existing 50km/h at railway line</td>
<td>100km/h</td>
<td>80km/h</td>
</tr>
<tr>
<td>Northbrook Road from Boys Road to existing 50km/h east of Goodwin Street</td>
<td>100km/h</td>
<td>80km/h</td>
</tr>
</tbody>
</table>

(c) **Notes** the consultation on this proposal will be carried out between 8th October and 4th November 2018.

(d) **Notes** the Community Boards will be updated at the end of the consultation process.

(e) **Notes** that any submissions on the proposal will be taken into account before the speed limit change is presented to the Council on 4th December for approval.

**CARRIED**

A Blackie reminded the Board that the report was to recommend to the Council that it should approve consultation. There would be further information in the future as the proposal progressed and feedback received. There had been some discussion at the Council as to whether there should be a different weighting applied to the views of the local residents as opposed to users of the road/wider community on speed limits but at this stage each would be treated equally.

J Archer believed it was logical that some roads were not designed for a speed limit of 100km/hr and if staff believed a speed limit of 80km/hr was safe then that is what it should be.

R Mather was puzzled why the Council believed Oxford resident’s views should have as much weight as those of the local community. She believed more weight should be put on local views as they lived on those roads.

A Thompson was surprised at the 50/50 survey response to speed reduction. He understood the argument of local users but noted there was also the transport engineering dimension for providing safe and efficient flow of traffic. It was a balancing act.

S Powell supported consultation for the proposed speed reduction. She commented that with the increasing use of the new cycleway there was no margin for error. She referred to Kippenberger Avenue, Williams Street and Lees Road and believed there was a need for consistency across the district. S Powell noted that twenty submitters had specifically mentioned a reduction...
to 50km/hr and only six for 60km/hr. She made the suggestion that submitters should not be required to give a yes or no response to each road.

A Blackie believed the issues had been covered well. There was a need for consistency across the district and the need to not make changes piecemeal. There was ongoing work with NZTA and the government that would have an influence in the district.

7.2 Applications to the Woodend-Sefton Community Board’s Discretionary Grant Fund 2018/2019 - Edwina Cordwell (Governance Adviser)

E Cordwell spoke briefly to the report commenting that she had suggested the Coastguard also make an application to the Oxford Ohoka Community Board. She noted that Reflections Community Trust had applied previously to the Board for the Waimakariri Light Party.

Moved A Blackie seconded R Mather

THAT the Woodend-Sefton Community Board:
(a) Receives report No. 180828097634.
(b) Approves a grant of $272.55 to Reflections Community Trust towards the cost of a Sponsor Board for the Waimakariri Light Party 2018.

CARRIED

A Blackie commented that the event was well supported and district wide.

R Mather and S Powell concurred commenting it was a wonderful event for children.

Moved R Mather seconded A Thompson

THAT the Woodend-Sefton Community Board:
(a) Approves a grant of $500 to Coastguard North Canterbury towards the cost of a replacement Coastguard Rescue vessel.

R Mather and A Thompson considered the approval a ‘no-brainer’.

8 CORRESPONDENCE

The letter from the Woodend Community Association (Trim 180911104072) was noted.

9 CHAIRPERSON’S REPORT

S Powell advised that the current Coastal Forestry Harvest would be completed on 5 October and contractors moved out by the 12 October. The harvest would restart next winter.

J Meyer asked about the communication with the camp and S Powell advised that the Council was dealing directly with them and there did not appear to be any issues.

9.1 Chairperson’s Report for August 2018

Moved S Powell seconded A Blackie

THAT the Woodend-Sefton Community Board:
(a) Receives report No. 180903099928.
10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 9 August 2018 (Trim No. 180801086128).

10.2 Rangiora-Ashley Community Board meeting minutes – 8 August 2018 (Trim No. 180731085593).

10.3 Kaiapoi Tuahiwi Community Board meeting minutes – 20 August 2018 (Trim No.180814091455).

10.4 Youth Council meeting minutes – 26 June 2018.

10.5 Airfield Plan Change and Designation – report to Council 7 August 2018 (Trim No 180730084697).


10.8 Annual Report to the Alcohol Regulatory and Licensing Authority 2018 – report to District Planning and Regulation Committee 21 August 2018 (Trim No 180731085418).

10.9 NZTA Investment Audit Report – report to Utilities and Roading Committee 21 August 2018 (Trim No 180809089507).

10.10 Approval of the 2018/19 Roading Programme – report to Utilities and Roading Committee 21 August 2018 (Trim No 180529059018).

10.11 Seal Extensions and Roading Subdivision Contribution Budget – report to Utilities and Roading Committee 21 August 2018 (Trim No 180511051675).

10.12 Approval of New Footpaths Programme – report to Utilities and Roading Committee 21 August 2018 (Trim No 180502047634).

Moved J Meyer seconded R Mather

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.12.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 July Diary for A Allen, J Archer, R Mather and A Thompson (Trim No. 180903099935)

11.2 A Blackie

- Alongside J Meyer, attended the Local Government seminar on Sea Level Rise (SLR). There were over twenty expert speakers. SLR had been an average of 1.7mm per year over the last century in New Zealand, with a higher rate over the last 20 years. Already some areas of New Zealand were experiencing issues such as underground plumbing work only able to be completed at low tide. There were many issues that were just starting to be grappled with including protection measures, compensation and Council retreat in terms of infrastructure. SLR was now assumed to be a given but the timeframe was uncertain.

11.3 J Meyer

- Commented that SLR was challenging requiring a rapid learning curve.
• Commented that he had listened to the speed limit debate and noted that there would be challenges. Commented on working with NZTA to advocate for change in Woodend.

11.4 **R Mather**
• Advised that the Pegasus Community Centre had now had over 1000 hours of use since June 2017.

11.5 **J Archer**
• Attended the Northern Pegasus Bay Advisory Group meeting and tabled his concerns regarding shellfish. Noted advice over rights of horse trainers.
• Attended Lions meeting
• Attended Forest Harvest Project Control Implementation Group meeting.
• Attended Feldwick Drive opening.
• Attended Woodend Community Association AGM.
• Noted the upcoming Woodend School Fair.

12 **CONSULTATION PROJECTS**

**Earthquake-prone Buildings Legislation**
Consultation closes Thursday 20 September 2018.

E Cordwell noted the upcoming All Boards Briefing where two important Environment Canterbury consultation items would be on the agenda.
• Zone Implementation Programme Addendum (ZIPA).
• Regional Public Transport Strategy.

13 **FOSTERING COMMUNITIES**

14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**
Balance as at 5 September 2018: $4000.

14.2 **General Landscaping Fund**
Balance as at 5 September 2018 $12,160.

15 **MEDIA ITEMS**

16 **QUESTIONS UNDER STANDING ORDERS**

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**
The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 8 October 2018 at the Pegasus Community Centre.
THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.06pm.

CONFIRMED

________________
Chairperson

________________
Date

Workshop

- Members Forum

Discussion of safety issues on SH1 and continued action of the Board with regard to these to both Government and NZTA.
1. **SUMMARY**
1.1. The purpose of this report is to consider an application for funding received from:

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Purpose</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pegasus Residents’ Group</td>
<td>Towards the cost of the Christmas on the Lake event.</td>
<td>$500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$500</strong></td>
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Current total balance is $4,362 including a carry forward of $1,135 from 2017/18.

**Attachments:**

i. Application from Pegasus Residents’ Group (Trim No. 180917107017).
ii. Spreadsheet showing previous two years’ grants.
iii. Board funding criteria 2018/2019 (Trim No. 180627071237).

2. **RECOMMENDATION**

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 180926111640.

(b) **Approves** a grant of $________ to Pegasus Residents’ Group towards the cost of the Christmas on the Lake event.

**OR**

(c) **Declines** the application from Pegasus Residents’ Group.
3. **BACKGROUND**

3.1 *Pegasus Residents’ Group* is applying for funds towards the cost of the Christmas on the Lake event which will take place on Saturday 8 December 2018 from 1pm to 3pm.

4. **ISSUES AND OPTIONS**

4.1. *Pegasus Residents’ Group* has organised an annual Christmas on the Lake event since 2014. This is an opportunity for local resident families to come together and celebrate Christmas with an emphasis on children. It is also an opportunity to welcome new families.

4.2. Over 800 people attended the 2017 event, all from the Board’s community area. The event is also supported by the Pegasus Town Lions, Woodend Lions, a local church group, local businesses and residents themselves.

4.3. Attractions include: pony rides, music, face painting, train rides, bouncy castles, free BBQ, ice cream and a visit from Santa Claus.

4.4. The overall cost of the event is approximately $5,320. The group has received a total of $2,000 to date ($1,500 from Mainpower and $500 from Todd Property). It is also intended to apply to CERT and the Southern Trust. Group funds are limited and any shortfall in fundraising would need to be covered leaving fewer funds for other community activities.

4.5. The Board approved a grant of $500 towards the cost of the 2017 event in September 2017 and Accountability Forms have been received. Financial information has been supplied.

4.6. The Management Team have reviewed this report.

5. **COMMUNITY VIEWS**

5.1. **Groups and Organisations**
Not applicable.

5.2. **Wider Community**
Not applicable.

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**

The Annual Plan for 2018/19 includes budget provision for the Woodend-Sefton Community Board to approve grants to community groups up to a total of $4,000 plus a carry forward of $1,135 from 2017/18.

The current balance of the fund is $4,362. The total of the applications in this report is $500.

The application criteria specify that grants are normally limited to a maximum of $500 in any one financial year (July to June) but the group can apply up to twice in that year, providing it is for different projects.

GST is paid to appropriately registered groups where applicable above the Board resolved values.

6.2. **Community Implications**
Not applicable.
6.3. **Risk Management**  
Not applicable.

6.4. **Health and Safety**  
Not applicable.

7. **CONTEXT**

7.1. **Policy**  
This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

**Legislation**  
Not applicable.

7.2. **Community Outcomes**  
People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages, abilities and cultures to participate in community life and recreational activities.

7.3. **Delegations**  
Community Boards have delegated authority to approve such grants.
WOODEND-SEFTON COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

Groups Applying for Board Discretionary Grants 2018/2019

Name of Group: PEGASUS RESIDENTS GROUP
Address: 60 INFINITY DRIVE, PEGASUS
Contact Person within Organisation: IAN LENNIE
Position within Organisation: PRESIDENT
Contact phone number: 03-9201576 Email: raji@pegasusresidentsgroup.com

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

Refer attached

What is the timeframe of the project/event date? 8-12-18
Overall Cost of Project: $ 5321 Amount Requesting: $ 500 May

How many people will directly benefit from this project? 800

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Woodend-Sefton 100% Rangiora-Ashley % Oxford-Ohoka % Kaiapoi-Tuahiwi %

Other (please specify):

If this application is declined will this event/project still occur? Yes No

If No – what are the consequences to the community/organisation?

Existing Group funds will need to cover any shortfall in fundraising support achievable. Group funds are limited and use of them would impact on other community activities.

WAIMAKARIRI DISTRICT COUNCIL

We undertake.

waimakariri.govt.nz
What are the direct benefit(s) to the participants?

Bring local families together to celebrate Christmas and good opportunity to welcome new residents to town.

What is the benefit(s) to your organisation?

The satisfaction of providing an enjoyable fun event for the whole community.

What are the benefit(s) to the Woodend-Sefton community or wider district?

A healthy vibrant Community within the Woodend-Sefton Ward.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)

- Yes
- No

If yes, name of parent group: N/A

What is the relationship between your group and the parent group?

N/A

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

We have received $2000 so far ($1500 from Manpower and $500 from Todd Properties). We intend to apply to CERT and The Southern Trust for Support.

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?

- Yes
- No

If yes, please supply details:

This project last year.

Enclosed

- Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)
- Supporting costs/quotes (budget)
- Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

**PLEASE NOTE** - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: IAN LENNIE

Date: 17/9/18
PEGASUS RESIDENTS' GROUP

Proposal for Funding: Christmas on the Lake Event.

Date: Saturday 8 December 2018 from 1 to 3pm.

1- We hold our annual Christmas event for local resident families to come together and celebrate Christmas with an emphasis on the children. The township is a relatively new community having been settled since 2010, and growing all the time. This event has been held annually since 2014 and it is a good opportunity to welcome new residents to Pegasus. Activities include pony rides, music, face painting, train rides, bouncy castles, free BBQ and ice creams and a visit from Santa Claus.

2- All residents are invited with their extended families. Last year we had approx 800 people attend.

3- The event brings local families together on the Lake front to celebrate Christmas and the community we live in. A great opportunity to get-together and meet in a fun environment. We strive to achieve a healthy vibrant community by bringing together the various demographic and social groups within the town.

4- The event is co-ordinated by the Pegasus Residents’ Group and has support from Pegasus Town Lions, Woodend Lions, a local church group, local businesses and residents.

5- A lot of effort from the Residents’ Group is involved in this event to ensure an enjoyable time for residents and families.

6- This is a free event for the community. There is no cost to the community, all expenses are met by the Residents Group.

7- Attached is a report of last year’s event
Pegasus Residents Group Incorporated  
Christmas by the Lake  
2018 Funding Request

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<tr>
<th>Food</th>
<th>Organisation providing</th>
<th>PRGI Rep</th>
<th>Cost</th>
<th>quote expiry</th>
<th>Payment terms</th>
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<td>Ronel</td>
<td>Estimate</td>
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</tr>
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<tr>
<td>BBQ food and napkins</td>
<td>Sharon</td>
<td>Estimate</td>
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<table>
<thead>
<tr>
<th>Entertainment</th>
<th>Organisation providing</th>
<th>PRGI Rep</th>
<th>Cost</th>
<th>quote expiry</th>
<th>Payment terms</th>
</tr>
</thead>
<tbody>
<tr>
<td>Face painting</td>
<td>Beyond the Faerie Tree</td>
<td>Roger</td>
<td>Quote</td>
<td>621.00</td>
<td>2/08/2018 $240 deposit, balance before event</td>
</tr>
<tr>
<td>Ponies</td>
<td>Ronel</td>
<td>Estimate</td>
<td>250.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stage/Sound</td>
<td>Roger</td>
<td>Quote</td>
<td>1,121.25</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bouncy Castles, etc</td>
<td>Bubbling with Energy</td>
<td>Roger</td>
<td>Quote</td>
<td>1,380.00</td>
<td></td>
</tr>
</tbody>
</table>

| Other                         | Marketing              | Ronel    | Estimate | 400.00       |                         |

| Total                         |                        |          |          | 5,321.25     |                         |
# Statement of Financial Performance

**Pegasus Residents' Group Incorporated**

For the year ended 31 March 2018

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Trading Income</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bingo income</td>
<td>2,744.00</td>
<td>4,088.00</td>
</tr>
<tr>
<td>CERT grant for Community car</td>
<td>1,421.89</td>
<td>3,000.00</td>
</tr>
<tr>
<td>Christmas Event income</td>
<td>4,553.70</td>
<td>3,150.00</td>
</tr>
<tr>
<td>Community car sponsorship</td>
<td>-</td>
<td>150.83</td>
</tr>
<tr>
<td>Community Centre Donations</td>
<td>60.00</td>
<td>-</td>
</tr>
<tr>
<td>Community Donations</td>
<td>75.00</td>
<td>282.21</td>
</tr>
<tr>
<td>Defibrillator income</td>
<td>-</td>
<td>100.00</td>
</tr>
<tr>
<td>Directory sales and advertising income</td>
<td>7,130.00</td>
<td>5,723.00</td>
</tr>
<tr>
<td>Golf club fundraising</td>
<td>-</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Member donations</td>
<td>1,236.00</td>
<td>590.00</td>
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<tr>
<td>Member subscriptions</td>
<td>2,880.00</td>
<td>860.00</td>
</tr>
<tr>
<td>Sale of Equipment</td>
<td>-</td>
<td>161.17</td>
</tr>
<tr>
<td>Website Sponsorship</td>
<td>200.00</td>
<td>-</td>
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<tr>
<td><strong>Total Trading Income</strong></td>
<td><strong>20,300.59</strong></td>
<td><strong>19,605.21</strong></td>
</tr>
<tr>
<td><strong>Gross Profit</strong></td>
<td>20,300.59</td>
<td>19,605.21</td>
</tr>
<tr>
<td><strong>Operating Expenses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounting - Xero</td>
<td>713.67</td>
<td>261.49</td>
</tr>
<tr>
<td>Advertising</td>
<td>109.56</td>
<td>-</td>
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<tr>
<td>Bank Fees</td>
<td>10.20</td>
<td>3.50</td>
</tr>
<tr>
<td>Bingo costs</td>
<td>2,404.00</td>
<td>2,095.19</td>
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<tr>
<td>Catering and Entertainment</td>
<td>207.92</td>
<td>-</td>
</tr>
<tr>
<td>Christmas Event costs</td>
<td>4,492.58</td>
<td>4,692.53</td>
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<tr>
<td>Community car costs</td>
<td>2,378.55</td>
<td>2,463.71</td>
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<tr>
<td>Defibrillator Costs</td>
<td>-</td>
<td>704.86</td>
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<tr>
<td>Directory cost</td>
<td>4,428.65</td>
<td>2,603.73</td>
</tr>
<tr>
<td>Donations made</td>
<td>400.00</td>
<td>-</td>
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<tr>
<td>Easter event costs</td>
<td>465.23</td>
<td>300.00</td>
</tr>
<tr>
<td>General Expenses</td>
<td>629.87</td>
<td>317.49</td>
</tr>
<tr>
<td>Printing costs</td>
<td>-</td>
<td>493.82</td>
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<tr>
<td>Stationary costs</td>
<td>484.95</td>
<td>669.25</td>
</tr>
<tr>
<td>Telephone &amp; Internet</td>
<td>30.00</td>
<td>-</td>
</tr>
<tr>
<td>Website costs</td>
<td>331.64</td>
<td>207.54</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td><strong>17,086.82</strong></td>
<td><strong>14,813.11</strong></td>
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</tbody>
</table>

**Surplus**

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3,213.77</td>
<td>4,792.10</td>
</tr>
</tbody>
</table>
# Statement of Financial Position

**Pegasus Residents’ Group Incorporated**  
**As at 31 March 2018**

<table>
<thead>
<tr>
<th></th>
<th>31 MAR 2018</th>
<th>31 MAR 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Bank</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Business Edge Account</td>
<td>11,459.26</td>
<td>8,792.78</td>
</tr>
<tr>
<td><strong>Total Bank</strong></td>
<td>11,459.26</td>
<td>8,792.78</td>
</tr>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>1,581.00</td>
<td></td>
</tr>
<tr>
<td>Petrol Vouchers on hand</td>
<td>500.00</td>
<td></td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>1,581.00</td>
<td>500.00</td>
</tr>
<tr>
<td><strong>Fixed Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office Equipment</td>
<td>3,016.14</td>
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<tr>
<td><strong>Total Fixed Assets</strong></td>
<td>3,016.14</td>
<td></td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>16,056.40</td>
<td>9,292.78</td>
</tr>
<tr>
<td><strong>Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Non-current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Centre Account</td>
<td>3,549.85</td>
<td></td>
</tr>
<tr>
<td><strong>Total Non-current Liabilities</strong></td>
<td>3,549.85</td>
<td></td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>3,549.85</td>
<td></td>
</tr>
<tr>
<td><strong>Net Assets</strong></td>
<td>12,506.55</td>
<td>9,292.78</td>
</tr>
<tr>
<td><strong>Equity</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current Year Earnings</td>
<td>3,213.77</td>
<td>4,792.10</td>
</tr>
<tr>
<td>Owner A Funds Introduced</td>
<td>4,500.68</td>
<td>4,500.68</td>
</tr>
<tr>
<td>Retained Earnings</td>
<td>4,792.10</td>
<td></td>
</tr>
<tr>
<td><strong>Total Equity</strong></td>
<td>12,506.55</td>
<td>9,292.78</td>
</tr>
</tbody>
</table>
PEGASUS RESIDENTS GROUP Inc

Notes to the Financial Statements for the year ended 31 March 2018.

1- Accounting Policies:
(1) These financial statements have been prepared on a historical cost basis.
(2) Reliance is placed on the fact that the entity is a going concern.
(3) Accrual accounting is used to match expenses and revenues.
(4) As the Group is not registered for GST, these statements have been prepared on a GST inclusive basis.
(5) Depreciation has not been charged on fixed assets.
(6) There have been no changes in Accounting Policies. All policies have been applied on a basis consistent with those used in previous years.

2- CERT Grant. Subsequent to balance date, $157.10 has been repaid to CERT as being the amount unspent of the grant received in respect of running costs of the Community Watch vehicle.

To the Readers of the Financial Report of Pegasus Residents Group Incorporated

I have reviewed the financial statements of Pegasus Residents Group Incorporated for the year ended 31 March 2018 in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400.

A review of financial statements in accordance with ISRE(NZ)2400 is a limited assurance engagement. I have performed procedures, primarily consisting of making enquiries of entity personnel and applying analytical procedures, and evaluating the evidence obtained.

The procedures performed in a review are substantially less than those performed in an audit. Accordingly, I do not express an audit opinion on these financial statements. Based on my review, nothing has come to my attention that causes me to believe that these financial statements do not give a true and fair view.

Date: 2 May 2018
Signature: [Signature]
Address: 78 Kawiri Drive, Pegasus
<table>
<thead>
<tr>
<th>Month considered</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>towards costs of a sign for the 2017 Waimakariri Light Party</td>
<td>$234</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>SIIG You Me We Us</td>
<td>towards the costs of Welcome bags</td>
<td>lie on table</td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>SIIG You Me We Us</td>
<td>towards the costs of Welcome bags</td>
<td>$500 $500</td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Pegasus Residents Association</td>
<td>towards the costs of Christmas on the Lake</td>
<td>$500 $500</td>
<td></td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards running costs in particular advertising in NC News and provision of music</td>
<td>$500 $300</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Sefton Community Newsletter</td>
<td>towards the cost of delivery of newsletter</td>
<td>$385 $500</td>
<td></td>
</tr>
</tbody>
</table>

Total for grants allocated: $2,034 Total unallocated: $1,135.97

<table>
<thead>
<tr>
<th>Month</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>Rotary Club of Rangiora</td>
<td>Towards the costs of building a Fitness Trail/Circuit of up to 12 stations along the Rakahuri Trail.</td>
<td>$500 $500</td>
<td></td>
</tr>
<tr>
<td>July</td>
<td>Southbrook School Parent Teacher Association</td>
<td>Towards the costs of a cordless scanner for the school library.</td>
<td>$500 $500</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>North Canterbury Musical Society</td>
<td>Towards the costs of signage for Costume hire service</td>
<td>$350 $350</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>Towards the costs of Children's Magic Theatre - light festival 31 October 2017</td>
<td>$300 declined</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>SIIG You Me We Us</td>
<td>Towards the cost of Welcome Bags</td>
<td>$500 declined</td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>International Day Older Persons</td>
<td>towards afternoon tea to celebrate International Day of older persons</td>
<td>$350 $350</td>
<td></td>
</tr>
<tr>
<td>October</td>
<td>Kidsfirst Kindergartens Bush Street</td>
<td>Towards costs of replacing books and purchase of new large books for group stories</td>
<td>$300 lie on table</td>
<td></td>
</tr>
<tr>
<td>Month</td>
<td>Organization</td>
<td>Description</td>
<td>Amount 1</td>
<td>Amount 2</td>
</tr>
<tr>
<td>----------</td>
<td>---------------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>----------</td>
<td>----------</td>
</tr>
<tr>
<td>November</td>
<td>Kidsfirst Kindergartens Bush Street</td>
<td>Towards costs of replacing books and purchase of new large books for group</td>
<td>$300</td>
<td>$300</td>
</tr>
<tr>
<td>December</td>
<td>Rangiora Croquet Club</td>
<td>Towards costs of a new dishwasher</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>SeniorNet North Canterbury</td>
<td>Towards promotion of courses and workshops</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>Lions Club Rangiora</td>
<td>Towards the costs of two shelters for the Millton Memorial Dog Park</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>Loburn School</td>
<td>Towards the costs of Year 8 participating in the William Pike Challenge Award</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>Presbyterian Support</td>
<td>Towards the costs of Suicide Prevention Event 28 February 2018</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>Trinity Methodist Mainly Music</td>
<td>Towards the costs of creating lockable storage room for sound and musical</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>February</td>
<td>Cust Bowling Club Inc</td>
<td>to purchase a second hand mower</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards the costs of the Kaiapoi Arts Expo and Schools Expo particularly</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Rangiora Districts Early Records Society Inc</td>
<td>replace scanner</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Okuku Pony Club</td>
<td>coaching training</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>McAlpines Canterbury Pipe Band</td>
<td>towards the costs of new flashes for the band uniforms</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>North Canterbury Athletics Club</td>
<td>towards the costs of club singlets for 7 to 14 year olds</td>
<td>$427</td>
<td>$427</td>
</tr>
<tr>
<td>June</td>
<td>Rangiora Playcentre</td>
<td>towards the costs of sensory and touch based play materials</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Ashley Playcentre</td>
<td>towards the cost of ink cartridges</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>North Canterbury Academy of music</td>
<td>towards the end of year concert</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Friends of Rangiora Town Hall</td>
<td>towards the costs of auditorium CCTV and backstage screen to assist with</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>North Canterbury Academy of Music</td>
<td>towards the costs of replacement drum kit</td>
<td>$420</td>
<td>$420</td>
</tr>
<tr>
<td>Month</td>
<td>Organization</td>
<td>Description</td>
<td>Allocation</td>
<td></td>
</tr>
<tr>
<td>---------</td>
<td>---------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>------------</td>
<td></td>
</tr>
<tr>
<td>July</td>
<td>Kaiapoi Cricket Club</td>
<td>Towards costs of signage to promote the Cricket Club’s 150th Jubilee in late September 2017</td>
<td>$600, $200</td>
<td></td>
</tr>
<tr>
<td>July</td>
<td>Reflections Community Trust</td>
<td>Towards the costs of pre and post event advertising for the Waimakariri Light Party 2017</td>
<td>$460, $460</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Borough School</td>
<td>Sports equipment</td>
<td>$500, declined</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Riverside Bowls</td>
<td>towards the cost of a new set of bowls</td>
<td>$420, $400</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Community Watch</td>
<td>towards the cost of uniforms</td>
<td>$500, $500</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>You Me We Us</td>
<td>towards the cost of the Spring Festival</td>
<td>$500, $500</td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Kaiapoi Pony Club</td>
<td>costs of events and coaching to improve the skill of young riders</td>
<td>$500, declined</td>
<td></td>
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<tr>
<td>September</td>
<td>Clarkville Play Centre</td>
<td>towards the costs of indoor tents and tunnels</td>
<td>$317, declined</td>
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<tr>
<td>September</td>
<td>Pines Karaki Beach Association Inc</td>
<td>towards the costs of a celebration to mark the opening of the new hall</td>
<td>$500, $500</td>
<td></td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards the running costs of Kaiapoi Art Expo and Schools Art Expo in particular advertising in the Kaiapoi Advocate, venue hire and set up costs</td>
<td>$500, $500</td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>Clarkville play centre</td>
<td>towards the costs of playdough equipment and wooden puzzles</td>
<td>$442, declined</td>
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<tr>
<td>May</td>
<td>KYDz (YouMeWeUs Youth Group)</td>
<td>towards advertising and promotion of ‘KYDz Mud Fest’ event</td>
<td>$300, $300</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Karanga Mai Early Learning Centre</td>
<td>towards the costs of a new heavy duty washing machine</td>
<td>$439, $439</td>
<td></td>
</tr>
<tr>
<td>July</td>
<td>Waimakariri Gorge Golf Club</td>
<td>Towards costs of tree replacement following the September/October 2013 storm, taking place between winter 2017 and winter 2018</td>
<td>$500, $500</td>
<td></td>
</tr>
</tbody>
</table>

Total for grants allocated: $3,799  Total unallocated: $1,161

Total for grants allocated: $10,347  Total unallocated: $1,917.04

Total for grants allocated: $10,347  Total unallocated: $1,917.04
<table>
<thead>
<tr>
<th>Month</th>
<th>Organization</th>
<th>Project Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>SIIG You Me We Us</td>
<td>Welcome bags</td>
<td>lie on table</td>
</tr>
<tr>
<td>September</td>
<td>SIIG You Me We Us</td>
<td>Welcome bags</td>
<td>$500</td>
</tr>
<tr>
<td>October</td>
<td>Oxford ICONZ (Boys and Girls Brigade)</td>
<td>Towards paint-balling supplies</td>
<td>$550</td>
</tr>
<tr>
<td>October</td>
<td>Oxford Night Patrol Group</td>
<td>Towards the cost of reflective magnetic signs to identify patrollers using private vehicles</td>
<td>$239</td>
</tr>
<tr>
<td>October</td>
<td>Oxford Community Mens Shed</td>
<td>Towards costs of the Spring into Oxford event</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>West Eyreton School</td>
<td>towards the cost of books focussing on healthy eating for the school library</td>
<td>$385</td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>promotional advertising in the Oxford Observer and Oxford Bulletin</td>
<td>$500</td>
</tr>
<tr>
<td>April</td>
<td>Ohoka School PTA plant sale sub committee</td>
<td>towards the costs of 'children size' gloves, garden tools, wheelbarrows and other items.</td>
<td>$500</td>
</tr>
<tr>
<td>May</td>
<td>Eyreton PonyClub</td>
<td>Fencing to enclose learner rider area</td>
<td>$450</td>
</tr>
<tr>
<td>June</td>
<td>Oxford Community Trust</td>
<td>towards the cost of a heat pump for the A&amp;P Building</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Christchurch Western Riding Association</td>
<td>towards the cost of gravel for the entranceway</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>RSA</td>
<td>bronze cap -time capsule</td>
<td>$450</td>
</tr>
</tbody>
</table>

Total for grants allocated: $5,400  Total unallocated: $0
**Information to assist groups with their application**

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

<table>
<thead>
<tr>
<th>Examples (but not limited to) of what the Board cannot fund:</th>
</tr>
</thead>
<tbody>
<tr>
<td>✗ Wages</td>
</tr>
<tr>
<td>✗ Debt servicing</td>
</tr>
<tr>
<td>✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)</td>
</tr>
<tr>
<td>✗ Stock or capital market investment</td>
</tr>
<tr>
<td>✗ Gambling or prize money</td>
</tr>
<tr>
<td>✗ Funding of individuals (only non-profit organisations)</td>
</tr>
<tr>
<td>✗ Payment of any legal expenditure or associated costs</td>
</tr>
<tr>
<td>✗ Purchase of land and buildings</td>
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<tr>
<td>✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests</td>
</tr>
<tr>
<td>✗ Payment of fines, court costs or mediation costs, IRD penalties</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Examples (but not limited to) of what the Board can fund:</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓ New equipment</td>
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<tr>
<td>✓ Toys/educational aids</td>
</tr>
<tr>
<td>✓ Sporting equipment</td>
</tr>
<tr>
<td>✓ Safety equipment</td>
</tr>
<tr>
<td>✓ Costs associated with events</td>
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<tr>
<td>✓ Community training</td>
</tr>
</tbody>
</table>
Criteria for application

- Grant applications will be considered every month by the Woodend-Sefton Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.

- Generally funding grants will be a maximum of $500 in any one financial year (July 2018 to June 2019) but the group can apply up to twice in that year, providing it is for different projects.

- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.

- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.

- The group should have strong links with the Woodend-Sefton community.

- The application should clearly state the purpose for which the money is to be used.

- The applicant should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.

- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Woodend-Sefton Community Board.

- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).

- An accountability form must be provided to the Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.

- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440
Email: records@wmk.govt.nz

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.

- Following the meeting a letter will be sent to notify you of the Board’s decision and if successful an invoice and your organisation’s bank account details will be requested.

- On receipt of this information payment will be processed to your organisation’s bank account.
### Chair’s Report for September 2018

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
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<tbody>
<tr>
<td>10 September</td>
<td>Woodend-Sefton Community Board meeting</td>
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<tr>
<td>11 September</td>
<td>Waimakariri Access Group meeting</td>
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<tr>
<td>11 September</td>
<td>Waimakariri Water Zone Implementation Programme Agendum (ZIPA) Briefing</td>
</tr>
<tr>
<td>12 September</td>
<td>Forestry Harvest Project Group meeting Regular meeting to discuss the harvest and any issues arising</td>
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<tr>
<td>13 September</td>
<td>Time Bank Waimakariri Launch Good progress on this, with a pilot underway shortly</td>
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<tr>
<td>23 September</td>
<td>10&lt;sup&gt;th&lt;/sup&gt; anniversary of first Pegasus residents Cake and a great photo display</td>
</tr>
<tr>
<td>24 September</td>
<td>All Boards Briefing</td>
</tr>
<tr>
<td>26 September</td>
<td>Forestry Harvest Project Group meeting Regular meeting to discuss the harvest and any issues arising</td>
</tr>
<tr>
<td>27 September</td>
<td>Met with Board member Rhonda Mather General catch up</td>
</tr>
<tr>
<td>27 September</td>
<td>Community drop-in session on ZIPA, Pegasus A small but diverse range of interested people present. ECAn staff on hand to answer questions.</td>
</tr>
<tr>
<td>28 September</td>
<td>Native planting Kaitiriiri Ridge, Pegasus Around 1,000 natives planted under the direction of Te Kōhaka o Tūhaitara Trust Rangers with the help of Te Rūnanga o Ngāi Tahu, Corrections, residents and other volunteers with good representation from Woodend Beach. Thanks to all involved.</td>
</tr>
</tbody>
</table>
THAT the Woodend-Sefton Community Board:

(a) Receives report No. 181001113764.

Shona Powell
Chair
Woodend-Sefton Community Board

October 2018
MEMO

FILE NO AND TRIM NO:  GOV-26-09-06 / 181001113776

DATE: 8 October 2018

MEMO TO: Woodend-Sefton Community Board

FROM: Board members John Archer, Andrea Allen, Rhonda Mather and Andrew Thompson

SUBJECT: Members’ Information Exchange September 2018

Andrea Allen

- 13 August - Neighbourhood Support North Canterbury Support Meeting
- 21 August - Sefton Down the Pack Paddock Presentation (Neighbourhood Support)
- 31 August - Zone 5 Community Board Meeting - Representative for Woodend Sefton Community Board
- 10 September - Neighbourhood Support North Canterbury Support Meeting
- 24 September - All Boards’ Briefing

John Archer

- Attended promotion of The Social Recovery Document at the Pines Beach Hall.
- Attended the monthly Woodend Lions Dinner meeting where discussion was around funding issues for the proposed War Memorial project for Woodend.
- Meeting with WDC Mike Kwant over issues with the NPB Bylaw and horse training along the coast and possible solutions.
- Attended All Boards’ Briefing at the Ruataniwha Centre Kaiapoi
- Attended ZIPA (Waimakariri Land and Water Solutions Program) Feedback session, Riverside Church Kaiapoi. What a gnarly problem this committee has had to come to grips with and a really comprehensive document that has been the product of their deliberations.
- Attended Forestry Harvest Project Control Group (PCG) Meeting regarding harvest matters, site clearing etc. Commented on the state of yellow road markings on Woodend Beach and Sandhills Road intersection and that because they are quite faded vehicles are cutting the corner and it has resulted in some near misses. (Not from Logging Trucks who by and large are very courteous. Negotiating SH1/Woodend Beach Road is a real test of their patience.
- Will be attending WCA monthly meeting in the Woodend Community Centre.

Rhonda Mather

- Compiled ‘Pegasus Page’ for October Woodpecker.
- 10 September – attended LinC course at ARA.
- 11 September – attended Network Forum at Kaiapoi Baptist Centre. There were about 20 agencies/organisations represented and a vast amount of useful information exchanged.
• 11 September – Attended PRGI Committee meeting
  o 17 September – PRGI Christmas event subcommittee meeting
  o 20 September – on air interview with Compass FM re 10th anniversary celebration. Am now a regular Compass FM listener and highly recommend them!
  o 24 September – PCC subcommittee meeting with Simon Kong, WDC. A number of issues are being worked through with help from Simon, including the provision of Fire Warden equipment, adjustment to the auto door so it doesn’t open every time someone walks past and moving the boxes stacked out the back of the PCC.

• 12 September – Attended and assisted with Ronel’s Community Cuppa. The turnout was around 50 people and it was great to see how engaged people were in conversation and the many smiles around the room. Connecting and informing the community is what these events are about.

• 20 September – PRGI Christmas event subcommittee meeting

• 24 September – PCC subcommittee meeting with Simon Kong, WDC. A number of issues are being worked through with help from Simon, including the provision of Fire Warden equipment, adjustment to the auto door so it doesn’t open every time someone walks past and moving the boxes stacked out the back of the PCC.

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• 21 September – attended ‘Residents Night’ at Flat White café as part of 10th anniversary celebrations. Provided photos for them to display.

• 23 September – Assisted and attended 10th Anniversary celebration afternoon tea at Pegasus Community Centre. It is estimated that 50 – 60 people attended over the 2 hours. Mayor David Ayers attended and gave a brief speech. The cake was cut by James and Biddy Gardner, first residents of Pegasus. Photos and a history of the development were shown in a slide show and along the walls of the community centre. This was very well received by those attending with several requests for the information to be made readily available. It has now been included on the PRGI website.

• 24 September – All Boards’ Briefing at Ruatanwha Centre

• 26 September – Meeting with Ed Sard and Grant Reburn, WDC Greenspace team, with regard to gorse and broom growth along the top of Hakatere ridge on Hakatere Rd. I had received a complaint from a neighbour about this. Grant and Ed were very helpful and have requested the contractor tidy up this area.

• 27 September – Meeting with Ronel Stephens, Roger Hornblow and 3 students from Pegasus Bay School to discuss options for decorating the walls of the PCC. The school will do a mixture of photo display and artwork. It is hoped that acoustic improvements can be included in the work. The work will be paid for out of the PCC income held by PRGI. Some aspects of the project need to be approved by WDC and I have emailed Simon Kong with regard to this.

Coming Up

• 1 October – Age Friendly Community Steering Group inaugural meeting
• 1 October – Grass Roots Community Forum at Kaiapoi
• 2 October – Community House Project meeting
• 2 October – WSCB workshop re ZIPA and Public Transport submissions

Andrew Thompson

• 24 September – Attended All Boards Briefing.