MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, RANGIORA SERVICE
CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 8 AUGUST 2018 AT 7PM.

PRESENT
J Gerard QSO (Chair), D Lundy (Deputy Chair), K Barnett, R Brine, M Clarke, K Galloway,
D Gordon, J Hoult, S Lewis, G Miller, C Prickett and P Williams.

IN ATTENDANCE
J Millward (Manager Finance and Business Support), J Palmer (Chief Executive), G Cleary
(Manager Utilities and Roading), Joanne McBride (Roading and Transport Manager),
Kalley Simpson (3Waters Manager), C Brown (Greenspace Manager), E Cordwell
(Governance Adviser) and Emma Stubbs (Minutes Secretary).

1 APOLOGIES
There were no apologies.

2 CONFLICTS OF INTEREST
There were no conflicts of interest.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Rangiora-Ashley Community Board – 11 July 2018
Moved K Galloway seconded D Gordon
THAT the Rangiora-Ashley Community Board:
(a) Confirms the circulated minutes of the Rangiora-Ashley Community
Board meeting, held on 11 July 2018, as a true and accurate record.
CARRIED

4 MATTERS ARISING
There were no matters arising.

5 DEPUTATIONS AND PRESENTATIONS
There were no deputations.

6 ADJOURNED BUSINESS
There was no adjourned business.

7 REPORTS
7.1 Application to the Rangiora-Ashley Community Board’s Discretionary
Grant Fund 2018/2019 – Edwina Cordwell (Governance Adviser)
E Cordwell spoke to the report commenting that she had continued to seek
further information and clarification including financial information, Expo
details, group status and membership information for All About Bees. The
application had been in process for a considerable amount of time and it was
not appropriate to delay further given that the proposed event was due to take
place on 2 September.
Initially the group advised that they were a new group and did not appear to meet the Grant Eligibility Criteria. A letter was sent advising of this. Following emails and queries, staff met with the group member making the application and the club president to help with clarification of a range of matters. Time was spent talking through the application and the grant criteria.

The group submitted a further application but this was still limited in the information provided regarding membership and also on the Expo itself as well as the status of the group. Financial information was limited and extremely informal. E Cordwell advised that a range of other projects had been mentioned which could result in further applications for Community Board grants, subject to the eligibility of the group itself. For example a project associated with the Kaiapoi Food Forest. The group was based in Kaiapoi and had now advised that they had been active for two years and that the majority of the group members were based in the Rangiora Ashley ward, hence this application.

From discussions it emerged that The Bee Expo would have eight speakers whose expenses would be paid in some way. The entrance fee was $50 per person. The following year the intention was to hold an international event.

A copy of the group’s constitution had not been received, however the group said that it had a President, Secretary and Treasurer. It was not apparent how those outside the bee community would benefit from the Expo. The financial spreadsheet provided was basic.

G Miller suggested the nature of the event was a Seminar not an Expo. E Cordwell noted that it was now being marketed as a Conference. C Prickett advised there was further information regarding the event on Facebook.

D Gordon suggested that it was possible for a new group to partner with another organisation (umbrella) in order to be eligible for a grant. E Cordwell advised that she had included this in her letter at the outset to assist the group in achieving eligibility for grant funding. The group was not affiliated with the North Canterbury Bee Club which is based in Hurunui. E Cordwell had also spoken to C Brown (Greenspace Manager) and H Warwick (CEO Enterprise North Canterbury) regarding options and other avenues that could be available to the group.

Moved K Galloway seconded J Gerard

**THAT** the Rangiora–Ashley Community Board:

(a) **Receives** report No. 180726083751.

(b) **Declines** the application from All About Bees.

**CARRIED**

K Galloway believed that the Expo was a commercial operation. The $50 charge per head would limit the number of people who could attend. He did not believe the application met the criteria.

J Gerard did not see the benefit to the community as stated in the criteria other than to those who would participate. The average member of the community would not participate at $50 per head. The criteria did not allow for commercial applications or the funding of speakers. Declining the application would not prohibit the group from coming back at another time for a genuine purpose.

C Prickett believed the application was disorganised, however an increase in the number of bees would have a positive effect and suggested that was beneficial. He would cautiously support.

D Lundy commented that the environmental aspect of the application ticked boxes especially considering the number of lifestyle blocks in the Ward. The Board should be supportive of bee keeping as a hobby. He suggested that
spending $50 on a key interest was modest in comparison with other events, and disagreed with the argument that it was prohibitive.

D Gordon concurred with D Lundy. He understood the concerns regarding the application however the partnering with an umbrella organisation would alleviate those issues. He believed the Expo was worth supporting and commented that $50 was not a lot for those participating. The group was only asking for $500. He was very supportive of the concept and believed it was a shame there was not another group as an umbrella organisation. He would encourage the group to return.

K Barnett referred to the Facebook page which advertised the South Island Bee Conference on 2 September 2018. Whilst the application was for a good cause, and she recognised the importance of bees, there were concerns around the application. The reason for declining was that there needed to be a certain level of accountability in order to be able to grant funds. She would welcome future applications from the group and continued staff advice to the group on how they get help for their applications.

G Miller was in favour of the cause and would like to support, however he noted the concerns regarding the application.

J Millward commented that the group had not provided enough information for the Board to be comfortable that the grant was safeguarded. He understood the application was for a good cause but the group had provided no constitution nor financial statement of accounts. The use of public money could not be assured.

K Galloway highlighted the comments of J Millward. As the application did not meet the Grant Criteria the Board had no choice but to decline.

8 CORRESPONDENCE
The letter regarding the Council’s decisions in relation to the Board’s submission to the Draft Long Term Plan 2018-2028 (Trim 180806088270), as previously circulated, was noted and tabled.

9 CHAIRPERSON’S REPORT
9.1 Chair’s Diary for July 2018
Moved J Gerard seconded P Williams
THAT the Rangiora-Ashley Community Board:
(a) Receives report No. 180730084872.
CARRIED

J Gerard advised that he had attended the Winter Festival and commented that it had been an outstanding and well run event that was good for the community.

K Galloway suggested the Board write to the Festival organisers to acknowledge and compliment them on the success of the event.

J Gerard suggested that the Board also write to the Rangiora High School’s Rugby team to congratulate them on their first win against Christchurch Boys’ High.

10 MATTERS FOR INFORMATION
10.1 Oxford-Ohoka Community Board meeting minutes – 5 July 2018 (Trim No. 180628071750).
10.2 Woodend-Sefton Community Board meeting minutes – 9 July 2018 (Trim No. 180703073671).

10.3 Library Update – Report to Community and Recreation Committee 24 July 2018 (Trim No 180706075217).

Moved D Lundy seconded J Hoult

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.3.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 M Clarke

- Referred to the Flaxton Road upgrade and suggested the path should go to the west not the east side due to the location of the ditch and businesses. This had been referred to staff as part of the submission process.

- Attended Waimakariri Health Advisory Group meeting. They were still sorting out structure. Looking at improving point of contact for school students to access services more easily including mental health services. There were some issues with current access methods.

11.2 J Hoult

- Was attending upcoming LGNZ Zone 5 Community Board meeting on Friday 31 August 2018. She had been asked to present on the work of the Board with regard to Hegan Reserve and the LGNZ Excellence Awards’ submission.

- Timebank - provided a reminder of what Timebank was. The group organising was a volunteer committee and in the past 18 months had created a policy document, Facebook Page, website, applied to be an Incorporated Society, had a bank account, sought legal advice and investigated funding applications. COGs had funded $8,000 for a pilot project of how Timebank could work in the wider district. Presbyterian Support were providing positive support including a mentor and office space as they believed in investing in social capital.

- Neighbourhood Support - Working with Civil Defence regarding the response to flood exercise. Noted the importance of ‘Get Ready’ to help in an emergency.


- Te Reo – was now able to recite her whakapapa correctly in a formal setting and recommended that others take the opportunities offered to learn.

11.3 S Lewis

- Attended Kaiapoi Art Expo where there was a great turnout.

- Attended Kaiapoi Winter Dance – good fundraiser.

- Attended Mainpower Hockey Turf naming afternoon.

- The second learner driver mentoring course had started with 15 students. The first course had been a great success.
11.4 **G Miller**

- Attended Waimakariri Zone Committee (WZC) meeting. Disappointed with how the meeting was conducted, there did not seem to be full support from the farming community.
- Attracted debate on Neighbourly with comments defending rates increase.
- Flaxton Road consultation process – working with Keep Rangiora Beautiful to improve the whole area of Flaxton Road through to Fernside Road.

11.5 **C Prickett**

- Noted positive feedback for new carpark at Milton Dog Park.

11.6 **P Williams**

- Congratulated organisers of Kaiapoi Art Expo, it was a good event for the community.

11.7 **K Barnett**

- Provided update on report to Council regarding speed limit reduction for Rangiora-Woodend Road and feeder roads. The Council agreed to refer the report firstly to the community boards for feedback before going to consultation.
- Attended Hope Community Trust information evening. Encouraged board members to view their website, foh.org.nz, which explained the work of the trust. They had recently opened an Op shop.

11.8 **D Gordon**

- Attended a number of events noted by other members.
- Attended Chamber Gallery presentation of Write On Magazine to young writers in the district who had contributed poems to the magazine through a young writers’ event. Commented that it was great to see that recognition.
- Attended meeting with artist Joel Hart and FOD building owner in Conway Lane regarding a mural for the lane sponsored by Waimakariri Arts Trust. The artist was the one who completed the work on Rangiora EyeCare.
  
  J Hoult queried if the Public Art Trust had been established and would the mural need to go through that process? D Gordon advised that it had been discussed with C Sargison (Community and Recreation Manager) who had advised that only the building owner’s consent was required. The trust was not yet legally established. If the Board wished to see the design he was happy to bring the proposal to the Board. A number of board members noted that would like to see the proposal.
- Attended WZC meeting and commented that there were big challenges ahead that required common sense and negotiated outcomes. The round the table discussion had been more positive.
- Advised that the Friends of the Town Hall AGM was Thursday 9 August.

11.9 **D Lundy**

- Attended Civil Defence exercise.
- Attended WZC meeting and noted there was tension between parties around the issues.
- Attended Rangiora Airfield meeting.
17.9 **K Galloway**
- Attended WZC meeting and believed it was unprofessionally led.
- Noted injury at Milton Dog Park. There was an upcoming meeting of Friends of Rangiora Dog Park.
- Attended Rangiora Winter Festival.

17.10 **R Brine**
- Solid and Hazardous Waste Working Party – the Waste Management and Minimisation Plan had been approved by Council. It was a six yearly document that linked in with the Long Term Plan.

12 **CONSULTATION PROJECTS**

**Flaxton Road**
Consultation closes Monday 20 August 2018.

https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/flaxton-road

E Cordwell noted the Kaiapoi Town Centre Plan was now out for consultation.

13 **BOARD FUNDING UPDATE**

13.1 **Board Discretionary Grant**
Balance as at 1 August 2018: $9,990 plus estimated carry forward of $1,917.

13.2 **General Landscaping Fund**
Balance as at 1 August 2018: $26,160 (including carry forward).

14 **MEDIA ITEMS**

15 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

*Section 48, Local Government Official Information and Meetings Act 1987*

Moved J Gerard seconded D Gordon

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

**CARRIED**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:
<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.1</td>
<td>Minutes of the Public excluded portion of the Rangiora-Ashley Community Board meeting of 11 July 2018.</td>
<td>Confirmation of Minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
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<tr>
<td>15.1</td>
<td>To carry out commercial activities without prejudice</td>
<td>A2(b)ii</td>
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**CLOSE MEETING**

*See Public Excluded Agenda (blue papers)*

**OPEN MEETING**

16 **QUESTIONS UNDER STANDING ORDERS**
There were no questions under standing orders.

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**
There was no general business.

**NEXT MEETING**

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 12 September 2018 in the Council Chambers at the Rangiora Service Centre.
There being no further business, the meeting closed at 7.47pm.

CONFIRMED

__________________
Chairperson

__________________
Date

**Briefing**
- **Jim Palmer (Chief Executive)** and **Joanne McBride (Roading and Transport Manager)** – Festive Lights.

*A briefing is not open to the Public.*

**Workshop**
- **Chris Brown (Community and Greenspace Manager)** – General Landscaping Fund.

The workshop was postponed to September.

- **Members Forum**