Community and Recreation Committee

Agenda

Tuesday 22 May 2018

1.00pm

Waimakariri District Council Chambers
215 High Street
Rangiora

Members:
Councillor Al Blackie (Chairperson)
Councillor Kirstyn Barnett
Councillor Robbie Brine
Councillor Wendy Doody
Councillor Dan Gordon
Mayor David Ayers (ex officio)
The Chairman and Members
WAIMAKARIRI DISTRICT COUNCIL

A meeting of the COMMUNITY AND RECREATION COMMITTEE will be held in the WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA on TUESDAY 22 MAY 2018 at 1.00PM.

Adrienne Smith
COMMITTEE ADVISOR

Recommendations in reports are not to be construed as Council policy until adopted by the Council

BUSINESS

Page No

1 APOLOGIES

2 CONFLICTS OF INTEREST

Conflicts of interest (if any) to be reported for minuting.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Community and Recreation Committee held on Tuesday 27 March 2018

RECOMMENDATION

THAT the Community and Recreation committee:

(a) Confirms the circulated minutes of a meeting of the Community and Recreation Committee, held on Tuesday 27 March 2018, as a true and accurate record.

4 MATTERS ARISING

5 DEPUTATIONS

5.1 Andrew Arps, Environment Canterbury

Mr Arps will be present to speak on the proposed Silverstream/Kaiapoi/Waimakariri loop track
6 REPORTS

6.1 Community Team Update – Tessa Sturley (Community Team Manager) 16-36

RECOMMENDATION

THAT the Community and Recreation Committee:

(a) Receives report No. 180510051654
(b) Notes that staff have submitted an application to the Office of Seniors for $11,997 in funding to support the development of an Age Friendly Community plan for our District.

6.2 Violence Free North Canterbury Update – Tessa Sturley (Community Team Manager) 37-40

RECOMMENDATION

THAT the Community and Recreation Committee:

(a) Receives report No. 180511051678.
(b) Notes that staff, supported by representatives from Violence Free North Canterbury, will give a presentation on the local and national family violence situation and key priorities for the group in the coming financial year.

6.3 Aquatic Facilities Update – Matthew Greenwood (Aquatic Facilities Manager) 41-45

RECOMMENDATION

THAT the Community and Recreation Committee:

(a) Receives report No. 180510051609.
(b) Notes Aquatic Facilities achievement against key performance indicators including Water Quality, Facility Attendance and Financial results.

6.4 Library Update – Philippa Ashbey (District Libraries Manager) 46-

RECOMMENDATION

THAT the Community and Recreation Committee:

(a) Receives report No. 180511051846
(b) Notes the professional activities of library staff development and the movement of a small portion of the collection to temporary storage
(c) Notes the activities and events offered by the Waimakariri Libraries from February to April
(d) Notes the customer services improvements related to the Census 2018, reading promotions, services for older adults, the Spark Jump initiative which provides free Wi-Fi modems to families, a new programme of class visits, and a popular new holiday activity
Notes the response to the Official Information Act request for data on library services

Circulates the report to the Boards for their information.

7 PORTFOLIO UPDATES

7.1 Greenspace (Parks Reserves and Sports Grounds) – Councillor Robbie Brine

7.2 Community Facilities (including Aquatic Centres, Halls, Libraries and Museums) – Councillor Wendy Doody

7.3 Community Development and Wellbeing – Councillor Kirstyn Barnett and Councillor Wendy Doody

8 QUESTIONS

9 URGENT GENERAL BUSINESS

10 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

RECOMMENDATION

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

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This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

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10.1 Protection of privacy of natural persons
To carry out commercial activities without prejudice
A2(a)
A2(b)ii

CLOSED MEETING

See In Committee Agenda (blue papers)

OPEN MEETING

**BRIEFING**

At the conclusion of the meeting, there will be a briefing to discuss Airfield developments.
WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY AND RECREATION COMMITTEE
HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA ON TUESDAY 27 MARCH 2018 AT 1.00PM.

PRESENT

Councillor W Doody (Chairperson), Mayor D Ayers, Councillors K Barnett, A Blackie, R Brine and D Gordon.

IN ATTENDANCE

Councillors K Felstead, P Williams and J Meyer
Messrs C Sargison (Manager Community and Recreation), C Brown (Community Green Space Manager), M Greenwood (Aquatic Facilities Manager), Mrs T Sturley (Community Team Manager), Mrs P Ashbey (District Libraries Manager) and Mrs E Stubbs (Minute Secretary).

1 APOLOGIES

An apology for absence was received and sustained from Councillor Atkinson.

2 CONFLICTS OF INTEREST

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Community and Recreation Committee held on Tuesday 13 February 2018

Moved Councillor Gordon seconded Councillor Brine

THAT the Community and Recreation committee:

(a) Amends the minutes of a meeting of the Community and Recreation Committee, held on Tuesday 13 February 2018. Item 5.3, page 4, has minor punctuation corrections. Item 6.2, page 6, last paragraph should read ‘...it is important for this Council to align with this and there will be a hui here on 29 October’.

(b) Confirms the circulated minutes of a meeting of the Community and Recreation Committee, held on Tuesday 13 February 2018, as a true and accurate record, with the above amendments.

CARRIED

4 MATTERS ARISING

Nil.

5 DEPUTATIONS

5.1 Waimak United Football Club

C Sargison advised that a representative of the Waimak United Football Club was unable to attend and instead C Brown would provide a quick update.

C Brown advised that the Waimak United Football Club (WUF) had a new President – Marcus Deedman. At the start of the last playing season the club made changes in order to recover costs. Charges to members were increased by a considerable amount making the club one of the most expensive in the
greater Christchurch area. As a result members switched to Christchurch clubs. The President and a number of Board Members resigned and the decision was made to reduce player fees. From 1100 members, last year player numbers reduced to 850 members and around 690 this year. Those members that had left would not return straight away even with changes made. Based on those member numbers, the Club had indicated they would struggle to pay $10,000 for the use of the artificial turf and would look to make a submission to the LTP to request to use the turf at no cost to the Club. The Club were happy to open their books. C Brown advised that they would assist the club as much as they could.

Questions

W Doody asked if the Club had exclusive rights to Kendall Park and C Brown replied no. The Club had advised that $10,000 was the maximum they could pay. Unless it was a Saturday WUF would move aside for any other team who would pay to use. Kendall Park was in the process of accreditation for rugby and if a rugby team wanted to train on a certain night and paid for that use, WUF would not be able to use it on that night. He noted that if WUF did not pay for use of the turf then it made it difficult to charge other clubs to use. It was something the Council would need to consider.

K Barnett asked how it would affect the operations budget going forward and C Brown replied that it effected the replacement budget for the turf and would mean the Council would have to foot the bill for replacement.

K Barnett asked what the situation would be if a group outside of the Waimakariri District wanted to use and pay for the turf and C Brown advised that those details had not been worked out.

C Sargison suggested it would be helpful to arrange a meeting pre the Annual Plan hearing to explain the issues. He noted that other clubs were more active in seeking sponsorship than WUF. He was concerned there was an expectation that the Club could submit to the Plan and have an automatic waiver of fees, it would create issues and set a precedent with other clubs. A grant for fees could be considered as that would still mean the club paid fees.

5.2 Mainpower Oval

C Brown took the opportunity to provide an update on the Mainpower Oval turf. At the request of the Auckland team the umpire stopped a game at the oval, as a result the field no longer has a warrant of fitness (WoF) for first class cricket. A turf expert had advised that the top needed to be taken off and turf experts would be employed to undertake the work. The Canterbury Country Cricket Association (CCC) would likely prepare a submission to the LTP for the cost of retaining a WoF as the costs are increasing and they would request more assistance from Council going forward.

Questions

W Doody noted that in 2021 the Women’s World Cricket Tournament would be held and the first class cricket status would be important for that.

R Brine asked if Selwyn District Council contributed to pitches at Lincoln and C Brown replied he did not believe so. Lincoln was under New Zealand Cricket whereas Mainpower Oval was the responsibility of Canterbury Country Cricket. C Brown noted that CCC received an annual Council grant of $14,000 and assistance with mowing and fertiliser.
6 REPORTS

6.1 Models for Community Safety and Community Development – Tessa Sturley (Community Team Manager)

T Sturley presented this report which provided an overview of three models for building stronger communities. She highlighted as well as approving reaccreditation as an International Safe Community, that the Committee noted the value of an alignment with Healthy Greater Christchurch.

T Sturley highlighted the comparison table the Safe, Healthy and Welcoming Cities community models noting the Safe Communities model covered more community priorities. She noted funders recognised Safe Communities. T Sturley advised that accreditation for Safe Communities cost very little - $2000 every 5 years and its essential approach was community led.

T Sturley advised that in practice Healthy Cities was not an accredited programme and collaboration was only at management level. However she advised that being at that table with Christchurch City Council provided good regional connections, creating a local mechanism to advocate to central government.

Questions

D Gordon referred to the Welcoming Cities pilot and asked if there was anything stopping Waimakariri District looking to that in the future and retaining Safe Communities status. T Sturley advised that staff had looked closely at Welcoming Cities and what Waimakariri did aligned with that. To adopt and apply another model required significant staff resource. C Sargison commented that reaccreditation was a regular event and other models could be looked at then, we are not stuck with one model indefinitely. He noted that the Safe Communities model had status with the Rata Foundation who were key funders of a lot of work in the district.

K Barnett asked if the Healthy Cities and Welcoming Cities were subsets of Safe Communities. T Sturley replied no, they were recognised as different models. K Barnett clarified, asking if Waimakariri were already aligned with Welcoming Cities and C Sargison replied yes.

K Barnett asked if reaccreditation required a lot of resource and T Sturley replied that it was significantly less than previously, as they had been through the process three times now.

W Doody asked if Safe Communities were now coming to the community for reaccreditation and C Sargison commented that was part of the process.

Moved Councillor Barnett seconded Councillor Gordon

THAT the Community and Recreation Committee:

(a) Receives report No. 180313026338

(b) Notes the value of an alignment with Healthy Greater Christchurch and Safe Community accreditation to ensure best practice in creating a safe, healthy, connected Waimakariri District.

(c) Approves staff pursuing reaccreditation as an International Safe Community

CARRIED

K Barnett was happy to move the recommendation having discussed with T Sturley and believed there was no need to ‘reinvent the wheel’. To change to
another model required significant resource. The current fee was minimal to receive information, training and resources.

D Gordon supported K Barnett’s comments. He also had concerns to ensure what Waimakariri was doing was still relevant and appreciated the efforts of T Sturley and also Tania Peters (Certifier and Trustee of Safe Communities Foundation) who had spoken to the Committee at the February meeting. He was comfortable with continuing with the current model noting the cost was minimal. He noted it was three years to the next accreditation and suggested staff continue to monitor other models.

Mayor Ayers supported the recommendation commenting that it provided a valuable checklist and method of judging against outside standards which was important. He noted that two schools in the district, Woodend and Kaiapoi North were under this umbrella. He commented there was value in the Healthy Cities model. Mayor Ayers provided some background to the Welcoming Cities model used in Selwyn and Ashburton advising that it had its origin in the Mayoral Forum work stream from an economic development point of view. Its purpose was to welcome migrants and retain those migrants in Canterbury.

6.2 **Community Development Strategy Implementation Plan 2018-2019 – Tessa Sturley (Community Team Manager)**

T Sturley spoke to a PowerPoint presentation for the report. She noted that the WDC Community Team Facilitation of a Safe, Healthy, resilient Waimakariri Table detailed the priorities of the work streams and the key outcomes of Safe Communities, Inclusive Communities and Empowered Communities. T Sturley advised that the included Implementation Plan for 2018-2019 provided the framework for those outcomes. T Sturley advised that the Civil Defence welfare role was not captured rather it was the overall role with respect to resilience and preparedness, doing that groundwork first was crucial to the Civil Defence Context.

T Sturley advised that Implementation aligned with four strategic goals,

1. Engaging
2. Informing
3. Connecting, and
4. Empowering.

T Sturley provided some background around each of those goals including reviews, initiatives and examples.

**Questions**

D Gordon noted that the Mayor and two Councillors were on the Youth Council.

D Gordon asked if the Kippenberger Community Project including partnering with the Community Board would be rolled out to other communities and T Sturley noted there was an intentional plan around that, however it was important to listen to the community to see how they wanted to approach it.

D Gordon referred to initiatives around an ‘older persons strategy’ that the Council had requested and asked if that would naturally be picked up through the Community Strategy. T Sturley advised that working with older people had to be part of what they did. D Gordon asked how that could be picked up as part of a work stream and C Sargison replied that he believed it had been picked up as part of the Policy work plan and he would advise.
Moved Councillor Doody Seconded Councillor Blackie

**THAT** the Community and Recreation Committee:

(a) **Receives** report No. 180313026666

(b) **Adopts** the Community Development Strategy Implementation Plan (Trim 180315027955)

**CARRIED**

W Doody believed the Plan helped provide an understanding of how much work the Community Team did in the community for the wellbeing of the whole district.

Mayor Ayers referred to the World Health Organisation guide around age friendly cities.

D Gordon believed it was an excellent document. He believed the Kippenberger model on engagement should be looked at with other communities to help keep connected. He noted the Kippenberger event had enabled him to pick up on a lot of things people were concerned about. He believed the older persons strategy was an important part of the community and wanted to see relevant connections made, for example the Ryman community was relatively disconnected which could be improved easily with footpath access.

6.3 **Community Team Update – Tessa Sturley (Community Team Manager)**

Mrs Sturley presented this report providing an update on key activities of the Community Team in February and early March 2018 against the three priority areas. Of note is that Rata Foundation had granted $25,000 to assist with Safe Community family violence and suicide prevention project costs, and staff had submitted an application of behalf of the Community Health Steering Group to the Department of Internal Affairs Facilities funding round for $25,000 to cover the cost of a feasibility study.

T Sturley advised that included in the report was a significant amount of work carried out in the period. She highlighted the feasibility study, supporting social enterprise, Satisfy Food rescue, a number of migrant opportunities, the Festival of Colour, Sister City celebrations, new neighbourhood groups in Waikuku and Kippenberger and the review of the Youth Development Strategy. Referring to supporting older people, T Sturley noted the several hundred people who attended the Active Aging Expo.

**Questions**

A Blackie asked for clarification of the Feasibility Study in recommendation (c). T Sturley explained the study was looking to develop a potential model of a community house across the district. Stakeholders considered the value of a collaborative space for service providers and community groups, for example Wellbeing North Canterbury. Kaiapoi Community Support and counselling services, so that people would not need to tell their story to six different people. The ‘community house’ idea had evolved and the broad range of ideas were being scoped through the feasibility study. C Sargison advised that there was no Council funding for the study so there was an application to Lotteries. It required an umbrella organisation.

K Barnett asked about timing around WaYouth and Youth Council recruitment and T Sturley advised that Youth Council recruitment for the upcoming round ended on 28 March 2018.
Moved Councillor Barnett seconded Councillor Blackie

**THAT** the Community and Recreation Committee:

(a) **Receives** report No. 180315028131

(b) **Notes** that Rata Foundation have granted $25,000 in funding to assist with Safe Community Family Violence and Suicide Prevention project costs

(c) **Notes** that staff have submitted an application on behalf of the Community House Steering Group to the Department of Internal Affairs Community Facilities funding round for $25,000 to cover the cost of a feasibility study.

**CARRIED**

K Barnett thanked the team for their work in community development to get a lot of community volunteers on side.

**6.4 Aquatic Facilities Update – Matthew Greenwood (Aquatic Facilities Manager)**

This report was presented by Matthew Greenwood to summarise the performance of the aquatic facilities in the year to date. M Greenwood advised that the Oxford Community Aquatic Centre was now closed, it had had a strong season with a 30% increase in the number of casual and prepaid swimmers and programmed activities up 10%. The Doggy pool party was a success with over 140 dogs. After gathering feedback there are plans to build a stronger event next year.

The financial figures show income lower than forecast however that was due to timing with fewer learn to swim activities over the Christmas period. C Sargison explained that next year changes would be made to reporting for aquatic facilities, so that they more closely aligned with school terms. He was confident the financials were on track.

Questions

K Barnett asked should the Oxford Community Aquatic Centre season more closely align with daylight savings. M Greenwood advised that had been trialled and it was found that attendance dropped off and was hard to financially justify. C Sargison commented it was difficult as the weather was changeable and hard to predict, for example it had been only 12°C the previous week. The season they had been running recently roughly aligned with Christchurch.

K Barnett asked if there had been feedback from the public regarding the covering of the Oxford pool. M Greenwood advised at the LTP meeting at the Oxford Area School a student had asked why Oxford did not have a covered pool.

A Blackie advised that he had been questioned by two members of the public regarding school use of the pool – did they pay and was it an area for revenue? M Greenwood advised that the pools made more out of school than recreational swimming.

Moved Councillor Doody seconded Councillor Brine

**THAT** the Community and Recreation Committee:

(a) **Receives** report No. 180305022770.
(b) **Notes** Aquatic Facilities achievement against key performance indicators including Water Quality, Facility Attendance and Financial results.

CARRIED

K Barnett commented that she attended the dog party and it was a good event and good for Oxford, she would like to see it continue.

6.5 **Library Update – Philippa Ashbey (District Libraries Manager)**

P Ashbey presented this report providing an update on the libraries strategic development planning and progress. Under the Strategic Framework 2014-2017 some of the achievements in customer service were highlighted during the period.

P Ashbey noted that a commentary of the objectives and future actions for 2018 to 2020 were included in the report. Through this plan they wanted to give every person in the district the opportunity to be a member of the library and for every child to have a connection with the library and be ready for school with a love of books.

P Ashbey as an update noted that the library budget for books and resources was on track. The total budget was $434,000 so far $326,000 had been spent and there was a $100,000 of resources on order.

P Ashbey advised that two ‘master classes’ in creative writing for 40 students from ten schools, along with six teachers (for professional development) had been held and were very well received. The opening of the Enshi Prefecture photographic exhibition was held successfully in the Chamber Gallery with 100 attendees. The information sessions with Citizens Advice, Council and Library were well received. Looking to Easter and the school holidays there would be the school holiday programme and mystery trail and Easter storytimes. In May there would be a Ngaio Marsh event in the Library.

Moved Councillor Blackie seconded Councillor Gordon

**THAT** the Community and Recreation Committee:

(a) **Receives** report No.180316028214

(b) **Notes** the achievements and customer service improvements attained by the Waimakariri Libraries under the 2014-2017 Libraries’ Strategic Framework.

(c) **Notes** the intent of the Waimakariri Libraries’ Strategic Framework 2018-2020.

(d) **Circulates** the report to the Boards for their information.

CARRIED

D Gordon commented that it was a thorough report and great to see the library broadly used. He referred to the meeting room in Ruataniwha and asked if meeting room space similar to that had been considered for the Rangiora Library in the future to create an open space for events. P Ashbey replied that Rangiora had been chosen for the Ngai Marsh event due to the exhibition area. Staff had moved every table for the event. She commented that a dedicated space to provide flexibility would be superb.
7 PORTFOLIO UPDATES

7.1 Greenspace (Parks Reserves and Sports Grounds) – Councillor Robbie Brine

R Brine noted an email with respect to issues raised and addressed.

D Gordon asked if there was an update on the Ashgrove School Playground. C Brown advised that he had had a meeting with the North Canterbury Athletics Club, Ashgrove School and Fernside Cricket Club. They were happy for the Athletics Club to use the building and currently they were waiting on a yes or no to that from the Athletics Club. In the meantime they were still using the field for training. Ashgrove School would be looking for somewhere else for scooters.

7.2 Community Facilities (including Aquatic Centres, Halls, Libraries and Museums) – Councillor Wendy Doody

W Doody thanked C Brown, C Sargison and the team for the multiuse stadium drop in sessions and asked the number of attendees. C Sargison replied there were 30 attended in Rangiora and 50 in Kaiapoi. W Doody noted she and K Felstead had attended the LTP presentation at Oxford Area School.

W Doody congratulated staff on a well worthwhile Pensioner Road Show. There had been good presentations and service providers present including WINZ, Falls Prevention and Michael Begg from Community Energy Action.

W Doody advised that she had organised a visit for the Oxford-Ohoka Community Board to the Mandeville Sports Centre so that they were aware of how large a facility it was, and the amount of work required to bring it all up to standard. She suggested it would be beneficial for Councillors also to visit the facility.

7.3 Community Development and Wellbeing – Councillor Kirstyn Barnett

K Barnett noted that it was her first meeting as portfolio holder. She was impressed with the Enshi photographic exhibition and the Holi Festival commenting it brought an injection from an amazing culturally diverse community, and the district was seeing the benefit of the sister city relationship.

8 QUESTIONS

There were no questions.

9 URGENT GENERAL BUSINESS

There was no urgent general business.

10 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved Councillor Brine seconded Councillor Blackie

THAT the public be excluded from the following parts of the proceedings of this meeting.
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<td>Report from Craig Sargison (Manager Community and Recreation)</td>
<td>Mandeville Sports Club</td>
<td>Good reason to withhold exists under Section 7</td>
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<td>10.3</td>
<td>Report from Craig Sargison (Manager Community and Recreation)</td>
<td>Naming Right for Hockey Turf</td>
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CARRIED

**CLOSED MEETING**

**Resolution to resume in Open Meeting**

**RECOMMENDATION**

Moved Councillor Doody seconded Councillor Gordon

THAT open meeting resumes and the business discussed with the public excluded Items 10.1 and 10.2 remains public excluded and that the resolutions in Item 10.3, made with the public excluded, be made public following a public announcement on the matter.

CARRIED
OPEN MEETING
There being no further business, the meeting closed at 2.44pm.

CONFIRMED

__________________________________________
Chairperson

__________________________________________
Date
WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR INFORMATION

FILE NO and TRIM NO: GOV-01-04 / CMS-09-10-02 / 180510051654
REPORT TO: Community and Recreation Committee
DATE OF MEETING: 22 May 2018
FROM: Tessa Sturley – Community Team Manager
SUBJECT: COMMUNITY TEAM UPDATE

1. SUMMARY

1.1 This report provides an update of activity carried out by the Community Team in March and April 2018.

Attachments:
   i. Minutes of the Waimakariri Youth Council April meeting (Trim # 180502047883)
   ii. Minutes of the Waimakariri Health Advisory Group (WHAG) April meeting (Trim # 180502047556)

2. RECOMMENDATION

THAT the Community and Recreation Committee:

(a) Receives report No. 180510051654

(b) Notes that staff have submitted an application to the Office of Seniors for $11,997 in funding to support the development of an Age Friendly Community plan for our District.

3. BACKGROUND

3.1 This report covers activity against the priorities in the three areas for a safe, healthy, resilient district:

   - Safe Communities
   - Connected Communities
   - Empowered Communities

3.2 Progress is aligned with the four Goals of the Waimakariri Community Development Strategy.
4. **ISSUES AND OPTIONS**

4.1. **ENGAGING partners who can add value to community-led initiatives**

4.1.1. **New Police Area Prevention Manager**

Our Safe Community Facilitators and Team Manager met with the Police Area Prevention Manager, Senior Sergeant Matt Emery. This is a new role and covers the districts of Selwyn, Waimakariri and Hurunui. There will also be a local Prevention Sergeant – this role has yet to be appointed.

We were able to update Matt on portfolios of mutual interest and our status as an International Safe Community. A strong partnership with local police has always been an important feature in our safe community projects. Matt will sit on the WaLife Suicide Prevention Steering Group and has agreed to representation on the steering group that will guide the reaccreditation process.

4.1.2. **Healthy Greater Christchurch**

This group met to discuss its place, going forward. It was agreed that a key role is in gathering collective issues and gaps in health service provision that affect partners across the regions, advocating at central government to have these addressed. Additionally the group will report to the Resilient Greater Christchurch Steering Group on issues, regional initiates and progress.

4.1.3. **Civil Defence Regional Forum**

As part of our Welfare Management responsibility staff attended the Annual Civil Defence Welfare forum in Christchurch. Key developments over the past year have included:

- The establishment of a generic Needs Assessment format
- The development of a GIS-linked system for mapping Needs Assessment information geographically. This will be useful in planning for both response and recovery.
- Recognition of the need for better training and development.

Discussions included concern over issues in transition from response to recovery; particularly where ‘out of district’ help is no-longer available. This highlighted the value of good community connection and of the creation of sustainable collaborative relationships so that communities are well ‘prepared.’

4.1.4. **Funding Advisor’s Forum**

Our Community Development Advisor participated in the regional Funding Advisor’s Network half day workshop, held at Lincoln Events Centre.

Discussion centred on models of collaboration for project funding. It became evident that Waimakariri is already a community that operates in this manner; with the current Community House project, the Living and Giving initiative, You Me We Us and TimeBank Waimakariri all local examples where this approach has been successfully applied.
Our well-established relationships with Funding Advisors in a range of funding bodies are important in strengthening our effectiveness in supporting local initiatives.

4.1.5. Engagement to Support Migrant Initiatives

The Waimakariri Migrants group hosted Dr. Surinda Tandon and Audrey Davies from the Christchurch Multicultural Group who gave an overview of the many connections and opportunities that will now be available to the group through that relationship. These include leadership development to facilitate a more Migrant-led approach and some useful links to facilitate broader local migrant representation around the Migrants Group table. This fits with three key aspiration for migrant representatives on the group:

- Developing group members
- Increasing the number of migrant groups represented
- Applying a more-migrant-led approach

4.1.6. Engaging Stakeholders in Youth Development

a) WaiYouth and Youth Council Recruitment Campaign

Youth Council Recruitment is now complete, with four new members on board. These represent a good cross spectrum of our District communities and a variety of youth demographics. Youth Council representation now covers our rural and urban communities and includes working, tertiary student, home-school and high school students from across the District.

WaiYouth has six new members, following a broad, community-wide engagement with local young people

b) Youth Development Strategy Review

Engagement will shortly commence to inform the review of the Waimakariri Youth Development Strategy. A comprehensive promotion and engagement plan has been developed to ensure the capture of as broad a range of voices as possible.

4.1.7. Annual Council/Tuahuriri Runanga Hui

Community Team staff attend this Annual Hui each year. It presents an opportunity to engage with local Iwi representatives and consider our role in addressing the needs and aspirations of that community.

4.2. CONNECTING: Providing opportunities for increased connection between people, groups and organisations

4.2.1. Service Provider and Community Group Network Meetings

Over 20 agencies were represented at each of the Kaiapoi and Rangiora Community networking forums. Broad attendance included representation from agencies, schools, clubs and Community Boards.

A lack of affordable housing continues to be an ongoing stress for some residents. This continues to present a challenge for the agencies that support people in this situation.

These networking meetings have operated for over 10 years, covering each of Rangiora, Kaiapoi and Oxford on a monthly rotation.
Consistently good turnout shows the value of getting people around the room, in terms of their ability to

- Keep on top of new developments and opportunities, or emerging issues
- Make useful connections to enhance their work
- Identify opportunities to collaborate with others to make things happen.

4.2.2. Migrants Group – Support for the Festival of Colour

The Rangiora Festival of Colour was a success and well supported by members of the Migrants and Newcomers Group, the Christchurch Multicultural Council, Alpha Phi Omega SI Group, Rangiora Methodist Church, Waimakariri District Council staff and Yang Qin Zhou and Dr Yafei Zhou - our Sister City Partners.

The event provided an opportunity to raise awareness about the group and what it does, and encourage newcomers and locals to look for other ways that they can become more involved in the community and to connect with others.

Alongside this, our Community Development Facilitator supported the planning and running of the Chinese Community Night at Rangiora Library, which followed the Colour Festival. This was a great team effort from the Council staff who worked well together and cohesively with our partners.

4.2.3. Residents Groups

Our Community Development Advisor continues to support residents groups, and networks as follows:

a) **Pegasus Town**: Attendance at the Pegasus Residents’ Group’s March meeting and monthly coffee morning. The regular coffee mornings are a follow on from the successful Welcome Ambassador initiative. The aim is to foster connection between residents. Regular attendance of 40 – 50 includes newcomers and a mixed range of age groups.

New attendees appreciate our “Welcome to Waimakariri” community information packs that they are given.

4.2.4. Neighbourhoods

a) **Kippenberger Estate**: Following the release of the survey findings report, follow-up has begun with some residents at the Kippenberger Estate subdivision.

There is potential for another student intern to support work on priorities identified by residents. Staff are currently investigating ‘best fit’ community for our next Neighbourhood connection engagement opportunity

b) **Waikuku Beach**: Our Community Development Advisor supported planning and promotion for a weekend event, aimed welcoming newcomers to the community and highlighting initiatives they may wish to get involved with.

This was part of the “Coffee and a Chat” initiative which, like the regular Pegasus morning tea, aims to bring residents together and enhance connections across the community.
We continue to work with this active group of Waikuku residents who wish to continue developing social activities to support the integration of newcomers. We have also been working with the group’s Community Projects Officer to scope interest in representation from Waikuku on the Northern Pegasus Bay Advisory Group.

4.2.5. Community Trailer usage over the summer

The Community Events Trailer continues to get regular use by a variety of groups and organisations. This summer it has been used by neighbourhood groups, You Me We Us, Community College, Sport and Rec Trust, Churches, WaiYouth and for larger community events, such as the recent Pride Picnic in Victoria Park.

People regularly tell us that they appreciate having this resource, with its games, barbeques and folding chairs and tables, as an aid to getting people together. We are most grateful to Rangiora Hire who provide a handy pick up point.

4.2.6. Waimakariri Health Advisory Group (WHAG)

Minutes from the April meeting of the Waimakariri Health Advisory Group are attached to this report.

A review of Terms of Reference and procedural documentation is currently underway. Alongside this, health sector engagement is being framed. This will inform planning, so that the group can apply a more results-focussed approach, going forward.

4.3. INFORMING the Community about issues and opportunities that affect them

4.3.1. Suicide Prevention - Shear-a-thon – raising awareness of mental health and suicide

Our Safe Community Facilitator supported the recent 24 hour Shear-a-thon organised by Mark Herlihy and hosted by Tim Hawke of White Rock. WaiLife group provided a guest speaker and their suicide prevention resources were promoted alongside the Mental Health Foundations ‘All Right?’ campaign key messages.

Shearers came from all over the country to participate in the event and around 5,000 sheep were shorn over the 24 hour period.

At the entrance to the shearing shed, visitors were provided a memorial space to acknowledge their lost loved ones. Photos were displayed on a table and names were written on a large full wool sack in recognition of the many lives lost.

Funds raised are to be donated to Lifeline and services providing support people and families dealing with mental health concerns. Organisers requested advice from the WaiLife Suicide Prevention Action Group as to how the funds raised could be used to support local services and suicide prevention activities.
4.3.2. Family Violence Training Opportunities

Our Safe Community Facilitator has supported Violence Free North Canterbury in arranging two professional development opportunities that will be open to all staff and volunteers working with families.

a) Julie Sach from the Family Violence Death Review Committee, leading a workshop presenting findings from the Committee’s fifth annual report.

This report calls for a number of changes to how both government and non-government organisations (NGOs) respond to family violence, to reduce the rate of violence, abuse, and deaths. The report also identifies how the family violence workforce – including the justice, child protection, and mental health and addiction sectors – can be strengthened and work together better.

Violence Free North Canterbury is able to provide this workshop free of charge, thanks to the MSD funding recently secured with assistance from the Community Team.

b) In July, Ken McMaster will be presenting on ‘Innovative Approaches to Working with Men who Perpetrate Violence’. Ken has over thirty years’ experience working at the cutting edge of intervention work with men who are violent and who sexually abuse. He is known for his innovative practice ideas and the ability to translate theory into practice. Ken McMaster has published several books and papers on Domestic Violence.

4.3.3. Pornography, Consent and Healthy Relationships Workshop

Over 35 people attended this event which included an informative presentation, led by Dylan Walls from the Aviva Youth team. Local Police Area Family Protection Officer Snr Constable, Chris Hurring was MC for the evening, while School Community Officer Snr Constable, Ken Terry provided support at question time.

Young people, whose expectations of an intimate relationship has been skewed by viewing extreme and often violent pornography are suffering from related health issues. The value of these education sessions is the ability to empower parents to undertake the difficult discussions with their children, giving them tips on starting the conversations.

Feedback from evaluations was positive, with many commenting that this type of presentation should be happening regularly in schools for students, parents and educators.

4.3.4. AEIOU Suicide Prevention

In April we hosted two AEIOU Suicide Prevention workshops for groups working with young people.

A – Ask the Question
E – Ensure Safety
I – Identify Issues
O – Offer Help / Hope
U – User Resources
Risk factors, warning signs and triggers were discussed, in addition to strategies for acting on concerns in the form of the AEIOU tool.

The first of the two workshops was held with North Canterbury Sport and Recreation Trust coaches. While working in the primary school setting, they have coaching roles with youth and young adults in the community, outside their day jobs. Key issues for them included occurrences of self-harm among primary school aged children and what to do when they have concerns for a person of any age.

The second workshop was for staff at North Canterbury Community College, who often work with at-risk or troubled young people.

At the end of the training attendee’s workshopped their plans to integrate the learnings into their day to day work. They were offered direct links to expert advice and assistance from the two Canterbury Suicide Prevention Coordinators serving the region.

Key learnings for attendees included

- The importance of risk for young people at a stage in life of emerging identity,
- Recognition of a spike in rates for young people around 25 years of age,
- The importance of not dismissing comments that indicate a loss of hope for the future.

4.3.5. Farmstrong – Five Strategies for looking after your wellbeing and happiness.

The WaiLife Suicide Prevention Action Group have been promoting the recently released Farmstrong campaign: ‘Five Strategies for looking after your wellbeing and happiness’.

The campaign acknowledges the day to day pressures of farming with ups and downs being an enduring reality for farming communities.

They highlight the fact that the way you cope these impacts on your long term success and happiness.

The campaign focusses on a research based approach, of building five positive habits into your daily routine, to improve your ability to cope better with stress and find more happiness in everyday life.

#1 Give: There’s strong evidence to suggest that the habit of giving to others makes the ‘givee’ happier.

#2. Connect: Developing friendships takes time and effort, but the rewards are huge.

#3. Take notice: Living ‘in the moment’ helps you to find enjoyment in even the most ordinary day.

#4. Keep learning: Fully engaging your brain is just as important as exercising your muscles. It helps to keep your grey matter sharp and your outlook positive.

#5. Be active: Exercising your muscles puts you in a good mood. It’s those happy-making endorphins that are doing it Do what you can, enjoy what you do, move your mood.
The campaign encourages farmers not to take short cuts, with a strong message that, “if you don’t make time to increase your wellbeing and stay healthy, eventually you’ll be forced to make time for illness.”

4.3.6. Social Media

Our following on social media continues to grow, with all of our Facebook pages showing increasing following and engagement. Current ‘liked’ following for our two key public pages is:

- Waimakariri Community: 2770, with 8 new followers in one week
- WaiYouth: 691, with 6 new ‘likes’ in one week

One week’s total reach for these pages’ posts was 4,655 people, with 404 people sharing, liking or commenting on a particular post. This highlights the value of Facebook as an engagement tool.

Community Development staff have supported a number of groups in getting an on-line profile by setting up Facebook pages. These enjoy growing following; connecting people and linking them into opportunities to learn, grow and connect with others across the District.

4.3.7. Seasonal Injury Prevention

Community Noticeboard advertising included a timely reminder for those collecting last minute firewood. ACC, ED admission data and anecdotal evidence shows that the end of summer and beginning of autumn see a spike in injuries related chainsaws and wood splitters. These can, of course be catastrophic for individuals and families. Key factors in these injuries include fatigue, absence of safety equipment, experience and dual/multiple operator situations

4.4. EMPOWERING residents for better quality of life

4.4.1. Facilitating an Age-friendly District

Staff have submitted an application to the Office of Seniors for funding to support the development of an Age Friendly Community plan for our District.

Currently Council staff and elected members are involved with a range of key networks, stakeholders and community initiatives across the District that are working to support healthy aging, social inclusion and participation, informing and connecting and increasing access to services. All of these are aimed at enhancing community support and quality of life for older persons.

However there are many implications of an ageing population that have not yet been addressed in our District. Furthermore, there is no overarching plan to bring all of this together.

The development of such a plan will facilitate collaboration and serve as a mechanism to ensure that the needs and aspirations of older people are considered and applied to local planning and decision-making.
4.4.2. South Island Youth Connect Forum # Activate

This two day forum brings together groups of young people from across the South Island to network, have fun and attend training and workshops that will benefit their year ahead. This year # Activate was held at Blue Skies events centre in Kaiapoi. Our Youth Development Facilitator and nine members of WaiYouth and Youth Council attended and engaged in a broad programme of speakers and workshops, including:

- Planning and running events
- Values and empowerment
- Facilitation
- Submission writing

23 year old Green Party MP Chloe Swarbrick was the key note speaker. Other speakers included Josiah Tualamali’i, youth representative on the governmental Mental Health Inquiry Panel.

4.4.3. Youth Development - Kaiapoi Skate Park Mural Project

With Creative Communities funding secured Youth Council have set a date for the Kaiapoi Skate Bowl mural, working with a local Christchurch based artist and Kaiapoi High School students.

There is evidence that involving young people in such projects give them a sense of ownership and responsibility for ‘their’ spaces; often reducing the likelihood of vandalism.

4.4.4. Support programme for those Bereaved by Suicide

In response to clear evidence that those who have lost someone close or significant as the result of a suicide are themselves at significantly higher than average risk of taking their own life, our Safe Community Facilitator has arranged local provision of the free WAVES Bereaved by Suicide programme.

Waves is an eight week programme that aims to support adults, 18+ years old, who have been bereaved by suicide. The programme combines learning about suicide and bereavement with group discussion and support. The group is led by two trained facilitators. Members are supported to:

- Meet and share with others who are also experiencing the impact of suicide.
- Provide a safe supportive environment to explore aspects of their grief and reduce isolation and stigma associated with bereavement by suicide.
- Gain information and strategies about how to care for themselves and others (including children and young people), after a suicide.
- Adjust to living with loss and moving forward.
4.4.5. Community Support for People Experiencing Poverty

a) Foodbanks in Kaiapoi and Rangiora all report increased demand; particularly from those now described as ‘the working poor’. For example, Kaiapoi Community Support distribute, on average, around 50 food parcels each month. There are currently six food banks operating in the Waimakariri District.

b) Budget Services all report that clients are anxious about meeting winter heating costs. Staff have been promoting subsidies and supports available; particularly the current MSD Winter Energy Payment grant, aimed at helping older people and those on a benefit to stay warm and healthy over winter. – That is, removing what for some is a choice between paying for heating or buying food.

c) The onset of cooler temperatures has led to discussion across the community support sector about the lack of emergency shelter in our District for the homeless and those experiencing personal crisis. Staff are working with community partners to consider how this issue might be addressed and funded. Key community stakeholders will share their experiences of this issue at the July meeting of the Community and Recreation Committee.

4.4.6. Funding for Community Initiatives

Following on from the recent COGS (DIA Community Operations Grant Scheme) public meeting in Woodend, the committee have agreed on the following priorities for its 2018 funding round:

- People live in inclusive, connected and safe communities with access to services and awareness of resources.
- Volunteers are supported and recognised.
- Locally identified community needs are responded to and wellbeing is improved.

These align with the goals and objectives of our own strategic documents for community safety and wellbeing, community development and youth development. This means that the value of this approach to facilitating resilient, connected communities is recognised as good practice, both at community and at funder level.

4.4.7. Support for the Establishment of Social Enterprise

Following on from a meeting held at the end of last year, Tessa has been working with Satisfy Food Rescue, Hope Trust and an educator from Christchurch Polytechnic to explore the idea of establishing a food based social enterprise. Rata Foundation currently have seed funding available to help establish such initiatives.

The aim here is to set up a commercial business that generates income to sustain initiatives that empower and connect young people, migrants and disaffected residents, providing skills and opportunities that can help them toward a positive future as part of their community.

Figure 1, below, illustrates how Social Enterprise serves as a mechanism, not only to generate income for social support, but also to empower people out of dependency.
Figure 1: Social Enterprise Model
4.4.8. Employment Workshops for Migrants

In response to a need identified through the Waimakariri Migrants Group, Citizens' Advice Bureau hosted a Migrant and Newcomers' Employment Expo. All were delighted with a turnout of approximately 50 migrants from a wide selection of countries, and 11 exhibitors at the weekend event.

Both migrants and exhibitors were very pleased with the event and asked if we were going to do something like this again. This shows that there is a need for such support for our Migrant population.

4.4.9. Facilitating Active Ageing to Reduce Injury, Social Isolation and Suicide

Most people have an awareness of the Ministry of Health’s messages advocating for the health benefits of 30 minutes aerobic exercise at least five times a week. These messages are consistently portrayed through the Ministry's public health campaigns.

Fewer people however are aware of the evidence supporting the health benefits of weight resistance and strength and balance exercise on at least two occasions a week.

ACCs 'Live Stronger for Longer' campaign highlights the benefits of this type of exercise for older people, through its 'Use it or lose it’ messages. [https://www.livestronger.org.nz/](https://www.livestronger.org.nz/)

Our Safe Community Facilitator recently joined a working group formed as part of the Active Canterbury Network, to develop resources for Canterbury that will support the consistent delivery of this message to the wider community.

4.4.10. Alcohol Related Harm Group Name Change

The Alcohol Action Group met earlier this month and agreed to revise its name and focus of operation. Projects undertaken by the group in recent years have included the design and production of a series of banners, a survey of businesses use of alcohol at the workplace and supporting the Good One Party Register establishment in Waimakariri. The group has also been active raising awareness in relation to off-license premise applications in predominately residential areas and assisting individuals and groups to make submissions.

Members of the group have agreed to alter its focus and title. It will now be the Alcohol Related Harm Reference Group. There were several reasons leading to this change:

- There is difficulty is accessing relevant data to identify areas of concern. - Data that has been available usually covers a wider geographical area.
- Local anecdotal information has not highlighted any major areas of concern.

The group will now meet six-monthly to review any relevant information and available data. Should any areas of concern be identified, they would then investigate options for addressing those; including undertaking local projects where appropriate.
Our Safe Community Facilitator will ensure regular email communication continues with Alcohol Related Harm Reference Group members to keep them up to date with emerging issues.

4.2 The Management Team have reviewed this report and support the recommendations.

1. COMMUNITY VIEWS

1.1 Groups and Organisations

Through its various working parties, project coalitions and steering groups, the Community Team has established and maintains an in-depth working knowledge of the Waimakariri District and the physical, socio-economic and environmental factors that affect the quality of life of our residents. Collectively partnering with well over 300 community, business, education, government and non-government stakeholders, the Community Team facilitates a community-led approach to its work.

1.2 Wider Community

Broad community engagement is an important part of the work of the Community Team. This ensures a community-led approach that is relevant to all with a stake in creating a safe, healthy, connected and resilient District.

2. IMPLICATIONS AND RISKS

2.1 Financial Implications

Staff have submitted an application to the Office of Seniors for $11,997 in funding to support the development of an Age Friendly Community plan for our District.

2.1 Community Implications

The application of an evidence-based, community-led approach to this work ensures the development of sound, relevant initiatives that empower residents to plan a part in creating a safe, healthy, connected and resilient District

2.2 Risk Management

Strong relationships are maintained with internal (Council) and external stakeholders to ensure that initiatives are community-led and sustainable.

2.3 Health and Safety

Health and Safety considerations are included in planning.

3. CONTEXT

3.1 Policy

This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

3.2 Legislation N/A
3.3. **Community Outcomes**

The work of the Community Team aligns with the following Community Outcomes:

- Effect is given to the principles of the Treaty of Waitangi
- There are wide ranging opportunities for people to contribute to the decision making that affects our District
- There is a safe environment for all
- Public spaces and facilities are plentiful, accessible and high quality
- People are friendly and caring, creating a strong sense of community in our District

3.4. **Delegations**  N/A

Tessa Sturley  
COMMUNITY TEAM MANAGER
MINUTES OF YOUTH COUNCIL (YC) MEETING
Held in the Committee Rooms, Rangiora Service Centre, WDC,
High Street, Rangiora at 7pm Tuesday 1 May 2018

Present:
Sam Redman (WDC), Andrew Besuyen (Co-chair), Caitlin Tipping, Brad Foster, Stella Graydon,
Jacob Harford, Dan Gordon (WDC Councillor), Kirstyn Barnett (WDC Councillor), David Ayers (WDC
Mayor), Olivia Silby, Ellie Tizzard, and Alex Jackson, Jacob Harford,

Apologies: Emma Collins, Katie Lange, Aurora Melville, Arabella Jarman (Co-Chair), Benya Ickesen

New Members Welcome
Andrew welcomed new Youth Council members: Benya Ickesen (in absence) Olivia Silby, Ellie
Tizzard, and Alex Jackson. Sam suggested that, with the new intake, he arrange for a newspaper
profile for the new Youth Council.

Councillor update
Kirstyn Barnett
• LTP submissions. Review process and hearings underway

David Ayers
• Dredging of the Kaiapoi River for easier boat access
• District Development planning is underway and will be a key priority over the next two
  years: Town Centres, Residential Areas, subdivisions, protecting native plantings, tree
  preservation, etc.
• Cycleways: Woodend/Rangiora, Rangiora/Kaiapoi, Pegasus/Waikuku Beach

Youth Development Survey
Andrew gave new members an overview of plans for the Strategy; including the development of a
survey which will form the basis of a broad youth and youth sector engagement across the District.
Sam presented the draft Communications Plan for the survey to inform the Youth Development
Strategy review.

The plan is to launch promotion of the survey during Youth Week (third week in May). The survey
will be out for consultation in June; with the strategy to be released in late July.

In terms of engagement
• Schools: Lunchtimes, assemblies, suggested that form teachers would be the best avenue to
distribute, also, lunchtime promotions.

  Actions:
  - Stella to lead engagement at Oxford Area School;
  - Sam with Rangiora New Life;
  - Alex with the Home-school Network;
  - Jacob and Olivia with Kaiapoi High School
• Also suggested Youth Groups:
  Action: Sam to engage with local youth groups
• Sports groups, clubs, youth employers and pop-up engagements were also discussed as
good means to reach a broad spread of youth demographics. – To be decided

Action: Sam is to circulate the engagement plan for the Strategy
Kaiapoi Skate Park Graffiti Art Project
Andrew updated the group on plans for the project. Funding has been secured through Creative Communities (2.5K). Work to begin on the afternoon of Thursday May 10th, using a leading Canterbury graffiti artist, supported by Kaiapoi High School students.

**Action:** Sam to contact David Hill at NC News and Jackie Watson at Kaiapoi Advocate to be invited to profile this project in local papers.

Team Building Weekend
Sam to circulate potential options, based on available funding; and to work with Andrew and Arabella in terms of an agenda/programme; potentially including a review of Terms of Reference and Vision for the new Youth Development Strategy. Suggestion that WaiYouth be invited to join.

**Sam to action**

LTP submissions
David gave the group an overview of what the ‘Long Term Plan’ is, including some key priorities for the most recent LTP; including water quality, community space, library expansion, wheelie bins, indoor court facility. Sam had prepared a submission on behalf of Youth Council gave the group an update on his submission to the WDC Long Term Plan.

Alcohol Policy and Bylaw Submission
It was agreed that Youth Council should make a submission in support of this. Sam to check opening date for submission process. Suggestion that the group develop their submission as part of the next meeting.

**Action:** Sam to ask Lynley Beckingsale whether she may be available to attend a second meeting to guide the group with their submission.

Website
Andrew asked for a profile and accompanying photo to be placed on the Council website ‘youth’ page. This could be mirrored on Social Media (“Person of the week”) Sam has discussed the potential for some custom styling on the Youth Page. Suggested that it would be good to share Youth Council and WaiYouth information. Sam will also discuss ease of access to that page.

**Action:** Members to prepare a 2 paragraph introduction of themselves and provide a suitable photo – both to the forwarded to Sam

General Business
- **Logo/Hoodies**
  Sam presented the final drafts for the new Youth Council logo. The group congratulated Jacob and Stella for their work on this.

  **Action:** Sam to investigate price and design for hoodies. Group agreed on a general design

- **Farewell to Thomas and Bradley.** Group agreed to a BBQ over the next few weeks.

  **Action:** Sam and Andrew to liaise on this.

- **Youth Services Network:** Sam explained the function of this group and that he is to reconvene the group as part of an engagement around the Youth Development Strategy review.

- **Crime in the District:**
  Kirstyn raised a police issue with intimidating behaviour at Kaiapoi Skate Park and asked the group to consider a Youth-led approach to that issue. Dan suggested that the group invite
Peter Cooper to speak to Youth Council around youth-crime issues, as part of consideration of whether they might play a part in affecting change with respect to such issues. Sam advised that there is evidence that putting events on at Skate Parks can reduce difficulty.

David raised the issue of scooters and skateboards in the main street. Discussion on appropriate approaches is to be included on the agenda for the next meeting. Suggestions including a rewards-based incentive and awareness-raising where kids don’t know of the danger.

**Actions:**
- **Sam** to invite Peter Cooper to the next Youth Council meeting to discuss Youth Crime issues in our community
- **All** to consider potential responses to the issues raised
- **Andrew** to include this as a discussion/workshop item for the next meeting

**Meeting closed at 8.40 pm**

**Next meeting** on Tuesday 29 May 2018 in the Rakahuri Room, at the Rangiora Service Centre.
### MINUTES OF A MEETING OF THE WAIMAKARI HEALTH ADVISORY GROUP

*Held at the Rangiora Service Centre: 215 High Street, Rangiora, at 5.30pm on Tuesday April 3rd*

**PRESENT:** Cathie Sinclair, Tessa Sturley, Vicki Lucas, Catherine Dowle, Carol Glover, Bill Eschenbach, Philip Redmond, James Ensor

**APOLOGIES:** Sarah Saunders, Sam Redman, Jill Waldron, Councillor Dan Gordon, Suzanne Salton

**IN ATTENDANCE:** N/A

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<tr>
<th>Item#</th>
<th>CONFIRMATION OF MINUTES Tuesday 6th March 2018</th>
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<tbody>
<tr>
<td>1.</td>
<td><strong>Subject to amendment</strong></td>
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<tr>
<td></td>
<td><strong>Moved:</strong> Catherine Dowle</td>
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<td><strong>Seconded:</strong> Vicki Lucas</td>
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| 2.    | MATTERS ARISING FROM PREVIOUS MINUTES          |
| 2.1   | Alcohol-related Harm data: Lynley Beckingsale still in correspondence with Police and HPA has committed to advising us when figures have been received |
| 2.2   | Healthy Greater Christchurch Steering Group   |
|       | Tessa gave an update on progress; particularly the groups role in advocating for gaps and needs in health provision across the region. |
| 2.3   | **Minute taker:** Tessa advised that four applications have been received and that the role should be filled before the April meeting. Meanwhile Tessa will continue to cover this role. |

| 3.    | DEFERRED ACTIONS FROM PREVIOUS MINUTES:       |
| 3.1   | Letter from WHAG regarding crossing cut-downs on Church St for easier aquatics centre access. Jill to advise upon her return |
| 3.2   | Scan and circulate material from Miles Jackson (Greypower) re, photo ID for hospital patients |
|       | **Madeleine via Tessa**                       |
|       | **Jill**                                      |

<p>| 4.    | MEMBER UPDATES                                |
| 4.1   | <strong>Youth</strong>                                     |
|       | <em>Sam Redman - WDC Youth Development Coordinator</em> |
|       | With Sam an apology, Tessa gave a Youth Development update. Youth Council are finalising a draft survey to inform a review of the Youth Development Strategy. This will be presented to the April meeting of WHAG and members will be invited to provide any relevant qualitative and/or quantitative information to be incorporated in the consultation around the strategy review. |</p>
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<tr>
<td>4.2</td>
<td><strong>Physiotherapy (other health)</strong></td>
<td><em>Mary Connors – Sportsmed Rangio</em></td>
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<td></td>
<td>Not in attendance. No report</td>
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<td>4.3</td>
<td><strong>Disability Update – via email</strong></td>
<td><em>Jill Waldron - Access Group</em></td>
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<td></td>
<td>The Access Group public toilet review is well underway. Jill will update the group at the next meeting</td>
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<td>4.4</td>
<td><strong>Midwifery - Rangiora Hospital</strong></td>
<td><em>Suzanne Salto</em></td>
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<td></td>
<td>Apology</td>
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<td>4.5</td>
<td><strong>Maori Health</strong></td>
<td><em>Vacar</em></td>
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<td></td>
<td>Cathie to approach Amber Clarke regarding a potential Maori Health representative on this group.</td>
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<td>4.6</td>
<td><strong>Pegasus PHO</strong></td>
<td><em>Carol Glov</em></td>
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<td>Carol expressed concern over advertising that encourages people to seek Shingles vaccine (for 65 to 80 year olds) on the same day as their flu shot. This is putting unnecessary strain on the flu vac system at a peak time of year. Health professionals are working to have this advice updated.</td>
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<td>Carol added her voice to concern re. inappropriate discharge to rural residents. It is intended that the model of care which Oxford practices are looking to adopt will include the highlighting and/or addressing of this. Pegasus Health will hold public forums to gain feedback on public views regarding the proposed model. This will take place in 6 – 8 weeks.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Oxford practices are to have a Partnership in Community (PCW) representative. Mental Health Team (BIC) have settled into Pegasus practices. Cathie enquired re. general uptake of BIC workers. Discussion centred on collective concern that the local Mental Health situation is dire with respect to medium level mental health patients</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Action:</strong> Carol to report back regarding uptake figures for BIC workers in practices. Unwell people left to fend for themselves in the Community.</td>
<td></td>
</tr>
<tr>
<td>4.7</td>
<td><strong>Child Health</strong></td>
<td><em>Catherine Dowle – Public Health Nurse</em></td>
</tr>
<tr>
<td></td>
<td>An immunisation programme is to be rolled out through schools in the coming months; targeting 11 year olds who may have fallen through the gaps, with Boostrix and HPV vaccinations. Practice Nurses have noticed comparatively fewer 'vaccination declines' in this District than others.</td>
<td></td>
</tr>
<tr>
<td>4.8</td>
<td><strong>Older Persons report</strong></td>
<td><em>Vicki Lucas – Presbyterian Support</em></td>
</tr>
<tr>
<td></td>
<td>Vicky reported the following. As emailed:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Presbyterian Support (PS) has capacity in Totara Club for more clients and also Falls Prevention.</td>
<td></td>
</tr>
</tbody>
</table>
• Restructure has happened at Presbyterian Support, I will not be as available for meetings but will try and send in updates.

• Issues for older people with census 2018, not being able to have access to computers, and not wanting a change from the usual person that visits and delivers the forms.

• Any ideas for funding a revamp of the courtyard area for the Totara Club Rangiora?

• Calling for stall holders for older person’s expo Papanui – contact Yvonne Palmer at Age Concern.

**Action:** Tessa to look into accessibility project funding

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4.9

**RCPHO Board Representative / – Apology**

*Gordon*

**Councillor Dai**

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4.10

**RCPHO/Health Promotion**

*Bill Eschenbach RCPHO*

Bill reported the following

• A local locum has been employed to cover North Canterbury

• Practice Navigators have been employed for North Canterbury, with Sarah picking up Kaiapoi Practices. This service effectively increases Health Promotion provision in the community. (as PCWs for Pegasus Health)

• Mental Health Service changes do not appear to have affected local delivery

• Whanau Ora have received a significant number of local referrals following local service provision arrangement with Maori Health Provider Te Puawaitanga

• Secondary School Health – Nurses at Kaiapoi and Rangiora High Schools. Nurses to be employed for Amuri and Cheviot High Schools. Also

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4.11

**Social Services Waimakariri (SSW) update and**

*WDC Community Team update*

*Tessa Sturley WDC Community Team*

Nothing new to report regarding Social Services Waimakariri. However Tessa gave an overview of key priorities for the Community Team in Community Development

**Action:** Tessa circulate Community Development Strategy Implementation Plan

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4.12

**Mental Health update** - vacant

No update

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4.13

**GP/Practice Nurse Update**

*Alison Cane – Durham Health Practice Nurse*

**Action:** Bill to enquire with Lorna Martin, chair of our local GP network regarding representation.
### 4.14 Community Board Updates

**a) Phillip Redmond - Kaiapoi Tuahiwi**

Big Brothers Big Sisters Breakfast. Judge McMeeken as keynote speaker.

Phillip also raised the issue of overloading at Chch neonatal. This is apparently an ongoing issue. Unit has been well over capacity since 2014. Phillip wondered whether the Access Group should advocate for an increase in capacity for this unit. Discussion centred on the potential for Burwood to fill some of that capacity and also challenges at Rangiora Hospital with plenty of bed space but a shortage of staff to manage. Rumour also of a facility within the four avenues; pending a suitable partner to build a building.

**Action:** Re Overloading of Christchurch Hospital neonatal unit. Item deferred for discussion at next meeting; awaiting confirmation that Burwood is to absorb additional capacity.

**b) James Ensor – Oxford Ohoka**

James gave an overview of issues in the Oxford/Ohoka area

**c) Andrea Allen - Woodend Selton**

Absent

**d) Murray Clarke – Rangiora**

Apology

### 4. GENERAL BUSINESS

**4.1** Tessa suggested that, given the need for outgoing correspondence, the group might wish to consider developing a logo.

**Action:** Tessa to investigate cost and potential design ideas and report back.

### 5. CORRESPONDENCE IN

None.

### 6. CORRESPONDENCE OUT

Letter to CDHB regarding hospital waiting for those discharged late at night and awaiting collection. – Draft approved, but with the addition of referral to CDHBs values.

### 7. ITEMS OF REFERRAL TO COUNCIL

**7.1** Hospital waiting for those returning home late at night. – as per Murray’s letter to CDHB

Meeting closed at 6.50pm

Next meeting: 5.30pm on Tuesday 1st May at the Rakahuri Rooms, Rangiora Service Centre

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*Chair*  
1/5/2018 *Date*
WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR INFORMATION

FILE NO and TRIM NO: GOV-01-04 / CMS-09-02 / 180511051678
REPORT TO: Community and Recreation Committee
DATE OF MEETING: 22 May 2018
FROM: Tessa Sturley – Community Team Manager
SUBJECT: VIOLENCE FREE NORTH CANTERBURY UPDATE REPORT

SIGNED BY: (for Reports to Council, Committees or Boards)

Department Manager

Chief Executive

1. SUMMARY

The purpose of this report is to provide a summary of key achievements and priorities in addressing family violence in the Waimakariri District

2. RECOMMENDATION

THAT the Community and Recreation Committee

(a) Receives report No. 180511051678.

(b) Notes that staff, supported by representatives from Violence Free North Canterbury, will give a presentation on the local and national family violence situation and key priorities for the group in the coming financial year.

3. BACKGROUND

3.1. The North Canterbury Family Violence Network was established in the 1990s to bring together those agencies whose work included supporting people affected by family violence. In 2018, with a view to presenting a more strengths-based profile, the group rebranded, including a name change to Violence Free North Canterbury (VFNC)

3.2. The purpose of Violence Free North Canterbury is to work towards eradicating relational violence in the North Canterbury region. The group aims to influence positive social change within the community about family violence issues; and to empower the community to send the message that family violence is unacceptable.

3.3. Supported by the Community Team’s Safe Community Facilitator, the group meets bi-monthly. Its role is:

- To provide a forum for those working in family violence related roles to keep each other informed and provide support for each other.

- To be a forum for family violence issues to be discussed, with shared solutions and approaches being supported and encouraged
4. **ISSUES AND OPTIONS**

4.1. Over the past 12 months, Violence Free North Canterbury has worked across the health and social service provider, education, business and community sectors to raise awareness, inform and provide a range of tools to empower those affected by family violence and those who support them.

4.2. Initiatives have included social marketing, education and the bringing in of outside expertise to inform and empower community and services providers with respect to:

- Relationship safety
- How to identify, support and lead those affected by family violence to get help.
- The extent and harmful effects of Pornography on relationships; particularly for young people.

4.3. The work of Violence Free North Canterbury is informed by local and national data. A particular driver is evidence that North Canterbury Police are receiving increasing number of family violence reports. These have more than doubled in the ten years from 2008 to 2017. Figures in for the first months of 2018 show a continuing rising trend.

While increased first-time reporting evidences the value of awareness raising, it is important to also be aware of recidivist violence and the need to provide interventions for perpetrators as well as victims. The first of such programmes in the South Island, Reach Out, was conceived and established out of Violence Free North Canterbury.

4.4. Building on its work over the past 12 months, Violence Free North Canterbury has identified key areas of focus for the 2018/19 financial year. The work plan for this group details these key priorities.

4.5. Planned initiatives will be delivered and evaluated in line with best practice for Community-led Development. Resources, project delivery and evaluation costs are funded via Ministry of Social Development and Rata Foundation.

4.6. Of particular significance in the 2018/19 plan is the inclusion of elder abuse. Where historically the group’s focus has predominantly been on women and children affected by family violence, elder abuse has emerged as a key issue to address, going forward.

One in ten people over the age of 65 experiences this type of abuse. It is estimated that this affects up to 70,000, with 3 out of 4 cases going unreported.
4.7. The Safe Community Facilitator will present an overview of the local and national family violence situation and key priorities for the group in the coming financial year.

4.8. The Management Team have reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Groups and Organisations
Through its various working parties, project coalitions and steering groups, the Community Team has established and maintains an in-depth working knowledge of the Waimakariri District and the physical, socio-economic and environmental factors that affect the quality of life of our residents. Collectively partnering with well over 300 community, business, education, government and non-government stakeholders, the Community Team facilitates a community-led approach to its work.

5.2. Wider Community
Broad community engagement is an important part of the work of the Community Team. This ensures a community-led approach that is relevant to all with a stake in creating a safe, healthy, connected and resilient District.

6. IMPLICATIONS AND RISKS

6.1. Financial Implications
N/A

6.2. Community Implications
The application of an evidence-based, community-led approach to this work ensures the development of sound, relevant initiatives that empower residents to plan a part in creating a safe, healthy, connected and resilient District.

6.3. Risk Management
Strong relationships are maintained with internal (Council) and external stakeholders to ensure that initiatives are community-led and sustainable.

6.4. Health and Safety
Health and Safety considerations are included in planning.

7. CONTEXT

7.1. Policy
This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

7.2. Legislation N/A
7.3. **Community Outcomes**  
The work of the Community Team aligns with the following Community Outcomes:

- Effect is given to the principles of the Treaty of Waitangi
- There are wide ranging opportunities for people to contribute to the decision making that effects our District
- There is a safe environment for all
- Public spaces and facilities are plentiful, accessible and high quality
- People are friendly and caring, creating a strong sense of community in our District

7.4. **Delegations**  
N/A

Tessa Sturley  
COMMUNITY TEAM MANAGER
WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR INFORMATION

FILE NO and TRIM NO: AQU-04-01 /180510051609

REPORT TO: Community and Recreation Committee

DATE OF MEETING: 22 May 2018

FROM: Matthew Greenwood, Aquatic Facilities Manager

SUBJECT: Aquatic Facilities Update Report

SIGNED BY: Aquatic Facilities Update Report
Department Manager
Chief Executive

1. SUMMARY

1.1. This report is to provide the Community and Recreation Committee with a summary of the Aquatic Facilities year to date performance against the units most significant Key Performance Indicators. This includes an updated summary of Aquatic Facilities attendances and budget results for the financial year to March 2018.

Attachments:
N/A

2. RECOMMENDATION

THAT the Community and Recreation Committee:

(a) Receives report No. 180510051609.

(b) Notes Aquatic Facilities achievement against key performance indicators including Water Quality, Facility Attendance and Financial results.

3. BACKGROUND

3.1 The Waimakariri District Council’s Aquatic Facilities team operate four sites, two indoor facilities and two seasonal summer pools. From these sites they deliver strong aquatic programmes and enjoyable recreation opportunities for the ongoing wellbeing of our community and visitors.

4. ISSUES AND OPTIONS

4.1. 2017/18 Aquatic Facilities Attendance

The table below provides a summary of the Aquatic Facilities income from attendances for the 2017/18 year to March 2018.

Recreation Income – Incorporates all casual swim types; adult, child, family etc.

Prepaid Income – This includes all concession and membership card sales.
Programme Income – Learn to Swim, Aquarobics and Schools programmes are all examples of programmes included in this category.

<table>
<thead>
<tr>
<th>Attendance Type</th>
<th>Dudley Park Aquatic Centre</th>
<th>Kaiapoi Aquatic Centre</th>
<th>Oxford Community Aquatic Centre</th>
<th>Type Total</th>
<th>17/18 Budget</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>YTD Actual</td>
<td>482,300</td>
<td>758,789</td>
<td>730,332</td>
<td>1,067,709</td>
<td>1,404,770</td>
<td>337,061</td>
</tr>
<tr>
<td>YTD Budget</td>
<td>478,557</td>
<td>730,332</td>
<td>286,833</td>
<td>21,222</td>
<td>1067709</td>
<td>1404770</td>
</tr>
</tbody>
</table>

The above table shows that overall attendance is slightly up on forecast for the year to date. Recreation and Prepaid attendance continue to perform slightly better than forecast while the Programmes result is recovering since last report. This table includes the full season’s operation of Oxford Community Aquatic Centre. Despite mixed weather early on, the season went largely as planned with a better than forecast result for both Recreation and Prepaid attendances. The figure for Programmed attendance does not reflect a further $6k, which was invoiced at the end of the season, after these figures were generated.

4.2. **Aquatic Facilities Water Quality Update**

The Aquatic Facilities water quality is measured both internally throughout the day by staff, and externally through monthly microbiological tests conducted by an independent lab. The table below indicates the achievement of the required PoolSafe and New Zealand water quality standards as measured by facility and month.

All testing at the Aquatic Facilities has met or exceeded New Zealand and PoolSafe standards for year to date.

4.3. **SwimDesk software implemented to improve WaiSwim customer experience**

Following extensive research of market offerings and what works at other facilities, we selected the SwimDesk software to be implemented at the Aquatic Facilities. This software works in a complimentary fashion with our current booking and point of sale software to grow our interaction with our customers and meet their expectations for progressive, online solutions.

One of the main reasons cited by parents withdrawing their children from swim lessons is lack of engagement from the swim school and this software will help us facilitate better information sharing to address this concern. Guardians of participants will be issued with login details for a web portal, which displays the progress of their children, holds certificates for completed levels and is a convenient channel of communication back to the WaiSwim team. The portal also allows us to easily communicate important messages such as term
booking dates. The software can be completely customised to fit our current design style which ensures brand recognition and continuity for current participants.

Previously our system has been largely paper based, from the swim teachers’ class boards, through to the recommendation slips and progress reports which parents receive. This system allows us to do away with the huge quantities of slips and reports that often ended up lost or going through the wash with togs and towels, allowing parents to access to these notes at their convenience, which in turn makes for a smoother process come booking time.

There are also significant improvements for staff, with live data input saving both paper and time. Class lists are regularly pulled from the booking system and automatically updated to their tablets ensuring they always have the right information. At the end of the term tutors are able issue progress reports and certificates at the touch of a button a process which previously took hours to transcribe. As the information is live and constantly updated management are able to track and identify any areas of concern as the term progresses rather than make changes retrospectively.

We began the deployment of this software on 30\textsuperscript{th} April with the beginning of term two lessons, with a planned roll out for the schools programme in term three. While there is many similarities, the schools module will streamline the process of grouping children with similar resource saving and economies of reporting.

The pictures above show the software in use, with a tablet showing the tutors view in its waterproof casing.

This is a view of the parent portal, which can access the child’s details including the current levels progress, historical certificates and important messages from the WaiSwim team.

4.4. The Management Team have reviewed this report and support the recommendations.
5. COMMUNITY VIEWS

5.1. Groups and Organisations

N/A

5.2. Wider Community

In March we surveyed the participants of the WaiSwim programme for term one. Kaiapoi received an overall satisfaction rating of 90%, with 95% of respondents scoring a rating of either excellent or good for participant enjoyment and programme content. Dudley received an overall satisfaction rating of 96%, with 92% of respondents scoring a rating of either excellent or good for participant enjoyment and programme content. Feedback was largely positive, complimenting both the staff and the facilities, with the cost of lessons being the main area of concern.

6. IMPLICATIONS AND RISKS

6.1. Financial Implications

The following table summarises the Aquatic Facilities operational financial position in the 2017/18 year as at March 2018.

<table>
<thead>
<tr>
<th>Aquatic Facilities Budget Summary</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td>Operational Income</td>
<td>1,240</td>
<td>1,219</td>
<td>21</td>
</tr>
<tr>
<td>Rates Funding</td>
<td>2,211</td>
<td>2,244</td>
<td>(33)</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>3,451</strong></td>
<td><strong>3,463</strong></td>
<td><strong>(12)</strong></td>
</tr>
<tr>
<td>Operation Expenses</td>
<td>2,211</td>
<td>2,246</td>
<td>35</td>
</tr>
<tr>
<td>Maintenance</td>
<td>220</td>
<td>245</td>
<td>25</td>
</tr>
<tr>
<td>Overheads</td>
<td>419</td>
<td>419</td>
<td>0</td>
</tr>
<tr>
<td>Internal Interest</td>
<td>315</td>
<td>313</td>
<td>(2)</td>
</tr>
<tr>
<td>Depreciation</td>
<td>330</td>
<td>398</td>
<td>68</td>
</tr>
<tr>
<td><strong>Total Expenditure</strong></td>
<td><strong>3,495</strong></td>
<td><strong>3,621</strong></td>
<td><strong>126</strong></td>
</tr>
<tr>
<td><strong>Total Pools Surplus (deficit)</strong></td>
<td>(44)</td>
<td>(158)</td>
<td>(114)</td>
</tr>
</tbody>
</table>

The total income figure is rallying from the last report with a less that forecast, Rates Funding figure being offset in part by a stronger Operating Income figure. This is further balanced by a better than forecast result for Total Expenditure of $126k represented by lower operating costs over the holiday period and a less than budgeted expenditure in depreciation.
6.2. **Community Implications**

N/A

6.3. **Risk Management**

The Waimakariri District Council’s Aquatic Facilities belong to the Poolsafe Quality Management scheme, which sets standards for the identification and management of risk across all aspects of operating a public pool. This involves regular reporting and an annual assessment of our records, staff practices, systems and processes.

6.4. **Health and Safety**

Poolsafe accreditation requires robust practices around reporting, investigation, trending and management of both staff and public accidents. This is on top of the council’s Health and Safety requirements and ensures a comprehensive overview.

7. **CONTEXT**

7.1. **Policy**

This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

7.2. **Legislation**

Health and Safety at Work Act 2015

Hazardous Substances and New Organisms Act 1996

Poolsafe - Though not currently a legislative requirement, Poolsafe accreditation is recognised as industry best practice, representing a base safe standard for operating a public aquatic facility following a coronial enquiry delivered in October 2006, of a drowning at a North Island facility.

7.3. **Community Outcomes**

There is a safe environment for all

Public spaces and facilities are plentiful, accessible and high quality

People are friendly and caring, creating a strong sense of community within our District

The communities needs for health and social services are met

7.4. **Delegations**

N/A

Matthew Greenwood
Aquatic Facilities Manager
1. **SUMMARY**

The purpose of this report is to provide the Community and Recreation Committee with an update on the activities and events offered by the Waimakariri Libraries between February and April 2018, and includes reports on staff development, the libraries’ storage collection, programmes and events, customer service improvements and a response to an Official Information Act request for data on library services.

Attachments:

i.

2. **RECOMMENDATION**

**THAT** the Community and Recreation Committee:

(a) Receives report No. 180511051846

(b) Notes the professional activities of library staff development and the movement of a small portion of the collection to temporary storage

(c) Notes the activities and events offered by the Waimakariri Libraries from February to April

(d) Notes the customer services improvements related to the Census 2018, reading promotions, services for older adults, the Spark Jump initiative which provides free wifi modems to families, a new programme of class visits, and a popular new holiday activity

(e) Notes the response to the Official Information Act request for data on library services

(f) Circulates the report to the Boards for their information.

3. **BACKGROUND**

4. **ISSUES AND OPTIONS**

4.1. Professional activities

**Staff development** - Hilary Mercer, graduated on Tuesday 8 May with a Bachelor of Arts (Information and Library Studies) from the Open Polytechnic. Hilary had the privilege of delivering a speech on behalf of all of the graduands. The following is an excerpt from her speech:
“So where to from here? We’ve got the bit of paper now! Whatever subject you have majored in, I think we have all learned the same thing. That we are all self-motivated, focused, and have the perseverance needed to achieve our goals, whatever they may be. For me, that will be doing what librarians do best. Which, for the record, is not peering over my glasses and shushing people.

Librarianship is a noble profession. I’m never going to get rich from it, but I provide an important service to society. Public libraries are at the forefront of social justice – a place where everyone is equal. You don’t need money; you can go there and just be. We provide free internet access and computers, and teach people how to use them, we combat loneliness in our communities, provide books, programs for kids and adults; and can help people answer pretty much whatever question they have by connecting them to good information. I truly believe that libraries and librarians make the world a more humane and democratic place.”

We are very pleased to have a number of staff of the Waimakariri Libraries undertaking further study and appreciate the dedication involved in distance learning while also meeting work commitments. Hilary Mercer, has also accepted a promotion to the recently advertised position of Assistant Librarian with the Waimakariri Libraries, Reader and Reference Services Team.

Waimakariri Libraries storage collection

The Waimakariri Libraries endeavour to provide a library collection of a size appropriate to the District’s population and of suitable quality in terms of age and content. The need for additional library space and collection storage space, has been flagged in the Council’s Long Term Plan, and approval has been given for staff to investigate off-site storage for library collections in the new financial year.

In the interim, a small portion of the stock has been moved to a temporary storage unit to relieve the pressure on current library shelving. The interim facility now has 4,300 items in it, made up primarily of Adult Fiction and Non-Fiction titles. These items are in low-demand but are important to retain for the quality and depth that they bring to the collection.

The provision of this small storage unit has enabled the collections in all three libraries to be less congested, better displayed and more appealing. The books continue to be readily accessible to patrons who wish to place a Hold on any item which may be in storage.

4.2 Programmes and events

Summer Reading Challenge - 410 Children participated in the Summer Reading Challenge this year, with 103 taking part in the preschool category, 271 in the primary school age group and 36 registered in the teen category. There were three Finale parties to celebrate the success of the different age groups, with 109 children, and 74 adults in attendance. Feedback from parents and children has been very positive, and the value of Summer Reading Challenge programmes is widely recognised in the library and education sectors.
**HELL Reading Challenge** - The HELL Reading Challenge is a well-established programme, now in its fourth year, which has been successful in encouraging reluctant readers to become interested in books, and enjoy the pleasures of stories, with the bonus of free pizza rewards. This is the second year that the Waimakariri Libraries have offered this reading challenge. At the conclusion of the 2017 challenge, we have seen 82 pizza wheels completed across three libraries, which equates to 574 books read by children in our community as part of this initiative.

**Adult Reading Challenge** - To coincide with the Summer Reading Challenge for children, the Waimakariri Libraries organised a set of challenges for adults to enjoy this summer. Books could be read in any format, including print, ebook, or listening to an audiobook. 31 adults completed all of the challenges, and the Rangiora Library hosted a fun and interactive event to discuss books, as the finale of our Adult Summer Reading Challenge. 18 adults participated in the “Book banter and beyond” event, and the evening proved to be an enjoyable opportunity for the public to join library staff to hear about their favourite summer reads, and for library customers to share theirs as well.

**Storytimes, Babytimes, and Toddler Times** - The Waimakariri Libraries preschool sessions continued to be the most popular recurring activities in Term 1, with 965 children, and 808 adults participating in either the Storytimes, Babytimes, or Toddler Times in the Rangiora, Kaiapoi, and Oxford Libraries. This shows an increase of 136 children, and 111 adults participating, in comparison to the 829 children, and 697 adults who participated in the Term 4 2017 preschool sessions.
**Chinese Community events**

The Rangiora Library hosted a Chinese Community night on Saturday 24 March, to welcome and help Chinese people meet and connect with each other, with 80 adults and 7 children in attendance. The event was sponsored by the Citizens Advice Bureau and Immigration NZ, in collaboration with the Waimakariri District Council and Waimakariri Libraries.

The Waimakariri District Council and NZ Hubei Economy Trade Culture Association also hosted the launch of the photo exhibition: *Enshi Vision in Oceania*. Waimakariri District Mayor David Ayers, Matt Doocery MP for Waimakariri, Consul General Zhijian Wang, of the Chinese Consulate in Christchurch, and Dr Yafei Zhou, President of NZ Hubei Economic Trade Cultural Association, respectively delivered speeches and cut the ribbon for the exhibition to mark the second anniversary of the sister cities relationship between Waimakariri and Enshi.

People attending this event learned about services available from: Waimakariri Libraries, Waimakariri District Council, Creative Communities, Citizens Advice Bureau, and the Migrants and Newcomers group. Families and children enjoyed a Storytimes session, and fun activities provided by the Olive Tree Language School, to keep children engaged while the formal speeches occurred. The event concluded with a taste of Chinese food. As a follow-up to the successful Chinese Community Night, Kaiapoi Library is now hosting Mandarin Language Classes, which are being delivered by the Olive Tree Language School.
**LEGO club** - Tuesday mornings at the Oxford Library are a hive of activity as local home-schooling families meet to play board games, card games and LEGO. The group first started meeting at the library in late 2017, to form a LEGO club. The home-schooling group began with four families regularly attending, and since that time, numbers have grown considerably. Up to 10 families, with 23 children, aged between 12 days and 12 years old have been participating on a regular basis. Families enjoy both the educational and fun aspects of visiting the library, playing the games, meeting like-minded people and forming new friendships.

**Creative Writing** - The Waimakariri Libraries hosted two masterclasses in Term 1, for young writers, in partnership with The School for Young Writers, at the Kaiapoi and Rangiora Libraries. Students from Fernside, West Eyreton, Ashgrove, North Loburn, Swannanoa, Rangiora New Life, St Patrick's, Kaiapoi North, Kaiapoi Borough, and Loburn Schools participated, with a total of 40 children, and six teachers released for professional development. The tutor of the two full day workshops was Heather McQuillan, a published writer and a teacher.

The school also recently conducted several very popular sessions called Mastering Memoirs for adults at the Kaiapoi Library. The course was so popular, that there is now a waiting list for the next opportunity. These sessions have been funded by Waimakariri Creative Communities.

The Libraries are always looking for more ways to collaborate with the School for Young Writers. Masterclasses are already scheduled for Term 2, in collaboration with the Friends of the Rangiora Town Hall, in preparation for an upcoming event on June 17 to celebrate the history of the Rangiora Town Hall.

**Next Chapter Dementia Group** - The Next Chapter Group, in collaboration with Dementia Canterbury, held their first sessions at the Kaiapoi Library this term. The goal of these sessions is to communicate with the participants, to evoke personal memories, and for them to have an opportunity to reminisce about experiences. This new initiative is creating an inclusive environment in the library, with numbers increasing each session from 9, to 15, to 20 participants, with a total of 44 people engaged in the activities this term.
Friends of the Libraries’ Author Events

Voices Against War - On 19 April, the Kaiapoi Library hosted ‘Voices Against War’, a public talk by Margaret Lovell-Smith, with 38 adults in attendance. North Canterbury families were among the leaders of the anti-militarist movement at the time. Margaret spoke about those who objected to military service on religious, ethical or political grounds and the penalties they and their families suffered. Margaret is an independent historian and lead researcher for the Voices Against War project. She has previously published on topics of local and regional history, women’s biography and the nineteenth century women’s movement in Canterbury.

Emma Stevens - On 18 April, the Friends of the Library hosted an evening at the Rangiora Library with Emma Stevens. Emma is a NZ teacher raised in Whanganui where early contact with Maori profoundly influenced her life, flowering into a lifelong interest and work with indigenous cultures. Her story involves Yup’ik Eskimo children, a Kiwi teacher (Emma), and the watchful eyes of the entire Eskimo village. 65 adults enjoyed this fascinating talk about Emma’s amazing life and adventures in remote “bush Alaska”.

4.3 Customer Service Improvements

**Census 2018** - The census runs every five years as the official count of how many people and dwellings there are in New Zealand. The major difference this year is that the Census was completed online using a household access code. To assist with the change in format, all Waimakariri Libraries made some of the free Internet computers available for the public to complete their forms online. Customer feedback, especially amongst the elderly, was that the assistance from library staff was very much appreciated, as many people needed help with computer access, and were grateful that we can support the community in this way.

**Valentine’s Day promotion** - All three libraries celebrated Valentine’s Day this year with a Blind Date With A Book promotion. The displays of books wrapped in paper, with only a brief description to go by, have been popular across the district. The goal of the activity is to take a book home without seeing the cover, or knowing its title, and hopefully discover a new author to fall in love with. Library customers also had the opportunity to fill out a “Rate the Date” bookmark and to return it to library staff. This initiative has been an excellent way to engage with our customers, and to help expand their reading horizons.
**Services for older adults** - Library staff attended the Older Person’s Expo in Rangiora, and they enjoyed listening and learning from the inspirational and informative speakers, and were able to talk to many older adults from the community about what the library can offer apart from books. There was a lot of interest in the movie mornings which are held monthly at Kaiapoi Library, the IT training and help provided via Appy hours and Stepping Up classes, and in the Games for grown-ups. A new brochure designed specifically for talks and events proved to be a useful new tool. The expo was also a great opportunity to network with other community organisations.

**Spark Jump** - Stepping Up is a programme of free computer training offered by the library to build digital skills in our community. One of the modules we are currently offering in partnership with Spark, and the 2020 Communications Trust, is Spark Jump.

This workshop is for families with children who do not currently have an internet connection in their homes. They are provided with a free Wi-Fi modem, and then pay $10 for 30GB a month. For families this can be a life-changing workshop - not only can their children complete homework and keep in touch with friends and family just like their peers, but it also creates opportunities for the parents. In our last workshop a mother realised that she would not only be able to do her job searching at home, but she would also be able to start an online training course that she had been unable to sign up for previously because she had no internet. Another family that home-school their children now have internet access, and they can reach a wealth of information, make connections with people all around the world, and give the children some all-important IT skills.

**Class visits** - The Libraries’ Learning Connections Team are conducting several class visits this term, with Loburn School, St Patrick’s Kaiapoi, Kaiapoi North, and a Homeschool Network group of 10 adults and 19 children participating. The parents were interested to find out that they can access over 3,000 biographies by well-known New Zealanders on Te Ara Encyclopedia of New Zealand, which can also be viewed in Te Reo Maori. The children enjoy the Tumble Books presentation, and the educational games on World Book Online. The videos and documentaries on New Zealand Geographic are inspirational, for
example, the clips on baby pandas, and the new 360 degree view available on some
videos, including a penguin colony.

At Kaiapoi North School, five classes and more than 200 students participated in the
presentations linked to the school’s focus on Geology for Term 1. The team were able to
show students and teachers how to access and retrieve credible sources of information
related to their studies, by utilising the Waimakariri Libraries’ Kids e-library. Teachers and
students enjoyed the wealth of information, including online articles, videos, and
educational games related to the earth’s natural resources, and the environment. Class
Visits are being booked for next term, with several other schools keen to learn more about
the public library resources available to students and teachers during class time, and at
home.

**Popular new Waimakariri Libraries holiday activity** - The Guess the Librarian, was
popular with the young people in our community, with 272 children participating in this
mystery trail. This activity works well as an
orientation guide on where to find items
located in the library.

The entry form also provided young
people with an opportunity to give valuable
customer service feedback. The following
comments have been collated from the
many positive responses to what children
like most about the Waimakariri Libraries:

- I like how there will always be a
  helpful, kind, and guiding librarian
  for you, and there will always be
  a great read (I compliment
  whoever buys the books).

- I like the wide range of books and how quiet it usually is. I like finding new books.
  I like to read for hours, and new authors I share with my friends.

- I like this kind of stuff where you have to find clues and that it has heaps of
  books.

- How many books there are, what you can learn how nice the staff are learning
  new things.

- I like that you can get lots of different books out and I also like that you can just
  chill out and read a book.

- Their treasure hunt like activities and the Chamber Art Gallery.

- I like all the different stages of reading. I can get lots of books to read and I like
  reading. It’s a fun place to hang out sometimes. I like the activities you put on.

- I like that how Jason came to our school and talked about book club and the new
  books.

- The ability to read whatever you want and the friendliness of the staff, and fun
  activities free of charge.

- It’s fun and if you don’t want to buy books, you can borrow them.

- I like the books and how everything is laid out. I love the castle in the kids bit and
  the things to do in there. I like how the librarians are helpful and kind. I like the
room that has pictures or art in it and how it changes. I love the way the library looks inside and outside and I love reading the books!

- I like playing guess the librarian and getting out books from Adam Blade and Geronimo Stilton.
- I like all the books, how kind the librarians are, and how they help everyone if they are young or old. I just love coming to the library, so everything about the library is AMAZING!
- The hiding places and how much effort was put in the kids’ area.
- It is very beautiful and it is very big also it has got lots of books to read.
- The friendly librarians how they always talk to you! I also enjoy the light let into the library.
- I like that it has a childrens area away from all the other areas and it has a museum in it.
- I like the art gallery because it has paintings I like.
- It is a nice space and helpful staff and good books.
- It is cool there is a Lego club.
- The variety of different books and how helpful the librarians are.
- I love the wide variety of children’s books and the non-fiction books. The librarians are very helpful and help you find what you need.
- The library is really big so lots of people can come. There is also the museum and lots of different types of books to read.
- I like the children’s library area because it has lots of books for kids to read.
- I like how you can get away from all the noise and quietly read a book.
- Getting library books out and going on the computer and scanning my books out by myself.
- I like the variety of the things they have in here, the new building is really nice and it was cool to do this since I haven’t been in here for a while.
- Everything is spread out and there is lots of room, it is very tidy and neat and there is lots of books that you can choose.
- I like the kids’ books and the big kids books. I like to read them, I also love the kids hide out where mum and dad are not allowed.
- It’s a nice quiet place to go when you’re feeling down or just want to get a good book out. I also like it because you can choose from many different books.
- I like the library because there is such a wide selection of books (I love, love, love reading). Because I love reading it makes it really easy to find a book.
- It’s a great place to come! We come every Wednesday with our clients and watch Jason’s puppet show and listen to stories.
4.4 Official Information Act request for data on library services

We recently received an Official Information Act request from a person who was carrying out a survey of New Zealand libraries in order to gain insights into New Zealanders reading tastes. The stated purpose for this was to gather data in support of literacy campaigns. The information provided has been collated and is available via an open data spreadsheet: http://bit.ly/2017NZLibrarySurveyData

The Waimakariri Libraries’ response to the request for data for the 2017 year follows:

1. Estimated population within the library catchment area (e.g. pop of district) 57,800
2. How many card holders did the library have in 2017 (max)? 14,191
3. How many lendable (non reference) book volumes did the library have in stock (to the nearest 100)? 125,500
4. How many card holders did not borrow any book volumes during the year? 1,964
5. How many book issuances were made during the year? 536,776
6. How many card holders borrowed 1 to 12 books over the year? 6,117
7. How many card holders borrowed 13 to 48 books over the year? 3,571
8. How many card holders borrowed more than 49 books over the year? 2,539
9. What was the most borrowed book volume of 2017? Title: Personal; Author: Lee Child (159 issues)
10. What was the second most borrowed book volume of 2017? Title: Night School; Author: Lee Child (138 issues)
11. What was the third most borrowed book volume of 2017 Title: Dead to me; Author: Lesley Pearse (116 issues)
12. If your library has an ebook service please indicate which Wheelers
13. How many card holders borrowed ebooks in 2017? 810
14. How many ebooks were borrowed in 2017 11,114
15. What were the three most borrowed ebooks in 2017? Title: Handle with care, Author: Jodi Picoult (103 issues); Title: Golden serpent, Author: Mark Abernethy (102 issues); Title: Sorrow’s anthem, Author: Michael Koryta (97 issues)

4.5 The Management Team have reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1 Groups and Organisations

5.2 Wider Community

Community views were canvassed through the Libraries’ Annual Customer Satisfaction Survey which was conducted in June 2017. The survey results show a high level of satisfaction with Library Services. (63.18% Very Satisfied; 34.32% Satisfied; 1.36% Dissatisfied; 0.45% Very Dissatisfied; 0.68% No Opinion. Total participants: 448)
6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**

Library activities are being met from within the Libraries’ budgets.

The following table summarises the Libraries’ financial position as at 31 March 2018.

![Financial Implications Table]

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6.2. **Community Implications**

6.3. **Risk Management**

6.4. **Health and Safety**

7. **CONTEXT**

7.1. **Policy**

This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

7.2. **Legislation**

Local Government Act 2002:

Part 2 - Purpose of local government, and role and powers of local authorities
Subpart 2 - 11A Core services to be considered: in performing its role, a local authority must have particular regard to the contribution that the following core services make to its communities: including (e) libraries...

Part 7 - Specific obligations and restrictions on local authorities and other persons
Subpart 4 - Public libraries - 142 Obligation to provide free membership of libraries

7.3. **Community Outcomes**

Library activities support the following community outcomes:

- Public spaces and facilities are plentiful, accessible and high quality
- People have wide ranging opportunities for learning and being informed
- People are friendly and caring, creating a strong sense of community in our District
- The community’s cultures, arts and heritage are conserved and celebrated
- Businesses in the District are diverse, adaptable and growing
7.4. **Delegations**

The Committee has delegated authority to develop goals and strategies for Library Services.

Phillippa Ashbey
District Libraries Manager