MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD
HELD IN THE WEST EYRETON HALL, 2 EARLYS ROAD, WEST EYRETON ON
THURSDAY 3 AUGUST 2017 AT 7PM.

PRESENT
D Nicholl (Chair), M Brown (Deputy Chair), W Doody, J Ensor, J Lynn and T Robson.

IN ATTENDANCE
S Markham (Manager, Strategy and Engagement), G Reburn, (Parks & Recreation
Operations Team Leader), Mayor Ayers, S Nichols (Governance Manager) and E Stubbs
(Minutes Secretary).

1 APOLOGIES
Moved W Doody Seconded J Ensor
Apologies were received and sustained from K Felstead and S Farrell for absence.
CARRIED

2 CONFLICTS OF INTEREST
W Doody declared a conflict with item 7.3 as a Councillor on the hearing panel.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Oxford-Ohoka Community Board – 6 July 2017
Moved M Brown seconded J Ensor
(a) THAT the Oxford-Ohoka Community Board:
   Confirms the circulated minutes of the Oxford-Ohoka Community
   Board meeting, held 6 July 2017, as a true and accurate record.
CARRIED

4 MATTERS ARISING
Nil.

5 DEPUTATIONS AND PRESENTATIONS
5.1 Swannanoa Cricket Club
Mike Martin, Club Captain and Tim Fulton, Club Secretary provided an update
on the Club’s plans to develop the Swannanoa Domain into a niche North
Canterbury cricket venue and make it a more beautiful location for cricket and
other users.

M Martin outlined the progress made recently with the size of the club growing
to include a second competition team. The club had raised $15,000 for new
quality nets along with new sightscreens installed. M Martin noted that
alongside the improvements at the cricket club there had also been an
increased number of people using the domain recreationally including dog
walkers, and other cricket teams utilising the ground for training.

M Martin advised that there were two main projects for the next step in
development. Firstly the club wanted to shift the existing pavilion to the
location of the new nets which was out of the easterly wind, and lay decking around the pavilion to provide a shady space for spectators and social functions. The estimated cost to move the pavilion and decking was $35,000. They had been in discussion with the Rata Foundation regarding funding and the Rata Foundation had been receptive to the proposal. Support was required from the Council for the proposal which had been discussed with Green Space staff.

The second main project was irrigation for the cricket ground. The club was looking for support from the Council as they believed that irrigating the ground would not just benefit the club but also other users of the domain. The increase in local population and the focus on increasing participation in sport was noted. It was suggested that the installation of a bore would be very beneficial, which had an estimate of approximately $35,000.

D Nicholl asked if the club believed it would get a permit for a water take and M Martin advised he did not think it would be an issue having spoken to Clemence Drilling Ltd. J Ensor advised that the area was in the ‘red zone’ which meant water was already over allocated. He suggested the club speak to a neighbour who had a historic water take.

W Doody queried the relationship with the Mandeville Cricket Club and M Martin advised they worked closely with Mandeville and had its full support. W Doody noted that the pitch was artificial at the moment and commented on the increased care and maintenance required for a grass wicket.

J Lynn asked about the toilet facilities, particularly if the pavilion was moved. M Martin advised that the toilets would remain where they were. Power and water was already available to the new pavilion site. The club had two units of water a day.

T Fulton the Club Secretary introduced himself. He noted that in the 2005 Draft Concept Plan for the Domain there had also been the proposal to move the pavilion to the same site. He noted that the club was 120 years old and asked about the Council’s role in developing supporting infrastructure at Mandeville. W Doody advised that the Mandeville Cricket Club had applied to the Annual Plan and Long Term Plan for funding. S Markham commented that it was a good time to bring the development proposals to the Board highlighting the potential for an application to the Council’s 10 year budget plan.

G Reburn advised of a conversation with M Martin that morning confirming the Council had tried to provide irrigation to the ground in the past and that the two units of water were not enough. Further time was required to look into solutions as there was potential to explore providing other units of water without having to go to a bore. Mainpower Oval could provide a comparison for the water quantity required. In terms of moving the building, the Council had no issue with that. Following a conversation with C Sargison (Community and Recreation Manager) a report on the Swannanoa Domain could be brought to the Board in October 2017. There was also a Sports Field Strategy that considered future use.

It was asked if there was any timing around the application to the Rata Foundation and M Martin advised that the proposal needed to be ratified at the AGM. S Nichols advised the Board could supply a letter supporting the club’s application to the Rata Foundation.

M Brown suggested that once the pavilion had been moved, consideration could be given to providing funding from the Board’s General Landscaping budget for landscape enhancement around the pavilion.
J Ensor queried whether the presenters had seen the moved Pony Club buildings at Mandeville which included wheelchair access. He suggested that to begin with only the pitch should be irrigated as an interim measure as had happened at Mainpower Oval when that was set up.

W Doody and D Nicholl requested an invitation to the Club’s AGM.

The Chair thanked the presenters for their informative discussion.

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 Oxford Public Toilet Mural – C Brown (Community Green Space Manager)

S Nichols advised she would take the report as read.

W Doody believed that until the Art in Public Places Policy was operational the Board needed to postpone making a decision on a mural for the Oxford Town Centre Toilets.

S Nichols advised that C Sargison had made a suggestion that a potential Board initiative could be to run a local competition for a design for the mural, however that decision did not need to be made tonight.

S Markham commented that it would be best to wait until the new Oxford Library and Service Centre building and landscaping was complete so the community could envisage the concept better.

W Doody noted there was potential to apply to Creative Communities for funding.

T Robson had an issue with waiting especially with no end date in sight. He commented there would not be enough time after the Long Term Plan for painting before winter. S Nichols commented that the recommendation could be amended to review the option again in December.

W Doody suggested that there were a number of groups in Oxford including Keep Oxford Beautiful with whom the mural should be discussed. S Markham asked if there was a liaison role with Keep Oxford Beautiful. W Doody replied no but that she could speak with them. M Brown queried whether the Pearson Park Advisory Group should also be included in discussion. He would like to think as many groups as possible would be involved.

Moved W Doody seconded D Nicholl

THAT the Oxford-Ohoka Community Board:

(a) Receives report No 170713072891.

(b) Lays the report on the table until the September 2017 meeting, pending further information.

CARRIED

7.2 Application for Oxford-Ohoka Community Board Discretionary Grant 2017-2018 – E Cordwell (Governance Adviser)
S Nichols advised the Board that the group had also approached the Rangiora-Ashley and Woodend-Sefton Community Boards for funding for this project, and proposed seeking funding for other projects from the Kaiapoi-Tuahiwi Community Board.

J Lynn had a number of questions about the application including; how did they promote themselves over the wider district area? How did community groups connect with them? How long had the group been around? The project had a value of $12,000 of which $1,500 was requested from the community boards – where did the rest come from? It was noted that the group had answered that the project could not continue without the funding from the Board.

S Nichols suggested that staff from the Community Team attend the next meeting in order to answer some of the Board’s questions.

Moved M Brown seconded J Lynn

THAT the Oxford-Ohoka Community Board:

(a) Receives report No 170720075877.

(b) Lays the report on the table until the September 2017 meeting, when staff will attend to provide additional information on the project.

CARRIED

7.3 Approval of the Oxford-Ohoka Community Board's Submission to the Waimakariri District Council regarding the Draft Waste Management and Minimisation Plan – Edwina Cordwell (Governance Advisor)

W Doody declared an interest and did not take part in discussion.

S Nichols noted that the report was seeking approval of the Board’s submission to the Draft Waste Management and Minimisation Plan and asked if the Board was satisfied with the submission or requested changes.

Moved M Brown seconded T Robson

THAT the Oxford-Ohoka Community Board:

(a) Receives report No. 170713072831.

(b) Approves the Board’s Submission to the Waimakariri District Council regarding the Draft Waste Management and Minimisation Plan (Trim 170711071987).

CARRIED

D Nicholl commented that he was happy with the submission.

8 CORRESPONDENCE

The Board had received an invitation to the Gatekeepers Lodge on 2 September 2017.
9 CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for July 2017

Moved T Robson  seconded J Ensor

THAT the Oxford-Ohoka Community Board:

(a) Receives report No 170727079813.

CARRIED

10 MATTERS FOR INFORMATION

10.1 Kaiapoi-Tuahiwi Community Board meeting minutes – 17 July 2017
(Trim No. 170713072971)

10.2 Waimakariri District Rural Fire Assets and Functions transfer to FENZ – Report to Council – 4 July 2017 (Trim No.170619062744)

10.3 Submission to the Canterbury Regional Transport Committee on the proposal to vary the Regional Land Transport Plan – Report to Council – 4 July 2017 (Trim No.170630063196)

J Ensor commented that the Rural Fire Assets and Functions transfer to FENZ was a comprehensive report and believed the changes outlined in the report were a huge gain for the district. J Ensor noted the Council’s submission to the Canterbury Regional Transport Committee commenting that the motorway addition was a ‘no-brainer’ and that this Board was largely affected by the transport issues.

Moved M Brown  seconded W Doody

THAT the Oxford-Ohoka Community Board receives the information in items 10.1-10.3.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 J Ensor

- Attended Waimakariri Health Advisory Group (WHAG) meeting commenting it was great to see the engagement and coordination of health issues in the district.

11.2 T Robson

- Attended Youth Council Meeting. The Youth Development Strategy survey was reviewed. The survey looked at what had changed for young people in the district and how young people felt about interaction with the Council including decision making. It also looked it issues around mental health. There was to be a Meet the General Election Candidates session on 22 August 2017.
- Attended OPAC (Oxford Promotions) meeting where a number of ways to better promote Oxford were discussed.
- Attended Oxford Farmers Market as part of the Waste Minimisation Consultation. A number of people had commented positively on the Council’s fast response to recent flooding issues.
11.3 **M Brown**
- Had been a volunteer judge at the recent large Pony Club event in Mandeville.
- Had facilitated the attendance of the Swannanoa Cricket Club.
- Commented there had been a good response by the Council to the recent flooding.

11.4 **J Lynn**
- Gatekeepers Lodge – there was an estimate of $25,000 to shift the building. Invited Board members to attend the open day so they would have an idea of the proposal prior to any request for Council funding.
- Commented it was good to see the consultation on the Ohoka Domain. S Nichols advised that results from public consultation would assist with the formation of a concept plan which would come to the Board for consideration. S Markham commented further on the consultation processes to formulate a proposal.

11.5 **W Doody**

  Council

- The Three Waters Working Party had provided recommendations to the Council on a district wide rating strategy. It would be considered further through a special engagement process.
- Commented on a new initiative in Christchurch where there was electronic monitoring of mobility parking spaces.
- The Northern Pegasus Bay Bylaw Working Party had provided recommendations for the Implementation Plan.
- Following consultation changes to speed limits around Mandeville and Rangiora had been approved.
- Discussion around findings of government inquiry into Havelock North drinking water incident.

**LGNZ Conference 2017**

- Commented that the conference was beneficial, with good exhibitors and interesting progress with technology. Noted the walking tours and especially the Devonport Library which embraced the history of the township.

11.6 **D Nicholl**

- Attended Oxford Farmers Market where there was good interest in the Waste Minimisation Strategy. Over 2,000 people from the district had already submitted comments.

12 **CONSULTATION PROJECTS**

12.1 **Waste Minimisation and Management Plan**

  Consultation ends Friday 11 August 2017.

13 **REGENERATION PROJECTS**

13.1 **Town Centre, Oxford**

  Updates on the Oxford Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:

13.2 **New Arterial Road, Kaiapoi**

Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:


S Nichols advised that following on from the June transport briefing there would be a report from staff regarding Main Street, Oxford in September 2017 for consideration.

14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**

Balance as at 3 August 2017: $5,533.25

15 **MEDIA ITEMS**

Nil.

16 **QUESTIONS UNDER STANDING ORDERS**

Nil.

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board is scheduled for Thursday 7 September 2017 commencing at 7.00pm, at the Mandeville Sports Club.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.10pm

CONFIRMED

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Chairperson

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Date