MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA ON TUESDAY 2 MAY 2017 AT 1.00PM.

PRESENT:

Mayor D Ayers (Chair) (departed 1.25pm during item 8.1), Deputy Mayor K Felstead, Councillors P Allen, N Atkinson, A Blackie, R Brine, W Doody, D Gordon, J Meyer, S Stewart and P Williams.

IN ATTENDANCE:

J Palmer (Chief Executive), G Cleary (Manager, Utilities & Roading), C Sargison (Manager, Community & Recreation), K Simpson (3 Waters Manager), O Davies (Drainage Asset Manager), C Roxburgh (Water Asset Manager), and S Nichols (Governance Manager).

1 APOLOGIES

An apology from Mayor Ayers for temporary departure at 1.25pm to speak at GreyPower on behalf of the Council, and returned at 2.15pm was received and sustained.

CARRIED

2 CONFLICTS OF INTEREST

Nil.

3 ACKNOWLEDGEMENT

The Council acknowledged the passing of Noeline Felstead, mother of Deputy Mayor, K Felstead.

4 CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 4 April 2017

Moved Councillor Gordon seconded Councillor Williams

THAT the Council:

(a) Confirms as a true and correct record the minutes of a meeting of the Waimakariri District Council held on Tuesday 4 April 2017.

CARRIED

4.2 Minutes of the public excluded portion of a meeting of the Waimakariri District Council held on Tuesday 4 April 2017

Dealt with in public excluded section of the meeting.

5 DEPUTATIONS AND PRESENTATIONS

5.1 Mr Rhys Narbey representing Ngai Tahu Farming Limited spoke to the Council in relation to a proposed closure of water race R1A.
R Narbey tabled a map of the area for reference, spoke of a new line connection with the infrastructure and having written permission from affected adjacent neighbours, in support of the water race closure.

Following a question from Mayor Ayers it was clarified the water flow, consent and where water goes to ground via a soak hole.

Councillor Doody enquired on water flow quantity and affect during floods. R Narbey commented on the design of the soak hole and how Waimakariri Irrigation Ltd (WIL) control the flow at the top of the scheme.

Following a question from Councillor Stewart it was clarified what sections of the water race were managed by WIL, being publicly owned, and which area was currently owned by Ngai Tahu Farming Ltd, but would become a Council asset once the technical matters had been finalised.

K Simpson provided background information as to the areas diverted a number of years ago, and the re-alignment approval. He advised the Council had secured access to the stock water race, and the intention is to be ultimately controlled by the Council.

6 ADJOURNED BUSINESS

Nil.

7 REGENERATION REPORTS

Nil.

8 REPORTS

8.1 East Rangiora ODP Sewer Main – K Simpson (3 Waters Manager)

K Simpson spoke to the report, explaining the request before the Council.

Moved Councillor Atkinson seconded Councillor Doody

THAT the Council:

(a) Receives report No. 170420038565.

(b) Approves bringing forward $80,000 of the capital works budget of $125,000 for the extra over payment for a sewer main within the East Rangiora ODP (100079.000.5115 - E/o East Rangiora) from the 2017/18 financial year to the current financial year.

(c) Notes that there is no impact on the Eastern Districts sewer rate as this work is solely growth related and funded from development contributions.

CARRIED

8.2 Airfield Designation – C Sargison (Manager Community and Recreation)
C Sargison reflected on a Council briefing session the previous month and how the report provided additional information. Staff were seeking consultation with key stakeholders and a general public meeting. The noise contours were commented on with the Council in possession of accurate data that will provide confidence of airfield activity. The purpose was to seek protection of the airfield for day time use and expansion.

Councillor Allen referred to next steps, and enquired if there was an opportunity for people living past the noise contour boundary to comment. C Sargison confirmed the wider community would have opportunities to input into the process.

Councillor Allen referred to stakeholder consultation, enquiring how that was proposed to occur. C Sargison advised consultation would be a combination of letters, forms (including via website) and drop-in sessions, meetings and written opportunities as the consultation would be publicised in local newspapers. Specific/adjacent property owners that will be directly affected will be spoken to and informed of the consultation.

Councillor Atkinson referred to the secondary runway strip, noise ratings of under 65dpa and location of intensification of housing development, querying the potential to move the 65dpa zone boundary. C Sargison spoke of modelling information, the particular air strip (one runway) not often used, and consultant advice suggesting removal of the particular airstrip. However following discussion the decision, based on both safety and cost, was that it was better to leave the strip as it is, in grass, in case it was required for emergency landings.

Councillor Atkinson enquired if re-grassing of the airstrip was occurring could the other airstrip be used for a period of time, ie six months, and the noise contours be temporarily amended during relocation of the flight path. C Sargison advised the main runway is re-grassed in stages, so to minimize disruption. If Councillor Atkinson’s suggestion occurred it was highly likely activity at the airfield would significantly reduce, as the secondary runway is considered too short by most users.

Moved Councillor Gordon    seconded Councillor Williams

THAT the Council:

(a) Receives report No.170419037986

(b) Notes the proposed noise contours.

(c) Approves staff proceeding with consultation.

(d) Notes that a further report will be prepared for Council summarising the outcome of the stakeholder consultation and seeking approval from Council to notify the designation and plan change.

CARRIED

Councillor Gordon stated that it was sensible to proceed with consultation.
8.3 Greater Christchurch Partnership Committee – Memorandum of Understanding – J Palmer (Chief Executive)

It was acknowledged that Keith Tallentire, Implementation Manager from the Greater Christchurch Urban Development Strategy was present in the public gallery.

J Palmer spoke to the report, seeking ratification for amendments to the Memorandum of Understanding. The voting membership was explained with three partner members as observers holding speaking rights but not having voting rights at the table. They were the Chief Executives of CERA and the CDHB and the Regional Director of the NZ Transport Agency. Also it was advised that Ngai Tahu had recently refreshed their representatives being; Te Maria Tau, Jane Huria and Gail Gordon.

Councillor Gordon enquired if the role of the independent chair had it been reviewed and whether consideration given to rotating the chairmanship from with the membership. J Palmer advised the matter had been discussed by the group and decided the independent chair would remain until the Strategy was complete, due to a number of factors including the balance of the Committee and value that independence brings to the group. He outlined discussions held and advised the Chief Executives Group had supported the retention of an independent chair. It was explained that the chair of this particular Committee plays a larger role than solely chair of group, and outlined other roles involved.

Mayor Ayers commented that a rotating chair was never discussed, however the independent chair position was, which the three Waimakariri Council representatives strongly supported.

Councillor Allen commented on only a portion of Selwyn and Waimakariri Districts area being included in the Greater Christchurch description and why was the whole of the districts not covered, and development affected all. J Palmer responded by reflecting on the history of the group, merits of the Strategy and the relationship with the New Zealand Transport Agency (NZTA). He spoke of pros and cons of both perspectives. With an eye to the future there are benefits to retaining the boundary for Waimakariri.

In response to Councillor Allen’s question Mayor Ayers commented on the partnership between the various bodies, the phrase of Greater Christchurch, and the planning impacts involved with the agreement. If the urban strategy boundary was extended, full consultation would be required with all three districts and could have negative implications on the more remote areas of our district.

In response to Councillor Allen’s question Councillor Atkinson spoke of the refresh process and impacts on our district.

Councillor Allen enquired where the western boundary was within Waimakariri. It was advised that Two Chain Road was the boundary.

Mayor Ayers departed the meeting at 1.25pm and Deputy Mayor Felstead assumed the chair.

Moved Councillor Gordon seconded Councillor Atkinson

THAT the Council:
(a) **Receives** report No. 170411035664.

(b) **Endorses** and ratifies the revised Memorandum of Agreement dated March 2017 as set out in Trim document 170413036692 between Greater Christchurch Partnership Committee of the Greater Christchurch Urban Development Strategy (UDSIC) partners.

(c) **Resolves** under Schedule 7 Clause 30(7) of the Local Government Act 2002 that the Greater Christchurch Partnership Committee is not discharged following triennial general elections, in accordance with paragraph 4.4 of the Memorandum of Agreement.

(d) **Notes** the Greater Christchurch Partnership Committee comprises of Canterbury Regional Council (ECan), Canterbury District Health Board, Christchurch City Council, Greater Christchurch Group – Department of Prime Minister and Cabinet, Selwyn District Council, New Zealand Transport Agency, Te Rūnanga o Ngāi Tahu and Waimakariri District Council.

**CARRIED**

Councillor Gordon spoke of the value and strengthen role in the partnership. He stated his satisfaction at the explanations relating to independent chair and the current mandate. Matters raised by colleagues could be raised in the future.

Councillor Atkinson commented on discussions of an independent chair and the value that the current chairperson brings to the group, including not being from Canterbury, which can assist with differing political viewpoints. Councillor Atkinson stated he did not disagree with costs associated with having an independent chair, however in this case it was deemed necessary; he was fully supportive of the current chairperson. Councillor Atkinson stated his desire for discussions relating to boundaries to continue after the current refresh process as it reflects on the growing area of Greater Christchurch.

Councillor Felstead agreed with comments made by colleagues, and the possibility of ‘tinkering’ with boundaries rather than a wholesale shift, reflecting on the ‘pros and cons’ of the matter to the greater benefits gained by the Council.

Councillor Gordon clarified that his earlier comments were no reflection on the ability of the current chairperson, but questions related to costs, reiterating his satisfaction with the process and decisions.


J Palmer spoke to the report and reflected on the separation of responsibility between the Chief Executive and the Manager of Regulation. The amendments being sought today primarily related to operational matters.

Councillor Gordon referred to para 5.2. J Palmer confirmed the amendments reflected the legal opinion from last year.

Moved Councillor Gordon seconded Councillor Doody

**THAT** the Council:
(a) **Receives** report No. 170413036895.

(b) **Approves** Delegation S-DM 1049A to the Development Planning Manager, Plan Implementation Manager, Policy Manager, Team Leader – Resource Consents, Team Leader – Monitoring and Enforcement, Senior Planner (1) and Planning Secretary (Trim No. 170413036899).

**CARRIED**

9 **MATTERS REFERRED FROM COMMITTEES**

Nil.

10 **MATTERS REFERRED FROM COMMUNITY BOARD**

No matters referred from Community Boards.

11 **HEALTH AND SAFETY**

11.1 **Health and Safety Report – J Palmer (Chief Executive)**

J Palmer advised work was progressing with work plans and no major incidents to report this month.

Moved Councillor Meyer seconded Councillor Blackie

**THAT** the Council:

(a) **Receives** report no. 170420038533.

**CARRIED**

12 **COMMITTEE/WORKING PARTY/JOINT COMMITTEE MINUTES FOR INFORMATION**

12.1 **Minutes of a meeting of the District Planning and Regulation Committee held on Tuesday 18 April 2017**

12.2 **Minutes of a meeting of the Utilities and Roading Committee held on Tuesday 18 April 2017**

Moved Councillor Doody seconded Councillor Gordon

**THAT** the information in Items 11.1 and 11.2 be received.

**CARRIED**

Councillor Gordon commented on recent national awards and the outstanding work of staff which makes the whole Council proud.

13 **COMMUNITY BOARD MINUTES FOR INFORMATION**

13.1 **Minutes of a meeting of the Oxford-Ohoka Community Board held on Thursday 6 April 2017**
13.2 **Minutes of a meeting of the Woodend-Sefton Community Board held on Monday 10 April 2017**

13.3 **Minutes of a meeting of the Rangiora-Ashley Community Board held on Wednesday 12 April 2017**

Moved Councillor Meyer seconded Councillor Felstead

**THAT** the information in Items 12.1 to 12.3 be received.

CARRIED

Councillor Meyer reflected on his positive experience of attending the Sefton ANZAC Service.

Councillor Gordon commented on the large public attendance at a number of ANZAC Services held in the district, and the privilege to attend several services on behalf of the Council.

14 **CORRESPONDENCE**

Nil.

15 **MAYOR’S DIARY**

15.1 **Mayor’s Diary 1 April to 25 April 2017**

Moved Councillor Felstead seconded Councillor Allen

**THAT** the Council:

(a) **Receives** report no. 170421039299.

CARRIED

16 **COUNCIL PORTFOLIO UPDATES**

16.1 **Iwi Relationships**

J Palmer advised the scheduled April Runanga meeting had been cancelled.

16.2 **Canterbury Water Management Strategy**

Councillor Stewart reflected on recent meetings and workshops. It was advised Nigel Harris had been appointed as the Runanga representative, and brought significant values and knowledge to the table. Advised a presentation by Adrian Meredith (Ecan Principal Surface Water Quality Scientist) is likely to be presented before the Kaiapoi-Tuahiwi Community Board and/or Kaiapoi Regeneration Steering Group in the future, with the invitation extended to Councillors.

Councillor Stewart commented on the purpose of the Water Zone Committee, which was charged with achieving sustainable outcomes, and what that means in real terms.

Councillor Stewart updated the Council on progress with the refresh programme (membership).
16.3 **International Relationships**

J Palmer commented on a delegation from Enshi that had been in Canterbury the past few days, that had been organisation by the Hubei Trade Group, and a function held the previous weekend.

A photographic exhibition and cultural performance had occurred at the weekend and the exhibition will remain in New Zealand for a period of time.

Planning was well underway for the Council delegation attending Belgium in October to participate in commemorative services associated with the Battle of Passchendaele. There will also be representatives from Waimakariri’s twinning town of Zonnebeke arriving in September.

17 **QUESTIONS**

Nil.

18 **URGENT GENERAL BUSINESS**

Nil.

19 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987

Moved Councillor Felstead seconded Councillor Blackie

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>19.1</td>
<td>Minutes of the public excluded portion of Council meeting 4 April 2017</td>
<td>Confirmation of minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>19.2</td>
<td>Report of Owen Davies (Drainage Asset Manager)</td>
<td>Flood Response Works - Request for Additional Budget</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>19.3</td>
<td>Report of Colin Roxburgh (Water Asset Manager)</td>
<td>Procurement for Well Drilling, Well Pump Installation and Well Head Construction and Well Maintenance Works</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>
This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>19.1 to 19.3</td>
<td>Protection of privacy of natural persons To carry out commercial activities without prejudice</td>
<td>A2(a) A2(b)ii</td>
</tr>
</tbody>
</table>

CLOSED MEETING

The public excluded portion of the meeting occurred from 2.05pm to 3.25pm.

Resolution to Resume Open meeting

Moved Mayor Ayers seconded Councillor Atkinson

THAT the open meeting resumes and the business discussed with the public excluded remains public excluded, however the resolutions of items 19.2 and item 19.3 resolution section (a), (b), (c) and (h) be made public and item 19.3 resolution section (d) and (e) be made public once the contracts are awarded and that item 19.3 resolution section (f), (g) and (i) remain public excluded.

CARRIED

OPEN MEETING

19.2 Flood Response Works - Request for Additional Budget – O Davies (Drainage Asset Manager)

Moved Councillor Gordon seconded Councillor Felstead

THAT the Council:

(b) Receives report No. 170330031283.

(c) Approves an additional budget of $71,000 under the Flood Response Central Rural Project in the 2016/17 financial year, to be funded from the Central Rural Flood account.

(d) Approves staff letting Contract 16/67 Dockey Creek Improvements to the lowest conforming tender of Hunter Civil Ltd for $209,207.13

(e) Notes this account is funded district wide. The impact on rates of approximately $0.33 per ratepayer on the general rate district wide.

(f) Notes that WDC resource consent to undertake the works is processed and expected to be finalised shortly.

CARRIED
19.3 **Procurement for Well Drilling, Well Pump Installation and Well Head Construction and Well Maintenance Works – C Roxburgh (Water Asset Manager)**

Moved Councillor Felstead  seconded Councillor Doody

**THAT** the Council:

(a) **Receives** report No. 170419038084.

(b) **Approves** the award of Separable Portion A of Contract 17/17 to Clemence Drilling Limited for $148,564.65 for the drilling and development of the new well for the Oxford Rural No.1 water supply well.

(c) **Notes** that the final cost of the Oxford Rural No.1 water supply well may be up to $250,000 due to the uncertainty associated with some of the quantities in the schedule for the well drilling.

(h) **Notes** that where rates have been received that these are considered to represent good value, and are consistent with similar works undertaken in the past.

20 **NEXT MEETING**

The next scheduled ordinary meeting of the Council is on Tuesday 6 June 2017 commencing at 1.00pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 3.26pm.

CONFIRMED

________________________  Chairperson

________________________  Date