MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN MEETING ROOM A, WOODEND COMMUNITY CENTRE, SCHOOL ROAD,
WOODEND ON MONDAY 13 MARCH AT 7.02PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), J Archer, A Allen, A Blackie, and R Mather.

IN ATTENDANCE
Councillors N Atkinson and S Stewart.

C Sargison (Manager, Community and Recreation), K Stevenson (Roading Manager), B Rice (Traffic Engineer), D Ayers (Mayor), G Stephens (Greenspace Community Engagement Officer), K Ward (Community Board Advocate) and E Stubbs (Minutes Secretary).

There were 27 members of the public in attendance.

The meeting adjourned at 7.29pm for a workshop, resuming at 8.00pm.
The meeting adjourned at 8.24pm for a workshop, resuming at 9.18pm.

1 APOLOGIES
An apology was received and sustained from J Meyer for absence. CARRIED

2 CONFLICTS OF INTEREST
Nil.

3 BOARD MEMBER DECLARATION
The Chairperson welcomed newly elected Board member Andrea Allen and invited her to read and sign the declaration form.

4 CONFIRMATION MINUTES
4.1 Minutes of the Woodend-Sefton Community Board – 13 February 2017

Moved A Blackie seconded A Thompson

THAT the Woodend-Sefton Community Board:

(a) Amends the minutes of the Woodend-Sefton Community Board meeting held 13 February 2017:

- Regarding tem 13.2, bullet point one, sub-bullet point two, final sentence: replace with “They believed it did not provide a viable alternate emergency entry/exit from Pegasus as all traffic would feed through the Pegasus Boulevard/Infinity Drive roundabout.”
- Regarding tem 13.2, bullet point one, sub-bullet point three: replace with “Met with Council's Green Space team and Delta regarding access for pedestrians and cyclists to Kaiapoi Pa Road. Motor cyclists have been using the new access created at the end of Pegasus Main Street. Additional work is to be done to slow them down.”
AND subject to (a) above

(b) Confirms the circulated minutes of the Woodend-Sefton Community Board meeting, held 13 February 2017, as a true and accurate record.

CARRIED

5 DEPUTATIONS FROM THE COMMUNITY

Mr Graeme Barber, Principal of Woodend School, together with six student leaders, addressed the Board regarding their concerns related to the speed of traffic passing the school on the Rangiora Woodend Road.

Each of the student leaders, Ruby, Alicia, Charlie, Eva, Isaac, Lewis, Ty and Lilly, introduced themselves to the Board and were also accompanied by teacher, Emma Neylon. G Barber advised that they had presented to the Waimakariri District Road Safety Coordinating Committee (Road Safety Committee) and thanked the Board for the opportunity to speak.

The student leaders presented their concerns in relation to driving speeds on Rangiora Woodend Road and provided background to their activities. In April 2016, data was gathered regarding traffic along the road and in mid-2016, the Council installed a speed indicator device. Since the removal of the speed indicator, the students believed that traffic speeds have increased once again.

The students advised of a variety of actions they had undertaken including:

- Highlighting the issues to the wider community through items in the ‘Woodend Woodpecker’ and the school newsletter;
- Local Police monitoring the situation and issuing speeding penalties;
- A “sandwich board” campaign which was filmed by Canterbury Television (CTV);

Speed data was collected and analysed before and after the campaign.

The students advised that their findings show that vehicle speeds ranged from 50kph to 80kph and that the average speed was in excess of the legal limit for vehicles travelling in either direction. Some of the contributing causes included:

- the width of the road;
- drivers not realising there was a school at that location;
- drivers leaving State Highway 1, which is a 100kph, and continue at that speed;
- the volume of traffic may be higher than expected due to drivers seeking alternate routes in/out of Rangiora to avoid traffic congestion;
- lack of speed limit signage and advisory signs to ‘Slow Down’, ‘School’ etc.

Other information presented highlighted that:

- in April 2016, in only two out of eight half hourly measuring slots, were vehicles travelling at, or under, the speed limit;
- on 12 April 2016, the average speed was 50.875kph and in excess of the speed limit;
- over half the vehicles passing the school were travelling in excess of the speed limit;
- During a recent campaign, which ran between 7.30am – 9.00am and 2.30pm – 4.00pm, Police issued 29 infringements, including three for trucks, for speed violations ranging from 65kph to 97kph;
- A contributing factor may have been the speed limit reduction from 70kph to 50kph for Rangiora Woodend Road a few years previous.
Given the nature of the concerns raised by the student leaders in the deputation and noting that the presence of SICON representative Carl Grabowski, all Board members were comfortable to have further clarification on these matters and invited C Grabowski to address the Board.

C Grabowski advised that SICON was a partner agency on the Road Safety Committee and that some changes were in progress following the students’ presentation to that Committee. These changes included:

- The existing 50kph signs had been replaced with larger versions;
- Additional 50kph signs had been erected;
- The fluorescent signs had been moved;
- The ‘Woodend School’ sign had been moved to improve visibility for drivers;
- Painted medians would be installed on the road to further increase visibility and encourage positive driver awareness and behaviour;
- Longer term options being explored including re-configuration of the road environment possibly through the use of ‘kerb and channel’, and appropriate planting.

S Powell to the student leaders, posed if the location of the change from a 70kph zone to a 50kph was moved closer to Rangiora, whether the students believed it would improve road safety. The students believed it would, as it would give drivers more time to slow down.

Regarding the student sandwich board campaign, S Powell asked what driver responses had been. The students advised that most of the drivers acknowledged and supported the campaign with hand waves, horn blasts and ‘thumbs up’.

J Archer congratulated the students on their presentation.

S Powell thanked the students, and their supporters, for attending and commented on how the students’ analysis and presentation had clearly identified the issues, and enabled a wider understanding and perspective. She also acknowledged the positive relationship with the Police.

6 **ADJOURNED BUSINESS**

Nil.

7 **REPORTS**

7.1 **Appointments to Advisory Groups and Outside Organisations – K Ward (Community Board Advocate)**

K Ward advised the Board that with regard to the Canterbury Regional Council – Sefton/Ashley and Sefton River Rating District Committees, the annual meetings of these committees had taken place in March 2017 and that further information was being sought in relation to the Sefton Township River and Drainage Ratepayer District. The Mayor advised the aforementioned committees were the same committee.

There was some discussion of balancing the appointments of each board member across the groups.
moved S Powell seconded A Blackie

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170302020101.

(b) Approves the appointment of Board Member J Archer as a Board representative and liaison person, to the Canterbury Regional Council – Sefton-Ashley River Rating District Committee.

(c) Approves the appointment of Board Member A Blackie as a Board representative and liaison person, to the Coastal Rural Drainage Advisory Group.

(d) Approves the appointment of Board Member A Allen as a Board representative and liaison person, to the North Canterbury Neighbourhood Support.

(e) Approves the appointment of Board Member J Archer as a Board representative and liaison person, to the Sefton Domain Advisory Group.

(f) Approves the appointment of Board Member A Allen as a Board representative and liaison person, to the Waimakariri Health Advisory Group.

(g) Approves the appointment of Board Member S Powell as a Board representative and liaison person, to the Grey Power North Canterbury.

(h) Approves the appointment of Board Members A Blackie and S Powell as Board representatives and liaison, to the Christchurch International Airport Community Liaison Group.

CARRIED

7.2 New Zealand Community Board’s Conference 2017 – K Ward (Community Board Advocate)

K Ward advised that the New Zealand Community Board’s Conference 2017 was a biennial event. The title of the conference was ‘Making 1+1=3’; the theme was ‘How Boards can achieve more for their communities with the resources allocated by their Councils’.

The Conference provided an opportunity for Board members to network, upskill and discover how other community boards addressed issues. Councillors could attend however, their fees would be taken out of the Board’s training budget. Those attending would be expected to write a report on the conference sharing ideas and knowledge gained. Individual reports would provide different perspectives and cover the range of workshops.

J Archer asked if any members had attended a Community Boards Conference previously. No member had.

moved S Powell seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) Receives report No.170223017436.

(b) Approves up to five (5) members, being S Powell, A Allen, J Archer, R Mather and A Thompson attend the New Zealand Community Board’s Conference to be held in Methven from 11 to 13 May 2017.
Notes the attendees will write an individual report on the conference sharing ideas/knowledge gained and present the report at their respective Board’s June 2017 meeting.

Notes that the total cost for each attendee is $1,315 (including GST).

CARRIED

7.3 Approval of the Woodend-Sefton Community Board Flyer – K Ward (Community Board Advocate)

K Ward spoke to the report and referred to the workshop in November 2016. There was discussion regarding suitable photographs with members being encouraged to supply photos or reconsider images previously noted.

Informal photos had been provided by R Mather. K Ward advised there were legal requirements for formal release. R Mather advised she had been in contact with a photographer.

Moved J Archer seconded A Allen

THAT the Woodend-Sefton Community Board:

(a) Receives report No.170223017548.

(b) Approves the Woodend-Sefton Community Board flyer (Trim 170224017967) subject to minor edits discussed and approved by the Chairperson.

(c) Notes an initial short run of published flyers (<300) will be placed in district libraries, service centres, community centres, and information centres; the number taken by the public to be monitored, and reruns to be undertaken at the discretion of staff. Some will also be given to each Board member to leave behind when attending community meetings and/or events. A copy will also be published on the Community Board website page.

CARRIED

8 CORRESPONDENCE

8.1 Letter from North Canterbury Neighbourhood Support welcoming Board representation.

8.2 Email from D Wethey regarding Woodend Beach speed limits.

The Board received the correspondence.

9 CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for February - March 2017

Moved S Powell seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170307021564.

CARRIED
10 MATTERS FOR INFORMATION

10.1 **Rangiora-Ashley Community Board meeting minutes – 8 February 2017**  
(Trim No. 170202009584)

10.2 **Oxford-Ohoka Community Board meeting minutes – 9 February 2017**  
(Trim No. 170303020494)

10.3 **Kaiapoi-Tuahiwi Community Board meeting minutes – 20 February 2017**  
(Trim No. 170216014756)

10.4 **Summary of Discretionary Grant accountability to 31 December 2016 (K Ward, Community Board Advocate) –** Report to Rangiora-Ashley Community Board – 8 February 2017 (Trim No. 170126006940)

10.5 **Summary of Discretionary Grant accountability to 31 December 2016 (K Ward, Community Board Advocate) –** Report to Oxford-Ohoka Community Board – 9 February 2017 (Trim No. 170118003839)

10.6 **Library Update (P Ashbey, Libraries Manager) –** Report to Community and Recreation Committee – 14 February 2017 (Trim No. 170202009922)

10.7 **Capital Projects Report for the period ended 31 December 2016 (P Christensen, Finance Manager) –** Report to Audit and Risk Committee – 7 February 2017 (Trim No. 170127007442)

10.8 **Summary of Discretionary Grant accountability to 31 December 2016 (K Ward, Community Board Advocate) –** Report to Kaiapoi-Tuahiwi Community Board – 20 February 2017 (Trim No. 170112002111)

10.9 **Road Safety Action Plan (K Graham, Journey Planner/Road Safety Coordinator) –** Report to Utilities and Roading Committee – 21 February 2017 (Trim No. 170209012554)

10.10 **Rangiora to Kaiapoi and Rangiora to Woodend Cycleways (B Rice, Senior Transport Engineer) –** Report to Council – 7 March 2017 (Trim No. 170223017400)

10.11 **Walking and Cycling Strategy and Implementation Plan (K Stevenson, Roading Manager, G Reburn, Parks and Recreation Operations Team Leader, and L Beckingsale, Policy Analyst) –** Report to Council – 7 March 2017 (Trim No. 170223017400)

10.12 **Request for approval for the Footpath Operation of NZ Post Electric Delivery Vehicles in Rangiora and Kaiapoi –** Report to Council – 7 March 2017 (Trim No. 170207010670)

Moved R Mather  seconded A Allen

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.12.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 **J Archer**

- Attended Tuhaitara Trust Planting day.
- Attended Woodend Community Association meeting:
  - discussion on speed at Woodend Beach.
  - noted walkway was progressing well, with a crossing from the Woodend Christian Camp being investigated.
  - received a deputation regarding horse training on Woodend Beach with concerns raised regarding the number and speed of horses moving along the beach, and the locations they were training. The Association were being proactive in requesting land be set aside at the Ravenswood development for a ‘community
hub’, for example a community swimming pool and library facilitates for the surrounding communities. This would be included in a submission to the Council’s Long Term Plan.

11.2 **R Mather**

- Participated in Pegasus Residents Group Incorporated:
  - AGM coming up;
  - Discussion regarding security cameras, deemed to not be cost effective;
  - The Easter Family Picnic Eggstravaganza planned for 9 April 2017.
- Continuing to work with Council on Pegasus Community Centre.
- Provided article to the Woodpecker with a focus on security in the community.
- Advised that the Community Watch team had received funding for the maintenance of its vehicle.
- Attended All Boards Meeting
- Met with Council’s Youth Development Facilitator, Leanne Bayler, regarding youth issues.
- Attended ‘Building Stronger Communities’ meeting.
- Attended site meeting at Gladstone Park; noted good progress.

11.3 **A Thompson**

- Attended Northern Pegasus Bay Bylaw 2016 Implementation Working Party meeting.
- Attended Taranaki Stream Reserve meeting.
- Attended Waikuku Beach community cricket match.

11.4 **A Allen**

- Acknowledged the support of Council and Community Board members.
- Attended All Boards meeting.

12 **CONSULTATION PROJECTS**

12.1 **Draft Annual Plan**

Submissions open between Friday 10 March to Tuesday 11 April.

A meeting to be held 1.30pm Thursday 23 March, to draft the Board’s submission to the Council’s Draft Annual Plan. Staff to confirm details by email.

13 **FOSTERING COMMUNITIES**

Noting the interest of public interesting the gallery regarding speed limits, the meeting adjourned at 7.29pm for workshop 4a, resuming at 8pm.

When the meeting reconvened, the Board noted its support for the actions as outlined by staff including progressing speed limit changes along Woodend Beach Road and some side roads and construction of raised pedestrian platforms at Woodend Beach.
14 **REGENERATION PROJECTS**

14.1 **Town Centres**
 Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:  

14.2 **New Arterial Road**
 Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:  

The Board noted the regeneration projects.

15 **BOARD FUNDING UPDATE**

15.1 **Board Discretionary Grant**  
Balance as at 8 March 2017: $1,620

15.2 **General Landscaping Budget**  
Balance as at 8 March 2017: $15,278.71

It was noted that the Board would receive a report at the April meeting regarding use of the General Landscaping Budget.

16 **MEDIA ITEMS**

A Thompson advised he had made a start to the Board’s Facebook page.

A Allen advised the Board that she had received an invitation from the Northern Outlook to write a regular column. She asked if the Board would be comfortable with that and the Board indicated their support. It was suggested the first column could be in relation to education on speed at Woodend Beach, and a response to the presentation from Woodend School. A Allen advised that she would circulate any proposed article to Board members prior to submitting it for publication by the Northern Outlook.

17 **QUESTIONS UNDER STANDING ORDERS**

Nil.

18 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.
19 **NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 10 April 2017 at the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 9.39pm.

CONFIRMED

__________________________
Chairperson

__________________________
Date
Workshop


2. **Discussion of procedures and upcoming events.** 8.24pm-9.18pm.

3. **General Landscaping Budget discussion.** G Stephens (Greenspace Community Engagement Officer)
   
   Potential projects for the Board’s General Landscaping budget were considered. Greenspace will return with a report regarding costs and further information.

4. **Roading Matters.** K Stevenson (Roading Manager) and B Rice (Traffic Engineer).
   
   a. **Woodend Beach speed limits and speed issues 7.29-8.00pm**
      
      Roading data gathered was presented and options presented to the Board. The Board supported the options presented and look forward to an upcoming report on the speed limit changes.

   b. **Pegasus to Gladstone Road connection**
      
      Residents are concerned about alternative emergency access/egress to that provided by Pegasus Boulevard. A report was requested by the Board.

   c. **Waikuku to Pegasus link.**
      
      A walk/cycleway link between Waikuku and Pegasus was discussed and further investigation needs to take place