

# Agenda

## Rangiora-Ashley Community Board

Wednesday 8 July 2026

7pm

Council Chamber  
215 High Street  
Rangiora

**Members:**

Liz McClure (Chairperson)  
Jim Gerard QSO (Deputy Chairperson)  
Kirstyn Barnett  
Robbie Brine  
Wendy Doody  
Alan Geeves  
Jason Goldsworthy  
Diana Hawkins  
Duncan Lundy  
Bruce McLaren  
Brent Robinson  
Joan Ward

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**AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 8 JULY 2026 AT 7PM.**

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**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL/COMMUNITY BOARD**

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	<b><u>BUSINESS</u></b>	<b>PAGES</b>
<b>1. <u>APOLOGIES</u></b>		
<b>2. <u>CONFLICTS OF INTEREST</u></b>		
<b>3. <u>CONFIRMATION OF MINUTES</u></b>		
3.1. <b><u>Minutes of the Rangiora-Ashley Community Board – 10 June 2026</u></b>		
<i>RECOMMENDATION</i>		8 – 21
<b>THAT</b> the Rangiora-Ashley Community Board:		
(a) <b>Confirms</b> , as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 10 June 2026.		
3.2. <b><u>Matters Arising (From Minutes)</u></b>		
3.3. <b><u>Notes of the Rangiora-Ashley Community Board – 10 June 2026</u></b>		22 – 25
<i>RECOMMENDATION</i>		
<b>THAT</b> the Rangiora-Ashley Community Board:		
(a) <b>Receives</b> , the circulated notes of the Rangiora-Ashley Community Board meeting, held on 10 June 2026.		
<b>4. <u>DEPUTATIONS AND PRESENTATIONS</u></b>		
4.1. <b><u>Tree Planting to Support Victims of Domestic Violence in North Canterbury – Soroptimist North Canterbury</u></b>		
Representatives from Soroptimists North Canterbury will be in attendance to discuss tree planting to support victims of domestic violence in North Canterbury.		
4.2. <b><u>Speed Limits on Fawcetts Road through Ashley – S Fletcher and D Guthrie</u></b>		
S Fletcher and D Guthrie will be in attendance to discuss the speed limits on Fawcetts Road through Ashley.		
4.3. <b><u>Change of Name of Northbrook Reserve to Spark Reserve – Christine Patterson</u></b>		
C Patterson will be in attendance to discuss a request to change the name of the unsigned Northbrook Reserve to Spark Reserve.		

## 5. ADJOURNED BUSINESS

Nil.

## 6. REPORTS

### 6.1. 151 Northbrook Road Reserve Naming – Chrissy Talyor-Claude (Parks Officer)

26 – 35

#### *RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260617144383.
- (b) **Approves** naming the property at 151 Northbrook Road as Spark Reserve.
- (c) **Approves** installing a sign at 151 Northbrook Road for the name of Spark Reserve.
- (d) **Notes** the community member has nominated the name Spark Reserve to recognise the contribution of the Spark family to the area.
- (e) **Notes** staff contacted the Spark family who have confirmed they are supportive of naming the area Spark Reserve.
- (f) **Notes** that installation is estimated to be in the range of \$500-\$2,500 and would be paid for through the existing Parks and Reserves Signage budget (101097.000.5224). This budget is for new and upgraded signage and has sufficient allocation to support the recommendations in this report.

### 6.2. Proposed Memorial Seat: Lynn Humphrey – Mike Kwant (Senior Ranger Biodiversity)

36 – 42

#### *RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No.260617144070
- (b) **Approves** the installation of a seat to be located at the viewing terrace on the edge of the lake at Northbrook Wetlands (as shown on Figure 1) as a memorial seat for Lynn Humphrey.
- (c) **Approves** the robust seat design as shown in Figure 3.
- (d) **Notes** that as a Council asset the ongoing operational cost of the seat and the plaque would be the responsibility of Council. This includes depreciation and maintenance although these costs are very minor.

### 6.3. Rangiora-Ashley Community Board's 2026/27 Discretionary Grant Fund and 2026/27 General Landscaping Budget – Thea Kunkel (Governance Team Leader)

43 – 53

#### *RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260527125100.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for the 2026/27 financial year was \$30,250, with any carry forward from the previous financial year to be reported back in September 2026.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for the 2026/27 financial year is \$14,980.
- (d) **Approves** the Board's 2026/27 Discretionary Grant Fund Application Criteria and Application Form, which is unchanged (Trim No. 210603089776).

- (e) **Approves** the Board's 2026/27 Discretionary Grant Accountability Form, which is unchanged (Trim No. 210603089961).
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2026/27 financial year (July 2026 to June 2027).

6.4. **Applications to the Rangiora-Ashley Community Board's 2026/27 Discretionary Grant Fund – The Kunkel (Governance Team Leader)**

54 – 77

*RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260526123932.
- (b) **Approves** a grant of \$..... to the Ashley School PTA towards new Kapa haka uniforms and props for performances.
- (c) **OR**
- (d) **Declines** a grant to the Ashley School PTA.
- (e) **Approves** a grant of \$..... to the Ashley Rakahuri Rivercare Group Inc towards further training for the Group's rat detection dog.
- (f) **OR**
- (g) **Declines** a grant to the Ashley Rakahuri Rivercare Group Inc.

7. **CORRESPONDENCE**

Nil.

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for June 2026**

78 – 80

*RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** the report (Trim 260630153180) from the Rangiora-Ashley Community Board Chairperson.

9. **MATTERS FOR INFORMATION**

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 3 June 2026.**
- 9.2. **Woodend-Sefton Community Board Meeting Minutes 8 June 2026.**
- 9.3. **Kaipoi-Tuahiwi Community Board Meeting Minutes 15 May 2026.**
- 9.4. **Rangiora Airfield Governance Review 2026 – Report to Council Meeting 2 June 2026 – Circulates to all Boards.**
- 9.5. **Section 155 Assessment of proposed Public Spaces Bylaw – Report to Council Meeting 2 June 2026 – Circulates to all Boards.**
- 9.6. **Closed Circuit Television and Other Recording Devices Policy – Report to Council Meeting 2 June 2026 – Circulates to all Boards.**
- 9.7. **Health, Safety and Wellbeing Report April 2026 to May 18 2026 – Report to Council Meeting 2 June 2026 – Circulates to all Boards.**
- 9.8. **Adoption of the Annual Plan 2026/27 – Report to Council Meeting 16 June 2026 – Circulates to all Boards.**

- 9.9. **Enterprise North Canterbury (ENC) 2025/26 Approved Statement of Intent (SOI) and Associated Business Plan – Report to Audit and Risk Committee Meeting 16 June 2026 – Circulates to all Boards.**
- 9.10. **Aquatics June Update – Report to Community and Recreation Committee Meeting 16 June 2026 – Circulates to all Boards.**
- 9.11. **Libraries Update to June 2026 – Report to Community and Recreation Committee Meeting 16 June 2026 – Circulates to all Boards.**

#### **Public Excluded**

- 9.12. **Middlebrook Culvert Remediation Options – Report to Utilities and Roding Committee Meeting 16 June 2026 – Circulates to Rangiora-Ashley Community Board.**

#### *RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items.9.1 to 9.11.
- (b) **Receives** the separately circulated public excluded information in Item 9.12.

#### **Note:**

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*
2. *Hard copies of the public excluded items were circulated to members separately.*

#### **10. MEMBERS' INFORMATION EXCHANGE**

*The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.*

*Any written information submitted by members is included in the agenda.*

#### **11. CONSULTATION PROJECTS**

##### **11.1. Draft CCTV and Other Recording Devices Policy**

<https://letstalk.waimakariri.govt.nz/draft-cctv-policy>

Consultation closes on Monday 20 July 2026.

#### **12. BOARD FUNDING UPDATE**

##### **12.1. Board Discretionary Grant**

Balance as at 1 July 2026: \$14,980.

##### **12.2. General Landscaping Fund**

Balance as at 1 July 2026: \$30,250.

#### **13. MEDIA ITEMS**

#### **14. QUESTIONS UNDER STANDING ORDERS**

#### **15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

## **NEXT MEETING**

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 12 August 2026 in the Council Chamber.

### **Workshop**

- *Members Forum*

**MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON 10 JUNE 2026 AT 7PM.**

**PRESENT**

J Gerard (Deputy Chairperson), R Brine, K Barnett, W Doody, A Geeves, J Goldsworthy, D Hawkins, D Lundy, B McLaren, B Robinson and J Ward.

**IN ATTENDANCE**

S Hart (General Manager Strategy, Engagement and Economic Development), J McBride (Roading and Transport Manager), H Downie (Strategy and Centres Team Leader), G Stephens (Design and Planning Team Leader), S Binder (Senior Transportation Engineer), A Kibblewhite (Senior Project Engineer), A Huang (Greenspace Landscape Planner), T Künkel (Governance Team Leader) and A Connor (Governance Support Officer).

There was one member of the public present.

**1. APOLOGIES**

Moved: J Gerard

Seconded: W Doody

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** and **sustains** an apology for leave of absence from L McClure.

**CARRIED**

**2. CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

**3. CONFIRMATION OF MINUTES**

**3.1. Minutes of the Rangiora-Ashley Community Board – 13 May 2026**

Moved: B McLaren

Seconded: K Barnett

**THAT** the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 13 May 2026.

**CARRIED**

**3.2. Matters Arising (From Minutes)**

Responding to a question from K Barnett, T Künkel advised that the Greenspace Team had yet to confirm that feedback on the Cust Domain Football Review had been received from the Cust Domain Advisory Group.

### 3.3. Notes of the Rangiora-Ashley Community Board – 13 May 2026

Moved: J Goldsworthy

Seconded: J Ward

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives**, the circulated notes of the Rangiora-Ashley Community Board meeting, held on 13 May 2026.

**CARRIED**

## 4. DEPUTATIONS AND PRESENTATIONS

Nil.

## 5. ADJOURNED BUSINESS

Nil.

## 6. REPORTS

- 6.1. Approval of Blake Street Carpark Reconfiguration Plan – H Downie (Strategy and Centres Team Leader) and A Kibblewhite (Senior Project Engineer)

H Downie spoke to the report and advised that approval was sought for the Blake Street Carpark Reconfiguration Plan (the Plan). The project had been identified as a short-term implementation action within the Rangiora Town Centre Parking Management Plan. The Plan had been circulated to the Waimakariri Access Group, property owners, and tenants, and the feedback received had been incorporated into the final proposal.

H Downie reported that the Plan would provide an additional 47 parking spaces, making a significant contribution toward the 60 extra spaces modelled as being required by 2030, and increasing the total number of spaces to 216. The Plan also included mobility parks, a loading zone, Electric Vehicle (EV) charging spaces, and pedestrian space at the southern end of the carpark to connect with the existing laneways. An existing asbestos-cement water main located within the site was within its renewal window and would be replaced to avoid future disturbance to the new carpark. Subject to approval, construction was scheduled to commence in September 2026, with completion anticipated by November 2026 to avoid disruption during the Christmas period.

K Barnett sought clarification on the number of entrances and exits to the carpark. A Kibblewhite confirmed that there would be two entrances and two exits.

In response to a further query from K Barnett, A Kibblewhite noted that during the detailed design phase, staff could investigate relocating the loading zone and mobility parks. He further advised that the Plan was undergoing a road safety audit to confirm that sight lines were adequate and that no pinch points existed.

A Geeves asked what measures would prevent non-EV vehicles from occupying EV charging spaces for extended periods. H Downie advised that several EV charging spaces across the Waimakariri District were not restricted to EV-only use, and that all vehicles using those spaces would be subject to a P120 time restriction.

J Ward queried whether the issue of businesses lacking space to store rubbish had been addressed. H Downie advised that the matter had been discussed at length by the Utilities and Roading Committee, which had determined that the Council would not provide rubbish compounds on public land. The new Waimakariri District Plan required property owners to provide space for waste storage within their own property boundaries. One rubbish

compound existed within the Blake Street carpark area, established during the creation of Conway Lane under a licence to occupy. The long-term intention was for waste to be managed on private land.

In response to a question from D Hawkins, H Downie confirmed that building demolition costs had been included within the project budget.

B McLaren sought clarification as to whether the loading zone was intended to accommodate a single vehicle parked parallel to the kerb. A Kibblewhite confirmed that this was the case and advised that the safety audit would determine whether the layout was appropriate in relation to the adjoining mobility parks.

D Lundy questioned how far in advance staff engaged with tenderers to minimise the risk of construction works extending into the December period. A Kibblewhite advised that the design process had been fast-tracked to enable the tender process to commence promptly. He stated that the current procurement plan proposed using a price-quality evaluation method rather than a lowest-price approach. This would allow the Council to give preference to tenderers who can guarantee an earlier completion date, provided the tender remains within budget.

Moved: J Ward

Seconded: B Robinson

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260520120269.
- (b) **Approves** the Blake Street Carpark Reconfiguration Plan (Trim: 260521121470).
- (c) **Notes** the allocation of four of the new spaces for mixed-use EV charging (allowing flexibility for both EV users and general parking when not actively charging) and the associated installation of EV charging infrastructure in implementing the Blake Street Carpark Reconfiguration Plan (Trim: 260521121470).

*AND*

**THAT** the Rangiora-Ashley Community Board recommends:

**THAT** the Utilities and Roading Committee:

- (d) **Notes** that the Rangiora Ashley Community Board has approved the Blake Street Carpark Reconfiguration Plan (Trim: 260521121470).
- (e) **Notes** that in December 2013 in the context of the Council approving funding the new North of High Laneway (Hunnibell Lane) and adjacent car parking (at 11 Blake Street) project, the Council supported staff developing a concept plan that provides a potential option for reconfiguring the wider at-grade Blake Street off-street public car parking area, in order to enhance this facility and generate an overall net gain in spaces.
- (f) **Notes** that the Blake Street Carpark Reconfiguration project is a "short term" implementation project committed in the Rangiora Town Centre Parking Management Plan, adopted by Council in 2025.
- (g) **Notes** that the Blake Street Carpark Reconfiguration Plan (Trim: 260521121470) creates an additional 47 parking spaces (representing an increase of 28%, from 169 spaces to 216 spaces), which contributes considerably towards the modelled anticipated demand for an additional 60 parks by 2030 to ensure the Rangiora town centre continues to function well, as determined in the adopted Rangiora Town Centre Parking Management Plan.

- (h) **Approves** the installation of EV charging infrastructure at the northwestern location as shown in the Blake Street Carpark Reconfiguration Plan (Trim 260521121470) (timing to be confirmed) and allocating four of the new spaces for mixed-use EV charging (allowing flexibility for both EV users and general parking when not actively charging).
- (i) **Approves** entering a License to Occupy with a third-party provider (most likely Meridian) for the site shown in the Blake Street Carpark Reconfiguration Plan (Trim 260521121470), subject to finalisation of terms consistent with Council's existing EV charging programme, and subject to confirming timeframes with a third-party provider.
- (j) **Notes** that the inclusion of EV charging infrastructure represents a continued implementation of Council's existing EV charging programme (approved by Council in 2020) at an additional site and with no financial cost to Council, and that it is consistent with strategic directions for supporting and enabling such amenity committed in the adopted Integrated Transport Strategy and Parking Management Plan.
- (k) **Approves** the establishment of five mobility parking spaces within the Blake Street public carpark, noting this is an increase from four currently available in the public carpark, and noting that the additional existing one on-street mobility park on Blake Street remains as is.
- (l) **Notes** that targeted engagement on a draft Blake Street Carparking Reconfiguration Plan was undertaken over recent months with property owners within the block, with some tenants, as well as with the Waimakariri Access Group, and the Concept Plan has been updated to reflect relevant feedback.
- (m) **Notes** that the high-level indicative engineer's estimate of the project cost to implement the Blake Street Carpark Reconfiguration Plan is approximately \$1,650,000 and that:
- i. \$1,140,000 is available in the project's budget across 2025/26 and 2026/27 (PJ 101777.000.5135 and PJ 102518.000.5133) - \$400,000 of which is being added through the 2026/27 Annual Plan adoption.
  - ii. it is proposed that other existing and related budgets are utilised to contribute to the cost of this project as recommended in (l) and (m) and detailed in section 7 of this report.
  - iii. if there is any residual budget shortfall following the physical works tender process (when final costs are more certain), staff will prepare appropriate recommendations to Council as part of the tender approval process, if required.
- (n) **Approves** the use of \$80,000 from the Town Centre Carpark (Ashley St) Layout Improvements budget (PJ 102427.000.5135 and 102427.000.5133) which is existing budget that is surplus to that project's costs.
- (o) **Approves** the use of \$295,000 from the Town Centre Upgrades budget (PJ 100359.000.5134) which is the total available and uncommitted in 2025/26 and 2026/27.
- (p) **Notes** that renewal of 108 metres of asbestos cement water main located within the carpark will be included in the physical works at an estimated cost of \$117,000; this component will be funded by the Rangiora Water Main Renewals budget (PJ 100002.000.5104) and is within the allocated budget for 2026/27 of \$837,600.
- (q) **Delegates** authority to the Chief Executive to approve any minor adjustments to the final Blake Street Carpark Reconfiguration Plan (as required) to support the physical works stage.

- (r) **Notes** that physical works associated with implementing the Blake Street Carpark Reconfiguration Plan (Trim: 260521121470) are anticipated to commence in September and be completed by the end of November 2026.
- (s) **Notes** that it is anticipated that the demolition of the building at 13 Blake Street occurs in August (with the tender for this closing in late June), following the current tenants (North Canterbury Model Railway Club) vacating the premises by the end of June.

AND

**THAT** the Rangiora-Ashley Community Board recommends:

**THAT** the District Planning and Regulation Committee:

- (t) **Approves** the establishment of a 120-minute time restriction (except for mobility parks) to new carparks within the extended Blake Street carpark and at Blake Street, including those spaces to be constructed over 13 Blake Street, which will be incorporated into the wider Blake Street carpark area.
- (u) **Notes** that the Blake Street carpark is currently restricted to 120 minutes and experiences amongst the highest parking occupancy at peak times; a 120-minute time restriction is therefore considered appropriate in this prime location to continue to encourage parking turnover, which supports local businesses and makes best use of the land.
- (v) **Notes** that the mobility parking spaces will be unrestricted, which is consistent with current practice.

**CARRIED**

K Barnett emphasised the importance of ensuring adequate access to the mobility parks and maintaining clear and well-defined entrances and exits to the carpark. She noted that the project was significant, as parking in Rangiora typically became busy from Show Weekend onwards, and she expressed support for completing the works as early as practicable.

6.2. **Request Approval to Consult on King Street Pedestrian Refuge Locations and Parking Changes** – S Binder (Senior Transportation Engineer) and N Puthupparambil (Transportation Engineer)

S Binder spoke to the report and welcomed any questions.

B McLaren noted that Community Wellbeing North Canterbury had requested a mobility park outside its facility and asked why this had not been included in the proposal. S Binder advised that staff were developing a wider Mobility-parking Programme, with a report expected to be presented to the Board in the coming months. He explained that, if the King Street consultation were approved, staff would wait until the mobility-parking consultation was also approved and then undertake consultation on both matters concurrently.

In response to a query from D Hawkins, S Binder confirmed that, if approved, the proposed changes would increase the number of car parks from four to six. He further advised that, should the proposed mobility-parking changes also be approved, this would result in one new mobility park and one additional standard car park.

J Ward asked whether the new pedestrian refuge would provide better protection for pedestrians than the existing crossings. S Binder stated that the new refuge would be wider and constructed to the most recent standards.

Moved: K Barnett

Seconded: A Geeves

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260325083463.

*AND*

**THAT** the Rangiora-Ashley Community Board recommends:

**THAT** the District Planning and Regulation Committee:

- (b) **Approves** consultation being undertaken on the option of consolidating the crossing locations by removing the two existing pedestrian crossing points at nos. 191 A and 205 King Street, and replacing them with a new single mid-block pedestrian crossing with build-outs.
- (c) **Approves** consultation being undertaken on implementation of P15 time-restricted parking during drop-off and pick-up periods (8:00-9:00am and 2:00-3:00pm) and P120 parking during other times, on two (2) car parking spaces in front of no. 205 King Street.
- (d) **Notes** that a further report would be brought back to the Community Board with the outcome of the consultation process and to allow further decision-making on this matter.

**CARRIED**

K Barnett supported the motion, noting that the proposal was sensible and would improve parking provision. She suggested that additional traffic-calming measures could be incorporated alongside the pedestrian refuge, noting that vehicles tended to travel at higher speeds in that area.

A Geeves also expressed support for the motion and was pleased to hear that further consultation would also be undertaken regarding mobility parking.

J Ward was satisfied with the proposed layout and highlighted that two properties in the area had been purchased for future development, with off-street parking proposed as part of those plans. She observed that the proposal would improve visibility and enhance safety for people accessing the area.

6.3. **Request to approve intersection controls on Charles Street, Pentecost Road, Rowse Street, Bush Street, Banks Place, and George Street** – S Binder (Senior Transportation Engineer) and N Puthupparambil (Transportation Engineer)

S Binder spoke to the report and advised that approval was sought to change six intersection controls from Give Way to Stop. He noted that the Land Transport Rule: Traffic Control Devices prescribed the circumstances in which a Stop sign was required, and that the national standard had been applied to all proposed changes. S Binder further advised that each of the proposed changes had arisen in response to service requests.

D Hawkins asked whether the proposed changes would create an “avenue effect” along South Belt. S Binder noted that this was very unlikely, as Give Way controls were already in place at the relevant intersections.

W Doody enquired whether the surrounding schools had provided any feedback on the proposed changes. S Binder advised that the presence of a school or crossing pedestrians was not a determining factor when considering intersection-control changes.

K Barnett questioned whether yellow no-stopping restrictions would need to be installed at the King/Charles Street intersection due to the addition of the median. S Binder clarified that the median would not be raised and was intended to provide an additional visual cue to alert drivers to the intersection. He advised that staff could consider no-stopping restrictions; however, this was unlikely to be necessary as there would be no physical constraint on available space.

K Barnett then asked whether staff had received any service requests relating to the George /King Street intersection. S Binder advised that he was not aware of any such requests but confirmed that staff could undertake further investigation.

Moved: J Ward

Seconded: A Geeves

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 251201228460.
- (b) **Approves** the following intersection control changes pursuant to section 2 of the Land Transport Rule: Traffic Control Devices 2004, with effect from the date of installation of appropriate signage:

Item	Road to be Controlled	Road to Remain Uncontrolled	Type of Control to be Imposed	Type of Control to be Revoked
1	George Street	Percival Street	Stop	Give Way
2	Charles Street	King Street	Stop	Give Way
3	Pentecost Road	South Belt	Stop	Give Way
4	Rowse Street	South Belt	Stop	Give Way
5	Bush Street	South Belt	Stop	Give Way
6	Banks Place	South Belt	Stop	Give Way

- (c) **Circulates** this report to the Utilities and Roading Committee for information.

**CARRIED**

J Ward supported the motion, noting that stop controls were needed at the South Belt intersections. She observed that replacing the existing Give Way controls with Stop signs would significantly improve safety.

A Geeves highlighted the dangerous nature of the Charles Street/King Street intersection and supported the proposed change as a means of improving safety.

K Barnett agreed that the intersections along South Belt had very poor visibility due to surrounding vegetation. She noted that further consideration might be required once the Sommerset Retirement Village opened, given the likely increase in traffic volumes and on-street parking.

6.4. **Proposed Roading Capital Works Programme for 2026 / 27 and Indicative Three-year Programme** – K Straw (Civil Projects Team Leader) and J McBride (Roading and Transport Manager)

J McBride spoke to the report and advised that approval was sought for the Draft Capital Works Programme for the 2026/27 financial year, along with the indicative three-year programme. She outlined that the programme included Kerb and Channel Renewals, Footpath Renewals, the Minor Safety Programme, and New Footpath Construction. Kerb and Channel and Footpath Renewals were largely condition-driven, with condition surveys undertaken every three years. The Minor Safety Programme was informed by known deficiencies across the network and service requests. Larger projects were funded separately through the Council's Long Term Plan.

D Hawkins sought clarity regarding the approved subsidised budget and the carry-over budget. J McBride explained that some activities received a subsidy through the National Land Transport Programme (NLTP), although the Minor Safety Programme and new footpaths did not attract a subsidy. Carry-overs occurred when works were budgeted but not completed within the financial year, or where projects were delivered under budget.

D Hawkins then asked what "TGSi" stood for. J McBride advised that TGSi referred to Tactile Ground Surface Indicators.

In response to concerns raised by D Hawkins, J McBride clarified that carry-overs were not intentionally planned to create an excess of funds. Some projects had not been delivered due to contractor availability. While various factors affected delivery, staff were working to ensure the programme was completed within the financial year.

B McLaren questioned whether Ashley Village and Cust had been considered in the development of the programme. J McBride advised that smaller settlements generally had limited kerb and channel or footpath infrastructure, and that works in those areas were programmed based on condition. She noted that minor safety works were identified through network deficiencies and service requests, and that the three-year programme was indicative only, meaning any new matters arising could be incorporated into future years.

K Barnett asked whether NZTA subsidies had been applied to the 2026/27 budget and what the likelihood was of obtaining subsidies in future years. J McBride explained that NZTA co-funding was allocated in three-year blocks, with the current block covering 2024–2027. As a result, the subsidy level for the 2026/27 financial year was already known. She advised that the Council had submitted its bid for the next three-year period and was awaiting the outcome. Kerb and channel renewals were strong candidates for subsidy; however, funding for footpath renewals had been significantly reduced, meaning the Council would need to undertake some work without subsidy.

K Barnett then asked whether the deficiencies in the Coldstream Road network were considered a major project. J McBride responded that NZTA would not subsidise new kerb and channel construction, only the renewal of existing assets in very poor condition. She noted that the Council had a budget of \$350,000 every three years in the Long Term Plan to begin addressing areas requiring kerb and channel.

B Robinson queried what the professional fees covered. J McBride advised that the fees relate to the time required by the Project Delivery Unit to undertake surveys, design work, consultation, project delivery, and supervision.

Moved: D Hawkins

Seconded: B Robinson

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 260508111821.

- (b) **Endorses** the 2026/27 DRAFT Proposed Rooding Capital Works Programme (Trim: 260508111836).
- (c) **Endorses** the indicative Rooding Capital Works Programme for the 2027/28, 2028/29 and 2029/30 years.
- (d) **Notes** that any feedback on the programme included with this report will be taken by staff at the Board meeting and incorporated into the final report which is proposed to be taken to the Utilities and Rooding Committee in July 2026 for approval.

**CARRIED**

D Hawkins supported the motion, noting that the proposed Rooding Capital Works Programme for 2026 / 27 seemed very thorough.

**6.5. Rangiora-Ashley Community Board General Landscaping Budget Projects 2026 –**  
A Huang (Landscape Planner) and G Stephens (Design and Planning Team Leader)

A Huang spoke to the report and advised that approval was sought for several projects previously identified by the Board for funding under the General Landscaping Budget.

B Robinson asked whether consideration had been given to the proposed location of the seat in the West Belt Tree Reserve, noting that it was currently shown beneath a large gum tree. A Huang advised that, prior to installing any new assets, staff, and an arborist if required, would assess the site to confirm the suitability of the location. G Stephens added that general approval of the area was being sought at this stage, and staff would determine the safest and most appropriate location during implementation.

B McLaren questioned whether the seat proposed for Koura Reserve would be positioned a safe distance from the Rangiora Eastern Link Road. G Stephens advised that the seat was intended to be located near the stormwater swale; however, staff would confirm the location's suitability with the Rooding Team.

In response to a question from D Hawkins, G Stephens confirmed that the feedback received concerned the various projects identified by the Board and the proposed seat locations

W Doody enquired about the type of seats to be installed. A Huang advised that the specific seating design had not yet been confirmed and might vary by location.

D Hawkins queried whether shifting the entrance sign on Oxford Road could lead to similar hedging issues. G Stephens explained that the rationale for relocating the sign was not solely related to the hedge, and that the proposed new location offered significantly improved visibility.

Moved: W Doody

Seconded: B Robinson

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260522121907.
- (b) **Approves** the allocation of \$3,500 for a seat at the Acacia Avenue stormwater management area.
- (c) **Approves** the allocation of \$3,500 and implementation for a seat at the West Belt Tree Reserve near Ballarat Rest home.
- (d) **Approves** the allocation of \$3,500 and implementation for a seat at the Townsend Road stormwater management area.

- (e) **Approves** the allocation of \$3,500 and implementation for a seat at the Northbrook stormwater reserve opposite Koura Reserve.
- (f) **Approves** the allocation of \$13,290 towards seating and approximately 25 metres of footpath extension to connect the existing footpath to the new Kippenberger sculpture area on Kippenberger Avenue.
- (g) **Approves** the relocation of the western Rangiora entrance sign on Oxford Road approximately 300m west to a new location as outlined within this report, with a further report to be presented to the Board for approval of the detailed concept design.
- (h) **Notes** that the Board currently has \$27,290 available within the General Landscaping Budget (101045.000.5224) for allocation during the current 2025/2026 financial year.
- (i) **Notes** that approval of the recommended projects will result in the full allocation of the remaining General Landscaping Budget for the 2025/2026 financial year.
- (j) **Notes** that any uncompleted projects will be carried over into the 2026/2027 financial year as work in progress.

**CARRIED**

W Doody supported the motion and thanked staff for the report.

K Barnett thanked staff for the report but expressed concern that seating was generally installed only when specifically requested, noting that some areas might be unaware they could request seating. She indicated she would appreciate receiving a map of all seating across the ward.

## **7. CORRESPONDENCE**

Nil.

## **8. CHAIRPERSON'S REPORT**

### **8.1. Chair's Diary for May 2026**

Nil.

## **9. MATTERS FOR INFORMATION**

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 6 May 2026.
- 9.2. Woodend-Sefton Community Board Meeting Minutes 11 May 2026.
- 9.3. Kaiapoi-Tuahwi Community Board Meeting Minutes 18 May 2026.
- 9.4. Keep Rangiora Beautiful Distribution of Funds and to Dissolve – Report to Council Meeting 5 May 2026 – Circulates to Rangiora-Ashley Community Board.
- 9.5. Health, Safety and Wellbeing Report 17 Match to 21 April 2026 – Report to Council Meeting 5 May 2026 – Circulates to all Boards.
- 9.6. Zone Implementation Programme Addendum (ZIPA) Budget Reallocation in 2025/26 – Report to Utilities and Roding Committee Meeting 12 May 2026 – Circulates to all Boards.
- 9.7. Draft Annual Plan 2026-2027 Special Consultative Procedure – Report to Council Meeting 26 May 2026 – Circulates to all Boards.
- 9.8. Drainage – Utilities and Roding Department Staff Submission to the Draft 2026/27 Annual Plan – Report to Council Meeting 26 May 2026 – Circulates to all Boards.

- 9.9. Water Supply - Utilities and Roading Department Staff Submission to the Draft 2026/27 Annual Plan – Report to Council Meeting 26 May 2026 – Circulates to all Boards.
- 9.10. Wastewater – Utilities and Roading Department Staff Submission to the Draft 2026/27 Annual Plan – Report to Council Meeting 26 May 2026 – Circulates to all Boards.
- 9.11. Staff Submission to the Annual Plan 2026/27 – Roading Budgets – Report to Council Meeting 26 May 2026 – Circulates to all Boards.
- 9.12. Solid Waste– Utilities and Roading Department Staff Submission to the Draft 2026/27 Annual Plan – Report to Council Meeting 26 May 2026 – Circulates to all Boards.
- 9.13. Rangiora Airfield Governance Review 2026 – Report to Council Meeting 26 May 2026 – Circulates to all Boards.

Moved: R Brine

Seconded: J Goldsworthy

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items.9.1 to 9.13.

**CARRIED**

## 10. **MEMBERS' INFORMATION EXCHANGE**

### **D Lundy:**

- Attended the All Boards session on the Simplifying Local Government Headstart Pathway. He noted that, following several conversations with ratepayers, most expressed that they did not wish to amalgamate with Christchurch.
- He visited Loburn Terrace Road after receiving several complaints regarding its condition and understood that staff were now addressing the issues.
- Commended Dean Eades from the Council's Civil Defense Team for achieving a turnout of 25 volunteers for an exercise held on a Monday.

### **J Goldsworthy:**

- The Council had held its 2026/27 Annual Plan deliberations meeting, noting that a comparatively low number of submissions had been received this year.
- He participated in several discussions regarding the Government's Headstart Programme and noted that the Council was currently undertaking consultation to hear from the community.
- Council staff had been issuing parking enforcement notices in areas that had previously been monitored less frequently, and this had resulted in instances of abuse from members of the public, prompting changes from a health and safety perspective.
- Advised that there had been a notable increase in dog-barking complaints.
- Reported that there were now 19 Emergency Hubs operating within the Waimakariri District, and that the Civil Defense Team was exploring ways to better promote volunteering to younger demographics.
- Noted that the Building Unit now had 22 rapid building assessors.

### **B Robinson:**

- Attended a Grey Power meeting. Concerns had been raised regarding the absence of ramps at the new elderly housing in Kaiapoi; however, she advised that she had since been informed this was incorrect.
- Attended a Stock Movement Bylaw Drop-in session.

**D Hawkins:**

- Reported that she had held several conversations with members of the public regarding the Pegasus Golf Course, the Stock Movement Bylaw, and the Simplifying Local Government programme. She advised that he had encouraged those wishing to have their views considered to submit to the relevant consultations.
- She provided the following update from the Ashley Rakahuri River Care Group:
  - Studies undertaken on the Ashley River this season showed cats to be the most significant predator.
  - The group was investigating the use of live-capture traps with Celium technology, which would allow traps to be checked only when triggered rather than daily.
  - Evie, the group's rat-detection dog, and her trainer were undertaking a series of training sessions with a Department of Conservation-recognised trainer.
  - The children's writing competition was well contested and generated positive conversations both at school and at home.
  - Planning was also underway for the "Welcome to the Birds" event.

**J Ward:**

- Reported that the North Canterbury Sport and Recreation Trust had been awarded the Community Impact Award for the MainPower Primary School Coaching Programme at the 2026 Sport New Zealand Sport and Recreation Awards.
- Advised that the Government was requiring significant reporting in relation to Water Done Well.
- Attended several meetings regarding the Headstart pathway.
- The Council had completed its 2026/27 Annual Plan deliberations in a single day, which she considered a positive reflection on the calibre of work undertaken by Council staff.
- Discussions of the Rating Review Working Party were ongoing.
- Noted that NZTA had approved a budget of over \$8 million for the Rangiora Eastern Link Road, covering land purchase, construction, and quotations.
- The Council had approved a change to the governance structure of the Rangiora Airfield.
- Positive progress was being made on the Southern Community Hub.
- Reported that she had attended the opening of the Courtenay Drive elderly housing units in Kaiapoi, describing the development as a marvellous asset.

**J Gerard:**

- Suggested it would be appropriate for the Board to write to the North Canterbury Sport and Recreation Trust to congratulate them on their recent award.
- Reported that he had attended a Community Networking meeting.
- Attended the North Canterbury Musicals production of Les Misérables, which he described as superb.
- Noted that the Rangiora Town Hall 100-year Celebration Committee had commenced planning.
- Reported having an interesting discussion with the District Licensing Committee, as authorities had sought their views.
- Assisted with Meals on Wheels.

**K Barnett:**

- Reported that the Rangiora Players' building extension was underway. She noted that they were investigating whether building consent was required and, if so, that a grant was available to reduce the associated fees.
- Advised that the Rangiora High School Soroptimist Group was hosting a quiz night.

**W Doody:**

- Attended the Stock Movement Bylaw drop-in session in Oxford. Although attendance was low, those who did attend provided excellent feedback to staff.
- Attended the Courtenay Drive elderly housing opening. She noted that the project had been completed under budget and that other councils were now considering how to implement similar initiatives.

**A Geeves:**

- He provided the following update from the Waimakariri Access Group:
  - The Council was working towards becoming Hāpai accredited, a programme recognising businesses that meet accessibility standards and provide disability-awareness training for staff.
  - The Group had applied to the Council for funding towards bocce balls.
  - The Coreboard opening in Victoria Park was scheduled for 25 June 2026.
  - S Powell was stepping down as Chairperson due to her position as a Councillor.
  - A reroute of the number 1 bus to the Kaiapoi Bus Exchange was to be implemented due to the poor quality of one of the existing stops.

**B McLaren:**

- B McLaren's information update had been circulated as part of the agenda.
- North Canterbury Musicals' October 2026 production would be Little Shop of Horrors.
- .

**R Brine:**

- He reported that he had attended the Southern Community Hub meeting:
  - Representatives from the Rangiora Pipe Band and the Rangiora Bowls Club were present.
  - Peter Burley from Sport Guidance also attended and had provided a wealth of experience and knowledge drawn from establishing community hubs across the country.
  - A grant of \$10,000 had been received from Sport Canterbury, which would contribute towards Mr Burley's services.

**11. CONSULTATION PROJECTS****11.1. Stock Movement Bylaw 2026**

<https://letstalk.waimakariri.govt.nz/stock-movement-bylaw-2026>

Consultation closed on Friday, 12 June 2026.

**11.2. Head Start Pathway/Amalgamation**

<https://letstalk.waimakariri.govt.nz/head-start-pathway>

Consultation closed on Sunday, 5 July 2026.

The Board noted the consultation projects.

**12. BOARD FUNDING UPDATE**

**12.1. Board Discretionary Grant**

Balance as at 31 May 2026: \$7,247.

**12.2. General Landscaping Fund**

Balance as at 31 May 2026: \$27,290.

The Board noted the funding updates.

**13. MEDIA ITEMS**

Nil.

**14. QUESTIONS UNDER STANDING ORDERS**

Nil.

**15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**16. NEXT MEETING**

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday 8 July 2026 in the Council Chamber.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.44PM.

**CONFIRMED**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

<p><b>Workshop 8.44pm to 9.32pm (Trim: 260626151544)</b></p> <ul style="list-style-type: none"> <li>• <i>Speed Limits – S Binder (Senior Roading and Transportation Engineer)</i></li> <li>• <i>Discretionary Grant Funding Criteria Review – T Künkel (Governance Team Leader)</i></li> <li>• <i>Members Forum</i></li> </ul>
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**NOTES OF THE WORKSHOP OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 13 MAY 2026, AT 8.44 PM.**

**PRESENT**

J Gerard (Deputy Chairperson), R Brine, K Barnett, W Doody, A Geeves, J Goldsworthy, D Hawkins, D Lundy, B McLaren, B Robinson and J Ward.

**APOLOGIES**

L McClure.

**IN ATTENDANCE**

S Hart (General Manager Strategy, Engagement and Economic Development), S Binder (Senior Transportation Engineer), T Künkel (Governance Team Leader) and A Connor (Governance Support Officer).

**1. Speed Limits – S Binder (Senior Transportation Engineer).**

Presentation: Trim: 260526124672.

Key Points:

- The Setting of Speed Limits Rule mandated the implementation of school variable speed limits and prescribed the required speed limit schedule by road type.
- Staff collated speed limit change requests received through service requests, community and elected member requests, development-initiated proposals, and staff-initiated reviews.
- Cust Road:
  - A resident requested that the 60km/h speed limit zone be extended west, as there was a footpath used by residents and school children.
  - There was a prescribed minimum length for speed limit zones, calculated by multiplying the speed limit by ten. Consequently, if the 60 km/h zone was extended, the adjoining 80 km/h zone also had to be extended to ensure it met the minimum required length of 800 metres. Alternatively, the 60 km/h zone would have needed to be extended to the 100 km/h zone.
- O’Roarkes Road:
  - Currently, the speed limit on O’Roarkes Road at the Fernside School carpark was 100km/h. Staff proposed reducing this to 30km/h.
- Mertons and Priors Roads:
  - Several requests from Rangiora Airfield users for the speed limits on these roads to be reduced to 80km/h.
- Airfield Access:
  - There was currently no speed restriction on the Rangiora Airfield access road. The Airfield Manager had requested that this be lowered to 30km/h.
- Parrotts Road:
  - A new road was proposed between Lehmans Road and River Road. A 60km/h speed limit was proposed for this road, but would not be implemented until new development occurred.
- Charles Upham Drive:
  - Community requests had been received for the speed limit to be reduced to 40km/h through the Charles Upham Retirement Village.

- Carrs Road, Dixons Road, Cones Road, Fletchers Road and Rossiters Road:
  - Community requests were received to reduce the speed limits on Carrs Road, Dixons Road, and Cones Road to 80 km/h. To maintain consistency across the surrounding road network, consideration was also given to reducing the speed limits on Fletchers and Rossiters Roads to 80 km/h.
- Boundary Road and Marshmans Road:
  - It was proposed to extend the 80km/h speed limit zone on both roads from Fawcetts Road up past the Ashley School to better align with the school speed limit already existing.
- Johns Road Development:
  - The new development was currently subject to a 50 km/h speed limit; however, the developer had requested that the speed limit be reduced to 40 km/h once the development was completed. The development had been designed to operate within a 40 km/h speed limit environment. Aligning the posted speed limit with the design speed was expected to facilitate the consenting process. In addition, it was proposed that the speed limit on Johns Road be reduced to 50 km/h as far as Lehmans Road to reflect the increased level of development in the area
- Doncaster Development and Lehmans Road:
  - The new Doncaster Development was proposed to have a 50km/h speed limit. To support this development, it was also proposed to reduce Lehmans Road's speed limit to 60km/h due to the road's access to the development and the development's higher density.
- Todds Road:
  - Following an increase in development along this road, it was proposed to lower the speed limit to 50km/h.
- Bellgrove South Development:
  - Proposed to have a 50km/h speed limit once the development had been completed.
- Boys Road, Northbrook Road and Rangiora Woodend Road:
  - To support the Bellgrove Development, it was proposed to reduce the speed limit at this intersection to 50km/h.
- Sparks Development:
  - Similar to the Johns Road Development, they were requesting a speed limit of 40km/h within the development to support the design for consenting.
- Gravel roads presented a higher level of risk due to a range of factors and were also the subject of frequent complaints relating to dust generation. The Setting of Speed Limits Rule provided an opportunity to reduce speed limits on these roads, with a prescribed speed range of 60 km/h to 80 km/h applying to gravel roads. This enabled consideration of lower speed limits to improve safety outcomes and reduce dust-related effects.

#### Questions/Issues/Feedback:

- Cust:
  - *It was considered that extending the 60 km/h speed limit was not necessary, as the footpath was well separated from the roadway and provided an adequate level of safety for pedestrians.*
  - *If the 60 km/h speed limit was to be extended, it was considered preferable to extend it through to the 100 km/h zone to minimise the number of speed limit transitions and provide a more consistent speed environment.*
  - *It was also proposed that consultation be undertaken on extending the 50 km/h speed limit zone to Howsons Road.*

- Mertons and Priors Road:
  - *Since the speed limit on Lehmans Road had been reduced to 80 km/h, traffic volumes on Mertons Road had increased.*
  - *Applying an 80 km/h speed limit to Lehmans Road, Priors Road, and Mertons Road would have provided greater consistency across the local road network.*
  - *Oxford Road was also subject to an 80 km/h speed limit as far as Fernside, further supporting a consistent speed environment within the area.*
- Charles Upham Drive:
  - *The road was narrow; however, it was considered that drivers generally travelled at speeds appropriate to the road conditions. A 50 km/h speed limit was also consistent with that applied across other urban areas within the district.*
  - *There was a documented crash history in the area. It was also noted that older residents generally had slower reaction times, meaning a lower speed limit would provide a safer environment for those residents and other road users.*
- Carrs Road, Dixons Road, Cones Road, Fletchers Road and Rossiters Road:
  - *Dixons Road was predominantly straight and provided good visibility. It was considered unlikely that a reduction to 80 km/h would reflect typical travel speeds on the road.*
  - *Consideration was given to whether a 90 km/h speed limit was an acceptable option under NZTA guidelines.*
  - *It was noted that NZTA had previously moved away from implementing 70 km/h and 90 km/h speed limits; however, the option could be considered on a trial basis.*
  - *Reducing the speed limit was expected to improve safety outcomes for all road users, and a number of local residents had advocated for a lower speed limit.*
- Johns Road Development:
  - *It was noted that urban speed limits should remain at 50 km/h and should be determined based on the characteristics and function of the road environment, rather than the preferences of the developer.*
- Boys Road, Northbrook Road and Rangiora Woodend Road:
  - *It was proposed that consultation on the implementation of the speed limit change be undertaken immediately, rather than being deferred until the development had been completed. This would provide greater certainty for future planning and ensure that the speed limit framework was aligned with the anticipated development outcomes.*
- Sparks Development:
  - *It was again noted that the urban speed limit should remain at 50 km/h and should be based on the characteristics and function of the road environment, rather than being determined by the developer's preferences or design intentions.*
- Gravel Roads:
  - *It was not supported to reduce the speed limit to 60 km/h; however, there was support for consulting on a reduction to 80 km/h to assess community views and the potential benefits of the change.*
- Rangiora Town Centre:
  - *It was requested that consultation be undertaken on implementing a 30 km/h speed limit on High Street between King Street and Ivory Street to assess community support and the potential safety benefits of a lower speed environment in the town centre.*

## 2. **Discretionary Grant Funding Criteria Review** – T Künkel (Governance Team Leader).

Presentation: Nil.

### Key Points:

- It was time to undertake the annual review of the Discretionary Grant Criteria and Grant documentation.
- Members were invited to provide feedback on any issues or concerns with the current criteria by email so that the Governance Team could collate and consider the feedback in preparation for the new financial year.

## 3. **Members Forum**

- Keeping of Poultry in Residential Areas:
  - To regulate the keeping of poultry in residential areas, the Council would have needed to adopt a bylaw. The Council had previously considered whether such a bylaw was necessary; however, before a bylaw could be made, the Council was required to demonstrate that a sufficiently significant problem existed to justify regulation. This assessment was undertaken through a Section 155 analysis under the Local Government Act 2002.
  - It was noted that, if the Council chose to proceed with regulation, poultry would likely be addressed as part of a broader Animal Control Bylaw rather than through a standalone poultry bylaw.
  - The Council's Strategy and Business Unit (SBU) was scheduled to review the Animal Control Bylaw later in the year and was expected to commence this work within the following month. As part of the review process, the Council would undertake public consultation. As responsibility for the review rested with the Council rather than the Board, the concerns raised had been referred to the SBU for consideration as part of the bylaw review process.
- Headstart Pathway:
  - Public consultation was open, and more than 350 submissions had already been received within the first week. Information about the consultation was also distributed to all residents by letter to encourage participation and raise awareness of the process.
  - The Council was also engaged in discussions with neighbouring councils to explore potential options and consider approaches being taken in other jurisdictions.

THERE BEING NO FURTHER BUSINESS, THE WORKSHOP CONCLUDED AT 9.32PM.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** RES-01-12/ 260617144383

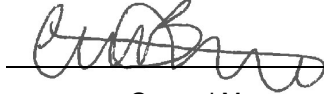
**REPORT TO:** RANGIORA ASHLEY COMMUNITY BOARD

**DATE OF MEETING:** 8 July 2026

**AUTHOR(S):** Chrissy Taylor-Claude, Parks Officer

**SUBJECT:** 151 Northbrook Road Reserve Naming

**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)

  
\_\_\_\_\_  
General Manager

  
\_\_\_\_\_  
Chief Executive

**1. SUMMARY**

- 1.1. The purpose of this report is to seek approval to name the property at 151 Northbrook Road as Spark Reserve, as requested by a member of the community.
- 1.2. In January 2026, a community member contacted Council to request that 151 Northbrook Road be named Richards Reserve as they would like to recognise the contribution of the Spark family to the area. After contacting Richard Spark for his feedback, he requested it be called Spark Reserve to represent the wider family. The Spark family are supportive of naming the area Spark Reserve.
- 1.3. 151 Northbrook Road is a stormwater reserve and is a Waters Services Unit asset. Through the planning and subdivision of the property, the site was referred to as Spark Lane SMA (Stormwater Management Area).
- 1.4. The site is a well-used space. It has a pathway that connects to Northbrook Wetlands and a newly established Food Forest, with connecting pathways to surrounding neighbourhoods. It is used predominantly by walkers, joggers, dog walkers and families from the surrounding areas. The food forest also brings community members together and there is a memorial seat near this feature as well.
- 1.5. The Naming Policy describes how the Council allocates names to new roads, streets, parks, reserves and Council owned assets. The proposed name would be in line with the Naming Policy. This policy sets process and identifies Community Boards as the decision maker on behalf of Council, hence the delegation rests with the Rangiora Ashley Community Board to rename this asset.
- 1.6. Consistent with the Naming Policy, a project brief was sent to Whitiara Centre Limited, as key advisors to Te Ngāi Tūāhuriri Rūnanga for their input. Te Rūnanga were happy with Council pursuing the proposed name "Spark Reserve" and did not provide an alternative name for consideration.

**Attachments:**

- i. Naming Policy. Trim: 230321039443.

## 2. RECOMMENDATION

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260617144383.
- (b) **Approves** naming the property at 151 Northbrook Road as Spark Reserve.
- (c) **Approves** installing a sign at 151 Northbrook Road for the name of Spark Reserve.
- (d) **Notes** the community member has nominated the name Spark Reserve to recognise the contribution of the Spark family to the area.
- (e) **Notes** staff contacted the Spark family who have confirmed they are supportive of naming the area Spark Reserve.
- (f) **Notes** that installation is estimated to be in the range of \$500-\$2,500 and would be paid for through the existing Parks and Reserves Signage budget (101097.000.5224). This budget is for new and upgraded signage and has sufficient allocation to support the recommendations in this report.

## 3. BACKGROUND

- 3.1. In January 2026, a member of the community contacted Council to request that 151 Northbrook Road be named Richards Reserve as they would like to recognise the contribution of the Spark family to the area. The community member contacted Richard Spark for his feedback on the proposed naming, and he requested it be called Spark Reserve to represent the wider family, rather than just him. Staff contacted the Spark family who have confirmed they are supportive of naming the area Spark Reserve.
- 3.2. The Spark family are a prominent farming family in Rangiora, and a road dedicated to the family runs alongside the reserve, which is named Spark Lane. There is also a memorial seat dedicated to Dawn Spark within the reserve. The land was previously owned by the Spark family until 2006 when it was transferred to Council ownership. There were several landowners before Spark ownership.
- 3.3. Staff do not know the pre-colonial history of the site and as such, provided a project brief to Whitiara Centre Limited, as key advisors to Te Ngāi Tūāhuriri Rūnanga for their input. The Rūnanga were asked if there was any significance of the area to them and whether there is anything that the Community Board would need to know to make an informed decision about the naming the reserve. Te Ngāi Tūāhuriri Rūnanga were happy with Council pursuing the proposed name "Spark Reserve" and did not provide an alternative name for consideration.
- 3.4. This property at 151 Northbrook Road is a stormwater reserve and is a Waters Services Unit asset. The site is known internally as Spark Lane SMA (Stormwater Management Area) by the Water Services Unit. This property connects to Northbrook Wetlands which is also a Water Services Unit asset. The Water Services Unit are supportive of renaming the area provided it keeps reference to the Sparks to retain the history of the site.
- 3.5. The site is a well-used space. It has a pathway that connects to Northbrook Wetlands, and a newly established Food Forest located at the south end of the area, with connecting pathways to surrounding neighbourhoods. This is shown in the image of the site below:



3.6. The Naming Policy describes how the Council allocates names to new roads, streets, parks, reserves and Council owned assets. Under 5.1. of the policy, when naming all roads, streets, parks, reserves and facilities, the Council and its representatives will seek to work with Te Ngāi Tūāhuriri Rūnanga to select suitable options which:

- Tell the story of Waimakariri and reflect the district’s natural and cultural heritage.
- Do not cause confusion with existing names in the Waimakariri District or neighbouring districts.
- Pay homage to the historical significance of particular locations.
- Acknowledge the cultural significance of the area to Te Ngāi Tūāhuriri.
- Reflect local flora, fauna, and topographical features of the district.

3.7. Under the policy, Council's four Community Boards have the delegated authority for the naming of parks and reserves within their respective wards.

**4. KEY ISSUES**

4.1. The table below addresses the criteria in the Naming Policy:

Criteria	Comment
Tell the story of Waimakariri and reflect the district’s natural and cultural heritage	The Spark family are a prominent farming family in the district, with a long connection to the site.
Do not cause confusion with existing names in the Waimakariri District or neighbouring districts	There are no other sites in the district or neighbouring district with the name Spark Reserve that would raise confusion.

Pay homage to the historical significance of particular locations	As mentioned above, this site was previously owned by the Spark family.
Acknowledge the cultural significance of the area to Te Ngāi Tūāhuriri	Te Ngāi Tūāhuriri have informed staff they do not wish to provide an alternative name suggestion and are happy with the proposed name of Spark Reserve.
Reflect local flora, fauna, and topographical features of the district.	The name Spark Reserve doesn't directly reflect flora and fauna but is a reference to the wider farming landscape in the district.

- 4.2. Should the Board approve installation of a sign showing the approved name, there are different cost options, depending on the sign size selected. The sign design would match signage used in other parks and reserves to be consistent.

## 5. **OPTIONS**

- 5.1. Option 1: Approve naming the property at 151 Northbrook Road 'Spark Reserve'.

This option acknowledges the history and contribution of the Spark family to the district. This would formalise the name as Spark Reserve which aligns with the name for the area currently used by staff. This is the preferred option of the community member who raised the request and this is supported by the Spark family.

This option could include installation of a sign at the Northbrook Road side of the site by the carpark area. Staff may also add a sign to an existing signpost within the Northbrook Wetlands area if requested.

- 5.2. Option 2: Leave as is

This option will leave the area as is, without a formal public name or the installation of a sign. This option would be within Council's levels of service as typically SMAs do not have signs installed. The reserve would remain known internally as Spark Lane SMA and the public may refer to the area as they wish. This option would decline the community member's request.

- 5.3. Option 3: Consultation with the community

The Board may choose this option if they would like to seek public input to this decision. Staff do not see consultation as necessary as the name requested aligns with the Naming Policy and informal naming of the area by staff. Consultation would add staff time and costs to this community request.

- 5.4. The Management Team has reviewed this report and supports the recommendations.

## 6. **STRATEGIC ALIGNMENT AND COMMUNITY VIEWS**

### **Mana Whenua Engagement**

- 6.1. The subject matter and/or recommendations contained within this report are of interest to mana whenua. As such, Council staff have engaged with Whitiara Centre Limited, as key advisors to Te Ngāi Tūāhuriri Runanga, who have provided the following feedback and/or advice:

6.1.1. *The Cultural Advisory Group were happy with Council pursuing the proposed name: "Spark Reserve".*

## Groups, Organisations and the Wider Community

- 6.2. There are groups, organisations, or members of the wider community likely to be affected by, or to have an interest in, the subject matter of this report, such as the member of the public whose request is the subject matter of this report, and users of the site. No negative impacts are foreseen.
- 6.3. This area is well used by the community and connects to the Northbrook Wetlands and Food Forest. The Northbrook Food Forest Group may have an interest in the naming of the site as they have recently established a food forest at the end of the area. However, it is not expected to have any impact on the group as it will not change the use of the area.

## Implications for Community Wellbeing

- 6.4. There are implications on community wellbeing by the issues and options that are the subject matter of this report in terms of enhancing local people's connection to the space. It is not expected to have any negative impacts on community wellbeing.

## Community Outcomes and Strategic Priorities

- 6.5. The Council's community outcomes are relevant to the actions arising from recommendations in this report.
- Cultural: The distinctive character of our takiwā / district, arts and heritage are preserved and enhanced.
- 6.6. The Council's Strategic Priorities are not relevant to the actions arising from recommendations in this report.

## 7. OTHER IMPLICATIONS AND RISK MANAGEMENT

### Financial Implications

- 7.1. There are financial implications for the decisions sought by this report. If the recommendations in this report are approved, there would be a cost to install a sign. The community member has said they would like to donate \$200 towards a sign. Creating and installing a sign is estimated to be anywhere from \$500 to \$2,500 depending on what type of sign is to be installed. This cost range is for different signage types that are used in greenspace reserves already. It is proposed for the cost of a sign to come from existing Greenspace budgets for Parks & Reserves Signage (101097.000.5224) for the 2026/2027 Financial Year.
- 7.2. Funding is currently provided within the Annual / Long Term Plan.
- 7.2.1. The estimated cost for this work is \$500 to \$2,500.
- 7.2.2. The following table provides a summary of the funding and costs associated with the recommended option in this report:

Budget/Project Name	Parks & Reserves Signage
PJ/GL Number	101097.000.5224
Total Budget	\$24,340
Spend to Date	\$0.00
Rating Implication	Within allocated funding

- 7.2.3. Whole life costs for this work, including relevant ongoing operational expenditure, would be covered by existing greenspace budgets with no impact on rates.

### **Community Resilience and Sustainability**

- 7.3. The recommendations in this report do not have sustainability and/or climate change impacts.

### **Risk Management**

- 7.4. There are risks arising from the adoption/implementation of the recommendations in this report. There may be a risk that the wider community would have liked to provide feedback on the proposal which could lead to alternative names for consideration. However, staff do not see consultation as necessary as the name proposed is both formalising what staff refer to the area as already and aligns with the Naming Policy. Additionally, consultation itself is a risk, as Council could receive several alternative ideas, which could add further costs and staff time for a relatively minor asset (albeit with an interesting history).

### **Health and Safety**

- 7.5. There are no health and safety risks arising from the adoption/ implementation of the recommendations in this report.

## **8. CONTEXT**

### **Consistency with Policy**

- 8.1. This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### **Authorising Legislation**

- 8.2. Local Government Act.  
8.3. Waimakariri District Council's Naming Policy.

### **Authorising Delegations**

- 8.4. The Rangiora-Ashley Community Board has the delegated authority to approve the recommendations in this report.

# Naming Policy

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## 1. Introduction

This policy describes how the Council allocates names to new roads, streets, parks, reserves and Council owned assets.

## 2. Purpose

The purpose of the policy is to provide Council staff and the public with information about how the Council manages the naming and renaming of its various assets and facilities within its boundaries.

## 3. Scope

3.1. The scope of the policy covers naming procedures and criteria for the following types of infrastructure within the district:

- Naming of roads and streets
- Naming of parks and reserves
- Naming of Council assets, including open spaces, facilities, swimming pools, and Council owned buildings and properties (excluding utilities).

3.2. When undertaking its processes to name Council owned or managed infrastructure or assets, the policy includes Council's obligations under the Treaty of Waitangi and recognises the importance of the Memorandum of Understanding with our Treaty partner, Te Ngāi Tūāhuriri Rūnanga.

## 4. Policy objectives

4.1. The overall policy objective is to ensure roads, streets, parks, reserves and Council assets or facilities naming procedures reflect local identity.

4.2. The policy provides direction to the public or Council staff about how to apply for approval to name, rename or dedicate Council property, buildings, or park elements.

4.3. The policy will provide clarity and consistency in the naming of all Council assets.

## 5. Policy statement

### 5.1. Overview approach

When naming all roads, streets, parks, reserves and facilities, the Council and its representatives will seek to work with Te Ngāi Tūāhuriri Rūnanga to select suitable options, which:

- Tell the story of Waimakariri and reflect the district's natural and cultural heritage
- Do not cause confusion with existing names in the Waimakariri District or neighbouring districts
- Pay homage to the historical significance of particular locations

- Acknowledge the cultural significance of the area to Te Ngāi Tūāhuriri
- Reflect local flora, fauna, and topographical features of the district.

## 6. Naming of roads and streets

- 6.1. The Council's four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.
- 6.2. Re-naming of existing streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.
- 6.3. Where a street is named for the first time, or a street name is altered, then the District Land Registrar, the Chief Surveyor, Fire and Emergency New Zealand, Chorus, MainPower, valuation service provider, NZ Police, Civil Defense, and the Canterbury Regional Council shall be informed of the new name or change.
- 6.4. Where an existing street is extended, the street extension will be the same name as that of the existing street.
- 6.5. All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant's expense, and relevant road signs shall be suitably annotated "Private Road" as per the Engineering Code of Practice.
- 6.6. All private roads that are to be named are to have a minimum of four lots with access from the private road.
- 6.7. **Council's 'List of Approved but Unallocated Road Names':**
  - 6.7.1. The list of unallocated potential road names for the Waimakariri District is maintained by the Governance Department. Names approved for addition to the List of Approved but Unallocated Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.
  - 6.7.2. From time to time a road name may no longer need to be used as two or more roads may be joined into one road, or a road may be permanently closed. In both cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.
  - 6.7.3. The review of the list will be undertaken every six years in line with the approach set out in clause 5.1 above.
- 6.8. **Naming of Streets in New Subdivisions:**

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.
- 6.9. **Road Type:**

The road type should be one that most accurately reflects the type of roadway that is being named. Selection of Road Name from AS/NZS 4819:2011 should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011 (see Appendix 1).

## 7. Naming of parks and reserves

- 7.1. The Council's four Community Boards have the delegated authority for the naming of parks and reserves within their respective wards.
- 7.2. The Community Boards shall take the following factors into consideration when approving names for parks and reserves:
  - It is desirable for small neighbourhood reserves to be named after the main street they are located on to enable them to be easily located

- Names of rural neighbourhood reserves with community catchments should have some relationship to the community they are located within to enable them to be located and to signify their connection to the community
- Reserves should only be named after the person/family subdividing the land if the chosen name fits into one of the categories listed under clause 5.1.

## **8. Naming of Council assets**

### **8.1. Naming where there is no sponsorship:**

- 8.1.1. Where there is no sponsorship, the decision on naming will be made by the relevant committee of Council according to the current delegations.
- 8.1.2. Selection of a name will be made in accordance with clause 5.1.

### **8.2. Naming where there is sponsorship:**

- 8.2.1. The final decision for naming of corporate assets will rest with the Council, including naming opportunities as a result of gifts or sponsorships.
- 8.2.2. Where the naming opportunity is as a result of sponsorship or gift, the following factors must be considered alongside Clause 5.1 above:
  - The significance of the contribution made relative to the construction and operating costs of the item being named
  - The cost of establishing the naming option
  - A sunset clause associated with the length of time that the name will be used. Naming agreements may be renewed if the appropriate gift or sponsorship is received
  - The degree of exclusivity requested by the sponsor and the corresponding restrictions regarding advertising or use of competitors' brands
  - Names of tobacco companies or alcohol companies and products will not be used.
- 8.2.3. Applications for naming rights from major donors shall be submitted in writing to the Chief Executive for consideration of the Council. The written request shall include the following:
  - Biographical information if named after an individual or organisation
  - Documentation providing the detail of the terms and quantum of payment being proposed and the consideration required from the Council
  - The Chief Executive will report to relevant committee of Council which may make a recommendation to Council, to be considered in committee.
- 8.2.4. Existing names will not be changed without consideration of the historical significance of the existing name, the impact on the individual or organisation previously named and the cost and impact of changing existing signage, rebuilding community recognition, and updating records. Each application will be considered on a case-by-case basis.

## **9. Responsibilities**

- 9.1. The naming of roads and streets will be administered by the Roading and Transport Unit of the Council.
- 9.2. The naming of parks and reserves or other Council assets or facilities will be administered by the Community and Recreation Department of Council.

## **10. Questions**

- 10.1. Any questions regarding the naming of roads and streets should be directed to the Roading and Transport Manager in the first instance.
- 10.2. Any questions regarding the naming of parks or reserves or other Council assets should be directed to the Community and Recreation Manager in the first instance.

**11. Relevant documents and legislation**

- AS/NZS 4819:2011 Geographic Information – Rural and Urban addressing (for naming of roads and streets)
- Local Government Act 1974 S317 - S319 (j) naming of roads and streets
- Parks and Recreation, Recreation and Reserves Management, Reserve Naming (QS-R015) (for naming parks and reserves)
- Reserves Act 1977 s16(10) (for naming roads and reserves)
- Memorandum of Understanding with Te Ngāi Tūāhuriri Rūnanga.

**12. Effective date**

2 May 2023

**13. Review date**

2 May 2029

**14. Policy owned by**

General Manager, Strategy, Engagement and Economic Development

**15. Approval**

Adopted by Waimakariri District Council on 2 May 2023

**WAIMAKARIRI DISTRICT COUNCIL REPORT****REPORT FOR DECISION**

**FILE NO and TRIM NO:** GOV-26-11-06 / 260617144070

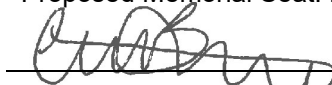
**REPORT TO:** Rangiora-Ashley Community Board

**DATE OF MEETING:** 8<sup>th</sup> July 2026

**FROM:** Mike Kwant – Senior Ranger Biodiversity, Greenspace

**SUBJECT:** Proposed Memorial Seat: Lynn Humphrey

**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)

  
General Manager

  
Chief Executive

**1. SUMMARY**

- 1.1. The purpose of this report is to seek approval from the Rangiora-Ashley Community Board for the installation of a memorial seat as requested by Manon Humphrey as a memorial to her father Lynn Humphrey.
- 1.2. Manon's father was Lynn Graeme Humphrey and he lived in Rangiora. Northbrook Wetlands became an important place of reflection and peace to Lynn—walking in the reserve daily. Such was the connection to the reserve that Lynn even referenced his relationship with the Wetlands in a piece of writing that was read at his funeral.
- 1.3. For Manon's family, placing a bench seat there would feel like bringing a part of him home—somewhere others can also sit, rest, and reflect just as he did.
- 1.4. The overall design is simple, robust, and low-maintenance, ensuring the seat integrates appropriately with the Northbrook Wetlands setting without adversely affecting existing park use or maintenance operations.
- 1.5. The cost of the seat, memorial plaque and installation will be met by the Humphrey Family and once installed Greenspace will maintain the seat as its asset.

**2. RECOMMENDATION**

**THAT** the Rangiora-Ashley Community Board;

- (a) **Receives** report No.260617144070
- (b) **Approves** the installation of a seat to be located at the viewing terrace on the edge of the lake at Northbrook Wetlands (as shown on Figure 1) as a memorial seat for Lynn Humphrey.
- (c) **Approves** the robust seat design as shown in Figure 3.
- (d) **Notes** that as a Council asset the ongoing operational cost of the seat and the plaque would be the responsibility of Council. This includes depreciation and maintenance although these costs are very minor.

### 3. **BACKGROUND**

- 3.1. Lynn Graeme Humphrey lived at 1 MacPhail Avenue in Rangiora. Northbrook Wetlands became a really important place to Lynn walking there daily and where he found deep peace, reflecting on the natural beauty of this reserve. It was a place where he felt most connected to the world, and to himself.
- 3.2. Lynn referenced his relationship with the Wetlands in a piece of writing that was read at his funeral. In it, he spoke about walking around Northbrook on a spring day, noticing the glassy water, swans, and ducks, and reflecting on life as if he were experiencing it for both the first and the last time. That piece felt like his love letter to the Wetlands and to life itself.
- 3.3. For the Humphrey family, placing a bench in the reserve would feel like bringing a part of Lynn home. It will also offer a place others can also sit, rest, and reflect just as he did.
- 3.4. A hardwood bench seat, of the style already installed at various locations in the reserve and in keeping with the natural environment would provide a fitting and enduring memorial and be an asset available for use by all visitors to the wetland.

### 4. **KEY ISSUES**

- 4.1. A location for this seat has been proposed (See Figure 1) on the viewing area that is used for visitors to approach the water's edge and better enjoy the views and character of the place including the many and varied birdlife that make their home here.



**Figure 1: Site location plan**

- 4.2. While memorials provide a special means in which to remember local people, places and events, there are a number of matters that need to be considered prior to installing. These include ensuring the memorials are appropriate in location and design, will not

add unnecessarily to the ongoing maintenance of parks, not pose a high risk of being damaged or vandalised nor adversely affect the safety of visitors to the reserve.

4.3. When considering a request for the placement of a memorial, Council considers the following matters as part of its operating procedures:

- a) The relevance of the memorial to local history and identity;
- b) The type, size, scale and potential location;
- c) Potential impacts on the primary purpose of the park;
- d) How the construction and installation of the memorial will be funded;
- e) The ongoing maintenance requirement and potential for vandalism and theft.

4.4. Council staff have selected the proposed memorial seat against these criteria and the results of this assessment are listed below:

**4.4.1. The relevance of the memorial to local history and identity;**

The Humphrey Family have been residents of the Waimakariri District for many years and Lynn had been a regular visitor to the wetlands and formed a significant connection with the place and the provision of the seat whilst being an important part of the family's remembrance the seat will help to provide others to also make that connection with this special place.

**4.4.2. The type, size, scale and potential location;**

Council has endorsed the installation of appropriate park furniture to enhance park visitor enjoyment of our reserves. The proposed seat is of the same design and materials as the existing seats in the reserve (See Figure 2) and may in future have a plaque attached to honour the memory of their family member. Positioned to one side of the viewing area the seat will not form a barrier to reaching the water's edge but rather enable visitors the ability to linger a little longer and enjoy the natural vista.



**Figure 2 – Proposed lake side location**

**4.4.3. Potential impacts on the primary purpose of the park;**

The purposes of this reserve include stormwater management, recreation and biodiversity. The memorial seat further enhances the visitors' ability to enjoy the recreational experience in a natural area on the edge of residential Rangiora. The seat is proposed to be located on the viewing terrace close to the walkway

that wends its way around the lake, where it is easily seen and accessible. The walkway has a seating area at the south end of the lake and this seat will complement this by providing an additional opportunity at the north end to sit passively and relax before continuing one's walk.

The proposed seat design is the same as existing seats already installed in the reserve. Being constructed in the same design and of the same materials as existing seats it will be consistent with existing built elements in the landscape.

Council receive a number of requests for memorials within the district with requests for such items as fountains, special seats, memorial walls, gardens and trees etc. It is important that Council be consistent with what is approved as a memorial to avoid setting unwanted precedents or having items installed in public spaces which are difficult to maintain and expensive to replace. This memorial seat is consistent with other memorial seats already approved and installed throughout the District as an appropriate memorial and valued community asset.

**4.4.4. How the construction and installation of the memorial will be funded;**

The memorial construction and installation is to be fully funded by the Humphrey family.

**4.4.5. The ongoing maintenance requirement and potential for vandalism and theft;**

One of the key aspects of a memorial is its enduring nature. For this reason, memorials need to be of a robust construction that is durable and resistant to vandalism. Families find it upsetting if there is damage to a memorial or if it cannot be maintained to their expectations. For these reasons, staff recommend a memorial such as that proposed which is of a simple design and requires minimal maintenance.

**4.4.6. Summary**

Overall, the proposed memorial seat recognises and celebrates Lynn's life and his attachment to this place. It is considered that the scale, size and location chosen are fitting. Staff wish to ensure that the memorial design both reflects his life and is an enduring memorial for family and friends as well as representing a valuable asset for the enjoyment and use by the wider community.



**Figure 3 – Style of seat proposed – hardwood slat on galvanized pipe**

## 5. OPTIONS

### 5.1. **Option 1: Approve the installation of the memorial seat at Northbrook Wetlands.**

This option provides a meaningful and lasting place of remembrance for Lynn Humphrey's family and friends. The proposal responds sensitively to the significance of this reserve and supports community wellbeing by acknowledging a place of reflection within an appropriate public setting. All capital costs associated with the design, manufacture, and installation of the memorial seat would be met by the family, resulting in no upfront financial impact to Council.

Upon installation, the memorial seat and associated plaque will become Council assets. Both the seat and plaque will be recorded and captured as as-built assets by the Asset Information Team and incorporated into Council's asset management systems. Ongoing operational and maintenance costs, including those associated with the plaque, will be managed within existing parks operational budgets.

Staff recommend this option.

### 5.2. **Option 2: Declines the installation of the memorial seat at Northbrook Wetlands.**

This option would result in no physical place of remembrance being established in the reserve Park as requested by the Humphrey's family and may be perceived negatively by the family given their connection to the location.

Staff do not recommend this option.

### 5.3. The Management Team has reviewed this report and supports the recommendations.

## 6. STRATEGIC ALIGNMENT AND COMMUNITY VIEWS

### **Mana Whenua Engagement**

- 6.1. The subject matter and/or recommendations contained within this report are not likely to be of interest to mana whenua as the proposal relates to the installation of a small-scale memorial seat within an existing local park and does not involve whenua disturbance, cultural heritage values, or changes to land use or ownership.

### **Groups, Organisations and the Wider Community**

- 6.2. The proposal has been discussed with the Water Services Unit who have no concerns and there are no other groups, organisations, or members of the wider community likely to be affected by, or to have an interest in, the subject matter of this report. The Humphrey's family will be directly affected by the subject matter of this report, given the personal nature of the proposed memorial seat and its significance as a place to honour and to remember their husband and father. The proposal is also likely to resonate with the wider community share the grief of Lynn's passing. In this context, the memorial seat represents not only a place of remembrance for the family, but also an opportunity for the community to acknowledge their shared loss and reflect within a meaningful and respectful public space.

### **Implications for Community Wellbeing**

- 6.3. There are implications on community wellbeing by the issues and options that are the subject matter of this report in relation to the recognition of the loss of a member of the local community and the provision of an appropriate response within a public open space.

## **Social Wellbeing – A place where everyone can have a sense of belonging**

The proposed memorial seat supports social wellbeing by providing a respectful and inclusive space within Northbrook Wetlands where family, friends and members of the wider community can reflect and remember. The proposal supports a sense of belonging and demonstrates the community's willingness to acknowledge and support those affected by loss within a shared public environment.

### **Community Outcomes and Strategic Priorities**

- 6.4. The Council's community outcomes are relevant to the actions arising from recommendations in this report. The recognition of the loss of a member of the local community who cherished this place supports a sense of belonging and shared community identity, consistent with outcomes that promote welcoming public spaces that support community wellbeing.

**Social:** A place where everyone can have a sense of belonging...

- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.
- Our community groups are sustainable and able to get the support they need to succeed.
- Our community has equitable access to the essential infrastructure and services required to support community wellbeing.

- 6.5. The Council's Strategic Priorities are relevant to the actions arising from recommendations in this report.

#### **Enhance community wellbeing, safety, inclusivity and connectedness**

- Waimakariri District is a high growth area with an increasingly diverse population. We want to build a wellbeing centred community where all feel safe and welcome; are accepted and connected.

## **7. OTHER IMPLICATIONS AND RISK MANAGEMENT**

### **Financial Implications**

- 7.1. There are financial implications for the decisions sought by this report. There are no upfront capital costs to Council, as all costs relating to the design, manufacture, and installation of the memorial seat will be met by the Humphrey's family. Following installation, the memorial seat would become a Council owned asset, and Council will assume responsibility for ongoing inspection, maintenance, and eventual end-of-life replacement. These future costs are expected to be accommodated within existing parks and reserves maintenance and asset renewal budgets.
- 7.2. Funding is currently provided within the Annual / Long Term Plan.
- 7.2.1. Whole of life costs for this work, including relevant ongoing operational expenditure, have been estimated at \$50 - \$100 annually with maintenance limited to routine inspections, maintenance and cleaning with an expected service life of 25 - 30 years. Including eventual end of life replacement, the total "whole of life" cost to council is estimated to be up to \$2,700 + gst.

### **Community Resilience and Sustainability**

- 7.3. The recommendations in this report do not have sustainability and/or climate change impacts.

### **Risk Management**

7.4. There are risks arising from the adoption/implementation of the recommendations in this report.

7.4.1. Once installed, the memorial seat will become a Council owned asset requiring routine inspection and maintenance, with this risk mitigated through the use of durable, low-maintenance materials and integration into existing parks asset management programmes.

7.4.2. Approval of a memorial seat in a public reserve may lead to future requests for similar memorials. This risk is mitigated by assessing the proposal on its individual merits, including the significance of the circumstances, the suitability of the location, and compliance with Council policies and design standards.

### **Health and Safety**

7.5. There are health and safety risks arising from the adoption/ implementation of the recommendations in this report. These relate to the installation of the memorial seat and will be mitigated through the engagement of a suitably qualified contractor who will be required to provide a site-specific safety plan (SSSP) and installation methodology. Council staff will review these documents and monitor the installation.

## **8. CONTEXT**

### **Consistency with Policy**

8.1. This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### **Authorising Legislation**

8.2. Reserves Act 1977

### **Authorising Delegations**

8.3 The Rangiora-Ashley Community Board has the delegated authority to approve the recommendations in this report.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** GOV-26-11-06 / 260527125100

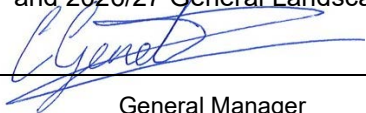
**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD


**DATE OF MEETING:** 8 July 2026

**AUTHOR(S):** Thea Kunkel, Governance Team Leader

**SUBJECT:** Rangiora-Ashley Community Board's 2026/27 Discretionary Grant Fund and 2026/27 General Landscaping Budget

**ENDORSED BY:**  
(for Reports to Council, Committees or Boards)

  
General Manager

  
Chief Executive

**1. SUMMARY**

- 1.1 This report provides information regarding the Rangiora-Ashley Community Board's (the Board) 2026/27 General Landscaping Budget and the 2026/27 Discretionary Grant Fund.
- 1.2 This report also requests the Board to consider the approval of the Discretionary Grant Criteria, as included in the Application Form, and the Accountability Form for the 2026/27 financial year.

**Attachments:**

- i. Draft Rangiora-Ashley Community Board's 2026/27 Discretionary Grant Application Criteria and Application Form (Trim No. 210603089776).
- ii. Draft Rangiora-Ashley Community Board's 2026/27 Discretionary Grant Accountability Form (Trim No. 210603089961).

**2. RECOMMENDATION**

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260527125100.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for the 2026/27 financial year was \$30,250, with any carry forward from the previous financial year to be reported back in September 2026.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for the 2026/27 financial year is \$14,980.
- (d) **Approves** the Board's 2026/27 Discretionary Grant Fund Application Criteria and Application Form, which is unchanged (Trim No. 210603089776).
- (e) **Approves** the Board's 2026/27 Discretionary Grant Accountability Form, which is unchanged (Trim No. 210603089961).
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2026/27 financial year (July 2026 to June 2027).

### 3. **BACKGROUND**

- 3.1 Each financial year, the Community Boards are allocated a discretionary sum that the Board may allocate towards landscape projects that enhance and beautify the community. This fund is not contestable.
- 3.2 The Discretionary Grant Fund is a contestable fund available to the Board for allocation to community groups and organisations that meet the fund's criteria and seek funding for various events, initiatives, and projects.

### 4. **ISSUES AND OPTIONS**

#### 4.1 **2026/27 General Landscaping Budget**

- 4.1.1 The General Landscaping Fund's 2026/27 financial year allocation approved by the Council for the Rangiora-Ashley Community Board is \$30,250. However, the amount to be carried forward, if any, from the previous financial year has yet to be determined, as outstanding invoices are still being processed and will be submitted to the Board for confirmation at the Board's September 2026 meeting.
- 4.1.2 The Board and the Council's Greenspace Team will hold a workshop before December 2026 to identify potential projects of interest and priority for the Rangiora-Ashley Ward for this financial year. Staff will then refine the details and costings before providing a report to the Board for funding allocation. This timing will enable planting projects to take place in autumn, prior to the end of the financial year.
- 4.1.3 Community Boards often identify community landscaping enhancement projects for which this budget can be utilised. Equally, local community members frequently suggest minor landscaping improvements, such as adding additional seating, paving, or signage.

#### 4.2 **2026/27 Discretionary Grant Fund**

- 4.2.1 The Council's 2026/27 Annual Plan included a budget provision of \$14,980 for the Board to allocate as grants to community groups during the 2026/27 financial year (July 2026 to June 2027).
- 4.2.2 The Board allocated \$12,293 of the \$17,559 Discretionary Grant funding available in the 2025/26 financial year. Due to the challenging economic climate, and in an effort to suppress rates increases, the Council resolved not to carry forward the Boards \$5,266 unspent Discretionary Grant funding from the 2025/26 financial year.
- 4.2.3 At the end of each financial year, the Community Boards evaluate their Discretionary Grant Criteria, Application Form, and Accountability Form. The Community Boards agreed that the allocation of Discretionary Grant Funding should be at each Board's discretion, as they are familiar with the needs of community groups/organisations in their area. In May 2026, Board members were invited to submit any suggested amendments for the Board's consideration. The following suggested amendments were received:
- Grant funding would primarily be limited to projects located within the Board's geographical area or providing a clear benefit to residents of the ward. In exceptional circumstances, *the Board may consider applications for projects outside its geographical area and, in such cases, would provide detailed reasons for doing so.*
  - Grants are generally limited to \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided the applications are for different projects. The Board will only consider granting more than \$1,000 in *exceptional circumstances and will provide detailed reasons* for exceeding the standard limit.
  - The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include *a project budget, an organisational balance sheet/profit and loss, and a bank statement* to enable the Board to make an informed decision.

4.2.3 The Boards are acknowledged as being well-placed to understand the needs of community groups and organisations within their respective areas. Any funds distributed would be at the discretion of each Board, particularly when considering requests from school committees/ funding organisations, or groups applying to more than one Community Board for the same project or event.

4.2.4 The Board will consider applications from non-profit, community-based organisations, registered charities, or incorporated societies. However, not all eligible groups may be aware of the fund. Board members are therefore encouraged to remain proactive in promoting the availability of funding through their ongoing engagement and networking with community groups.

4.2.5 Staff will periodically advertise the Discretionary Grant on the Community Notice Board page in the Northern Outlook and The Chatter. Application Forms are also available on the Council website or by contacting the Council.

#### 4.3 **Implications for Community Wellbeing**

The issues and options outlined in this report may have social, cultural, economic, and environmental implications for community wellbeing. Supporting recreational and community initiatives through the Discretionary Grant Fund helped to reduce social isolation and increase participation in physical activity, thereby contributing positively to both mental and physical wellbeing. Additionally, funding for landscaping projects is expected to enhance the overall aesthetic quality of the Board's area and further support community wellbeing.

4.4 The Management Team has reviewed this report.

### 5. **COMMUNITY VIEWS**

#### 5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report. However, they may wish to apply for funding for events and projects.

#### 5.2 **Groups and Organisations**

Community groups and organisations are likely to be affected by, or interested in, the subject matter of this report, as the Board's Discretionary Grant fund could assist them in delivering community-based programmes during the current financial year.

#### 5.3 **Wider Community**

The wider community is unlikely to be affected by or interested in the report's subject matter. However, it should be noted that the funding allocated to community groups and landscaping projects will enhance the overall sense of wellbeing within the Board's community.

### 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

#### 6.1 **Financial Implications**

6.1.1 The decisions sought by this report have financial implications. The Council has approved an allocation of \$30,250 to the Board's General Landscaping Budget for the 2026/27 financial year. However, the amount to be carried forward, if any, from the 2025/26 financial year has yet to be determined, as outstanding invoices are still being processed and will be submitted to the Board for confirmation at the Board's September 2026 meeting.

6.1.2 The Council's 2026/27 Annual Plan included a budget provision of \$14,980 for the Board's 2026/27 Discretionary Grant funding.

#### 6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

### 6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

### 6.4 **Health and Safety**

No health and safety risks are arising from the adoption/implementation of the recommendations in this report.

## 7. **CONTEXT**

### 7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2 **Authorising Legislation**

Not applicable.

### 7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

### 7.4 **Authorising Delegations**

The Community Boards have delegated authority for distributing both funds.

## Rangiora-Ashley Community Board

# Discretionary Grant Application

### Information to assist groups with their application

The purpose of the Board discretionary grant is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind e.g. petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

- The Board supports a wide range of community activities. However, an application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- The Board will consider grant applications every month. Applications must be received at least four weeks before Board meeting dates to be processed on time.
- Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited to \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$1,000 in exceptional circumstances and will provide detailed reasons for exceeding the present limit.
- The application should clearly state the purpose for which the funds will be used. It should be noted that the board will not fund ongoing or annual operating expenditure associated with the administration or running of the applicant's club organisation or club.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a balance sheet/profit and loss and, at least, a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.
- Where possible, Boards request permission to use these photos on their Facebook page, the Council website, or other social media to encourage other community groups' participation.
- No new applications will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

## What happens now?

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Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

## What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

## Groups applying for Board Discretionary Grants 2026/2027

Name of group: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person within organisation: \_\_\_\_\_

Position within organisation: \_\_\_\_\_

Contact phone number: \_\_\_\_\_ Email: \_\_\_\_\_

**Describe your project or event and what the grant funding will specifically be used for.** *(Use additional pages if needed)*

What is the timeframe of the project/event date? \_\_\_\_\_

Overall cost of project/event: \_\_\_\_\_ Amount requested: \_\_\_\_\_

How many people will directly benefit from this project? \_\_\_\_\_

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical)     Cultural/ethnic minorities     District  
 Preschool     School/youth     Adults     Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka \_\_\_\_\_%    Rangiora-Ashley \_\_\_\_\_%    Woodend-Sefton \_\_\_\_\_%    Kaiapoi-Tuahiwi \_\_\_\_\_%

Other (please specify): \_\_\_\_\_

What are the direct benefit(s) to the participants?

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What is the benefit(s) to your organisation?

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)?  Yes  No

If yes, name of parent group: \_\_\_\_\_

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e. other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

If this application is declined, will this event/project still occur? <sup>51</sup>  Yes  No

If No, what are the consequences to the community/organisation?

- Enclosed  Financial Information (*compulsory – your application cannot be processed without financial statements*)  
 Bank Statement (*Bank Statements will remain confidential*)  
 Supporting costs, quotes or event budgets  
 Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.  
 I declare that all details contained in this application form are true and correct to the best of my knowledge.  
 I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.  
 I accept that information provided in this application may be used in an official Council report available to the public.

**PLEASE NOTE:** A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

DRAFT

# Rangiora-Ashley Community Board Accountability Form for 2026/2027 Discretionary Grant Recipients

## For funding provided during the period July 2026 – June 2027

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: \_\_\_\_\_

Date: \_\_\_\_\_ Amount allocated: \$ \_\_\_\_\_

Purpose for grant: \_\_\_\_\_

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

_____	\$ _____
_____	\$ _____
_____	\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

*(Use additional pages if necessary)*

Permission to use photos on the Board's Facebook page, the Council's website and other social media:  Yes  No

*Continued over page*

Two authorised signatories to complete the details below<sup>53</sup>

*I am authorised to act on behalf of our group/organisation. The information provided is true and correct and I confirm that the funds received from the Community Board Grant have been spent as detailed in this accountability report.*

Date: \_\_\_\_\_

Date: \_\_\_\_\_

First contact name: \_\_\_\_\_

Second contact: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Position: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Return to:**

**Governance Team**  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440

OR

IM@wmk.govt.nz

DRAFT

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** GOV-26-11-06 / 260526123932

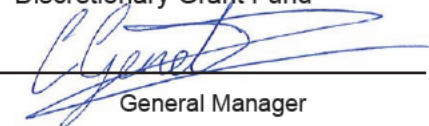
**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD


**DATE OF MEETING:** 8 July 2026

**AUTHOR(S):** Thea Kunkel, Governance Team Leader

**SUBJECT:** Applications to the Rangiora-Ashley Community Board's 2026/27 Discretionary Grant Fund

**ENDORSED BY:**  
(for Reports to Council, Committees or Boards)

  
General Manager

  
Chief Executive

**1. SUMMARY**

1.1 The purpose of this report is to consider the following two applications:

Name of Organisation	Purpose	Amount requested	Does the application comply with the Discretionary Grant Fund Criteria
Ashley School PTA	Towards the purchase of Kapa haka uniforms and props	\$1,000	This application partially complies with the criteria: <ul style="list-style-type: none"> <li>The PTA did not provide evidence that the activity should not be funded by the Central Government.</li> </ul>
Ashley Rakahuri Rivercare Group Inc	Towards further training of the group's rat detection dog	\$1,000	The application partially complies with the criteria: <ul style="list-style-type: none"> <li>Only 50% of attendees are from the Rangiora-Ashley Ward.</li> </ul>
<b>Total:</b>		<b>\$2,000</b>	

1.2 The current balance of the Rangiora-Ashley Board's 2026/27 Discretionary Grant Fund is \$14,980.

**Attachments:**

- i. Application form from Ashley School PTA (Trim Ref: 260522121757).
- ii. Application form from Ashley Rakahuri Rivercare Group Inc (Trim Ref: 260602128027).
- iii. A spreadsheet shows the grants for the previous two years.
- iv. The Board Discretionary Grant Funding Criteria for the 2026/27 financial year (Trim Ref: 210603089776).

**2. RECOMMENDATION**

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260526123932.
- (b) **Approves** a grant of \$..... to the Ashley School PTA towards new Kapa haka uniforms and props for performances.

**OR**

- (c) **Declines** a grant to the Ashley School PTA.

- (d) **Approves** a grant of \$..... to the Ashley Rakahuri Rivercare Group Inc towards further training for the Group's rat detection dog.

**OR**

- (e) **Declines** a grant to the Ashley Rakahuri Rivercare Group Inc.

### 3. **BACKGROUND**

3.1 The **Ashley School PTA** seeks funding to assist with the purchase of new Kapa haka uniforms and props for performances. This application does not meet the following Board Discretionary Grant Funding Criteria:

- (a) Organisations predominantly funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.

3.2 The **Ashley Rakahuri Rivercare Group Inc** seeks funding to assist with the further training of the Group's rat detection dog to help eradicate rats in the favoured bird nesting sites. This application does not meet the following Board Discretionary Grant Funding Criteria as only part of the river runs through the Rangiora-Ashley ward area:

- (a) The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.

3.3 The current balance of the Rangiora-Ashley Community Board's 2025/26 Discretionary Grant fund is \$14,980.

### 4. **ISSUES AND OPTIONS**

#### ***Ashley School PTA (the PTA)***

#### 4.1 Information provided by the PTA:

4.1.1 Ashley Rakahuri School is a semi-rural full primary school located approximately five kilometres north of Rangiora. The school was originally established in 1864 as Ashley Bank School, situated near the Ashley Rakahuri River in the township of Ashley Bank. Due to concerns regarding riverbank erosion and the associated flood risk, the school was relocated to its current site in the 1870s. It now caters for approximately 170 students.

4.1.2 The School's Parent Teacher Association (PTA) seeks funding assistance to enhance kapa haka uniforms and performance props. The project is specifically aimed to add *pui-pui* to the existing uniforms, at a total cost of \$3,969. At the time of the application, 81 students from Years 4 to 8 were participating in kapa haka. The school is scheduled to take part in two major kapa haka performances in Term 3, with all participating students residing within the ward.

4.1.3 The enhanced kapa haka uniforms and performance props are expected to boost the students' confidence and sense of pride in their performances, potentially increasing their success at events. The initiative will also support and strengthen the school's commitment to honouring and promoting Māori culture.

4.1.4 The PTA initially requested \$3,250, representing the full cost of the project. However, in accordance with the advice on the maximum grant limit of \$1,000 per application, the request was amended. The PTA has undertaken fundraising activities, including an Easter egg raffle that raised \$700, and has also applied to the MainPower fund, although that application was unsuccessful due to high demand. This is the PTA's first application to the Board for funding. If the application is unsuccessful, the improvements to the uniforms will not be purchased until sufficient funds have been raised, which may take several years.

#### 4.2 Council Evaluation:

- 4.2.1 The application partially meets the Board's Discretionary Grant Criteria, as it was submitted by a funding committee and/or similar community-based groups associated with Ashley Rakahuri School, and the requested funding of \$1,000 is in line with the specified \$1,000 limit per application.
- 4.2.2 In addition, all the students who benefit from the project are from the Board's geographical area.
- 4.2.3 However, the Board's Discretionary Grant Criteria requires organisations predominantly funded by the Central Government to provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund. Although it is acknowledged that schools, especially small rural schools, have limited budgets, no evidence has been provided that the curriculum resources to be funded by the event should not be subsidised by the Ministry of Education. Furthermore any funds the Board may provide should be utilised within the year of receipt, therefore if the project did not occur for several years (as indicated), the Board funds would need to be returned.
- 4.2.4 This is the first time the PTA is applying to the Board for funding.

#### ***Ashley Rakahuri Rivercare Group Inc (the ARR)***

#### 4.3 Information provided by the ARR:

- 4.3.1 In 1999, in response to the declining ecological condition of the Ashley-Rakahuri River, members of the local community established the Ashley-Rakahuri Rivercare Group (ARR). From its inception, ARR worked collaboratively with the Department of Conservation, Environment Canterbury, and the Waimakariri District Council to develop and implement a management strategy for an 18-kilometre section of the river, extending from the confluence of the Okuku River downstream to the State Highway bridge.
- 4.3.2 ARR received funding support from several organisations, including WWF, the Pacific Development and Conservation Trust, the New Zealand National Parks and Development Foundation, and the New Zealand Lottery Grants Board. In 2007, *Braided River Aid* (BRAID), an organisation advocating for braided river ecosystems across the South Island, was formed and has since worked alongside ARR.
- 4.3.3 ARR is seeking funding assistance to support further training for its rat-detection dog. The dog is deployed year-round across the riverbed and berm areas to detect rats at key braided-river bird nesting sites. Endemic species nesting along the Ashley-Rakahuri River include the wrybill, black-fronted tern, black-billed gull, and banded dotterel, among others.
- 4.3.4 The proposed training would be delivered by Billy Barton, a recognised predator-dog breeder and trainer based in Wānaka. The dog handler and owner is an ARR volunteer and would attend the training in preparation for the upcoming nesting season. It is anticipated that the training would further develop the rat-detection dog's scent-detection abilities, bird-avoidance skills, and other related competencies. The handler would also receive specialist scent and obedience training to support the effective deployment of the dog on the estuary. The availability of a reliable rat-detection dog would significantly strengthen predator-management efforts, contributing to improved biodiversity outcomes across the area and providing a critical tool in protecting endemic and endangered bird species along the Ashley-Rakahuri corridor.

4.3.5 The training was estimated to cost approximately \$3,143, and ARRГ has requested \$1,000 to support the initiative. The work undertaken by the group provides benefits to the wider community; however, it was assessed that approximately 50% of the Rangiora–Ashley community would directly benefit, with the remaining 50% of benefits accruing to the Kaiapoi–Woodend community. No additional funding had been sourced for the project, and ARRГ indicated that the training would proceed even if the application was unsuccessful.

#### 4.4 Council Evaluation:

4.4.1 The application meets the Board’s Discretionary Grant Criteria, as a community-based group submitted it, and the requested funding of \$1,000 is in line with the specified \$1,000 limit per application.

4.4.2 However, the Board’s Discretionary Grant Application Criteria require that grant funding be limited to projects primarily within the Board area or benefiting the residents of the area. It should be taken into consideration that approximately 50% of participants will be from the Rangiora-Ashley Ward. However, it should be taken into account that ARRГ’s work supports the entire Waimakariri District’s biodiversity and recreational activities.

4.4.3 Based on the financial information provided, it appears that the ARRГ has significant funds available with which to fund the project if the application is unsuccessful.

4.5 The Board may approve or decline grants in accordance with the grant guidelines.

#### 4.6 Implications for Community Wellbeing

The issues and options discussed in this report have social, cultural, economic, or environmental implications for community well-being. Supporting recreational and community initiatives encourages social interaction, reduces isolation, and improves physical activity, which in turn enhances mental and physical wellbeing.

4.7 The current balance of the Rangiora-Ashley Community Board’s 2026/27 Discretionary Grant fund is \$14,980. If the applications are granted, the balance would be \$12,980 for the remainder of the 2026/27 financial year, which ends on 30 June 2027.

4.8 The Management Team has reviewed this report.

## 5. COMMUNITY VIEWS

### 5.1 **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in, the subject matter of this report.

### 5.2 **Groups and Organisations**

No other groups or organisations are likely to be affected by or to have an interest in the subject matter of this report.

### 5.3 **Wider Community**

The wider community will likely be affected by or interested in the report’s subject, as recreational and community events provide opportunities for social interaction, improve mental wellbeing, and boost people’s self-confidence.

## 6. OTHER IMPLICATIONS AND RISK MANAGEMENT

### 6.1 **Financial Implications**

6.1.1 The Council’s 2026/27 Annual Plan includes a budget provision of \$14,980 for the Rangiora-Ashley Community Board to approve grants to community groups for the 2026/27 financial year (July 2026 to June 2027).

6.1.2 The current balance of the Rangiora-Ashley Board's 2026/27 Discretionary Grant Fund is \$14,980. If the application is granted, the balance would be \$12,980 for the remainder of the 2026/27 financial year.

6.1.3 The application criteria specify that grants are generally limited to \$1,000 in any financial year (July to June); however, groups can apply twice a year, provided the applications are for different projects. Where applicable, GST values are calculated and added to the appropriately registered groups if the decided benefits exceed the Board-resolved values.

## 6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts.

## 6.3 **Risk Management**

There are no risks associated with adopting and implementing the recommendations in this report.

## 6.4 **Health and Safety**

All health and safety-related issues will be the responsibility of the organisations and groups that have applied for funding.

## 7. **CONTEXT**

### 7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2 **Authorising Legislation**

Not applicable.

### 7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

### 7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

## What happens now?

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Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

## What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

## Groups applying for Board Discretionary Grants 2025/2026

Name of group: Ashley School PTA

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Treasurer

Contact phone number: [REDACTED]

Email: [REDACTED]

**Describe your project or event and what the grant funding will specifically be used for.** (Use additional pages if needed)

These funds will be used to invest in improving our kapahaka uniforms and props for performances. We are wanting to add puipui to our uniform costing \$3969.

We have currently 81 children form year 4 - 8

Two big Kapa haka performances this year are.

'Ka Matakura o Ruataniwha' - North Canterbury Kapa haka celebration - this will be held in Term 3 - September

What is the timeframe of the project/event date? September 2026

Overall cost of project/event: 3969

Amount requested: 3250

How many people will directly benefit from this project? 81

Who are the range of people benefiting from this project? (You can tick more than one box)

People with disabilities (mental or physical)  Cultural/ethnic minorities  District

Preschool  School/youth  Adults  Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka \_\_\_\_\_% Rangiora-Ashley 100 % Woodend-Sefton \_\_\_\_\_% Kaiapoi-Tuahiwi \_\_\_\_\_%

Other (please specify): \_\_\_\_\_

What are the direct benefit(s) to the participants? 60

These funds will go towards the upgrade of our kapa haka uniforms and props. This will not only provide our students with confidence and pride in their performances. It also will help our students to be able to be applicable for more of the awards at these events.

What is the benefit(s) to your organisation?

This funding will strengthen our kapa haka programme and improve the quality of our performances. It will also support our commitment to honouring the Maori culture with our school.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

This funding will go directly back in to our local school, supporting both our students, staff and the wider community. It will help strengthen pride and connection to the Maori culture.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)?  Yes  No

If yes, name of parent group: Ashley Rakahuri School

What is the relationship between your group and the parent group?

We are the PTA of the School

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

We have recently run a Easter egg raffle to raise some funds towards our kapa haka uniform, this was successful and raised \$700 towards our uniforms

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

We did apply for the mainpower grant however our application was not successful due to the volume of applications received.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

If this application is declined, will this event/project still occur?  Yes  No

If No, what are the consequences to the community/organisation?

Unfortunately this will cause a delay, we will purchase some of the puihui out of the funds from our fundraising, but the remaining portions will take years .

- Enclosed  Financial Information (*compulsory – your application cannot be processed without financial statements*)  
 Bank Statement (*Bank Statements will remain confidential*)  
 Supporting costs, quotes or event budgets  
 Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.  
 I declare that all details contained in this application form are true and correct to the best of my knowledge.  
 I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.  
 I accept that information provided in this application may be used in an official Council report available to the public.

**PLEASE NOTE:** A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed:  \_\_\_\_\_

Date: 22/5/2026 \_\_\_\_\_

**Ashley School PTA  
Treasurers Annual Report  
Statement of Financial Performance  
1 January to 31 December 2026**

<b>Code</b>	<b>2025</b>	<b>Income</b>	<b>2026</b>
AS	\$ -	Art Show	\$ -
BF	\$ -	Bulb Fundraiser	\$ -
CA	\$ 1,023.80	Calendars	\$ -
CD	\$ 1,220.00	Cookie Dough	\$ -
CH	\$ 577.10	Chocolate Fundraiser	\$ -
CR	\$ -	Colour Run	\$ -
D	\$ 290.00	Donations	\$ -
DS	\$ 1,781.90	Disco	\$ 1,880.20
ER	\$ 2,277.10	Easter Raffle	\$ -
F	\$ -	Mothers Day Flowers	\$ -
GF	\$ -	General Fundraising	\$ -
HCB	\$ -	Hot Cross Buns	\$ -
I	\$ 7.99	Interest	\$ -
MB	\$ -	Matariki Breakfast	\$ -
MD	\$ 2,718.96	Muffi Days/Sausage Sizzle/F&C/Juicies	\$ 800.66
MN	\$ 765.37	Movie Night	\$ -
PH	\$ -	Pia Hunt	\$ -
PV	\$ -	Pasta Vera Fundraiser	\$ -
QN	\$ 8,221.00	Quiz Night	\$ -
TT	\$ -	Tea Towels	\$ -
WA	\$ 236.70	Wearable Arts	\$ -
XR	\$ 2,767.80	Xmas Raffle	\$ -
	<b>\$ 21,887.72</b>	<b>Total Income</b>	<b>\$ 2,680.86</b>

	<b>2025</b>	<b>Expenses</b>	<b>2026</b>
AS	\$ -	Art Show	\$ -
BF	\$ 0.38	Bank Fees	\$ -
CH	\$ -	Chocolates	\$ -

CR	\$	-	Colour Run	\$	-
D	\$	1.137.00	Donations	\$	-
DS	\$	308.23	Disco	\$	350.64
ER	\$	-	Easter Raffle	\$	-
F	\$	-	Mothers Dav Flowers	\$	-
G	\$	-	Gifts	\$	-
H	\$	191.58	Hanai	\$	-
HCB	\$	-	Hot Cross Buns	\$	-
KPHK	\$	-	KapaHaka	\$	-
MB	\$	-	Matariki Breakfast	\$	-
MD	\$	352.75	Mufti Davs/Sausaae Sizzle/F&C/Juicies	\$	40.93
MN	\$	177.25	Movie Niaht	\$	-
MT	\$	-	Mornina Tea/Platters	\$	-
PV	\$	-	Pasta Vera Fundraiser	\$	-
QN	\$	582.11	Quiz Niaht	\$	-
S	\$	-	General Supplies Kitchen/Office/Printina	\$	-
SCHOOL	\$	12.186.35	For The School/Teachers Wish Lists	\$	3.514.00
TT	\$	-	Tea Towels	\$	-
WA	\$	212.22	Wearable Arts	\$	-
XR	\$	34.00	Xmas Raffle	\$	-
	<b>\$</b>	<b>14.935.65</b>	<b>Total Expenses</b>	<b>\$</b>	<b>3.905.57</b>
	<b>\$</b>	<b>6.952.07</b>	<b>Profit/Loss</b>	<b>- \$</b>	<b>1.224.71</b>

## Statement Transactions Report for Ashley School Parents Association

Printed By [REDACTED]      Report Date 22/05/2026      Report Time 07:23:31 AM      Page 1 of 1

<b>Account Number</b>	<b>Statement Opening Balance as at</b>	01/01/2026	<b>\$ 5,124.76</b>
	<b>Statement Closing Balance as at</b>	22/05/2026	<b>\$ 3,900.05</b>
<b>Account Name</b>	<b>Net Movement</b>		<b>-\$ 1,224.71</b>

Other Party Name	MTS Particulars	Analysis Code	Reference	TC	Debit	Credit	Date	Balance
[REDACTED]	DC		FI0001554299	00	\$ 414.00		25/02/2026	
[REDACTED]	DC	Inv0445	Term1	FI0001539830	00	\$ 3,000.00	25/02/2026	\$ 1,710.76
[REDACTED]	DC	Reimburse		FI0001585969	00	\$ 226.56	04/03/2026	\$ 1,484.20
[REDACTED]	DC	The Growth	Collective	[REDACTED]	50		\$ 318.83	30/03/2026
[REDACTED]		disco			50		\$ 810.20	30/03/2026
[REDACTED]		disco			50		\$ 1,070.00	30/03/2026
[REDACTED]	DC	[REDACTED]	hot dog + no	n uniform	50		\$ 9.00	01/04/2026
[REDACTED]	BP	hotdogsmufti		TeMomo	50		\$ 20.00	01/04/2026
[REDACTED]	DC			FI0001632304	00	\$ 23.88	01/04/2026	
[REDACTED]	DC			FI0001632315	00	\$ 40.93	01/04/2026	
[REDACTED]	DC			FI0001632374	00	\$ 100.00	01/04/2026	
[REDACTED]	DC			FI0001632329	00	\$ 100.20	01/04/2026	\$ 3,447.22
[REDACTED]	BP	Hot dog	Mufti	MooreHD/muft	50		\$ 8.00	02/04/2026
[REDACTED]	DC	The Growth	Collective	[REDACTED]	50		\$ 444.83	07/04/2026
				<b>TOTAL</b>		<b>\$ 3,905.57</b>		<b>\$ 2,680.86</b>

**Ashley School PTA  
Treasurers Annual Report  
Statement of Financial Position  
1 January to 31 December 2026**

**ASSETS**

Current Assets	2025	Description	2026
	\$ 5,124.76	Westpac	\$ 3,900.05
	\$ 7,644.26	Westpac	\$ 644.26
	\$ 12,769.02	Total Current Assets	\$ 4,544.31

Fixed Assets	2025	Description	2026
	\$ -		
	\$ -	Total Fixed Assets	\$ -

**LIABILITIES**

Current Liabilities	2025	Description	2026
---------------------	------	-------------	------

<b>TOTAL ASSETS</b>	<b>\$ 12,769.02</b>		<b>\$ 4,544.31</b>
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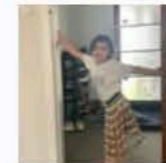


HOME /

## Kapa Haka Piupiu for Girls and Boys

SKU: KH007-2XL

★★★★★ (24)



**Debbie C.** ★★★★★

"grandaughter loved it. little kapa haka queen "

\$ 49.<sup>00</sup>

Shipping calculated at checkout.

or 4 interest-free payments of \$9.25 with [afterpay](#) ⓘ



SIZE

Boys Small

Boys Medium

Boys Large

Boys XL

Girls Small

Girls Medium

Girls Large

Girls XL

Chat

When it comes to Kapa Haka Costumes for Kids, some of you just want the Piupiu. And we can supply you with just that here, for both girls and boys.

The piupiu is hugely affordable and very well-priced.

## What happens now?

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Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

## What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

## Groups applying for Board Discretionary Grants 2025/2026

Name of group: Ashley Rakahuri Rivercare Group Inc

Address: c/o 2 Golding Ave, Rangiora 7400

Contact person within organisation: Sue Mardon

Position within organisation: Chairperson

Contact phone number: 0277806407

Email: suemardon02@gmail.com

**Describe your project or event and what the grant funding will specifically be used for.** (Use additional pages if needed)

Evie is ARRG's rat detection dog who is deployed on the riverbed and berm throughout the year to detect presence of rats especially on favoured bird nesting sites. Endemic braided river bird species nesting on the Ashley Rakahuri River include wrybill, black-fronted tern, black-billed gull, banded dotterel, etc. Evie's owner is a volunteer. We are planning for further dog training from Billy Barton, predator dog breeder/trainer in Wanaka. Our Field Ranger, Emily, will also attend as she will work with Evie in the coming nesting season 2026/2027.

What is the timeframe of the project/event date? 12-15 July 2026

Overall cost of project/event: \$3,143.00

Amount requested: \$1,000.00

How many people will directly benefit from this project? \_\_\_\_\_

Who are the range of people benefiting from this project? (You can tick more than one box)

People with disabilities (mental or physical)     Cultural/ethnic minorities     District

Preschool     School/youth     Adults     Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka \_\_\_\_\_%    Rangiora-Ashley 50%    Woodend-Sefton \_\_\_\_\_%    Kaiapoi-Tuahiwi 50%

Other (please specify): \_\_\_\_\_

What are the direct benefit(s) to the participants?

68

The dog will receive further scent detection, bird avoidance training, etc. The field ranger and volunteer will receive further specialised scent/obedience training so we can successfully deploy Evie on the Ashley River/estuary. We will consider getting the dog assessed as a predator dog with Dept of Conservation (interim) in late 2026.

What is the benefit(s) to your organisation?

To decrease the numbers of rats (Norway & Ship) on the Ashley Rakahuri riverbed to stop them preying on endangered Black Fronted Tern, Wrybill, and Banded Dotterel while they are nesting. Rats kill birds, eat their eggs, and eat hatched chicks.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

The Ashley-Rakahuri should be regarded as the jewel in the crown of Waimak District biodiversity. It is a narrow corridor where the birdlife is overwhelmingly native, mainly endemic & endangered, unique to South Island. We aim to protect the bird species, educate the community and district of the importance and uniqueness of the eco-system.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)?  Yes  No

If yes, name of parent group: \_\_\_\_\_

What is the relationship between your group and the parent group?

N/A

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

Nil

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

Nil

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

If this application is declined, will this event/project still occur?  Yes  No

If No, what are the consequences to the community/organisation?

Enclosed  Financial Information (*compulsory – your application cannot be processed without financial statements*)

Bank Statement (*Bank Statements will remain confidential*)

Supporting costs, quotes or event budgets

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

**PLEASE NOTE:** *A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.*

Signed: Sue Mardon

Date: 2/6/26



**WILDLIFE  
ENHANCEMENT**  
Protecting our natives

70

**Phoenix SPB Ltd**

174 Camp Hill Road  
RD2, Wanaka, , 9382  
Phone: 02102277173  
phoenixspbLtd@gmail.com

## Quote

**Quote number**  
IV00000000992

**Issue date**  
01/06/2026

**Expiry date**  
11/06/2026

### Bill to

Valerie Davey

Item ID	Description	UoM	Qty	Unit price (\$) <i>excluding GST</i>	GST	Amount (\$) <i>excluding GST</i>
HOURS	Dog training Evie 12-15 July, tracking, scent work, accommodation	Hrs	4	250.00	S15	1,000.00
<b>Subtotal (exc. GST)</b>						\$1,000.00
GST						\$150.00
<b>Total amount</b> <i>including GST</i>						<b>\$1,150.00</b>

## From Administration Report to General Meeting 21 May 2026

### FINANCIALS

#### ARRG Income & Expenditure Report 1/7/25 to 18/5/26

FUNDS IN	Year to Date	Previous Year
Trap Sales	\$6,950.22	14,382
General donations	\$3,893.06	1,532
Ria Books	\$220.00	
Freight	\$9.00	212
Ranger donations	\$45,445.00	
ECAN Weeds 2024	\$0.00	5,000
Rata/ECan 1Yr Field Work project	\$10,000.00	30,000
Mainpower WBT Fund DOC150s	\$2,000.00	
WDC Biodiversity Trap Funding	\$3,152.50	
Other Income	\$0.00	750
Interest	\$615.53	1,103
<b>Total Funds In</b>	<b>\$72,285.31</b>	<b>52,979</b>

FUNDS OUT	Year to Date	Previous Year
Trap Construction	\$3,852.37	8,757
Predator Control	\$341.14	875
Monitoring and Research	\$514.95	
Website & Publicity	\$1,511.80	1,527
Charities & Accounting Fees	\$410.34	461
Volunteer Expenses	\$0.00	100
Signage, Printing, Stationery	\$63.38	119
Hall Hire	\$266.23	
Freight	\$0.00	156
Mainpower WBT Fund	\$2,043.74	
ECan weeds 2024	\$0.00	5,023
Annie Currie viewing platform	\$9,833.54	4,234
Field Ranger - wages/km	\$40,068.67	
Field Ranger - general	\$515.49	
WDC Biodiversity Fund	\$1,372.74	
Annie Currie misc projects	\$552.00	
Insurance	\$278.86	
<b>Total Funds Out</b>	<b>\$61,625.25</b>	<b>21,252</b>

Excess funding/spending \$10,660.06 31,728

#### Capital Funds In/Out

112	Computers and electronic equipment	-\$2,698.97	
117	Trail Cameras	-\$3,301.05	- 2,201
<b>Total Capital Income/Expenditure</b>		<b>-\$6,000.02</b>	<b>- 2,201</b>

**Cash Movements**

Opening Bank Balances		\$71,188.68	41,662
Cash Movement during period		\$4,493.89	29,526
<b>Closing Bank Balances</b>		<b>\$75,682.57</b>	<b>71,189</b>

**Grant Balances**

Annie Currie Legacy Fund	\$5,380.85
WDC Biodiversity Trap Funding	\$1,779.76
Ranger Donations	\$44,821.00
	\$51,981.61
Balance in bank	\$75,682.57
less allocated grant funds	-\$51,981.61
Unallocated funds	\$23,700.96

**Notes to the Accounts:**

Annie Currie Legacy Fund criteria: "towards things that are tangible and of material benefit towards achieving volunteer-based activities."

WDC Biodiversity Trap Funding – since spent on traps.

Ranger Donations for Ranger wages only



## Internet Banking for Business

### Transaction History

<b>Account</b>	ARRG Operating Acc [REDACTED]		
<b>Date From</b>	07/05/2026	Closing Balance as at 28/05/2026	48,113.67 CR
<b>Date To</b>	28/05/2026	Opening Balance as at 07/05/2026	48,970.61 CR

Date	Name	Particulars	Code	Reference	Type	Withdrawals	Deposits	Balance
27/05/2026	[REDACTED]	[REDACTED]			BP		20.00	48,113.67 CR
25/05/2026	[REDACTED]	[REDACTED]			AP		5,000.00	48,093.67 CR
21/05/2026	[REDACTED]	[REDACTED]			DC		200.00	43,093.67 CR
20/05/2026	[REDACTED]		RUNNO 002333	20275403	DD	40.48		42,893.67 CR
19/05/2026	[REDACTED]	[REDACTED]		202601	BP		161.00	42,934.15 CR
18/05/2026	[REDACTED]	[REDACTED]		donation	BP		20.00	42,773.15 CR
18/05/2026	[REDACTED]	E Wium Pay15	80hrs 170km		BP	2,881.62		42,753.15 CR
17/05/2026	[REDACTED]	donation	[REDACTED]		BP		20.00	45,634.77 CR
11/05/2026	[REDACTED]	[REDACTED]		donation	BP		20.00	45,614.77 CR
08/05/2026	[REDACTED]	reimburse	cameras	and misc	BP	2,610.67		45,594.77 CR
08/05/2026	[REDACTED]	reimburse	[REDACTED]		BP	379.49		48,205.44 CR
08/05/2026	[REDACTED]	reimburse	uniform		BP	272.98		48,584.93 CR
08/05/2026	[REDACTED]	Inv 4 may	Website work		BP	112.70		48,857.91 CR

**End of Report**

2024/25

<b>Rangiora-Ashley Community Board 10.137.100.2410</b>			2024/25 = \$ 14,200				\$ 14,200.00
	10-Jul	Waimakariri United Football Club	Towards Bibs for in-house teams	28-Jul-25	\$920	\$600	\$13,600
	10-Jul	North Canterbury Federation of Women's Institute	Towards hosting a craft day	26-Jul-24	\$300	\$110	\$13,490
	10-Jul	Southbrook Netball Club	towards annual prize giving, storage and new netballs	Declined	\$1,000	\$0	\$13,490
	10-Jul	St Joseph's School Rangiora	towards hosting a cultural Festival	Declined	\$1,000	\$0	\$13,490
	10-Jul	The Salvation Army Just Brass Band	towards hosting free music lessons	9-Apr-25	\$1,000	\$500	\$12,990
	14-Aug	Cust/West Eyreton Playcentre	towards maintaining the first aid kit	funds not claimed	\$410	\$205	\$12,785
	14-Aug	Oxford Community Trust	towards catering costs for Day Out event	Declined	\$750		\$12,785
	14-Aug	Saracens Rugby Club	Towards sending teams to the Global Games Festival	10-Oct-24	\$1,000	\$250	\$12,535
	11-Sep	North Loburn School	Towards bark for playground	Declined	\$1,652	\$0	\$12,535
	11-Sep	Southbrook school 150th Jubilee Committee	Towards the purchase of a bench	28-Nov-24	\$750	\$750	\$11,785
	11-Sep	North Canterbury Inclusive Sports Festival	Host the festival at Mainpower	Funds not claimed	\$500	\$250	\$11,535
	13-Nov	North Loburn Home and School Committee	Towards seeds, compost	18-Jun-25	\$1,000	\$750	\$10,785
	13-Nov	North Canterbury BMX Club Inc	Towards aspholding	18-Dec-24	\$1,000	\$1,000	\$9,785
	12-Mar	Rangiora Volunteer Fire Brigade	Towards gazebos	22/04/2025 returning \$985 as whole \$2000 not spent	\$1,000	\$1,015	\$8,770
	12-Mar	Rangiora Cricket Club	Towards new cricket balls	5-May-25	\$1,000	\$1,000	\$7,770
	9-Apr	Rangiora Community Patrol	Dash cams	29-Jul-25	\$775	\$775	\$6,995
	9-Apr	Big Brothers Big Sisters	New Office computer	15-Jul-25	\$1,000	\$1,000	\$5,995
	14-May	Rangiora and Districts Early Records Society Inc	New printer	31-Aug-25	\$1,000	\$1,000	\$4,995
	14-May	Rangiora Players	New Lights for stage		\$1,000	\$1,000	\$3,995
	14-May	Momentum Charitable Trust	Towards support programmes	Declined	\$7,180	\$0	\$3,995
	14-May	North Canterbury Radio Trust	Network switch	12-Aug-25	\$401	\$401	\$3,594
	11-Jun	Southbrook Community Sports Club Inc	Towards new register and Totalpos	Withdrawn	\$1,000		\$3,594
	11-Jun	Rachel's House Trust	Towards catering costs for Big Splash	6-May-26	\$1,000	\$1,000	\$2,594
						\$7,191	
							\$2,594
						\$250	\$2,844
						\$205	\$3,049

2025/26

		Carry forward 2024/25 =3,049	2025/26 = \$14,510			
9-Jul	North Canterbury Classics Leisure Marchers Inc	registration costs for 15 members to the National Leisure Marching event	Declined	\$535		
9-Jul	Community Colleges New Zealand - Comcol North Canterbury	Purchase solar panel, connectors and battery for compostable toilet	16-Dec-25	\$1,000		\$1
9-Jul	North Canterbury Musical Society Inc	towards the purchase of a heat pump	19-Dec-25	\$957		\$
9-Jul	North Canterbury Floral Art Group	towards hosting a Floral Art Demonstration and	10-Dec-25	\$1,000		\$
13-Aug	Southbrook Community Sports Club	Towards plan design drawings		\$575		\$
13-Aug	The Mainland Staffordshire Bull Terrier Society	towards a branded gazebo	declined receiving funds	\$750		\$
13-Aug-25	North Canterbury Pony Club	Hiring of toilets	Declined	\$840		
10-Sep	Ashgrove Netball Club	Towards uniforms and bibs	6-Jun-26	\$1,000		\$1
10-Sep	North Canterbury Youth Cricket Club	Towards the purchase of warm up equipment	27/06/2026 only spent \$881.30	\$1,000		\$1
10-Sep	The Hope Community Trust	towards the purchase of shelving		\$912		\$
12-Nov	Empire marching Team	Towards uniforms and bibs		\$938		\$
12-Nov	Noaia Charitable Trust	Community market for equipment and promotion		\$1,000		\$
12-Nov	Mahi Matatoa Trust	Towards first aid training	27-Mar-26	\$780		\$
10-Dec	McCullough Guards Leisure Marching	Towards hosting the National Leisure Marching Event	declined	\$5,000		
11-Feb	Friends of Dudley Park	Towards establishment of the Group	On Hold	\$1,000		
11-Mar	Okuku Pony Club	Towards Prize ribbons		\$1,000		\$1,000
11-Mar	North Canterbury Scout Group	Towards attending the Jamboree		\$1,000		\$1
11-Mar	Rangiora Boxing Club	Towards the cost of hosting the Golden Gloves tournament	17-Jun-26	\$500		\$
13-May	Rangiora Squash Club	Towards training equipment		\$1,000		\$1
13-May	Abbeyfield Waimakariri Inc	Hosting the Auction of Promises	2-Jun-26	\$600		\$
13-May	Rachel's House Trust	Hosting the Big Splash		\$1,000		\$
13-May	TimeBank Waimakariri	Towards printing promotion pamphlets	declined	\$500		
			return from North Canterbury Youth Cricket Club			\$
10-Dec	Community Colleges New Zealand - Comcol North Canterbury	Towards materials and labour to install a mounting block	Ineligible until July 2026	\$1,056		

Rangiora-Ashley  
Community  
Board  
10.137.100.2410

## GOVERNANCE

# Rangiora-Ashley Community Board Discretionary Grant Application

### Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
* Wages	✓ New equipment/materials
* Debt servicing	✓ Toys/educational aids
* Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
* Stock or capital market investment	✓ Safety equipment
* Gambling or prize money	✓ Costs associated with events
* Funding of individuals (only non-profit organisations)	✓ Community training
* Payment of any legal expenditure or associated costs	
* Purchase of land and buildings	
* Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
* Payment of fines, court costs or mediation costs, IRD penalties	

- The Board supports a wide range of community activities. However, an application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- The Board will consider grant applications every month. Applications must be received at least four weeks before Board meeting dates to be processed on time.
- Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited to \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$1,000 in exceptional circumstances and will provide detailed reasons for exceeding the present limit.
- The application should clearly state the purpose for which the funds will be used. It should be noted that the board will not fund ongoing or annual operating expenditure associated with the administration or running of the applicant's club organisation or club.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a balance sheet/profit and loss and, at least, a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.
- Where possible, Boards request permission to use these photos on their Facebook page, the Council website, or other social media to encourage other community groups' participation.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

## RANGIORA-ASHLEY COMMUNITY BOARD

### CHAIRPERSON'S REPORT FOR JUNE 2026

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
19 May	<b>All Boards Briefing – Headstart Pathway:</b> Briefing to discuss and outline the timeframe for the conversations to be had for the wider council amalgamations.	
5 June	<b>Waimak Events Plan Stakeholder Workshop:</b> Excellent workshop for event planning in our district. Topics of discussion around all events, one larger district event and coordinating event resources and calendar.	
8 June	<b>RACB Agenda Meeting</b>	
16 June	<b>Waimakariri Health Advisory Group meeting:</b> An application has been made to the Social Investment Fund, which has \$190M invested from the 2025 budget. Consideration will be given to two community design partners. Our application has targeted children/whanau health and wellbeing.	
17 June	<b>Met with Peppertree Preschool Tamariki at Food Forest:</b> Volunteer week, the Tamariki sorted through the painted rocks and delivered a thank-you note and chocolates for the Food Forest volunteers.	
17 June	<b>Rangiora Town Hall 100-year centenary celebration planning</b>	

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
18 June	<p><b>Cultural Training:</b> (first session of five) This is part of our ongoing partnership with Ngāi Tūāhuriri covering:</p> <ul style="list-style-type: none"> <li>• Background to Te Reo – Origins and history of te reo Māori</li> <li>• Mana Whenua - Understanding key concepts about mana whenua</li> <li>• Whanaungatanga - Learn about the features of mihimihi and pepeha, waiata and karakia</li> <li>• Tikanga and kawa - Familiarity with tikanga and kawa</li> <li>• Manaakitanga - Understanding of biculturalism and the stereotypes</li> </ul>	This framework is aimed to clearly share expectations of Ngai Tuahuriri around cultural competency with providers of their takiwa.
19 June	<b>Te Matauru School for Presentations</b>	
24 June	<p><b>Headstart Pathway Drop-in session, Rangiora:</b> A huge group of residents attended the drop-in session. Staff, Mayor Dan &amp; Councillors quickly read the room and acknowledged the importance of holding a Q&amp;A session. Great conversations and opinions. Highlighted the genuine concern for the unrealistic timing of these huge changes being imposed.</p>	Strengthen relationships with community. Was able to offer survey paperwork so concerned residents could have their voice for this change.
25 June	<p><b>Core Board – Victoria Park unveiling:</b> A cold, rainy winter's hour spent at Victoria Park for the unveiling of the Core Board. Members might remember the extremely interactive deputation from Annette de Joux last term. The board has been installed and looks incredible. Will be a very valuable resource in our community.</p>	
26 June	<b>The Big Splash for Rachel's House Trust</b>	

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
<p><b>General:</b></p>	<ul style="list-style-type: none"> <li>• I would like to thank you all for your support and kind messages after my sister's passing. I appreciate the effort that you have all made in my absence.</li> <li>• I have had many emails and conversations with excited community members about the installation of the new Disc Golf Course at MainPower. Everyone is very pleased we were able to support this initiative, and families are having great fun with it.</li> <li>• Earlier in the month, The Press contacted me regarding Pegasus Golf Course, asking why I thought Rangiora was the most desirable place to live in our community. I was able to talk about infrastructure, growth, community and our whole district as an inclusive place to live.</li> <li>• I have had ongoing communication with Dr Morgan Williams with regards to a Memorial Seat in our ward. This is sitting with the Council's Greenspace Team for the time being.</li> <li>• I am also in ongoing communication with Rangiora Rotary for ongoing support of our Food Forest. Timebank Rangiora have also reached out, offering support and volunteer hours, along with Peppertree Preschool, which has an ongoing interest. The back trees are to be removed and replanted because Water Care needs to drive a vehicle along the back of the Food Forest. This is due to be completed in the next few days. Our next step will be to remulch the whole garden floor, organise garden edging and arrange a new sign for the community to read about the project.</li> </ul>	

## RANGIORA-ASHLEY COMMUNITY BOARD

### MEMBERS INFORMATION EXCHANGE FOR JUNE 2026

Member's Name: Alan Geeves

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Waimak Access Group	<ul style="list-style-type: none"> <li>Boccia balls and equipment for the new Boccia court at MainPower Stadium have been very kindly donated, so there is no need for the WAG group to apply for further funding.</li> </ul>	Website for info on boccia balls for interest <a href="https://boccia.org.nz/boccia">https://boccia.org.nz/boccia</a>
	<ul style="list-style-type: none"> <li>It was pointed out that Waimakariri District Council has now been formally accepted as a Hapai Card user, with the paperwork due to be finalised shortly. This is a Global card and is gaining momentum within New Zealand. It was agreed that the card would need to be promoted throughout the district when released, and that maybe this could be combined with a business training session</li> </ul>	The Hapai card is a certification that businesses, etc., are accredited to provide disabled people with special requirements, etc. Good to see the council is on board with the process. How does this fit with council amalgamations?
	<ul style="list-style-type: none"> <li>The Waimakariri Access Group AGM will be held on Thursday 13 August in the upstairs function room at the Rangiora Town Hall. Morning tea to be served from 10 am, with the meeting starting at 10.30 am. Speakers to be arranged, but a couple of suggestions were put forward: the Community Trust Mini- Bus and Citizens Advice.</li> </ul>	Information only at this stage
	<ul style="list-style-type: none"> <li>Discussion on WAG Metro Bus Submission <ul style="list-style-type: none"> <li>Some drivers do not wait until everyone is seated before driving off.</li> <li>Therefore, more intensive disability driver training is needed.</li> <li>In some cases, there are long walks between bus stops – stops placed too far apart.</li> <li>Have an interdistrict bus route? Maybe an Orbiter style or as was in the Timaru trial (My Way)?</li> </ul> </li> </ul>	Submission sent in

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
	<ul style="list-style-type: none"> <li>▪ As from 15 June, the Kaiapoi bus stop near the Tram Road intersection will be moving to the Park and Ride area and thus overcoming the problem of bus patrons having to alight into the nearby ditch.</li> <li>▪ S Powell advised that the Council are planning for a Park and Ride near the Ravenswood shopping area in the future.</li> </ul>	
	<ul style="list-style-type: none"> <li>• Highfield Lane <ul style="list-style-type: none"> <li>▪ A resident of Highfield Lane attended this meeting regarding the lack of action by the Council on pedestrian improvements, tree removal, etc. Shane Binder is working on a design for improvements and will bring it to the meeting when it is complete.</li> <li>▪ The Council are also looking at lighting and drainage in the area. S Powell will follow up with the Council.</li> </ul> </li> </ul>	
Rangiora Tramping Club	<ul style="list-style-type: none"> <li>• 50th Anniversary celebration 21st June <ul style="list-style-type: none"> <li>▪ Well attended with several founding members present. Speeches and cutting of cake</li> </ul> </li> </ul>	

**Member's Name: Jim Gerard**

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Visit Boyle Youth Camp		
Pre Board Briefing		
Museum Committee meeting		
RACB meeting		
Ashley Friendship meeting		
Meals on Wheels		
Opening Coreboard Victoria Park		

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Rangiora Museum Community meeting		
Fundraising for Town Hall Centennial		

**Member's Name: Bruce McLaren**

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
<b>All of June</b> , responding to inquiries	<p>Interactions with the public by phone, email, text, Facebook, and face-to-face. The main polarising issues this month included;</p> <ul style="list-style-type: none"> <li>• <b>Head Start</b> announcement requiring us to merge with adjacent councils. This could mean we remain a Waimakariri Unitary, become part of a Christchurch Super City, or merge with other urban/rural councils.</li> <li>• <b>Pegasus Golf Club</b> sale to Wolfbrook.</li> <li>• <b>Building/Resource consent</b> concerns, especially the requirement to raise house floor levels for a modest extension to an older home.</li> <li>• <b>Car parking fines</b></li> </ul>	The council communications team does an outstanding job of providing clear information through multiple platforms. This makes our job as advocates for the community so much easier. I freely share relevant links and advice to support my responses, and to date, I have always received positive feedback from complainants for that information.
<b>SnapSendSolve</b>	Several service requests were lodged this month, and they were quickly actioned, including: flooding risk, a parking sign pushed over, a major pothole presenting a risk to vehicles, and tactile pavement indicators damaged/missing.	The public are the eyes and ears of the Council, and this is a very impressive, easy-to-use system.
<b>8 June</b> Luisetti's site	Observed the demolition of the silos and other buildings.	Council staff are working with Luisetti's as they decide how to develop this important site for the benefit of the community.
<b>10 June</b> RACB monthly meeting	See minutes.	See minutes.
<b>18-19 June</b> Stronger Communities Conference	Facilitated by the Community Team, this brought together a wide range of social service providers to tackle tough issues such as family violence and suicide prevention.	This was the second annual event. Please do run this again next year.
<b>25 June</b> Coreboard Opening	In Victoria Park, this is a valuable communication tool for the neurodiverse.	We should place these in other appropriate locations.

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
<b>26 June</b> Big Splash at RSA	Fundraiser for Rachel’s House	
<b>28 June</b> Rangiora & Districts Early Records Society public speaker	Held at the Rangiora Museum every month. This month’s speaker was local author Vanessa Croft.	The next public speaker is on Sunday, 26 June, at 2pm, featuring Richard and John Stalker, who will be talking about the Stalker farming history in the district.
<b>29 June</b> Rangiora Community Patrol	Monthly meeting at the RSA	
<b>Activities as a Councillor in June:</b>	<ul style="list-style-type: none"> <li>• Council meetings and workshops</li> <li>• Council briefings on the significant local government changes, especially Head Start, this month</li> <li>• Meetings with senior managers and staff</li> <li>• LGNZ Zoom meetings</li> <li>• Waimakariri Events Plan Stakeholder Workshop</li> <li>• Opening of Courtney Drive Housing for the Elderly</li> <li>• Head Start workshop with Hurunui and Kaikoura DCs</li> <li>• Pegasus Community Centre Steering Group</li> <li>• District Planning and Regulation Committee</li> <li>• Property Asset Working Group</li> <li>• Finance &amp; Revenue Policy Briefing</li> <li>• Welcoming Communities Signing Ceremony</li> <li>• Audit and Risk Committee</li> <li>• Adoption of Annual Plan</li> <li>• Community &amp; Recreation Committee</li> <li>• Cultural training</li> <li>• Kaiapoi Museum Committee</li> </ul>	See minutes and Council communications about these meetings, or chat to me about any of them as they also impact Community Board decisions.