

## WAIMAKARIRI DISTRICT COUNCIL

### MINUTES OF A MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY, 14 APRIL 2026 AT 9 AM.

#### PRESENT:

Deputy Mayor Redmond (Chairperson), Councillors T Bartle, T Fulton and J Ward.

#### IN ATTENDANCE:

Councillors S Powell (via audio/visual link and left the meeting at 9.30am) and B McLaren.

G Cleary (General Manager Utilities and Roading), J Millward (Chief Executive), C Fahey (Water and Wastewater Assets Manager), R Rankin (Project Engineer), J McBride (Roading and Transport Manager), L Cardenas Corrales (Three Waters Compliance Officer) J Recker (Stormwater and Waterways Manager), J Eggleton (Project Planning and Quality Team Leader), K Simpson (Three Waters Manager), M Liu (Infrastructure Resilience manager), and K Rabe (Governance Adviser).

#### **1 APOLOGIES**

Moved: Deputy Mayor Redmond                      Seconded: Councillor Ward

**Received and sustained** apologies from Mayor D Gordon and Councillor N Mealings.

**CARRIED**

#### **2 CONFLICTS OF INTEREST**

No conflicts of interest were declared.

#### **3 CONFIRMATION OF MINUTES**

##### **3.1 Minutes of the meeting of the Utilities and Roading Committee held on Tuesday, 10 March 2026**

Moved: Councillor Ward                      Seconded: Councillor Fulton

**THAT** the Utilities and Roading Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the Utilities and Roading Committee held on 10 March 2026 as a true and accurate record.

**CARRIED**

##### **3.2 Matters Arising (From Minutes)**

There were no matters arising.

##### **3.3 Notes of a Workshop of the Utilities and Roading Committee held on Tuesday, 10 March 2026**

Moved: Deputy Mayor Redmond                      Seconded: Councillor Fulton

**THAT** the Utilities and Roading Committee:

- (a) **Receives** the circulated Notes of the Workshop of the Utilities and Roading Committee held on 10 March 2026.

**CARRIED**

#### 4 DEPUTATION/PRESENTATIONS

Nil.

#### 5 REPORTS

##### 5.1 Woodend-Pegasus Source Capacity Upgrade – Unsuccessful Drilling of Equestrian Bore 4 – C Fahey (Water and Wastewater Asset Manager) and R Rankin (Project Engineer)

C Fahey presented the Woodend–Pegasus Source Capacity Upgrade project and sought approval to abandon the EQ4 bore, as the water quality did not meet the Drinking Water Quality Assurance Rules under the Water Services Act 2021.

In response to a question from Councillor Fulton regarding the presence of sand, C Fahey advised that there had been no cave-in and that the water quality was simply unsuitable. Councillor Powell asked about the water supply for the proposed Stokes subdivision, and C Fahey confirmed that it would be the developer's responsibility.

Deputy Mayor Redmond queried the contractor's experience in the local area. C Fahey noted that McMillan Drilling had undertaken the original work and had already performed the uncapping and drilling contracted in Mandeville. However, any new bore would be tendered. G Cleary added that only a small number of contractors had local expertise, and that staff would seek advice from a hydrologist prior to site selection. He noted that site selection would also depend on factors such as connection requirements and potential land acquisition.

Councillor Bartle noted that three other bores operated in the same area and asked whether the issues encountered with the fourth bore posed any risk to them. C Fahey advised that she did not consider there to be any risk, noting that the other three bores had operated successfully for more than 12 years and that the issues affecting the fourth bore were not related.

And Councillor Ward asked how a contractor would determine whether water was present at the selected site. C Fahey advised that while there was no guarantee of water, small-scale test drilling would indicate whether ground conditions and geological layers were favourable.

Councillor Fulton observed that drilling costs increased with depth and asked how decisions were made about whether to continue drilling or move to an alternative site. C Fahey explained that drilling would continue while indicators of suitable water remained present, until an aquifer was located.

Moved: Deputy Mayor Redmond

Seconded: Councillor Ward

**THAT** the Utilities and Roothing Committee:

- (a) **Receives** Report No. 260311073671.
- (b) **Notes** that the completion of the drilling and development of the EQ4 bore (which was planned as the next capacity upgrade for the Woodend-Pegasus scheme) was unsuccessful due to poor-quality water that was obtained from the bore, which does not meet the required water quality standards under the Water Services Act.
- (c) **Approves** Option 1: staff to proceed with decommissioning EQ4 and begin investigations into a new water supply bore for the Woodend-Pegasus drinking water supply.

- (d) **Notes** that this project is considered essential to provide redundancy for the Woodend-Pegasus drinking water supply and provide additional capacity for the network based on predicted growth projections. Without the additional bore, there is a risk that Council may be unable to meet peak summer water demand for the Woodend-Pegasus drinking water supply should one of the existing primary bores be taken out of service.
- (e) **Notes** that while there is sufficient budget to fund the investigations and drilling of a new bore, there is insufficient budget to complete the project, and as a result, a staff submission will be made to request \$212,000 additional budget for this project as part of the 2026/27 Annual Plan.

**CARRIED**

Deputy Mayor Redmond supported the motion, noting that decommissioning the EQ4 bore was a prudent decision. He welcomed the use of an open tender process and noted that a further report would be presented to Council seeking budget approval for a new Woodend well.

Councillor Fulton noted that the report adequately addressed the issues and was satisfied that all reasonable efforts had been made to utilise the EQ4 bore.

5.2 **Approval of the Transportation Procurement Strategy 2026** – J McBride (Reading and Transport Manager) and G Cleary (General Manager Utilities and Rooding)

J McBride presented the report seeking approval of the Draft Transportation Procurement Strategy 2026 and outlined the requirements of the NZ Transport Agency Procurement Manual for activities funded through the National Land Transport Programme.

In response to a query from Deputy Mayor Redmond regarding the period following the expiry of the previous strategy in October 2025, J McBride advised that staff had continued to work with NZ Transport Agency personnel during the development of the new strategy and that these personnel were therefore comfortable with the timing of its adoption.

Councillor Bartle asked whether the Council maintained a database tracking contractor performance. J McBride advised that contractors were required to meet specified standards and were responsible for rectifying or redoing work that did not meet these requirements. G Cleary added that contractor performance history and relevant experience were taken into account during tender evaluations. In response to a further query regarding post-completion monitoring, G Cleary confirmed that work was monitored on an ongoing basis.

In response to Councillor Fulton's question regarding opportunities for new contractors, J McBride advised that while larger contracts were typically awarded to experienced contractors, new contractors were considered for smaller, low-risk projects, in line with Council's policy to support local businesses where possible.

G Cleary noted that shorter contract periods had been adopted due to current market uncertainty, allowing greater flexibility and reducing long-term commitments.

Moved: Councillor Fulton

Seconded: Councillor Ward

**THAT** the Utilities and Rooding Committee:

- (a) **Receives** Report No. 260401088729.
- (b) **Approves** the Draft Transportation Procurement Strategy 2026 (Attachment i - TRIM No. 260118007262).
- (c) **Notes** that shared services are considered and implemented with neighbouring local authorities where applicable, and that a shared service Traffic Signals Maintenance Contract is being developed with Selwyn District Council.

- (d) **Notes** that should any changes be required following review by NZ Transport Agency and prior to endorsement, these would be progressed subject to approval by the General Manager Utilities & Roothing and the Chief Executive.
- (e) **Notes** that any major changes would be reported back to the Utilities & Roothing Committee.
- (f) **Circulates** this report to Community Boards for information.

**CARRIED**

Councillor Ward expressed her support for the strong relationship between Council staff and the New Zealand Transport Agency and noted that this enabled the Council to progress its work effectively.

Deputy Mayor Redmond supported the motion and emphasised the importance of Council accountability to external agencies through audits and strategic frameworks. He also noted the Government's expectation that funded work demonstrate economic benefit, and that this should be reflected in Council policies and strategies.

5.3 **New Zealand Transport Agency Procedural Audit Report March 2026** – J McBride (Roading and Transport Manager) and G Cleary (General Manager Utilities and Roothing)

J McBride presented the results of the New Zealand Transport Agency (NZTA) Procedural Audit, which was carried out in January 2026. The objective of the audit was to provide assurance that NZTA's investment in the Waimakariri District Council's land transport programme was being well managed and delivered value for money.

There were no questions in relation to this item.

Moved: Councillor Ward                      Seconded: Councillor Fulton

**THAT** the Utilities and Roothing Committee:

- (a) **Receives** Report No. 260401088853.
- (b) **Notes** the NZ Transport Agency Procedural Audit Report provided an in-depth report focused on four subject areas, with three being assessed as "Effective" and one as "Some Improvement Needed", resulting in an overall rating of "Effective".
- (c) **Notes** the report made four recommendations for improvement, relating to coding of stock effluent costs, formal post-year reconciliation, reporting on Low-Cost Low-Risk projects and the review of overhead costs.
- (d) **Notes** that a timeframe for implementation has been agreed and staff are working to ensure all actions are completed.
- (e) **Circulates** this report to the Community Boards for information.

**CARRIED**

Councillor Ward stated that the audit results reinforced her confidence in the capability of Council staff.

Councillor Fulton acknowledged the high standard of staff work, noting both the quality of reports and the responses provided to questions.

Deputy Mayor Redmond commented that the audit outcomes reflected strong organisational performance.

G Cleary recognised J McBride's leadership and her team's contribution to the positive audit result.

5.4 **Annual Stormwater Compliance and Monitoring Reports 2024-2025 for Oxford, Woodend and Kaiapoi** – L Cardenas Corrales (3 Waters Compliance Officer) and J Recker (Stormwater and Waterways Manager)

L Cardenas Corrales presented the report, which summarised key findings on the Oxford, Woodend and Kaiapoi Stormwater Monitoring Reports and sought approval to submit these to Environment Canterbury.

In response to Deputy Mayor Redmond's query on the relationship between stormwater management and stormwater discharge, and why this was the first report to Environment Canterbury, L Cardenas Corrales advised that the stormwater consents required the preparation of stormwater management plans. As the consents for Oxford, Woodend and Kaiapoi were approved in 2024 and monitoring commenced on 1 July 2024, this report represented the first reporting period for the 2024/25 financial year.

Councillor Bartle sought clarification on the meaning of a "global" consent and was advised that it referred to a consent held by Council covering all areas of the district for that consent type.

Councillor Fulton asked whether staff considered the required work achievable before the 2040 deadline. J Recker advised that staff were working proactively with industrial and commercial businesses and were aiming to complete the work ahead of the deadline.

Deputy Mayor Redmond acknowledged the scale of the programme and asked whether staff were confident the deadline would be met. L Cardenas Corrales stated that she was reasonably confident and noted that further details would be provided in a future report to the Committee.

G Cleary noted that funding for the project had been provided for in the Long Term Plan.

Moved: Councillor Fulton

Seconded: Deputy Mayor Redmond

**THAT** the Utilities and Roading Committee:

- (a) **Receives** Report No. 260327085513.
- (b) **Notes** that most conditions for all consents were assessed as compliant, with compliant results achieved during wet weather events for dissolved copper, total ammoniacal nitrogen (TAN) and some sites for total suspended solids (TSS), at Oxford, Woodend and Kaiapoi.
- (c) **Notes** that there were some exceedances (non-compliances) during wet weather events of total suspended solids (TSS), dissolved zinc, dissolved reactive phosphorus (DRP) and E. coli at some sites in Oxford, Woodend and Kaiapoi, which the consents anticipated and required the development of Stormwater Management Plans to set out how targets will be met by 2040.
- (d) **Notes** that follow-up investigations and further improvements summarised in section 4 of this report will be carried out by Water Services staff under existing budgets in 2026-27. These include projects such as Box Drain improvements in Woodend, and upgrades to the Kaikanui Stormwater Management Area (SMA) in Kaiapoi.
- (e) **Notes** that Stormwater Management Plans for 2027-2040 are currently being drafted for Oxford, Woodend and Kaiapoi, to address exceedances and achieve full compliance by 2040.
- (f) **Notes** that there is an existing budget of \$20 million already allocated in the Long Term Plan for the implementation of projects stemming from the Stormwater Management Plans, to achieve compliance with the Land and Water Regional Plan by 2040.

- (g) **Approves** the Annual Reports and Stormwater Monitoring Reports for submission to Environment Canterbury.
- (h) **Circulates** these reports to the Oxford-Ohoka Community Board, Woodend-Sefton Community Board, and Kaiapoi-Tuahiwi Community Board for their information.

**CARRIED**

Councillor Fulton acknowledged the challenges associated with the project and expressed support for the collaborative approach taken with Environment Canterbury and the business sector.

Deputy Mayor Redmond supported the motion, noting the limited control over stormwater discharges from businesses, residents, and both domestic and wild animals, and considered the initiative a positive step forward.

5.5 **Approval of Quarterly monitoring report for January – March 2026** – J Eggleton (Project Planning and Quality Team Leader), K Simpson (3 Waters Manager), and G Cleary (General Manager Utilities and Roading)

J Eggleton presented the report, which sought approval of the Quarterly Monitoring Report relating to the Water Services Delivery Plan, which would subsequently be submitted to the Department of Internal Affairs by 30 April 2026.

In response to a query from Deputy Mayor Redmond regarding the establishment of the internal business unit, K Simpson advised that the framework was scheduled for completion by 1 July 2026, with the unit to be fully operational by 1 July 2027.

Deputy Mayor Redmond also asked whether responsibility for submitting and managing chlorination exemptions would transfer to the new unit. K Simpson confirmed that all existing work would be transitioned to the unit.

Moved: Deputy Mayor Redmond

Seconded: Councillor Ward

**THAT** the Utilities and Roading Committee:

- (a) **Receives** Report No. 260331087505.
- (b) **Approves** the attached quarterly monitoring report – water services delivery plan for submission to the Department of Internal Affairs.
- (c) **Notes** that a quarterly monitoring report will be provided for review each quarter prior to submitting to the Department of Internal Affairs.

**CARRIED**

Deputy Mayor Redmond supported the motion, noting the progress made in establishing the internal business unit and stating that the Council's decision would deliver long-term benefits to district residents.

Councillor Ward concurred, noting that Waimakariri was leading the way in Local Water Done Well.

5.6 **May 2025 Flood Recovery Progress Update and Project Update on Infrastructure Resilience Fund for 2024/25 and 2025/26** – M Liu (Infrastructure Resilience Manager), G Cleary (General Manager Utilities and Roading) and J Recker (Stormwater and Waterways Manager)

M Liu presented a progress update on the May 2025 Flood Recovery work programme and a project update on the Infrastructure Resilience Fund for the 2024/25 and 2025/26 financial years.

There were no questions related to this item.

Moved: Councillor Ward

Seconded: Councillor Bartle

**THAT** the Utilities and Roading Committee:

- (a) **Receives** Report No. 260330087324.
- (b) **Notes** that all 80 maintenance checks have been completed and service requests have been closed.
- (c) **Notes** that out of 51 investigations, 34 have been completed and 17 are in the detailed investigation phase.
- (d) **Notes** that of the 24/25 projects, seven projects have been completed, one is in the tender stage, and one is under construction.
- (e) **Notes** that of the 25/26 projects, one project is complete, one is under construction, two are in tender stage, two are in design phase, and three projects are in the optioneering phase.
- (f) **Circulates** this report to all Community Boards for information.

**CARRIED**

Councillor Ward acknowledged the volume of work completed and expressed hope that the coming winter would not bring further significant weather events.

Councillor Bartle noted satisfaction with the extent of work completed.

Councillor Fulton concurred with these comments.

Deputy Mayor Redmond supported the motion and suggested that the Communications and Engagement Team develop a web story highlighting the completed works and progress on remaining activities.

## **6 PORTFOLIO UPDATES**

### **6.1 Roading** – Deputy Mayor Philip Redmond

- Focus areas for staff:
  - Dig-outs and pavement repairs were the main focus ahead of winter.
  - Ashley Street dig-out repairs were coming up. One lane of traffic would be detoured during this work, and temporary traffic lights would be in place.
  - All pavement rehabilitation sites were now complete for the year.
  - Resealing work had been completed with monitoring and sweeping of loose chips continuing as required.
- Roading Capital Projects:
  - The Kaiapoi to Pineacres Cycleway connection was well progressed.
  - Pidgeon Contracting were replacing the kerb and channel in Akaroa Street. This work had been slow to progress.
  - River works were to be undertaken at the Makerikeri River Bridge pre-winter,

- to address scour issues. This included placing rock rip rap.
  - Blake Street's new footpath commenced this week and was expected to take three weeks to complete.
  - Tenders had recently closed for Minor Footpath Improvements, which included construction of the Highfield Lane footpath.
- Other Items:
  - Work was continuing on the new sewer main on Percival Street. The northbound lane on Percival Street had been closed with a detour in place. This had been progressing well.
  - MainPower were working on Island Road in Kaiapoi and had a one-way closure in place.
  - It had been a very busy construction season, with the focus now moving to preparation ahead of winter.

6.2 **Drainage, Stockwater and Three Waters (Drinking Water, Sewer and Stormwater)** –  
Councillor Tim Fulton

- Drinking Water
  - As a precautionary measure, the primary water source bore for the Oxford Rural 1 drinking water supply had been changed to McPhedrions Bore 2. This change was implemented due to an upward trend in nitrate levels in Bore 1 since January 2026. Bore 1 had now been turned off and was no longer used to supply the community's drinking water supply. It was important to note that Bore 1 still fully complied with the New Zealand Drinking Water Standards and had only been turned off as a precautionary measure. A news article had been posted on the Council's website to update the community on this change.
  - The annual Drinking Water Quality Assurance Rules reporting information for the 2025 calendar year had been provided to the Water Services Authority – Taumata Arowai. This was fully compliant, except for some non-compliances related to data outages and chlorination and protozoa compliance before the UV installation project was completed. This would feed into the Council's annual drinking water compliance report for the 2025/26 period, which would be reported through to the Utilities and Roading Committee later this year.
- Wastewater
  - Environment Canterbury had issued an Infringement Notice related to the dry weather overflow from the Rangiora Wastewater Treatment Plant last year. This incident occurred unexpectedly during planned maintenance to divert wastewater through a bypass line. The overflow was quickly stopped, testing of the South Brook was undertaken, and Environment Canterbury was notified. Signage was erected on the lower Cam River at Smith Street as a precautionary measure. Council staff had explained to Environment Canterbury that this was an accidental overflow resulting from an unexpected discharge, and the Council responded in a proactive, responsible, and professional manner. Additionally, the water quality testing undertaken by Council in the South Brook showed elevated E. coli levels; however, these were not above levels that could occur naturally in the stream. However, despite this, Environment Canterbury issued the Infringement Notice with a \$3,000 fine.
  - Percival Street sewer main project was progressing well and was on track to be completed by the end of June 2026.

- Drainage / Stockwater
  - Ohoka Loop maintenance and improvement works had been programmed to be undertaken this month prior to the trout spawning season.
  - 
  - Mandeville Resurgence Drainage Upgrade Stage 1A was expected to start construction this month and was planned for completion in June 2026.
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  - The first round of the Drainage Advisory Group meeting had been completed. Members were pleased to have the GSL representative attending.

### 6.3 **Solid Waste** – Councillor Niki Mealings

G Cleary gave the update on behalf of Councillor Mealings.

Nothing of significance to report relating to operational matters.

- Canterbury Waste Joint Committee meeting agenda included regional staff group updates on:
  - Work was being undertaken to develop a Regional Waste and Circular Economy Strategy; this strategy would be brought to the Committee for approval and to agree on priority materials for the staff group to focus on during the next three years.
  - Disaster Waste Management Plans: these were progressing with workshops being held in several districts. Note that ECan and the Waimakariri District had engaged with Whitiara to seek their input into our DWMP.
  - Preparation of regional educational messaging to ensure consistent messaging through the region.
- Canterbury Regional Landfill Joint Committee meeting agenda included:
  - Transwaste presented their draft Statement of Intent –
    - Landfill operations were compliant with regulations.
    - Working on a report to distribute to territorial authorities on the emissions generated from each authority's waste;
    - Looking at the impact of fuel price increases on transportation and disposal operations, and expect that these would be advised in the next few weeks.
  - Remainder of the meeting was in PX, and included a background report by staff for new members' information and a presentation from Transwaste.

### 6.4 **Transport – Mayor Dan Gordon**

As Mayor Gordon was an apology, there was no update on this item.

## 7 **QUESTIONS UNDER STANDING ORDERS**

There were no questions.

## 8 **URGENT GENERAL BUSINESS**

There was no general business.

## 9 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Moved: Deputy Mayor Redmond

Seconded: Councillor Ward

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it was moved:

That the public be excluded from the following parts of the proceedings of this meeting:

- 9.1 Confirmation of Minutes 10 March 2026.
- 9.2 Waimakariri District Approved Pressure Sewer Pump Stations.
- 9.3 Contract 25/125 - School Safety Signs - Digital Signs Tender Evaluation and Contract Award Report.

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
<b>CONFIRMATION OF MINUTES</b>			
9.1	Minutes of the Public Excluded Portion of the Utilities and Roading Committee Meeting 10 March 2026	Good reason to withhold exists under Section 7	To protect the privacy of natural persons, including that of deceased natural persons, maintain legal professional privilege and enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) <b>LGOIMA Sections 7 (2)(a), (g) and (i).</b>
<b>REPORT</b>			
9.2	Waimakariri District Approved Pressure Sewer Pump Stations	Good reason to withhold exists under Section 7	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities <b>LGOIMA Sections 7 (2)(h).</b>
<b>REPORT FOR INFORMATION</b>			
9.3	Contract 25/125 - School Safety Signs - Digital Signs Tender Evaluation and Contract Award Report	Good reason to withhold exists under Section 7	To protect the privacy of natural persons and enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial), and maintain legal professional privilege. <b>LGOIMA Section 7 (2)(a), (g) and (i).</b>

**CARRIED**

### **CLOSED MEETING**

*The Public Excluded portion of the meeting commenced at 10.32am and concluded at 10.42am.*

### **OPEN MEETING**

Moved: Deputy Mayor Redmond

Seconded: Councillor Ward

That the open meeting resumes, and the business discussed with the public excluded remains public excluded unless otherwise resolved in the individual resolutions.

**CARRIED**

**NEXT MEETING**

The next meeting of the Utilities and Roding Committee was scheduled for Tuesday 12 May 2026 at 9am in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 10.45AM.

**CONFIRMED**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

**Workshop  
(11am to 12pm)**

Refer Trim:

- *Speed Limits – S Binder (Senior Transportation Engineer) and P Daly (Journey Planner/Road Safety Co-ordinator) 1 hour*