

**MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON 12 NOVEMBER 2025 AT 7PM.**

**PRESENT**

J Gerard (Chairperson), R Brine, A Geeves, J Goldsworthy, D Hawkins, D Lundy, B McLaren, B Robinson and J Ward.

**IN ATTENDANCE**

S Hart (General Manager Strategy, Engagement and Economic Development), J McBride (Roading and Transport Manager), D Young (Senior Engineering Advisor), G Stephens (Design and Planning Team Leader), K Straw (Civil Projects Team Leader), T Stableford (Landscape Architect), J Mason (Landscape Architect), A Huang (Landscape Planner), M Eaton (Community Development Facilitator – Arts Strategy), Caitlin Roberts (Graduate Engineer), T Kunkel (Governance Team Leader) and A Connor (Governance Support Officer).

One member of the public was present.

**1. APOLOGIES**

Moved: R Brine

Seconded: J Ward

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** and **sustains** apologies for leave of absence from K Barnett, W Doody, and L McClure.

**CARRIED**

**2. CONFLICTS OF INTEREST**

Item 6.1 B Robinson declared a conflict of interest due to personal reasons.

**3. CONFIRMATION OF MINUTES**

**3.1. Minutes of the Rangiora-Ashley Community Board – 12 November 2025**

Moved: B McLaren

Seconded: D Hawkins

**THAT** the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 12 November 2025.

**CARRIED**

**3.2. Matters Arising (From Minutes)**

There were no matters arising from the Minutes.

**4. DEPUTATIONS AND PRESENTATIONS**

Nil.

**5. ADJOURNED BUSINESS**

Nil.

Report 6.2 "Approval for Implementation of the Canterbury Street Reserve Master Plan" was taken at this time. However, the agenda order was retained in the Minutes to mitigate confusion.

## 6. **REPORTS**

### 6.1. **Approval to Install No Stopping Restrictions – Grey View Grove** – J McBride (Roading and Transport Manager)

J McBride took the report as read and noted that multiple service requests and complaints had been received regarding parked vehicles along Grey View Grove, which restricted manoeuvring space for two-way traffic. Given the area's heavy use and all-day parking, staff reviewed several options and recommended installing no-stopping restrictions on the north side of the road.

D Hawkins inquired about the number of complaints received and the timeframe involved. J McBride advised that the matter had been ongoing for approximately 18 months and involved the developer, residents, and surrounding businesses. Numerous complaints were lodged during this period, with several channelled through the developer.

Following a question from B McLaren, J McBride confirmed that staff visited the residents at No. 1 Grey View Grove and that they supported the proposed no-stopping restriction.

Moved: B McLaren

Seconded: D Hawkins

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 251103208879.

**AND**

**THAT** the Rangiora-Ashley Community Board recommends:

**THAT** the Utilities and Roading Committee:

(b) **Approves** installation of the following no-stopping restriction:

i. Grey View Grove on the north side of the road from the intersection with East Belt east to the access to Nos. 3 and 9. This is 75 metres long.

(c) **Notes** that the installation of a no-stopping restriction at this location equates to the loss of 11 on-street parking spaces.

**CARRIED**

D Hawkins supported the motion as she felt this was a sensible solution with all affected parties in favour.

### 6.2. **Approval for Implementation of the Canterbury Street Reserve Master Plan** – T Stableford (Landscape Architect)

T Stableford advised that, in September 2025, the Board approved the Concept Plan for the Canterbury Street Reserve play space for public consultation. The plan was shared with Ashley Village residents through a Let's Talk flyer delivered to homes and published on the Council's Facebook page and website. Although formal feedback was not received from the Ashley Playcentre, staff undertook extensive consultation with parents to understand their aspirations for the reserve. Following further community consultation, the pathway was relocated to the opposite side of the reserve to provide more grass space and play equipment, including a mini flying fox, which was also requested in the consultation.

D Hawkins asked for the reason behind the removal of two trees. T Stableford explained that the proposal was to remove the trees to create more open grass space, as requested by the community during the consultation process.

In response to a further question from D Hawkins, T Stableford advised that no lighting was proposed for the reserve, noting that the Canterbury Street Reserve was a small space and the Council would not typically install lighting in reserves of that size. G Stephens added that installing lighting in such areas could encourage night-time use of the reserve, which was not desired due to safety concerns. He further observed that while individuals may be visible within a lit play space, the surrounding darkness would remain obscured.

Moved: J Ward

Seconded: A Geeves

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 251125224093.
- (b) **Approves** the Canterbury Street Reserve Master Plan (Trim: 251127226334).
- (c) **Notes** that \$200,000 has been allocated to this project for expenditure in the 2025/26 financial year, funded from the Play Safety Surface/Equipment budget (PJ 102591.000.5224).
- (d) **Notes** that an additional \$2,250 is available from the Urban Wild budget, under the Natural Environment Strategy (PJ 102466.280.2543), to support the naturalisation of the proposed swale in the Master Plan. This brings the total combined project budget to \$202,250.
- (e) **Notes** that feedback received through consultation has resulted in changes to the Concept Plan to form the Master Plan. The changes include relocating the pathway and play equipment to provide more space and therefore greater play opportunities for all ages. A swale system has also been incorporated into the design to further accommodate the reserve's wet conditions.

**CARRIED**

J Ward supported the motion and thanked the staff for their work on the development of the Canterbury Street Reserve Master Plan.

B McLaren noted that he visited the Canterbury Street Reserve during the public consultation period and acknowledged the staff's great work. He also supported the motion.

D Lundy thanked the staff for their detailed report, noting that the area warranted these works, as Ashley was a vibrant community.

6.3. **Issuing of Project Brief for Kippenberger Sculpture – General Landscaping Project**  
– A Huang (Landscape Planner) and M Foster (Community Development Facilitator – Arts Strategy Implementation)

A Huang took the report as read, noting that in June 2025, the Board allocated \$30,000 from its General Landscaping Budget to cover all aspects of the installation of a sculpture celebrating Sir Howard Kippenberger at the Kippenberger Avenue entrance to Rangiora. The purpose of the report was to seek approval from the Board to issue the Project Brief for seeking artistic expressions of interest for a sculpture.

There were no questions from elected members.

Moved: J Ward

Seconded: B McLaren

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 251125224641.

- (b) **Approves** staff issuing the Project Brief (TRIM 251113216804), inviting artistic expressions of interest for a sculpture to be placed on Kippenberger Avenue.
- (c) **Notes** that the previously approved allocation of \$30,000 from the Rangiora–Ashley General Landscaping Budget will cover the full costs associated with this project, including conceptual design, detailed design, artwork fabrication, and installation.
- (d) **Notes** that the Waimakariri Public Arts Trust (WPAT) will shortlist three concepts that best meet the project objectives. The three shortlisted concepts will be brought back to the Board in a subsequent report, at which point the Board will select and endorse its preferred concept. The endorsed concept will then proceed to full art concept development, fabrication and installation.
- (e) **Notes** that due to the timeframes associated with the process to select the successful artist, this project may extend beyond the current financial year, and that the budget for uncompleted work will be carried forward into the 2026/27 financial year as a work in progress.

CARRIED

J Ward supported the motion as she believed that the proposed location was ideal for an art installation paying homage to Sir Howard Kippenberger. She therefore supported the motion.

B McLaren concurred with the comments from J Wards and thanked the staff for progressing the project.

D Lundy highlighted the rapid growth and change in Rangiora and felt it was appropriate to reflect on and educate the public about the area's history.

6.4. **Elm Green Reserve Draft Concept Plan for Consultation** – J Mason (Landscape Architect)

J Mason advised that approval was being sought to undertake community consultation with residents within approximately a 500-metre radius of Elm Green Reserve, Rangiora, regarding the proposed draft Concept Plan. The development of a play space in the reserve was identified as necessary to meet the needs of residents in East Rangiora, south of Kippenberger Avenue. The draft plan outlined the intended design and function of the space, incorporating both natural and traditional play features to cater for a range of ages and abilities. Community feedback would be sought on any additional elements desired. Following consultation, staff would amend the plan as required and present a revised version to the Board for final approval in early 2026.

In response to a question from D Hawkins, J Mason confirmed that the eastern side of the Elm Green Reserve would be available for open grass play. She also noted that a small stormwater swale is proposed in the southern part of the reserve, to be completed in December 2025, to mitigate flooding. The swale would be landscaped to add interest and soften its overall form.

Moved: D Hawkins

Seconded: B McLaren

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 251104209006.
- (b) **Approves** Greenspace Staff undertaking community engagement on the Elm Green Reserve Draft Concept Plan (Trim: 250901162893).
- (c) **Notes** that there is budget of \$400,000 within the 2025/26 Land Development - Neighbourhood budget for Kippenberger / Elm Green Linkage Playground Development (PJ 102758.000.5225).

- (d) **Notes** Staff estimate the costs to implement the proposed Draft Concept Plan to be approximately \$380,000 to implement the play space, which includes a 15% project contingency.
- (e) **Notes** that once consultation has been completed, staff will collate the feedback and make any necessary changes before bringing the revised plan back to the Board for final approval to implement. It is anticipated that this would enable construction in Spring 2026.

**CARRIED**

D Hawkins noted that the draft concept plan for the Elm Green Reserve was well thought out and would provide a much-needed play space in eastern Rangiora. She supported the motion as she believed that children should be encouraged to play.

B McLaren also supported the motion, highlighting that eastern Rangiora was a growing area and that creating a play space in the Elm Green Reserve would meet the needs of residents in the Highgate and Elm Green subdivisions.

J Ward supported the comments made by D Hawkins and B McLaren.

6.5. **Applications to the Rangiora-Ashley Community Board's 2025/26 Discretionary Grant Fund** – T Kunkel (Governance Team Leader)

T Kunkel advised that the McCullough Guards Leisure Marching Team was seeking funding to cover the cost of hiring MainPower Stadium to host the National Leisure Marching Competition in March 2026. Although the 2026 National Leisure Marching Competition was to be held in Rangiora, the team was based in Christchurch. The application did not specify the number of residents in the Rangiora-Ashley Ward who would benefit from it.

It was indicated that hiring MainPower Stadium would cost approximately \$15,000, with the overall event estimated at roughly \$36,000. However, the financial information provided by the team did not demonstrate the team's ability to deliver the project. Although a high-level budget and a bank statement were provided, no Balance Sheet or Profit and Loss Statement was provided.

D Hawkins sought clarification on whether the North Canterbury Classics Leisure Marchers applied to the Board for coverage of its registration fees for the same event. T Kunkel confirmed they had applied. However, the application was declined because it was the third consecutive year they had applied for the same activity, and the Board did not wish to fund ongoing or annual operating expenditure.

A Geeves asked if there was a pathway to have the hiring fees of MainPower Stadium subsidised. S Hart noted that community groups and organisations could apply to the Council's Facilities and Consents Fee Waiver Subcommittee, which had delegated authority to approve fee waivers for hiring Council facilities.

Moved: J Gerard

Seconded: D Lundy

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 251124223197.
- (b) **Declines** a grant to the McCullough Guards Leisure Marching Team.

**CARRIED**

J Gerard did not support the application because the McCullough Guards Leisure Marching Team was based in Christchurch, and their application, therefore, did not meet the Board's Discretionary Grant Funding Criteria.

D Lundy concurred, noting that there were still six months left in the 2025/26 financial year and that the Board had to ensure sufficient funds to cover any other groups and organisations from within the Rangiora-Ashley Ward wishing to apply.

*The meeting adjourned at 7.27pm for a workshop to discuss the appointments to Advisory Groups and External Organisations and reconvened at 7.38pm.*

6.6. **Appointments to Advisory Groups and External Organisations – T Kunkel (Governance Team Leader)**

T Kunkel took the report as read, and there were no questions from elected members.

Moved: J Gerard

Seconded: J Ward

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250923180475.
- (b) **Approves** the appointment of Board Member L McClure as the Board representative and liaison person to the Waimakariri Health Advisory Group until October 2028.
- (c) **Approves** the appointment of Board Member B Robinson as the Board representative and liaison person to GreyPower North Canterbury until October 2028.
- (d) **Approves** the appointment of Board Member A Geeves as the Board representative and liaison person to the Waimakariri Access Group until October 2028.
- (e) **Approves** the appointment of Board Member J Gerard as the Board representative and liaison person to the Rangiora and Districts Early Records Society until October 2028.
- (f) **Approves** the appointment of Board Member D Lundy as the Board representative and liaison person to the Cust and District Historical Records Society Inc until October 2028.
- (g) **Approves** the appointment of Board Member A Geeves as a Board representative and liaison person to the Rangiora Landmarks Team until October 2028.
- (h) **Approves** the appointment of Board Member B Robinson as the Board representative and liaison person to Keep Rangiora Beautiful until October 2028.
- (i) **Approves** the appointment of Board Member J Goldsworthy as the Board representative and liaison person to the Rangiora Promotions Management Board until October 2028.
- (j) **Approves** the appointment of Board Member J Gerard as the Board representative and liaison person to the Southbrook Road Reference Group and the Southbrook Road Improvements Working Group until October 2028.
- (k) **Approves** the appointment of Board Member D Lundy as the Board representative and liaison person to the Fernside Hall Advisory Group until October 2028.
- (l) **Approves** the appointment of Board Member K Barnett as the Board representative and liaison person to the Cust Community Centre Advisory Group until October 2028.
- (m) **Approves** the appointment of Board Member R Brine as the Board representative and liaison person to the Southbrook Sports Club and the Southern Community Hub Development Project Working Group until October 2028.

- (n) **Approves** the appointment of Board Member K Barnett as the Board representative and liaison person to the Cust Domain Advisory Group until October 2028.
- (o) **Approves** the appointment of Board Member D Hawkins as the Board representative and liaison person to the Loburn Domain Advisory Group until October 2028.
- (p) **Approves** the appointment of Board Member D Hawkins as the Board representative to the Ashley River Care Group until October 2028.
- (q) **Approves** the appointment of Board Member D Lundy as the Board representative and liaison person to the Central Rural Drainage Advisory Group until October 2028.
- (r) **Approves** the appointment of Board Member D Hawkins as the Board representative and liaison person to the Water Races Advisory Group until October 2028.
- (s) **Approves** the appointment of Board Member D Hawkins as the Board representative to the Hurunui District Council – Ashley Rural Water Scheme Management Committee until October 2028.

**CARRIED**

## **7. CORRESPONDENCE**

Nil.

## **8. CHAIRPERSON'S REPORT**

### **8.1. Chair's Diary for November 2025**

Moved: J Gerard

Seconded: J Ward

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** the report from the Rangiora-Ashley Community Board Chairperson (Trim: 251203229912).

**CARRIED**

## **9. MATTERS FOR INFORMATION**

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 5 November 2025.
- 9.2. Woodend-Sefton Community Board Meeting Minutes 10 November 2025.
- 9.3. Kaipoi-Tuahiwi Community Board Meeting Minutes 17 November 2025.
- 9.4. Approval of Subdivision Contribution Programme for 2025/26 – Report to Council Meeting 4 November 2025 – Circulates to all Boards
- 9.5. Health, Safety and Wellbeing Report September 2025 to Current – Report to Council Meeting 4 November 2025 – Circulates to all Boards.
- 9.6. Annual Report and Audited Accounts for Enterprise North Canterbury for the Year Ended 30 June 2025, and Promotion of Waimakariri District Business Plan Report to June 2025 – Report to the Audit and Risk Committee Meeting 18 November 2025 – Circulates to all Boards
- 9.7. Annual Report for Te Kōhaka o Tūhaitara Trust for the Year Ended 30 June 2025 – Report to Report to the Audit and Risk Committee Meeting 18 November 2025 – Circulates to all Boards
- 9.8. Eastern District Sewer Scheme and Oxford Sewer Scheme Annual Compliance Reports 2024/25 – Report to Utilities and Roading Committee Meeting 25 November 2025 – Circulates to all Boards

- 9.9. Drinking Water Quality and Compliance Annual Report 2024-2025 – Report to Utilities and Rooding Committee Meeting 25 November 2025 – Circulates to all Boards
- 9.10. Herbicide Update and Usage by Council and Contractors in 2024/2025 – Report to Utilities and Rooding Committee Meeting 25 November 2025 – Circulates to all Boards

Moved: R Brine

Seconded: D Lundy

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.10.

**CARRIED**

## **10. MEMBERS' INFORMATION EXCHANGE**

**R Brine:**

- Southern Community Hub Development Project Working Group - The current facility was built mainly by volunteers of the Southbrook Rugby Club and the Southbrook Cricket Club. The facilities were no longer fit for purpose. Therefore, in the Council's 2024/34 Long Term Plan, it allocated \$1.3 million for the redevelopment of the Club's facilities, on the condition that the Club raise the remaining required funding. The club was therefore currently seeking partners who may also want to be located at the facility.

**A Geeves:**

- The corner of King and Charles Streets in Rangiora had a high number of ambulance-required crashes. Most were the result of drivers failing to yield.

J McBride advised that the Council was aware of a high number of incidents at the intersection and that improvements would be proposed as part of the next Rooding Minor Safety Programme.

**D Lundy:**

- Attended Civil Defence exercise in Rangiora, which had been well organised by Council staff

**J Ward:**

- The Council was working on the 2026/27 Annual Plan as well as the 2028/38 Long Term Plan.
- The Southern Community Hub Working Group was essential for the health and well-being of the Waimakariri District. The Working Group would hold a public workshop in February 2026 on the proposed redevelopment. The community needed to be motivated to raise enough funds for the project to proceed.

**J Gerard:**

- Attended the Rangiora Santa Parade.
- The proposed quarrying activities and the construction and operation of a Class 3 Managed Fill Landfill at 150, 154, 174 and 176 Quarry Road, Loburn would not proceed under the Fast-track Approvals Act, 2024, which would allow the community's submissions to be heard.

**J Goldsworthy:**

- Attended the Young Elected Members Hui, which highlighted challenging viewpoints to also focus on social values, not just economics.
- It was proposed to revoke the Parking and Traffic Bylaw and replace it with a modernised version.
- The Council held a workshop on the possibility of an independent member/chair of the Audit and Risk Committee.



**B Robinson:**

- Attended the Salvation Army driver's license passing graduation evening.

**B McLaren:**

- North Canterbury Neighbourhood Support were currently transitioning to a trust, and at the time of completion, they may seek Board representation.
- Attended the Noaia Market.

**D Hawkins:**

- Had received feedback from a member of the community regarding the lifting of the fire ban despite the current dry weather.

J Goldsworthy noted that Fire and Emergency New Zealand (FENZ) had the delegation to determine fire rules.

**11. CONSULTATION PROJECTS**

Nil.

**12. BOARD FUNDING UPDATE**

**12.1. Board Discretionary Grant**

Balance as at 30 November 2025: \$9,747.

**12.2. General Landscaping Fund**

Balance as at 30 November 2025: \$29,290.

The Board noted that Funding Updates

**13. MEDIA ITEMS**

Nil.

**14. QUESTIONS UNDER STANDING ORDERS**

Nil.

**15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**16. NEXT MEETING**

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday 11 February 2025 in the Council Chamber.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8PM.

**CONFIRMED**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

**Workshop**

**Trim: 251217241086**

- *Proposed Changes to Ashley Street and Ivory Street Line Marking*
- *Significant Upcoming Projects in Rangiora*
- *Landscaping Budget*
- *Members Forum*