

**MINUTES OF THE EXTRAORDINARY MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY, 22 APRIL 2025, WHICH COMMENCED AT 4PM.**

**PRESENT**

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors A Blackie, R Brine, B Cairns, J Goldsworthy, T Fulton, N Mealings, P Redmond, J Ward, and P Williams.

**IN ATTENDANCE**

J Millward (Chief Executive), G Cleary (General Manager Utilities and Roothing), S Hart (General Manager Strategy, Engagement and Economic Development), N Robinson (General Manager Finance and Business Support), J McBride (Roothing and Trasport Manager), A Gray (Communications and Engagement Manager), K Nutbrown (Senior Communications and Engagement Advisor), S Docherty (Policy and Corporate Planning Team Leader), and T Kunkel (Governance Team Leader).

**1. APOLOGIES**

There were no apologies.

**2. CONFLICTS OF INTEREST**

No conflicts of interest were declared.

**3. ACKNOWLEDGEMENT**

The Mayor acknowledged the work done by staff during the severe weather over the Easter weekend. He appreciated the communication with elected members and the community at large to ensure they were kept up to date on the expected weather. He noted that the Waimakariri District seemed to have survived the rain very well and was pleased to see the Council's work on drainage throughout the district paying off.

**4. REPORTS**

**4.1 Delegation for Approval of Submission regarding the Canterbury Museum Draft Annual Plan for Year Ending June 2026 – D Caird (Senior Policy Analyst) and L Mealings (Graduate Policy Analyst)**

S Docherty noted that the Council's approval was being sought to delegate the review and approval of its submission on the Canterbury Museum draft Annual Plan for the year ending June 2026. Due to the short consultation time and the various public holidays, staff would be unable to obtain the Council's approval for this submission before the submission closing date on 24 April 2025. The Council was, therefore, requested to delegate authority to the Mayor, the Chief Executive and the Council's representative on the Canterbury Museum Trust Board Standing Committee to approve its submission.

**WORKSHOP**

*The meeting adjourned from 4.08pm to 4.19pm for a workshop to discuss the Council's submission to the Canterbury Museum draft Annual Plan for the year ending June 2026.*

Responding to a question from Mayor Gordon, S Docherty confirmed that the Council's draft submission on the Canterbury Museum draft Annual Plan would be circulated to elected members prior to submission.

Moved: Councillor Redmond

Seconded: Deputy Mayor Atkinson

**THAT** the Council:

- (a) **Receives** Report No. 250416067040.
- (b) **Approves** delegation of the Waimakariri District Council submission on the Canterbury Museum draft Annual Plan for the year ending June 2026 to the Mayor D Gordon, Chief Executive, J Millward, and Committee representative, Councillor J Ward.
- (c) **Notes** that the submission will be reported to the Council meeting on 6 May 2025 to be formally received.

**CARRIED**

The Mayor supported the motion, noting that he believed that the Council should defer its decision on whether to support the increases in the capital levy, as signalled in the Canterbury Museum draft Annual Plan. He suggested that the Council reassess this position once further clarification and agreement on the increase was sought through other contributing authorities, especially Christchurch City and the Central Government.

Councillor Williams noted that numerous museums overseas had specifically introduced a charge for international visitors. He suggested that the Canterbury Museum should investigate whether charging a similar admission fee would be viable.

Councillor Redmond supported the motion and agreed that aligning with other contributing authorities on the proposed increases in the capital levy was essential. He did not feel it was the right time to review the Canterbury Museum Trust Board's Governance structure. Councillor Redmond did not support a Selwyn District Council approach and believed that the Council should be positive and work with Christchurch City on this matter.

Deputy Mayor Atkinson observed that he had long supported the Canterbury Museum. He noted its benefits as an educational facility and its important role in safeguarding the history of Waitaha Canterbury for future generations. He thought that the redevelopment of the Canterbury Museum had been the right decision, however it was unfortunate the costs were higher than anticipated. Deputy Mayor Atkinson agreed it was not the right time to review the Canterbury Museum Trust Board's Governance structure, as it would incur additional costs. He also supported the suggestion of charging international visitors an admission fee. However, local visitors should continue to enter free of charge.

Councillor Ward was pleased that the Canterbury Museum Trust Board had appointed a Fundraising and Development Manager. She believed that once the redevelopment had been completed, fundraising for the Museum and the construction of the various exhibitions would be stepped up, and the Board would push for more Central Government funding.

Mayor Gordon agreed that international visitors should be charged an admission fee, as was the practice at most international museums. He suggested that local visitors should have the option to donate if they wished, as they already significantly contribute to the Museum as ratepayers.

## **5. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

*Section 48, Local Government Official Information and Meetings Act 1987.*

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it was moved:

Moved: Mayor Gordon

Seconded: Councillor Mealings

**That** the public be excluded from the following parts of the proceedings of this meeting.

5.1	Contract 24/19 District Road Maintenance Contract – Changing the timing for the Tender Process
5.2	Proposed Loan to South Link Education Trust Board

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
<b>REPORTS</b>			
5.1	Contract 24/19 District Road Maintenance Contract – Changing the timing for the Tender Process	Good reason to withhold exists under Section 7	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities”. <b>LGOIMA Section 7(h)</b>
5.2	Proposed Loan to South Link Education Trust Board	Good reason to withhold exists under Section 7	To enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) and maintain legal professional privilege <b>LGOIMA Section 7(2)(g) and (i)</b>

**CARRIED**

**CLOSED MEETING**

*The public excluded portion of the meeting was held from 4.30pm to 6.05pm.*

**Resolution to resume in Open Meeting**

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approved** the open meeting resuming, and the business discussed with the public excluded remains public excluded or as resolved in individual reports.

**CARRIED**

**OPEN MEETING**

**6. NEXT MEETING**

The next scheduled ordinary meeting of the Council would commence at 9am on Tuesday, 6 May 2025 at the Ruataniwha Kaiapoi Civic Centre. .

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 6.08PM.

**CONFIRMED**

Chairperson  
Mayor Dan Gordon

6 May 2025

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Date