

Agenda

Canterbury Water Management Strategy Waimakariri Zone Committee

Monday 5 May 2025

5pm

Council Chamber
215 High Street, Rangiora

Members:

Claire Aldhamland
John Cooke (Te Ngai Tūāhuriri Rūnanga)
Tim Fulton (WDC Councillor)
Erin Harvie
Martha Jolly
Carolyne Latham
Claire McKay (ECan Councillor)
Arapata Reuben (Te Ngai Tūāhuriri Rūnanga)

**AGENDA FOR THE MEETING OF THE CANTERBURY WATER MANAGEMENT STRATEGY
WAIMAKARIRI ZONE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET,
RANGIORA ON MONDAY 5 MAY 2025 COMMENCING AT 5PM.**

Recommendations in reports are not to be construed as Council policy until
adopted by the Council

BUSINESS

PAGES

KARAKIA

1. BUSINESS

1.1 **Apologies**

1.2 **Welcome and Introductions**

1.3 **Register of Interests**

Advice of any changes or updates.

4-6

2. CONFIRMATION OF MINUTES

2.1 **Minutes of the Canterbury Water Management Strategy Waimakariri Zone
Committee Meeting – 11 November 2024**

7-13

RECOMMENDATION

THAT the CWMS Waimakariri Zone Committee:

- (a) **Confirms** the Minutes of the Canterbury Water Management Strategy Waimakariri Zone Committee meeting, held on 3 February 2025, as a true and accurate record.

3. WAIMAKARIRI ENVIRONMENTAL AWARDS 2025

RECOMMENDATION

14

THAT the CWMS Waimakariri Zone Committee:

- (a) **Approves** the handover of the 2024/25 CWMS Action Plan Budget funding (\$3,000) and oversight of the 2025 Waimakariri Environmental Awards to the Waimakariri Biodiversity Trust.

4. REPORTS

4.1 Committee Update – M Griffin (Strategy Facilitator, ECan)

RECOMMENDATION

15-16

THAT the CWMS Waimakariri Zone Committee:

- (a) **Receives** these updates for its information.

4.2 Ketchum Cottage Wetland Project – Final Report – M Griffin (Strategy Facilitator, ECan)

RECOMMENDATION

17-23

THAT the CWMS Waimakariri Zone Committee:

- (a) **Receives** this final report for the Ketchum Cottage Wetland Project for its information.
- (b) **Notes** any queries for ECan staff to follow up on, if required.

5. GENERAL BUSINESS

6. REPORTS FOR INFORMATION

6.1 Waimakariri Water Zone Committee – achievements and Contributions from 2010 to 2025

RECOMMENDATION

24

THAT the CWMS Waimakariri Zone Committee:

- (a) **Reflects** on its achievements and contributions since its formation in 2010.

KARAKIA

NEXT MEETING

This is the final meeting of the Waimakariri Water Zone Committee.

AGENDA ITEM NO: 1.3	Register of Interests
Waimakariri Water Zone Committee	MEETING DATE: 5 May 2025

WAIMAKARIRI WATER ZONE COMMITTEE

Register of Interests – at 3 February 2025

Keeping a Zone Committee Members' declarations of interest register allows Zone Committees to identify and manage a conflict of interest when it arises.

The Office of the Auditor General notes a conflict of interest can arise when: "A member's or official's duties or responsibilities to a public entity could be affected by some other interest or duty that the member or official may have."¹

If a member is in any doubt as to whether or not they have a conflict of interest, then the Member should seek guidance from General Counsel, Environment Canterbury, the Zone Facilitator, and/or refer to the following guidance: <https://oag.parliament.nz/2020/lamia>

Types of Interest to be documented in the register:

- Employment, trade or profession carried on by the Member or the Member's spouse for profit or gain.
- Company, trust, partnership etc for which the Member or their spouse is a director, partner or trustee, or a shareholder of more than 10% shares.
- Address of any land in which the Member has a beneficial interest, and which is in the area of the Zone Committee.
- The address of any land where the landlord is Environment Canterbury or Waimakariri District Council and:
 - The Member or their spouse is a tenant; or
 - The land is tenanted by a firm in which the Member or spouse is a partner, a company of which the Member or spouse is a director, or a Trust of which the Member or spouse is a Trustee.
- Any other matters which the public might reasonably regard as likely to influence the Member's actions during the course of their duties as a Member.
- Any contracts held between the Member or the Member's spouse and Environment Canterbury or Waimakariri District Council. Including contracts in which the Member or their spouse is a partner, a company of which the spouse is a director and/or holds more than 10% in shares, or a Trust of which the Member or their spouse is a trustee (noting that no committee member should be a party to a contract with Environment Canterbury or the relevant TLA if that value is more than \$25,000 per annum).

Zone Committee members are to ensure that the information contained in this register is accurate and complete.

¹ Office of the Auditor General Good Practice Guide – Managing Conflicts of Interest: Guidance for public entities

Name	Committee Member Interests
Claire Aldhamland	- Teacher – Rangiora High School
John Cooke	<ul style="list-style-type: none"> - Director/Shareholder – Executive Limousines 2015 Limited - Director/Shareholder – Express Hire Limited - Director/Shareholder – Testpro Limited - Director/Shareholder – Acropolis Wedding and Event Hire Limited - Director/Shareholder – Pines Beach Store Limited - Director/Shareholder – Coastal Dream 2005 Limited – 4Ha property, Kaiapoi - Interim Trustee – Section 6 Survey Office Plan 465273 Ahu Whenua Trust - Member – Kaiapoi Club executive - Trustee on several Māori land blocks, all located in Otago
Cr Tim Fulton	<ul style="list-style-type: none"> - Waimakariri District Councillor - Freelance Writer in the agricultural business sector - Contracted to write a book on Central Plains Water Scheme
Erin Harvie	<ul style="list-style-type: none"> - Director – Bowden Consultancy Limited, trading as Bowden Environmental - Co-ordinator – Waimakariri Landcare Trust - Member – NZ Hydrological Society - Member – NZ Institute of Primary Industry Management - Involvement with Cust River Water User Group
Martha Jolly	<ul style="list-style-type: none"> - Veterinary surgeon (Companion animal) - PhD Student in Water Resource Management (2nd year) - Volunteer assistant the Styx Living Laboratory Trust - Volunteer educator Vets for Compassion - Volunteer clinician SPCA NZ - Member – Forest and Bird NZ
Carolyn Latham	<ul style="list-style-type: none"> - Farmer – Sheep and Beef - Director – Latham Ag Ltd Consulting - Shareholder – Silver Fern Farms, Farmlands - Registered Member – New Zealand Institute of Primary Industry Management
Cr Claire McKay	<ul style="list-style-type: none"> - Canterbury Regional Councillor - Dairy grazing - Ihenga Holdings – Partner (with spouse) - McKay Family Trust – Trustee (spouse also a Trustee) - Shareholder – Waimakariri Irrigation Limited, Ravensdown Ltd, Fonterra, and Farmlands - Member – Federated Farmers, Irrigation NZ

	- Water take and use consents CRC: 050222.1
Arapata Reuben	<ul style="list-style-type: none">- Trustee – Tūhono Trust- Member – National Kiwi Recovery Group- Rūnanga Rep – Christchurch/West Melton Water Zone Committee

**MINUTES OF THE MEETING OF THE CANTERBURY WATER MANAGEMENT STRATEGY
WAIMAKARIRI ZONE COMMITTEE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET,
RANGIORA, ON MONDAY, 3 FEBRUARY 2025, COMMENCING AT 4.08PM.**

PRESENT

C Latham (Chairperson), C Aldhamland, J Cooke (Te Ngāi Tūāhuriri Rūnanga representative), T Fulton (WDC Councillor), E Harvie (via Audiovisual Link), M Jolly, and C McKay (ECan Councillor).

IN ATTENDANCE

S Allen (WDC Water Environment Advisor), K Steel (WDC Ecologist), J Schaap, (ECan Land Management and Biodiversity Advisor), A Veltman (ECan Land Management Advisor), M Griffin (ECan CWMS Facilitator), and T Kunkel (WDC Governance Team Leader).

P Redmond (WDC Councillor) S Stewart (Deputy Chairperson - Kaiapoi-Tuahivi Community Board), M Bate (Kaiapoi Resident), J Ensor (Chairperson Mandeville Residents Association), D Hill (North Canterbury News), B Walton (Waimakariri Irrigation Ltd), D Cameron (Waimakariri Irrigation Ltd), B Howden (Waimakariri Irrigation Ltd), G McKenzie (Real Communication) and J Benn (Department of Conservation)

KARAKIA

C Aldhamland opened the meeting with a Karakia.

1. BUSINESS

1.1 Apologies

Moved: M Jolly

Seconded: C McKay

THAT the CWMS Waimakariri Zone Committee:

- (a) **Receives** and sustains apologies for leave of absence from A Reuben and R Gill-Clifford.

CARRIED

1.2 Welcome and Introductions

C Latham welcomed everyone present to the meeting and requested members and those in the public gallery to introduce themselves.

1.3 Register of Interests

There were no updates to the Register of Interest.

2. OPPORTUNITY FOR THE PUBLIC TO SPEAK

2.1 Waimakariri Irrigation Limited (WIL)

B Walton provided a brief overview of WIL's work. D Cameron showed a video on the work WIL has been doing to ensure biodiversity conservation in the Waimakariri catchment area. He thanked the CWMS Waimakariri Zone Committee for their support in the past.

D Cameron also showed a video about Bennetts Stream, which was surrounded by a WIL farmer, T Wells, and included restoration planting by the property owners. The

conservation work done at Benetts Stream led to the discovery of Mudfish and Tadpole Shrimp in the stream, which opened up opportunities to work with local communities to support local biodiversity enhancement.

C Latham and Councillor C McKay thank WIL for the good working relationship built between the Zone Committee and WIL, especially while working on Plan Change Seven.

Responding to a question from Councillor Fulton, D Cameron noted that farmers should be encouraged to cultivate biodiversity on their properties. Excellent examples of remnant indigenous biodiversity still exist, and there was value in protecting these species, getting seeds from these plants, and capturing their genetics.

2.2 **M Bate – Kaiapoi Resident**

M Bate showed photos of Kaiapoi Lake and advised that the water quality had deteriorated since last year. There were no signs of aquatic life in the ponds, including no waterfowl, and the lake seemed to have no biodiversity. M Bate noted that he had written to the Mayor and the Deputy Mayor regarding the state of waterways in the Waimakariri, however, he has not received any responses.

Councillor T Fulton undertook to investigate why M Bate's correspondence with the Council was not responded to.

As regards the Cam River, M Bate noted that there was still some aquatic life behind the Kaiapoi Woollen Mills. However, no aquatic life was present at the Revells Road Bridge. The bottom of the river was muddy with no aquatic plant life, and ECan and the Council had done no testing, had shown no interest, and blamed the condition of the river on saltwater intrusion. However, M Bate noted saltwater could not go upstream to this part of the river. He emphasised the need for more testing and investigation to determine the cause of this decline in aquatic life. M Bate tabled documentation that he sent to elected members, sharing his concerns and belief that household toxic chemicals were contributing to the destruction of the aquatic life in local waterways.

C Latham thanked M Bate for his contribution and dedication to preserving the aquatic life in the Waimakariri District.

2.3 **James Ensor**

J Ensor commented on the following:

- The proposed community participation in the planned enhancement of the Ohoka Stream was commendable.
- There was public concern about the nitrate trials in the Silverstream Reserve.
- Stormwater management plans need to form part of the initial planning of urban developments.

J Ensor thanked the CWMS Waimakariri Zone Committee for encouraging community participation at meetings and listening to community concerns.

Councillor McKay explained that Environmental Science and Research (ESR) undertook a wide variety of geophysical surveys on the Silverstream Reserve nitrate remediation project. The projects focused on reducing nitrate levels in groundwater, including a world-first 25-metre denitrification wall. This wall along with other efforts, such as planting native trees and predator control, were aimed at improving the safety of local freshwater and groundwater resources. The research utilised various techniques such as Ground Penetrating Radar (GPR) surveys, test wells, and a Permeable Reactive Barrier (PRB) to identify and mitigate nitrate pollution.

Councillor Fulton advised that one of the rating considerations the Council proposed in its 2025/26 Annual Plan pertained to the Eastern District Sewer. Some of the key issues the Council would be considering were dissolved oxygen monitoring at the Rangiora Wastewater Treatment Plant, midge issues, wetland improvement, and sludge management at the Kaiapoi Wastewater Treatment Plant.

The Chairperson thanked the members of the public for their contribution.

3. COMMITTEE APPOINTMENTS FOR 2025 – M GRIFFIN (CWMS FACILITATOR, ECAN)

C Latham stepped down as Chairperson, and M Griffin assumed the position at this time and called for nominations for the CWMS Waimakariri Zone Committee Chairperson position for 2025.

M Griffin called for nominations for the CWMS Waimakariri Zone Committee Chairperson for 2025.

Moved: J Cooke

Seconded: Councillor C McKay

THAT the CWMS Waimakariri Zone Committee:

- (a) **Reappoint** Carolyne Latham as Chairperson for 2025.

CARRIED

C Latham was congratulated on her re-election to this role and assumed the Chair.

M Griffin then stepped down as Chairperson for the reappointed Chairperson, C Latham.

C Latham called for nominations for Deputy Chair for the CWMS Waimakariri Zone Committee for 2025.

Moved: Councillor T Fulton

Seconded: J Cooke

THAT the CWMS Waimakariri Zone Committee:

- (b) **Reappoint** Erin Harvie as Deputy Chairperson for 2025.

CARRIED

E Harvie was congratulated on her reappointment to this role.

4. SUSPENSION ON SECTIONS 9.4 OF THE STANDING ORDERS

The Chairperson advised that the CWMS Waimakariri Zone Committee was subject to the Council's Standing Orders, which did not allow the public to provide input on reports. She therefore moved that Section 9.4 of the Standing Orders be suspended for Items 3 and 4 to allow members of the public to ask questions prior to the item being moved.

Moved: C Latham

Seconded: J Cooke

THAT the CWMS Waimakariri Zone Committee:

- (a) **Agrees** that Section 9.4 of the Standing Orders be suspended for Items 3 to 6 to allow members of the public to ask questions prior to the item being moved.

CARRIED

5. REPORTS

5.1 CWMS Action Plan Budget 2024/25 – M Griffin (ECan CWMS Facilitator)

C Latham noted that the CWMS Waimakariri Zone Committee was being requested to confirm its support of projects utilising the Canterbury Water Management Strategy (CWMS) Action Plan Budget for the 2024/25 financial year, approved for the Waimakariri Water Zone through the Environment Canterbury 2024-34 Long Term Plan. A total of fourteen project applications were received for this financial year, which the Committee was able to narrow down to six for support from the budget of \$50,000 available.

S Allen advised that the Coppers Creek Wetland Project could potentially need a resource consent for the proposed vegetation clearance under the National Environmental Standards for Freshwater (NES-F). Therefore, it was suggested that the applicant either change their proposal or work with Council staff to clarify the project would be compliant with these standards.

Responding to C Latham's query, M Griffin confirmed that the need for a resource consent or a restoration plan could be included in the Coopers Creek Wetland Project's funding Grant Agreement.

Councillor McKay questioned if the Coopers Creek Wetland Project would be able to comply with the regulations of the National Environmental Standards for Freshwater 2020 by the end of the 2024/25 financial year. S Allen noted that WDC and ECan staff would liaise with the applicant and report to the CWMS Waimakariri Zone Committee in May 2025.

Moved: M Jolly

Seconded: Councillor T Fulton

THAT the CWMS Waimakariri Zone Committee:

- (a) **Receives** the information provided on the proposed CWMS Action Plan Budget project initiatives to support for the 2024/25 financial year.

CARRIED

Moved: J Cooke

Seconded: Councillor C McKay

THAT the CWMS Waimakariri Zone Committee:

- (b) **Approves** its support for the project initiatives based on the \$50,000 available of the CWMS Action Plan Budget allocated for each CWMS Water Zone for the 2024/25 financial year.

2.2 – 1.	A Olorenshaw – Rakahuri Wetlands	\$10,109
2.2 – 2.	A Thompson – Coopers Creek Wetland	\$3,048
2.2 – 3.	C Cook – Mill Road Ohoka Stream Restoration	\$3,843
2.2 – 4.	Jersey Land Diaries Ltd – Waikuku Stream Riparian Enhancement	\$10,000
2.2 – 5.	Ken Robinson – Springvale Wetland	\$20,000
2.2 – 6.	Waimakariri Biodiversity Working Group – Environment Awards	\$3,000
	TOTAL	\$50,000

CARRIED

Councillor McKay acknowledged all the applications submitted for consideration for funding. Due to the limited budget, the CWMS Waimakariri Zone Committee could not fund all proposed projects at this stage. However, this did not mean the projects were not worth funding. She encouraged applicants to source funding from other sources. Councillor McKay also thanked staff and the Committee for the work done to evaluate and identify the projects to be funded in the 2024/25 financial year.

5.2 **Draft WDC Rangiora Stormwater Management Plan 2025-2040** – M Griffin (ECan CWMS Facilitator, ECan) and S Allen (WDC Water Environment Advisor, WDC)

S Allen reported that the Rangiora Stormwater Management Plan aimed to achieve the receiving environment objectives set in the Council's consent (CRC184601), including:

- mitigation of downstream flooding of dwellings,
- scour and erosion; improving stormwater quality,
- protecting wāhi tapu,
- wāhi taonga and mahinga kai species and habitat.

Water quality monitoring results from Rangiora baseline monitoring in 2014/17 and 2021/24 under consent CRC184601 showed non-compliance for several contaminants. The priority projects for the Rangiora Stormwater Management Plan, therefore, focused primarily on improving stormwater quality, as this was the area where the need was greatest; however, other projects sought to meet the other receiving environment objectives. Any feedback from the CWMS Waimakariri Zone Committee on the Rangiora Stormwater Management Plan would be submitted to the Council's Utilities and Roading Committee for consideration.

Councillor Fulton noted the property development the Southbrook area has significantly impacted the functioning of the No.7 Drain and the Southbrook catchment area. He questioned whether the functioning of the No.7 Drain had been reviewed. S Allen noted that the No.7 Drain was a spring-fed waterway, primarily fed from rural areas, however, there was some discharge of stormwater from the Southbrook Industrial Area, which passed through the Stormwater Management Area at the corner of Flaxton and Fernside Roads.

C Latham noted that the Council had entered into a Memorandum of Understanding with ECan to exclude ongoing non-cooperative property owners from the Council's discharge consent. She asked if ECan was in a better position to ensure compliance. S Allen explained that the non-cooperative property owners would be issued with two warnings, after which they would have to apply to ECan for their own discharge consent. This was a new process, and the Council was currently verifying property owners' compliance.

Moved: Councillor T Fulton

Seconded: Councillor C McKay

THAT the CWMS Waimakariri Zone Committee:

- (a) **Receives** this report for its information.

CARRIED

6. COMMITTEE UPDATES – M GRIFFIN (CWMS FACILITATOR, ECAN)

6.1 Zone Committee Working Groups

6.1.1 Biodiversity Working Group

M Jolly reported that the Waimakariri Biodiversity Trust was discussing the possible handing over of the Waimakariri Environmental Awards from the Working Group. The Biodiversity Working Group was in the process of winding down its work.

6.1.2 Lifestyle Block Working Group

No update was provided.

6.1.3 Monitoring Working Group

No update was provided.

6.2 Environment Canterbury Updates.

Councillor C McKay highlighted the following:

- CWMS Zone Committee Review 2024 – The technical report to be provided to the territorial authorities would hopefully be released soon by ECan.
- The ECan Council would have a Strategy and Policy meeting on Wednesday, 5 February 2025. ECan Council and Committee agendas were available on ECan's Webpage, and the meetings were livestreamed.
- The ECan Council voted on 27 November 2024 to pause the development of the Canterbury Regional Policy Statement (CRPS) until January 2026, in light of recent changes in government direction on freshwater management.
- The ECan Council also voted to engage with the Minister for the Environment to clarify if there was a pathway available to notify Plan Change 8 prior to January 2026.

6.3 Waimakariri District Council Updates.

Councillor T Fulton provided the following update:

- The Council had agreed to go out on public consultation on Stage One of the Mandeville Resurgence Channel Upgrade Project.
- The reporting timelines for the Council's District Plan had been extended. It may be three to four months before the Council would be able to consider the plan.
- The Council had received much feedback from residents regarding the buildup of gravel in the Cam River. There seemed to be a need to address the consent process for gravel extraction.
- Attended Waimakariri Irrigation Limited's Annual General meeting, where the Wright Road Storage Ponds were the main topic of discussion.

6.4 Action Points from the Previous Zone Committee Meetings.

M Griffin reported that water quality sampling at Tutaepatu Lagoon was done quarterly by helicopter. The helicopter moved across the lake areas' coasts to St Anne's Lagoon and then further into the Hurunui. It was a reasonably comprehensive water quality sampling that included nutrients, turbidity, chlorophyll, algae species, dissolved oxygen, temperature, salinity, etc.

M Griffin had checked with the author of the Contact Recreation Report that 'contact recreation' and 'swimming' meant the same thing. Contact recreation entailed swimming, paddleboarding, kayaking, and other water-based activities that had the potential for immersion in the water. The author appreciated the query and would amend this in future reports to avoid any confusion.

M Griffin confirmed that an excerpt from the Auckland Council report on Freshwater Management Tools (August 2021), regarding copper-free brake pads, had been included in the CWMS Waimakariri Zone Committee agenda.

Moved: M Jolly

Seconded: Councillor C McKay

THAT the CWMS Waimakariri Zone Committee:

- (a) **Receives** these updates for information.

CARRIED

7. CONFIRMATION OF MINUTES

7.1 Minutes of the Canterbury Water Management Strategy Waimakariri Zone Committee Meeting – 11 November 2024

Moved: C Aldhamland

Seconded: M Jolly

THAT the CWMS Waimakariri Zone Committee:

- (a) **Confirms** the Minutes of the Canterbury Water Management Strategy Waimakariri Zone Committee meeting, held on 11 November 2024, as a true and accurate record.

CARRIED

7.2 Matters arising (from Minutes)

Councillor C McKay followed up with the Christchurch City Council regarding the use of a toxic chemical (Diquat) for weed control. The Christchurch City Council confirmed that diquat was last used as part of a small trial as part of a consent in 2023. Diquat was not being used for weed control.

8. GENERAL BUSINESS

J Ensor voiced a concern that the public had not been consulted on the CWMS Zone Committee Review 2024. Councillor C McKay provided a brief overview of the review as contained in the CWMS Waimakariri Zone Committee's agenda.

KARAKIA

C Aldhamland provided the Karakia.

NEXT MEETING

The next meeting of the CWMS Waimakariri Water Zone Committee was scheduled for Monday, 5 May 2025 at 4pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 5.48PM.

CONFIRMED

Chairperson
Carolyne Latham

Date

AGENDA ITEM NO: 3	SUBJECT MATTER: Waimakariri Environmental Awards 2025
REPORT TO: Waimakariri Water Zone Committee	MEETING DATE: 5 May 2025
REPORT BY: Murray Griffin, Strategy Facilitator, ECan	

PURPOSE

The purpose of this report is to confirm the handover of funding and oversight of the 2025 Waimakariri Environmental Awards from the committee's Biodiversity Working Group to the Waimakariri Biodiversity Trust.

RECOMMENDATION

That the Waimakariri Water Zone Committee:

- (a) **Approves** the handover of the 2024/25 CWMS Action Plan Budget funding (\$3,000) and oversight of the 2025 Waimakariri Environmental Awards to the Waimakariri Biodiversity Trust.

BACKGROUND

The Waimakariri Environmental Awards was an initiative of the Waimakariri Water Zone Committee that has been overseen by the committee's Biodiversity Working Group since 2022/23. This Working Group includes zone committee members, alongside staff of Waimakariri District Council and Environment Canterbury, and representatives of the Waimakariri Biodiversity Trust.

These Environmental Awards were first included in the Waimakariri District Council's Community Services Awards in 2023. They were well received as an addition to this annual recognition of good work undertaken within the Waimakariri Community, with a specific focus on initiatives supporting environmental protection and enhancement.

Now in its third year, the decision to hand over the 2024/25 CWMS Action Plan Budget funding (\$3,000) to the Waimakariri Biodiversity Trust to support the ongoing delivery of this year's Environmental Awards is supported by the District Council and Environment Canterbury staff, zone committee members, and Biodiversity Trust representatives involved in the committee's Biodiversity Working Group.

AGENDA ITEM NO: 4.1	SUBJECT MATTER: Committee Updates
REPORT TO: Waimakariri Water Zone Committee	MEETING DATE: 5 May 2025
REPORT BY: Murray Griffin, Strategy Facilitator, ECan	

PURPOSE

The purpose of the agenda item is to provide the committee with an overview of updates to be tabled.

RECOMMENDATION

That the Waimakariri Water Zone Committee:

- (a) **Receives** these updates for its information.

COMMITTEE UPDATES

The following updates will be addressed with the committee:

1. Canterbury Mayoral Forum – Zone Committee Review

The following table provides an update on the Zone Committee review and follow up through to June 2025. CWMS Zone Committees will be kept updated on the progress of this work programme, and what options are affirmed across the Region in terms of the proposed new local leadership model.

Timeframe	Tasks
Feb 2025	<ul style="list-style-type: none"> Draft design for new local leadership groups Update and feedback from Canterbury Policy Forum
Mar – Apr 2025	<ul style="list-style-type: none"> Discussion with each Council First workshop with the working group of Canterbury Mayors, Rūnanga Chairs, and Environment Canterbury Chair to test draft design Discussion with Papatipu Rūnanga
Apr 2025	<ul style="list-style-type: none"> Refinement of draft design based on collected feedback Second workshop with the working group to finalise design
May 2025	<ul style="list-style-type: none"> Finalise advice and recommendations for CMF's 30 May meeting Recommendations to CMF on model for new local leadership groups
June 2025	<ul style="list-style-type: none"> ZC disestablishment/new group establishment decisions sought from each territorial authority council Progress update to zone committees If agreed, progress implementation of new local leadership groups

2. CWMS Action Plan Budget – Project Updates

Two updates are provided for the committee on CWMS Action Plan Budget projects supported by the committee, as noted below.

2.1 – Ketchum Cottage Wetland Project – Final Report

Please find the final report for the Ketchum Cottage Wetland project included as **agenda item 4.2**. This project was supported by the committee in 2023/24.

2.2 – Coopers Creek Wetland project – guidance from ECan/WDC Staff confirmed

At its 3 February meeting, the committee confirmed its support for the Coopers Creek Wetland project (\$3,048) from the 2024/25 CWMS Action Plan Budget available for the Waimakariri Water Zone (\$50,000). This support came with a request of WDC and ECan staff to visit the site and support the applicant to ensure this project would comply with the regulations of the National Environmental Standards for Freshwater 2020.

This follow up with the applicant by WDC/ECan staff has now been undertaken and staff are confident this project can proceed as per the application tabled with, and supported by, the committee at its 3 February 2025 meeting.

Fin.

AGENDA ITEM NO: 4.2	SUBJECT MATTER: Ketchum Cottage Wetland Project – Final Report	
REPORT TO: Waimakariri Water Zone Committee		MEETING DATE: 5 May 2025
REPORT BY: Murray Griffin, CWMS Facilitator, ECan		

PURPOSE

The purpose of the agenda item is to provide the committee with the final report for the Ketchum Cottage wetland project supported by the committee from the CWMS Action Plan Budget in 2023/24 (\$7,210). Please find this final project report included below.

RECOMMENDATIONS

That the CWMS Waimakariri Water Zone Committee:

- (a) **Receives** this final report for the Ketchum Cottage Wetland Project for its information.
- (b) **Notes** any queries for ECan staff to follow up on, if required.

BACKGROUND

Kia ora Murray,

ECan Grant Agreement ID # 1342

ECan Grant Agreement 159
ECan file # CWMS/ZON/WAI/40

I wanted to let you know that even though I have some grasses yet to plant, I have fully spent the Grant, and then some.

Because of the grant, I felt I could spend a bit more and put in 2 additional access gates to the wetlands when the 3 fences were moved. I further extended the wetlands to the SE. Area by approx. 800m sqm. I had 8 large trees removed so now the wetlands extend out to join a 130m stretch of a 3-year-old native planting shelter belt.

This is a logical step but an unexpected addition to the Wetlands project in 2024.

The fencing ended up costing \$6,167.08, the tree removal \$2200.00. The grasses were \$2530.00, and then I had to purchase plant guards for the grasses at a cost of \$1,545.00. Add in spraying costs and it has been a costly venture.

Relevant information and photos are attached.

I am grateful for the continuing assistance and support I am receiving from the Waimakariri Water Zone Committee and ECan and welcome visits to the wetland, which continue to both excite and exhaust me.

Your sincerely,

Annabel Wilson

Photo updates on Ketchum Cottage wetland extension – 2024



Ketchum Cottage Wetlands extension 1/3 fences moved out.



Carex secta plantings

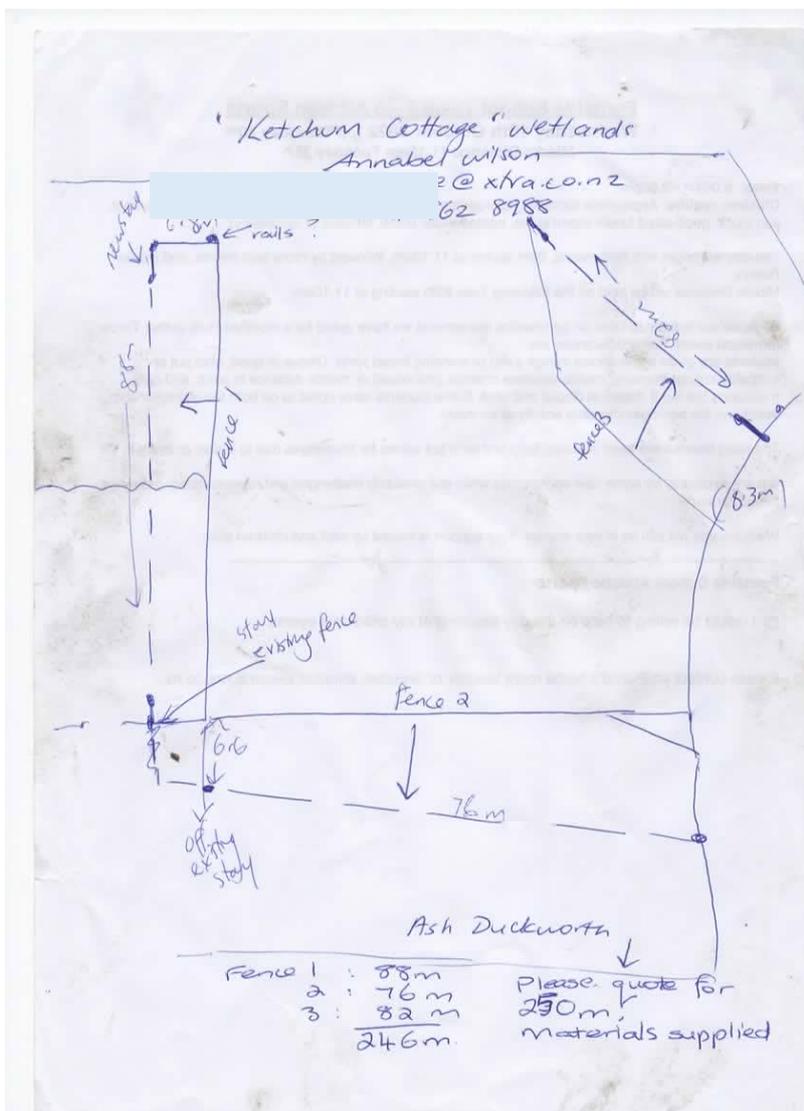


2/3 fences moved, 2x access gates added,



Extension to wetlands, 8 trees removed.

Map of Ketchum Cottage wetland extension



Invoice for Carex Secta



TAX INVOICE

Wholesale Cash Sales
NEW ZEALAND

Invoice Date
5 Aug 2024

Invoice Number
INV-8839

Reference
Sale #8687 (Annabel
Wilson)

GST Number
086-756-218

Riverside Horticulture
75 Boys Road
Rangiora,7400
North Canterbury
NEW ZEALAND
03 313 8734
admin@riversidehort.co.nz

Description	Quantity	Unit Price	Discount	Amount NZD
Carex secta 0,5L	1000.00	2.20	0.00%	2,200.00
			Subtotal	2,200.00
			TOTAL GST 15%	330.00
			TOTAL NZD	2,530.00

Due Date: 5 Aug 2024

Please use invoice number as Reference.

Ownership of the goods does not pass from Riverside Horticulture to the Customer until the total order is paid in full.
Overdue accounts will be charged interest at 5% per month.
Direct Credits may be made to Riverside Horticulture Ltd - Bank of New Zealand A/C 02-0876-0050096-00

Thank You for your business!



[View and pay online now](#)



PAYMENT ADVICE

To: Riverside Horticulture
75 Boys Road
Rangiora,7400
North Canterbury
NEW ZEALAND
03 313 8734
admin@riversidehort.co.nz

Customer Wholesale Cash Sales

Invoice Number INV-8839

Amount Due **2,530.00**

Due Date 5 Aug 2024

Amount Enclosed

Enter the amount you are paying above

Plant guard invoice



TAX INVOICE

Wholesale Cash Sales
NEW ZEALAND

Invoice Date
19 Aug 2024

Invoice Number
INV-8976

Reference
Sale #8823 (Annabel
Wilson)

GST Number
086-756-218

Riverside Horticulture
75 Boys Road
Rangiora,7400
North Canterbury
NEW ZEALAND
03 313 8734
admin@riversidehort.co.nz

Description	Quantity	Unit Price	Discount	Amount NZD
EnviroGuard Small 100pk	8.00	168.00	0.00%	1,344.00
Subtotal				1,344.00
TOTAL GST 15%				201.60
TOTAL NZD				1,545.60
Less Amount Paid				1,545.60
AMOUNT DUE NZD				0.00

Due Date: 19 Aug 2024

Please use invoice number as Reference.

Ownership of the goods does not pass from Riverside Horticulture to the Customer until the total order is paid in full.
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Thank You for your business!



PAYMENT ADVICE

To: Riverside Horticulture
75 Boys Road
Rangiora,7400
North Canterbury
NEW ZEALAND
03 313 8734
admin@riversidehort.co.nz

Customer Wholesale Cash Sales

Invoice Number INV-8976

Amount Due 0.00

Due Date 19 Aug 2024

Amount Enclosed

Enter the amount you are paying above

Fencing invoice



TAX INVOICE

Annabel Wilson

Invoice Date
11 Nov 2024

Invoice Number
7437

Reference
josh 1170

GST Number
83738359

 1185 Marshmans Road
RD1
Amberley
NEW ZEALAND

Description	Quantity	Unit Price	GST	Amount NZD
supplied men and materials for corner patch up as follows; 1 x 2,4 strainer post	1.00	39.00	15.00%	39.00
1 x 2.7 stay post	1.00	25.00	15.00%	25.00
1 Pa gate 1 mtr	1.00	220.00	15.00%	220.00
5 post insulators, 11 permanent strainers, 20 mtrs 2.5 ht wire, 1 sett gate hinges	1.00	98.00	15.00%	98.00
.5 hour post driver	0.50	145.00	15.00%	72.50
4 hours 2 men	8.00	70.00	15.00%	560.00

 PAYMENT ADVICE

 To: Duckworth Fencing Ltd
1185 Marshmans Road
RD1
Amberley
NEW ZEALAND

Customer Annabel Wilson

Invoice Number 7437

Amount Due 1,166.68

Due Date 25 Nov 2024

Amount Enclosed

Enter the amount you are paying above

Registered Office: 1185 Marshmans Road, RD1, Amberley, New Zealand

Wetlands extension fencing invoice

**TAX INVOICE**

Annabel Wilson

Invoice Date
25 Jun 2024**Invoice Number**
7356**Reference**
luke 1102**GST Number**
837383591185 Marshmans Road
RD1
Amberley
NEW ZEALAND

Description	Quantity	Unit Price	GST	Amount NZD
quote no ; QU-0327 fence for wet lands	1.00	2,900.00	15.00%	2,900.00
extra work needed materials as follows- 8 x 4.8 rails & 12 x 6 mtr rails	110.00	5.00	15.00%	550.00
9 x 1.8 posts	9.00	22.00	15.00%	198.00
5 x 2.4 strainer posts	5.00	43.00	15.00%	215.00
screws	1.00	20.00	15.00%	20.00
man hours rail work etc 3.5 x 2 men	7.00	75.00	15.00%	525.00
post driver .5 hr	0.50	145.00	15.00%	72.50

PAYMENT ADVICETo: Duckworth Fencing Ltd
1185 Marshmans Road
RD1
Amberley
NEW ZEALAND**Customer** Annabel Wilson**Invoice Number** 7356**Amount Due** 5,152.58**Due Date** 02 Jul 2024**Amount Enclosed**

Enter the amount you are paying above

Registered Office: 1185 Marshmans Road, RD1, Amberley, New Zealand

AGENDA ITEM NO: 6	SUBJECT MATTER: Waimakariri Water Zone Committee – Achievements and Contributions from 2010 to 2025	
REPORT TO: Waimakariri Water Zone Committee	MEETING DATE: 5 May 2025	
REPORT BY: Murray Griffin, Strategy Facilitator, ECan		

PURPOSE

The purpose of this report is to provide time in the meeting for those Waimakariri Water Zone Committee members, past and present, to reflect on the committee's achievements and contributions since its formation in 2010.

Chair, Carolyne Latham, will lead this final session and open the discussion for other members to contribute.

RECOMMENDATION

That the Waimakariri Water Zone Committee:

- (a) **Reflects** on its achievements and contributions since its formation in 2010.

BACKGROUND

A presentation will be provided at the meeting to present an overview of the committee's achievements, contributions, and contributors.