

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE OXFORD TOWN HALL, MAIN STREET, OXFORD ON WEDNESDAY 6 DECEMBER 2023 AT 7PM.

PRESENT

T Robson (Chairperson), S Barkle (Deputy Chairperson), M Brown, T Fulton, R Harpur, N Mealings, P Merrifield and M Wilson.

IN ATTENDANCE

G Cleary (General Manager Utilities and Roading), K Howat (Parks and Facilities Team Leader), S Morrow (Rates Officer – Property Specialist), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

There were seven members of the public present.

1. APOLOGIES

There were no apologies.

2. PUBLIC FORUM

2.1. Cassandra Walker

C Walker asked the Board what was happening with the boil water situation in Oxford. She understood that there was a problem with one of the wells.

G Cleary explained that the Council was doing two things at the water headworks site in Domain Road. One was that it was building a new UV treatment plant, where all the water would pass through UV lamps and would give the Council compliance with the drinking water standards. The second was that the Council was drilling another well. There were currently two wells on the site and the Council was building third this meant there were two contractors on site, one working on the UV plant and one drilling the well. Council had a lot of monitoring equipment at the headworks to check chlorine levels and turbidity. Turbidity was responsible for the cloudiness of the water. Council had detected some high turbidity of the water supply, while the site work was proceeding. This had come as a surprise as when contractors had drilled the second well have did not have any issues. The advice the hydrogeologists gave was that drilling should not have occurred however once turbidity had occurred the Council was required to issue a boil water notice for two reasons. One because there was something happening in the water that Council was uncertain of the cause and the other was that the turbidity itself could impact on the effectiveness of the chlorine. Council was testing for bacteria every day however the result took 24 hours to come back, therefore the Council needed to take a safe approach with the removal of the boil water notice. Since the boil water notice was issued Council had not found any bugs in any of the samples and the turbidity had dropped off and Council had continued work on the development of the well. Staff were optimistic that the boil water notice would be lifted before Christmas.

3. CONFLICTS OF INTEREST

There were no conflicts declared.

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Oxford-Ohoka Community Board meeting – 8 November 2023

Moved: P Merrifield

Seconded: T Fulton

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 8 November 2023, as a true and accurate record.

CARRIED

4.2. Matters Arising (From Minutes)

There were no matters arising.

4.3. Notes of the Oxford-Ohoka Community Board Workshop – 8 November 2023

Moved: P Merrifield

Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the circulated Notes of the Oxford-Ohoka Community Board workshop, held on 8 November 2023.

CARRIED

5. DEPUTATIONS AND PRESENTATIONS

5.1. Judith Roper-Lindsay

J Roper-Lindsay provided the Board an overview of the background of the Waimakariri Biodiversity Trust (The Trust). The Trust was formed following Waimakariri Water Zone Committee discussions regarding the lack of assistance there was for members of the community to protect and enhance indigenous biodiversity on a voluntary basis. The Trust had charitable status since mid-2022. The Trust had eight Trustees and herself as chairperson. The Trust received establishment funding from the Council's Land and Water Committee of \$20,000 and \$5,000 from Environment Canterbury's Zone Committee. It had also received an additional \$20,000 from the Council's Utilities and Roading Committee for operational and Zone Committee project funding. The Trust had a vision and purpose to see vibrant, healthy, connected, indigenous ecosystems valued across the Waimakariri District and to provide the necessary information, education, and resources to enable the community to protect, restore, create and sustainably manage indigenous biodiversity in the Waimakariri District. The Trust had worked with Compass FM and the media and were building relationships with existing groups such as the Ashley Rakahuri Rivercare Group, the Hurunui Biodiversity Trust, Waimakariri Irrigation Limited, Waimakariri District Council and Environment Canterbury.

L Barltrop provided the Board with an overview of the current projects the Trust was working on which included working with Daiken on a wetland area, running the Winter Series 2, assisted with the Fernside Wetland and Hunter Stream initiatives, working with Enviroschools, Waimakariri Irrigation Limited, Kaiapoi East Residents Association and the Trust had also submitted an application to the Waitaha Action to Impact Fund to hopefully restore a pond in Waikuku Beach.

J Roper-Lindsay noted that the Trust appreciated the funding from the Council. They had a good relationship with the Council's ecologists, who they met regularly to exchange information which people had passed on to them and to keep them updated on what the Trust was involved with. They had started conversations with the Pest Free Waimakariri about getting involved with pest control. They offered support to the Council with its projects such as the Lineside Road project and Mahinga Kai project in Kaiapoi.

N Mealings requested that the Trust contact the Board when they did the planting project at View Hill School for the Canterbury Mudfish. L Barltrop noted they had been told that the mudfish were doing very well.

S Barkle noted that the Trust did projects on farm and asked if they had discussions with Waimakariri Irrigation Limited (WIL) about doing more along its Stockwater races. She noted that there were a lot of Stockwater races that were redundant but still existed, however lifestyle owners and farmers tended to spray along the sides of them to keep them maintained whereas planting the right plants would be a better way to maintain. J Roper-Lindsay replied the Trust had talked to WIL generally regarding the freshwater legislation to ensure right plants were used on the edges of streams. They had given them some general advice however did not have a project to deal with practicalities.

T Fulton noted that J Roper-Lindsay had mentioned willow removal and interaction with pest control. He queried if the Trust were being asked to do jobs that may have previously been within the realm of Environment Canterbury. J Roper-Lindsay thought that the Waikuku Beach pond was a Council initiative. She noted that it was a joint application with the Council to the Environment Canterbury fund.

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1. Wolffs Road Suspension Bridge Refurbishment Options – K Howat (Parks and Facilities Team Leader)

K Howat spoke to the report noting that it followed on from a workshop held with the Board in July 2023. He provided the Board with an overview of the options.

N Mealings noted that with options three and one the \$408,000 was irrespective. If Council were to disestablish the bridge superstructure but leave the towers, it could later be refurbished. K Howat agreed however one of the challenges of community funding was that it took time.

S Barkle asked if the \$408,000 had been accounted for in the Council's Long Term Plan. K Howat noted that it had not. S Barkle asked if the cables were in good enough condition if they could be kept in storage for future use. K Howat was unsure and would need to confirm with the engineering company. G Cleary suggested that it would be a challenging exercise and probably not cost effective and would include dismantling them from the structure, coiling them into a shape that would allow them to be transported and sourcing a suitable storage location. S Barkle asked if the cables were disposed of would they be worth any money as scrap and could that money be put towards the cost of one of the options under discussion. G Cleary noted that you could, however was not optimistic that there would be much profit left after transport etc.

S Barkle stated she was conflicted regarding this project as it was a lot of money which could go a long way in other areas, however this was a historical piece of the community. She asked if there was a way that we could keep the history alive without having to keep the bridge as a structure. She suggested creating a type of monument using one of the towers with an information board and a car park to recognise the bridges significance which would keep its history alive without the huge cost that came with refurbishment. K Howat noted that any of the options would need to get approval from Heritage New Zealand.

T Fulton asked if a charitable trust model had been considered. He noted that there was a Lottery Environment Heritage Fund Supporting Information. He explained that if you were requesting a grant that was less than \$250,000 you needed to provide three written quotes, a feasibility study, ecological reports etcetera. If a Council, for instance, was prepared to put forward at least a third of the total value of the project, then there was a much higher chance of receiving grant funding from the heritage body. He believed that the Council should examine a mechanism that bought the community some time to potentially investigate a charitable trust mechanism if that was what the community wanted.

It was agreed that the Board meeting should be adjourned at 7:56pm to enable the Board to have a workshop on the Wolffs Road Suspension Bridge refurbishment options.

Moved: T Fulton Seconded: S Barkle

THAT the Oxford-Ohoka Community Board:

- (a) **Adjourned** the Board meeting to enable the Board to hold a workshop on the Wolffs Road Suspension Bridge refurbishment options.

CARRIED

Moved: T Robson Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Reconvene** the Board meeting.

CARRIED

The Board meeting reconvened at 8:12pm.

Moved: P Merrifield Seconded: M Wilson

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 23112318838
- (b) **Supports**, in principle, a joint Council and community funding option being investigated to meet the refurbishment costs, subjective of advice from Heritage New Zealand on the status of the bridge components.
- (c) **Notes** that this will require funding consideration through 2024/34 the Long Term Plan and will therefore form part of the Board's submission to the 2024/34 the Long Term Plan.

CARRIED

S Barkle noted that if it was possible, she was not against the project she was just aware of the cost to the ratepayer. If it was possible to do the project, it was a great opportunity to keep some heritage alive in our community.

7.2. **Road Naming – Linton Land Limited – S Morrow (Rates Officer – Property Specialist)**

S Morrow spoke to the report noting the purpose was to seek a decision by the Board to approve a new road name as part of a rural subdivision in Oxford. The property being developed was known as 2 Powells Road, Oxford. There was only one name that was put forward by the developer.

T Fulton asked if it was typical for a road to be named after local people. S Morrow noted that it was quite common across the district.

Moved: P Merrifield Seconded N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 231123188658
- (b) **Approves** the name Linton Lane (Pvt) for the new private Right of Way as shown on the Subdivision Plan (Trim 231123188465).
- (c) **Notes:** That the Community Board may replace any proposed name with a name of its choice.

CARRIED

7.3. **Application to the Boards Discretionary Grant Fund 2023/24 – K Rabe (Governance Advisor)**

K Rabe spoke to the application noting that she was asked to check if the Ohoka Rugby Club had any insurance which would have covered the gym equipment and they had responded that they had no insurance.

P Merrifield noted that they had \$82,000 in the bank. R Harpur noted that the money they had in the bank was to be used for a new changing area that they were hoping to get underway in the next few years.

M Brown noted that it was disappointing that the Club had not insurance as Mandeville was prone to break ins and vandalism. He noted that the building was not consented and there were members of the public using the building regularly.

Moved: P Merrifield Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 231031173788.
- (b) **Declines** the application from the Ohoka Rugby Club.

CARRIED

N Mealings and R Harpur against; S Barkle abstained

T Fulton commented that he had a long affiliation with the Ohoka Rugby Club. He noted that knowing that the gym was unconsented, and having a good sense of the financial capability of the Club he believed that it should be insured partly because there was such a history of break ins and damage to the facility. He could not support the application.

Moved: P Merrifield Seconded: R Harpur

- (c) **Approves** a grant of \$469 to the Clarkville Playcentre towards a replacement printer/copier.

CARRIED

8. CORRESPONDENCE

Nil.

9. CHAIRPERSON'S REPORT

9.1. Chairperson's Report for November 2023

- Attended a Council workshop on the Mandeville Resurgence project.
- The Oxford Dark Sky Committee had lodged their official application. It had been peer reviewed by two experts. One was a previous member of the Committee that decided on the applications, and one was a current member. They were happy to supported the application.

Moved: M Wilson Seconded: R Harpur

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the report from the Oxford-Ohoka Community Board Chairperson (Trim: 231127189521).

CARRIED

10. MATTERS FOR INFORMATION

- 10.1. Kaiapoi-Tuahiwi Community Board Meeting Minutes 16 October 2023.
- 10.2. Commissioner Recommendation Private Plan Change 31 – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 10.3. Northern Pegasus Bay Bylaw Review Seeking Approval for Consultation – Report to Council Meeting 7 November 2023 – Circulates to the Kaiapoi-Tuahiwi Community Board, Rangiora-Ashley Community Board and Oxford-Ohoka Community Board.
- 10.4. Adoption of Road Reserve Management Policy – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 10.5. Adoption of Waimakariri District Community Outcomes – Report to Council Meeting 7 November 2023 - Circulates to all Boards.
- 10.6. Adoption of Waimakariri District Strategic Priorities – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 10.7. Waimakariri Economic Development Strategy for Adoption – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 10.8. Health, Safety and Wellbeing Report October 2023 – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 10.9. Annual Report for Enterprise North Canterbury for the year ending 30 June 2023 – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.
- 10.10. Enterprise North Canterbury (ENC) Strategic Plan Update – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.
- 10.11. Annual Report for Te Kohaka o Tuhaitara Trust for the year ended 30 June 2023 – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.
- 10.12. Water Quality and Compliance Annual Report 2022-23 – Report to Utilities and Roding Committee Meeting 21 November 2023 – Circulates to all Boards.
- 10.13. Cam River / Ruataniwha Report – Report to Utilities and Roding Committee Meeting 17 October 2023 – Circulates to all Boards.
- 10.14. July 2023 Flood Recovery Progress Update – Report to Utilities and Roding Committee Meeting 21 November 2023 – Circulates to all Boards.
- 10.15. Roding and Transport Activity Update – Report to Utilities and Roding Committee Meeting 21 November 2023 – Circulates to all Boards.

Moved: S Barkle Seconded: T Fulton

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.15.

CARRIED

11. **MEMBERS' INFORMATION EXCHANGE**

S Barkle

- The Board had received an email regarding the Woodstock Quarry Hearing being extended again for further information. One good note was the importance that was put on the mudfish. The Panel were giving the applicant an opportunity to go and do a study in of the mudfish in the wetland area and potentially their next door neighbor to see if mudfish were present in their wetland or not. She would like to see if they could get the applicant to acknowledge it was a potential environment.

T Robson noted that the Panel had asked two things. They had asked for an updated set of consent conditions with tracked changes. In addition to that they had given them the option to complete Canterbury Mudfish monitoring for presence or absence, peer review of detailed and generic drawings, further evidence on proposed ecological compensation regime under proposed land use consent conditions and they had given them the option to accept those or decline them. If they declined them, it would be hearing closed, and they would make a decision within 15 working days. If they accepted it could drag on a while because it gave submitters an opportunity to provide further feedback.

- S Barkle stated that she was disappointed in the new Government's decision regarding Smokefree New Zealand and asked for the Board's support in writing a letter to the Government.

Moved: S Barkle

Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Write** a letter to the Minister of Health expressing their concerns of the Smokefree New Zealand initiative being stopped.

CARRIED

T Fulton

- North Canterbury Neighborhood Support – they had set a target of 100 street leaders in five years. Currently they were five to six months in and had 13 so they had a long way to go. It had been encouraging to see people coming forward to the Group and putting their hands up.
- Waimakariri Water Zone Committee.
- Council Meeting / Workshop.
- North Canterbury Neighborhood Support Annual General Meeting.
- Oxford-Ohoka Community Board Meeting.
- Lees Valley Visit – Discussion with residents on fire safety / roading and emergency management including communications.
- Audit and Risk Committee Workshop and Briefing.
- Council Workshop and Briefing.
- Oxford Lions Big Day Out – A fine sunny day for the event, which had been rescheduled after the windy weekend a few weeks prior.
- Family Violence Breakfast – Jeremy Eparaima spoke about his journey from family violence victim to perpetrator and now educator.
- Utilities and Roothing Committee Meeting.

- Environment Canterbury Natural Resources Plan Consultation – a useful way to share a variety of views on natural resources management and inform Environment Canterbury's policy and plans.
- Waimakariri Water Zone Biodiversity Working Group.
- Oxford Health and Fitness Centre Meeting – they had been working with Council staff for a report to the Community and Recreation Committee and were about to prepare a Rata application for funding.
- Mandeville Resurgence Workshop.

M Brown

- Oxford Promotions Action Committee December meeting cancelled. There were businesses buying spaces in the jingle that was played on multiple radio stations. They were getting customers coming out from Christchurch. They had their late night shopping on 7 December 2023.
- Noticed an increase of intersection burnouts, which left burnt out tire remains at the intersection. If there was debris left people should raise a service request with the Council.
- Residents of Washington Place – was there an update on the status of this work going to be sent to them. If people were thinking about selling their properties the information would have a major impact on the values of their properties.

M Wilson

- Council Workshop – Mandeville Resurgence update.
- Community Development Network Forum – run by the Councils Community Team looking at creating collaboration and discussion around what was happening in our community. There was a great turnout with people representing different agencies and community entities. They were divided into different groups, to discuss different priorities.
- Dudley Park Revamp Celebration – Good Turnout. Great to see the mural and new stage area. There was an issue with the lack of power to the area.
- Waimakariri Health Advisory Group Meeting – was in a state of flux due to the change of Government. The person they had been liaising with through Te Whatu Ora had now become the same person that was going to be the senior localities manager however there was no defined locality or discussion around how it was going to look. They had a list of things that they were building around gaps. Met A Claassens who was new in the Councils Community Team, and would be working with Migrants and Newcomers. There was a new primary maternity unit opening in Saint Asaph Street. The other thing that was new was Ka Ora, which was Telehealth, for areas which encompassed Oxford, however it was not available for Rangiora and Kaiapoi.

R Harpur

- Waimakariri Access Group Meeting – had the Council had any instruction on the traffic management proposals that were being worked on in 2023 from the new Government. G Cleary noted that was an area where Council did not have certainty about what Government would do. They were making a lot of changes in terms of speed limits and wanted to repeal the speed limits where it was safe to do so.
- The Access Group were looking at a new walkway on High Street in Rangiora which would run beside the ASB building. There was a lot of good input from members on what should be in the lane. They discussed the new legislation allowing mobility scooters on footpaths which they were not happy with.
- Attended the Council Workshop on the Mandeville Resurgence – disappointed that the Council were pushing on with option one when several residents in Mandeville were upset that the Council were continuing wasting money when it could go into option two which would be a better long term plan.
- GreyPower Christmas function.
- Mandeville Sports Club delegates meeting. Good to see they were looking at a five year plan to have the rugby and cricket changing sheds moved and increased from four to eight and the main building being upgraded as well.

P Merrifield

- Speed Consultation Oxford – Not well attended by public.
- Neighborhood Support North Canterbury Annual General Meeting.
- Oxford-Ohoka Community Board Monthly Meeting.
- Lees Valley Residents Meeting – Attended with T Fulton and J Goldsworthy.
- Oxford Museum Monthly Meeting.
- Ashley Gorge Reserve barbeque launch – really nice event with a relaxing atmosphere, beautiful day, nice barbeque lunch.

N Mealings

- Proposed District Plan Deliberations.
- Council Workshop – Presentations from Enviroschools Canterbury. Waimakariri District Council had supported this programme for 20 years with 21 schools in the district and 4,900 Tamariki involved. There was a presentation from R Ball from Regional Emergency Management on the CDEM Draft Recovery Plan for Canterbury. Waimakariri was seen as a national exemplar.
- Mandeville Sports Club Board Meeting – Council staff presented plans for terminus of new cycleway at the Mandeville Sports Centre.
- Natural Environment Strategy Working Group Meeting.
- Community Wellbeing North Canterbury – Acknowledgment of outgoing Trustees.
- Utilities and Roading Committee Meeting – as minuted.
- Long Term Plan Workshop – Presentations on the Natural Environment Strategy, Solid Waste and the Integrated Transport Strategy.
- Canterbury Regional Council 'Lets Pick a Path' Summit – Targeted engagement by Environment Canterbury with stakeholders for several workstreams including review of Canterbury Regional Policy Statement.
- Community Wellbeing North Canterbury Board Meeting – Health and safety improved since controlled access arrangements made at KCS, reappointed chair and deputy chair for another year. Food bank appeal did well, Toot for Tucker held on Tuesday 5 December 2023. They were organising a charity golf day in March 2024.
- Portfolio holder catchup.
- Canterbury Biodiversity Champions Meeting – the group was set up through the Canterbury Mayoral Forum to further the preservation of our native biodiversity through collaborative efforts of the 10 member Canterbury Territorial Authorities. They discussed challenges and opportunities and the National policy Statement – Indigenous Biodiversity issues.
- Council Meeting – as minuted.
- Mandeville Sports Centre all Clubs Meeting – Back paddocks off North Eyre Road were closed for hay cutting. The Waimakariri Kennel Club had won the rights to host the September 2025 New Zealand Kennel Club National Champion Show.
- Property Portfolio Working Group Meeting.

12. CONSULTATION PROJECTS

Nil.

13. BOARD FUNDING UPDATE

13.1. Board Discretionary Grant

Balance as at 30 November 2023: \$2,745.

13.2. General Landscaping Fund

Balance as at 30 November 2023: \$13,680.

The Board noted the funding update.

14. **MEDIA ITEMS**

Nil.

15. **QUESTIONS UNDER STANDING ORDERS**

Nil.

16. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board is scheduled for 7pm, Thursday 8 February 2024 at the West Eyreton Hall.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.26pm.

CONFIRMED



Chairperson

8 February 2024
Date