



**PUBLIC EXCLUDED MINUTES** (Refer to public excluded agenda)

3.4 **Minutes of the public excluded portion of the Kaiapoi-Tuahiwi Community Board meeting held on 20 November 2023**

4 **DEPUTATIONS AND PRESENTATIONS**

There were no deputations.

5 **ADJOURNED BUSINESS**

5.1 **Kaiapoi Food Forest Education Shelter – C Taylor-Claude (Parks Officer, Greenspace) and M McGregor (Senior Advisor Community and Recreation)**

This report was left to lie on the table at the previous meeting to enable staff to investigate maintenance cost for public toilets in the area.

C Taylor-Claude spoke to her information memorandum which was tabled (Trim Ref: 231206196442) and highlighted that if the toilet was to become a Council asset the cost for cleaning the toilet would be \$13.94 per week. However the Trust had indicated that it was prepared to maintain the toilet and the toilet would have restricted access.

Moved: A Blackie

Seconded: T Bartle

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 231110180701.
- (b) **Approves** the instalment of an education shelter at Kaiapoi Food Forest.
- (c) **Approves** the installation of signage indicating the direction of the public toilets at Norman Kirk Park.
- (d) **Notes** that staff would work with the Food Forest Trust to ensure that appropriate communication was sent out to the wider public should the shelter and toilet be supported by the Kaiapoi-Tuahiwi Community Board.
- (e) **Notes** that the shelter, once built, would be owned and maintained by the Food Forest Trust.
- (f) **Notes** that there was public toilet provision located at the changing rooms at Norman Kirk Park within 300 metres of this proposal, hence a public toilet at this location would exceed Levels of Service.
- (g) **Notes** that in March 2022 the Kaiapoi-Tuahiwi Community Board approved in principle the footprint of a shelter at the Kaiapoi Food Forest.

**AND**

**THAT** the Kaiapoi-Tuahiwi Community Board recommends:

**THAT** the Council:

- (h) **Approves** the construction of an appropriate toilet at the Kaiapoi Food Forest.

**CARRIED**

A Blackie understood why staff had concerns regarding the installation of a toilet however the Trust was paying for and maintaining the toilet. T Bartle concurred.

## 6 REPORTS

### 6.1 Pines Beach Playground Relocation Consultation Feedback – T Stableford (Landscape Architect)

T Stableford stated the report sought approval the relocation and construction of the Pines Beach Playground. Feedback received had been largely positive and as a result no changes had been made to the concept plan which had been presented to the Board in September 2023.

P Redmond recalled that a report had come to the Board regarding the relocation of equipment and questioned if he was correct. C Brown clarified a report came to the Board for approval to go to consultation however no works had yet been done.

T Bartle questioned how serious the flooding was during winter and if staff were confident relocating the playground would make a difference. T Stableford replied there were no measurements to the amount of flooding however all through winter the playground was unusable. C Brown noted there was no way to be positive flooding would not occur at the new location however staff had gone over 100ml in height over the recommendation by drainage staff. It was the best solution for the location.

Moved: N Atkinson                      Seconded: A Blackie

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. TRIM 231128190554.
- (b) **Approves** the Pines Beach playground relocation plan for implementation (*Pines Beach Playground Relocation Concept Plan TRIM 230908140076*).
- (c) **Notes** that Council's Community and Recreation Committee had approved the reallocation of \$28,350 from the Reid Memorial project budget to the Pines Beach playground relocation project budget. There was therefore a budget of \$118,350 available for the relocation of the Pines Beach Playground.
- (d) **Notes** that staff had developed a cost estimate for the playground relocation which was within the available budget of \$118,350.

**CARRIED**

N Atkinson stated the relocation was needed however it would have to be further consideration of where playgrounds were located in the future given sea level rise and increased rain events.

### 6.2 Tree Removal Along No 7 Drain – Flaxton Road – D Lewis (Land Drainage Engineer)

D Lewis noted this report was for information as Flaxton Road was on the boundary between the Rangiora-Ashley Community Board and the work would be carried out on the Rangiora side of the boundary. Branches and roots were currently intruding into the drain and causing erosion. Given the expense of removing the trees, traffic management issues, the proximity to the road and the generosity of the adjacent landowner, the option of thinning the trees and removing every second one would be inefficient. The bank would be replanted in line with the Drain Maintenance Management Plan with flax and other native plantings. Initial discussion with the Anglican Church, in relation to the adjacent cemetery, indicated they were in favour of the works happening.

B Cairns questioned if it would be possible to plant natives in between the trees prior to removing the existing trees and if that would have any effect on traffic management costs. D Lewis responded that to plant replacement plantings between the trees or to thin the trees and then come back to remove the trees at a later date doubled the costs and disruption to the landowner.

B Cairns then sought clarity on if poisoning the stumps would have an impact on aquatic life within the stream. D Lewis clarified it would not as the poison would either be injected or cover the stump with paste which killed the tree without contaminating the waterway.

S Stewart noted oak trees had been established along Flaxton Road just prior to the start of the section under discussion and questioned if it would be possible to work with Keep Rangiora Beautiful to continue the planting of oak trees to create an avenue effect. D Lewis stated it had not been considered as the plantings currently proposed would be those identified in the drainage maintenance management plan.

Moved: A Blackie                      Seconded: S Stewart

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 231129192154.
- (b) **Notes** work was planned to remove willow trees growing along Flaxton Road.
- (c) **Notes** staff propose to off-set some loss of habitat with native riparian planting.
- (d) **Notes** no works would be undertaken from within the cemetery without consent of the Anglican Parish of Kaiapoi.

**AND**

**THAT** the Kaiapoi-Tuahiwi Community Board requests:

**THAT** the Rangiora-Ashley Community Board:

- (e) **Considers** requesting staff to work with Keep Rangiora Beautiful and the landowner to continue the line of Oaks already on the boundary of the property to establish an avenue effect as part of the replanting of the area.

**CARRIED**

S Stewart support doing all the work at one time to minimise disruptions. She would like to see possibility of the oak tree planting being extended.

6.3 **Application to the Kaiapoi-Tuahiwi Community Board's 2023/24 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe reported the North Canterbury Pony Club was holding a three-day event and were seeking funding towards first aid services.

R Keetley asked if the Club had applied to any other Community Boards. K Rabe replied the Club had applied to the Rangiora-Ashley Community Board for funding towards building new jumps.

Moved: A Blackie                      Seconded: T Bartle

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 231122187442.
- (b) **Approves** a grant of \$750 to North Canterbury Pony Club towards providing on-site first aid services.

**CARRIED**

**7 CORRESPONDENCE**

Nil.

## 8 **CHAIRPERSON'S REPORT**

### 8.1 **Chairperson's Report for November and December 2023**

- Visited the Kaiapoi Croquet Club along with Mayor Gordon, C Brown and M McGregor.
- Attended the Waimakariri Summit Meeting. Received a workshop on future path for land use and biodiversity, climate action, and water and coast.
- Attended a meeting with M McGregor and M Garrod regarding Waimakariri Public Arts Trust matters.
- Kaiapoi Christmas Parade.
- Attended Waimakariri Public Arts Trust final meeting for the year.
- Attended Mayor's Morning Tea.
- Greenspace meeting regarding Norman Kirk Reserve and discussions with potential event organisers for using the space.
- Kaiapoi-Tuahiwi Community Board Christmas Dinner.
- Kaiapoi Community Garden Morning Tea.
- Pines and Kairaki Beaches Association Christmas Drinks.
- All Together Kaiapoi Christmas Lunch.

Moved: S Stewart

Seconded: A Blackie

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the previously circulated report from the Kaiapoi-Tuahiwi Community Board Chairperson.

**CARRIED**

## 9 **MATTERS REFERRED FOR INFORMATION**

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 8 November 2023.
- 9.2 Commissioner Recommendation Private Plan Change 31 – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 9.3 Northern Pegasus Bay Bylaw Review Seeking Approval for Consultation – Report to Council Meeting 7 November 2023 – Circulates to the Kaiapoi-Tuahiwi Community Board, Rangiora-Ashley Community Board and Oxford-Ohoka Community Board.
- 9.4 Adoption of Road Reserve Management Policy – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 9.5 Adoption of Waimakariri District Community Outcomes – Report to Council Meeting 7 November 2023 - Circulates to all Boards.
- 9.6 Adoption of Waimakariri District Strategic Priorities – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 9.7 Waimakariri Economic Development Strategy for Adoption – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 9.8 Health, Safety and Wellbeing Report October 2023 – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 9.9 Annual Report for Enterprise North Canterbury for the year ending 30 June 2023 – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.

- 9.10 Enterprise North Canterbury (ENC) Strategic Plan Update – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.
- 9.11 Annual Report for Te Kohaka o Tuhaitara Trust for the year ended 30 June 2023 – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.
- 9.12 Cam River Enhancement Fund Proposed Projects and Update – Report to Utilities and Roading Committee Meeting 21 November 2023 – Circulates to the Rangiora-Ashley Community Board and Kaiapoi-Tuahiwi Community Board.
- 9.13 Water Quality and Compliance Annual Report 2022-23 – Report to Utilities and Roading Committee Meeting 21 November 2023 – Circulates to all Boards.
- 9.14 Cam River / Ruataniwha Report – Report to Utilities and Roading Committee Meeting 17 October 2023 – Circulates to all Boards.
- 9.15 July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee Meeting 21 November 2023 – Circulates to all Boards.
- 9.16 Roading and Transport Activity Update – Report to Utilities and Roading Committee Meeting 21 November 2023 – Circulates to all Boards.

**PUBLIC EXCLUDED**

- 9.17 Kaiapoi Historic Railway Station Building Relocation – Railway Heritage Precinct Budget and Capital Contribution – Report to Council Meeting 7 November 2023 – Circulates to the Kaiapoi-Tuahiwi Community Board.

Moved: S Stewart

Seconded: T Bartle

**THAT** the Kaiapoi-Tuahiwi Community Board

(a) Receives the information in Items.9.1 to 9.16.

(b) Receives the separately circulated public excluded information in item 9.17.

**CARRIED**

**10 MEMBERS' INFORMATION EXCHANGE**

**T Blair**

- Attended the Kaiapoi Santa Parade.
- Assisted with Toot for Tucker donation collection. There was an amazing response with food donations.
- Attended the monthly Darnley Club meeting.  
B Cairns asked if they were still struggling for volunteers. T Blair responded they were not struggling for volunteers at this stage.
- Attended annual Christmas Party for friends at the Darnley Club.

**T Bartle**

- Attended North Canterbury Neighbourhood Support meeting.
- Attended the Kaiapoi Santa Parade.
- Attended Health Advisory Group meeting. Discussed the potential date for beginning construction.
- Attended Mayor's morning tea. It was wonderful recognising the involvement of the community.
- Attended the All Boards Workshop.
- Drove the car for the North Canterbury Neighbourhood Support in the Rangiora Santa parade.

### **A Blackie**

- River Carnival Committee had been set up. Also met with Belfast Kaiapoi Rotary. It would take place on Sunday 3 March 2024.
- Three five knot Buoys for the Kaiapoi River had arrived and the Harbour Master was seeking funding to set up an onsite compliance officer to monitor the ramps.

B Cairns questioned if there would be additional signage regarding the new five knot buoys. A Blackie replied that he was unsure however one would be at the mouth, one at Askeaton and the other near the Suft Life Saving club.

- Silverstream Committee meeting. They had a very successful year.
- The Te Kohaka o Tuhaitara Trust Kairaki sections uptake had been slow. There was large initial interest however the Development Contribution costs had caused many to not pursue their interest.

### **R Keetley**

- Attended the Kaiapoi Santa Parade.
- Attended the Museum and Historical Society monthly meeting.
- All Boards Workshop, very interesting.
- Kaiapoi RSA special Annual General Meeting.

### **Brent Cairns**

- Attended Community CCTV camera meeting in Pegasus. Already had \$100 raised. Funds were being held by North Canterbury Neighbourhood Support who had set up separate accounts for all of the communities that want cameras.
- Community Development forum was well run, and great ideas came from the meeting. Collation of feedback would be going to out in the next few weeks for additional feedback.
- Invited to attend NZRT12 Christmas event for all volunteers responding to weather events in the district and throughout New Zealand.
- All together Kaiapoi monthly meeting – Waitangi Day was being planed along with welcome bags being delivered to 120 new residents.
- Attending Model Boat race on Pegasus Lake.
- Attended North Canterbury Neighbourhood Support monthly meeting, finalised strategy and action plans for 2024 and the next five years.
- Visited Te Mataura school in Rangiora, who were interested in starting a food forest on site.
- Attended Kaiapoi Christmas Parade. Was a well-attended and well-run event. Would be looking like tunning a profit as they sold \$5 wrist bands for children to go on all activities.
- Attended Ronel's Community Cuppa.
- Attended Food Secure North Canterbury forum as well as monthly meeting. Would be looking forward to supporting the creation of how to/educational videos and events, lobbying initiatives that helped with food insecurity and connecting groups.
- Attended Williams Street Councillor gathering to consider/discuss new building heights.
- Attended Migrants Meetings one of the discussion points was what Queenstown was doing in welcoming people to the community.
- Attended meetings regarding Promotions Associations and the way forward along with sitting in with Kaiapoi Promotions to get a better understanding of how things were done.
- Auckland Council staff member visited to gather information about the process from Waimakariri District Council's point of view when areas were red zoned. Auckland were about to start making house and land offers to people in flood prone and at risk areas.

- Attended High attended speed management plan drop-in session.
- Attended Dudley Park opening of the new amenities that had been installed. The Youth Council had done an amazing job of leading the project.
- Police had been doing breath checks, previous figures were one in 100 was the ratio for finding people over the limit. In Christchurch it was one in 200 people over the limit. After doing additional breath testing they found one in 20 drivers were over the limit in the Waimakariri. Rangiora was the only location with a rainbow vehicle in Canterbury.

S Stewart questioned if this would be a media item. B Cairns was unsure.

T Bartle asked if the reason for such high numbers of drivers testing over the limit was due to a lack of visibility of the police. B Cairns noted it could be however they had now increased their visibility by 70%.

### **S Stewart**

- Environment Canterbury had proposed an extra \$15m in their Long Term Plan for Ashley/Rakahuri River rating. This would be additional to District Council rates.

### **Philip Redmond**

- Local Government New Zealand Wellington – Future for Local Government and Rural and Provincial.
- Attended Speed Management Plan Drop-in Session at Oxford, Woodend and Kaiapoi.
- Ronel's Community Cuppa – Waiora Links Community Trust. Christmas event at Woodend Community Centre with the Mayor and Santa as special guests.
- Christchurch City Council People, Places and Perking workshops – the role of parking in cities and alternatives. Presenters from Complete Streets and Transport Planning.
- Viva City Video Presentation – Data collection using AI.
- Environmental Volunteer Showcase – Victoria Park, environmental groups, ecology activities games etc – poorly attended but great event.
- District Licencing Committee training session.
- North Canterbury Sport and Recreation Trust Annual General Meeting ad monthly meeting. Successful year with good gym numbers. They were exploring other opportunities.
- Public Transport Futures – Discussion with Environment Canterbury Chair and staff. Long Term Plan discussion regarding average bus fares. Discussed Oxford and orbiter services as options and investigate.
- Waimakariri Public Arts Trust Exhibition in Council Foyer.
- Roding Field Trip to Lees Valley.
- Woodpecker Christmas Event.
- CCTV meeting in Pegasus.
- Site inspection at Williams Street – floor level heights 2.7 to 3.2m above datum.
- Environment Canterbury Summit – climate focus.
- Rangiora Art Society opening at Charles Upham Village. It was well attended.
- Kaiapoi Fire Station official opening – cost \$8m. the brigade attended around 250 incidents per annum.
- Royal Commonwealth Society Christmas Lunch at Riccarton House.
- Ashley River Rating District Meeting.



- Cones Road Drainage Group meeting.

## 11 **CONSULTATION PROJECTS**

Nil.

## 12 **BOARD FUNDING UPDATE**

### 12.1 **Board Discretionary Grant**

Balance as at 30 November 2023: \$4,157.

### 12.2 **General Landscaping Budget**

Balance as at 30 November 2023: \$26,790.

## 13 **MEDIA ITEMS**

## 14 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: S Stewart

Seconded: A Blackie

1. That the public be excluded from the following parts of the proceedings of this meeting:

Item 14.1 Confirmation of Public Excluded Minutes of Kaiapoi-Tuahiwi  
Community Board meeting of 20 November 2023.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Meeting Item No. and subject	Reason for excluding the public	Grounds for excluding the public-
14.1 Confirmation of Public Excluded Minutes of Kaiapoi-Tuahiwi Community Board meeting of 20 November 2023	Good reason to withhold exists under section 7	To enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) (s 7(2)(i)).

**CARRIED**

## **CLOSED MEETING**

*The Public excluded portion of the meeting was held from 6.08pm to 6.45pm*

**Resolution to resume open meeting.**

Moved: S Stewart

Seconded: T Bartle

**THAT** open meeting resumes and the business discussed with the public excluded remains public excluded as resolved.

**CARRIED**

**OPEN MEETING**

**15 QUESTIONS UNDER STANDING ORDERS**

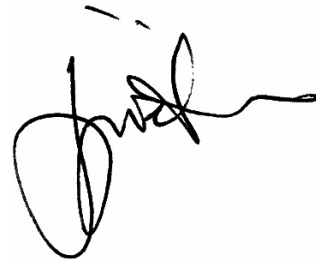
**16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**

The next meeting of the Kaiapoi-Tuahiwi Community Board will be held at the Ruataniwha Kaiapoi Civic Centre on Monday 19 February 2024 at 4pm.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 4.46PM.

**CONFIRMED**



Chairperson

19 February 2024

Date

**Workshop – 4.47pm-4.49pm**

- *Members Forum*
- *Possible placement of the Anchor, stored at water unit, in Patchina's Walkway*  
*The Board agreed to leave the decision with staff, however preferred to have it out of the way to mitigate tripping hazards.*