

**MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD  
HELD VIRTUALLY VIA ZOOM ON MONDAY 11 APRIL AT 6.00PM.**

**PRESENT**

S Powell (Chairperson), A Thompson (Deputy Chairperson), A Allen, J Archer, M Paterson P Redmond and S Stewart.

**IN ATTENDANCE**

S Markham (Manager Strategic Projects), G MacLeod (Greenspace Manager), T Stableford (Landscape Architect Greenspace), M McGregor (Senior Advisor Community and Recreation), T Kunkel (Governance Team Leader) and E Stubbs (Governance Support Officer)

**1 APOLOGIES**

There were no apologies.

**2 CONFLICTS OF INTEREST**

Item 6.4 (a): A Allen as a committee member of the Pegasus Residents Group.

**3 CONFIRMATION MINUTES**

**3.1 Minutes of the Woodend-Sefton Community Board – 14 March 2022**

Moved: S Powell                      Seconded: A Allen

**THAT** the Woodend-Sefton Community Board:

(a) **Confirms**, as a true and accurate record, the circulated Minutes of the Woodend-Sefton Community Board meeting, held on 14 March 2022.

**CARRIED**

**3.2 Matters Arising**

There were no matters arising from the minutes.

**4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY**

**4.1 Woodend Beach Playground Renewal – Doug Wethey and Anna Scott**

D Wethey spoke on the proposed Woodend Beach Playground renewal noting the substantial upgrades that were required for the public toilet facilities. He had spoken to G Byrnes of the Te Kohaka o Tuhaitara Trust (the Trust) and agreed with his suggestion that the toilets should be located closer to the Trust headquarters. He commented that the old disused toilets on the hill may provide a good base for a flying fox and that a useful addition to the playground may be a spider frame and/or half-court basketball. He suggested the old playground should be retained, however, additional apparatuses should be added.

A Scott advised that there were currently 50 plus children of primary school age at Woodend Beach and noted the new subdivisions in the area. She had been a resident for over 20 years and in that time there had been no upgrades to the public toilets or the playground. As a mum, she believed, improvements

would be beneficial to encourage children to use the playground, and a half basketball court would be especially well received by older children. She commented that the public toilets were not inviting to guests in their current state. The outdoor shower was however useful. A Scott advised that she had spoken to a number of residents who supported the playground upgrade.

A Scott and D Wethey thanked the Board for the opportunity to speak. D Wethey requested that the community be consulted on the Woodend Beach Playground upgrade as they wished to have the opportunity to put their views forward.

A Allen thanked A Scott and D Wethey for their deputation noting that a number of additions to the playground had been suggested and asked what would be the priority. A Scott suggested the half basketball court, as it would have a multitude of uses. However, she acknowledged it was a tricky question that would be answered differently by different people.

#### 4.2 **Waikuku Beach - Park Terrace Hedge – Max Warren**

M Warren spoke on the Park Terrace hedge at Waikuku Beach. He believed that the Council made the right recommendation to remove the hedge, however the time frame for the removal in the 2024/25 financial year was too far off. The hedge was very overgrown at the southern end of Park Terrace and was now too large for a standard hedge trimming machine, resulting in the high cost of trimming the hedge. By 2024/25 the hedge would have grown substantially and would cost more to remove.

M Warren also believed the hedge was a safety concern as it encroached on the road and forced all motorists over to one side of the road. In addition, he did not think that a *Macrocarpa* hedge was an appropriate species to be planted in a wetland area. He requested that if the Council could not remove the whole hedge as one due to funding restraints, that they should rather use the money that was available for trimming to remove the hedge in sections, starting at the most overgrown end.

S Powell thanked M Warren for attending and enquired how much shelter he believed the hedge provided to residents. M Warren commented that the Waikuku Beach did not receive a lot of true westerly wind which was the protection provided by the hedge, the predominant wind was easterly. His observation was therefore that there would be more benefit to residents if the hedge was removed than any shelter benefit it provided.

#### 4.3 **Waikuku Beach - Park Terrace Hedge – Jo Kane**

J Kane expressed her disappointment in the process the Council had undertaken, because when she had requested an update on the removal of the hedge, she had been given the impression that the hedge would be removed soon and she was therefore shocked at the 2024/25 time frame – which was five years from when the process had started. If she was made aware that the removal would be deferred for a number of years, she would have provided a submission to the Council's 2022/23 Annual Plan requesting more immediate removal, however she had now lost that opportunity.

J Kane outlined the problems with the hedge including the early loss of sun, space, vista and also the rubbish under the hedge. She agreed with M Warren that maintenance funding would be better spent removing the hedge in stages.

S Powell thanked J Kane for her deputation, noting that the Board would take all input into consideration.

## 5 ADJOURNED BUSINESS

Nil.

## 6 REPORTS

### 6.1 Future of Shelterbelt Hedge – Park Terrace, Waikuku – G Reburn (Parks and Recreation Operations Team Leader)

G MacLeod noted that the comments from J Kane regarding process and timing of the removal of the hedge were fair. Residents had been consulted and results showed that the majority of residents supported the removal of the shelterbelt. In terms of replanting he suggested that the Greenspace Team would work with the community to approve an appropriate planting plan.

A Thompson enquired if it were possible that the Council could secure funding to remove the hedge earlier. G MacLeod advised there may be some funding available in the Maintenance Budget, however, as Operational funding was light it may be appropriate for the Board to request further funding. S Markham suggested that the Greenspace Team could recommend to the Council to remove the hedge in the 2022/23 year as part of the 2022/23 Annual Plan process.

In response to a question from S Stewart, G MacLeod explained that the \$20,000 allocated for maintenance had not been spent this financial year, and it was anticipated that another hedge trimming prior to 2024/25 would be an additional \$15,000. This meant only \$50,000 needed to be found for the removal of the hedge rather than the \$85,000. S Stewart asked if there were other funds available – for example the Road Safety improvement budget. G MacLeod replied that that the Roading Team had confirmed that the hedge was not a safety issue.

J Archer questioned if any consideration had been given to the income from firewood from the hedge. He suggested branches from the hedge could be used to delineate a natural style path. G MacLeod advised those suggestions could be investigated.

A Allen asked if submitting the Concept Design Plan for native planting to replace the hedge to the community and the Board would not lead to further delays in the project. S Markham commented the concept design would not have the intent to re-litigate the hedge removal. There may be people in the community who would be passionate about that strip and it was important to hear their views regarding what would be established in place of the hedge. G MacLeod noted that as there were already local residents engaged in the process, and the consultation was a matter of confirming the planting style and species, community engagement would not therefore be time consuming. He suggested a two week window may be necessary. While avoiding consultation may save time, it did not lead to good long term outcomes.

Moved: S Powell

Seconded: M Paterson

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 220331048639.
- (b) **Approves** the removal of the Macrocarpa hedge located to the west of and between 14 and 34 Park Terrace, Waikuku.
- (c) **Requests** a more detailed concept plan for native planting replacement be brought to the community and the Woodend-Sefton Community Board for consideration by August 2022.

- (d) **Notes** the delegation for removal of the hedge sat with the Community Board, however funding to action this would require Council approval.
- (e) **Request** that Greenspace submit a report to the Council requesting the consideration for funding for the for Macrocarpa hedge removal in the 2022/23 Annual Plan and providing an explanation for lateness of report.
- (f) **Notes** that staff had recommended Option 3.
- (g) **Notes** that the hedge would be maintained at Health and Safety levels until its removal.

**CARRIED**

S Powell commented that the ongoing costs of trimming the hedge would remain high and believed it was better to bring forward the hedge removal rather than spend \$35,000 on trimming. She had visited the site and noted the shading on houses from the hedge. The hedge could be replaced with more appropriate plants to improve native habitat or food supply. She also believed it was important to bring the concept planting plan back to the community to see if, for example, they would like a pedestrian strip.

M Paterson agreed that it would be better to bring the removal of the hedge forward and not waste money on trimming. He asked that the concept planting plan shortly follow the hedge removal.

**6.2 Waikuku Beach Reserve Spatial Plan – M McGregor (Senior Advisor Community and Recreation)**

M McGregor advised that Greenspace had been approached by a number of local residents and groups wishing to develop new activities within the Waikuku Beach Reserve area including beach volleyball, a pump track and club rooms for the North Side Board Riders, as well as an upgrade of the Surf Lifesaving club. The Council sought to create a Waikuku Beach Reserve Spatial Plan to assist in providing a coordinated approach to planning. The report sought the endorsement of the Board for the Action Plan and approval for community engagement. He would take the report as read.

S Powell sought confirmation that the Council would be extremely clear in communicating to the community that there was currently no funding to implement the proposed Waikuku Beach Reserve Spatial Plan as she did not want the expectations of the community raised. M McGregor and S Markham concurred that this concern around community expectation was also shared by the Council. Communications would therefore be clear about what the Council would be able to fund. G MacLeod noted that the ideas for the spatial plan had come from groups willing to fund the activities. It was important that the groups did not proceed too far with planning until there was known support from the local community for allocation of space, and flooding and drainage issues were considered.

Moved: A Thompson                      Seconded: P Redmond

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 220328046473.
- (b) **Supports** the Action Plan for the creation of a Waikuku Beach Reserve Spatial Plan (Trim 220328046488).

- (c) **Approves** the undertaking of community engagement to identify all proposals for inclusion the Waikuku Beach Reserve.
- (d) **Notes** that the scope of this plan was to allocate space for current and future activities on the reserve only.
- (e) **Notes** that there was no allocated budget in the 2021/31 Long Term Plan for the Council's contribution to the activities and infrastructure that may be included in the spatial plan. Funding would need to be sought through the 2024 Long Term Plan process.
- (f) **Notes** that the spatial plan would be created in line with the Waikuku Reserves Management Plan 2010 and did not supersede this document.
- (g) **Notes** that the adoption of the spatial plan did not constitute final approval for the construction of any proposed new facilities and that all normal consenting and/or leasing processes must be followed.

**CARRIED**

A Thompson clarified that he and S Powell had been involved in the Waikuku Beach Reserve Spatial Plan process thus far, and he was supportive of the motion. The issue around funding was however important as he could see the potential for community expectations being raised.

P Redmond believed it was a sensible way forward.

*The meeting adjourned for a workshop from 7.08 to 7.47pm to discuss the Woodend Beach Playground Renewal.*

**6.3 Sefton Public Hall Society – A Coker (Community Facilities Team Leader) and T King (Senior Community Engagement Specialist)**

G MacLeod provided some background to the report noting that the Council approved funding of \$200,000 in the 2023/31 Long Term Plan toward the new facility. The Board was being requested to approve a Lease with the Sefton Public Hall Society which would assist them in moving forward with the project including providing security to go ahead with a detailed design. A Coker was working alongside the Society to provide support in the planning phase and the number of hours that volunteers were putting into the project was recognised and appreciated.

G MacLeod also highlighted two items pertaining to the lease; namely the flexibility regarding the size of the area to be leased so that the maintenance area around the building was not too large to be burdensome, and the current pavilion used by the cricket club would not be demolished until plans for the hall had been approved and funding and contractor engagement had been finalised.

S Powell enquired about the risk of asbestos when demolishing the current building. G MacLeod advised the building had been tested and any asbestos would be taken into consideration.

Moved: P Redmond                      Seconded: A Allen

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** Report No. TRIM number 220113003137.

- (b) **Approves** staff finalising a Lease with the Sefton Public Hall Society based on the Council's standard terms and conditions, the attached plan and the reference conditions listed within this report.
- (c) **Notes** that any lease would be subject to a two year period to enable the Sefton Public Hall Society time to raise the additional funds it needed for the project. A funding plan was being developed for the Society to assist them in approaching other funders.
- (d) **Notes** that any works to the current pavilion would not be undertaken until such time as the finalised plan was approved by the Woodend-Sefton Community Board and proof of funding and contractor engagement was supplied to the Council.
- (e) **Notes** that all responses received during the consultation period had been generally supportive of this development.
- (f) **Notes** that if the lease was approved the Sefton Public Hall Society would be responsible for funding the remaining costs in order to demolish the existing pavilion and construct the new community facility in Sefton Domain.
- (g) **Notes** that any trees near the proposed lease area and the war memorial would be protected during any construction, by the Sefton Public Hall Society.
- (h) **Notes** staff could include any further special conditions requested by the Board.

**CARRIED**

P Redmond noted that the community had been frustrated by delays to the process. He had been assisting with technicalities around the sale of the Sefton Library and highlighted the delays, which included waiting six months for a reply from Crown Law. He saw this as a positive step to keep the project moving forward.

A Allen commented she would love to see this project finished and noted that the Sefton Public Hall Society were an exceptional group. She would be proud if the Board could assist with making the Society's vision a reality.

S Powell supported the motion and noted that she had some reservations regarding the cost of demolition of the existing building. She was pleased to see Council staff lending assistance to the group.

6.4 **Application to the Woodend-Sefton Community Board's 2021/22 Discretionary Grant Fund – K Rabe (Governance Advisor)**

*Having declared a conflict of interest A Allen sat back from the table and did not take part in the discussion on the Pegasus Residents Group Inc's application.*

T Kunkel spoke briefly to the report introducing the three applications.

Moved: S Powell

Seconded: P Redmond

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 220311035352.

- (b) **Approves** a grant of \$635 to the Pegasus Residents Group Inc for a replacement battery for the Automated External Defibrillator (AED) at Waikuku Beach.

**CARRIED**  
A Allen abstain

P Redmond believed the batteries were a good use of funds.

Moved: J Archer                      Seconded: A Thompson

- (c) **Approves** a grant of \$500 to the Woodend Netball Club towards an additional Kiwi netball hoop and eight new nets.

**CARRIED**

J Archer supported the application.

Moved: P Redmond                      Seconded: J Archer

- (d) **Approves** a grant of \$500 to Ronel's Community Cuppa towards the costs of hosting Ronel's Community Cuppa morning tea social connection events.

**CARRIED**  
A Allen against

P Redmond commented that he made an effort to regularly attend the community cuppa and they were well attended and well run events that improved community spirit and helped with social isolation.

A Allen did not support the motion as the Board had already supported the event in the last two years with a grant of \$500.

S Powell was supportive of granting the application, as she was a regular attendee and often provided update on community matters and consultation items at the events. A recent event had included a 2022/23 Annual Plan drop session in which was well received and helped with a more engaged community. The funding would allow the organisers more time to establish a stand-alone event. She commended the good quality of all three applications.

6.5 **Ratification of the Woodend-Sefton Community Board's submission to the Waimakariri District Council and Environmental Canterbury's Draft 2022/23 Annual Plans – K Rabe (Governance Advisor)**

T Kunkel took the report as read.

Moved: J Archer                      Seconded: S Powell

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 220322042312.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council Draft Annual Plan 2022/23 (Trim Ref: 220315037067).
- (c) **Retrospectively ratifies** its submission to Environmental Canterbury's Draft Annual Plan 2022/23 (Trim Ref: 22033048150).

**CARRIED**  
P Redmond abstain

J Archer believed they were well presented submissions.

## 7 CORRESPONDENCE

### 7.1 Update on the Walking and Cycling Network Plan Consultation and Timeframes

Moved: S Powell

Seconded: S Stewart

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the memo from D Young and A Mace-Cochrane regarding an update on the walking and cycling network plan consultation and timeframes (Trim 220310035064).

**CARRIED**

A Allen, as a Board member and cyclist, expressed frustration at the delay to consultation on the Walking and Cycling Network Plan and thought there would have been some positive outcome by now.

S Stewart reminded the Board that the funding for the project was some years out.

## 8 CHAIRPERSON'S REPORT

### 8.1 Chairperson's Report for March 2022

Moved: S Powell

Seconded: J Archer

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson. (Trim 220405050852)

**CARRIED**

## 9 MATTERS FOR INFORMATION

### 9.1 Oxford-Ohoka Community Board Meeting Minutes 2 March 2022 (Trim 220304031200)

### 9.2 Rangiora-Ashley Community Board Meeting Minutes 9 March 2022 (Trim 220308032770)

### 9.3 Kaiapoi-Tuahwi Community Board Meeting Minutes 21 March 2022 (Trim 22032804547)

### 9.4 Health Safety and Wellbeing Report March 2022 – Report to Council Meeting 1 March 2022 – Circulates to all Boards.

### 9.5 Libraries Update – Report to Community and Recreation Committee Meeting 15 March 2022 – Circulates to all Boards.

### PUBLIC EXCLUDED REPORTS

### 9.6 Passenger Transport Year One – Request to Accept Invited Price – Report to Management Team Meeting 21 March 2022 – Circulates to the Woodend-Sefton Community Board.

Moved: S Powell

Seconded: A Thompson

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.5.
- (b) **Receives** the public excluded information in item 9.6, which would remain in public excluded and which was circulated separately.

**CARRIED**



## 10 **MEMBERS' INFORMATION EXCHANGE**

### **A Allen**

- Advised she had resigned from her role with North Canterbury Neighbourhood Support.

### **J Archer**

- Attended Pegasus Bay Bylaw meeting.
- Attended Woodend Community Association meeting.
- Attended Northern Drainage Area meeting

### **P Redmond**

- Creative Communities were considering the 22 funding applications that had been received.

### **A Thompson**

- Attended Pegasus Bay Bylaw meeting, there was engagement with the Ministry of Fisheries regarding shellfish. A review would be happening this year.

### **S Stewart**

- Through the Water Zone Committee, Environment Canterbury allocated \$50,000 for projects in the Waimakariri area, including an Inanga spawning habitat enhancement in the Taranaki Stream and Willow clearance in the Pines Wetland.
- Raised that ECan was no longer going ahead with a separate review of the Alpine River Section of the Land and Water Regional Plan, rather it would be incorporated into a full review of the plan. Expressed concern this would reduce consultation on this section of the plan which had particular importance to Waimakariri River flows and thus saltwater intrusion. S Markham advised he would follow-up.
- Noted the consultation regarding the Rangiora Reach of the Ashley Rakahuri River. Expressed concern that the approach appeared piecemeal and it was not clear how it fitted into the Braided River Revival.

### **M Paterson**

- Advised he had received a potential list of road names from John Harris which he had passed on.

## 11 **CONSULTATION PROJECTS**

### 11.1 **Migrant Experiences**

<https://letstalk.waimakariri.govt.nz/migrant-experiences>

The Board noted the consultation project.

## 12 **BOARD FUNDING UPDATE**

### 12.1 **Board Discretionary Grant**

Balance as at 4 April 2022: \$5,480.

### 12.2 **General Landscaping Fund**

Balance as at 4 April 2022: \$12,710.

The Board noted the funding updates.

13 **MEDIA ITEMS**

Nil.

14 **QUESTIONS UNDER STANDING ORDERS**

Nil.

15 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board will be held on Monday 9 May 2022 at 6pm.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 7.23pm.

**CONFIRMED**



Shona Powell  
Chairperson

9 May 2022  
Date

**Workshop**

(7.23 – 8.35pm)

- *Woodend Beach Playground Renewal – Tori Stableford (Greenspace Community Engagement Officer)*  
*Board members provided feedback on the playground renewal including playground and toilet block locations.*
- *Members Forum*  
*Members discussed options for road-naming.*