

**MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD VIA ZOOM
ON TUESDAY 1 MARCH 2022, COMMENCING AT 1PM**

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors K Barnett, A Blackie, R Brine, W Doody, N Mealings, P Redmond, S Stewart, J Ward and P Williams.

IN ATTENDANCE

J Harland (Chief Executive), C Brown (Manager Community and Recreation), S Markham (Manager Strategic Projects), M Bacon (Planning Manager), R Kerr (Delivery Manager Stimulus and Shovel Ready), C Roxburgh (Water Asset Manager), R Hawthorne (Property Manager), H Proffitt (Water Safety and Compliance Specialist), A Smith (Governance Coordinator) and K Rabe (Governance Advisor).

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

- *Item 8.5 – Rural Land Lease and Licence Policy*
Councillor Blackie as he was leasing land under the Rural Land Lease and Licence Policy.
- *Item 17.7 – Proposed District Plan Late Submissions*
Councillors Mealings and Atkinson as they were the Council's representatives on the District Plan Hearing Panel.

3. ACKNOWLEDGEMENTS

3.1 Obituaries

- **Bruce McKeague** – former Eyre County Councillor from 1974 to 1989, including the 1987-89 period when the Eyre County Council and the Rangiora District Council met jointly every month.
- **Colin Amodeo** – Historian and author who wrote books about Kaiapoi, such as Pattern of the Years: A History of Blackwell's Department Store, that detailed the story of the family's involvement in retailing in Kaiapoi. Also, Taking the Bar: A History of Kaiapoi Port from colonial times, when the Waimakariri/Courtney River flowed both sides of Kaiapoi, until the present.

4. CONFIRMATION OF MINUTES

4.1 Minutes of the meeting of the Waimakariri District Council held on 1 February 2022

Councillor Atkinson requested the following amendment:

- 8.1 Updated recommendations for Speed Limit Changes throughout the Rangiora-Ashley Ward Area, page nine, recommendation (d) to reflect his vote against the motion during the Division.

Councillor Barnett requested the following amendment:

- 6.1 Recommendations for Speed Limit Changes throughout the Kaiapoi-Tuahiwi Ward Area, page six, paragraph two, should read as follows:

“Councillor Barnett was against the motion as a 30km/h speed limit was setting a precedent, as nowhere else in the district was there a 30km/h limit, other than the beach communities, and the passing of this motion would lead to further requests for 30km/h speed limits.”

Moved: Councillor Atkinson

Seconded: Councillor Barnett

THAT the Council:

- (a) **Confirms**, as a true and correct record, with the amended Minutes of the meeting of the Waimakariri District Council held on 1 February 2022.

CARRIED

4.2 **Minutes of the meeting of the Waimakariri District Council held on 2 February 2022**

Moved: Councillor Redmond

Seconded: Councillor Ward

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of a meeting of the Waimakariri District Council held on 2 February 2022.

CARRIED

MATTERS ARISING

There were no matters arising.

4.3 **Minutes of the Public Excluded meeting of the Waimakariri District Council held on 1 February 2022**

These Minutes were considered in the Public Excluded portion of the meeting.

4.4 **Minutes of the Public Excluded meeting of the Waimakariri District Council held on 2 February 2022**

These Minutes were considered in the Public Excluded portion of the meeting.

5. **DEPUTATIONS AND PRESENTATIONS**

Nil.

6. **ADJOURNED BUSINESS**

6.1 **RC145540 – Development Contributions at 231 Woodend Beach Road, Woodend. Response to Greg Inwood Deputation** – K LaValley and L Hurley

This report was considered in the Public Excluded portion of the meeting.

7. SHOVEL READY PROJECTS

7.1 Stimulus Programme Final Budget Amendments – C Roxburgh (Water Asset Manager) and R Kerr (Delivery Manager Stimulus and Shovel Ready)

R Kerr spoke to this report which sought approval for the final amendments to the scope of the Crown funded Three Waters Stimulus Programme and the final adjustments to budgets to reflect projections for these works.

R Kerr advised that in August 2021, the Council had increased the budget for the Loburn Lea Wastewater Improvements Project by \$255,000. However, the tender price for the final stage of the works, Ashley Street Gravity, was more significant than budgeted. Therefore, the final forecast cost was estimated to be \$416,000 higher than the budget. The reason for this seemed to be the market's response to the increased economic activity, inflation and supply chain issues which were being reflected in increased tender prices across a range of projects. To affect the required increase, it was recommended that funding be drawn from savings made elsewhere in the programme.

Councillor Ward queried whether this project would be completed in time to enable the Council to access Central Government funding. R Kerr responded that the Government had moved the funding deadline to June 2022, as this project was ahead of schedule, he believed that the project would be completed in time.

Councillor Williams sought clarity on when cost recovery would likely be achieved, given the increases to the budget of this project. In response, R Kerr advised that this would most like be over approximately 10 to 15 years.

Councillor Mealings questioned why the budget had been so underestimated for this project, given the two requests for increases to the original estimate. R Kerr explained that this section of the project was challenging due to a longer than usual pipeline, and the increase in the tender price, also the current market conditions had to be taken into consideration. He further noted that only one tender had been received, reflecting market trends and the ongoing shortage in resources.

Moved: Councillor Brine

Seconded: Councillor Atkinson

THAT the Council:

- (a) **Receives** Report No. 220214018941.
- (b) **Approves** the budget amendments set out in the table below, including:
 - i. **Remove from scope** the Waterways and Drainage Manager.
 - ii. **Adjust** the budgets for the Stimulus programme as set out in the table below:

Budget Name	Budget Type	PJ / GL	Aug 2021 Budget	Proposed Budget	Difference
Fernside Sewer Upgrade	LOS (Stimulus)	101671.000.5113	\$885,050	\$ 953,342	\$ 68,292
	Growth	101671.000.5115	\$125,000	\$ 125,000	\$ -

Budget Name	Budget Type	PJ / GL	Aug 2021 Budget	Proposed Budget	Difference
Poyntzs Road Water Source Upgrade	LOS (Stimulus)	101670.000.5103	\$954,300	\$ 930,032	-\$ 24,268
	Growth	101670.000.5105	\$73,100	\$ 73,100	\$ -
Loburn Lea Sewer Upgrade	LOS (Stimulus)	101672.000.5113	\$1,879,200	\$ 2,295,271	\$ 416,071
	Growth	101672.000.5115	\$1,470,000	\$ 1,470,000	\$ -
Tuahiwi Water Extension Greens Road	LOS (Stimulus)	101673.000.5103	\$488,750	\$ 211,589	-\$ 277,161
	Growth	101673.000.5105	\$166,250	\$ 166,250	\$ -
Tuahiwi Water Extension Tuahiwi Road	Growth	101674.000.5105	\$133,000	\$ 133,000	\$ -
Tuahiwi Sewer Extension Greens Road	Growth	101675.000.5115	\$140,000	\$ 140,000	\$ -
	LOS (Stimulus)	101673.000.5113	\$136,000	\$ 186,000	\$ 50,000
Tuahiwi Sewer Extension Tuahiwi Road	Growth	101676.000.5115	\$128,000	\$ 128,000	\$ -
Central Tuahiwi Sewer Upgrade	LOS (Stimulus)	101677.000.5113	\$2,291,000	\$ 2,252,582	-\$ 38,418
West Eyreton and Summerhill Storage Upgrade	LOS (Stimulus)	101679.000.5103	\$140,500	\$ 140,500	\$ -
Central Rangiora Capacity Upgrade Stage 5A	LOS (Stimulus)	101680.000.5113	\$232,000	\$ 232,000	\$ -
Ohoka Water Storage Upgrade	LOS (Stimulus)	101681.000.5103	\$186,000	\$ 193,978	\$ 7,978
Oxford Sewer Operational Improvements	OPEX (Stimulus)	101702.280.2543	\$79,000	\$ 92,000	\$ 13,000
Oxford WWTP Monitoring Upgrades	LOS (Stimulus)	101851.000.5113	\$164,000	\$ 118,000	-\$ 46,000
Oxford Sewer I&I Investigations	OPEX (Stimulus)	101666.280.2543	\$136,000	\$ 131,000	-\$ 5,000
Three Waters Reform Investigations	OPEX (Stimulus)	101667.280.2543	\$100,950	\$ 108,760	\$ 7,810
Drainage and Waterways Manager	OPEX (Stimulus)	101697.280.2543	\$75,000	\$ -	-\$ 75,000
Headworks Asset Data Management Improvements	OPEX (Stimulus)	101698.280.2543	\$261,000	\$ 261,000	\$ -
Stimulus Programme Management	OPEX (Stimulus)	101665.280.2543	\$140,000	\$ 180,281	\$ 40,281

Budget Name	Budget Type	PJ / GL	Aug 2021 Budget	Proposed Budget	Difference
Cust Headworks Upgrade	LOS (Stimulus)	101789.000.5103	\$220,900	\$ 234,743	\$ 13,843
Total			\$10,605,000	\$10,756,429	- \$151,429
Benefiting scheme contributions to wider rating			\$ 560,000	\$408,571	\$151,429

- (c) **Authorises** the Chief Executive to approve payments under the Stimulus Programme exceeding \$1 million up to the total value of each contract.

CARRIED

Councillor Brine stated that the questions asked and answered were relevant, and he had nothing further to add.

7.2 **Kaiapoi Stormwater and Flooding Improvements – Shovel Ready Programme Delegated Authority to enter into construction contracts – Tranche Two – R Kerr (Delivery Manager Shovel Ready Programme) and K Simpson (3 Waters Manager)**

This report was considered in the Public Excluded portion of the meeting.

8. REPORTS

8.1 **Land Acquisition 260 Revells Road – C Brown (Manager Community and Recreation)**

C Brown spoke to the report, which sought permission to utilise the Public Works Act, 1981 to acquire a piece of river margin directly adjacent to 260 Revells Road. This land formed a pivotal linkage to enable the first stage of the Arohata te awa Project to progress. Following investigations of historical records and survey information, Land Information New Zealand (LINZ) had confirmed that while the historical owners' intention was to have the land classified as Road Reserve there was no evidence that the controlling authority of the time (circa 1875) had formally accepted the land. Therefore to achieve the desired outcomes, it would be necessary to utilise the Public Works Act, 1981 to acquire the land in question.

In response to a question from Councillor Blackie, C Brown confirmed that he had been in conversation with the land's new owners. They were very supportive of the purchase and had offered assistance with the proposed planting in the area.

Councillor Brine enquired if there were other options to achieve the desired outcomes without utilising the Public Works Act, 1981. C Brown explained that other options, such as bridging the Cam River and using the other side of the river, were considered however this would require negotiations with several landowners for access, as well as the expense of the bridge.

Moved: Councillor Stewart Seconded: Councillor Mealings

THAT the Council:

- (a) **Receives** Report No. 220218022085.
- (b) **Approves** staff utilising the Public Works Act, 1981 to acquire the river margin land directly north of 260 Revells Road currently identified in Deed 8D 12-14.

- (c) **Notes** that should the acquisition be successful this would allow the first stage of the Arohata te awa Project to be completed and open up a key riverside recreational walking track to the wider community.
- (d) **Notes** the legal costs were covered by the existing Arohata te awa capital code.
- (e) **Circulates** this report to the Kaiapoi-Tuahiwi Community Board for information.

CARRIED

Councillor Stewart noted the fascinating nature of the investigations into the land ownership. She reiterated that the strip of land was vital for the Arohata te awa Project and livestock was currently able to access the river, which was detrimental for the environment. By acquiring this strip of land, the river could be fenced and planted to improve the area for all.

Councillor Mealings agreed that this had been an interesting process and had hoped for a more straightforward solution. However, she supported the motion and noted that the residents had been very supportive. Councillor Doody concurred that this was a fascinating exercise and supported the motion.

Councillor Brine noted that the Council only had to use the Public Works Act, 1981, a few times in the past to acquire land. He believed that it was unfortunate that the Council had to resort to using this process due to a lack of evidence in historical records, however, he supported the motion.

Mayor Gordon also supported the motion and thanked C Brown for his leadership during this process, which the Council could be proud of in the future.

Councillor Redmond stated that this was a comprehensive report detailing a convoluted and time-consuming process.

8.2 **Housing Working Group – Interim Report – S Markham (Manager Strategic Projects) for the Housing Working Group**

S Markham provided an interim report on the progress of the work of the Housing Working Group. He stated that housing was a broad and diverse topic, as there was a growing need for affordable and suitable housing for all, especially for the disabled and the elderly.

Councillor Barnett enquired why the request to bring forward the funding was not made during the 2022/23 Annual Plan process. S Markham explained that all the relevant information had not been available in time for the request to be considered during the Annual Plan process. Also, there was a desire for this work to progress without delay, and the decision had therefore been made to request that the funding for the recruitment of a Property Projects Manager be brought forward at this time.

In response to a query regarding the scope of the Housing Working Group, S Markham advised that a briefing on the Greater Christchurch Partnership's social work-stream, which included social housing, would be held later in the week, which may impact the Council's position on social housing in the future.

Councillor Barnett requested that recommendation (m) be considered separately.

Moved: Councillor Atkinson Seconded: Councillor Doody

THAT the Council:

- (a) **Receives** Report No. 220203014217.

- (b) **Notes** the Housing Working Group's propose to continue to consider an (elsewhere proven successful) elderly persons group housing concept, as a possible addition of Elderly Persons Housing accommodation in the District.
- (c) **Notes** the Housing Working Group's propose to continue to engage with interested parties in relation to emergency and transitional housing; in order to determine whether more structured partnering involvement was appropriate and beneficial, and what that could look like.
- (d) **Requests** the Housing, and the Property Acquisitions and Disposals, Working Groups to liaise and agree for recommendation(s) to the Council to a set of siting criteria for potential release of land for social and affordable housing and a provisional list of candidate sites in Council ownership for this purpose; to take forward into discussions with potential public and community housing providers - along with the Council's expectations about community consultation in relation to any proposals arising.
- (e) **Agrees** partnership proposals and expressions of interest from potentially interested parties in the provision of social and affordable housing be received, sought and considered on the basis of the implementation of recommendation (d) above.
- (f) **Notes** the Housing Working Group was, at Kāinga Ora's request, considering the basis of a Memorandum of Understanding with Kāinga Ora to guide partnering between that 'Acquiring Agency' and the Council in the release of Council land for social and affordable housing; and, that this would include protocols in relation to siting criteria and community consultation in this regard.
- (g) **Notes** the Housing Working Group proposed to further engage with Kāinga Ora with regard to its proposed Memorandum of Understanding with the Waimakariri District Council and provide advice to the Council in this regard.
- (h) **Notes** the Housing Working Group would be seeking to engage with Ngāi Tūāhuriri through appropriate forums on its work and issues of mutual interest.
- (i) **Agrees** that the Housing Working Group should consider and provide advice to the Council on the approach by the Otautahi Community Housing Trust for support with setting up a 'Sister Trust' as per **attachment vii** to this report (Trim 220203014217).
- (j) **Agrees** that the Housing Working Group should consider and provide advice to the Council on the Draft Greater Christchurch Social and Affordable Housing Action Plan that was to be recommended to Council by the Greater Christchurch Partnership Committee for its consideration, as per **attachment xi** to this report (Trim 220203014217)..
- (k) **Agrees** that the Housing Working Group should consider and provide advice to the Council on the 'Section 17A' Review of the Council's service delivery approach to Housing for the Elderly that was due this year; coordinated with review of the Elderly Persons Housing Policy (as legislative change had made some provisions of the Policy unworkable and practical functions required greater clarity / direction).
- (l) **Requests** the Housing Working Group to draft, for consideration by the Council, a statement of intent to guide both the Council and other parties on the scope of how the Council intended to give effect to its stated housing outcome in exercising its roles as provider, funder, advocate and regulator.

CARRIED

Moved: Councillor Atkinson

Seconded: Councillor Doody

THAT the Council:

- (m) **Approves** bringing forward \$35,000 in the Property Unit Operational Budget in the Draft 2022/23 Annual Plan to expedite the recruitment of a Property Projects Manager to support the Housing, and Acquisitions and Disposals Working Groups; noting this role would be appointed on a three year fixed term basis.

CARRIED

Councillor Barnett Against

Councillor Atkinson noted that this was an interesting working group to be part of, as it dealt with complex issues, including whether the Council should be involved with the provision of social housing. After doing informal research within the community, he believed that the Council did have a role in ensuring that the disabled and elderly had safe housing in the district. He, therefore, requested the Council to support the work of the Housing Working Group by ensuring the Property Unit had appropriate resources.

Councillor Doody agreed with Councillor Atkinson and stated that the Council should step up and provide suitable and affordable housing for the disadvantaged, and she consequently supported the motion.

Councillor Barnett held the opinion that social housing was not part of the Council's role, which was centred on infrastructure and provision of services. Therefore, she was uncomfortable funding a position to manage issues relating to social housing. However, she did note that the Council did have a role in facilitating interaction between government and social housing providers. Councillor Barnett also believed that the proposal to bring forward the funding should have been included in the 2022/23 Annual Plan to ensure public consultation.

Councillor Brine noted that the Council had a history of investing in housing, and he would consider the funding well spent as it would allow the Council to achieve informed and appropriate outcomes on social housing in the future. He believed that the depreciation reserves should be reinvested in housing for the elderly, and he, therefore, supported the motion.

Councillor Redmond congratulated S Markham and his staff for the work done in compiling a clear and comprehensive report on such a broad and complex subject.

Mayor Gordon acknowledged Councillor Atkinson's leadership of the Housing Working Group. He agreed that there was a requirement for further research into the various social housing options that may be open to the Council in the future. He noted that he was supportive of the Greater Christchurch Partnership's work on urban growth, which may impact social housing delivery in the future, however, it was up to the Council to make the final decision.

Councillor Atkinson reiterated that without proper resourcing the required research could not be done effectively to enable the Council to make an informed decision. He advised that the Council's Property Unit was already under-resourced and could not handle the additional work required.

8.3 Submission on The Resource Management (National Environmental Standards for Sources of Human Drinking Water) Regulations 2007 – C Roxburgh (Water Asset Manager) and H Profitt (Water Safety and Compliance Specialist)

C Roxburgh spoke to the report, which requested the Council's endorsement of the submission on the Propose Update to the Resource Management (National Environmental Standards for Sources of Human Drinking Water).

Moved: Councillor Redmond Seconded: Councillor Atkinson

THAT the Council:

- (a) **Receives** Report No. 220214018739.
- (b) **Notes** that the Ministry for the Environment had been reviewing the NES-DW, following the Havelock North drinking water contamination event in 2016 and subsequent Inquiry, which highlighted deficiencies with the current version.
- (c) **Endorses** the submission prepared by staff to be submitted to the Ministry for the Environment, responding to the questions asked as part of the consultation process, on behalf of the Council.

CARRIED

Councillor Redmond noted the comprehensive report and a well-drafted submission.

8.4 Update of Resource Management and Association Delegations – T Tierney (Manager Regulation) and M Bacon (Planning Manager)

M Bacon spoke to this report which sought approval of an update to the Council's Resource Management and Associate Delegations to reflect recent legislative changes and structural changes in position descriptions.

In response to a question from Councillor Redmond, M Bacon explained that should the Council enter into an agreement with another authority, the Greenspace and Development Managers had the delegations to authorise works within their area of expertise.

Councillor Mealings noted that the new delegations had been given to the Project Delivery Unit Manager and enquired if this was not already happening. M Bacon confirmed that it was and that Council approval would thus formalise the amendments.

Moved: Councillor Mealings Seconded: Councillor Redmond

THAT the Council:

- (a) **Receives** Report No. 211122186600.
- (b) **Delegates** the power, duties and functions listed in the Delegations Plan Implementation and Development Planning Unit to the positions and parties identified within that document.

CARRIED

Councillor Mealings noted that the amended delegations made sense and would formalise and streamline the processes.

Mayor Gordon was also supportive of the changes made to the delegations register.

8.5 **Rural Land Lease and Licence Policy – R Hawthorne (Property Manager)**

R Hawthorne took the report as read.

Mayor Gordon enquired if the Iwi had been consulted regarding the Rural Land Lease and Licences Policy. R Hawthorne confirmed that the Iwi had not been consulted on this policy, however, there was no urgency for the policy to be adopted and the matter could therefore be delayed while consultation took place if the Council so wished.

Moved: Mayor Gordon

Seconded: Councillor Atkinson

THAT the Council:

- (a) **Agree** that the Rural Land Lease and Licence Policy lie on the table until consultation with the Iwi was completed.

CARRIED

9. **MATTERS REFERRED FROM COMMITTEES/COMMUNITY BOARDS**

Nil.

10. **WELLBEING, HEALTH AND SAFETY**

10.1 **Health, Safety and Wellbeing Report March 2022 – J Harland (Chief Executive)**

J Harland took the report as read.

In response to a question from Councillor Redmond, J Harland explained that the epidemic's peak was likely to last for six to eight weeks and to limit the rate of infections, it would be wise to retain current restrictions until the peak had passed. However, the Management Team would be reviewing the situation weekly.

Councillor noted that a staff member slipped on the wet tiled surface outside the Kaiapoi Library, which seemed hazardous. He questioned what action would be taken if a member of the public was to slip on the tiles. J Harland advised that if the incident were reported to the Council, it would be included in the monthly Health, Safety and Wellbeing Report. He would investigate and report back to the Council on what remedial work to be done at the Kaiapoi Library.

Mayor Gordon acknowledged that all meetings involving elected members would be held virtually for the foreseeable future. However, the situation would be monitored, and regular meetings would resume as soon as possible.

Councillor Doody noted the verbal abuse of a lifeguard at a Council Aquatic facility and enquired what was being done to protect staff against such behaviour in the future. J Harland committed to reporting back to Councillors on this matter.

Moved: Councillor Doody

Seconded: Councillor Redmond

THAT the Council:

- (a) **Receives** Report No. 220216020603.
- (b) **Notes** that there were no notifiable incidents this month. The organisation was, so far as is reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at work Act 2015.

- (c) **Notes** that the Safety and Risk team had continued to support the organisation in its response to Covid-19 and that some activities identified on the annual plan would be re-prioritised as a result.
- (d) **Notes** that \$50,000 would be used from the Covid loan to recover operational costs associated with this event.
- (e) **Circulates** this information to the Community Boards for their information.

CARRIED

11. COMMITTEE MINUTES FOR INFORMATION

11.1 Minutes of a meeting of the Audit and Risk Committee of 15 February 2022

Moved: Councillor Atkinson Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** Item 11.1 for information.

CARRIED

12. COMMUNITY BOARD MINUTES FOR INFORMATION

12.1 Minutes of a meeting of the Oxford-Ohoka Community Board meeting of 2 February 2022

12.2 Minutes of a meeting of the Rangiora-Ashley Community Board meeting of 9 February 2022

12.3 Minutes of a meeting of the Woodend-Sefton Community Board meeting of 15 February 2022

Moved: Councillor Williams Seconded: Councillor Atkinson

THAT the Council:

- (a) **Receives** Items 12.1 to 12.3 for information.

CARRIED

13. MAYOR'S DIARY

13.1 Mayor's Diary 27 January – 22 February 2022

Moved: Councillor Ward Seconded: Councillor Atkinson

THAT the Council:

- (a) **Receives** report no . 220228027273.

CARRIED

14. COUNCIL PORTFOLIO UPDATES

14.1 Iwi Relationships – Mayor Dan Gordon

The Council was working with Ngai Tahu in relation to the Three Waters reform, however, this would require a large amount of work and many more discussions in the future.

14.2 **Greater Christchurch Partnership Update – Mayor Dan Gordon**

Work was being done on the Urban Growth and Transport Partnerships, which were in a good space. Several working streams were starting to come together.

14.3 **Canterbury Water Management Strategy – Councillor Sandra Stewart**

The Council was working with private well owners with high levels of arsenic and manganese in their drinking water, who had expressed a desire to join the Council's water supply scheme. She was also working with a resident in Sefton who had been effected by recurring flooding.

14.4 **International Relationships – Deputy Mayor Neville Atkinson**

Waimakariri Passchendaele Advisory Group meeting was postponed to March 2022. It had been agreed that the Queen Elizabeth II medals previously housed at the Christchurch RSA building would be relocated to the gardens at the Rangiora RSA.

14.5 **Regeneration (Kaiapoi) – Councillor Al Blackie**

Expressed concern about the ongoing vandalism at Norman Kirk Park. The Mahinga kia project was progressing well.

14.6 **Climate Change and Sustainability – Councillor Niki Mealings**

Significant energy reductions (50% in kilowatt-hours) were made at Rangiora Service Centre. The Council recently advertised a Sustainability Adviser position, which, when appointed, would give a lot more capacity to prioritise the sustainability programme going forward.

14.7 **Business, Promotion and Town Centres – Councillor Joan Ward**

Noted the work being done encouraging New Zealand diversity in the business sector. All events for the foreseeable future had been cancelled. She briefly updated the Council on the appointment of a Safety Officer at the Rangiora Airfield and other CAA requirements. Council's tenders were being impacted by the high demand in industry resources and supplies, which in turn impact costs.

15. **QUESTIONS**

Nil.

16. **URGENT GENERAL BUSINESS**

Nil.

The meeting adjourned at 2.48pm and reconvened at 3.06pm.

17. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987.

Moved Mayor Gordon

Seconded Councillor Doody

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, were as follows:

Item No	Minutes/Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
17.1	Minutes of public excluded portion of Council meeting of 1 February 2022.	Confirmation of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
17.2	Minutes of public excluded portion of Council meeting of 2 February 2022.	Confirmation of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
ADJOURNED BUSINESS				
17.3	Report of K LaValley (Project Delivery Manager) and L Hurley (Project Planning and Quality Team Leader)	RC145540 Development Contributions, response to Woodend deputation	Good reason to withhold exists under Section 7	Section 48(1)(a)
REPORTS – SHOVEL READY PROJECTS				
17.4	Report of R Kerr (Delivery Manager) and K Simpson (3 Waters Manager)	Kaiapoi Stormwater and Flooding Improvements – Shovel Ready programme Delegated Authority to enter into construction contracts	Good reason to withhold exists under Section 7	Section 48(1)(a)
REPORTS				
17.5	Report of S Fauth (Senior Project Engineer) and C Roxburgh (Water Asset Manager)	Contract 21/35 Mandeville Water Head Works Upgrade Tender Approval Report	Good reason to withhold exists under Section 7	Section 48(1)(a)
17.6	Report of M Buckley (Principal Policy Planner)	Waimakariri District Plan Review – Appointment of IWI Commissioner and Proposed District Plan Updates	Good reason to withhold exists under Section 7	Section 48(1)(a)
17.7	Report of M Buckley (Principal Policy Planner)	Proposed District Plan Late Submissions	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution was made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public were as follows:

Item N°	Reason for protection of interests	LGOIMA Part 1, Section 7
17.1 – 17.7	Protection of privacy of natural persons; To carry out commercial activities without prejudice; Maintain legal professional privilege; Enable Council to continue with (commercial) negotiation without prejudice or disadvantage Prevent the disclose of information for improper gain or advantage	Section 7 2(a) Section 7 2(b)ii Section 7 (g) Section 7 2(i) Section 7 (j)

CARRIED

CLOSED MEETING

The public excluded portion of the meeting occurred from 3.06pm to 4.02pm.

Resolution to Resume in open meeting

Moved: Councillor Blackie

Seconded: Councillor Ward

THAT the Council

17.1 **Confirmation of Minutes of the Public Excluded portion of the Council meeting of Tuesday 1 February 2022**

Resolves that the Minutes remain public excluded.

17.2 **Confirmation of Minutes of the Public Excluded portion of the Council meeting of Tuesday 2 February 2022**

Resolves that the Minutes remain public excluded.

17.3 **RC 145540 – Development Contributions at 231 Woodend Beach Road, Woodend – Response to Greg Inwood Deputation – K LaValley (Project Delivery Unit Manager), L Hurley (Project Planning and Quality Team Leader)**

Resolves that the report and discussion remain public excluded, recommendations (a) and (d) be made available to the public now and recommendations (b) and (c) remain public excluded until such time as all development contributions had been paid.

17.4 **Kaiapoi Stormwater and Flooding Improvements – Shovel Ready Programme: Delegated Authority to enter into construction contracts – Tranche Two – R Kerr (Delivery Manager – Stimulus and Shovel Ready) and K Simpson (3 Waters Manager)**

Resolves that this report and its recommendations were to remain public excluded until such time as the project was fully completed further to section 7(2) of the Local Government Official Information and Meetings Act 1987 as the report contained sensitive budget information for contracts which were to be subject to a competitive tender process.

17.5 **Contract 21/35 Mandeville Water Head Works Upgrade Tender Approval and Request for Further Budget for 2022/23 – S Fauth (Senior Project Engineer) and C Roxburgh (Water Asset Manager)**

Resolves that the recommendations in this report be made publically available, however, that the contents and discussion remain public excluded as it contained commercially sensitive information

17.6 **District Plan Review – Appointment of IWI Commissioner and Proposed District Plan Updates – M Buckley (Principal Policy Planner)**

Resolves that the recommendations in this report be made publically available, however, for the protection of privacy of natural persons, the contents of the report, attachments and discussion remain public excluded.

17.7 **Proposed District Plan Late Submissions – M Buckley (Principal Policy Planner)**

Resolves that the resolution, report and discussion remain public excluded until such time as the Proposed District Plan submission hearing process commenced.

CARRIED

OPEN MEETING

17.3 **RC 145540 – Development Contributions at 231 Woodend Beach Road, Woodend – Response to Greg Inwood Deputation – K LaValley (Project Delivery Unit Manager), L Hurley (Project Planning and Quality Team Leader)**

Moved: Councillor Barnett Seconded Councillor Redmond

THAT the Council:

- (a) **Receives** Report No. 220110001607.
- (d) **Notes** that the applicant would be advised that all future Development Contributions relating to RC145540, 213 Woodend Beach Rd would be payable at the amount applicable at the time of application.

17.5 **Contract 21/35 Mandeville Water Head Works Upgrade Tender Approval and Request for Further Budget for 2022/23 – S Fauth (Senior Project Engineer) and C Roxburgh (Water Asset Manager)**

Moved: Councillor Barnett Seconded Councillor Williams

THAT the Council:

- (a) **Receives** Report No. 220211018026.
- (b) **Authorises** Council staff to award Contract 21/35 Mandeville Water Head Works Upgrade to G&T Construction Ltd for a sum of \$810,423.00.
- (c) **Notes** that only one complying tender was received however, following due diligence work undertaken by Council staff, the tendered price was considered to be reflective of current market value, which had increased significantly over recent months based primarily on the cost of key raw materials, and was expected to continue to increase.
- (d) **Notes** that this work was anticipated to be completed in the current financial year, however the tendered programme meant that completion would not be possible until the 2022/23 financial year.
- (e) **Approves** the carry-over of the existing budgets into the 2022/23 financial year.
- (f) **Approves** a \$150,000 budget increase on the Mandeville Storage Upgrade budget (PJ 101592.000.5103) for 2022/23 in order to cover the current budget shortfall and allow for contingency.
- (g) **Notes** that this project was funded from the Mandeville Storage Budget (PJ 101592.000.5103) and Second UV Budget (PJ 101740.000.5103), which currently had a combined budget of \$935,000.
- (h) **Notes** that the anticipated total project expenditure was \$1,083,000 across the two budgets, which included a \$50,000 contingency allowance to cover any unforeseen construction costs.

- (i) **Notes** that no adjustment to the Second UV Budget was requested, as the expected overspend relates solely to the Mandeville Storage Budget.
- (j) **Notes** that there would be a modest rating impact within the 2023/24 financial year (the year following the completion of construction when the loan was raised).
- (k) **Notes** that in accordance with the Conditions of Tendering, all tenderers would be advised of the name and price of the successful tenderer, and the range and number of tenders received.
- (l) **Resolves** that the recommendations in this report be made publically available, however, that the contents remain public excluded as it contained commercially sensitive information.

17.6 **District Plan Review – Appointment of IWI Commissioner and Proposed District Plan Updates – M Buckley (Principal Policy Planner)**

Moved: Mayor Gordon

Seconded Councillor Barnett

THAT the Council:

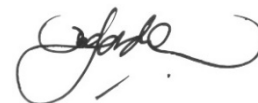
- (a) **Receives** Report No. 220113003085.
- (b) **Appoints** Megen McKay as the Iwi independent commissioner to the hearings panel for the Proposed District Plan of Council.
- (c) **Notes** that the Chief Executive was authorised to enter into contracts with independent commissioners.
- (d) **Resolves** that the recommendations in this report be made publically available, however, for the protection of privacy of natural persons, the contents of the report, attachments and discussion remain public excluded.

18 NEXT MEETING

The next scheduled ordinary meeting of the Council would be held at 1pm on Tuesday 5 April 2022.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 4.02PM.

CONFIRMED



Chairperson
Mayor Dan Gordon

5 April 2022
Date