

CUSTOMER SERVICES

Penalty Remission Application

- This form is fillable, it does not have to be printed.
- Complete all areas of the form.
- Attach and email your completed form to **rates@wmk.govt.nz**
- Your request cannot be processed until the instalment amount is paid in full, less the penalty amount.

Date: _____ Valuation number: _____

Property ID: _____

Property address: _____

Penalty

Penalty amount \$: _____ Rating year: _____ Instalment No: _____

I wish to apply for a remission of this rate penalty charge on the basis that I have not received a remission in the past two years, and in this case the late payment was due to:

Owner authorisation

PLEASE NOTE - A signature is not required if you submit this form electronically. By entering your name in the box below you are giving your authority for this application to proceed.

Name: _____

Email address: _____

Office use only

Referred to Rates Office for approval: Yes No

Date of any prior remission: _____ Within Remission Policy: Yes No

Remission of \$: _____ Approved by: _____ (CSO)

Form sent out by: _____ (CSO)