



Waimakariri Emergency Fuel Supply Plan



June 2015

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Introduction

The purpose of this document is to prescribe the arrangements between specified parties with the Waimakariri District Council to maintain critical retail fuel supply across the Waimakariri District, during civil defence emergencies where the supply of fuel may be seriously compromised.

The principal intention is to guarantee continued supply to emergency response agencies involved in the civil defence emergency and sustainment of life-saving community services and facilities that critically require fuel.

This Plan is a statement of intent and goodwill on the part of all parties; it is not legally binding.

Partnership

The following organisations have committed to this plan:

- Waimakariri District Council
- Caltex Rangiora
- Caltex Kaiapoi
- G.A.S Oxford
- Allied Petroleum Southbrook
- South Island Foodstuffs through its Rangiora PAK'nSAVE outlet
- Aggreko NZ Limited (generator supplier)

Context

This plan is expected to be invoked during a civil defence emergency where fuel supply in any part or the whole of Waimakariri District is seriously compromised to the point that emergency response agencies are or may be adversely affected from carrying out their emergency response work. The following hazards and risks could potentially present these conditions:

- Natural hazards:
 - Waimakariri District is exposed to the threat of significant earthquakes including major ruptures of the Alpine Fault. These could sever lifeline utility networks such as electricity, radio-telecommunications, and road transport and fuel infrastructure.
 - Waimakariri District is also significantly exposed to flooding from high rainfall producing surface flooding, high rainfall causing rivers to breach their stop banks, sea surge and tsunami inundation. While flooding might not necessarily prevent the supply of fuel directly it may affect distribution through road closures and access to retail fuel suppliers being inundated with flood waters.
 - Heavy snow storms can have the same impact on road transport routes and vehicle movement.
 - Windstorms have potential to sever electricity supply lines which in turn can prevent distribution of fuel at retail outlets where pumps are dependent on electricity.
- Health pandemic and industrial action can affect fuel supply staff at wholesale, retail and distribution points.
- Technology failure (e.g. Y2K) can also affect wholesale, retail and distribution points.
- Major disruptions to wholesale supply and regional distribution networks can affect local supply and distribution. We are dependent on Canterbury Regional CDEM fuel supply arrangements to address these national and regional vulnerabilities.

The Plan

Critically this plan is centred on the following arrangements:

- Waimakariri District Council will fund and arrange wiring of Caltex Rangiora, Caltex Kaiapoi and G.A.S Oxford to be able to receive large capacity generators on a hire basis if required by the Council during a civil defence emergency.
- Caltex Rangiora, Caltex Kaiapoi and G.A.S Oxford will accept requests from Waimakariri District Council's Civil Defence Controller during civil defence emergencies to :
 - Reserve a forecourt lane solely for use by emergency response agencies¹; and
 - Ration fuel supplies² if necessary as prescribed by the Civil Defence Controller to facilitate continued supply as much as possible.
 - These provisions will apply regardless of whether a formal state of emergency has been declared³ or not.
- Allied Petroleum Southbrook will allow emergency response agencies to access its diesel fuel outlet on a user-pays basis if required and continue to support bulk fuel deliveries to rural customers during civil defence emergencies. Allied Petroleum Southbrook will also accept requests from Waimakariri District Council's Civil Defence Controller to ration fuel supplies if necessary.
- The Allied Petroleum Southbrook facility is a diesel-only facility and does not have petrol. Allied Petroleum is a major bulk fuel supplier to many rural farms across NZ and is a major carrier of bulk fuels from Lyttleton and Nelson fuel farms to retail fuel stations across the South Island.
- South Island Foodstuffs is building a new PAK'nSAVE at Southbrook, Rangiora which will also have its own retail fuel outlet. Once this facility is built, during an emergency where fuel supply is affected they will also accept requests from Waimakariri District Council's Civil Defence Controller to:
 - Reserve a forecourt lane solely for use by emergency response agencies; and
 - Ration fuel supplies if necessary as prescribed by the Civil Defence Controller to facilitate continued supply as much as possible.
- Aggreko NZ Ltd will activate its *Preferential Supply Agreement*⁴ with the Council to provide large capacity generators at Caltex Rangiora, Caltex Kaiapoi or G.A.S Oxford if required by the Council during civil defence emergencies at cost to the Council. Aggreko NZ Ltd is also willing to provide generators to these stations outside of civil defence emergencies on request but at cost to the respective station owners.

¹ *Emergency Response Agencies* can vary between different emergencies or disasters. Normally this refers to NZ police, NZ Fire Services, Rural Fire Authorities, St John Ambulance or any hospital, and civil defence which can involve any of the Council's vehicles. But it could also involve electricity lines companies or telecommunications field crews during emergencies where these critical services are compromised; anyone in the health sector during a health emergency; agricultural agencies during an animal or agricultural disaster like foot and mouth outbreak; civil aviation during an aircraft incident.

² Section 85(1)(e) of the CDEM Act 2002 enables Civil Defence Controllers to provide for the conservation of fuel supplies and section 90 enables Civil Defence Controllers to requisition non-human resources if required. This plan seeks local agreements so we don't have to use emergency powers under the CDEM Act.

³ A *declared state of emergency* is an official statutory tool provided for by section 68(1) of the CDEM Act 2002.

⁴ The Council already has a *Preferential Supply Agreement* with Aggreko NZ Ltd for large capacity generators at specified Civil Defence Centres and some of the Council water infrastructure sites across the Waimakariri. This fuel supply plan will become an extension of that agreement.

Trigger to Activate this Plan

The trigger to activate this Plan is a decision of the Waimakariri District Council's Civil Defence Controller either verbally or in writing. This decision is likely to be conveyed on behalf of the Controller by a staff member of the Council to the parties concerned. Any of the parties to this Plan may request verification of authenticity from the Council and they may request it be in either a verbal or written form.

It should be understood that the CDEM Act 2002 enables the regional level and/or the national level Civil Defence Controllers to over-ride decisions of the Council's Civil Defence Controller. This means the regional or national level Controllers could rescind any directions to control fuel supplies or alternatively they could impose such controls themselves directly on fuel suppliers. Where these regional or national level decisions are made, Waimakariri District Council will provide liaison between the higher level Controller and the parties to this Plan to preserve the goodwill and intent of this Plan.

User Pays Arrangements

Nothing in the CDEM Act 2002 permits the Council or civil defence authorities to take fuel from suppliers free of charge. Waimakariri District Council expects that on all occasions where this Plan is activated that the various users will have to pay the normal retail price for their fuel. The respective fuel suppliers will determine the methods by which payment is to be made although it is anticipated that this will be through normal corporate billing arrangements for those users that have established accounts with the respective supplier(s).

Points of Contact

Appendix 1 provides contact details of the parties to this agreement. Appendix 1 may need to be amended as people or their contact details change. Such changes to Appendix 1 will not necessarily require amendments to the Plan itself unless so required by any or all of the respective parties.

Termination of the Plan or Participation

Waimakariri District Council may terminate this Plan at any time but shall give at least 10 working days written notice to all parties. Any individual party may terminate its participation in this Plan but shall give 10 working days written notice to Waimakariri District Council. Any such withdrawal will automatically exclude that party from any of the rights, services or intentions offered by the Plan.

Review of the Plan

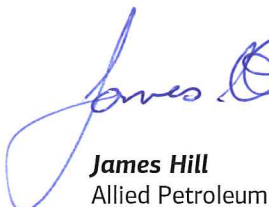
Waimakariri District Council shall review this Plan at least every three years however any of the parties to the Plan may also request that it be reviewed on an as required basis. Waimakariri District Council shall maintain responsibility for review and any consequent re-production and re-distribution of the Plan.



Jim Palmer
Chief Executive
Waimakariri District Council


Bill Cotton
Owner
Caltex Rangiora


Anton Bowring
Owner
GAS Oxford


Grant Ford
Owner
Caltex Kaiapoi


James Hill
Allied Petroleum
South Island


Kent Mahon
Foodstuffs
South Island

Appendix 1 – Contact Details

a. Waimakariri District Council

215 High Street, Rangiora 7440
Phone: 03 311 8900 (24 hours)

Brennan Wiremu

Emergency Management Advisor

Mobile: 021 480 829

Email: brennan.wiremu@wmk.govt.nz

b. Caltex Kaiapoi

169 Williams Street, Kaiapoi 7639
Phone: 327 8999

Grant Ford

Owner

Mobile: 027 4355 498

Email: bishopdale.ss@xtra.co.nz

c. Caltex Rangiora

322 High Street, Rangiora 7400
Phone: 313 4611

Bill Cotton

Owner

Mobile: 021 335 757

Email: cxrangiora@gmail.com

d. G.A.S Oxford

2 Main Street, Oxford 7430
Phone: 312 4019

Alan Bowring

Owner

Email: oxfordgas@hotmail.com

e. Allied Petroleum Southbrook

323 Flaxton Road, Rangiora 7440

Jim Hill

South Island Operations Manager

Mobile: 027 4498 719

Email: james.hill@alliedpetroleum.co.nz

Office address: 14 McAlpine Street, Christchurch

Phone: 03 341 3463

f. South Island Foodstuffs (PAK'nSAVE)

Kent Mahon

Foodstuffs South Island Manager

Phone: 03 353 8615

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g. Aggreko NZ Ltd

Gary Lewis

Phone: 03 344 1500

Mobile: 021 190 6021

Email: gary.lewis@aggreko.co.nz