

Oxford-Ohoka Community Board

Agenda

Wednesday 5 February 2020

7pm

**Ohoka Community Hall
Mill Road
Ohoka**

Members:

Doug Nicholl (Chairperson)

Thomas Robson (Deputy Chairperson)

Sarah Barkle

Mark Brown

Shirley Farrell

Wendy Doody

Ray Harpur

Niki Mealings

AGENDA FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD TO BE HELD IN THE OHOKA COMMUNITY HALL, MILL ROAD, OHOKA ON WEDNESDAY 5 FEBRUARY 2020 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

	<u>BUSINESS</u>	PAGES
1	<u>APOLOGIES</u>	
2	<u>PUBLIC FORUM</u>	
3	<u>CONFLICTS OF INTEREST</u>	
4	<u>CONFIRMATION OF MINUTES</u>	
4.1	<u>Minutes of the Oxford-Ohoka Community Board – 4 December 2019</u>	6 - 15
	<i>RECOMMENDATION</i>	
	THAT the Oxford-Ohoka Community Board:	
	(a) Confirms the circulated minutes of the Oxford-Ohoka Community Board meeting, held on 4 December 2019, as a true and accurate record.	
4.2	<u>Matters Arising</u>	
5	<u>DEPUTATIONS AND PRESENTATIONS</u>	
6	<u>ADJOURNED BUSINESS</u>	
	Nil.	

7 REPORTS

7.1 Mandeville car parking and reserve purpose – Grant MacLeod (Greenspace Manager)

16-37

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 200120006150
- (b) **Approves** staff to process the change in purpose of the reserve known commonly as Mandeville Village Reserve from a Plantation Reserve (Part Res 4924) to being a Local Purpose Community Reserve as per the Reserves Act 1977.
- (c) **Notes** that the proposed change in the type of Local Purpose Reserve requires public consultation (which has recently been completed) and Council approval. Approval by the Minister of Conservation is not required.
- (d) **Approves** staff implementing the attached concept plan which includes the formalisation of a car park and some additional amenity features.
- (e) **Notes** that the recommended level of service for the car park is within keeping the rural character as requested through consultation and can be funded from existing budget.
- (f) **Notes** that Council's Property Unit no longer has an interest in the reserve for plantation purposes and supports the proposed change. The current purpose is no longer appropriate given the reserves location, site characteristics and competing options for future use.
- (g) **Notes** that the proposed Community Purpose sub-classification will allow greater flexibility in providing for community needs within the reserve.

7.2 Approval of the Oxford-Ohoka Community Board Plan 2020 – Thea Kunkel (Governance Team Leader)

38-52

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 200116004919.
- (b) **Approves** the final draft of the Oxford-Ohoka Community Board Plan 2020-2022 (Trim 200122007999).
- (c) **Authorise** the Chairperson to approve the final version Oxford-Ohoka Community Board Plan 2019-2023, if any further minor editorial corrections are needed.

7.3 Application to the Oxford-Ohoka Community Boards Discretionary Grant Fund 2019/2020 – Thea Kunkel (Governance Team Leader)

53-74

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 191128167460.

- (b) **Approves** a grant of \$_____ to the Clarkville Play centre towards the cost of new tools for its carpentry area.

OR

- (c) **Declines** the application from the Clarkville Play centre.
- (d) **Approves** a grant of \$_____ to the Oxford Arts Trust towards the installation of a ceiling with insulation in its current workroom.

OR

- (e) **Declines** the application from the Oxford Arts Trust.

8 CORRESPONDENCE

RECOMMENDATION

75-84

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the petition regarding Speed Limits in Oxford (Trim no. 200128010879).
- (b) **Notes** that the petition has been submitted to the Roothing and Transport Team for a response.
- (c) **Notes** a requested Board workshop will be scheduled to discuss the speed limits in Oxford.

9 CHAIRPERSON'S REPORT

9.1 Chair's Diary for November 2019

85

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) Receives report No. 200129011309.

10 MATTERS FOR INFORMATION

- 10.1 **Woodend-Sefton Community Board meeting minutes – 9 December 2019** (Trim No 191203169966).
- 10.2 **Kaiapoi-Tuahwi Community Board meeting minutes – 18 November 2019** (Trim No 191112160130).
- 10.3 **Kaiapoi-Tuahwi Community Board meeting minutes – 16 December 2019** (Trim No 191214177445)
- 10.4 **Rangiora-Ashley Community Board meeting minutes – 11 December 2019** (Trim No 191204170619)

RECOMMENDATION

THAT the Oxford-Ohoka Community Board receives the information in Items 10.1-10.4

Note:

1. *Agenda links were circulated via email as they became available during the month.*

2. *Matters for Information were circulated separately to members.*

11 MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

The written information submitted by members will be circulated via email prior to the meeting.

12 CONSULTATION PROJECTS

12.1 Future of Rangiora

<https://www.waimakariri.govt.nz/your-council/district-development/rangiora-town-centre>

Consultation closes 9 March 2020.

12.2 About Good Street

<https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/lets-talk-about-good-street>

Consultation closes Tuesday 18 February.

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant

Balance as at 30 January 2020: \$4,870.

13.2 General Landscaping Fund

Balance as at 30 January 2020: \$13,490.

14 MEDIA ITEMS

15 QUESTIONS UNDER STANDING ORDERS

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Workshop

- *Members Forum*

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board is scheduled for Wednesday 4 March 2020 commencing at 7.00pm, in the Mandeville Sports Club.

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD IN THE OXFORD TOWN HALL, 30 MAIN STREET, OXFORD ON WEDNESDAY 4 DECEMBER 2019 AT 7PM.

PRESENT

D Nicholl (Chairperson), T Robson (Deputy Chair), S Barkle, M Brown, W Doody (arrived at 7:10pm), S Farrell, and R Harpur.

IN ATTENDANCE

N Harrison (Manager Regulation), G Stephens (Greenspace Community Engagement Officer), T Kunkel (Governance Team Leader) and E Stubbs (Governance Support Officer)

There were four members of the public in attendance.

1 APOLOGIES

Moved: M Brown

Seconded: S Barkle

An apology for absence from N Mealings and an apology for lateness from W Doody were received and sustained.

CARRIED

2 PUBLIC FORUM

2.1 Ted Dring - Oxford resident and member of Waimakariri Access Group (WAG)

T Dring requested the Board to recommend to the Council to reevaluate the speed limit on Main Street, Oxford. According to T Dring, the matter was previously raised with the Council, however speed surveys done by the Council had found that the average speed of traffic on Main Street was marginally under 50km/h. The speed was therefore not considered excessive, and the Council thus held the opinion that it was not necessary for the speed limit in Oxford to be reduced.

T Dring noted that there was a growing number of shops along Main Street in Oxford and that the surrounding residential townships were also growing. There was therefore a considerable number of elderly residents and children using the three pedestrian crossings on Main Street. T Dring held the opinion that the vehicles parked on the side of Main Street were obstructing the view of both pedestrians and drivers. In addition, there were many truck and trailer units that drove through Oxford.

T Dring reminded the Board that the New Zealand Road Code stated that pedestrians had the right of way and that vehicles should be travelling at a speed that would enable them to stop when necessary. He therefore believed the speed limit through Oxford should be reduced by 10km/h as the current speed was too fast for motorists be responsive to pedestrians crossing.

In response to questions, T Dring acknowledged that there was a need to educate motorists as well as pedestrians on the use of pedestrian crossings.

T Dring stated that the National Government had also announced that speed limits would be reduced to a maximum of 40km/h around urban schools. Although the Oxford Area School did not front onto Main Street, it was in close proximity.

In conclusion, T Dring advised that reducing the speed limits on Main Street from 50 to 40km/h would only slow travel time by approximately a minute.

T Robson thanked T Dring for sharing his concerns. He suggested that the Board needed to be proactive in engaging the Council on this matter, as the community felt strongly about it.

2.2 **Gavin Bennett - Oxford resident**

G Bennett agreed with the concerns raised by T Dring. He would also like the Council to give consideration to the reduction of speed limits at the entrance to Oxford from 70 to 50km/h as the 70km/h was passing through a residential area.

Council staff advised that there was an upcoming workshop on roading issues in the Oxford area where concerns regarding speed limits could be discussed.

The public forum portion of the meeting was closed at 7.25pm.

3 **CONFLICTS OF INTEREST**

There were no conflicts of interest.

4 **CONFIRMATION OF MINUTES**

4.1 **Minutes of the Oxford-Ohoka Community Board meetings – 31 October 2019 and 6 November 2019**

Moved: T Robson Seconded: S Farrell

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 31 October 2019, as a true and accurate record.
- (b) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 6 November 2019, as a true and accurate record.

CARRIED

4.2 **Matters Arising**

D Nicholl enquired when the Canterbury Landscape Supplies' (CLS) community meetings would occur. N Harrison reported that a date had not been set, however CLS and ECan were currently in discussion regarding the proposed meeting.

D Nicholl also enquired about the condition of the tables donated to Mandeville Village Shopping Centre. T Robson advised that the tables seemed to be about one to two years old and were in a good condition.

T Kunkel introduced the Board Requests Spreadsheet that would be used to track requests from Board members. The spreadsheet would be tabled at future meetings. S Barkle requested that an update on the five-crossroads intersection in Mandeville be added to the spreadsheet.

5 **DEPUTATIONS AND PRESENTATIONS**

5.1 **The Oxford Community Trust - Jo Ealam and Julia Graham**

J Ealam explained the work being done by the Trust in the Oxford community by playing two short videos that highlighted various initiatives including:

- 'Wrap around' nature of the support,
- U-Drive Programme,
- Work alongside other organisations including the police, the Oxford Medical Centre, schools and Mental Health Services,
- The Foodbank operation,
- Transport to Christchurch for medical appointments, and
- Work with migrants and newcomers

J Ealam reported that all the above-mentioned programmes were run with the support of 59 volunteers and four part-time employees. The Trust had been in operation for the last 25-years and funding came from various community organisation grants, including the Lottery and the Rata Foundation. The Trust was well funded due to its good track record.

J Graham advised that the U-Drive programme was a particularly successful initiative and had assisted 42 people in gaining their restricted licences. It was especially important in a rural town to assist residents to be mobile so they could travel of education, sport and job opportunities. The U-Drive programme was a five week course where students were paired with a mentor. The mentors were volunteers and the Trust were always looking for more mentors.

J Ealam reported that the programme most frequently used by residents was the transport provided to Christchurch for medical appointments. The Trust was running this initiative in partnership with the North Canterbury Minibus Trust. The Trust was also providing a daily shuttle for students to Cust to enable them to catch the school bus to Rangiora.

S Farrell expressed her appreciation on behalf of the residents of Oxford for the work that the Trust had been doing.

W Doody enquired if there was anything the public could do to assist the Trust. In response, J Ealam commented that the Trust would put out a plea for assistance in times of need.

6 **ADJOURNED BUSINESS**

There was no adjourned business.

7 **REPORTS**

7.1 **Oxford Arts Trust electric pottery kiln shed – Tori Stableford (Greenspace Community Engagement Officer)**

G Stephens provided a brief overview of the request from the Oxford Arts Trust to erect a shed for a kiln, for pottery workshops, behind the Oxford Arts Trust Gallery. The Trust had a 30-year lease with the Council on this area of Pearson Park and therefore required Council's permission to erect a shed for a kiln.

In response to questions, G Stephens advised that the shed would be a 3x2x3m Colour Steel Total Span structure, and all the costs of the shed and the footpath would be met by the Trust. He also confirmed that the Pearson Park Advisory Group was in support of the Trust's request.

Moved: T Robson

Seconded: S Farrell

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 191119161075
- (b) **Approves** a variation to clause 7.2 (f) of the current lease to the Oxford Arts Trust at 68 Main Road, Oxford to include a stand-alone 9 m² shed for an electric kiln.
- (c) **Approves** the proposal to place a shed for an electric kiln in the proposed location behind the Arts in Oxford building, indicated on Attachment i (Trim 191119161410) to the report.
- (d) **Notes** that the Pearson Park Advisory Group will be consulted with prior to the Oxford – Ohoka Community Board meeting and staff will provide an update.

CARRIED

The Meeting adjourned for a workshop at 7.49pm, resuming at 8.12pm.

7.2 The Oaks Reserve – Dog Walking Area – Grant Stephens (Greenspace Community Engagement Officer)

G Stephens advised that Council staff considered a number of options for the redevelopment of the Oaks Reserve. However, staff found that all the identified options seemed to have challenges that outweighed the benefits. The staff therefore reviewed the desired outcomes expressed in the original consultation alongside those expressed by the Board in their decision in December 2018. The initial idea had been to make the Oaks Reserve a more friendly space for residents to enjoy by improving the access to Oxford Road and the cemetery and making it more welcoming and better maintained.

G Stephens stated that staff had used the above-mentioned objectives, along with the information submitted by the leaseholder to create the Oaks Reserve Revised Concept Plan. This plan did not allow for dogs to be taken off leash but they could still be walked on leads through the reserve. The area with the Oak trees would be open to residents at all times. The entrance to High Street would be made more attractive by replacing the fence with bollards and new signage. Access would also be available from the cemetery and would link back along the new access road from High Street. It was envisaged that a bin and bag dispenser, along with good signage would encourage dog walkers to use the site respectfully.

G Stephens highlighted the reason why staff did not recommend having dogs off-lead within the park was because of the danger to dogs from the acorns. Also the leaseholder would also be able move his livestock easily and safely between spaces and his sheep yards if the dogs were kept on-lead.

G Stephens stated that staff had undertaken a cost estimate for the implementation of the proposed Oaks Reserve Revised Concept Plan. The estimated cost was \$17,100. The previous Board allocated \$9,200 to this project, so an additional \$7,900 would therefore be required from the Board.

In conclusion, G Stephens advised that if the Board wished to proceed with the implementation of the proposed Oaks Reserve Revised Concept Plan, The Oaks Reserve would be a lovely space for the public to enjoy with improved access.

S Farrell stated that having dogs' on-lead was not what the community requested. She enquired why a portion of the reserve could not be 'fenced off' as a functioning dog park. G Stephens confirmed that the community did previously request a dog park, and that the proposal had been previously put to Council as part of the Long Term Plan process (LTP). However, the project was unsuccessful in gaining funding through the LTP and there was therefore no funding for a dog park in Oxford at this time.

In response to a question by S Farrell, G Stephens advised that the Rangiora dog park was funded through the LTP.

S Farrell enquired if The Oaks Reserve had to be leased. G Stephens replied no, but if the whole reserve was opened to the public it would increase the ongoing maintenance cost of the reserve. He also advised that the current leaseholder had indicated that if the lease was cancelled, he would remove the internal fences and these would therefore have to be replaced at an additional cost.

S Barkle asked who would be responsible for the ongoing maintenance of the reserve and G Stephens confirmed that the Council would carry the maintenance cost as part of its annual Operating Budget.

D Nicholl enquired about the average size of dog parks in the Waimakariri. G Stephens advised that the Gladstone Dog Park in Woodend was approximately two hectares and the dog park in the Millton Memorial Park in Rangiora may be a bit smaller.

S Barkle enquired if the annual dog registration fee could be used to fund the dog park. N Harrison advised that the dog registration fees only paid for animal management costs. As the service was cost neutral and was not paid for from rates.

D Nicholl commented that it would be preferable to have the public area at one end of the reserve and the livestock at the other. G Stephens agreed that this would be ideal, however the area of the reserve that appealed to the public the most was under the Oak trees in the middle of the reserve. Thus the leasehold land had to be split into the proposed three portions.

W Doody enquired what option the leaseholder would prefer. G Stephens advised that the leaseholder would prefer the status quo to remain. However, the leaseholder had consented to on-lead dogs in the reserve, but had serious concerns about dogs being off-lead near his livestock.

In conclusion, G Stephens stated that he understood the public's desire for a dog park, however the fact remained that there was currently no funding for a dog park in Oxford.

Moved: T Robson Seconded: S Farrell.

THAT the Oxford-Ohoka Community Board:

(e) **Receives** report No. 191111157129.

- (f) **Agrees** that the report on “The Oaks Reserve – Dog Walking Area” lies on the table until such time as a workshop could be convened to discuss further options.

CARRIED

7.3 **Appointments to Advisory Groups and Outside Organisations – Thea Kunkel (Governance Team Leader)**

T Kunkel provided clarity on the responsibilities of the Eyreton Advisory Group and confirmed that the proposed appointment of a member to the Ashley River Water Supply Group needed to be withdrawn.

T Robson advised that it may be beneficial for the Board to also appoint a representative to the Mandeville Residents Association (MRA). R Harpur reported that he was a member of the MRA and undertook to serve as the Board’s liaison with the MRA.

T Robson further suggested that it may also be advantageous to build a working relationship with the Youth Council. T Kunkel advised that the requests for a representative usually came from the outside organisations themselves, she however undertook to invite the Youth Council to Community Board meetings.

Moved: S Farrell

Seconded: T Robson

THAT the Oxford-Ohoka Community Board:

- (g) **Receives** Report No. 190725104547.
- (h) **Approves** the appointment of Board Member D Nicholl as a Board representative and liaison person, to the North Canterbury Neighbourhood Support.
- (i) **Approves** the appointment of Board Member S Barkle as a Board representative and liaison person, to the Waimakariri Health Advisory Group.
- (j) **Approves** the appointment of Board Member R Harpur as a Board representative and liaison person, to Grey Power North Canterbury Group.
- (k) **Approves** the appointment of Board Member S Farrell as a Board representative and liaison person, to the Waimakariri Access Group.
- (l) **Approves** the appointment of Board Member S Farrell as a Board representative and liaison person, to the Oxford Historical Records Society Inc. Committee.
- (m) **Approves** the appointment of Board Member M Brown as a Board representative and liaison person, to the Oxford Promotions Action Committee.
- (n) **Approves** the appointment of Board Member N Mealings as a Board representative and liaison person, to the Ohoka Residents’ Association.
- (o) **Approves** the appointment of Board Member T Robson as a Board representative and liaison person, to the Ashley Gorge Reserve Advisory Group.

- (p) **Approves** the appointment of Board Member M Brown as a Board representative and liaison person, to Eyreton Domain Advisory Group.
- (q) **Approves** the appointment of Board Member N Mealings as a Board representative and liaison person, to Ohoka Domain Advisory Group.
- (r) **Approves** the appointment of Board Member T Robson and Board Member S Farrell as Board representatives and liaison persons, to the Pearson Park Advisory Group.
- (s) **Approves** the appointment of Board Member S Farrell as a Board representative and liaison person, to the View Hill Domain Advisory Group.
- (t) **Approves** the appointment of Board Member S Barkle as a Board representative and liaison person, to the Swannanoa Cricket Club Domain Development Group.
- (u) **Approves** the appointment of Board Member R Harpur as a Board representative and liaison person, to the Mandeville Sports Club.
- (v) **Approves** the appointment of Board Member R Harpur as a Board representative and liaison person, to the Ohoka Rural Drainage Advisory Group.
- (w) **Approves** the appointment of Board Member M Brown as a Board representative and liaison person, to the Oxford Rural Drainage Advisory Group.
- (x) **Reviews** the appointments to advisory groups and outside organisations mid-term in 18 months, approximately June/July 2021.

CARRIED

8 CORRESPONDENCE

Moved: W Doody Seconded: S Farrell

THAT the Oxford-Ohoka Community Board:

- (y) **Receives** the letter from the Mandeville Residents Association regarding seating at Mandeville shops (Trim No 191105153847).

CARRIED

9 CHAIRPERSON'S REPORT

9.1 Chair's Diary for November 2019

D Nicholl thanked Board members for their diligent attendance of the All Boards Briefing Sessions.

Moved: T Robson Seconded: S Barkle

THAT the Oxford-Ohoka Community Board:

- (z) **Receives** report No. 191126165756.

CARRIED

10 MATTERS FOR INFORMATION

- 10.1 Woodend-Sefton Community Board meeting minutes – 31 October 2019
(Trim No 191031151389).
- 10.2 Woodend-Sefton Community Board meeting minutes – 11 November 2019 (Trim No 191105154022).
- 10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 31 October 2019
(Trim No 191106154928)
- 10.4 Rangiora-Ashley Community Board meeting minutes – 30 October 2019
(Trim No 191024148641)
- 10.5 Rangiora-Ashley Community Board meeting minutes – 13 November 2019 (Trim No 191106154638)

Moved: M Brown Seconded: T Robson

THAT the Oxford-Ohoka Community Board receives the information in Items 10.1-10.5

CARRIED

11 MEMBERS' INFORMATION EXCHANGE

- 11.1 T Robson
- Attended:
 - Ashley Gorge Advisory Group meeting – Council staff had employed consultants to update the Management Plan.
 - Pearson Park Advisory Group meeting– Discussed the installation of the kiln at the Oxford Art Gallery, extension to Oxfords Men's Shed, skate park expansion proposal, proposal for a stage roof, carpark, and repair work to tennis court.
 - Oxford Community Trust White Ribbon Quiz – Acted as quiz master, an excellent event.
 - All Boards Briefing.
 - Held discussion with residents regarding the proposed Oaks Reserve walkway and the Main Street carpark.
- 11.2 S Farrell
- Attended:
 - Oxford Senior Citizens Meeting – A number of concerns were raised regarding road safety.
 - Pearson Park Advisory Group Meeting – Concerns were raised regarding power to the stage.
 - Oxford Swimming Pool Season - Residents asked if the Oxford swimming pool's season could be extended and/or open one hour earlier.
 - All Boards Briefing.
 - Sealing of car park at the Oxford Farmers Market – Concern from residents regarding the time this project was taking.
 - Snap, Send and Solve – Completed a number over the month.
 - Met with the A&P Association, C Brown and J Milne regarding the leak at showgrounds and lack of action.
- 11.3 S Barkle
- Attended Girls Night Out at Rangiora Showgrounds, a fantastic fundraising event for partner beds at Rangiora Hospital.
 - Talking to a local primary school regarding opportunities to get local children involved in the community.

- Progressing options for Community Watch in the local area.

11.4 M Brown

- Noted that increase in the amount of crime in the area, including cars being broken into and mail stolen, was being reported on social media.
- Response on service request regarding deteriorated culverts – The Council advised that there was no budget to clean the culverts. He raised a concern that maintenance in rural areas seemed to be of a lower standard than in urban areas.
- Noted the passing of Linda Marshall a well-respected teacher at West Eyreton School.

11.5 R Harpur

- Attended Mandeville Sports Cub delegates meeting – Discussion on the toilets that the bowling club had offered to repaint. The new caterers seemed to be working well.

11.6 W Doody

- Provided a report on the Council meeting.
https://www.waimakariri.govt.nz/_data/assets/pdf_file/0034/75985/20191203-Agenda-Council-meeting.pdf.
- Attended:
 - Various Hearing Panels.
 - Alcohol Licensing Committee meeting.
 - Safe Communities Reaccreditation Ceremony – This was a great celebration in recognition of the work done by the Community Team.

12 **CONSULTATION PROJECTS**

Nil.

13 **BOARD FUNDING UPDATE**

13.1 **Board Discretionary Grant**

Balance as at 30 November 2019: \$4,870.

13.2 **General Landscaping Fund**

Balance as at 30 November 2019: \$13,490.

14 **MEDIA ITEMS**

Nil.

15 **QUESTIONS UNDER STANDING ORDERS**

There were no questions under Standing Orders.

16 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

There was no urgent general business under Standing Orders.

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board was scheduled for Wednesday 5 February 2020 commencing at 7.00pm, in the Ohoka Hall.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 9:19pm.

CONFIRMED

Chairperson

Date

Workshop

- *Landscape Budget* - G Stephens (Greenspace Community Engagement Officer) - **7.49pm to 8.12pm.**
- *Board Plans* – T Kunkel (Governance Team Leader) - **9:20pm to 9:35pm.**

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: CPR-04-20-104-01/200120006150


REPORT TO: Oxford Ohoka Community Board

DATE OF MEETING: 5th February 2020

FROM: Grant MacLeod (Greenspace Manager)

SUBJECT: Mandeville car parking and reserve purpose

SIGNED BY:
(for Reports to Council,
Committees or Boards)


Department Manager


pp Chief Executive

1. SUMMARY

- 1.1 This report is seeking a recommendation from the Oxford-Ohoka Community Board regarding a change in purpose for the reserve commonly known as Mandeville Village Reserve.
- 1.2 This report outlines the results of the recent public consultation that has been undertaken to gather feedback on options for resolving car parking pressure in the area surrounding the Mandeville Retail Village. Following consultation staff are recommending that the reserve be changed to a Local Purpose Community Reserve and that a low level car park be created within the reserve.

Attachments:

- i. Advert lets talk Mandeville car parking The News (191204171109)
- ii. Lets talk about Mandeville car parking feedback form maps (191129168076)
- iii. Lets talk about Mandeville car parking feedback form (191128167732)
- iv. Submission summary comments 200123008961
- v. Plan for plantation reserve 200123008963

2. RECOMMENDATION

THAT the Oxford-Ohoka Community Board recommends:

THAT the Council:

- (a) **Receives** report No. 200120006150
- (b) **Approves** staff to process the change in purpose of the reserve known commonly as Mandeville Village Reserve from a Plantation Reserve (Part Res 4924) to being a Local Purpose Community Reserve as per the Reserves Act 1977.
- (c) **Notes** that the proposed change in the type of Local Purpose Reserve requires public consultation (which has recently been completed) and Council approval. Approval by the Minister of Conservation is not required.
- (d) **Approves** staff implementing the attached concept plan which includes the formalisation of a car park and some additional amenity features.

- (e) **Notes** that the recommended level of service for the car park is within keeping the rural character as requested through consultation and can be funded from existing budget.
- (f) **Notes** that Council's Property Unit no longer has an interest in the reserve for plantation purposes and supports the proposed change. The current purpose is no longer appropriate given the reserves location, site characteristics and competing options for future use.
- (g) **Notes** that the proposed Community Purpose sub-classification will allow greater flexibility in providing for community needs within the reserve.

3. **BACKGROUND**

- 3.1 In 2017 consent and construction began on Mandeville Retail Village. The complex that is bounded by Tram Road and Mandeville Road has a range of retail and hospitality offerings. The complex was granted Resource Consent in 2017 which stipulated conditions including the approval of the current building layout and supporting car park. Since opening the complex has proven popular with the local population to the point that the car parking which was provided through the consent and design process is not able to support the amount of people using the area. This has placed pressure on the surrounding road network and reserve land which is now being used to supplement the villages own car park. This has led to safety concerns around the use of the road and the legitimate occupation of cars within the Plantation Reserve.
- 3.2 In November 2018 a briefing was held with the Oxford-Ohoka Community Board it was noted that the Property Unit of Council, have in the past, looked after the Plantation Reserve however due to the reserves size this is no longer economic and therefore the property unit support the land being used for passive recreation related activities. Staff removed a number of trees and re-grassed the reserve to make it more usable and aesthetically pleasing for the Mandeville Community.
- 3.3 Throughout 2018/19 there have been a number of conversations between Council and the Mandeville Retail Village owner about the further supply of car parking. During this period the Retail owners representative withdrew their interest in supplying further car parking as they noted it complied with the resource consent.
- 3.4 The use of the reserve is particularly of concern as this is a Plantation Reserve classified under the Reserves Act 1977. This does not support use of the reserve for car parking nor does it support passive recreation. This has led to the need on both fronts to explore if the public support a change in purpose. This was done through the consultation process that ran from 8th December 2019 – 15th January 2020. Of 234 submissions received, 171 were supportive of a change in purpose and to explore car parking at the reserve.
- 3.5 The options that were consulted on are as follows: Option one, parking on adjacent reserve, requires a designation change. Option two, parking on the nearby reserve, this requires a change of purpose of both reserves. Option three, new car park on private land plus designation change to allow for amenity activities at the reserve. The full consultation documents can be seen in the attachments to this report.
- 3.6 In order for the Reserve to be used for passive recreation as opposed to plantation forestry, the reserve status needs to be changed. The Council has the delegation to change the reserve status and the Reserves Act 1977 prescribes the public consultation process that is required.
- 3.7 On the 16 April 2019 Staff presented a report to the Oxford-Ohoka Community Board requesting to go out for public consultation to look at the reserve to change its purpose and to consider it as a car park. It was noted in the recommendations that Staff would

come back to the Community Board and Council with the feedback and results of the change of purpose and car park.

4. ISSUES AND OPTIONS

- 4.1. Option one – install a car park (by placing bollards and a shingle drive way) into the area shown as option one on attachment ii. This would create a low-level intervention that would see a shingle access (as noted in attachment v.) from Mandeville road into a natural setting with grass rather than hard surface being separated by post and cable fence from amenity area within the reserve (The post and cable will provide the separation that is necessary for safe operation). This would create some picnic table areas and still leave a low level of change for the surface area. Some planting could still be achieved within this as well. It is not envisioned that Council would need to put a surface treatment in as this would retain the rural character of the area and mean that this asset could remain as long as required with limited difficulty if parking was to ever cease being an issue here. It would be easier to revert back to amenity public open space.

The level of service was a topic that staff have received feedback on, many within the community want to see rural character retained and a limit the burden on rates for this project. The low level intervention of the design proposed would meet this need on both fronts as it is cost effective and respects the rural outcome desired.

This option is supported, as the preferred as it received the majority of support from the public and could be cost effective in supplying a parking area and amenity for local residents and retail users.

- 4.2. Option two – create a pathway from the Mandeville Retail Village over McHugh's road and into the Council owned land as shown as option two on attachment ii. This option has some safety concerns as it requires a pathway to be formed and then it would be expecting retail village users to cross McHugh's road. This could also see the additional cost of a pathway to connect to so would not be as economical as option one. From a functional perspective it is not expected that this would alleviate the issue as people tend to park as close as they can to where they are going, this would not provide such an outcome.

This option is not supported as it is seen as the least safe of all options, has minimal support from the public and is the least functional for the visitors to the retail area.

- 4.3. Option Three – avoid using reserve land for controlling cars and look to private developer to assist with the installation of a car park. This would likely involve a lease or purchase unless other arrangements can be made through a deal to secure land. This option has merit in that it would avoid the use of reserve land and could be directly adjacent to the current retail area. At present one land owner has shown interest in this option and is keen to discuss it further with Council should staff be given approval to do so. This option while not the highest supported does still contribute an outcome for the public that would ensure a safe parking area and mitigate current uncontrolled practise.

This option is not the preferred due to the public support for option one and the unknown cost at this point in time.

- 4.4. The Management Team have reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

- 5.1. **Groups and Organisations**

The Council has been in discussions with the neighbouring retail village for some time and during 2018 was discussing what could be done to rectify the parking issue. During this period the owner of the retail complex withdrew their interest in providing more parking. This was due to the fact that they have met the consent requirements that the development was under condition to. Following this the issue has continued and now Council sits as the main entity left that can mitigate the safety and design concerns of this situation.

The local Mandeville Residents Association has also been active in its pursuit of an outcome to this concern. Most notably they have provided the thinking around option two and also been in liaison with local land owners and the Council. They see the reserve as an area that should not be utilised for car parking instead either private land or option two should be pursued.

5.2. Wider Community

Consultation on the options to mitigate the car parking concern ran from 5 December 2019 through to 15 January 2020. During this period, there was 234 submissions returned. Of those, 171 were in favour of option one, 7 for option two and 33 for option three. A further 23 stated that they did not want to see ratepayer funds go on this project.

At the onsite public meeting (with elected member representation and approx 30 members of the public), a number of people at the meeting stated they did not want the Council to spend high amounts on sorting this issue. That the space was made to allow use of a rural community, such as horse floats, large trailer etc. The community also wanted a low level of service noting that in its current state was working fine.

Some of the main themes from the consultation included the want for car parking, fencing and the desire to change the purpose so that people could enjoy it for amenity purposes. Others noted that they did not wish to see rate payers foot the bill for this project. The staff recommendation supports these with a low cost option as well as adding amenity to the reserve. Other themes included playgrounds, horse tie up areas and planting. Some planting can be achieved within the reserve however staff are not recommending a playground as this is catered for at the Mandeville Domain. Horse tie up will still be achievable within the reserve area.

From a precedence perspective, Council does provide car parks within retail areas throughout the district. People have made comment that the Council should not have to fund this, however the developer has no further obligation to fund further car parking. This now leaves public land as the main contributor to this issue, hence the need to utilise public realm for what is a normal Council service as seen in other areas.

At the time the Mandeville Retail Village was consented, the District Plan did not have appropriate car parking criteria to support retail activity in a rural area. This has led to not enough car parks being provided, the District Plan Review is specifically addressing this issue.

6. **IMPLICATIONS AND RISKS**

6.1. Financial Implications

Currently no budget exists for this project, however given the nature of the parking through the area Council has a process to follow prior to being able to apply for funding to the project.

Should the recommendations in this report be approved, staff are confident that the reserve is large enough to support a car park and an area for passive recreation. The wider reserve network is large enough to support both passive and active recreation.

6.2. Community Implication

While there is a large majority in support of option one, there still exists community pressure for one of the alternative options and for Council to not be involved at all. Although those groups represent the minority within this consultation they have demonstrated their interest in the community and will see option one as a less than desirable outcome. For the 171 that did choose option one, they would expect that given the majority their voice would have considerable weight when a decision is finalised.

Despite the car parking concern here, it is evident that this retail offering is a highly popular one and something that the community values. The fact that Council has to deal with overflow parking in the area on assets it administers, demonstrates how the community value this location and are keen to see improvements to how safely it operates.

Risk Management

Members within the community have stated they have no desire for ratepayer funding to look into this concern, as it should be the retail areas responsibility. With advice, it is clear that the retail area has no legal obligation to install further car parking or mitigate this situation. They are compliant within the consent conditions that the development must operate to.

The safety issue now becomes a Council matter as the public is choosing to park in unsafe ways on roadside areas and without controls in the reserve area. Safety of others and of reserve and road users is paramount hence the need for Council to react and counter current practise through appropriate provision and design. This will lessen the risk to the public that engage with this area and mitigate the ongoing damage to the reserve by properly designing for the activity.

6.3. Health and Safety

6.3.1. The main concern for Council through this process is the safe use of the area by those visiting or choosing to engage in the activity here. Both the surrounding road network and the adjacent Plantation Reserve have been subject to informal parking that was not the intention of either when this development occurred. Now this development exists and it has proven popular with users, Council needs to act to ensure appropriate use of the assets it administers. The main mitigation to this concern is to provide safe parking within the area.

The three options that were consulted on are ways for the Council to mitigate this concern, although safety concerns still remain on the use of option two as it does mean crossing of a road and also would be required to be used during the winter months when dark.

7. CONTEXT

7.1. Policy

7.1.1. This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Legislation

7.2.1. Reserves Act 1977 (change of purpose)

7.3. Community Outcomes

7.3.1. There are wide-ranging opportunities for people of different ages, abilities and cultures to participate in community life and recreational activities

7.3.2. The centres of our towns are safe, convenient and attractive places to visit and do business. 1,2,3,4

7.3.3. Our rural areas retain their amenity and character.

7.4. Delegations

7.4.1. The Council has the delegation under the Reserves Act 1977 to change the purpose of the Reserve.

Motorists who visit Mandeville will have noticed it's often hard to find a car park

People who use the area will know it's not uncommon to see cars parked on the road verge and in the reserve during busy times.

To solve this problem the Council are looking at ways we can provide more parks nearby.

Your input will inform the Council decision on what option is supported and where car parking may be formalised in the future.

There are a number of options we are looking at which include:

- A Reserves Act designation change to the adjacent reserve – from a 'plantation reserve' to a 'community reserve'. This would mean we can tidy up the reserve (where people park now) and develop recreation space here. It's also a safe option as it's beside the shopping centre.
- Look at establishing parking on the reserve across McHugh's Road. This would also require a legal designation change from 'plantation reserve' to 'community reserve'. This option is seen as less attractive as it would require shoppers to cross the busy stretch of road and is further from the village.
- The third option is to work with developers to create a car park on private land. This needs further investigation and agreement, one being that this will be a cost to Council to either buy or lease land.

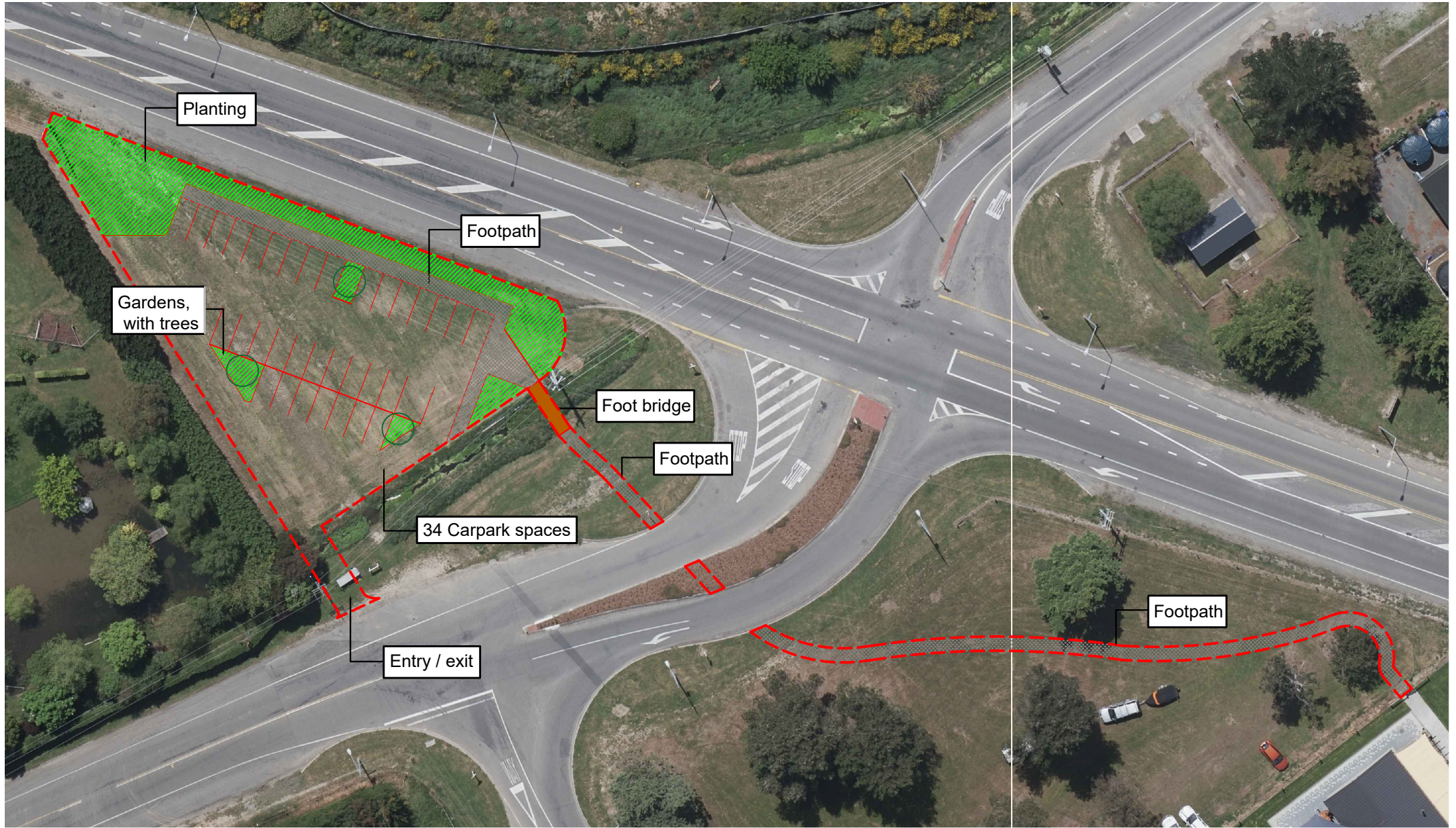
Visit waimakariri.govt.nz/letstalk to see maps of the first two proposals.

Let us know your thoughts by 5pm, Wednesday 15 January 2020 on the link or at records@wmk.govt.nz

Mandeville Car Parking - Option One



Mandeville Car Parking - Option Two





More Mandeville parking mooted

Motorists who visit Mandeville will have noticed it's often hard to find a car park. People who use the area will know it's not uncommon to see cars parked on the road verge and in the reserve during busy times.

To solve this problem the Council are looking at ways we can provide more parks nearby. There are a number of options we are looking at which include:

Option one: A Reserves Act designation change to the adjacent reserve – from a 'plantation reserve' to a 'community reserve'. This would mean we can tidy up the reserve (where people park now) and develop recreation space here. It is also a safe option as it's beside the shopping centre.

Option two: Look at establishing parking on the reserve across McHugh's Road. This would also require a legal designation change from 'plantation reserve' to 'community reserve'. This option is seen as less attractive as it would require shoppers to cross the busy stretch of road and is further from the village.

Option three: The third option is to consider a new car park on Private Land, preserving the reserve area for future Designation Change as a reserve not a car park.

Each option has various pros and cons but would realistically result in a similar number of additional car parks. You can find maps showing where options one and two are on the next page.

Your input will inform the Council decision on what option is supported and where car parking may be formalised in the future.

For options one and two, on Council reserves, there is plenty of space to establish car parks while making sure the areas remain a nice place for people to relax and spend time.

For more information visit waimakariri.gov.nz/letstalk

1. Which one of the above options would you prefer as someone who shops in Mandeville?

- Option one: Parking on adjacent reserve. Requires a designation change.
- Option two: Parking on the nearby reserve. This requires a change of the purpose of both reserves (see map).
- Option three: New car park on private land plus designation change to allow for amenity activities at the reserve.

2. Of these options, what other design aspects do you think should take place as well as addressing car parking?

Please make sure your feedback reaches us by 5pm, Wednesday 15 January 2020



Freepost Authority Number 1667

Parking in Mandeville Submissions
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Fold along line

Please seal on all sides.

Fold along line

Name: _____

Organisation: *(if applicable)* _____

Address: _____

_____ Postcode: _____

Email: _____ Phone: _____

**If you have any comments
or questions regarding this
topic please contact:**

Grant MacLeod

Greenspace Manager

Waimakariri District Council

Phone: 0800 965 468

Email: records@wmk.govt.nz

Or return this feedback form
(no stamp required) back to us
by 5pm, 15 January 2020.

		Feedback Summary				
FEEDBACK		Option 1	Option 2	Option 3	Alternative view or no view expressed on options	No to rate payer funding
1	Closest to shops - no need to cross busy intersection	1				
1	NP directly in front of outdoor pub area, leave as greenspace (NP = no parking)	1				
1	<p>Hi, I am a bit fan of the Mandeville development. It is very handy on the way home from work and I regularly stop in there. However I cannot understand why the council (or rate payers) would be footing the bill to provide more carparking? This is a privately owned development that makes profits from leasing the buildings. Shouldn't the owners be using their profits to expand by purchasing privately owned land (or renting council land) to improve the car parking access? The carparks do not provide a benefit to the community in any other way e.g. it isn't to service a walking track or council related service. This would be like CCC paying to develop or purchase additional carparking for The Palms Shopping Centre. I would rather see my rates go towards sealing the Fernside School carpark so that it isn't full of potholes that require a 4x4 vehicle after rain and the council doesn't need to send contractors out regularly to re-grade the surface. It is currently cramped, cars double parked and would be easy for a child to pop out behind a vehicle and get hit. In my opinion this is a better use of council money.</p> <p>I genuinely want to understand the rationale behind this. What am I missing?</p>				No preference indicated for options, rather is querying why WDC is involved in the car park provision and also mentions improvements for Fernside school car park	1
1	<p>Good morning Having seen the three options for the increased parking at mandeville shops, I'm contacting the council to express my concern. None of these options are palatable. The first is to further spoil the reserve. The second is impractical. Nobody is going to park that far away and then cross a busy intersection. The third is not properly explained and will involve huge amounts of ratepayers money. Why is there no map to indicate the area for the third option? How can we decide whether this is viable with very little information to compare with the other two options. This is disingenuous on behalf of the council to present this information in thus manner. Also when attempting to complete the online survey there is no option to suggest other ideas as the survey will not submit unless one of the three options are ticked. Again, disingenuous. I would appreciate a reply to this email as I took the time to vote for this council.</p> <p>Lynda Dalton</p>				Does not like any of the three options and wants a response as believes this is disingenuous without more information on the third option.	1
1	<p>Good Morning Thankyou for the letter regarding the above matter. We are not in favour of paying as a ratepayer for more car parking. In my opinion the developers and private landowner (who incidently bought up the surrounding properties for this reason as he saw a profit in it for himself), should be responsible for the costs involved with the new proposed parking. We are not in favour of the reserves being turned into parking it takes away from the rural aspect converting to concrete slabs. It is disappointing to see the current reserve by the complex being used as a car park and car sale venue. The parking should have been considered more before the development went ahead. Just as a note someone associated with the private land put this on Facebook and encouraged people to tick option 3 there has been a big response to it not in favour as ratepayers to cover the costs. Kind Regards G & S Jarvis</p>				No in favour of rate payer paying for car parking	1

1	Hi Grant, I'm writing in regard to the recent call for submissions on parking in the Mandeville area. As I do not support any of the three options I am writing to you directly. There has never been enough parking and the car parks are too small. However, the fix for this is definitely something that the rate payers should NOT be getting involved in. It should be up to the complex owners to sort this mess out. Furthermore, I agree that parking on roadside verges is dangerous, therefore I propose a strict no parking area is imposed, and policed by the Waimak Council, in order to avoid an terrible accidents that are inevitable. Kind regards, Mike				Wants on street parking restricted and for the village to sort out the parking	1
1	Hi I just got your letter about the proposed changes to Manderville Shopping parking. I agree that more parking is needed, but not at the expense of the ratepayers. This is a private development they should have to pay for and maintain adequate parking. Ratepayers are supposed to pay for public amenities. For example cameras to find the boy racers who disrupt the peace in the area. There is an empty paddock right next to the development they should but that and add parking. NO RATE PAYER FUNDED PARKING FOR PRIVATE DEVELOPMENT. Thank you please record my comments. Tina Dudley				No to rate payer funding and village should sort this out. Also wants money spent on things such as cameras to catch cars misbehaving.	1
1	The reserve adjacent to the car park (option 1) should be fenced so that cars cant get in there	1				
1	NC	1				
1	NC	1				
1	NC	1				
1	You have not stated what private land is in contention. Parking needs to be close by. Traffic flow round petrol pumps difficult. Leave the trees in place.	1				
1	Safer walkways / cycle ways from tram road across to bradleys / wards road	1				
1	NC	1				
1	Kids play area	1				
1	NC	1				
1	NC	1				
1	Entry from Mandeville road not off Tram road			1		
1	NC	1				
1	NC	1				
1	NC	1				
1	NC	1				
1	As Mandeville is growing - more infrastructure required in Mandeville itself.	1				
1	NC	1				
1	Option 1 best solution. People will still park there if 2 or 3 is chosen. Fencing would be needed to prevent this. Why not extend ones size to full extent north?	1				
1	Possibly providing a slide and swing for children whose parents use the facilities.	1				
1	NC	1				
1	Picnic tables in the remaining reserve	1				
1	Best chance as there is no crossing any busy road its besides the retailers.	1				
1	We would like the council to check the safety of the remaining trees as a first priority	1				
1	Slightly larger car parks given size of vehicles driven by locals.	1				
1	NC	1				
1	NC	1				
1	the inclusion of a playground area in remaining reserve area in option 1. Plenty of families would use this!!	1				
1	NC	1				
1	Preserve 'rural' aspect as much as possible. Option 2 - too dangerours, as crossing a very busy road.	1				

1	Option 1 but make the remainder of the reserve an attractive picnic area. Nearby reserve could have limited parking and be made into a picnic area. Footpath footbridges joining the two areas.	1				
1	Rate payers shouldn't have to pay for private developments parking.			1		
1	The adjacent reserve is an asset and great to see horses tied up at pub, classic car gatherings on sundays etc using it. Option 1 is second choice if reserve can retain some characteristics as present.			1	option 1 as second choice.	
1	NC	1				
1	It is too dangerous for pedestrians to be crossing the roads. Too many motorists are disregarding the 80KMH speed limits. I have seen several crashes and nearly been hit myself by motorists speeding along Tram rd.	1				
1	NC	1				
1	Planting more native trees to hide the parking lot and turn some of the MPD lighting (off at night) so we can see the night sky - Again the truck stop is a large light polluter at night. Thank you.	1				
1	NC	1				
1	NC	1				
1	As this option already happens in reality. Formalising seems the best idea.	1				
1	None of these options				Does not like any of the options	1
1	NC	1				
1	NC	1				
1	"Develop recreation space here"... if this is likely to attract young children to the area, maybe fencing would provide added safety, bearing in mind the proximity of Tram rd and high traffic speeds.	1				
1	Option one is the best - people will not want to walk across a road	1				
1	Sweet pea preschool should have designated car parks (marked) - this must be in their resource consent? Additional comment in text of flyer: Option three: this should have happened initially and the developer should have paid by buying more land. The Council was remiss by allowing such few car parks in the first place.	1			Has ticked option 1 but notes that Council should have enacted option 3 at point of development to avoid this.	
1	Put measures in place to prevent vehicles parking on the reserve area			1		
1	Joining the new & old car parks so that you can drive around the buildings		1			
1	NC	1				
1	NC	1				
1	Make it bigger - 50 cars plus. More spaces and better design for use (large vehicles use it and current area not great). Work around the existing tree.	1				
1	Bike friendliness, picnic areas			1		
1	The developer to pay not us Ratepayers!!!					1
1	Option 1 only. Safer with children etc and not roads to cross. Better for elderly as well, very fast traffic coming from all directions on Mendville and Mchughs especially.	1				
1	Please, please remember this is a semi rural environment and we would like less concrete the better! Thank you.	1	1	1	has ticked all three options	
1	Trees, gardens and paving/footpath	1				
1	NC	1				
1	More landscaping giving shade esp in Summer	1				
1	NC	1				
1	A playground in the reserve would be great too.	1				
1	So long as no trees are removed	1				
1	Reduce 80 kmh to 50 kmh on Tram road	1				
1	NC	1				
1	Public toilets, small playground. Add as much native plants as possible	1				
1	Council should not be purchasing land for parking. Developers responsible. Corner reserves must be fenced for safety.				Only at developers expense	1
1	NC	1				
1	NC	1				

1	When new parking is in place, need to address existing car park. It is dangerous with vehicles pulling in and out of fuel station, with vehicles coming in from Tram Road. Very poorly designed for amount of traffic.			1	with option one as 2nd if 3 doesn't work	
1	The reserve should be just that - planted with nice trees and used as an area of quiet. Picnic/bbq facilities maybe - ut not necessarily a playground for children - maybe some sculptures - an area that can be used for exhibitions etc.			1		
1	The reserve area needs to be fully fenced with most likely sheep wire to make it safe for children and tethered horses in case they were to break away.			1		
1	NC			1		
1	NC	1				
1	Any option chosen must not impact ratepayers. All costs must be carried by the developers and site owners. My preferred choice is no new parking.				Has ticked three but wants no cost to rate payer and prefers no parking at all.	1
1	(Grant) none of these. Leave it as it is unless the original developers pay for it (not the rate payers) or did the council planners get it wrong in the original resource application whose responsible for the cost? Does the complex benefit from more business at the rate payers cost? Everyone we speak to asks the above! Who pays?				Wants no option and doesn't want rate payer to have cost	1
1	NC	1				
1	NC	1				
1	None of these, this issue should have been considered in the original development. It was not thought through or designed appropriately. These areas should stay as reserves				No option wanted and no to rate payers cost	1
1	NC	1				
1	Whatever issues have arisen, these need to be sorted and paid for by the developers, not the rate payers. It is a dangerous area and an immediate parking ban is required on surrounding verges otherwise you risk serious injury and death. No to all three options and no to Waimak Council involvement. How much is this consultation costing us, the rate payer????				No option wanted and no to rate payers cost	1
1	NC	1				
1	Think about it all before rushing through approval. 5 to 4 is a joke.	1				
1	Clear boundaries for parking. Staff car parks identified, get them off Mandeville Rd so those exiting can see oncoming vehicles. Fence off the reserve and have play area for children enclosed under pine trees.	1				
1	NC	1				
1	Permanent place to tie up horses i.e. hitching post after all this is a country community. (also notes that option 2 is potentially dangerous).	1				
1	NC	1				
1	NC	1				
1	Just include trees, picnic tables so we can go and eat our takeaways. An area to play sport?	1				
1	NC	1				
1	Make sure people can still park their horse	1				
1	Have ticked the option This being the land next to Platform Bar. I have marked a suggested wall/planter box to reduce view into bar area as people drive all over the show looking to see who is outside to bar area.	1				
1	NC	1				
1	Keep the intersection free/clear and green/rural.			1		
1	NC	1				
1	Please clarify in your communications that rate payers money is not being used for this private development				Don't want rate payers to fund	1
1	NC	1				
1	NC	1				
1	NC	1				
1	larger garden area for bar/restaurant. Therefore have fewer additional parks.	1				
1	NC	1				
1	NC	1				
1	NC			1		
1	Id leave that to the community board.	1				

1	The yellow road marking is not clearly defined and causes confusion there should be more. Also the turn into the area is not clearly defined.	1				
1	Option 1 will have the highest level of compliance and not result in people parking there even if option 2 is adopted.	1				
1	Fence off the area and put tables under the trees. Fence off car park too.	1				
1	NC	1				
1	Car parks need to be bigger and longer you need to take into account parking for trailers horse floats, boats caravans etc.	1				
1	Speed in the carpark, lack of observation of the compulsory stop law	1				
1	NC	1				
1	I understand you wanted to keep this simple but its NOT CLEAR. Whats private land versus planation or community reserve. Presume private is the land around the house?? PTO, Why didn't you put 2 forms in each envelope to cater for differing views in households? Same postage. I opt for No 1. My partner has completed the survey on line.	1				
1	NC	1				
1	Option four - leave it as it is - will save ratepayers a lot of money				Don't want rater payers to fund	1
1	I think option 2 is dangerous with children please don't do this. Option 1 is really only option	1				
1	Blend the carparking with lost of natural vegetation and landscaping	1				
1	I think this is the safest and most practical. It needs to be completed soon!	1				
1	NC	1				
1	Realistically people don't like to walk. Option 2 isnt really feasible unless you change designation of carparks (existing) for elderly, people with young babies. I do think this should be accompanied by no parking in the remainder of the reserve and betterment.	1				
1	NC	1				
1	NC	1				
1	Fell all existing large old trees in the middle of option one. Replant with new specimens which will grow with the new garden	1				
1	Be nice to see a fenced playground area and some better planting	1				
1	lighting for all the carpark. Large enough parks for 4WD vehicles etc	1				
1	NC	1				
1	NC	1				
1	NC			1		
1	1) Would like to see a playground installed on reserve on the adjacent area. @) signs to prevent freedom camping unless you install facilities. 3) Bus stop should also be built with a bus bay.		1			
1	NC	1				
1	NC			1		
1	Option one is the best for safety reasons. Also for convenience for shoppers especially those with children and older folk. However the gateway trees at present entrance need trimming back. It is difficult to see when approaching from Mandeville Road.	1			Offered to speak more on the trees.	
1	NC	1				
1	NC	1				
1	NC	1				
1	Picnic tables, attractive and safe for families	1				
1	NC	1				
1	Option 1 - makes the best sense	1				
1	Additional shops. Current are great and an asset to the area	1				
1	Area outside the Platform become an area for market garden area.			1		
1	NC	1				
1	A footbridge over Tram Road entering into the complex. A big ask (footbridge) but worth consideration	1				
1	NC	1				
1	NC	1				

1	It would be wonderful to have a fenced playground close to the Platform! A good way for parents of young children to get to know each other in the community.		1			
1	NC	1				
1	Make sure there is enough parking so that the people who now park near the exit of the shopping centre on Mandeville Rd can be accommodated, when there are no parking signs 50 metres either side of the exit. Their parking obscures the view down Mandeville Rd when checking for traffic.	1				
1	Seal Mandeville Rd - under trees etc where people do park. Option 1 - safest option for pedestrians	1				
1	Realign road junction, install a roundabout.	1				
1	NC	1				
1	ensure it is developed as a recreation space	1				
1	NC	1				
1	Additional landscaping to the street frontage and table/chairs picnic areas added to give a sense of community :)	1				
1	Fence off the reserve and add seating and table and bike stands			1		
1	NC	1				
1	We think that carparking for these shops should be the responsibility of the shopping complex and not WMDC using rate payers money					1
1	The current parking is difficult to use with larger SUV vehicles. Improved access to fuel station when towing. Extra Plantings in both reserves.			1		
1	Retain some trees... places to sit.	1				
1	NC	1				
1	NC	1				
1	NC	1				
1	Keeping as much greenspace as possible	1				
1	NC	1				
1	A couple of seats and a small park for children	1				
1	NC	1				
1	NC	1				
1	The owner of the complex should pay for parking!!!			1	Wants complex owner to pay for the car parking	
1	Option 3 only after a change of design of current structure of the entrance and exits on and off Tram Rd!			1		
1	Connect the new carpark to the existing one with a road running to the north of the Platform Bar (instead of the proposed footpath). It makes sense to have them connected, as people would drive into the current one first and could then transit to the new carpark easily, if the current one is full. It must be user friendly, or people will not use it.	1				
1	NC	1				
1	I actually support none of the proposals - as a commercial development that has been open for less than 2 years and failed to plan properly, I fail to see why the rate payer should 'bail' them out. This smacks of corporate welfare at the tax payers expense and I strongly oppose these 3 options				Supports none of the proposals	1
1	As this is a country shopping centre that is requiring parking spaces. I believe there should be a "hitching post" area for at least 6 horses located on the reserve adjacent to the Platform this was originally in the developers "promise" to the Mandeville residents and so far has not been upheld with a formal place to "park" horses. Thank you			1		
1	I believe that option one provides a suitable and practical solution to the situation	1				
1	NC	1				
1	keep the grass, trees and shrubs and make the car park both safe and pleasant on the Eye. Remember some people will be pushing shopping trolleys so the other options aren't realistic.	1				
1	Buy and demolish the house at the rear of shop for car parks.			1		
1	NC	1				

1	This whole development has been a disaster from the Council's perspective as they have totally mismanaged the consent process. Should have been publically notified consent and the Council should have listened to what the locals said. Council are now picking up the pieces of their own negligence. Developer must pay.				Developer must pay	1
1	Fencing which is suitable to stop children running onto busy tram road considering there is alot of children after school here and children from the preschool. A bicycle rack to park your bicycle would be great as most people just lean it against the platform fence. There are several community bike groups that go to the platform. Most would not bike through the car park and use the bike racks near the child care centre. To properly make use of the available land beside the new proposed car park option 1. It would be lovely to see a sitting area to enjoy your fish and chips. Wider car park spaces so a farm ute can park and reverse safely without sticking out. Perhaps angled parks? Adequate safe crossings from both ends of the shops across tram road. For example people who live down bradleys road are not going to walk along tram road towards oxford direction to utilise the new pathway and then cross tram road only to walk back in the direction they came to go to the shops. This pathway and bridge only caters for people walking from the millfield subdivision. I would be in favor of eveve n further decreased speed zones coming from a mother who has been freaked out at the speeds people are still travelling along tram road ignoring the 80k zone and myself with two children a pram and a dog being pushed by the force of the cars as i patiently wait to cross.	1				
1	Leave reserve as is, don't turn it into bitumen mass. It has nice trees to look out onto great parking for horse floats and horses. People are already using it and it works fine.	1				
1	Other design options include the aesthetics involved with the placement of parking. Option 2 is problematic from the point of view of distance and overall aesthetics, option one could work but requires a car park within easy view of the outdoor areas of the Platform Restaurant. Dining and looking at cars is less pleasant than looking at a reserve, which hopefully will become even more recreational as time passes. The traffic around the intersection of Tram, McHugh's and Bradleys Roads is already high and increasing, it is on;y a matter of time before there is a nasty accident, yes the lower speed limit has helped for those who bother to observe it. A longer term answer is a roundabout on the corner, to slow everyone down and make the confusion, evident in the minds of many drivers, much less a factor.			1		
1	NC	1				
1	NC	1				
1	I think it should have been the responsibility of the developer to allow for more parking and rate payers should not have to meet the cost, or there should not be forfeit of reserve land for private entities, or if we do it for one then you would have to do it for all the other developers.				Developer to pay	1
1	I think the developer should pay for the required works. After all it was his oversight and greed that created a shortage of parking available				Developer to pay	1
1	Provide entrance to new car park off Tram road and exit onto Mandeville similar to existing access. Remove car parks in front of Super Value as these are dangerous to use when vehicles enter the existing parking area off Tram road.			1		
1	The access off tram road to service station and supermarket is a death trap. It is too narrow and gets bottle necked. It's an appalling design. Car parks are too narrow with power poles also a hazard in their placement and should not have car parks right outside supermarket as cars are reversing as cars enter car park its very dangerous . Keep reserve as it is open space as too much distraction on busy intersection			1		
1	Picnic table with seating Rubbish bin	1				
1	Play ground	1				
1	Sensible parking following informal parking pattern	1				
1	Can't think of any personally	1				
1	NC	1				

1	This reserve has potential to be an excellent spot for families, secure fencing, small playground, stunning trees, adjacent to the shopping centre. There is a toxic vocal minority in this community who initially complained that the development was a disaster with not enough clients and an empty carpark. Now this minority is complaining that it's too busy and not enough car parks - also it's not council responsibility to provide parking as it should have been the developer. I would expect this group to also be protesting the council parking provided in Rangiora behind The Good Drop and adjacent to Farmers. If not, there is obviously an alternative agenda. Develop option one - it would be a fantastic community asset!	1				
1	Not our issue developer or council stuffed up the car parking plan! Rate payers shouldn't have to pay or ruin a good reserve for the sake of a commercial venture !				Rate payers should not pay	1
1	This is a commercial enterprise and the developers should have provided sufficient car parking. There are a number of parks currently used for an outdoor area that could be released back and there is land behind and beside the development. THE COUNCIL SHOULD NOT BE USING RATEPAYERS MONEY!!!				Rate payers should not pay	1
1	Make the developer provide more car parks				Developer to pay	1
1	Better access to npd	1				
1	Please, please, please. We desperately need traffic to slow down in this area on Tram Rd. The easiest way to achieve this is a large round about at the intersection of Tram/McHughs/Bradleys. I have suggested this before but have never even had a reply from the Council. The whole intersection area of this plus Mandeville Rd needs a re-design. With a large increase in the number of pedestrians and cyclists, the number of near misses is very high. It's a major accident waiting to happen. With even more carparking and yet another exit onto Mandeville Rd (and so close to McHughs) will only add to this. Please, this urgently needs attention.	1				
1	Changing the speed limit through the area down to 60 km/h and installing a roundabout (like Harewood Road/SH1) to permit safe crossing onto Tram Road from Bradleys and McHughs Roads. The current right turn bay on Tram into Bradley is far too short.	1				
1	My true preference is option 1, as long as this can be done with NO hard surfacing. i.e., leave all the reserve in grass, and NO amenity blocks (toilets etc).Could do with some seating around and under the trees. As it seems the proposal is to lay asphalt, then this is best done on the option 2 area over McHughs rd.		1			
1	NC	1				
1	Not sure where the private land is for option 3. But prefer that of the three options. Option 1 Please keep some green land and too busy there too. Definitely not 2 as far to dangerous.			1		
1	Speed bumps in carpark are essential. Who is paying? Hopefully not us ratepayers!!!				Doesn't want rate payers to pay	1
1	Plant out Option 2 in natives to enhance the area. Use existing land - do not purchase private land	1				
1	NC	1				
1	NC	1				
1	NC		1			
1	NC	1				
1	NC	1				
1	NC	1				
1	NC	1				
1	NC	1				
1	NC	1				
1	NC	1				
1	NC	1				
1	NC	1				
1	NC	1				
1	NC	1				
1	Try to preserve current trees on the land. Good for shade. Cant that house be bought and pulled down for car park and save the reserve as is?	1				
1	Maintain trees	1				
1	Tidy up entrance (leaning tree) don't regiment parking!! Working well at present. Op one caters for larger vehicles and trailers short term parking	1				
1	A low cost practical solution for rate payers	1				

1	Improve pedestrian links from Wards rd to shopping village. Ensure parking is close to shopping village access to Bradleys to avoid informal parking on berms/undesigned land. Bus top formalised??	1				
1	Playground - seating, easy care plantings. Fence off Tram Road corner.	1				
1	Option one must allow for more than that proposed 42 car park spaces. If option three is available, enough land must be purchased to future proof any growth to the village. Option two is plain unsafe.	1				
1	NC			1		
1	Id like to keep the reserves as they are and not have parking on them. It is important to ensure vehicle access is safe and from Tram Road as is a busy intersection			1		
1	NC	1				
1	option 2 good merit. Option three good option as well, option may be recreation and tables. A no at major factor to be considered. Speaking rights please. More info then over 2 years (Ref MRA notes) at research, live local				ticked all three otions	
1					ticked all three otions	
1	NC			1		
1	First up, take more care about the design of your "surveys". This one, as many before it, has inherent and in-built bias in the form of the order and wording of each of the options. There is no facility to make alternative suggestions, particularly on the paper version, and obviously, this box is not designed for the use to which I am putting it. Despite assurances to the contrary at the gathering on the reserve, it is abundantly clear which option the majority of attendees and the council would prefer. Bizarre, really, as is the Council really responsible for providing and funding a carpark for the almost exclusive use of patrons of a private, commercial, for-profit, enterprise? The majority of these people have two perfectly good legs and to walk a little distance is actually recommended as a health benefit. And for those who aren't able, a few dedicated parking spaces in the development itself wouldn't come amiss. Several years ago, Mandeville residents were assured that this area had been ring-fenced against future development. Evidently untrue given that it has continued to expand at speed. So be bold. Have the vision to think beyond the Now and future-proof this parking issue which is only going to get worse. Joni Mitchell had it nailed - listen to the lyrics of Big Yellow Taxi - You don't know what you've got 'til it's gone/they paved paradise and put up a parking lot - and by taking the line of least resistance, a precedent is being set for WDC (or any other council) and developer who get it so totally wrong at the planning and consent stage. Buy some extra land. Lease it to the development at a fair, not greedy, price which covers costs with a small surplus towards the capital expenditure. Sure payback will take years, but it will still be a Council-owned asset and if managed well will also be an asset to this community. And for the green space in question, we have lost so many trees from it. Plant a mixture of native and non-native trees and shrubs for year-round interest which will feed the bees, the birds, the insects and the souls of those people who are just passing by or venture in for a closer look, not just to park their vehicle.			1		
1	Option 3 is best. I think the car parking should be somehow linked to the existing car park too so that if there isnt space in 1 area you can drive through to the next area. Option 1 is my second favourite but I'd prefer not to lose the reserve. Any car parking across any roads is ridiculous and so dangerous for people that have been drinking (at night going back to cars), or families dropping children to the preschool or families using the supermarket etc. It would be totally impractical especially when there is space around the current shopping area to use. Any new car parking should be wider as the current spaces are so small they're impractical. Parking for with prams or children could be nice too, and maybe a couple of spaces for with trailers.			1		
1	Option Three, then One. Parking spots which allow for wider and its occupants to get out without touching the adjacent parked vesicle. Link existing carpark to the existing carpark, so if one is full you can go to the other without going back on the road. Provide parking spots for vehicles with towed trailer, boat, caravan, etc. Consider safety for families with children attending childcare centre, shops, etc. consider early morning and late night lighting. No overnight camping.			1		

1	<p>I would like to see the reserve area preserved for the community, this view is fitting with the Waimakariri rural residential development strategy, The Mandeville area is growing in population and so too will the use of the Mandeville Village, meaning the reserve will be needed to support this activity as a reserve, not lost as a car park. A plan submitted by the residents association showing access from the fuel forecourt exiting through a car park to Mandeville rd will aid road safety on tram rd and congestion in the village. over the xmass period I only saw one vehicle in the reserve showing the area is mostly servicing the Restaurant,(closed over xmass) the car park would be better serving if located more central to all shops not just one. My understanding is a car park on private land could be completed by March 2020 one in a reserve would be 12 to 18 months later, if not opposed. the cost of option 2 and 3 will be similar but the cost of the delay to the community and private operators will be much higher. park n ride could be a good use for option 2 area perhaps. Parking on Mandeville rd right on top of the gate way should be banned as it blocks visibility when exiting the village. parking shouldnot be allowed on the access road from Mandeville rd as it narrows the rd to one lane not two, there have been several near misses, with vehicles entering the village are almost hit by vehicles exiting on the wrong side of the assess rd. that's all for now.</p>			1		
1	<p>Please do not turn our beautiful reserve into a car park!!! A better strategy (layout) for parking as vehicles here are much larger than city cars.</p>			1		
234	Total	171	7	33		23
	Percentage	73.1	3.0	14.1		9.8



PROPOSED LOCATION FOR FORMALISED PARKING AT MANDEVILLE CORNER



WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06/200116004919

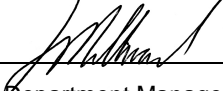
REPORT TO: Oxford-Ohoka Community Board

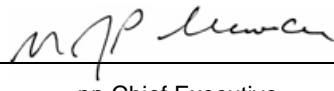
DATE OF MEETING: 5 February 2020

FROM: Thea Kunkel, Governance Team Leader

SUBJECT: Approval of the Oxford-Ohoka Community Board Plan 2020

SIGNED BY:
(for Reports to Council, Committees or Boards)


Department Manager


pp Chief Executive

1 SUMMARY

1.1 This report seeks the Board's approval of the Oxford-Ohoka Community Board's Community Plan 2020-2022.

Attachments:

i. Draft of the Oxford-Ohoka Community Board Plan 2020-2022 (Trim 200122007999).

2 RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 200116004919.
- (b) **Approves** the final draft of the Oxford-Ohoka Community Board Plan 2020-2022 (Trim 200122007999).
- (c) **Authorise** the Chairperson to approve the final version Oxford-Ohoka Community Board Plan 2019-2023, if any further minor editorial corrections are needed.

3 BACKGROUND

- 3.1 This Community Plan (the Plan) for the Oxford-Ohoka Ward was developed by the Oxford-Ohoka Community Board elected in October 2019.
- 3.2 The Plan will however be reviewed on an annual basis, so that the Board can assess how it is progressing with its objectives and any feedback from the community. The Chairperson will report back to the Council annually on the Board's progress.

4 ISSUES AND OPTIONS

- 4.1 The Plan was developed with input from Board members who communicate with local residents, community leaders and community organisations on a regular basis and are therefore in the best position to advocate for the interest of their communities.
- 4.2 The Plan sets out the objectives and goals the Board has for the Oxford-Ohoka Ward during its term. The importance of the Plan should not be under estimated, as the Plan will be the vehicle by which the Board can inform the community about the elected members purpose and key projects. It will also ensure that the community's needs are presented to the Council

in a consistent and planned manner and messaging conveyed through Annual and Long Term Plans.

- 4.3 Furthermore, the Plan includes the achievements of the Board as well as providing general information about the Board's discretionary grant, landscape budget and Council facilities. It will therefore assist the community to understand that their concerns are being heard and that they have a voice in local government decisions making.
- 4.4 The Plan will also serve as a promotional document for the Board and will be freely available from locations such as public libraries and service centres.
- 4.5 If any further minor editorial corrections are needed, staff request that the Board resolves that the Chairperson may approve the final document on its behalf.

5 COMMUNITY VIEWS

The Plan highlights the objectives of the Board and progress towards these. It includes meeting dates and information regarding local services and elected members.

6 IMPLICATIONS AND RISKS

6.1 Financial Implications

None, as printing costs are covered by operational Governance budgets.

6.2 Community Implications

Supports wider visibility of local issues.

6.3 Risk Management

None.

6.4 Health and Safety

None.

7 CONTEXT

7.1 Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Legislation

Local Government Act 2002 Clause 52.

Delegation to Community Boards, Part 3, S-DM 1041, Issue 10, as at 25 October 2016.

7.3 Community Outcomes

There are wide ranging opportunities for people to contribute to the decision making that effects our District.

7.4 Delegations

The Board is required by the Council to prepare and adopt a Community Board Plan that highlights the key issues, priorities and actions that the Board proposes to advance during the year.

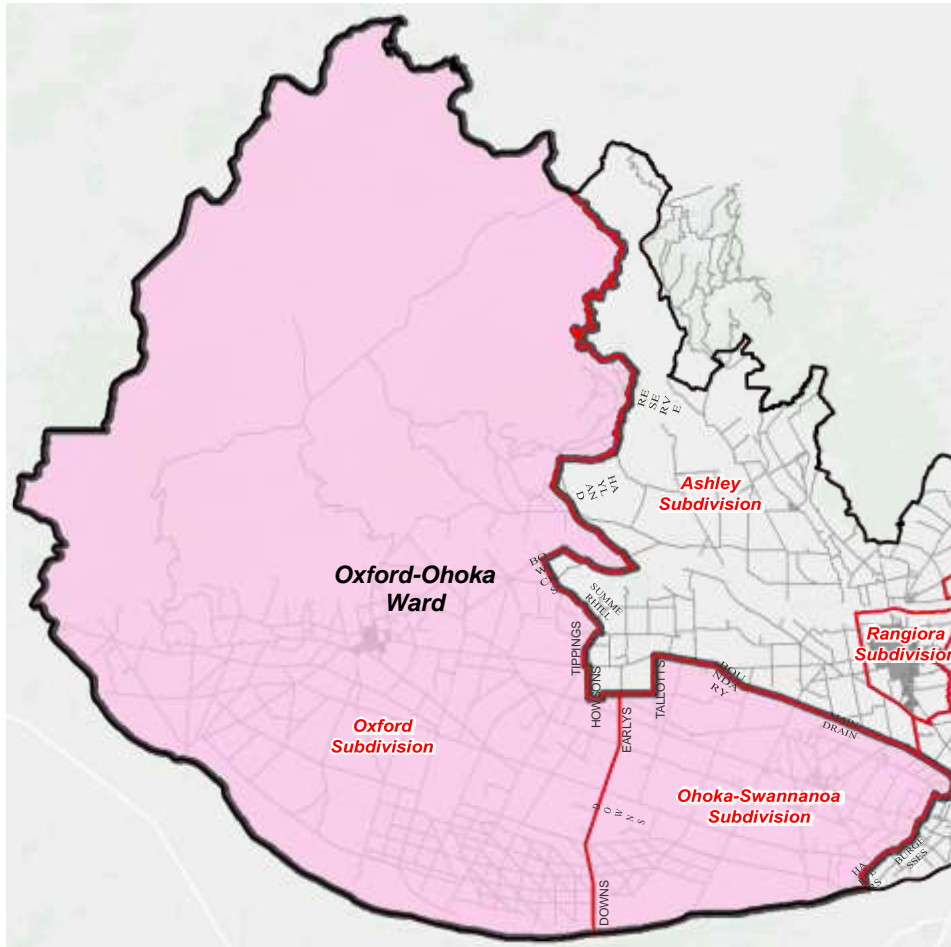
Thea Kunkel
Governance Team Leader

DRAFT DOCUMENT

Oxford-Ohoka Community Board

Community Plan 2020 – 2022





Insert shows Waimakariri district

Ward	Population
Rangiora-Ashley Ward	25,600
Oxford-Ohoka Ward	12,300
Kaiapoi-Woodend Ward	22,790
Woodend-Sefton	7,940
Kaiapoi-Tuahiwi	14,850

*Population number as at 30 June 2018 Statistics NZ



* Cover page from top to bottom: Ohoka Farmers Market, Swannanoa Fair and Oxford Farmers Market

Chairperson's message

Dear Residents

This Community Board Plan for the Oxford-Ohoka Ward, was developed by the new Oxford-Ohoka Community Board, elected in October 2019. This is a living document which will be reviewed annually during the term of this Community Board through to October 2022. The Plan sets out the achievements of the Community Board as well as providing general information about the Community Board's Discretionary Grant, Landscape Budget and Council facilities.



It is hoped that the Plan will assist the community to understand that their concerns are being heard and that they have a voice in local government decisions making.

By maintaining good working relationships with Council staff we can fulfil one of our key roles of working for residents, and groups who live, work and play in our community. We will build on the successes of the previous Oxford-Oxford Community Board.

The Oxford-Ohoka Community Board wishes to build relationships with its community. There are many good community based groups and projects in progress and yet to be established; and the Community Board is here to advocate and support your projects.

On behalf of my fellow Community Board members, we welcome feedback to this Plan which we hope will benefit the communities of the Oxford-Ohoka area. We are here to serve the community to the best of our abilities. You are therefore encouraged to make use of the Community Board to convey your thoughts and ideas to the Council. Together we can access Council resources and make a positive difference to the community area we live in.

Sincerely

Doug Nicholl
Chairperson Oxford-Ohoka Community Board



Our community

The Waimakariri district is divided into three wards with the Oxford-Ohoka Ward covering predominantly the southern to south-western area of the Waimakariri district. Bordered by the Waimakariri River, the community areas include Mandeville, Ohoka, Eyreton, West Eyreton, Swannanoa, Oxford through to the northern foothills, Ashley Gorge, and across to Lees Valley.

The community area of Oxford-Ohoka comprises a diverse mix of properties and people, ranging from small to medium sized urban settlements to rural farms. As the largest geographic ward in the district, the community area plays an important role in the economic growth and character of the district.

While farming and land based industry are the traditional economic activities, there has been notable recent growth in dairying, construction and manufacturing. It is also has one of the largest small holdings (lifestyle) populations nationally.

What is a Community Board?

The Oxford-Ohoka Community Board is the district's newest Community Board, elected for the first time in the October 2016 Local Body elections. It is comprised of six elected members, plus two Councillors of the Waimakariri District Council, giving a total of eight members.

The Local Government Act (2002), states that the role of a Community Board is to represent and advocate for the interests of its community. The Waimakariri district is currently divided into three wards, with the Oxford-Ohoka Community Board providing feedback, leadership and support to residents within the community area.

The Community Board is not the Council nor is it a committee of the Council. The Community Board works collectively with the Council to achieve community goals. The Community Board is also responsible for any areas delegated to it by the Council, some of which include:

- Taking an overview of the Council's services and projects affecting the community area including water supply, sewerage, stormwater drainage, parks, recreational facilities, community activities and roading and traffic management projects.
- Advocating to the Council on key issues and priorities for the community area, especially through the Annual and Long Term planning and budgeting process.
- Granting of leases or licenses on reserves.

- Engaging with residents, groups, other Community Boards and the Council in seeking the best outcome for the areas' communities.

- Providing grants to community organisations.

The Community Board works closely with local community groups and residents to understand their priorities and concerns. The Community Board advocates for your interests through submissions, feedback and discussion with the Council and other decision making authorities.

If you are a resident or part of a local community group who wishes to raise any concerns or issues, please do not hesitate to contact a member of the Community Board for advice and help (see pages 6 & 7 for contact details).



Ashley Gorge Swimming Area



Ohoka Gatekeeper's Lodge

Objectives: 2020 - 2022

The Oxford-Ohoka Community Board is made up of people who have a passion for their diverse communities and believe in working together to bring positive change to them through:

- Developing and promoting the Community Board as a vehicle for local residents to seek assistance and advocacy in accessing Council services and consultation processes.
- Maintaining positive working relationships with key Council staff and management.
- Promoting closer links and relationships with key groups in the Oxford-Ohoka ward, as well as with significant district wide organisations.
- Being an effective cohesive voice in representing the community viewpoint at meetings and hearings.
- Actively participating in Council business and the annual budget process to ensure equitable spending across the district whilst being mindful of rates affordability.
- Working closely with each community to identify and encourage attractive streetscapes which enhance the visual profile of that community.
- We will listen and advise, as appropriate, of options for the hopes of our communities.

Some of the issues the Community Board has been involved in over the past year include:

- Submitting to the **Long Term Plan** advocating for action including: Funding of Ultra-violet (UV) treatment of Water Supplies; Waimakariri Water Zone; Investigating Park and Ride Facilities; Sustainability; Oxford Car Parking; Oxford Skate Park; Extension of the Cycleway/Pathway – Whites Road to Bradleys Road; Ashley Gorge Road; Pearson Park lighting; West Eyreton Well and Surrounds and the Swannanoa Domain Advisory Group.
- Continuing to **support local community groups** through Community Board grant funding with Board members actively attending events to promote the funds that are available.
- Supported the Eyre District Environmental Association Incorporated's objection to the amendment of **Canterbury Landscape Supplies** WDC land use consent. Due to its concerns regarding the fire threat, lack of water supply on the site and no electricity on site i.e. no monitoring of the site out of hours.
- Continue to work with the community and Council to address the car parking issue at **Mandeville Village Shopping Centre**.
- Continue to work with Council on the development of a walking track and dog park in **the Oaks Reserve** in Oxford.
- Supported the creation of a **pickup / drop off area on Bay Road** outside Oxford Area School.
- Supported the provision of drainage support following the **flooding in the Mandeville Area**. Part of this work included undertaking flooding assessments in the Siena Place / Sillano Place area, Redfern Lane / Tram Road area and the Wetherfield Lane / Roscrea Place area.
- The Community Board endorsed the Waimakariri District Council's submission in the matter of the **proposed Plan Change 7** to the Canterbury Land and Water Regional Plan and proposed Plan Change 2 to the Waimakariri River Regional Plan.
- Endorsed the consultation with the Poyntz Road, West Eyreton and Summerhill communities on the project to upgrade the **Poyntz Road Water Supply** by joining with the West Eyreton water supply.
- Continue to work with the community and Council to address the community's concerns regarding the **speed limits in Oxford**.



Main Street, Oxford

**Doug Nicholl (Chair)**

Phone: 03 327 6705
Mobile: 027 439 4961
Email: doug.nicholl@wmk.govt.nz

Responsibility and representation on outside organisations:

- North Canterbury Neighbourhood Support

**Thomas Robson (Deputy Chair)**

Mobile: 022 100 4744
Email: thomas.robson@wmk.govt.nz

Responsibility and representation on outside organisations:

- Ashley Gorge Reserve Advisory Group
- Pearson Park Advisory Group

**Sarah Barkle**

Mobile: 027 257 5886
Email: sarah.barkle@wmk.govt.nz

Responsibility and representation on outside organisations:

- Waimakariri Health Advisory Group
- Swannanoa Cricket Club Domain Development Group

**Mark Brown**

Phone: 03 312 5545
Email: mark.brown@wmk.govt.nz

Responsibility and representation on outside organisations:

- Oxford Promotions Action Committee
- Eyreton Domain Advisory Group
- Oxford Rural Drainage Advisory Group

**Cr Wendy Doody**

Mobile: 027 515 8372
Email: wendy.doody@wmk.govt.nz

Responsibility and representation on outside organisations:

- Waimakariri Road Safety Co-ordinating Committee
- North Canterbury Sport and Recreation Trust
- Waimakariri Health Advisory Group
- Oxford Promotions Action Committee
- North Canterbury Museums' Group
- Mandeville Sports Club Board
- Oxford Rural Drainage Advisory Group



Shirley Farrell

Phone: 03 312 4382

Email: shirley.Farrell@wmk.govt.nz

Responsibility and representation on outside organisations:

- Waimakariri Access Group
- Oxford Historical Records Society Inc. Committee
- Pearson Park Advisory Group
- View Hill Domain Advisory Group



Ray Harpur

Phone: 027 327 1357

Email: ray.harpur@wmk.govt.nz

Responsibility and representation on outside organisations:

- Grey Power North Canterbury
- Mandeville Sports Club
- Ohoka Rural Drainage Advisory Group



Cr Niki Mealings

Phone: 027 293 4937

Email: niki.mealings@wmk.govt.nz

Responsibility and representation on outside organisations:

- Waimakariri Youth Council
- Ohoka Rural Drainage Advisory Group
- West Eyreton, Summerhill and Poyntzs Road Rural Water Supply Advisory Group

Community Organisations Activities

Community Board members often take part in the activities of community organisations within the Ward. If you would like to invite a Board member onto your organisation's Committee or to a meeting please contact the Chairperson, or contact a Board member directly. Contact details are outlined above.

Some issues we think are important and wish to discuss with our communities are set out below:

- Support the Council Local Economic Development Strategy to encourage business growth across the community area
- Advocate for the improvement of storm water management across the community area through the Long Term Plan
- Advocate for the improvement of existing footpath and kurb and channel deficiencies in Oxford
- Encourage more traffic calming measures in close proximity to our rural schools and built up residential areas
- Advocate for continual upgrades of plantings, parks and reserves, and community facilities across the community area through the Long Term Plan and Annual Plan processes
- Engage with local schools, community and advisory groups and offer encouragement for their projects and provide assistance where practical
- Advocate for community concerns regarding safer roads and intersections
- Support all water supply upgrades proposed for the Oxford-Ohoka ward, in particular the Rural Water Scheme No.1 and No.2 upgrade
- Identify and advocate for footpath needs within the community area
- Explore means of the Community Board consulting with local communities, and engaging with residents
- Develop and promote the Community Board as a vehicle for local residents to seek assistance and advocacy in accessing Council services and consultation processes
- Advocate for community concerns regarding rural land uses.



Oxford Service Centre and Library

Where and when are the meetings held?

Meetings are usually held on the first Wednesday of the month at 7pm at different venues within the Community Board area; anyone is welcome to attend. Venues and dates are advertised in local newspapers and on the Waimakariri District Council website.

Public forums are held at the start of each meeting from 7pm to 7:25pm. This is a defined period of time which the Community Board has set aside for the purpose of public input. These Public forums are designed to enable members of the public to bring any matter, which they deem of significance to the community, to the attention of the Community Board. The Public forums are a new initiative by the Community Board to encourage community interaction. The Public forums will be trialed until April 2020, where after their need and viability will be reviewed.

Members of the public, groups and organisations can also to bring matters to the attention of the Community Board by bringing a Deputation to a Board meeting. Deputations can be arranged by contacting the Governance Team and will be approved by the Chairperson.

Residents are also always welcome to contact Community Board members directly to discuss Council and community related matters.

The next meetings are scheduled for:

Meeting Date	Location
4 March 2020	Mandeville Sports Club, 431 Mandeville Road, Swannanoa
8 April 2020	A&P Meeting Room, Oxford Town Hall, Main Street, Oxford
13 May 2020	Ohoka Hall, Mill Road, Ohoka
3 June 2020	A&P Meeting Room, Oxford Town Hall, Main Street, Oxford
8 July 2020	West Eyreton Hall, Cnr. North Eyre and Earlys Roads, West Eyreton
5 August 2020	Mandeville Sports Club, 431 Mandeville Road, Swannanoa
2 September 2020	A&P Meeting Room, Oxford Town Hall, Main Street, Oxford
7 October 2020	Ohoka Hall, Mill Road, Ohoka
4 November 2020	A&P Meeting Room, Oxford Town Hall, Main Street, Oxford
2 December 2020	Ohoka Hall, Mill Road, Ohoka

*2021 meetings will be included and published on the Council's website in December 2020.

Agendas are available Council Service Centres and on the Council's website two working days before a meeting at:

waimakariri.govt.nz/your-council/meetings/meeting-agendas-and-minutes

Governance Team contact details

Phone: 0800 965 468 (0800 WMK GOV)

Email: com.board@wmk.govt.nz

Post: 215 High Street, Private Bag 1005, Rangiora 7440

The Governance Team can be contacted for assistance with:

- Arranging Deputations.
- Accessing Discretionary Grant Funding.
- Accessing Youth Development Gant Funding.
- Access to Community Board Documentation.



Oxford Library

Oxford-Ohoka Community Board Discretionary Grant

The Oxford-Ohoka Community Board has \$6,670 available for grants to non-profit community-based organisations (maximum \$500 per grant). Applications are considered at every meeting.

For application forms contact the Governance Team at the Rangiora Service Centre, 215 High Street, phone 0800 965 468 or at the Oxford Service Centre. Alternatively an application form can be printed, downloaded or completed electronically from the Council's website:

waimakariri.govt.nz/community/funding-and-grants/board-funding

You will be notified of the Community Board's decision following the meeting.

Grant funding criteria

Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.

- The group should have strong links with the community of Oxford-Ohoka
- The grant funding is limited to projects within the Community Board area or primarily benefiting the residents of the community area
- The applications should clearly state the purpose for which the money is to be used
- The Community Board supports a wide range of activities but the application will be declined if it does not meet the criteria listed on the application form
- The applicant should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Oxford-Ohoka Community Board
- Generally funding grants will be up to a maximum of \$500 in any one financial year (July to June), but the group can apply up to twice in that year, providing it is for different projects
- An accountability form must be provided to the Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to, receipts, bank statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.



Ohoka Market

Community Board Grants

The following grants have been made by the Oxford-Ohoka Community Board in the financial year 1 July 2018 - 30 June 2019:

Ohoka Netball Club	Towards the purchasing of new playing uniforms	\$500
Ohoka School	Towards the school's 50th celebrations	\$500
Oxford Community Men's Shed	Towards the hosting of the Spring into Oxford event	\$500
Oxford Community Garden	Towards the purchasing of potting mix and other gardening necessities	\$343
Waimakariri Gorge Golf Club	Towards the installation of an UV water purification system	\$500
Oxford Play Centre	Towards the purchasing of a ne200122007999w vacuum cleaner	\$500
Coastguard North Canterbury	Towards the purchasing of a rescue vessel	\$500
Eyreton Pony Club	Towards the planting of trees	\$450
Clarkville Playcentre	Towards the purchasing of new puzzles	\$500
Oxford Community Trust	Towards the funding of the new Holiday Programme trip to Quail Island	\$500
Aimtru Archers Club Incorporated	Towards the cost of equipment (arrows) to introduce new programmes for people with disabilities	\$500
Oxford Promotions	Towards signage for the Oxford Winter Lights Festival	\$500
Ohoka Women's Institute	Towards the purchasing of a of park bench	\$500

The following projects have been funded through the Community Board's 2018/19 General Landscaping Budget:

Oxford Ohoka General Landscaping Development	\$1,060
Ohoka Gatekeeper's Lodge Fencing	\$1,778
Swannanoa Cricket Pavilion Landscaping	\$3,000
Pearson Park Seat and Rubbish Bin	\$5,830
West Oxford Shelters	\$1,900
The Oaks Reserve Development	\$9,200

Council facilities and contact details

Service Centres - waimakiriri.govt.nz

Oxford Service Centre	Rangiora Service Centre	Ruataniwha Kaiapoi Civic Centre
34 Main Street, Oxford	215 High Street, Rangiora	176 Williams Street, Kaiapoi
Tel: 03 311 9005 Fax: 03 312 4833	Tel: 0800 965 468 Fax: 03 313 4432	Tel: 03 375 5009 Fax: 03 327 8752
Email: oxford@wmk.govt.nz	Email: office@wmk.govt.nz	Email: kaiapoi@wmk.govt.nz
Opening hours Monday to Friday: 9am to 5pm Saturday: 10am to 12 noon (Limited services on Saturday)	Opening hours Monday to Friday: 8.30am to 5pm	Opening hours Monday to Friday: 9am to 5pm

Libraries - libraries.waimakiriri.govt.nz/home

Oxford Library	Rangiora Library <i>Trevor Inch Memorial Library</i>	Kaiapoi Library
34 Main Street, Oxford	141 Percival Street, Rangiora	176 Williams Street, Kaiapoi
Tel: 03 311 9006 Fax: 03 312 4833	Tel: 03 311 8901 Fax: 03 313 4650	Tel: 03 375 5009 Fax: 03 327 8752
Email: library@wmk.govt.nz	Email: library@wmk.govt.nz	Email: library@wmk.govt.nz
Opening hours Monday to Friday: 9am to 5pm Saturday: 10am to 12 noon	Opening hours Monday to Thursday: 9am to 5pm Friday: 9am to 7pm Saturday: 10am to 2pm Sunday: 1pm to 4pm	Opening hours Monday to Wednesday & Friday: 9am to 5pm Thursday: 9am to 7pm Saturday: 10am to 2pm Sunday: 1pm to 4pm

Aquatic Centres - waimakiriri.govt.nz/aquatic-facility

Oxford Community Aquatic Centre	Dudley Park Aquatic Centre	Kaiapoi Aquatic Centre
9 Burnett Street, Oxford	47 Church Street, Rangiora	9 Cass Street, Kaiapoi
Tel: 03 311 8921	Tel: 03 311 8905	Tel: 03 375 5041
Opening hours Summer only from late November Monday to Friday: 8.30am to 6.30pm Saturday & Sunday: 10am to 7pm Public Holidays: 10am to 7pm Christmas Day: Closed	Opening hours Monday – Friday: 6am to 9pm Saturday & Sunday: 7.30am to 7pm Public Holidays: 10am to 7pm Christmas Day: Closed	Opening hours Monday to Friday: 6am to 3.30pm & 6pm to 9pm Saturday & Sunday: 7.30am to 7pm Public Holidays: 10am to 7pm Christmas Day: Closed

Transfer Stations

Oxford Transfer Station	Southbrook Resource Recovery Park
46 High Street, Oxford	284 Flaxton Road, Rangiora
Opening hours Friday: 12.30pm to 4.30pm Sunday: 12 noon to 4.30pm Public Holidays: Closed	Tel: 03 313 5499
	Resale Store: 03 313 5798
	Opening hours Monday – Sunday: 8.30am to 4.30pm Public Holidays: Closed

The Council has a number of other facilities and venues which can be found on the websites as provided below:

Halls and Meeting Venues: waimakiriri.govt.nz/leisure-and-recreation/facilities/halls-and-meeting-venues

Sports Grounds: waimakiriri.govt.nz/leisure-and-recreation/facilities/sports-grounds

If you are new to the district you may like to visit our website that provides information on a number of Council services:

waimakiriri.govt.nz/community/about-the-waimakiriri-district/new-to-the-district

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-10-06 /191128167460

REPORT TO: Oxford-Ohoka Community Board

DATE OF MEETING: 5 February 2020

FROM: Thea Kunkel – Governance Team Leader

SUBJECT: Application to the Oxford-Ohoka Community Board's Discretionary Grant Fund 2019/2020

SIGNED BY:
(for Reports to Council, Committees or Boards)



 Department Manager



 Chief Executive

1 SUMMARY

1.1. The purpose of this report is to consider two applications for funding received from:

Name of Organisation	Purpose	Amount Requested
Clarkville Playcentre	Towards the cost of replacing unsafe tools in its carpentry area.	\$312.00
Oxford Arts Trust	Towards the installation of a ceiling with insulation in its current workroom.	\$3,578.00
Total		\$3,890.00

Current balance is \$4,870.

Attachments:

- i. Clarkville Playcentre Application (Trim No. 191122163555).
- ii. Oxford Arts Trust Application (Trim No. 191205171496).
- iii. Spreadsheet of 2019/20 allocations to date.
- iv. Board funding criteria 2019/2020. (Trim No. 190621087485).

2 RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 191128167460.
- (b) **Approves** a grant of \$_____ to the Clarkville Playcentre towards the cost of new tools for its carpentry area.

OR

- (c) **Declines** the application from the Clarkville Playcentre.

- (d) **Approves** a grant of \$_____ to the Oxford Arts Trust towards the installation of a ceiling with insulation in its current workroom.

OR

- (e) **Declines** the application from the Oxford Arts Trust.

3 BACKGROUND

- 3.1 The **Clarkville Playcentre** is seeking funds to replace the unsafe tools in their carpentry area.
- 3.2 The **Oxford Arts Trust** is seeking funds to install a ceiling with insulation in their current workroom.

4 ISSUES AND OPTIONS

Clarkville Playcentre (the Centre)

- 4.1 The Centre is unlike other early childhood education organisation as both children and their parents/caregivers attend. The curiosity and creativity of the Centre's tamariki are nurtured in a way that allows them to learn about themselves and their world. The Centre currently supports 27 children with the majority of the families coming from the Oxford-Ohoka community.
- 4.2 The Centre wishes to revamp its existing carpentry area that is no longer being used as it is in desperate need of an overhaul. The equipment in this area had to be removed due to health and safety reasons, as some of the tools are approximately 25 years old.
- 4.3 Carpentry is beneficial for fine motor skill development in young children. It also teaches them focus, co-ordination, patience and perseverance. The new tools will provide the children with an opportunity to learn and explore in a fun and safe environment.
- 4.4 The Centre has supplied a quotation of an assortment of tools, but the project will not proceed if funds are declined.
- 4.5 The Centre previously received funding in November 2018 from the Oxford-Ohoka Community Board for new puzzles, and in April 2019 from the Kaiapoi-Tuahiwi Community Board for new bikes. The required Accountability Forms were received for both.

Oxford Arts Trust (the Trust)

- 4.6 The Arts in Oxford Centre is operated as a not-for profit Charitable Trust and its staff are all volunteers. The Centre hosts exhibitions by local, national and overseas artists. The workroom at Arts in Oxford Centre being used for tutoring workshops has a high pitched roof with no ceiling or insulation. The temperature in the workroom is therefore very variable.
- 4.7 The Trust aims to increase its Community Art Workshop Program for 2020 and they have already secured Creative Communities funding for their Young Artist Club with Afterschool Art and School Holiday Art activities offered to pre-schoolers, intermediate and high school children.
- 4.8 The Oxford Papermaking Group will also continue to utilise the workroom every month. Pottery classes will commence in the workroom in 2020 once the Trusts Kiln Shed has been constructed.
- 4.9 To facilitate the Community Art Workshop Program, the learning environment needs to be a pleasant temperature. Due to no insulation, the workroom is currently hot in summer and freezing in winter. The Trust is therefore seeking funding to install a ceiling with insulation in their workroom. No other fundraising or funding applications have been made for the proposed workroom improvements.

4.10 The Board may approve or decline grants in accordance with the grant guidelines.

4.11 The Management Team have reviewed this report.

5 COMMUNITY VIEWS

5.1 No community views have been sought, however the organisations that applied interact with all sectors of the community.

6 IMPLICATIONS AND RISKS

6.1 Financial Implications

The Annual Plan for 2019/20 includes budget provision for the Oxford-Ohoka Community Board to approve grants to community groups up to a total of \$6,670. The balance of the Oxford-Ohoka Community Board's Discretionary Grant Fund 2019/20 is currently \$4,870.

The application criteria specify that grants are normally limited to a maximum of \$500 in any one financial year (July to June) but a group can however apply up to twice in a year, providing it is for different projects. GST is paid to appropriately registered groups where applicable above the Board resolved values.

6.2 Community Implications

6.2.1 The Centre offers families the chance to play, grow and learn together, as well as forge meaningful friendships with other families in the community.

6.2.2 The motivation behind Community Art Workshops is to encourage the creativity and confidence in the community, regardless of people's age and technical skills. If the workroom is more user friendly the Trust can offer more varied workshops.

6.3 Risk Management

There are no risks to the Council.

6.4 Health and Safety

All health and safety related issues will fall under the auspice of the Clarkville Playcentre and the Oxford Arts Trust.

7 CONTEXT

7.1 Policy

These matters are not of significance in terms of the Council's Significance and Engagement Policy.

7.2 Legislation

Not applicable.

7.3 Community Outcomes

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages, abilities and cultures to participate in community life and recreational activities.

7.4 Delegations

Community Boards have delegated authority to approve discretionary grants.

Thea Kunkel
Governance Team Leader

OXFORD-OHOKA COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

Groups Applying for Board Discretionary Grants 2019/2020

Name of Group: <u>Clarkville Playcentre</u>	WAIMAKARIRI DISTRICT COUNCIL
Address: <u>9 Heywards Rd, Clarkville</u>	RECEIVED: <u>22 NOV 2019</u>
Contact Person within Organisation: <u>Aisha Addison</u>	To: <u>Thea</u>
Position within Organisation: <u>Grants Officer</u>	
Contact phone number: <u>02102988898</u>	Email: <u>clarkvilleplaycentre@gmail.com</u>

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

Our childrens carpentry area is in desperate need of an overhaul. It is no longer utilised as well as it should be due to equipment being removed because its unsafe. Many of the tools are 25+ years old. We would love to purchase some new tools for our Tamariki so we can get our carpentry area up and running

What is the timeframe of the project/event date? As soon as we can get a grant to fund project

Overall Cost of Project: \$ 311.76 Amount Requesting: \$ 311.76

How many people will directly benefit from this project? 27

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 55 % Rangiora-Ashley 11 % Woodend-Sefton 11 % Kaiapoi-Tuahiwi 19.5 %

Other (please specify): 4% christchurch city

If this application is declined will this event/project still occur? Yes No

If No – what are the consequences to the community/organisation?

Because this has become a health and safety issue we have removed the tools that are dangerous. This has limited our supply of tools which means it isn't an area of playcentre that is used often.

OXFORD-OHOKA COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?

Carpentry for our young children is great for their fine motor skills. Its teaching them focus, co-ordination, patience, cause and effect and hard work.

What is the benefit(s) to your organisation?

Better, safer, newer equipment is always an investment in our organisation especially when we are trying to attract new families from the community.

What are the benefit(s) to the Oxford-Ohoka community or wider district?

A major percentage of our children and families come from the Oxford-Ohoka community and we are constantly growing. We are shaping the 0-5 year olds of today to become great people all while supporting parents in this wonderful village of ours.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

None

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

Last November we received \$500 from Oxford-ohoka for new puzzles for the tamariki
In April we received \$420 from Kaiapoi-Tuahiwi for new bikes

- Enclosed Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)
- Supporting costs/quotes
- Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed:



Date:

7/11/19



Canterbury Playcentre Shop
 GST Number: 10-418-313

QUOTE 19-0000116

Sales Person: Admin D
 Date: 08 Nov 2019

CUSTOMER DETAILS	
Billing	Delivery
Clarkville Playcentre Treasurer Office Clarkville Playcentre 9 Heywards Rd Clarkville Kaiapoi 7691	P:0211582411 Account#: ON-775920

DESCRIPTION:	QTY:	UNIT PRICE: (INC TAX)	TOTAL: (EX TAX)	TOTAL: (INC TAX)
Drill - red (ID: 124371, 9415825033255, CADRRD)	1	\$22.46	\$19.53	\$22.46 DISC: \$2.49 (10.0%)
Safety Nailer (ID: 124393, CASAFN, CASAFN)	6	\$8.96	\$46.72	\$53.73 DISC: \$5.97 (10.0%)
Vice - Heavy duty clamp on (ID: 124404, 035794591090, CAVCHD)	1	\$51.21	\$44.53	\$51.21 DISC: \$5.69 (10.0%)
Tenon Saw Truper - 300mm Wood handle (ID: 124400, 7501206620786, CATENS1)	1	\$22.18	\$19.29	\$22.18 DISC: \$2.47 (10.0%)
Hammer - rubber handle (ID: 124375, 027077002195, CAHAMR)	6	\$15.30	\$79.83	\$91.80 DISC: \$10.20 (10.0%)
Metal measuring tape 3m (ID: 124386, 9415825050184, CAMTAP3)	2	\$5.08	\$8.84	\$10.17 DISC: \$1.13 (10.0%)
Saw - Plastic Handle (ID: 124396, 8888193011438, CASAWP)	6	\$10.04	\$52.35	\$60.21 DISC: \$6.69 (10.0%)
Freight:			\$0.00	\$0.00

OUR DIRECT DEPOSIT DETAILS:

TOTAL ITEMS:	23	GRAND TOTAL:	\$271.10	\$311.76
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ACC Name: Canterbury Playcentre Association
 BSB: 030823
 ACC: 035056201

TOTAL PAID:	\$0.00
ROUNDING:	\$0.00
TOTAL DISCOUNT:	DISC: \$34.64 (10.0%)
TOTAL GST:	\$40.66
BALANCE DUE:	\$311.76

21/11/19
 Admin D

For better looking printed reports, use the Export > Print PDF function

Profit and Loss

Clarkville Playcentre

For the year ended 31 August 2019


Trading Income	2019
Interest Income	16.11
Membership Fees	1,611.00
MoE ECE Funding Subsidy	32,749.78
Total Trading Income	34,376.89
Cost of Sales	
Affiliation Levies on MoE Funding	16,374.89
Centre Activities - Session / Trip Expenses	158.44
Centre Admin - Auditor/Reviewer Fees	50.00
Centre Admin - Bank Fees	5.89
Centre Admin - Other Expenses	180.00
Centre Admin - Printing	223.30
Centre Admin - Stationery	111.99
Centre Admin - Telephone	39.00
Equipment - Collage supplies/materials	14.00
Equipment - Consumable Supplies for Children's Play (Flour, salt, etc)	206.63
Equipment - Other supplies/resources	2.52
Equipment - Painting supplies/materials	293.79
Equipment - Puzzles	496.95
Housekeeping - Biscuits/Coffee/Milo/Tea/etc	42.47
Housekeeping - Cleaning products	423.55
Property/Maintenance - General Repairs and Maintenance to the Building	23.00
Property/Maintenance - Other	76.69
Rent / Lease / MoE Occupancy Fee	585.00
Supervision - Wages for General Sessions	15,703.17
Utilities - Cleaners Wages	2,263.00
Utilities - Electricity / Gas	1,581.85
Utilities - Other Expenses	32.98
Total Cost of Sales	38,889.11
Gross Profit	(4,512.22)
Other Income	
Fonterra Grant 2018	1,000.00
Fundraising Receipts - Centre Hireage (incl SPACE Hireage)	190.00
Fundraising Receipts - term 2	147.00
Fundraising Receipts - term 3 quiz night	1,141.00
Grant - Lions Foundation	(0.65)
Other Receipts	2,500.00
Rata Foundation Grant	2,500.00
Verkerks Limited Fundraising Receipts	1,400.00
Waimakariri d/c grant	(40.60)

Edit layout

Save as (40.60) Export ▾

[Signature]
President 19/11/19

Total Other Income	9,336.75
Operating Expenses	
Depreciation	1,160.82
Fundraising Expenses - Event 3	(182.00)
Other Expenses - Gifts	42.98
Other Expenses - Miscellaneous	(106.87)
Total Operating Expenses	914.93
Net Profit	3,909.60


President 10/11/17

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Balance Sheet

Clarkville Playcentre

As at 31 August 2019

Assets	31 Aug 2019
Bank	
Simple Saver	8,029.50
Westpac 00	10,856.99
Total Bank	18,886.49
Current Assets	
Plant Sale	(3,445.00)
Total Current Assets	(3,445.00)
Fixed Assets	
Furniture & Fittings	10,847.06
Less Accumulated Depreciation on Furniture & Fittings	(2,164.77)
Total Fixed Assets	8,682.29
Total Assets	24,123.78
Liabilities	
Current Liabilities	
Suspense	(161.87)
Total Current Liabilities	(161.87)
Total Liabilities	(161.87)
Net Assets	24,285.65
Equity	
Current Year Earnings	3,909.60
Retained Earnings	20,376.05
Total Equity	24,285.65

Edit layout

Save as ▾ Export ▾



President 19/11/19

Clarkville playcentre budget for 2019-2020**Anticipated income:**

ministry of education funding:		\$33,000
Membership fees:		\$1500
Fundraising Goal for 2019/2020:		
Quiz night:	\$1000	
Verkerks surveys	\$1200.00	
Plant Sale 2019	\$2500	
naked baker	\$500	\$4700
Hiring out playcentre Sept 19 – August 2020 (parties/home schooling)	\$ BONUS	
TOTAL ANTICIPATED INCOME:		\$39,700

Anticipated Expenses:

Affiliation Levies to Playcentre Association		\$16500.00
Lease to Clarkville Hall		\$585.00
Wages -		
Supervisor	\$16,000	
Cleaner	\$2,300.00	\$18,300.00
Bank Fees	\$50.00	
Power	\$1800.00	
Property Maintenance	\$500	
Printing/stationary/other expenses	\$750.00	
Equipment/craft supplies/consumables for play	\$750.00	
House keeping/cleaning products	\$400	
Total Anticipated Expenses		\$39,635.00
Total Anticipated Surplus		\$65.00
Plus Total in Bank account as of 30 th August 2019	\$10856.99	
Simple Saver	\$ 8029.50	
Operating Surplus:	\$18885.99	

**please note – these calculations do not include any potential grants we may receive in the 2019/2020 financial year.


President 19/11/19.

OXFORD-OHOKA COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

Groups Applying for Board Discretionary Grants 2019/2020

Name of Group:

Address:

Contact Person within Organisation:

Position within Organisation:

Contact phone number: Email:

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

To install a ceiling with insulation (per quote Ealam Builders) in our current workroom.

The workroom at Arts in Oxford Gallery used for tutoring workshops has a high pitched roof with no ceiling or insulation. The temperature is therefore variable - unbearably warm in summer, and often too cold in winter to program workshops requiring a lot of heating when we do. Arts in Oxford Gallery aims to increase our community art workshop program for 2020. We already have secured Creative Communities funding for our Young Artist Club with AfterSchool Art and School Holiday Art activities offered to pre-schoolers, intermediate and high school children (grant for tutor and materials). Oxford Papermaking Group will continue to utilise the workroom every month. Pottery classes will commence in 2020 once our Kiln Shed is installed. Other workshops are being planned.

What is the timeframe of the project/event date?

Overall Cost of Project:

Amount Requesting:

How many people will directly benefit from this project?

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)
 Cultural/ethnic minorities
 District
- Preschool
 School/youth
 Older adults
 Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka % Rangiora-Ashley % Woodend-Sefton % Kaiapoi-Tuahwi %

Other (please specify):

If this application is declined will this event/project still occur? Yes No

If No – what are the consequences to the community/organisation?

OXFORD-OHOKA COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?

A learning environment needs to be a pleasant temperature. Currently the workroom is hot in summer and freezing in winter due to no insulation. We use heaters but heat is wasted, rising up into the high pitched roof then lost.

What is the benefit(s) to your organisation?

Arts in Oxford has identified that our art and craft workshops - providing art education and art experiences, are under developed. For example this is probably the most effective way we can attract younger audiences and families into the creative sector and into our arts centre. With a fully functioning workroom we can extend the scope of our services to be relevant and responsive to community interests, and be more sustainable as workshops offer income stream.

What are the benefit(s) to the Oxford-Ohoka community or wider district?

Arts in Oxford can offer more varied workshops. The motivation behind Community art workshops is to encourage the creativity & confidence of artists including youth, and to grow new audiences. Art in the community provides access to the arts and technical skills for participants of all ages regardless of their qualifications or experience. Art Classes in the Oxford township mean travel time and costs are reduced, participants share, they create relationships and networks with other practitioners.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

No other fundraising or funding applications have been made for the workroom improvements (see Quote Ealam Builders).

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

Enclosed Financial Balance Sheet and Income & Expenditure Statement (*compulsory – your application cannot be processed without financial statements*)

Supporting costs/quotes

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed:

Date: 4 December 2019

OXFORD ARTS TRUST

*“Arts in Oxford” is governed by “The Oxford Arts Trust”.
All income generated is returned directly to the running of Arts in Oxford gallery and funding further development of the Arts in Oxford Centre.*



The Oxford Arts Trust is an incorporated Charitable trust. Certificate of incorporation no. 1943156.

Selected examples of public programme events during 2019

29 June **Ako Workshop #1**

9.30am-1.30pm. Private event. Exchange of knowledge between Oxford Papermaking Group and Ōtautahi Artists re making Harakeke paper. Funded by Te Puni Kokiri Te Pu Harakeke Fund.
Attendees: 7 participants + 4 helpers

6 July **Exploring Manaia with Leisa Aumua.**

1.30-3.30pm. This workshop explored Māori symbols of manaia (guardian figure) and whetu (stars) to create a Matariki mobile or wall art. For kids of all ages (parents to accompany pre-schoolers). Free public event.
Attendees: 7 children + parent helpers



Exploring Manaia kids workshop

21 June **Young Artists Club 2019 and Oxford Winter Lights Festival**

YA Club facilitated by Linda Pocock created artworks for an art installation.
81 Kids (estimate) participate during Oxford Winter Lights Festival making medallions



Oxford Arts Trust72 Main Street
Oxford
7430**Balance Sheet****As of October 2019**21/11/2019
4:32:34 PM

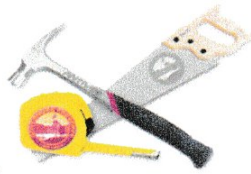
Assets	
Current Assets	
Cash On Hand	
Cheque Account	\$11,737.82
Deposit Account 06	\$24,883.65
Debit card for online pur - 05	\$390.00
Float	\$150.00
Petty Cash	\$53.50
Cash Discrepancies	\$40.26
Undeposited Funds	\$137.10
Total Cash On Hand	<u>\$37,392.33</u>
Total Current Assets	\$37,392.33
Fixed Assets	
Store Equipment	
Store Equip. at Cost	\$2,690.00
Total Store Equipment	<u>\$2,690.00</u>
Total Fixed Assets	\$2,690.00
Building Stage 1	\$12,063.46
Building Stage 2	\$42,609.95
Office Equipment	\$781.74
Gallery Equipment	\$293.44
Workshop equipment	\$94.78
Total Assets	<u>\$95,925.70</u>
Liabilities	
Current Liabilities	
Trade Creditors	\$6,046.95
GST	
GST Collected	\$59,320.76
GST Paid	-\$47,356.38
GST Payments/Refunds	<u>-\$12,381.85</u>
Total GST	-\$417.47
PAYE Tax Payable	\$623.61
WDC Utilities Grant	\$4,409.06
RATA Grant	\$6,266.72
Creative Communities Grant	-\$4.78
Te Puni Kokiri Grant	\$56.14
Life Drawing Classes Grant	\$1,276.50
YA Club Summer Grant	\$2,012.50
YA Club Winter Grant	\$2,012.50
Total Current Liabilities	<u>\$22,281.73</u>
Total Liabilities	\$22,281.73
Net Assets	<u>\$73,643.97</u>
Equity	
Retained Earnings	\$76,176.39
Current Year Earnings	-\$2,732.42
Historical Balancing	\$200.00
Total Equity	<u>\$73,643.97</u>

GST NUMBER 36-014-923

Quote

EALAM BUILDERS

INVOICE # [100]
DATE: JULY 24, 2019



210 High Street

Oxford

Phone 03 3124473 or 0272424907

TO Oxford Arts Trust

To fit battens, batts R3.6 and 13 mm Gib
to ceiling at Art Centre Main St Oxford

Price includes all
Materials
Labour
Stopping
Painting

Price includes GST **\$3578.00**

Add \$495 if Attic ladder required.

Regards Ron Ealam

THANK YOU FOR YOUR BUSINESS!

Board Discretionary Grants July 2018 - June 2019

Meeting considered	Group	Project	Amount Requested	Amount Granted
			\$ 4,750	
Sept	Reflections Community Trust	Waimakariri Light Party	\$ 273	\$ 273
Sept	Coastguard	Boat	\$ 500	\$ 500
Oct	Pegasus Residents Group	Towards the Christmas on the Lake event 2018	\$ 500	\$ 600
Feb	Pegasus Bay School PTA	Towards candy floss machine and bouncy castle	\$ 445	\$ 445
March	The Lions Club of Pegasus Town	Towards the cost of running a Charity Fun Mud Run	\$ 500	\$ 500
March	Waimakariri Arts Trust - Kaiapoi Arts Expo	Towards the costs of running the Expo in particular advertising in local papers	\$ 500	\$ 500
March	Sefton Community Group	Towards the cost of running ANZAC Day service and Christmas carols in the domain	\$ 500	\$ 400
April	Presbyterian Support	Towards costs of running An Expo of Ideas to Live Well and Give Well	\$ 250	\$ -
April	Northside Boardriders Club Inc	For rescue boards	\$ 500	\$ 500
May	Woodend School	Towards lighting costs for concert	\$ 500	\$ 500
				\$ 4,218
			\$ 11,513	
July	North Canterbury Model Railway Club Inc.	Towards the cost of signage to promote the club's Rangiora Sunday Markets	\$410	\$410
August	All About Bees	Towards the costs of hall hire, advertising, website promotion of the Bee Expo 2 September 2018	\$500	\$0
Sept	Reflections Community Trust	Waimakariri Light Party	\$292	\$292
Sept	NC Citizens advice	Anniversary celebration	\$500	\$500

Rangiora-Ashley Community Board 10.137.100.2410	Sept	Coast guard	Replacement vessel	\$500	\$500
	Sept	International Day of Older Persons	Concert and afternoon tea	\$500	\$500
	Oct	McAlpines North Canterbury Pipe Band	Towards the costs of a piper attendign the RNZ Pipe Bands Association Summer School	\$395	\$395
	Nov	Rangiora Croquet Club	Installation of electricity supply and air compressor	\$500	\$400
	Nov	Community Wellbeing North Canterbury Trust	Cost of booklet guides Whanau care course	\$480	\$480
	Nov	Cust Tennis Club	Balls for junior teams	\$500	\$500
	Nov	Rangiora High School Nursery School	Sensory equipment	\$500	\$500
	Nov	Rangiora Toy Library	New bike and trike	\$500	\$500
	Dec	Waimakariri Timebank	Promotional material	\$500	\$500
	Dec	North Loburn School	Storage shed	\$499	\$500
	Feb	Presbyterian Support	An Expo of Ideas to Live Well and Give Well	\$750	\$500
	March	North Canterbury Musical Society	Towards the costs of replacement signage for the club and building	\$500	\$500
	March	Waimakariri Arts Trust - Kaiapoi Arts Expo	Towards cost of advertisings in the Northern Outlook Arts Expo etc	\$500	\$500
	April	Cust Netball Club	Towards the cost of uniforms for Year 7/8 teams	\$500	\$500
	May	Rangiora Gymnastics Club	Towards cost of 2 sets of panel mats	\$500	\$500
	May	North Canterbury Athletic Club	Towards cost of crop tops	\$432	\$432
	May	Thrive Church	Towards venue and equipment hire	\$500	\$500
	May	Ashley Playcentre	Towards arts and craft resources	\$500	\$500
June	Salvation Army - Just Brass	Cost of music stands for school programme	\$450	\$450	

	June	Soroptimist North Canterbury	Cost of advertising for annual fair	\$500	\$350
	June	North Loburn Home and School Association	Cost of materials for building a pergola	\$500	\$350
	June	Loburn School Board of Trustees	Towards cost of signage	\$500	\$500
					\$ 11,559
Kaiapoi-Tuahiwi Community Board 10.136.100.2410					\$ 7,600
	August	Reflections Community Trust	Toward costs of hiring bouncy castles for Waimakariri Light Party	\$475	\$475
	August	Pines and Kaiaraki Beach Association	Towards the cost of promotional material advertising and signage for the new hall	\$477	\$477
	Sept	Kaiapoi North School Raupo Team	Outdoor play equipment	\$500	\$0
	Sept	Coastguard North Canterbury	Replacement rescue vessel	\$500	\$500
	Sept	Tuahiwi School	Tuahiwi Ka Matakura O Ruataniwha 2018 event	\$500	\$500
	Nov	KPA	Float for Kaiapoi North School	\$ 500	\$ 435
	Dec	You Me We Us	Towards Waitangi Day 2019 event	\$ 500	\$ 500
	Feb	Karanga Mai Early Learning Centre	Towards the purchase of a washing line and wireless speaker	\$ 415	\$ 415
	Feb	Kaiapoi Baptist Church	Upgrade of PA system	\$ 500	\$ 500
	March	Waimakariri Arts Trust - Kaiapoi Arts Expo	Running costs of the Kaiapoi Art Expo	\$ 500	\$ 500
	April	Clarkville Playcentre	Double seated tricycle & three balance bikes	\$ 420	\$ 420
	April	Presbyterian Support	Towards cost of running the event An Expo of Ideas to Live Well and Give Well	\$ 500	\$ -
	June	Kaiapoi Toy Library	Towards the cost of new toys	\$ 500	\$ 500
	June	Person to Person Trust	Towards resources for interactive sessions	\$ 500	\$ 500

	June	Community Patrols of New Zealand	Towards first aid courses	\$ 500	\$ 800
	June	All Stars Marching Team	Towards the cost of a training camp	\$ 500	\$ 500
					\$ 7,022
Oxford-Ohoka Community Board 10.139.100.2410					\$ 6,520
	July	Ohoka Netball Club	New playing uniforms	\$ 500	\$ 500
	Sept	Ohoka School	150th celebrations	\$ 500	\$ 500
	Oct	Oxford Community Mens Shed	Spring into Oxford event	\$ 500	\$ 500
	Oct	Oxford Community Garden	Potting mix and other gardening necessities	\$ 343	\$ 343
	Oct	Waimakariri Gorge Golf Club	UV water purification system	\$ 500	\$ 500
	Oct	Oxford Playcentre	New vacuum cleaner	\$ 500	\$ 500
	Oct	Coastguard North Canterbury	New rescue vessel	\$ 500	\$ 500
	Nov	Eyreton Pony Club	Planting of trees	\$ 450	\$ 450
	Nov	Clarkville Playcentre	Puzzles	\$ 500	\$ 500
	Nov	Oxford Community Trust	Holiday Programme trip to Quail Island	\$ 500	\$ 500
	Feb	Aimtru Archers Club Incorporated	Towards the cost of equipment (arrows) to introduce new programmes for people with disabilities	\$ 500	\$ 500
	Feb	Oxford Promotions	Signage Oxford Winter Lights festival	\$ 500	\$ 500
	March	Waimakariri Arts Trust - Kaiapoi Arts Expo	Towards advertising	\$ 500	approved for 2019/20
	June	Ohoka Women's Institute	Towards purchase of park bench	\$ 500	\$ 727
					\$ 6,520

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:

- ✗ Wages
- ✗ Debt servicing
- ✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)
- ✗ Stock or capital market investment
- ✗ Gambling or prize money
- ✗ Funding of individuals (only non-profit organisations)
- ✗ Payment of any legal expenditure or associated costs
- ✗ Purchase of land and buildings
- ✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests
- ✗ Payment of fines, court costs or mediation costs, IRD penalties

Examples (but not limited to) of what the Board can fund:

- ✓ New equipment
- ✓ Toys/educational aids
- ✓ Sporting equipment
- ✓ Safety equipment
- ✓ Costs associated with events
- ✓ Community training

Criteria for application

- Grant applications will be considered every month by the Oxford-Ohoka Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Generally funding grants will be a maximum of \$500 in any one financial year (July 2019 to June 2020) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- The group should have strong links with the Oxford-Ohoka community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Oxford-Ohoka Community Board.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An accountability form must be provided to the Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Governance Team

Waimakariri District Council

Private Bag 1005

Rangiora 7440

Email: records@wmk.govt.nz

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford

- Rangiora Service Centre, 215 High Street, Rangiora

- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

I am making this submission along with accompanying signatures in hope that the Council will look once again at the issues and concerns being raised.

I understand the Oxford Senior Citizens group, have also collected signatures for a submission with the same aims and aspirations.

Enclosed are copies of previous submissions all of which have been turned down.

I would ask the question of the Council as to why road transport are given more consideration and support than members of the public who use the pedestrian crossings Young, old, and those with disabilities.

There are many people in Oxford concerned with these issues please talk with those most affected.

Ted Dmug

30 Burnett St
Oxford OX4 3DQ

We, the undersigned, who live in Oxford, appeal to the Council to take the necessary steps to reduce the speed in Main Street, especially in the retail area and includes the three pedestrian crossings.

While some traffic travel at below the current speed limit, it is too fast for the environs. A reduced speed limit will make our residents, children, the elderly, the disabled and visitors. Heavy traffic has increased through Oxford and it is daunting and frightening at times trying to cross the road. Please make our Main Street safer

64 signatures received

7 April 2015

30 Burnett Street
Oxford 7430
Telephone 03 312 4887

Oxford Town Centre

My reason for this submission is that subject to my now very low vision, I am now more aware of the needs of others like myself, the elderly, the disabled and the very young.

1. Regarding Pedestrian Crossings
 - a. Numbers of cars, trucks and motor cyclists do not see or recognise that pedestrians have the right of way on these facilities, they just keep driving.
 - b. With cars parking close and on both sides of the road (street) the signage for the crossings is not overly visible.
 - c. The pedestrian crossings are much too far away from the shopping centre, so do not encourage a lot of safe use. This is a problem especially for the elderly, disabled, and shoppers in general.
2. I would submit that a pedestrian crossing be considered after completion of the new supermarket in the shopping area.
 - a. A flashing beacon which serves as a warning for traffic approaching the crossing to make them more aware.
3. I, along with many others, believe the town centre speed limit is too high at 50 km/h. Most vehicles and trucks and trailers such as Fonterra push at maximum permitted. At this speed there are no safe margins for pedestrians or parking vehicles entering or exiting. Mistakes are being made and this increases the risk of serious accidents.

Oxford town centre is rapidly growing with new shops and businesses trading here. This in effect becomes a large work place with its health and safety compromised. For this reason I would ask for serious consideration to a 30 km/h speed limit between Seagars Café and the Oxford Town Hall. I do not believe journey times for traffic travelling through would be seriously affected because of the short distance involved.

E. T. Dring (Ted)



New Zealand Legislation

Land Transport (Road User) Rule 2004

Part 10 Pedestrian crossings

10.1 Pedestrian crossings

- (1) A driver approaching a pedestrian crossing must—
 - (a) give way to pedestrians, and to riders of wheeled recreational devices or mobility devices,—
 - (i) on the pedestrian crossing; or
 - (ii) obviously waiting to cross it and who are not behind a school patrol sign; and
 - (b) if necessary, slow down and stop the driver's vehicle for that purpose.
- (2) A driver approaching a pedestrian crossing must not enter the crossing if the driver's intended passage is blocked by stationary traffic.
- (3) For the purposes of this clause, if a pedestrian crossing is interrupted by a raised traffic island, the parts of the crossing that are situated on different sides of that traffic island must be regarded as separate pedestrian crossings.
- (4) This clause does not apply to a pedestrian crossing that is for the time being controlled by an enforcement officer.

Compare: SR 1976/227 r 12(1), (3)

Clause 10.1(1)(a): substituted, on 1 November 2009, by clause 34 of the Land Transport (Road User) Amendment Rule 2009 (SR 2009/253).

Clause 10.1(1)(a)(ii): amended, on 1 October 2011, by clause 19 of the Land Transport (Road User) Amendment Rule 2011 (SR 2011/307).

Submission from the Oxford Visually Impaired Group to the Annual Plan

C/- Ted Dring
30 Burnett Street
Oxford
Phone 03 3124 884

Dear Councillors
Waimakariri District Council

I represent a group of people who have met on a number of occasions to discuss the problems we, and other residents, have with our Main Street traffic. We are visually impaired and in the words from some of those at the meetings "we are taking our lives in our hands when we have to cross the Main Street on the pedestrian crossings".

At present 15 people who live in Oxford are registered with the Blind Foundation. There are over 800 residents over 65 years of age living in the vicinity and, quite a large percentage of the population in the elderly category.

You will be aware that our Main Street carries a high percentage of heavy trucks, trailers, service and contracting vehicles along with regular vehicles. Our retail area is on both sides of Main Street therefore pedestrians need to traverse the main street to carry out their regular shopping.

We request that the Council give the highest priority to our arguments for speed reduction and the actual crossings.

1. Speed of Traffic

Reducing the speed limit in the Oxford township between Harewood Road and High Street. Main Street has a high volume of heavy truck/trailers, which include milk tankers, fully laden logging and stock trucks and large service vehicles. While it is appreciated the Council has done speed surveys in this area and these show that the average speed is 48 kph, to us who can't judge speed very well, and could easily step out thinking the vehicle is further away than it is, is too fast. Also it takes some distance for these types of vehicles to stop. Reducing the speed will make us feel and be safe.

We recommend 30 kilometres per hour between Harewood Road and High Street be the speed limit. We understand that in the North Island in some of the small towns very similar to Oxford where there is through traffic reducing the speed to 30kph is already happening. Reducing the speed will put very little time onto a journey.

2. Condition of Footpath to Oxford Hospital and Medical Centre

This footpath is well used by pedestrians walking to the Medical Centre, Hospital and residential homes. The trees planted along Park Avenue have caused damage to the pathway with their tree roots. It is very easy to stumble and trip up if you cannot see clearly or have a disability. The new lights have made the problem worse; they don't throw out as much light as the older style ones and also the trees along Park Avenue prevent the light quality.

3. Other Footpaths and Overhanging shrubs, shrubs by pedestrian crossings

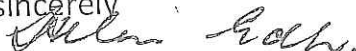
We request that regular inspections are done of our footpaths to enable us and other regular users of these to be able to walk safely to our destination without the fear of tripping up and being slapped in the face or attacked by overhanging shrubbery. Visibility at two of the pedestrian crossing is reduced because of shrubs. We request that greenery be removed or cut back to ensure that drivers can easily sight pedestrians waiting at the crossings.

4. Street intersections

Oxford has a number of street intersections where visibility is decreased as shrubs are planted close to the edges or the lines to drive up to are too far back. Because Oxford is on a scenic route a large number of RV, camper vans etc often park close to these intersections. We request that the Council look at these intersections to make sure there is sufficient visibility for drivers at these intersections to sight oncoming traffic. Park Avenue is particularly dangerous, especially with large vehicles parked near the intersection.

We would like to be heard regarding this submission.

Yours sincerely



Helen Edh Phone 312 4702

On behalf of Ted Dring and the Visually Impaired Group

Thank you for making the time to hear my submission today. I am here on behalf of the Oxford community young and old to address the safety of our main St. I am here hoping to have the speed limit changed from 50km to 40km.

I have learnt over the past 6 months from discussions with others in the community police, local council members, members of the vision impaired group etc that this issue of crossing safely at our pedestrian crossing has been going on for well over 2 years, but for me it came about because my young children were nearly hit by a car driving quite fast but just plainly didn't see us on a morning walking to school. So I began watching the traffic flow at the 3 pedestrian crossing at various times of the day and on different days, and this is when I decided to start a discussion on a local facebook page for peoples views on making the speed limit down to 40km/h so drivers had more time to be aware of their surroundings and the people standing waiting at the pedestrian crossings.

I got a mixed view back but also many views on what we could do to make it safer and other people's accounts of near misses etc ranging from speed bumps to diverting the trucks to flashing lights etc.

Our local Policeman Aaron Campbell would have loved been here today also but is currently at police college up north, has also contacted the council in regards to this issue with not a positive response given to him.

I asked for volunteers to help in the mornings and afternoons at the Bay road crossing as a start to at least have our young children getting to and from school safely over that particular crossing. I gave out a few hi vis vests for the person patrolling the crossing and also suggested every child walking biking scootering should also have hi vis vests on so they can be seen better. I didn't get enough helpers to do each day but we got a few. I also went to the school and have discussed with the principle what their responsibility is to which I was told that it isn't directly outside the school so therefore wasn't their responsibility but they did come and observe the crossing on many days and volunteered some time on a few days, they are looking at getting the older high school children to make this a part of their duties.

This wasn't enough for me as I feel something really needs to be done about these 3 crossing down our main st. So I began a petition which I solely ran over only a short one week period, which I received 285 signatures from local people who supported the change to 40km/h, therefore I am also submitting on behalf of these people too. The petition was given to Council staff on 6 April.

From all this I have been in discussions with people in the community and have been made aware by an elderly gentleman there was also a submission put through in 2015 Annual plan process asking for the speed limit to be lowered to 40km/h with 45 signatures supporting this too. And this year when the speed of traffic was brought to the roading manager's attention, after being explained to that it was dangerous for the elderly and disabled, the response was "they should wear hi vis jackets". wow how degrading is that????

WATKINIA BOURGEOIS
 QC BURN HILL ROAD
 OXFORD 7430

I am also aware that the council has done surveys on the speed of traffic down our Main St and have found that excessive speed is not a factor, this may be true yes but the fact is 50km/h is simply too fast for the environment.

I am also aware that the council needs statistics from the police and their records of ticketing etc but the police simply can't give tickets when cars are travelling less than 50km/h, so the statistics are not going to be there as the traffic is going to correct speed but it is way too fast for our main road. These are some reasons why.... Oxford has a lot going on at times, and it is a busy thoroughfare with milk tankers, logging trucks, horse floats, and service vehicles, also with it being the Inland Scenic Route 72 we have tourists travelling in and out as well as our very own locals. Visibility at the crossings is a problem.

Signs cannot always be seen when they park large trucks, which is often. Also the local coffee shop take drivers attention off the road with their flags advertising coffee.

The Bay road crossing especially is well used by local school children and locals.

We have 3 pedestrian crossings, 6 streets, exits from the local supermarket all within approx 800m vicinity.

Changing the speed limit to 40km/h would only add a few seconds to drivers travel time but would help in keeping our pedestrians safer.

Therefore I believe that a speed limit of 40km/h would help tremendously and the council has the ability to do something about making the area from Burnt Hill Road down to the Police Station safer for our pedestrians and our community!!!!

Oxford Senior Citizens

c/- Carol Lowrey, President
3 Olivea Place Oxford

12 December 2019

Oxford-Ohoka Community Board
Waimakariri District Council
RANGIORA

Dear Members

I have attached a petition, signed by the majority of our members, and supported by the Committee.

This petition is to ask the Community Board to support us in an endeavour to reduce the speed of traffic in our Main Street, Oxford. With the amount of heavy traffic travelling close to the 50 kilometres per hour speed limit it is intimidating to our members and residents of the town when attempting to cross any of the three pedestrian crossings in our shopping area. Main Street is a main thoroughfare through the town, and on the Inland Scenic Route 72. By lowering the speed limit people have more time to react and injury or damage from an impact is reduced.

These trucks and trailers, service vehicles, milk tankers, logging trucks, stock trucks etc push at the maximum permitted and are travelling too fast for the environment and conditions. This does not allow safe margins for the vehicles to stop at the pedestrians or anything untoward happening on the busy road. This increases the risk of serious accidents.

The Oxford population base is made up of a large number of elderly, such as our members, we have residents who are disabled and have impaired vision. We know of a young lady who petitioned and submitted to the Council because of her concern with the safety of children on the crossing by Bay Road.

We understand from the New Zealand Rooding authority that even though there is not a special speed limit when approaching a pedestrian crossing the NZ Road Code states that when coming up to a pedestrian crossing a driver must slow down and be ready to stop for any pedestrians stepping onto, or on the crossing. This also includes people obviously waiting to use the crossing.

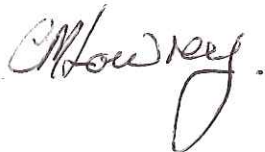
We are aware that there has been numerous approaches to our Oxford Councillors and the Council over the last few years to reduce the speed limit, yet nothing has been done.

We urge you to consider our concerns, for the safety of the residents and people visiting our town, and work towards reducing the speed limit.

Thank you

Yours sincerely

Carol Lowrey
President



Oxford Senior Citizens Club

c/- 3 Olivea Place Oxford

We, the undersigned, members of the Oxford Senior Citizens, ask that the Council, take appropriate action to reduce the speed on Main Street, Oxford to make it safer for us and other residents

A 50 kph speed limit is too fast for the environment. With fully laden logging trucks, double trailer milk tankers, large service vehicles, carrier firms, stock trucks, etc we feel unsafe on the three pedestrian crossings.

NZTA state vehicles must travel at a speed so that they can safely stop when approaching pedestrian crossings. These crossings, within 800metres of each other, and businesses on both sides of Main Street residents need to be able to cross safely, and feel safe.

49 signatures received

CHAIRPERSON'S REPORT

*For the month of **JANUARY 2020***

CHAIR'S STATEMENT

Due to the holiday session, January 2020 was not very eventful. However, the Governance Team and I were busy finalising the Community Board Plan for 2020-2022. The Plan highlights the achievements of the Community Board as well as providing general information about the Community Boards' Discretionary Grants, and Landscape Budgets.

I also used January 2020 to catch-up on Community Board administration. I receive two queries regarding drainage that I have been referred to the Ohoka Rural Drainage Advisory Group for consideration in February 2020.

I hope that Community Board members will work together during the coming year to ensure that the community concerns are being addressed.

Doug Nicholl

Chairperson – Oxford-Ohoka Community Board