MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN THE PEGASUS COMMUNITY CENTRE, PEGASUS MAIN STREET, PEGASUS
ON MONDAY 10 JUNE 2019 AT 7.00PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), A Allen, J Archer (arrived at 7.06pm during item 7.1), R Mather and J Meyer.

IN ATTENDANCE
D Ayers (Mayor), C Brown (Manager Community and Recreation), G Stephens (Green Space Engagement Officer), S Morrow (Rates Officer Land Information), S Markham (Strategy and Engagement Manager), T Kunkel (Governance Team Leader), K Rabe (Governance Advisor) and E Stubbs (Governance Support Officer).

1 APOLOGIES
Moved S Powell seconded A Allen
An apology was received and sustained from A Blackie.

2 CONFLICTS OF INTEREST
There were no conflicts of interest.

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 13 May 2019
Moved R Mather seconded A Thompson
THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated Minutes of the Woodend-Sefton Community Board meeting, held on 13 May 2019, as a true and accurate record.

4 MATTERS ARISING
There were no matters arising.

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY
There were no deputations.

6 ADJOURNED BUSINESS
There was no adjourned business.

J Archer arrived at 7.06pm
7 REPORTS

7.1 Road Naming – Pegasus Town, Stages B8 and B8A – Scott Morrow (Rate Officer Land Information)

S Powell noted that the names had been verified for use by the Rūnanga and asked what this process entailed. S Morrow advised that the Rūnanga was provided with the list of names at a meeting with Council staff, where they had confirmed that the names were acceptable.

R Mather asked if it was possible for the name Todd to be included in the list of potential names for this street. Staff advised that there was already a Todd Road in the district and the name could therefore not be included.

Moved A Allen seconded S Powell

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 190529076128.
(b) Approves the name Waituna Street for the new road as marked as Road #1 on the plan attached to the agenda.
(c) Notes the Community Board may replace any proposed names with a name of its choice.

CARRIED

A Allen commented she appreciated that Waituna referred to waterway. She was concerned that Māuru could have different meanings to other iwi.

S Powell noted the eels in the lake were reflected in the Waituna name and concurred with A Allen around the different meanings for Māuru. R Mather commented that Māuru had been in the original list with the meaning Norwest wind but had since been left out.

7.2 Waikuku Entrance Sign – General Landscaping Budget – Grant Stephens (Greenspace Community Engagement Officer)

G Stephens spoke to the report, noting that using General Landscaping funds for a Waikuku entrance sign was previously discussed with the Board when the Board approved consultation on three (3) sign designs. That had generated good interest and feedback from the community with 111 responses received. These responses have been collated and from the information received, the revised design as displayed on page 29 of the agenda was developed. The revised design was based on submitted ideas from local artist Marley Biggins which encompassed community feedback. The design was taken to the Roading Department to ensure that it was not overly distracting and fit the required criteria. The Waikuku entrance sign was designed to be robust, strong and durable.

G Stephens noted that community feedback had suggested the design should incorporate the ecology of Waikuku, and so the revised design included the cabbage tree, flax plant, Fantail, Wrybill and Pukeko. During the revision of the design, the sign had become more complex, and to ensure its durability there was an associated price increase. The initial allocation was $4,300 and the revised design costing was $6,200, an additional $1,900 was therefore needed. The Board had funds remaining in its Landscape Fund, which it had previously approved to carry over to the following financial year.

R Mather commented that it was an excellent report and asked if the final cost included installation. G Stephens confirmed, that this was included in the pricing.
R Mather expressed a concern regarding the cost, and asked if the plants depicted on the sign could be replaced with real plants, planted at the base of the sign, to decrease the cost. G Stephens replied that was an option but that there was a risk the plants could eventually obscure the sign or the plantings become unsightly due to lack of maintenance. He noted that the original design cost had been $8,000 and staff reduced the cost as much as possible.

R Mather asked about public reaction to scaling back the design, but G Stephens could not speak on behalf of the community.

A Allen asked if Marley Biggins would be provided a koha by Council. G Stephens explained that there had been no indication during consultation that there would be an expectation of funding.

J Archer suggested that recycled materials such as an old surfboard or concrete in a chimney flue could be used for the sign to reduce cost. G Stephens advised that if the sign was hit by a car, the sign needed to give/break, therefore a concrete filled flue as a post would be a health and safety risk. A recycled surfboard would still require the digital image printed on it and was therefore not likely to decrease cost, in addition it would not have the required durability.

J Archer asked if the birds in the design added to the cost. G Stephens replied the Wrybill and Pukeko were included in the main design but the Fantail would add minimal cost due to the additional lazer cut.

Moved A Allen seconded A Thompson

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 190529076573

(b) Notes the Board has previously allocated $4,300 towards an entrance sign for the Waikuku Beach Community in December 2018

(c) Notes That staff have undergone consultation on the sign and the results from this feedback are included within this report.

(d) Notes the Revised Design proposed by staff has been approved by the Roading and Greenspace Teams and would cost $6,200 to construct and install.

(e) Approves the allocation of $1,900 of the General Landscaping Fund which was previously approved to carry over to the 2019/20 financial year (December 2018 Board Meeting) in order to meet the shortfall between the cost of the Revised Design Sign and that previously allocated.

(f) Approves the remaining $602 of 2018/19 General Landscaping Budget be carried over into the following 2019/20 financial year.

CARRIED

R Mather against

A Allen noted funding had been spent in Sefton and Pegasus. It was therefore an important gesture that funding should also be spent in Waikuku. There had been good engagement and supportive feedback from the community. She commented that the sign was beautiful and captured the community feedback. She suggested Marley Biggins should be a part of the unveiling of the sign in recognition of her design.

A Thompson supported the staff recommendation and noted the sign was comparable with others around the district. There was funding remaining from this year. Tinkering with the design to reduce the cost could upset the harmony of the design and change the whole feel of the sign.
R Mather opposed the extra funding. She believed a decent sign could be created for less, considering it was a static object. She agreed that Marley Biggins should receive recognition and thanks regardless of outcome.

J Meyer commented as a Councillor he had seen nice signs around the district that cost more than that proposed sign. The funding was still within this financial year’s budget, although he noted that funding had been marked for the wind break in Pegasus. While cost was a factor it was a nice sign of a standard to be proud off.

J Archer commented that he liked the design.

S Powell believed the birds reflected on the design were essential, the feedback showed the community wanted recognition of wildlife. It had been good to see the engagement from the community. She appreciated that the cost was an issue, however the funds were in the budget and it was important the sign was of a good standard. She undertook to write to Marley Biggins on behalf of the Board.

A Thompson believed it was a great outcome from conflicting demands. The revised design addressed various concerns and it was tremendous that a local person had come up with it.

7.3 Karen Eastwood Memorial Trees – Grant Stephens (Greenspace Community Engagement Officer)

G Stephens reminded the Board that a decision to purchase and plant a large established tree for shading had been made. The cost of which would be covered by the remaining $1,800, from the private fundraising done by family and friends. The initial plan had been to ‘drag and drop’ a large tree out of the red zone, however advice from arborists suggested planting may be more successful with a smaller tree from a nursery due to the harsh nature of the wind and environment. With this change there was now enough funds to plant two (2) trees.

G Stephens advised he had picked out three Liquidambar trees with the overseer of the fund, however they had since been advised that this species might have issues with losing branches and may not be the best option in the location chosen.

G Stephens advised that the Board would need to approve the change in the scope for the project. The Board would also need to approve that staff and the overseer of the fund, investigate and source suitable trees from the list contained on page 43 of the agenda. Advice would be taken from nursery staff and all costs would be met through private funds. However, Board approval was required due to the location of the proposed trees on Council reserve.

R Mather clarified that the locations shown on the map were approximate and that sufficient space would be given to the trees for growth in the future.

R Mather was concerned about Elm disease effecting the weeping / horizontal Elm tree options. G Stephens replied there had been no indication from the nursery staff that there was a concern regarding this in the south island.

Moved R Mather seconded A Thompson

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 190530077180

(b) Notes the Board has previously approved the planting of a large established tree in memory of Karen Eastwood.

(c) Approves two trees being planted within the area indicated within this
staff selecting these trees alongside the overseer of the funds.

(d) **Notes** where possible Staff will choose trees from the list within this report which have been proven to be successful and will not select species which have been identified within this report (190530077180) as not suiting the Pegasus environment.

(e) **Notes** that any costs associated with purchasing and planting these trees will be met through private funding left over from public fundraising for the Karen Eastwood Memorial.

CARRIED

R Mather noted there was no cost to the Council and was happy to let G Stephens and the fund overseer decide on the best trees.

A Thompson concurred with R Mather.

S Powell commented that the trees were in a good location and would help provide shade.

J Archer expressed a concern regarding some trees durability in salt wind.

### 7.4 Report Back on New Zealand Community Boards’ Conference 2019 – Kay Rabe (Governance Advisor)

K Rabe spoke briefly to the report which recorded the final expenses and arrangements made for the New Zealand Community Boards’ Conference held in March 2019. The Board concurred that J Archer provided a good report.

**Moved** R Mather seconded A Allen

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No. 190430061132.

CARRIED

### 7.5 Ratification of the Board’s Comments on the Waimakariri Bus Service Review – Kay Rabe (Governance Advisor)

**Moved** R Mather seconded A Thompson

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No. 190523072606.

(b) **Retrospectively ratifies** the Board’s Comments on the Environment Canterbury Waimakariri Bus Service Review (Trim Ref: 190524072996).

CARRIED

R Mather thanked S Powell for her work on the submission on behalf of the Board.

### 7.6 Ratification of the Board’s Comments on the Reviewed District plan – ‘What’s the Plan’ – Kay Rabe (Governance Advisor)

**Moved** A Allen seconded R Mather

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No. 190509066148.
(b) Retrospectively ratifies the Board’s Comments on the Waimakariri District Council Reviewed District Plan (Trim Ref: 190508065614).

CARRIED

8 CORRESPONDENCE

There was no correspondence.

9 CHAIRPERSON’S REPORT

9.1 Chairpersons Report for May 2019

Moved S Powell seconded J Archer

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 190604077902.

CARRIED

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 16 May 2019 (Trim No. 190509065991)

10.2 Kaiapoi-Tuahiwi Community Board meeting minutes – 20 May 2019 (Trim No. 190520070602)

10.3 Rangiora-Ashley Community Board meeting minutes 15 May 2019 (Trim No. 190508065504)

Moved R Mather seconded A Allen

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.03.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 May Diary for J Archer, R Mather (Trim No. 190530076795) 75-76

11.2 A Allen

• Noted the meeting of Waimakariri Health Advisory Group where the increased funding for mental health was raised. They were still awaiting progress on an after-hours facility.

11.3 J Meyer

• Noted progress on the District Plan.
• Commented that staff was working hard and there was a good standard of reporting.
• Noted that the new road to west of Rangiora was open. It would relieve pressure on Southbrook Road.
• Assisted with tree planting and thanked those others attending.
• Community Fees and Charges Working Group – a number of issues to address.
11.4 R Mather
- Attended Age Friendly Steering Group – looking at what type of group would implement the plan.

12 CONSULTATION PROJECTS

About Parking By Laws
https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/about-parking

Hurunui Reserve
Consultation closes Friday 21 June 2019.

It was asked if the Pegasus Residents Group would be requested to provide feedback on the Hurunui Reserve. C Brown advised that as it was a small reserve consultation would generally be with the surrounding neighbours. However, anyone including the Residents Group was welcome to make a submission.

There was general agreement that the Board would not make a submission on the parking By Laws consultation.

13 FOSTERING COMMUNITIES

14 BOARD FUNDING UPDATE

14.1 Board Discretionary Grant
Balance as at 4 June 2019: $1,136

14.2 General Landscaping Fund
Balance as at 4 June 2019: $5,260.

It was noted that the money could be carried forward.

15 MEDIA ITEMS
Waikuku Welcome Sign and new street name.
Continuing to submit an item to Woodpecker.

16 QUESTIONS UNDER STANDING ORDERS

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING
The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 8 July 2019 at the Woodend Community Centre.
THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 7.58pm.
CONFIRMED

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Chairperson

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Date

**Workshop**
- Climate Change – Simon Markham (Manager Strategy and Engagement)
- Members Forum