MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN MEETING ROOM A, WOODEND COMMUNITY CENTRE, SCHOOL ROAD,
WOODEND ON MONDAY 13 MAY 2019 AT 7.00PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), A Allen, J Archer, A Blackie,
R Mather and J Meyer.

IN ATTENDANCE
D Ayers (Mayor), C Brown (Community and Recreation Manager), G MacLeod
(GreenSpace Manager), J McBride (Manager Roading and Transport), Kieran Straw (Civil
Projects Team Leader), K Rabe (Governance Advisor) and E Stubbs (Governance Support
Officer).

There were five members of the public in attendance.

1 APOLOGIES
Moved A Allen seconded A Blackie
An apology was received and sustained from A Thompson for lateness.

CARRIED

2 CONFLICTS OF INTEREST
There were no conflicts of interest.

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 8 April 2019
Moved J Archer seconded J Meyer
THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community
Board meeting, held 8 April 2019, as a true and accurate record.

CARRIED

4 MATTERS ARISING
R Mather referred to item 11.3 of the April minutes and advised the Board that the
funding had been received and the Welcome Bags ordered.

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY
5.1 David Macaulay and Tony Andersen spoke to the Board regarding item 7.1.
D Macaulay and T Andersen are neighbours of the original complainant who
owns the property at 55 Esplanade, and who had, at a meeting in July 2018,
requested the removal of Griselinia trees near her property. Prior to the
complainant attending the meeting she had spoken to D Macaulay regarding
the possible removal of the trees. D Macaulay told the Board that he had been
against the removal and had informed the complainant that they preferred to
retain the trees. He, and his neighbours were unaware that this matter had
been pursued and had not received notification regarding the intention to
remove the trees. The Wilsons and Andersons had bought their sections in
the knowledge there were existing trees and noted that advice from Council
staff was that the trees should not be removed. They believe the Council should reinstate the Griselinia trees rather than another species.

T Andersen commented they would like to see the replacement trees to be of a reasonable height 1.2-1.4 metres so as to achieve a similar landscape as previously. T Andersen noted he had been one of the first purchasers of land in Pegasus. He was concerned with the process of the removal and was unsure the Council would remove trees on one person’s request and was worried about the precedent being set and other requests for removal of trees may follow. He noted that the complainant requested the trees be removed as they felt the trees blocked the view of the lake and this was the reason their section was not selling. Mr Anderson commented that in the months that the trees were gone the section had still not sold.

Questions

A Blackie noted that Greenspace had advised that they had notified neighbours twice and asked why the information did not reach the right people. There was some discussion about how this could have occurred. Residents were not disputing that it had been delivered, however they suggested in this situation, where there were only three households involved, that there could have been a follow-up phone call.

R Mather asked if the residents would be happy for the trees to be replaced in a slightly different location – further from the path. They advised they would not have a problem with that.

J Archer asked if the residents saw the Griselinia as trees or a hedge. T Andersen noted advice from landscapers was that it depended on how they were trimmed. Looking around the lake, Griselinia took a variety of forms and was not against the replacement Griselinia being pruned so as to achieve a tree rather than a hedge.

A Thompson arrived at 7.08pm during Item 5.1

6 ADJOURNED BUSINESS

7 REPORTS

7.1 Request for approval to install replacement planting at Pegasus Lake – Grant MacLeod (Community Greenspace Manager)

G MacLeod spoke to the ability of Griselinia to be trimmed in an appropriate manner to have a decent tree form. It would require more management on Council’s contractors, but could be achieved.

G MacLeod advised that he had contacted the original complainant and that he had received a written response which he summarised. They still preferred to see a tree rather than replacement Griselinia which they considered a shrub. They felt it was an unnecessary cost for Council to be required to maintain the Griselinia to achieve a tree. They wished to retain their view to the lake.

Questions

S Powell asked if it were possible to source 1.2 – 1.4m Griselinia and G MacLeod advised they would see if any were available at that height.

R Mather asked if it could be confirmed the original complainants would pay for the replacement Griselinia. G MacLeod commented that they had offered to pay for trees, and in their view the replacement was a shrub. C Brown
explained resolutions were not legally binding. As the original complainants did not want the Griselinia they may not wish to pay, however Griselinia were common and a lower cost than specimen trees.

S Powell asked about the growth rate of Griselinia. C Brown advised that it was about 35-40cm annually.

J Meyer asked if it was possible to put the three trees in positions where it was possible for them to grow as trees. Original concerns were around the trees forming a hedge and having had to be cut away from the path.

S Powell asked if the reason Greenspace were advocating the replacement trees to be Griselinia was to have uniformity around the lake. G MacLeod replied that it was the preferred outcome.

A Allen asked if there would be a plan to ensure maintenance of the Griselinia so they did not form a hedge. C Brown advised that Council had a tree contractor which looked after trees, including the formative pruning of young trees. For the first two years pruning laterals would be contractually completed. Previously the trees looked after by Delta were treated as a shrub or hedge.

C Brown noted staff reflection on the lack of feedback and that in the future staff would try harder to get feedback from affected residents.

Moved A Thompson seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 190502062501
(b) Approves the planting of Griselinia littoralis on the Pegasus lakeside as replacement for the removed Griselinia littoralis as authorised by the Board on 9th July 2018.
(c) Notes that the Griselinia be planted in locations that are suitable to the landscape and also mitigate the residents’ concerns for the previous trees removal. This creating a uniform landscape on the perimeter of the lake.
(d) Notes that the trees will be subject to formative pruning and regular maintenance in accordance with good aboricultural practice on an ongoing basis
(e) Notes that staff will approach the owners of 55 The Esplanade to get their views on the replacement of Griselinia and where they could be placed to mitigate the original concern they raised. This will be tabled at the meeting.
(f) Notes estimated cost to replant five plants is less than $400.

CARRIED

A Thompson commented that he had voted against the original proposal and believed it had been a bad decision to allow one resident to decide on the outcome of a neighbourhood. Deliberation should refer to the plan for the development, and the consideration of a group of residents rather than one resident. He did not offer judgement on the shape of the trees as that was for the professionals in Greenspace to consider. He believed it would be good for the Board to reflect on the learnings from the issue.

R Mather was happy to support the recommendation. She had been uncomfortable since the Board decision in July 2018 from which she had abstained. She was happy to see the trees go back as Griselinia.

J Archer hoped the trees would go back further from the path and were opened up so were not crowded. Their original form had been as a hedge. It was a good solution as in the long term there would be a nicer group of trees.
A Blackie supported the recommendation and noted resolution (d), which referred to the maintenance of trees.

J Meyer supported the direction of the report with confirmation that the trees would be maintained.

### 7.2 Hurunui Reserve Development – Tori Stableford (Green Space Community Engagement Officer)

T Stableford spoke to the report which was to seek approval to carry out consultation on a concept plan for the Hurunui Reserve. Elements of that plan included football, natural play and a picnic area.

T Stableford noted the large Karen Eastwood Memorial Park playground was approximately 800 metres from Hurunui Reserve. There were also two other local Reserves less than 500 metres from Hurunui Reserve. Staff believed the use and development of those reserves should be considered when developing the concept for Hurunui Reserve. There was a $75,000 budget allocated to the development of Hurunui Reserve. As there was currently no budget for the development of the other two reserves, feedback on those concepts would not be sought in this process.

R Mather asked if there was concern that a soccer ball could fly onto the road as the reserve was not large. T Stableford replied that residents had indicated they wanted to retain grass space for kids to kick a ball, it would not be suitable for a full game of soccer. The proposed goal would be only 1.5 metres high, strategically placed and angled near trees to help prevent it going onto the road.

J Archer suggested, for consultation purposes, there needed to be more perspective and pictorial images to provide more of a feel of the concept for the public. T Stableford agreed.

S Powell asked if there would be mention of the two other reserves during consultation. T Stableford replied no, as they did not currently have funding, it would not be appropriate to consult. They had been put into the report to create an idea of the possible activities for each reserve.

S Powell referred to the Board’s Long Term Plan submission where it was noted some residents preferred to see the development of Maunga Tere Reserve rather than Hurunui Reserve.

A Blackie asked, bearing in mind the 500 metre rule and enhanced usage of the edge of the lake, why there should be development at Hurunui Reserve. C Brown commented that over a number of years they had many requests from residents regarding the development of Hurunui Reserve as well as some who preferred to not see it developed. A budget of $75,000 equated to ecological linkage rather than a full development. C Brown agreed that the other reserves needed to be developed and Greenspace would work with the Board and community on achieving that outcome, however the money was currently there for the Hurunui Reserve.

S Powell asked about trees that had died in Maunga Tere Reserve and C Brown advised those should be replaced. Only those trees in deeper swales would not be.

A Allen liked the flying fox concept for Maunga Tere and asked if the $75,000 could be transferred to that reserve. T Stableford replied that as Hurunui Reserve already had funding and residents had asked for its development then process had to be completed for Hurunui Reserve. R Mather concurred with the comments of C Brown noting requests for Hurunui Reserve development came up often.
C Brown commented that the plan would go to consultation with more imagery and the public would be asked for feedback.

S Powell commented, that by asking residents within 500 metres, would they include those that neighboured Maunga Tere. G MacLeod advised they would not create an ‘either/or’ scenario by presenting options for the other two reserves, they did not want to create community conflict.

Moved R Mather seconded A Allen

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 190502062576

(b) Approves public consultation to be carried out on the attached Hurunui Reserve Concept plan (190502062557) for the development of the Hurunui Reserve.

CARRIED

R Mather was pleased to see progress following requests. From the point of view of the other reserves, the newly elected Board could submit to the Long Term Plan regarding those. She agreed Hurunui Reserve should be addressed at this time and hoped it was well received by the neighbours.

A Allen was impressed with the report. She enjoyed seeing the concepts for the other reserves and endorsed the ‘rock n roll’ of the flying fox.

J Archer commented it was a nice simple design that would create a neighbourhood focus point. He would like to see better images for the public.

A Thompson commented the long term opportunities for the other reserves was a natural question to ask and suggested staff have a statement regarding the plan for those reserves to cover that questioning.

S Powell expressed concern that residents would ask about Maunga Tere and was interested in the feedback.

J Meyer commented on the process of listening to staff and the public and making a decision.

7.3 Service Request Six Monthly Results – Mare Harris (Customer Services Manager)

Moved A Allen seconded S Powell

THAT the Woodend-Sefton Community Board:

(a) Receives report No 190501062270

CARRIED

7.4 Application to the Woodend-Sefton Community Board’s Discretionary Grant 2018-2019 – Kay Rabe (Governance Advisor)

K Rabe advised that Woodend School held a concert every second year in which the whole school was involved. Professional lighting would help make the students feel they had done a good job. The lighting was outside of the budget for the production.
Moved A Allen seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 190412055485.

(b) **Approves** a grant of $500 to Woodend School toward the cost of lighting for its School Production to be held on the 12th and 13th of November 2019.

CARRIED

A Allen was excited with the opportunity to support the production.

R Mather commented it was wonderful that students would be able to use the town hall.

A Blackie commented from experience a number of other Boards did not give funding to schools on the principle that was the role of the Ministry of Education’s responsibility to fund school activity. The more Council’s funded schools the less Central Government allocated.

S Powell commented the lighting was a one off, above and beyond what the school could expect of the Ministry of Education.

7.5 **Ratification of the Board’s submission to the Waimakariri District Council’s Draft Annual Plan 2019-2020 – Kay Rabe (Governance Advisor)**

Moved R Mather seconded A Blackie

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No 190402048113

(b) **Retrospectively ratifies** the Board’s submission to the Waimakariri District Council’s Draft Annual Plan 2019-2020 (Trim No. 190327043561)

CARRIED

A Blackie commented positively on the presentation of the Chair at the Annual Plan submissions commenting it was one of the best and the most well supported.

S Powell thanked the other Board members for their support and commented it sent a strong signal to the Council.

7.6 **Ratification of the Board’s submission to the Waimakariri District Council’s Draft Rural Residential Development Strategy – Kay Rabe (Governance Advisor)**

Moved A Allen seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 190402048303

(b) **Retrospectively ratifies** the Board’s submission to the Waimakariri District Council’s Draft Rural Residential Development Strategy (Trim No. 190327043552)

CARRIED

8 **CORRESPONDENCE**

K Rabe noted the addition of the memo regarding Tuahiwi Road Safety & Speed Limits.
Moved S Powell seconded A Thompson

THAT the Woodend-Sefton Community Board:

(a) **Receives** the memo of the project update on the Gladstone Road Cycleway (Trim No. 190405050860)

(b) **Receives** the memo from Joanne McBride (Roading and Transport Manager) regarding Tuahiwi Road Safety & Speed Limits (Trim No. 190512067081).

CARRIED

9 **CHAIRPERSON’S REPORT**

S Powell advised that she had attended two Forestry Project Control Group meetings. The harvest started on 13 May and the coastal park was basically closed from north of Woodend Beach up to Waikuku Beach. They would try to reopen the path between Waikuku Beach and Pegasus as quickly as possible. She had successfully advocated for Tiritiri Moana Drive to remain open with traffic management when needed.

10 **MATTERS FOR INFORMATION**

10.1 Oxford-Ohoka Community Board meeting minutes – 3 April 2019 (Trim No. 190404049937)

10.2 Kaiapoi-Tuahiwi Community Board meeting minutes – 15 April 2019 (Trim No. 190410053864)

10.3 Rangiora-Ashley Community Board meeting minutes 10 April 2019 (Trim No. 190404050002)

10.4 Youth Council meeting minutes – February 26 2019

10.5 Youth Council meeting minutes – March 26 2019

Moved J Meyer seconded A Thompson

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.05.

CARRIED

11 **MEMBERS’ INFORMATION EXCHANGE**

11.1 April Diary for R Mather, J Archer, A Thompson (Trim No. 190502062803)

11.2 **R Mather**

- Attended ECan presentation 9 April – highlighted areas of concern for ward.
- Pegasus Community Centre expansion – subcommittee of Pegasus Residents Group to assist, upcoming meeting to discuss fit out. Have taken receipt of ten more great photos from Pegasus Bay School.
- Safe Community Planning Forum at Rossburn well attended, covered good ground.
- Raised concern regarding 2degrees cellphone tower to be located next to Pegasus Lake Bridge. How was it able to happen without consultation? J McBride noted that Roading became aware when a Traffic Management Plan for the work was submitted. It was located on road reserve which was there for utilities. The property owner had provided consent and the resource consent application advised it was ‘surrounded by commercial’. R Mather advised the Pegasus Residents’ Group would be following it up with the Planning team the following day.
11.3 **A Allen**
- Attended Annual Plan submission workshop.
- Attended District Plan information session at Woodend Community Centre. Poor attendance by community.
- Attended ANZAC Services at Sefton and Kaiapoi. Concerned with poor sound quality and was following up options for corporate sponsorship.
- Attended District Plan meeting.
- Attended North Canterbury Neighbourhood Support meeting. Chair has resigned. Community BBQs to be maintained.
- Attended Hui at Tuahiw Marae.
- Attended Safe Community Planning Forum.
- Supported Annual Plan hearing submission.

11.4 **A Blackie**
- Along with John Archer represented the Board at Woodend ANZAC Day Service.
- Noted Mike Kwant's submission to ECan regarding Pegasus Bay Bylaw and requesting $10,000 in additional ranger funding. Believed it was likely to be approved.
- Council busy with Annual Plan submission hearings.

11.5 **J Meyer**
- Attended Big Brothers Big Sisters breakfast fundraising event.
- Busy with hearings.
- The roading team was busy.

12 **CONSULTATION PROJECTS**

ECan Waimakariri Bus Service Review – Board workshop to be held later in the week.

13 **FOSTERING COMMUNITIES**

14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**
Balance as at 7 May 2019: $1,636

14.2 **General Landscaping Fund**
Balance as at 7 May 2019: $5,260.

15 **MEDIA ITEMS**

Woodend School Production funding and Hurunui Reserve public consultation.

16 **QUESTIONS UNDER STANDING ORDERS**

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 10 June 2019 at the Pegasus Community Centre.
THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.29pm.
CONFIRMED

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Chairperson

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Date

Workshop
• Cycleway connections – Joanne McBride (Transport and Roading Manager)