MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON
MONDAY 14 MAY 2018 AT 7.00PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), A Allen, J Archer, A Blackie, R Mather and J Meyer.

IN ATTENDANCE
C Sargison (Community and Recreation Manager), Kathy Graham (Journey Planner/Road Safety Co-ordinator), Mike O’Connell (Senior Policy Analyst) and E Stubbs (Minutes Secretary).

1 APOLOGIES
Nil.

2 CONFLICTS OF INTEREST
Nil.

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 9 April 2018
Moved A Allen Seconded J Archer
THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community Board meeting, held 9 April 2018, as a true and accurate record.

CARRIED

4 MATTERS ARISING
Nil.

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY
5.1 Heather Warwick - Enterprise North Canterbury (ENC) provided an update on ENC projects, support and training for businesses. She spoke to a tabled handout (Trim 180515052906). The purpose of ENC was to help businesses thrive and attract new investment. It was a Council Controlled Organisation (CCO) set up in 2002 and contracted by WDC to promote the Waimakariri District since 2005. The ENC Board comprises: the Mayors of the Waimakariri District Council and Hurunui District Council, the two Council CEOs and seven local business owners.

H Warwick outlined the two ENC work streams - Business Support and District Promotion and explained the funding models for those. Business Support funding from WDC was $196,000. This was seed funding that generated another $368,000. District Promotion funding was $400,000 with another $180,000 from operators and sponsors.

H Warwick showed that employee growth in the District was up from 7,500 since 2000 to 13,500 in 2015. She noted that following the earthquakes ENC had a proactive leadership role.

H Warwick outlined the role of business support highlighting that ENC has worked with over 3,000 businesses to date. ENC provided:
- Capability assessments to local businesses
- Online resources for businesses
- Start up support
• Research and development grants through Callaghan Innovation and
• Business confidence surveys including local businesses every six months.

H Warwick outlined the training and networking programme including the training courses being run in 2018. Annually ENC holds three networking functions each year to bring like-minded business together. Business centre highlights included achieving $30,000 annually in bookings, new sponsorship and the provision of a professional meeting and training space for the business community.

The Business Awards showcased the District’s businesses. The gala dinner for the previous awards had sold out in 48 hours. This year there was a new award – Community Enterprise and H Warwick encouraged board members to encourage entrants for that award. She commented that entering for the awards acted as a planning tool for businesses. ENC was able to assist with entries, as they were not judges for the awards.

The Business Attraction programme worked with businesses looking to relocate or expand and provide start-up advice. She highlighted BrewPub as a success of that process. ENC made introductions and linkages with existing developers and developers were all given equal opportunity. H Warwick explained the partnering for ENC and WDC for business development and support.

In regards to tourism, H Warwick referred to statistics in the handout showing the increase in Waimakariri tourism spend. International spend had doubled in the last 5 years. Development of an off road cycle trail in the district, with the first night in Kaiapoi, was a highlight. ENC had the official i-SITE for the district with over $120,000 in sales through the i-SITE.

S Powell asked what the Community Board could do to assist ENC. H Warwick said that she would leave business cards for members to give to businesses to make sure they could get hold of ENC. They helped with entry/exit plans and growing or struggling businesses. Their purpose was to serve the business community.

A Blackie noted that the Board’s submission to the LTP had expressed concern with the perception of ENC serving Rangiora and Kaiapoi and not assisting the rest of the district. H Warwick did not agree with that perception. They were owned by both WDC and HDC and they wanted to see businesses in North Canterbury rather than across the river. Each area had its own benefits and they worked with developers.

A Allen noted the doubling in international tourists and asked for H Warwick’s views on Easter trading. H Warwick advised that ENC was neutral on the matter due to its relationship with Council. On a personal level as a previous business owner, she saw the benefits of Easter trading as well as Sunday trading in general to provide a destination for shoppers.

A Thompson referred to Hanmer and asked if Waimakariri had a distinctive tourism message. H Warwick commented that Waimakariri did not have an icon like the Hanmer Pools. It was important to tell a story with specific message and branding to create a sense of place. Waimakariri was good at playing on the strength of events. With the potential cycle trail through the district that would allow a spine with vertebrae to different areas and a story for each. In 2020, once there was a clip-on to the bridge, Waimakariri would be accessible by bike from Christchurch. They needed to maximise the potential for cyclists to stop, eat and shop.

S Powell asked if ENC was promoted to small, home based business owners and H Warwick replied yes. A number of small businesses’ first step out from ‘home-base’ was into shared office space above ENC and in Conway Lane.
J Archer referred to the rich cultural heritage of Te Ngāi Tūhuriri Rūnanga and asked if there was tourism potential. H Warwick advised that there could be, in conjunction with the cycle trail. While the Rūnanga did not wish to promote the Kaiapoi Pa there was a Tuahiwi Marae education day or experience that could be incorporated. The Te Kōhaka o Tūhuriri Rūnanga was to take over guardianship of the wetland in the area and was also a huge asset to the location. H Warwick noted that when the Enshi, China delegates had been hosted they had been most appreciative of the ocean.

A Thompson commented that cycle trails were generally a dedicated, continuous trail however the trail in Waimakariri was patchy. H Warwick outlined the location of the trail and advised that while the trails varied in widths and surfaces, there were not a lot of gaps. Work was occurring to collaborate and connect the trails. In the future, the Waimakariri Walk and Cycle guide and Visit Waimakariri brochure would be combined and would have the cycle trail included. 30,000 would be distributed around New Zealand.

S Powell noted there were some errors on the Visit Waimakariri website, she would email H Warwick separately. She thanked H Warwick for attending.

5.1 Kathy Graham (Journey Planner/Road Safety Co-ordinator) introduced Mike Seabourne (NZTA). M Seabourne noted that there were currently three projects related to Woodend - the Bypass, the Ashley to Belfast safety improvements either side of the township, and the project within the township.

M Seabourne noted that the township consultation should have started a month and a half ago, however the new draft Government Policy Statement on Land Transport (GPS) had delayed that process due to re-prioritising projects. Funding had been approved for the planning phase. M Seabourne asked for questions and feedback from the board members.

A Thompson advised that the concern was the conflict between the large transport thoroughfare and the use of the thoroughfare in a normal way for the daily activity of residents.

M Seabourne outlined the phases of the project noting that the current phase was to understand the problem. The concern was access across the state highway; it was a safety risk that required management. In terms of design, if it required better pedestrian control, where was the best place to concentrate that activity? M Seabourne commented that tonight was the start of that process. He did not want to raise expectations, as at the completion of this phase funding would still require approval. There was a balance between the community that lived in and around the State Highway and the need to keep traffic flowing on the highway. He noted that the Woodend Bypass was in the distant future and there was a need to do something in the interim. M Seabourne commented that the designation of land was a good sign. It had been required due to the growth of the district.

S Powell asked about consultation and M Seabourne advised that it was not a full consultation phase, the board was a central part and would be used as a starting point. The project scale was $1-5 million at this stage.

A Thompson asked if there was an example of SH1 town improvements that M Seabourne could refer to and M Seabourne replied that every small town on SH1 experienced the same issue. SH1 was economically vital and from that respect was ‘guarded jealously’. At the same time, the community view needed to be respected. M Seabourne noted that Woodend had a wide corridor, which meant that traffic flowed well however it also meant it was difficult to slow down traffic.

A Allen commented that the project was a ‘bandaid’ until the bypass was completed and asked from a ratepayer perspective was there any feasible date or deadline to work to.

M Seabourne replied no. It was in the 10 year plus horizon. He noted the WDC submission and Board submission to the GPS regarding the bypass.
R Mather noted the reference to speed through Woodend and commented the issue was bigger than speed. The bigger issue was the division of the community due to traffic volume and the inability to turn right whether by car, bike or pedestrian.

M Seabourne commented it was good feedback. There needed to be changes to traffic flow to create gaps. Traffic signals for a pedestrian crossing could create that gap.

J Archer noted that the designations had been completed 40 years ago, however the bypass had been continually pushed out and he asked why that was.

M Seabourne replied that it was because there was not enough money to do everything. Priorities were set by central government. S Powell commented that the board needed to set the bypass to the side, the purpose tonight was to look at road safety improvements through Woodend. They would continue to advocate for the bypass. R Mather made the comment that the bypass met the GPS criteria under safety, accessibility and the environment.

S Powell commented that in Woodend there was a lack of right turn bays and a lack of, or inadequate pedestrian refuges. Cycle access particularly related to the Pegasus roundabout was also inadequate. J Archer reiterated S Powell’s comments regarding pedestrian refuges and provided examples.

M Seabourne commented that part of the process was to look at options around where activities were centred. J Archer suggested the bus stop should be located near a safe crossing.

S Powell commented that the Woodend Beach / Rangiora Woodend Road / SH1 intersection was an issue. It was difficult to turn right onto SH1 and the speed limit into Woodend was too close for cars to have adequately slowed down.

R Mather commented that another difficult intersection was Chinnerys Road, which many used to travel to Rangiora. There was no right turn bay into Chinnerys Road. It was a site of many ‘nose to tails’ and turning at Woodend Road was a safer option. R Mather also commented that there appears to be sufficient room at this intersection for a right turning bay to be created.

M Seabourne advised that they would work with WDC engineers. R Mather asked about the Ravenswood ‘spine’ road as that would take a lot of Rangiora traffic out of Woodend. M Seabourne commented they would work with developers where they could and K Graham noted that road would have a local impact on the Rangiora Woodend Road.

J Archer commented on the reduced speed signs coming into Woodend from the south. They were too close to the town so traffic was still coming in at 100km/hr rather than 50km/hr.

M Seabourne suggested that creating a threshold to the town so that traffic were aware of the need to slow would help.

S Powell commented that a right turn on the roundabout into Pegasus was a concern as traffic, including trucks, going straight through did not slow down. There is also no safe pedestrian or cycle access between the Ravenswood commercial area and Pegasus or Woodend.

J Meyer referred to when the motorway to the west of Kaiapoi had been formed. He commented that peak time through Woodend was most of the day and there were serious concerns. He was still confident NZTA and the Government would take those concerns seriously.

R Mather requested that consultation included the Woodend Community Association (WCA) and the Pegasus Residents Group (PRG) as both these groups have been involved in previous discussions with NZTA regarding road safety in this area.
M Seabourne advised that consultation would be underway next month in a workshop type environment. He outlined the process,

- Design (would be a 6-9 month process)
- Design to agency for funding approval
- Get resource consent (if required)
- Construction

S Powell asked about consultation around the project as there was the expectation in the community for consultation and had been signalled as part of the Safer Roads Project.

M Seabourne was not afraid of that. The process could be iterative and the consultation needed to be at such a time that it was early enough to influence design, however did not start with a blank sheet. He noted that both the Safe Roads projects and the in-town project could consult at the same time rather than as disparate projects.

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 Woodend – Pegasus Area Strategy (Implementation Update) – Mike O’Connell (Senior Policy Analyst)

M O’Connell spoke to the report noting that the strategy had been adopted in 2013. Included in the report was a table of updates and a previous report showing the status at that time. The framework included four themes:

- Connectivity
- Business
- Community
- Open Spaces

There were 44 projects across these four themes in various degrees of completion. Many of the projects related to the SH1 and the Woodend Bypass and he noted the previous discussion with the NZTA representative. There was the mention of other strategies including the Community Development Strategy and the District Development Strategy.

R Mather commented that the strategy was now five years old and there had been a lot done. Is there a point where there should be a review of what was left? M O’Connell agreed it was probably getting to the point where that was required.

C Sargison commented that the District Development Strategy (DDS) would overtake quite a lot of what was in the strategy. In addition, the Long Term Plan (LTP) would also have an effect and it would be September before NZTA would give indication of their intention for the bypass.

A Thompson asked if there was an answer to the question ‘have we made good progress with deliverables on the 2013 Strategy?’ C Sargison replied yes, for example Gladstone Park redevelopment. The work had spread into different departments particularly Utilities and Roading with a lot of work in roading, cycling, walking and Greenspace. The strategy had also fed into other pieces of work for example the Community Development Strategy.
S Powell referred to funding in the LTP for cycle facilities in Woodend and asked what they were. C Sargison advised that he would check that and advise.

S Powell referred to wording regarding the emergency access out of Pegasus ‘on hold until bypass complete’. It sounded like it had been decided however S Powell thought it would be consulted on at that point. She referred to a previous example at Gladstone Park where the wording suggested a decision had been made prior to consultation. C Sargison commented that the wording could be cryptic and no decision had been made.

Moved R Mather seconded J Archer

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 180502047733.
(b) Notes the progress made in implementing the short to medium term actions as signalled in Attachment ii, Trim No. 180503048170.

R Mather was happy to move the report with assurance that there would be an update in the future. C Sargison advised there could be a workshop with the board following the DDS, LTP and NZTA decision.

J Archer found the strategy to be a complete document however some parts needed to be updated and/or corrected.

7.2 Memorial Seat: Janice Healey – Chris Brown (Community and Greenspace Manager)

C Sargison spoke to the report commenting that the family was working with staff and were funding the seat. The proposed location was a good place for a seat.

A Thompson noted that had been a few requests for these types of memorials recently and asked if there was a need for a plan of how to manage the requests, for example how many seats, tables or parks and how to prioritise?

C Sargison commented that across the district when staff got these requests a landscape architect would look at it with the family. There were not a large number of requests and many wished to plant trees. Family members were willing to work with staff to find a good location. It was not relevant to have detailed plans as the nature of the requests required staff to work on a case-by-case basis and have flexibility. There had not been a problem yet.

Moved A Allen seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) Receives report No.180501047361.
(b) Approves the installation of a seat to be located on the north eastern side of the Waikuku Ashley Estuary Car Park (as shown on the plan in section 4.1) as a memorial location of seat for Greg Healey.
(c) Approves the design of the seat as per attachment.

CARRIED

A Allen commented that the design was aesthetically pleasing. She congratulated staff for dealing with a sensitive subject respectfully.

R Mather agreed that Council handled tricky and emotional requests well, she was pleased staff could accommodate family wishes.
7.3 **Ratification of the Board’s Submission to the Waimakariri District Council’s Long Term Plan 2018-2028 – Edwina Cordwell (Governance Adviser)**

S Nichols spoke briefly to the report.

Moved R Mather seconded A Allen

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No.180328033654.

(b) **Retrospectively ratifies** the Board’s submission to the Waimakariri District Council’s Long Term Plan 2018-2028 (Trim No.180328033375).

**CARRIED**

R Mather, A Allen and J Archer congratulated S Powell on the submission.

7.4 **Ratification of the Board’s Submission to the draft Government Policy Statement on Land Transport 2018/19 – 2027/28 – Sarah Nichols (Governance Manager)**

S Nichols spoke briefly to the report. They would hope to hear from the Government at the end of August, start of September.

Moved A Thompson seconded A Blackie

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No. 180504048653.

(b) **Retrospectively ratifies** the Board’s submission to the NZTA on the draft Government Policy Statement on Land Transport 2018/19 – 2027/28. (Trim No. 180504048654).

**CARRIED**

A Thompson and A Blackie congratulated S Powell on the submission.

S Powell thanked board members for their input and noted the board would continue to advocate for the bypass.

8 **CORRESPONDENCE**

Moved R Mather seconded J Archer

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** the acknowledgement of submission to NZTA regarding the draft Government Position Statement on Land Transport 2018/19-2027/28 (Trim 180508049948).

**CARRIED**

9 **CHAIRPERSON’S REPORT**

9.1 **Chairperson’s Report for April- 2018**

Moved S Powell seconded J Meyer

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No. 180508049953.

**CARRIED**
10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 5 April 2018 (Trim No. 180328033515).

10.2 Rangiora-Ashley Community Board meeting minutes – 11 April 2018 (Trim No. 180404035432).

10.3 Rangiora-Ashley Road and Reserve Naming Committee meeting minutes – 4 April 2018 (Trim No. 18041409037877).

10.4 Kaiapoi-Tuahiwi Community Board meeting minutes – 19 March 2018 (Trim No. 180315027883).

10.5 Youth Council meeting minutes – 27 March 2018


10.10 Register of Interests Policy Report to Council 1 May 2018 (Trim No. 180410038161).

Moved J Meyer seconded A Allen

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.10.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 March Diary for R Mather, A Allen, J Archer and A Thompson (Trim No. 180508049969)

11.2 A Blackie

- Attended the Woodend ANZAC service as Council representative. Around 180 had attended and looked like it would be a permanent event.
- Provided an update on a horse / dog incident on the beach, which may get media coverage. There had been injuries to both the dog and horse, and vet bills were about the same. Responsibility had been admitted on both sides and there had been some resolution. Horse trainers would wear high visibility. The bylaw allowed horse-training on 3.1km of beach and was a compromise. J Archer raised the topic of the effect on pipi and tuatua.

11.3 J Meyer

- Thanked the board for the submission to the LTP. He noted there were some difficult decisions to make.

11.4 R Mather

- Pegasus Residents Group
  - Attended AGM – excellent guest speakers.
After learning bypass not in 10 year plan, WCA and PRG were speaking to Matt Docey and North Canterbury News. S Nichols asked if PRG submitted to the GPS and R Mather commented that they had only learnt about it the previous week.

Were strongly advocating for a permanent Community Centre at Pegasus. Referred to the Sue Sutherland report which recommended a centre in three years.

12 CONSULTATION PROJECTS

Rangiora Woodend Road Speed Limits –
Consultation closes Monday 28 May 2018.

S Nichols advised that B Rice would be attending the All Boards meeting at the end of June to discuss speed limits on Rangiora Woodend Road and feeder roads.

S Nichols advised that the other consultation was the Local Alcohol Policy and Alcohol Control Bylaw. Submissions closed on 11 June. The board would need to decide if they wished to submit on those matters.

13 FOSTERING COMMUNITIES

NIL

14 REGENERATION PROJECTS

14.1 Town Centres, Woodend-Pegasus
Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:

15 BOARD FUNDING UPDATE

15.1 Board Discretionary Grant
Balance as at 14 May 2018: $1,635.97.

15.2 General Landscaping Fund
Balance as at 14 May 2018 $10,533.
A report had been requested.

16 MEDIA ITEMS

General update.

17 QUESTIONS UNDER STANDING ORDERS

None
18 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

None

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 11 June 2018 at the Pegasus Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 9.00pm

CONFIRMED

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Chairperson

__________________________
Date

Workshop held from 9pm – 9.10pm.

1. Holiday trading.