Community and Recreation Committee

Agenda

Tuesday 27 March 2018

1.00pm

Waimakariri District Council Chambers
215 High Street
Rangiora

Members:
Councillor Wendy Doody (Chairperson)
Councillor Kirstyn Barnett
Councillor Al Blackie
Councillor Robbie Brine
Councillor Dan Gordon
Mayor David Ayers (ex officio)
The Chairman and Members  
WAIMAKARIRI DISTRICT COUNCIL  

A meeting of the COMMUNITY AND RECREATION COMMITTEE will be held in the WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA on TUESDAY 27 MARCH 2018 at 1.00PM.

Adrienne Smith  
COMMITTEE ADVISOR  

Recommendations in reports are not to be construed as Council policy until adopted by the Council

BUSINESS

1 APOLOGIES

2 CONFLICTS OF INTEREST

Conflicts of interest (if any) to be reported for minuting.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Community and Recreation Committee held on Tuesday 13 February 2018

RECOMMENDATION

THAT the Community and Recreation Committee:

(a) Confirms the circulated minutes of a meeting of the Community and Recreation Committee, held on Tuesday 13 February 2018, as a true and accurate record.

4 MATTERS ARISING

5 DEPUTATIONS

5.1 Waimak United Football Club
6 REPORTS

6.1 Models for Community Safety and Community Development – Tessa Sturley (Community Team Manager) 15 - 21

RECOMMENDATION

THAT the Community and Recreation Committee:

(a) Receives report No. 180313026338

(b) Notes the value of an alignment with Healthy Greater Christchurch and Safe Community accreditation to ensure best practice in creating a safe, healthy, connected Waimakariri District.

(c) Approves staff pursuing reaccreditation as an International Safe Community

6.2 Community Development Strategy Implementation Plan 2018-2019 – Tessa Sturley (Community Team Manager) 22 - 37

RECOMMENDATION

THAT the Community and Recreation Committee:

(a) Receives report No. 180313026666

(b) Adopts the Community Development Strategy Implementation Plan (Trim 180315027955)

6.3 Community Team Update – Tessa Sturley (Community Team Manager) 38 - 57

RECOMMENDATION

THAT the Community and Recreation Committee:

(a) Receives report No. 180315028131

(b) Notes that Rata Foundation have granted $25,000 in funding to assist with Safe Community Family Violence and Suicide Prevention project costs

(c) Notes that staff have submitted an application on behalf of the Community House Steering Group to the Department of Internal Affairs Community Facilities funding round for $25,000 to cover the cost of a feasibility study.
6.4  **Aquatic Facilities Update – Matthew Greenwood (Aquatic Facilities Manager)**

**RECOMMENDATION**

THAT the Community and Recreation Committee:

(a)  Receives report No. 180305022770.

(b)  Notes Aquatic Facilities achievement against key performance indicators including Water Quality, Facility Attendance and Financial results.

6.5  **Library Update – Philippa Ashbey (District Libraries Manager)**

**RECOMMENDATION**

THAT the Community and Recreation Committee:

(a)  Receives report No.180316028214

(b)  Notes the achievements and customer service improvements attained by the Waimakariri Libraries under the 2014-2017 Libraries’ Strategic Framework.

(c)  Notes the intent of the Waimakariri Libraries’ Strategic Framework 2018-2020.

(d)  Circulates the report to the Boards for their information.

7  PORTFOLIO UPDATES

7.1  **Greenspace (Parks Reserves and Sports Grounds) – Councillor Robbie Brine**

7.2  **Community Facilities (including Aquatic Centres, Halls, Libraries and Museums) – Councillor Wendy Doody**

7.3  **Community Development and Wellbeing – Councillor Wendy Doody**

8  QUESTIONS

9  URGENT GENERAL BUSINESS
10 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

RECOMMENDATION

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

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<td>Report from Craig Sargison (Manager Community and Recreation)</td>
<td>Mandeville Sports Club</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
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<td>10.2</td>
<td>Report from Craig Sargison (Manager Community and Recreation)</td>
<td>Naming Right for Hockey Turf</td>
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<td>Protection of privacy of natural persons To carry out commercial activities without prejudice</td>
<td>A2(a) A2(b)ii</td>
</tr>
</tbody>
</table>

CLOSED MEETING

See In Committee Agenda (blue papers)

OPEN MEETING
WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY AND RECREATION COMMITTEE HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA ON TUESDAY 13 FEBRUARY 2018 AT 1.00PM.

PRESENT

Councillor W Doody (Chairperson), Mayor D Ayers, Councillors A Blackie, R Brine and D Gordon.

IN ATTENDANCE

Councillors A Blackie, K Barnett, K Felstead, P Williams
Messrs C Sargison (Manager Community and Recreation), C Brown (Community Green Space Manager), M Greenwood (Aquatic Facilities Manager), Mrs T Sturley (Community Team Manager), Mrs P Ashbey (District Libraries Manager) and Mrs A Smith (Committee Advisor).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

There were no conflicts of interest recorded.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Community and Recreation Committee held on Tuesday 21 November 2017

Moved Councillor Blackie seconded Councillor Brine

THAT the Community and Recreation committee:

(a) Confirms the circulated minutes of a meeting of the Community and Recreation Committee, held on Tuesday 21 November 2017, as a true and accurate record.

CARRIED

4 MATTERS ARISING

There were no matters arising.

5 DEPUTATIONS

5.1 Waimakariri Youth Council

Andrew Besuyen, Waimakariri Youth Council Co-Chairperson, who shares the role with Thomas Robson, provided a brief rundown of activities for 2017 and what is coming up for 2018. There was a significant change of membership of the Youth Council in 2017, with only four coming through from 2016. Following this the structure of the Council was rearranged and two Chair people appointed. The Youth Council membership is young with most intending to continue on for the 2018 year. With the election in 2017 there
was an MP Q&A sessions held for young people. Six politicians came to the evening at the Rangiora Town Hall, with each speaking about their Party, what they stand for and the Party policies. This was considered to be a successful evening. A review of the Youth Development Strategy commenced, which was a key task of the year, with the existing Strategy being developed in 2010. This is an important Strategy for both Council and the Youth Council, who were keen to be involved in the review.

For 2018 the first plan is to recruit some new members, and schools and some areas will be targeted, with the hope of getting a wider coverage of members from across the district.

A survey is planned to be undertaken as part of the Youth Development Strategy review, and planning for this to be an on-line survey to encourage a better response rate than it just being on paper. It is hoped this will result in information coming in on what the youth in the district are looking for. One area that the Youth Council considers needs to be strengthened is the mental health sector, noting the current youth suicide rates in New Zealand. What can we be doing in our district be helping and supporting our youth as is needed.

Another planned project for 2018 for the Youth Council is running a series of workshops for youth offering practical skills for those who are leaving school and entering the workforce. This could include attending meetings and how to get the best out of that and job interview skills. Details on the running of the workshops have yet to be confirmed but Andrew noted that they could be partnered with schools.

There will also be a team building hui held this year in conjunction with Wai Youth, details of which are yet to be confirmed.

Andrew is looking forward to working with current Youth Council members and welcoming new members and also working with WaiYouth.

5.2 Wai Youth

Sam Redman, Youth Development Facilitator, has recently joined the Council in this role and introduced himself to the Committee. He advised he has enjoyed the opportunity in this time to meet the Youth Council and WaiYouth Chairs and to get out into the community and meeting organisations. Sam was previously in the role of Youth Worker at Rangiora High School for six years. Sam presented the highlights of the last years work and key forthcoming activities. Last year successful events conducted by WaiYouth were the foam party and Centre Stage talent quest. Both these events attracted a significant number of people and Sam said these were good examples of what WaiYouth can do. There has also been discussions with WaiYouth on some events which didn’t go quite so well and strategies which could be used to improve these and make them more successful in the future.

There is about to be launched a recruitment drive for WaiYouth. Posters have been circulated and the team is looking forward to getting more members and therefore bring more ideas to the meetings. These posters are being circulated around the High Schools through the Youth Workers. It has also gone up on Council screens around the district

Plans for events in 2018 include a cultural festival, focussing on food and cultural customs. Centre Stage will also be held again this year.

Sam sees a real desire for strengthening relationships between WaiYouth and Youth Council, and potentially having a WaiYouth representative on the Youth Council.
The Chairperson thanked both Andrew and Sam for attending the meeting and the work they are doing.

**Questions**

There were no questions from members

5.3 **Safe Communities Foundation New Zealand**

Tania Peters, Director, Certifier and Trustee of Safe Communities Foundation New Zealand (SCFNZ) was present. With the aid of a PowerPoint presentation, Ms Peters provided some background information on Safe Communities New Zealand. New Zealand has a well established local, regional and national network that supports community safety through injury and violence prevention programmes and initiatives. Safe Communities NZ has grown to 30 Territorial Authorities accredited in 24 Safe Community coalitions which covers approximately half of the population of New Zealand. These communities vary in type and size including large urban cities, small towns and rural areas. A further four communities are applying for accreditation, being Auckland, Waitomo, Ashburton and Gore.

SCFNZ is a not-for-profit national organisation with a vision that all people in their communities can live, work and play safely, free from preventable injury and violence.

Tania tabled copies of the SCFNZ Strategic Framework to all members present.

The safe Communities Model was highlighted, noting that World Health Organisation (WHO) views the Safe Communities approach as an important means of delivering evidence-based violence and injury prevention strategies at the local level.

A Safe Community is one in which all relevant sectors of the community work together in a coordinated and collaborative way, forming partnerships to promote safety, manage risk and increase the overall safety of its residents and visitors. In our region Local Government is often the coordinating agency. Safe Communities is an integrated way of doing business and an approach to planning based on valuable evidence. Safe Communities is a way of having one message with many different delivering the message and an increase in participation by agencies that didn’t typically see themselves in the role of community safety, e.g. some of the districts businesses or social agencies. Alcohol related harm was highlighted as an example of this, with many agencies have an interest and a role to play in reducing alcohol related harm. There is a variety of interventions that can be undertaken across different areas.

Tania noted that it is encouraging to know that here in Waimakariri, over a period of 15 -20 years this is the way things are done here and are embedded practices.

A survey was undertaken in 2016 by the Foundation with seven communities who had undertaken the re-accreditation process in the year leading up to this. Structured questions asked the rationale undertaken and the perceived benefits for undertaking the process. The overwhelming response from the participants of the survey was that re-accreditation was a valuable process, a positive and productive exercise, a stocktake of past and present structures and activity and the opportunity to celebrate what had been achieved. It revealed that despite changes to funding and other resourcing issues, it was a valued process to be part of a Safe Community and that the associated national and international recognition provided credibility.

Waimakariri has a really strong association with Safe Community
Questions

Following question from Councillor Gordon, Ms Peters advised that WHO still supports the Safe Communities model and are actively involved, but NZ is now under the umbrella of Pan Pacific Network.

The Safe Community funding is 50% funded from ACC and other small funding from Ministry of Health. Funding has decreased over years by approximately a half. It costs a Council $2,000 to reaccredit, and there is no cost to be a member. Tania said there is not a lot funding from central government for injury prevention at a local level.

Mr Sargison noted that being a Safe Community Council does help with the process of funding applications.

Councillor Doody asked is there any planned help or assistance in getting the message out to sports groups – Yes Tania said this is an ongoing piece of work and there are good

Safer Communities Foundation would not submit on any Local Alcohol Policy processes, but would support communities in their preparation of this

Regarding mental health, Councillor Gordon asked how flexible is the model to adapt to mental health being a primary concern. Ms Peters advised that in most of the communities especially in New Zealand, mental health is one of the leading priorities for their high risk populations. This sits alongside civil defence, road safety, falls. It is up to the individual community to decide their local boundaries. Programmes are completely flexible with some directed to communities as a whole, and some would be directed to high risk members.

When there is the re-accreditation process being undertaken, the Community Team takes a community approach and the focus is not just what the Council is doing – a more holistic approach is undertaken.

Mayor Ayers observed that when this community became a Safer Community in 1999. This was under the Safer Community Council umbrella which initially came as a crime prevention tool, initially. Being a Safe Community provides a measure of benchmarks to be tested against, enables the Council to look at road safety programmes and injury prevention. The accreditation helps the Council to say “Yes, we’re doing alright”.

Councillor Doody, asked if there was any sources of fundings for suicide prevention in the district. Mrs Sturley said there has already been some project funding received for this from Lotteries for suicide prevention initiatives, and there is an application pending with the Rata Foundation to cover that as well. Potentially there will be other avenues for project funding. It is still to be determined how this funding will be directed, there are various programmes operating through the schools. Mayor Ayers noted that Woodend and Kaiapoi North have accreditation as Safe Schools.

Chairperson thanked Ms Peters for her informative report which helped members to understand the work of Safe Community Foundation NZ. It is very beneficial for our district to be part of this.

An invitation was extended to any Councillor or staff who may wish to visit another Council, at an accreditation, and the next one will be in Central Hawkes Bay. Speak to Tessa Sturley regarding this.
6 REPORTS

6.1 Youth Development Annual Report – Tessa Sturley (Community Team Manager)

Mrs Sturley presented this report which provided a summary of the key Youth Development activities of both the Youth Council and WaiYouth for 2016/17, alongside the presentations of Andrew Besuyen and Sam Redman earlier in the meeting.

The Youth Development Facilitator has done a significant amount of work in consolidation, which has seen both groups develop in cohesion. This has involved working on personal development of members, promoting team building activities both individually and collectively, the establishment of better group process making sure there are procedures in place, creating a clearer distinction between role of each group and improved WaiYouth/Youth Council communication.

The Youth Development Facilitator has a key role in making sure that Council and the community are more aware of the Youth Council. Over the last 18 months approximately it has been noted that individual teams from the Council have sought input from the Youth Council on several matters e.g. work on the Accessibility Strategy, review of the Libraries website, the electoral boundaries review, skate park review and the District Development Strategy.

Moved Mayor Ayers seconded Councillor Gordon

THAT the Community and Recreation Committee:

(a) Receives report no. 180202010203
(b) Receives the Youth Council and WaiYouth Annual Report
(c) Acknowledges the work achieved by WaiYouth and Youth Council supported by the Youth Development Facilitator.

CARRIED

Mayor Ayers complimented Andrew and Thomas Robson of their leadership of the Youth Council over the past year and also acknowledged the work of Leanne Bayler, who had until recently held the position of Youth Development Facilitator at the Council. Mayor Ayers said one of the aims of the Youth Development Strategy is to develop youth leadership and noted that two members of the Youth Council are in leadership roles in other parts of the district - Stella Graydon is Head Girl of Oxford Area School this year and Jacob Harford is one of the Deputy Head Students at Kaiapoi High School.

Councillor Gordon also acknowledged the leadership in the Youth Council of Andrew and Thomas and also the high calibre of all the members of the Youth Council, representing the district. As one of the Council representatives appointed to attend Youth Council meetings, Councillor Gordon invited any other Councillors to attend these meetings to see first-hand how the Youth Council operate.

Councillor Doody noted that she has very much enjoyed being part of the Youth Council, as appointed Council representative and WaiYouth and thanked Andrew and Thomas for their work done to date in promoting the Youth Council.
6.2 **Community Team Update – Tessa Sturley (Community Team Manager)**

Mrs Sturley presented this report providing an update on key activities of the Community Team from November 2017 to January 2018. The benefits were noted with the establishment of a “Volunteering North Canterbury” link on the Volunteer Canterbury website and the partnership arrangement with this group. Mrs Sturley also highlighted the growing support of Social Enterprise and have been looking at where this Council would best fit in supporting the social responsibility in our local community. A good local example of this is “Bellyful”, sponsored by Z Energy, which utilises volunteers who cook and supply meals to those who might be going through hardship in their family, or have new babies and really aligns with social responsibility. There is some good networks being developed through Christchurch and a South Island wide workshop is being planned.

Councillor Gordon asked how the neighbourhood connection undertaken at Kippenberger Estate could be carried out in other areas in the district. This was a very successful pilot project and suggested that this event be followed up with a Council workshop discussion. Mrs Sturley said the help of student interns was a useful way of making the Kippenberger Estate event happen. Mr Sargison noted as examples, the community groups of Waikuku Beach and Pegasus, which were initiated by the Council and are now both community led groups (Pegasus Residents Association). The issue of available Council resources needs to be considered with these projects.

Councillor Gordon asked when the Kippenberger Estate item is reported to the Rangiora-Ashley Community Board, if the student interns who worked on the project could be present at the meeting.

Moved: Councillor Doody seconded Councillor Gordon

**THAT** the Community and Recreation Committee:

(a) **Receives** report No 180202010191

(b) **Notes** that the Community Team have been granted $12,500 from Office of Ethnic Communities for Migrant-led initiatives

(c) **Notes** that the Migrants Group has acquired Adult Community Education funding to support English Language driver licencing and cooking class provision in our District.

**CARRIED**

Councillor Doody is very supportive of the Migrants Group and questioned if there was still the information van available through the Fire Service regarding safety while cooking, and that this could align with the cooking classes for Migrant Groups. Ms Sturley is to follow up with this.

Councillor Gordon acknowledged the work of John Buckingham who had recently retired as chair of the Waimakariri Health Advisory Group. Is very encouraged that there will be follow up work undertaken following the event at Kippenberger Estate, where there was over 100 residents present. Thanks were extended to the Community Team for their work in developing and supporting this project.

Mayor Ayers, Healthy Greater Christchurch, Mrs Sturley said it is important for this Council to align with this, hui coming up in in there will be a hui here on 29 October, and have advised
6.3 **Aquatic Facilities Update – Matthew Greenwood (Aquatic Facilities Manager)**

This report was presented by Matthew Greenwood, to summarise the performance of the aquatic facilities in the year to date. With regard to aquatic facility attendances, the mid-season update from the Oxford Community Aquatic Centre was highlighted – with the weather at the beginning of the season not conducive to swimming, numbers were down but there has since been a 40% increase in casual visitor numbers since the weather improved. A dog only swimming event is being considered for the end of the swimming season and there have been requests received for such an event from several dog enthusiast clubs and concerned individuals. Similar event have been held at other outdoor pools around the country and feedback and advice has been sought from them. Two recent surveys have been conducted, one on customer satisfaction of the Aquarobics participants at Dudley Park and Kaiapoi Aquatic Centres and a satisfaction survey for Learn to Swim. These both produced positive results from participants.

Moved Councillor Brine seconded Mayor Ayers

**THAT** the Community and Recreation Committee:

(a) **Receives** report 180201009878.
(b) **Notes** the Aquatic Facilities year to date achievement against key performance indicators including Water Quality, Facility attendance figures and financial results.
(c) **Approves** the holding of a dog only swimming event at the end of the Oxford Community Aquatic Centre summer season.

**CARRIED**

6.4 **Library Update – Philippa Ashbey (District Libraries Manager)**

Ms Ashbey presented this report providing an update on the customer service improvements of the Waimakariri Libraries and other events relating to the libraries. There are various activities and events scheduled at the libraries and in 2017 the libraries ran a total of 659 events in the district. In addition user orientation sessions were held, with these taking place either in the library or in school classrooms.

Lego Days have been held in Kaiapoi and Oxford libraries, and Councillor Barnett asked if these would be brought to Rangiora. Mrs Ashbey said it is likely that this would be case.

Moved Councillor Doody seconded Councillor Blackie

**THAT** the Community and Recreation Committee:

(a) **Receives** report No. 180201010087
(b) **Notes** that the Oxford Library and Service Centre was officially opened by Mayor David Ayers on 15 December 2017.
(c) **Notes** the reach and effectiveness of the Libraries’ activities and events programme.
(d) **Notes** the range and success of user orientation and training sessions, delivered by the Waimakariri Libraries, in 2017
(e) **Circulates** the report to the Boards for their information.
CARRIED

Councillor Doody expressed support for all the additional activities that are undertaken in the libraries to encourage people to visit the libraries.

7 PORTFOLIO UPDATES

7.1 Greenspace (Parks Reserves and Sports Grounds) – Councillor Robbie Brine

Nothing to report

7.2 Community Facilities (including Aquatic Centres, Halls, Libraries and Museums) – Councillor Wendy Doody

Councillor Doody commented on the opening event for the Oxford Library and Service Centre.

Councillor Doody has visited the recently upgraded pensioner houses in Meadow Street.

7.3 Community Development and Wellbeing – Councillor Wendy Doody

Met with Mrs Sturley early this year and is good to have the community team focusing on the wellbeing of the community. Supports the work of the Youth Council.

8 QUESTIONS

There were no questions.

9 URGENT GENERAL BUSINESS

There was no urgent general business.

10 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved Councillor Gordon seconded Councillor Brine

THAT the public be excluded from the following parts of the proceedings of this meeting.

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| 10.1    | Protection of privacy of natural persons  
To carry out commercial activities without prejudice | A2(a)  
A2(b)ii |

CARRIED

**CLOSED MEETING**

Resolution to resume in Open Meeting

Moved Councillor Gordon seconded Councillor Doody

THAT open meeting resumes and the business discussed with the public excluded remains public excluded.

CARRIED

**OPEN MEETING**

There being no further business, the meeting closed at 2.pm.

CONFIRMED

_____________________________
Chairperson

_____________________________
Date
1. SUMMARY

1.1 This report provides an overview of three models for building stronger communities. It includes a recommendation as to the best model around which to frame the facilitation of a safe, healthy, connected and resilient Waimakariri District.

2. RECOMMENDATION

THAT the Community and Recreation Committee

(a) Receives report No. 180313026338

(b) Notes the value of an alignment with Healthy Greater Christchurch and Safe Community accreditation to ensure best practice in creating a safe, healthy, connected Waimakariri District.

(c) Approves staff pursuing reaccreditation as an International Safe Community

3. BACKGROUND

3.1. ‘Community’ models’ applied across Greater Christchurch – Who’s doing what!

3.1.1. With respect to Community portfolios, the Greater Christchurch Councils, (Christchurch, Selwyn and Waimakariri) directly align with the following WHO recognised models for community wellbeing:

- ‘Safe Cities’ (Christchurch and Waimakariri)
- ‘Healthy Cities’
- ‘Resilient Cities’: UDS Health and Communities Committee (Healthy Greater Christchurch) – all three TLAs.

3.1.2. Historically Selwyn District Council has not had alignment with any community wellbeing model. However Selwyn are working to align with Ashburton District Council in potentially seeking accreditation as a ‘Welcoming City’, relating to Migrants and Newcomers; with Ashburton District Council employing a 1FTE role to develop this initiative.
3.1.3. Regionally, there has been a collective degree of interest in the United Nations ‘Sustainable Development Goals’; however, there is collective acknowledgement that these are aspirational, rather than providing a working model. Our local approach to supporting community safety health and wellbeing aligns with this model.

3.2. Welcoming Cities

3.2.1. Welcoming Communities presents an opportunity for local councils to be leaders in encouraging their communities to be welcoming towards newcomers, who in turn support their region’s growth.

3.2.2. Ministry of Business Innovation and Employment (MBIE) has a pilot underway in a number of Communities’, including Tauranga City Council/Western Bay of Plenty District Council, Southland (Gore District Council, Invercargill City Council and Southland District Council), Whanganui District Council, Palmerston North City Council and Canterbury represented by Ashburton and Selwyn District Councils. It is hoped that ultimately the Welcoming Communities programme will offer an accreditation standard for councils to aspire to, facilitate the sharing of good settlement practice and ideas, foster collaboration and recognise success.

3.2.3. While referring to creating safe communities, the draft framework for the Welcoming Cities model does not address whole-of-community safety or health. These are key elements in a holistic approach to the wellbeing of our residents and, in turn, the attractiveness of our District to prospective residents.

3.2.4. In terms of supporting Migrants in the Waimakariri District, our current models ensure that local strategies are in place and that alignment is maintained with national, regional and local strategies for Welcoming, Connecting and Empowering migrants and newcomers into the life of their District. Furthermore creating a welcoming, connected District is a key priority in the Waimakariri Community Development Strategy and the Resilient Greater Christchurch Strategy, with which the Waimakariri District aligns.

3.3. Healthy Cities

3.3.1. In Europe, Healthy Cities has been adopted as a model for the accreditation of community wellbeing, alongside International Safe Community accreditation, with nearly 100 cities and towns from 30 countries aligning with this model.

3.3.2. The primary goal of the WHO European Healthy Cities Network is to put health high on the social, economic and political agenda of city governments. Essentially a “top down” model, the Healthy Cities movement centres on advocacy for action. It promotes comprehensive and systematic policy and planning for health and emphasizes the social, economic and environmental determinants of health.

3.3.3. There is currently no intention to roll this out as an accredited model beyond the Northern Hemisphere.

3.3.4. Locally, the Healthy Cities ‘Health in all Policies’ model is applied as a guiding framework for Healthy Greater Christchurch. This group acts as the Greater Christchurch UDS Health and Communities Committee, giving effect to the health and wellbeing objectives in the Resilient Greater Christchurch Strategy.

3.4. Safe Communities

3.4.1. The internationally accredited Safe Community model is approved by the World Health Organisation as best practice framework to facilitate Population safety and wellbeing. There are just under 400 accredited communities worldwide, 189 in
Asian, 104 in North America, 58 in Europe, 40 in Australasia, 5 in South American and 2 in South Africa https://isccc.global/ 

3.4.2. Safe Communities operates in-line with a bottom-up, community-led approach, complementary to top-down strategies, similar to the Healthy Cities model.

3.4.3. In New Zealand there are 25 accredited Safe Communities across the county and three others that have expressed interest.

3.4.4. The Safe Community model applies an evidence-based, holistic approach to addressing local priorities like suicide, family violence, alcohol-related harm, social isolation and connection; and supporting vulnerable children.

4. ISSUES AND OPTIONS

4.1. Comparison between Safe, Healthy and Welcoming Cities community models

4.1.1. Figure 1, below illustrates the extent to which each model aligns with recognised best practice and supports the addressing of community priorities.

<table>
<thead>
<tr>
<th>WHO approved</th>
<th>Safe Communities</th>
<th>Healthy Cities</th>
<th>Welcoming Cities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accredited standard</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Widely recognised/ applied in New Zealand</td>
<td></td>
<td>Greater Chch only</td>
<td></td>
</tr>
<tr>
<td>Locally (NZ) based governance and support</td>
<td></td>
<td>Greater Chch only</td>
<td></td>
</tr>
<tr>
<td>Best Practice Criteria</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supports all of community</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Safety as a priority</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wellbeing as a priority</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Connection and Inclusion as priorities</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Figure 1: Comparison between models for Community*

4.1.2. As illustrated, the Safe Community and Healthy Cities Models are both World Health Organisation approved and address all key priorities for the safety, health and resilience of Waimakariri residents.

4.2. Current alignment between the Safe Community model and the Healthy Greater Christchurch “Healthy Cities model

4.2.1. There is value in aligning with opportunities presented through regional alliances like Healthy Greater Christchurch and the Resilient Greater Christchurch strategy. Such collaborative alignment is viewed favourably by government and philanthropic funders.

4.2.2. The Determinants of Health that frame the Healthy Cities model are reflected in the seven key priority areas in the Waimakariri District Development Strategy, therefore there is local relevance; however this is not a Community-Led model.

4.2.3. The holistic approach adopted by the Safe Community Foundation aligns with the Determinants of Health framework that informs the Healthy Cities alliance. Maintaining Safe Community accreditation ensures that locally determined
community issues and aspirations are addressed in line with best practice for community development.

4.2.4. The result of our continued alignment with both models results is that community safety and wellbeing in the Waimakariri are supported with a sound bottom-up and top down approach. This ensures that a well evidenced, community-led approach is supported by strong policy and increased commitment from Central Government decision makers.

4.2.5. Figure 2, below, illustrates this correlation.

![Diagram](image)

*Figure 2: Illustration of Safe and Healthy Community alignment in practice*

4.3. Delivery

4.3.1. In practice, the development and maintenance of a Safe, Inclusive (or 'welcoming'), Empowered District is facilitated through a number of relationships and networks developed and supported by the Waimakariri District Council. The Community Team utilises these relationships to apply a community-led approach to addressing a number of key community-identified priorities. Figure 3 on the following page illustrates this.
# WDC Community Team Facilitation of a Safe, Healthy, Resilient Waimakariri

## Outcomes

<table>
<thead>
<tr>
<th>Focus</th>
<th>Safe Communities</th>
<th>Inclusive Communities</th>
<th>Empowered Communities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Safe Relationships</strong></td>
<td><strong>Personal Resilience &amp; Wellbeing</strong></td>
<td><strong>Safe Home Environments</strong></td>
<td><strong>Connected Communities</strong></td>
</tr>
<tr>
<td><strong>Priorities</strong></td>
<td>Families</td>
<td>Alcohol &amp; other substances</td>
<td>On-line safety</td>
</tr>
<tr>
<td></td>
<td>Youth</td>
<td>Suicide risk</td>
<td>DIY</td>
</tr>
<tr>
<td></td>
<td>Peers</td>
<td>Children</td>
<td>Social Isolation</td>
</tr>
<tr>
<td></td>
<td>Elder abuse</td>
<td>Older people</td>
<td>Provider Networks Information</td>
</tr>
</tbody>
</table>

## Mechanism for Delivery

### Key Partners, including...

- Police, Refuges, Schools, Preschools, Victim Support, CDHB, NGOs operating in the local health and social support sectors, local business, MSD, Rata Foundation
- Residents Associations, Community Boards, Volunteer Canterbury, Together Hurunui, Canterbury University, Office of Ethnic Affairs, Chamber of Commerce, DIA, emerging leaders in community, Oxford Community Trust, Vision West
- Leadership Lab, Community Mentors, Enterprise North Canterbury, MSD, Hope Trust, Wellbeing North Canterbury, Community Trust, Person to Person Help Trust, Eco Educate, MYD, Rata Foundation, Christchurch City Council, Local business

### Local Networks Established & Supported

- Social Services Waimakariri, Waimakariri Health Advisory Group, North Canterbury Family Violence Network, Suicide Prevention Steering Group, Waimakariri Alcohol Action Group, North Canterbury Children’s Teams
- North Canterbury Volunteer Steering Group, TimeBank Waimakariri, Waimakariri Migrants Group, North Canterbury Newcomers Network, Community House Steering Group
- North Canterbury Youth Services Network, Waimakariri Youth Council and WaiYouth

### Key Regional & National Networks Supported

- Safe Community Network, Healthy Greater Christchurch Steering Group, Canterbury Family Violence Collaboration, Canterbury Alcohol Harm Management Strategy Group, Waitaha Suicide Prevention Steering Group
- Canterbury Psychosocial subcommittee, Canterbury Regional Economic Development Strategy – Migrants Stream
- LinC Steering Group, Resilient Greater Christchurch Social Enterprise and Procurement fora, FLAG Funders forum

*Figure 3: Community Team priorities and collaborative partnerships/networks*
4.4. **Summary Recommendation**

4.4.1. The community recognises the Safe Community Model and Community Outcomes as providing sound frameworks for facilitating inclusiveness, connectedness, wellbeing and empowerment, for all residents, in line with the common themes of the various models, described above.

4.4.2. Staff recommend reaccreditation as an International Safe Community.

4.5. The Management Team have reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Groups and Organisations**

5.1.1. Social Services Waimakariri, Waimakariri Health Advisory Group and the various other networks that the Community Team support all recognise the value of our Safe Community accreditation. Healthy Greater Christchurch has been discussed around these tables and has been acknowledged as a potential useful alignment with the priorities of our local wellbeing-related networks and working groups; particularly with respect to its role in advocating at central government level.

5.1.2. As illustrated in Figure 3 above, a broad range of groups and organisations work together under the Safe Community model and in alignment with the Healthy Greater Christchurch Determinants of Health.

5.2. **Wider Community**

5.2.1. Broad community engagement is an important part of the work of the Community Team. This ensures a community-led approach that is relevant to all with a stake in creating a safe, healthy, connected and resilient District.

5.2.2. We have recently been asked about our pending reaccreditation as an International Safe Community. This process provides an opportunity for a broad review of priorities in safety, health and wellbeing and is an opportunity to identify and celebrate what the wider community, as well as Council, are doing in this space.

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**

- Adopting new and, yet to be locally proven models for community wellbeing would require additional staff resourcing with no net gain to the community. However retention of the status quo would not require any additional resourcing.

6.2. **Community Implications**

- Staff have considered the potential applications of other models to Waimakariri and have concerns about the net value to the community of adopting another model, in terms of there being no tangible benefit.

6.3. **Risk Management**

- Staff recommend retention of the status quo: i.e. reaccreditation as an International Safe Community, in line with Healthy Greater Christchurch.

6.4. **Health and Safety**
Retention of the Safe Community Model ensures the maintenance of a whole-of-community approach to ensuring that the Waimakariri District is safe, healthy and inclusive to all residents.

7. **CONTEXT**

7.1. **Policy**

This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

7.2. **Legislation**

N/A

7.3. **Community Outcomes**

The recommendation in this report align with the following Community Outcomes:

- Effect is given to the principles of the Treaty of Waitangi
- There are wide ranging opportunities for people to contribute to the decision making that effects our District
- There is a safe environment for all
- Public spaces and facilities are plentiful, accessible and high quality
- People are friendly and caring, creating a strong sense of community in our District

7.4. **Delegations**

N/A

Tessa Sturley
COMMUNITY TEAM MANAGER
1. SUMMARY

1.1 This report provides an overview of the Community Development Strategy Implementation Plan 2018-2019 and is seeking Council approval of the implementation plan.

Attachment:
Community Development Strategy Implementation Plan 2018-2019 (Trim # 180315027955)

2. RECOMMENDATION

THAT the Community and Recreation Committee

(a) Receives report No. 180313026666

(b) Adopts the Community Development Strategy Implementation Plan (Trim 180315027955)

3. BACKGROUND

3.1. Collectively partnering with well over 300 community, business, education, government and non-government stakeholders, the Community Team facilitates a community-led approach in three key areas:

- Safe Communities:
- Youth Development
- Community Development

3.2. This work is carried out to achieve 3 key outcomes each with specific key focus areas and associated priorities for our Safe Community, Community Development and Youth Development staff:

3.3. The Community Team has worked with its partners to develop a number of initiatives that address key priorities in each of these areas. The table on the following page broadly details this work.
### WDC COMMUNITY TEAM FACILITATION OF A SAFE, HEALTHY, RESILIENT WAIMAKARIRI

<table>
<thead>
<tr>
<th>Key Areas OUTCOMES</th>
<th>Safe Communities</th>
<th>Inclusive Communities</th>
<th>Empowered Communities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FOCUS</strong></td>
<td>Safe Relationships</td>
<td>Personal Resilience &amp; Wellbeing</td>
<td>Safe Home Environ</td>
</tr>
<tr>
<td><strong>PRIORITIES</strong></td>
<td>Families</td>
<td>Alcohol &amp; other substances</td>
<td>On-line safety</td>
</tr>
<tr>
<td></td>
<td>Youth</td>
<td></td>
<td>DIY</td>
</tr>
<tr>
<td></td>
<td>Older People</td>
<td>Suicide risk</td>
<td>Children</td>
</tr>
<tr>
<td></td>
<td>(Elder Abuse)</td>
<td></td>
<td>Older people</td>
</tr>
<tr>
<td></td>
<td>Peers</td>
<td>Rural properties</td>
<td></td>
</tr>
</tbody>
</table>

**Figure 1:** Work streams for Community Team delivery of safe, inclusive, empowered community.
4. **ISSUES AND OPTIONS**

4.1. The Waimakariri District Council Community Development Strategy provides a framework for the delivery of these priorities.

The strategic goals for the Waimakariri Community Development Strategy, 2015 – 2025, are to:

- **Engage** key stakeholders to enhance community development, youth development and community safety
- **Facilitate connection** across the community; between residents, groups and organisations
- **Cultivate a more informed community**
- **Empower** the community to identify and achieve its aspirations

4.2. The attached implementation plan brings together the work associated with the three outcomes and associated priorities and aligns them with the strategic goals and objectives for the Waimakariri Community Development Strategy, 2015 – 2025. This constitutes the work of the Community Team for the 2018/19 financial year.

4.3. The Management Team have reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Groups and Organisations**

Through its various working parties, project coalitions and steering groups, the Community Team has established and maintains an in-depth working knowledge of the Waimakariri District and the physical, socio-economic and environmental factors that affect the quality of life of our residents. Collectively partnering with well over 300 community, business, education, government and non-government stakeholders, the Community Team facilitates a community-led approach to its work.

5.2. **Wider Community**

Broad community engagement is an important part of the work of the Community Team. This ensures a community-led approach that is relevant to all with a stake in creating a safe, healthy, connected and resilient District.

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**

There is currently sufficient budget to resource the facilitation of this work and adequate external funding to cover project costs.

6.2. **Community Implications**

The application of an evidence-based, community-led approach to this work ensures the development of sound, relevant initiatives that empower residents to plan a part in creating a safe, healthy, connected and resilient District.
6.3. **Risk Management**

Strong relationships are maintained with internal (Council) and external stakeholders to ensure that initiatives are community-led and sustainable.

6.4. **Health and Safety**

Health and Safety considerations are included in planning.

7. **CONTEXT**

7.1. **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Legislation:** N/A

7.3. **Community Outcomes**

The work associated with the Community Development Strategy Implementation Plan 2018 – 2019 align with the following Community Outcomes

- Effect is given to the principles of the Treaty of Waitangi
- There are wide ranging opportunities for people to contribute to the decision making that effects our District
- There is a safe environment for all
- Public spaces and facilities are plentiful, accessible and high quality
- People are friendly and caring, creating a strong sense of community in our District

7.4. **Delegations**

Tessa Sturley

COMMUNITY TEAM MANAGER
WAIMAKARIRI DISTRICT COUNCIL

Community Development Strategy

Implementation Plan 2018/2019

ENGAGING CONNECTING INFORMING EMPOWERING a stronger, safer, more vibrant District
Introduction


The Waimakariri District has been accredited to the World Health Organisation approved ‘International Safe Community’ model since 1999, when it was the second community in New Zealand to achieve such status.

The Waimakariri District Council Community Team works to facilitate an evidence-based, community-led approach to foster safe, healthy, resilient communities so that “Waimakariri is a District where people are thriving.”

Waimakariri District Council Community Development Strategy 2015-2025

Through its various working parties, project coalitions and steering groups, the Community Team has established and maintains an in-depth working knowledge of the Waimakariri District and the physical, socio-economic and environmental factors that affect the quality of life of our residents. Collectively partnering with well over 300 community, business, education, government and non-government stakeholders, the Community Team facilitates a community-led approach in three key areas:

- Safe Communities
- Youth Development
- Community Development.

This work actively contributes to the following Waimakariri District Council, Long Term Plan Community Outcomes. We strive to ensure that our community:

- Is inclusive to all
- Social and health needs are met
- Provides a safe environment for all
- Citizens are informed and able to contribute to local, regional and national decision-making.

The Plan

The following implementation plan aligns with the strategic goals for the Waimakariri Community Development Strategy, 2015 - 2025, to:

- Engage key stakeholders to enhance community development, youth development and community safety
- Facilitate connection across the community; between residents, groups and organisations
- Cultivate a more informed community
- Empower the community to identify and achieve its aspirations.

The fundamental role of the Community Team is to facilitate connection and empower the Community. This is achieved through engaging and informing the people who play a role or have a stake in the creation of safe, healthy, resilient communities.
**ENGAGE:** Engage key stakeholders to enhance community development, youth development and community safety

**Result:** Community-led Development is supported by a broad range of stakeholders.

<table>
<thead>
<tr>
<th>Performance Indicators</th>
<th>Benchmark 2015</th>
<th>Result 2016/17</th>
<th>Target 2025</th>
</tr>
</thead>
<tbody>
<tr>
<td>Percentage of total number of partners supporting Community Development, Youth Development and Community Safety initiatives</td>
<td>300</td>
<td>Over 300</td>
<td>≥300</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Objectives</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Engage with government and non-government agencies</strong></td>
<td>Maintain active attendance or facilitation of appropriate local and regional meetings as a means to engage with relevant local regional and national stakeholders and keep informed of the aspirations and challenges faced by those sectors:</td>
</tr>
<tr>
<td><strong>Local:</strong></td>
<td></td>
</tr>
<tr>
<td>o Social Services Waimakariri</td>
<td></td>
</tr>
<tr>
<td>o Waimakariri Health Advisory Group</td>
<td></td>
</tr>
<tr>
<td>o Violence Free North Canterbury</td>
<td></td>
</tr>
<tr>
<td>o Monthly Community Networking forums</td>
<td></td>
</tr>
<tr>
<td>o North Canterbury Youth Services Network</td>
<td></td>
</tr>
<tr>
<td><strong>Regional:</strong></td>
<td></td>
</tr>
<tr>
<td>o Healthy Greater Christchurch Steering Group</td>
<td></td>
</tr>
<tr>
<td>o Youth Voice Canterbury</td>
<td></td>
</tr>
<tr>
<td>o The Christchurch Refugee and Migrants Group - INFoRM</td>
<td></td>
</tr>
<tr>
<td>o CECC – Migrants and Newcomers Regional Group</td>
<td></td>
</tr>
<tr>
<td>o Active Canterbury Network</td>
<td></td>
</tr>
<tr>
<td>o Waitaha Suicide Prevention Action Group</td>
<td></td>
</tr>
<tr>
<td>o AHMAG Alcohol Harm Minimisation Action Group</td>
<td></td>
</tr>
<tr>
<td>o Good One Steering group</td>
<td></td>
</tr>
<tr>
<td>o Canterbury Family Violence Collaboration.</td>
<td></td>
</tr>
</tbody>
</table>

**Engage with Te Ngai Tuahuriri Runanga and groups that support Maori wellbeing**

- Attend the annual Council Runanga Hui.
- Attend monthly ‘Healthy Day at the Pa” to communicate opportunities for community connection and to provide community information
- Where appropriate, present community-related opportunities and/or issues at Runanga meetings
- Utilise regional and internal Council contacts to clarify best and most appropriate links to ensure that local iwi are invited to input into community fora, working parties and community consultations, where appropriate.
**ENGAGE:** Engage key stakeholders to enhance community development, youth development and community safety

**Result:** Community-led Development is supported by a broad range of stakeholders.

<table>
<thead>
<tr>
<th>Performance Indicators</th>
<th>Benchmark 2015</th>
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<th>Target 2025</th>
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</thead>
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<tr>
<td>Percentage of total number of partners supporting Community Development, Youth Development and Community Safety initiatives</td>
<td>300</td>
<td>Over 300</td>
<td>≥300</td>
</tr>
</tbody>
</table>

**Objectives**

<table>
<thead>
<tr>
<th>Actions</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Engage with grassroots community groups and emerging leaders</td>
<td>Actively explore opportunities to link grassroots community groups to into community forums, working parties, training and consultations around Community Development, Community Safety and Youth Development.</td>
</tr>
<tr>
<td>Engage with the funding sector</td>
<td>Attend funding-related hui as a means to engage with representatives from key funding organisations and identify opportunities to support the community, including the Canterbury Funding Advisors Network.</td>
</tr>
<tr>
<td>Engage with the business sector</td>
<td>• Facilitate a closer alliance with Enterprise North Canterbury, looking at a more strategic link between Economic and Community Development</td>
</tr>
<tr>
<td></td>
<td>• Actively explore opportunities for business to support local initiatives</td>
</tr>
<tr>
<td></td>
<td>• Seek appropriate sponsorship to ensure the on-going delivery of the Down the Back Paddock Rural Safety in Schools initiative.</td>
</tr>
<tr>
<td>Engage with appropriate Council departments</td>
<td>Build on working relationships with other Council departments, so that opportunities to work together can be identified as part of project planning and implementation where synergies occur</td>
</tr>
<tr>
<td></td>
<td>o Greenspace</td>
</tr>
<tr>
<td></td>
<td>o Policy and Strategy</td>
</tr>
<tr>
<td></td>
<td>o Libraries</td>
</tr>
<tr>
<td></td>
<td>o Regenerate</td>
</tr>
<tr>
<td></td>
<td>o Environments Services Unit.</td>
</tr>
<tr>
<td>Maintain relationships with media</td>
<td>Ensure a high profile for Community-led development initiatives in appropriate local printed media. E.g. North Canterbury News</td>
</tr>
<tr>
<td></td>
<td>Explore opportunities to link community groups into local radio. (Compass FM).</td>
</tr>
</tbody>
</table>
**ENGAGE**: Engage key stakeholders to enhance community development, youth development and community safety

**Result**: Community-led Development is supported by a broad range of stakeholders.

<table>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Objectives</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engage with Elected local and national government representatives</td>
<td>Endeavour to include elected local and national representatives in working groups and at local events</td>
</tr>
</tbody>
</table>

**Community Development**
- Rangiora Community Board in Kippenberger Subdivision project, TimeBank Steering Group
- Kaiapoi Community Boards in Silverstream subdivision project
- Woodend Sefton Community Board in Waikuku Beach group
- Relevant Community Board members and Councillors invited to support localised Community Development projects (E.g. Migrant events)

**Youth Development**
- Mayor and two Councillors on WaiYouth
- Relevant Community Board members and Councillors invited to support localised WaiYouth and Youth Council projects (E.g. Skate Jam)

**Community Safety**
- Councillor representation on Violence Free North Canterbury Steering Group
- Councillor representation on the Waimakariri Suicide Prevention Steering Group
- Relevant Community Board members and Councillors invited to support localised Community Safety projects (E.g. White Ribbon Day, Suicide Prevention Awareness week, Inspired Retired, Mental Health Awareness week).
**CONNECT: Facilitate connection across the community**

**Results:** Residents are welcomed and connected to the community. Community groups and agencies know each other and are well informed about what each other does, leading to increased potential for collaborative work.

<table>
<thead>
<tr>
<th>Population Indicator</th>
<th>Benchmark 2015</th>
<th>Result 2016/17</th>
<th>Target 2025</th>
</tr>
</thead>
<tbody>
<tr>
<td>Percentage of respondent households involved in recreation, arts and cultural, school, church, community, sports or service groups/organisations</td>
<td>40 %</td>
<td>60 %</td>
<td>65 %</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Performance Indicators</th>
<th>Benchmark 2015</th>
<th>Result 2016/17</th>
<th>Target 2025</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of groups that connect residents or organisations, supported by the Community Team</td>
<td>12</td>
<td>15</td>
<td>≤ 12</td>
</tr>
</tbody>
</table>

| Evidence of Community Team Support for the development of new groups that facilitate community connection | N/A | 5 | 8 |

<table>
<thead>
<tr>
<th>Objectives</th>
<th>Actions</th>
</tr>
</thead>
</table>
| **Identify and respond to emerging opportunities for greater connection across the community.** | • Encourage and support initiatives that foster connection between residents. *E.g. TimeBank Waimakariri, Volunteering North Canterbury*  
• Explore opportunities for increased cross-cultural connection through events and community education  
• Continue to support social inclusion initiatives developed through the Social Inclusion Initiatives Group  
• Support the establishment of a community house model for collaborative service delivery and community connection  
• Encourage and support the establishment of new community groups.                                                                 |
| **Encourage and support groups that connect residents**                       | • Maintain a supportive working relationship with existing Residents and Community Associations. *E.g. Woodend, Cust, Pegasus*  
• Encourage and facilitate the increased establishment of groups that connect residents across geographic communities. *E.g. Waikuku Beach Coffee Connect, Kippenberger Connection project.* |
| **Facilitate networking forums for local agencies and community organisations** | • Continue to facilitate and promote monthly community networking forums in Rangiora and Kaiapoi  
• Facilitate and support community engagement forums related to pending Safe Community reaccreditation and a review of the Youth Development Strategy. |
| **Support initiatives that increase accessibility to our spaces places and facilities** | Support the work of the Waimakariri Access Group, including support for the development of the Waimakariri Accessibility Strategy Implementation Plan. |
### INFORM: Cultivate a more informed community

**Result:** People and organisations are informed about opportunities, services and issues that affect them.

<table>
<thead>
<tr>
<th>Population Indicator – WDC Community Survey</th>
<th>Benchmark 2015</th>
<th>Result 2016/17</th>
<th>Target 2025</th>
</tr>
</thead>
<tbody>
<tr>
<td>% of respondent households satisfied with the information about what is going on in the District.</td>
<td>30 %</td>
<td>55%</td>
<td>85 %</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Performance Indicators</th>
<th>Benchmark 2015</th>
<th>Result 2016/17</th>
<th>Target 2025</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facebook page following</td>
<td>1,789</td>
<td>2,542</td>
<td>≤ 1800</td>
</tr>
<tr>
<td>Monthly hits on Community page of Council website</td>
<td>2,800</td>
<td>14,852</td>
<td>≤ 3000</td>
</tr>
<tr>
<td>Number of community groups contributing to Chatter community information magazine</td>
<td>150</td>
<td>Over 150</td>
<td>≤ 150</td>
</tr>
</tbody>
</table>

### Objectives

**Promote community initiatives and raise awareness of community issues and opportunities via electronic, printed and social media**

- Facilitate a collaborative approach to the development and provision of community information
  - E.g. volunteer website, TimeBank Waimakariri and Migrant information; and resources for Community Safety and Youth Development priorities.

- Ensure that Community Team on-line and Social Media pages are kept up to date, with relevant, current, appropriate information

- Ensure that information resources, databases and distribution lists are kept up to date

- Respond appropriately to “off the street” requests for information

- Edit and ensure appropriate distribution of Chatter Community newsletter

**Act as a conduit for relevant and up to date information between community and Council**

- Ensure that relevant issues and initiatives from community forums, networks and meetings are relayed to Council via the Community and Recreation Committee

- Ensure that Community Boards are kept up to date regarding progress in key priorities as detailed in the Community Development Strategy Implementation Plan

- Input into reviews of Council-branded information resources. E.g. New Resident Packs.
**INFORM: Cultivate a more informed community**

**Result**: People and organisations are informed about opportunities, services and issues that affect them.

<table>
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<tr>
<th>Objectives</th>
<th>Actions</th>
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| Facilitate and promote the provision of local community information workshops, forums, and seminars. | • Facilitate local provision of community information workshops and seminars around priority issues in Community Safety, Community Development and Youth Development  
  o Wellbeing and Suicide Prevention  
  o Safe relationships  
  o Migrant education and empowerment  
  o Addiction  
  o Alcohol-related harm  
  o Parenting  
• Support the local provision of capability-building seminars and workshops for those working or volunteering in the Waimakariri District, *E.g. Funding, governance, marketing, succession planning*  
• Promote other (non-Community Team-led) workshops, forums and seminars that may be of interest to the Community. |
| Acquire relevant data to inform community priorities                     | • Meet regularly Council’s Policy and Strategy Team to:  
  - determine and access relevant sources of information  
  - ensure that Council-led Surveys align with the information that will inform progress against the objectives of the Waimakariri Community Development Strategy  
  - Seek guidance in the development of surveys to inform priorities in Community Development, Youth Development and Community Safety  
Access and present relevant data from a variety of sources to inform Community Safety, Community Development and Youth Development. *E.g. Census, IPRU, Central Government Ministries, Government Agencies, such as ACC.* |
**EMPOWER:** Empower the community to identify and achieve its aspirations

**Results:**
- There are wide ranging opportunities for people to contribute to the decision making by local, regional and national organisations that affects our District
- The community is empowered to work together to achieve its aspirations.

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<td>≤10 per annum</td>
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**Objectives**

**Facilitate community engagement to enable stakeholders to contribute to planning for community development, youth development and community safety priorities**

Work with Council’s Policy and Communications team to develop plans to facilitate community engagement to inform:
- a review of the Waimakariri Youth Development Strategy
- Safe Community reaccreditation
- a plan to support Social Enterprise
- priorities in creating a more culturally inclusive District.

**Facilitate and/or support community-led working parties to address priority areas**

- Facilitate a collaborative, community-led approach to addressing Community Development, Community Safety and Youth Development priorities
- Establish and support appropriate working parties to address identified priorities in community development, community safety and youth development, including:
  - Safe Relationships
  - Personal Resilience and Wellbeing
  - Safe Environments
  - Connected Communities
  - Involved Communities
  - Culturally Inclusive Communities
  - Supporting Social Enterprise
  - Developing Local Leadership
  - Youth Opportunity
- Support the work of community-initiated working parties to address priority issues and opportunities.
**EMPOWER: Empower the community to identify and achieve its aspirations**

**Results:**
- There are wide ranging opportunities for people to contribute to the decision making by local, regional and national organisations that affects our District
- The community is empowered to work together to achieve its aspirations.

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**Objectives**

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| **Support community groups and networks to increase their capacity and capability** | Respond appropriately to any identified need and/or opportunities for groups and organisations to increase their knowledge, skillset, contacts or profile in the community  
*E.g. Governance training, use of Community Interns, support with success planning, funding information.* |
| **Build a stronger local Community and Voluntary Sector**    |  
- Link emerging leaders into capability building and training opportunities to enable them to add value to their work in the Community  
*E.g. LinC (Leadership in Communities), MSD’s mentoring support and Cluster initiatives, Canterbury University's Management 108, Community Mentoring programme, Social Enterprise Networking forum*  
- Facilitate increased local provision of leadership development opportunities. *E.g. LinC satellite workshops*  
- Encourage and support the development of social enterprise in the Waimakariri District. |
| **Encourage and support community input into local, regional and national consultations** |  
- Identify opportunities and encourage community input into local, regional and national consultations about issues that affect them  
- Where necessary, support residents and community groups to make submissions to Council and other consultations. |
Community Team ‘Year in Review’ Report

Qualitative and Quantitative results for the delivery of the Community Development Strategy implementation plan are reported annually in the Community Team ‘Year in Review’ Report. The Waimakariri Community Development Strategy and the latest Community Team ‘Year in Review’ Report can both be viewed at: http://www.waimakariri.govt.nz/community/community-initiatives
1. SUMMARY

1.1 This report provides an update of activity carried out in February and early March 2018.

Attachments:
i. Minutes of the Waimakariri Youth Council February meeting (Trim 180306023232)
ii. Minutes of the Waimakariri Health Advisory Group January meeting (Trim # 180307024265)

2. RECOMMENDATION

THAT the Community and Recreation Committee:

(a) Receives report No. 180315028131

(b) Notes that Rata Foundation have granted $25,000 in funding to assist with Safe Community Family Violence and Suicide Prevention project costs

(c) Notes that staff have submitted an application on behalf of the Community House Steering Group to the Department of Internal Affairs Community Facilities funding round for $25,000 to cover the cost of a feasibility study.

3. BACKGROUND

3.1 This report covers activity against the priorities in the three areas for a Safe, Healthy, Resilient District:

- Safe Communities
- Connected Communities
- Empowered Communities

3.2 Progress is aligned with the four Goals of the Community Development Strategy
4. **ISSUES AND OPTIONS**

4.1. **ENGAGING partners who can add value to community-led initiatives**

4.1.1. **Healthy Greater Christchurch Hui**

Our Safe Community Facilitators attended a scoping Hui for Healthy Greater Christchurch, hosted by Selwyn District Council and featuring Mayor David Ayers as a speaker.

The Hui included a series of workshops on specific issues related to the health and wellbeing of Greater Christchurch residents. It provided an opportunity to learn about what other communities are doing in this space and to discuss how Healthy Greater Christchurch might best support communities.

4.1.2. **Community Team Civil Defence Emergency Response**

The Community Team’s extensive local and regional community connections were again utilised in their function as EOC Welfare for Cyclone Gita-related Civil Defence emergency. Welfare centres were set up in Rangiora and Kaiapoi as a precautionary measure.

4.1.3. **Engagement to Support Migrant Initiatives**

a) **Migrants Group and Sister Cities**

Through our Sister City Partnership and our associated relationship with the NZ Trade Association, we have facilitated a number of links to ensure that Chinese Culture is represented and celebrated alongside the pending Festival of Colour on March 24th. This has involved Denise, our Community Development facilitator in a number of areas, including:

- Arranging for representation from Chinese performers and food stall holders at the Festival.
- Facilitating a local showing of the Enshi sister city photographic exhibition at Rangiora Library; and Mayoral representation at its opening.
- Arranging a Chinese Dragon for a library-hosted Chinese Culture Night

Migrants Group members have been actively engaged in planning for the festival of colour which is all about celebrating cultural diversity. This sits alongside a variety of initiatives that help us to progress toward establishing a more culturally colourful and inclusive Waimakariri District.

b) **Migrant Engagement at New Parents Evening at Rangiora High School**

Helen Lord from Rangiora High School’s ESOL department invited Denise, to give a presentation to the parents of the ESOL (English as Second Language) students.

Parents from Chile, Italy and the Philippines whose family has been attended. Attendees were given an overview of the Migrants Group and of the support services, community education, recreational activities and opportunities to connect with others.
Questions were raised about where to find a dentist, a doctor, how to get a Community Services card and the discount it provides, and how to get overseas degrees verified as equivalent NZ qualifications. It was a great way to engage with Newcomers in a relaxed and informal setting.

4.1.4. Engaging Stakeholders in Youth Development

a) WaiYouth and Youth Council Recruitment Campaign

The WaiYouth and Youth Council campaigns involve members in engaging with a wide range of young people via social media and through the schools and alternative education providers across the District. We have received interest, so look forward to seeing some new faces around the WaiYouth and Youth Council tables.

b) Youth Development Strategy Review

Youth Council have completed an initial draft for their survey that will help to inform the review of the Waimakariri Youth Development Strategy. Council’s Policy and Communications team provided experienced feedback on the draft survey and plans to engage with local young people to inform the Strategy review.

Our Youth Development Facilitator has guided Youth Council members through an overview of several other strategies as a means to ascertain a framework for the Waimakariri Strategy review. Alongside this, a meeting with Kevin Grimwood from the Ministry of Youth Development provided some great ideas and valuable resources that may add value to the review process.

c) High School Youth Workers

Our Youth Development Facilitator recently met with the Youth Workers at Rangiora, Kaiapoi, New Life and Oxford High Schools to promote the WaiYouth and Youth Council recruitment drive, currently underway. The Youth Workers have kindly agreed to support promotion to get the word out to as many young people as possible.

d) Youth Mental Health –formative discussions

A meeting with the Deputy Principal at Kaiapoi North Primary School, involved discussion about mental health among young people and the importance of teaching good mental health practices in schools. He has invited WaiYouth members to lead a workshop around mental health as a means to raise their profile with primary school students.

Alongside this, Sam met with a representative from Comcare to learn about the work that they do to support local young people with addictions and mental health issues.

e) Youth Voice Canterbury

Our Youth Development Facilitator also connected with Youth Voice Canterbury (YVC) leaders to discuss opportunities for increased local involvement in the events, trainings and opportunities that YVC provide for groups like Youth Council and WaiYouth.

This will be an important aspect of encouraging and facilitating Youth Leadership in our District.

4.1.5. Local Business Supporting Violence Free North Canterbury

Violence Free North Canterbury are currently looking at how best to make meaningful connections with local firms in building, engineering and timber industries. They have identified some Canterbury-based White Ribbon Ambassadors to approach in working on this project. It
is intended that these men will be able to reach out to these predominately male industries about the help services that are available and to promote a culture that is intolerant of violence.

4.1.6. Grey Power

Miles Jackson is stepping down from the role of Chair for this group. We would like to acknowledge the extremely positive, proactive and professional approach that Miles applied to keeping this group informed and empowered.

The role of Chairperson will now be split between Jan Pentecost and Linda Stewart. At an introductory meeting we discussed the value of establishing a network of coffee-connection groups for older people. Miles also expressed his desire to see the establishment of pastoral care roles to ensure that retiring members could be kept connected with others in the group.

4.2. CONNECTING: Providing opportunities for increased connection between people, groups and organisations

4.2.1. Community House Steering Group

This group, encompasses Wellbeing North Canterbury Community Trust, Hope Trust, Department of Internal Affairs, Tear Fund, Rangiora Ministers Association, Canterbury Clinical Network, Rangiora Presbyterian Church and Waimakariri District Council. (With Tessa representing in her role as Community Team manager and Councillor Barnett as Portfolio Holder from March).

In response to an identified need which was established through a broad stakeholder consultation in 2016, the group has been progressing a 'way forward' in developing a shared-use facility or facilities that will support the Community. Alongside the original consultation, the group recently produced a comprehensive stakeholder survey to further inform potential need.

An application has been submitted to Lotteries Facilities to fund a feasibility study to take the project forward.

4.2.2. TimeBank Waimakariri

TimeBank Waimakariri have made good progress toward their aspiration to achieve Incorporated Society status. They recently engaged a local lawyer who has given pro-bono advice to get the process underway.

Having completed the foundational work, the group are now planning a public meeting to establish a broad based trading group from which to grow this initiative.

4.2.3. Volunteering

The new Volunteering North Canterbury branding was on display at the Older Persons Expo at Rangiora Baptist church on Wednesday this week. The display highlighted the personal wellbeing benefits to individuals who volunteer. There is significant evidence that links improved health and wellbeing with volunteer service to others.
4.2.4. Migrants Group

Denise Wiggins, our Community Development Facilitator has been speaking with a new Indian resident from a recent Citizenship Ceremony, who expressed interest in being a part of the Migrant’s Group. He was particularly interested in supporting planning for the Festival of Colour.

Denise has also engaged with a local Argentinian who is keen to be a part of the group and to see Argentinian Culture incorporated into local events. As Denise says, “It seems that every week there are new cultures represented around the Migrant’s Group table.”

With the group growing in size and reach, Denise has been working with partners from key agencies to develop sound process, going forward.

4.2.5. Residents Groups

Our Community Development Advisor continues to support residents groups, and networks as follows:

a) Woodend Community Association has set some goals for connecting with their residents and undertaking projects of concern to their community.

b) Cust Community Network organised a public meeting to canvas the wider community for ideas that will be the priorities for coming year. As well as submitting to the Waimakariri District Council LTP with the community’s identified priorities, they also want to have activities that engage new residents in the area.

4.2.6. Neighbourhoods – Kippenberger Estate

The Kippenberger Neighbourhood Survey Report has been distributed to Rangiora Community Board and staff will attend the April meeting to answer any resulting questions and provide an update on progress with this initiative. Meanwhile planning is underway for engagement with other developing subdivisions to ensure good across-neighbourhood connection.

4.2.7. Social Services Waimakariri – Parenting discussion forum

In line with its new format, Social Services Waimakariri held the first of four discussion forums around issues relevant to the social sector. This particular forum focussed on parenting.

Agencies reported that over recent years there has been a significant increase in parents and children experiencing anxiety. They also referred to pressures placed on parents resulting from the loss of traditional support networks like neighbours and extended family.

The ‘take-home’ message for Community Team staff reinforced the value of facilitating connection and information for parents, through events, the creation of coffee-style networks, parent education and promoting and facilitating access to on-line parenting resources and apps like those developed though the ‘All Right’ campaign. [https://allright.org.nz/tools/sparklers/](https://allright.org.nz/tools/sparklers/)
We also see a role in encouraging schools and preschools to promote these resources. – The aim is to create a culture where parents can talk transparently about their struggles and concerns, support one another, and know about and utilise quality resources and programmes to help them on their parenting journey.

4.2.8. Waimakariri Health Advisory Group (WHAG)

Minutes from the January meeting of the Waimakariri Health Advisory Group are attached to this report.

At the February meeting it was agreed that the Chair will meet with Tessa Sturley (staff rep) to review Terms of Reference and procedural documentation. It was also agreed that Tessa should look at developing some concepts for a group ‘logo’, given the regular need for written correspondence.

The group have undertaken to write to CDHB requesting provision of a post-discharge waiting areas for (North Canterbury) patients who sometimes have a long wait for a volunteer to collect them following discharge from A and E.

4.3. INFORMING the Community about issues and opportunities that affect them

4.3.1. Collaborative Safe Relationships workshops

Following the success of the similar event held late in 2017 in Oxford, Violence Free North Canterbury (VFNC) are hosting three more Pornography, Consent and Healthy Relationships evening talks for parents.

VFNC, supported by our Safe Community Facilitator, is collaborating with Together Hurunui to ensure that these messages are delivered in the more rural areas of Cheviot and Amuri. There will also be one held in Rangiora on 28 March at the Rangiora Town Hall at 7.00pm.

Reliable research shows that over 90% of boys and over 60% of girls have viewed online pornography. Pornography has become increasingly violent, with the majority of the violence directed at women.

This workshop will equip parents to discuss these issues with their young people. The aim is to tackle the topic before it causes harm and/or creates unrealistic expectations about sex, sexuality and relationships that could lead to emotional and physical harm.

4.3.2. Wellbeing and Suicide Prevention

a) Violence Free North Canterbury at Older Persons’ Expo

Violence Free North Canterbury were represented at the Older Persons Expo at Rangiora Baptist church on Wednesday this week. The group has been developing a relationship with Canterbury Age Concern to work on a project to raise awareness of Elder Abuse. Elder Abuse Day, on 15 June, will provide a focus for the project. The group are also planning a professional development opportunity on understanding elder abuse, aimed at those working with older people.
b) Activity Providers Workshop

Our Safe Community Facilitator has been assisting the Active Canterbury Network to promote a free workshop for service providers and individuals who deliver exercise classes for the people of our District. This will cover important health and safety legislative requirements, introduce the latest strength and balance programmes out and enable them to network with other providers in the area.

This training is being hosted by the North Canterbury Sport & Recreation Trust and will hopefully be the start of ongoing education opportunities north of the Waimakariri offered by the Active Canterbury Network.

c) Falls Prevention Education for Aged Care Workers

Our Safe Community Facilitator was invited to attend one of a series of meetings to develop an online training programme, relating to falls prevention.

The programme offers an interactive tool for the assessment of falls risk not only in the hospital setting but also for planning to mitigate against both individual and environmental risk factors for patients discharged back in to the community.

d) Youth Mental Health – crisis services over summer

Prior to Christmas concerns were raised through the WaiLife Suicide Prevention Steering Group and in Youth Support Services that, with many frontline services closing for the summer break, young people utilising such services may be at risk.

In response to this, our Safe Community Facilitator pulled together information about crisis services and posted these on our various social media pages. These have received good attention and 13 ‘shares on our Youth Pages.

Alongside this, posters were developed and displayed in libraries and prominent places in town centres. The posters were peer-tested with local young people to ensure that the wording resonated conveyed the desired message.

4.3.3. Community Operations Grant (COGs) Funding Workshop

Department of Internal Affairs staff and members of the COGS (Community Organisation Grants Scheme) Local Distribution Committee for Canterbury Rural, organised a public meeting to set priorities for the next COGs funding round. Community Development staff participated in this workshop and will be following through on those priorities with other community parties.

We have undertaken to host another online funding application workshop for community organisations in Rangiora when the funding round opens.

4.3.4. Census Information and Support for Migrants

Staff met with local representatives from Statistics NZ about the gathering of information for Census 2018. Discussion centred on making this more accessible for local residents who don’t typically use a computer.
Staff suggested drop-in computer sessions for our culturally and Linguistically Diverse (CALD) communities. As a result we arrange for Library staff to make some computers available and to support people with the online completion of their Census information. Our Community Development Facilitator has provided information on available translation services for those with limited English language.

4.4. EMPOWERING residents for better quality of life

4.4.1. Older Persons Expo

The Older Persons Expo, ‘Living and Giving’ included 24 stalls and over 220 attendees. Guest speakers included David Ayers, Aroha Reriti-Crofts (Kautmatua, Tuahiwi Marae), Michaela Glanville (Community Geriatrician, CDHB) and Gwynnie with three other Pacific Matua from the Tuasinasina Pasifika Fono.

The objective of the Expo objective was connecting older people with opportunities to continue to participate and be active in our community following retirement from paid employment.

It was a great day in which attendees were entertained and informed about services and activities available to them in our district. In turn their feedback was invited to inform planning for future events. Feedback from the community services and businesses that we have engaged with reflect a high level of support for events such as this.

4.4.2. Waimakariri Access Group

Staff are currently supporting the group to review its Terms of Reference and procedural documentation.

4.4.3. Local Suicide Prevention Event

The WaiLife Suicide Prevention Action Group have lent their support to a local Suicide Prevention Initiative: The 24 hour ‘Shear-a-thon’, held in White Rock on Friday 23rd March. The event involves a group of North Canterbury farmers, shearers and agriculture businesses in raising funds for suicide prevention and mental health support services.

At the event Sam Robinson shares his story of his mental health journey. Sam won the Young Farmers Excellence Awards for his work in the mental health area.

4.4.4. Empowering Migrants

a) English Language Education

English Language Classes have started and are going well. Class members include residents from Chile, India, Italy, Colombia, Philippines, Japan, China, Russia, Bulgaria, and Peru.

b) Migrant Cooking Classes

We are in discussions with Cat Scott-Hewitt (Chef and Cooking Tutor) and Hope Community Trust about re-establishing the Cooking Classes this year.

Interest in these classes has been high and they have proven to be a good means to facilitate engagement and connection with some of our ethnic communities.
There is scope to extend the reach and scope of this initiative; potentially empowering local migrant participants to apply their skills to provide wider outreach and community support.

c) Migrants’ Group at Waitangi Day Celebrations

The Waimakariri Migrants and Newcomers Group, in collaboration with the Christchurch Multicultural Council and Network Waitangi Otautahi, hosted a space and facilitated multicultural entertainment at Waitangi Day Celebrations in Kaiapoi.

Group members gave ‘Welcome Bags’ to 20 new migrant residents. In engaging with us, they shared their thoughts on the challenges and the best things were about moving to NZ and our District.

Such feedback helps us develop some appreciation and understanding for newcomers; that, at times, it can be tough and it can be lonely. Comments included:

- In relocating to another country and culture, some of the hardest things were:-
  - “Leaving behind family and friends” – 6 people said this. “This is a big one, often you will never know how much you’ll miss your family and friends until you have moved 1,000 miles away from them!”
  - “Getting to know people”
  - “Getting used to all the slang and the Kiwi ways of doing things”
  - “Adjusting to the seasons, eating more seasonally
  - “The price of food”
  - “Driving on the left hand side of the road.”

- Many recounted positive aspects, including:
  - “Good people and very welcoming, who are fun, happy and laid-back”
  - “Nature and this beautiful country”
  - “Love the freedom, space, safety and peace and quiet “
  - “Traditional values”
  - “Respect for all cultures and faiths”

4.4.5. LinC (Leadership in Communities) 2018

The third year of this Community Leadership Development programme has now begun.

Developed in 2011 as an earthquake recovery initiative, the purpose of LinC is to provide a comprehensive, cost-free professional development programme for those working to create sustainable community-led initiatives.

Following the success of the previous two cohorts, and with a view to making the programme sustainable, going forward, the Steering Group spent considerable time in redeveloping LinC.

The newly-developed ‘LinC 3’ programme has three streams:
• **Incubator**: A nine month programme aimed at growing and Developing Emerging Leaders

• **Cultivator**: A multi-year peer-learning and support programme for leaders involved in supporting other leaders and activating networks in their communities

• **Activator**: A series of evening workshops, open to the wider community. – These will be offered in the Waimakariri this year, supported by the Community Team.

With Tessa sitting on the steering group, we are delighted to have been able to facilitate good North Canterbury representation in both the Incubator and Cultivator programme. Two key anticipated outcomes are:

• Confident, active, peer-supported community leaders

• Active Interconnection between diverse communities across Greater Christchurch

4.4.6. **Youth Film Festival**

Our Youth Development Facilitator has had discussions with Daniel Huisman from the Council Communications Team to explore the possibility of creating a local Youth Film festival, in collaboration with WaiYouth and Youth Council. This could be a great way to launch the Youth Strategy later in the year!

4.1. The Management Team have reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Groups and Organisations**

Through its various working parties, project coalitions and steering groups, the Community Team has established and maintains an in-depth working knowledge of the Waimakariri District and the physical, socio-economic and environmental factors that affect the quality of life of our residents. Collectively partnering with well over 300 community, business, education, government and non-government stakeholders, the Community Team facilitates a community-led approach to its work.

5.2. **Wider Community**

Broad community engagement is an important part of the work of the Community Team. This ensures a community-led approach that is relevant to all with a stake in creating a safe, healthy, connected and resilient District.

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**

   6.1.1. The receipt of $25,000 in funding from Rata Foundation will ensure adequate resourcing of suicide prevention and family violence initiatives over the coming months.
6.1.2. An application on behalf of the Community House Steering Group to the Department of Internal Affairs Community Facilities funding round for $25,000 to cover the cost of a feasibility study is fund-holder arrangement only.

6.1. **Community Implications**

The application of an evidence-based, community-led approach to this work ensures the development of sound, relevant initiatives that empower residents to plan a part in creating a safe, healthy, connected and resilient District.

6.2. **Risk Management**

Strong relationships are maintained with internal (Council) and external stakeholders to ensure that initiatives are community-led and sustainable.

6.3. **Health and Safety**

Health and Safety considerations are included in planning.

7. **CONTEXT**

7.1. **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Legislation** N/A

7.3. **Community Outcomes**

The work of the Community Team aligns with the following Community Outcomes:

- Effect is given to the principles of the Treaty of Waitangi
- There are wide ranging opportunities for people to contribute to the decision making that effects our District
- There is a safe environment for all
- Public spaces and facilities are plentiful, accessible and high quality
- People are friendly and caring, creating a strong sense of community in our District

7.4. **Delegations** N/A

Tessa Sturley
COMMUNITY TEAM MANAGER
Minutes of Youth Council (YC) Meeting
Held in the Committee Rooms, Rangiora Service Centre, WDC,
High Street, Rangiora at 7pm Tuesday 27 February 2018

Present:
Sam Redman (WDC), Andrew Besuyen (Co-Chair), Thomas Robson (Co-Chair), Arabella Jarman, Katie Lange, Caitlin Tipping, Jacob Harford, Bradley Foster, Stella Graydon, Dan Gordon (WDC Councillor), David Ayers (WDC Mayor), Karen Lindsay-Lees (WDC Communications), Maria Edgar (WDC Corporate Planner) and Emma Stubbs (WDC, Note taker)

Apologies: Aurora Melville, Emma Collins

Welcome:
Andrew opened the meeting at 7:00pm.

Accept Minutes from 28 November
To be accepted in March.

LTP Submission

D Gordon noted that one of the bigger items of the LTP that would be good to have youth feedback on was the multiuse sports facility.

Maria Edgar introduced herself as a member of the corporate planning team helping coordinate the LTP which was Councillors opportunity to review the work programme and look at the budget. In particular looking at what was achieved, what had progressed and what was on the horizon. The LTP was a consultation document for the 10 year work programme. The biggest items were

- Multiuse sports facility
- Kerbside collection
- District regeneration programme and
- Community facilities.

Feedback could be provided by the community in various ways including hardcopy, online and speaking to councillors.

Maria encouraged the Youth Council to put in a submission as a group or individually, and to come along and present their submission.

Maria noted that this year they had an online rates calculator where a person could enter their address and by selecting different options see an indication of their rates for the next five years. A testing group for that was being set up.

K Lindsay-Lees advised that she was working to make the LTP important to the community and trying to engage the community. They were using Facebook and meet and greet meetings. K Lindsay-Lees asked the members for advice on how to engage with young people in the district. Some ideas included;

- Social media – Facebook rather than Google.
- The technique used by ECan was suggested where rather than making a formal submission staff would have an informal meeting with representatives to ask questions and take ideas.
- Go to where people gather at community events rather than set up meetings.
• Put it in ‘Form Time’ notices at schools.
• Target specific groups eg sports teams for multiuse venue.
• Don’t require writing for the submission – a ‘tick box’ approach, make sure people know it is a tick box approach, so they know how easy and how short a time it takes to submit.
• Have a good slogan – something that makes youth think about the future.
• Have food – a slice of pizza to fill in a submission or attend a LTP information event.

K Lindsay-Lees requested members spread the message at events they were attending and to forward any ideas through Sam Redman. She would provide electronics links to Sam that could be distributed for example through a High School Facebook page.

Once the LTP was out and members had time to read a decision on a YC submission would be made.

*Maria and Karen left at 7.25pm*

**Election of appointments.**

Thomas advised that he would be easing out of Youth Council.

Andrew advised he was happy to continue to co-chair, the role included compiling the agenda and coordinating emails.

Jacob and Arabella both indicated an interest in the co-chair position.

There was general agreement that Andrew and Arabella would co-chair and Jacob would be chair elect to replace Andrew midway through the year.

**Recruitment: Process**

It was suggested that gaps should be identified and advertising or shoulder tapping be used for those gaps. It was still open for everyone to apply and those interested should be encouraged to apply. The recruitment would be limited to 1-29 March.

Rangiopa New Life School, Kaiapoi High School, Home School, and youth that attended town schools were identified as gaps. It was asked how those at town schools could be encouraged.

Ways to recruit were suggested including

• Posters
• Social media – including graphics to share from Council Comms team
• Shoulder tapping
• Approaching Principals
• School Council recommendation
• Youth worker recommendation

Stella would speak to principal OAS, Jacob to principal KHS, Katie to principal RHS and Andrew to Home School network. Those shortlisted would have an informal interview.

Discussion on the timing of recruitment – was it better to have Oct-Nov so that new members could be up to speed for the following year? It was suggested that there would be not as much interest as at the start of the year as people were ‘winding down’. It was suggested that there should be a discussion at the end of 2018 to decide whether the recruitment should be at the start of, or toward the end of, 2019.
Youth Development Strategy. Survey review and engagement plan

There was a desire to finish off the review in the first six months.

Sam tabled a Youth Strategy Comparison which compared Christchurch and Nelson youth strategies. Lynley from the Policy Team was able to provide guidance.

A date of 7pm Wednesday 14 March to go through the Youth Development Strategy and Survey was agreed on.

Plans/Ideas for the year

- Interest workshops – helping kids coming out of school with life skills such as job interviews, CV training, tax returns, information on where to get assistance with these things – a series of three monthly workshops. Request that one of the workshops be held in Oxford. Sam would find information from a previous ‘brain storming’ session on workshops. Workshops would not need a lot of funding as it was expected many speakers would attend on a voluntary basis.

- Skate park graffiti art – early this year. Funding was available for the artist to run a workshop with 10 students, a date needed to be locked in. Jacob to coordinate with KHS students.

- Team building – a day or a weekend? To be held after recruitment and involve a good look at the strategy and survey results. WaiYouth were keen to do something with the Youth Council – potential to involve in the team building activity. Potential to also coordinate a visit with the Hurunui youth Council especially if the trip was to Hanmer. Dependant on funding.

- Representation on interest groups. The All Boards invitation was noted and Sam would send a reminder. It was suggested that a list of groups be drawn up that might be worth youth council involvement, currently members were involved with the Road Safety coordinating committee, Kaiapoi regeneration and Kaiapoi Town Centre groups.

- Suggestion that different groups from around Council be invited for a 10min update on what there group did. Sam noted Simon Hart was invited to the March meeting for input on the Rangiora Town Centre.

- Support driving lessons through school. It was suggested this should be a discussion point for the following meeting. Some driver lessons were available eg. free through the AA, however teenage girls were not always comfortable driving with a stranger. S Redman would discuss with Julia Ealam. The YC did not want to be responsible for setting up driving lessons – rather lobbying schools etc.

- Possible LTP application for youth space. Similar to Westport youth space simple and relatively cheap but effective. Not just for youth. Need to consider location, cost and who for. Include questions in survey around youth space. Sam noted a number of groups he was involved with had put forward ideas around a youth space. The area between Dudley Pool and the Skate Park in Rangiora was suggested.

- Improvement to youth information on the Council website. Stella would email ideas for a logo. Ruben Garcia was happy for a website linked to Council that the YC had some control of.

- Mental Health – work with high schools. One of the workshops looking at running – helping with life skills to cope outside of school.

Group Representatives

- WaiYouth – Katie / Caitlin
- Youth Voice Canterbury – Andrew
- Sustainable Transport – to be decided
**Liquor Ban Bylaw and Local Alcohol Policy**
Lynley Beckingsale to attend the following meeting to discuss. Staff were keen to get feedback from youth.

**ECan LTP**
Public transport was of interest to youth, meeting 5-8pm Thursday 8 March.

**General Business**
There was no general business.

Meeting closed at 8:38pm.

Next meeting on Wednesday 14 March 2017 in the Rakahuri Room, at the Rangiora Service Centre.

________________________________________________________________________________________

Chair Date
### MINUTES OF A MEETING OF THE WAIMAKARIRI HEALTH ADVISORY GROUP

**Held at the Rangiora Service Centre: 215 High Street, Rangiora, at 5.30pm on Tuesday 30th January**

**PRESENT:** Cathie Sinclair, Tessa Sturley, Vicki Lucas, Suzanne Sultan, Philip Redmond, Catherine Dowle, Carol Glover, Sarah Saunders, Mary Connors, Councillor Dan Gordon.

**APOLOGIES:** Dan Gordon (lateness), Andrea Allen,

**IN ATTENDANCE:** Sam Redman – WDC Youth Development Facilitator, Lynley Beckingsale, WDC Policy Analyst

<table>
<thead>
<tr>
<th>Item#</th>
<th>CONFIRMATION OF MINUTES TUESDAY 5th December 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Subject to amendment</strong></td>
</tr>
<tr>
<td></td>
<td>Moved: Phillip</td>
</tr>
<tr>
<td></td>
<td>Seconded: Sarah</td>
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</tbody>
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<thead>
<tr>
<th></th>
<th>MATTERS ARISING FROM PREVIOUS MINUTES</th>
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<tbody>
<tr>
<td>2.</td>
<td>None – See deferred actions, below.</td>
</tr>
</tbody>
</table>

| 2.1 | Deferred actions:                      |
|     | To present information back to WHAG members at January 30th meeting re Salvation Army venue and accessibility |
|     | Letter from WHAG regarding crossing cut-downs on Church St for easier aquatics centre access. |
|     | Scan and circulate material from Miles Jackson (Greypower) re. photo ID for hospital patients |

<table>
<thead>
<tr>
<th></th>
<th>LIQUOR LICENCING REVIEW</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.</td>
<td>Liquor licencing</td>
</tr>
<tr>
<td></td>
<td>Phillip suggested no necessary action from group regarding the Howski application</td>
</tr>
<tr>
<td></td>
<td><strong>MOVED:</strong> Phillip</td>
</tr>
<tr>
<td></td>
<td><strong>SECONDED:</strong> Vicki</td>
</tr>
</tbody>
</table>

| 4. | LIQUOR BAN AND LAP (LOCAL ALCOHOL POLICY) REVIEW |
| 4.1| Lynley Beckingsale. WDC Policy |

|   | Liquor Ban bylaw to lapse in December. Need strong evidence to keep bylaw as it stands; otherwise liquor bans will be lost. Council does not have a monitoring or enforcement role. - This is covered by police, in line with Council advice. |
|   | In renewing the bylaw, Council needs to evidence need and purpose, plus any concerns. This bylaw is our only means to limit consumption in a public place. |
|   | Lynley invited the Group to consider the existing bylaw and whether it wants to submit or provide feedback regarding this. |
4.2 **The Local Alcohol Policy (LAP)** is also up for review this year. Government has deemed that community views are the most important aspect of this policy. The Policy and any review must align with the objective of the act: to ‘Minimise Alcohol-related Harm’. Community needs to consider: Does it want to revisit any aspects of the policy, in line with the Act? – Are we too harsh? Are our hours reasonable?

Council have received good feedback regarding our policy being seen as sound, meaning we are unlikely to make any changes; however consultation will still take place.

Lynley pointed out that general appeals take place on a case by case basis, at the Local Licencing Committee hearings.

Policy seeks input from this group as to whether there is evidence that our policy is/isn’t working, i.e. improvements or a decline since the introduction of the Policy. They will accept anecdotal as well as evidence-based input.

The formal public consultation will take place in May, followed by appropriate hearings.

Discussion centred on whether Waimakariri victims of alcohol-related harm or alcohol-related illness are recorded. These are now recorded through the Medical Officer of Health.

Catherine enquired as to whether those figures can be released and circulated to the group.

**ACTIONS:**

- **Lynley** to forward data to **Tessa** to be circulated
- **Tessa** to circulate a copy of the LAP for consideration and comment.
- **All:** Comments related to the LAP and/or Liquor Ban Bylaw can be forwarded to **Tessa**

Lynley also to speak to Youth Council. The group expressed willingness to be ‘kept in the loop’ regarding this.

### 5

#### 5.1 **MEMBER UPDATES**

**Youth**

Sam Redman - WDC Youth Development Coordinator

Sam introduced himself. Also discussing his commitment to supporting positive mental health for young people. – Would like to put some time and effort into promoting and encouraging good mental hygiene for young people; as well as helping young people figure what options are out there for them. E.g. life skills, etc.

Phillip enquired about the extent to which Sam had experience related to alcohol being a problem. The issue of youth suicide was also raised and Cathy mentioned a link between young people going through the Courts system needing support, going forward

#### 5.2 **Physiotherapy**

Mary Connors – Sportsmed Rangiora

Mary gave an update on the following:

- Mobility Action Plan Pilot for mild to moderate osteoarthritis. One of the aims is to increase paths of entry; now incorporating pharmacies. There is evidence of good result in increased mobility.
- Community physio referrals from Burwood are a positive development
<table>
<thead>
<tr>
<th>Section</th>
<th>Topic</th>
<th>Details</th>
</tr>
</thead>
</table>
| 5.3     | Maori Health                               | Position vacant  
No report; however Tessa mentioned that she had raised concerns at the recent Healthy Greater Christchurch meeting regarding our difficulty in securing Maori representation in various fora. This is to be raised in appropriate fora by the present Ngai Tahu representative. |
| 5.4     | Disability Update                          | Jill Waldron - Access Group  
Nothing to report                                                                                                                                  |
| 5.5     | Midwifery - Rangiora Hospital              | Suzanne Salton  
In the past year the hospital has had 240 births; and increase of 166% over the past 3 years. There have also been 585 transfers – a 105% increase.  
New hospital wings are expected to be complete July/August this year. |
| 5.6     | Pegasus PHO                                | Carol Glover  
Mental Health funding for service provision of those practices who have transitioned to Pegasus PHO will be transferred over from RCPHO to Pegasus PHO in March 2018.  
Carol also reported that Ngai Tahu farms planned wellbeing expo has been cancelled until further notice |
| 5.7     | Child Health                               | Catherine Dowle – Public Health Nurse  
Nothing to report                                                                                                                                  |
| 5.8     | Older Persons report                       | Vicki Lucas – Presbyterian Support  
Vicki circulated information regarding Senior Chef; and regarding a research project around osteoarthritis, which is seeking volunteer participants. Details can be found on: https://otago.au1.qualtrics.com/SE/?SID=SV_clvNO5POp1PJOsJ&Q_JFE=0  
Planning is underway for an older persons’ wellbeing expo. This will be held in late February. It is being collaboratively coordinated with support from the WDC Safe Community Facilitator, Bryon Cope from Depression Network, and David Cairns - Pegasus Health Suicide Prevention Coordinator. The ultimate aim is to set up a peer support group for older persons. |
| 5.9     | RCPHO Board Representative                | Councillor Dan Gordon  
The first Board meeting for the year is to be held tomorrow. (January 31ST)                                                                 |
| 5.10    | Health Promotion                           | Sarah Saunders RCPHO  
Sarah has been working with U3A to organise speakers around health and wellbeing. She has also been working to facilitate the introduction of a Community Bowls programme aimed at connecting people and increasing wellbeing. |
Sarah discussed her support for Health Clinics at schools. The aim is to turn these into wellbeing hubs; offering a broader focus and helping to remove the stigma that can go with High School Health Clinics.

Sarah has been supporting the new Senior Chef classes and mention a ‘Treaty Trail’ as a Waitangi celebration in Kaikoura.

5.11 Mental Health: Vacant position. No report

5.12 Secondary School Health: Vacant position. No report

5.13 GP/Practice Nurse: Absent. No report

5.14 Social Services Waimakariri (SSW) update Tessa Sturley WDC Community Team

Tessa gave an overview of SSW’s new format. i.e. bi-monthly meetings, each with a particular focus. A forum is planned for October. - A link between SSW forum and Healthy Greater Christchurch Hui.

Tessa provided a brief overview of the Healthy Greater Christchurch Steering Group and its aims. The first of two Healthy Greater Christchurch hui is to be held in Selwyn on 16th February.

ACTION: Tessa to circulate Healthy Greater Christchurch Hui details

5.15 Community Board Update Phillip Redmond- Kaiapoi Tuahiwi Community Board

Phillip referred to the Board having objected to a Liquor Licence application, which has since been declined. Community Board meetings will reconvene in February.

6. GENERAL BUSINESS

i) Cathie highlighted recent correspondence regarding her contact details

ACTION: Tessa to circulate Cathie’s new cell phone number and email contact

ii) Minute taker: This role is to be filled by the next meeting.

7. CORRESPONDENCE IN

- Report on non-health charities contribution to health (via email)
- On-licence application from Howzki Ltd (via email)

8. CORRESPONDENCE OUT None

9. ITEMS OF REFERRAL TO COUNCIL NIL

Meeting closed at 6.30pm

Next meeting: Tuesday 6th March 2018 at the Rakahuri Rooms, Rangiora Service Centre
1. **SUMMARY**

1.1. This report is to provide the Community and Recreation Committee with a summary of the Aquatic Facilities year to date performance against the units most significant Key Performance Indicators. This includes an updated summary of Aquatic Facilities attendances and budget results for the financial year to January 2018.

Attachments:
N/A

2. **RECOMMENDATION**

**THAT** the Community and Recreation Committee:

(a) Receives report No. 180305022770.

(b) Notes Aquatic Facilities achievement against key performance indicators including Water Quality, Facility Attendance and Financial results.

3. **BACKGROUND**

3.1. The Waimakariri District Council’s Aquatic Facilities team operate four sites, two indoor facilities and two seasonal summer pools. From these sites they deliver strong aquatic programmes and enjoyable recreation opportunities for the ongoing wellbeing of our community and visitors.

4. **ISSUES AND OPTIONS**

4.1. **2017/18 Aquatic Facilities Attendance**

The table below provides a summary of the Aquatic Facilities income from attendances for the 2017/18 year to January 2018.

Recreation Income – Incorporates all casual swim types; adult, child, family etc.

Prepaid Income – This includes all concession and membership card sales.
Programme Income – Learn to Swim, Aquarobics and Schools programmes are all examples of programmes included in this category.

<table>
<thead>
<tr>
<th>Attendance Type</th>
<th>Dudley Park Aquatic Centre</th>
<th>Kaiapoi Aquatic Centre</th>
<th>Oxford Community Aquatic Centre</th>
<th>Type Total</th>
<th>17/18 Budget</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>YTD Actual</td>
<td>332,422</td>
<td>150,627</td>
<td>5,020</td>
<td>488,070</td>
<td>948,130</td>
<td>460,060</td>
</tr>
<tr>
<td>YTD Budget</td>
<td>372,211</td>
<td>171,703</td>
<td>4,207</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recreation</td>
<td>156,356</td>
<td>30,123</td>
<td>9,237</td>
<td>195,716</td>
<td>311,110</td>
<td>115,394</td>
</tr>
<tr>
<td>YTD Actual</td>
<td>139,475</td>
<td>33,117</td>
<td>5,817</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>YTD Budget</td>
<td>5,237</td>
<td>33,117</td>
<td>5,817</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pre-Paid</td>
<td>65,423</td>
<td>23,689</td>
<td>2,930</td>
<td>92,042</td>
<td>145,530</td>
<td>53,488</td>
</tr>
<tr>
<td>YTD Actual</td>
<td>56,350</td>
<td>26,880</td>
<td>1,673</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>YTD Budget</td>
<td>26,880</td>
<td>26,880</td>
<td>1,673</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>554,202</td>
<td>204,439</td>
<td>17,187</td>
<td>775,828</td>
<td>1,404,770</td>
<td>628,942</td>
</tr>
<tr>
<td>YTD Actual</td>
<td>568,036</td>
<td>231,700</td>
<td>11,697</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>YTD Budget</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</table>

The above table shows that overall attendance is down on forecast for the year to date. Recreation and Prepaid attendance are both performing better than budgeted while Programmes result is lower than forecast at this point as Learn to Swim and School lessons don’t operate over the school holiday period. This table also reflects the first two months of operation at Oxford Community Aquatic Centre, which is largely weather dependant and included some mixed weather early in the season.

4.2. Aquatic Facilities Water Quality Update

The Aquatic Facilities water quality is measured both internally throughout the day by staff, and externally through monthly microbiological tests conducted by an independent lab. The table below indicates the achievement of the required PoolSafe and New Zealand water quality standards as measured by facility and month.

All testing at the Aquatic Facilities has met or exceeded New Zealand and PoolSafe standards for year to date.

4.3. Oxford Community Pool end of season update

Following mixed weather at the end of last year, this largely came right to make this one of the stronger seasons we have had for the last few years. Being an outdoor pool so close in to the Southern Alps, weather and especially winds can play a large part in the success of the season.

We saw a 30% increase in the number of casual and prepaid swimmers using the facilities, with programmed activities up by over 10% which can be largely attributed to the success of the Doggy pool party.

This event saw over 140 dogs accompanied by over 300 owners using the facility in the last hours prior to closure and was a great success. We received a lot of positive online attention and are currently looking at how to improve the event to best link with related areas of the council, local events and community interest groups.
4.4. The Management Team have reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Groups and Organisations**

N/A

5.2. **Wider Community**

We were not scheduled to run any customer surveys since the last report however, our General customer satisfaction survey is currently out at the facilities with results due back in the following week and a Learn to Swim survey planned before the end of term.

As highlighted in 4.3 we have received a lot of positive community feedback following the Doggy pool party held at Oxford. This was both on the day and through the Council and Aquatic Facilities Facebook pages. Newshub ran an online story with footage from the event with many comments reflecting positively on the Council, Aquatic Facilities and the township of Oxford.

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**

The following table summarises the Aquatic Facilities operational financial position in the 2017/18 year as at January 2018.

<table>
<thead>
<tr>
<th>Aquatic Facilities Budget Summary</th>
<th>YTD Actual $'000</th>
<th>YTD Budget $'000</th>
<th>Variance $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operational Income</td>
<td>904</td>
<td>948</td>
<td>(44)</td>
</tr>
<tr>
<td>Rates Funding</td>
<td>1,717</td>
<td>1,745</td>
<td>(28)</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>2,621</strong></td>
<td><strong>2,693</strong></td>
<td><strong>(72)</strong></td>
</tr>
<tr>
<td>Operation Expenses</td>
<td>1,700</td>
<td>1,748</td>
<td>48</td>
</tr>
<tr>
<td>Maintenance</td>
<td>184</td>
<td>190</td>
<td>6</td>
</tr>
<tr>
<td>Overheads</td>
<td>324</td>
<td>326</td>
<td>2</td>
</tr>
<tr>
<td>Internal Interest</td>
<td>245</td>
<td>243</td>
<td>(2)</td>
</tr>
<tr>
<td>Depreciation</td>
<td>259</td>
<td>309</td>
<td>50</td>
</tr>
<tr>
<td><strong>Total Expenditure</strong></td>
<td><strong>2,712</strong></td>
<td><strong>2,816</strong></td>
<td><strong>104</strong></td>
</tr>
<tr>
<td><strong>Total Pools Surplus (deficit)</strong></td>
<td>(91)</td>
<td>(123)</td>
<td>(32)</td>
</tr>
</tbody>
</table>
Operational income is currently underperforming with a lower than forecast rates income and decreased income from both Learn to Swim and the Schools programme over the school holiday period. This is balanced in part by a better than forecast result for total expenditure of $104k which represents lower operating costs over the holiday period and a less than budgeted expenditure in depreciation.

6.2. **Community Implications**

N/A

6.3. **Risk Management**

The Waimakariri District Council’s Aquatic Facilities belong to the Poolsafe Quality Management scheme, which sets standards for the identification and management of risk across all aspects of operating a public pool. This involves regular reporting and an annual assessment of our records, staff practices, systems and processes.

6.4. **Health and Safety**

Poolsafe accreditation requires robust practices around reporting, investigation, trending and management of both staff and public accidents. This is on top of the councils Health and Safety requirements and ensures a comprehensive overview.

7. **CONTEXT**

7.1. **Policy**

This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

7.2. **Legislation**

Health and Safety at Work Act 2015

Poolsafe - Though not currently a legislative requirement, Poolsafe accreditation is recognised as industry best practice, representing a base safe standard for operating a public aquatic facility following a coronial enquiry delivered in October 2006, of a drowning at a North Island facility.

7.3. **Community Outcomes**

There is a safe environment for all

Public spaces and facilities are plentiful, accessible and high quality

People are friendly and caring, creating a strong sense of community within our District

The communities needs for health and social services are met

7.4. **Delegations**

N/A
WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR INFORMATION

FILE NO and TRIM NO: GOV-01-04, LIB-01-04 / 180316028214

REPORT TO: Community and Recreation Committee

DATE OF MEETING: 27 March 2018

FROM: Philippa Ashbey, District Libraries Manager

SUBJECT: Library Update

SIGNED BY: (for Reports to Council, Committees or Boards)

1. SUMMARY

1. The purpose of this report is to provide the Community and Recreation Committee with an update on Waimakariri Libraries’ strategic development planning and progress. A summary of the Libraries’ strategic framework for 2014-2017 is provided with a record of the achievements and customer service improvements attained during this period, followed by an outline of the Libraries’ forward-looking strategic framework for 2018-2020.

Attachments:

i. WAIMAKARIRI LIBRARIES’ STRATEGIC FRAMEWORK 2018-2020. (180314027362)

2. RECOMMENDATION

THAT the Community and Recreation Committee:

(a) Receives report No.180316028214
(b) Notes the achievements and customer service improvements attained by the Waimakariri Libraries under the 2014-2017 Libraries’ Strategic Framework.
(c) Notes the intent of the Waimakariri Libraries’ Strategic Framework 2018-2020.
(d) Circulates the report to the Boards for their information.

3. BACKGROUND

3.1 ‘Public Libraries of New Zealand’ is an association of public library managers that works with libraries across the country to make sure all New Zealanders have access to lifelong learning opportunities and information: http://www.publiclibraries.org.nz/ Through collaboration, the association has developed a framework for public library development. This framework has underpinned the strategic planning and development of the Waimakariri Libraries since 2014.

3.2 This report provides a summary of the Waimakariri Libraries’ strategic framework for 2014-2017 and highlights the achievements and customer service improvements attained during this period. It also presents a forward-looking strategic framework for 2018-2020 and demonstrates alignment between the Libraries’ objectives and relevant Waimakariri District Council community outcomes. (COUNCIL VISION AND COMMUNITY OUTCOMES 2018-2028. TRIM: 180208012005)
4. **ISSUES AND OPTIONS**


Waimakariri Libraries have delivered programmes and services between 2014 and 2017 according to a Strategic Framework set in 2014. The following table provides a summary of the activities, achievements and customer service improvements attained during this period.

<table>
<thead>
<tr>
<th>Activity: Delivering quality library, information and community services including:</th>
<th>Evidence of achievement and customer service improvements:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leadership and oversight of facilities</td>
<td>Strategic Planning exercise leading to review of internal structure and processes and creation of a development plan (2014)</td>
</tr>
<tr>
<td>Forming strategic alliances and partnering across regional and national boundaries</td>
<td>Implementation of Local Government Service Training (2015)</td>
</tr>
<tr>
<td>Delivering better value public services</td>
<td>Ruatanwha Kaiapoi Civic Centre opened (2015) and Oxford Library and Service Centre opened (2017)</td>
</tr>
<tr>
<td>Using new technologies to deliver content and services anytime, any place</td>
<td>RFID (radio frequency identification technologies) implemented to simplify transactional processes and improve customer service (2015)</td>
</tr>
<tr>
<td>Providing materials for reading, listening and viewing</td>
<td>Leadership of Canterbury Consortium for Bolinda BorrowBox eAudio service (2015-2017)</td>
</tr>
<tr>
<td>Content creation and curation</td>
<td>Foundation member of the National Outsourcing Consortium for procurement advantage and shelf-ready book purchasing (2015)</td>
</tr>
<tr>
<td>Collecting local history</td>
<td>Wheelers eBook Platform implemented (2014)</td>
</tr>
<tr>
<td></td>
<td>Bolinda BorrowBox Platform implemented (2015)</td>
</tr>
<tr>
<td></td>
<td>Zinio eMagazine Platform implemented (2016)</td>
</tr>
<tr>
<td></td>
<td>Implementation of Collection HQ for better collection management</td>
</tr>
<tr>
<td></td>
<td>Implementation of Apps for access to Wheelers, BorrowBox and Zinio with features that support reading by print-challenged users (2014)</td>
</tr>
<tr>
<td></td>
<td>Kotui Library Management System and Enterprise Discovery service upgraded (2014) and Kotui Disaster Recovery Strategy implemented (2016)</td>
</tr>
<tr>
<td></td>
<td>New Zealand Room Collection created at the Kaiapoi Library</td>
</tr>
<tr>
<td></td>
<td><em>Farming History of Loburn</em> digitised and added to Kete (2015)</td>
</tr>
<tr>
<td></td>
<td>Transfer of <em>Kaiapoi History</em> resource from VHS to DVD (2015)</td>
</tr>
</tbody>
</table>
Photographic Image project run during Family History Month to gather local content for Kete (2015)
Waimakariri Photographic Society Millennium Project digitised for Kete (2016)
*Oxford Bulletin* 1939 to 2007 digitised and uploaded to Kete (2017)
Partnership with Rangiora Museum underway to achieve digitisation of *North Canterbury Gazette* for Papers Past (2017)

### People and Places

| Customer Service  | Promotion of Apps for access to Wheelers, BorrowBox and Zinio with features that support reading by print-challenged users (2014) and (2014) |
| Social inclusion  | Ruataniwha Kaiapoi Civic Centre operating as a multi-use space under oversight of a Joint Operations Group (2015-2017) |
| Services for Māori | Ngai Tuahuriri gifting of Ruataniwha name, sanction for transfer of Museum artifacts and Ngai Tahu design of window motifs (2015) |
|                   | RFID kiosks and new service model implemented (2015) |
|                   | Use of Māori language in digital signage and the Libraries’ Website to provide a more inclusive environment (2015-2016) |
|                   | Library programmes promoting social inclusion and combatting isolation, eg Film Club, Jigsaw puzzles, Games for Grown-Ups, English Conversation classes, Newcomer drop-in sessions and Migrant evenings developed (2014-2017) |
|                   | Membership forms and processes upgraded in preparation for Online Membership Registration (2017) |

### Reader and Reference Services

<p>| Search and discovery services for access to quality and relevant information | Restructure of Waimakariri Libraries team structure allowed greater focus on ‘value-added’ Reference and Readers’ Advisory services (2014) |
| Supporting self-improvement, lifelong and independent learning, and attainment of new or higher skills or qualifications | Drop-in help sessions offered on information literacy, eBook help, database use, Ancestry.com, Appy Hour iPad and tablet device help (2014-2017) |
| Research | Refinement of online EPIC databases for public use (2015) |
| Information and digital literacy | Revamp of Libraries’ Website with improved links to programmes, events and resources |
| Community and civic participation | Libraries operated as customer support centres for Census (2014) |
| Fostering the joy of reading | iGovt website training workshop for all staff (2015) |
|                                    | Refresh of Enterprise (Discovery) catalogue search, promotional widgets, links and pages (2015) |</p>
<table>
<thead>
<tr>
<th>Learning Connections</th>
<th>New Waimakariri Libraries' Summer Reading Challenge format developed (increasing participation from 80 to 420 children) (2014-2016)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Adult Reading Challenge developed (2016)</td>
</tr>
<tr>
<td></td>
<td>Genre eNewsletters implemented (2016)</td>
</tr>
<tr>
<td></td>
<td>Genre Bookmarks and Brochures remodelled (2016)</td>
</tr>
<tr>
<td></td>
<td>New AnyQuestions Platform implemented and class presentations commenced (2017)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Learning Connections</th>
<th>Restructure of Waimakariri Libraries team structure allowed the appointment of a Learning Connections Coordinator (2015)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Business partnership with Waimakariri travel agencies (2014-2016)</td>
</tr>
<tr>
<td></td>
<td>Expanded range of programmes, events and holiday activities for all age groups (2014-2017)</td>
</tr>
<tr>
<td></td>
<td>Computer gaming and game builder workshops implemented (2015-2016)</td>
</tr>
<tr>
<td></td>
<td>WORD Festival activities and content creation (2016)</td>
</tr>
<tr>
<td></td>
<td>Development of partner school relationships resulting in increased library membership, Kids eLibrary Resource page on the Waimakariri Libraries’ Website and complementary eButton for school website or intranet for seamless access to public library online resources for students working in the Modern Learning Environment (2016)</td>
</tr>
<tr>
<td></td>
<td>Waimakariri Libraries’ FaceBook and Instagram launched (2016)</td>
</tr>
<tr>
<td></td>
<td>Waimakariri Libraries’ Website upgrade (2016)</td>
</tr>
<tr>
<td></td>
<td>Waimakariri Libraries’ Another Chapter Book FaceBook group launched (2016)</td>
</tr>
<tr>
<td></td>
<td>Social media initiatives exceeding targets (2017)</td>
</tr>
<tr>
<td></td>
<td>Stepping Up Adult Digital Literacy equipment sourced and programme implemented (2017)</td>
</tr>
<tr>
<td></td>
<td>Science Alive collaboration instigated (2017)</td>
</tr>
<tr>
<td></td>
<td>Involvement with STEAM (Science, Technology and Maths) conference, partners and initiatives to assist future planning of Learning Centre development (2017)</td>
</tr>
</tbody>
</table>
4.2. **Waimakariri Libraries Strategic Framework 2018-2020.**

The following information is provided to elaborate on the attached: WAIMAKARIRI LIBRARIES’ STRATEGIC FRAMEWORK 2018-2020. (TRIM 180314027362)

4.3. **Objectives:**

The Waimakariri Libraries aim to promote reading, literacy and learning; support a stronger, healthier and more resilient community; promote a culture of exploration and creativity; contribute to the economic wellbeing of individuals and the community, and deliver excellence in public service.

An important community outcome for the library is that “people have wide-ranging opportunities for learning and being informed”. To achieve this we deliver a range of programmes to encourage and support readers and learners of all ages and backgrounds; we deliver targeted programmes for children and young people, including school holiday reading programmes; we provide easily accessible electronic and print collections that meet the informational, entertainment, and creative needs of our communities; we ensure that all citizens can access a full range of physical and digital services including digital tools for learning.

“People are friendly and caring, creating a strong sense of community in our District” is a community outcome that the Libraries play a significant part in delivering. Waimakariri Libraries provide welcoming and inclusive spaces for people of different ages, abilities and cultures; operate as effective and accessible community hubs; engage with communities and partners to develop services that meet the needs of our communities, and are champions of community engagement and empowerment; free and accessible wifi and access to appropriate devices is provided as are opportunities for volunteering and skills development.

The Libraries contribute to the outcome which ensures that “the community’s cultures, arts and heritage are conserved and celebrated.” To do this we collect, retain and make available local history materials; we work closely with national, regional and local arts and culture organisations; and with other institutions to preserve and share our local stories; we advocate for freedom of expression and information; celebrate te ao Māori and honour te reo me ōna tikanga within our community and through our programmes; and we provide services that meet the needs of people from diverse backgrounds.

The Libraries support the economic wellbeing of individuals and the community by fostering communication, collaboration, creativity and critical thinking; delivering activities that support skill development in Science, Technology and Maths (STEM), including Learning Centres, MakerSpaces, and formal and informal learning opportunities which are often delivered in partnership with government departments and regional development agencies; developing relationships with and providing facilities for small businesses; and supporting business growth and employment opportunities.

The community have confidence that the Waimakariri Libraries are providing a high standard of public service through the provision of plentiful, accessible and high quality public spaces and facilities; knowledge of community needs and the ability to develop programmes and services that meet those needs, and respond to changing demographics; maintain robust data sets and service evaluations; partner with other organisations in order to deliver the best value service including national and regional coalitions to plan and purchase efficient and cost-effective services where appropriate; and ensure that systems and facilities engender trust and safety.
4.4. Future action:

The strategic framework supports the maintenance of core functions but also focuses attention on new areas for potential development. In the coming year, for example, we will focus on connecting with every child in the District and keeping high levels of library membership in the wider community as priorities. We will utilise partnerships with the School for Young Writers to offer creative writing master classes, and with the 20/20 Trust to make new Stepping-Up digital literacy classes available in all of our libraries. We will consolidate our platforms for eBook and eAudio book collections to improve accessibility and focus on improving the per capita size of the Libraries’ physical and electronic collections.

We will work alongside the Citizens Advice Bureau and WDC Community Team to reach out to migrant communities through events such as the Chinese Community evening at the Rangiora Library. We will expand the reach of our work with Idea Services and Dementia Canterbury to strengthen the connection that individuals have with the library and offer movie, games and book groups that combat social isolation and assist people to keep living independent lives. A major upgrade of the public internet computer equipment, booking, printing and scanning services will be rolled-out to all of our libraries in the next twelve months.

We will continue to digitise local history print and photographic resources, particularly images in slide format for our online Kete, and historic newspapers for Papers Past, to make this material more readily available.

The learning opportunities of Lego and Code Clubs provide skill development, technical challenge, and engagement for young people. New language learning databases are being explored as a potential resource with wide appeal. Learning Centre development that would better cater for science and technology initiatives will be researched further.

Planning for offsite collection storage, future extensions to the Rangiora Library, and Libraries’ Activity/Asset Management vouch for the commitment to providing plentiful, accessible, quality library spaces and facilities in the District.

4.5. The Management Team have reviewed this report and support the recommendations.

5. Community Views

5.1. Groups and Organisations

5.2. Wider Community

Community views were canvassed through the Libraries’ Annual Customer Satisfaction Survey which was conducted in June 2017. The survey results show a high level of satisfaction with Library Services. (63.18% Very Satisfied; 34.32% Satisfied; 1.36% Dissatisfied; 0.45% Very Dissatisfied; 0.68% No Opinion. Total participants: 448)
6. IMPLICATIONS AND RISKS

6.1. Financial Implications

Library activities are being met from within the Libraries’ budgets.

The following table summarises the Libraries’ financial position as at 31 December 2017.

<table>
<thead>
<tr>
<th>Actual</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>97,911</td>
</tr>
<tr>
<td>Rates</td>
<td>2,043,289</td>
</tr>
<tr>
<td>Expenditure</td>
<td>1,015,562</td>
</tr>
<tr>
<td>Operating expenses</td>
<td>220,004</td>
</tr>
<tr>
<td>Maintenance</td>
<td>369,918</td>
</tr>
<tr>
<td>Overheads</td>
<td>12,992</td>
</tr>
<tr>
<td>Internal Interest</td>
<td>377,501</td>
</tr>
<tr>
<td>Depreciation</td>
<td>2,136,028</td>
</tr>
<tr>
<td>Surplus/(Deficit)</td>
<td>(37,607)</td>
</tr>
</tbody>
</table>

Key

- 🔺 Good results compared to Budget
- ⬇️ In line with budget
- 👀 Poor results compared with budget

6.2. Community Implications

6.3. Risk Management

6.4. Health and Safety

7. CONTEXT

7.1. Policy

This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

7.2. Legislation

Local Government Act 2002:

Part 2 - Purpose of local government, and role and powers of local authorities
Subpart 2 - 11A Core services to be considered: in performing its role, a local authority must have particular regard to the contribution that the following core services make to its communities: including (e) libraries…

Part 7 - Specific obligations and restrictions on local authorities and other persons
Subpart 4 - Public libraries - 142 Obligation to provide free membership of libraries

7.3. Community Outcomes

Library activities support the following community outcomes:

- Public spaces and facilities are plentiful, accessible and high quality
- People have wide ranging opportunities for learning and being informed
- People are friendly and caring, creating a strong sense of community in our District
- The community’s cultures, arts and heritage are conserved and celebrated
- Businesses in the District are diverse, adaptable and growing
7.4. **Delegations**

The Committee has delegated authority to develop goals and strategies for Library Services.

Phillippa Ashbey
District Libraries Manager
# Waimakariri Libraries - Making the world a better place

## Waimakariri Libraries Strategic Framework 2017–2020

<table>
<thead>
<tr>
<th>Strategic framework:</th>
<th>Education and Learning</th>
<th>Social Inclusion</th>
<th>Culture and Heritage</th>
<th>Economic Growth</th>
<th>Delivering Excellence</th>
</tr>
</thead>
<tbody>
<tr>
<td>People are:</td>
<td>Informed</td>
<td>Connected</td>
<td>Engaged</td>
<td>Empowered</td>
<td>Assured</td>
</tr>
<tr>
<td>Waimakariri District Council community outcomes 2018-2028:</td>
<td>People have wide-ranging opportunities for learning and being informed.</td>
<td>People are friendly and caring, creating a strong sense of community in our District.</td>
<td>The community’s cultures, arts and heritage are conserved and celebrated.</td>
<td>Businesses in the District are diverse, material and growing.</td>
<td>Public spaces and facilities are plentiful, accessible and high quality.</td>
</tr>
<tr>
<td>Waimakariri Libraries objectives:</td>
<td>Deliver a range of programmes to encourage and support readers and learners of all ages and backgrounds.</td>
<td>Deliver targeted programmes for children and young people, including school holiday reading programmes.</td>
<td>Provide welcoming and inclusive spaces for people of different ages, abilities and cultures to participate in community life and recreational activities.</td>
<td>Foster communication, collaboration, creativity and critical thinking.</td>
<td>Understand community needs and develop programmes and services that meet those needs and respond to changing demographics.</td>
</tr>
<tr>
<td></td>
<td>Ensure that all citizens can access a full range of physical and digital services.</td>
<td>Deliver Stark opportunities for volunteering and skills development.</td>
<td>Collect, retain and make available local history materials.</td>
<td>Work closely with national, regional and local arts and culture organisations.</td>
<td>Demonstrate our impact on our community through a robust dataset and service evaluations.</td>
</tr>
<tr>
<td></td>
<td>Provide easily accessible electronic and print collections that meet the informational, entertainment, and creative needs of our communities.</td>
<td>Engage with communities and partners to develop services that meet the needs of our communities, and be champions of community engagement and empowerment.</td>
<td>Work with other institutions to preserve and share New Zealand stories.</td>
<td>Advocate for freedom of expression and information.</td>
<td>Develop partnerships with other organisations in order to deliver the best value service to citizens.</td>
</tr>
<tr>
<td></td>
<td>Ensure that all citizens can access a full range of physical and digital services.</td>
<td>Offer free and accessible wifi and access to appropriate devices.</td>
<td>Celebrate te ao Māori and honour te reo māori tikanga within our community, organisations and programmes.</td>
<td>Foster partnerships with government departments and regional development agencies.</td>
<td>Develop national and regional coalitions to plan and purchase efficient and cost-effective services.</td>
</tr>
<tr>
<td></td>
<td>Deliver systems and facilities that engender trust and safety.</td>
<td>Provide opportunities for volunteering and skills development.</td>
<td>Provide the services that meet the needs of people from diverse backgrounds.</td>
<td>Develop relationships with and provide facilities for small businesses.</td>
<td>Deliver systems and facilities that engender trust and safety.</td>
</tr>
</tbody>
</table>