Kaiapoi-Tuahiwi Community Board

Agenda

Monday 18 December 2017

4.00pm

Meeting Room 1 (upstairs)
Ruataniwha Kaiapoi Civic Centre
176 Williams Street, Kaiapoi

Members:
Jackie Watson (Chair)
Chris Greengrass (Deputy Chair)
Neville Atkinson
Roger Blair
Martin Pinkham
Philip Redmond
Sandra Stewart
AGENDA FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD TO BE HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 18 DECEMBER 2017 AT 4PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 20 November 2017

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Confirms the circulated minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 20 November 2017, as a true and accurate record.

4 MATTERS ARISING

4.1 The Board notes its 24 November 2017 submission to the District Licencing Committee regarding the application for an off licence by Bottle’O Silverstream Limited. (Trim 171121125924).

5 DEPUTATIONS AND PRESENTATIONS

5.1 Jill Waldron, Chair Person of the Waimakariri Access Group will speak to the Board regarding the role of the group (Refer Item 7.2 Appointment to Advisory Groups and Outside Organisations – Waimakariri Access Group).

5.2 Andrew Besuyen, co-chair of the Youth Council, will speak to the Board regarding the Kaiapoi Skate Park Bowl art project.

5.3 ECan and Council staff will update the Board with regard to upcoming works on the Kaiapoi River and surrounds.

6 ADJOURNED BUSINESS

Nil.
7 REPORTS

7.1 40km/h Advisory School speed signs Clarkville School, Heywards Road – Kathy Graham (Journey Planner/Road Safety Co-ordinator)

RECOMMENDATION
THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No 171207133080.

(b) Approves the installation of “40km/h when children present” school advisory signs on Heywards Road outside Clarkville School on Heywards Road as shown on the attached documents (Trim 150629103361 and 171207133082).

(c) Circulates this report to the Utilities and Roading Committee.

7.2 Appointment to Advisory Groups and Outside Organisations – Waimakariri Access Group – Edwina Cordwell (Governance Advisor)

RECOMMENDATION
THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 171122126748.

(b) Approves the appointment of Board Member ……………………. as the Board’s representative and liaison person to the Waimakariri Access Group.

8 CORRESPONDENCE

RECOMMENDATION
THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives the letter acknowledging Kaiapoi-Tuahiwi Community Board submission on the Draft Accessibility Strategy. (Trim 171114123698)

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for November- December 2017

RECOMMENDATION
THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 171212134795.
10 MATTERS REFERRED FOR INFORMATION

10.1 **Oxford-Ohoka Community Board meeting minutes – 9 November 2017** (Trim No. 171108121373)

10.2 **Rangiora-Ashley Community Board meeting minutes – 8 November 2017** (Trim No. 171108121421).

10.3 **Woodend Sefton Community Board meeting minutes – 13 November 2017** (Trim No. 171108121357)

10.4 **Library Update** – Report to Community and Recreation Committee 21 November 2017 (Trim No. 171109122281).


10.6 **Annual Report for Te Kohaka o Tuhaitara Trust for the year ended 3 June 2017** – Report to Audit and Risk Committee 28 November 2017 (Trim No. 1711031912601).

10.7 **Community Facilities Provision** – Report to Community and Recreation Committee 21 November (Trim No. 171026115830)

10.8 **Capital Projects Report for the period ended 30 September 2017** - Report to Audit and Risk Committee 28 November 2017 (Trim No. 171107120949).


10.10 **Annual Report for Enterprise North Canterbury for the year ended 30 June 2017** Report to Audit and Risk Committee 28 November 2017 (Trim No. 17110319284).

10.11 **Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017** – Report to Oxford-Ohoka Community Board 7 September 2017 (Trim No. 170825091888)

10.12 **Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017** – Report to Rangiora-Ashley Community Board 13 September 2017 (Trim No. 170831094272)

10.13 **Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017** – Report to Woodend-Sefton Community Board 11 September 2017 (Trim No. 170830093802)

10.14 **Tram Road Speed Limit, Mandeville North** – Report to Council 5 December 2017 (Trim No. 171121126353)

10.15 **Adoption of Council Standing Orders** – Report to Council 5 December 2017 (Trim No. 171115124385)

10.16 **Earthquake Infrastructure Recovery Programme – November 2017 Update** Report to Council 5 December 2017 (Trim No. 171122127014)

10.17 **District Regeneration – Draft Road Stopping Plans for The Pines Beach** Report to Regeneration Steering Group 6 November 2017 (Trim No. 170908097449)

10.18 **Licence to Occupy, Waimakariri Sailing and Power Boat Club, Kairaki** – Report to Regeneration Steering Group 4 December 2017 (Trim No. 171114123505).

10.19 **Extension of Recycling and Refuse Kerbside Collection Contract 10/16** Report to Council 27 October 2017
RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1-10.19.

Note: Items were circulated to Board members separately.

11 MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

12 CONSULTATION PROJECTS

There are no current consultation projects.

13 REGENERATION PROJECTS

13.1 Town Centre, Kaiapoi

Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:


13.2 New Arterial Road, Kaiapoi

Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:


13.3 Kaiapoi Regeneration Steering Group

The next meeting of the Kaiapoi Regeneration Steering Group will be held in Meeting Room 1, Ruataniwha Kaiapoi Civic Centre, 4pm on Monday 29 January 2018. This meeting is open to the public.

14 BOARD FUNDING UPDATE

14.1 Board Discretionary Grant

Balance as at 16 October: $2,400.

15 MEDIA ITEMS

16 QUESTIONS UNDER STANDING ORDERS

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS
NEXT MEETING
The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 19 February 2018 at the Ruataniwha Kaiapoi Civic Centre.

Briefing (Public Excluded)

1. Briefing (Public Excluded)
   Fire and Emergency Services New Zealand (FENZ) Update.

MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD
HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE,
176 WILLIAMS STREET, KAIAPOI ON MONDAY 20 NOVEMBER 2017
COMMENCING AT 4PM.

PRESENT
J Watson (Chair), C Greengrass (Deputy Chair), R Blair, M Pinkham, P Redmond and S Stewart.

IN ATTENDANCE
Councillors J Meyer and A Blackie, Mayor D Ayers
J Palmer (Chief Executive), C Sargison (Manager Community and Recreation), G Cleary (Manager Utilities and Roading), Kieran Straw (Civil Projects Team Leader) C Roxburgh (Water Asset Manager), B Rice (Senior Transport Engineer), C Brown (Community Green Space Manager), and A Smith (Committee Advisor)

1 APOLOGIES
Moved C Greengrass seconded P Redmond

THAT the Board receive and sustain an apology from Board member N Atkinson.

CARRIED

2 CONFLICTS OF INTEREST

No Conflicts of interest were recorded.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 16 October 2017

Moved J Watson seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Confirms the circulated minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 16 October 2017, as a true and accurate record.

CARRIED

4 MATTERS ARISING

Miss Lilly Angel Trust enquiry – It was advised there has been conversations held regarding potential sites for the event and these options have been forwarded to Larina Tiffen for her consideration.
5 DEPUTATIONS AND PRESENTATIONS

5.1 Kieran Straw, Civil Projects Team Leader will provide an update on the proposed Smith Street / Williams Street Intersection Upgrade.

K Straw spoke to the Board on the public consultation that has been undertaken with the community on proposed round about at the intersection of Smith Street/Williams Street to upgrade this. Memo 171030117211 provided information on the results of feedback received.

Questions

C Greengrass, suggested that the left hand turning lane needs to be widened, and has received comments from community members also suggesting this. K Straw responded that this could cause conflict in traffic with having two directions of traffic.

J Watson suggested that there are problems for drivers trying to exit from Beach Road. K Straw said there is not the room available to have two lanes. To have this would mean moving the intersection to the north. An option would be to move the Beach Road intersection only, but this would mean a skewed intersection. It was also noted that the pedestrian island can’t be narrowed as there is a minimum width required for these.

R Blair noted that further consultation is to be done with the public and asked what form this will take and who are to be consulted with? – K Straw advised this further consultation will be undertaken with the Community Board, Kaiapoi North School and the residents who live in the immediate vicinity of the intersection. It is not intended to consult further with the Beach residents.

M Pinkham believes the issue of turning traffic needs to be taken into account with this intersection.

J Meyer – suggests that having two lanes to accommodate turning traffic could be possible at this intersection.

K Straw advised that the scheme plan is currently out for a safety audit, and when these results are received they will be made available to the Board members.

5.2 Murray Walls

M Walls thanked the Board for the opportunity to speak. Mr Walls was speaking on behalf of the Annaliese Haven Rest Home and the residents of Adderley Terrace east of the motorway. This tanker filling station was originally installed without consultation with residents. This station causes a mess, with mud and stagnant water. In the winter this water turns to ice and became a hazard. This is a health and safety issue with the rest home residents and the movement of the tankers. Mr Walls said the Council have had discussions with the developers of Silverstream, and the Council have agreed to remove the filling station from its current location. Mr Walls has firstly requested an acknowledgement from the Council that the filling station was put in the wrong location without consultation and confirmation that it is going to be moved, and secondly a date or timeframe of when it is going to be moved. Residents are happy for the filling station to remain where it is until the end of April, as long as it is removed before winter. There is also a request that some remediation work be done on this Adderley Tce location, where the holes fill up with water, so there is no longer this accumulation of water.

Following a question from P Redmond, it was advised the filling station was installed approximately two years ago.
6 ADJOURNED BUSINESS

G Cleary and B Rice were present to provide information and an update on the safety provisions for pedestrians and cyclists on Ohoka Road. Also there had been requests for information at previous Board meetings regarding safety matters for pedestrians and cyclists where the new arterial road meets Mill Road and Giles Road.

Ohoka Road/Cosgrove Road/Island Road intersection – the road and footpath layout would encourage pedestrians to use the footpaths on Island Road and Cosgrove Road, and the path from Cosgrove Road to the overpass rather than using Ohoka Road. There is a crossing point on the new arterial road, with a pedestrian island, though this does not address any issues with pedestrian connectivity with Kendal Park on Island Road.

G Cleary said there will be a safety audit undertaken at the end of the process, which will include looking at the routes that pedestrians are taking.

In the north end of the development, there is no separate provision for pedestrians on Mill Road, or on Butchers Road. A safety audit will also look at the safety of all users of the arterial road including pedestrians and cyclists.

There was discussion on the issue of trucks using Williams Street and turning left into Charles Street travelling through to Smith Street. This was causing damage to the planting on the corner.

7 REPORTS

7.1 Kaiapoi Tanker Filling Point – Colin Roxburgh (Water Asset Manager)

C Roxburgh provided some background information on the installation of the tanker filling stations in the 2015/16 year. These were installed for various health and safety issues, so contractors don’t contaminate the water supply, and there are no safety issues with tankers stopping at hydrants. It was noted that there was no consultation prior to these tanker filling stations being installed. With the Silverstream development being completed in April 2018 and the completion of the arterial road in January 2018, the options are to close the tanker filling station now, or manage the activity at these stations up to the completion of the Silverstream developments. The Council will work with the requests of the Adderley Terrace residents, and tidy up the site. Several alternative sites have been considered by staff in Kaiapoi at the moment, but these all had health and safety issues. It is considered that having a site incorporated into a development in the south-west area of Kaiapoi would be the most appropriate option. It is recommended that the Williams Street tanker filling site be improved aesthetically with planting. Relocation of the tanker filling point from this site was considered but this was not the best option.

S Stewart suggested some artwork could be included to enhance the look of these tanking filling stations.

P Redmond asked the cost for relocating these sites. C Roxburgh said if the Council was intending to relocate these, it would require to request funding as it is currently not budgeted for.

P Redmond suggested there could be a new location in Silverstream for such a decommissioned water taker filling station. C Roxburgh said Council would need to work with developers on a possible cost sharing option. This would need to be negotiated. P Redmond suggested these are needed items, but nobody wants them in their backyard.
THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 171102118733.

(b) **Endorses** staff to work towards shutting down the Adderley Terrace tanker filling point, with the timing of this to be discussed with developers currently working in the area.

(c) **Notes** that staff will continue to investigate alternative options for a tanker filling point to serve the future development areas in south-west Kaiapoi and report back to the Board at a later date with a recommendation.

(d) **Endorses** the use of screen planting at the Williams Street site to address the aesthetic issues noted with this site.

(e) **Circulates** this report to the Utilities and Roading Committee for their information.

S Stewart asked staff to seriously look at all utilities structures and to consider creating artworks around them.

**7.2 Lees Road Speed Limit Review – Bill Rice (Senior Transport Engineer) and Chris Sexton (Intern Engineer)**

B Rice spoke to this report, to get the Boards support for consultation on the proposal to reduce the speed limit on Lees Road, due to the increase in traffic with the Sovereign Lakes development and Tom Bayliss Drive now open up onto Lees Road.

R Blair asked, had there been any consideration to reducing the speed limit to 50kph. The current road layout for Lees Road has no kerb and channel and B Rice suggested it doesn’t have an urban feel. But if residents respond to the consultation with the suggestion for reducing to 50kph this will be considered.

Moved J Watson seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 171026115931.

(b) **Approves** consultation being carried out on the proposal to change speed limit on Lees Road and Barkers Road to 60km/h, as outlined in the attached plan.

(c) **Notes** that consultation on this proposal will be carried out between 27 November and 18 December 2017.

(d) **Notes** that the Board will be updated at the end of the consultation process.

(e) **Notes** that any submissions on the proposal will be taken into account before the change is presented to the Council on 7 February 2018 for consideration.

**CARRIED**
7.3 **Licence to Occupy to ESR for Denitrification Wall – Chris Brown (Community Green Space Manager)**

C Sargison spoke to this report. There will be no cost to the Council with this proposal, to issue a Licence to Occupy allowing the Institute of Environmental Science and Research Limited (ESR) to build and trial a Denitrification Wall within the western side of Silverstream Reserve. This wall is a proposed new groundwater treatment method known as a Denitrifying Permeable Reactive Barrier (or PRB). It has been identified through preliminary investigations that Silverstream Reserve is a desirable site for an accurate trial. Once installed, these denitrification walls require no on-going maintenance and passage of water through the system is driven by hydraulic gradients.

When the end of the five year period is reached, the usual terms of Licence to Occupy are that the ground is returned to the original state or better than.

This proposal was supported by the Silverstream Reserve Advisory Group at its meeting in February 2017.

Moved J Watson seconded P Redmond

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 171102118813

(b) **Approves** a Licence to Occupy for an area of land in the eastern end of Silverstream Reserve to ESR for the Purpose of installing a Denitrification Wall with standard conditions as well as the following:

(i) Licence to Occupy for a period of 5 years.

(ii) Resource Consent approved and issued by Environment Canterbury

(iii) WDC is notified immediately if any conditions of the licence are breached

(iv) All conditions set down by Ngai Tuahuriri Runanga are adhered to, in particular:

- Close monitoring be undertaken to detect any unexpected levels of contamination in groundwater downstream of the PRB
- That the Accidental Discovery Protocol of the Mahaanui Iwi Management Plan be included in the consent conditions to ensure correct procedure is followed should there be any archaeological discoveries during the course of earthworks
- That a copy of the monitoring data be supplied to Mahaanui Kurataio Ltd

**CARRIED**

S Stewart abstained from voting

S Stewart noted the applicability of high nitrate levels as a result of farming practices upstream from Silverstream. S Stewart understands this practice has not been a successful tool and while it may be good for research, S Stewart doubts whether this is a worthwhile undertaking and whether this is relevant.
7.4 **Board Meeting Dates for 2018 – Sarah Nichols (Governance Manager)**

Mr Palmer presented the report, noting that it is the decision of the Board members whether they wish to hold meetings always at the same venue, or could hold some at alternative locations within the Board area. Mr Palmer said another option was to have workshop or a community workshop at any time with communities at alternative locations.

S Stewart asked could the Board meet at Tuahiwi marae prior the Council hui in March 2018. Mr Palmer suggested it may be more beneficial to schedule a meeting there later in the year, suggesting September or October.

Moved P Redmond seconded C Greengrass

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 171108121207.

(b) **Resolves** to hold Board meetings at the Ruataniwha Kaiapoi Civic Centre, Williams Street, Kaiapoi, commencing at 4.00pm, on the following dates:

- Monday 19 February 2018
- Monday 19 March 2018
- Monday 16 April 2018
- Monday 21 May 2018
- Monday 18 June 2018
- Monday 16 July 2018
- Monday 20 August 2018
- Monday 17 September 2018
- Monday 15 October 2018
- Monday 19 November 2018
- Monday 17 December 2018

**CARRIED**

7.5 **Ratification of the Kaiapoi-Tuahiwi Community Board's Submission regarding the District Plan Review ‘Comments and Issues’ Phase – Edwina Cordwell (Governance Adviser)**

The report and submission were taken as read and there was no discussion.

Moved J Watson seconded M Pinkham

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 171009108726.

(b) **Ratifies** the Board’s Submission regarding the Waimakariri District Council’s District Plan Review ‘Comments and Issues’ Phase (Trim 171005107431).

**CARRIED**

8 **CORRESPONDENCE**

J Palmer noted that the Board will be represented at the DLC Hearing on Friday 24 November to speak in opposition to the Off-Licence Application from Bottle O Silverstream Ltd.

The meeting discussed that there had been a request from the Waimakariri Access Group for the Board to have a representative on the Group. J Meyer is currently the
Council representative on this group and invited any members to the exercise that is being undertaken tomorrow (Tuesday) to experience moving around the town with physical disabilities. C Greengrass and P Redmond both indicated they would be attending. It was agreed that the Board would invite representatives from the Waimakariri Access Group to speak at the next meeting of the Board before deciding on an appointment to that group.

Moved J Watson seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives the letter regarding Draft Waste Management and Minimisation Plan and Kerbside Options (Trim 171030116729).

(b) Receives the letter acknowledging Kaiapoi-Tuahiwi Community Board Objection to Bottle O Silverstream Liquor Application. (Trim 171026115624)

(c) Receives the request from the Waimakariri Access Group to appoint a representative to the group from the Kaiapoi-Tuahiwi Community Board. (Trim 171113122918).

(d) Notes the Kaiapoi-Tuahiwi Community Board Chairperson’s letter in support of Kaiapoi Community Garden’s application to the Rata Foundation 7 November 2017. (Trim 171107120875).

CARRIED

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for October-November 2017

Moved J Watson seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 171113123446.

CARRIED

10 MATTERS REFERRED FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 5 October 2017 (Trim No. 171018112694)

10.2 Rangiora-Ashley Community Board meeting minutes – 11 October 2017 (Trim No. 171018112700).

10.3 Woodend-Sefton Community Board meeting minutes – 9 October 2017 (Trim No. 171018112702)

10.4 Road Safety Action Plan – Report to Council 24 October (Trim No. 171004107285)

10.5 Stormwater Drainage Bylaw Review 2017/18 – Report to Council 24 October 2017 (Trim No. 170907097266)

10.6 CAREX Report on Glyphosate - Report to Council 24 October 2017 (Trim No. 171012110892)

10.7 Cam River Enhancement Allocation of Funding – Report to Council 24 October 2017 (Trim No. 170925103162)

10.8 Earthquake Infrastructure Recovery – Courtenay Drive Road Reconstruction Change to Consulted Design – Report to Regeneration Steering Group 4 September 2017
Moved J Watson seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1-10.8.

CARRIED

Note: Items were circulated to Board members separately.

11 MEMBERS’ INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

S Stewart

- Some of the Rural Drainage Advisory groups have met recently. The Stormwater Drainage Bylaw is now out for consultation.
- A town walk was undertaken in Kaiapoi by some of the Board members on October 24. Believes that the Council could undertake the task of looking at offering plants that are being replaced to the community, rather than just throwing them out.
- Need to act on the information recently advised of testing that Ecan have undertaken on Kaiapoi River, which shows that there is the prospect of it becoming a saltwater estuary. S Stewart would like Ecan to be invited to speak to both the Board and to full Council before Christmas. It was requested that a presentation be made to the Board, as was presented to the Kaiapoi River Rehabilitation Committee. Mr Palmer noted that Mr Cleary is endeavouring to secure a date for such a presentation.
- Attended Flare Food and Fashion fundraising evening.
- Attended the recent Zone committee meeting on November 13. Has recently been a series of workshops held with residents on irrigation and water takes. Noted a funding approval of Immediate Steps funding to the Wetlands on Lees Road, and concerns with the impact of nitrate levels on the Silverstream Salmon Farm.
- Attended Remembrance Day service.

P Redmond

- Walkabout undertaken around the town, supports that there be a workshop regarding the town Ccentre planting.
- Darnley Club opening and AGM, lot of good work has been done at the premises.
- Pines Beach Hall Opening.
- Regeneration Steering Group Meeting.
- WHAG – met at Rangiora Hospital, found it interesting to see the new hospital Dan Gordon has replaced Peter Allen on the Rural PHO and the representative on the WHAG.
- Accessibility Strategy has been adopted by the Council.
- Madeleine Burdon is stepping down from the role at Council.
- Attended Armistice Day ceremony.
• Has had discussions with fellow members on the Boards opposition to the Silverstream Bottle O Off Licence application and will speak at the hearing this Friday 24 November.

M Pinkham
• Congratulated P Redmond on the launch of the Book on Kaiapoi Port
• Attended one of the Workshops for Water Consent holders
• Working on Kaiapoi cycleway project – would like to make workshop presentation on this to the Board.

J Meyer
Having been on leave, J Meyer had nothing to add.

R Blair
• Attended the Pines Beach Hall opening
• Darnley Club AGM recently and all members pleased with the new spacious environment.
• Attended the recent Kaiapoi town centre walk about with other Board members.

A Blackie
• Stormwater Bylaw Review upcoming
• Met with Murray Walls from the Waimakariri Boating and Sailing Club, who wish to put a memorial plaque on the riverbank behind the wharf. This is to commemorate that the Club was for many years located where Cure Boating Club is now located.
• Food Forest -Clarkville School visited the site, this being the first school visit to the Food Forest. Brent Cairns hosted the visit which went very well.

J Watson
• Advised that Arapata Rueben had interviewed descendants of Ngai Tahu WW1 soldiers and she had assisted with transcribing the notes of these interviews. These notes have been compiled into a book, which was launched last week.

12 CONSULTATION PROJECTS
12.1 Stormwater Drainage Bylaw
http://www.waimakariri.govt.nz/have-a-say/letstalk/consultations/stormwater-drainage-bylaw

12.2 Ohoka Domain
Consultation closes 5pm, 21 November 2017.
http://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/ohoka-domain

12.3 Tram Road Speed Limit Review
Consultation closes 5pm, 24 November 2017.

13 REGENERATION PROJECTS
13.1 **Town Centre, Kaiapoi**  
Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:  

13.2 **New Arterial Road, Kaiapoi**  
Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:  

13.3 **Kaiapoi Regeneration Steering Group**  
The next meeting of the Kaiapoi Regeneration Steering Group will be held in Meeting Room 1, Ruataniwha Kaiapoi Civic Centre, 4pm on Monday 4 December 2017. This meeting is open to the public.

14 **BOARD FUNDING UPDATE**  
14.1 **Board Discretionary Grant**  
Balance as at 20 November: $2,400.

15 **MEDIA ITEMS**

16 **QUESTIONS UNDER STANDING ORDERS**  
There were no questions.

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**  
There was no urgent general business

**NEXT MEETING**  
The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 18 December 2017 at the Ruataniwha Kaiapoi Civic Centre.

There being no further business, the meeting closed at 5.53pm.

CONFIRMED

__________________________________________  
Chairman
Workshop

1. Members' Forum.
2. Regeneration Area – Road and Reserves Naming
   Craig Sargison and Duncan Roxburgh
To: The District Licensing Committee  
Date: 24 November 2017  
Submission of Objection: Kaiapoi-Tuahiwi Community Board  
Regarding Application: DLA Ref: LL1269 BottleO Silverstream

I appear on behalf of the Kaiapoi-Tuahiwi Community Board of which I am an elected member in opposition to the application for an “off licence: by Bottle’O Silverstream Limited.

The sale of Alcohol is a very regulated activity and for good reason. The object of the Act is in the context that:

- “The sale, supply.....of alcohol should be undertaken safely and responsibly and the harm caused by the excessive or inappropriate consumption of alcohol should be minimised”

Section 102 provides for objections to applications which must be linked to the matters in S.105, which are wider than under the former Sale of Liquor Act, 1989.

The Community Board has status to object.

The Board is not submitting as to the suitability of the applicant.

Within this framework the Council has adopted the Local Alcohol Policy (LAP). The Community was consulted and accordingly is entitled to rely on the provisions of the policy.
The grounds for objection are:

1. **The application does not comply with the Council’s LAP**

   Clause 4.2.2 states

   “no off-licence is to be issued for any business being a new ‘stand-alone’ bottle store, unless that bottle store is located on land zoned Business 1 Zone or Business 2 Zone as defined in the Waimakariri District Plan”

   The location of the proposed premises is zoned Business 4.

   The Inspector’s report concludes that in his opinion:

   “aside for the LAP, the application does not demonstrate that it is in conflict with the object of the Act.” (pg 2)

   In the Board’s view the LAP should not be overridden lightly as if reflects the communities view for the sale of alcohol in its community. Legal commentary considers it will be rare to depart from the terms of a fully operative LAP.

   There is no valid reason advanced to depart from the LAP rules. In particular:

   There is no shortage of alcohol off licences in the vicinity,

   - Super liquor Williams Street
   - Kaikanui Tavern, Williams Street
   - CBK, Hilton Street
   - Mandeville Tavern, Raven Quay
   - Countdown Supermarket, Hilton Street
   - Kaiapoi Club, Hilton Street/Raven Quay
   - New World, Charles Street
   - Southern Grain, Peraki Street
   - Bottleland, Williams Street
The inspector’s report details 24 licensed premises within 2km of the site including 9 off licences.

To depart from the LAP encourages the proliferation of off licences and challenges its integrity.

2. The community is entitled to rely on the District Plan and LAP for protection of amenity and good order of the locality.

   - Residential 7 Zone opposite the applicants site.
   - Park and children’s playground opposite
   - Possible noise, nuisance and vandalism. i.e. the effect on amenity and good order of the locality.

To consider the impact on the amenity and good order the committee can consider the number of premises for which off licences are already held and the compatibility with land uses near the proposed premises. In this case residential and children’s playground. The business 4 zone, is designed to protect the amenity of the adjoining residential zone

So there is an inter-relationship between departure from the LAP and the effect an amenity and locality. All of which weigh against this application.

3. The objects of the Act are not met.

   “the sale, supply and consumption of alcohol should be undertaken safely and responsibly; and the harm caused by the excessive or inappropriate consumption of alcohol should be minimised.” Harm is defined in S.54(2)

These should be read in light of the LAP and effect on amenity above.

We submit the applicant should be required to demonstrate why the application should be granted given it does not meet the LAP and the concerns raised by the objectors.

This is a high threshold to meet.
The Authority has stated “An applicant for an off-licence must prove its case.” (re RSD Hilton Limited [2013] NZARLA 920)

4. **The Board supports the objections by:**

   a) Canterbury District Health Board  
   b) Community Wellbeing North Canterbury Trust  
   c) Waimakariri Alcohol Action Group, and  
   d) New Zealand Police insofar as it notes non-compliance with the LAP.

**The Application**

1. The Board does not see a correlation between Pegasus and Silverstream. Pegasus is relatively isolated from stand alone or other off-licence premises. Pegasus is outside the KTCB boundary but it is noted the site is mainly in the Pegasus Business zone 1.

2. The LAP is a policy created by statute to give local communities more input into licensing decisions. The Board concurs that the LAP seeks to control the location and number of licensed premises within the District and must not be departed from lightly.

3. The developer at Silverstream acknowledges the Business 4 Zoning but suggests it should be viewed as more akin to Business 2 for the purposes of the LAP. The Board does not agree. It accepts the Silverstream Shopping Centre is of a high standard but does not agree its retail functions are unique within the District.
With respect the Committee must have regard to the statutory criteria in S.51, including:

1. The objects of the Act
2. LAP – (more regard than under the previous Act)
3. Police opposition
4. Medical officer of Health opposition

And relevant matters raised by any other objectors in terms of S.105

These matters weigh against granting the application.

The Board does not concur with the Inspector’s opinion that granting the application will not increase alcohol harm, nor that the effects will be less than minor as the “location being in the business area at Silverstream”.

It overlooks the proximity of the residential zone and children’s playground, both in our view sensitive areas, and the number of off licences nearby.

Summary of Opposition:

1. It does not comply with the LAP. There is no valid reason to depart from LAP.
2. Possible effect on amenity and locality, conflicts with adjacent land uses.
3. Objects of Act do not support the application but support upholding LAP and community views.

Our Objection would be met by the Application being Declined

Philip Redmond
On behalf of the Kaiapoi-Tuahiwi Community Board
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO: RDG-31/171207133080

REPORT TO: Kaiapoi-Tuahiwi Community Board

DATE OF MEETING: 18 December 2017

FROM: Kathy Graham – Journey Planner/Road Safety Co-ordinator

SUBJECT: 40km/h Advisory School speed signs Clarkville School, Heywards Road

SIGNED BY:

Department Manager

Chief Executive

1. SUMMARY

1.1. The purpose of this report is to seek approval from the Kaiapoi-Tuahiwi Community Board for the installation of "40km/h when children are present" advisory school zone signs outside Clarkville School, on Heywards Road.

1.2. 40km/h school advisory signs for rural schools are approved for general use by the Transport Agency.

1.3. The "40" km/h displayed on the signs is advisory rather than a regulatory speed limit, so the 40 km/h is therefore not enforceable. However, it advises drivers of the appropriate speed when children are near the roadway in the vicinity of the school and would provide reasonable foundation for enforcement action if drivers were driving carelessly, without regard for the safety of children in the school zone.

1.4. Clarkville School has raised concerns about the speed of vehicles past the school, particularly during drop-off and pick up times. These advisory signs are an appropriate method of giving drivers a message to slow down. The school does not meet the criteria for the electronic variable speed limit signage.

1.5. In addition to the school, there is also an early childhood centre opposite which operates 9am-12pm Mon-Thursday and caters for around 29 young children.

1.6. School and community engagement will accompany the installment of these signs once approved to encourage compliance.

Attachments:

i. Details of advisory signs (Trim 150629103361)

ii. Map of site (Trim 171207133082)

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No 171207133080.
(b) **Approves** the installation of “40km/h when children present” school advisory signs on Heywards Road outside Clarkville School on Heywards Road as shown on the attached documents (Trim 150629103361 and 171207133082).

(c) **Circulates** this report to the Utilities and Roading Committee.

2. **ISSUES AND OPTIONS**

2.1. The speed limit on the stretch of Heywards Road near the school is 70km/h. In 2016 Clarkville School approached the Council concerned about speed outside their school, particularly during pick-up and drop-off times.

2.2. The school currently operate a crossing point before and after school which is marked by orange cones. The crossing point is not manned by school staff or parents but creates a visual cue for where the children are to cross and is an attempt to slow traffic down in the area.

2.3. A speed survey outside the school was carried out in August 2017. Eighty-five percent of vehicles were recorded as travelling at or below 68km/h. The mean speed of vehicles over the two-week period the survey was conducted was 53km/h.

A further analysis of speed during drop-off and pick-up times showed 85% of vehicles were travelling at around 60km/h with the mean speed of around 43km/h. While speeds are showing a reduction during drop-off and pick up times, there was still a maximum speed of 100km/h recorded during that period.

2.4. These static advisory variable speed signs are appropriate for lower traffic volume local roads. The signs remind motorists of an appropriate travel speed at school zones when children are present. They improve driver awareness of a school, which may otherwise be inconspicuous. Signs are placed both sides of the road to give a threshold effect making motorists aware of a change in the roading environment. The “40” km/h displayed on the signs is advisory rather than a regulatory speed limit, so the 40 km/h is not enforceable. However, it advises drivers of the appropriate speed when children are near the roadway in the vicinity of the school and would provide reasonable foundation for enforcement action if drivers were driving carelessly, without regard for the safety of children in the school zone.

2.5. The school does not meet the criteria for the electronic variable speed limit signage at this stage. The requirements for these are:

A road controlling authority may set a 40km/h variable speed limit in a school zone under the following conditions:

(a) there is school-related pedestrian or cycle activity on the road outside the school, which exceeds approximately 50 children crossing the road or entering
or leaving vehicles at the roadside, and the traffic on the road outside the school meets at least one of the following conditions:

(i) the mean speed of free-running vehicles is greater than 45km/h (measured when the 40km/h variable speed limit is not operating), or

(ii) the 85th percentile speed of free-running vehicles is greater than 50km/h (measured when the 40km/h variable speed limit is not operating), or

(iii) there have been pedestrian, cycle or speed-related crashes near the school in the previous five years, or

(iv) the school-related activity occurs on a main traffic route, or

(b) there is school-related pedestrian or cycle activity on the road outside the school, with children crossing the road or entering or leaving vehicles at the roadside, and safe and appropriate traffic engineering measures are installed so that the mean operating speed of free-running vehicles on the road outside the school does not exceed 40km/h when the 40km/h variable speed limit is operating.

Evaluations in Christchurch found locations most likely to benefit from a variable speed limit in a school zone are those where there is a high level of school-related activity on the road outside the school and:

- are on arterial routes or multi-lane roads or high speed environments, and
- have on-road, school-related activity at an obscured school frontage (i.e. where the presence of the school is not immediately obvious to approaching traffic).

2.6 The “40km/h when children are present” signs are a recommended treatment for speed management under the Transport Agency's Safety Journeys for Schools guidelines.

2.7 Selwyn District Council has installed these advisory signs at 10 rural schools in their district.

2.8 Pedestrians, particularly children, are vulnerable and less visible and reducing the speed of vehicles where possible reduces the severity of injuries should a pedestrian or child be hit by a vehicle.

2.9 Council will continue to work with the school to promote road safety in the area and encourage greater participation/involvement of the school and parents in assist to create a safe environment during drop-off and pick up times.

2.10 In addition to the school there is also an early childhood centre opposite the school which operates 9am-12pm Mon-Thursday and caters for around 29 young children.

2.11 The Management Team has reviewed this report and supports the recommendations.

3. THE COMMUNITY VIEWS

3.1. The School and local community have been seeking ways to encourage a reduced speed during school times for some time.

3.2. Other rural schools in the district have speed or warning signs as follows.

- West Eyreton School – 40km/h when children present signs installed 2015
• Swannanoa School – 60km/h variable speed limit signs
• Ashley School - 60km/h variable speed limit signs
• Loburn School – 60km/h variable speed limit
• North Loburn School – active warning signs
• Sefton School – active warning signs
• Ohoka – permanent 70km/h speed limit. Installation of “40km/h when children present signs” have just been approved by the Oxford-Ohoka Community Board (7 Dec 2017).

3.3. The only rural school without any additional signage over and above the normal school signs is View Hill School. The traffic volumes, type of road and the local nature of this school means no additional signs are considered necessary.

3.4. The Council Road Safety Action Plan 2017-18 includes a goal of reducing the number of fatal and serious crashes involving vulnerable road users as a priority.

4. FINANCIAL IMPLICATIONS AND RISK

4.1. All costs associated with installing these signs can be met with existing budgets and is expected to be between $600-$1000.

4.2. There are no significant risks associated with installing this advisory speed limit.

5. CONTEXT

5.1. Links to Community Outcomes

5.1.1. There is a safe environment for all:
• Crime, Injury and road accidents are minimised
• Harm to people from natural and manmade hazards is minimised

5.1.2. Transport is accessible, convenient, reliable, affordable and sustainable
• The standard of our District’s roads is keeping pace with increasing traffic numbers

Kathy Graham
Journey Planner/Road Safety Co-ordinator
40 km/h advisory school zone and school zone ends signs

W16-9  40 km/h Advisory School Zone
The sign indicates to drivers that they are entering a school zone with an advisory maximum speed of 40 km/h whenever children are present in the zone. Signs must be installed on both sides of the road.

Shape and size: Rectangle 900 x 1500 mm (speed limit ≤ 70 km/h)
1200 x 2000 mm (speed limit > 70 km/h)

Background: yellow-green (RF)
Border: Black 20 mm (≤ 70 km/h)
30 mm (> 70 km/h)

Legend:

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<td></td>
<td></td>
<td>160/27.2 (&gt; 70 km/h)</td>
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<tr>
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<td>30 mm (&gt; 70 km/h)</td>
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<td>Black</td>
<td>120/18.6 (≤ 70 km/h)</td>
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<td>160/24.8 (&gt; 70 km/h)</td>
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<td>“CHILDREN”</td>
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<td>“PRESENT”</td>
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W16-9.1 School Zone Ends

*The sign indicates to drivers that they are leaving a school zone.*

**Shape and size:** Rectangle 800 x 800 mm (speed limit ≤ 70 km/h)  
1200 x 1200 mm (speed limit > 70 km/h)

**Background:** yellow-green (RF)

**Border:** Black  30 mm

**Legend:**

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40km/h when children present signs
1. SUMMARY

1.1. The purpose of this report is for the Board to consider appointing a Board member to the Waimakariri Access Group (WAG).

Attachments

i. Letter of invitation from the Waimakariri Access Group (Trim 171113122918).

2. RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 171122126748.

(b) Approves the appointment of Board Member ................................ as the Board’s representative and liaison person to the Waimakariri Access Group.

3. ISSUES AND OPTIONS

3.1. The WAG is a voluntary group of people with a high level of expertise in the area of accessibility issues in the community. The WAG is an advisory group to the Council on accessibility issues.

3.2. The purpose of the group is to promote access to public places and facilities in the district and a barrier free environment for all people in the community by:

- identifying factors in the social and physical environments in the District which restrict people from carrying our normal activities
- being a point of contact for people with concerns about mobility and/or access in public places in the district
- supporting and upholding the function and requirements of the NZ Disability Strategy, The Maori Disability Action Plan, The Convention of the Rights of People with Disabilities and the local Waimakariri District Council Accessibility Strategy
- providing appropriate training on disability and accessibility issues and
• working collaboratively with the Council providing expertise and experience with accessibility issues both environmental and attitudinal.

3.3. The Board received the group’s letter of invitation at its meeting of 20 November 2017.

3.4. All Community Boards have been invited to appoint a representative to the group.

3.5. The Management Team has reviewed this report.

4. COMMUNITY VIEWS

4.1. Not sought.

5. FINANCIAL IMPLICATIONS AND RISKS

5.1. There are no financial implications or risks associated with this appointment.

6. CONTEXT

6.1. Policy

This matter is not a matter of significance in terms of the Council’s Significance Policy.

6.2. Legislation

The Board has delegated authority for such matters.

6.3. Community Outcomes

6.3.1 There are wide ranging opportunities for people to contribute to the decision making of public organisations that affect our District.

6.3.2 Public spaces and facilities are plentiful, accessible and high quality.

Edwina Cordwell
Governance Advisor
Dear Sir/ Madam

The Waimakariri Access Group is a voluntary group of people with a high level of expertise in the area of accessibility issues in the community.

The Waimakariri Access Group (WAG) is a group that advises the council on accessibility issues in the district.

The purpose of the Group is to:

Promote access to public places and facilities in the district and a barrier free environment for all people in the community by:

1) Identifying factors in the social and physical environments in the District which restrict people from carrying out normal activities.
2) Being a point of contact for people with concerns about mobility and/or access in public places in the district.
4) Provide appropriate training on disability and accessibility issues
5) Work collaboratively with the council providing expertise and experience with accessibility issues both environmental and attitudinal.

We would like to invite a person from your board to attend our meetings so we can work together towards a fully inclusive barrier free environment for all people in the community. Our meetings are held on the second Tuesday of the Month at 11 am at the Meeting Room at the Council. Our next meeting is on November 14th.

Yours sincerely

Jill Waldron

Jill Waldron
Chairperson
Waimakariri Access Group
99 East Belt
Rangiora
7400
Waldron_rg@xtra.co.nz

The Chairperson
Kaiapoi – Tuahiwi Community Board
24 Keetly Place
RD2 Kaiapoi
7692

14/10/17
Ref: POL-08-30/171114123698

14 November 2017

Mrs Watson
Kaiapoi-Tauwhiwi Community Board
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Dear Mrs Watson

Towards an Inclusive Environment: the Waimakariri Accessibility Strategy 2017 - 2021

On behalf of the Council I would like to thank you for your submission on the draft Waimakariri Accessibility Strategy.

The information received from all submissions has been considered and where appropriate has been incorporated into the final strategy and/or the associated implementation/action plan.

At their meeting on 7 November Council adopted the strategy noting that the separate detailed implementation/action plan will be developed further in consultation with key Council staff and the Waimakariri Access Group. This work will be facilitated by Community and Policy and Strategy staff.

Thank you for your interest in, and contribution to, the development of the Waimakariri Accessibility Strategy 2017 - 2021.

Yours sincerely

Lynley Beckingsale
Policy Analyst
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO: GOV-26-08-06/171212134795

REPORT TO: Kaiapoi-Tuahiwi Community Board

DATE OF MEETING: 18 December 2017

FROM: Jackie Watson, Chair, Kaiapoi-Tuahiwi Community Board

SUBJECT: Chair’s Report for 14 November 2017 to 17 December 2017

1. SUMMARY

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<tr>
<td>3 December</td>
<td>Kaiapoi’s Amazing Race</td>
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<tr>
<td>4 December</td>
<td>Kaiapoi Regeneration Steering Group meeting</td>
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<tr>
<td>6 December</td>
<td>Kaiapoi Port book launch</td>
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<tr>
<td>7 December</td>
<td>Karanga Mai Young Parents College Prizegiving</td>
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2. RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 171212134795.

Jackie Watson
Chair
Kaiapoi-Tuahiwi Community Board