MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD
HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE,
176 WILLIAMS STREET, KAIAPOI ON MONDAY 21 AUGUST 2017 COMMENCING
AT 4PM.

PRESENT
J Watson (Chair), C Greengrass (Deputy Chair), N Atkinson, M Pinkham and S Stewart.

IN ATTENDANCE
Councillors A Blackie and J Meyer
J Palmer (Chief Executive), Mayor D Ayers, C Sargison (Manager Community and
Recreation), J McBride (Development Manager), S Hart (Business and Centres Manager),
E Cordwell (Governance Advisor) and A Smith (Committee Advisor)

1 APOLOGIES

Moved J Watson seconded C Greengrass

THAT apologies for absence from Board Members R Blair and P Redmond be received and sustained.

CARRIED

2 CONFLICTS OF INTEREST

C Greengrass and J Watson declared a conflict of interest for Agenda Item 7.3d, as both are associated with the You Me We Us organisation.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 17 July 2017

Moved J Watson seconded M Pinkham

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Amends the minutes of the Kaiapoi-Tuahiwi Community Board meeting held on 17 July 2017. Item 11.1, third bullet point, final sentence to read:

“If there are appeals, this will go to the High Court”.

(b) Confirms the circulated minutes of the Kaiapoi-Tuahiwi Community Board meeting, held on 17 July 2017, as a true and accurate record.

CARRIED

4 MATTERS ARISING

S Stewart requested an update on the Kaiapoi Western Arterial relating to plans for pedestrians, cyclists and safe crossing points in response to community queries. J Palmer and J Meyer provided advice and J McBride agreed to recirculate previous information on the matter to Board members.
5 DEPUTATIONS AND PRESENTATIONS

Mr Jack Clyne spoke to the Board regarding Agenda Item 7.3 Application for Discretionary Funding: Kaiapoi Community Watch.

Mr Clyne provided further explanation of the role of Community Watch and the requirement for uniforms and in turn the request for Board funding for these.

J Clyne has been a resident of Kaiapoi for 25 years and a member of Kaiapoi Community Watch for 16 years.

In addition to the several thousand dollars required for upgrading the uniforms, the group is also seeking to raise approximately $30,000 to cover the costs of a new vehicle and other items.

Mr Clyne showed a sample of the old uniform from the original Kaiapoi Watch and also jackets that are currently being worn, together with samples of the shirts and jackets that it is hoped can now be purchased.

Community Watch is involved with the training of new Police recruits, but unfortunately there is no funding available from the Police for new uniforms.

A copy of the Community Watch bank statements was made available for members to view, and J Clyne advised members that there are ‘ear marked’ funds ($7,000) set aside for a new vehicle and that these cannot be used for any other purchases.

The group has applied to two other sources for funding for the uniforms but has not been successful with these applications. The Kaiapoi Club has invited Community Watch members to sell raffle tickets in the Club and to bring as many members as possible. This will also raise the profile of the group for local residents. It is planned to pursue funding applications with other organisations.

It was also suggested that Community Watch approach the Kaiapoi Promotions Association to offer assistance at the Christmas Parade which might also be a fundraiser.

6 ADJOURNED BUSINESS

There was no adjourned business

Item 7.3 was taken at this time. Note that the minutes have been recorded in accordance with the order of Agenda as circulated.

7 REPORTS

7.1 Kaiapoi Town Centre Feature Lighting – J McBride (Development Manager), S Hart (Business and Centres Manager)

Joanne McBride presented this report seeking the Board’s recommendation to the Council regarding Kaiapoi Town Centre feature lighting and associated funding. She explained that this was Stage One of a two stage project.

‘Under bridge’ and projector lighting were also being considered together with options for lighting around the Library. Further work and trials were needed.

It is hoped to have Stage One completed prior to Christmas 2017 and a further report will be presented to the Board regarding any Stage Two proposals.

Moved N Atkinson seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Receives report No. 170810086146.
(b) Notes that staff will report back to the Board with an estimate of the cost of Stage Two lighting before the end of the year

THAT the Kaiapoi-Tuahiwi Community Board recommends to Council that it:
(c) Approves the Stage One feature lighting for Kaiapoi Town Centre as detailed in this report.
(d) Approves the allocation of $125,000.00 of the Kaiapoi Town Centre budget to fund the Stage One feature lighting in Kaiapoi.

CARRIED

N Atkinson fully supported the project, noting that the proposed feature lighting will enhance both the Town centre and Trousselot Park. He was pleased that pre planning of cabling installation had taken place to minimise costs and looked forward to the trials of light projection onto the water and other feature lighting.

C Greengrass agreed.

J Watson was also very supportive and noted that the trees in particular would look beautiful in time for Christmas.

7.2 Kaiapoi Town Centre Plan Review Reference Group – S Hart (Business and Centres Manager)

S Hart presented the report which sought the nomination of four Board members for the Kaiapoi Town Centre Plan Review Reference Group.

The Regeneration Steering Group met on 3 July 2017 and approved the formation of a Kaiapoi Town Centre Plan Review Reference Group and Terms of Reference. Membership includes four representatives from the Kaiapoi-Tuahiwi Community Board

J Watson asked for clarification of the Board’s role in relation to the Reference Group, particularly for decision-making. S Hart referred members to the Kaiapoi Town Centre Plan Review Structure on page 24 of the Agenda. He advised that the Reference Group would not have any decision-making ability and would make recommendations to the Regeneration Steering Group. All Board members are on this Steering Group.

Members appointed to date to the Reference Group include Miles Dalton, Business Support Manager at Enterprise North Canterbury, the two business stakeholders that have confirmed their interest in being part of the group are Shane Scott (Kaiapoi New World) and Michael Blackwell; Tracey Inwood from Kaiapoi Promotions Association, and Andrew Wenborn and Mark Rivers from the Local Economic Development Advisory Group. The Waimakariri Youth Council has been approached to provide a member.

The Council has appointed A Blackie and D Gordon to the Reference Group.

J Watson queried the time commitment that would be required and the proposed frequency of meetings for the Reference Group given the current commitments of elected members.

S Hart advised that it was envisaged that there would be an initial meeting on 1 September 2017, which could be up to three hours long, with two full day ‘Inquiry by Design (IBD) sessions in mid-September and October.

There would then be 6 to 8 further 1-2 hour meetings, yet to be arranged.
J Watson advised that P Redmond had indicated his interest in being part of this Reference Group. Four further Board members also indicated they wished to participate.

Advice was sought as to whether it might be possible to have five, rather than four Board representatives. Both J Palmer and S Hart felt that this could be an option.

Moved J Watson seconded M Pinkham

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 170725078000.

(b) Requests that the Regeneration Steering Group enable five members of the Kaiapoi-Tuahiwi Community Board to be nominated to the Kaiapoi Town Centre Plan Review Reference Group.

(c) Approves Board members C Greengrass, J Watson, M Pinkham, P Redmond and S Stewart to represent the Kaiapoi-Tuahiwi Community Board on the Kaiapoi Town Centre Plan Review Reference Group.

CARRIED

J Watson believed it was important work for Board members to be involved with.

M Pinkham agreed.

N Atkinson expressed his continued concern regarding the decision-making role of the Regeneration Steering Group rather than the Board with regard to Kaiapoi Town Centre matters. Historically these had been determined at Community Board level.

N Atkinson was also concerned that the Regeneration Steering Group was not a fully elected body.

7.3 Applications for Kaiapoi-Tuahiwi Community Board Discretionary Grant 2017-2018 – Edwina Cordwell (Governance Advisor)

J Watson took the report as read noting that there were four applications to be considered. She observed that these applications, combined with those already approved, would account for half of the Board’s 2017/18 Discretionary Grant Fund.

Moved C Greengrass seconded S Stewart

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 170718074731.

(b) Declines the application from Kaiapoi Borough School.

CARRIED

C Greengrass noted that funding for mainstream school items and equipment was the responsibility of the Ministry of Education. The Board had previously declined an application from Kaiapoi North School on the same grounds.
The Chairperson J Watson and Deputy Chairperson C Greengrass sat back from the table for Item 7.3: You Me We Us having declared an interest and took no part in discussion or voting.

N Atkinson assumed the Chair.

Moved S Stewart seconded M Pinkham

THAT the Kaiapoi-Tuahiwi Community Board:
(c) Approves a grant of $500 to You Me We Us towards the costs of the Spring Festival.

CARRIED

S Stewart believed that the You Me We Us activities directly benefit Kaiapoi and the wider community.

J Watson and C Greengrass returned to the table with J Watson assuming the Chair.

Moved C Greengrass seconded S Stewart

THAT the Kaiapoi-Tuahiwi Community Board:
(d) Approves a grant of $400 to Kaiapoi Riverside Bowling Club towards the cost of a new set of Bowls.

CARRIED

Moved J Watson seconded N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board:
(e) Approves a grant of $500 to Kaiapoi Community Watch towards the cost of uniforms for its members.

CARRIED

J Watson expressed her thanks and support to all members of the Kaiapoi Community Watch for their hard work and dedication to community safety and wellbeing.

N Atkinson suggested that Community Watch consider making an Annual Plan funding submission to Council in 2018.

8 CORRESPONDENCE

A letter was tabled (Trim 170817088835) from the Tuahiwi Preschool thanking the Board for grant funding to upgrade the entrance to its building.

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for July-August 2017

Moved J Watson seconded N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Receives report No. 170816088220.
10 MATTERS REFERRED FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 6 July 2017 (Trim No. 170630067752)

10.2 Woodend-Seton Community Board meeting minutes – 10 July 2017 (Trim No. 170706069821)

10.3 Rangiora-Ashley Community Board meeting minutes – 26 July 2017 (Trim No. 170706070106)

10.4 Waimakariri District Rural Fire Assets and Functions transfer to FENZ – Report to Council – 4 July 2017 (Trim No. 170619062744)

10.5 Submission to the Canterbury Regional Transport Committee on the proposal to vary the Regional Land Transport Plan – Report to Council – 4 July 2017 (Trim No. 170630063196)

Moved J Watson  seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1-10.5.

CARRIED

Note: Items were circulated to Board members separately.

11 MEMBERS’ INFORMATION EXCHANGE

11.1 C Greengrass

• You Me We Us, had a centre page spread in the recent Kaiapoi Advocate with all the projects planned for the future.

You Me We Us is also looking for new members to join the group.

• The Kane Shield swimming competition is happening next Monday evening 28 August at the Kaiapoi Aquatic Centre.

11.2 N Atkinson

• The District Development Strategy (DDS) comments Hearings have been held.

Further work will be undertaken with feedback later in the year.

Many interesting ideas from submitters as to how different areas of the district should be planned for in the future.

Noted fewer numbers of submissions from both Kaiapoi and Oxford areas.

11.3 Al Blackie

• Had met with C Sargison (WDC Manager Community and Recreation) and the Kaiapoi Croquet Club to discuss whether the Club should remain in Murphy Park or move to a new location.

• Silverstream Reserve: fund raising for trees is underway as part of the ‘Million of Metres of Trees Initiative.’ BNZ staff, Church and other community groups are supporting and participating in planting days over coming weeks. Between 10,000 to 12,000 trees are planned.
11.4 **J Meyer**
- Noted the recent wet weather and resulting adverse ground conditions in the district and acknowledged the hard work of Council staff in dealing with the aftermath of these events.
- Positive comments received regarding the recently installed traffic lights at Southbrook.
- Some community concerns have been raised regarding the new Island Road intersection.

11.5 **M Pinkham**
- Had presented a personal submission at the Council’s District Development Strategy Hearing.
- Noted the proposed works for the Cam River catchment and that staff have prepared a costed plan.
- Pleased to see the success of the drainage maintenance plans that have been put in place to address the recent high rain events.
- Queried process and timeframe for the proposed speed limit changes relating to the Kaiapoi Western arterial road. (Submissions closed on 11 August). J Palmer advised that staff would be taking into account all submissions and coming back to the Board and Council with a report and recommendations.

11.6 **S Stewart**
- Waimakariri Zone Committee activity:

  There has been an extension to the completion date for the Zone Implementation Programme Addendum to September 2018 rather than December this year.

  Possibility of a deep groundwater link between the north and south sides of the Waimakariri River. Wells are being sunk on both sides of the river, to check if these waters are mixing. There is concern that the run off from dairy farms on the north side could possibly reach the aquifers supplying drinking water for Christchurch and Kaiapoi.

  The Canterbury Land and Water Regional Plan Change 5 appeal period has now closed, and seven appeals have been received. These may take up to 18 months to resolve. The Plan Change is to manage the loss of nutrients from farming activities. There is only 15% leaching allowed, and it is being suggested that there needs to be a 60 – 70% reduction to meet the National Policy Statement.

  Zone Committee has recently had a workshop, which included discussion on the level of protection for the rivers and streams. This included discussion on possibly granting ‘sentient being’ level of protection for the water of the rivers and river mouths in the Zone. This has the highest level of protection that could possibly be given to an area and also offers cultural protection.

  The Cam River Rehabilitation Group has a meeting coming up to allocate the remainder of its funds. Henry Hudson will be attending for a discussion on suitable potential projects. (The fund was created via a condition attached to the Eastern Districts Sewer Scheme in 1999).

  Further work will include monitoring the areas before and after the rehabilitation activity takes place to see if it is having a positive effect.
If it is effective, the work of the committee will finally be signed off.

- Noted that the Board is still to be updated by Green Space regarding the trees up stream of Mafeking Bridge.

12 CONSULTATION PROJECTS

12.1 Ohoka Domain
https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/about-ohoka-domain

12.2 Northern Pegasus Bay Beaches
Consultation closes 5pm, 28 August 2017.
The Chair suggested that the Board should make a submission of support.
This was agreed.
A Blackie noted that the proposal to identify the area as a Coastal Park is still under discussion.

12.3 Accessibility
Consultation closes 5pm, 8 September 2017.
The Chairperson suggested that the Board should make a submission of support.
https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/accessibility

13 REGENERATION PROJECTS

13.1 Waimakariri Residential Red Zone Recovery Plan
The Department of the Prime Minster and Cabinet has released its decision on the Waimakariri Residential Red Zone Recovery Plan. Use this link to find out more information: http://www.dpmc.govt.nz/future-use

13.2 Town Centre, Kaiapoi
Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:

13.3 New Arterial Road, Kaiapoi
Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:
13.4 **Kaiapoi Regeneration Steering Group**

The next meeting of the Kaiapoi Regeneration Steering Group will be held in Meeting Room 1, Ruataniwha Kaiapoi Civic Centre, 4pm on Monday 4 September 2017. This meeting is open to the public.

14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**

Balance as at 11 August: $4,300.

15 **MEDIA ITEMS**

David Hill from The News had attended the presentation to the Board by ARA students and their tutor Mr Belfiore Bologna regarding their project: Kaiapoi River Shores.

Members discussed having the students’ “3D presentation” displayed in either the Kaiapoi Art Gallery space or the library. J Watson agreed to follow up with this.

16 **QUESTIONS UNDER STANDING ORDERS**

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

There was no urgent general business.

**NEXT MEETING**

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 18 September 2017 at the Ruataniwha Kaiapoi Civic Centre.

There being no further business, the meeting closed at 5.20pm.

CONFIRMED

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Chairperson          Date