MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 19 DECEMBER 2016 AT 4PM.

PRESENT

J Watson (Chair), C Greengrass (Deputy Chair), N Atkinson, R Blair, P Redmond, M Pinkham and S Stewart.

IN ATTENDANCE

Councillor A Blackie, C Sargison (Manager Community and Recreation), K Stevenson (Roading Manager), M McIlraith (Communications and Engagement Manager), D Lewis (Construction Management Engineer), K Graham (Journey Planner/Road Safety Coordinator), G Barnard (Parks Community Assets Officer), S Morrow (Rates Officer Land Information), J Fraser (Principal Planning Analyst), O Davis (Drainage Asset Manager), J McBride (Civil Projects Team Leader), K Ward (Community Board Advocate) and L Courtney (Governance Secretary).

The meeting adjourned for a photography session at 6.01pm and resumed at 6.18pm.

At the commencement of the meeting, the Chair acknowledged the recent passing of Woodend-Sefton Community Board member Karen Eastwood. The Board held a minute’s silence.

1 APOLOGIES

Nil.

2 CONFLICTS OF INTEREST

Nil.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 21 November 2016

P Redmond raised an error in item 3.1 (a), line 4, where the reference to M Pinkham should be P Redmond.

Moved M Pinkham seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Amends item 3.1 (a), line 4 of the minutes changing M Pinkham to P Redmond.

(b) Confirms, as a true and accurate record, the circulated minutes of the Kaiapoi-Tuahiwi Community Board meeting held 21 November 2016.

CARRIED

4 DEPUTATIONS AND PRESENTATIONS

4.1 Neill Price and Ian Thompson (Trustees, Waimakariri Passchendaele Trust) and David Ayers (Chair, Waimakariri Passchendaele Trust) spoke to the Board with a proposal that the Rangiora-Kaiapoi cycle/walkway be made a centennial memorial to the Battle of Passchendaele. D Ayers advised they
had already raised their proposal with the Rangiora-Ashley Community Board.

2017 would mark the 100 year anniversary of the Battle of Passchendaele, which is located in the municipality of Zonnebeke, West Flanders. The battle had the greatest loss of life in a single battle for New Zealand troops. The Waimakariri District has a twinning relationship with Zonnebeke, which acknowledges this shared history.

Most of the proposed walk/cycleway is a paper road except one part along a formed metal road, Paisley Road. The proposal from the Trust is that Passchendaele is used in the naming of the off-road part of the walk/cycleway. It was suggested that memorial elements including information boards be erected at points along the pathway, explaining the history of the battle and how it links to the Rangiora and Kaiapoi communities. D Ayers added that a report would come to the Board.

N Price, as President of the Kaiapoi RSA, added the RSA supported the Trust's proposal and that it would be a unique element in the District.

I Thompson, as President of the Rangiora RSA, supported previous comments. He added the Rangiora RSA would be involved in the upcoming commemorations, as well as local high school students; the RSA would be sponsoring one student to attend the commemorations in Passchendaele, Belgium in October 2017.

N Atkinson queried whether the Trust wanted to name the entire proposed urban cycleways network. D Ayers replied the Trust was only proposing the Passchendaele name for the Rangiora-Kaiapoi section as the off road section works better for naming. N Atkinson commented that in the future the walk/cycleway may cross all the major towns in the District which would make it an appropriate name/memorial.

P Redmond asked whether a sculptural memorial had been considered by the Trust. D Ayers replied the Trust have had discussions with an iron sculpture artist regarding a possible memorial/ memorial elements.

The Chair thanked the representatives for their presentation.

4.2 Adrian Bell, resident of Busby Place, spoke to the Board about the Crab Apple tree outside his property being considered for removal.

A Bell spoke to a prepared speech (Trim No. 161220131139). He commented that his request for the tree to be removed has been ongoing over a number of months. He disagreed with the timeframe of the fruit fall outlined in clause 3.1 of the report, as fruit fall was evident when staff inspected the area this month. He estimated that fruit fall occurred over approximately six months of the year and believed that 2017 would be worse due to the tree being older and larger. A Bell commented that Council staff offered to provide a service to remove the fallen fruit which would be at a cost of $500 per annum. He believed removing the tree would save the Council having to provide such a service. A Bell outlined some of the issues caused to himself and his neighbours, and raised Health and Safety concerns from people slipping on the fallen fruit. He concluded that he would like the Crab Apple tree replaced with a Cherry tree.

P Redmond queried what species the other trees in the neighbourhood were. It was stated that they were of the Malus variety. Most of the trees in the neighbourhood were of the Malus variety but the tree outside A Bell's property was the largest.
M Pinkham asked if Crab Apple trees were currently a planting option in the Council's street trees policy. G Barnard replied that they were not.

R Blair asked if A Bell was aware of the issues cherry blossom trees can pose. A Bell was aware that roots could be an issue.

The Chair invited A Bell to stay and listen to the discussion and decision on the report being considered later in meeting.

4.3 Bev Hansen, resident of Fairweather Crescent, spoke to the Board regarding tree removal in Fairweather Crescent.

B Hansen commented the Cherry tree outside her property had been assessed for root pruning but could not be carried out as it would cause the tree to become unstable, therefore a health and safety hazard. The roots of the tree have also been covered with soil, to try to mitigate the damage to the lawn but the roots only pushed through the soil. She had been advised that the root pruning should have been carried out when the tree was younger and smaller. B Hansen has struggled to mow her lawn and maintain her berm to the same high standard of her neighbourhood. She is happy for the current Cherry tree to be replaced with another Cherry tree.

P Redmond asked if all trees in the neighbourhood were planted at the same time. B Hansen believed they were. P Redmond noted the other Cherry trees in the neighbourhood did not seem to cause the same issues as the tree outside B Hansen’s property. B Hansen was not certain why the tree outside her property was such an issue, but suggested that maybe the other trees had been planted deeper.

S Stewart asked whether B Hansen supported the street garden option as noted in report of item 6.2 of the agenda. B Hansen replied she was happy with this with option as long as it made the current lawn area flat and attractive.

The Chair invited B Hansen to stay and listen to the Board’s discussion and decision regarding the tree removal later in the meeting.

4.4 Kathy Graham (Journey Planner/Road Safety Coordinator) and Dan Lewis (Construction Management Engineer) spoke to the Board regarding the Urban Cycleways project.

D Lewis spoke to a PowerPoint presentation outlining the proposed plans for the Rangiora-Kaiapoi walk/cycling path, and sought the Board’s support/comments. He also outlined how the proposed paths linked to current pathways in the Woodend, Pegasus and Ravenswood areas as well as the Tuhaitara Coastal Track and Ashley River stop bank.

He commented that Paisley Road, which is currently a metal road, is proposed to be sealed for a shared pathway and for the Fernside Road end to be blocked to through traffic. The proposal has the support of local residents.

D Lewis showed a photograph of a pathway in Selwyn which best represents the pathway proposed for the Rangiora-Woodend track. He explained the proposed track for the intersection of Rangiora-Woodend, Boys, Tuahiwi and Harris Roads, locally known as five cross roads. Staff are working with property owners for access to privately owned land the track is proposed to cross. Having ownership of the land will allow for the approach to the intersection to be clearer and to have better lines of sight, making it safer for those approaching the difficult intersection.
S Stewart commented the trees on the north side of Kippenberger Avenue were planted as part of a Year 2000 project and are often trimmed because of the powerlines. She asked if staff would consider recommending that Mainpower bury the lines along the north side of the avenue, which would allow the trees to mature better, and reinstate trees on the south side. K Graham commented this was beyond the scope of the Urban Cycleways project.

Regarding Fernside and Flaxton Roads: N Atkinson asked whether the path should be ‘future proofed’ as the intersection is a main access to the Southbrook Resource Recovery Park (Transfer Station). D Lewis replied that had been considered with the proposal to close Mulcocks Road to through traffic and to make the walk/cycleway crossing of Fernside Road away from the railway crossing which would also allow for better visibility. He added that once more detailed designs were completed, a safety audit would be carried out to identify areas that required improvement.

N Atkinson requested costings for the crossing to be underground, acknowledging it would be a more costly option. However, he believed it would be a safer option. There was a lot to consider especially with the many different kinds of traffic at that intersection including heavy vehicles, cars with trailers, as well as trains.

P Redmond asked if the path could be moved to the west. D Lewis replied that it was possible. K Graham added that a balance needed to be reached regarding the usability of the path and users’ safety. The wider aim of project is to increase the general use of cycles in the district.

C Greengrass asked if bars at the crossing sites were in the plans. K Graham replied they were.

M Pinkham asked if staff had considered extending the project north. D Lewis replied it had been considered, acknowledging it was not ideal for a cycleway to become on-road after being off-road but the project is currently limited by its budget. More walk/cycleways would be planned for the future. K Graham added that the more cyclists were on the road, the greater awareness there would be among drivers in the district, which would encourage the extension of the current walk/cycleways.

There was discussion regarding various options for a walk/cycleway along Flaxton Road.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

Items 6.2 to 6.4 were taken at this time. Note the minutes have been recorded in accordance with the order of the agenda as circulated.

6.1 Kaiapoi Regeneration Steering Group – C Sargison (Manager Community and Recreation)

C Sargison spoke to the report. He highlighted that the executive management including Crown involvement of the Draft Project Structure was yet to be determined, and noted an error with clause 3.10 as the appointment of Chair is in the recommendation. He distributed, for the
Board’s information, material that would be posted on the Council’s website including Frequently Asked Questions.

N Atkinson queried the involvement of the Regional Council Environment Canterbury (ECan). C Sargison replied that the Waimakariri Residential Red Zone Recovery Plan (Recovery Plan) affects a lot of riverbanks. He noted it has been beneficial having ECan as part of the Kaiapoi Riverbanks Steering Group but acknowledged it was the Board’s discretion regarding membership.

Moved R Blair seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 161129123237.

**Recommends** that the Council:

(b) **Approves** the establishment of a Regeneration Steering Group.

(c) **Approves** the Terms of Reference for the Regeneration Steering Group (161129123269).

(d) **Approves** the appointment of the following to the Regeneration Steering Group:

- Mayor
- Council Portfolio Holder (Chair)
- Kaiapoi - Tuahiwi Community Board (full Board)
- Kaiapoi-Woodend Ward Councillors
- Te Ngāi Tūāhuriri Rūnanga (representative/s)
- Te Kōhaka o Tūhaitara Trust (representative)
- Environment Canterbury (representative)
- Chief Executive (Waimakariri District Council)
- Manager, Community & Recreation
- Implementation Programme Manager, District Regeneration

(e) **Notes** the Draft Project Structure.

CARRIED

R Blair was pleased that A Blackie would Chair the group being the Council regeneration portfolio holder. The establishment of this Steering Group was further good progress in post-earthquake recovery of the area.

C Greengrass agreed with R Blair’s comments.

A Blackie was pleased the whole Board was included in the membership and would therefore be privy to all information regarding the Recovery Plan.

N Atkinson commented the large group may seem cumbersome but it was better being open to a comprehensive membership of all interested parties rather than omitting any, and then those invited could decide on attendance as appropriate to their respective interests. The group would be important for the town and would receive close local attention; and would require a significant budget. He again questioned the involvement of ECan but acknowledged it was better to open the invitation and let them decide on their level of involvement.
6.2 Proposed Street Tree removal 86 Fairweather Crescent, Kaiapoi – G Barnard (Parks Community Assets Officer)

G Barnard spoke to the report acknowledging the issues being caused by the large root system of the Cherry tree. He referred members to the 2015 consultation carried out in the Mansfield subdivision regarding the retention or removal of the neighbourhood’s Cherry trees. The Board had decided to retain the trees. G Barnard spoke to the street garden option. He commented the Cherry tree outside 86 Fairweather Crescent was one of the larger trees in the neighbourhood with prolific flowering.

N Atkinson commented that issues with the Cherry trees have been raised with the Board a number of times over the last few years and suggested that budgeting be allocated to stage a replacement programme for the trees causing issues, so trees are not replaced all at once and the effect of the trees is maintained. He requested a report with recommendations on how to stage the replacement of trees with a variety that will cause fewer issues. J Watson concurred with N Atkinson’s request.

C Sargison stated that a report could be brought to the Board with costings in relation to a street garden and a staged replacement tree programme. He commented there was an on-going cost with street gardens and this option would potentially set a precedent for other residents’ tree issues.

P Redmond commented that he only saw a few other trees with the same issue, and was not convinced that creating a street garden would set a precedent. He requested an immediate, short term solution for the residents of 86 Fairweather Crescent. G Barnard replied that covering the roots with soil would only be effective for 12-18 months, but suggested a small scale garden would last longer until a more permanent solution can be planned and organised.

M Pinkham believed the tree was the largest in the street and did not support the development of a street garden as a solution, as it would deviate from the initial plan of the subdivision.

N Atkinson queried the timeframe for replacing trees without affecting the aesthetics of the street. G Barnard replied that trees have been replaced in the neighbourhood in the last 18 months and this had not affected the aesthetics of the street. As long as trees are replaced in a staged programme, over a long period of time, the overall effect of the trees would not be affected.

R Blair supported the request for a report regarding the gradual replacement of trees over a period of time.

S Stewart queried the colour of blossoms. G Barnard replied that a replacement tree would be chosen to blend in well with the existing trees.

Moved M Pinkham seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 161208127142.

(b) Approves the removal of the Cherry tree situated in the berm adjacent to 86 Fairweather Crescent and replace with another cherry tree with suitable characteristics.

(c) Requests staff prepare a report to the Board on a staged tree replacement programme for the Mansfield Park subdivision.

CARRIED
6.3 **Proposed Street Tree removal Kaiapoi Anglican Cemetery, Isaac Wilson Road, Kaiapoi – G Barnard (Parks Community Assets Officer)**

G Barnard spoke to the report, highlighting issues raised regarding leaf drop. The Magnolia trees are twenty metres from the property but do create minor shading issues. It was noted anecdotally that the trees had been planted as a memorial to a young local woman but this could not be confirmed, as no Council records existed regarding the history of these particular trees.

C Greengrass asked if the resident could be asked to return the fallen leaves to under the tree. G Barnard replied that they could be asked.

Moved N Atkinson seconded S Stewart

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 161207126109.

(b) **Approves** the retention of the two Council owned Southern Magnolia trees situated on the south east boundary of 2 Parnham Lane, (known as the Kaiapoi Anglican Cemetery) Kaiapoi.

(c) **Notes** that the retention of the Magnolia trees are consistent with section 3.3 of the Council’s standard operating procedure for the removal of trees.

**CARRIED**

N Atkinson accepted it was unknown who planted the Magnolia trees, highlighting he did not support removing trees just because they were a nuisance. He supported C Greengrass’ suggestion.

S Stewart agreed with N Atkinson’s comments. She believed the hedge around the cemetery was funded by the family of the deceased young person and retaining the trees retained the continuity of the avenue affect.

A Blackie commented on discussions regarding trees over the last number of years, noting the same kinds of issues being raised.

6.4 **Proposed Street Tree removal 5a Busby Place, Kaiapoi – G Barnard (Parks Community Assets Officer)**

The report was taken as read.

N Atkinson queried the level of maintenance for the issues raised by local resident Adrian Bell. G Barnard would investigate immediate measures, for example pruning the tree, until the report was ready for the Board.

P Redmond asked how the tree in question compared to the other the trees in the street. G Barnard replied that although it was similar to the other trees, it was the largest tree in the street. He commented that it was sheltered from the North West winds which may have attributed to its larger size.

Moved J Watson seconded C Greengrass

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Lies** report No. 161207126109 on the table until the Board receives a further report on a staged tree replacement programme for the Mansfield Park subdivision

**CARRIED**
6.5 **Road Naming - Sovereign Lakes, Kaiapoi – S Morrow (Rates Officer Land Information)**

S Morrow took the report as read.

J Watson queried why the names were chosen. S Morrow replied the developer selected them from the Board’s preapproved road naming list.

R Blair asked how many houses were in the lane. S Morrow replied 11-12 new houses.

Moved C Greengrass seconded M Pinkham

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No 161129123209.

(b) **Approves** McKee Lane as the name for a road to be created on Lot 602 DP 500061.

**CARRIED**

6.6 **Appointments to Advisory Groups and Outside Organisations – K Ward (Community Board Advocate)**

K Ward spoke to the report.

R Blair asked if any of the groups were based in Tuahiwi. K Ward replied there were none currently, but this did not preclude such appointments being made in the future if Tuahiwi-based groups made this request.

Moved J Watson seconded P Redmond

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** Report No. 161025109369.

(b) **Approves** the appointment of Board Member C Greengrass as a Board representative and liaison person, to the Pines-Kairaki Beach Association.

(c) **Approves** the appointment of Board Member R Blair as a Board representative and liaison person, to the Darnley Club.

(d) **Approves** the appointment of Board Member J Watson as a Board representative and liaison person, to the Silverstream Advisory Group.

(e) **Approves** the appointment of Board Member M Pinkham as a Board representative and liaison person, to the Cam River Rehabilitation Subcommittee.

(f) **Approves** the appointment of Board Member P Redmond as a Board representative and liaison person, to Kaiapoi Beautiful Towns Group.

(g) **Approves** the appointment of Board Member C Greengrass as a Board representative and liaison person, to Kaiapoi and Districts Historical Society.

(h) **Approves** the appointment of Board Member C Greengrass as a Board representative and liaison person, to the Kaiapoi Landmarks Team.

(i) **Approves** the appointment of Board Member R Blair as a Board representative and liaison person, to the North Canterbury Neighbourhood Support.
(j) Approves the appointment of Board Member N Atkinson as a Board representative and liaison person, to the Northern Bulldogs Rugby League Club.

(k) Approves the appointment of Board Member J Watson as a Board representative and liaison person, to the Waimakariri Arts Trust.

(l) Approves the appointment of Board Member P Redmond as a Board representative and liaison person, to the Waimakariri Health Advisory Group.

(m) Approves the appointment of Board Members N Atkinson and S Stewart as Board representatives and liaisons, to the Kaiapoi River Rehabilitation Working Party.

(n) Approves the appointment of Board Member R Blair as a Board representative and liaison person, to Grey Power, North Canterbury.

(o) Approves the appointment of Board Member M Pinkham as a Board representative and liaison person, to the Kaiapoi Promotion Association

(p) Approves the appointment of Board Member N Atkinson as a Board representative and liaison person, to the Christchurch International Airport Community Liaison Group.

CARRIED

Moved J Watson    seconded C Greengrass

THAT the meeting adjourned for a photography session at 6.01pm. The meeting recommenced at 6.18pm.

7   MATTERS REFERRED FROM COUNCIL

7.1 Reconvene Kaiapoi River Rehabilitation Working Party – J Fraser (Utilities Planner) and O Davies (Drainage Asset Manager)

(referred to copy of report no. 16115117130 to the Council meeting of 5 December 2016)

O Davies spoke to the report, highlighting the planting trials in the tidal zones. He stated this was an opportunity to get the community onside with regard to river rehabilitation and projects which enhance/support the environment.

J Fraser stated that planting was planned for 12-14 January 2017 and would be up-river of the St Margaret’s rowing pontoon. An agreement had been reached with Environment Canterbury (ECan) that funding included covering costs of cleaning the river and riverbed, and debris around the Courtenay confluence. She advised that public consultation material was almost ready and would be presented to the working party for discussion at its first meeting in January 2017.

Regarding clause 1.5 of the report: S Stewart requested the river water be tested before any trial work began. She noted that no monitoring of the lower reaches of the Kaiapoi River had occurred and believed the most important aspect of the project was improving the water quality of the river/rivers. For that to happen, baseline data was required. This would mean that ECan’s monitoring units need to be in place on the piles of the Mafeking Bridge before the trial began. The units would measure the salt content in the water, to better understand when salt wedge occurs.
N Atkinson commented that the Waimakariri Water Zone Committee had identified low flows in the Waimakariri River attributed to salt wedge. He questioned what alternative plans were in place in case ECan raised the minimum Waimakariri River cubic metres per second (cumecs) flow level, including alternative timing of the trial and other plantings that could be carried out. O Davies replied, as he understood from Dr Adrian Meredith, that salt wedge is prevalent during low flows and high tides. He acknowledged N Atkinson’s comments of the risk that the trials would be a wasted effort if the conditions of the planting experiments changed mid-trial.

M Pinkham queried the methodology of removal and disposal of spoil. O Davies outlined a few of the options.

Regarding the proposed consultation material: S Stewart questioned the purpose “to improve water clarity” and would like to see it changed from “clarity” to “quality”, as a river can be clear but full of nitrates. C Sargison commented that the brochure would be fully discussed by the working party.

8 CORRESPONDENCE

Nil.

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for November-December 2016

Moved J Watson seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Receives report No.161212128105.

CARRIED

10 MATTERS REFERRED FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 3 November 2016 (Trim No. 161028111115)
10.2 Rangiora-Ashley Community Board meeting minutes – 9 November 2016 (Trim No. 161018107108)
10.3 Woodend-Seton Community Board meeting minutes – 15 November 2016 (Trim No. 161109115482)
10.4 Report on expenditure due to reactive maintenance work carried out on Rangiora, Kaiapoi and Pegasus Water Supply Wells – S de Roo (Utilities Engineering Officer) – Utilities and Roading Committee, 22 November 2016 (Trim No. 161109115696)
10.5 West Kaiapoi New Arterial Road Update – K Stevenson (Roading Manager) and J McBride (Civil Projects Team Leader) – Public Excluded Utilities and Roading Committee, 22 November 2016
10.6 Earthquake Infrastructure Recovery Programme – December 2016 Update – G Boot (Senior Engineering Advisor) - Council, 6 December 2016 (Trim No. 161124121388)
10.7 Northern Pegasus Bay Bylaw 2016 Implementation – V Spittal (Senior Policy Analyst) - Council, 6 December 2016  (Trim No. 161116117879)
10.8 **Contract 16/47 Parnham Lane Pump Station Rising Main Renewal Tender Report – G Stevenson (Utilities Projects Team Leader) – Public Excluded Council, 6 December 2016**

Moved J Watson  seconded C Greengrass

**THAT** the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1-10.8.

**CARRIED**

11 **MEMBERS’ INFORMATION EXCHANGE**

Nil.

12 **CONSULTATION PROJECTS**

Nil.

13 **REGENERATION PROJECTS**

The Department of the Prime Minister and Cabinet released its decision on the Waimakariri Residential Red Zone Recovery Plan. Refer to the link for more information: [http://www.dpmc.govt.nz/future-use](http://www.dpmc.govt.nz/future-use)

Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be located at the link below:


14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**

Balance as at 14 December 2016: $2,934

At its November meeting the Board allocated $500 to You Me We Us towards the cost of paying for a performer and advertising for a Waitangi Day celebration.

14.2 **General Landscaping Budget**

Balance as at 14 December 2016: $73,240.99

The Board noted the balances.

15 **MEDIA ITEMS**

- Report coming to a future Board meeting regarding a replacement tree plan for Mansfield Park.
- It was noted that a workshop regarding a Communications Plan for the Board was scheduled for February 2017.
16 QUESTIONS UNDER STANDING ORDERS

There were no questions under Standing Orders.

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

There was no urgent general business under Standing Orders.

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 20 February 2017 at the Ruataniwha Kaiapoi Civic Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 6.39PM.

CONFIRMED

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Chairperson

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Date

Workshop (items 2 and 3 6.40-6.54pm)

1. Photograph session for the Communications and Engagement Department.
   Photographs were taken at 6.01-6.18pm after item 6.6.

   Nil.

3. Christmas Lights. A representative from Philips, J McBride (Civil Projects Team Leader) and K Stevenson (Roading Manager).
   Modern LED technology was demonstrated by Morgann Le Bars, a representative of Philips, and urban lighting design options for Kaiapoi were discussed.

   Deferred to January 2017.

Briefing – Public Excluded

5. Kaiapoi Town Centre Plan Review. S Markham (Manager Strategy and Engagement).
   Deferred to January 2017.

   Incorporated into item 7.1; public exclusion was not required.