MINUTES FOR THE INAUGURAL MEETING OF THE RANGIORA-Ashley COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON TUESDAY 25 OCTOBER 2016 AT 7PM.

PRESENT

Jim Gerard Q.S.O (Chair), Duncan Lundy (Deputy Chair), Peter Allen, Murray Clarke, Judith Hoult, Chris Prickett, Robbie Brine, Keith Galloway, Dan Gordon, Sarah Lewis, Greg Miller and Paul Williams.

IN ATTENDANCE

J Palmer (Chief Executive), J Millward (Manager, Finance and Business Support), K Ward (Community Board Advocate) and L Courtney (Governance Secretary).

At the commencement of the meeting the Chief Executive took the Chair and welcomed the newly elected Board and members of the public, including Waimakariri MP Matt Doocey and Mayor David Ayers, to the inaugural meeting of the Rangiora-Ashley Community Board.

1 BOARD MEMBERS’ DECLARATIONS

The Chief Executive invited the Board members to read and sign declaration forms:

- Peter Allen
- Robbie Brine
- Murray Clarke
- Keith Galloway
- Jim Gerard Q.S.O
- Dan Gordon
- Judith Hoult
- Sarah Lewis
- Duncan Lundy
- Greg Miller
- Chris Prickett
- Paul Williams

2 APOLOGIES

Nil.

3 CONFLICTS OF INTEREST

Nil.

4 REPORTS

4.1 Appointment of Chairperson and Deputy Chairperson – Karyn Ward (Community Board Advocate)

J Palmer spoke to the report.

Moved P Williams seconded K Galloway

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 161004102384.

(b) Resolves to call for nominations of Chairperson and Deputy
Chairperson, and uses system (A) for voting in the event of more than one member being nominated.

**CARRIED**

Moved G Miller seconded M Clarke

**THAT** the Rangiora-Ashley Community Board:

(c) **Appoints** Board Member, J Gerard, as Chairperson of the Rangiora-Ashley Community Board to take immediate effect from 25 October 2016 until the end of the 2016-19 triennial term.

**CARRIED**

The Chief Executive, J Palmer, then vacated the Chair in favour of the elected Chairperson, J Gerard.

J Gerard thanked the Board for electing him as Chair and looked forward to a year of cooperation for the betterment of the Rangiora-Ashley community.

Moved K Galloway seconded G Miller

**THAT** the Rangiora-Ashley Community Board:

(d) **Appoints** Board Member D Lundy as Deputy Chairperson of the Rangiora-Ashley Community Board to take immediate effect from 25 October 2016 until the end of the 2016-19 triennial term.

**CARRIED**

4.2 **Local Government Act - First Meeting following the Triennial General Election Requirements – Jim Palmer (Chief Executive)**

J Palmer spoke to the report, highlighting the specific legislation as it relates to the members of the Rangiora-Ashley Community Board.

Moved C Prickett seconded D Lundy

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 161004102176.

(b) **Receives** legislative material that has been circulated.

**CARRIED**

4.3 **Code of Conduct – Jim Palmer (Chief Executive)**

J Palmer spoke to the report, noting the Local Government New Zealand Code of Conduct did not arrive in time for it to be considered for the Community Board’s meeting. At this stage, the current Code of Conduct is to be adopted until the amended Code is adopted by the Council.

Moved C Prickett seconded P Williams

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No.161004102277.

(b) **Adopts** the current Waimakariri District Council Code of Conduct as the Community Board’s Code of Conduct (Trim 101011037110).

**CARRIED**
4.4 **Meeting and Workshop Dates for 2016/17 – Sarah Nichols (Governance Manager)**

K Ward spoke to the report.

Moved D Gordon seconded G Miller

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 161005102776.

(b) **Resolves** to hold meetings at the Council Chambers, Rangiora Service Centre, 215 High Street, Rangiora, commencing at 7.00pm, on the following dates:

- 9 November 2016
- 14 December 2016
- 8 February 2017
- 8 March
- 12 April
- 10 May
- 14 June
- 12 July
- 9 August
- 13 September
- 11 October
- 8 November
- 13 December 2017

CARRIED

4.5 **Rangiora-Ashley Community Board Discretionary Grant Budget Post-Election Update - Karyn Ward (Community Board Advocate)**

K Ward took the report as read.

Moved C Prickett seconded M Clarke

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 161006103033.

(b) **Notes** that the approved 2016/17 Rangiora-Ashley Discretionary Grant Budget has a balance of $8,310.

CARRIED

4.6 **Rangiora-Ashley Community Board General Landscaping Budget Post-Election Update - Karyn Ward (Community Board Advocate) and Grant Stephens (Green Space Community Engagement Officer)**

K Ward spoke to the report.

Regarding clause (d): P Allen asked whether staff could or will run a workshop for the Board regarding its General Landscaping Budget. K Ward replied that if the Board requested, staff would run a workshop.

C Prickett enquired about the budgets for other Community Boards and how the budgets were set. K Ward replied that the budgets are varied according to each community and are set through the Council’s Annual Plan process.

G Miller asked for the staff’s definition of landscaping. K Ward replied that in the context of the General Landscaping Budget, it was an overarching term
for a project or amenity to be used in a ‘green’, or public, space. That would include, but not be limited to, a work of art, a seat or plantings.

Moved P Allen seconded J Hoult

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 161006102984.

(b) Notes each Community Board is allocated money from the Waimakariri District Council’s Annual Plan for a General Landscaping Budget.

(c) Notes the General Landscaping Budget is a discretionary sum the Board can allocate towards ward Green Space projects that the Board may initiate from within, or in response to information brought to the Board’s attention by their community. The total may be allocated to one project or divided between multiple projects.

(d) Requests that Green Space staff arrange a workshop with each Board in early 2017 to explore options for the allocation of funds from the General Landscaping Budget should the Board support this.

(e) Notes that the approved 2016/17 Rangiora-Ashley Community Board’s General Landscaping Budget is $35,619. This is made up of the $23,300 allocation from the annual plan and $12,319 carried over from the last financial year.

(f) Notes that report no. 160331028305 presented to the Rangiora Community Board and outlining funding allocation opportunities remains on the table until the Council’s Public Arts Policy is established.

CARRIED

J Hoult believed it was important to receive a workshop with the Council’s Green Space team to inform the Board on future projects and developments in the Board’s Community which would aide in decision making for the use of the Budget. She would also like to see support of the Council’s Art in Public Places Policy by using some of the funds to commission a piece of public art. J Hoult suggested working with local community groups, for example Keep Rangiora Beautiful, to support them with any local projects.

C Prickett believed it was important to use funds as a means of encouraging or supporting local projects.

P Allen, as right of reply, added to J Hoult’s comments that the deputation to create a garden in Good Street would also be worth supporting.

5 MINUTES

5.1 Minutes of the Rangiora Community Board – 28 September 2016

Moved R Brine seconded C Prickett

THAT the Rangiora-Ashley Community Board:

(a) Receives the minutes of the Rangiora Community Board meeting held 28 September 2016.

CARRIED
5.2 **Minutes of the Woodend-Ashley Community Board – 19 September 2016**

Moved R Brine seconded C Prickett

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** the minutes of the Woodend-Ashley Community Board meeting held 19 September 2016.

**CARRIED**

5.3 **Minutes of the Oxford-Eyre Ward Advisory Board – 21 September 2016**

Moved R Brine seconded C Prickett

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** the minutes of the Oxford-Eyre Ward Advisory Board meeting held 21 September 2016.

**CARRIED**

6 **CONSULTATION PROJECTS**

6.1 **Draft Walking and Cycling Strategy**

6.2 **Waimakariri District Development Strategy**

P Allen asked whether the Board would be submitting on the above strategies. J Palmer suggested the Council staff involved with the strategies run a workshop with the Board. It was suggested that a workshop be organised for the first ordinary meeting of the Board in November.

6.3 **Let's Talk About Speed Limits**

The Board noted the consultation projects.

7 **REVITALISATION PROJECTS**

Regular updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located at the link below:


P Allen advised there was a meeting for the timeXchange Waimakariri at 6pm, 26 October 2016.

8 **QUESTIONS UNDER STANDING ORDERS**

There were no questions under Standing Orders.

9 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

There was no urgent general business under Standing Orders.
NEXT MEETING

The first ordinary meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 9 November 2016 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 7.42PM.

CONFIRMED

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Chairperson

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Date